

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT

BOARD OF TRUSTEES





April 17, 2001

7:30 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility, that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

1. Roll Call Administrative Assistant
2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the March 21, 2001 Regular Meeting.

Presentation: Library Director
Recommendation: Approve by Motion

Samuel / Paggis

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report *No Report*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

Stark - presentation + the end of meet.
Thank you to elija meet.
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The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report *- Burkich 2 pm Saturday*

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

8. Friends of Placentia Library Board of Directors Report

Presentation: Friends Representative

CLAIMS (Items 9 - 12)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

Case / Summary

- 9. Nonstandard Claims in excess of \$300. (Approve)
No Nonstandard Claims were processed during this report period.
- 10. Claims forwarded by the Library Director and Library Trustees. (Approve)
Claims 4053 and 4056 forwarded by Library Director and Claims 4054 and 4055 forwarded by Library Trustees for a total of \$12,105.00 during this report period.
- 11. Current Claims and Payroll (Approve)
Current Claims 4059, 4060, 4061, 4062, 4063, 4064, 4065, 4066, 4067, 4068 and 4069 for \$43,117.33; and Payrolls 4057 for \$24,513.00 and 4058 for \$24,513.00, for a combined total of Current Claims and Payroll of \$92,143.33.
- 12. FY2000-2001 Cash Flow Analysis through April 17, 2001 and recommendation that no funds be transferred at this time. (Receive & File)

FINANCIAL REPORTS (Items 13 - 18)

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

Case / Summary

- 13. Financial Reports for March 2001 (Receive & File)
- 14. Office General Ledger & Check Registers for March 2001 (Receive & File)
- 15. Acquisitions Report for March 2001 (Receive & File)
- 16. Overdue Collection Reports for March 2001 (Receive & File)
- 17. Debit Card System Reimbursement Report for March 2001 (Receive & File)
- 18. Gifts Report for March 2001 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 – 26)

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 – 26 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- Page 30*
- Good.*
19. Building Maintenance Report for March 2001 (Receive & File)
 20. Personnel Report for March 2001 (Receive, File, and Ratify Appointments)
 21. Volunteer Report for January, February and March 2001.
 22. Circulation Report for March 2001 (Receive & File)
 23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
 24. Status report on the Placentia History Room project with the City of Placentia. (Receive & File)
 25. Status Report on the Library Roof Replacement Project. (Receive & File)
 26. Certification of Resolution and Application for a Public Entity Certificate of Consent to Self Insure (Receive & File and authorize signature by the Secretary of the Library Board)

CONTINUING BUSINESS

- ~~27.~~ Legislative issues for Fiscal Year 2001-2002

Presentation: Library Director
Recommendation: Give direction for future action

- ~~28.~~ Discussion of ways to expand the Library's visibility in the community

Presentation: Trustee Wood
Recommendation: Give direction for future action

defer to it 30

NEW BUSINESS

29. Review energy conservation material from the Governor's Office and adopt Resolution 00-5 containing Placentia Library District's commitment to energy conservation

Presentation: Library Director Minter
Recommendation: Read Resolution 00-5 by title only; and

-Good/Pass

Adopt Resolution 00-5 *-Pass/Good*

30. Review material from the California Association of Library Trustees and Commissioners' (CALTAC) Workshop in Library Leadership

Presentation: President Shkoler and Trustees Dinsmore & Wood
Recommendation: Give direction for future action

- 30a. Determination of District's vote on the allocation formula proposed by the Independent Special Districts of Orange County (ISDOC) for the independent special districts' share of the Local Area Formation Commission (LAFCO) budget beginning in Fiscal Year 2001-2001

Presentation: President Shkoler
Recommendation: Approve the allocation formula as recommended by ISDOC on March 2, 2001; and
Authorize signature of the ballot by the Library Board President.

STAFF REPORTS (Items 31 - 36)

Items 31 – 36 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

31. Program Committee Report for March 2001 (Roberts)
32. Children's Services Report for March 2001 will be presented at the April 2001 Board Meeting. (Smith)
33. Placentia Library Literacy Services Report for March 2001 (Roberts)
34. Placentia Library Web Site Report for March 2001 (Roberts)
35. Publicity Materials Produced in January, February and March 2001. (Willauer)
36. Safety Committee Minutes for March 2001 (Matas)

ADJOURNMENT


37. Agenda Preparation for the May Regular Meeting, which will be held on Wednesday, May 16, 2001.
38. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

39. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the April 17, 2001 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, April 12, 2001.



Placentia Library Board Calendar

April 2001 - March 2002

Apr 2001

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May 2001

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April

- 2 6:00 PM Friends Annual Meeting and Volunteer Recognition featuring Live at the Library author Earlene Fowler
- 7:00 PM Friends Board Meeting, Stark
- 8 1:00 PM Friends Book Sale
- 17 7:30 PM Library Board Meeting (special date)

- 18 5:30 PM -7:00 PM Library Sponsors Chamber Mixer
- 23 9:00 AM CSDA Legislative Day, Sacramento
- 26 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 7 7:00 PM Friends Board Meeting, Braun
- 13 1:00 PM Friends Book Sale

- 16 7:30 PM Library Board Meeting
- 24 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 3:36 PM Library Closed for Monday Holiday
- 28 Library Closed for Memorial Day

June

- 4 7:00 PM Friends Board Meeting, Wood
- 10 1:00 PM Friends Book Sale
- 14 2:34 PM ALA Annual Conference, San Francisco, through June 20
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day
- 18 7:30 PM Library Board Meeting
- 26 7:15 AM Placentia Chamber of Commerce Breakfast
- 15 7:30 PM Library Board Meeting

August

- 15 7:30 PM Library Board Meeting
- ## September
- 2 Library Closed for Monday Holiday
 - 3 Library Closed for Labor Day
 - 10 7:00 PM Friends Board Meeting, Dinsmore
 - 19 7:30 PM Library Board Meeting
 - 27 7:15 AM Placentia Chamber of Commerce Breakfast

Oct 2001

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Placentia Library Board Calendar

April 2001 - March 2002

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October

- 1 7:00 PM Friends Board Meeting, Shkoler
- 13 9:00 AM Heritage Parade
- 17 7:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

Oct 2001						
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November

- 2 5:30 PM Foundation Donor Reception (Donor hours are 6 - 8 P.M.)
- 5 7:00 PM Friends Board Meeting, Stark
- 11 Library Closed for Veterans Day
- 21 7:30 PM Library Board Meeting
- 22 Library Closed for Thanksgiving

Nov 2001						
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December

- 3 7:00 PM Friends Board Meeting, Braun
- 7 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 19 7:30 PM Library Board Meeting

Dec 2001						
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January

- 7 7:00 PM Friends Board Meeting, Wood
- 16 7:30 PM Library Board Meeting
- 17 5:30 PM Chamber Mixer at Placentia Round Table
- 18 ALA Midwinter Meeting, New Orleans, through Jan 23
- 24 7:15 AM Placentia Chamber of Commerce Breakfast

Jan 2002						
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February

- 4 7:00 PM Friends Board Meeting, Dinsmore
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

Feb 2002						
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March

- 4 7:00 PM Friends Board Meeting, Shkoler
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

Mar 2002						
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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21, 2001**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on March 21, 2001 at 7:30 P.M. by President Shkoler.

ROLL CALL

Members Present: President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore, Saundra Stark and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Wendy Goodson and Public Services Manager Jim Roberts.

**ADOPTION OF
AGENDA**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to adopt the Agenda as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES

It was moved by Trustee Stark, seconded by Secretary Braun to approve the Minutes of the February 21, 2001 Regular Meeting and the Minutes of the March 15, 2001 Special Meeting as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

**PRESIDENT'S
REPORT**

President Shkoler reported that he and Trustees ^{Dinsmore} Stark and Wood attended the California Association of Library Trustees and Commissioners (CALTAC) Workshop in Library Leadership on March 10, 2001 at Palos Verdes Public Library. Dr. Kevin Starr, State Librarian, was the featured speaker. His presentation is also available on-line.

**TRUSTEE'S
REPORT**

Trustee Stark reported that the Special District Workers' Compensation Authority has announced that insurance premiums will increase in Fiscal Year 2001-2002 due to the hard market.

**LIBRARY
DIRECTOR
REPORT**

Library Director Minter reported that staff members Cheryl Willauer and Estella Wnek are back at work and doing well.

Library Director Minter also reported that the roof replacement started on March 21, 2001 and is scheduled to be completed March 26, 2001.

Library Director Minter also reported that she met with Charlotte Whitney, grantwriter provided by the City of Placentia on March 21, to discuss the possibilities for the Library and Foundation for the upcoming year.

FRIENDS REPORT

Library Director Minter reported that the Friends Annual Meeting is scheduled for April 2, 2001 featuring Orange County author Earlene Fowler.

FOUNDATION REPORT

Foundation President Wood reported that the Major Gifts Committee has met and the March meeting will be rescheduled.

Wood also proposed holding a fundraising event in October 2001.

CLAIMS

It was moved by Trustee Dinsmore, seconded by Trustee Stark to approve Agenda Items 10 through 13:

Nonstandard Claims in the amount of \$0.00

Claims 4039, 4040, 4041, 4042, and 4023 for Fund 707 forwarded by the Library Director for a total of \$14,192.03.

Current Claims 4046, 4047, 4048, 4049, 4050, 4051, and 4052 for \$67,762.37; and Payroll Claims 4044 for \$24,513; and 4045 for \$24,513.00 for a combined total of \$116,788.37.

FY2000-2001 Cash Flow Analysis through March 17, 2001 and recommendation that no funds be transferred at this time.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: None

FINANCIAL REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 14 through 19:

Financial Reports for February 2001

Office General Ledger & Check Registers for February 2001

Acquisitions Report for February 2001

Overdue Collection Report for February 2001

Debit Card System Reimbursement Report for February 2001
Gifts Report for February 2001

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Trustee Wood to receive and file Agenda Items 20-29:

Building Maintenance Report for February 2001. (Receive & File)

Personnel Report for February 2001 (Receive, File & Ratify Appointments)

Volunteer Report for February 2001 will be presented in April 2001.

Circulation Report for February 2001 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Report on Selection Process for replacement library system for Tri-City Library Network (fka Anaheim Library Consortium (Receive & File)

Status Report on the Library Roof Replacement Project. (Receive & File)

Letter from Library of California Board dated February 15, 2001 Confirming Placentia Library District's certification as a Charter member of the Arroyo Seco Library Network of the Library of California. (Receive & File)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that two bills have been introduced into the California Senate this year that would provide property tax shift relief to special district libraries, SB 74 by Senators Speier and McPherson and SB 94 by Senators Torlakson and Figueroa.

The Senate Local Government Committee Hearing on these bills is scheduled for Wednesday, April 4, 2001.

It is important that all letters of support arrive no later than March 27, 2001. California Special Districts Association Lobbyist Ralph Heim sent letters on January 31, 2001.

Library Director Minter and President Shkoler have an appointment to meet Senator Ackerman on March 23, 2001 to ask for his support. Also, he will be asked to sign-on as a co-sponsor when and if the bills are merged and pass out of the Senate Local Government Committee.

**LIBRARY
DIRECTOR
PERFORMANCE
EVALUATION
RESPONSE**

Library Director Minter and President Shkoler met in November to discuss the results of the Library Board's evaluation of her performance.

Library Director's vision for the library is to become a full-time, seven-day-per-week, full service public library that serves the reading and information needs of all elements of the population in a comfortable and safe facility.

**LIBRARY'S
VISIBILITY IN THE
COMMUNITY**

Trustee Wood requested feedback on how to expand the Library's visibility in the community. This item was continued to the April Regular Board Meeting on April 17, 2001.

**INDEPENDENT
SPECIAL DISTRICT
OF ORANGE
COUNTY**

The Independent Special District of Orange County's Quarterly Meeting is scheduled for March 29, 2001. One of the topics of discussion will be the allocation formula for Local Area Formation Committee (LAFCO) operating expenses among the independent special district of Orange County. President Shkoler will represent the Placentia Library District at the meeting.

**LITERACY
PROGRAM
PRESENTATION**

Public Services Manager Jim Roberts gave a presentation about the Literacy Program's growth and innovations that have occurred over the past thirteen months.

STAFF REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 35-40:

Program Committee Report for February 2001.

Children's Services Report for February 2001.

Placentia Library Literacy Services Report for February 2001.

Placentia Library Web Site Report for February 2001.

Publicity Materials produced for February 2001 will be presented in April 2001.

Safety Committee Minutes for February 2001.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

The April Meeting will be held on April 17, 2001.

**AGENDA
PREPARATION**

No action items at this time.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for March 21, 2001 adjourned at 9:25 P.M.

Geoff Braun, Secretary

Agenda Item 8

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JK*

DATE: April 11, 2001

SUBJECT: Friends of the Placentia Library Board of Directors Report for March and April.

The monthly Friends of the Placentia Library Board of Directors meeting was held on March 5. Several items were discussed, and the most important was the upcoming Annual Meeting scheduled for April 2. Jim Roberts, Public Services Manager, reported that plans for the Annual Meeting were going well.

The Annual Meeting on April 2 began at 6:30 PM in the Placentia City Hall Council Chambers, and there were over 120 people in attendance. The following is the order of the program.

The meeting began with a welcome by Friends President, Pat Irot. She expressed her delight about the attendance.

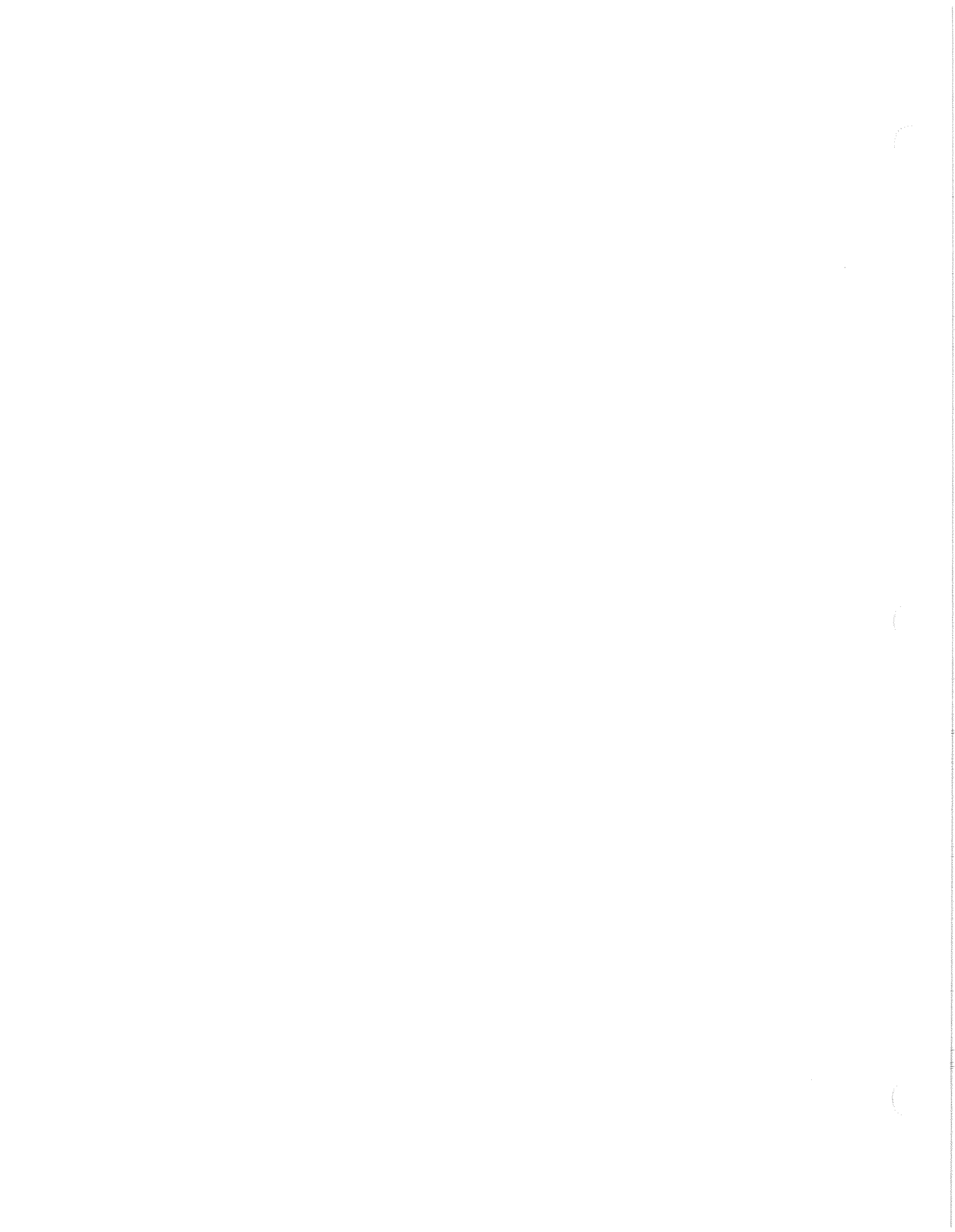
Pat was followed by Jim Roberts who recognized special guests attending the event. They were Placentia Mayor Chris Lowe and Councilwoman Connie Underhill, and Placentia Library Board Trustees President Al Shkloer, Secretary Goeff Braun, and Trustees Peggy Dinsmore, Sondra Stark, and Gaeton Wood. Jim also recognized Donna Espinoza and Julie Kohler from the Financial Assistance Office at Western State University College of Law, and six College of Law Literacy Staff Members in the Federal Work Study Program.

Placentia Library District Board of Trustees President Al Shkoler then recognized and gave certificates to library volunteers, followed by Jim Roberts, recognized and gave certificates to literacy volunteers. Al and Jim also gave special certificates from State Senator Ackerman to Polly Gast and Dale Goodman: Polly had over seven hundred hours and six years of service to the literacy program, and Dale had more than 1,400 hundred hours and twelve years of service to the literacy Program.

Next, Pat Irot held election of Board Nominees and all were confirmed.

Earlene Fowler then gave her program on "A Patchwork of Words," where Earlene talked about writing a novel and making a quilt, and she had several quilts she displayed as she gave her program. Earlene's presentation concluded at about 8:30, and refreshments and book signings followed in the Library's Meeting Room.

The entire Friends Annual Meeting was telecast live by Adelphia Cable on Channels 3 and 53 to Placentia and several other cities in North Orange County.



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
April 18, 2001

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
April 17, 2001

	DATE	REPORT NUMBER	AMOUNT
DIRECTOR	March 26, 2001	4053	6,261.10
	April 12, 2001	4056	2,746.57
TRUSTEES	April 5, 2001	4054	1,026.97
	April 5, 2001	4055	2,070.36
		TOTAL	12,105.00

Prepared by : Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/26/01
REPORT NO 4053

pa 3-30-01

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N19932 Ameritas Life Insurance 5900 O St PO Box 81889 Lincoln NE 68501-1889	Apr 01		0300	00		577.20		
N03645A Blue Shield of California Cash Rcvg File 55331 Los Angeles CA 90074-5331	Apr 01		0300	00		4,146.55		
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	3/7/01 253-2062		0700	01		328.72		
N06638B Certified Termite & Pest Control 1860 Miraloma Ave Ste F Anaheim CA 92870	2/13/01 001-0001073 1-1		1400	00		180.00		
N06819A American Library Association Mbrshp CS 77-6499 Chicago IL 60678-6499	Al Shkoler Mbshp 2001		1600	00		145.00		
N01905 Data Perfect Images 1269 Pomona Rd #110 Corona CA 92882	3/20/01 36097		1800	00		319.28		
N06569 Demco PO Box 8048 Madison WI 53708-8048	3/9/01 290549		1800	00		462.24		
N06686D Office Depot PO Box 30292 Salt Lake City UT 84130-0292	2/20/21 122576956-001		1800	00		102.11		

The claims listed above (totaling \$6,261.10) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

ED Smith

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

6,261.10

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/12/01
REPORT NO 4056

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N050301 AT&T PO Box 78225 Phoenix AZ 85062-8225	4/1/01 524-8408		0700	00		17.08		
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	4/2/01 223-1698		0700	01		254.55		
N15508 Cosmoslink 3030 Saturn St Ste 204 Brea CA 92821	4/9/01 200104-86 4/9/01 200104-51		0700	02		15.00 19.95		
TOTAL						34.95		
N06785 Hector Vargas Cleaning Service 318 Capistrano Placentia CA 92870	4/8/01 062752		1400	00		950.00		
N21533 Kelly Paper 1441 E. 16th Street Los Angeles CA 90021	4/11/01 166033		1800	00		60.63		
N06686D Office Depot Dept 56-6183976509 PO Box 9020 Des Moines IA 50368-9020	3/21/01 6509		1800	00 08		218.52 38.65		
TOTAL						257.17		
N06573C First American Trust Company 421 N. Main St Santa Ana CA 92702	4/6/01 60-1076-00		1900	00		1,134.48		
N03656 Pacific Clippings PO Box 11789 Santa Ana CA 92711	3/30/01 332		1900	00		37.71		

The claims listed above (totaling \$2,746.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/05/01
REPORT NO 4054

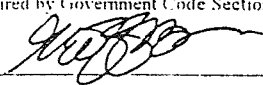
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

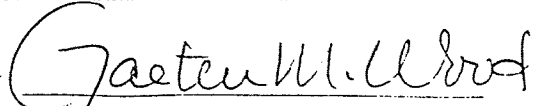
APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06556A C N A - Group Benefits 75 Remittance Drive Ste 1641 Chicago IL 60675-1641	Apr 01 0000005182		0300	00		229.39		
N20042 Fortis Benefits PO Box 806644-1 Kansas City MO 61480-6644	Apr 01 4027912-1		0300	00		84.70		
N03646 Vision Service Plan (CA) PO Box 45210 San Francisco CA 94145-5210	Apr 01 12 099603 0001		0300	00		230.74		
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	3/17/01 528-8236 3/17/01 528-1906		0700	02		29.82		
			0700	00		108.01		
			TOTAL			137.83		
N05030I AT&T PO Box 78225 Phoenix AZ 85062-8225	4/16/01 528-8236		0700	00		38.27		
N21533 Kelly Paper 1441 E. 16th St Los Angeles CA 90021	3/19/01 296948		1800	00		58.70		
N09163A Manwill Plumbing PO Box 1597 Brea CA 92822-1597	3/29/01 29105		1400	00		109.34		
Orange County Fire Authority PO Box 1828 Orange CA 92856-0828	3/26/01 C4960 Permit		1400	00		138.00		

The claims listed above (totaling \$1,026.97) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY


ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/05/01
REPORT NO 4055

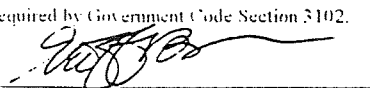
Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

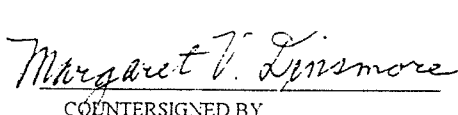
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

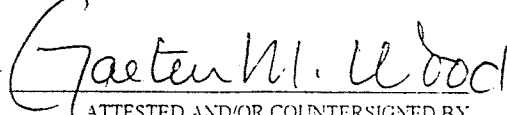
APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N09191A Oxygen Service Company Attn: Fire Ext Div 1011 W. Collins Ave Orange CA 92867	3/22/01 F-2443		1400	00		81.75		
N20308 Keeler Advertising 1890 S Chris Lane Anaheim CA 92805	2/26/01 6218		1800	00		719.58		
N03738B Pitney Bowes PO Box 856390 Louisville KY 40285-6390	3/23/01 315344		1800	00		108.23		
N03648B Special T Water Systems 11934 Washington Blvd Whittier CA 90606	4/1/01 044508		1800	00		26.00		
N06557 Care Resources 9550 Warner Ave Ste 228 Fountain Valley CA 92708	4/1/01 Apr 01		1900	00		35.00		
N06965 Paychex 200 E Sandpointe St 100 PO Box 25159 Santa Ana CA 92799-5159	3/29/01 20010329		1900	00		189.20		
N03659F Southern California Water 500 Cameron St Placentia CA 92870	3/21/01 312083-9		2800	00		126.99		
N01074 Southern California Gas PO Box C Monterey Park CA 91756	3/23/01 053 911 8800 9		2800	00		783.61		

The claims listed above (totaling \$2,070.36) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY


ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
April 17, 2001

TYPE	REPORT NUMBER	AMOUNT
Regular	4059	13,027.88
	4060	4,382.71
	4061	675.72
	4062	6,227.13
	4063	2,758.54
	4064	1,616.22
	4065	5,197.95
	4066	2,046.60
	4067	1,656.80
	4068	2,870.57
	4069	2,657.21
Subtotal for Regular		43,117.33
Payroll	4057	24,513.00
	4058	24,513.00
Subtotal for Payroll		49,026.00
TOTAL CURRENT CLAIMS		92,143.33

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4057

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	April 18, 2001 Pay period #22 April 20, 2001 May 3, 2001		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, MAY 3, 2001								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND OR COUNTERSIGNED BY _____

Page Total

24,513.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4058

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	April 18, 2001 Pay period #23 May 4, 2001 May 17, 2001		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, MAY 17, 2001								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

24,513.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4059

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
N01035 City of Placentia 401 E. Chapman Ave Placentia CA 92870	4/10/01		1400	00		1,814.29		
	54304		2800	00		2,390.20		
	TOTAL					4,204.49		
N03651 Waxie Sanitary Supply PO Box 81006 San Diego CA 92138-1006	4/5/01		1000	00		1,054.71		
	47000690							
Harcourt File Number 96448 Los Angeles CA 90074-6448	2/23/01		1800	00		37.97		
	40577348 CLA purchase							
N19647 Unique Management Services 515 Michigan Ave Jeffersonville IN 47130	4/1/01		1900	00		87.65		
	7729							
N22769 ABN AMRO Inc c/o LaSalle National 135 S. LaSalle St Dept 3859 Chicago I L60674-3859	3/19/01		2200	00		7,366.79		
	130961 M99283							
N03660 Elizabeth Minter c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Petty CASH		0900	00		43.91		
	Reimb 2/01-4/01		0900	08		12.00		
			1800	00		9.51		
			1803	00		5.85		
	TOTAL		2700	01		5.00		
					76.27			
N21016 Peninsula Library System 25 Tower Road San Mateo CA 94402-4000	3/29/01		2700	01		200.00		
	N6500							

The claims listed above (totaling \$13,027.88) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

13,027.88

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
N22258 Nancy Mory 1136 Moro Circle Placentia CA 92870	3/30/01		1900	08		591.63		02
	Mar 01 Sp Lit Instr.		1900	00		180.00		02
	3/30/01 Mar 01 Storyteller TOTAL					771.63		
Sandra Chavez 955 S. Melrose St #A Placentia CA 92870	3/30/01		1900	08		397.59		02
	Mar 01 Sp Lit Aide							
Nicasia Navarrete 840 W. La Jolla Apt 8H Placentia CA 92870	3/30/01		1900	08		276.21		02
	Mar 01 Childcare							
CDW Government Inc 75 Remittance Dr Ste 1515 Chicago IL 60675-1515	3/30/01		4000	00		2,367.43		
	DM87934							
N03660 Elizabeth Minter c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Petty Cash CHECKS		0300	00		155.10		
	Reimb Mar 01		1000	00		123.40		
			1800	00		150.10		
			2700	03		12.00		
	TOTAL					440.60		
N20858 Wendy Goodson c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Mileage Reimb		2700	01		52.80		
	Feb 01 - Apr 01							
Gaeten Wood 313 Garfield Placentia CA 92870	Mileage Reimb		2700	03		76.45		
	Mar 01							

The claims listed above (totaling \$4,382.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,382.71

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4061

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N15072 Estella Wnek c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Mileage Reimb Oct 00- Mar 01		2700	01		18.98		
N20861 Beatrice Quintanar c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Mileage Reimb Feb - Apr 01		2700	01		19.33		
N09220A Jim Roberts c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Mileage Reimb Jan - Mar 01		2700	01		108.33		
N01877 Julie Shook c/o Placentia Library 411 East Chapman Ave Placentia CA 92870	Mileage Reimb Mar 01		2700	01		31.05		
Computer Service - On- Site 511 East Elm St Brea CA 92821	4/2/01 2750		1300	00		60.00		
Harris InfoSource 2057 E. Aurora Rd Twinsburg OH 44087-1999	3/13/01 ST 616646 492864		2400	01		188.03		
N03738B CMRS-PB PO Box 504766 The Lakes NV 88905-4766	Mar 01 Postage		1803	00		250.00		

The claims listed above (totaling \$675.72) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4062

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N23459 Thomas Beeler Publishing PO Box 659 Hampton Falls NH 03844-0659	3/22/01 51556 92870A		2400	01		79.68		
N14997 Bernan 4611-F Assembly Drive Lanham MD 20706-4391	4/2/01 2131519		2400	01		43.00		
N03832 Books on Tape PO Box 7900 Newport Beach CA 92658	3/16/01 4328786P		2400	05		251.44		
N22267 AEC One Stop PO Box 9008 Coral Springs FL 33075	3/15/01 PJB05577628		2400	05		221.46		
Leap Frog Dept 33236 PO Box 39000 San Francisco CA 94139-3236	3/14/01 12892		2400	08		511.81		
N06902 New Readers Press PO box 35888 Syracuse NY 13235-5888	3/22/01 2638986		2400	01		1,488.24		
Weiss Ratings Inc PO Box 109665 Palm Beach Gardens FL 33410	3/7/01 2851695		2400	01		392.95		
N03845A Marshall Cavendish 99 White Plains Rd PO Box 2001 Tarrytown NY 10591-9001	12/20/00 2/28/01 1/19/01		2400 2400 2400	01 01 01		3,041.48 101.95 95.12		
	TOTAL					3,238.55		

The claims listed above (totaling \$6,227.13) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4063

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03657B Standard & Poors PO Box 80-2542 Chicago IL 60680-2542	3/1/01 5341957		2400	01		530.55		
N06771 The H.W. Wilson CO Dept 100 950 University Ave Bronx NY 10452-4297	2/8/01 53700139		2400	01		174.63		
N03658 Grolier Educational PO box 19014 Neward NJ 07195-0014	4/3/01 2502364/0		2400	01		1,079.25		
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	3/20/01 74175731		2400	01		82.28		
	3/20/01 74175732		2400	01		97.56		
	3/20/01 74175733		2400	01		12.82		
	3/20/01 74175734		2400	01		14.18		
	3/20/01 74175735		2400	01		56.65		
	3/20/01 74175736		2400	01		34.42		
	3/20/01 74175737		2400	01		319.81		
	3/20/01 74179876		2400	01		22.54		
	3/12/01 74052565		2400	01		35.85		
	3/12/01 74152564		2400	01		18.72		
	3/12/01 74052563		2400	01		79.13		
	3/9/01 74018186		2400	01		111.83		
	3/9/01		2400	01		88.32		
	TOTAL					974.11		

The claims listed above (totaling \$2,758.54) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,758.54

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4064

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram PO Box 520779 St Louis MO 63150-2779	3/9/01		2400	01		15.58		
	74018183							
	4/3/01		2400	01		24.21		
	74387071							
	4/2/01		2400	01		160.11		
	74369054							
	4/3/01		2400	01		13.65		
	74387069							
	4/3/01		2400	01		8.45		
	74387070							
	3/22/01		2400	01		118.02		
	74209884							
	3/22/01		2400	01		204.42		
	74217937							
	3/22/01		2400	01		72.05		
	74209885							
	3/22/01		2400	01		16.40		
	74209883							
	3/29/01		2400	01		34.30		
	74304899							
3/29/01		2400	01		18.69			
74304900								
3/29/01		2400	01		18.01			
74304901								
3/29/01		2400	01		50.49			
74304902								
3/29/01		2400	01		17.20			
74304903								
4/2/01		2400	01		16.73			
74369053								
TOTAL						788.31		
N03833B Brodart PO Box 3488 Williamsport PA 17705	3/29/01		0700	05		215.00		
	A33228							
	3/22/01		2400	01		10.95		
	U308377							
	3/13/01		2400	01		25.42		
	U286431							
3/13/01		2400	01		576.54			
U286430								
TOTAL						827.91		

The claims listed above (totaling \$1,616.22) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4065

