

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OCTOBER 17, 1995**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on October 17, 1995 at 7:41 P.M. by President Margaret Dinsmore.

**ROLL CALL**

**Members Present:** President Margaret Dinsmore; Trustees Ray Evans, Al Shkoler and Robin Masters; and Library Director Elizabeth Minter.

**Members Absent:** Secretary Sandra Stark

**Others Present:** Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru

**ADOPTION OF  
AGENDA**

It was moved by Trustee Masters, seconded by Trustee Shkoler, to adopt the Agenda as presented.

AYES: Dinsmore, Evans, Shkoler, Masters  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**MINUTES**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Minutes of the Regular Meeting of September 19, 1995 as presented.

AYES: Dinsmore, Evans, Shkoler, Masters  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**CERTIFICATES OF  
ACHIEVEMENT**

President Dinsmore presented Volunteer Certificates of Achievement to the following Volunteers in the Summer Reading Program in the Children's Department: Odette Pirayer, 40 hours; Shalini Gunawardane, 43 hours; Dennis Nunn, 50 hours; Hanny Chao, 64 hours; and Robert Chiu, 144 hours.

**BOARD  
PRESIDENT'S  
REPORT**

President Dinsmore reported that she had visited Cairo Library in Illinois and was impressed by its historical room.

Secretary Stark arrived at 7:50 P. M.

**FRIENDS OF THE  
LIBRARY REPORT**

Library Director Minter reported that the Friends semi-annual booksale will be held November 2, 4 and 5. A campaign by mail for Friends Memberships will be done the last week of October.

**CLAIMS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 8 through 10: Nonstandard Claims in the amount of \$9,549.17; Claims forwarded by the Library Director in the amount of \$4,366.71; and Current Claims and Payroll in the amount of \$97,596.14.

AYES: Dinsmore, Evans, Shkoler, Masters  
NOES: None  
ABSTAIN: Stark

**TRANSFER OF  
FUNDS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to authorize transfer of \$70,000 from FUND 706 (Bond Redemption) to FUND 708 (General Fund) to be reversed in December after the tax revenues have been received.

AYES: Dinsmore, Stark, Evans, Shkoler, Masters  
NOES: None  
ABSTAIN: None

**FINANCIAL REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 11 through 17: Financial Reports for September, 1995; County of Orange Investment Pool Portfolio Summary for September, 1995; Office General Ledger & Check Registers for September, 1995; Acquisitions Report for September, 1995; Overdue Collection Report for September, 1995; Debit Card System Reimbursement Report for September, 1995; and Gifts Report for September, 1995.

AYES: Dinsmore, Stark, Evans, Shkoler, Masters  
NOES: None  
ABSTAIN: None

**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Evans, seconded by Trustee Shkoler to receive Agenda Items 18 through 25: Building Maintenance Report for September, 1995 (Receive & File); Personnel Report for September, 1995 (Receive, File, and Ratify Appointments); Volunteer Report for September, 1995 (Receive & File); Circulation Report for September, 1995 (Receive & File); Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); Fiscal Year 1994-1995 Audit of Financial Transactions Management Letter and Fiscal Year 1994-1995 Audit of Financial Transactions (Receive & File); Annual Report of Financial Transactions of Special Districts, Fiscal Year 1994-1995 (Receive & File); and Fiscal Year 1994-1995 Audit of Financial Transactions and Minutes of the October 2, 1995, Annual Meeting of the Placentia Civic Center Authority Commission (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

**ORANGE COUNTY  
BANKRUPTCY  
SETTLEMENT  
AGREEMENT**

Library Director Minter discussed the status of the Orange County Bankruptcy and the proposed settlement agreement. No Board action was taken.

**COMPLIANCE WITH  
THE FAIR  
POLITICAL  
PRACTICES  
COMMISSION  
CONFLICT OF  
INTEREST CODE**

It was moved by Trustee Evans, seconded by Trustee Shkoler to read Resolution 95-9, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Model Conflict of Interest Code as Issued and Amended by the Fair Political Practices Commission.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-9. Motion was carried by roll call vote:

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

**OPERATIONAL  
AREA AGREEMENT  
OF THE COUNTY OF  
ORANGE AND  
POLITICAL  
SUBDIVISIONS**

It was moved by Trustee Masters to read Resolution 95-10, a Resolution of the Board of Trustees Establishing the Participation of the Placentia Library District of Orange County in the Orange County Operational Area as Required by the Standardized Emergency Management System, by title only.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

It was moved by Secretary Stark, seconded by Trustee Masters to adopt Resolution 95-10. Motion was carried by roll call vote:

AYES: Dinsmore, Stark, Masters, Shkoler,  
NOES: None  
ABSTAIN: Evans

**ADOPT-A-BOOK  
SOLICITATION AND  
PURCHASE OF  
ELECTRONIC  
DATABASE**

It was moved by Trustee Shkoler, seconded by Trustee Masters of approve distribution of a general solicitation letter from the Library Board of Trustees to all District cardholders requesting support of the Adopt-A-Book Program sponsored by the Placentia Library Foundation; and to authorize the purchase of the District's cardholder database in electronic format a cost not to exceed \$1,000.00 to be paid from the County Exempt Fund, pending approval by legal counsel.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

**PHOTOCOPIER  
BIDS**

It was moved by Trustee Masters, seconded by Trustee Evans to authorize release of Bid Requests for purchase, lease purchase or lease of photocopiers.

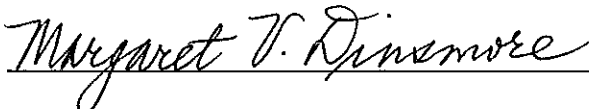
AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None

**STAFF REPORTS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 31 through 36: Program Report for Month of September, 1995; Children's Services Report for Month of September, 1995; Publicity Materials produced for the Month of September, 1995; Placentia Library Literacy Services Report for Month of September, 1995; Families for Literacy Project Report for the Month of September, 1995; and Placentia Pride Committee Report for Month of September, 1995.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler  
NOES: None  
ABSTAIN: None

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 9:02 P.M.



Margaret V. Dinsmore, President