



## AGENDA

PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES

### WORK SESSION

Wednesday, November 3, 2010






4:00 P.M.

History Room

*The Vision of the Placentia Library District is to  
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

### CALL TO ORDER

1. Call to Order                      Library Board President
2. Roll Call                              Administrative Assistant
3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person. In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

5. Review and Discuss Capital Improvement Re-flooring Project

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

**ADJOURNMENT**

6. Agenda Preparation for the November Regular Meeting which will be held on Monday, November 15, 2010.

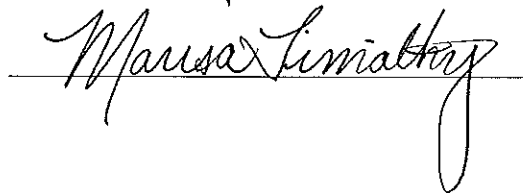
7. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

8. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Marisa Timothy, Administrative Assistant of Placentia Library District, hereby certify that the Agenda for the November 3, 2010 Work Session of the Board of Trustees of the Placentia Library District was posted on October 21, 2010.



A handwritten signature in cursive script, reading "Marisa Timothy", is written over a horizontal line.

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Jeanette Contreras, Library Director  
**SUBJECT:** Review and Discuss Capital Improvement Re-flooring Project  
**DATE:** November 3, 2010

**BACKGROUND**

At the June 21, 2010 Library Board of Trustees meeting, the re-flooring of the Library entrance, Circulation, Friends Bookstore, and Reference areas was one of the capital improvement projects presented as part of the Fiscal 2010-2011 Budget Hearing. A decision was made to postpone discussions of all capital improvement projects until additional information was gathered for such projects and property tax projections were made available from the Orange County Assessor's Office.

Requested property tax information was presented at the October 18, 2010 Library Board of Trustees meeting. A decision was made to conduct a work session on November 3, 2010 to further discuss the details of the re-flooring project. Other capital improvement projects will be discussed at a future determined date.

Attachment A is bids and projected costs related to the re-flooring project.

**RECOMMENDATION**

Action to be determined by the Library Board of Trustees.



November 2, 2010

## OPTION I

- CARPET : LOBBY  
HALLWAY  
RESTROOM VESTIBULE  
REFERENCE DESK  
OFFICE (12 X 12)

### 1. DEMOLITION

1.1 Demo and remove the following:

- .1 Ceramic tile
- .2 Carpet
- .3 Circulation and reference desk

1.2 Placentia Library to relocate all book shelves and furniture

\$ 5,500.00

### 2. FLOOR COVERING

2.1 Floor prep

\$ 3,300.00

2.2 Carpet tile

\$ 10,500.00

2.3 Cove base

\$ 880.00

\$ 14,680.00

### 3. GENERAL CONDITIONS

3.1 Field supervision

\$ 2,200.00

3.2 Project management

\$ 880.00

3.3 Temporary walls

\$ 880.00

3.4 Daily clean-up

\$ 550.00

3.5 Disposal cost

\$ 660.00

3.6 Liability insurance

\$ 660.00

3.7 Performance bond

\$ 1,100.00

\*\* Complete project in one phase

\$ 6,930.00

**TOTAL COST**

**\$ 27,110.00**

# Rite-Loom FLOORING CO.

CARPET \* TILE \* WOOD \* LAMINATE \* WINDOW COVERINGS  
1295 N. Kraemer Blvd., Anaheim, CA 92806  
(714) 764-1122 \* Fax (714) 632-3556  
[www.riteloom.com](http://www.riteloom.com)

## PROPOSAL

PROPOSAL SUBMITTED TO: <b>Placentia Library</b>	PHONE: <b>(714) 528-1925</b>	DATE: <b>11/1/2010</b>
ADDRESS: <b>411 E. Chapman Ave.</b>	JOB NAME: <b>LIBRARY</b>	
CITY, STATE AND ZIP CODE: <b>Placentia Ca. 92870</b>	JOB LOCATION:	
SALES PERSON: <b>Rafael Magana</b>	SOURCE:	JOB PHONE:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
<b>2440</b>	<b>sf. Carpet By Shaw Contrac Style: Color Play 24 Color: My World 58500</b>	<b>\$9,150.00</b>
<b>16</b>	<b>palls of adhesive</b>	<b>\$2,880.00</b>
<b>2440</b>	<b>Carpet Installation</b>	<b>\$3,050.00</b>
<b>400</b>	<b>If. R&amp;R new vinyl wall base color TBD</b>	<b>\$900.00</b>
<b>1</b>	<b>Leveling area Floor prep. (Refernce desk)</b>	<b>\$250.00</b>
<b>2440</b>	<b>sf. existing carpet, ceramic tile, and VCT demolition</b>	<b>\$4,700.00</b>
<b>1</b>	<b>prep. Floor and disposal all areas</b>	<b>\$2,100.00</b>
<b>2</b>	<b>disposal counter top</b>	<b>\$200.00</b>
<b>1</b>	<b>Moving furniture and bookshelves</b>	<b>\$200.00</b>
<b>TOTAL:</b>		<b>\$23,430.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
**Dollars \$ 23,430.00**