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03833B Brodart PO Box 3488 Williamsport PA 17705	3/13/01 U286429		2400	01		669.02			
	3/13/01 U286428		2400	01		1,041.29			
	3/13/01 U286427		2400	01		83.90			
	3/13/01 U286426		2400	01		330.46			
	3/13/01 U286425		2400	01		1,220.90			
	3/13/01 U286424		2400	01		37.31			
	3/13/01 U286423		2400	01		34.45			
	3/13/01 U286422		2400	01		30.57			
	3/13/01 U286421		2400	01		22.35			
	3/12/01 U282400		2400	01		16.50			
	3/12/01 U282399		2400	01		13.60			
	3/12/01 U282398		2400	01		91.23			
	3/12/01 U282397		2400	01		35.85			
	3/12/01 U282396		2400	01		22.31			
	3/12/01 U282395		2400	01		139.27			
	3/12/01 U282394		2400	01		19.29			
	3/23/01 U312405		2400	01		321.66			
	3/23/01 U312406		2400	01		357.87			
	3/23/01 U312407		2400	01		698.46			
	3/23/01 U312401		2400	01		11.66			
	TOTAL						5,197.95		

The claims listed above (totaling \$5,197.95) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4066

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03833B Brodart PO Box 3488 Williamsport PA 17705	3/23/01 U312402		2400	01		18.64			
	3/23/01 U312403		2400	01		281.55			
	3/23/01 U312408		2400	01		506.17			
	3/23/01 U312409		2400	01		19.90			
	3/23/01 U312410		2400	01		32.95			
	3/23/01 U312411		2400	01		141.58			
	3/26/01 U314947		2400	01		22.31			
	3/21/01 U305103		2400	01		45.03			
	3/21/01 U305104		2400	01		33.00			
	3/21/01 U305105		2400	01		63.99			
	3/21/01 U305106		2400	01		36.22			
	3/21/01 U305107		2400	01		79.30			
	3/21/01 U305108		2400	01		73.69			
	3/21/01 U305109		2400	01		152.87			
	3/21/01 U305110		2400	01		89.34			
	3/21/01 U305111		2400	01		68.47			
	3/21/01 U305112		2400	01		48.69			
	3/21/01 U305113		2400	01		246.56			
	3/21/01 U305114		2400	01		28.47			
	3/22/01 U308367		2400	01		57.87			
	TOTAL						2,046.60		

The claims listed above (totaling \$2,046.60) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

2,046.60

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4067

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
			BS Acct				Doc Number	SC	
N03833B Brodart PO Box 3488 Williamsport PA 17705	3/22/01 U308368		2400	01		37.79			
	3/22/01 U308369		2400	01		84.59			
	3/22/01 U308370		2400	01		32.95			
	3/22/01 U308371		2400	01		69.74			
	3/22/01 U308372		2400	01		36.17			
	3/22/01 U308373		2400	01		20.04			
	3/22/01 U308374		2400	01		30.57			
	3/22/01 U308375		2400	01		61.13			
	3/22/01 U308376		2400	01		111.51			
	3/22/01 U308378		2400	01		42.63			
	3/22/01 U308379		2400	01		23.32			
	3/29/01 U324010		2400	01		88.71			
	3/29/01 U324011		2400	01		51.39			
	3/29/01 U324012		2400	01		604.30			
	3/29/01 U324013		2400	01		30.57			
	3/29/01 U324014		2400	01		63.00			
	3/29/01 U324015		2400	01		17.68			
	3/23/01 U312393		2400	01		101.71			
	3/23/01 U312394		2400	01		83.93			
	3/23/01 U312395		2400	01		65.07			
	TOTAL						1,656.80		

The claims listed above (totaling \$1,656.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4068

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03833B Brodart PO Box 3488 Williamsport PA 17705	3/23/01		2400	01		72.65		
	U312396							
	3/23/01		2400	01		36.70		
	U312397							
	3/23/01		2400	01		21.48		
	U312398							
	3/23/01		2400	01		14.35		
	U312399							
	3/23/01		2400	01		150.82		
	U312400							
	3/23/01		2400	01		567.45		
	U312404							
	4/2/01		2400	01		40.74		
	U331472							
	4/2/01		2400	01		58.29		
	U331473							
	4/2/01		2400	01		69.20		
	U331474							
	4/2/01		2400	01		69.74		
	U331475							
	4/2/01		2400	01		19.25		
	U331476							
	4/3/01		2400	01		608.39		
	U334992							
	4/3/01		2400	01		404.97		
	U334993							
	4/3/01		2400	01		421.76		
	U334994							
	4/3/01		2400	01		47.19		
	U334995							
4/4/01		2400	01		21.34			
U338233								
4/4/01		2400	01		39.83			
U338234								
4/4/01		2400	01		111.96			
U338235								
4/4/01		2400	01		46.97			
U338236								
4/4/01		2400	01		47.49			
U338237								
TOTAL						2,870.57		

The claims listed above (totaling \$2,870.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 04/18/01
REPORT NO 4069

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
			BS Acct				Doc Number	SC	
N03833B Brodart PO Box 3488 Williamsport PA 17705	4/4/01 U338238		2400	01		107.05			
	4/4/01 U338238		2400	01		79.42			
	3/29/01 U324000		2400	01		18.67			
	3/29/01 U324001		2400	01		13.61			
	3/29/01 U324002		2400	01		25.42			
	3/29/01 U324003		2400	01		518.73			
	3/29/01 U324004		2400	01		567.48			
	3/29/01 U324005		2400	01		873.03			
	3/29/01 U324006		2400	01		125.89			
	3/29/01 U324007		2400	01		32.83			
	3/29/01 U324008		2400	01		87.93			
	3/29/01 U324009		2400	01		79.54			
		TOTAL					2,529.60		
	N05030I AT&T PO Box 78225 Phoenix AZ 85062-8225	4/3/01 223-1698		0700	00		14.85		
	N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	4/4/01 524-8408		0700	08		36.38		
	N03651 Waxie Sanitary Supply PO Box 81006 San Diego CA 92138-1006	4/6/01 47026513		1000	00		76.38		

The claims listed above (totaling \$2,657.21) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

2,657.21

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Cash Flow Analysis**
DATE: April 17, 2001

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2000-2001 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2000-2001 is Attachment B. The tax revenues anticipated before the next Library Board Meeting are highlighted in bold type.

I recommend that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2000-2001 through April 17, 2001.

Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/99		Beginning Balance			258,136.41
06/21/00	3927	Payroll to wire July 13, 2000		23,606.00	234,530.41
06/21/00	3928	Payroll to wire July 27, 2000		23,606.00	210,924.41
06/21/00	3935	General		6,506.57	204,417.84
06/26/00	3936	General by Library Director		4,265.77	200,152.07
07/03/00		Reverse Interest May	(1,674.39)	(33.00)	198,510.68
07/03/00		Reverse Interest Apr	(2,320.49)	(47.05)	196,237.24
07/05/00	3937	General by Library Trustees		1,664.42	194,572.82
07/05/00	3938	General by Library Trustees		5,545.03	189,027.79
07/11/00		Interest Apr	2,320.49	47.05	191,301.23
07/13/00	3939	General by Library Director		2,917.43	188,383.80
07/19/00	3940	Payroll to wire August 10, 2000		37,054.00	151,329.80
07/19/00	3941	Payroll to wire August 24, 2000		23,606.00	127,723.80
07/19/00	3942	General		10,101.35	117,622.45
07/19/00	3943	General		11,394.97	106,227.48
07/19/00	3944	General		3,028.21	103,199.27
07/19/00	3945	General		983.51	102,215.76
07/19/00	3946	General		602.39	101,613.37
07/20/00		Secured Final FY99-00	12,028.08	30.07	113,611.38
07/20/00		Supplemental 1985+ #1	1,591.68		115,203.06
07/20/00	3947	General by Library Director		4,670.05	110,533.01
07/21/00		Reverse Interest Jun	(1,792.31)	(34.02)	108,774.72
07/24/00		Teeter Secured Current Delinquent	12,334.14		121,108.86
07/24/00		Library Passport Revenue, Jul	3,747.45		124,856.31
07/24/00		Library Revenue, Jul	1,633.84		126,490.15
07/24/00		Delinquent Supplemental & Penalties	1,088.54		127,578.69
07/26/00		Supplemental Paid 1984	0.58		127,579.27
08/03/00	3948	General by Library Director		1,350.99	126,228.28
08/03/00	3949	General by Library Director		1,379.73	124,848.55
08/08/00		Library Passport Revenue, Jul	2,318.00		127,166.55
08/08/00		Interest May	1,674.39	33.00	128,807.94
08/08/00		Library Revenue Jul	1,165.85		129,973.79
08/10/00	3950	General by Library Director		6,269.78	123,704.01
08/16/00		Supplemental 1st Actual	1,268.62		124,972.63
08/16/00	3951	General		19,028.23	105,944.40
08/16/00	3952	General		2,412.86	103,531.54
08/16/00	3953	General		1,940.26	101,591.28
08/16/00	3954	General		689.20	100,902.08
08/16/00	3955	General		4,467.99	96,434.09
08/16/00	3956	Payroll to wire September 7, 2000		24,513.00	71,921.09
08/16/00	3957	Payroll to wire September 21, 2000		24,513.00	47,408.09
08/16/00	3958	General by Library Trustees		35,900.00	11,508.09
08/17/00	3959	General by Library Director		4,399.29	7,108.80
08/18/00		Library Passport Revenue, Aug	2,436.25		9,545.05
08/18/00		Library Revenue, Aug	1,227.80		10,772.85
08/28/00	3960	General by Library Director		4,734.53	6,038.32
08/28/00	3961	General by Library Director		1,842.57	4,195.75
09/08/00		Interest Jun	1,792.31	34.02	5,954.04
09/11/00	3962	General by Library Director		2,053.08	3,900.96
09/12/00		State Library Family Literacy Grant	5,000.00		8,900.96

Placentia Library District
FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/12/00		Library Passport Revenue, Aug	2,592.00		11,492.96
09/12/00		State Library ILL, 4th Qtr	1,960.80		13,453.76
09/12/00		Library Revenue, Aug	1,274.03		14,727.79
09/14/00	3963	General by Library Director		2,533.33	12,194.46
09/20/00		Transfer from Fund 706 (Bond Redemption)	85,000.00		97,194.46
09/20/00		Interest Jul	1,478.33	28.11	98,644.68
09/20/00	3964	Payroll to wire October 5, 2000		24,513.00	74,131.68
09/20/00	3965	Payroll to wire October 19, 2000		24,513.00	49,618.68
09/20/00	3966	General		8,597.93	41,020.75
09/20/00	3967	General		8,461.41	32,559.34
09/20/00	3968	General		1,220.38	31,338.96
09/20/00	3969	General		576.12	30,762.84
09/20/00	3970	General		852.25	29,910.59
09/20/00	3971	General		868.99	29,041.60
09/21/00		Unsecured 1st	48,209.51	133.86	77,117.25
09/21/00		Supplemental #2	5,837.89		82,955.14
09/21/00	3972	General by Library Director		4,270.37	78,684.77
09/22/00		State Library ILL, 5th Qtr	1,983.58		80,668.35
09/22/00		Library Passport Revenue, Aug	1,051.75		81,720.10
09/22/00		Library Revenue, Sep	568.15		82,288.25
09/28/00		Interest Aug	1,111.54	21.05	83,378.74
10/03/00	3973	General by Library Director		1,764.27	81,614.47
10/03/00	3974	General by Library Director		554.84	81,059.63
10/12/00	3975	General by Library Director		2,058.90	79,000.73
10/18/00	3976	Payroll to wire November 2, 2000		24,513.00	54,487.73
10/18/00	3977	Payroll to wire November 16, 2000		24,513.00	29,974.73
10/18/00	3978	General		9,242.83	20,731.90
10/18/00	3979	General		13,428.48	7,303.42
10/18/00	3980	General		792.00	6,511.42
10/18/00	3981	General		130.18	6,381.24
10/19/00		Supplemental #3	299.84		6,681.08
10/20/00		State Library Family Literacy Grant	10,000.00		16,681.08
10/20/00		Library Passport Revenue, Oct	2,669.00		19,350.08
10/20/00		Library Revenue, Oct	2,179.94		21,530.02
10/25/00	3982	General by Library Director		2,967.55	18,562.47
10/25/00	3983	General by Library Director		4,672.42	13,890.05
10/26/00		Interest Sep	536.65	10.08	14,416.62
11/02/00	3984	General by Library Director		941.78	13,474.84
11/02/00	3985	General by Library Director		1,353.28	12,121.56
11/15/00	3986	Payroll to wire November 2, 2000		24,513.00	-12,391.44
11/15/00	3987	Payroll to wire December 14, 2000		24,513.00	-36,904.44
11/15/00	3988	Payroll to wire December 28, 2000		24,513.00	-61,417.44
11/15/00	3989	General (Immediately)		10,886.44	-72,303.88
11/15/00	3990	General (Transmit November 29, 2000)		995.60	-73,299.48
11/15/00	3991	General (Transmit November 29, 2000)		2,629.55	-75,929.03
11/15/00	3992	General (Transmit November 29, 2000)		1,409.69	-77,338.72
11/15/00	3993	General (Transmit November 29, 2000)		603.81	-77,942.53
11/15/00	3994	General (Transmit November 29, 2000)		945.40	-78,887.93
11/15/00	3995	General (Transmit November 29, 2000)		645.64	-79,533.57
11/17/00		Library Passport Revenue, Oct/Nov	2,986.25		-76,547.32

Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/17/00		Library Revenue, Oct/Nov	2,014.61		-74,532.71
11/17/00		State Library OCLC	65.00		-74,467.71
11/21/00		Orange County Treasurer		1,977.96	-76,445.67
11/22/00	3996	General by Library Director		5,756.59	-82,202.26
11/22/00	3997	General by Library Director		2,420.58	-84,622.84
11/22/00	3998	General by Library Director (FUND 702)			-84,622.84
11/29/00		Secured #1	98,335.17	245.84	13,466.49
11/29/00		Supplemental #4	1,481.23		14,947.72
11/30/00		Interest Oct	753.41	14.14	15,686.99
12/01/00		Library Passport Revenue, Nov	1,999.85		17,686.84
12/01/00		Library Revenue, Nov	1,101.88		18,788.72
12/07/00		Homeowners Subvention 1st	2,436.72		21,225.44
12/07/00	3999	General by Library Director		2,047.17	19,178.27
12/07/00	4000	General by Library Director		1,218.50	17,959.77
12/13/00		Secured #2	70,026.81	175.07	87,811.51
12/14/00	4001	General by Library Director		1,659.44	86,152.07
12/14/00	4002	General by Library Director		463.07	85,689.00
12/20/00		Secured #3	192,925.81	482.31	278,132.50
12/20/00		Supplemental #5	3,289.73		281,422.23
12/20/00	4003	Payroll to wire January 11, 2001		24,513.00	256,909.23
12/20/00	4004	Payroll to wire January 25, 2001		24,513.00	232,396.23
12/20/00	4005	General		39,300.94	193,095.29
12/20/00	4006	General		15,219.99	177,875.30
12/20/00	4007	General		3,511.45	174,363.85
12/20/00	4008	General		1,163.02	173,200.83
12/20/00	4009	General		751.52	172,449.31
12/20/00	4010	General		157.68	172,291.63
12/21/00	4011	General by Library Director		11,704.24	160,587.39
12/21/00	4012	General by Library Director		1,047.64	159,539.75
12/22/00		Library Revenue, Dec	1,617.96		161,157.71
12/22/00		Library Passport Revenue, Dec	1,540.50		162,698.21
12/22/00		Interest Nov	482.29	9.01	163,171.49
01/04/01	4013	General by Library Director		1,698.41	161,473.08
01/04/01	4014	General by Library Director		1,421.72	160,051.36
01/10/01		ERAF Fiscal Relief	25,238.87		185,290.23
01/10/01		Homeowners Subvention 2nd	5,685.69		190,975.92
01/11/01	4015	General by Library Director		2,904.04	188,071.88
01/17/01	4016	Payroll to wire February 8, 2001		24,513.00	163,558.88
01/17/01	4017	Payroll to wire February 22, 2001		24,513.00	139,045.88
01/17/01	4018	General		11,070.14	127,975.74
01/17/01	4019	General		467.47	127,508.27
01/18/01		Supplemental #6	7,644.37		135,152.64
01/18/01		Unsecured 2nd	2,766.23		137,918.87
01/18/01	4020	General by Library Director		5,001.29	132,917.58
01/18/01	4021	General by Library Director		1,770.49	131,147.09
01/22/01		State Property Tax Shift Grant (To Fund 702)	72,570.72		203,717.81
01/22/01		State Library CA Literacy Campaign	18,818.00		222,535.81
01/22/01		State Library Interlibrary Loan	2,579.88		225,115.69
01/22/01		Library Revenue, Dec & Jan	1,802.87		226,918.56
4/12/01	01/22/01	Library Passport Revenue, Dec & Jan	1,642.85		228,561.41

Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/25/01		Secured #4	164,591.29		393,152.70
01/29/01	4022	General by Library Director		1,475.98	391,676.72
01/31/01		Interest Dec	1,338.30	25.37	392,989.65
02/26/00		Prop 10 Families for Literacy	5,000.00		397,989.65
02/01/01		Public Utility #1	12,003.37	30.01	409,963.01
02/07/01	4023	General by Library Director		1,797.43	408,165.58
02/15/01	4024	General by Library Director		2,267.02	405,898.56
02/15/01	4025	General by Library Director		1,088.21	404,810.35
02/20/01		Supplemental #7	667.97		405,478.32
02/21/01	4026	Payroll to wire March 8, 2001		24,513.00	380,965.32
02/21/01	4027	Payroll to wire March 22, 2001		24,513.00	356,452.32
02/21/01	4028	General		9,648.48	346,803.84
02/21/01	4029	General		4,046.80	342,757.04
02/21/01	4030	General		1,920.00	340,837.04
02/21/01	4031	General		987.50	339,849.54
02/21/01	4032	General		716.85	339,132.69
02/21/01	4033	General		833.70	338,298.99
02/21/01	4034	General		4,061.71	334,237.28
02/21/01	4035	General		3,961.77	330,275.51
02/21/01	4036	General		1,402.03	328,873.48
02/21/01	4037	General		11,477.05	317,396.43
02/21/01	4038	General		24,076.18	293,320.25
02/26/01		SDATF #1	4,292.00		297,612.25
02/26/01		Library Passport Revenue, Feb	3,694.75		301,307.00
02/26/01		Library Revenue, Feb	2,115.23		303,422.23
02/27/01		Coding Correction to Fund 702	(72,570.72)		230,851.51
02/28/01		Interest Jan	1,833.06	35.72	232,648.85
03/01/01	4039	General by Library Director		6,723.11	225,925.74
03/01/01	4040	General by Library Director		2,526.71	223,399.03
03/01/01	4041	General by Library Director		1,273.24	222,125.79
03/12/01	4042	General by Library Director		2,770.65	219,355.14
03/15/01	4043	General by Library Director		898.32	218,456.82
03/21/01	4044	Payroll to wire April 5, 2001		24,513.00	193,943.82
03/21/01	4045	Payroll to wire April 19, 2002		24,513.00	169,430.82
03/21/01	4046	General		50,689.46	118,741.36
03/21/01	4047	General		3,760.21	114,981.15
03/21/01	4048	General		1,141.82	113,839.33
03/21/01	4049	General		1,810.58	112,028.75
03/21/01	4050	General		2,673.68	109,355.07
03/21/01	4051	General		4,333.48	105,021.59
03/21/01	4052	General		3,353.14	101,668.45
03/22/01		Secured #5	49,977.23	124.94	151,520.74
03/22/01		Supplemental #8	900.58		152,421.32
03/26/01		State Library Public Library Foundation	88,826.00		241,247.32
03/26/01		Library Passport Revenue, Mar	5,774.00		247,021.32
03/26/01		State Library Prop 10 Families for Literacy	5,000.00		252,021.32
03/26/01		State Library Interlibrary Loan	2,016.52		254,037.84
03/26/01		Library Revenue, Mar	1,778.30		255,816.14
03/26/01	4053	General by Library Director		6,261.10	249,555.04
4/12/01	03/29/01	Interest Feb	2,322.57	45.95	251,831.66

Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
04/05/01	4054	General by Library Board		1,026.97	250,804.69
04/05/01	4055	General by Library Board		2,070.36	248,734.33
04/12/01	4056	General by Library Director		2,746.57	245,987.76
04/17/01	4057	Payroll to wire May 3, 2001		24,513.00	221,474.76
04/17/01	4058	Payroll to wire May 17, 2001		24,513.00	196,961.76
04/17/01	4059	General		13,027.88	183,933.88
04/17/01	4060	General		4,382.71	179,551.17
04/17/01	4061	General		675.72	178,875.45
04/17/01	4062	General		6,227.13	172,648.32
04/17/01	4063	General		2,758.54	169,889.78
04/17/01	4064	General		1,616.22	168,273.56
04/17/01	4065	General		5,197.95	163,075.61
04/17/01	4066	General		2,046.60	161,029.01
04/17/01	4067	General		1,656.80	159,372.21
04/17/01	4068	General		2,870.57	156,501.64
04/17/01	4069	General		2,657.21	153,844.43

Placentia Library District
 Property Tax Apportionments
 Fiscal Year 2000-2001

Date	Category	Amount
7/21/00	Current secured final for FY00	1% - 3%
7/21/00	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/21/00	Supplemental1, FY00 #12 Jun	
7/24/00	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/25/00	Delinquent Supplemental, FY00	
8/17/00	Prior Year Secured Taxes & Penalties #1 Jul	
8/17/00	Supplemental1 #1 Jul	
9/14/00	Prior Year Secured Taxes & Penalties #2 Aug	
9/21/00	Supplemental #2 Aug	
9/22/00	Unsecured collections at 8/31/00, #1	80% - 85%
10/12/00	Prior Year Secured Taxes & Penalties #3 Sep	
10/20/00	Supplemental1 #3 Sep	
11/16/00	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/00	Supplemental1 #4 Oct	
11/29/00	Current secured #1	7% - 10%
12/8/00	Homeowners Property Tax Relief	15%
12/13/00	Current secured #2	14% - 18%
12/14/00	Prior Year Secured Taxes & Penalties #5 Nov	
12/21/00	Current secured #3	20% - 24%
12/21/00	Supplemental1 #5 Nov	
1/11/01	Homeowners Property Tax Relief	35%
1/11/01	Prior Year Secured Taxes & Penalties #6 Dec	
1/19/01	Supplemental1 #6 Dec	
1/19/01	Unsecured collections at 12/31/00, #2	5% - 10%
1/26/01	Current secured #4	3% - 6%
2/9/01	State-Assessed Public Utility, #1	49% - 50%
2/15/01	Prior Year Secured Taxes & Penalties #7 Jan	
2/21/01	Supplemental1 #7 Jan	
3/15/01	Prior Year Secured Taxes & Penalties #8 Feb	
3/23/01	Current secured #5	5% - 7%
3/23/01	Supplemental1 #8 Feb	
4/12/01	Prior Year Secured Taxes & Penalties #9 Mar	
4/20/01	Current secured #6	25% - 30%
4/20/01	Supplemental1 #9 Mar	
5/10/01	Homeowners Property Tax Relief	35%
5/17/01	Prior Year Secured Taxes & Penalties #10 Apr	
5/18/01	Current secured #7	3% - 5%
5/18/01	Supplemental1 #10 Apr	
5/25/01	State-Assessed Public Utility, #2	49% - 50%
6/8/01	Homeowners Property Tax Relief	15%
6/14/01	Prior Year Secured Taxes & Penalties #11 May	
6/22/01	Prior Year Unsecured	
6/22/01	Supplemental1 #11 May	
6/22/01	Unsecured collections at 5/31/01, Final	3% - 6%
7/19/01	Current secured final for FY00	1% - 3%
7/20/01	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/20/01	Supplemental1, FY00 #12 Jun	
7/23/01	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/24/01	Delinquent Supplemental, FY01	

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 April 17, 2001

Fiscal Year 2000-2001							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10
30-Sep-00	97,165.52	9,049.92	149,350.71	78,481.43	8,830.18	342,877.76	264,396.33
31-Oct-00	97,697.97	9,099.51	55,169.11	113,941.72	8,878.56	284,786.87	170,845.15
30-Nov-00	87,890.22	9,149.56	56,003.03	110,828.97	8,878.56	272,750.34	161,921.37
31-Dec-00	88,417.19	9,198.67	56,823.25	259,208.69	8,975.31	422,623.11	163,414.42
31-Jan-01	89,526.99	9,300.58	57,570.97	491,153.97	9,074.74	656,627.25	165,473.28
28-Feb-01	162,088.15	9,299.59	57,564.82	379,847.44	9,073.77	617,873.77	238,026.33
31-Mar-01	162,580.42	9,350.78	57,881.70	347,353.21	9,123.72	586,289.83	238,936.62
30-Apr-01						0.00	0.00
31-May-01						0.00	0.00
30-Jun-01						0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

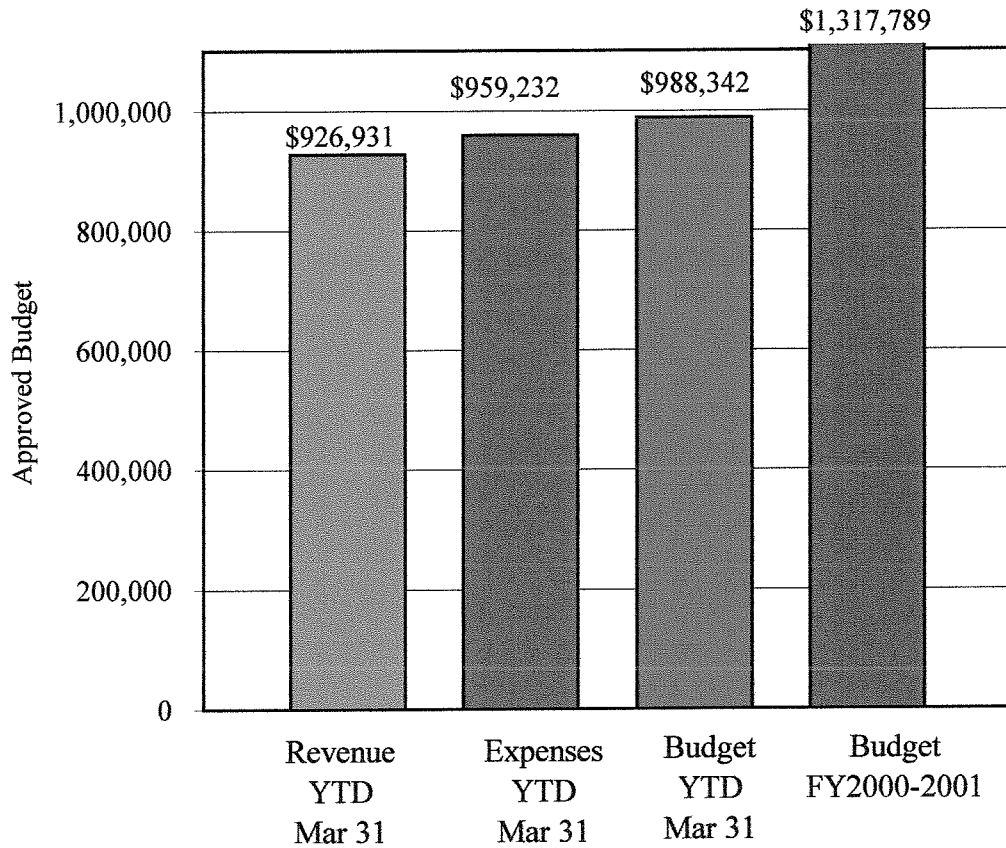
Fiscal Year 1999-2000							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-99	84,141.81	3,163.80	116,479.67	164,804.90	7,601.61	376,191.79	211,386.89
31-Jul-99	84,141.81	3,163.80	116,479.67	83,601.60	7,601.61	294,988.49	211,386.89
31-Aug-99	84,377.12	3,177.11	26,647.68	58,725.33	7,633.59	180,560.83	121,835.50
30-Sep-99	4,714.39	3,189.79	17,114.57	127,531.60	7,664.06	160,214.41	32,682.81
31-Oct-99	5,076.22	3,203.40	17,615.46	84,484.27	7,696.75	118,076.10	33,591.83
30-Nov-99	5,446.35	3,217.33	18,050.74	107,852.20	7,730.23	142,296.85	34,444.65
31-Dec-99	5,446.35	3,217.33	18,050.74	280,800.57	7,730.23	315,245.22	34,444.65
31-Jan-00	5,706.41	3,245.65	18,231.72	360,942.41	7,798.27	395,924.46	34,982.05
29-Feb-00	5,731.04	3,260.20	18,313.36	373,843.21	7,833.23	408,981.04	35,137.83
31-Mar-00	5,757.53	3,275.85	18,401.17	425,760.92	7,870.83	461,066.30	35,305.38
30-Apr-00	96,078.90	8,920.49	147,561.69	281,086.00	8,666.12	542,313.20	261,227.20
31-May-00	96,078.90	8,920.49	147,561.69	370,505.93	8,666.12	631,733.13	261,227.20
30-Jun-00	96,051.74	8,934.70	147,599.35	283,136.41	8,700.20	544,422.40	261,285.99
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00



