

Passport to Progress

AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES






SPECIAL MEETING
Thursday, July 1, 2010
3:30 P.M.
History Room



The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order 3:31 PM Library Board President
2. Roll Call Recorder #2 B-1
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

present: AS, RD, BE
JT, GW

staff: JC, RH, YB, WOT

other:

MZ GW
WZ JT
all

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

5. Computer Lab Construction Bids and Naming of the Computer Lab

Presentation: Library Director
Recommendations: 1) Award bid to Hanna Construction.
2) Consider naming the Computer Lab "PLFF Computer Lab" after the Placentia Library Friends Foundation.

Adjourn 3:45

CLOSED SESSION

6. Closed Session to Discuss a Pending Litigation

Pursuant to California Government Code Section 54956.9 a closed session will be held to discuss a pending litigation.

3:45 PM
↓
4:00 PM

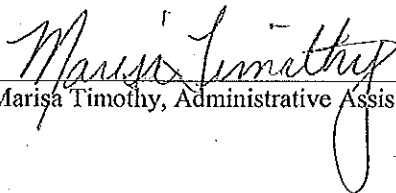
Presentation: Library Board President will report on the Closed Session
Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

7. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the July 1 Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on June 29, 2010



Marisa Timothy, Administrative Assistant

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Review and Discuss the Request for Proposals for the Computer Lab
DATE: July 1, 2010

BACKGROUND

The Placentia Library Friends Foundation committed \$50,000 towards the construction of a computer lab. The Placentia Library District received two proposals for the project. The third contractor did not proceed with the bidding process.

Attachment A is the bid from Dalke Construction for \$65,815.
Attachment B is the bid from Hanna Construction for \$69,100.

MI RD AS - yes
MZ GW RD - yes
BE - yes
JT -
GW - yes

RECOMMENDATIONS

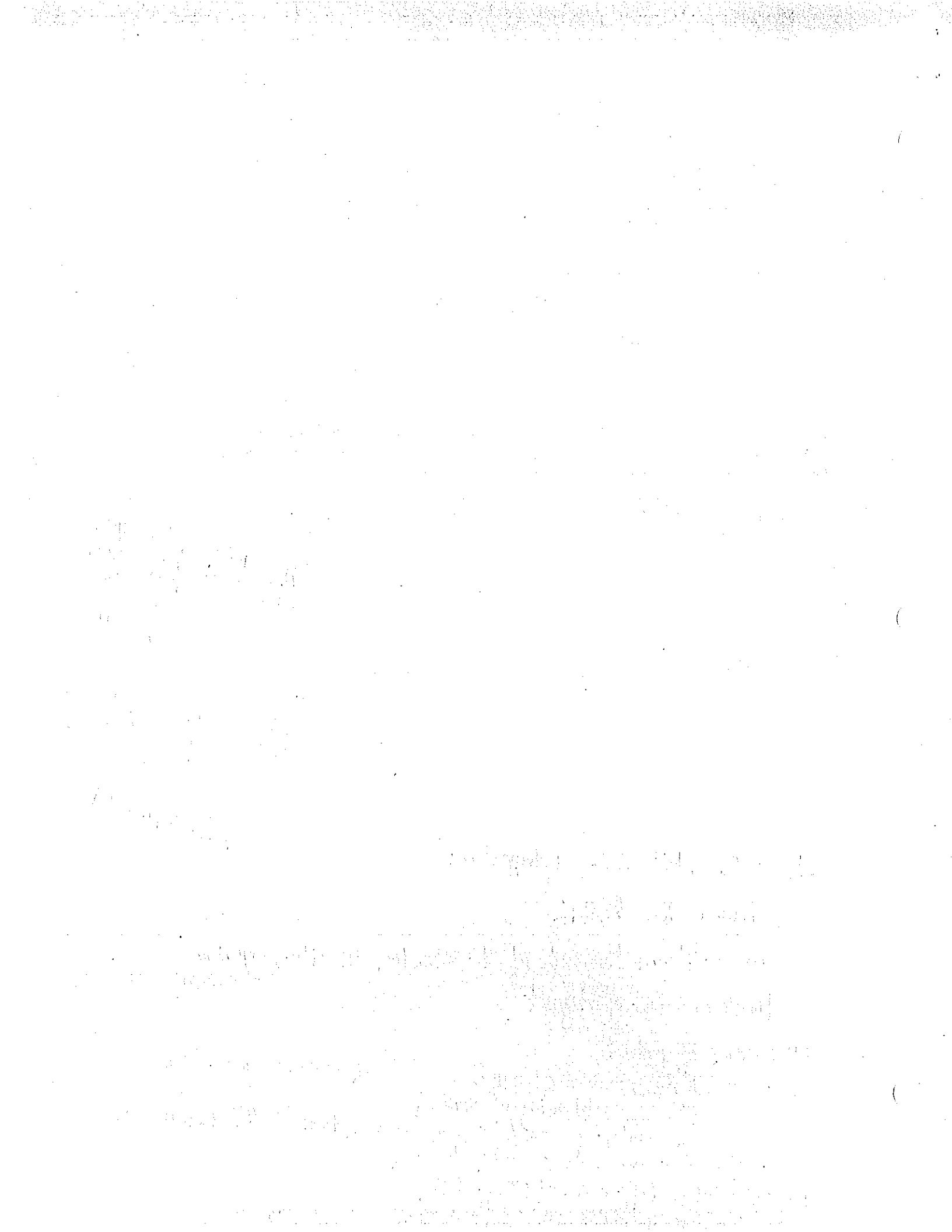
- 1) Award bid to Hanna Construction.
- 2) Consider naming the computer lab after the Placentia Library Friends Foundation for their funding of the project.