Payment to be made as follows:

Contractor's License # 683712  
Authorized Signature \_\_\_\_\_  
Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.  
Signature: \_\_\_\_\_  
Date of Acceptance: \_\_\_\_\_

# TS Carpet & Design Center

License # 910442  
 320 Orangethorpe Ave., Suites A & B  
 Placentia, CA 92870  
 714-572-7333 Showroom Phone  
 714-572-1024 Fax

Agenda Item 5  
 Attachment A  
 Page 3 of 15

<b>SOLD TO:</b>	<b>PROJECT:</b>	<b>PROPOSAL#</b> 11022010-1
Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	

**Attn:** Yesenia Baltierra  
**Date:** 2-Nov-2010      **Phone:** 714-518-1925, Ext 201      **Fax:** 714-579-1082

### LINE ITEM PROPOSAL

	QTY.	UNIT	MATERIAL	LABOR	TOTAL
<b>Option #1 - Carpet</b>					
Demo Pavers & Prep. in Entry & Restrms Vestibule, Friends Bookstre & Circ. Desk	2036.00	sq ft		\$11,346.22	\$11,346.22
Demo VCT & Prep Friends Bookstore Office & Reference Desk area	255.00	sq ft		\$888.17	\$888.17
Demo & Dispose of Reference desk	1.00	Lot		\$1,044.90	\$1,044.90
Prep Reference desk area	99.00	Lot		\$275.85	\$275.85
Move Furniture	1.00	Lot		\$1,044.90	\$1,044.90
Shaw Carpet Tiles, "No Rules Collection", includes 10% waste	282.49	sq yd	\$7,810.87	\$1,574.26	\$9,385.13
Carpet Adhesive	2.00	pails	\$177.51		\$177.51
Vinyl Cove Base	500.00	ln ft	\$630.02	\$870.75	\$1,500.77
Transitions from new carpet to other surface	40.00	ln ft	\$141.58	\$111.46	\$253.03
Build Temporary "Moveable" Walls during Demolition & Construction				\$1,741.50	\$1,741.50

**Qualifications:**

Of the sell price, \$406.93 is allocated as Performance Bond cost estimate

**Total Price:**      **\$27,657.99**  
Incl. Tax

Carpet/Resil Subtotal
Wood Subtotal
Ceramic Subtotal
Subtotal
Subtotal
Subtotal

Unless specifically noted above, the following applies to all pricing: Work shall be normal working hours Monday-Friday. Excessive subfloor preparation, furniture moving, removal of existing floorcoverings, cleaning, waxing and protection are not included. Field-authorized work shall be billed at \$85.00 per man-hour plus the cost of all materials that may be required. If Moisture Vapor Emission exceeds Mfgr requirements, Warranties are void. Price includes applicable taxes and freight.

**ACCEPTANCE OF THIS PROPOSAL** constitutes a contract. The prices, specifications and conditions of this Proposal are satisfactory and hereby accepted. TS Carpet & Design Center is authorized to do the work as described. Payment will be made as outlined within this document. My signature below constitutes agreement to the amount of the contract based upon the provisions and Qualifications stated above, as well as agreement to pay reasonable attorney or collection agency fees, together with all court costs should it be necessary for Trevcourt Inc., dba TS Carpet & Design Center to retain the services of an attorney or collection agency.

A Finance charge of 1 1/2% per month starting with the invoice date (18% APR) will be charged for all invoice amounts unpaid after due date.

Sincerely,

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_  
 Placentia Library District

  
 \_\_\_\_\_  
 Kris Bowers  
 T/S Carpet & Design Center

**Terms:** 50% Material Billing or deposit required  
 Balance net 30 days (Upon substantial completion)

November 2, 2010

## OPTION II

- SHEET VINYL: LOBBY  
HALLWAY  
RESTROOM VESTIBULE  
REFERENCE DESK  
OFFICE (12 X 12)

### 1. DEMOLITION

1.1 Demo and remove the following:

- .1 Ceramic tile
- .2 Carpet
- .3 Circulation and reference desk

1.2 Placentia Library to relocate all book shelves and furniture

\$ 5,500.00

### 2. FLOOR COVERING

2.1 Moisture testing

\$ 1,100.00

2.2 Moisture barrier

\$ 11,000.00

2.3 Self leveling Ardex at reference desk

\$ 1,420.00

2.4 Floor prep

\$ 3,300.00

2.5 Sheet vinyl with self cove

\$ 20,500.00

2.6 Cove base

\$ 330.00

\$ 37,650.00

### 3. GENERAL CONDITIONS

3.1 Field supervision

\$ 2,200.00

3.2 Project management

\$ 880.00

3.3 Temporary walls

\$ 880.00

3.4 Daily clean-up

\$ 550.00

3.5 Disposal cost

\$ 660.00

3.6 Liability insurance

\$ 660.00

3.7 Performance bond

\$ 2,000.00

\*\* Complete project in one phase

\$ 7,830.00

**TOTAL COST**

**\$ 50,980.00**



# Rite-Loom FLOORING CO.

CARPET \* TILE - WOOD \* LAMINATE \* WINDOW COVERINGS  
 1295 N. Kraemer Blvd., Anaheim, CA 92806  
 (714) 764-1122 \* Fax (714) 632-3556  
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Agenda Item 5  
 Attachment A  
 Page 5 of 15

