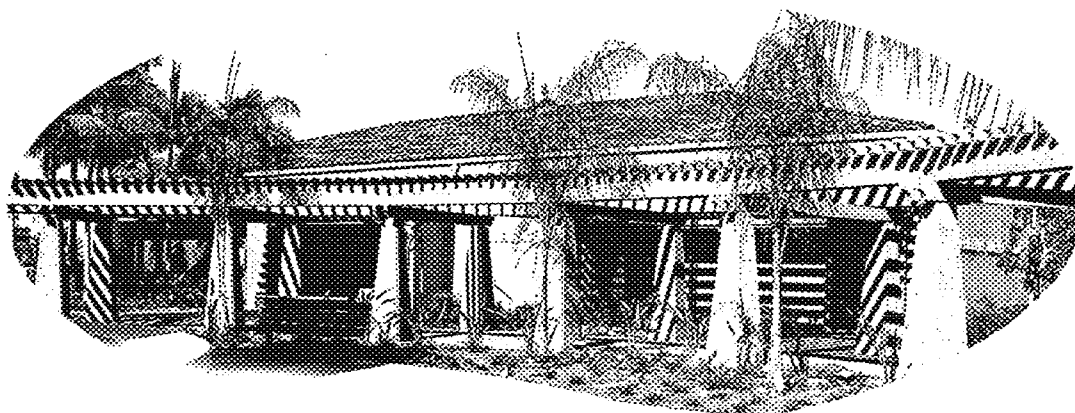


PLACENTIA LIBRARY DISTRICT



Library Board of Trustees

Regular Meeting

March 19, 2007

6:30 P.M.

(Work Session @ 4:30 P.M.)

**Placentia Library
History Room**

Goodson

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Facility Master Plan Update

ADJOURNMENT

6. Agenda Preparation for the March Regular Meeting, which will be held on Monday, March 19, 2007.

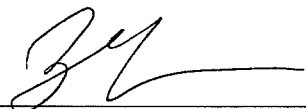
7. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

8. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the March 19, 2007 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, March 16, 2007.



AGENDA

REGULAR MEETING






PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, March 19, 2007
6:30 P.M.
Library History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Administrative Services Manager
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

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Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report.
8. Upcoming Trustee meetings and events.

CONSENT CALENDAR (Items 9 – 40)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 40 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the February 20, 2007 Library Board of Trustees Regular Meeting, the February 20, 2007 Work Session and the February 28, 2007 Special Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claim 4968 for \$9,266.50 for Fund 702; Claims 4965, 4966, 4967, 4969, 4970, and 4971 by Minter/Wood; and Claim 4972 by Minter/Shkoler, for a total of \$38,909.63 for Fund 707; for a combined total of Fund 702 and Fund 707 of \$48,176.13.

12. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2006-2007: 4973, 4974, 4975, 4976, 4977 and 4978 for a total Current Claims for Fiscal Year 2006-2007 of \$101,420.15; and Payrolls #21 (4/11/07) for \$49,472.00, and #22 (4/25/07) for \$49,472.00 for a total for Payrolls of \$98,944.00, for a combined total of Current Claims and Payrolls of \$200,364.15 from Fund 707.

13. FY2006-2007 Cash Flow Analysis through March 19, 2007, the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as provided by the Orange County Auditor and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 14 – 19)

14. Financial Reports for February 2007. (Receive & File)
15. Office General Ledger & Check Registers for February 2007. (Receive & File)
16. Acquisitions Report for February 2007. (Receive & File)
17. Entrepreneurial Activities Report for February 2007. (Receive & File)
18. Collection Agency Report for February 2007. (Receive & File)

19. Gift Reports for February, 2007. (Receive & File)

GENERAL CONSENT REPORTS (Items 20 – 30)

20. Building Maintenance Report for February 2007. (Receive & File)
21. Personnel Report for February 2007. (Receive, File, and Ratify Appointments)
22. Volunteer Reports for February 2007. (Receive & File)
23. Circulation Report for February 2007. (Receive & File)
24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
25. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)
26. Status Report on Partnerships with Community Organizations. (Receive & File)
27. Status Report on Active Grant Applications. (Receive & File)
28. Poet Laureate Report. (Receive & File)
29. Update on the status of the Local Area Formation Commission (LAFCO) Unincorporated Islands Program for the City of Placentia. (Receive & File)
30. California Library Literacy Services (CLSS) Mid-Year Report for Fiscal Year 2006-2007 to the State Library of California. (Receive & File)

STAFF REPORTS (Items 31 – 40)

31. Library Director's Report. (Minter)
32. Program Committee Report for February 2007. (Roberts)
33. Children's Services Report for February 2007. (Gurkweitz)
34. Placentia Library Literacy Services Report for February 2007. (Roberts)
35. Reference and Adult Services Report for February 2007. (Strazdas)
36. History Room Report for February 2007. (Bell)
37. Placentia Library Web Site Report for February 2007. (Napier)
38. Technology Report for February 2007. (Napier)
39. Publicity Materials Produced in February 2007. (Monroe)

40. Safety Committee Minutes for February 2007. (Matas)

CONTINUING BUSINESS

41. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

42. Status report on the merger of the Placentia Library Foundation with the Friends of Placentia Library and discussion about the Library Board of Trustees' participation in the Placentia Library Friends Foundation.

Presentation: President Shkoler and Trustee De Vecchio

Recommendation: Action to be determined by the Library Board of Trustees

43. Amendment of Placentia Library District Policy 3040: Expense Authorization & Petty Cash. The Library Board President requested that the policy state that Library Director travel expense reimbursement requests must be signed by either the Library Board President or Secretary and only by other Trustees if either of them is unavailable.

Presentation: Library Director

Recommendation: Adopt Placentia Library District Policy 3040 – Expense Authorization & Petty Cash, as amended February 20, 2007, as a final reading.

44. Status Report on the preparation of the Facility Master Plan. Action may be needed based on discussions at the Library Board Work Session scheduled for March 19, 2007 at 4:30 P.M.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

NEW BUSINESS

45. Request to add Prepaid Legal Services, Inc. as an optional, employee-paid benefit through payroll deduction for Placentia Library District for regular employees regardless of the number of hours worked.

Presentation: Manager of Administrative Services

Recommendation: Approve the addition of Prepaid Legal Services, Inc. as an optional, employee-paid benefit through payroll deduction for Placentia Library District regular employees regardless of the number of hours worked;

Authorize the Library Director to sign the Prepaid Legal Services, Inc. payroll deduction authorization form.

46. Development of Budget Process and Calendar for Fiscal Year 2007-2008. The Library Director will present a status report on the implementation of the Strategic Plan and a calendar for the development of the Budget for Fiscal Year 2007-2008.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

ADJOURNMENT

47. Agenda Preparation for the April Regular Meeting, which will be held on Monday, April 16, 2007.

48. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

49. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the March 19, 2007 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, March 16, 2007.



MINUTES MARCH 5, 2007
PLACENTIA LIBRARY FRIENDS FOUNDATION

The meeting was called to order at 7:00 pm by President, Eleanor Rankin. The following members were present: Brenda Benner, Nadine Bland set, Ben Boelman, Carol Fizzard, Ginny Houseman, Barbara Hemmerling, Camille Himes, Eleanor Rankin, Ginny Sanatar, and Beverly Webster. Christine Mayfield was excused. Library Staff present: Elizabeth Minter. Al Shkoler represented the Trustees.

SECRETARY: By general consent the minutes of the February meeting were accepted.
TREASURER: Camille reported a balance of \$28, 098.37 Camille made a motion to approve the payment of the following bills. \$16.00 to Pat Irot and \$67.85 to Nancy Lone-Tollefson were expenses for the February Sweetheart Day honoring Book Store volunteers. Ginny Sanatar seconded this motion. The motion carried.
FINANCIAL SECRETARY: Ginny Sanatar reported deposits of \$1,913.85 in February.

PRESIDENT'S REPORT: Eleanor asked each person in attendance to make any comment they wished regarding the Author's Luncheon. The response from the public has been very favorable, as were the comments around our table. For example: All of these were positive—food, decorations, skit, speaker. Christine Mayfield was praised for the excellent job she did in planning the decorations. A few considerations for next year: 1) Choose the author in the fall so all publicity could start sooner. 2) Make tickets available before the holidays for use as gifts. 3) Be sure the Website info is correct and complete.

Eleanor reported that Lynda Baker continues to give news releases of our events.

CHAIR REPORTS: Book Store/Workroom: Nadine Blansett. All slots in the Book Store are filled. Nadine and Nancy are working hard to sell many books. There have been special sales in the lobby on Sunday and this will continue. Two of the Silent Auction books were sold at the Author's Luncheon. **By-Laws:** Carol Fizzard led us through the proposed By-Laws. The following motions were made. Ginny Sanatar moved that the Annual Meeting be in January each year. Camille Himes seconded the motion. The motion was defeated. Ben Boelman moved that the Annual Meeting be held in November. Carol Fizzard seconded the motion. The motion was defeated. Beverly Webster made a motion to have the Annual Meeting continue to be in April. Camille Himes seconded the motion. The motion carried. Changes of wording, not meaning were noted. Ben Boelman made a motion the By-Laws as amended be approved for submission to the attorney. Ginny Sanatar seconded the motion. The motion carried.
Membership: Ginny Hausmann: No Report. **Second Sunday Book Sale:** Ben Lei had the leftover items picked up in a timely manner for the February Sale. March 11 book sale: Carol Fizzard, Veneta Ajitfra, Florence Henderson, Barbara Hemmerling. The Sunday Sale will be the third Sunday of April and May, due to Easter and Mother's Day.
Silent Auction: Nadine Blansett reported \$45 was collected in February.
Special Committee Reports: February 28 a meeting was held to plan the Annual Meeting, April 20. James Bruce Joseph Sievers will be the speaker. Committees were

formed to plan food, decorations, and agenda. Details will be reported as they are developed.

Staff Reports: Elizabeth Minter: 1) March 19 Linda Demmers will be here to continue Facility Planning. 2) We were encouraged to take the survey available on the Library Web Site or on a card to be picked up in the lobby. This will get the public view of what is important to be included in our use of space and available programs. 3) Elizabeth acknowledged the excellent result of the hard work put in by Lois Monroe for the Author's Luncheon. She deserves our thanks!!

Al Shkoler gave each member a copy of a Discussion Draft drawn up by the Library Board of Trustees. We were asked to read this Memorandum of Understanding and at a later date a chance will be given to ask questions and/or make comments.

The next meeting will be April 9, 2007 7 P M.

The meeting was adjourned at 8:55 P M.

Barbara Hemmerling, Secretary

Placentia Library Board Calendar

March 2007 - February 2008

Mar 2007

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March

- 3 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 5 7:00 PM Friends Board Meeting, Shkoler
- 8 5:30 PM Chamber Mixer
- 13 9:30 AM Future of Libraries -- Perception of Libraries, Buena Vista Branch, Burbank, includes lunch
- 19 4:00 PM Library Board Facility Master Plan Work Session, Meeting Room
- 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 24 9:00 AM CALTAC Trustee Workshop, Huntington Beach Library, 7111 Talbert Avc.
- 27 9:30 AM Future of Libraries -- Long Overdue, Buena Vista Branch, Burbank, includes lunch
- 29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

April

- 2 7:00 PM Friends Board Meeting, Escobosa
- 8 Easter, Library Closed, not staff holiday
- 12 5:30 PM Chamber Mixer
- 15 National Library Week through Apr 21
- 16 6:30 PM Library Board Meeting
- 18 CLA/CALTAC Legislative Day, Sacramento
- 20 6:30 PM Friends Annual Meeting National Library Week Celebration
- 21 Opening Ceremonies for Orange Public Library
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 7 7:00 PM Friends Board Meeting, DeVecchio
- 10 5:30 PM Chamber Mixer
- 14 CSDA Legislative Days, Sacramento, through May 15
- 21 6:30 PM Library Board Meeting

Sep 2007

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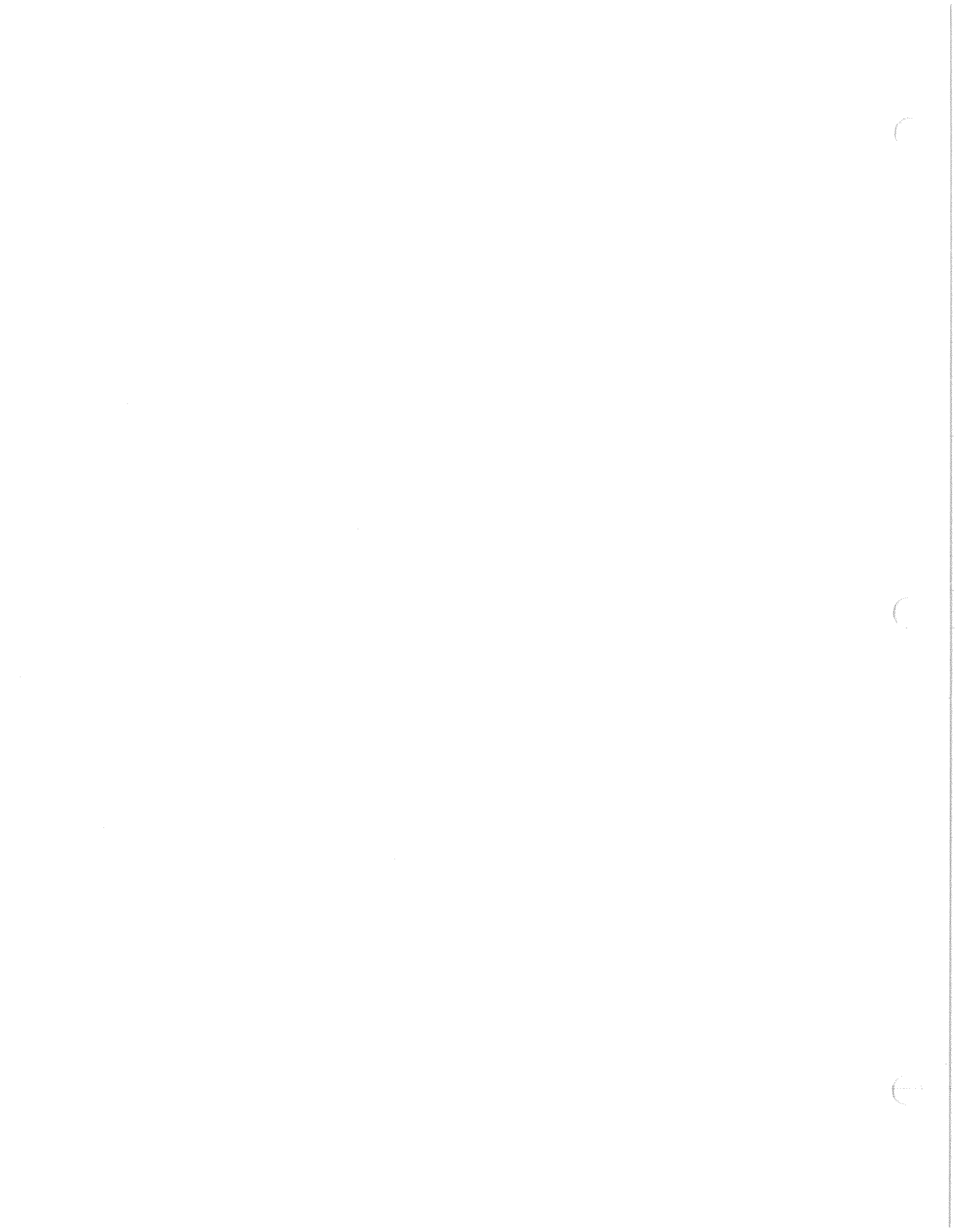
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Placentia Library Board Calendar

March 2007 - February 2008

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Aug 2007

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May

- 22 6:00 PM ABWA Business Associates Awards Night, Placentia honoring Toby Silberfarb, location to be announced
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast
- 27 Library Closed for Monday Holiday/Not Staff Holiday
- 28 Library Closed for Memorial Day/Staff Holiday
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

June

- 4 7:00 PM Friends Board Meeting, Wood
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 21 ALA Annual Conference, Washington, DC, through June 27
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day/Staff Holiday
- 16 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast

August

- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 30 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

September

- 2 Library Closed for Monday Holiday/Not Staff Holiday
Placentia Library District Established in 1919 by OC Board of Supervisors
- 3 7:00 PM Friends Board Meeting, Turner
Library Closed for Labor Day/Staff Holiday

Sep 2007

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Dec 2007

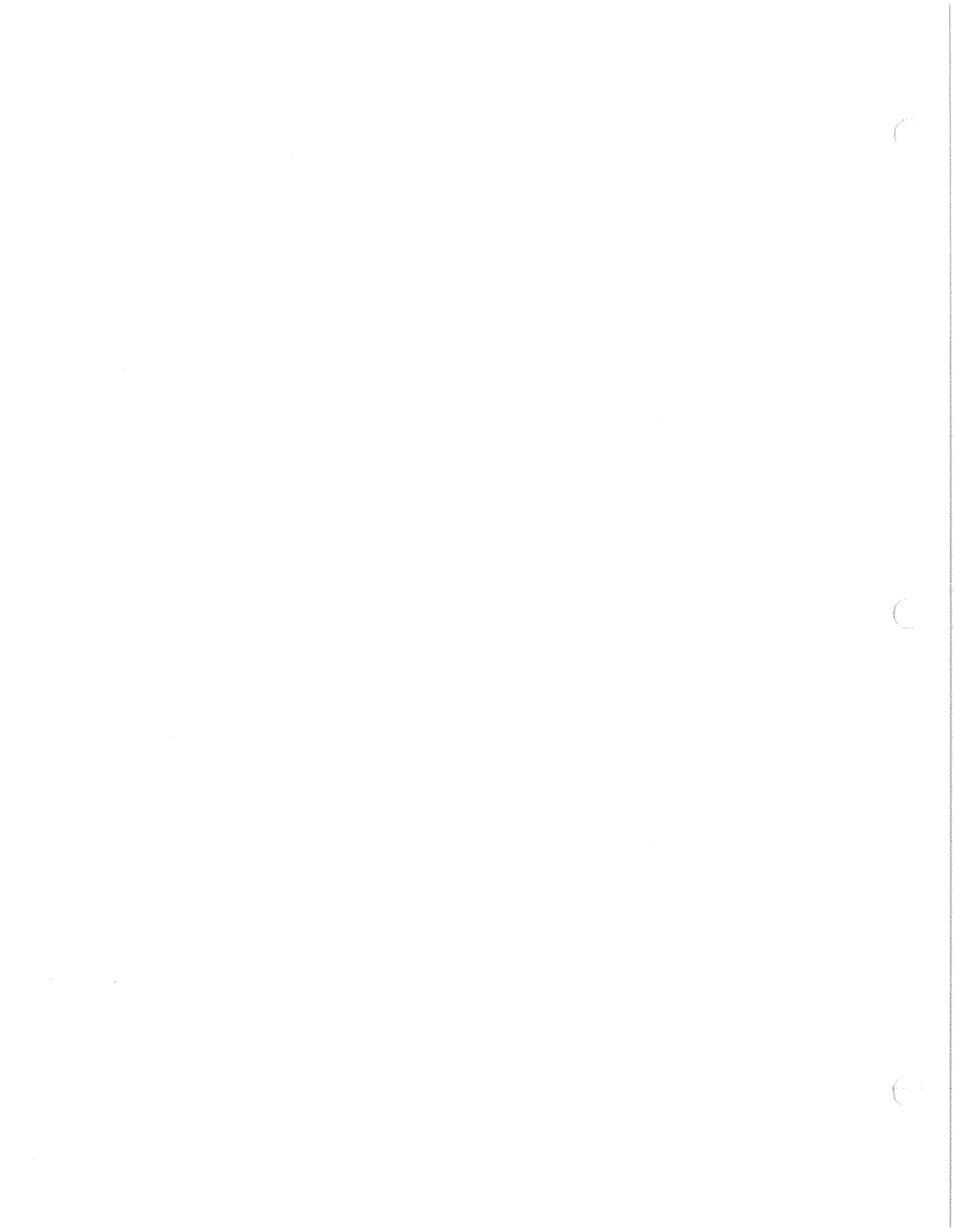
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Placentia Library Board Calendar

March 2007 - February 2008

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Apr 2007

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May 2007

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Jun 2007

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Jul 2007

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Aug 2007

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September

- 13 5:30 PM Chamber Mixer
- 14 Placentia Library Foundation Incorporated in 1994
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

October

- 1 7:00 PM Friends Board Meeting, Shkoler
- 2 CSDA Annual Conference, Portola Plaza Conference Center, Monterey, through Oct 4
- 11 5:30 PM Chamber Mixer
- 13 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30

- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 CLA/CALTAC Conference, Long Beach, through Oct 29
- 28 11:30 AM CALTAC Awards Luncheon, Convention, Long Beach

November

- 5 7:00 PM Friends Board Meeting, Escobosa
- 8 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday
- 19 6:30 PM Library Board Meeting
- 22 Library Closed for Thanksgiving/Staff Holiday
- 29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

December

- 3 7:00 PM Friends Board Meeting, DeVecchio
- 14 6:30 PM Chamber of Commerce Citizen of the Year Breakfast
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

January

- 7 7:00 PM Friends Board Meeting, Wood

Sep 2007

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Oct 2007

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Nov 2007

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Jan 2008

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Placentia Library Board Calendar

March 2007 - February 2008

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January

- 10 5:30 PM Chamber Mixer
- 11 ALA Midwinter Meeting, Philadelphia, through Jan 16
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

February

- 4 7:00 PM Friends Board Meeting, Turner
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting

- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

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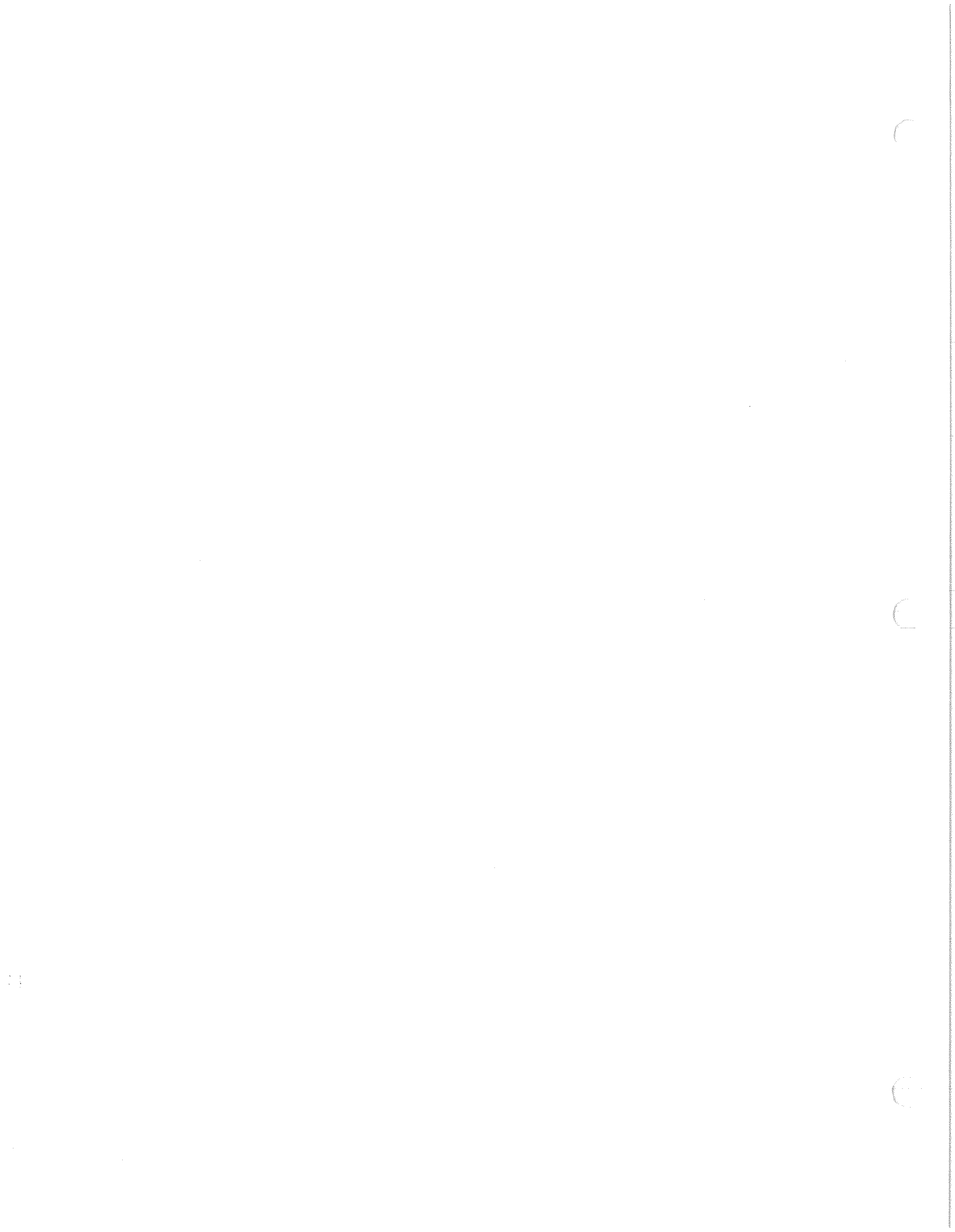
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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Upcoming Trustee Events and Meetings
DATE: March 19, 2007

Trustee Events and Meetings

March 22, Thursday, 7:15 A.M.	Placentia Chamber of Commerce Breakfast, Alta Vista
March 22, Thursday, 9:00 A.M.	Orange County Council of Governments, OC Sanitation District, Fountain Valley (Trustee Wood)
March 24, Saturday, 9:00 A.M.	CALTAC Workshop, Huntington Beach Public Library
March 27, Tuesday, 9:30 A.M.	Future of Libraries Workshop, Long Overdue, Buena Vista Branch, Burbank
March 29, Thursday, 11:30 A.M.	ISDOC Quarterly Membership Meeting, Irvine Ranch Water District, Trustee Turner
April 6, Sunday	Library Closed (Not Staff holiday)
April 9, Monday, 7:00 P.M. <i>(NOTE UNUSUAL DATE)</i>	Joint Friends/Foundation Meeting, Library Meeting Room
April 12, Thursday, 5:30 P.M.	Placentia Chamber of Commerce Mixer, Elisabeth Sammons-Wonder - Mary Kay Cosmetics 1946 Hamer Dr.
April 16, Monday, 6:30 P.M.	Library Board Meeting
April 18, Wednesday	CLA/CALTAC Legislative Day, Sacramento
April 20, Friday, 6:30 P.M.	Friends Annual Meeting/Formation of Placentia Library Friends Foundation/Volunteer Recognition, Placentia Library.
April 21, Saturday, TBA (AM)	Opening Ceremonies for City of Orange Public Library
April 26, Thursday, 7:15 A.M.	Placentia Chamber of Commerce Breakfast, Keynote Speaker: Stephen Cravitz, Topic: "Reducing Employee Risks", Alta Vista Country Club.