MI GW all
MZ JT
AS - conf. passed

JC - three bids rec'd, 1 dropped out
Hanna 76 → \$69K

recc - Hanna thorough w/ sub-contractors on-site, experience w/ like projects
timeline - end of August

RD - logistics of project
JT - re: Bob review ①ht of wall? ②bracing of walls?
- other questions/issues as noted on bids to 4B incl. HVAC
AS - Dalke was good in past - why change?
RD - wld take staff recc. w/ 5% cost diff.
BE - impressed w/ Hanna care & thoroughness GW - agree





DALKE & SONS CONSTRUCTION, INC.

PROPOSAL

June 15, 2010

Placentia Library District
Attention: Administration
411 E, Chapman Ave.
Placentia, CA 92870

RE: Bid Proposal
Project Name: Placentia Library Computer Room
Project Location: Placentia Library

Dear Sirs,

We propose to furnish and install all labor, materials and equipment to construct a computer lab per plan sheets A1, A2, and A3 dated 5-4-2010 and the scope of work/specs, including the following:

- Demo existing drinking fountain and tile, and cap plumbing off behind the wall.
- Construct a new full height walls from floor to underside of existing acoustic ceiling, out of 3-5/8" steel studs and 5/8" drywall both sides with 4" thick fiberglass insulation. Patch wall at demolished drinking fountain and prep for paint.
- Install new aluminum framed storefront windows and doors. Door hardware to include lever handles hardware with key lock to secure room as necessary.
- Paint new walls to match existing as close as possible.
- Repair and/or modify the existing acoustical ceilings to accommodate the new walls.
- Relocate copper water lines in the new server room to a location above the finish ceiling.
- Install new rubber top set floor base to match as close as possible.
- Install new room identification signage.
- Furnish and install one CO2 fire extinguisher in new lab.
- Furnish and install one 3' x 2' markerboard.
- Relocate existing server to new server room.
- Provide data cabling as specified, including all required plans and permits.
- Provide electrical as shown on the plans and outlined in the scope of work, including all required plans and permits.
- Existing electrical panels are assumed to have sufficient breaker space for new requirements.
- Provide one independent smoke detector with battery back up inside the computer lab (no fire alarm modifications included)

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- Perform test on existing air handling unit, provide new thermostat to control computer labs air delivery, rebalance computer lab and new server room, relocate HVAC grilles as required, and provide all required plans and permits.
- Provide additional architectural plans as required for building depart permits.
- Dust protection (visqueen plastic walls) and clean up of areas as required
- All work to be performed during normal business hours.

TOTAL PRICE **\$58,640.00**

Add Alternate 1- VAV box for Computer Room:

- Provide a VAV box complete with controls, ducting and terminal box, interlocked with the computer rooms light switching

Additive Alternate Price 1 **\$7,175.00**

Exclusions: Permits fees (owner to reimburse Dalke & Sons for actual costs), code deficiency corrections that may be required by the building department or inspectors, cabinetry & furniture, relocating of owner's furniture, carpet or flooring, fire alarm, fire sprinklers, after hours or weekend work, telephone cabling hazardous materials abatement and structural engineering.