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ADDRESS: <b>411 E. Chapman Ave.</b>	JOB NAME: <b>LIBRARY</b>	
CITY, STATE AND ZIP CODE: <b>Placentia Ca. 92870</b>	JOB LOCATION:	
SALES PERSON: <b>Rafael Magana</b>	SOURCE:	JOB PHONE:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
<b>2440</b>	<b>sf. Vinyl By Nafco Crestview (Tarket)</b>	<b>\$20,740.00</b>
	<b>color: Medium oak #CP-37</b>	
<b>2440</b>	<b>Vinyl Installation</b>	<b>\$5,368.00</b>
<b>16</b>	<b>pails of adhesive</b>	<b>\$2,400.00</b>
<b>400</b>	<b>If. R&amp;R new vinyl wall base color TBD</b>	<b>\$900.00</b>
<b>1</b>	<b>Leveling area Floor prep. (Refernce desk)</b>	<b>\$250.00</b>
<b>2440</b>	<b>sf. existing carpet, ceramic tile, and VCT demolition</b>	<b>\$4,700.00</b>
<b>1</b>	<b>prep. Floor and disposal all areas</b>	<b>\$2,100.00</b>
<b>2</b>	<b>disposal counter top</b>	<b>\$200.00</b>
<b>1</b>	<b>Moving furniture and bookshelves</b>	<b>\$200.00</b>
<b>TOTAL:</b>		<b>\$36,858.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
**Dollars \$ 36,858.00**

Payment to be made as follows:

Contractor's License # 683712  
 Authorized  
 Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

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Agenda Item 5  
 Attachment A  
 Page 6 of 15

<b>SOLD TO:</b>	<b>PROJECT:</b>	<b>PROPOSAL#</b> 11022010
Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	

**Attn:** Yesenia Baltierra  
**Date:** 2-Nov-2010  
**Phone:** 714-518-1925, Ext 201    **Fax:** 714-579-1082

### LINE ITEM PROPOSAL

	QTY.	UNIT	MATERIAL	LABOR	TOTAL
<b>Option #2 - Nafco</b>					
Demo Pavers & Prep. in Entry & Restrms Vestibule, Friends Bookstre & Circ. Desk	2036.00	sq ft		\$10,994.40	\$10,994.40
Demo VCT & Prep Friends Bookstore Office & Reference Desk area	255.00	sq ft		\$860.63	\$860.63
Demo & Dispose of Reference desk	1.00	Lot		\$1,012.50	\$1,012.50
Prep Reference desk area	99.00	Lot		\$267.30	\$267.30
Move Furniture	1.00	Lot		\$1,012.50	\$1,012.50
Nafco Vinyl Plank, Crestview Med Oak or Pecan, 3" x 36", 10 year warranty	2542.41	sq ft	\$16,532.50	\$4,290.32	\$20,822.81
Vinyl Plank Adhesive	2542.41	sq ft	\$871.97		\$871.97
Vinyl Cove Base	500.00	ln ft	\$610.48	\$708.75	\$1,319.23
Transitions from new vinyl to other surface	40.00	ln ft	\$137.19	\$108.00	\$245.19
Build Temporary "Moveable" Walls during Demolition & Construction	1.00	Lot	\$1,714.84		\$1,714.84

**Qualifications:**

Of the sell price, \$427.88 is allocated as Performance Bond cost estimate

**Total Price:**    **\$39,121.37**  
Incl. Tax

Carpet/Resil Subtotal
Wood Subtotal
Ceramic Subtotal
Subtotal
Subtotal
Subtotal

Unless specifically noted above, the following applies to all pricing: Work shall be normal working hours Monday-Friday. Excessive subfloor preparation, furniture moving, removal of existing floorcoverings, cleaning, waxing and protection are not included. Field-authorized work shall be billed at \$85.00 per man-hour plus the cost of all materials that may be required. If Moisture Vapor Emission exceeds Mfgr requirements, Warranties are void. Price includes applicable taxes and freight.