PLACENTIA LIBRARY DISTRICT

Fiscal Year 2000 - 2001

General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % REV BUD
6210-00	Prop. Taxes - current secured	908,989	575,876.31	540,422.16	49,997.23	56,355.87	63.35%
6210-01	Public Utility	25,000	12,003.37	13,222.58	0.00	0.00	48.01%
6210-04	Teeter Plan - current delinquent	0	12,331.12	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	933,989	600,210.80	553,644.74	49,997.23	56,355.87	64.26%
6220	PROP. TAXES - CURRENT UNSECURED	53,800	50,975.74	48,594.91	0.00	0.00	94.75%
6230-00	Prop. Taxes - Prior Secured	20,000	12,028.08	11,120.83	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	8,812.21	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	20,000	12,028.08	19,933.04	0.00	0.00	60.14%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	9,750	4,292.00	8,120.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	25,000	21,390.23	11,241.73	900.58	991.20	85.56%
6280-01	Final supplemental for prior years	0	1,592.26	11,331.60	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	25,000	22,982.49	22,573.33	900.58	991.20	91.93%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	820.72	719.86	0.00	0.00	102.59%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	267.82	249.47	0.00	0.00	
	TOTAL TAXES	1,044,339	691,577.65	653,835.35	50,897.81	57,347.07	66.22%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % REV BUD
6610-00	Interest	17,500	9,856.15	6,415.96	2,322.57	1,255.22	56.32%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	17,500	9,856.15	6,415.96	2,322.57	1,255.22	56.32%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,500	8,122.41	8,111.77	0.00	0.00	49.23%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	8,605.78	7,793.66	2,016.52	1,744.20	86.06%
6970-01	State - CA Foundation Funds	88,450	88,826.00	88,458.77	88,826.00	88,450.00	100.43%
6970-02	State - CA Literacy Campaign	20,000	18,818.00	10,390.00	0.00	0.00	94.09%
6970-03	State - Family Literacy	10,000	0.00	0.00	0.00	0.00	
6970-04	State - Prop 10 Families for Literacy Grant	10,000	25,000.00	6,003.08	5,000.00	4,014.92	
6970-05	State - Project Grants	5,000	0.00	10,000.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	20,000	25,238.87	18,180.32	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	163,450	166,488.65	140,825.83	95,842.52	94,209.12	101.86%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	82,399.33	0.00	0.00	
7670-00	Local Revenue	28,500	18,480.46	20,278.32	1,778.30	2,343.09	64.84%
7670-01	Local Revenue -- Passport	47,500	32,422.65	31,137.65	5,744.00	4,760.95	68.26%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	0.00	25,331.38	0.00	0.00	
	TOTAL LOCAL REVENUE	76,000	50,903.11	76,747.35	7,522.30	7,104.04	66.98%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	79.68	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,317,789	926,947.97	968,415.27	156,585.20	159,915.45	70.34%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
0100	Salaries & Wages	592,047	441,676.00	398,914.52	45,540.00	40,028.00	74.60%
0200	Retirement (Social Security & Pension Contribution)	82,885	70,340.18	59,550.45	3,486.00	3,012.00	84.87%
	Health & Life Insurance/Blue Shield CA	36,837	29,033.88	22,803.78	7,532.89	3,000.16	78.82%
	Long Term Disability/CNA	2,960	1,872.92	1,477.47	229.39	182.88	63.27%
	Life Insurance/Fortis & Protective Life	1,950		0.00	84.70	0.00	0.00%
	Vision Service Plan/VSP	2,465	2,059.91	1,984.26	230.74	415.22	83.56%
	Dental/Ameritas	5,474	5,718.90	4,162.50	577.20	487.50	104.47%
0300	Total Employee Insurance	49,686	38,685.61	30,428.01	8,654.92	4,085.76	77.86%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	5,400	4,785.00	2,754.00	1,289.00	0.00	88.61%
	TOTAL SALARIES & EMPLOYEE BENEFITS	730,018	555,486.79	491,646.98	58,969.92	47,125.76	76.09%
0700-00	Communications - Telephone	2,300	1,543.13	1,565.08	224.81	147.30	67.09%
0700-01	Communications - Modem/Fax	4,400	3,976.87	3,514.35	657.44	361.11	90.38%
0700-02	Communications - Internet/Database	5,000	2,383.64	5,380.50	323.22	289.63	47.67%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,800	1,939.00	1,786.96	430.50	0.00	69.25%
0700-07	Communications - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	284.32	683.39	74.45	388.29	35.54%
	Total Communications	15,300	10,126.96	12,930.28	1,710.42	1,186.33	66.19%
0900-00	Food - General Fund	50	54.55	0.00	0.00	0.00	
0900-07	Food - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	200	66.10	0.00	0.00	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	250	120.65	0.00	0.00	0.00	48.26%
1000-00	Household Expense	4,500	993.49	3,046.95	0.00	0.00	22.08%
1100-00	Insurance - Liability	5,070	5,068.57	6,945.51	0.00	125.00	99.97%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000	4,057.02	1,963.51	0.00	337.38	135.23%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,000	6,263.16	8,901.78	0.00	122.65	52.19%
1300-07	Maintenance of Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	15,000	10,320.18	10,865.29	0.00	460.03	68.80%
	HVAC	2,500	1,011.76	2,104.65	355.00	0.00	40.47%
	Carpet Cleaning	3,500	0.00	3,073.81	0.00	1,332.81	0.00%
	Groundskeeping, City of Placentia	30,000	17,175.92	25,532.77	3,264.24	0.00	57.25%
	Plumbing	1,200	1,689.44	1,270.18	1,260.17	463.17	140.79%
	Electrical	1,500	1,102.29	15,519.86	1,040.00	0.00	73.49%
	Cleaning Service	11,700	8,700.00	8,550.00	950.00	950.00	74.36%
	Locksmith	200	185.08	2,040.51	24.79	448.40	92.54%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	14,800	25,495.79	1,140.50	20,499.25	0.00	172.27%
1400-00	Total Maintenance of Building & Grounds	65,400	55,360.28	59,232.28	27,393.45	3,194.38	84.65%
1600-00	Memberships - General Fund	3,400	3,133.00	3,194.50	390.00	145.00	92.15%
1600-07	Memberships - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	355.00	150.00	175.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	3,800	3,488.00	3,344.50	565.00	145.00	91.79%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
1800-00	Library Supplies	10,000	6,351.57	5,151.34	1,616.66	690.84	63.52%
	Printing	9,500	5,692.72	6,016.15	88.70	2,294.31	59.92%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00		0.00	
	Publications	750	623.95	188.46		0.00	83.19%
	Paper	1,700	1,350.15	1,478.89	372.75	651.14	79.42%
	Drinking Water Service	300	233.00	200.00	26.00	50.00	77.67%
	Other Office Supplies	6,000	6,884.30	6,728.71	1,174.79	495.56	114.74%
	Total Office Supply Expense - General Fund	28,250	21,135.69	19,763.55	3,278.90	4,181.85	74.82%
1800-07	Prop 10 Families for Literacy Grant Supply Expense	0	0.00	0.00	0.00	0.00	
1800-08	Printing	2,625	465.03	784.04	465.03	80.81	
	Publications	0	428.92	874.00	0.00	0.00	
	Paper	50	0.00	50.74	0.00	0.00	
	Other Office Supplies	425	1,823.91	20.49	120.42	0.00	
	Total Adult Literacy Office Supply Expense	3,100	2,717.86	1,729.27	585.45	80.81	87.67%
1800-09	Supply Expense Families for Literacy	700	0.00	0.00	0.00	0.00	
	Total Office Expense	32,050	23,853.55	21,492.82	3,864.35	4,262.66	74.43%
1803-00	Postage Expense - General Fund	4,800	1,394.93	3,335.68	0.00	265.19	29.06%
1803-01	Postage Expense - LSCA II Grant	0	250.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	1,644.93	3,335.68	0.00	265.19	33.57%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
	Care Resources (Employee Assistance)	420	315.00	280.00	35.00	35.00	75.00%
	Pension Contribution & Operating Expenses	7,500	5,423.53	5,423.49	0.00	0.00	72.31%
	Anaheim Consortium Automated Library System	45,000	41,395.00	0.00	41,395.00	0.00	91.99%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	420	339.39	283.68	37.71	37.71	80.81%
	Interest Allocation & Tax Collection Charges by Orange County	1,500	219.50	1,196.79	45.95	26.74	14.63%
	Advertising (Including WEB Site)	2,500	345.80	1,200.00	0.00	0.00	13.83%
	Medical Exams	500	262.50	315.00	0.00	157.50	52.50%
	Collection Services - Accounts Receivable	2,200	1,578.14	1,401.88	136.18	137.93	71.73%
	Audit & Accounting Services	4,000	5,140.00	3,775.00	120.00	0.00	128.50%
	Payroll Preparation	2,750	2,175.35	1,924.42	229.65	188.85	79.10%
	Election Expenses	3,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	7,500	7,111.10	16,914.38	675.00	960.00	94.81%
1900-00	Total Specialized Services - General Fund	77,290	64,305.31	32,714.64	42,674.49	1,543.73	83.20%
1900-01	Specialized Services - Partnerships for Change Grant	5,000	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	200	5,576.17	80.00	3,651.17	0.00	2788.09%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	3,575.05	439.94	124.94	140.89	39.72%
	Total Specialized Services	91,490	73,456.53	33,234.58	46,450.60	1,684.62	80.29%
2000-00	Legal Notices - General Fund	500	457.92	0.00	0.00	0.00	91.58%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	500	457.92	0.00	0.00	0.00	91.58%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	108,800	60,242.29	80,287.85	0.00	35,900.00	55.37%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	105.65	0.00	105.65	0.00	
2400-01	Special Department Expense- Books	150,000	50,844.72	42,764.75	28,419.82	5,436.50	33.90%
2400-02	Special Department Expense - Video	0	1,193.41	1,006.05	0.00	0.00	
2400-03	Special Department Expense - Electronic	0	23,500.88	19,109.49	0.00	5,000.00	
2400-04	Special Department Expense - Periodicals	0	6,270.79	19,827.48	0.00	17.00	
2400-05	Special Department Expense - Audio	0	2,303.84	2,132.25	0.00	0.00	
2400-07	Special Department Expense - Prop 10 Families for Literacy Grant	2,000	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	3,300	3,779.96	2,054.34	0.00	0.00	114.54%
2400-09	Special Department Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	155,300	87,999.25	86,894.36	28,525.47	10,453.50	56.66%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,500	556.73	1,444.56	392.73	154.37	37.12%
2700-01	Transportation/Travel - Meetings, Staff Local	3,000	2,787.10	1,243.65	726.82	12.03	92.90%
2700-02	Transportation/Travel - Meetings, Board Out of Town	500	581.56	124.00	581.56	0.00	116.31%
2700-03	Transportation/Travel - Meetings, Board Local	500	454.25	202.33	396.00	0.00	90.85%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	375.93	324.15	0.00	0.00	37.59%
2700-09	Transportation/Travel - Meetings - Families for Literacy	300	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	6,800	4,755.57	3,338.69	2,097.11	166.40	69.93%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
April 17, 2001

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 MAR 2001	FY1999-2000 MAR 2000	FY2000-2001 % EXP BUD
2800-00	Electricity	30,000	29,551.39	33,347.30	1,926.24	2,405.10	98.50%
	Gas	3,500	3,826.47	2,481.97	1,133.00	346.02	109.33%
	Water	3,750	2,401.76	2,875.37	140.24	277.75	64.05%
	Total Utilities	37,250	35,779.62	38,704.64	3,199.48	3,028.87	96.05%
	TOTAL SUPPLIES & SERVICES	546,410	373,667.79	363,653.43	113,805.88	60,871.98	68.39%
3700-00	Taxes, Assessments (Sales Tax)	3,750	1,160.00	3,652.24	1,160.00	0.00	30.93%
4000-00	Equipment - General Fund	30,000	26,293.31	16,616.76	14,139.36	0.00	87.64%
4000-07	Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	557.59	0.00	0.00	0.00	55.76%
4000-09	Equipment - Families for Literacy	0	0.00	14,436.36	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	31,000	26,850.90	31,053.12	14,139.36	0.00	86.62%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	31,000	26,850.90	31,053.12	14,139.36	0.00	86.62%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	6,611	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,317,789	957,165.48	890,005.77	188,075.16	107,997.74	72.63%

04/11/01

Placentia Library District
Balance Sheet
As of March 31, 2001

	<u>Mar 31, '01</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	2,359.90
County Exempt - Savings	3,317.79
General Fund - Checking	5,197.31
General Fund - Savings	7,648.28
Literacy Fund - Savings	5,406.43
Payroll Checking	2,181.34
Payroll Checking (CDs)	
174445017	5,000.00
174445018	5,000.00
174445019	5,000.00
174445020	5,000.00
174445021	2,500.00
174445022	2,500.00
174445055	2,500.00
174448482	2,500.00
174448483	2,500.00
Total Payroll Checking (CDs)	<u>32,500.00</u>
Payroll Savings (Fees)	2,376.75
Payroll Savings (Int CDs)	2,886.66
Total Checking/Savings	<u>63,874.46</u>
Total Current Assets	<u>63,874.46</u>
TOTAL ASSETS	<u><u>63,874.46</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	13,728.93
Total Capital	67,222.66
Net Income	-17,077.13
Total Equity	<u>63,874.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>63,874.46</u></u>

Placentia Library District
Profit & Loss by Class
March 2001

04/11/01

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Bankcard Deposit	0.00	1,664.65	0.00	0.00	1,664.65
Cash Register - Copy Cards	484.80	0.00	0.00	0.00	484.80
Cash Register - Fines	0.00	1,806.20	0.00	0.00	1,806.20
Cash Register - Lost Items	0.00	223.02	0.00	0.00	223.02
Cash Register - Reserves	0.00	78.55	0.00	0.00	78.55
County Reimbursements	0.00	2,065.76	0.00	0.00	2,065.76
Interest Inc - CD's	0.00	0.00	0.00	42.94	42.94
Interest Inc - Savings	4.54	116.05	7.11	0.00	127.70
Life Insurance Supplement(EDM)	39.88	0.00	0.00	0.00	39.88
Meeting Room Income	250.00	0.00	0.00	0.00	250.00
Passport Check Reimbursement	2,339.45	0.00	0.00	0.00	2,339.45
Passport Revenue	0.00	5,882.90	0.00	0.00	5,882.90
State Library Grants	0.00	7,016.52	0.00	0.00	7,016.52
State of CA Foundation Funds	0.00	88,826.00	0.00	0.00	88,826.00
Test Proctoring Income	20.00	0.00	0.00	0.00	20.00
Transfers from County	0.00	0.00	0.00	49,026.00	49,026.00
Total Income	3,138.67	107,679.65	7.11	49,068.94	159,894.37
Expense					
Bank Fees	11.00	0.00	0.00	0.00	11.00
Copier Lease Payments	446.34	0.00	0.00	0.00	446.34
Copier Maintenance Contract	229.50	0.00	0.00	0.00	229.50
Debit Card Transfers for Passpo	0.00	1,231.20	0.00	0.00	1,231.20
Debit Card Usage Bank Expense	0.00	42.89	0.00	0.00	42.89
Employee Benefits	0.00	0.00	0.00	2,594.21	2,594.21
Employee Insurance	0.00	155.00	0.00	840.76	995.76
Employer Payroll Taxes	0.00	0.00	0.00	13,857.19	13,857.19
Food	0.00	30.43	0.00	0.00	30.43
Household Expenses	0.00	92.97	0.00	0.00	92.97
Live at the Library Expense	100.00	0.00	0.00	0.00	100.00
Office Expense	0.00	150.10	0.00	0.00	150.10
Passport Expenses	2,217.25	0.00	0.00	0.00	2,217.25
Prof & Spec Services	0.00	1,059.65	0.00	0.00	1,059.65
Salaries	0.00	0.00	0.00	31,955.12	31,955.12
Transfers to County	0.00	103,364.82	0.00	0.00	103,364.82
Transportation & Travel	0.00	12.00	0.00	0.00	12.00
Total Expense	3,004.09	106,139.06	0.00	49,247.28	158,390.43
Net Income	134.58	1,540.59	7.11	-178.34	1,503.94

Placentia Library District
Profit & Loss by Class
July 2000 through March 2001

04/11/01

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Bankcard Deposit	0.00	5,922.14	0.00	0.00	5,922.14
Cash Register - Audio Visual	0.00	69.00	0.00	0.00	69.00
Cash Register - Copy Cards	3,248.25	4.85	0.00	0.00	3,253.10
Cash Register - Fines	0.00	16,011.02	0.00	0.00	16,011.02
Cash Register - Lost Items	0.00	1,666.10	0.00	0.00	1,666.10
Cash Register - Misc.	0.00	266.10	0.00	0.00	266.10
Cash Register - Reserves	0.00	759.10	0.00	0.00	759.10
Chair Reupholstery Project - <i>friends</i>	5,500.00	0.00	0.00	0.00	5,500.00
Children's Dept Income	35.00	0.00	0.00	0.00	35.00
County Reimbursements	0.00	6,332.05	0.00	0.00	6,332.05
Debit Card Income	618.20	3,446.45	0.00	0.00	4,064.65
Directors Fund (Friends)	816.28	0.00	0.00	0.00	816.28
Donations to Literacy	0.00	0.00	1,000.00	0.00	1,000.00
Interest Inc - CD's	0.00	0.00	0.00	1,401.97	1,401.97
Interest Inc - Savings	44.26	352.95	71.44	0.00	468.65
Life Insurance Supplement(EDM)	378.86	319.04	0.00	0.00	697.90
Live at the Library 2000 Grant	625.00	0.00	0.00	0.00	625.00
Meeting Room Income	2,190.00	30.00	0.00	0.00	2,220.00
Miscellaneous Income	125.27	419.14	0.00	0.00	544.41
Passport Check Reimbursement	19,383.50	110.00	0.00	0.00	19,493.50
Passport Revenue	-30.00	33,853.95	0.00	0.00	33,823.95
Special Grants	0.00	0.00	500.00	0.00	500.00
Staff Appreciation Reimbursement	120.00	0.00	0.00	0.00	120.00
State Library Grants	0.00	30,834.52	0.00	0.00	30,834.52
State Library Reimbursements	0.00	94,159.98	0.00	0.00	94,159.98
State of CA Foundation Funds	0.00	88,826.00	0.00	0.00	88,826.00
Telephone Income	0.00	3.35	0.00	0.00	3.35
Test Proctoring Income	60.00	0.00	0.00	0.00	60.00
Transfer to raise minimum balan	700.00	0.00	0.00	0.00	700.00
Transfers from County	0.00	0.00	0.00	475,567.00	475,567.00
Typewriter Income	0.00	4.00	0.00	0.00	4.00
Total Income	33,814.62	283,389.74	1,571.44	476,968.97	795,744.77
Expense					
Bank Fees	86.50	0.00	0.00	15.15	101.65
Chair Reupholstery Project Exp	5,500.00	0.00	0.00	0.00	5,500.00
Children's Camp Library	435.04	0.00	0.00	0.00	435.04
Children's Storytime (Friends)	18.09	0.00	0.00	0.00	18.09
Children's Summer Reading Prgm	892.36	0.00	0.00	0.00	892.36
Copier Lease Payments	3,800.37	0.00	0.00	0.00	3,800.37
Copier Maintenance Contract	2,283.09	0.00	0.00	0.00	2,283.09
credit card transactions	1,820.50	4,446.94	0.00	0.00	6,267.44
Debit Card Transfers for Passpo	3,389.75	3,155.99	0.00	0.00	6,545.74
Debit Card Usage Bank Expense	37.93	342.11	0.00	0.00	380.04
Employee Benefits	0.00	0.00	0.00	21,654.41	21,654.41
Employee Insurance	0.00	239.70	0.00	7,576.23	7,815.93
Employer Payroll Taxes	0.00	0.00	0.00	139,709.31	139,709.31
Equipment (400)	0.00	624.66	0.00	0.00	624.66
Food	0.00	30.43	0.00	0.00	30.43
Friend's Director's Fund	408.48	0.00	0.00	0.00	408.48
Household Expenses	201.38	222.92	0.00	0.00	424.30
Library Board Expenses	106.00	0.00	0.00	0.00	106.00
Library Materials (books)	0.00	150.00	0.00	0.00	150.00
Life Insurance payment	0.00	0.00	0.00	219.34	219.34
Live at the Library Expense	100.00	0.00	0.00	0.00	100.00
LVA Expenses	80.00	0.00	0.00	0.00	80.00
Meeting Room Upkeep Expense	70.00	0.00	0.00	0.00	70.00
Memberships	0.00	105.00	0.00	0.00	105.00
Miscellaneous	112.93	-17.00	0.00	0.00	95.93
Office Expense	13.00	647.12	0.00	0.00	660.12
Passport Expenses	15,538.75	0.00	0.00	0.00	15,538.75
Petty Cash Reimbursement	-125.00	0.00	0.00	0.00	-125.00
Postage	1.97	62.47	0.00	0.00	64.44
Printing	0.00	254.29	0.00	0.00	254.29
Prof & Spec Services	0.00	1,059.65	0.00	0.00	1,059.65
Return Check Item & Fees	0.00	103.90	0.00	0.00	103.90
Salaries	0.00	0.00	0.00	326,570.24	326,570.24
Special Dept Expense	0.00	79.93	0.00	0.00	79.93
Staff Appreciation	820.00	0.00	0.00	0.00	820.00
Taxes & Fees (370)	0.00	1,160.00	0.00	0.00	1,160.00
Transfers to County	0.00	265,042.65	0.00	0.00	265,042.65
Transfers to Raise Minimum Bala	700.00	0.00	0.00	0.00	700.00
Transportation & Travel	0.00	2,883.95	0.00	0.00	2,883.95
Tutor Training Expense	0.00	66.10	0.00	0.00	66.10
Vending Machine Supplies	125.27	0.00	0.00	0.00	125.27
Total Expense	36,416.41	280,660.81	0.00	495,744.68	812,821.90
Net Income	-2,601.79	2,728.93	1,571.44	-18,775.71	-17,077.13

Reconciliation Report

Agenda Item 14
Page 4 of 14

County Exempt - Checking account reconciled for the period ending 03/31/2001

Cleared Transactions

Previous Balance		2,489.58
Cleared Checks and Payments	34 Items	-2,016.89
Cleared Deposits and Other Credits	13 Items	2,379.33
Cleared Balance		2,852.02

Uncleared Transactions

Uncleared Checks and Payments	12 Items	-582.25
Uncleared Deposits and Other Credits	4 Items	90.13

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		2,359.90
New Checks and Payments	21 Items	-2,325.20
New Deposits and Other Credits	8 Items	3,433.91
Ending Account Balance		3,468.61

Placentia Library District

Register: County Exempt - Checking
From 03/01/2001 through 03/31/2001
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2001	2561	Passport Services	Passport Expenses	Zohra Aadil 1-...	80.00	X		2,228.82
03/01/2001	2562	Passport Services	Passport Expenses	Jaclyn R Schee...	45.00	X		2,183.82
03/05/2001			Passport Check Reimb...	Deposit		X	80.00	2,263.82
03/05/2001			Passport Check Reimb...	Deposit		X	206.00	2,469.82
03/05/2001	2563	Passport Services	Passport Expenses	David Trannam...	45.00	X		2,424.82
03/05/2001	2564	Passport Services	Passport Expenses	Eugene Huh Le...	50.00	X		2,374.82
03/05/2001	2565	Passport Services	Passport Expenses	Su-Sen Yao 10...	185.00	X		2,189.82
03/05/2001	2566	Passport Services	Passport Expenses	James Vincent ...	45.00	X		2,144.82
03/05/2001	2567	Passport Services	Passport Expenses	Jorge Cid 8-15-...	45.00	X		2,099.82
03/05/2001	2568	Passport Services	Passport Expenses	Michael Jerom...	80.00	X		2,019.82
03/06/2001	2569	Passport Services	Passport Expenses	Arvindbhai Ch...	45.00	X		1,974.82
03/06/2001	2570	Passport Services	Passport Expenses	Christopher Ja...	80.00	X		1,894.82
03/07/2001			Passport Check Reimb...	Deposit		X	45.00	1,939.82
03/08/2001	2571	Passport Services	Passport Expenses	Gurindar Singh...	80.00	X		1,859.82
03/08/2001	2572	Passport Services	Passport Expenses	Susan Andrea ...	90.00	X		1,769.82
03/12/2001			Passport Check Reimb...	Deposit		X	215.00	1,984.82
03/12/2001			Passport Check Reimb...	Deposit		X	150.00	2,134.82
03/12/2001	2573	Passport Services	Passport Expenses	Dora Maria Me...	45.00	X		2,089.82
03/12/2001	2574	Passport Services	Passport Expenses	Chou 3-19-37 ...	90.00	X		1,999.82
03/12/2001	2575	Passport Services	Passport Expenses	Holly Rebekah ...	45.00	X		1,954.82
03/12/2001	2576	Passport Services	Passport Expenses	Lourdes Maria ...	80.00	X		1,874.82
03/13/2001	2577	Passport Services	Passport Expenses	Antonio Carrill...	25.00	X		1,849.82
03/13/2001	2578	Passport Services	Passport Expenses	Brian Scott Wa...	80.00	X		1,769.82
03/14/2001			Passport Check Reimb...	Deposit		X	45.00	1,814.82
03/14/2001	2579	Passport Services	Passport Expenses	William Erwin ...	45.00	X		1,769.82
03/14/2001	2580	Passport Services	Passport Expenses	Deborah Denis...	45.00	X		1,724.82
03/19/2001	2581	Passport Services	Passport Expenses	Trong - Tuong,...	45.00	X		1,679.82
03/19/2001	2582	Passport Services	Passport Expenses	Tony Deme 10-...	160.00	X		1,519.82
03/19/2001	2583	Passport Services	Passport Expenses	Anthony Charl...	45.00	X		1,474.82
03/19/2001	2584	Passport Services	Passport Expenses	Brenda Louann...	45.00	X		1,429.82
03/19/2001	2585	Passport Services	Passport Expenses	Vinicio Amezc...	45.00	X		1,384.82
03/20/2001			Passport Check Reimb...	Deposit		X	70.00	1,454.82
03/20/2001	2586	Passport Services	Passport Expenses	Christian Lemu...	45.00	X		1,409.82
03/20/2001	2587	Passport Services	Passport Expenses	William John P...	25.00	X		1,384.82
03/21/2001	2588	Passport Services	Passport Expenses	Michael Edwar...	45.00	X		1,339.82
03/22/2001			Passport Check Reimb...	Deposit		X	90.00	1,429.82
03/22/2001	2589	Passport Services	Passport Expenses	Damian Chave...	45.00	X		1,384.82
03/25/2001	2590	Passport Services	Passport Expenses	Quynh Nguyen...	57.25			1,327.57
03/25/2001	2591	Passport Services	Passport Expenses	Jonathan David...	45.00			1,282.57
03/26/2001			Passport Check Reimb...	Deposit		X	127.25	1,409.82

Placentia Library District

Register: County Exempt - Checking

From 03/01/2001 through 03/31/2001

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
03/26/2001			Life Insurance Supple...	Deposit		X	19.94	1,429.76
03/26/2001	2593	U.S. Department of S...	Passport Expenses	Rodney Martin...	45.00			1,384.76
03/26/2001	2594	Passport Services	Passport Expenses	Casey Ryan M...	25.00			1,359.76
03/27/2001			Passport Check Reimb...	Deposit		X	45.00	1,404.76
03/27/2001			Passport Check Reimb...	Deposit		X	35.00	1,439.76
03/27/2001	2595	Matsunoya Restaurant	Live at the Library Exp...	Live at the Libr...	100.00			1,339.76
03/27/2001	2596	Passport Services	Passport Expenses	Deirore Danett...	45.00			1,294.76
03/27/2001	2597	Passport Services	Passport Expenses	Ernesto M For...	80.00			1,214.76
03/29/2001			-split-	Deposit		X	1,251.14	2,465.90
03/29/2001	2603	Passport Services	Passport Expenses	Christy Lynn L...	45.00			2,420.90
03/29/2001	2604	Passport Services	Passport Expenses	Grace Gee Hyu...	25.00			2,395.90
03/29/2001	2605	Passport Services	Passport Expenses	Alysia Sokanth...	25.00			2,370.90
03/31/2001			Bank Fees	Service Charge	11.00	X		2,359.90

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 03/31/2001

Cleared Transactions

Previous Balance		3,680.63
Cleared Checks and Payments	3 Items	-1,122.18
Cleared Deposits and Other Credits	22 Items	759.34
Cleared Balance		3,317.79

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		3,317.79
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	9 Items	251.80
Ending Account Balance		3,569.59

Reconciliation Report

Agenda Item 14

Page 8 of 14

General Fund - Checking account reconciled for the period ending 03/31/2001

Cleared Transactions

Previous Balance		5,683.29
Cleared Checks and Payments	7 Items	-3,029.74
Cleared Deposits and Other Credits	16 Items	3,730.41
Cleared Balance		6,383.96

Uncleared Transactions

Uncleared Checks and Payments	11 Items	-1,276.65
Uncleared Deposits and Other Credits	3 Items	90.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		5,197.31
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,197.31

Placentia Library District

Register: General Fund - Checking
From 03/01/2001 through 03/31/2001
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/05/2001			Bankcard Deposit	Deposit		X	61.00	4,302.14
03/05/2001		Sanwa Bank	Debit Card Usage Ban...		42.89	X		4,259.25
03/05/2001	4295	Nancy Mory	Prof & Spec Services	Payment for St...	515.78	X		3,743.47
03/05/2001	4297	Nicasia Navarrete	Prof & Spec Services	Payment for Sp...	214.83	X		3,528.64
03/05/2001	4298	Sandra Chavez	Prof & Spec Services	Payment for Sp...	329.04	X		3,199.60
03/06/2001			Bankcard Deposit	Deposit		X	357.00	3,556.60
03/07/2001			Bankcard Deposit	Deposit		X	122.00	3,678.60
03/08/2001			Bankcard Deposit	Deposit		X	96.00	3,774.60
03/09/2001			Bankcard Deposit	Deposit		X	121.00	3,895.60
03/12/2001			Bankcard Deposit	Deposit		X	15.50	3,911.10
03/14/2001			Bankcard Deposit	Deposit		X	138.85	4,049.95
03/15/2001			Bankcard Deposit	Deposit		X	67.40	4,117.35
03/19/2001			Bankcard Deposit	Deposit		X	20.00	4,137.35
03/20/2001			Bankcard Deposit	Deposit		X	252.00	4,389.35
03/20/2001	4299	Smart & Final	Household Expenses		92.97			4,296.38
03/21/2001			Bankcard Deposit	Deposit		X	194.60	4,490.98
03/22/2001			County Reimbursements	Deposit		X	2,065.76	6,556.74
03/22/2001	4300	ISDOC	Transportation & Travel	Registration for...	12.00			6,544.74
03/26/2001			Bankcard Deposit	Deposit		X	36.00	6,580.74
03/26/2001	4302	PLAcentia Library D...	Debit Card Transfers f...	Transfer from ...	1,231.20	X		5,349.54
03/26/2001	4303	Ralph's	Food	Purchase of Sp...	30.43			5,319.11
03/27/2001	4304	Woodmen Accident ...	Employee Insurance	Section 125 Pla...	155.00			5,164.11
03/27/2001	4306	Intuit Inc	Office Expense	Office supplies ...	150.10			5,014.01
03/28/2001			Bankcard Deposit	Deposit		X	10.50	5,024.51
03/29/2001			Bankcard Deposit	Deposit		X	125.00	5,149.51
03/30/2001			Bankcard Deposit	Deposit		X	47.80	5,197.31

Reconciliation Report

General Fund - Savings account reconciled for the period ending 03/31/2001

Agenda Item 14

Page 10 of 14

Cleared Transactions

Previous Balance		7,063.86
Cleared Checks and Payments	1 Items	-103,364.82
Cleared Deposits and Other Credits	27 Items	103,949.24
Cleared Balance		7,648.28

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		7,648.28
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	11 Items	4,142.31
Ending Account Balance		11,790.59

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 03/31/2001

Cleared Transactions

Previous Balance		5,399.32
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	7.11
Cleared Balance		5,406.43

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		5,406.43
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,406.43

Reconciliation Report

Agenda Item 14

Page 12 of 14

Payroll Checking account reconciled for the period ending 03/31/2001

Cleared Transactions

Previous Balance		9,704.44
Cleared Checks and Payments	46 Items	-54,742.70
Cleared Deposits and Other Credits	2 Items	49,026.00
Cleared Balance		3,987.74

Uncleared Transactions

Uncleared Checks and Payments	8 Items	-1,806.40
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		2,181.34
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	1 Items	24,513.00
Ending Account Balance		26,694.34

Reconciliation Report

Agenda Item 14

Payroll Savings (Fees) account reconciled for the period ending 03/31/2001

Page 13 of 14

Cleared Transactions

Previous Balance		2,370.82
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	5.93
Cleared Balance		2,376.75

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		2,376.75
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		2,376.75

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 03/31/2001

Agenda Item 14
Page 14 of 14

Cleared Transactions

Previous Balance		2,849.65
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	37.01
Cleared Balance		2,886.66

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 03/31/2001 (statement closing date)		2,886.66
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		2,886.66

ACQUISITIONS REPORT FOR FISCAL YEAR 2000-01 THROUGH THE MONTH OF MARCH 2001
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	9,583.97	664	558	4,368.60	232	229	13,954.57	896	787	1,854.85	91	90	15,809.42	987	877
Adult Circulating Non-Fiction	14,635.36	704	684	12,933.54	603	598	27,568.90	1,307	1,282	4,627.17	217	213	32,196.07	1,524	1,495
Adult Reference	8,544.65	89	71	40.72	1	1	8,585.37	90	72	696.95	28	28	9,282.32	118	100
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	17,799.55	6	6	0.00	0	0	17,799.55	6	6	0.00	0	0	17,799.55	6	6
Total Adult Non-Fiction	40,979.56	799	761	12,974.26	604	599	53,953.82	1,403	1,360	5,324.12	245	241	59,277.94	1,648	1,601
TOTAL ADULT PRINT MATERIALS	50,565.53	1463	1463	17,342.86	836	828	67,908.39	2,299	2,147	7,178.97	336	331	75,087.36	2,635	2,478
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	70.00	6	6	70.00	6	6
Adult Audio Books	2,518.65	68	66	0.00	0	0	2,518.65	68	66	350.00	15	15	2,868.65	83	81
Total Adult Audio	2,518.65	68	66	0.00	0	0	2,518.65	68	66	420.00	21	21	2,938.65	89	87
Adult Video Educational	76.95	4	3	0.00	0	0	76.95	4	3	375.00	29	28	451.95	33	31
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	405.00	23	23	405.00	23	23
Total Adult Video	76.95	4	3	0.00	0	0	76.95	4	3	780.00	52	51	856.95	56	54
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	2,595.60	72	69	0.00	0	0	2,595.60	72	69	1,200.00	73	72	3,795.60	145	141
TOTAL ADULT MATERIALS	53,161.13	1,535	1,532	17,342.86	836	828	70,503.99	2,371	2,216	8,378.97	409	403	78,882.96	2,780	2,619
Juvenile Fiction	4,142.58	471	307	3,176.47	223	168	7,319.05	694	475	1,107.02	126	126	8,426.07	820	601
Juvenile Circulating Non-Fiction	17,855.88	1,068	861	673.18	32	31	18,529.06	1,100	892	948.49	96	94	19,477.55	1,196	986
Juvenile Reference	2,334.91	37	26	0.00	0	0	2,334.91	37	26	65.00	3	3	2,399.91	40	29
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	20,190.79	1,105	887	673.18	32	31	20,863.97	1,137	918	1,013.49	99	97	21,877.46	1,236	1,015
TOTAL JUVENILE PRINT MATERIALS	24,333.37	1,576	1,194	3,849.65	255	199	28,183.02	1,831	1,393	2,120.51	225	223	30,303.53	2,056	1,616
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	143.66	7	7	2,024.34	88	88	2,168.00	95	95	0.00	0	0	2,168.00	95	95
Total Juvenile Audio	143.66	7	7	2,024.34	88	88	2,168.00	95	95	0.00	0	0	2,168.00	95	95
Juvenile Video Educational	0.00	0	0	1,008.70	99	99	1,008.70	99	99	15.00	1	1	1,023.70	100	100
Juvenile Video Entertainment	0.00	0	0	576.29	41	35	576.29	41	35	294.00	19	19	870.29	60	54
Total Juvenile Video	0.00	0	0	1,584.99	140	134	1,584.99	140	134	309.00	20	20	1,893.99	160	154
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	143.66	7	7	3,609.33	228	222	3,752.99	235	229	309.00	20	20	4,061.99	255	249
TOTAL JUVENILE MATERIALS	24,477.03	1,583	1,201	7,458.98	483	421	31,936.01	2066	1622	2,429.51	245	243	34,365.52	2311	1865
Total Fiction	13,728.55	1,135	865	7,545.07	455	397	21,273.62	1,590	1,262	2,961.87	217	216	24,235.49	1,807	1,478
Total Non-Fiction	61,170.35	1,904	1,648	13,647.44	636	630	74,817.79	2,540	2,278	6,337.61	344	338	81,155.40	2,884	2,616
Total Audio	2,662.31	75	73	2,024.34	88	88	4,686.65	163	161	420.00	21	21	5,106.65	184	182
Total Video	76.95	4	3	1,584.99	140	134	1,661.94	144	137	1,089.00	72	71	2,750.94	216	208
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	77,638.16	3,118	2,589	24,801.84	1,319	1,249	102,440.00	4,437	3,838	10,808.48	654	646	113,248.48	5,091	4,484