If this bid is not accepted within thirty (30) days we reserve the right to review, change or cancel this bid.

Sincerely,

Barry Dalke

Barry Dalke
Vice President – Bidding & Estimating

DALKE & SONS CONSTRUCTION, INC.

4585 Allstate Drive, Riverside, CA 92501 • Phone: 951-274-9880 • Fax: 951-274-0319 • License #612500

July 1, 2010

Yesenia Baltierra

PLACENTIA LIBRARY DISTRICT
411 E. Chapman Ave.
Placentia, Ca. 92870

PH: (714) 528-1925 x201

FX: (714) 579-1082

EMAIL: ybaltierra@placentialibrary.org

PROJECT: COMPUTER LAB SERVER ROOM

Hanna Construction, as Bidder, declares that we have carefully examined the location of the proposed work, examined the plans and specifications received, and are familiar with all proposal requirements and hereby proposes and agrees, if the proposal is accepted, to complete the said construction in accordance with the following plans and specifications prepared by *Wayne Tani Architects*: sheets A1 – A3 for a total lump sum amount of:

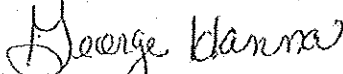
\$ 69,100.00

SIXTY NINE THOUSAND ONE HUNDRED

Said amount to include and cover all taxes, furnishing all material, performing all labor and providing all necessary tools, machinery, equipment and other means of construction.

Hanna Construction agrees to enter into a contract or purchase order agreement with *Placentia Library District* within seven (7) calendar days from date of notification thereof, and to commence work upon receipt of "Notice to Proceed" and to diligently execute the work to completion before the expiration of 23 working days, excluding Saturdays, Sundays, and holidays, after execution of the agreement.

Submitted by,
HANNA CONSTRUCTION


George J. Hanna
GJH/jt

July 1, 2010

SCOPE OF WORK

1. <u>ENGINEERING SERVICES</u>	
1.1 H.V. & A.C. plans and engineering	\$ 3,000.00
1.2 Electrical plans and engineering	\$ 1,500.00
	\$ <u>4,500.00</u>
2. <u>DEMOLITION</u>	
2.1 Demo and remove the following:	
.1 Ceramic tile from wall	\$ 250.00
2.2 Disposal cost	\$ 400.00
	\$ <u>650.00</u>
3. <u>INTERIOR WALLS</u>	
3.1 Frame in new walls with metal studs and drywall	\$ 4,800.00
3.2 Patch existing walls at drinking fountain	\$ 550.00
3.3 Patch wall in server room	\$ 350.00
	\$ <u>5,700.00</u>
4. <u>CEILINGS</u>	
4.1 Library	
.1 Remove and reinstall tile as required	\$ 500.00
4.2 Server room	
.1 Patch ceiling	\$ 350.00
	\$ <u>850.00</u>
5. <u>GLASS WINDOWS AND DOORS</u>	
5.1 Glass doors (2)	
5.2 Aluminum window frames with tempered glass	
	\$ 12,000.00
6. <u>PAINTING</u>	
6.1 New walls	
6.2 Existing walls	
.1 Computer lab	
	\$ 1,200.00

July 1, 2010

7. FLOORING COVERING

7.1 Cove base \$ 250.00

8. PLUMBING

8.1 Disconnect drinking fountain and cap water lines \$ 900.00

9. H.V. AND A.C.

9.1 Computer lab \$ 4,000.00

.1 Electric VAV box and thermostat

.2 Supply ductwork and diffusers

.3 Transfer grille

9.2 Air balance and report *Allowance* \$ 2,200.00

\$ 6,200.00

10. ELECTRICAL

10.1 Remove existing 2 x 4 light fixtures in computer lab area

10.2 New 2 x 2 light fixtures in lab (8)

10.3 Lighting controls

10.4 Exit signs (2)

10.5 Duplex receptacles (14)

10.6 Duplex receptacle for TV (1)

10.7 20 amp duplex receptacles for servers (3)