**ACCEPTANCE OF THIS PROPOSAL constitutes a contract. The prices, specifications and conditions of this Proposal are satisfactory and hereby accepted. TS Carpet & Design Center is authorized to do the work as described. Payment will be made as outlined within this document. My signature below constitutes agreement to the amount of the contract based upon the provisions and Qualifications stated above, as well as agreement to pay reasonable attorney or collection agency fees, together with all court costs should it be necessary for Trevcourt Inc., dba TS Carpet & Design Center to retain the services of an attorney or collection agency.**

*A Finance charge of 1 1/2% per month starting with the Invoice date (18% APR) will be charged for all invoice amounts unpaid after due date.*

Sincerely,

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_  
 Placentia Library District

  
 \_\_\_\_\_  
 Kris Bowers  
 T/S Carpet & Design Center

**Terms:** 50% Material Billing or deposit required  
 Balance net 30 days (Upon substantial completion)

November 2, 2010

**OPTION III**

- SHEET VINYL : LOBBY (30 X 16)  
 RESTROOM VESTIBULE (13 X 14)
- CARPET : OFFICE (12 X 12)  
 LOBBY (54 X 16)  
 HALLWAY (12 X 35)  
 REFERENCE DESK (12 X 12)

**1. DEMOLITION**

- 1.1 Demo and remove the following:
    - .1 Ceramic tile
    - .2 Carpet
    - .3 Circulation and reference desk
  - 1.2 Placentia Library to relocate all book shelves and furniture
- \$ 5,500.00

**2. FLOOR COVERING**

- 2.1 Moisture testing \$ 1,100.00
  - 2.2 Moisture barrier (under sheet vinyl) \$ 5,500.00
  - 2.3 Self leveling Ardex in lobby and at reference desk \$ 5,280.00
  - 2.4 Floor prep \$ 1,100.00
  - 2.5 Sheet vinyl \$ 5,900.00
  - 2.6 Carpet tile \$ 8,000.00
  - 2.7 Cove base \$ 880.00
- \$ 27,760.00

**3. GENERAL CONDITIONS**

- 3.1 Field supervision \$ 2,200.00
  - 3.2 Project management \$ 880.00
  - 3.3 Temporary walls \$ 880.00
  - 3.4 Daily clean-up \$ 550.00
  - 3.5 Disposal cost \$ 660.00
  - 3.6 Liability insurance \$ 660.00
  - 3.7 Performance bond \$ 2,000.00
  - \*\* Complete project in one phase
- \$ 7,830.00

**TOTAL COST \$ 41,090.00**

# Rite-Loom FLOORING CO.

CARPET \* TILE - WOOD \* LAMINATE \* WINDOW COVERINGS  
1295 N. Kraemer Blvd., Anaheim, CA 92808  
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## PROPOSAL

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ADDRESS: <b>411 E. Chapman Ave.</b>	JOB NAME: <b>LIBRARY</b>	
CITY, STATE AND ZIP CODE: <b>Placentia Ca. 92870</b>	JOB LOCATION:	
SALES PERSON: <b>Rafael Magana</b>	SOURCE:	JOB PHONE:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
<b>1960</b>	<b>sf. Vinyl By Nafco Crestview (Tarket)</b>	<b>\$16,660.00</b>
	<b>color: Medium oak #CP-37 ( F. Bookstore&amp; office, circulation and R. desk)</b>	
<b>1960</b>	<b>Vinyl Installation</b>	<b>\$4,312.00</b>
<b>13</b>	<b>pails of adhesive</b>	<b>\$2,340.00</b>
<b>480</b>	<b>sf. Carpet By Shaw Conrac Style: Color Play 24</b>	<b>\$1,800.00</b>
	<b>Color: My World 58500 (Loby and restroom valibute)</b>	
<b>4</b>	<b>pails of adhesive</b>	<b>\$720.00</b>
<b>480</b>	<b>Carpet Installation</b>	<b>\$600.00</b>
<b>400</b>	<b>lf. R&amp;R new vinyl wall base color TBD</b>	<b>\$900.00</b>
<b>1</b>	<b>Leveling area Floor prep. (Refernce desk)</b>	<b>\$250.00</b>
<b>2440</b>	<b>sf. existing carpet, ceramic tile, and VCT demolliton</b>	<b>\$4,700.00</b>
<b>1</b>	<b>prep. Floor and disposal all areas</b>	<b>\$2,100.00</b>
<b>2</b>	<b>disposal counter top</b>	<b>\$200.00</b>
<b>1</b>	<b>Moving furniture and bookshelves</b>	<b>\$200.00</b>
<b>TOTAL:</b>		<b>\$34,782.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
**Dollars \$ 34,782.00**

Payment to be made as follows:

Contractor's License # 683712  
Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.  
Signature: \_\_\_\_\_  
Date of Acceptance: \_\_\_\_\_

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Agenda Item 5  
 Attachment A  
 Page 9 of 15

<b>SOLD TO:</b>	<b>PROJECT:</b>	<b>PROPOSAL#</b> 11022010C
Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	