ACQUISITIONS REPORT FOR THE MONTH OF MARCH 2001
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,658.46	147	0.00	0	1,658.46	147	109.00	6	1,767.46	153
Adult Circulating Non-Fiction	4,309.52	198	21.37	1	4,330.89	199	612.40	28	4,943.29	227
Adult Reference	1,705.98	19	0.00	0	1,705.98	19	60.00	2	1,765.98	21
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	1,257.25	1	0.00	0	1,257.25	1	0.00	0	1,257.25	1
Total Adult Non-Fiction	7,272.75	218	21.37	1	7,294.12	219	672.40	30	7,966.52	249
TOTAL ADULT PRINT MATERIALS	8,931.21	365	21.37	1	8,952.58	366	781.40	36	9,733.98	402
Adult Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Audio Books	251.44	6	0.00	0	251.44	6	0.00	0	251.44	6
Total Adult Audio	251.44	6	0.00	0	251.44	6	0.00	0	251.44	6
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	251.44	6	0.00	0	251.44	6	0.00	0	251.44	6
TOTAL ADULT MATERIALS	9,182.65	371	21.37	1	9,204.02	372	781.40	36	9,985.42	408
Juvenile Fiction	1,065.94	108	0.00	0	1,065.94	108	0.00	0	1,065.94	108
Juvenile Circulating Non-Fiction	4,564.54	279	0.00	0	4,564.54	279	7.00	1	4,571.54	280
Juvenile Reference	192.60	9	0.00	0	192.60	9	0.00	0	192.60	9
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	4,757.14	288	0.00	0	4,757.14	288	7.00	1	4,764.14	289
TOTAL JUVENILE PRINT MATERIALS	5,823.08	396	0.00	0	5,823.08	396	7.00	1	5,830.08	397
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	84.48	4	84.48	4	0.00	0	84.48	4
Total Juvenile Audio	0.00	0	84.48	4	84.48	4	0.00	0	84.48	4
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	84.48	4	84.48	4	0.00	0	84.48	4
TOTAL JUVENILE MATERIALS	5,823.08	396	84.48	4	5,907.56	400	7.00	1	5,914.56	401
Total Fiction	2,724.40	255	0.00	0	2,724.40	255	109.00	6	2,833.40	261
Total Non-Fiction	12,029.89	506	21.37	1	12,051.26	507	679.40	31	12,730.66	538
Total Audio	251.44	6	84.48	4	335.92	10	0.00	0	335.92	10
Total Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	15,005.73	767	105.85	5	15,111.58	772	788.40	37	15,899.98	809

OUTSTANDING ORDERS AS OF MARCH 31, 2001

General Fund	Adopt-A-Book	TOTAL
Amount	Amount	Amount
\$28,241.62	\$692.95	\$28,934.57

TO: Elizabeth D. Minter, Library Director

FROM: Peggy D. Burkich, Circulation Supervisor *PDB*

DATE: March 18, 2001

SUBJECT: Unique Management Services, Inc. Report for Month of March

This report was received from Unique Management on April 10, 2001.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 2000-01	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	20	71	12	680.99	3
August	18	53	8	456.89	16
September	20	69	4	387.85	16
October	16	56	12	797.39	9
November	7	51	7	369.60	11
December	4	41	4	341.60	3
January	26	52	8	457.20	0
February	11	55	6	366.60	8
March	7	48	2	138.00	2
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	129	496	63	3,996.12	68

MS PEGGY BURKICH
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 03/31/2001

Accounts Submitted	:	424	Dollars Submitted	:	37,723.29	Dollars Received	:	9,437.63
Bankruptcies	:	0	Dollars in Bankruptcy	:	0.00	Material Returned	:	8,327.51
Incorrect Addresses	:	56	Dollars in Skips	:	3,794.42	Dollars Waived	:	1,444.79
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	24,410.03
Accounts in Process	:	367	Dollars in Process	:	33,175.78	% of Dollars Activated	:	73.58%
# of Accounts Activated	:	254						
% of Accounts Activated	:	69.21%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edm*
 DATE: April 18, 2001
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT MARCH, 2001**

SUMMARY OF PRINTER/COPIER ACCOUNTS MARCH, 2001

Beginning Balance 2/28/01			(\$7,295.49)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	484.40		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in March		446.34	
Total Copier Maintenance Payment in March		229.65	
Debit Card System Loan Payback		0.00	
	<u>484.40</u>	<u>675.99</u>	
Ending Balance 3/31/01			<u>(\$7,487.08)</u>
March payment			\$ 0.00

**** NO PAYMENT WILL BE MADE UNTIL APRIL 2001 ****

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 3/31/01	(8,565.48)
Loan Amount as of 3/31//01 (Literacy Fund)	7,700.00
March Payment (Fund 702)	0.00
March Payment (Literacy Fund)	0.00
Balance 3/31/01	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson



TO: Placentia Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
DATE: April 18, 2001
SUBJECT: **GIFT REPORT**

The following gifts were received from February 28, 2001 through April 5, 2001.

ADOPT A BOOK DONATIONS

Marguerite Andrews	Cynthia McClain
Margaret Barnes	Anna McHugh
Donna Bass	Mary Kay McMahan
Marge Boelman	Elizabeth Mead
Jill Botha	Mrs. Fran Mehl
Geoff Braun	Jane Murray
Susan Brown	JoAnn Nelson
Peggy Burkich	Marilee Ochsner
Jacqueline Campbell	Virginia Ochsner
Joan Cashia	Marcia K. Pavone
Lee & Mary Castner	Carol Pence
Marie M. Chambers	Kay Pfaffle
Thomas & Cynthia Coad	Beatrice Quintanar
Diane Cooper	Eleanore Rankin
Dottie Cummings	Marv & Mary Reid
Bob & Sue D'Amato	Russell J. Rice
Jim & Peggy Dinsmore	Clara Rider
Carol Downey	Jim Roberts
Suzanne Engen	Charlene Rose
Carole Engstrom	Christine Ruppel
Betty Escobosa	Marie Schmidt
Karin M. Freeman	Barbara G. Schofield
Lois Geeter	Peggy Sevre
Nita Godwin	Gordon & Dixie Shaw
Kenneth & Wendy Goodson	Gloria Shkoler
Daryl Guetzkow	Julie Shook
Mary A. Hart	Pat Shook
Thea & Marion Hetherington	Cara Stewart
G.R. Hodges	Gerald Tollefson
Marge Horrocks	Clairee Tynes

Shirley Hunt
Jerry & Pat Jertberg
Kim Kahrilas
Priscilla Kastner
Margaret Kendrick
Fred C. Kusch Jr
Nancy Lone
Pat Matteson

Mae Vincent
Elaine Wakeham
Jim & Virginia Walker
Patricia Wojcik
Jayne Wright
Barbara Young
Sally Young

TOTAL AAB DONATIONS \$3,463.31

BOOK ENDOWMENT DONATIONS

Marguerite Andrews
Chuck Babcock
Glenn Baldwin
Geoff Braun
Peggy Burkich
Kellie Castillo
Abby Cook
William & Audrey Davis
Mary A. Hart
Edward & Barbara Hemmerling
Mary Hinkle
G.R. Hodges
Mary LaRocca

Neil & Jean Lasley
Helen Matteson
Frederick & Elizabeth Minter
Eleanore Rankin
Marv & Mary Reid
Russell J. Rice
Marie Schmidt
Jan Schwartzkopf
Gordon & Dixie Shaw
Al Shkoler
Mike Hince & Liz Spring
Mary Trammell
Jim & Virginia Waler

TOTAL BE DONATIONS \$1,745.00

TOTAL ALL DONATIONS **\$5,208.31**

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
DATE: April 18, 2001

SUBJECT: BUILDING MAINTENANCE REPORT FOR MARCH, 2001

1. **Roofing** - The Roof Project began on March 21, 2001 and was scheduled to be completed by March 26, 2001. As of March 31, 2001, Pro-Tech Weatherproofing was finishing up the work. Invoice for work performed has not been received.
2. **Fire Systems** – Oxygen Service Company completed the annual service and maintenance on the library's fire extinguishers. The Fire Department conducted the annual fire inspection.
3. **Plumbing** – Manwill Plumbing Co. repaired the children's restroom toilet.
4. **Floor tile** – The City of Placentia repaired loose floor tile near the Circulation desk.
5. **Ceiling tile** – The City of Placentia repaired loose ceiling tile and drained pockets of water from fixtures.

Prepared by: Wendy Goodson



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: April 18, 2001
SUBJECT: **PERSONNEL REPORT FOR MARCH, 2001**

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Wendy Goodson

TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of March 2001

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY00/01 March	FY00/01 YTD	Starting	Cumulative
Andrade, Linda	10.00	71.50	0/09	521.00
Backes, Theresa	2.00	36.50	6/98	192.50
Chou, Tzu-Shiu	0.00	3.00	2/00	33.50
Clugston, Patricia	7.75	65.25	6/98	194.75
Cravotta, Leo	0.00	2.00	5/99	46.50
Dell, Lyla	23.50	97.50	8/98	500.25
Fioroni, Pete	4.00	33.00	3/97	215.00
Fioroni, Ruth	4.00	33.00	3/97	155.00
Fitzgerald, Joan	9.00	102.00	10/93	1,913.75
Godwin, Nita	8.00	66.00	2/96	295.25
Hemmerling, Barbara	5.50	78.25	9/95	394.25
Hochman, Sue	1.00	19.75	1/98	205.50
Horrocks, Marjorie	2.00	28.00	10/95	263.00
Hyams, Rose	12.00	92.50	7/98	452.75
Irot, Pat	31.50	248.25	2/96	1,742.00
Jertberg, Pat	20.50	92.25	4/98	524.00
Livezey, Jane	12.00	76.25	4/96	510.25
Lord, Audrey	3.00	97.50	Jul-00	97.50
Mignot, Shirley	2.00	47.00	9/95	465.75
Myers, Claire	13.50	116.50	10/95	953.50
Olson, Bob	2.00	30.00	9/95	331.00
Pence, Carol	0.00	2.25	Nov-00	2.25
Pence, Thomas	8.00	42.00	1/99	150.75
Project Independence	42.75	283.00		790.50
Rodriguez, Carmen	8.00	51.00	2/00	76.00
Salem, Rose	8.00	34.25	Oct-00	34.25
Schlichter, Allan	8.00	70.00	10/93	754.50
Schwartzkopf, Jan	4.00	4.00	Mar-01	692.50
Schmidt, Marie	21.00	104.00	4/98	463.00
Shaw, Dixie	3.00	15.00	5/94	176.50
Tapia, Jerry	0.00	8.50	Oct-00	8.50
Vaughn, Judy	6.75	50.50	8/99	120.25
Walker, Virginia	4.00	11.00	Mar-99	122.50
Wymer, Betty	9.75	90.50	1/96	673.50
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Pro	0.00	25.00		6,727.75
<hr/>				
TOTAL	296.50	2,227.00		21,970.25

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY00/01			FY00/01	
	March	YTD		March	YTD
Aaron, Darryl	0.00	7.75	Montes, Eric	0.00	16.00
Arellano, Jonathan	0.00	3.00	Moya, David	0.00	2.00
Barrera, Karen	0.00	5.00	McCustian, Nicole	2.75	15.00
Blanco, Nelson	24.75	59.00	Muranaha, Amber	0.00	14.50
Bone, Shawnda	2.50	20.25	Murphy, Jimmy	0.00	6.50
Carey, Kim	0.00	8.00	Nguyen, Don	0.00	54.00
Chan, Stephanie	0.00	19.00	Nguyen, Paul	0.00	32.00
Chavez, Alfredo	2.25	22.50	Noble, Luciano	0.00	34.00
Choi, Nathan	0.00	14.50	Nwanezi, Ama	0.00	21.00
Cohen, Darleen	3.00	15.75	Oswal, Alok	0.00	80.25
Cohma, Milessa	3.00	13.25	Padilla, Eric	0.00	5.00
Cravotta, Brian	0.00	32.00	Patel, Bhavik	0.00	18.50
Davis, Ken	0.00	5.75	Piha, Richard	2.50	4.50
De Hart, Desiree	0.00	16.75	Pineda, Juanita	0.00	5.00
Fartash, Arian	0.00	7.75	Plinski, Sara	0.00	18.00
Flores, Norma	0.00	2.00	Rabadan, Jessica	0.00	11.50
Garcia, Elizabeth	0.00	15.75	Ramani, Rupal	8.50	8.50
Gupta, Sameer	0.00	13.00	Robinson, Shawn	0.00	16.00
Harnett, Tom	0.00	2.50	Rorex, Jamie	2.25	27.25
Harris, Jennifer	0.00	3.75	Ruffin, Marlana	0.00	2.00
Hernandez, Mia	0.00	23.75	Runyon, Beth	0.00	7.50
Hernandez, Ricardo	6.50	14.00	Serrano, Celine	0.00	5.00
Herzog, Einav	0.00	10.00	Shah, Hardik	0.00	17.75
Ho, Evelyn	0.00	47.50	Shah, Soham	0.00	20.25
Ho, Irene	0.00	2.25	Sobien, Lisa	0.00	36.00
Hung, Yang	0.00	31.00	Tapia, Mark	0.00	12.50
Lam, Phung	0.00	12.00	Vasquez, Joel	0.00	8.50
Laub, Jennifer	0.00	1.00	Vera, Andrew	5.00	5.00
Lee, Jaclyn	0.00	32.25	Vidhyarkorn, Tammy	0.00	14.50
Lee, James	0.00	9.50	Vu, Elizabeth	0.00	29.00
Lim, Michelle	0.00	4.25	Vue, Kia	0.00	5.00
Lin, Cheng	0.00	32.00	Waller, Jennifer	0.00	27.75
Maru, Sid	0.00	23.50	Walsh, Cheyanne	0.00	3.00
Matta, Manal	9.00	35.50	Yada, Julie	0.00	10.25
Miller, Jon	8.75	8.75	Zhou, Charles	0.00	15.75
TOTAL	59.75	566.75	TOTAL	21.00	576.25

TOTAL Library Volunteer Hours 376.75
TOTAL Literacy Volunteer Hours 622.50
TOTAL VOLUNTEERS HOURS 999.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY98/99	FY99/00	FY00/01	FY98/99	FY99/00	FY00/01
July	929.00	601.25	562.00	449.00	222.00	658.00
August	919.25	885.00	563.25	427.00	202.00	662.00
September	531.75	471.25	248.00	261.00	220.00	581.00
October	497.00	490.00	385.00	332.00	458.50	614.00
November	443.75	368.00	369.25	345.00	425.00	685.50
December	312.25	330.50	205.25	179.00	178.00	564.00
January	413.75	397.00	387.25	242.00	142.00	797.00
February	372.00	598.25	376.75	504.00	530.00	622.50
March	478.75	616.25		347.00	595.00	
April	601.75	610.75		265.00	632.00	
May	423.25	921.50		346.00	805.00	
June	543.25	608.25		283.00	709.00	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY00/01 March	FY00/01 YTD	Cumulative		FY00/01 March	FY00/01 YTD	Cumulative
Agrazsanchez, Rafael	-	15.00	30.00	Kulsum, Khako	-	18.00	18.00
Aiama, Antara	6.00	43.00	43.00	Kumagai, Regina	14.00	141.00	235.00
Alcantara, Carmelita	6.00	104.00	104.00	Lagow, Cassie	6.00	36.00	36.00
Anderson, Susan	3.00	33.00	33.00	Larson, Li	5.00	71.00	71.00
Andreyeva, Anna A.	7.50	39.00	39.00	Lee, Anyika	4.00	36.00	36.00
Barrera, Karen	4.00	62.00	62.00	Leslie, Sandra	6.00	12.00	12.00
Bauemfiend, Ida	10.00	82.00	82.00	Li, Stephanie	3.00	43.00	43.00
Belsher, Kristin	14.00	63.00	63.00	Licari, Lynne	8.00	16.00	16.00
Bereiter, Gretchen	4.00	48.00	91.00	Madurang, Rizza	-	6.00	6.00
Blanco, Ramon	4.00	42.00	42.00	Malle, Patty	6.00	63.00	63.00
Bolkovatz, Alta	6.00	43.00	43.00	Martlaro, Diane	14.00	28.00	28.00
Bryan, Danny	5.00	17.00	17.00	McCartney, Shannon	4.00	30.00	30.00
Bryan, Jennyfer	6.00	18.00	18.00	McMahon, Kelly	6.00	36.00	36.00
Cacho, Rosario	-	6.00	6.00	Medland, Karen	6.00	12.00	12.00
Cantwell, Kenneth	23.00	206.00	307.00	Merias, Aaron	6.00	12.00	12.00
Carlson, Grace	9.00	53.00	53.00	Mitchell, Cheryl	6.00	48.00	212.00
Cassidy, Meghan	-	10.00	10.00	Mohan, Kshema	3.00	41.00	41.00
Chakraborty, Sujata	-	18.50	18.50	Moore, Kim	6.00	45.00	126.00
Chamatouch, Nattana	6.00	12.00	12.00	Moyer, Disa	6.00	54.00	102.00
Chen, April	4.00	33.00	33.00	Murray, Edward	6.00	42.00	42.00
Cheng, Huichin	6.00	12.00	12.00	Ngo, Sandy	-	4.00	10.00
Coffee, Nancy	-	60.00	180.00	Nguyen, Anthony	-	36.00	36.00
Colenso, Bill	6.00	33.00	33.00	Ornstein, Mary	-	30.00	288.50
Counts, Courtney	-	18.00	18.00	Ozsuath, Geoff	-	18.00	94.00
Croom, Carolyn	5.00	52.00	174.00	Patel, Deepa	6.00	58.00	58.00
Del Angel, Laura	-	55.00	68.00	Paulson, Valerie	8.00	68.00	413.00
Duffie, Pat	14.00	82.00	82.00	Pham, An	3.00	20.00	20.00
Dunlop, Mary	6.00	30.00	30.00	Pham, Nhu	6.00	18.00	18.00
Eckert, Thomas	12.00	130.00	277.00	Pham, Thuy	4.00	22.00	22.00
Ekelund, Lysie	-	40.00	40.00	Piatt, April	-	12.00	12.00
Eliinsky, Janet	12.00	120.00	120.00	Pineda, Juanita	-	2.00	2.00
Fartash, Arian	6.00	105.00	105.00	Reyes, Mary Lou	-	34.00	87.00
Favaro, Lee	6.00	66.00	99.50	Risso, Edith	6.00	64.00	90.00
Fenwick, Randy	-	87.00	87.00	Rodriguez, Carmen	6.00	43.00	71.00
French, Susan	5.00	30.00	30.00	Roth, Howard	6.00	30.00	30.00
Fukuda, Lynn	8.00	84.00	84.00	Rowe, Edana	12.00	60.00	60.00
Fuller, Janice	3.00	30.00	41.00	San Jose, Elaine	3.00	15.00	15.00
Gast, Polly	25.00	271.00	698.00	Sanchez, Margo	6.00	66.00	128.00
Ghosh, Deepa	6.00	40.50	40.50	Sciaini, Matthew	4.00	24.00	24.00
Goebel, Trang	-	45.00	45.00	Shah, Krishna	6.00	36.00	36.00
Gonzalez, Ariel	6.00	12.00	12.00	Shepherd, Kathy	6.00	41.00	41.00
Gonzalez, Lizeth	7.00	53.00	53.00	Skimizu, Ken	-	64.00	64.00
Gonzalez, Veronica	4.00	31.00	31.00	Skinner, Courtney	-	30.00	30.00
Goodfriend, Louise	6.00	43.00	163.00	Smith, Charlene	4.00	16.00	16.00
Goodman, Dale	29.00	351.00	1,402.00	Smith, Jeff	-	4.00	4.00
Graves, David	6.00	36.00	36.00	Stalnaker, Linda	6.00	54.00	149.50
Gwatney, Aimee	-	45.50	130.50	Stichter, Julie	4.00	30.00	30.00
Hawk, John	6.00	74.00	74.00	Tooley Marita	6.00	59.00	68.00
Heer, Kim	5.00	53.00	53.00	Van Zee, Karin	-	94.00	120.00
Hernandez, Rosy	6.00	56.00	178.00	Vert, Joann	-	24.00	24.00
Hutton, Katherine (Kate)	6.00	62.00	66.00	Vu, Elizabeth	12.00	24.00	24.00
Isaia, Monte	6.00	24.00	24.00	Vue, Kia	3.00	23.00	23.00
Johnson, Nicole	6.00	43.00	43.00	Westfall, Carolyn	8.00	44.00	44.00
Karbaum, Isabel	-	24.00	24.00	Wiegman, Karin	6.00	54.00	54.00
Keller, Christina	8.00	65.00	65.00	Wilburn, Anthony J	-	2.00	2.00
Khuu, Michelle	6.00	36.00	36.00	Zamora, Mary	12.00	48.00	48.00
Kramer, Bill	14.00	140.00	140.00	Zaharopoulos, Jennie	6.00	6.00	6.00
Krause, Matt	6.00	47.00	47.00				
Total	364.50	3,533.50	5,948.00	Total	258.00	2,043.00	3,415.00

TO: Elizabeth Minter, Library Director
 FROM: *clw* Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of February 2001

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY00/01 February	FY00/01 YTD	Starting	Cumulative
Andrade, Linda	11.00	61.50	Sep-95	511.00
Backes, Theresa	2.00	34.50	6/98	190.50
Chou, Tzu-Shiu	0.00	3.00	2/00	33.50
Clugston, Patricia	6.75	57.50	6/98	187.00
Cravotta, Leo	0.00	2.00	5/99	46.50
Dell, Lyla	9.50	74.00	8/98	476.75
Fioroni, Pete	3.00	29.00	3/97	211.00
Fioroni, Ruth	3.00	29.00	3/97	151.00
Fitzgerald, Joan	9.00	93.00	10/93	1,904.75
Godwin, Nita	6.00	58.00	2/96	287.25
Hemmerling, Barbara	10.50	72.75	9/95	388.75
Hochman, Sue	2.00	18.75	1/98	204.50
Horrocks, Marjorie	4.00	26.00	10/95	261.00
Hyams, Rose	6.00	80.50	7/98	440.75
Irot, Pat	45.00	216.75	2/96	1,710.50
Jertberg, Pat	9.75	71.75	4/98	503.50
Livezey, Jane	2.00	64.25	4/96	498.25
Lord, Audrey	8.00	94.50	Jul-00	94.50
Mignot, Shirley	7.00	45.00	9/95	463.75
Myers, Claire	7.50	103.00	10/95	940.00
Olson, Bob	2.00	28.00	9/95	329.00
Pence, Carol	0.00	2.25	Nov-00	2.25
Pence, Thomas	4.50	34.00	1/99	142.75
Project Independence	68.75	240.25		747.75
Rodriguez, Carmen	8.00	43.00	2/00	68.00
Salem, Rose	6.00	26.25	Oct-00	26.25
Schlichter, Allan	8.00	62.00	10/93	746.50
Schmidt, Marie	10.00	83.00	4/98	442.00
Shaw, Dixie	7.50	12.00	5/94	173.50
Tapia, Jerry	0.00	8.50	Oct-00	8.50
Vaughn, Judy	2.75	43.75	8/99	113.50
Walker, Virginia	1.50	7.00	Mar-99	118.50
Wymer, Betty	4.00	80.75	1/96	663.75
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Pro	0.00	25.00		6,727.75
TOTAL	275.00	1,930.50		20,985.25

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY00/01			FY00/01	
	February	YTD		February	YTD
Aaron, Darryl	0.00	7.75	Moya, David	0.00	2.00
Arellano, Jonathan	2.50	5.25	McCustian, Nicole	7.25	12.75
Barrera, Karen	0.00	5.00	Muranaha, Amber	0.00	14.50
Blanco, Nelson	30.25	34.25	Murphy, Jimmy	0.00	6.50
Bone, Shawnda	4.75	17.75	Nguyen, Don	0.00	54.00
Carey, Kim	0.00	8.00	Nguyen, Paul	0.00	32.00
Chan, Stephanie	5.00	24.00	Noble, Luciano	0.00	34.00
Chavez, Alfredo	7.25	20.25	Nwanezi, Ama	0.00	21.00
Choi, Nathan	0.00	14.50	Oswal, Alok	0.00	80.25
Cohen, Darleen	5.25	12.75	Padilla, Eric	0.00	5.00
Cohma, Milessa	0.00	10.25	Patel, Bhavik	0.00	18.50
Cravotta, Brian	0.00	32.00	Piha, Richard	0.00	2.00
Davis, Ken	2.25	8.00	Pineda, Juanita	0.00	5.00
De Hart, Desiree	0.00	16.75	Plinski, Sara	0.00	18.00
Fartash, Arian	0.00	7.75	Rabadan, Jessica	0.00	11.50
Flores, Norma	0.00	2.00	Robinson, Shawn	0.00	16.00
Garcia, Elizabeth	0.00	15.75	Rorex, Jamie	0.00	25.00
Gupta, Sameer	0.00	13.00	Ruffin, Marlana	0.00	2.00
Harnett, Tom	0.00	2.50	Runyon, Beth	0.00	7.50
Harris, Jennifer	0.00	3.75	Serrano, Celine	0.00	5.00
Hernandez, Mia	0.00	23.75	Shah, Hardik	0.00	17.75
Hernandez, Ricardo	0.00	7.50	Shah, Soham	0.00	20.25
Herzog, Einav	2.25	12.25	Sobien, Lisa	0.00	36.00
Ho, Evelyn	0.00	47.50	Tapia, Mark	0.00	12.50
Ho, Irene	0.00	2.25	Vasquez, Joel	0.00	8.50
Hung, Yang	4.00	35.00	Vidhyarkorn, Tammy	0.00	14.50
Lam, Phung	2.50	14.50	Vu, Elizabeth	0.00	29.00
Laub, Jennifer	0.00	1.00	Vue, Kia	0.00	5.00
Lee, Jaclyn	0.00	32.25	Waller, Jennifer	0.00	27.75
Lee, James	0.00	9.50	Walsh, Cheyanne	0.00	3.00
Lim, Michelle	0.00	4.25	Yada, Julie	2.50	12.75
Lin, Cheng	15.00	47.00	Zhou, Charles	0.00	15.75
Maru, Sid	0.00	23.50			
Matta, Manal	2.50	29.00			
Montes, Eric	0.00	16.00			
TOTAL	83.50	558.75	TOTAL	9.75	560.50

TOTAL Library Volunteer Hours	368.25
TOTAL Literacy Volunteer Hours	617.00
TOTAL VOLUNTEERS HOURS	985.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY98/99	FY99/00	FY00/01	FY98/99	FY99/00	FY00/01
July	929.00	601.25	562.00	449.00	222.00	658.00
August	919.25	885.00	563.25	427.00	202.00	662.00
September	531.75	471.25	248.00	261.00	220.00	581.00
October	497.00	490.00	385.00	332.00	458.50	614.00
November	443.75	368.00	369.25	345.00	425.00	685.50
December	312.25	330.50	205.25	179.00	178.00	564.00
January	413.75	397.00	387.25	242.00	142.00	797.00
February	372.00	598.25	368.25	504.00	530.00	617.00
March	478.75	616.25		347.00	595.00	
April	601.75	610.75		265.00	632.00	
May	423.25	921.50		346.00	805.00	
June	543.25	608.25		283.00	709.00	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY00/01 February	FY00/01 YTD	Cumulative		FY00/01 February	FY00/01 YTD	Cumulative
Agrazsanchez, Rafael	-	15.00	30.00	Kulsum, Khako	-	18.00	18.00
Aiama, Antara	6.00	37.00	37.00	Kumagai, Regina	14.00	127.00	221.00
Alcantara, Carmelita	6.00	98.00	98.00	Lagow, Cassie	6.00	30.00	30.00
Anderson, Susan	3.00	30.00	30.00	Larson, Li	4.50	66.00	66.00
Andreyeva, Anna A.	7.00	31.50	31.50	Lee, Anyika	4.00	3.00	32.00
Barrera, Karen	3.50	58.00	58.00	Leslie, Sandra	6.00	6.00	6.00
Bauernfiend, Ida	10.00	72.00	72.00	Li, Stephanie	3.00	40.00	40.00
Belsher, Kristin	14.00	49.00	49.00	Licari, Lynne	8.00	8.00	8.00
Bereiter, Gretchen	4.00	44.00	87.00	Madurang, Rizza	-	6.00	6.00
Blanco, Ramon	4.00	38.00	38.00	Malle, Patty	6.00	57.00	57.00
Bolkovatz, Alta	6.50	37.00	37.00	Martlaro, Diane	14.00	14.00	14.00
Bryan, Danny	5.00	12.00	12.00	McCartney, Shannon	4.00	26.00	26.00
Bryan, Jennyfer	6.00	12.00	12.00	McMahon, Kelly	6.00	30.00	30.00
Cacho, Rosario	-	6.00	6.00	Medland, Karen	6.00	6.00	6.00
Cantwell, Kenneth	23.00	183.00	284.00	Merias, Aaron	6.00	6.00	6.00
Carlson, Grace	9.00	44.00	44.00	Mitchell, Cheryl	6.00	42.00	204.00
Cassidy, Meghan	2.00	10.00	10.00	Mohan, Kshema	3.00	38.00	38.00
Chakraborty, Sujata	-	18.50	18.50	Moore, Kim	6.00	39.00	121.00
Chamatouch, Nattanai	6.00	6.00	6.00	Moyer, Disa	6.00	48.00	96.00
Chen, April	4.00	29.00	29.00	Murray, Edward	6.00	36.00	36.00
Cheng, Huichin	6.00	6.00	6.00	Ngo, Sandy	-	4.00	10.00
Coffee, Nancy	-	60.00	180.00	Nguyen, Anthony	-	36.00	36.00
Colenso, Bill	6.00	27.00	27.00	Ornstein, Mary	-	30.00	288.50
Counts, Courtney	-	18.00	18.00	Ozsuath, Geoff	-	18.00	94.00
Croom, Carolyn	5.00	47.00	169.00	Patel, Deepa	3.00	52.00	52.00
Del Angel, Laura	3.00	55.00	68.00	Paulson, Valerie	8.00	60.00	405.00
Duffie, Pat	14.00	68.00	68.00	Pham, An	3.00	17.00	17.00
Dunlop, Mary	6.00	24.00	37.00	Pham, Nhu	6.00	12.00	12.00
Eckert, Thomas	12.00	118.00	265.00	Pham, Thuy	4.00	18.00	18.00
Ekelund, Lynsie	-	40.00	40.00	Piatt, April	-	12.00	12.00
Elinsky, Janet	12.00	108.00	108.00	Pineda, Juanita	-	2.00	2.00
Fartash, Arian	6.00	99.00	99.00	Reyes, Mary Lou	-	34.00	87.00
Favaro, Lee	6.00	60.00	93.50	Risso, Edith	6.00	58.00	84.00
Fenwick, Randy	-	87.00	87.00	Rodriguez, Carmen	6.00	37.00	65.00
French, Susan	5.00	25.00	25.00	Roth, Howard	6.00	24.00	24.00
Fukuda, Lynn	8.00	76.00	79.00	Rowe, Edana	12.00	48.00	48.00
Fuller, Janice	3.00	27.00	38.00	San Jose, Elaine	3.00	12.00	12.00
Gast, Polly	25.00	246.00	673.00	Sanchez, Margo	6.00	60.00	112.00
Ghosh, Deepa	-	34.50	34.50	Sciaini, Matthew	4.00	20.00	20.00
Goebel, Trang	-	45.00	45.00	Shah, Krishna	6.00	30.00	30.00
Gonzalez, Ariel	6.00	6.00	6.00	Shepherd, Kathy	6.00	35.00	35.00
Gonzalez, Lizeth	7.00	46.00	46.00	Skimizu, Ken	-	64.00	64.00
Gonzalez, Veronica	3.50	27.00	27.00	Skinner, Courtney	-	30.00	30.00
Goodfriend, Louise	6.00	37.00	157.00	Smith, Charlene	4.00	12.00	12.00
Goodman, Dale	29.00	322.00	1,383.00	Smith, Jeff	-	4.00	4.00
Graves, David	6.00	30.00	30.00	Stalnaker, Linda	6.00	48.00	143.50
Gwatney, Aimee	-	45.50	130.50	Stichter, Julie	4.00	26.00	26.00
Hawk, John	6.00	68.00	68.00	Tooley Marita	6.00	53.00	62.00
Heer, Kim	5.00	48.00	48.00	Van Zee, Karin	-	94.00	120.00
Hernandez, Rosy	6.00	50.00	172.00	Vert, Joann	-	24.00	24.00
Hutton, Katherine (Kate)	6.00	56.00	60.00	Vu, Elizabeth	12.00	12.00	12.00
Isaia, Monte	6.00	18.00	18.00	Vue, Kia	3.00	20.00	20.00
Johnson, Nicole	6.00	37.00	37.00	Westfall, Carolyn	8.00	36.00	36.00
Karbaum, Isabel	-	24.00	24.00	Wiegman, Karin	6.00	48.00	48.00
Keller, Christina	8.00	57.00	57.00	Wilburn, Anthony J	-	2.00	2.00
Khuu, Michelle	6.00	30.00	30.00	Zamora, Mary	12.00	36.00	36.00
Kramer, Bill	14.00	126.00	126.00	Zaharoapouos, Jennie	6.00	6.00	6.00
Krause, Matt	6.00	41.00	41.00				
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Total	362.50	3,169.00	5,609.50	Total	254.50	1,756.00	3,146.00

TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of January 2001

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY00/01 January	FY00/01 YTD	Starting	Cumulative
Andrade, Linda	10.50	50.50	0/09	500.00
Backes, Theresa	3.00	32.50	6/98	188.50
Chou, Tzu-Shiu	0.00	3.00	2/00	33.50
Clugston, Patricia	7.00	50.75	6/98	180.25
Cravotta, Leo	0.00	2.00	5/99	46.50
Dell, Lyla	9.50	64.50	8/98	467.25
Fioroni, Pete	2.00	26.00	3/97	208.00
Fioroni, Ruth	2.00	26.00	3/97	148.00
Fitzgerald, Joan	15.00	84.00	10/93	1,895.75
Godwin, Nita	8.00	52.00	2/96	281.25
Hemmerling, Barbara	19.50	62.25	9/95	378.25
Hochman, Sue	2.00	16.75	1/98	202.50
Horrocks, Marjorie	4.00	22.00	10/95	257.00
Hyams, Rose	15.00	74.75	7/98	434.75
Irot, Pat	36.75	171.75	2/96	1,665.50
Jertberg, Pat	13.00	62.00	4/98	493.75
Livezey, Jane	8.00	62.25	4/96	496.25
Lord, Audrey	6.00	86.50	Jul-00	86.50
Mignot, Shirley	6.00	38.00	9/95	456.75
Myers, Claire	15.50	95.50	10/95	932.50
Olson, Bob	4.00	26.00	9/95	327.00
Pence, Carol	0.00	2.25	Nov-00	2.25
Pence, Thomas	2.00	29.50	1/99	138.25
Project Independence	22.50	171.50		679.00
Rodriguez, Carmen	6.00	35.00	2/00	60.00
Salem, Rose	6.00	20.25	Oct-00	20.25
Schlichter, Allan	10.00	54.00	10/93	684.50
Schmidt, Marie	13.50	73.00	4/98	432.00
Shaw, Dixie	2.50	9.50	5/94	171.00
Tapia, Jerry	0.00	8.50	Oct-00	8.50
Vaughn, Judy	7.25	41.00	8/99	110.75
Walker, Virginia	1.00	5.50	Mar-99	117.00
Wymer, Betty	15.75	76.75	1/96	659.75
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Pro	0.00	25.00		6,727.75
TOTAL	273.25	1,660.75		20,661.25

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY00/01			FY00/01	
	January	YTD		January	YTD
Aaron, Darryl	0.00	7.75	Moya, David	0.00	2.00
Arellano, Jonathan	0.00	3.00	McCustian, Nicole	0.00	5.50
Barrera, Karen	0.00	5.00	Muranaha, Amber	0.00	14.50
Blanco, Nelson	4.00	4.00	Murphy, Jimmy	0.00	6.50
Bone, Shawnda	3.00	13.00	Nguyen, Don	0.00	54.00
Carey, Kim	0.00	8.00	Nguyen, Paul	0.00	32.00
Chan, Stephanie	5.50	19.00	Noble, Luciano	0.00	34.00
Chavez, Alfredo	6.00	13.00	Nwanezi, Ama	0.00	21.00
Choi, Nathan	0.00	14.50	Oswal, Alok	55.25	80.25
Cohen, Darleen	3.00	7.5	Padilla, Eric	0.00	5.00
Cohma, Milessa	0.00	10.25	Patel, Bhavik	0.00	18.50
Cravotta, Brian	0.00	32.00	Piha, Richard	0.00	2.00
Davis, Ken	0.00	5.75	Pineda, Juanita	0.00	5.00
De Hart, Desiree	0.00	16.75	Plinski, Sara	0.00	18.00
Fartash, Arian	0.00	7.75	Rabadan, Jessica	0.00	11.50
Flores, Norma	0.00	2.00	Robinson, Shawn	0.00	16.00
Garcia, Elizabeth	0.00	15.75	Rorex, Jamie	9.00	25.00
Gupta, Sameer	0.00	13.00	Ruffin, Marlana	0.00	2.00
Harnett, Tom	0.00	2.50	Runyon, Beth	0.00	7.50
Harris, Jennifer	0.00	3.75	Serrano, Celine	0.00	5.00
Hernandez, Mia	0.00	23.75	Shah, Hardik	1.25	17.75
Hernandez, Ricardo	3.00	7.50	Shah, Soham	0.00	20.25
Herzog, Einav	2.50	10.00	Sobien, Lisa	0.00	36.00
Ho, Evelyn	0.00	47.50	Tapia, Mark	0.00	12.50
Ho, Irene	0.00	2.25	Vasquez, Joel	3.00	8.50
Hung, Yang	5.00	31.00	Vidhyarkorn, Tammy	0.00	14.50
Lam, Phung	1.50	12.00	Vu, Elizabeth	0.00	29.00
Laub, Jennifer	0.00	1.00	Vue, Kia	0.00	5.00
Lee, Jaclyn	0.00	32.25	Waller, Jennifer	0.00	27.75
Lee, James	0.00	9.50	Walsh, Cheyanne	0.00	3.00
Lim, Michelle	0.00	4.25	Yada, Julie	3.00	10.25
Lin, Cheng	0.00	32.00	Zhou, Charles	0.00	15.75
Maru, Sid	0.00	23.50			
Matta, Manal	9.00	26.50			
Montes, Eric	0.00	16.00			
TOTAL	42.50	475.50	TOTAL	71.50	558.00

TOTAL Library Volunteer Hours 387.25
TOTAL Literacy Volunteer Hours 797.00
TOTAL VOLUNTEERS HOURS 1,184.25

REGULAR VOLUNTEERS are committed to an on-going program each week
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY98/99	FY99/00	FY00/01	FY98/99	FY99/00	FY00/01
July	929.00	601.25	562.00	449.00	222.00	658.00
August	919.25	885.00	563.25	427.00	202.00	662.00
September	531.75	471.25	248.00	261.00	220.00	581.00
October	497.00	490.00	385.00	332.00	458.50	614.00
November	443.75	368.00	369.25	345.00	425.00	685.50
December	312.25	330.50	205.25	179.00	178.00	564.00
January	413.75	397.00	387.25	242.00	142.00	797.00
February	372.00	598.25		504.00	530.00	
March	478.75	616.25		347.00	595.00	
April	601.75	610.75		265.00	632.00	
May	423.25	921.50		346.00	805.00	
June	543.25	608.25		283.00	709.00	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY00/01 January	FY00/01 YTD	Cumulative		FY00/01 January	FY00/01 YTD	Cumulative
Agrazsanchez, Rafael	-	15.00	30.00	Kulsum, Khako	6.00	18.00	18.00
Aiama, Antara	6.00	31.00	31.00	Kumagai, Regina	14.00	113.00	207.00
Alcantara, Carmelita	6.00	92.00	143.00	Lagow, Cassie	6.00	24.00	24.00
Anderson, Susan	3.00	27.00	150.00	Larson, Li	1.50	61.50	61.50
Andreyeva, Anna A.	7.00	24.50	24.50	Lee, Anyika	4.00	28.00	188.00
Barrera, Karen	1.00	54.50	54.10	Li, Stephanie	3.00	37.00	37.00
Bauernfiend, Ida	10.00	62.00	62.00	Madurang, Rizza	-	6.00	6.00
Belsher, Kristin	17.00	45.00	45.00	Malle, Patty	12.00	51.00	51.00
Bereiter, Gretchen	4.00	40.00	83.00	McCartney, Shannon	2.00	22.00	22.00
Blanco, Ramon	4.00	34.00	34.00	McMahon, Kelly	6.00	24.00	24.00
Bolkovatz, Alta	6.00	30.50	30.50	Mitchell, Cheryl	6.00	36.00	198.00
Bryan, Danny	6.00	6.00	6.00	Mohan, Kshema	3.00	35.00	35.00
Bryan, Jennyfer	6.00	6.00	6.00	Moore, Kim	6.00	33.00	115.00
Cacho, Rosario	2.00	6.00	6.00	Moyer, Disa	6.00	42.00	90.00
Cantwell, Kenneth	23.00	160.00	261.00	Murray, Edward	6.00	30.00	30.00
Carlson, Grace	9.00	35.00	35.00	Ngo, Sandy	-	4.00	10.00
Chakraborty, Sujata	-	18.50	18.50	Nguyen, Anthony	-	36.00	36.00
Chen, April	3.00	25.00	25.00	Ornstein, Mary	-	30.00	288.50
Coffee, Nancy	-	60.00	180.00	Ozsuath, Geoff	-	18.00	94.00
Colenso, Bill	6.00	21.00	21.00	Patel, Deepa	6.00	49.00	52.00
Counts, Courtney	-	18.00	18.00	Paulson, Valerie	8.00	52.00	397.00
Croom, Carolyn	5.00	42.00	164.00	Pham, An	2.00	14.00	14.00
Del Angel, Laura	3.00	52.00	65.00	Pham, Nhu	6.00	6.00	6.00
Duffie, Pat	14.00	54.00	54.00	Pham, Thuy	3.50	14.00	14.00
Eckert, Thomas	12.00	106.00	253.00	Piatt, April	-	12.00	12.00
Ekelund, Lysie	16.00	40.00	40.00	Pineda, Juanita	1.00	2.00	2.00
Elinsky, Janet	12.00	96.00	96.00	Reyes, Mary Lou	-	34.00	87.00
Fartash, Arian	12.00	93.00	93.00	Risso, Edith	6.50	52.00	78.00
Favaro, Lee	6.00	54.00	87.50	Rodriguez, Carmen	4.00	39.00	58.00
Fenwick, Randy	-	87.00	87.00	Roth, Howard	6.00	18.00	18.00
French, Susan	-	20.00	20.00	Rowe, Edana	12.00	34.00	34.00
Fukuda, Lynn	8.00	68.00	71.00	San Jose, Elaine	3.00	9.00	9.00
Fuller, Janice	3.00	24.00	35.00	Sanchez, Margo	6.00	54.00	106.00
Gast, Polly	24.00	221.00	648.00	Sciaini, Matthew	4.00	16.00	16.00
Ghosh, Deepa	-	34.50	34.50	Shah, Krishna	6.00	24.00	24.00
Goebel, Trang	15.00	45.00	45.00	Shepherd, Kathy	6.00	29.00	29.00
Gonzalez, Lizeth	7.00	39.00	39.00	Skimizu, Ken	-	64.00	64.00
Gonzalez, Veronica	6.50	23.50	23.50	Skinner, Courtney	4.00	30.00	30.00
Goodfriend, Louise	6.00	31.00	151.00	Smith, Charlene	4.00	8.00	8.00
Goodman, Dale	177.00	293.00	1,354.00	Smith, Jeff	-	4.00	4.00
Graves, David	6.00	24.00	24.00	Stalnaker, Linda	6.00	42.00	137.50
Gwatney, Aimee	3.00	45.50	130.50	Stichter, Julie	4.00	22.00	22.00
Hawk, John	6.00	62.00	62.00	Tooley Marita	6.00	47.00	56.00
Heer, Kim	20.00	43.00	43.00	Tras, Erin	3.00	9.00	9.00
Hernandez, Rosy	6.00	44.00	167.00	Van Zee, Karin	12.00	94.00	20.00
Howard, Vincent	29.00	29.00	29.00	Vert, Joann	6.00	24.00	24.00
Hutton, Katherine (Kate)	6.00	50.00	54.00	Vue, Kia	-	17.00	17.00
Isaia, Monte	6.00	12.00	12.00	Westfall, Carolyn	8.00	28.00	28.00
Johnson, Nicole	5.00	31.00	31.00	Wiegman, Karin	6.00	42.00	42.00
Karbaum, Isabel	-	24.00	24.00	Wilburn, Anthony J	-	2.00	2.00
Keller, Christina	8.00	49.00	49.00	Ysais, Ethan	4.00	4.00	4.00
Khuu, Michelle	6.00	24.00	24.00	Zamora, Mary	12.00	24.00	24.00
Kramer, Bill	14.00	112.00	112.00				
Krause, Matt	6.00	35.00	35.00				
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Total	566.50	2,818.50	5,420.60	Total	230.50	1,549.50	2,964.50

Placentia Library District
Circulation Report
APRIL 18, 2001

	FY00-01 YTD	FY99-00 YTD	% CHANGE FY00 TO FY01	FY00-01 MARCH 01	FY99-00 MARCH 00
1st Time Checkouts	102,517	106,670	-3.89%	17,423	13,573
Phone Renewals	16,096	16,126	-0.19%	2,259	2,334
In-Building Renewals	3,302	3,024	9.19%	412	326
Total Renewals	19,398	19,150	1.30%	2,671	2,660
TOTAL CHECKOUTS	121,915	125,820	-3.10%	15,094	16,233
On-Time Checkins	99,043	101,725	-2.64%	12,158	12,865
Late Checkins	19,177	18,567	3.29%	2,610	2,380
TOTAL CHECKINS	118,220	120,292	-1.72%	14,768	15,245
Holds Placed	2,282	2,432	-6.17%	265	284
Holds Cancelled	454	477	-4.82%	54	54
Holds Filled	2,321	2,335	-0.60%	267	285
Holds Expired	26	16	62.50%	0	2
Overdue Items	7,343	7,196	2.04%	1,157	997
Overdue Notices	3,208	3,186	0.69%	505	427
Billing Notices	3,315	3,657	-9.35%	514	511
Patrons Registered	2,365	2,655	-10.92%	327	341
Titles Added	10,585	7,211	46.79%	1,275	678
Volumes Added	12,598	13,383	-5.87%	1,719	1,188
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	52,112	55,533	-6.16%	6,262	6,903
Juvenile Print	59,236	61,720	-4.02%	7,711	8,347
Total Print	111,348	117,253	-5.04%	13,973	15,250
Audio	5,144	4,451	15.57%	628	516
Visual	7,185	5,656	27.03%	471	570
Equipment	1	0	100.00%	0	0
Total Audio Visual	12,330	10,107	21.99%	1,099	1,086
TOTAL CIRCULATION	121,915	125,820	-3.10%	15,094	16,233
Placentia Circulation	76,428	79,268	-3.58%	9,895	10,071
% Placentia Circulation	61.80%	62.24%	-0.71%	65.65%	61.65%
Anaheim/Yorba Linda Circulation	23,210	24,168	-3.96%	2,895	3,313
% Anaheim/Yorba Linda Circulation	18.77%	18.98%	-1.11%	24.98%	20.28%
TYPES OF ACTIVE BORROWERS					
Adult	83,151	83,573	-0.50%	10,283	10,950
Young Adult	3,534	3,464	2.02%	351	508
Juvenile	27,819	30,338	-8.30%	3,639	3,886
New Borrower	9,185	9,985	-8.01%	1,209	1,212
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	123,689	127,360	-2.88%	15,482	16,556
TOTAL REGISTERED BORROWERS	15,937	22,255	-28.39%	15,937	22,255
ATTENDANCE	243,267	313,233	-22.34%	31,900	33,053
Adult Reference - In Building	10,578	7,996	32.29%	1,362	972
Adult Reference - Telephone	2,408	1,680	43.33%	186	157
Children's Reference - In Building	6,405	5,337	20.01%	648	562
Children's Reference - Telephone	225	263	-14.45%	41	33
Total Adult Reference	12,986	9,676	34.21%	1,548	1,129
Total Children's Reference	6,630	5,600	18.39%	689	595
Total In Building Reference	16,983	13,333	27.38%	2,010	1,534
Total Telephone Reference	2,633	1,943	35.51%	227	190
TOTAL REFERENCE	19,616	15,276	28.41%	2,237	1,724

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98	2/4/99	2,884.98	818.37	802.75	107.50			4,613.60
Jan-99	3/8/99	2,921.46	818.37	743.32	107.50	3,357.52		7,948.17
Feb-99	3/31/99	3,032.51	818.37	805.98	107.40		2,364.10	7,128.36
Mar-99	4/28/99	3,009.57	892.35	828.49	0.00			4,730.41
Apr-99	6/10/99	3,062.45	833.46	833.96	281.45			5,011.32
May-99	7/7/99	3,302.65	839.51	826.51	107.50			5,076.17
Jun-99	8/1/99	4,547.44		871.47	107.50			5,526.41
TOTAL		43,990.83	9,251.91	9,664.76	1,271.26	3,357.52	2,364.10	69,900.38
AVG		3,665.90	841.08	805.40	105.94			5,825.03

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01								0.00
Apr-01								0.00
May-01								0.00
Jun-01								0.00
TOTAL		25,153.14	8,601.44	4,969.79	1,795.00	0.00	0.00	40,519.37
AVG		3,144.14	1,075.18	621.22	224.38			5,064.92



TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98	1,315.54	279.00	10.95	1,605.49	802.75
Jan-99	1,263.22	204.00	19.41	1,486.63	743.32
Feb-99	1,315.54	279.00	17.41	1,611.95	805.98
Mar-99	1,440.04	204.00	12.94	1,656.98	828.49
Apr-99	1,440.04	204.00	23.88	1,667.92	833.96
May-99	1,440.04	204.00	8.97	1,653.01	826.51
Jun-99	1,441.04	281.00	21.89	1,743.93	871.97
TOTAL	16,284.88	2,864.00	181.56	19,330.44	9,665.22
AVG	1,357.07	238.67	15.13	1,610.87	805.44

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01				0.00	0.00
Apr-01				0.00	0.00
May-01				0.00	0.00
Jun-01				0.00	0.00
TOTAL	8,047.34	1,797.00	95.22	9,939.56	4,969.78
AVG	1,005.92	224.63	11.90	1,242.45	621.22

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jan-99	267.92	276.80	0.00	0.00	718.50	1,263.22
Feb-99	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Apr-99	298.24	300.10	56.90	0.00	784.80	1,440.04
May-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Jun-99	298.24	300.10	56.90	0.00	784.80	1,440.04
TOTAL	3,336.32	3,414.80	593.84	51.72	8,887.20	16,283.88
AVG	278.03	284.57	49.49	4.31	740.60	1,356.99

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01						0.00
Apr-01						0.00
May-01						0.00
Jun-01						0.00
TOTAL	2,093.58	1,997.44	473.44	0.00	3,482.88	8,047.34
AVG	261.70	249.68	59.18	0.00	435.36	1,005.92

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-98	8.00	10.00	2.00	0.00	30.00	50.00
Aug-98	8.00	10.00	2.00	0.00	30.00	50.00
Sep-98	8.00	10.00	2.00	0.00	30.00	50.00
Oct-98	8.00	10.00	2.00	0.00	30.00	50.00
Nov-98	8.00	10.00	2.00	2.00	30.00	52.00
Dec-98	8.00	10.00	2.00	0.00	30.00	50.00
Jan-99	8.00	10.00	0.00	0.00	30.00	48.00
Feb-99	8.00	10.00	2.00	0.00	30.00	50.00
Mar-99	8.00	10.00	2.00	0.00	30.00	50.00
Apr-99	8.00	10.00	2.00	0.00	30.00	50.00
May-99	8.00	10.00	2.00	0.00	30.00	50.00
Jun-99	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	96.00	120.00	22.00	2.00	360.00	600.00
AVG	8.00	10.00	1.83	0.17	30.00	50.00

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-99	8.00	10.00	2.00	0.00	30.00	50.00
Aug-99	8.00	10.00	2.00	0.00	30.00	50.00
Sep-99	8.00	10.00	2.00	0.00	30.00	50.00
Oct-99	8.00	10.00	2.00	0.00	30.00	50.00
Nov-99	8.00	10.00	2.00	0.00	30.00	50.00
Dec-99	8.00	12.00	2.00	0.00	36.00	58.00
Jan-00	8.00	12.00	2.00	0.00	36.00	58.00
Feb-00	6.00	8.00	2.00	0.00	24.00	40.00
Mar-00	6.00	8.00	2.00	0.00	16.00	32.00
Apr-00	6.00	8.00	2.00	0.00	16.00	32.00
May-00	6.00	8.00	2.00	0.00	16.00	32.00
Jun-00	6.00	8.00	2.00	0.00	16.00	32.00
TOTAL	86.00	114.00	24.00	0.00	310.00	534.00
AVG	7.17	9.50	2.00	0.00	25.83	44.50

TIME BY TYPE OF WORKER

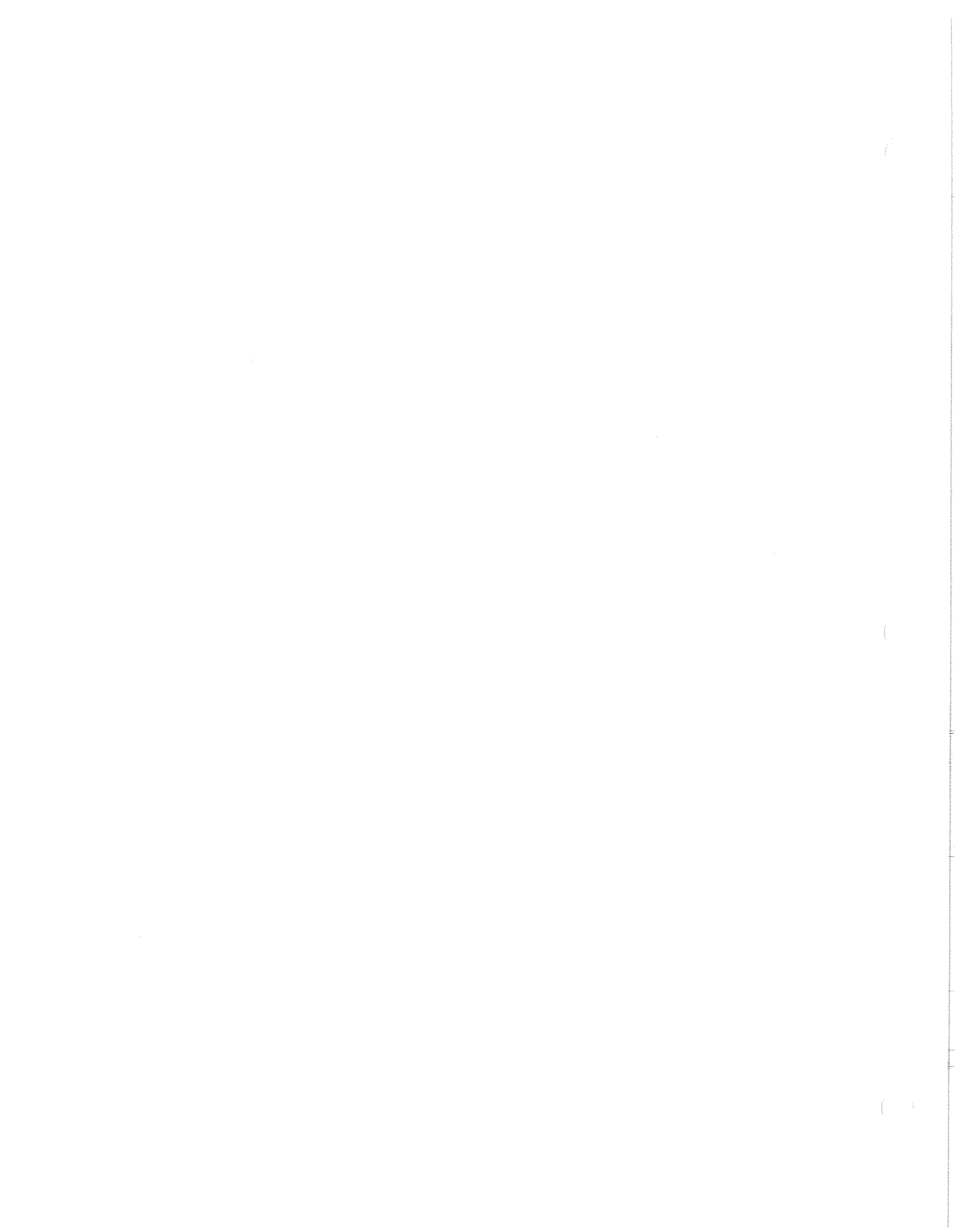
FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-00	6.00	8.00	2.00	0.00	16.00	32.00
Aug-00	6.00	8.00	2.00	0.00	16.00	32.00
Sep-00	6.00	8.00	2.00	0.00	16.00	32.00
Oct-00	6.00	8.00	2.00	0.00	16.00	32.00
Nov-00	8.00	8.00	2.00	0.00	16.00	34.00
Dec-00	8.00	8.00	2.00	0.00	16.00	34.00
Jan-01	6.00	8.00	2.00	0.00	16.00	32.00
Feb-01	8.00	8.00	2.00	0.00	16.00	34.00
Mar-01						0.00
Apr-01						0.00
May-01						0.00
Jun-01						0.00
TOTAL	54.00	64.00	16.00	0.00	128.00	262.00
AVG	6.75	8.00	2.00	0.00	16.00	32.75



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Status Report on the Placentia History Room Project with the City of Placentia
DATE: April 17, 2001

Placentia Glass has been contacted for an estimate on providing the glass doors for the upper display cabinets and the new exhibit case.



HISTORY ROOM
PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue
Placentia, CA 92870-6198

(714) 528-1925, Ext. 269
(714) 528-8236 (Fax)
admin@placentialibrary.org

TO: LIBRARY BOARD OF TRUSTEES
FROM: PAT IROT, BOARD'S COMMUNITY LIAISON FOR LOCAL HISTORY
RE: REPORT OF ACTIVITIES

1. At the request of City Council and city staff, we hosted an "open house" for executives from HQT builders, a number of city staff plus four council members. The purpose was to provide HQT personnel an opportunity to examine the cabinets which were installed as a gift from them to the History Rom. They seemed to be pleased to be able to make this contribution.
2. A city contract employee, Kathy Ageson, has requested and receives assistance for her project which is to develop a public relations package relative to the railroad lowering project.
3. We are working with several distrct third grade teachers providing limited information on local history. Students are accessing our Local History website for information.
4. In addition, we continue to move at a slow pace on the project to provide an instructdional materials packet for third grade teachers who are required to teach local history as part of their social studies curriculum. The preparation phase will accellerate when we are able to unpack our materials. Our goal is to have it completed for school year 2001-2002.
5. Our volunteer committee continues to meet with the mayor at his request on a monthly basis in the History Room. We assist with his plan to write a new children's history of Placentia, and to videotape interviews with older residents to capture their recollections of Placentia. Ideas for the upcoming 75th anniversary are discussed. The mayor requested that we search for photographs of former mayors in order that the city's display of photos be complete; this task is in progress and is headed by Marie Schmidt. We attended, at the mayor's invitation, the third graders' visitation to the Civic Center complex. and heard Chris give the students an overview of Placentia history.
6. The Building Bridges to Placentia's Past, a consortium of

A Community Resource Supported by the City and Library Historic Preservation Partnership

groups interested in local history, continues to meet. We supported the Santa Fe Merchants Association in its public forum regarding a program, "Historic Downtown" featuring a speaker from Encinitas who is the Executive Director of Encinitas Historic Downtown project. Building Bridges continues to support in concept any project which will enhance the economic, social and historic environment of downtown Placentia.

7. We have reserved through J. Roberts the Library's Main Display case as follows:

June 2001	JOHN TYNES
October 2001	HERITAGE DAYS THROUGH THE YEARS
December 2001	PLACENTIA'S 75TH ANNIVERSARY
January 2002	ROUND TABLE WOMEN'S CLUB 100TH Anniversary
8. Locally, there is an informal meeting every other month of librarians responsible for local history collections. We have been welcomed most warmly when we have been able to attend. We look forward to the May meeting in Fullerton when their newly revamped History Room will be on display. This group helps us to be aware of what is happening in the field. The members are proud to say that this is the best kind of organization - no officers, no dues. Meeting locations are rotated - and by invitation of the host group - we hope to host after November.
9. We are often asked by the Placentia News Times reporter for assistance. Most recently, assistance was provided for an article on the McFadden school-park agreement between city and school district.
10. Fifteen photograph albums which arrived at the library from some unknown source, have been assembled into acid-free albums. The collection was done by Virginia Carpenter, well-organized and dated, with negatives. Included are some family photos, unrelated to our local history; Marie Schmidt has made contacts, unproductive at this point, in Glendale and Pasadena in an attempt to place these photos in the hands of families who will appreciate them.
11. At a meeting with Elizabeth and the city's grant writer, we were made aware of the limited funding sources for History Room assistance.
12. Letters were sent to three district teachers complimenting them on items displayed at the district's ARTWORKS show. These items were third graders' projects dealing with Placentia history.
13. Letters were sent to the local high schools requesting a copy of the current Yearbook to be provided to the History Room.

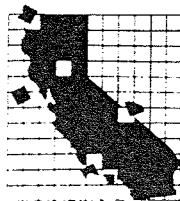
PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Roof Replacement Project
DATE: April 17, 2001

BACKGROUND

The roof replacement project was completed between March 20 and April 2, 2001.

The invoice will be processed through Fund 702 as soon as it is received.



SPECIAL DISTRICTS WORKERS COMPENSATION AUTHORITY

David W. McMurchie
Administrator

March 30, 2001

RE: POSSIBLE RETURN TO SELF INSURANCE

Dear Member District:

You will recall that last year SDWCA sent to you information necessary to obtain a new Certificate of Consent to Self Insure from the Department of Industrial Relations, Self Insurance Plans, which information is required for SDWCA and its member districts to return to self insurance status for fiscal year 2001-02. Our records reflect that you submitted a properly executed Resolution from your Board of Directors and a properly executed Application for a Public Entity Certificate of Consent to Self Insure last spring. It was not necessary for SDWCA to return to self insurance for fiscal year 2000-01 since we were able to obtain favorable insurance quotes from the commercial insurance market.

However, due to the hardening of the workers' compensation market this year, it is necessary for SDWCA to prepare to return to self insurance effective July 1, 2001. In order to submit the Resolution and Application which your district executed last year, it is necessary for us to submit to the Department of Industrial Relations, Self Insurance Plans, a Certification, a form of which is attached, certifying that the Resolution which your Board passed last spring and the Application which it authorized to be executed are still in full force and effect and have not been rescinded, revoked or modified in any way. This Certificate will establish to the Department of Self Insurance Plans that your district's Resolution and Application to return to self insurance are still in full force and effect.

It is NOT necessary for your Board to pass another resolution. It is only necessary for the Secretary of the Board of Directors to review the records of the actions of the Board of Directors and execute this Certificate if it is found that the Resolution and the Application are still in full force and effect. Please make sure that the Certificate attached either includes your district seal, or, if no seal is available, that the signature of the person executing the Certificate is notarized.

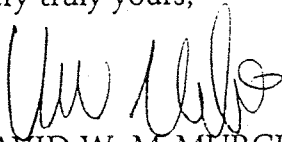
Member Districts
March 30, 2001
Page 2

Re: Possible Return to Self Insurance

It is imperative that we receive these Certificates in SDWCA offices prior to May 10, 2001, so that we can file them with Self Insurance Plans and obtain the required approvals prior to July 1, 2001. If this information is not received from your district and we are unable to process your Application for a Certificate of Consent to Self Insure, your district will be required to make other arrangements for workers' compensation coverage commencing July 1, 2001.