10.8 Electronic sign receptacle

10.9 Hook-up VAV box (1)

10.10 Tel/data outlets (11)

10.11 CTV outlet (1)

10.12 T-stat outlet

\$ 8,000.00

11. SPECIAL CONSTRUCTION

11.1 Install flat screen monitor and electronic sign on wall

11.2 Furnish and install 3 x 2 white board

11.3 Fire extinguisher

\$ 850.00

July 1, 2010

12. DATA CABLING

- 12.1 New category 6 cabling, 15 cables in total
 - .1 Data Wall Outlet (10)
 - Install category 6 plenum cable from new server room to new proposed computer room outlet location
 - .2 Data Wall Outlet (2)
 - Install category 6 plenum cable from new server room to new proposed computer room outlet location
 - .3 Data Monitor Wall Outlet (3)
 - Install category 6 plenum cable from new server room to new proposed computer room monitor outlet location
 - .4 16-port switch
 - Install Cisco SR216 16-port 10/100 rack mountable switch I for the 15 data cables in new server room
 - .5 Cabinet relocation
 - Relocate existing cabinet
 - Install new category 6 cable about 200 ft in library building
 - .6 Provide (18) 5 ft and (18) 10 ft generic category 6 patch cords
- 12.2 Existing cable extension, 60 cables in total
 - .1 Install 300-pair 110 block at existing IDF termination of existing cabling (1)
 - .2 Un-terminate and re-terminate existing cable in 110 block in existing IDF
 - .3 Punch down a new Ethernet cable and run back to new server room and re-terminate cable on (2) new 48-port cat6 patch panel
 - .4 New patches to be installed in existing cabinet or relay rack in new server room
- 12.3 All data outlet cables
 - .1 Cable will be terminated on (1) RJ45 cat6 blue jack and installed in a new 4-port ivory faceplate. In the MDF/Data center, the data cable will be terminated on a new 24-port wall mounted category 6 patch panel. Cable ends, faceplate, and patch panel port will be labeled per Placentia Library
- 12.4 Exclusions
 - .1 Programming of switch
 - .2 Horizontal wire managers

\$ 14,200.00

July 1, 2010

13. GENERAL CONDITIONS (5 WEEKS)	
13.1 Job protection	\$ 500.00
13.2 Temporary plastic curtain wall	\$ 600.00
13.3 Field supervision	\$ 8,000.00
13.4 Clean-up	\$ 500.00
13.5 Project management	\$ 1,000.00
.1 Necessary meetings with Placentia Library District	
.2 Product submittal	
.3 Coordinate work of engineer	
.4 Submit plans to city for approval	
13.6 Performance and completion bond	\$ 3,200.00
13.7 Required overtime	\$ 13,800.00
	<hr/>
TOTAL COST	\$ 69,100.00



June 22, 2010

Yesenia Baltierra

PLACENTIA LIBRARY DISTRICT

411 E. Chapman Ave.

Placentia, Ca. 92870

PH: (714) 528-1925 x201

FX: (714) 579-1082

EMAIL: ybaltierra@placentialibrary.org

PROJECT: COMPUTER LAB SERVER ROOM

Hanna Construction, as Bidder, declares that we have carefully examined the location of the proposed work, examined the plans and specifications received, and are familiar with all proposal requirements and hereby proposes and agrees, if the proposal is accepted, to complete the said construction in accordance with the following plans and specifications prepared by *Wayne Tani Architects*: sheets A1 – A3 for a total lump sum amount of:

\$ 76,010.00

SEVENTY SIX THOUSAND TEN

Said amount to include and cover all taxes, furnishing all material, performing all labor and providing all necessary tools, machinery, equipment and other means of construction.

Hanna Construction agrees to enter into a contract or purchase order agreement with *Placentia Library District* within seven (7) calendar days from date of notification thereof, and to commence work upon receipt of "Notice to Proceed" and to diligently execute the work to completion before the expiration of 23 working days, excluding Saturdays, Sundays, and holidays, after execution of the agreement.