**Attn:** Yesenia Baltierra  
**Date:** 2-Nov-2010      **Phone:** 714-518-1925, Ext 201      **Fax:** 714-579-1082

### LINE ITEM PROPOSAL

	QTY.	UNIT	MATERIAL	LABOR	TOTAL
<b>Option #3 - Carpet &amp; Nafco</b>					
Demo Pavers & Prep. in Entry & Restrms Vestibule, Friends Bookstre & Circ. Desk	2036.00	sq ft		\$10,994.40	\$10,994.40
Demo VCT & Prep Friends Bookstore Office & Reference Desk area	255.00	sq ft		\$860.63	\$860.63
Demo & Dispose of Reference desk	1.00	Lot		\$1,012.50	\$1,012.50
Prep Reference desk area	99.00	In ft		\$267.30	\$267.30
Move Furniture	1.00	Lot		\$1,012.50	\$1,012.50
Nafco Vinyl Plank, Crestview Med Oak or Pecan, 3" x 36", 10 year warranty	700.00	sq ft	\$4,551.88	\$1,181.25	\$5,733.13
Vinyl Plank Adhesive, Nafco 400 series	2.00	pails	\$298.49		\$298.49
Shaw Carpet Tiles, "No Rules Collection", includes 10% waste	197.21	sq yd	\$5,283.79	\$532.47	\$5,816.26
Carpet Adhesive	2.00	pails	\$172.01		\$172.01
Vinyl Cove Base	500.00	In ft	\$610.48	\$708.75	\$1,319.23
Transitions from new vinyl to other surface	40.00	In ft	\$137.19	\$54.00	\$191.19
Build Temporary "Moveable" Walls during Demolition & Construction				\$1,687.50	\$1,687.50

**Qualifications:**

Of the sell price, \$406.92 is allocated as Performance Bond cost estimate

**Total Price:**      **\$29,365.14**  
Incl. Tax

Carpet/Resil Subtotal
Wood Subtotal
Ceramic Subtotal
Subtotal
Subtotal
Subtotal

Unless specifically noted above, the following applies to all pricing: Work shall be normal working hours Monday-Friday. Excessive subfloor preparation, furniture moving, removal of existing floorcoverings, cleaning, waxing and protection are not included. Field-authorized work shall be billed at \$85.00 per man-hour plus the cost of all materials that may be required. If Moisture Vapor Emission exceeds Mfg requirements, Warranties are void. Price includes applicable taxes and freight.

**ACCEPTANCE OF THIS PROPOSAL constitutes a contract. The prices, specifications and conditions of this Proposal are satisfactory and hereby accepted. TS Carpet & Design Center is authorized to do the work as described. Payment will be made as outlined within this document. My signature below constitutes agreement to the amount of the contract based upon the provisions and Qualifications stated above, as well as agreement to pay reasonable attorney or collection agency fees, together with all court costs should it be necessary for Trevcourt Inc., dba TS Carpet & Design Center to retain the services of an attorney or collection agency.**

A Finance charge of 1 1/2% per month starting with the Invoice date (18% APR) will be charged for all invoice amounts unpaid after due date.

Sincerely,



Kris Bowers  
 T/S Carpet & Design Center

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_  
 Placentia Library District

**Terms:** 50% Material Billing or deposit required  
 Balance net 30 days (Upon substantial completion)



1851 S Bayless St  
Anaheim, CA 92802  
Phone (949) 307-5997  
Lic.#868644  
www.livewireelectric.us

# PROPOSAL

Phone: 949-307-5997

**RESIDENTIAL • COMMERCIAL • UPGRADES • MAINTENANCE • 24 HOUR SERVICE**

SUBMITTED TO		WORK TO BE PERFORMED AT	
OWNERS NAME	<u>Yesenia Baltierra</u>	JOB ADDRESS	<u>411 E Chapman Ave</u>
ADDRESS	<u>411 E Chapman Ave</u>	CITY & STATE	<u>Placentia, CA</u>
CITY & STATE	<u>Placentia, CA</u>	DATE OF PLANS	<u>10-30-10</u>
PHONE	<u>714-528-1925</u>	ARCHITECT	<u></u>

Dear Customer:

We propose to furnish all materials and perform all labor necessary to complete the following:

Work to be done consists of furnishing all material necessary to run, install, and finish all work according to verbal agreement; Cap off power to the existing work areas at the entry desk and the desk in the middle of the library. Install approx 3-4 double outlets in each of the work areas. Install a double outlet in each individual study station along the entry Wall. This will be ran in white wire mold tubing. Install approx 2 surface mounted track lights with approx 12 heads and Run the switch into the adjacent room to control the track lights. Install an outlet on the wall where the track lights will be  
This bid does not include any data or telephone wiring only the electrical portion. Owner to supply all track lights n heads.

All of the work to be completed in a workman like manner according to standard practices for the sum of:  
One thousand one hundred dollars Dollars 1,100

Payable as follows: upon completion of work

Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control. Owner must carry fire, tornado and other necessary insurance upon the above work. Workmen's Compensation and Public Liability Insurance on the above work is to be procured by ORR & ASSOCIATES

Respectfully submitted LIVEWIRE ELECTRIC  
per ROBERT CASILLAS

Note: This proposal may be withdrawn by us if not accepted  
within n/a days

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by (print name) \_\_\_\_\_ Signature \_\_\_\_\_  
 Date \_\_\_\_\_ Title \_\_\_\_\_ Signature \_\_\_\_\_

### WAIVER OF RIGHT TO CANCEL

Having initiated a contract in connection with emergency repairs or service, for the immediate protection of persons or real and personal property, with (Firm Name) \_\_\_\_\_

I hereby state that the following emergency situation exists, requiring immediate attention:

Pursuant to Section 1689.13 of the California Civil Code, I acknowledge and hereby waive all rights to cancel the sale within three days.

