

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 17, 2007**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on December 17, 2007, at 6:30 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa, Gaeten Wood and Library Director Elizabeth Minter.

Members Absent: None

Managers Absent: None

Others Present: Placentia Library District Staff: Gary Bell, Yesenia Gomez, Caroline Gurkweitz, Alexander Hernandez, and Katherine Matas

ADOPTION OF AGENDA It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public addressed the Board.

PRESIDENT REPORT President Shkoler reported that he attended the Chamber Breakfast featuring the Orange County Transportation Authority Representative. He also attended the Chamber Mixer featuring the Miss Placentia candidates.

TRUSTEES' REPORTS Trustee Wood attended the Chamber Mixer on December 13, 2007.

Trustee Escobosa had nothing to report at this time.

Secretary Turner reported that she attended the Placentia Authors Program.

Trustee DeVecchio had reported that he attended the Chamber Mixer on December 13, 2007. He also attended the Placentia Library Friends Foundation Board of Directors Meeting for December 2007. He also attended the Orange County Library Association Program in the History Room.

PUBLIC AGENCY RETIREMENT SERVICES PRESENTATION Kevin Murphy, Executive Vice President for PARS on pension fund options for Placentia Library District to compare pension fund contributions and benefits provided by other local government agencies and independent special library districts in Los Angeles and Orange

Counties.

**CONSENT
CALENDAR**

It was moved by Trustee Escobosa and seconded by Secretary Turner approve Agenda Items 9-38 as printed.

MINUTES

Minutes of the November 19, 2007 Library Board of Trustees Regular Meeting

CLAIMS

Claims 5058, and 5059 by Minter/DeVecchio, and 5060,5061, and 5062 by Minter/Turner for a total Current Claims for Fiscal Year 2007-2008 of \$61,478.35 for Fund 707.

Current Claims 5063,5064,5065,5066, and 5067 for a for total of \$11,112.18 for the Fiscal Year 2007-2008 and Payrolls #14 (01/02/08) for \$47,472.00 and #15 (01/16/08) for \$47,472.00 and Payrolls #16 (01/31/08) for \$142,416.00 for a combined total of \$153,528.18.

FY2007-2008 Cash Flow Analysis through December 17, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for November 2007

Office General Ledger & Check Registers for November 2007

Acquisitions Report for November 2007

Entrepreneurial Report for November 2007

Collection Agency Report for November 2007

Gifts Report for November 2007

**GENERAL CONSENT
CALENDAR**

Building Maintenance for November 2007

Personnel Report for November 2007

Volunteer Report for November 2007

Circulation Report for November 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

Director's Report for November 2007

Program Committee Report for November 2007

Children's Services Report for November 2007

Placentia Library Literacy Services Report for November 2007

Reference and Adult Services Report for November 2007

History Room Report for November 2007

Placentia Library Web Site Report for November 2007

Technology Report for November 2007

Publicity Materials produced for November 2007

Safety Committee Minutes for November 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director asked the Board if they made any contact with the Governor's Office regarding the Public Library Fund or Transaction Based Reimbursements. The Board will forward their communications on an individual basis.

**POLICY 6020-
INTERNET ACCESS
POLICY**

It was moved by Trustee DeVecchio and seconded by Secretary Turner to the final adoption of Policy 6020 as amended.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**WORD OF MOUTH
MARKETING –
DECEMBER 2007**

Public Services Manager Roberts reported that the Child's Christmas in Wales Program on December 20, 2007 and several other Children's Programs through December.

**POLICIES – SERIES
2000**

It was moved by Trustee DeVecchio and seconded by Secretary Turner to adopt as a first reading and refer to staff for further comments.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**ELECTION OF
BOARD MEMBERS**

It was moved by Trustee Escobosa and seconded by Trustee Wood to approve the appointment of Al Shkoler as President of the Placentia Library Board of Trustees

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee Wood to approve the appointment of Richard DeVecchio as Secretary of the Placentia Library Board of Trustees

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**APPOINTMENT OF
2008 LIBRARY
BOARD
REPRESENTATIVES**

Independent Special District of Orange County (ISDOC) – DeVecchio

Local Area Formation Commission (LAFCO) – Turner/DeVecchio

Placentia Civic Center Authority – Shkoler/Escobosa

Orange County Council of Governments (OCCOG) – Wood

Placentia Library Friends Foundation (PLFF) - Turner

**CALENDAR FOR
2008 REGULAR
BOARD MEETINGS**

It was moved by Trustee Wood and seconded by Trustee Escobosa to read Resolution 08-07 by Title only, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustees Regular Meeting Dates for Calendar Year 2008.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee Escobosa to approve Resolution 08-07, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Board of Trustees Regular Meeting Dates for Calendar Year 2008.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**POLICY 2325-
LIBRARY AIDE**

It was moved by Trustee Turner and seconded by Trustee DeVecchio to adopt Placentia Library District Policy 2325 – Library Aide as revised as a first reading, and refer it to staff for comments and recommendations.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**AGENDA
PREPARATION**


Work Session to review Placentia Library District Policy Manual, Sections 2300, Job Descriptions, and 6000, Operations. Agenda Preparation for the January Meeting will be held on Tuesday, January 15, 2008 at 6:30 P.M.

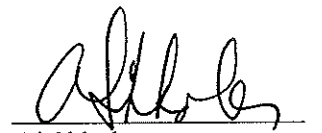
ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for December 17, 2007 adjourned at 9:15 P.M.

NEXT MEETING

The December Library Board Meeting will be held on Tuesday, January 15, 2008 at 6:30 P.M. in the Library History Room.


Richard DeVecchio
Secretary
Library Board of Trustees


Al Shkoler
President
Library Board of Trustees