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5. <u>GLASS WINDOWS AND DOORS</u>		
5.1 Glass doors (2)		
5.2 Aluminum window frames with tempered glass	\$	12,000.00
6. <u>PAINTING</u>		
6.1 New walls		
6.2 Existing walls		
.1 Computer lab	\$	1,200.00



7. <u>FLOORING COVERING</u>		
7.1	Cove base	\$ 250.00
8. <u>PLUMBING</u>		
8.1	Disconnect drinking fountain and cap water lines	\$ 900.00
9. <u>H.V. AND A.C.</u>		
9.1	Computer lab	\$ 4,000.00
	.1 Electric VAV box and thermostat	
	.2 Supply ductwork and diffusers	
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9.2	Air balance and report	<i>Allowance</i> \$ 2,200.00
		\$ 6,200.00
10. <u>ELECTRICAL</u>		
10.1	Remove existing 2 x 4 light fixtures in computer lab area	
10.2	New 2 x 2 light fixtures in lab (8)	
10.3	Lighting controls	
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10.9	Hook-up VAV box (1)	
10.10	Tel/data outlets (11)	
10.11	CTV outlet (1)	
10.12	T-stat outlet	
		\$ 8,000.00
11. <u>SPECIAL CONSTRUCTION</u>		
11.1	Install flat screen monitor and electronic sign on wall	
11.2	Furnish and install 3 x 2 white board	
11.3	Fire extinguisher	
		\$ 850.00



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13.5	Project management	\$	1,000.00
	.1 Necessary meetings with Placentia Library District		
	.2 Product submittal		
	.3 Coordinate work of engineer		
	.4 Submit plans to city for approval		
13.6	Performance and completion bond	\$	3,200.00
13.7	Required overtime		
		\$	<u>13,800.00</u>

	SUB-TOTAL	\$	69,100.00
	10 % OVERHEAD AND FEES	\$	<u>6,910.00</u>
	TOTAL COST	\$	<u>76,010.00</u>





DALKE & SONS CONSTRUCTION, INC.

PROPOSAL

June 15, 2010

Placentia Library District
Attention: Administration
411 E, Chapman Ave.
Placentia, CA 92870

RE: Bid Proposal
Project Name: Placentia Library Computer Room
Project Location: Placentia Library

Dear Sirs,

We propose to furnish and install all labor, materials and equipment to construct a computer lab per plan sheets A1, A2, and A3 dated 5-4-2010 and the scope of work/specs, including the following:

- Demo existing drinking fountain and tile, and cap plumbing off behind the wall.
- Construct a new full height walls from floor to underside of existing acoustic ceiling, out of 3-5/8" steel studs and 5/8" drywall both sides with 4" thick fiberglass insulation. Patch wall at demolished drinking fountain and prep for paint.
- Install new aluminum framed storefront windows and doors. Door hardware to include lever handles hardware with key lock to secure room as necessary.
- Paint new walls to match existing as close as possible.
- Repair and/or modify the existing acoustical ceilings to accommodate the new walls.
- Relocate copper water lines in the new server room to a location above the finish ceiling.
- Install new rubber top set floor base to match as close as possible.
- Install new room identification signage.
- Furnish and install one CO2 fire extinguisher in new lab.
- Furnish and install one 3' x 2' markerboard.
- Relocate existing server to new server room.
- Provide data cabling as specified, including all required plans and permits.
- Provide electrical as shown on the plans and outlined in the scope of work, including all required plans and permits.
- Existing electrical panels are assumed to have sufficient breaker space for new requirements.
- Provide one independent smoke detector with battery back up inside the computer lab (no fire alarm modifications included)

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- Perform test on existing air handling unit, provide new thermostat to control computer labs air delivery, rebalance computer lab and new server room, relocate HVAC grilles as required, and provide all required plans and permits.
- Provide additional architectural plans as required for building depart permits.
- Dust protection (visqueen plastic walls) and clean up of areas as required
- All work to be performed during normal business hours.

TOTAL PRICE **\$58,640.00**

Add Alternate 1- VAV box for Computer Room:

- Provide a VAV box complete with controls, ducting and terminal box, interlocked with the computer rooms light switching

Additive Alternate Price 1 **\$7,175.00**

Exclusions: Permits fees (owner to reimburse Dalke & Sons for actual costs), code deficiency corrections that may be required by the building department or inspectors, cabinetry & furniture, relocating of owner's furniture, carpet or flooring, fire alarm, fire sprinklers, after hours or weekend work, telephone cabling hazardous materials abatement and structural engineering.

If this bid is not accepted within thirty (30) days we reserve the right to review, change or cancel this bid.

Sincerely,

Barry Dalke

Barry Dalke
Vice President – Bidding & Estimating

DALKE & SONS CONSTRUCTION, INC.

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