Date \_\_\_\_\_  
 Address \_\_\_\_\_ Buyer Signature \_\_\_\_\_  
 City & State \_\_\_\_\_ Print Name \_\_\_\_\_



Sergio Espinoza  
Lic. #C-10 HIC 784079  
132 Orange Grove Avenue  
Placentia, CA 92870  
Phone / Fax 714.572.6990 Cell 714.305.3082

Placentia Library District  
411 Chapman Avenue  
Placentia, Ca 92870

Yesenia Baltierra  
Acting Human Resources/  
Finance Analyst.

Ms. Baltierra:

This is the estimate of the work discussed in my visit to the library and the fees for such work:

- ❖ Disconnect all electrical power, phone lines and internet lines from front desk and middle desk areas.
- ❖ Install a new single gang receptacle and (2) cat 6 cable lines to 3 new stations as well as a phone line. One phone line for the front area. The new cat 6 cabling will run from server room. Materials included.
- ❖ Install 30' of track lighting as well as lights and transformer. These lights will be controlled with a single pole switch located in the back room. Track lights, transformer and bulbs will be supplied by the library.
- ❖ Install an electrical outlet for monitor as well as 2 cat-6 cables. Materials included.
- ❖ Install (4) single gang outlets in new middle desk, re-install phone line and run 3 new cat-6 cables. Materials included.

Notes:

All cabling and high voltage lines will concealed in wire molding: metal wire molding for power run and plastic wire molding for cat-6 cabling. The molding will be exposed due to the type of construction materials used for the building. All final hook-up on internet cabling will be done by others.

All electrical permits will be taken care by library.

The fees for the work mentioned above are: \$2,980.00 which includes labor and materials mentioned above.

Thank you for the opportunity of working for you.

Please call me if you have any questions.

Sincerely

Sergio Espinoza

## Gallery Systems Art Displays

Debbi Silverman  
800/460-8703

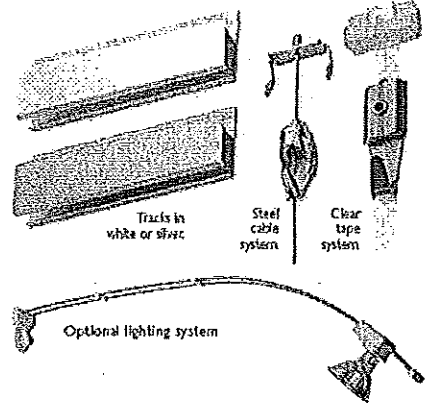
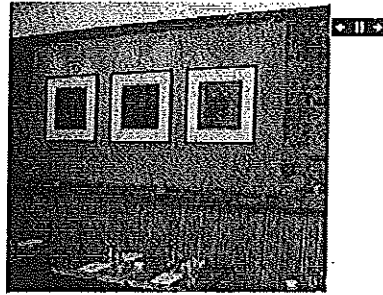
Quantity	Description	Cost per Item	Total Cost
12	Light Wand	44.50	534.00
12	LED Lamp	42.50	510.00
42 ft.	Cable	.58	24.36
1	Power Input Box	25.75	25.75
1	300-watt Transformer	125.50	125.50
1	Double-sided Tape	9.50	9.50
6	Tracks	27.75	166.50
2 pks.	Cable	65.66	131.00
2 pks.	Hooks	77.00	154.00
	Sub-total		1,680.61
	Tax		0
	S/H		66.00
	<b>Grand Total</b>		<b>1,746.61</b>



Agenda Item 5  
Attachment A

The powerful picture hanging system that's easy to use and simply does everything! Page 13 of 15

- home
- products
- how to
- success stories
- ideas, inspirations, news
- questions
- prices and order form
- contact



A simple and complete gallery-quality system for hanging pictures, with an option for picture lighting.

Attractive. Strong. Secure. User-friendly. The Gallery System allows quick changes and adjustment of your display, but remains barely visible. The focus stays on your art.

Economical. Pays for itself by eliminating nail holes and wall repairs.