Should you have any questions regarding the foregoing, please do not hesitate to contact me.

Very truly yours,



DAVID W. McMURCHIE
Administrator

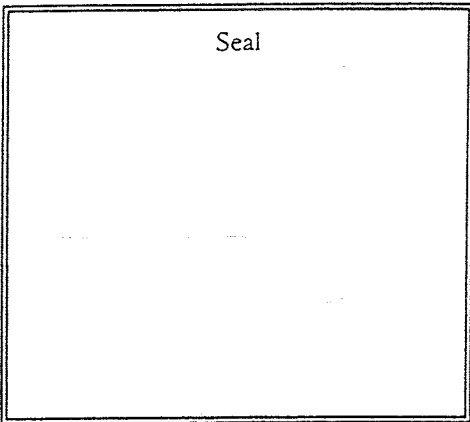
DMC/smr
Enclosure

CERTIFICATION OF RESOLUTION
AND
APPLICATION FOR A PUBLIC ENTITY CERTIFICATE OF CONSENT TO SELF INSURE

I, _____, the undersigned _____
(enter name) (enter title)
of the Board of _____,
(enter name of agency)
a Special District, hereby certify that I am the _____
(enter title)

of said Special District and that the attached Resolution and completed Application for a Public Entity Certificate of Consent to Self Insure (the "Application") are each full, true and correct copies of the Resolution duly passed by the Board at the meeting of said Board held on the day and at the place therein specified, and that the Application is a full, true and correct copy of the Application duly authorized by the Board in said Resolution, and that said Resolution and Application have never been revoked, rescinded, or set aside and are now in full force and effect.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of this Special District this _____ day of 2001.



(signature)

ATTEST:

(signature)



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Legislative Issues for Fiscal Year 2000-2001
DATE: April 17, 2001

BACKGROUND

Review of Property Tax Shift Issues

In 1992-93 and in 1993-94, \$3.6 billion of property tax revenue was transferred from cities, counties and special districts to the Education Revenue Augmentation Fund (ERAF).

This money was directed toward K-14 schools and allowed the State to reduce its general fund spending on education.

The property tax shifts have grown an average of 3% each year and continue today. The shift for Placentia Library District for Fiscal Year 2000-2001 is \$1,040,847.67. (The shift for Buena Park Library District is \$619,610.24.)

The California Library Association (CLA) Legislative Updates for this report period are Attachment A.

Assembly Local Government Committee Hearing Scheduled for AB 315 (Dutra/Thomson)

The hearing in the Assembly Local Government Committee is scheduled for Wednesday, April 18, 2001 at 9:30 A.M. This is the Assembly version of the ERAF exemption for dependent and independent library districts. Assemblywoman Daucher is a member of this Committee. Library Director Minter has been asked to testify representing the independent special library districts. A copy of AB 315 is Attachment B.

Meeting with Senator Ackerman

President Shkoler, Orange County Librarian John Adams and Library Director Minter met with Senator Ackerman (a member of the Senate Local Government Committee) on Friday, March 23, 2001. He said that he will support the ERAF reversal for library districts.

RECOMMENDATION

Give direction for future action.

BILL NUMBER: AB 315 INTRODUCED
 BILL TEXT

INTRODUCED BY Assembly Members Dutra and Thomson
 (Coauthors: Assembly Members Corbett, Keeley, and Longville)

FEBRUARY 16, 2001

An act to add Chapter 10 (commencing with Section 19745) to Part 11 of the Education Code, relating to libraries.

LEGISLATIVE COUNSEL'S DIGEST

AB 315, as introduced, Dutra. Libraries: special districts.

Existing property tax law reduces the amounts of ad valorem property tax revenue that would otherwise be annually allocated to the counties, cities, and special districts pursuant to general allocation requirements and requires that the revenues not allocated to the counties, cities, and special districts as a result of these reductions be transferred to the Educational Revenue Augmentation Fund in each respective county for allocation to school districts, community college districts, and the county office of education.

This bill would exempt dependent and independent library special districts, as defined, from shifting ad valorem property tax revenue to county Educational Revenue Augmentation Funds. The bill would require the state to hold harmless the school districts and community college districts in each of the counties in which the dependent and independent library special districts exist from the financial impact of the exemption.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: no.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares all of the following:

(a) Public libraries are an important resource to further California's reading and literacy goals both in conjunction with the public schools and for the adult population, a fact recognized by the voters of this state when they approved the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000.

(b) Public libraries are a supplement to the formal system of free public education and a source of information and inspiration to persons of all ages, cultural backgrounds, and economic statuses, and a resource for continued education and reeducation beyond the years of formal education, and as such, deserve adequate financial support from government at all levels.

(c) In the early 1990's, the state faced a several billion dollar budget gap as costs for state programs exceeded state tax revenues. To close the gap, the Legislature took over two billion six hundred million dollars (\$2,600,000,000) from local government and "shifted" it to the schools, thereby relieving the state of its constitutional obligation, on a dollar-for-dollar basis, for school funding. The property tax money taken from cities, counties, city and county, and special districts was placed in the Educational Revenue Augmentation Fund, commonly known as ERAF. The amount taken grows every year as property tax collections increase. Today, the amount shifted annually exceeds three billion six hundred million dollars (\$3,600,000,000).

(d) Of the 182 public libraries in the state, 35 are "ERAF orphans," that are dependent districts receiving a designated property tax allocation with no mitigation for the 44 percent ERAF shift. The 24 dependent library special districts that are county libraries and 11 independent library special districts receive a

direct share of the property tax of each of their counties and have experienced and continue to experience substantial losses of revenue beginning in the 1991-92 fiscal year due to the requirement to shift ad valorem property tax revenues to their respective counties' Educational Revenue Augmentation Fund.

(e) The total amount of property tax shifted from these libraries was approximately sixty-two million dollars (\$62,000,000) in the 1998-99 fiscal year and resulted in significant reductions in services to residents of these districts, inadequate library hours, inadequate collections of library materials, inadequate staff services to promote reading and literacy, and inadequate resources to fully participate in partnerships with the public schools.

(f) Most ERAF orphan county libraries receive up to 75 percent of their total revenue from property tax. Counties count property tax proceeds as only 12 percent of all general revenue, and cities even less. This means that a 44 percent tax loss takes away a much higher proportion of total revenue for ERAF orphan libraries than for city or county libraries.

(g) The independent library special districts, although some are governed by unified school districts boards, are public libraries, comparable in their purpose and services to city libraries and county libraries, and are not school libraries.

(h) These libraries provide library service to 11,200,000 people, approximately one-third of the state's population.

(i) These libraries have not directly or indirectly enjoyed the benefit of the two billion three hundred million dollar (\$2,300,000,000) state mitigation offsets provided to cities and counties that have benefited city libraries and county libraries not classified as dependent library districts.

(j) The constitutional provisions of Proposition 218, March 2000, passed after the Education Revenue Augmentation Fund (ERAF) shift was enacted, eliminate virtually all assessment mechanisms for these library special districts to raise revenue. No library has attempted to test the law in this area since its passage.

(k) The dependent and independent special district libraries do not have the ability to independently raise revenue without a two-thirds voter approval requirement.

(l) Current law holds a large number of special districts harmless from the ERAF shift or has dramatically limited the amount shifted. Special districts receiving legislative relief include fire, police protection, water and flood control, open space, resource conservation, hospital, transit and memorial districts, and several specific library special districts not included in the provisions of this legislation.

(m) The appropriations for the Public Library Foundation Program made pursuant to Chapter 1.5 (commencing with Section 18010) of Part 11 of the Education Code, while substantial and reflecting recognition by the state of the important role of libraries in education, have offset only a small portion of the revenue loss experienced by these libraries.

(n) It is in the interest of the people and of the state that these libraries have a more adequate funding base to provide open hours, reading materials, and staff services, in order that they can contribute effectively to the improvement of reading and literacy skills throughout the state.

SEC 2. Chapter 10 (commencing with Section 19745) is added to Part 11 of the Education Code, to read:

CHAPTER 10. CALIFORNIA DEPENDENT AND INDEPENDENT LIBRARY
SPECIAL DISTRICTS RELIEF ACT OF 2001
Article 1. General Provisions

19745. This chapter shall be known and may be cited as the California Dependent and Independent Library Special Districts Relief Act of 2001.

19747. As used in this chapter, the following terms have the following meanings:

(a) "Dependent library special district" means a county free library established pursuant to Article 1 (commencing with Section 19100) of Chapter 6, for which a property tax rate was levied in the 1977-78 fiscal year, and that is subject to the requirement to shift

ad valorem property tax revenue annually to the county's Educational Revenue Augmentation Fund.

(b) "Independent library special district" means a library district established pursuant to Chapter 8 (commencing with Section 19400) of Part 11, a unified school district public library district established pursuant to Chapter 3 (commencing with Section 18310) of Part 11, and a library district in unincorporated towns and villages established pursuant to Chapter 9 (commencing with Section 19600) of Part 11, for which a property tax rate was levied in the 1977-78 fiscal year and which is subject to the requirement to shift ad valorem property tax revenue annually to the county's Educational Revenue Augmentation Fund pursuant to Chapter 6 (commencing with Section 95.31) of Part .5 of the Revenue and Taxation Code.

Article 2. Fiscal Provisions

19751. Commencing July 1, 2001, for the 2001-02 fiscal year and each fiscal year thereafter, dependent library special districts shall be exempt from the requirement to shift ad valorem property tax revenue to their respective counties' Educational Revenue Augmentation Fund pursuant to Chapter 6 (commencing with Section 95.31) of Part .5 of the Revenue and Taxation Code. For the purposes of this chapter, these dependent library special districts include:

- (a) Alameda.
- (b) Fresno.
- (c) Humboldt.
- (d) Kings.
- (e) Lake.
- (f) Los Angeles.
- (g) Marin.
- (h) Mono.
- (i) Monterey.
- (j) Napa.
- (k) Orange.
- (l) Placer.
- (m) Riverside.
- (n) San Bernardino.
- (o) San Diego.
- (p) San Joaquin.
- (q) San Luis Obispo.
- (r) San Mateo.
- (s) Santa Clara.
- (t) Santa Cruz.
- (u) Solano.
- (v) Tulare.
- (w) Ventura.
- (x) Yolo.

19753. Commencing July 1, 2001, for the 2001-02 fiscal year and each fiscal year thereafter, the following independent library special districts shall be exempt from the requirement to shift ad valorem property tax revenue to their respective counties' Educational Revenue Augmentation Fund pursuant to Chapter 6 (commencing with Section 95.31) of Part .5 of the Revenue and Taxation Code:

- (a) Altadena Library District (Los Angeles County).
- (b) Banning Unified School District Library District (Riverside County).
- (c) Beaumont Library District (Riverside County).
- (d) Blanchard/Santa Paula Public Library District (Ventura County).
- (e) Buena Park Library District (Orange County).
- (f) Del Norte County Library District.
- (g) Dixon Unified School District Library (Solano County).
- (h) Palo Verde Valley Library District (Riverside County).
- (i) Palos Verdes Library District (Los Angeles County).
- (j) Placentia Library District (Orange County).
- (k) Vacaville Unified School District Library District (Solano County).

19755. The state shall hold harmless the school districts and community college districts in each of the counties in which the dependent and independent library special districts exist from the

financial impact of the exemption provided by this chapter.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Discussion of ways to expand the Library's visibility in the community

DATE: April 17, 2001

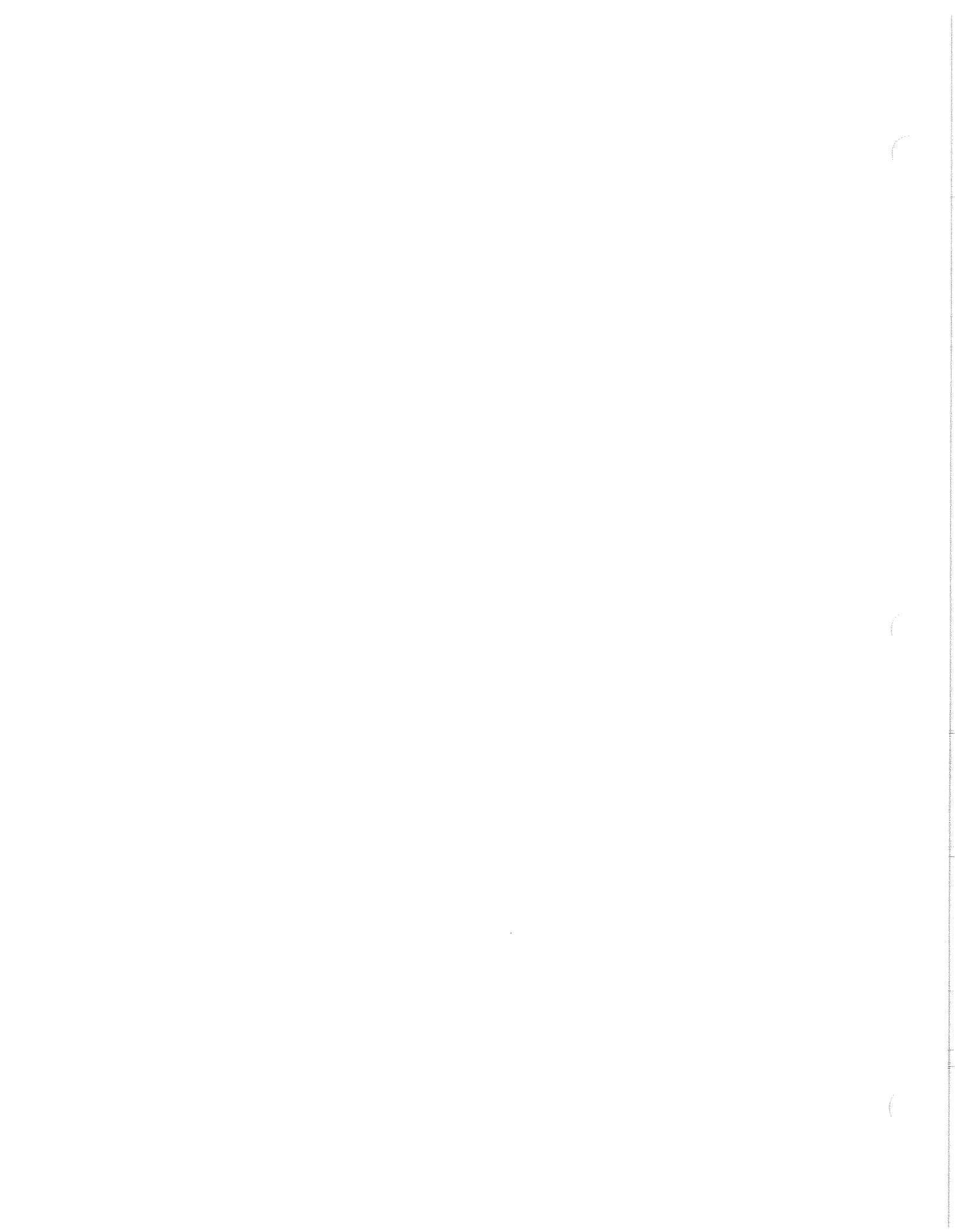
BACKGROUND

Trustee Wood led a discussion with the Board at its March 21, 2001 Regular Meeting concerning ways to expand the Library's visibility in the community through Trustee activities.

Trustee Wood requested that each Trustee think about ways that he/she could promote Placentia Library and be prepared to discuss the item further at the April Board Meeting.

RECOMMENDATIONS

Give direction for future action.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

SUBJECT: Review energy conservation material from the Governor's Office and adopt Resolution 00-5 containing Placentia Library District's commitment to energy conservation

DATE: April 17, 2001

BACKGROUND

The California Special Districts Association (CSDA) has been asked by the Governor's Office to coordinate the development of energy plans and resolutions with California's independent special districts. The letter of explanation from CSDA Executive Director Catherine Smith is Attachment A.

The information provided by the Governor's Office is Attachment B.

The proposed resolution for Placentia Library District is Attachment C.

RECOMMENDATIONS

1. Read Resolution 00-5 by title only.
2. Adopt Resolution 00-5.





CSDA

1215 K Street

Suite 930

Sacramento, CA

95814

916.442.7887

fax 916.442.7889

www.csda.net

March 2001

Dear Special District Leaders:

California is facing a significant energy challenge. As we move closer to the summer when demand will be at its peak, Governor Davis has asked state agencies, cities, counties, businesses, residents, and independent special districts to do their fair share...and if possible, even more.

The League of California Cities and the California State Association of Counties have received the commitment of their members to take significant and varied measures to embrace energy conservation and efficiency. A representative of the Governor's office indicated that he believes that with the number of special districts and the types of services we provide, districts can have a major impact on the State's ability to meet this challenge and find a long-term solution that will involve stabilization, conservation and generation. CSDA is working with the League and CSAC in an effort to demonstrate the effectiveness of state and local officials working together to solve a common problem.

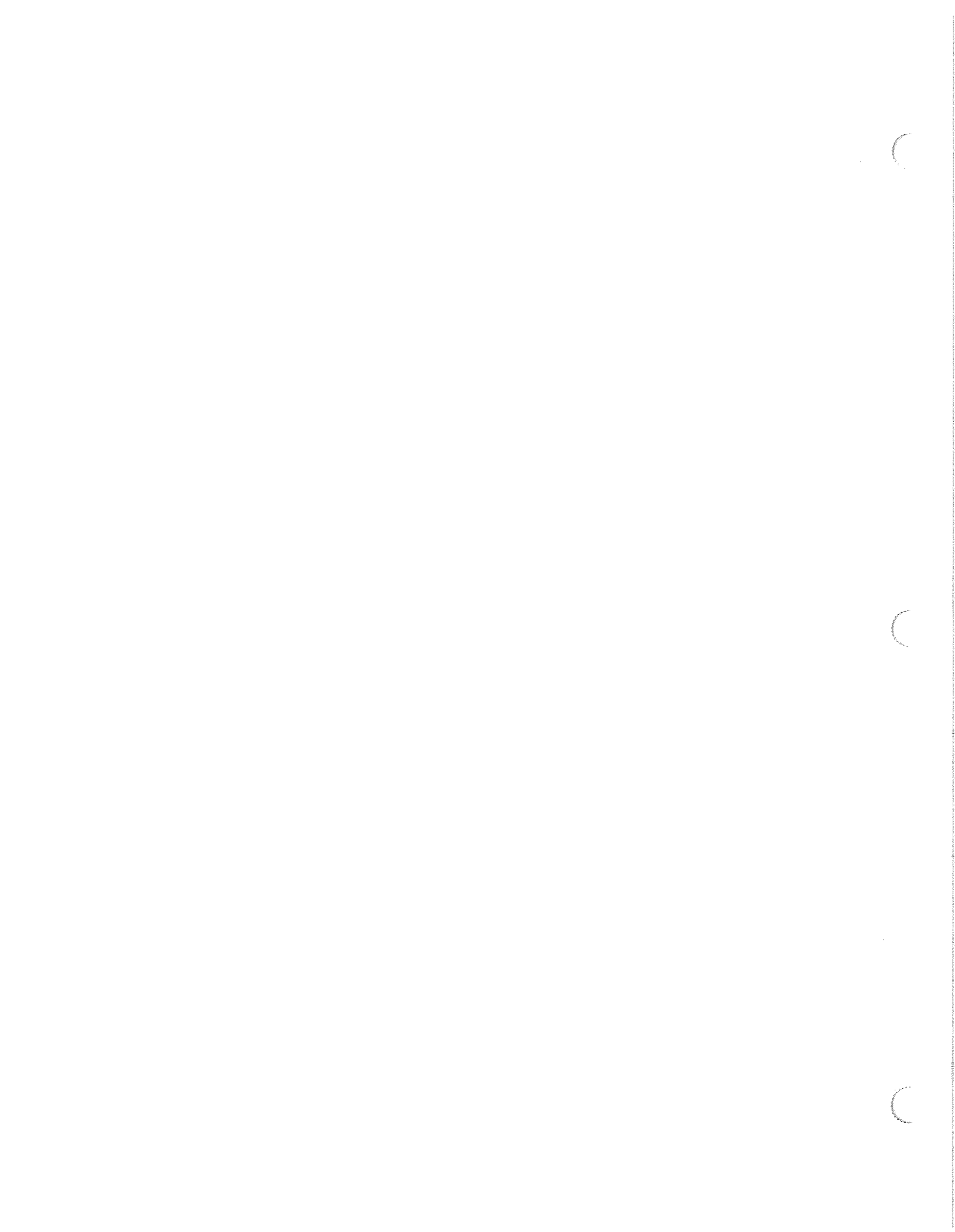
We need to work with others and we need to exchange information between ourselves. Enclosed in this energy challenge packet is a sample resolution, sample news release, energy conservation strategies, and the Governor's three-prong approach to California's energy challenge.

Each independent special district needs to participate in this effort. Please forward copies of your adopted resolution and an outline of any other efforts your district is taking to be a part of this solution. Flex Your Power! CSDA will be exchanging this information with other local government organizations and the Governor's office.

Please contact the CSDA office at (877) 924-CSDA if you have any questions or need additional information. Thank you.

Most sincerely,

Catherine A. Smith
Executive Director



Meeting the Energy Challenge



stabilization • conservation • generation

Governor Gray Davis

Stabilization

“Our first priority must be providing reliable, reasonably priced energy to power our homes and businesses.”

— Governor Gray Davis

Governor Gray Davis is meeting the challenge of rate stabilization by working to: reduce the wholesale cost of electricity, keep consumer rates at a reasonable level, and maintain the solvency of the investor-owned utilities.

Recently, Governor Davis announced an agreement in principle with Southern California Edison on a plan to ensure reliable and affordable electricity and keep the utility solvent and viable.

The Davis administration is continuing negotiations with Pacific Gas & Electric and San Diego Gas & Electric to forge similar agreements.

In addition, other key rate stabilization initiatives include:

- Assembly Bill 1X, signed by the Governor on February 1, which allowed the state to enter into long-term contracts. Its credit worthiness allows the state to purchase electricity at a better price than the utilities.
- An unprecedented on-line energy auction for generators to submit bids to provide electricity in long-term contracts.
- Agreements with generators for 40 long-term, low cost power contracts to supply an average of 8,886 MW per year over the next ten years.
- Negotiations to reduce the price of power delivered by co-generation and renewable energy suppliers (“qualified facilities”).
- The seizure of less costly energy contracts from the now-defunct California Power Exchange that otherwise would have been auctioned for higher prices.
- A new law making the Independent System Operator that manages the power grid truly independent, replacing its stakeholder board with independent leadership.

Meeting the Energy Challenge



stabilization • conservation • generation

Governor Gray Davis

- A new law to prohibit utilities from selling off any more of their power plants that produce low cost power without further approval of the state.

Conservation

“Yes, we have a power shortage, but we are far from powerless. By reducing our electricity demand by even a small amount, we can reduce the price, avoid shortages and lower energy bills.”

— Governor Gray Davis

In his State of the State Address, Governor Davis issued a new call for energy efficiency and backed it up with a record commitment of funding.

In February, the Governor unveiled what is believed to be the most sweeping conservation campaign ever undertaken by a state. \$404 million in new conservation initiatives will augment the \$424 million in existing programs already funded by the Administration. The new initiatives alone are expected to reduce California's peak load demand by more than 3,200 MW this summer.

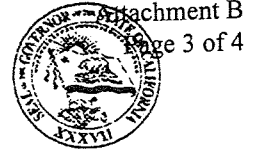
The state is leading by example. Every single day, state government is cutting its consumption by at least 8 percent. During Stage Two alerts, it's saving 20 percent.

In early March, Governor Davis announced that Californians had risen to the task: business and consumers slashed energy use during the month of February by eight percent.

Governor Davis also used his emergency powers to set up the 20/20 Rebate Program, which rewards those who reduce energy consumption during summer months by 20 percent with a 20 percent reduction in their rates.

New initiatives in the Governor's energy efficiency campaign include:

- \$75 million for consumer rebates for replacing energy-inefficient appliances.
- \$95 million in incentives for businesses that install demand-responsive systems in commercial buildings and reduce commercial lighting.



Meeting the Energy Challenge

stabilization • conservation • generation

Governor Gray Davis

- \$60 million to fund innovative peak-load reduction proposals.
- \$50 million to improve energy efficiency in State buildings.
- \$50 million for reflective lighting and roofs, improved shading and other measures for commercial buildings.
- \$20 million for the first stage of a paid media campaign sponsored by the Department of Consumer Affairs. State agencies and departments will support this effort with four million public contacts a month.

The Governor also signed an executive order requiring all retail establishments to reduce outdoor lighting during non-business hours to a fraction of maximum capability.

Generation

“The brighter future we seek for California will require greater energy production within our borders.”

— Governor Gray Davis

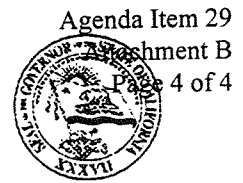
A reliable supply of electricity is the lifeblood of California's prosperity. Unfortunately, deregulation has left a dangerous imbalance between energy supply and demand.

For the twelve years before Governor Davis took office, the state failed to build a single major power plant. Under the Davis Administration, those days are over.

Since April 1999, nine new major power plants (eight of which will produce 500 MW or more) have been licensed. Six are under construction. In addition, 15 are being considered for licensing.

Under Governor Davis' emergency powers and proposals, California will streamline efforts to bring an additional 20,000 MW online by summer 2004. By July 2001, California should have another 5,000 MW in new power generation on line. By summer 2002, that number should increase to 10,000 MW.

Meeting the Energy Challenge



stabilization • conservation • generation

Governor Gray Davis

Governor Davis will ensure that all generation measures maintain California's commitment to clean air and the environment. He has appointed a Clean Energy Green team to oversee the permitting and construction process.

He is also committed to upgrading the transmission system to improve its efficiency and improving fuel delivery.

Governor Davis has also announced a legislative package to provide incentives to power up more renewable energy, distributed generation and co-generation.

Governor Davis and his Administration have:

- Signed an Executive Order to maximize generating output at existing facilities by allowing increased operating hours and waiving cumbersome timelines for retrofits and restarts (provided additional power is sold at reasonable rates under DWR).
- Created an acceleration bonus for developers who can complete construction and bring plants on line by July 2001.
- Directed State and local agencies to streamline the review and permit process for new baseload facilities that can come on line during peak demand periods in 2002.
- Streamlined review process for siting of new natural gas fired or renewable peaking power plants that can be on line by summer 2001.
- Released a report by the California Energy Commission identifying 32 potential locations for the siting of "peaking" plants.
- Taken steps toward providing low-interest financing for new peaking facilities and the "re-powering" of existing ones.
- Encouraged construction of new renewable energy sources through rebates, commercial loan guarantees, and tax credits toward purchase and installation of renewable energy systems.
- Coordinated power plant maintenance schedules through the Independent System Operator to ensure maximum operating capacity.

RESOLUTION 00-5

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
CONCERNING ENERGY REDUCTION EFFORTS

WHEREAS, California faces unprecedented energy challenges and severe electricity supply shortages; and

WHEREAS, the importance of immediate energy conservation efforts cannot be overstated; and

WHEREAS, Governor Gray Davis has asked all Californians to reduce electricity use immediately by at least 10 percent and 20 percent during summer months; and

WHEREAS, to demonstrate California's commitment to conserve electricity, State Government is cutting its consumption by at least 8 percent and by 20 percent during Stage Two alerts. The Governor has asked independent special districts to do the same; and

WHEREAS, Placentia Library District completed in December 1999, a lighting and HVAC energy-savings retrofit project and is actively monitoring its electricity usage; and

known
~~NOW, THEREFORE, BE IT RESOLVED, that Placentia Library District has taken actions to immediately reduce electricity use by 10 percent and strive to reduce electricity by 20 percent during the summer months; and be it further~~

Now, that be in line.
RESOLVED, that Placentia Library District is committed to an ongoing energy conservation and efficiency program; and be it further

RESOLVED, that Placentia Library District urges its residents and businesses to also reduce ongoing electricity use immediately by 10 percent and strive for 20 percent during summer months and peak periods.

YES: TRUSTEES:

NO: TRUSTEES:

ABSTAIN: TRUSTEES:

ABSENT: TRUSTEES:

State of California)
) ss.

County of Orange)

I, Geoff Braun, Secretary of the Board of Trustees of Placentia Library District of Orange County, hereby certify that the above and foregoing Resolution as duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the seventeenth day of April 2001.

IN WITNESS THEREOF, I have hereunto set my hand and seal this seventeenth day of April 2001.

Geoff Braun, Secretary
Placentia Library District Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Review material from the California Association of Library Trustees and Commissioners' (CALTAC) Workshop in Library Leadership

DATE: April 17, 2001

BACKGROUND

President Shkoler and Trustees Dinsmore and Wood will report on the presentations at the CALTAC workshop held on April 10, 2001.

RECOMMENDATION

Give direction for future action.

Library Customer needs in the 21st Century -

- Treat library as if it's in competition with commercial enterprises (bookstores) and the Internet.
- Treat clients as customers - substitute desk now a "customer service" desk.
- Promote the web site.
- Internet classes for seniors (can charge for these)
- Combine children's and adult programs at the same time.
- purchase URL to Placentia lib. com + point to other ^{org} name.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Determination of District's vote on the allocation formula proposed by the Independent Special Districts of Orange County (ISDOC) for the independent special districts' share of the Local Area Formation Commission (LAFCO) budget beginning in Fiscal Year 2001-2001

DATE: April 17, 2001

BACKGROUND

President Shkoler will report on the discussion of the LAFCO allocation formula at the ISDOC meeting on March 29, 2001.

The background information provided by ISDOC is Attachment A.

The ballot is Attachment B.

RECOMMENDATIONS

1. Approve the allocation formula as recommended by ISDOC on March 2, 2001
2. Authorize signature of the ballot by the Library Board President.

MEMORANDUM

April 9, 2001

TO: Independent Special Districts of Orange County

FROM: Mary Aileen Matheis, President, ISDOC

SUBJECT: FUNDING BY ISDOC FOR LAFCO

During March a copy of the proposed funding was mailed to your agency as suggested by the ISDOC Executive Committee. The proposal was discussed at the March 29, 2001 quarterly meeting and agencies were requested to bring the proposals to their respective Boards for a resolution of support. If the proposal is not accepted by 50% of the agencies with 50% of the population, then the funding will revert to the formula in the Cortese-Knox Act.

Enclosed is the ballot and a copy of the funding proposal. We request that you return the ballot by FAX or mail no later than Friday, April 27, 2001.

Enclosures

FROM: Mary Aileen Matheis, President, ISDOC

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MEMORANDUM

To: ISDOC Executive Committee
From: Subcommittee on LAFCO funding (by Keith Coolidge)
Date: March 2, 2001
Subject: Recommendation on LAFCO funding

The ISDOC Subcommittee on LAFCO Funding met Friday morning (March 2) to discuss recommendations from the staff subcommittee (memo attached).

Subcommittee members – Arlene Schafer, Jim Reed, Joan Finnegan, Ed Royce, Mike Dunbar, Mary Aileen Matheis and Keith Coolidge – agreed with the tiered approach and unanimously recommend its implementation, with the following changes:

- 1) Create a new tier among the non-enterprise districts to include those districts with operating revenue between \$500,000 and \$1 million/yr.;
- 2) Modify Tiers C & D to more closely align districts with similar operating revenue.

Some Subcommittee members were concerned that the Rossmoor/Los Alamitos Sewer District's operating revenues are considerably less than the others in their category. This could be addressed by creating a lifeline tier with a fixed charge similar to the non-enterprise districts, however, the Subcommittee did not recommend that approach.

The new tiers are incorporated in the following chart.