April 26, Thursday, 9:00 A.M.

Orange County Council of Governments, OC Sanitation
District, Fountain Valley (Trustee Wood)

**MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES WORK SESSION
February 20, 2007**

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio Betty Escobosa, and Gaeten Wood; and Library Director Elizabeth Minter, Vernon Napier, Jim Roberts and Wendy Goodson.

**ADOPTION OF
AGENDA**

It was moved by Trustee Wood, and seconded by Trustee Escobosa to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**POLICY MANUAL
REVIEW**

The Board reviewed Series 5000, Board Meetings and Series 4000, Board of Trustees excluding Policy 4085.

**AGENDA
PREPARATION**

Agenda Preparation for the March Board of Trustees Meeting will be held on Monday, March 19, 2007 at 6:30 P.M.

ADJOURNMENT

The Work Session for the Placentia Library District for February 20, 2007 adjourned at 6:10P.M.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 20, 2007**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on February 20, 2007, at 6:30 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood, and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, and Friends Treasurer Camille Himes.

ADOPTION OF AGENDA It was moved by Trustee Escobosa, and seconded by Secretary Turner to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**Trustee Escobosa left
the meeting at 6:36P.M.**

ORAL COMMUNICATIONS No members of the public addressed the Board.

PRESIDENT REPORT President Shkoler reported his attendance to several programs and events.

TRUSTEE REPORTS The Trustees reported their attendance to several programs and events.

FOUNDATION Trustee DeVecchio reported that the newly named Placentia Library Friends Foundation is in the process of finalizing the merger.

FRIENDS Treasurer Camille Himes reminded the Board about the Author's Luncheon featuring author Sherry Halperin on March 3, 2007 at the Alta Vista Country Club and the Friends Annual Meeting is Friday, April 20, 2007 in the Placentia Library. The Friends Foundation merger is being executed.

CONSENT CALENDAR It was moved by Trustee DeVecchio and seconded by Trustee Escobosa to approve items 9-44 as printed and exclude Agenda Item #31, Policies 1040 and 1060;

MINUTES Minutes of the January 15, 2007 Library Board of Trustees Regular Meeting, the January 15, 2007 Library Board of Trustee Work Session and the February 1, 2007 Work Session.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular Date, Page 2.

CLAIMS

Claims 4952 by Minter/Turner, 4953 and 4954 by Minter/DeVecchio, 4955 by Minter/Shkoler, 4956, 4957 and 4958 by Minter/Wood, 4959 by Minter/pending for a total of \$53,617.65 from Fund 707.

Current Claims 4960,4961,4962,4963, and 4964 for a total of \$46,351.88 for the Fiscal Year 2006-2007 and Payrolls #20 (3/14/07) for \$47,072.00 and #21 (2/28/07), for \$94,144.00 for a combined total of \$140,495.88.

FY2006-2007 Cash Flow Analysis through January 15, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

FINANCIAL REPORTS

Financial Reports for February 2007

Office General Ledger & Check Registers for February 2007

Acquisitions Report for February 2007

Entrepreneurial Report for February 2007

Collection Agency Report for February 2007

Gifts Report for February 2007

GENERAL CONSENT CALENDAR

Building Maintenance for February 2007

Personnel Report for February 2007

Volunteer Report for February 2007

Circulation Report for February 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Memo from the State Library of California dated January 18, 2007 reporting the Public Library Fund Allocations from 2006-07. Placentia Library District will receive \$31,740.00

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular Date, Page 3.

Submission of application to the Institute for Museum and Library Services for a National Award.

Placentia Library District Policy Manual, Policies, Series 1000, as Reviewed at the Library Board of Trustees Work Session on February 8, 2007. This includes Policies 1000, 1010, 1015, 1020, 1030, and 1050.

Announcement of the Re-Opening of the Orange Public Library and History Center at 10:00A.M. on Saturday, April 21, 2007.

Notice from the City of Placentia of the Preparation of a Draft Environmental Impact Report for the proposed Westgate Specific Plan project.

Certificates of Appointment in Lieu of Election for Betty Escobosa and Al Shkoler certified by Neal Kelley, Registrar of Voters, Orange County dated November 29, 2006.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

STAFF REPORTS

Director's Report for February 2007

Program Committee Report for February 2007

Children's Services Report for February 2007

Placentia Library Literacy Services Report for February 2007

Reference and Adult Services Report for February 2007

History Room Report for February 2007

Placentia Library Web Site Report for February 2007

Technology Report for February 2007

Publicity Materials produced for February 2007

Safety Committee Minutes for February 2007

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular Date, Page 4.

**LEGISLATIVE
ISSUES**

Library Director had nothing to report at this time.

**LIBRARY
DIRECTOR GOALS
& OBJECTIVES**

Library Director Minter and Valerie Poole scheduled an appointment for Thursday, February 22, 2007 at 4:30P.M to discuss the reports prepared by Valerie Poole. The Board of Trustees scheduled a Special Meeting for Wednesday, February 28, 2007 at 6:30P.M.

**TRUSTEES
PARTICIPATION IN
THE FRIENDS
FOUNDATION
MERGER**

Trustee DeVecchio reported that he met with Trustee Escobosa and Library Director Minter to discuss the Library's role with the Friends Foundation Merger and the creation of a Memorandum of Understanding/Agreement. The Board reviewed the Memorandum of Understanding for context and content and bring back the draft for another review.

**FACILITY MASTER
PLAN**

It was moved by Trustee Wood and seconded by Secretary Turner to Approve the addition of the survey to the Facility Master Plan Process, authorize the extension of the final report from the March Library Board Meeting to the April Library Board Meeting, and set The next Master Plan Work Session for Monday, March 19, 2007 at 4:30P.M.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**CERTIFICATES OF
DEPOSIT**

It was moved by President Shkoler and seconded by Trustee Wood to renew one (1) Certificate of Deposit in the amount of \$23,624.58 with California National Bank for a period of 9 months at the offered interest rate of 5.2% and transfer (1) Certificate of Deposit of \$23,624.58 into the Placentia Library District Equipment Fund 702.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**POLICY 3040 –
EXPENSE
AUTHORIZATION &
PETTY CASH**

It was moved by Trustee DeVecchio and Secretary Turner to adopt Placentia Library District Policy 3040- Expense Authorization & Petty Cash, as amended February 20, 2007, as a first reading.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular Date, Page 5.

**POLICY 2110 –
HEALTH &
WELFARE
BENEFITS
RENEWAL**

It was moved by Trustee DeVecchio and seconded by Trustee Wood approve renewal of Placentia Library Policy Manual Policy 2110 – Health and Welfare Benefits, Policy Deductible/Co-Pay Reimbursement for Calendar Year 2007 for employees' expense up to \$500 per year per employee to be paid for the County Exempt Fund.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**CALIFORNIA
MINIMUM WAGE
EFF. JAN 1, 2007,
RESOLUTION 07-06**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to adopt the Placentia Library District Salary Schedule for Exempt Employees for Fiscal Year 2006-2007 effective January 1, 2007.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Secretary Turner and seconded by Trustee DeVecchio to read Resolution 07-06 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish The Salaries of the Exempt Employees of the District of Fiscal Year 2006-2007 effective January 1, 2007.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Trustee Wood and seconded by Secretary Turner to Adopt Resolution 07-06 by roll call vote.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee DeVecchio and seconded by Secretary Turner to authorize not to exceed 4 Trustee registrations for the California Association of Library Trustees and Commissioners' Southern California Workshop in Library Leadership on March 24, 2007 at a cost of \$15 per person plus mileage to be paid from the General Fund

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular Date, Page 6.

It was moved by Secretary Turner and seconded by Trustee Wood to authorize Trustee registrations for the Future of Libraries Workshop Series on March 13 and 27, 2007 at a cost of \$60 per person plus mileage to be paid from the General Fund not to exceed three (3) Trustees.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Trustee DeVecchio and seconded by Trustee Wood to authorize Wendy Goodson to attend the Special District Risk Management Authority Safety Claims Education Day in Sacramento on March 26-27, 2007 at a cost not to exceed \$400 to be paid from the General Fund.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Secretary Turner and seconded by Trustee Wood to authorize Library Director Minter to attend the American Library Association Annual Conference in Washington, DC, June 22-26, 2007 at a cost not to exceed \$2,210 to be paid from the General Fund.

AYES: Shkoler, Turner, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

**AGENDA
PREPARATION**

The Board scheduled a Special Meeting scheduled for Wednesday, February 28, 2007 at 6:30P.M. to review the Library Director's Goals & Objectives.

Agenda Preparation for the March Regular Meeting will be held on Monday, March 19, 2007 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for February 20, 2007 adjourned at 8:13 P.M.

NEXT MEETING

The March Library Board Meeting will be held on Monday, March 19, 2007 at 6:30 P.M. in the Library History Room.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 20, 2007, Regular
Date, Page 7.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
March 19, 2007

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

None

TOTAL

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
March 19, 2007

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR					
FUND 702	February 28, 2007	4968	702	<u>9,266.50</u>	Minter/Wood
FUND 707	February 21, 2007	4965	707	8,467.11	Minter/Wood
	February 28, 2007	4966	707	4,392.33	Minter/Wood
	February 28, 2007	4967	707	641.00	Minter/Wood
	March 7, 2007	4969	707	6,603.71	Minter/Wood
	March 7, 2007	4970	707	3,893.95	Minter/Wood
	March 7, 2007	4971	707	6,444.42	Minter/Wood
	March 14, 2007	4972	707	<u>8,467.11</u>	Minter/Shkoler
SUBTOTAL FUND 707				<u>38,909.63</u>	
TOTAL BY LIBRARY DIRECTOR				<u>\$ 48,176.13</u>	
TOTAL				<u>\$ 48,176.13</u>	

Prepared by: Wendy Goodson

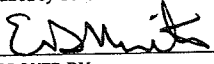
LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

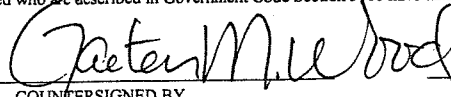
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 702

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
(need vendor #) Ricoh Business Systems PO Box 100189 Pasadena CA 91189-0189 PLEASE PAY IMMEDIATELY	11-22-06/G112200002		4000	00		9,266.50		

The claims listed above (totaling \$9,266.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

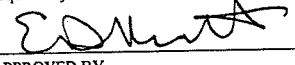
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REPORT NO 4965

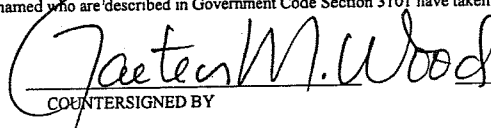
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	2-22-07/Inv 318-IN		0306	00		8,467.11		

The claims listed above (totaling \$8,467.111) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

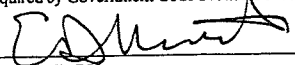
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REPORT NO 4966

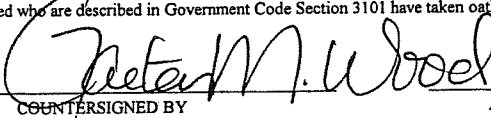
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	2-22-07/05391188009		2802	00		684.75		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	2-13-07/07-1-194		1400	00		169.00		
	2-21-07/07-2-235		1400	00		389.11		
						558.11		
N03659F Golden State Water Company PO Box 9016 San Dimas CA 91773-9016	2-22-07/312083-9		2803	00		311.35		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	2-21-07/120996030001		0319	00		259.20		
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	2-13-07/9110591-JA07		2100	00		170.14		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	2-13-07 Postage Refill		2803	00		700.00		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	2-15-07/746458		1800	00		571.49		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	2-15-07/205760		1800	00		179.07		
N06819 American Library Association Box 77-6499 Chicago, IL 60678-6499	Mbrshp Roberts Mbrshp Minter		1600	08		160.00		
			1600	00		260.00		
						420.00		
N06902 New Readers Press P.O. Box 35888 Syracuse, NY 13235-5888	1-26-07/*4705499		2400	08		538.22		

The claims listed above (totaling \$4,392.33) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,392.33

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

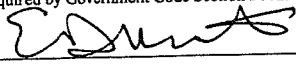
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REPORT NO 4967

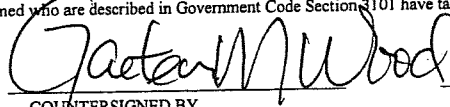
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	2-7-07/200702-34		1900	00		5.00		
N16557 Sprint/Nextel PO Box 4181 Carol Stream IL 60197-4181	2-8-07/0618318545-2		0700	01		2.24		
N20042 Assurant Employee Benefits P.O. Box 807009 Kansas City, MO 64180-6644	3-1-07/4027912		0309	00		162.00		
N27368A The Hartford Group Benefits PO Box 8500-3690 Philadelphia PA 19178-3690	7-Mar-07		0310	00		353.83		
new vendor # Masune Supply Company PO Box 21773 Chicago IL 60673-1217	2-7-07/40545258		1000	00		117.93		

The claims listed above (totaling \$641.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

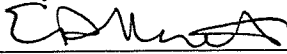
DATE 03/07/07
REPORT NO 4969

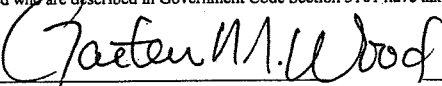
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	3-7-07/57944		0700	01		7.77		
			1400	00		1,394.74		
			2800	00		3,267.41		
						4,669.92		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	3-1-07/135337		1800	00		32.00		
N03654 The Library Store P.O. Box 964 Tremont, IL 61568	2-28-07/637330		1800	00		91.87		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	2-4-07T6157714		0700	08		46.30		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	2-21-07AN308418		1400	00		209.00		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	2-28-07/208445		1800	00		175.09		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	3-1-07/EAP		1900	00		35.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	3-1-04/00297		1900	00		391.50		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	2-23-07/375874808		1800	00		68.84		
	2-16-07/3752299810		1800	00		21.24		
	2-9-07/374880339		1800	00		199.32		
	2-16-07/375301301		1800	00		68.66		
	2-23-07/376783779		1800	00		129.62		
	2-23-07/375874829		1800	00		145.35		
						633.03		
N31383 Par 6 780 North Euclid St 205 Anaheim CA 92801	2-28-07/10		1300	01		320.00		

The claims listed above (totaling \$6,603.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

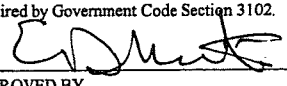
DATE 03/07/07
REPORT NO 4970

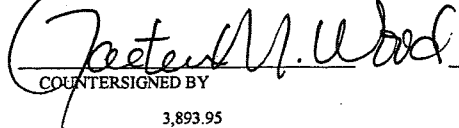
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	2-23-07/8737		1900	00		45.00		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	3-7-07/331724		1400	00		1,300.00		
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	2-25-07/X5830		1803	00		206.99		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	3-1-07/20070301		1900	08		455.49		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	Spanish Lit/1-12-07 Spanish Lit /2-2-07		1900	01		226.08	**2**	
			1900	01		301.44	**2**	
						527.52		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Storytime I&II - Feb 07 Musictime I&II Feb 07		1900	00		400.00	**2**	
			1900	00		400.00	**2**	
						800.00		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	3-1-07/20315 2-6-07/20226		1800	00		72.20		
			1800	00		90.34		
						162.54		
N29760 Gary Bell c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb March 6 2007		2600	01		5.53		
N30636 Nadia Dallstream c/o Placentia Library District 411 E. Chapman Placentia CA 92870	Travel Reimb 02/07/07		2600	01		38.80		
N30884 Guadalupe Arreola 1353 W Baker Ave Fullerton CA 92833	Spanish Lit/1-12-07 Spanish Lit/2-2-07		1900	01		150.78	**2**	
			1900	01		201.30	**2**	
						352.08		

The claims listed above (totaling \$3,893.95) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY 

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

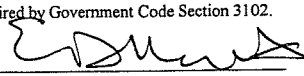
DATE 03/07/07
REPORT NO 4971

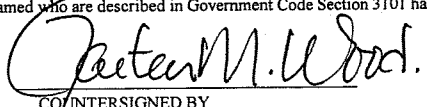
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N31429 Ferrari Philanthropic Consultants, Inc. 30025 Alicia Parkway, #158 Laguna Niguel, CA 92677	3-5-07/105		1900	08		1,875.00		
(need vendor #) First Book National Book Bank Attn:FBFB Payments 1319 F Street, NW Suite 1000 Washington, DC 20004-1115	2-27-07/4830		2400	08		349.50		
need vendor # Able Card Corp 1720 Flower Ave Duarte CA 91010	2-28-07/0018077-IN		1800	00		2,008.56		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	2-22-07/X8898		1800	00		1,672.50		
			1803	00		4.36		
			2400	01		155.00		
			2700	01		60.00		
			4000	00		319.50		
						2,211.36		

The claims listed above (totaling \$6,444.42) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/14/07
REPORT NO 4972

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814 PLEASE PAY IMMEDIATELY	3-12-07/0000353-IN		0306	00		8,467.11		

The claims listed above (totaling \$8,467.11) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
March 19, 2007

TYPE	REPORT NUMBER	AMOUNT
Regular	4973	86,699.01
	4974	3,619.16
	4975	3,189.38
	4976	1,837.23
	4977	3,634.85
	4978	2,440.52
	Subtotal for Regular	
	4/11/2007	49,472.00
	4/25/2007	49,472.00
Subtotal for Payroll		98,944.00
TOTAL CURRENT CLAIMS & PAYROLL		200,364.15

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07
REPORT NO 4973

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00018A City of Anaheim P.O. Box 3222 Anaheim, CA 92805	2-8-07/L1000122		1900	00		31,814.11		
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	3-1-07/57667		2200	00		45,276.34		
N09111B EBSCO Publishing P.O. Box 562 Ipswich, MA 01938	4-1-07/0040600000		2400	03		750.00		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	2-12-07/3371346		2400	05		593.28		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	2-7-07/T6172724		0700	01		274.09		
N03828F Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	2-23-07/X62330360		2400	05		20.32		
	2-23-07/X62163590		2400	02		30.70		
	2-23-07/X61099410		2400	02		37.97		
	2-7-07-X54010310		2400	02		4,146.98		
	2-7-07/X55020530		2400	05		80.48		
	2-9-07/X52639380		2400	05		759.28		
	2-22-07/X187110DM		2400	02		96.98		
	2-22-04/X187109DM		2400	05		603.40		
	2-22-07/4006286655		2400	01		19.15		
	2-22-07/4006286654		2400	01		18.56		
	2-22-07/4006286653		2400	01		129.37		
	2-22-07/4006286652		2400	01		22.04		
	2-22-07/4006286651		2400	01		37.70		
	2-14-07/4006221511		2400	01		226.76		
	2-14-07/4006221510		2400	01		37.13		
	2-14-07/4006221509		2400	01		15.57		
	2-14-07/4006221508		2400	01		17.96		
	2-14-07/4006221507		2400	01		33.98		
	2-14-07/4006221506		2400	01		18.56		
	2-14-07/4006221505		2400	01		125.14		
	2-14-07/4006221504		2400	01		36.52		
	2-14-07/4006221503		2400	01		35.96		
	2-16-07/4006326319		2400	01		1,021.66		
2-16-07/4006231007		2400	01		118.70			
2-16-07/4006231005		2400	01		51.25			
2-16-07/4006231004		2400	01		19.18			
2-16-07/4006231003		2400	01		60.44			
2-16-07/4006231002		2400	01		55.70			
2-16-07/4006231001		2400	01		56.27			
2-16-07/4006231000		2400	01		57.48			
						7,991.19		

The claims listed above (totaling \$86,699.01) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07
REPORT NO 4974

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03828F Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	2-16-07/4006230999		2400	01		46.06		
	2-16-07/4006230998		2400	01		20.13		
	2-16-07/4006241024		2400	01		85.69		
	2-19-07/4006192791		2400	01		94.99		
	2-19-07/4006192790		2400	01		550.72		
	2-19-07/4006192789		2400	01		113.75		
	2-19-07/4006192788		2400	01		17.98		
	2-19-07/4006192787		2400	01		56.87		
	2-19-07/4006192786		2400	01		56.31		
	2-19-07/4006192785		2400	01		16.04		
	2-19-07/4006192784		2400	01		18.42		
	2-19-07/4006192783		2400	01		38.12		
	2-19-07/4006192782		2400	01		96.38		
	2-19-07/4006192781		2400	01		165.09		
	2-19-07/4006192780		2400	01		16.82		
	2-19-07/4006192779		2400	01		33.88		
	2-19-07/4006095306		2400	01		88.76		
	2-19-07/4006095305		2400	01		91.39		
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	2-19-07/4006095303		2400	01		24.51		
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	2-19-07/4006095301		2400	01		44.97		
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	2-19-07/4006095299		2400	01		122.80		
	2-19-07/4006095298		2400	01		17.96		
	2-19-07/4006095297		2400	01		77.86		
	2-19-07/4006095296		2400	01		65.71		
	2-19-07/4006095295		2400	01		14.29		
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2-23-07/4006119301		2400	01		23.04			
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2-26-07/4006166032		2400	01		113.29			
					3,619.16			

The claims listed above (totaling \$3,619.16) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07
REPORT NO 4975

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03828F Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	2-26-07/4006166031		2400	01		18.56		
	2-26-07/4006166030		2400	01		16.23		
	2-26-07/4006166029		2400	01		17.96		
	2-26-07/4006166028		2400	01		37.37		
	2-26-07/4006166027		2400	01		23.98		
	2-26-07/4006155758		2400	01		61.97		
	2-26-07/4006155757		2400	01		62.77		
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	2-26-07/4006155755		2400	01		75.94		
	2-26-07/4006155754		2400	01		14.17		
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	2-26-07/4006155752		2400	01		25.30		
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	2-26-07/4006155749		2400	01		52.30		
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	2-27-07/4006240820		2400	01		17.40		
	2-27-07/4006240819		2400	01		19.15		
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	2-27-07/4006240815		2400	01		20.13		
	2-27-07/4006240814		2400	01		34.18		
	2-27-07/4006241500		2400	01		403.93		
	2-27-07/4006241499		2400	01		119.87		
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	2-28-07/4006206607		2400	01		131.53		
	2-28-07/4006206606		2400	01		68.22		
2-28-07/4006206605		2400	01		18.56			
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3-2-07/4006131945		2400	01		14.94			
3-2-07/4006131944		2400	01		115.80			
3-2-07/4006131943		2400	01		49.83			
3-2-07/4006131942		2400	01		16.82			
3-2-07/4006131941		2400	01		28.88			
					3,189.38			

