



Passport to Progress

AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

UNUSUAL DATE, TIME & LOCATION

Tuesday, June 16, 2009






6:30 P.M.

Meeting Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Placentia Library Friends Foundation Board of Director's Report (Trustee Turner)

CONSENT CALENDAR (Items 8 – 28)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 28 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the May 18, 2009 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2008-2009 Cash Flow Analysis through May 2009; the Schedule of Anticipated Property Tax Revenues for FY2008-2009 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for May 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for May 2009. (Receive & File)
15. Acquisitions Report for May 2009. (Receive & File)
16. Entrepreneurial Activities Report for May 2009. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 21)

17. Personnel Report for May 2009. (Receive, File, and Ratify Appointments)
18. Circulation Report for May 2009. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
20. Status Report on Partnerships with Community Organizations. (Receive & File)
21. Status Report on Active Grant Applications. (Receive & File)

STAFF REPORTS (Items 22 – 28)

22. Library Director's Report for May 2009.
23. Library Services Manager's Report for May 2009.
24. Children's Services Report for May 2009.
25. Literacy / Volunteer Services Report for May 2009.
26. Reference and Adult Services Report for May 2009.
27. Local History Room Report for May 2009.
28. Placentia Library Web Site & Technology Report for May 2009.

PUBLIC HEARING

29. Public Hearing for Fiscal Year 2009-2010 Budget.

Presentation: Library Director
Recommendation: Conduct Public Hearing on the Budget for Fiscal Year 2009-2010 as published; and

Finalize the Placentia Library District Budget for all Funds for 2009-2010 Fiscal Year; and

Motion to read Resolution 10- 01 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt Fiscal Year 2009-2010 Budget for the Placentia Library District of Orange County; and

Motion to adopt Resolution 10-01 by a roll call vote.

NEW BUSINESS

30. Request From MOMS Club South and North Regarding Meeting Room Rental Fees.
Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees
31. Establish the Holiday and Library Closure Schedule for Calendar Years 2009 and 2010 and Adopt by Resolution 10-02.
Presentation: Library Director
Recommendation: Determine and adopt the Holiday and Library Closure Schedule for Calendar Years 2009 and 2010; and

Read Resolution 10-02 by Title Only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2009 and 2010; and

Adopt Resolution 10-02 by a roll call vote.
32. Engagement Letter with Mr. Robert Housley for the services and training of professional financial and accounting matters.
Presentation: Library Director
Recommendation: Approve the Engagement Letter with Mr. Robert Housley for financial and accounting services and training for the Placentia Library District.
33. Date for the July Library Board of Trustees Meeting
Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees
34. Trustees activities for the California Special District Association Conference in Indian Wells, September 21 – 24, 2009.
Presentation: Library Director
Recommendation: Determine which Library Board of Trustees plan to attend the Annual California Special District Association Conference in Indian Wells, September 21 – 24, 2009 and authorize staff to proceed with the Early Bird registration for the Library Board of Trustees who will be attending; and

Determine which Library Board of Trustees will require accommodation and authorize staff to proceed with reservations for the Library Board of Trustees who will require accommodation.

CLOSED SESSION

35. Closed Session to Discuss a Pending Litigation and a Personnel Matter.
Pursuant to California Government Code Section 54956.9 a closed session can be held to discuss a pending litigation and California Government Code Section 54957 a closed session can be held to discuss a personnel matter.

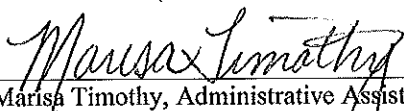
Presentation: Library Board President will report on the Closed Session
Recommendation: Action to be determined by the Library Board of Trustees

ADJOURNMENT

36. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, July 20, 2009 unless re-scheduled by the Library Board of Trustees.
37. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
38. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of Placentia Library District, hereby certify that the Agenda for the June 16, 2009 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on June 10, 2009.



Marisa Timothy, Administrative Assistant