Category	District Operating Budget	Number of districts within category	Annual contribution amount by district
Non-Enterprise			
1	< \$50,000	2	\$250
2	\$50,001-\$500,000	3	\$500
3	\$500,001 - \$1 million	2	\$1,000
4	\$1 million +	1	\$2,000
Enterprise			
A	< \$1 million	4	\$ 5,000
B	\$1 million - \$5 million	5	\$ 11,000
C	\$5 million - \$10 million	2	\$ 17,000
D	\$10 million - \$25 million	2	\$ 23,000
E	\$25 million +	5	\$ 29,000
Total		26	\$306,000

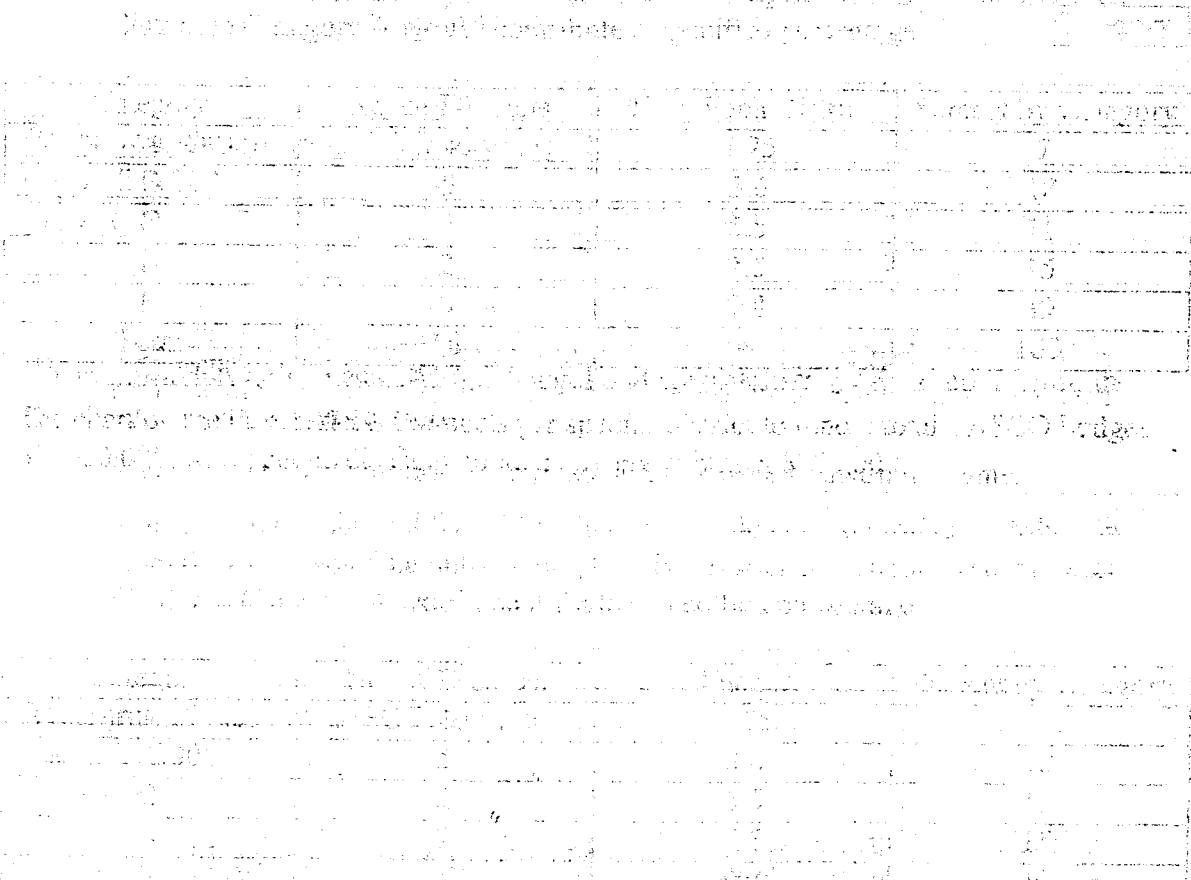
Recommendation on LAFCO funding
 March 2, 2001
 Page 2

To accommodate a different LAFCO budget and special district contribution total, the following formula would be used:

- 1) The category costs for non-enterprise districts would remain the same.
- 2) The remainder achieved by subtracting the \$6,000 non-enterprise contribution from the total, would be split among the five enterprise categories so that each district in Category A would contribute a specified percentage.

Category	No. of Districts	% by Each District	Percent by Category
A	4	1.75	7
B	5	3.6	18
C	2	5.5	11
D	2	7.5	15
E	5	9.8	49
Total	18	--	100

The chart on the next reflects the costs per special district to fund a total LAFCO budget of \$900,000, with special districts collectively contributing \$300,000.



Recommendation on LAFCO funding
 March 2, 2001
 Page 3

District	Operating Revenue (1)	Category	2001-02 LAFCO Cost
Surfside Colony Stormwater		N-E 1	\$250
Surfside Colony CSD	\$3,691	N-E 1	\$250
Capistrano Bay CSD	\$398,634	N-E 2	\$500
Rossmoor CSD	\$453,974	N-E 2	\$500
Silverado-Modjeska Rec. & Park	\$105,313	N-E 2	\$500
Three Arch Bay CSD	\$841,311	N-E 3	\$1,000
Placentia Library	\$955,863	N-E 3	\$1,000
Buena Park Library	\$1,379,823	N-E 4	\$2,000
Rossmoor/Los Alamitos Sewer	\$146,672	A	\$5,145
Emerald Bay CSD	\$519,880	A	\$5,145
Santiago County Water	\$470,430	A	\$5,145
Sunset Beach Sanitary	\$303,201	A	\$5,145
East Orange County Water	\$3,043,085	B	\$10,584
Costa Mesa Sanitary	\$4,542,974	B	\$10,584
Midway City Sanitary	\$3,302,224	B	\$10,584
Serrano Water	\$2,251,743	B	\$10,584
Trabuco Canyon Water & Sewer	\$4,350,782	B	\$10,584
South Coast Water & Sewer	\$6,700,387	C	\$16,170
Yorba Linda Water & Sewer	\$9,644,048	C	\$16,170
El Toro Water & Sewer	\$13,925,118	D	\$22,050
Mesa Consolidated Water	\$16,292,287	D	\$22,050
Irvine Ranch Water & Sewer	\$32,717,000	E	\$28,812
Moulton Niguel Water & Sewer	\$30,517,149	E	\$28,812
MWDOC Water	\$81,108,316	E	\$28,812
OCWD Water	\$32,109,215	E	\$28,812
Santa Margarita Water & Sewer	\$32,697,525	E	\$28,812
Total			\$300,000

(1) Based on the latest available Special District's Annual Report published by the State Controller, which is for fiscal year 1997-98. The next report will be published in October 2001.

District	1997-98 Operating Revenue (1)	2001-02 LAFCO Cost ISDOC Formula	2001-02 LAFCO Cost per AB 2838	Difference	Percent of Total ISDOC	Percent of Total AB 2838
Surfside Colony Stormwater	\$30,066	\$250	\$ 32.35	\$ (217.65)	0.08%	0.01%
Surfside Colony CSD	\$3,691	\$250	\$ 3.97	\$ (246.03)	0.08%	0.00%
Capistrano Bay CSD	\$398,634	\$500	\$ 428.93	\$ (71.07)	0.17%	0.14%
Rossmoor CSD	\$453,974	\$500	\$ 488.47	\$ (11.53)	0.17%	0.16%
Silverado-Modjeska Rec. & Park	\$105,313	\$500	\$ 113.32	\$ (386.68)	0.17%	0.04%
Three Arch Bay CSD	\$841,311	\$1,000	\$ 905.24	\$ (94.76)	0.33%	0.30%
Placentia Library	\$955,863	\$1,000	\$ 1,028.50	\$ 28.50	0.33%	0.34%
Buena Park Library	\$1,379,823	\$2,000	\$ 1,484.68	\$ (515.32)	0.67%	0.49%
Rossmoor/Los Alamitos Sewer	\$146,672	\$5,145	\$ 157.82	\$ (4,987.18)	1.72%	0.05%
Emerald Bay CSD	\$519,880	\$5,145	\$ 559.39	\$ (4,585.61)	1.72%	0.19%
Santiago County Water	\$470,430	\$5,145	\$ 506.18	\$ (4,638.82)	1.72%	0.17%
Sunset Beach Sanitary	\$303,201	\$5,145	\$ 326.24	\$ (4,818.76)	1.72%	0.11%
East Orange County Water	\$3,043,085	\$10,584	\$ 3,274.33	\$ (7,309.67)	3.53%	1.09%
Costa Mesa Sanitary	\$4,542,974	\$10,584	\$ 4,888.20	\$ (5,695.80)	3.53%	1.63%
Midway City Sanitary	\$3,302,224	\$10,584	\$ 3,553.16	\$ (7,030.84)	3.53%	1.18%
Serrano Water	\$2,251,743	\$10,584	\$ 2,422.86	\$ (8,161.14)	3.53%	0.81%
Trabuco Canyon Water & Sewer	\$4,350,782	\$10,584	\$ 4,681.40	\$ (5,902.60)	3.53%	1.56%
South Coast Water & Sewer	\$6,700,387	\$16,170	\$ 7,209.56	\$ (8,960.44)	5.39%	2.40%
Yorba Linda Water & Sewer	\$9,644,048	\$16,170	\$ 10,376.91	\$ (5,793.09)	5.39%	3.46%
El Toro Water & Sewer	\$13,925,118	\$22,050	\$ 14,983.31	\$ (7,066.69)	7.35%	4.99%
Mesa Consolidated Water	\$16,292,287	\$22,050	\$ 17,530.36	\$ (4,519.64)	7.35%	5.84%
Irvine Ranch Water & Sewer	\$32,717,000	\$28,812	\$ 35,203.21	\$ 6,391.21	9.60%	11.73%
Moulton Niguel Water & Sewer	\$30,517,149	\$28,812	\$ 32,836.19	\$ 4,024.19	9.60%	10.95%
MWDQC Water	\$81,108,316	\$28,812	\$ 87,271.86	\$ 58,459.86	9.60%	29.09%
OCWD Water	\$32,109,215	\$28,812	\$ 34,549.24	\$ 5,737.24	9.60%	11.52%
Santa Margarita Water & Sewer	\$32,697,525	\$28,812	\$ 35,182.26	\$ 6,370.26	9.60%	11.73%
Total	\$278,812,609.00	\$300,000	\$299,997.96		100.00%	100.00%

BALLOT

INDEPENDENT SPECIAL DISTRICT PROPOSAL TO FUND LAFCO BY ISDOC

REGULAR SPECIAL DISTRICT MEMBER

Certification of Voting Member

I, _____, hereby certify that I am:
Print Name Here

_____ the presiding officer of the above named district.

_____ a member of the Board of the above named district designated to vote in the absence of the presiding officer pursuant to G.C. §56332(a). I have submitted proof of this designation to the Executive Officer of LAFCO.

Signature

Date

VOTE FOR ONE OF THE FOLLOWING:

- IN FAVOR OF FUNDING PROPOSAL
- OPPOSED TO FUNDING PROPOSAL
- ABSTAIN

Please return this ballot no later than Friday, April 27, 2001.

Either mail or FAX ballot to Mary Aileen Matheis at Irvine Ranch Water District, P.O. Box 57000, Irvine, CA 92612 or 949/453-1228. If you have any questions, please call Leslie Bonkowski at 949/453-5312.




Agenda Item 31

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager *JR*
 DATE: April 11, 2001
 SUBJECT: Program Committee Report for the month of March

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	0
<u>TYD Total</u>	1	26
 <i>CHILDREN'S SERVICES</i>		
Community Center		
Story Times	4	28
CBET Visits	1	60
Head Start Story Times	7	560
Class Visits	11	226
TOTAL FOR Mar	23	<u>874</u>
YTD TOTAL	<u>326</u>	<u>8,889</u>

<i>LITERACY SERVICES</i>	Mar FY 2000-01	FY2000-01 YTD
Total Tutors	112	149
Total Students	142	169
Total Hours	809	6,721

For more detailed literacy statistics, see Agenda Item 33, page 2 of 2.

To: Elizabeth Minter, Library Director
From: Cyrise Smith, Children's Librarian 
Date: April 17, 2001
Subject: **March Activities in the Children's Department**

Programming- The winter programming ended late February. There were no storytimes, lapsits, or musictimes in March.

School Visits- School visits have continued. Eleven classes and private schools visited during March. A total of 226 children participated in these visits. A CBET class with 50 adults and 10 children came in one day for a tour of the library and instruction on children's book selection.


Offsite Programming- Storytimes at the Placentia Community Centers and the Head Start classrooms have continued. There were 4 storytimes at the community centers with a combined attendance of 28. Four storytimes were performed for each of the seven Head Start classes with a combined attendance of 560.

Reading Incentive Programs- The In-N-Out reading program "Food for Thought" began February 11 and ended March 22. Children who read five library books earned a free hamburger. By the end of the program 189 children had signed up, 31 had finished one book mark, and 35 had finished all three bookmarks.

Summer Reading Program- Planning for the Summer Reading Program continues. Seven performers are booked for Way Out Wednesdays including: Magician John Abrams, Pierre Cruzatte of the Lewis and Clark Expedition, Franklin Haynes Marionettes and others. Funding came through from the LA Times Read by Nine organization and Calfed. The funds will cover the artist fees, and the cost of printing the children's materials (book-logs, bookmarks, posters and certificates). Riverside Press Enterprise will be donating their services to print the YA materials.

Agenda Item 33

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: April 11, 2001

SUBJECT: **Placentia Library Literacy Services (PLLS) Activities Report for the month of March.**

Tutor Training. The Literacy Coordinator conducted a tutor training workshop on Sunday, March 4 and nine tutors were trained, six adults and three teens. Additionally, one adult and one teen tutor received accelerated training for a total of eleven for the month. All eleven new tutors are matched and tutoring in the Library. The next tutor training is scheduled for April 1.

New Families for Literacy (FFL) Program Status. We had no new families begin in March. Erin, one of our FWS staff, is now on site at Placentia Head Start every Monday and Wednesday mornings. She is there to interface with the Head Start classes and to recruit FFL families.

Partnership for Change (PFC) Coalition Meets/Phase 1b of Spanish Literacy Begins. In March, the PFC coalition, consisting of the Library, the City of Placentia, Placentia Head Start, and Altrusa, met to discuss the budget, student recruitment, and the next phase of Spanish Literacy. The current phase, Spanish Literacy 1b, began February 6 and will conclude April 27. We will continue to recruit additional Spanish literacy students during phase 1b, and we plan to start a new phase 1 in April.

Rotary Reading Assistance Program (RRAP) Kicks Off. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District, and the Library, started in February at three district high schools: El Dorado, Esperanza, and Valencia. A concept developed by Jeff White of the Yorba Linda Sunrise Rotary Club, RRAP offers high school students the opportunity to get community service hours by volunteering at local elementary schools. RRAP Tutors began going to local elementary schools the last week of March. Placentia Library's Literacy Coordinator developed the training for the program, and had trained a total of 71 volunteers high school volunteers by the end of March.

Reach Out and Read Partnership Begins. In March, the Placentia Library Literacy Services began its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. On Monday mornings, one of our staff members, Charris Medina, and a volunteer, Diane Martlo, go to the Whitten Center in Placentia and read to children in the waiting room while they are waiting to see the St. Judes pediatric staff.

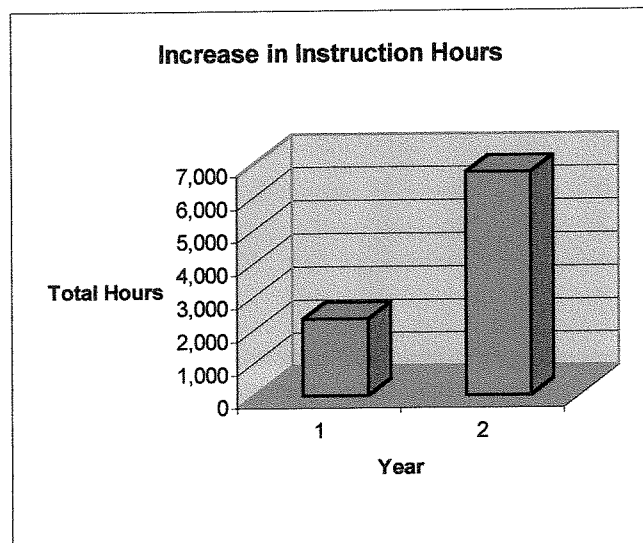
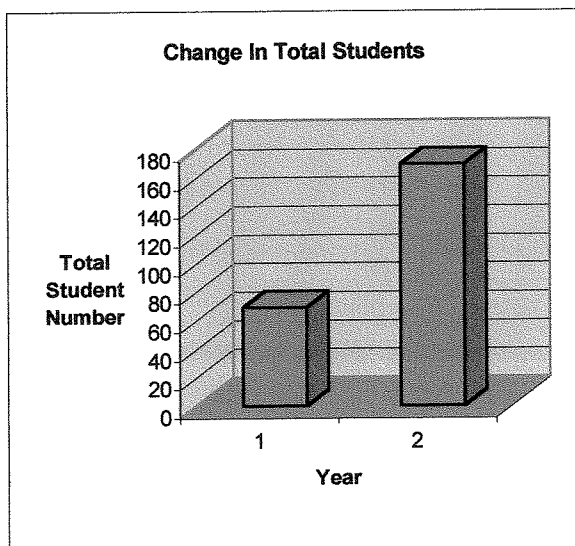
Literacy statistics. See Agenda Item 33, page 2 of 2.



Placenta Library Literacy Services

Report of Growth and Progress

	Mar 1999-00	Mar 2000-01	YTD Mar 1999-00	YTD Mar 2000-01
Tutors:				
Adult	66	87	83	105
Teen	NA	35	NA	44
Hours Instruction	505	809	2,300	6,721
Other Volunteer Hours	85	64	676	368
Total Hours	590	873	2,976	7,089
Training Workshops				
Workshops Held	2	2	3	17
Tutors Trained	18	11	29	96
Students				
With Adult Tutors	75	127	75	138
With Teen Tutors	10	35	10	42
In Groups	NA	17	NA	30
Families for Literacy				
Family Students	NA	10	NA	14
Family Tutors	NA	10	NA	14
Hours of Instruction	NA	48	NA	155
Total Tutors	66	112	83	149
Total Students	85	142	69	169
Total Instruction Hours	505	809	2,300	6,721



Agenda Item 34

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: April 11, 2001

SUBJECT: Placentia Library Web Site Development Report for the month of March.

In March, the Placentia Library District had 15,966 "hits" on the Web Site, an average of 515 a day. Frank Frizell updated the Library's Web Page again in March. The following are our year to date statistics:

PlacentiaLibrary.Org Visits getting the most hits.

Pages Visited	Oct-00	Nov-00	Dec-00	Jan-01	Feb-01	Mar-01
Borrowers	530	552	637	984	865	901
Friends	543	804	627	978	858	916
Hours	546	562	640	986	879	904
Information	540	561	643	988	877	914
Foundation	543	534	629	963	858	897
History Room	543	535	626	966	851	892
Literacy/CLC Logo	836	831	971	1,498	1,302	1,367
Passports	543	586	632	972	863	912
Total Views Most Hits	4,647	5,210	5,405	8,335	7,353	7,703

TO: Elizabeth Minter, Library Director
FROM: Cheryl Willauer, Library Assistant
DATE: April 17, 2001
SUBJECT: **Publicity materials produced for January, February, & March 2001**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Program asking for volunteers
6. Children's storytime, lapsit and musictime programs
7. Friends of Placentia Library Bookstore offering great bargains
8. Special Back Room Book Sale Every 2nd Sunday
9. Author's Luncheon March 3, 2001 Tickets on sale mid January.

Newspaper articles published:

1. Library Plan Approved.
2. Lapsit stories for ages 2 and younger.
3. Literacy classes set for volunteer tutors.
4. Storytimes held at the Placentia Library.
5. Story times for children for children ages 3 to 6 held at Placentia Library.
6. Literacy tutor training session held at Library.
7. Feed your imagination with books and burgers
8. Library classes set for volunteer tutors.
9. Musictime for ages 3 & 4 and 5 & 6 meets at the Library.
10. Building your retirement dream, seminar at the Library.
11. Alfabetizacion para Adultos.
12. Author's luncheon set for Saturday. Diane Leslie featured speaker.
13. Placentia Library will be open on Martin Luther King Jr. Day.
14. Celebrity servers dish up "dough" for Library.

Placentia Quarterly:

The attached two pages will appear in the Summer Edition of the Placentia Quarterly



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Placentia News
Weekly MAR - 1 2001

332 BRIEFLY

Author's luncheon Set for Saturday

The Friends of Placentia Library will host the 2001 Author's Luncheon Saturday at the Alta Vista County Club. Proceeds will benefit the library's book budget.

First-time novelist Diane Leslie will speak at the lunch and will conduct a book signing after the event. Copies of her book, "Fleur De Leigh's Life of Crime" will be available for purchase.

Tickets are \$30 per person. The luncheon is set for 11:30 a.m. at 777 Alta Vista St. Information: (714) 528-1906, Ext. 201.

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Placentia News
Weekly FEB 22 2001

Library classes set for volunteer tutors

The Placentia Library staff is looking for adults or junior high and high school students to help others improve their reading skills.

Volunteer tutors must attend a three-hour training workshop, with a choice of sessions set from 1:30 to 4:30 p.m. March 4.

The library is at 401 E. Chapman Ave.

Information: 524-8408, Ext. 213.

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Placentia News
Weekly MAR - 1 2001

TUESDAY 332
Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

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Placentia News
Weekly MAR 15 2001

TODAY 332

'Lapsit' stories for ages 2 and younger are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not re-

quired. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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Placentia News
Weekly JAN 25 2001

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

FEB. 1

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Community Band meets at 6:30 p.m. in Kraemer Middle School Band Room, 645 N. Angelina Drive. Call 993-8117.

American Association of University Women of Placentia-Yorba Linda meets at 7:30 p.m. at Villa de Palma, 351 Palm Drive, Placentia. Call club President Jean Lasley, 996-4088.

What is happening in your club, organization or civic group? Call 704-3796 or fax information to 704-3714. Listings must include phone numbers.

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Placentia News FEB 15 2001
Weekly

Library classes set for volunteer tutors

The Placentia Library staff is looking for adults or junior high and high school students to help others improve their reading skills.

Volunteer tutors must attend

a three-hour training workshop, with a choice of sessions set from 1:30 to 4:30 p.m. March 4.

The library is at 401 E. Chapman Ave. Information: 524-8408, Ext. 213.

santa ana, calif. 92711

The Register
Daily JAN 13 2001

MARTIN LUTHER KING JR. DAY CLOSURES

332 The Rev. Martin Luther King Jr.'s birthday is Monday.



GOVERNMENT OFFICES

Federal, state and county offices and courthouses will be closed Monday.

County libraries will be closed Monday. Fullerton, Newport Beach, Orange, Placentia and Yorba Linda libraries will be open Monday. All other city libraries will be closed Monday.

City offices in Buena Park, Costa Mesa, Cypress, Fountain Valley, Fullerton, Laguna Beach, Laguna Hills, Laguna Niguel, La Habra, La Palma, Mission Viejo, Newport Beach, Orange, San Juan Capistrano, Stanton, Tustin, Villa Park, Westminster and Yorba Linda will be open Monday.



BANKS

Bank of America, Washington Mutual and Wells Fargo will be closed. Bank of America in-store branches will also be closed. Wells Fargo in-store branches will be open regular hours. Washington Mutual and Union Bank in-store branches will be on holiday schedule.



GROCERY STORES

Grocery stores will be open regular hours Monday.



INFOLINE

For excerpts of "I Have A Dream" speech, call (714) 550-4636, category 1672.



OCTA, METROLINK

Buses will run on regular schedule. Call OCTA at (714) 636-7433 for schedule information. Metrolink lines will be open Monday.



POSTAL SERVICE

Post offices will be closed, and no mail will be delivered Monday. Express Mail and special-delivery services will be unaffected.



REGISTER DELIVERY

Customer service will be open regular hours Monday.



SCHOOLS

Traditional schedule schools will be closed Monday. Year-round school schedules vary. Please check with your district for holiday schedule. Day-care schedules may change as well.



TRASH PICKUP

Trash pickup will be on regular schedule Monday.



MALLS

Malls will be open regular hours Monday.

The Orange County Register

pacific clippings

post office box 11789
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Placentia News MAR - 8 2001
Weekly

WEDNESDAY 332

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Canasta players meet for tournaments at 12:30 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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Placentia News
Weekly FEB - 1 2001

FEB. 8 332

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Li-

brary, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Community Band meets at

School, 645 N. Angelina Drive. Call 993-8117.

Historical Committee meets at 7 p.m. in the Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.

What is happening in your club, organization or civic group? Call 704-3796 or fax information to 704-3714. Listings must include phone numbers.

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Placentia News
Weekly FEB - 1 2001

TODAY 332

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call 993-8117.

North Orange County Newcomers Club for Anaheim Hills, Placentia and Yorba Linda meets at 7 p.m. at the Community Center, 4501 Casa Loma Ave. Call 693-7736.

American Association of University Women of Placentia-Yorba Linda meets at 7:30 p.m. at Villa de Palma, 351 Palm Drive. Call club President Jean Lasley, 996-4088.

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Placentia News
Weekly

JAN 25 2001

BRIEFLY 332

Bradford House is dolled up for show

The Bradford House will feature more than 370 dolls in its "Dolls from Around the World" display opening Feb. 4. Sponsored by the Placentia Founders Society, the exhibit will showcase dolls from the extensive collection of Yorba Linda pioneers George and Gae Kellogg.

The exhibit is scheduled for 2 p.m. Sundays until April 29. The historic house is at 136 Palm Circle.

Information: 993-2470.

Library classes set for volunteer tutors

The Placentia Library staff

is looking for adults or junior high and high school students to help others improve their reading skills.

Volunteer tutors must attend a three-hour training workshop, with a choice of sessions

set from 1:30 to 4:30 p.m. Feb. 4 or March 4.

The library is at 401 E. Chapman Ave.

Information: 524-8408, Ext. 213.

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Placentia News
Weekly

JAN 25 2001

TUESDAY 332

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Musictime for ages 3-4 meets from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Musictime for ages 5-6 meets from 6:45 to 7:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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The Register
Daily MAR 11 2001

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Excelsior Weekly
MAR 9 - 2001

332 O.C. money calendar

MONDAY

12

FREE WEB SITES FOR REALTORS Noon-1:15 p.m. Mondays, 31 Journey, Suite 200, Aliso Viejo. Free. Sponsor: Loan Link. Reservations: (949) 860-3408.

IRA AND 401-K FUNDING OPTIONS: 11 a.m.-5

p.m. 1401 N. Tustin Ave., Suite 135, Santa Ana. Free. Sponsor: Edward Jones. Reservations: (714) 834-0809.

TUESDAY

13

PART-TIME CAREERS IN FINANCIAL SERVICES:

7 p.m. Wednesdays, 22706 Aspan St., Suite 402, Lake Forest. Free. Also 10 a.m. Saturdays. Reservations: World Marketing Alliance, Joe Suarez (949) 837-3209.

BUILDING YOUR RETIREMENT DREAM: 6:30 p.m. Placentia, Public Library, 411 E. Chapman Ave. Free. Sponsor: The Mony Group. reservations: (714) 704-6410

ALFABETIZACIÓN PARA ADULTOS

La oficina de Servicios Humanos de Placentia en colaboración con la biblioteca pública, anuncian las clases de alfabetización en español para adultos.

Habrán dos niveles, el primero se ofrecerá para principiantes, es decir, para los que hablan español pero que no saben leer ni escribir.

El segundo es para los que hablan español y que hayan participado en una clase similar anteriormente o que tengan conocimientos básicos de leer y escribir.

Las clases tendrán una duración de 12 semanas y se ofrecerán en el Oberle Gym y las fechas se darán a conocer posteriormente.

Se están anotando los nombres para los dos niveles, es cupo limitado y le pedimos que se registre lo más pronto posible, puede acudir personalmente o llamar por teléfono a:

Placentia Human Services, 974 S. Melrose Ave, Placentia, teléfono (714) 986-2333 ó a: Placentia Public Library, 411 E. Chapman Ave., Placentia, teléfono (714) 528-1906.

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Placentia News
Weekly JAN 25 2001

COMMUNITY CALENDAR

TODAY

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Advisory Committee on the Disabled meets at 6 p.m. at the

Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.

Placentia Community Band meets at 6:30 p.m. in Kraemer Middle School's Band Room, 645 N. Angelina Drive. Call 993-8117.

post office box 11789
santa ana, calif. 92711

Rancho Santa
Margarita News
Bi-Weekly JAN 1 2 2001

332

SCHOOL REPORT

► **Spotlight on schools:** Crescent Intermediate School was the subject of the "Spotlight on Our Schools" feature.

The school's new gardens and computer lab and how they have enhanced students' interest in education were the subject of a video shown at the board meeting.

Action items:

► **Tree removal:** The board approved funding in the amount of \$14,234 for the removal of several pepper trees at Villa Park Elementary School.

Due to the urgent nature of the tree removal, the work was done prior to the board's approval.

Projects in excess of \$10,000 usually must be submitted to the board for approval prior to the start of work.

Approved 7-0. ► **Telecommunications discounts:** The board authorized submittal of applications for the E-rate program for the 2001-02 fiscal year.

The program provides discounted Internet and telecommunications services.

The program would also allow the district to install new telephone systems at several district schools.

Approved 7-0.

► **Library plan approved:** The board approved the District Library Plan, clearing the way for the district to apply for state funding for school and classroom libraries under the California Public School Library Act of 1998 and the California Classroom Materials Act of 1999.

State funding through the programs amounts to approxi-

mately \$28.47 per student for school library improvements.

It also provides approximately \$10.47 per student in grades kindergarten through four for classroom library materials.

Approved 7-0.

The next meeting will be held at 7:30 p.m. Thursday, Jan. 18, at the OUSD Education Center, 1401 N. Handy St.

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Placentia News
Weekly JAN - 4 2001

TODAY 337

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

American Association of University Women meets at 11 a.m. at the Placentia Library, 411 E. Chapman Ave. Call 524-7865.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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Placentia News
Weekly JAN 1 1 2001

BRIEFLY 332

Library classes set for volunteer tutors

The Placentia Library staff is looking for adults or students in junior high or high school and adult to help others improve their reading skills.

Volunteer tutors must attend a three-hour training workshop. Sessions are set from 1:30 to 4:30 p.m. Feb. 4 and March 4 at the library, 401 E. Chapman Ave.

For more information, call 524-8408, Ext. 213.

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Placentia News
Weekly JAN - 4 2001

THURSDAY 332

'Lapsit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Historical Committee meets at 7 p.m. in the Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.

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Placentia News
Weekly **JAN - 4 2001**

WEDNESDAY 332

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Canasta players meet at 12:30 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Heritage Festival Executive Board meets at 7 p.m. at the Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.

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Placentia News
Weekly **JAN 18 2001**

JAN. 25 332

"Lapsit" stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Advisory Committee on the Disabled meets at 6 p.m. at the Community Meeting Room, 401 E. Chapman Ave. Call 993-8117.

What is happening in your club, organization or civic group? Call 704-3796 or fax information to 704-3714. Listings must include phone numbers.

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Placentia News **JAN 18 7**
Weekly

TODAY 332

"Lapsit" stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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Placentia News
Weekly **JAN - 4 2001**

TUESDAY 332

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Musictime meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly **JAN - 4 2001**

'Feed Your Imagination' with books and burgers

In-N-Out Burger and the Placentia Library will sponsor the "Feed your Imagination" 2001 Reading Program to encourage literacy within families.

Children ages 12 years and younger who meet the program's reading requirements may receive a certificate for a free hamburger or cheeseburger.

The program will begin Feb. 11 and end March 22.

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post office box 11789
santa ana, calif. 92711

Placentia News
Weekly **JAN 18 2001**

Library classes set for volunteer tutors

The Placentia Library staff is looking for adults or students in junior high or high school

and adult to help others improve their reading skills.

Volunteer tutors must attend a three-hour training workshop. Sessions are set from 1:30 to 4:30 p.m. Feb. 4 and March 4 at the library, 401 E. Chapman Ave.

Information: 524-8408, Ext. 213.

PLACENTIA LIBRARY DISTRICT

Placentia Library is not a department of, nor is it funded by the City of Placentia.
These pages paid for by Placentia Library District

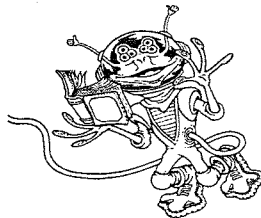
2001 SUMMER READING PROGRAM FOR CHILDREN

Books and Beyond...



Join us at the Placentia Library for reading fun and prizes. Kids preschool through 8th grade are invited to join the Summer Reading Program and discover the fun to be found in books. The Summer Reading Program runs June 17 through August 30. Registration begins June 17. Children reading independently need to read for at least 30 minutes a day, five days a week to earn prizes. Pre-readers need to have at least 1 book a day read to them, five days a week. Children who complete the weekly reading requirements, and make weekly visits to the library, for eight weeks will receive a reading certificate and a free child's meal from a local restaurant.

take me to your reader



WAY OUT WEDNESDAYS

Special events will be held on Wednesdays during the Summer Reading Program. Free passes will be issued for children between the ages of 4 and 13 years who are registered for the reading program on a first come, first served basis on the Thursday before each event. Seating is limited to 130. Performances are 1:00 P.M. - 2:00 P.M.