The claims listed above (totaling \$3,189.38) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,189.38

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07 Agenda item 12
REPORT NO 4976 Page 5 of 9

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03828F Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	3-2-07/4006131940		2400	01		29.98		
	3-2-07/4006131939		2400	01		205.32		
	3-2-07/4006131938		2400	01		35.11		
	3-2-07/4006131937		2400	01		18.56		
	3-2-07/4006131936		2400	01		58.02		
						346.99		
N29831 Lerner Group 1251 Washington Ave North Minneapolis MN 55401	2-5-07/L662199		2400	01		12.89		
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	3-7-07/200703-14		1900	00		5.00		
N16557 Sprint/Nextel PO Box 4181 Carol Stream IL 60197-4181	6-6-07/X5032		0700	01		33.79		
			0700	08		11.71		
						45.50		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	2-12-07/17358373		2400	01		88.95		
	2-12-07/17358372		2400	01		157.28		
	2-12-07/17358371		2400	01		11.34		
	2-12-07/17358370		2400	01		18.38		
	2-12-07/17358369		2400	01		55.87		
	2-12-07/17358368		2400	01		253.06		
	2-12-07/17358367		2400	01		11.36		
	2-12-07/17358366		2400	01		2.63		
	2-21-07/17555641		2400	01		16.34		
	2-21-07/17555640		2400	01		48.24		
	2-21-07/17555639		2400	01		16.39		
	2-21-07/17555638		2400	01		16.27		
	2-21-07/17555637		2400	01		22.74		
	2-14-07/17410636		2400	01		35.28		
	2-13-07/17397084		2400	01		18.76		
	2-13-07/17383247		2400	01		32.61		
	2-19-07/17506906		2400	01		146.57		
	2-19-07/17506905		2400	01		11.61		
	2-19-07/17506904		2400	01		13.45		
	2-19-07/17506903		2400	01		6.87		
	2-20-07/17521388		2400	01		20.93		
	3-7-07/17283447		2400	01		33.28		
	2-7-07/17283446		2400	01		33.01		
	2-5-07/17234289		2400	01		115.42		
	2-6-07/17248132		2400	01		27.06		
	2-6-07/17248133		2400	01		44.94		
	2-26-07/17644407		2400	01		11.34		
2-23-07/17609091		2400	01		22.26			
2-27-07/17654209		2400	01		17.19			
2-27-07/17654208		2400	01		47.04			
2-27-07/17654208		2400	01		10.39			
2-27-07/17654206		2400	01		23.09			
3-1-07/17713593		2400	01		36.90			
						1,426.85		

The claims listed above (totaling \$1,837.23) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,837.23

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07
REPORT NO 4977

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	2-28-07/17687689		2400	01		20.23		
	3-4-07/17754449		2400	01		54.54		
						74.77		
N22268 Midwest Tape PO Box 820 Holland OH 43528	2-23-07/5241514		2400	02		94.20		
	2-23-07/5241513		2400	05		106.04		
	2-8-07/5234199		2400	02		33.68		
	2-27-07/5242028		2400	02		17.84		
	2-27-07/5242025		2400	05		12.84		
	2-8-07/5234197		2400	05		12.84		
	2-27-07/5234197CM		2400	05		-12.84		
					264.60			
N24943 Harris Infosource 2057 E. Aurora Road Twinsburg, OH 44087	2-28-07/10087125		2400	01		212.68		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb		2600	00		43.65		
	2-22-07to3-14-07							
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	2-13-07/274950		2400	05		284.80		
	2-12-07/274681		2400	05		104.87		
						389.67		
N29275 SB&F P.O. Box 3000 Denville, NJ 07834	2-13-07/0016106		2400	04		45.00		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	2-26-07/15041109		2400	01		58.54		
	2-20-07/15035865		2400	01		29.27		
	2-16-07/15033130		2400	01		58.54		
	2-7-07/15019727		2400	01		164.33		
						310.68		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	2-23-07/1082775404		2400	05		42.00		
N31427 Time Warner Cable PO Box 60074 City of Industry CA 91716-0074	3-2-07/X0564		0700	02		251.80		
Califa Group 32 W. 25th Ave Ste 201 San Mateo Ca 94403	2-22-07/1984		2400	05		2,000.00		

The claims listed above (totaling \$3,634.85) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,634.85

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/19/07
REPORT NO 4978

Agenda item 12
Page 7 of 9

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks Reimb		0900	00		168.60		
			0900	08		150.45		
			1000	00		18.00		
			1600	00		40.00		
			1800	00		0.81		
			1900	00		742.49		
			2700	01		159.69		
			2700	03		28.00		
			4000	00		1,120.05		
							2,428.09	
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Reimb		0900	00		4.19		
			1803	00		8.24		
							12.43	

The claims listed above (totaling \$2,440.52) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,440.52



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 49,472.00 on 4 | 11 | 07

Send To: Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #21

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												SP			
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	CD			
707	707			0100	00						45,980.00				
707	707			200	00						3,492.00				
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00			
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDBLUM, Auditor-Controller							
CLAIMANT			DATE			AUTHORIZED SIGNER			DATE			DEPUTY		DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
Auditor-Controller Approvals:		Transaction Reference	
Claims & Disbursing:		Automated Clearing House (CH): _____ Wire Transfer (WT): _____	
Over Limit: _____		Automated Clearing House (IC): _____	
\$100,000 (1) \$500,000 (2) \$1,000,000 (3)		MW Transaction #: _____	
Claims & Disbursing Manager: _____		Treasurer-Tax Collector Information	
Check Writing: _____		Released By / Ref # _____	
General Ledger Approvals:			
Cash & Expense Budget: _____	Date: _____	wrec	



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: **Treasurer-Tax Collector** cashmgmt@tcc.ocgov.com or Fax to: **834-2912**

Please Pay \$ 49,472.00 on 4 | 25 | 07

Send To: Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #22

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE		
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD		
707	707			0100	00						45,980.00			
707	707			200	00						3,492.00			
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00		
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY								EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller		
CLAIMANT				DATE		AUTHORIZED SIGNER				DATE		DEPUTY		DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
Auditor-Controller Approvals: Claims & Disbursing: Over Limit: \$100,000 (1) \$500,000 (2) \$1,000,000 (3) Claims & Disbursing Manager _____ Check Writing: _____ General Ledger Approvals: Cash & Expense Budget: _____ Date: _____ wrec	Transaction Reference Automated Clearing House (CH): _____ Wire Transfer (WT): _____ Automated Clearing House (IC): _____ MW Transaction #: _____ Treasurer-Tax Collector Information: Released By / Ref #: _____

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: March 19, 2007

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2006-2007 is Attachment A

The Property Tax Apportionment Schedule for Fiscal Year 2006-2007 is Attachment B.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2006-2007 through March 19, 2007 and the Property Tax Apportionment Schedule for Fiscal Year 2006-2007.

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
06/19/06		Beginning Balance			877,915.41
06/19/06		Payroll #1 to wire July 3, 2006		47,072.00	830,843.41
06/19/06	4885	Payroll #2 to wire July 18, 2006		47,072.00	783,771.41
06/29/06	4886	General by 3 Trustee signatures		15,181.37	768,590.04
07/01/06		General by Library Director & Turner		18,306.55	750,283.49
07/06/06	4887	General by Library Director & Shkoler		4,297.59	745,985.90
07/06/06	4888	General by Library Director & Shkoler		10,808.48	735,177.42
07/06/06	4889	General by Library Director & Shkoler		2,335.56	732,841.86
07/13/06		6230-01: Prior Secured #8	17,715.24	44.29	750,512.81
07/13/06		6280-01: Supplemental paid 1985+ #12	13,894.38		764,407.19
07/13/06		6280-02: Supplemental paid 1984	0.87		764,408.06
07/13/06		6300: Delinquent supplemental	2,174.51		766,582.57
07/13/06		6300: Delinquent supplemental penalties	452.33		767,034.90
07/18/06		6230-04: Teeter apportionment	22,608.66		789,643.56
07/20/06	4890	General by Library Director & DeVecchio		8,462.11	781,181.45
07/20/06	4891	General by Library Director & DeVecchio		10,748.93	770,432.52
07/20/06	4892	General by Library Director & DeVecchio		538.43	769,894.09
07/21/06		6970-07 State Mandated Claims refund	3,122.00		773,016.09
07/21/06		7670-00: Library Fines & Fees	4,405.59		777,421.68
07/21/06		7670-01: Library Passport Revenue	11,366.40		788,788.08
07/21/06		7670-02: Non Govt Grants & Gifts (Boeing, \$5,000 & Gates, \$7,500)	12,500.00		801,288.08
07/31/06	4893	General by 3 Trustee signatures		2,702.70	798,585.38
07/31/06	4894	General by 3 Trustee signatures		3,522.62	795,062.76
07/31/06	4895	General by 3 Trustee signatures		10,243.10	784,819.66
07/31/06		Payroll #3 to wire August 2, 2006		47,072.00	737,747.66
07/31/06		Payroll #4 to wire August 16, 2006		47,072.00	690,675.66
07/31/06		Payroll #5 to wire August 30, 2006		47,072.00	643,603.66
08/05/06	4896	General by Library Director & DeVecchio		3,564.05	640,039.61
08/05/06	4897	General by Library Director & DeVecchio		2,925.03	637,114.58
08/05/06	4898	General by Library Director & DeVecchio		4,666.62	632,447.96
08/07/06		6610-02: Interest on Unapportioned Taxes	3,698.76	99.15	623,980.85
08/14/06	4899	General by Library Director & Wood		8,467.11	615,513.74
08/14/06	4900	General by Library Director & Wood		891.54	614,622.20
08/16/06		6280-00: Supplemental paid 1985+ #1	1,065.62		602,479.57
08/18/06	4910	General by 3 Trustee signatures		12,142.63	553,007.57
08/18/06		Payroll #8 to wire October 11, 2006		49,472.00	503,535.57
08/18/06		Payroll #9 to wire October 25, 2006		49,472.00	491,176.31
08/21/06	4901	General by 3 Trustee signatures		12,359.26	478,817.05
08/21/06	4902	General by 3 Trustee signatures		3,398.73	475,418.32
08/21/06	4903	General by 3 Trustee signatures		15,223.35	460,194.97
08/21/06	4904	General by 3 Trustee signatures		6,522.90	453,672.07
08/21/06		Payroll #6 to wire September 13, 2006		47,072.00	406,600.07
08/21/06		Payroll #7 to wire September 27, 2006		47,072.00	359,528.07
08/23/06		6610-00: Interest County Pool, July	4,440.81	90.22	354,143.83
09/02/06	4905	General by Library Director & DeVecchio		5,384.24	348,759.59
09/06/06	4906	General by Library Director & Turner		5,006.54	343,753.05
09/07/06	4907	General by Library Director & Turner		6,826.27	336,926.78

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/07/06	4908	General by Library Director & Turner		7,320.32	329,606.46
09/12/06		6610-00: Interest Bank of the West, Aug	14.70		334,606.46
09/12/06		6970-03: State Library, LSTA Grant HIS House	5,000.00		341,743.46
09/12/06		6970-07: State Mandated Claim Reimbursement	7,137.00		346,859.77
09/12/06		7670:00: Local Revenue Fines & Fees	5,116.31		359,829.81
09/12/06		7670:01: Local Revenue Passport	12,970.04		354,228.03
09/14/06	4909	General by Library Director & pending		5,601.78	342,085.40
09/18/06	4910	General by 3 Trustee signatures		12,142.63	292,613.40
09/18/06		Payroll #8 to wire October 11, 2006		49,472.00	243,141.40
09/18/06		Payroll #9 to wire October 25, 2006		49,472.00	296,347.11
09/21/06		6220-00 Unsecured Collections 1st	53,339.06	133.35	296,616.36
09/21/06		6280-00: Supplemental paid 1985+ #2	269.25		288,582.24
09/25/06	4911	General by Library Director & Turner		8,034.12	280,624.36
09/25/06	4912	General by Library Director & Turner		7,957.88	267,433.12
09/25/06	4913	General by Library Director & Turner		13,191.24	271,419.70
09/25/06		6610-00: Interest County Pool, Aug	4,068.17	81.59	267,047.68
10/05/06	4914	General by Library Director & DeVecchio		4,372.02	254,013.97
10/05/06	4915	General by Library Director & DeVecchio		13,033.71	245,366.23
10/05/06	4916	General by Library Director & DeVecchio		8,647.74	256,311.30
10/11/06		6280-00: Supplemental paid 1985+ #3	10,945.07		205,203.65
10/16/06	4917	General by 3 Trustee signatures		51,107.65	199,740.15
10/16/06	4918	General by 3 Trustee signatures		5,463.50	194,775.00
10/16/06	4919	General by 3 Trustee signatures		4,965.12	177,311.70
10/16/06	4920	General by 3 Trustee signatures		17,463.33	127,839.70
10/16/06		Payroll #10 to wire November 8, 2006		49,472.00	78,367.70
10/16/06		Payroll #11 to wire November 22, 2006		49,472.00	78,375.22
10/18/06		6610-00: Interest Bank of the West, Sep	7.52		82,608.07
10/18/06		6970-00: State Library Interlibrary Loan	4,232.85		89,873.44
10/18/06		7670:00: Local Revenue Fines & Fees	7,265.37		108,084.47
10/18/06		7670:01: Local Revenue Passport	18,211.03		100,050.35
10/19/06	4921	General by Library Director & Wood		8,034.12	88,699.60
10/19/06	4922	General by Library Director & Wood		11,350.75	86,843.80
10/19/06	4923	General by Library Director & Wood		1,855.80	90,354.12
10/24/06		6610-00: Interest County Pool, Sep	3,580.80	70.48	86,067.54
11/02/06	4924	General by Library Director & DeVecchio		4,286.58	81,555.82
11/09/06	4925	General by Library Director & Wood		4,511.72	75,585.70
11/09/06	4926	General by Library Director & Wood		5,970.12	66,280.68
11/09/06	4927	General by Library Director & Shkoler		9,305.02	69,034.15
11/15/06		6280-00: Supplemental paid 1985+ #4	2,753.47		49,973.30
11/20/06	4928	General by 3 Trustee signatures		19,060.85	46,776.17
11/20/06	4929	General by 3 Trustee signatures		3,197.13	39,749.78
11/20/06	4930	General by 3 Trustee signatures		7,026.39	34,824.37
11/20/06	4931	General by 3 Trustee signatures		4,925.41	33,772.20
11/20/06	4932	General by 3 Trustee signatures		1,052.17	-13,299.80
11/20/06		Payroll #12 to wire December 6, 2006		47,072.00	-60,371.80
11/20/06		Payroll #13 to wire December 20, 2006		47,072.00	123,048.26
11/21/06		6210: Secured #1	183,879.76	459.70	126,230.46

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/21/06		6610-00: Interest County Pool, Oct	3,246.18	63.98	126,250.54
11/22/06		6610-00: Interest Bank of the West, Oct	20.08		128,458.24
11/22/06		6970-00: State Library Interlibrary Loan	2,207.70		158,458.24
11/22/06		6970-02: State Library CA Literacy Campaign	30,000.00		163,322.24
11/22/06		6970-03: State Library HIS House Grant	4,864.00		167,964.22
11/22/06		7670:00: Local Revenue Fines & Fees	4,641.98		178,640.02
11/22/06		7670:01: Local Revenue Passport	10,675.80		173,925.75
12/06/06	4933	General by Library Director & Shkoler		4,714.27	163,102.18
12/06/06	4934	General by Library Director & Shkoler		10,823.57	161,734.17
12/06/06	4935	General by Library Director & Shkoler		1,368.01	153,267.06
12/07/06		General by Library Director & DeVecchio		8,467.11	139,572.85
12/12/06	4936	General by 3 Trustee signatures		13,694.21	134,568.69
12/14/06		General by 3 Trustee signatures		5,004.16	73,742.47
12/18/06	4937	General by 3 Trustee signatures		60,826.22	63,512.92
12/18/06	4938	General by 3 Trustee signatures		10,229.55	43,046.54
12/18/06	4939	General by 3 Trustee signatures		20,466.38	3,974.54
12/18/06	4940	Payroll #14 to wire January 3, 2007		39,072.00	-35,097.46
12/18/06	4941	Payroll #15 to wire January 17, 2007		39,072.00	-37,376.63
12/18/06		General by Library Director & Turner		2,279.17	-40,348.16
12/18/06		General by Library Director & Turner		2,971.53	-43,943.16
12/20/06		General by Library Director & Turner		3,595.00	-49,417.69
12/20/06		General by Library Director & Shkoler		5,474.53	-55,175.95
12/21/06		General by Library Director & Shkoler		5,758.26	-91,308.60
12/27/06		General by Library Director & Shkoler		36,132.65	75,420.32
12/27/06		6210: Secured #2	167,146.79	417.87	386,509.95
12/27/06		6210: Secured #3	311,869.30	779.67	393,746.96
12/27/06		6280-00: Supplemental paid 1985+ #5	7,237.01		396,235.46
12/28/06	4942	6610-00: Interest County Pool, Nov	2,537.57	49.07	396,274.32
12/28/06	4943	6610-00: Interest Bank of the West, Nov	38.86		398,758.10
12/28/06	4944	6690-00: State Homeowners #1	2,483.78		404,553.59
01/10/07		6690-00: State Homeowners #2	5,795.49		406,167.59
01/11/07	4945	6970-07 State Mandated Claims refund	1,614.00		411,915.64
01/11/07	4946	7670:00: Local Revenue Fines & Fees	5,748.05		425,381.36
01/11/07		7670:01: Local Revenue Passport	13,465.72		425,390.26
01/16/07		7680:00: Canceled out of date check	8.90		420,085.61
01/16/07	4947	General by 3 Trustee signatures		5,304.65	417,084.95
01/16/07	4948	General by 3 Trustee signatures		3,000.66	405,670.84
01/16/07	4949	General by 3 Trustee signatures		11,414.11	400,429.17
01/16/07	4950	General by 3 Trustee signatures		5,241.67	353,357.17
01/16/07	4951	Payroll #16 to wire January 31, 2007		47,072.00	306,285.17
01/16/07		Payroll #17 to wire February 14, 2007		47,072.00	267,213.17
01/16/07		Payroll #18 to wire February 28, 2007		39,072.00	258,746.06
01/17/07	4952	General by 2 Trustee signatures, DeVecchio & Turner		8,467.11	272,035.03
01/18/07		6220-00 Unsecured Collections	13,288.97		288,116.76
01/18/07		6280-00: Supplemental paid 1985+ #6	16,114.95	33.22	492,265.87
01/23/07		6210: Secured #4	204,660.76	511.65	495,729.59
01/24/07		6610-00: Interest County Pool, Dec	3,531.92	68.20	507,534.12

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/25/07		6210-01: Public Utility #1	11,834.12	29.59	499,137.48
01/27/07	4953	General by Library Director & DeVecchio		8,396.64	490,234.68
01/27/07	4954	General by Library Director & DeVecchio		8,902.80	483,932.57
01/27/07	4955	General by Library Director & Shkoler		6,302.11	483,948.76
01/30/07		6610-00: Interest Bank of the West, Dec	16.19		487,609.81
01/30/07		6970-00: State Library Interlibrary Loan	3,661.05		489,947.72
01/30/07		7670:00: Local Revenue Fines & Fees	2,337.91		498,619.32
01/30/07		7670:01: Local Revenue Passport	8,671.60		495,843.62
02/08/07	4956	General by Library Director & Shkoler		2,775.70	491,205.64
02/08/07	4957	General by Library Director & Shkoler		4,637.98	485,543.44
02/08/07	4958	General by Library Director & Shkoler		5,662.20	497,644.34
02/09/07		7670:00: Local Revenue Fines & Fees	12,100.90		526,639.19
02/09/07		7670:01: Local Revenue Passport	28,994.85		518,172.08
02/14/07	4959	General by Library Director & pending		8,467.11	522,805.62
02/14/07		6280-00: Supplemental paid 1985+ #7	4,633.54		500,397.22
02/20/07	4960	General by 3 Trustee signatures		22,408.40	495,273.06
02/20/07	4961	General by 3 Trustee signatures		5,124.16	491,825.75
02/20/07	4962	General by 3 Trustee signatures		3,447.31	486,299.55
02/20/07	4963	General by 3 Trustee signatures		5,526.20	476,453.74
02/20/07	4964	General by 3 Trustee signatures		9,845.81	429,381.74
02/20/07		Payroll #19 to wire March 14, 2007		47,072.00	382,309.74
02/20/07		Payroll #20 to wire March 28, 2007		47,072.00	373,842.60
02/21/07	4965	General by Library Director & Wood		8,467.11	373,829.85
02/21/07		OCA Sales tax withholding, Jan, Object Code 1800		12.78	373,799.47
02/21/07		OCA Sales tax withholding, Jan, Object Code 2400		30.38	378,404.73
02/27/07		6610-00: Interest County Pool, Jan	4,696.83	91.57	374,012.40
02/28/07	4966	General by Library Director & Wood		4,392.33	373,371.40
02/28/07	4967	General by Library Director & Wood		641.00	366,767.69
03/07/07	4969	General by Library Director & Wood		6,603.71	362,873.74
03/07/07	4970	General by Library Director & Wood		3,893.95	356,429.32
03/07/07	4971	General by Library Director & Wood		6,444.42	347,962.21
03/14/07	4972	General by Library Director & Shkoler		8,467.11	261,263.20
03/19/07	4973	General by 3 Trustee signatures		86,699.01	257,644.04
03/19/07	4974	General by 3 Trustee signatures		3,619.16	254,454.66
03/19/07	4975	General by 3 Trustee signatures		3,189.38	252,617.43
03/19/07	4976	General by 3 Trustee signatures		1,837.23	248,982.58
03/19/07	4977	General by 3 Trustee signatures		3,634.85	246,542.06
03/19/07	4978	General by 3 Trustee signatures		2,440.52	197,070.06
03/19/07		Payroll #21 to wire April 11, 2007		49,472.00	147,598.06
03/19/07		Payroll #22 to wire April 25, 2007		49,472.00	147,598.06
					147,598.06

Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

**Property Tax Apportionments
Fiscal Year 2006-2007**

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/16/2006	8/17/2006	July	
Supplemental 1	8/16/2006	8/17/2006	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/13/2006	9/14/2006	August	
Unsecured 1	9/21/2006	9/22/2006	Collections at 08/31/2006	80% - 85%
Supplemental 2	9/21/2006	9/22/2006	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/11/2006	10/12/2006	September	
Supplemental 3	10/11/2006	10/12/2006	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/15/2006	11/16/2006	October	
Supplemental 4	11/15/2006	11/16/2006	Collections for October	
Secured #1	11/21/2006	11/22/2006	Collections at 11/10/2006	7% - 10%
H/O Property Tax Relief 1	12/7/2006	12/8/2006		15%
Secured #2	12/13/2006	12/14/2006	Collections at 12/01/2006	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/13/2006	12/14/2006	November	
Supplemental 5	12/20/2006	12/21/2006	Collections for November	
Secured #3	12/21/2006	12/22/2006	Collections at 12/08/2006	20% - 25%
ERAF 1 - Non-Schools	1/2/2007	1/3/2007	For Non-schools	\$254 million + growth
Sales & Use Tax Compensation 1	1/4/2007	1/5/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 1	1/4/2007	1/5/2007	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2007	1/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 6	1/10/2007	1/11/2007	December	
Unsecured 2	1/18/2007	1/19/2007	Collections at 12/31/2006	5% - 8%
Supplemental 6	1/18/2007	1/19/2007	Collections for December	
Secured #4	1/23/2007	1/24/2007	Collections at 01/12/2007	5% -7%
State-Assessed Public Utility 1	1/25/2007	1/26/2007	1 st Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/14/2007	2/15/2007	January	
Supplemental 7	2/14/2007	2/15/2007	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/14/2007	3/15/2007	February	
Secured #5	3/21/2007	3/22/2007	Collections at	5% - 7%