"LOVE the Gallery System! We are delighted... We change art every six weeks and your system makes art easy to hang and easy to adjust to various heights. It is fantastic!!"  
- Hazel Barr, Office of Cook County Treasurer, Chicago

Gallery System Art Displays 800-460-8703 • Outside the US 781-237-8856 • Fax 781-237-8859 • E-mail: [inquiries@gallerysystem.com](mailto:inquiries@gallerysystem.com) ##




**Gaylord**  
Your Trusted Source®

To Order: Fax: 1-800-272-3412  
Call: 1-800-962-9580

Mail: PO Box 4901  
Syracuse, NY 13021-4901

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Priority Code	Item No. and Description	Ship	Qty	Price	Total
	 <u>WW-HMYNB</u> Desk Bi Level Harmony 39H x 36W x 28"D	LTL	2	\$2,175.00 (each)	\$4,350.00
	 <u>WW-HMYTBLPL</u> Table Consultation Left Face Harmony 29H x 60W x 48"D	LTL	1	\$3,950.00 (each)	\$3,950.00
	 <u>WW-3CARRGT3-06</u> Reference Information Desk Classic Package 3 Cherry <i>Other Options</i> <i>** You have selected no additional options **</i>	LTL	1	\$5,388.97 (each)	\$5,388.97

**Merchandise Total:** \$13,688.97  
**Estimated Shipping & Processing:** See Note 1  
**Taxes:** See Note 1  
**Total Cost:** \$13,688.97

Note 1: Shipping Costs and Taxes may apply and will be evaluated after you login/register

**Woodland Manufacturing, Inc. Shopping Cart System****Painted Outdoor Medex Wooden Letters Deleted.**Please review the Items in your cart and then click *Proceed to Checkout* below.

Qty	Name	Options	Price	Total	Delete
1	HIGH STRENGTH SPRAY ADHESIVE - (Indoor and Outdoor Use)		\$11.95	\$11.95	Delete
1	DiBond Metal and Color Letters	Options: Letters=Welcome to Placentia Library District Letter Count=33 Font=Lucida Calligraphy Color=Brushed Silver Height=12 inches Thickness=1/8 inch Mounting Type= Mounting Studs=Yes	\$694.98	\$694.98	Delete

Comment:

 Gift Card Code Apply Code

**Order Sub Total**  
**Amount: \$706.93**

Shipping Type	Shipping/Packaging	Total Cost
STANDARD CONTINENTAL US (Should arrive 10-15 business days)	\$25.95	<b>\$732.88</b>
RUSH CONTINENTAL U.S. (Should arrive 3-5 business days)	\$125.00	<b>\$831.93</b>
NON-CONTINENTAL U.S. (Alaska & Hawaii) (10-15 days) <a href="#">More Info</a>	\$35.00	<b>\$741.93</b>
CANADA(10-15 days) Brokerage, advancement fee incl. in shipping cost <a href="#">More Info</a>	\$35.00	<b>\$741.93</b>
INTL COUNTRIES (Including PR) - Contact Us For Orders Over \$500 <a href="#">More Info</a>	\$0.00	<b>\$706.93</b>

[← Continue Shopping](#)[Proceed to Checkout →](#)



*Distribute ↓ @ mtg.*

**RE-FLOORING PROJECT  
ESTIMATED COSTS**

	Carpet	Vinyl	Carpet/ Vinyl	Furniture	Electrical	Art Hanging	Lettering
Hanna	\$27,110 <b>\$46,500</b>	\$50,980 <b>\$70,380</b>	\$41,090 <b>\$61,300</b>	\$14,000	\$ 3,000	\$ 1,700	\$ 700
Rite- Loom	\$23,430 <b>\$42,830</b>	\$36,858 <b>\$56,258</b>	\$26,346 <b>\$45,746</b>	\$14,000	\$ 3,000	\$ 1,700	\$ 700
TS Carpet	\$27,658 <b>\$47,058</b>	\$39,121 <b>\$58,521</b>	\$29,365 <b>\$48,765</b>	\$14,000	\$ 3,000	\$ 1,700	\$ 700



November 3, 2010

## OPTION I

- CARPET 285 SQ YDS.

LOBBY (84 X 16)  
FRIENDS BOOKSTORE (12 X 35)  
RESTROOM VESTIBULE (13 X 14)  
REFERENCE DESK (12 X 12)  
FRIENDS BOOKSTORE OFFICE (12 X 12)

### 1. DEMOLITION

1.1 Demo and remove the following:

- 1. Ceramic tile
- 2. Carpet
- 3. Circulation and reference desk

1.2 Placentia Library to relocate all book shelves and furniture

\$ 5,500.00

### 2. FLOOR COVERING

2.1 Floor prep

\$ 3,300.00

2.2 Carpet tile (285 SQ YDS)

\$ 10,500.00

2.3 Cove base

\$ 880.00

\$ 14,680.00

### 3. GENERAL CONDITIONS

3.1 Field supervision

\$ 2,200.00

3.2 Project management

\$ 880.00

3.3 Temporary walls

\$ 880.00

3.4 Daily clean-up

\$ 550.00

3.5 Disposal cost

\$ 660.00

3.6 Liability insurance

\$ 660.00

3.7 Performance bond

\$ 1,100.00

\*\* Complete project in one phase

\$ 6,930.00

**TOTAL COST**

\$ 27,110.00





November 3, 2010

## OPTION II

• SHEET VINYL: 2400 S.F.

