

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MAY 15, 1995**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on May 15, 1995 at 7:30 P.M. by President Margaret Dinsmore.

**ROLL CALL**

**Members Present:** President Margaret Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, Robin Masters and Al Shkoler; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Principal Librarian Suad Ammar; Literacy Coordinator Katie Matas; and Administrative Assistant Charlene Dumitru.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt the Agenda as presented.

AYES: Dinsmore, Stark, Shkoler Evans, Masters  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PRESENTATION OF  
CERTIFICATE OF  
RECOGNITION**

President Dinsmore presented a Certificate of Recognition to Ingram Micro, Inc. for its donation of \$500.00 to Placentia Library Literacy Services to be used toward a new computer for students and tutors. Literacy Coordinator Matas accepted the certificate on behalf of Laura Curran of the Philanthropic Committee of Ingram Micro, Inc.

**MINUTES**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the Minutes of the Regular Meeting of April 17, 1995 as presented.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD  
PRESIDENT'S  
REPORT**

President Dinsmore reported that she met with California Advocate Lobbyist Mike Belote prior to the CALTAC Workshop on May 2, 1995. As part of the California Library Association Legislative Day activities she met with Senator John Lewis and his Chief of Staff Christopher Jones, Senator William A. Craven, Assemblyman Ross Johnson and Assemblyman Curt Pringle's Chief of Staff Jeff Flint.

President Dinsmore also reported that several guests were present at the CALTAC Board Meeting speaking on the theme of reinventing government. She presented the board with a draft of the document "Restructuring Public Libraries" and encouraged all board members to study the document. She also referred to several pending Senate bills which could affect library funding and services.

**FRIENDS OF THE  
LIBRARY**

Library Director Minter referred the Board to the Friends report contained in the Board Agenda Book. She reported that the Friends have authorized a matching expenditure of up to \$350.00 as their contribution to the Staff Appreciation Dinner. She also mentioned the Semi-annual Friends booksale scheduled for May 18 - 21, 1995.

**PLACENTIA  
LIBRARY  
FOUNDATION  
REPORT**

Secretary Stark reported that the Placentia Library Foundation held a regular meeting on May 4, 1995. She reported that financial planning consultant Al Penry was welcomed as a new member of the board and that the following committees have been formed: Grant Proposal, Investment; Planned Giving; and Annual Campaign. Library Director Minter added that the first solicitation letter for the Annual Campaign should be ready to begin mailing by mid-summer.

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve an expenditure from the Library County Exempt Fund to purchase computer modifications for the District's 486 graphics computer to accommodate the additional workload of the Foundation's database at a cost not to exceed \$1,000.00

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

**CLAIMS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 9 through 11: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$3,209.17; and Current Claims and Payroll in the amount of \$55,853.33.

AYES:	Dinsmore, Stark, Evans, Masters, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	None

**FINANCIAL  
REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 12 through 18: Financial Reports for April, 1995; County of Orange Investment Pool Portfolio Summary, April, 1995; Office General Ledger & Check Registers for April, 1995; Acquisitions Report for April, 1995; Overdue Collection Report for April, 1995; Debit Card System Reimbursement Report for April, 1995; and Gifts Report for April, 1995;

AYES: Dinsmore, Stark, Evans, Masters, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GENERAL  
CONSENT  
CALENDAR**

It was moved by Trustee Masters, seconded by Trustee Evans to receive, file and approve Agenda Items 19 through 24: Building Maintenance Report for April, 1995 (Receive & File); Personnel Report for April, 1995 (Receive, File and Ratify Appointments); Volunteer Report for April, 1995 (Receive & File); Circulation Report for April, 1995 (Receive & File); Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); and Submission of Placentia Library Literacy Services Report for the Second Quarter of 1994-1995 to the State Library of California (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

The Board recessed for Break at 8:42 P.M. and reconvened at 8:50 P.M.

**FISCAL YEAR 1994-  
1995 BUDGET**

Library Director Minter reviewed the status of the Settlement Agreement between the Orange County Investment Pool and the County of Orange. She also reviewed pending State Legislative actions and the potential impact on Library Funding and Services.

