

## AGENDA






### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

**WORK SESSION**  
Thursday, May 24, 2012  
5:30 p.m.  
History Room

*The Vision of the Placentia Library District is to  
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

#### CALL TO ORDER

1. Call to Order                      Library Board President
2. Roll Call                            Administrative Assistant

3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation:      Library Director  
Recommendation: Adopt by Motion

Placentia Library District Board of Trustees, Work Session Agenda, May 24, 2012

4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person. In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

5. Review and Discuss Request from the Placentia Library Friends Foundation (PLFF) to establish a list of Library needs that may be funded through PLFF.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

6. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

7. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Marisa Timothy, Administrative Assistant of Placentia Library District, hereby certify that the Agenda for the May 24, 2012 Work Session of the Library Board of Trustees of the Placentia Library District was posted on May 14, 2012.

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Marisa Timothy, Administrative Assistant

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Jeanette Contreras, Library Director

**SUBJECT:** Review and Discuss Request from the Placentia Library Friends Foundation (PLFF) to establish a list of Library needs that may be funded through PLFF.

**DATE:** May 24, 2012

**BACKGROUND**

At the April 16, 2012 Library Board of Trustees meeting, library staff was directed to obtain estimated costs for the possible projects below to be discussed at a work session. Based on informal and preliminary information received from vendors, the costs for each project are reflected below:

- Meeting room improvement -- \$200,000
- Pollster -- \$19,000
- Library strategists -- \$25,000
- Carpet replacement -- \$100,000
- Café -- \$200,000
- Solar panels -- a 300kwatt solar system cost about \$1.58 million to build, however with a Capital Lease Purchase this is a self-funded project. There is no initial cost and no installation cost, if after analyzing electricity use for the building they determine that installing a solar system will provide savings. At that time, the system would be leased and the savings of the electrical bill would pay for the lease within 15yrs. After the 15yrs the savings would come directly to us, as owners of the solar system. We would be responsible for maintenance of solar system which is determined by the number of kilowatts it produces for the building. A system that produces 600kwatts would need about a \$11,000 maintenance fee a year.
- Staff lounge improvement -- \$11,000
- Electronic marquee -- \$25,000
- Shelves for the young adult collection -- \$100,000
- Library renovation -- \$2.5M
- PLFF bookstore expansion/improvement -- \$400,000+
- Armed chairs for the public area -- \$25,000
- Reupholster furniture in the public area -- \$13,000
- Background music throughout the library -- \$2,000

**RECOMMENDATION**

Action to be determined by the Library Board of Trustees.

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