↑

			03/09/2007	
Supplemental 8	3/21/2007	3/22/2007	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/11/2007	4/12/2007	March	
Secured #6	4/19/2007	4/20/2007	Collections at 04/06/2007	15% - 20%
Supplemental 9	4/19/2007	4/20/2007	Collections for March	
ERAF 2- Non-Schools	5/1/2007	5/2/2007	For Non-schools	\$274 million + growth
Sales & Use Tax Compensation 2	5/3/2007	5/4/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/3/2007	5/4/2007	Cities and County only	50%
H/O Property Tax Relief 3	5/10/2007	5/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 10	5/16/2007	5/17/2007	April	
Secured #7	5/21/2007	5/22/2007	Collections at 05/11/2007	10% - 15%
Supplemental 10	5/21/2007	5/22/2007	Collections for April	
State-Assessed Public Utility 2	5/24/2007	5/25/2007	2 nd Installment Collections	49% - 50%
H/O Property Tax Relief 4	6/7/2007	6/8/2007		15%
PY Sec Taxes & Penalties Non Teeter 11	6/13/2007	6/14/2007	May	
Unsecured - Final	6/21/2007	6/22/2007	Collections at 05/31/2007	2%- 5%
Supplemental 11	6/13/2007	6/14/2007	Collections for May	
Delq. PY Unsecured	6/21/2007	6/22/2007	06/01/06 through 05/31/07 Collections	
Secured - Final	7/16/2007	7/17/2007	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/16/2007	7/17/2007	June	
Supplemental 12	7/16/2007	7/17/2007	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/16/2007	7/17/2007	07/01/06 through 06/30/07 Collections	
Teeter Plan	7/18/2007	7/19/2007	Actual Final Delinquencies	1% - 3%
Property Tax In-Lieu of VLF/VLF Swap 3	7/18/2007	7/19/2007	Cities and County only	\$21 million

[Apportionment Schedule Letter]

b

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 March 19, 2007

	Fiscal Year 2006-2007						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	EXCL GEN FUND	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02	
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36	
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94	
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71	
11/30/06	115,836.48	10,954.92	174,722.68	627,854.80	10,689.65	940,058.53	312,203.73	
12/31/06	116,326.09	11,001.23	175,461.19	1,034,744.25	10,734.83	1,348,267.59	313,523.34	
01/31/07	116,316.17	11,000.29	175,446.22	978,426.84	10,733.91	1,291,923.43	313,496.59	
02/28/07	117,314.54	11,094.71	176,952.11	933,463.67	10,826.04	1,249,651.07	316,187.40	
03/31/07						0.00	0.00	
04/30/07						0.00	0.00	
05/31/07						0.00	0.00	
06/30/07						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

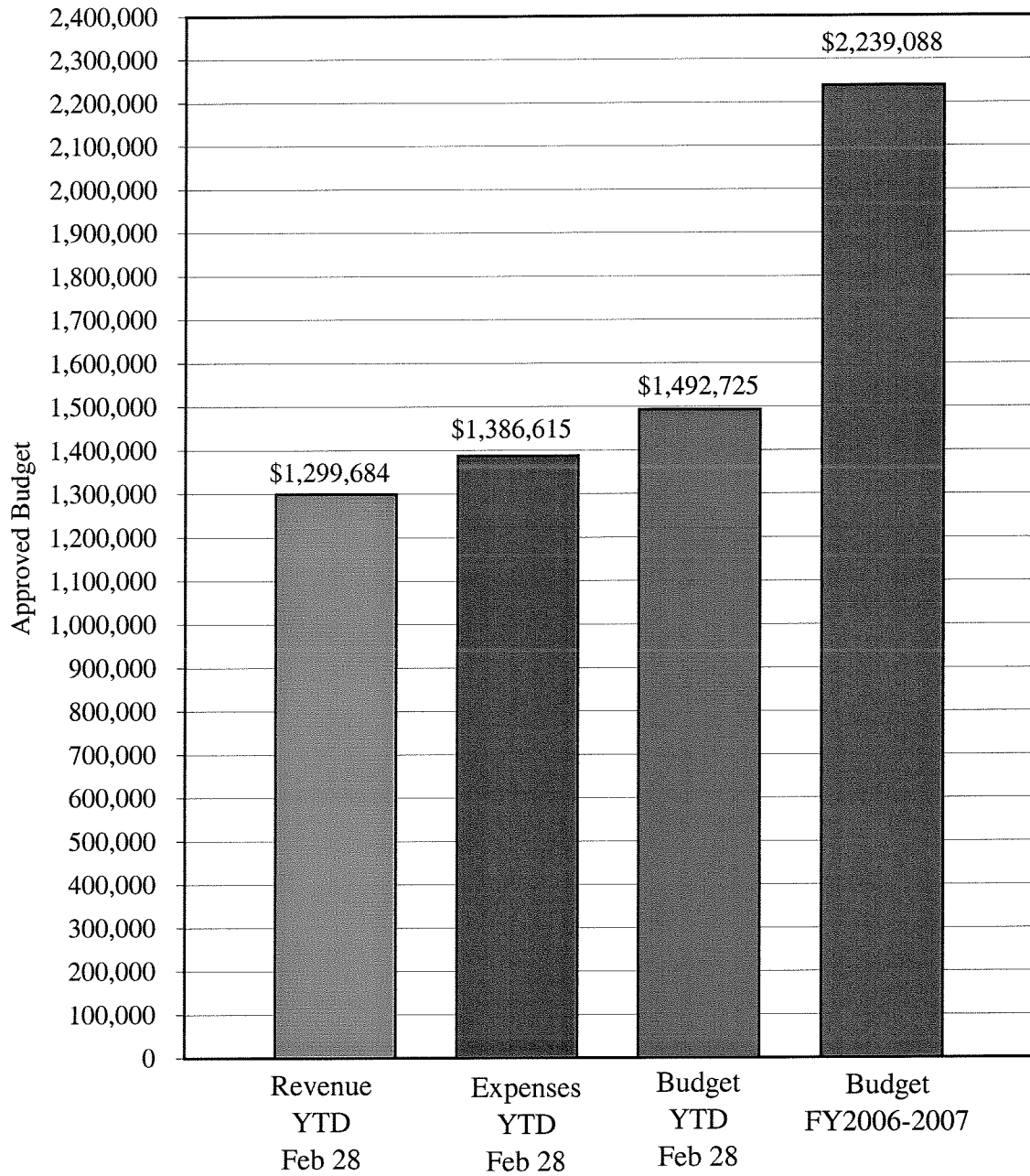
	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	EXCL GEN FUND	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67	
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22	
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96	
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70	
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17	
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46	
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

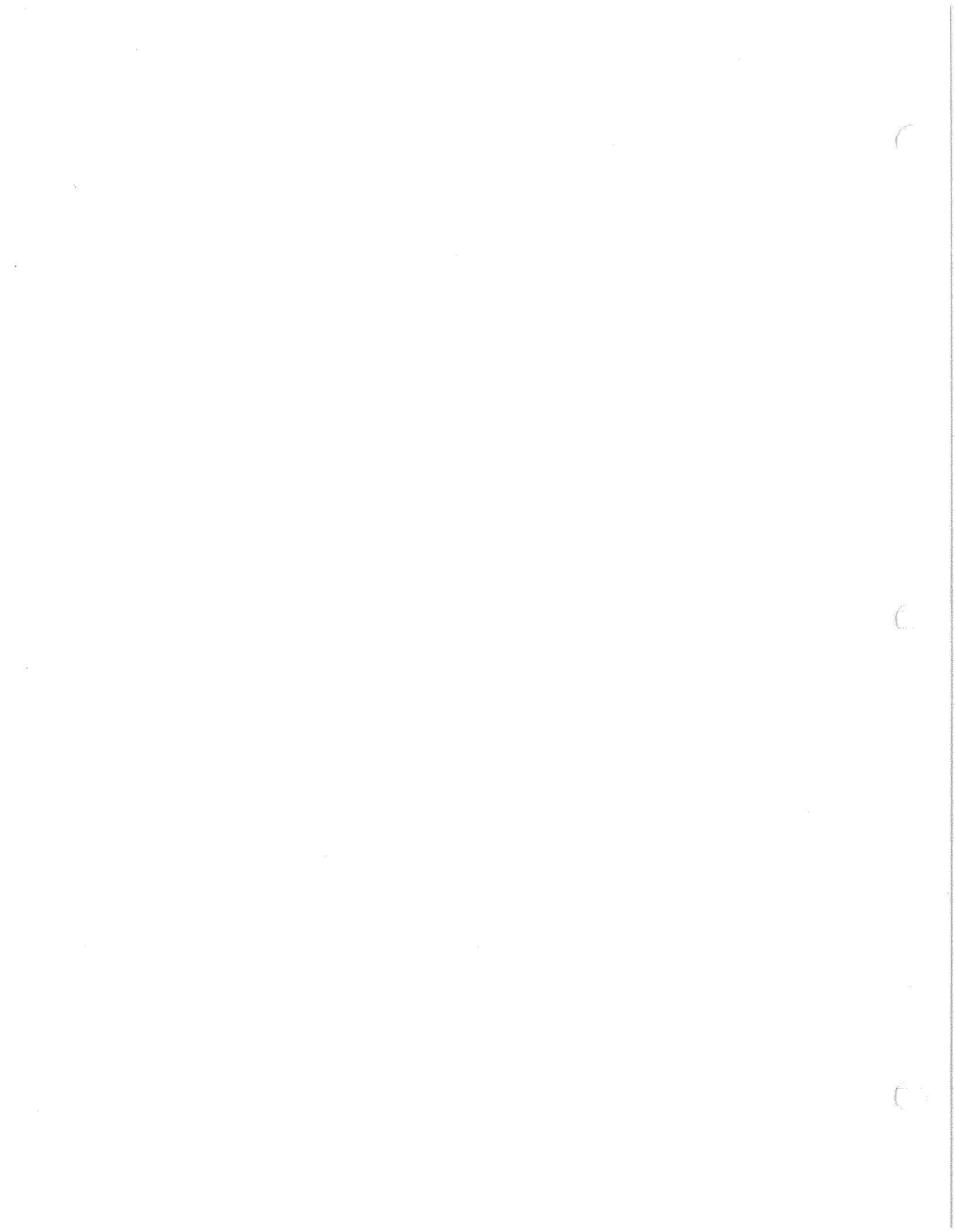


PLACENTIA LIBRARY DISTRICT

Fiscal Year 2006 - 2007

General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)
March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % REV BUD
6210-00	Prop. Taxes - current secured	1,561,688.00	867,556.61	802,462.10	0.00	0.00	55.55%
6210-01	Public Utility	21,000.00	11,834.12	11,672.50	0.00	0.00	56.35%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,582,688.00	879,390.73	814,134.60	0.00	0.00	55.56%
6220	PROP. TAXES - CURRENT UNSECURED	58,000.00	66,628.03	64,967.01	0.00	0.00	114.88%
6230-00	Prop. Taxes - Prior Secured	15,000.00	0.00	16,231.99	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	17,715.24	0.00	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	15,000.00	22,608.66	15,295.19	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,000.00	40,323.90	31,527.18	0.00	0.00	134.41%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	4,060.00	0.00	4,060.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	6,500.00	26,903.96	67,930.88	4,633.54	4,390.19	413.91%
6280-01	Final supplemental for prior years	0.00	30,010.20	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	6,500.00	56,914.16	67,930.88	4,633.54	4,390.19	875.60%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	65,000.00	2,626.84	1,744.74	0.00	0.00	4.04%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	1,400.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,744,338.00	1,045,883.66	984,364.41	4,633.54	8,450.19	59.96%

REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % REV BUD
6610-00	Interest	30,000.00	26,199.63	15,118.70	4,696.83	3,133.81	87.33%
6610-01/02	Interest - old bond fund	0.00	3,698.76	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	30,000.00	29,898.39	15,118.70	4,696.83	3,133.81	99.66%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	8,279.27	8,481.65	0.00	0.00	48.70%
6970-00	State - ILL & Direct Loan Reimbursement	12,000.00	10,101.60	14,087.76	0.00	0.00	84.18%
6970-01	State - CA Foundation Funds	30,000.00	0.00	37,407.06	0.00	21,090.00	
6970-02	State - CA Literacy Campaign	58,000.00	30,000.00	51,732.00	0.00	21,732.00	51.72%
6970-03	State - LSTA Grant, HIS House	0.00	9,864.00	30,399.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	40,000.00	0.00	21,885.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	11,873.00	8,000.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	150,000.00	61,838.60	163,510.82	0.00	42,822.00	41.23%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	40,000.00	41,616.11	40,229.33	12,100.90	6,841.62	104.04%
7670-01	Local Revenue -- Passport	180,000.00	104,355.44	76,549.28	28,994.85	18,300.13	57.98%
7670-02 & 56	Local Revenue -- Non-Govt. Grants & Gifts	20,000.00	12,500.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	240,000.00	158,471.55	116,778.61	41,095.75	25,141.75	66.03%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	8.90	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,181,338.00	1,304,380.37	1,288,254.19	50,426.12	79,547.75	59.80%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
0100-00	Salaries & Wages	1,040,934	722,535.98	611,438.64	47,265.79	66,822.66	69.41%
0200-00	Retirement (Social Security & Pension Contribution)	144,588	116,063.65	92,472.62	6,059.04	6,251.27	80.27%
0301-00	Unemployment Insurance	0	125.00	3,113.00	0.00	97.00	
0306-00	Health Insurance	108,986	61,818.45	71,587.02	8,086.71	8,846.96	56.72%
0308-00	Dental Insurance	8,786	7,025.40	6,872.50	623.70	902.70	79.96%
0309-00	Life Insurance	2,948	1,255.63	1,005.39	55.22	122.85	42.59%
0310-00	Accidental Death & Dismemberment Insurance	5,293	2,121.91	2,369.83	353.83	321.13	40.09%
0373-00	Vision Insurance	2,913	2,018.32	1,923.92	259.20	240.60	69.29%
	Total Employee Insurance	128,927	74,364.71	86,871.66	9,378.66	10,531.24	57.68%
0350	Workers Compensation - General	8,500	17,688.24	5,297.00	0.00	2,607.00	208.10%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,322,949	930,652.58	796,079.92	62,703.49	86,212.17	415.46%
0700-00	Communications - Telephone	4,000	3,383.06	2,051.59	157.19	650.95	84.58%
0700-01	Communications - Modem/Fax	8,400	3,494.16	4,672.09	0.00	378.65	41.60%
0700-02	Communications - Internet/Database	0	2,058.48	0.00	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	600	0.00	1,724.00	0.00	215.50	0.00%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	685.50	1,038.98	35.36	325.86	48.96%
	Total Communications	14,400	9,621.20	9,486.66	192.55	1,570.96	66.81%
0900-00	Food - General Fund	600	409.76	158.54	0.00	0.00	68.29%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	2,648.39	317.14	0.00	0.00	529.68%
0090-09	Food - Families for Literacy	0	0.00	275.05	0.00	0.00	
	Total Food	1,100	3,058.15	750.73	0.00	0.00	278.01%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)

March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
1000-00	Household Expense	7,500	15,195.00	11,814.92	1,907.24	1,715.73	202.60%
1001-00	Trash	0	0.00		0.00		
	Household and Trash	7,500	15,195.00	5,000.00	1,907.24	1,715.73	
1100-00	Insurance - Liability	13,100	0.00	12,281.93	0.00	0.00	0.00%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	6,411.07	1,645.50	0.00	115.50	128.22%
1300-01	Maintenance of Equipment - General Fund (Computer)	27,500	21,341.47	18,540.00	8,041.47	6,000.00	77.61%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	1,048.50	0.00	0.00	0.00	209.70%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	33,000	28,801.04	20,185.50	8,041.47	6,115.50	87.28%
	HVAC	7,500	3,190.80	8,821.59	238.84	4,897.58	42.54%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	10,792.26	15,131.81	1,619.74	0.00	39.24%
	Plumbing	3,000	422.58	3,399.17	0.00	370.30	14.09%
	Electrical	4,000	3,643.48	193.88	215.00	0.00	91.09%
	Cleaning Service	16,000	9,100.00	10,550.00	0.00	1,300.00	56.88%
	Locksmith	1,000	73.50	230.07	0.00	0.00	7.35%
	Other (Includes Fire Alarm & Extinguishers)	8,000	6,276.67	2,080.91	0.00	168.09	78.46%
1400-00	Total Maintenance of Building & Grounds	69,750	33,499.29	40,407.43	2,073.58	6,735.97	48.03%
1600-00	Memberships - General Fund	4,000	2,701.00	3,028.00	415.00	615.00	67.53%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	590.00	0.00	310.00	0.00	59.00%
1600-09	Memberships - Families for Literacy	0	0.00	150.00	0.00	0.00	
	Total Memberships	5,000	3,291.00	3,178.00	725.00	615.00	65.82%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	22,953	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
	Library Supplies	23,000	10,421.24	16,539.66	127.01	799.94	45.31%
	Printing	15,000	5,887.38	7,428.23	886.89	506.97	39.25%
	[Unassigned]	0	0.00	217.00	0.00	217.00	
	Publications	1,100	74.97	680.27	29.97	0.00	6.82%
	Paper	700	0.00	523.35	0.00	99.80	0.00%
	Drinking Water Service	350	256.00	184.50	32.00	30.50	73.14%
	Other Office Supplies	20,000	7,336.66	16,059.53	198.47	759.04	36.68%
1800-00	Total Office Supply Expense - General Fund	60,150	23,976.25	41,632.54	1,274.34	2,413.25	39.86%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	124.99	3,400.63	0.00	0.00	6.25%
	Publications	2,500	308.80	0.00	0.00	0.00	12.35%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	9,857.27	2,587.74	1,736.36	0.00	985.73%
1800-08	Total Adult Literacy Office Supply Expense	5,500	10,291.06	5,988.37	1,736.36	0.00	187.11%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	34,267.31	47,620.91	3,010.70	2,413.25	50.65%
1803-00	Postage Expense - General Fund	6,800	3,772.42	3,806.80	18.48	500.00	55.48%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	3,772.42	3,806.80	18.48	500.00	54.67%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)

March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
	Care Resources (Employee Assistance)	420	280.00	280.00	35.00	35.00	66.67%
	Pension Contribution & Operating Expenses	7,000	7,614.35	6,449.29	0.00	0.00	108.78%
	Anaheim Consortium Automated Library System	35,000	1,460.02	645.96	1,460.02	0.00	4.17%
	Library Board Consultants & Legal	10,000	2,660.95	9,261.28	0.00	0.00	26.61%
	Clipping Service	600	270.00	270.00	45.00	45.00	45.00%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	11,716.12	1,000.00	0.00	0.00	119.55%
	Advertising (Including WEB Site)	6,000	3,725.00	2,514.40	1,530.00	270.00	62.08%
	Medical Exams	2,000	1,552.50	1,473.00	0.00	0.00	77.63%
	Collection Services - Accounts Receivable	2,000	912.65	769.70	0.00	0.00	45.63%
	Audit & Accounting Services	10,000	8,320.00	8,202.65	0.00	0.00	83.20%
	Payroll Preparation	5,500	2,446.13	2,690.00	0.00	0.00	44.48%
	Election Expenses	19,000	0.00	0.00	0.00	0.00	0.00%
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	16,000	8,945.38	25,831.77	500.00	816.95	55.91%
1900-00	Total Specialized Services - General Fund	126,820	49,903.10	59,388.05	3,570.02	1,166.95	39.35%
1900-01	Specialized Services - Spanish Literacy	3,000	3,340.77	609.70	0.00	0.00	111.36%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	7,155.12	9,700.50	1,900.00	1,000.00	79.50%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	162.94	2,197.74	0.00	0.00	1.09%
	Total Specialized Services	153,820	60,561.93	71,895.99	5,470.02	2,166.95	39.37%
1912-00	Investment Administrative fees for Orange County	1,000	2,376.55	509.36	91.57	87.57	237.66%
2000-00	Legal Notices - General Fund	1,000	517.72	0.00	0.00	0.00	51.77%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	517.72	0.00	0.00	0.00	51.77%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
2100-00	Rents/Leases-Equipment	31,700	974.81	485.19	307.67	154.09	3.08%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	66,409.94	21,134.40	0.00	0.00	63.25%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	3,500.44	26.47	0.00	0.00	
2400-01	Special Department Expense- Books	223,816	39,572.39	44,426.52	362.83	0.00	
2400-02	Special Department Expense - Video		15,869.65	1,847.59	0.00	0.00	
2400-03	Special Department Expense - Electronic		28,186.74	(8,102.19)	0.00	0.00	
2400-04	Special Department Expense - Periodicals		6,289.85	9,751.44	0.00	0.00	
2400-05	Special Department Expense - Audio		11,439.67	11,066.53	0.00	0.00	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	957.52	8,178.32	142.92	39.98	47.88%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	225,816	105,816.26	67,194.68	505.75	39.98	46.86%
2600-00	Transportation/Travel - Local Mileage	0	1,517.49	0.00	168.86	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,500	6,780.04	2,805.37	0.00	1,025.76	79.77%
2700-01	Transportation/Travel - Meetings, Staff Local	10,000	5,512.87	9,301.31	0.00	59.63	55.13%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	1,394.70	0.00	0.00	0.00	46.49%
2700-03	Transportation/Travel - Meetings, Board Local	750	926.71	746.00	0.00	0.00	123.56%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	552.40	404.93	0.00	0.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,250	15,166.72	13,257.61	0.00	1,085.39	65.23%
2801-00	Electricity	50,000	40,858.61	29,778.67	3,986.03	0.00	81.72%
2802-00	Gas	11,000	5,378.17	6,678.61	948.77	1,788.04	48.89%
2803-00	Water	5,500	3,873.99	3,350.71	277.29	309.10	70.44%
	Total Utilities	66,500	50,110.77	39,807.99	5,212.09	2,097.14	75.35%
	TOTAL SUPPLIES & SERVICES	849,439	435,225.32	363,818.10	27,724.98	25,297.53	51.24%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)

March 19, 2007

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 FEB 2007	FY2005-2006 FEB 2006	FY2006-2007 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	10,000	4,637.91	3,829.12	43.16	0.00	46.38%
4000-00	Equipment - General Fund	56,700	75,358.96	15,944.10	4,590.32	2,388.75	132.91%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	0.00	4,547.76	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	56,700	75,358.96	20,491.86	4,590.32	2,388.75	132.91%
4200-00	Structures/Improvements		0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	56,700	75,358.96	20,491.86	4,590.32	2,388.75	132.91%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,239,088	1,445,874.77	1,184,219.00	95,061.95	113,898.45	64.57%
	Spanish Literacy	3,000	3,340.77	609.70	0.00	0.00	111.36%
	ELLI Grant Summary Object Code 07	0	0.00	0.00	0.00	0.00	
	CLC Summary Object Code 08	43,953	23,928.49	30,176.00	4,124.64	1,365.84	54.44%
	FFL Grant Summary Object Code 09	2,000	0.00	425.05	0.00	0.00	0.00%
	TOTAL LITERACY (Excluding Personnel)	48,953	27,269.26	31,210.75	4,124.64	1,365.84	55.70%

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03/15/07
Accrual Basis

Placentia Library District
Balance Sheet
As of February 28, 2007

	<u>Feb 28, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	3,644.16
County Exempt - Savings	13,249.81
General Fund - Checking	6,691.37
General Fund - Savings	2,528.88
Literacy Fund - Savings	13,575.11
Payroll Checking - Wells Fargo	51,776.45
Payroll Checking (CDs)	
0028205565	23,624.58
0028205573	23,624.58
Total Payroll Checking (CDs)	<u>47,249.16</u>
Total Checking/Savings	<u>138,714.94</u>
Total Current Assets	138,714.94
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	<u>1,238,956.00</u>
TOTAL ASSETS	<u><u>1,377,670.94</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-36,164.62
Total Capital	68,737.80
Net Income	37,413.93
Total Equity	<u>968,088.20</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,377,670.94</u></u>

*As required by Government Code Section 53646(b)(1):
The Placentia Library District is in compliance with its investment policy,
The Placentia Library District meets its expenditure requirements through June 30, 2007,
The Placentia Library District investment accounts are held by California National Bank.*

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03/15/07

Accrual Basis

Placentia Library District
Profit & Loss by Class
July 2006 through February 2007

