



AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR DATE MEETING








November 21, 2016
6:30 p.m.
Community Meeting Room

Mission Statement:

Placentia Library District provides lifelong learning and reading opportunities that inspire, open minds, and bring our community together.

The Centennial Vision Statement:

The Vision of the Trustees is intended to help celebrate the 100-year anniversary of the District.

-  We will be the place where the community “sees and experiences” the technical edge and premier programming.
-  We will renovate and expand our Library.
-  We will remain financially self-sufficient.
-  We will seek strong community support.
-  We will reach our community with an active marketing plan.
-  We will increase the percentage of our operating budget that supports establishing the premier collection in Orange County.
-  We will plan for maintaining our qualified and professional staff.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President

2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Library Director Report
8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 22)

Presentation: Library Director

Recommendation: Approve by Motion

Items 9 – 22 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the October 17, 2016 Library Board of Trustees Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 11)

10. Check Register for October 2016. (Receive & File and Approve)
11. FY2016-2017 Cash Flow Analysis through October 2016; the Schedule of Anticipated Property Tax Revenues for FY2016-2017 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 15)

12. Financial Reports for October 2016 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
13. Balance Sheet for October 2016. (Receive & File)
14. Acquisitions Report for October 2016. (Receive & File)
15. Entrepreneurial Activities Report for October 2016. (Receive & File)

GENERAL CONSENT REPORTS (Items 16 – 18)

16. Personnel Report for October 2016. (Receive, File, and Ratify Appointments)
17. Circulation Report for October 2016. (Receive & File)
18. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 19 – 22)

19. Administration Report for October 2016.
20. Children's Services Report for October 2016.
21. Adult Services Report for October 2016.
22. Placentia Library Web Site & Technology Report for October 2016.

CLOSED SESSION

23. President Carline will report out on actions taken at the Library Board of Trustees Closed Session Meeting.

PRESENTATION

24. President Carline will present the Employee of the Year Award to Wendy Townsend, Supervising Librarian.

NEW BUSINESS

25. Introduction of the new Placentia Police Chief, Darin Lenyi.
26. Authorization to amend the Placentia Library District Policy 2110 – Health & Welfare Benefits as presented, inclusive of comments received from the Library Board of Trustees.
27. Authorization to amend the Placentia Library District Policy 2115 – Volunteer Workers' Compensation Insurance as presented, inclusive of comments received from the Library Board of Trustees.
28. Adoption of Resolution 16-10: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Maintain Participation in the Local Agency Investment Pool With the County of Orange.
29. Adoption of Resolution 16-11: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Discontinue Accounting Services with the County of Orange and to be handled by the Placentia Library District.
30. Adoption of Resolution 16-12: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Discontinue Custodial Services with the City of Placentia with an Effective Date of February 28, 2017.
31. Discussion and selection of a date for the January 2017 Library Board of Trustees meeting.

DISCUSSION

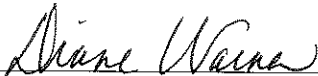
32. Library Director to provide an update and effects on Placentia Library District Policy 2205 – Fingerprinting Policy, specifically related to volunteers.

ADJOURNMENT

33. Agenda Preparation for the December Date Meeting which will be held on December 19, 2016 unless re-scheduled by the Library Board of Trustees.
34. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
35. Adjourn

*****CERTIFICATION OF POSTING*****

I, Diane Warner, Administrative Assistant of the Placentia Library District, hereby certify that the Agenda for the November 21, 2016 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on November 17, 2016.



Diane Warner, Administrative Assistant