LOBBY (84 X 16)  
FRIENDS BOOKSTORE (12 X 35)  
RESTROOM VESTIBULE (13 X 14)  
REFERENCE DESK (12 X 12)  
FRIENDS BOOKSTORE OFFICE (12 X 12)

### 1. DEMOLITION

1.1 Demo and remove the following:

1. Ceramic tile
2. Carpet
3. Circulation and reference desk

1.2 Placentia Library to relocate all book shelves and furniture

\$ 5,500.00

### 2. FLOOR COVERING

2.1 Moisture testing	\$ 1,100.00
2.2 Moisture barrier	\$ 11,000.00
2.3 Self leveling Ardex at reference desk	\$ 1,420.00
2.4 Floor prep	\$ 3,300.00
2.5 Sheet vinyl with self cove (2400 SQ FT)	\$ 20,500.00
2.6 Cove base	\$ 330.00
	\$ 37,650.00

### 3. GENERAL CONDITIONS

3.1 Field supervision	\$ 2,200.00
3.2 Project management	\$ 880.00
3.3 Temporary walls	\$ 880.00
3.4 Daily clean-up	\$ 550.00
3.5 Disposal cost	\$ 660.00
3.6 Liability insurance	\$ 660.00
3.7 Performance bond	\$ 2,000.00
** Complete project in one phase	\$ 7,830.00

TOTAL COST \$ 50,980.00



November 3, 2010

### OPTION III

- SHEET VINYL : LOBBY (30 X 16)  
RESTROOM VESTIBULE (13 X 14)
- CARPET : FRIENDS BOOKSTORE OFFICE (12 X 12)  
LOBBY (54 X 16)  
FRIENDS BOOKSTORE (12 X 35)  
REFERENCE DESK (12 X 12)

**1. DEMOLITION**

- 1.1 Demo and remove the following:
  - .1 Ceramic tile
  - .2 Carpet
  - .3 Circulation and reference desk
- 1.2 Placentia Library to relocate all book shelves and furniture

\$ 5,500.00

**2. FLOOR COVERING**

- 2.1 Moisture testing
- 2.2 Moisture barrier (under sheet vinyl)
- 2.3 Self leveling Ardex in lobby and at reference desk
- 2.4 Floor prep
- 2.5 Sheet vinyl (690 SQ FT)
- 2.6 Carpet tile (220 SQ YDS)
- 2.7 Cove base

\$ 1,100.00  
\$ 5,500.00  
\$ 5,280.00  
\$ 1,100.00  
\$ 5,900.00  
\$ 8,000.00  
\$ 880.00  

---

\$ 27,760.00

**3. GENERAL CONDITIONS**

- 3.1 Field supervision
- 3.2 Project management
- 3.3 Temporary walls
- 3.4 Daily clean-up
- 3.5 Disposal cost
- 3.6 Liability insurance
- 3.7 Performance bond
- \*\* Complete project in one phase

\$ 2,200.00  
\$ 880.00  
\$ 880.00  
\$ 550.00  
\$ 660.00  
\$ 660.00  
\$ 2,000.00

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\$ 7,830.00

**TOTAL COST**

\$ 41,090.00



# Rite-Loom FLOORING CO.

CARPET \* TILE \* WOOD \* LAMINATE \* WINDOW COVERINGS  
1295 N. Kraemer Blvd., Anaheim, CA 92806  
(714) 764-1122 \* Fax (714) 632-3556  
[www.riteloom.com](http://www.riteloom.com)

## PROPOSAL

PROPOSAL SUBMITTED TO: Placentia Library	PHONE: (714) 528-1925	DATE: 11/1/2010
ADDRESS: 411 E. Chapman Ave.	JOB NAME: LIBRARY	
CITY, STATE AND ZIP CODE: Placentia Ca. 92870	JOB LOCATION:	
SALES PERSON: Rafael Magana	SOURCE:	JOB PHONE:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
480	sf. Vinyl By Nafco Crestvlew (Tarket) color: Medium oak #CP-37 (Loby and restroom vestibule)	\$4,080.00
480	Vinyl Installation	\$1,056.00
4	pails of adhesive	\$720.00
1960	sf. Carpet By Shaw Conracc Style: Color Play 24 Color: My World 58500 ( F. Bookstore& office, circulation and R. desk)	\$7,350.00
13	pails of adhesive	\$2,340.00
1960	Carpet Installation	\$2,450.00
400	lf. R&R new vinyl wall base color TBD	\$900.00
1	Leveling area Floor prep. (Refernce desk)	\$250.00
2440	sf. existing carpet, ceramic tile, and VCT demolition	\$4,700.00
1	prep. Floor and disposal all areas	\$2,100.00
2	disposal counter top	\$200.00
1	Moving furniture and bookshelves	\$200.00
<b>TOTAL:</b>		<b>\$26,346.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Dollars \$ **\$26,346.00**

Payment to be made as follows:

Contractor's License # 683712

Authorized

Signature \_\_\_\_\_

Note: This proposal may be withdrawn by  
us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications  
and conditions are satisfactory and are hereby accepted. You  
are authorized to do the work specified. Payment will be made  
as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