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Ordinary Income/Expense					
Income					
COE Deposit Adjustment Income	25.00	0.00	0.00	0.00	25.00
COE Directors Fund (Friends)	1,886.10	0.00	0.00	0.00	1,886.10
COE Friends Adult Programming	1,000.00	0.00	0.00	0.00	1,000.00
COE Interest	69.60	0.00	0.00	0.00	69.60
COE Life Insur Suplmt(EDM)	358.92	0.00	0.00	0.00	358.92
COE Meeting Room Income	3,515.00	0.00	0.00	0.00	3,515.00
COE Passport Chck Reimbursement	49,823.84	0.00	0.00	0.00	49,823.84
COE Staff Appreciation Reimb	140.00	0.00	0.00	0.00	140.00
COE Test Proctoring Income	1,074.30	0.00	0.00	0.00	1,074.30
GF Bankcard Deposit	0.00	67,472.11	0.00	0.00	67,472.11
GF Book/Materials Income	0.00	4,506.99	0.00	0.00	4,506.99
GF Cash Register - Audio Visual	0.00	109.20	0.00	0.00	109.20
GF Cash Register - Childrens	0.00	426.00	0.00	0.00	426.00
GF Cash Register - Copy/Debit	0.00	2,345.84	0.00	0.00	2,345.84
GF Cash Register - Fines	0.00	10,611.93	0.00	0.00	10,611.93
GF Cash Register - Lost Items	0.00	2,055.75	0.00	0.00	2,055.75
GF Cash Register - Misc.	0.00	721.62	0.00	0.00	721.62
GF cash register - Passpport Pho	0.00	14,586.00	0.00	0.00	14,586.00
GF Cash Register - Reserves	0.00	1,139.92	0.00	0.00	1,139.92
GF Copier coinbox	0.00	176.10	0.00	0.00	176.10
GF County Reimbursements	0.00	10,786.06	0.00	0.00	10,786.06
GF Deposit Correction Income	0.00	-2.00	0.00	0.00	-2.00
GF Fed Work Study Reimbursement	0.00	41,380.14	0.00	0.00	41,380.14
GF Interest	0.00	153.12	0.00	0.00	153.12
GF Microfilm/Microfich Income	0.00	-200.00	0.00	0.00	-200.00
GF Miscellaneous Income	0.00	16,477.50	0.00	0.00	16,477.50
GF Notary	0.00	2,100.00	0.00	0.00	2,100.00
GF Passport Revenue	0.00	98,568.77	0.00	0.00	98,568.77
GF Special Grants	0.00	12,500.00	0.00	0.00	12,500.00
GF State Library Grants	0.00	95,988.00	0.00	0.00	95,988.00
GF State Library Reimbursements	0.00	23,865.57	0.00	0.00	23,865.57
GF Typewriter Income	0.00	8.40	0.00	0.00	8.40
LIT Donations	0.00	0.00	1,967.00	0.00	1,967.00
LIT Interest Inc - Savings	0.00	0.00	65.57	0.00	65.57
PA Wire Transfer from County	0.00	0.00	0.00	832,896.00	832,896.00
Total Income	57,892.76	405,777.02	2,032.57	832,896.00	1,298,598.35
Expense					
COE Bank fees	3.00	0.00	0.00	0.00	3.00
COE Childn's Strytime (Friends)	41.64	0.00	0.00	0.00	41.64
COE Childn's Summer Rdnng Prgm	1,411.59	0.00	0.00	0.00	1,411.59
COE Children's Camp Library	515.63	0.00	0.00	0.00	515.63
COE Friend's Director's Fund	901.82	0.00	0.00	0.00	901.82
COE Friends Adlt Prgrm Expense	1,278.47	0.00	0.00	0.00	1,278.47
COE Life Insurance payment	1,303.90	0.00	0.00	0.00	1,303.90
COE Medical Reimbursement Polic	2,042.73	0.00	0.00	0.00	2,042.73
COE Meeting Room Maintenance	2,605.04	0.00	0.00	0.00	2,605.04
COE Office Expense	202.61	0.00	0.00	0.00	202.61
COE Passport Expenses	46,024.88	0.00	0.00	0.00	46,024.88
COE Staff Appreciation	906.11	0.00	0.00	0.00	906.11
GF Bank Fees	0.00	5.00	0.00	0.00	5.00
GF Bank Return Check Item/Fees	0.00	159.00	0.00	0.00	159.00
GF Bankcard Service Charge	0.00	2,835.35	0.00	0.00	2,835.35
GF Education Assistance Policy	0.00	1,039.22	0.00	0.00	1,039.22
GF Equipment (400)	0.00	3,764.97	0.00	0.00	3,764.97
GF Food	0.00	1,391.43	0.00	0.00	1,391.43
GF Household Expenses	0.00	170.77	0.00	0.00	170.77
GF Library Materials (books)	0.00	429.19	0.00	0.00	429.19
GF Library Supplies	0.00	178.72	0.00	0.00	178.72
GF Literacy	0.00	2,801.87	0.00	0.00	2,801.87
GF Memberships	0.00	375.00	0.00	0.00	375.00
GF Miscellaneous	0.00	0.00	0.00	0.00	0.00
GF Office Expense	0.00	855.44	0.00	0.00	855.44
GF Postage	0.00	26.85	0.00	0.00	26.85
GF Printing	0.00	80.91	0.00	0.00	80.91
GF Prof & Spec Services	0.00	380.00	0.00	0.00	380.00
GF Refund	0.00	110.00	0.00	0.00	110.00
GF Taxes & Fees (370)	0.00	771.00	0.00	0.00	771.00
GF Transfer to COE	0.00	30,170.80	0.00	0.00	30,170.80
GF Transfer to GF Savings	0.00	12,436.58	0.00	0.00	12,436.58
GF Transfers to County	0.00	357,966.91	0.00	0.00	357,966.91
GF Travel Literacy	0.00	115.00	0.00	0.00	115.00
GF Travel Staff	0.00	5,087.48	0.00	0.00	5,087.48
GF Travel Trustees	0.00	318.00	0.00	0.00	318.00
PA Bank fees	0.00	0.00	0.00	25.00	25.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	67,656.19	67,656.19
PA Employee 125 Co-Pay	0.00	0.00	0.00	3,147.86	3,147.86
PA Employee Life Insurance	0.00	0.00	0.00	319.04	319.04

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Accrual Basis

**Placentia Library District
Profit & Loss by Class
July 2006 through February 2007**

	<u>County Exempt Fund</u>	<u>General Fund</u>	<u>Literacy Fund</u>	<u>Payroll Fund</u>	<u>TOTAL</u>
PA Payroll Taxes	0.00	0.00	0.00	177,562.13	177,562.13
PA Salaries	0.00	0.00	0.00	533,767.29	533,767.29
Total Expense	<u>57,237.42</u>	<u>421,469.49</u>	<u>0.00</u>	<u>782,477.51</u>	<u>1,261,184.42</u>
Net Ordinary Income	<u>655.34</u>	<u>-15,692.47</u>	<u>2,032.57</u>	<u>50,418.49</u>	<u>37,413.93</u>
Net Income	<u><u>655.34</u></u>	<u><u>-15,692.47</u></u>	<u><u>2,032.57</u></u>	<u><u>50,418.49</u></u>	<u><u>37,413.93</u></u>

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,304.22
Cleared Transactions						
Checks and Payments - 90 items						
Check	12/31/2006	6893	Elizabeth D Minter	X	-455.00	-455.00
Check	12/31/2006	6888	Estella A. Wnek	X	-52.28	-507.28
Check	1/18/2007	6802	U.S. Department of ...	X	-52.00	-559.28
Check	1/20/2007	6805	U.S. Department of ...	X	-67.00	-626.28
Check	1/22/2007	6807	U.S. Department of ...	X	-52.00	-678.28
Check	1/23/2007	6814	U.S. Department of ...	X	-336.00	-1,014.28
Check	1/23/2007	6818	U.S. Department of ...	X	-238.00	-1,252.28
Check	1/24/2007	6819	U.S. Department of ...	X	-104.00	-1,356.28
Check	1/24/2007	6820	U.S. Department of ...	X	-127.00	-1,483.28
Check	1/24/2007	6821	U.S. Department of ...	X	-134.00	-1,617.28
Check	1/25/2007	6827	U.S. Department of ...	X	-67.00	-1,684.28
Check	1/25/2007	6825	U.S. Department of ...	X	-351.00	-2,035.28
Check	1/25/2007	6828	U.S. Department of ...	X	-127.00	-2,162.28
Check	1/25/2007	6824	U.S. Department of ...	X	-67.00	-2,229.28
Check	1/25/2007	6823	U.S. Department of ...	X	-67.00	-2,296.28
Check	1/25/2007	6822	U.S. Department of ...	X	-134.00	-2,430.28
Check	1/25/2007	6826	U.S. Department of ...	X	-67.00	-2,497.28
Check	1/27/2007	6833	U.S. Department of ...	X	-67.00	-2,564.28
Check	1/27/2007	6836	U.S. Department of ...	X	-52.00	-2,616.28
Check	1/27/2007	6829	U.S. Department of ...	X	-52.00	-2,668.28
Check	1/27/2007	6830	U.S. Department of ...	X	-156.00	-2,824.28
Check	1/27/2007	6831	U.S. Department of ...	X	-52.00	-2,876.28
Check	1/27/2007	6832	U.S. Department of ...	X	-67.00	-2,943.28
Check	1/29/2007	6838	U.S. Department of ...	X	-67.00	-3,010.28
Check	1/29/2007	6839	U.S. Department of ...	X	-134.00	-3,144.28
Check	1/29/2007	6841	U.S. Department of ...	X	-223.00	-3,367.28
Check	1/29/2007	6842	U.S. Department of ...	X	-67.00	-3,434.28
Check	1/29/2007	6843	U.S. Department of ...	X	-67.00	-3,501.28
Check	1/30/2007	6844	U.S. Department of ...	X	-67.00	-3,568.28
Check	1/30/2007	6845	U.S. Department of ...	X	-67.00	-3,635.28
Check	1/30/2007	6847	U.S. Department of ...	X	-60.00	-3,695.28
Check	1/30/2007	6846	U.S. Department of ...	X	-127.00	-3,822.28
Check	1/30/2007	6848	U.S. Department of ...	X	-60.00	-3,882.28
Check	1/31/2007	6849	U.S. Department of ...	X	-30.00	-3,912.28
Check	1/31/2007	6850	U.S. Department of ...	X	-30.00	-3,942.28
Check	2/1/2007	6852	U.S. Department of ...	X	-67.00	-4,009.28
Check	2/3/2007	6858	U.S. Department of ...	X	-127.00	-4,136.28
Check	2/3/2007	6859	U.S. Department of ...	X	-112.00	-4,248.28
Check	2/3/2007	6860	U.S. Department of ...	X	-336.00	-4,584.28
Check	2/3/2007	6854	U.S. Department of ...	X	-67.00	-4,651.28
Check	2/3/2007	6861	U.S. Department of ...	X	-127.00	-4,778.28
Check	2/3/2007	6853	U.S. Department of ...	X	-127.00	-4,905.28
Check	2/3/2007	6855	U.S. Department of ...	X	-186.00	-5,091.28
Check	2/3/2007	6856	U.S. Department of ...	X	-104.00	-5,195.28
Check	2/3/2007	6857	U.S. Department of ...	X	-67.00	-5,262.28
Check	2/5/2007	6863	U.S. Department of ...	X	-127.00	-5,389.28
Check	2/5/2007	6864	U.S. Department of ...	X	-112.00	-5,501.28
Check	2/5/2007	6866	U.S. Department of ...	X	-52.00	-5,553.28
Check	2/5/2007	6865	U.S. Department of ...	X	-52.00	-5,605.28
Check	2/6/2007	6870	U.S. Department of ...	X	-67.00	-5,672.28
Check	2/6/2007	6869	U.S. Department of ...	X	-238.00	-5,910.28
Check	2/6/2007	6868	U.S. Department of ...	X	-52.00	-5,962.28
Check	2/6/2007	6867	U.S. Department of ...	X	-127.00	-6,089.28
Check	2/6/2007	6871	U.S. Department of ...	X	-67.00	-6,156.28
Check	2/7/2007	6892	U.S. Department of ...	X	-127.00	-6,283.28
Check	2/7/2007	6891	U.S. Department of ...	X	-127.00	-6,410.28
Check	2/7/2007	6890	U.S. Department of ...	X	-127.00	-6,537.28
Check	2/7/2007	6889	U.S. Department of ...	X	-127.00	-6,664.28
Check	2/7/2007	6887	Marnie Bell	X	-50.00	-6,714.28
Check	2/7/2007	6885	Danny Oberbeck	X	-50.00	-6,764.28
Check	2/7/2007	6884	Jim Cope	X	-50.00	-6,814.28
Check	2/7/2007	6881	Jonathan Motil	X	-50.00	-6,864.28
Check	2/7/2007	6880	Roderick Johnston	X	-50.00	-6,914.28
Check	2/7/2007	6879	Gretchen Estes	X	-50.00	-6,964.28
Check	2/7/2007	6878	Nancy Estes	X	-50.00	-7,014.28

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance	
Check	2/7/2007	6877	Rick Tigert	X	-50.00	-7,064.28	
Check	2/7/2007	6876	Michele Lovenduski	X	-50.00	-7,114.28	
Check	2/7/2007	6875	Boby May	X	-50.00	-7,164.28	
Check	2/7/2007	6874	Caroline Gurkweitz	X	-41.64	-7,205.92	
Check	2/7/2007	6873	MarVision	X	-265.50	-7,471.42	
Check	2/7/2007	6872	U.S. Department of ...	X	-119.00	-7,590.42	
Check	2/7/2007	6882	Mary Beth Basu	X	-50.00	-7,640.42	
Check	2/8/2007	6897	U.S. Department of ...	X	-127.00	-7,767.42	
Check	2/10/2007	6910	U.S. Department of ...	X	-127.00	-7,894.42	
Check	2/10/2007	6911	U.S. Department of ...	X	-351.00	-8,245.42	
Check	2/10/2007	6909	U.S. Department of ...	X	-112.00	-8,357.42	
Check	2/14/2007	6915	U.S. Department of ...	X	-127.00	-8,484.42	
Check	2/15/2007	6921	U.S. Department of ...	X	-127.00	-8,611.42	
Check	2/15/2007	6922	U.S. Department of ...	X	-336.00	-8,947.42	
Check	2/15/2007	6920	U.S. Department of ...	X	-127.00	-9,074.42	
Check	2/17/2007	6927	U.S. Department of ...	X	-224.00	-9,298.42	
Check	2/17/2007	6928	U.S. Department of ...	X	-478.00	-9,776.42	
Check	2/17/2007	6924	U.S. Department of ...	X	-254.00	-10,030.42	
Check	2/17/2007	6926	U.S. Department of ...	X	-127.00	-10,157.42	
Check	2/21/2007	6930	U.S. Department of ...	X	-127.00	-10,284.42	
Check	2/22/2007	6932	U.S. Department of ...	X	-224.00	-10,508.42	
Check	2/22/2007	6935	Trader Joe's	X	-11.84	-10,520.26	
Check	2/24/2007	6940	U.S. Department of ...	X	-112.00	-10,632.26	
Check	2/28/2007		Bank of the West	X	-3.00	-10,635.26	
General Journal	2/28/2007	depr ...		X	-15.00	-10,650.26	
Total Checks and Payments						-10,650.26	-10,650.26
Deposits and Credits - 22 items							
Deposit	1/31/2007			X	134.00	134.00	
Deposit	1/31/2007			X	52.00	186.00	
Deposit	1/31/2007			X	395.00	581.00	
Deposit	2/6/2007			X	730.00	1,311.00	
Deposit	2/6/2007			X	67.00	1,378.00	
Deposit	2/6/2007			X	358.00	1,736.00	
Deposit	2/7/2007			X	425.00	2,161.00	
Deposit	2/10/2007			X	880.00	3,041.00	
Deposit	2/12/2007			X	67.00	3,108.00	
Deposit	2/12/2007			X	409.00	3,517.00	
Deposit	2/12/2007			X	1,684.00	5,201.00	
Deposit	2/12/2007			X	194.00	5,395.00	
Deposit	2/20/2007			X	1,000.00	6,395.00	
Deposit	2/23/2007			X	880.00	7,275.00	
Deposit	2/23/2007			X	500.00	7,775.00	
Deposit	2/23/2007			X	328.00	8,103.00	
Deposit	2/23/2007			X	360.00	8,463.00	
Deposit	2/23/2007			X	470.00	8,933.00	
Deposit	2/23/2007			X	134.00	9,067.00	
Deposit	2/24/2007			X	580.00	9,647.00	
Deposit	2/26/2007			X	365.00	10,012.00	
Deposit	2/28/2007			X	543.00	10,555.00	
Total Deposits and Credits						10,555.00	10,555.00
Total Cleared Transactions						-95.26	-95.26
Cleared Balance						-95.26	9,208.96

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 61 items						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	11/1/2006	6682	Elizabeth D Minter		-15.00	-267.47
Check	12/31/2006	6809	Estella A. Wnek		-15.00	-282.47
Check	1/31/2007	6851	U.S. Department of ...		-34.00	-316.47
Check	2/3/2007	6862	U.S. Department of ...		-171.00	-487.47
Check	2/7/2007	6886	Dylan Oberbeck		-50.00	-537.47
Check	2/7/2007	6883	Leisa Jo Waller		-50.00	-587.47
Check	2/8/2007	6899	U.S. Department of ...		-67.00	-654.47
Check	2/8/2007	6895	U.S. Department of ...		-104.00	-758.47
Check	2/8/2007	6894	U.S. Department of ...		-67.00	-825.47
Check	2/8/2007	6896	U.S. Department of ...		-67.00	-892.47
Check	2/8/2007	6900	U.S. Department of ...		-134.00	-1,026.47
Check	2/8/2007	6898	U.S. Department of ...		-186.00	-1,212.47
Check	2/10/2007	6901	U.S. Department of ...		-156.00	-1,368.47
Check	2/10/2007	6902	U.S. Department of ...		-119.00	-1,487.47
Check	2/10/2007	6903	U.S. Department of ...		-67.00	-1,554.47
Check	2/10/2007	6905	U.S. Department of ...		-104.00	-1,658.47
Check	2/10/2007	6906	U.S. Department of ...		-67.00	-1,725.47
Check	2/10/2007	6907	U.S. Department of ...		-156.00	-1,881.47
Check	2/10/2007	6908	U.S. Department of ...		-67.00	-1,948.47
Check	2/10/2007	6904	U.S. Department of ...		-104.00	-2,052.47
Check	2/13/2007	6913	U.S. Department of ...		-134.00	-2,186.47
Check	2/13/2007	6912	U.S. Department of ...		-67.00	-2,253.47
Check	2/14/2007	6914	U.S. Department of ...		-67.00	-2,320.47
Check	2/15/2007	6919	U.S. Department of ...		-67.00	-2,387.47
Check	2/15/2007	6918	U.S. Department of ...		-67.00	-2,454.47
Check	2/15/2007	6916	U.S. Department of ...		-67.00	-2,521.47
Check	2/15/2007	6917	U.S. Department of ...		-67.00	-2,588.47
Check	2/17/2007	6925	U.S. Department of ...		-52.00	-2,640.47
Check	2/17/2007	6923	U.S. Department of ...		-223.00	-2,863.47
Check	2/20/2007	6929	U.S. Department of ...		-67.00	-2,930.47
Check	2/21/2007	6931	U.S. Department of ...		-67.00	-2,997.47
Check	2/22/2007	6933	U.S. Department of ...		-104.00	-3,101.47
Check	2/22/2007	6934	U.S. Department of ...		-67.00	-3,168.47
Check	2/23/2007	6936	Minuteman Press		-32.33	-3,200.80
Check	2/24/2007	6938	U.S. Department of ...		-52.00	-3,252.80
Check	2/24/2007	6939	U.S. Department of ...		-104.00	-3,356.80
Check	2/24/2007	6941	U.S. Department of ...		-104.00	-3,460.80
Check	2/24/2007	6942	U.S. Department of ...		-52.00	-3,512.80
Check	2/24/2007	6943	U.S. Department of ...		-52.00	-3,564.80
Check	2/24/2007	6944	U.S. Department of ...		-134.00	-3,698.80
Check	2/24/2007	6937	U.S. Department of ...		-104.00	-3,802.80
Check	2/26/2007	6945	U.S. Department of ...		-171.00	-3,973.80
Check	2/26/2007	6946	U.S. Department of ...		-127.00	-4,100.80
Check	2/26/2007	6947	U.S. Department of ...		-67.00	-4,167.80
Check	2/26/2007	6948	U.S. Department of ...		-67.00	-4,234.80
Check	2/27/2007	6950	U.S. Department of ...		-104.00	-4,338.80
Check	2/27/2007	6951	U.S. Department of ...		-67.00	-4,405.80
Check	2/27/2007	6949	U.S. Department of ...		-67.00	-4,472.80
Check	2/28/2007	6961	U.S. Department of ...		-127.00	-4,599.80
Check	2/28/2007	6960	U.S. Department of ...		-127.00	-4,726.80
Check	2/28/2007	6959	U.S. Department of ...		-67.00	-4,793.80
Check	2/28/2007	6958	U.S. Department of ...		-67.00	-4,860.80
Check	2/28/2007	6957	U.S. Department of ...		-104.00	-4,964.80
Check	2/28/2007	6956	U.S. Department of ...		-104.00	-5,068.80
Check	2/28/2007	6955	U.S. Department of ...		-67.00	-5,135.80
Check	2/28/2007	6953	U.S. Department of ...		-238.00	-5,373.80
Check	2/28/2007	6952	Dr. Charles Frazee		-50.00	-5,423.80
Check	2/28/2007	6954	U.S. Department of ...		-171.00	-5,594.80
Total Checks and Payments					-5,594.80	-5,594.80

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Deposit	12/2/2006				30.00	30.00
Total Deposits and Credits					30.00	30.00
Total Uncleared Transactions					-5,564.80	-5,564.80
Register Balance as of 02/28/2007					-5,660.06	3,644.16
New Transactions						
Checks and Payments - 45 items						
Check	3/1/2007	6966	Allstar Awards		-29.65	-29.65
Check	3/1/2007	6965	U.S. Department of ...		-127.00	-156.65
Check	3/1/2007	6964	U.S. Department of ...		-127.00	-283.65
Check	3/1/2007	6967	U.S. Department of ...		-67.00	-350.65
Check	3/1/2007	6963	U.S. Department of ...		-112.00	-462.65
Check	3/1/2007	6962	U.S. Department of ...		-52.00	-514.65
Check	3/3/2007	6970	U.S. Department of ...		-67.00	-581.65
Check	3/3/2007	6969	U.S. Department of ...		-67.00	-648.65
Check	3/3/2007	6968	U.S. Department of ...		-67.00	-715.65
Check	3/3/2007	6971	U.S. Department of ...		-52.00	-767.65
Check	3/3/2007	6972	U.S. Department of ...		-67.00	-834.65
Check	3/3/2007	6974	U.S. Department of ...		-127.00	-961.65
Check	3/3/2007	6973	U.S. Department of ...		-67.00	-1,028.65
Check	3/5/2007	6977	U.S. Department of ...		-67.00	-1,095.65
Check	3/5/2007	6975	U.S. Department of ...		-33.00	-1,128.65
Check	3/5/2007	6978	U.S. Department of ...		-52.00	-1,180.65
Check	3/5/2007	6979	U.S. Department of ...		-67.00	-1,247.65
Check	3/5/2007	6980	U.S. Department of ...		-127.00	-1,374.65
Check	3/5/2007	6976	U.S. Department of ...		-67.00	-1,441.65
Check	3/6/2007	6983	Yesenia Gomez		-43.09	-1,484.74
Check	3/6/2007	6984	U.S. Department of ...		-141.40	-1,626.14
Check	3/6/2007	6985	U.S. Department of ...		-67.00	-1,693.14
Check	3/6/2007	6986	U.S. Department of ...		-67.00	-1,760.14
Check	3/6/2007	6988	U.S. Department of ...		-52.00	-1,812.14
Check	3/6/2007	6987	U.S. Department of ...		-67.00	-1,879.14
Check	3/7/2007	6989	U.S. Department of ...		-52.00	-1,931.14
Check	3/8/2007	6994	U.S. Department of ...		-28.80	-1,959.94
Check	3/8/2007	6995	U.S. Department of ...		-127.00	-2,086.94
Check	3/8/2007	6992	U.S. Department of ...		-104.00	-2,190.94
Check	3/8/2007	6991	U.S. Department of ...		-67.00	-2,257.94
Check	3/8/2007	6998	U.S. Department of ...		-127.00	-2,384.94
Check	3/8/2007	6997	U.S. Department of ...		-127.00	-2,511.94
Check	3/8/2007	6993	U.S. Department of ...		-67.00	-2,578.94
Check	3/10/2007	7001	U.S. Department of ...		-127.00	-2,705.94
Check	3/10/2007	7002	U.S. Department of ...		-52.00	-2,757.94
Check	3/10/2007	7000	U.S. Department of ...		-134.00	-2,891.94
Check	3/10/2007	7005	U.S. Department of ...		-67.00	-2,958.94
Check	3/10/2007	6999	U.S. Department of ...		-67.00	-3,025.94
Check	3/10/2007	7003	U.S. Department of ...		-67.00	-3,092.94
Check	3/12/2007	7006	U.S. Department of ...		-141.40	-3,234.34
Check	3/12/2007	7008	U.S. Department of ...		-112.00	-3,346.34
Check	3/12/2007	7007	U.S. Department of ...		-52.00	-3,398.34
Check	3/13/2007	7011	U.S. Department of ...		-67.00	-3,465.34
Check	3/13/2007	7009	U.S. Department of ...		-141.40	-3,606.74
Check	3/13/2007	7010	U.S. Department of ...		-67.00	-3,673.74
Total Checks and Payments					-3,673.74	-3,673.74