It was moved by Trustee Shkoler, seconded by Trustee Evans to ratify the signatures by Secretary Stark and Library Director Minter, on the Consent to Modifications to Comprehensive Settlement Agreement, dated May 5, 1995, and its subsequent submission to Price Waterhouse by the requested deadline of May 12, 1995.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Masters, seconded by Trustee Evans to decline the request from Assemblyman Curt Pringle and Senator John Lewis to pass a resolution "forgiving" the final 11% of the Orange County Investment Pool Settlement Agreement so that the funds could be used by the County to pay its other debtors and bondholders, thus alleviating the necessity of the proposed sales tax increase.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was the consensus of the Board to direct Staff to prepare informational material concerning Measure R and that the Board will consider the endorsement of Measure R after reviewing the informational material at its next meeting.

It was moved by Secretary Stark, seconded by Trustee Shkoler to actively pursue inclusion of the two Special Library Districts of Orange County as "educational" for purposes of future legislation concerning the Orange County Bankruptcy; and to authorize President Dinsmore to serve as the liaison with the legislature in cooperation with Buena Park Library District.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**STATUS REPORT  
FOR LIBRARY  
SERVICES AND  
CONSTRUCTION  
ACT TITLE II  
GRANT**

It was moved by Trustee Shkoler, seconded by Trustee Masters to authorize the Library Director to sign and send the notice of Termination of Contract to Dan L. Rowland and Associates, AIA, Inc.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**FISCAL YEAR 1994-  
1995 BUDGET**

It was moved by Trustee Shkoler, seconded by Trustee Masters that pursuant to California Government Code Section 54957.6 a closed session to be held to discuss collective bargaining issues relating to the renewal of the Memorandum of Understanding.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

The Board entered into Closed Session at 10:02 P.M. and reconvened in Open Session at 10:10 P.M.

**REVIEW  
INSURANCE  
BROKER  
SELECTION  
OPTIONS FOR 1996-  
1997**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve solicitation of quote for liability insurance coverage from the Special District Risk Management Authority.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ESTABLISH DATES  
FOR JUNE AND  
JULY BOARD  
MEETINGS**

It was the consensus of the Board to change to dates of the Regular Meeting of the Board of Trustees from Monday, June 19 to Tuesday, June 20, 1995 and from Monday July 17 to Tuesday, July 18, 1995.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**1995 STAFF  
APPRECIATION  
DINNER**

It was moved by Trustee Shkoler, seconded by Trustee Evans to set the date of Thursday, July 13, 1995, for the 19th Annual Staff Appreciation Dinner, at a cost not to exceed \$700.00, with 50% of the cost paid by the Friends of the Library and 50% paid by the Library Board from the County Exempt Fund.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AUTHORIZATION  
OF PURCHASE OF  
COMPUTER FOR  
THE ADULT AND  
FAMILY LITERACY  
PROGRAMS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve purchasing a computer from Automated Office Products for the amount of \$3,698.00 including installation. The \$2,040.82 gift received by the Placentia Library Literacy Services will be used for this purchase. The balance of \$1,657.18 will be paid from the Placentia Library Literacy Services funds.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**STAFF REPORTS**

It was moved by Trustee Masters, seconded by Trustee Shkoler to receive and file Agenda Items 31 through 36: Program Report for Month of April, 1995; Children's Services Report for Month of April, 1995; Publicity Materials produced for the Month of April, 1995; Placentia Library Literacy Services Report for Month of April, 1995; Families for Literacy Project Report for the Month of April, 1995; and Placentia Pride Committee Report for Month of April, 1995.

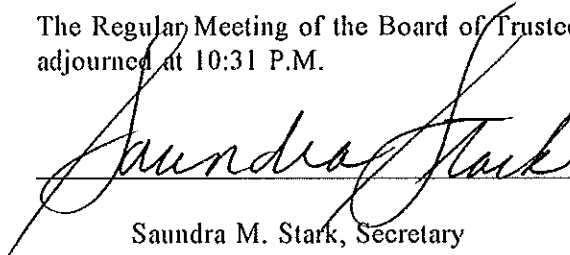
AYES: Dinsmore, Stark, Evans, Masters, Shkoler  
NOES: None  
ABSENT: None  
ABSTAIN: None

**AGENDA  
PREPARATION**

Agenda Items to be included in the next meeting of the Board of Trustees are:

1. Endorsement of Measure R
2. LSCA Title II Grant Remodeling Bid Release
3. Change in date of Regular Meeting of the Board of Trustees from third Monday of each Month to the third Tuesday of each Month.

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 10:31 P.M.



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Sandra M. Stark, Secretary