- June 20** Join Franklin Haynes and his marionettes for puppet fun.
- June 27** Gypsy Folk Ensemble will entertain with dances from Russia, Italy and America.
- July 11** Come along as Pierre Cruzatte takes us on a musical journey along the Lewis and Clark trail.
- July 18** Join us as KCCO Radio presents a musical radio mystery show - A Visit From Space.
- July 25** Join us as the LA Puppet Professionals present Chen Ping & His Magic Ax.
- August 1** Blast off with Animal Magic with magician John Abrams.
- August 8** Join us as the Wildlife Co. presents the Mighty Rain Forest.

STORYTIME CORNER

All programs are free.
No pre-registration required.

Lapsits

Infants and toddlers 2 years and under, with a favorite adult, will enjoy finger plays, rhymes, stories, songs, flannel boards, poetry & more.

Thursday mornings

10:15 - 10:45 A.M.

July 5 - August 30

THE LAPSIT PROGRAM IS FUNDED BY THE GORDON AND DIXIE SHAW FUND

Storytimes

Children ages 3 - 6 years enjoy stories, songs, flannel boards, poetry and more.

Wednesday evenings

6:30 - 7:00 P.M.

July 11 - August 29

Thursday mornings

11:00 - 11:30 A.M.

July 5 - August 30

MusicTime

Children will enjoy stories, music and musical instruments, songs, dancing and motion activities.

Tuesday evenings

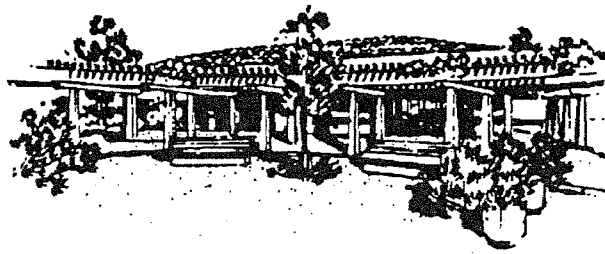
Ages 3 & 4 meet 6:00 - 6:30 P.M.

Ages 5 & 6 meet 6:30 - 7:15 P.M.

June 5 - June 26 & August 7 - 28

DATES AND TIMES OF STORYTIMES, MUSIC TIMES AND LAPSITS ARE SUBJECT TO CHANGE. PLEASE VERIFY THE ABOVE SCHEDULE WITH THE LIBRARY AT 528-1906 EXT. 212.





**Passport Services
Available at
Placentia Library**



Need to apply for a passport (or passports) and can't get away during regular working or school hours? Check out our Passport hours and come to the Placentia Library.

Passport hours at the Library

Sunday

1:00 — 4:30 P.M.

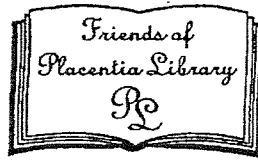
Monday, Tuesday & Wednesday

12:00 — 8:30 P.M.

Thursday

10:00 A.M.— 5:30 P.M.

Forms are available at the Circulation Desk. All applicants must check in at the circulation desk. Applications are processed on a first come, first served basis. For passport information call 528-1906 ext. 265 or check our web site at www.placentialibrary.org.

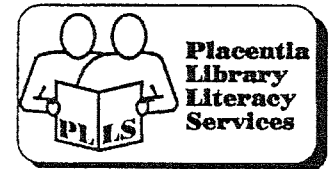


Our membership campaign, which occurs in November each year, demonstrates the ongoing support from so many community members. Our current membership stands right now at 142 Annual Members; over 160 Life Members and 3 Corporate Life Members. Members continue to renew year after year and many of our Life Members make generous donations during the membership drive. The Board of Directors is encouraged by the growing number of Friends. We encourage those who are not members to join at any time. There are several levels of membership starting at \$5 for individuals. Friends' members are entitled to discount privileges just by showing their membership card at Borders Book Store and Crown Books Store both located in Brea.

Earnings for the calendar year 2000 were \$21,000 - 50% derived from the Ongoing Book Sale, 42% from memberships, and 8% from the monthly Backroom sales. These funds were spent entirely in support of the Library's activities. The Children's Program received funds to support its Summer Reading Program, Camp Library and other special activities. The Library's newsletter expense was covered to 50% of its cost. In years past funds were spent to purchase the Circulation Desk's scanners; and CD cabinets, and the Children's Department received new display cases. Purchase of new books for the Library was supported by the donation of 10% of our monthly book sales receipts. The Senior Center and the tutoring centers in our community received donations of used books and magazines appropriate to their needs.

Bargains galore are available at our once a month Sunday Backroom Book Sale. Come and select books before they're in the Book Store on the following dates: April 8, May 20, June 10, July 8 and August 12, from 1:00 to 4:00 P.M. Also, our Book Store and Lobby shelves have some wonderful reading material to suit all tastes at very attractive prices.

Please consider ways you can support our Library by participating as Friends', Book Store volunteers, or helpers on special projects. Give the Library a call at 528-1906 ext. 201 if you want to help!






Tutor Training Workshops


Adult students learn best when their goals are addressed directly and immediately by the tutor. If they use and apply what they are learning, they are more likely to have better retention. Children often have different learning needs than adults. Some are behind in school in both reading and communicating in English.

As an adult, junior high or senior high school tutor, you can help adults and children achieve their goals. Call the Literacy Office, 524-8408, EXT. 213 to join our team of volunteer tutors and start making a difference.

Workshop Schedule

-  You need to attend only one three-hour tutor training workshop.
-  The workshops are held in the Placentia Library from 1:30 – 4:30 P.M. on the following Sundays:
 - May 6 ♦ June 3
 - July 1 ♦ August 5
-  The training is provided without charge to volunteers who make a commitment of six months to the Placentia Library Literacy Services or any other tutoring organization in the City of Placentia.

Tutor training materials are provided through a grant from the Rotary Club of Placentia.

-  Volunteer tutors are matched with students based on the tutors availability and are asked to tutor a minimum of one to two hours weekly. Times and location are flexible, but most tutors and students meet in the Library.

For more information and to sign up — please call 524-8408, EXT. 213

PLACENTIA LIBRARY

411 East Chapman Avenue

528-1906

Renewals EXT. 6

Adult Services EXT. 209

Children Services EXT. 212

Literacy / Citizenship EXT. 213

Passport Information EXT. 265

www.placentialibrary.org

LIBRARY HOURS

SUNDAY

1:00 — 5:00 P.M.

MONDAY — WEDNESDAY

12:00 — 9:00 P.M.

THURSDAY

10:00 A.M. — 6:00 P.M.

FRIDAY & SATURDAY

CLOSED

Celebrity servers dish up 'dough' for library

By Karen Robes
Placentia News-Times

Inside the lunchroom overlooking the blue skies and rolling green grass at the Alta Vista Country, Altrusa Club member Donna Bass, dressed in a long green apron and her storytelling costume, served her table with coffee and salads from a tray.

"It's pretty fun," Bass said. "I still remember my serving days in high school. Thankfully, I've got a gracious group of people here."

Bass, who was also this year's Volunteer-of-the-Year, was among the two dozen local celebrity servers featured at the Friends of Placentia Library's eighth annual Author's Luncheon March 3.

Servers included: Chamber of Commerce President G.R.

Donna Bass, dressed as Missus Spintales acted as one of Placentia's local celebrities, below, as she served coffee to guest Carol Pence at the Placentia Library's Annual Author's Luncheon at the Alta Vista Country Club in Placentia.

the importance of literacy.

"I'm having a wonderful time," Leslie said. "I have been very concerned about education in America because kids do less reading these days. I'm thrilled to see that the library is doing what it can to help."

For Rotary Club President Michael Youngsma, a celebrity waiter, coming to the luncheon was an opportunity to network in the community.

"I get to meet all these wonderful people and support the literacy program," Youngsma said, pouring coffee at his table. "It's a fun thing to do. It's a good chance to meet people and support the library. I'm always happy to do it. This is serious fun."

"It's a neat event," Bass said. "It gets a lot of different organizations to come to a luncheon and be exposed to great literary things. People are realizing the importance of books and literacy."

D'Amato, who has been a celebrity server every year, said the event represents something special in the city.

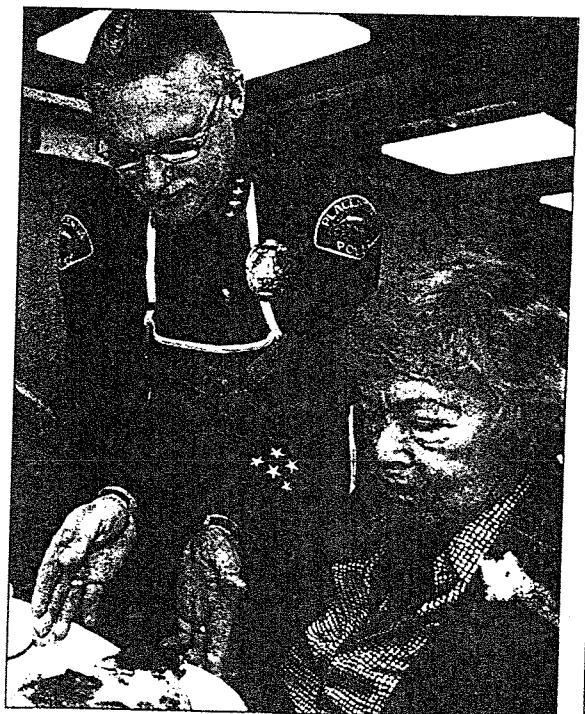
"It's been a lot of fun," he said. "This event shows that we're a city built by its volunteers. It's a great program in

Photos by
Chris Wagner
Placentia
News-Times



Placentia-Yorba Linda Unified School District Board President Karin Freeman, left, was one of the city's local celebrities and servers at the Author's Luncheon and library benefit.

Placentia Police Chief Russell Rice, below, was on active duty as a celebrity server and providing lunch to Clairee Tynes at the Author's Luncheon. The event brings together a variety of groups interested in literacy and supporting the local library.



SAFETY COMMITTEE MEETING
MARCH 29, 2001
MINUTES

- I. Call to Order: 9:00 A.M.
- II. Members Attending: Wendy Goodson
Esther Guzman
Katie Matas
Cindy McClain

Members Absent: Cyrise Smith

III. Old Business

1. The roofing project was completed March 26, 2001.
2. Mini first aid kits were placed at the public service desks.
3. The janitor closet needs to be straightened to make supplies accessible.
4. The linoleum floor in the workroom is uneven near the door to the cubicles. Solutions are being reviewed by administration.
5. The Library Board approved financing for the civic center improvement project.
6. The alarm system was repaired and reset.
7. The loose tile in the foyer was repaired.
8. The fire extinguishers were serviced.

IV. New Business

1. The dividers in the children's restroom are being repaired.
2. The handle of the outside book drop was replaced.

The next meeting will be April 26, 2001 at 9:15 A.M.

Respectfully submitted,



Katie Matas

Board & Administrator

FOR BOARD MEMBERS

April 2001 Vol. 17, No. 8

Editor: Jeff Stratton

Governing board policies: What should the board have in place?

Board policy

Michigan Board Chairperson Felicia Hunter asked me a very good question recently. "What are the basic board policies and procedures that should be in place for a governing board?" she asked.

This is a very astute question for board members to ask, because it cuts right to the heart of a board's duties and responsibilities to a nonprofit organization.

Here are the board policies and governing documents that I believe boards, working with their executive director, should create for their organizations...

1. **The organization should have bylaws.** Bylaws and articles of incorporation govern how the board will operate. They meet legal requirements and specify matters like the number of members on the board, meeting quorum requirements, the number and type of board officers the board will have, along with their duties, the types of committees the board uses and a description of what they do, and indicate the parliamentary authority the board will use for its meetings, e.g. Roberts Rules of Order.
2. **Board policies.** The following is not an exhaustive list, but gives a good overview of the types of board policies boards use to guide their operations.
 - Board education.
 - Executive director evaluation.
 - Conflict of interest.

- Code of conduct or code of ethics.
- Board/staff relationship.
- Emergency meetings of the board.
- The board's need to support its decisions.
- Spending authority for the administrator.
- Financial policies.
- Authority of individual board members.
- Board evaluations.
- Mission.
- Roles and responsibilities of board members.
- Volunteers.
- Board recruitment.
- A policy on writing board policy.
- Board orientation.
- Removal of board members.
- Advocacy.
- The board member job description.
- Committee job descriptions.

3. **Organizational policies.** These are the policies that the board approves that "set the rules" for how the organization works. Most boards work closely with their executive director and staff to develop these policies. Some examples include:

- Personnel policies that ensure compliance with state and federal laws like the Americans with Disabilities Act, The Family and

continued on next page

Continued from previous page

Medical Leave Act, and policies on Equal Employment Opportunity, sexual harassment and at-will employment.

- Policies that govern service delivery.
- Financial policies (internal controls).
- Administrative policies (matters like keys to the offices, smoking, staff training, job descriptions, staff performance appraisals, staff

orientation and training, and termination of employment).

- Volunteer recruitment and management.
- Policies that govern holidays, vacations, pay schedules, etc.

I can be reached at (515)963-7972 or by e-mail at jeffs@radiks.net if you or your executive director have questions about board policies, or need a sample policy. ■

Tips to improve your board's time management

Efficient board service

People who volunteer to serve on a nonprofit's board of directors are usually adding one more commitment to an already hectic personal life.

They don't have time to waste when it comes to meeting their board obligations. That's why it's important that all board members value time, and work efficiently as they conduct their board business.

Here are some suggestions, both for the individual board member, and the board team, that can help you work efficiently.

For the individual board member:

1. **Manage your paper effectively.** Be prepared. Spend time studying the meeting packets your administrator sends you. Jot your questions on the materials you review.
2. **Be efficient on the telephone and with e-mail.** Set aside time to make all your board-related calls and e-mails in one time period. This also gives you a chance to prepare for these conversations, etc.
3. **Set aside time to speak with your administrator.** Communication is a two-way street. This is when you can get your questions answered, in advance of board meetings.

For the board team:

1. **Always have an agenda for board meetings,** set an adjournment time and stick to it.
2. **Take accurate meeting minutes.**

Recording board activities saves you time, because you don't have to reconstruct what happened at the meeting at a later time. You can also bring board members who missed a meeting up to speed quickly.

3. **Ask your administrator to write board motions in advance of meetings when the board will be asked to make decisions.** This way, motions will be worded properly, and time isn't wasted at meetings hashing out motion language.
4. **Don't cancel meetings.** This is unfair to board members who make the effort to attend.
5. **Use committees effectively.** A committee should study issues that require a board decision—do the groundwork—and make recommendations for board approval. Don't rehash committee work at board meetings. This wastes both the committee's work and the full board's time.
6. **As a board activity, put a dollar value on the board's time.** What is an hourly "value" for each board member's time? Multiply this figure by the number of members of your board, and you'll likely see an impressive figure that should drive home the importance of working effectively and efficiently as a board. ■

CONNECTION

LIBRARY OF CALIFORNIA

CALIFORNIA
STATE LIBRARY
FOUNDED 1850

ISSUE Number 10
April 2001

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First LLABS vehicle arrives in Stockton/San Joaquin County

The first Library Literacy and Books Services (LLABS) vehicle arrived at the Stockton/San Joaquin County Library in January 2001. Nicknamed "Training Wheels," this 32-foot-long vehicle provides Families For Literacy (FFL) type services to hard-to-reach families and care providers with children under five years of age.

LLABS has books, educational videos and video players for loan. It also has computers and educational software for pre-schoolers so that families without access to computers can become familiar with them prior to their children entering school. And LLABS provides a variety of intergenerational activities for families, including story times, puppet shows, and storytelling. As part of their services to families, LLABS distributes free children's books and literacy-enriching materials for the home through this LLABS vehicle.

The program requires that each recipient public library partner closely with other agencies and services in its county/community to see that families are connected to the important services available to them. The partnering effort will ensure that families are provided with literacy, parenting, health, nutrition, safety, and other valuable information.

The purchase of the first LLABS vehicle was through the support of the U.S. Institute of Museum and Library Services under the provisions of the federal Library Services and

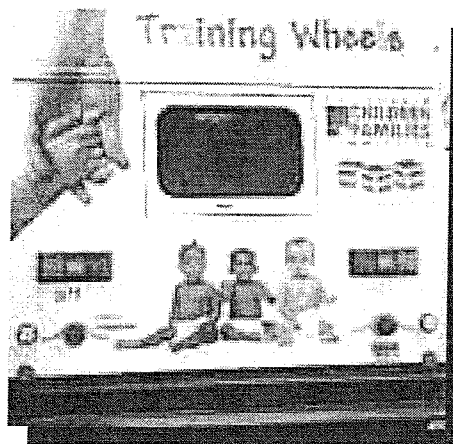
Technology Act grant, which the California State Librarian administers. The grant will serve as a model for another ten vehicles destined for public libraries throughout the state.

The California State Library also received a California Children and Families Commission grant award of \$2.1 million in 2000. This state money has been

granted to ten public libraries statewide to purchase LLABS vehicles, like the one that visited the Stockton/San Joaquin County Library, and operate them for one year.

Four LLABS vehicles will be parked near the San Francisco Convention Center on Saturday, June 16, 2001, during the American Library Association's annual conference. These vehicles will be featured during the conference as an exciting new outreach effort.

For general information about LLABS, visit their new Web site at www.literacynet.org/llabs. For additional information, contact Carole Talan, Library Literacy Programs Coordinator, CSL, at (916) 653-8032, or by email at ctalan@library.ca.gov.



Three programs highlight latest literacy campaign activity

Below are updates on three projects of the California State Library's California Literacy Campaign program:

Early Steps to Reading Success (ESRS):

Public library literacy staff were encouraged to partner with this exciting project of the California Council for the Education of Young Children (CCEYC) and to share the opportunity with their children's services departments. A key benefit of this ESRS project is that selected sites throughout California will receive satellite dishes, and the sites will receive three year memberships to the national Head Start network called "Heads Up! Network." To get these great benefits, libraries participating in this project must host a 44 hour training course for daycare and home-care providers using the satellite dish. To date, eleven public libraries have received satellite dishes, and ESRS will notify libraries about an additional round of satellite grants later this year.

New Partnership with the Vermont Center for the Book (VCB):

The California State Library recently entered into a new partnership with the VCB to pilot *You Can Count on Mother Goose*, a family program designed to help parents with children four to eight years old to use and value math. Like the previous science curriculum partnership and pilot program entitled *Mother Goose Asks Why?*, the new program uses quality children's books to engage participants in the pilot program.



California will use the pilot project with the VCB to focus on families with low literacy skills. The VCB is not only providing \$10,000 worth of books and materials, but also training for five public libraries with Families For Literacy (FFL) programs. Library jurisdictions selected to participate include Escondido, Riverside County, South San Francisco, Solano County, and Napa City/County.

Governor's Book Fund (GBF):

Over 2,700 applications for the GBF School Library Enrichment Grants were received in December 2000, an overwhelming response for the first year. Forty-seven school libraries were selected based on their need and their creative approaches to selecting and promoting the books purchased with the grant money. Each selected library will receive a grant of \$5,000 towards the purchase of new books for their school libraries. For general information about GBF, see www.literacynet.org/govfund.

For additional information about these program, contact Carole Talan, library literacy programs coordinator, at (916) 653-8032, or by email to ctalan@library.ca.gov.

IN MEMORIAM

Lawrence Clark Powell, A legendary librarian

Lawrence Clark Powell died in Benson, Arizona Wednesday, March 14, 2001, at the age of 94. Powell, an extraordinary librarian and literary bibliographer, was best known for his work at the UCLA library where he established the UCLA School of Library Service. UCLA's library on the Westwood campus in Los Angeles was named the Powell Library when Powell retired, a fitting tribute to this pioneer of the library field.

California State Librarian Dr. Kevin Starr made this statement about Powell's passing: "Lawrence Clark Powell was not only my personal friend and constant correspondent. He was my model as well for what a librarian should be: in love, that is, with books, information, libraries, and the life of the mind. Dr. Powell will now rank with Justin Winsor and Althea Warren in

the pantheon of great American librarians."

Although Powell was chief librarian at UCLA for 28 years, from 1944 until he retired in 1966, he was also a writer: his love of books overflowed from bibliographical science into biography and fiction. His most famous biographies and essays are about Western writers such as Robinson Jeffers, Charles Edward Pickett, Zane Grey, and Raymond Chandler. Powell also wrote novels.

In addition, Powell was president of the California Library Association, the Bibliographical Society of America, and was a California Historical Society fellow.

According to the *Los Angeles Times*, a memorial service is scheduled April 8 at 2 p.m. in the Singing Wind Bookshop near Benson, Ariz.

Connecting the future with the past:

Digital storytelling in Sunnyvale

By Steve Sloan, Sunnyvale Public Library

With the proliferation of information available on the World Wide Web and other technologies, one of the questions that arises is how the public library of the future will remain viable. One answer could be that the pulse of a library depends on the strength of its heart: the community. In this scenario, development of community and local history resources could become a vital component of any library service mission. Libraries would then become not only collectors and organizers of local information, but producers of content as well. The *Sunnyvale Voices: From Settlers to Silicon* project represents this scenario as one possible avenue for libraries to take in the future to capture and preserve their local history through the stories of their residents, and to make them available in a variety of formats.

The project began in early 1998 when the Sunnyvale Public Library celebrated its 85th birthday. The library held a birthday celebration during which longtime residents shared their recollections of life in Sunnyvale before it became known as the "center of Silicon Valley." Apricot growers, defense workers, and others reflected on how much change had taken place over the years. After the event, members of the audience approached library staff requesting that the library somehow capture these stories so they could be shared with others in the future. This input from the community along with the realization of the dwindling number of people who had memories of Sunnyvale's early history led to capturing these stories with the help of a computer.

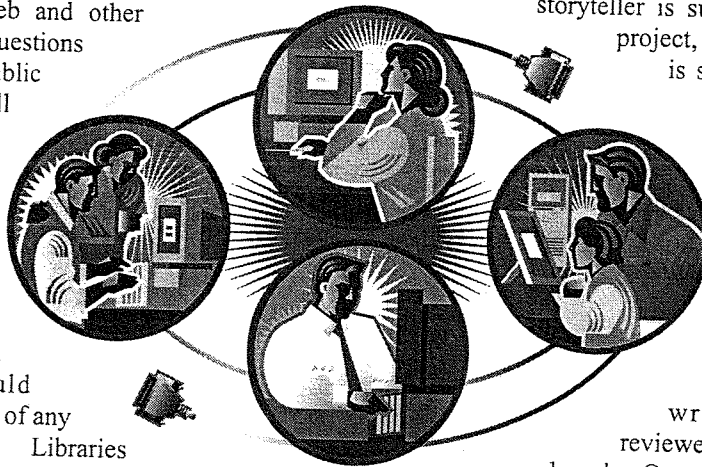
Digital stories are dynamic and interactive; they typically include voice, music, photographs, and video elements. The stories are digital because all of the processes involved including capturing, scanning, recording, editing, and distribution are accomplished with the help of a computer. The tools of a digital storyteller include digital still and video cameras, scanners, video editing computer workstations, and various software applications. Building on the work of the Center for Digital Storytelling at UC Berkeley and the non-profit Digital Clubhouse Network in Sunnyvale, the Sunnyvale Library's digital storytelling project aimed to provide access to the oral histories of local residents.

Creating a digital story begins with an orientation meeting of the story collector and the storyteller. If the storyteller is sufficiently interested in the project, a story development session is scheduled. At this session, possible stories are discussed until both the storyteller and story collector agree on one that will be interesting to local residents and easy to tell in 4-7 minutes (the average length of one story). The storyteller prepares a written draft, which is reviewed by an informal editorial board. Once approved, the storyteller telling his or her story is recorded using a digital video camera. The video footage is combined with a soundtrack, any scans of photographs the storyteller may have shared, and any digital still pictures taken during the session. A project file of the session is then created using an Adobe Premiere software program. The project can then be transferred for archival purposes onto CD-ROM or a backup hard drive, to VHS or S-VHS video tape for public viewing or cable broadcast, or to Real Player formats for streaming the video over the World Wide Web.

This project is supported by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the state librarian. Between October 1999 and September 2001, the Sunnyvale Public Library received two LSTA grants to fund the Sunnyvale Voices project. During this time, both storytelling and technical processes were developed and refined. Twenty-two stories are anticipated to be complete by the end of the grant period in September 2001.

"After hearing the different Sunnyvale Voices stories, the community seems more like a large family," observed Ann Zarko, one of Sunnyvale's longtime residents.

For general information about the Sunnyvale Voices project, visit their Web site at <http://sunnyvalevoices.org/>. A detailed project manual is also available on the site in both HTML and PDF formats. For additional information, contact Steve Sloan, reference librarian, Sunnyvale Public Library, at (408) 730-2768, or by email to ssloan@ci.sunnyvale.ca.us; or Al Bennett, library programs consultant, CSL, at (916) 653-7743, or by email to abennett@library.ca.gov.



2001

April

April 25-27, 2001
Library of California board meeting, Sacramento

June

June 9-14, 2001
Special Libraries Association Annual Conference, San Antonio

June 11, 2001
LSTA fiscal year 2001/2002 applications due

June 14-20, 2001
ALA Annual Conference, San Francisco

June 27-29, 2001
Library of California board meeting, Fresno

August

August 15-17, 2001
Library of California board meeting, San Diego

October

October 31-November 2, 2001
California School Libraries Association (CSLA)
Annual Conference, Long Beach

November

November 2-5, 2001
California Library Association (CLA)
Annual Conference, Long Beach

November 5-7, 2001
Library of California board meeting, Long Beach

November 14-18, 2001
American Association of School Librarians (AASL)
National Conference, Indianapolis

2002

January

January 18-23, 2001
American Library Association (ALA) Midwinter Meeting,
New Orleans

CONNECTION

is the website newsletter of the
California State Library
and the Library of California.

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Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



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FOUNDED 1830

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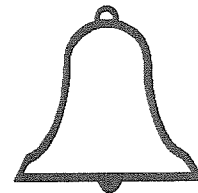
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Santa Margarita Water District

March 30, 2001

Mr. Al Shkoler, President
Placentia Library District
411 East Chapman Avenue
Placentia, California 92870-6198

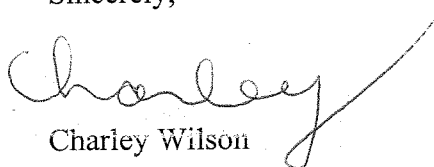
RE: MARCH 29 LAFCO SPECIAL DISTRICT ALTERNATE SEAT ELECTION

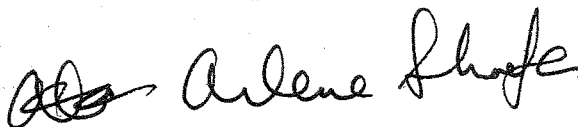
Dear Mr. Shkoler:

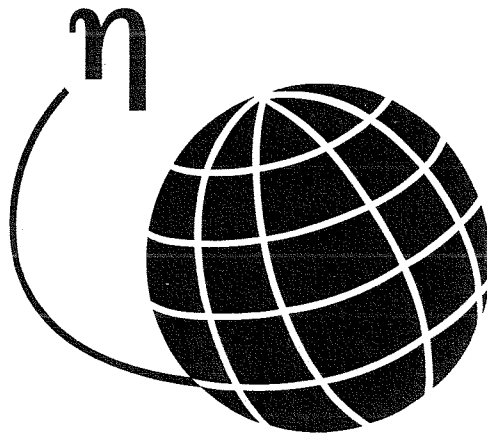
I appreciated the support of special districts yesterday in electing me as their alternate representative to LAFCO. As I pledged to do, I will work closely and cooperatively with you and your staff concerning matters affecting special districts within and outside the LAFCO arena. My goal is to continue to forge strong and cooperative alliances with the city, county and public representatives to LAFCO which are important to the critical mission of special districts in Orange County.

If you have questions regarding LAFCO or matters of related concern in which I can assist you, please contact me. I will be glad to assist and look forward to the opportunity to continue the strong leadership and representation of special districts at LAFCO.

Sincerely,


Charley Wilson





Godbe Research & Analysis

Library Customer Needs in the 21st Century

Presented to CALTAC

March 10, 2001

60 Stone Pine Road
Half Moon Bay, CA 94019-1739
phone 650 712-3137
fax 650 712-3131

445 South Figueroa Street
Suite 2600
Los Angeles, CA 90071-1631
phone 213 624-8863
fax 213 624-8864

640 Grand Avenue
Suite G
Carlsbad, CA 92008-2365
phone 760 730-2941
fax 760 720-4706

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Overview of Public Libraries

- Visit to public libraries
 - About two-thirds of households have visited their local public library in the past 12 months
 - Slightly over half in last 6 months
 - Most likely to visit libraries: women, parents, seniors
 - Less likely to visit libraries: men, individuals with no children

→ children

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Overview of Public Libraries

- Library services with highest awareness:
 - Multimedia materials – books on CD and tape
 - Children's story times
 - Teen & children's events
- Library services with lowest awareness:
 - Library's website
 - Access to online databases
 - Internet training classes
 - Homework assistance programs

less than 20% of internet users have visited.

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Overview of Public Libraries

- Main reasons for using public libraries:
 - Children's programs
 - Personal reading in library
 - Checking out books
 - Research for work and school

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Overview of Public Libraries

- Main reasons for not using public libraries:
 - No 'need' for libraries
 - No 'time' for libraries
 - Use other alternatives for information
 - Inconvenient hours and locations

How to suggest need or time?
 * internet classes for seniors
 * combine activities that have cross-over int. ed along w/ story times.

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Satisfaction with Library Services

- Overall satisfaction: very positive.
- More than three quarters of library users 'somewhat' or 'very' satisfied.
- Older library users are more satisfied than younger library users
- Ethnic minorities are less satisfied than Caucasian library users

Specific service satisfaction differs by age group — younger adults want more tech stuff.

Seniors interested in tech education (50+)

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Satisfaction with Library Services

- Services with highest satisfaction ratings:
 - Teen's / Children's programs
 - Adult literacy / Reading programs
 - Multimedia resources
 - Friendly and helpful librarians

* *

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Satisfaction with Library Services

- Services with lower satisfaction ratings:
 - Up-to-date materials
 - Weekend and evening hours
 - Database access from home

Perception vs reality —
 How to get info to public
 that our collection is
 up-to-date.

* Relates to how effective we
 are in community
 relations & recognition.

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Public Library Websites

- Low awareness and under-utilization of websites of local public libraries
- In most communities, two-thirds or more have NOT visited the websites of their local public libraries
- Most likely to visit libraries' websites: Library users, younger residents, and higher education levels

* *

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Public Library Websites

- Main activities performed on library website:
 - Access online catalog
 - Access online database/resources
 - Library hours and locations
 - Request, reserve, renew library books
 - Work or school-related research

Library users saw
 themselves as those
 who physically visit

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Public Library Websites

- Increase public awareness and use of public library websites:
 - Include website's URL below the library's logo
 - Place a poster-sized printout of library's homepage in library's lobby
 - Choose more intuitive URL address: use www.citylibrary.com instead of www.citylibrary.ca.us

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Competition from the Internet and Chain Bookstores

- Speed of information retrieval:
Internet → Public library → Chain bookstores
- * Accuracy of information retrieval:
Public library → Internet → Chain bookstores
- * Almost five times as many individuals feel accuracy of information is more important as those who feel speed is more important

Internet has some advantages, but library still more accurate.

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Competition from the Internet and Chain Bookstores

- Advantages of the Internet:
 - Convenient times to access
 - Retrieve information without leaving home
 - Up-to-date information
- * Advantages of the chain bookstore:
 - Comfortable seating environment
 - Up-to-date information

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Competition from the Internet and Chain Bookstores

- Public libraries:
 - Provide downloadable newspapers, magazines, and journals
 - Provide experienced librarians' assistance with how to locate the information
 - Provide comfortable environment and reliable information at low or no cost to the public

Information desk —
 might be customer service
 desk — remove
 stigma of having failed
 on your own search!

Concierge!

Signage — "The Process
 Starts Here"

User classes?

Educational/use hand-out.

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Competition from the Internet and Chain Bookstores

- If libraries have the 'best of both worlds' how do they compete?
 - Focus should remain on 'traditional' library services
 - Provide technology and access for those who are interested
 - Internet training for adults and seniors
 - Computer workstations and software packages for younger users
 - Provide components of the bookstore environment as well
 - Helpful customer service
 - Areas for those who want to read quietly and those who want to chat

* *

Library has an advantage
 w/ depth where it might
 lack in numbers of
 current best sellers.

How can we capitalize
 on this in selling
 ourselves to public?

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Priorities in the 21st Century

- Friendly customer service
- Children's programs and materials
- Reading and literacy programs
- Home work assistance
- Multimedia materials
- Technologies (Internet stations, software packages)
- Internet training classes
- Separate areas for quiet reading
- Up-to-date materials
- Evening and weekend hours

Promote info desk not as
 a last resort.

Website spelled out more
 explicitly on stationery,
 cards, etc.