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 15 items						
Deposit	3/2/2007				2,000.00	2,000.00
Deposit	3/3/2007				127.00	2,127.00
Deposit	3/5/2007				231.00	2,358.00
Check	3/6/2007	6982	Ralph's		0.00	2,358.00
Check	3/6/2007	6981	Christopher's Flowers		0.00	2,358.00
Deposit	3/7/2007				150.00	2,508.00
Deposit	3/7/2007				134.00	2,642.00
Check	3/8/2007	6996	U.S. Department of ...		0.00	2,642.00
Deposit	3/8/2007				171.00	2,813.00
Check	3/8/2007	6990	Stater Bros.			2,813.00
Deposit	3/8/2007				284.00	3,097.00
Deposit	3/8/2007				67.00	3,164.00
Deposit	3/8/2007				500.00	3,664.00
Deposit	3/12/2007				127.00	3,791.00
Deposit	3/14/2007				186.00	3,977.00
Total Deposits and Credits					3,977.00	3,977.00
Total New Transactions					303.26	303.26
Ending Balance					-5,356.80	3,947.42

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Placentia Library District Reconciliation Detail County Exempt - Savings, Period Ending 02/28/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,920.66
Cleared Transactions						
Checks and Payments - 1 item						
Check	1/22/2007	1566	Protective Life Insur...	X	-1,303.90	-1,303.90
Total Checks and Payments					-1,303.90	-1,303.90
Deposits and Credits - 12 items						
Deposit	2/6/2007			X	35.00	35.00
Deposit	2/7/2007			X	59.94	94.94
Deposit	2/10/2007			X	30.00	124.94
Deposit	2/12/2007			X	35.00	159.94
Deposit	2/23/2007			X	50.00	209.94
Deposit	2/24/2007			X	75.00	284.94
Deposit	2/24/2007			X	50.00	334.94
Deposit	2/26/2007			X	65.00	399.94
Deposit	2/26/2007			X	35.00	434.94
Deposit	2/26/2007			X	19.94	454.88
Deposit	2/27/2007			X	170.00	624.88
Deposit	2/28/2007			X	8.17	633.05
Deposit	2/28/2007			X	8.17	633.05
Total Deposits and Credits					633.05	633.05
Total Cleared Transactions					-670.85	-670.85
Cleared Balance					-670.85	13,249.81
Register Balance as of 02/28/2007					-670.85	13,249.81
New Transactions						
Checks and Payments - 1 item						
Check	3/7/2007	1568	Greg's Carpet & Up...		-174.96	-174.96
Total Checks and Payments					-174.96	-174.96
Deposits and Credits - 4 items						
Deposit	3/3/2007				35.00	35.00
Deposit	3/8/2007				35.00	70.00
Deposit	3/8/2007				54.94	124.94
Deposit	3/12/2007				70.00	194.94
Total Deposits and Credits					194.94	194.94
Total New Transactions					19.98	19.98
Ending Balance					<u>-650.87</u>	<u>13,269.79</u>

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,706.52
Cleared Transactions						
Checks and Payments - 24 items						
Check	1/30/2007	5469	State Board of Equ...	X	-771.00	-771.00
Check	1/30/2007	5470	Fry's Electronics	X	-420.05	-1,191.05
Check	1/31/2007	5471	Rembrandt's Beauti...	X	-10.00	-1,201.05
Check	2/1/2007		Bank of the West	X	-343.39	-1,544.44
Check	2/2/2007		Bank of the West	X	-13.81	-1,558.25
Check	2/7/2007	5472	Rembrandt's Beauti...	X	-10.00	-1,568.25
Check	2/7/2007	5473	Munson, Cronick & ...	X	-330.00	-1,898.25
Check	2/7/2007	5475	Nadia Dallstream	X	-11.60	-1,909.85
Check	2/7/2007	5477	Toby Silberfarb	X	-14.40	-1,924.25
Check	2/7/2007	5480	Kristen Hoffman	X	-827.47	-2,751.72
Check	2/7/2007	5479	Patricia Fellous-Gib...	X	-211.75	-2,963.47
Check	2/8/2007	5481	Placentia Library Di...	X	-880.00	-3,843.47
Check	2/8/2007	5483	Placentia Library G...	X	-7,320.42	-11,163.89
Check	2/8/2007	5482	Placentia Library Di...	X	-30.00	-11,193.89
Check	2/11/2007	5474	Sam's Club	X	-340.13	-11,534.02
Check	2/12/2007	5484	Placentia Library Di...	X	-1,684.00	-13,218.02
Check	2/15/2007	5485	Fry's Electronics	X	-110.79	-13,328.81
Check	2/20/2007	5487	Quizno's	X	-91.96	-13,420.77
Check	2/20/2007	5486	Fry's Electronics	X	-312.35	-13,733.12
Check	2/20/2007	5488	Placentia Library Di...	X	-1,000.00	-14,733.12
Check	2/23/2007	5494	Caroline Gurkweitz	X	-76.64	-14,809.76
Check	2/23/2007	5492	Sam's Club	X	-130.45	-14,940.21
Check	2/23/2007	5490	Placentia Library G...	X	-500.00	-15,440.21
Check	2/23/2007	5497	Placentia Chamber ...	X	-28.00	-15,468.21
Total Checks and Payments					-15,468.21	-15,468.21
Deposits and Credits - 36 items						
Deposit	2/1/2007			X	161.40	161.40
Deposit	2/1/2007			X	38.86	200.26
Deposit	2/5/2007			X	975.00	1,175.26
Deposit	2/5/2007			X	190.41	1,365.67
Deposit	2/5/2007			X	704.00	2,069.67
Deposit	2/6/2007			X	90.00	2,159.67
Deposit	2/6/2007			X	219.00	2,378.67
Deposit	2/7/2007			X	160.00	2,538.67
Deposit	2/7/2007			X	319.62	2,858.29
Deposit	2/8/2007			X	58.29	2,916.58
Deposit	2/8/2007			X	555.00	3,471.58
Deposit	2/9/2007			X	656.00	4,127.58
Deposit	2/9/2007			X	29.14	4,156.72
Deposit	2/12/2007			X	38.86	4,195.58
Deposit	2/12/2007			X	60.00	4,255.58
Deposit	2/12/2007			X	783.00	5,038.58
Deposit	2/12/2007			X	196.00	5,234.58
Deposit	2/13/2007			X	150.00	5,384.58
Deposit	2/13/2007			X	180.00	5,564.58
Deposit	2/14/2007			X	177.78	5,742.36
Deposit	2/14/2007			X	30.00	5,772.36
Deposit	2/15/2007			X	229.00	6,001.36
Deposit	2/15/2007			X	87.43	6,088.79
Deposit	2/16/2007			X	298.00	6,386.79
Deposit	2/16/2007			X	300.00	6,686.79
Deposit	2/20/2007			X	289.00	6,975.79
Deposit	2/21/2007			X	617.26	7,593.05
Deposit	2/21/2007			X	288.00	7,881.05
Deposit	2/22/2007			X	149.20	8,030.25
Deposit	2/23/2007			X	78.99	8,109.24
Deposit	2/26/2007			X	406.00	8,515.24
Deposit	2/26/2007			X	359.00	8,874.24
Deposit	2/27/2007			X	482.00	9,356.24
Deposit	2/28/2007			X	0.00	9,356.24
Check	2/28/2007	5501	Samy's Camera	X	0.00	9,356.24

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Placentia Library District Reconciliation Detail

General Fund - Checking, Period Ending 02/28/2007

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/1/2007	5500	Samy's Camera	X	0.00	9,356.24
Check	3/8/2007	5504	COSTCO	X	0.00	9,356.24
Total Deposits and Credits					9,356.24	9,356.24
Total Cleared Transactions					-6,111.97	-6,111.97
Cleared Balance					-6,111.97	7,594.55
Uncleared Transactions						
Checks and Payments - 12 items						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006	5340	Paolini's A Taste of ...		-20.00	-32.00
Check	12/13/2006	5449	Placentia Chamber ...		-10.00	-42.00
Check	12/27/2006	5457	Evergreen Books		-429.19	-471.19
Check	2/7/2007	5476	Jeanette Gardner		-217.49	-688.68
Check	2/21/2007	5489	Helen Fried		-50.00	-738.68
Check	2/23/2007	5491	Jean Turner		-16.00	-754.68
Check	2/23/2007	5493	SRP		-0.81	-755.49
Check	2/23/2007	5498	Courtesy One Hour ...		-18.00	-773.49
Check	2/23/2007	5495	Nadia Dallstream		-20.00	-793.49
Check	2/23/2007	5496	Kathleen Staymates		-99.69	-893.18
Check	2/28/2007	5499	Rembrandt's Beauti...		-10.00	-903.18
Total Checks and Payments					-903.18	-903.18
Total Uncleared Transactions					-903.18	-903.18
Register Balance as of 02/28/2007					-7,015.15	6,691.37
New Transactions						
Checks and Payments - 6 items						
Check	3/2/2007		Bank of the West		-4.00	-4.00
Check	3/2/2007		Bank of the West		-30.60	-34.60
Check	3/7/2007	5502	Valerie Poole		-742.49	-777.09
Check	3/8/2007	5506	Placentia Library Di...		-500.00	-1,277.09
Check	3/8/2007	5503	California Council fo...		-40.00	-1,317.09
Check	3/13/2007	5508	Placentia Library Di...		-2,000.00	-3,317.09
Total Checks and Payments					-3,317.09	-3,317.09
Deposits and Credits - 2 items						
Check	3/8/2007	5505	Fry's Electronics			0.00
Check	3/10/2007	5507	Sam's Club			0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-3,317.09	-3,317.09
Ending Balance					-10,332.24	3,374.28

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						59,278.31
Cleared Transactions						
Checks and Payments - 4 items						
Check	2/7/2007		Bank of the West	X	-30.00	-30.00
Check	2/7/2007		Bank of the West	X	-4.00	-34.00
Check	2/8/2007	1275	Orange County Aud...	X	-73,914.92	-73,948.92
General Journal	2/28/2007	depr ...		X	-0.01	-73,948.93
Total Checks and Payments					-73,948.93	-73,948.93
Deposits and Credits - 39 items						
Deposit	1/31/2007			X	1,420.00	1,420.00
Deposit	1/31/2007			X	857.20	2,277.20
Deposit	1/31/2007			X	334.37	2,611.57
Deposit	1/31/2007			X	1,282.85	3,894.42
Deposit	2/6/2007			X	1,142.77	5,037.19
Deposit	2/6/2007			X	1,140.20	6,177.39
Deposit	2/6/2007			X	690.00	6,867.39
Deposit	2/6/2007			X	242.80	7,110.19
Deposit	2/6/2007			X	562.76	7,672.95
Deposit	2/6/2007			X	1,040.85	8,713.80
Deposit	2/7/2007			X	869.00	9,582.80
Deposit	2/8/2007			X	7,320.42	16,903.22
Deposit	2/12/2007			X	900.00	17,803.22
Deposit	2/12/2007			X	808.20	18,611.42
Deposit	2/12/2007			X	676.85	19,288.27
Deposit	2/12/2007			X	1,328.00	20,616.27
Deposit	2/12/2007			X	229.25	20,845.52
Deposit	2/12/2007			X	729.00	21,574.52
Deposit	2/12/2007			X	82.75	21,657.27
Deposit	2/13/2007			X	860.51	22,517.78
Deposit	2/13/2007			X	59,741.97	82,259.75
Deposit	2/23/2007			X	789.25	83,049.00
Deposit	2/24/2007			X	980.05	84,029.05
Deposit	2/24/2007			X	1,087.80	85,116.85
Deposit	2/24/2007			X	1,012.15	86,129.00
Deposit	2/24/2007			X	59.85	86,188.85
Deposit	2/24/2007			X	1,360.00	87,548.85
Deposit	2/24/2007			X	702.40	88,251.25
Deposit	2/26/2007			X	831.85	89,083.10
Deposit	2/26/2007			X	385.65	89,468.75
Deposit	2/26/2007			X	1,204.00	90,672.75
Deposit	2/26/2007			X	820.00	91,492.75
Deposit	2/26/2007			X	934.00	92,426.75
Deposit	2/26/2007			X	427.85	92,854.60
Deposit	2/26/2007			X	176.10	93,030.70
Deposit	2/26/2007			X	1,236.35	94,267.05
Deposit	2/27/2007			X	909.10	95,176.15
Deposit	2/28/2007			X	1,305.50	96,481.65
Deposit	2/28/2007			X	28.89	96,510.54
Total Deposits and Credits					96,510.54	96,510.54
Total Cleared Transactions					22,561.61	22,561.61
Cleared Balance					22,561.61	81,839.92
Uncleared Transactions						
Checks and Payments - 2 items						
Check	2/28/2007	1277	Orange County Aud...		-79,483.64	-79,483.64
Check	2/28/2007	1276	Darcy Rankin		-110.00	-79,593.64
Total Checks and Payments					-79,593.64	-79,593.64

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Placentia Library District Reconciliation Detail

General Fund - Savings, Period Ending 02/28/2007

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Deposit	8/10/2006				282.60	282.60
Total Deposits and Credits					282.60	282.60
Total Uncleared Transactions					-79,311.04	-79,311.04
Register Balance as of 02/28/2007					-56,749.43	2,528.88
New Transactions						
Checks and Payments - 1 item						
Check	3/8/2007	1278	Anita M. Tsai		-30.73	-30.73
Total Checks and Payments					-30.73	-30.73
Deposits and Credits - 14 items						
Deposit	3/3/2007				683.70	683.70
Deposit	3/5/2007				827.39	1,511.09
Deposit	3/7/2007				454.00	1,965.09
Deposit	3/7/2007				1,110.00	3,075.09
Deposit	3/7/2007				432.50	3,507.59
Deposit	3/8/2007				10,686.05	14,193.64
Deposit	3/8/2007				746.35	14,939.99
Deposit	3/8/2007				90.45	15,030.44
Deposit	3/8/2007				705.05	15,735.49
Deposit	3/8/2007				60.00	15,795.49
Deposit	3/8/2007				571.15	16,366.64
Deposit	3/8/2007				1,209.40	17,576.04
Deposit	3/12/2007				903.30	18,479.34
Deposit	3/14/2007				885.85	19,365.19
Total Deposits and Credits					19,365.19	19,365.19
Total New Transactions					19,334.46	19,334.46
Ending Balance					-37,414.97	21,863.34

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**Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,566.78
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	2/28/2007			X	8.33	8.33
Total Deposits and Credits					8.33	8.33
Total Cleared Transactions					8.33	8.33
Cleared Balance					8.33	13,575.11
Register Balance as of 02/28/2007					8.33	13,575.11
Ending Balance					8.33	13,575.11

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Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 02/28/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,087.72
Cleared Transactions						
Checks and Payments - 72 items						
Check	1/24/2007	7463	Raquel Galarza	X	-309.17	-309.17
Check	1/24/2007	7465	Luz Lizaola	X	-104.69	-413.86
Check	1/24/2007	7466	Luz Lizaola	X	-113.23	-527.09
Check	1/24/2007	7469	Uchechukwu Ollawa	X	-58.90	-585.99
Check	1/24/2007	7470	Christina Perez	X	-364.80	-950.79
Check	1/24/2007	7472	Colleen Reyes	X	-392.58	-1,343.37
Check	1/24/2007	7473	Evelyn Soqui	X	-304.13	-1,647.50
Check	1/24/2007	7474	Jayson Telles	X	-150.18	-1,797.68
Check	1/24/2007	7477	Placentia Library Di...	X	-19.94	-1,817.62
Check	1/24/2007	7479	Tax Deferred Servic...	X	-2,751.90	-4,569.52
Check	1/24/2007	7427	Diane Cunningham	X	-133.17	-4,702.69
Check	1/24/2007	7462	Shannon Ford	X	-216.65	-4,919.34
Check	1/24/2007	7440	Noreth Men	X	-86.86	-5,006.20
Check	2/7/2007	7506	Kelleny Rivera	X	-128.96	-5,135.16
Check	2/7/2007	7516	Angelica Alatorre	X	-288.87	-5,424.03
Check	2/7/2007	7517	Raymond Bustama...	X	-291.65	-5,715.68
Check	2/7/2007	7518	Maryrose Cachola	X	-320.84	-6,036.52
Check	2/7/2007	7519	Kamala Connors	X	-291.41	-6,327.93
Check	2/7/2007	7520	Marlon Daito	X	-164.90	-6,492.83
Check	2/7/2007	7521	Shannon Ford	X	-310.53	-6,803.36
Check	2/7/2007	7522	Raquel Galarza	X	-130.86	-6,934.22
Check	2/7/2007	7523	Paulette Garcia	X	-291.65	-7,225.87
Check	2/7/2007	7524	Arianna Hernandez	X	-247.55	-7,473.42
Check	2/7/2007	7525	Luz Lizaola	X	-303.33	-7,776.75
Check	2/7/2007	7526	Melissa Manzanarez	X	-262.78	-8,039.53
Check	2/7/2007	7528	Christina Perez	X	-189.63	-8,229.16
Check	2/7/2007	7529	Araceli Ramirez	X	-183.20	-8,412.36
Check	2/7/2007	7530	Colleen Reyes	X	-261.72	-8,674.08
Check	2/7/2007	7531	Evelyn Soqui	X	-291.41	-8,965.49
Check	2/7/2007	7532	Jayson Telles	X	-156.64	-9,122.13
Check	2/7/2007	7533	Phavin Ton	X	-78.52	-9,200.65
Check	2/7/2007	7534	Sothavy Ton	X	-144.43	-9,345.08
Check	2/7/2007	7505	Hilda Rivera	X	-695.01	-10,040.09
Check	2/7/2007	7503	Beatrice V. Quintanar	X	-1,008.73	-11,048.82
Check	2/7/2007	7497	Noreth Men	X	-183.36	-11,232.18
Check	2/7/2007	7492	Alexander Hernandez	X	-562.43	-11,794.61
Check	2/7/2007	7535	Orange County Aud...	X	-190.20	-11,984.81
Check	2/7/2007	7536	Placentia Library Di...	X	-19.94	-12,004.75
Check	2/7/2007	7537	Nationwide Retirem...	X	-1,143.45	-13,148.20
Check	2/7/2007	7538	Tax Deferred Servic...	X	-3,659.59	-16,807.79
Check	2/7/2007		Paychex	X	-21,760.20	-38,567.99
Check	2/7/2007		Paychex	X	-10,627.52	-49,195.51
Check	2/7/2007		Paychex	X	-109.35	-49,304.86
Check	2/7/2007	7480	Gary Bell	X	-1,532.56	-50,837.42
Check	2/7/2007	7483	Dorothy J. Cummings	X	-47.82	-50,885.24
Check	2/7/2007	7484	Diane Cunningham	X	-82.66	-50,967.90
Check	2/7/2007	7489	Wendy G. Goodson	X	-1,798.32	-52,766.22
Check	2/21/2007	7583	Paulette Garcia	X	-221.64	-52,987.86
Check	2/21/2007	7586	Melissa Manzanarez	X	-221.44	-53,209.30
Check	2/21/2007	7588	Christina Perez	X	-291.41	-53,500.71
Check	2/21/2007	7580	Marlon Daito	X	-109.93	-53,610.64
Check	2/21/2007	7579	Kamala Connors	X	-388.37	-53,999.01
Check	2/21/2007	7589	Araceli Ramirez	X	-130.86	-54,129.87
Check	2/21/2007	7577	Raymond Bustama...	X	-233.31	-54,363.18
Check	2/21/2007	7576	Angelica Alatorre	X	-288.87	-54,652.05
Check	2/21/2007	7566	Kelleny Rivera	X	-133.52	-54,785.57
Check	2/21/2007	7565	Hilda Rivera	X	-739.77	-55,525.34
Check	2/21/2007	7564	Beatrice V. Quintanar	X	-1,008.74	-56,534.08
Check	2/21/2007	7557	Noreth Men	X	-86.86	-56,620.94
Check	2/21/2007	7553	Alexander Hernandez	X	-533.83	-57,154.77
Check	2/21/2007	7550	Wendy G. Goodson	X	-1,798.32	-58,953.09
Check	2/21/2007	7544	Barbara Christian	X	-47.82	-59,000.91
Check	2/21/2007	7541	Gary Bell	X	-1,532.56	-60,533.47
Check	2/21/2007		Paychex	X	-17.92	-60,551.39
Check	2/21/2007		Paychex	X	-108.07	-60,659.46

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03/15/07

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Check	2/21/2007		Paychex	X	-10,414.86	-71,074.32
Check	2/21/2007		Paychex	X	-21,066.92	-92,141.24
Check	2/21/2007	7591	Jayson Telles	X	-133.99	-92,275.23
Check	2/21/2007	7593	Orange County Aud...	X	-190.20	-92,465.43
Check	2/21/2007	7594	Placentia Library Di...	X	-19.94	-92,485.37
Check	2/21/2007	7584	Arianna Hernandez	X	-289.92	-92,775.29
Check	2/21/2007	7585	Luz Lizaola	X	-291.65	-93,066.94
Total Checks and Payments					-93,066.94	-93,066.94
Deposits and Credits - 2 items						
Deposit	1/31/2007			X	47,072.00	47,072.00
Deposit	2/14/2007			X	47,072.00	94,144.00
Total Deposits and Credits					94,144.00	94,144.00
Total Cleared Transactions					1,077.06	1,077.06
Cleared Balance					1,077.06	20,164.78
Uncleared Transactions						
Checks and Payments - 13 items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	2/8/2006	6132	Marlon Daito		-49.98	-201.62
Check	3/8/2006	6244	Maria N Madero		-68.10	-269.72
Check	12/13/2006	7306	Shannon Ford		-245.54	-515.26
Check	2/7/2007	7527	Desiree McCune		-380.00	-895.26
Check	2/21/2007	7587	Desiree McCune		-369.31	-1,264.57
Check	2/21/2007	7582	Raquel Galarza		-256.65	-1,521.22
Check	2/21/2007	7596	Tax Deferred Servic...		-3,580.10	-5,101.32
Check	2/21/2007	7595	Nationwide Retirem...		-1,143.45	-6,244.77
Check	2/21/2007	7578	Maryrose Cachola		-396.29	-6,641.06
Check	2/21/2007	7590	Evelyn Soqui		-227.79	-6,868.85
Check	2/21/2007	7592	Phavin Ton		-288.16	-7,157.01
Check	2/21/2007	7581	Shannon Ford		-303.32	-7,460.33
Total Checks and Payments					-7,460.33	-7,460.33
Deposits and Credits - 1 item						
Deposit	2/28/2007				39,072.00	39,072.00
Total Deposits and Credits					39,072.00	39,072.00
Total Uncleared Transactions					31,611.67	31,611.67
Register Balance as of 02/28/2007					32,688.73	51,776.45
New Transactions						
Checks and Payments - 32 items						
Check	3/7/2007	7638	Maryrose Cachola		-401.98	-401.98
Check	3/7/2007	7639	Kamala Connors		-265.25	-667.23
Check	3/7/2007	7640	Shannon Ford		-209.43	-876.66
Check	3/7/2007	7641	Raquel Galarza		-227.48	-1,104.14
Check	3/7/2007	7642	Paulette Garcia		-256.65	-1,360.79
Check	3/7/2007	7644	Arianna Hernandez		-291.65	-1,652.44
Check	3/7/2007	7645	Luz Lizaola		-291.65	-1,944.09
Check	3/7/2007	7646	Melissa Manzanarez		-224.62	-2,168.71
Check	3/7/2007	7647	Desiree McCune		-401.34	-2,570.05
Check	3/7/2007	7648	Christina Perez		-265.96	-2,836.01
Check	3/7/2007	7649	Araceli Ramirez		-157.03	-2,993.04
Check	3/7/2007	7650	Evelyn Soqui		-183.27	-3,176.31
Check	3/7/2007	7651	Jayson Telles		-98.15	-3,274.46
Check	3/7/2007	7652	Phavin Ton		-355.14	-3,629.60
Check	3/7/2007	7653	Sothavy Ton		-290.80	-3,920.40
Check	3/7/2007	7654	Orange County Aud...		-190.20	-4,110.60
Check	3/7/2007	7655	Placentia Library Di...		-19.94	-4,130.54
Check	3/7/2007	7656	Nationwide Retirem...		-1,143.45	-5,273.99
Check	3/7/2007	7657	Tax Deferred Servic...		-3,145.89	-8,419.88
Check	3/7/2007	7658	Paychex		-11,251.69	-19,671.57

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03/15/07

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 02/28/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/7/2007	7637	Raymond Bustama...		-326.67	-19,998.24
Check	3/7/2007	7624	Kelleny Rivera		-62.33	-20,060.57
Check	3/7/2007	7623	Hilda Rivera		-680.09	-20,740.66
Check	3/7/2007	7622	Beatrice V. Quintanar		-1,008.73	-21,749.39
Check	3/7/2007	7615	Noreth Men		-207.49	-21,956.88
Check	3/7/2007	7611	Alexander Hernandez		-574.09	-22,530.97
Check	3/7/2007	7608	Wendy G. Goodson		-2,072.80	-24,603.77
Check	3/7/2007	7602	Diane Cunningham		-73.48	-24,677.25
Check	3/7/2007	7601	Dorothy J. Cummings		-47.82	-24,725.07
Check	3/7/2007	7598	Gary Bell		-1,532.56	-26,257.63
Check	3/7/2007		Paychex		-23,186.31	-49,443.94
Check	3/7/2007	7636	Angelica Alatorre		-288.87	-49,732.81
Total Checks and Payments					-49,732.81	-49,732.81
Total New Transactions					-49,732.81	-49,732.81
Ending Balance					<u>-17,044.08</u>	<u>2,043.64</u>

*Went
3/15/2007*

ACQUISITIONS REPORT FOR FISCAL YEAR 2006-2007 THROUGH THE MONTH OF FEBRUARY 2007
Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	\$14,960	1,039	\$5,140	325	\$20,100	1364	\$702	30	\$20,802	1394
Adult Circulating Non-Fiction	\$20,733	1,096	\$5,176	258	\$25,909	1354	\$870	38	\$26,779	1392
Adult Reference	\$6,306	65	\$449	15	\$6,754	80	\$139	6	\$6,893	86
Adult magazines	\$5,354	121	\$0	0	\$5,354	121	\$0	0	\$5,354	121
Adult on-line databases	\$36,759	7	\$0	0	\$36,759	7	\$0	0	\$36,759	7
Total Adult Non-Fiction	\$69,151	1289	\$5,625	273	\$74,775	1562	\$1,009	44	\$75,784	1606
TOTAL ADULT PRINT MATERIALS	\$84,110	2328	\$10,765	598	\$94,876	2926	\$1,711	74	\$96,586	3000
Adult Music CDs	\$6,530	357	\$695	40	\$7,225	397	\$0	0	\$7,225	397
Adult Audio Books (incl. Overdrive)	\$11,538	164	\$2,104	29	\$13,642	193	\$0	0	\$13,642	193
Adult DVDs	\$20,314	960	\$3,266	110	\$23,581	1070	\$128	6	\$23,709	1076
TOTAL ADULT NON-PRINT MATERIALS	\$38,382	1481	\$6,066	179	\$44,448	1660	\$128	6	\$44,576	1666
TOTAL ADULT MATERIALS	\$122,492	3809	\$16,831	777	\$139,323	4,586	\$1,839	80	\$141,162	4,666
Juvenile Fiction	\$6,082	988	\$921	128	\$7,003	1096	\$368	36	\$7,371	1132
Juvenile Circulating Non-Fiction	\$6,506	331	\$252	11	\$6,758	342	\$1,566	67	\$8,324	409
Juvenile Reference	\$1,717	29	\$0	0	\$1,717	29	\$0	0	\$1,717	29
Juvenile Magazines	\$26	8	\$0	0	\$26	8	\$0	0	\$26	8
Juvenile on-line databases	\$399	1	\$0	0	\$399	1	\$0	0	\$399	1
Total Junior Non-Fiction	\$8,647	369	\$252	11	\$8,899	380	\$1,566	67	\$10,465	447
TOTAL JUVENILE PRINT MATERIALS	\$14,730	1,337	\$1,173	139	\$15,902	1,476	\$1,934	103	\$17,836	1,579
Juvenile Music CDs	\$112	11	\$0	0	\$112	11	\$0	0	\$112	11
Juvenile Audio Books	\$18	0	\$0	0	\$18	0	\$0	0	\$18	0
Juvenile DVDs	\$874	46	\$153	6	\$1,027	52	\$485	24	\$1,512	76
TOTAL JUVENILE NON-PRINT MATERIALS	\$1,003	57	\$153	6	\$1,156	63	\$485	24	\$1,642	87
TOTAL JUVENILE MATERIALS	\$15,733	1394	\$1,325	145	\$17,058	1539	\$2,419	127	\$19,478	1666
Total Fiction	\$21,042	2007	\$6,081	453	\$27,103	2460	\$1,070	66	\$28,173	2526
Total Non-Fiction	\$77,798	1658	\$5,877	284	\$83,675	1942	\$2,575	111	\$86,249	2053
Total Music CDs	\$6,642	368	\$695	40	\$7,337	408	\$0	0	\$7,337	408
Total Audio Books	\$11,556	164	\$2,104	29	\$13,660	193	\$0	0	\$13,660	193
Total Video DVDs	\$21,188	1006	\$3,419	116	\$24,607	1122	\$613	30	\$25,221	1152
TOTAL MATERIALS	\$138,226	5203	\$18,156	922	\$156,382	6125	\$4,258	207	\$160,640	6332

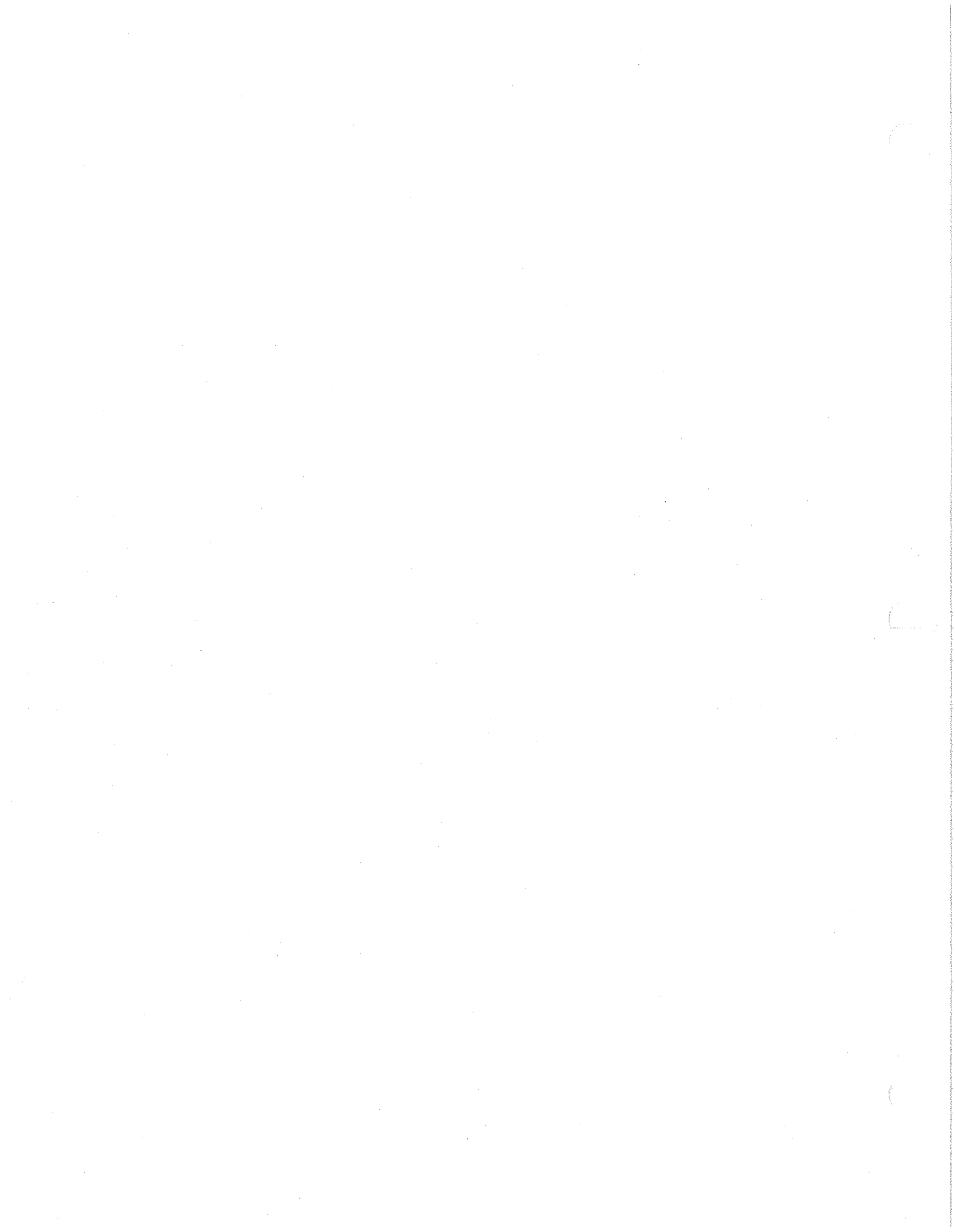
Outstanding Orders as of February 2007

General Fund \$24,766
Adopt-a-book \$0
TOTAL \$24,766

Entrepenurial Activities Report
 Net Revenue Summary
 March-07

	Feb-07	Feb-06	YTD 2006-07	YTD 2005-06
Passport	26,246.65	14,750.00	129,882.21	87,165.98
Passport Photos	2,310.00	1,530.00	15,670.00	8,880.00
Notary Public	400.00	150.00	2,170.00	490.00
Test Proctor	60.00	-	1,264.30	-
Total	29,016.65	16,430.00	148,986.51	96,535.98

Prepared by: Wendy Goodson



Summary of Current Status Of Unique Management Accounts
March 19, 2007

Agenda Item 18

FY 06-07	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	15	913	0	18.95	0
August	13	929	3	366.2	0
September	14	936	4	221.45	0
October	19	950	5	529.3	0
November	14	960	5	275.6	0
December	9	965	5	238.15	0
January	24	979	6	487.77	0
February	6	989	7	597.89	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
TOTAL YTD	114	7621	35	2735.31	0

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 03/01/2007 1:37 AM MK

SUMMARY STATUS REPORT

PAGE: 174

MS YESENIA GOMEZ

PLACENTIA LIBRARY DISTRICT

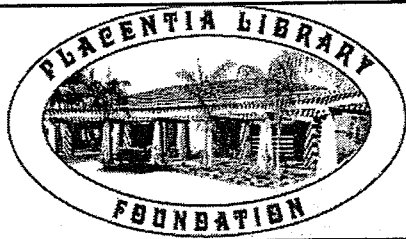
411 EAST CHAPMAN AVENUE

PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 02/28/2007

Accounts Submitted	: 1,477	Dollars Submitted	: 139,879.80	Dollars Received	: 51,666.19
Bankruptcies	: 13	Dollars in Bankruptcy	: 1,079.61	Material Returned	: 19,507.62
Incorrect Addresses	: 194	Dollars in Skips	: 12,455.19	Dollars Waived	: 4,765.97
Patron Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 96,029.21
Accounts in Process	: 1,269	Dollars in Process	: 121,244.88	% of Dollars Activated	: 79.20%
# of Accounts Activated	: 989				
% of Accounts Activated	: 77.94%				



Donors For Month of February

Sort: Last Name

Full Name Total Cash \$

- Josephine Anderson
- John Andrews
- James Bailey
- David Baker
- Lynda Baker
- Eleanor Barbour
- Ronald Barlet
- Margarete Barnes
- Lillian Bart
- Donna Bass
- Joyce Benedict
- Robert Bennett
- Kenneth Blansett
- Lorraine Bobby
- Ben Boelman
- Gillian Botha
- Vicki Brochue
- Jeff Burnip
- Carol Burnip
- Turgut Cakiraga
- Don Campbell
- Aldean Cassidy
- Kellie Castillo
- Leland Castner
- David Cole
- Abby Cook
- David Cromer
- Peter Cummings
- Karen Davidson
- Judie Dee
- Pat Delahunt
- David Derby
- Marcia Derrico
- Richard Devecchio
- Robert Dominguez
- Joan Dressel
- Barbara Duncan
- Lillian Escobosa
- Shirley Fische
- Carol Fizzard
- Charles Geeter
- Janet Genow-Klein
- Nita Godwin
- Patricia Graham
- Patricia Grimm
- Barbara Hatch
- Norman Haussmann

Full Name Total Cash \$

Edward Hemmerling
Carter Himes
Robert Hoglund
Margaret Horrocks
Shirley Hunt
Sandra Jeffers
Steve Jensen
Roscoe Johnson
Hazel Kiska
Robert Kitzmiller
Neil Lasley
Tamara Messmann
Nancy Mikoloski
Elizabeth Minter
Terese Niebuhr
Steve Olsen
Fred Ore
Arnold Peterson
Marilyn Pike
Stephen Pischel
Betty Powers
O Thomas Purl
Eleanore Rankin
Russell Rice
Leonard Rich
Jay Rojo
Melinda Roney
Pat Sanatar
Geraldine Sandoval
Marie Schmidt
Thomas Schofield
Amalia Schubert
Jan Schwartzkopf
Margaret Sevre
Dixie Shaw
AL Shkoler
Patricia Shook
Jack Sorokin
George Stevens
Frances Stoller
Algimantas Strazdas
Margaret Thum
Gerald Tollefson
Jim Toman
Robert Turner
Brooks Van Houten
Joanna Velasco
Lois Vihlen
Peggy Vincent
Ernest Wagner
Elaine Wakeham
Kenneth Watkins
Judith Weiss
Jon West
Margaret Wilson

Full Name	Total Cash \$
-----------	---------------

Francis Wunderlich	
-----------------------	--

Jeremy Yamaguchi	
---------------------	--

Nicholas Yaru	
---------------	--

Sally Young	
-------------	--

\$6,975.00

106 Total Records

Report Criteria: Full Name Is Not Blank AND Total Cash Giving Is Between \$1.00 and \$5000.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Building Maintenance Report for February 2007
DATE: March 19, 2007

HVAC: 2-12-07 – Regular Maintenance
Plumbing: 2-21-07 – Unclogged boys restroom urinal.
Carpet Cleaners: 2-23-07 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for February 2007
DATE: March 19, 2007

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson



TO: Elizabeth D. Minter, Library Director

FROM: Lois Monroe, Coordinator of Development and Volunteer Services *w6 for LM*

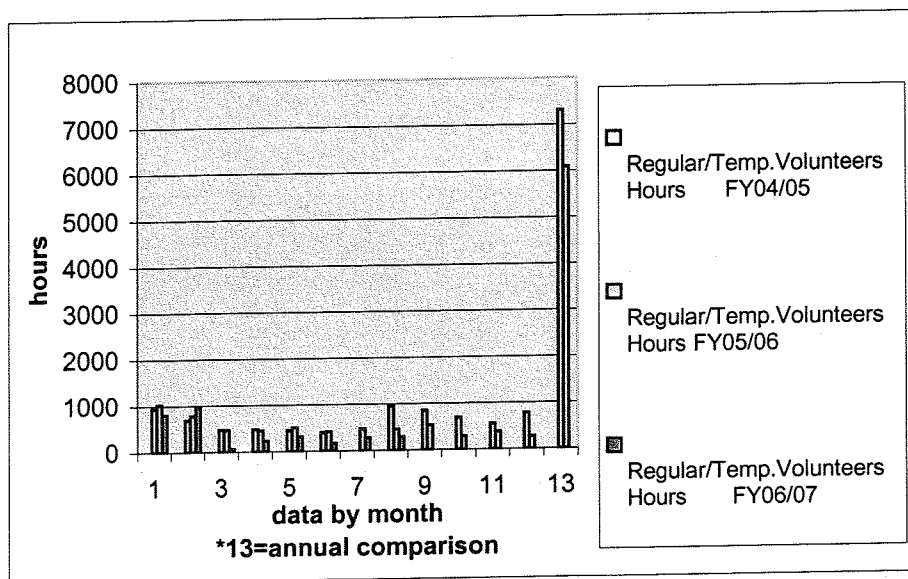
SUBJECT: Volunteer Report for Month of February '07

REGULAR VOLUNTEERS are committed to an on-going program each week.
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

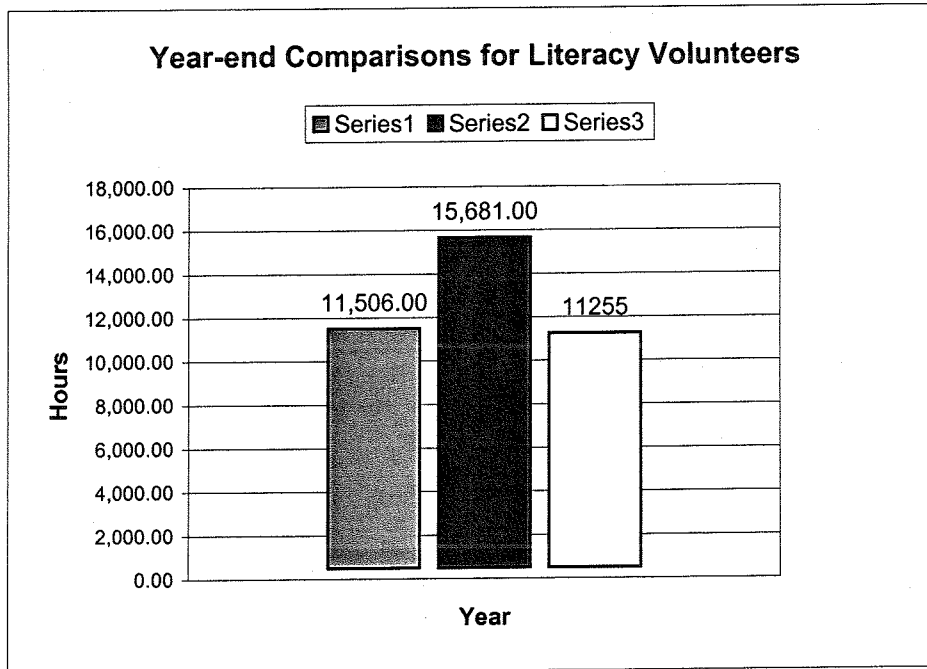
Regular/Temp. Volunteers Hours

	FY04/05	FY05/06	FY06/07
July	948.25	1,027.50	815.25
August	696.25	784.50	980.75
September	482.00	470.75	60
October	487.75	458.25	227
November	461.00	516.00	310
December	400.75	416.00	170
January	*	472.00	279
February	959.75	462.50	290
March	846.50	537.50	
April	698.00	294.50	
May	559.75	380.25	
June	<u>780.00</u>	<u>273.25</u>	
	7,320.00	6,093.00	

# of Active Volunteers for June 2006	Jul-06	Aug-06	Sep-06	Oct-06	Nov.-06	Dec.06	Jan. 07	Feb. 07
Bookstore:	36	31	39	35	30	26	15	12
Regular:	8	6	11	9	8	11	7	9
Temporary:	6	13	8	11	5	4	2	3
Literacy:	167	63	79	71	104	97	85	90



Literacy Volunteer Hours			
	FY04/05	FY05/06	FY06/07
July	1,008.00	622.00	892
August	684.00	609.00	987
September	704.00	894.00	1030
October	684.00	1,750.00	1934
November	1,458.00	1,599.00	2155
December	1,075.00	1,599.00	1386
January	*	912.00	1254
February	2,084.00	1,266.00	1617
March	978.00	1,200.00	
April	976.00	2,210.00	
May	814.00	1,610.00	
June	<u>1,041.00</u>	<u>1,410.00</u>	
	11,506.00	15,681.00	11255



excel/mydoc's/volunteer/vol.boardreports7/06

Placentia Library District
Circulation Report -- February 2007

	February 2007	February 2006	Y-T-D 2006-7	Y-T-D 2005-6	Y-T-D % change
1st Time Checkouts	15,653	14,553	123,440	124,338	-0.7%
Phone Renewals	799	1,079	7,324	7,727	-5.5%
In-Building Renewals	<u>522</u>	<u>444</u>	<u>3,731</u>	<u>3,895</u>	<u>-4.4%</u>
TOTAL CHECKOUTS	16,974	16,076	134,495	135,960	-1.1%
On-Time Checkins	16,443	15,840	136,801	136,986	-0.1%
Late Checkins	<u>1,061</u>	<u>950</u>	<u>8,747</u>	<u>8,589</u>	<u>1.8%</u>
TOTAL CHECKINS	17,504	16,790	145,548	145,575	0.0%
Holdings Placed	485	474	4,049	4,070	-0.5%
Holdings Cancelled	10	8	127	144	-13.4%
Holdings Filled	373	409	3,166	3,343	-5.6%
NEW PATRON REGISTRATIONS	361	730	2,702	5,265	-94.9%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	5,769	5,909	48,053	49,171	-2.3%
Juvenile Print	7,376	7,185	57,524	58,554	-1.8%
Audio	1,071	1,113	8,743	9,344	-6.9%
Visual	<u>4,142</u>	<u>2,896</u>	<u>31,208</u>	<u>27,310</u>	<u>12.5%</u>
TOTAL CIRCULATION	18,358	17,103	145,528	144,379	0.8%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	11,275	9,864	82,877	85,860	-3.6%
To Anaheim residents	3,511	1,955	24,641	24,355	1.2%
To residents outside Tri-City	3,572	5,284	38,010	34,164	10.1%
TYPES OF ACTIVE BORROWERS					
Adult	13,363	12,619			
Young Adult	241	407			
Juvenile	3,083	2,864			
New Borrower	1,351	843			
Other (staff)	308	378			
TOTAL ACTIVE BORROWERS *	18,346	17,111			
TOTAL REGISTERED BORROWERS **	31,785	24,189			
ATTENDANCE	49,079	42,376	374,163	273,698	26.9%

* Active borrowers have used the Library this month

** Registered borrowers have used the Library within the past 12 months

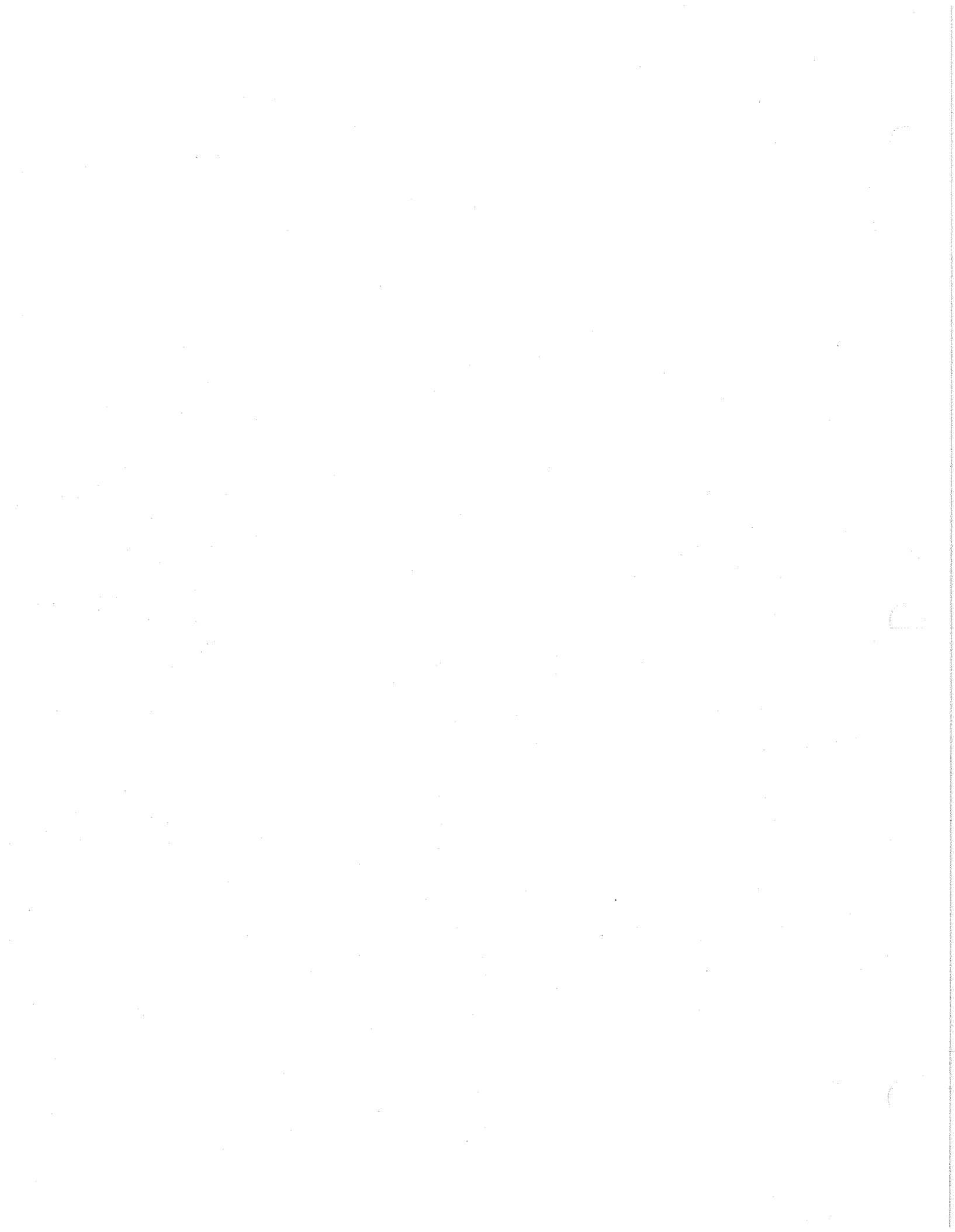


PLACENTIA INVOICES

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
TOTAL		47,139.90	13,898.11	8,531.65	1,584.04	0.00	86.76	71,240.46
AVG		3,928.33	1,158.18	710.97	132.00	0.00	7.23	5,936.71

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
TOTAL		39,654.98	15,163.96	3,525.80	4,142.97	0.00	86.79	62,574.50
AVG		3,304.58	1,263.66	293.82	345.25	0.00	7.23	5,214.54

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	1,150.57	299.97	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06	11/07/06	7,543.64	1,150.57	136.67	260.73	0.00	7.73	9,099.34
Dec-06	12/07/06	4,457.51	1,150.57	136.67	342.11	0.00	7.45	6,094.31
Jan-07	01/10/07	3,986.03	1,150.57	136.67	332.50	0.00	7.47	5,613.24
Feb-07	02/12/06	6,592.15	1,150.57	136.67	107.50	0.00	7.48	7,994.37
Mar-07	03/07/07	3,267.41	1,150.57	136.67	107.50	0.00	7.77	4,669.92
Apr-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		50,718.17	10,852.24	1,256.66	1,472.84	0.00	81.43	64,381.34
AVG		5,635.35	1,205.80	139.63	163.65	0.00	9.05	7,153.48



TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	219.34	54.00	0.00	273.34	136.67
Nov-06	219.34	54.00	0.00	273.34	136.67
Dec-06	219.34	54.00	0.00	273.34	136.67
Jan-07	219.34	54.00	0.00	273.34	136.67
Feb-07	219.34	54.00	0.00	273.34	136.67
Mar-07	219.34	54.00	0.00	273.34	136.67
Apr-07	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00
TOTAL	1,974.06	501.00	0.00	2,475.06	1,237.53
AVG	219.34	55.67	0.00	275.01	137.50

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	84.44	69.10	65.80	0.00	0.00	219.34
Nov-06	84.44	69.10	65.80	0.00	0.00	219.34
Dec-06	84.44	69.10	65.80	0.00	0.00	219.34
Jan-07	84.44	69.10	65.80	0.00	0.00	219.34
Feb-07	84.44	69.10	65.80	0.00	0.00	219.34
Mar-07	84.44	69.10	65.80	0.00	0.00	219.34
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	759.96	621.90	592.20	0.00	0.00	1,974.06
AVG	84.44	69.10	65.80	0.00	0.00	219.34

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-04	8.00	9.00	2.00	0.00		20.00	39.00
Aug-04	8.00	9.00	2.00	0.00		22.00	41.00
Sep-04	8.00	8.00	2.00	0.00		20.00	38.00
Oct-04	8.00	8.00	2.00	0.00		20.00	38.00
Nov-04	8.00	9.00	2.00	0.00		20.00	39.00
Dec-04	10.00	11.00	2.00	0.00		22.00	45.00
Jan-05	8.00	9.00	2.00	0.00		18.00	37.00
Feb-05	9.00	10.00	2.00	0.00		20.00	41.00
Mar-05	8.00	9.00	2.00	0.00		18.00	37.00
Apr-05	8.00	9.00	2.00	0.00		18.00	37.00
May-05	6.00	7.00	2.00	0.00		14.00	29.00
Jun-05	6.00	7.00	2.00	0.00		14.00	29.00
TOTAL	95.00	105.00	24.00	0.00		226.00	450.00
AVG	7.92	8.75	2.00	0.00		18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-05	7.00	8.00	2.00	0.00		16.00	33.00
Aug-05	7.00	8.00	2.00	0.00		16.00	33.00
Sep-05	4.00	4.00	2.00	0.00		0.00	10.00
Oct-05	0.00	0.00	0.00	0.00		0.00	0.00
Nov-05	4.00	6.00	2.00	0.00		0.00	12.00
Dec-05	5.00	6.00	2.00	0.00		0.00	13.00
Jan-06	6.00	6.00	2.00	0.00		8.00	22.00
Feb-06	1.00	2.00	2.00	0.00		8.00	13.00
Mar-06	1.00	2.00	2.00	0.00		0.00	5.00
Apr-06	2.00	2.00	2.00	0.00		0.00	6.00
May-06	2.00	2.00	2.00	0.00		0.00	6.00
Jun-06	2.00	2.00	2.00	0.00		0.00	6.00
TOTAL	41.00	48.00	22.00	0.00		48.00	159.00
AVG	3.42	4.00	1.83	0.00		4.00	13.25

TIME BY TYPE OF WORKER

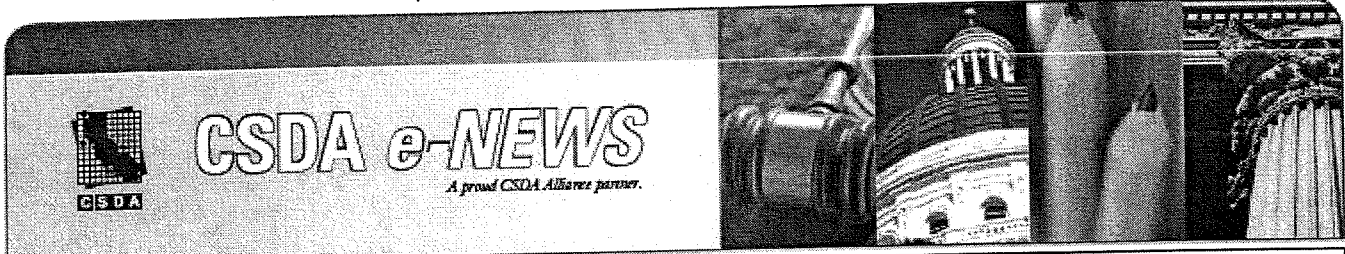
FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-06	2.00	2.00	2.00	0.00		0.00	6.00
Aug-06	2.00	2.00	2.00	0.00		0.00	6.00
Sep-06	2.00	2.00	2.00	0.00		0.00	6.00
Oct-06	2.00	2.00	2.00	0.00		0.00	6.00
Nov-06	2.00	2.00	2.00	0.00		0.00	6.00
Dec-06	2.00	2.00	2.00	0.00		0.00	6.00
Jan-07	2.00	2.00	2.00	0.00		0.00	6.00
Feb-07	2.00	2.00	2.00	0.00		0.00	6.00
Mar-07	2.00	2.00	2.00	0.00		0.00	6.00
Apr-07	0.00	0.00	0.00	0.00		0.00	0.00
May-07	0.00	0.00	0.00	0.00		0.00	0.00
Jun-07	0.00	0.00	0.00	0.00		0.00	0.00
TOTAL	18.00	18.00	18.00	0.00		0.00	54.00
AVG	2.00	2.00	2.00	0.00		0.00	6.00



Elizabeth Minter

From: CSDA [neilm@csda.net]
Sent: Monday, March 12, 2007 6:02 AM
To: eminter@placentalibrary.org
Subject: e-News: CSDA positions on new bills

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March 12, 2007

In this issue...

- [CSDA takes positions on bills](#)
- [2007 Special Districts Legislative Days](#)
- [2007 conference hotel rates](#)
- [First academy class still open](#)
- [Strategic Planning seminar full](#)
- [Board Secretary Training](#)
- [Board fills Region 6 vacancy](#)
- [\\$44.6 M in financings in 2006](#)

Employment

Here are the latest job opportunities posted on the CSDA website:

General Manager
Casitas MWD

Accounting Supervisor
Pleasant Hill RPD

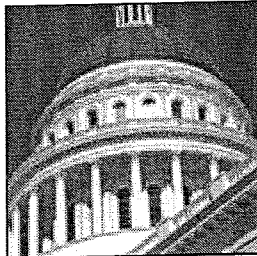
General Manager
Templeton CSD

General Manager
Westwood CSD

Director of Field

CSDA takes positions on new bills

The CSDA Legislative Committee met on Thursday, March 8 to examine the last of the bills introduced by the Feb. 23 bill introduction deadline. While most of the bills reviewed by the committee were 'spot bills' designed to hold a place while full language is being developed, the committee was able to take positions on a number of bills. [Read more about bill positions](#)



2007 Special Districts Legislative Days: Negrete McLeod proposes LAFCO, Brown Act reforms

Senate Local Government Committee Chair Gloria Negrete McLeod (D-Chino) will discuss her legislation to revise the LAFCO process and the Brown Act at the upcoming Special Districts Legislative Days, May 14-15 at the Sheraton Grand Sacramento Hotel near the State Capitol. [Learn about the program's agenda](#)

Education

2007 CSDA Annual Conference:

Education

March 16 FULL Strategic Planning for Special Districts
Pleasanton

March 16 Ethics Training
Castroville

March 23 Special District Leadership Academy: Governance Foundations
Berkeley

March 29-30 Board Secretary Training
Rancho Cordova

April 6 Ethics Training
Rosamond

April 13 Special District Leadership Academy: Governance Foundations
Ontario

April 26 & 27 Board Secretary Training
Eureka

Operations

Rancho Murieta CSD

Service Worker

Placer County Water Agency

Engineer III

Placer County Water Agency

Right-of-way Technician

Placer County Water Agency

[View the complete list of current employment opportunities here.](#)

CSDA posts job announcements from members at no charge. For more information call (877) 924-CSDA (2732).

Advertisers

Don't wait to reserve your hotel room

CSDA's 2007 Annual Conference & Exhibitor Showcase is Oct. 1-4 in Monterey. With most hotel rooms in Monterey going for more than \$300 a night in October, CSDA has arranged for a block of rooms for conference attendees at just \$185 a night at the Portola Plaza Hotel, which will host the conference. **[Reserve your room today!](#)**

Space still available for first academy class

There is still space for Governance Foundations, the first class in the Special Districts Leadership Academy curriculum, March 23 in Berkeley. **[Learn how to register](#)**

Strategic Planning seminar is full – additional class possible

Strategic Planning for Special Districts, March 16 in Pleasanton, is full and there are 10 people on the waiting list. If nine more people join the list, we'll set a date for a second Northern California class. If you would attend a second class in Northern California, contact CSDA Education Assistant Melanie Smith today at melanies@csda.net or (877) 924-CSDA (2732).

Last chance for Board Secretary Training

Board Secretary Training, March 29-30 in Rancho Cordova, is almost full. To reserve your place, register online today at the [CSDA website](#). Discounted hotel rooms are still available at the Marriot Rancho Cordova – call (916) 638-1100 to reserve your room at the special CSDA rate.

Membership

Board fills Region 6 vacancy

In last week's *CSDA e-News*, a story about CSDA board members by region incorrectly indicated that Harry Ehrlich served on the board as a representative of Region 6. In fact, Ehrlich retired earlier this year and that seat remained vacant until last Friday's CSDA board meeting, at which Dewey Ausmus, North County Cemetery District, was elected to fill the vacancy. Ausmus previously served on the CSDA board from 1993 to 2002.

[Strategic Planning for Special Districts](#)
Los Angeles

[View the complete education calendar here.](#)

**Ethics
FAQ**



A director just realized she had a conflict of interest in a decision made recently by the board. Since she should have been disqualified, does her participation mean that the decision is now invalid?

[Read the answer here.](#)

Survey

Are you planning to attend CSDA's 2007 Annual Conference & Exhibitor Showcase?

[Take a moment to complete this simple questionnaire.](#)

CSDA Finance Corp. completes \$44.6 financings in 2006

Twenty-four members of the California Special Districts Association completed financing valued at \$44.6 million through the CSDA Finance Corporation during 2006. The financings range in size from \$140,000 to \$21 million for the purchase of land, buildings, equipment and vehicles, and the repair and construction of facilities. Water, community services, library, fire protection, vector control, sanitation, cemetery, parks, harbor and resource conservation districts were among CSDAFC's clients.

To learn more, visit the [CSDA Finance Corp. website](#). To get a quote for your next financing, contact Program Director Laura Labanieh at LauraL@csda.net or (877) 924-CSDA (2732).

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.2732

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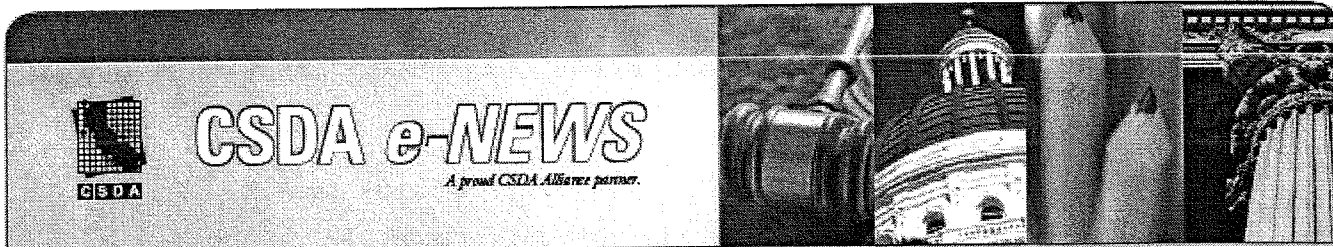
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Elizabeth Minter

From: Neil McCormick [neilm@cda.net]
Sent: Monday, February 26, 2007 6:02 AM
To: eminter@placentalibrary.org
Subject: CSDA e-News for the week of Feb. 26, 2007

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February 26, 2007

In this issue...

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- [Bill proposes Brown Act changes](#)
- [Legislative Analyst warns of declining state budget revenues](#)
- [Sun could set on financing option](#)
- [2007 Special Districts Legislative Days: State Controller to discuss finances, pension reform, audits](#)
- [Legal Symposium welcomes GMs, board presidents](#)
- [Leadership Academy begins with Governance Foundations](#)
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- [Education Calendar](#)
- [Ethics FAQ](#)

Employment

Here are the latest job opportunities posted on the CSDA website:

Bills, bills and more bills

Friday, Feb. 23 was the deadline to introduce bills for this year.



Literally hundreds were introduced this past week, including numerous bills of interest to special districts. The CSDA Legislative Committee will review all of the newly introduced bills on March 8 and adopt positions on those priority measures. [Read more](#)

Flood liability bill amended

Assembly Member Dave Jones (D-Sacramento) amended his Assembly Bill 70 on Wednesday, Feb. 21 to provide joint liability with the state for property damage or personal injury associated with a failure of a flood control project. [Read more](#)

Bill proposes Brown Act changes

On Tuesday, Feb. 20, Senate Local Government Committee Chair Gloria Negrete McLeod (D-San Bernardino) introduced Senate Bill 343 relating to the Brown Act and the Housing Accountability Act. The bill as introduced is not of interest to CSDA, but forthcoming amendments will be. [Read more](#)

Legislative Analyst warns of declining state budget revenues

On Wednesday, Feb. 21, Legislative Analyst Liz Hill warned the state has almost \$3 billion less to spend this year and in

Education

- March 1-2**
[Board Member Training Ontario](#)
- March 8-9**
[Legal Symposium Dana Point](#)
- March 16**
[Strategic Planning for Special Districts Pleasanton](#)
- March 16**
[Ethics Training Castroville](#)
- March 22**
POSTPONED
New date TBA
[Staying in Compliance Goleta](#)
- March 23**
[Special District Leadership Academy: Governance Foundations Berkeley](#)
- March 29-30**
[Board Secretary Training Rancho Cordova](#)

General Manager
Templeton CSD

General Manager
Westwood CSD

Director of Field Operations
Rancho Murieta CSD

Conservation Program Specialist
West Basin MWD

Service Worker
Placer County Water Agency

Engineer III
Placer County Water Agency

Right-of-way Technician
Placer County Water Agency

Water Treatment Lead Operator
Heber PUD

Chief Operator
Heber PUD

Assistant City Clerk
City of Santa Clara

[View the complete list of current employment opportunities here.](#)

CSDA posts job announcements from members at no charge. For more information call (877) 924-CSDA (2732).

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the next fiscal year than previously thought. The \$10 billion state budget Gov. Arnold Schwarzenegger proposed in January for the 2007-08 fiscal year would run a \$722 million deficit if enacted. [Read more](#)

Sun could set on financing option

SLON. No, not Sloane, Ferris' girlfriend in the movie *Ferris Bueller's Day Off*. SLON means Securitized Limited Obligation Note. SLONs are a financial tool created for special districts to raise funding without having to go to the voters. While this debt-financing tool (think: bonds) has been available to special districts since 2005, not many districts have used this attractive option. [Read more](#)

2007 Special Districts Legislative Days: State Controller to discuss finances, pension reform, audits

As CSDA members know, special districts submit their financial records to the State Controller's office, where they are compiled for an annual report on special districts throughout the state. Special districts and other local governments are also audited by the state controller. In addition to auditing local governments, the controller plays a key role in the finances of the state. He is California's chief financial officer and is charged with a myriad of responsibilities.



[Read more](#)

The 2007 Special Districts Legislative Days is cosponsored by the California Association of Public Cemeteries.

Education

Legal Symposium welcomes GMs, board presidents

For the first time CSDA is opening its annual Legal Symposium to general managers and board presidents, as well as legal counsel for special districts. This year's Legal Symposium, Mar. 8-9 in Dana Point, will cover two of the most important issues affecting local government today: eminent domain and Prop. 218. [Read more](#)

The 3rd Annual Legal Symposium is sponsored by Liebert

Rosamond

April 13
[Special District Leadership Academy: Governance Foundations Ontario](#)

April 26
POSTPONED
New date TBA
California Special Districts 101 Sacramento

April 26 & 27
[Board Secretary Training Eureka](#)

May 9
[Strategic Planning for Special Districts Los Angeles](#)

[View the complete education calendar here.](#)

Ethics FAQ



There is a vacancy on our board and a district employee would like to run for the seat. Do any restrictions apply in this situation?

[Read the answer here.](#)

Survey

Has your district ever issued a Securitized Limited Obligation Note (SLON)?

[Take the survey here.](#)

Cassidy Whitmore and Meyers Nave.

Leadership Academy begins with Governance Foundations

The Special District Leadership Academy kicks off its 2007 schedule on March 23 Governance Foundations, the core of the academy's educational content. Presented in Berkeley and facilitated by Davis Campbell, this module of the academy curriculum serves as the 'foundation' for the series on the effective governance of special districts. It is designed for general managers, board presidents and other board members. [Read more](#)

SDRMA Safety/Claims Education Day agenda

The Special District Risk Management Authority will present Safety/Claims Education Day on March 27 at the Doubletree Hotel in Sacramento. [Read more](#)

Membership

Members Section offers new tools and resources

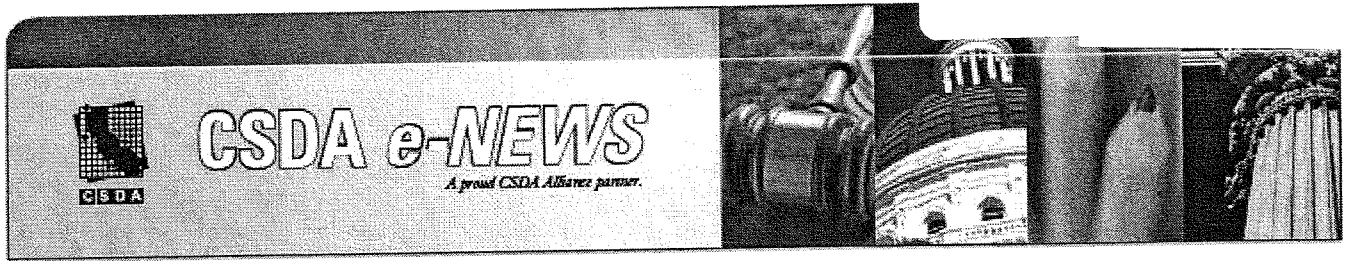
Stay informed and stay connected with the Members Section of CSDA's website. The Members Section provides members with new tools, information and resources designed to assist both special district staff and governing officials in their outreach and legislative efforts. [Read more](#)

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Weekly Legislative Update

Bills, bills and more bills

Friday, Feb. 23 was the deadline to introduce bills for this year. Literally hundreds were introduced this past week, including numerous bills of interest to special districts. The CSDA Legislative Committee will review all of the newly introduced bills on March 8 and adopt positions on those priority measures.

Bill proposes Brown Act changes

On Tuesday, Feb. 20, Senate Local Government Committee Chair Gloria Negrete McLeod (D-San Bernardino) introduced Senate Bill 343 relating to the Brown Act and the Housing Accountability Act. The bill as introduced is not of interest to CSDA, but forthcoming amendments will be. Negrete McLeod intends to amend SB 343 to provide that no action or discussion by a local legislative body on an action item listed on its agenda should be undertaken unless an analysis related to such an agenda item, prepared by a local agency or its employees for the members of the local legislative body, is made available to the public no later than the date the agency posts the agenda for availability to the public as required by current law.

Flood liability bill amended

Assembly Member Dave Jones (D-Sacramento) amended his Assembly Bill 70 on Wednesday, Feb. 21 to provide joint liability with the state for property damage or personal injury associated with a failure of a flood control project. The amended language is similar to legislation Jones carried last year. Local agencies include those that participate in the design, construction, operation, or maintenance of a flood control project. CSDA has adopted the position of "oppose, if amended" on the introduced version of AB 70, anticipating the joint liability language would be amended into the bill prior to hearing, which is done with the Feb. 21 amendments.

Legislative Analyst warns of declining revenues

On Wednesday, Feb. 21, Legislative Analyst Liz Hill warned the state has almost \$3 billion less to spend this year and in the next fiscal year than previously thought. The \$103 billion state budget Gov. Arnold Schwarzenegger proposed in January for the 2007-08 fiscal year would run a \$722 million deficit if enacted, due in large part to income tax revenues running far lower than anticipated. Hill predicted that legislators will have to cut spending this year and next to avoid a state budget deficit.

Want to know what other bills CSDA's Legislative Department is tracking? Visit the Legislative Action Center in the Members Section of the [CSDA website](#).

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In addition to auditing local governments, the controller plays a key role in the finances of the state. He is California's chief financial officer and is charged with a myriad of responsibilities: administering \$300 billion in state pension funds, serving on 76 state boards and commissions, providing sound fiscal control over more than \$100 billion in receipts and disbursements of public funds a year, offering fiscal guidance to local governments, and uncovering fraud and abuse of taxpayer dollars.

CSDA is proud to announce that State Controller John Chiang (right) will be the keynote speaker at this year's Special Districts Legislative Days symposium, May 14-15 in Sacramento. This year's symposium is cosponsored by CSDA and the California Association of Public Cemeteries.



Chiang was elected as controller in November 2006 after having previously served on the State Board of Equalization representing the Los Angeles region. He is currently the nation's highest ranking elected official of Asian-American ancestry serving on the state level.

Chiang graduated with honors from the University of South Florida with a degree in finance, and received his law degree from the Georgetown University Law Center. He began his career as a tax law specialist with the Internal Revenue Service and served as an attorney with the Office of the State Controller.

Chiang will speak on fiscal issues concerning special districts, financial issues the state is facing, and the coming pension fund storm. We look forward to hosting State Controller John Chiang and we look forward to seeing you at Special Districts Legislative Days.

To register online for Special Districts Legislative Days, visit the [CSDA website](#). For more information, contact CSDA Legislative Specialist Tom Vu at tomv@csda.net or (877) 924-CSDA (2732).

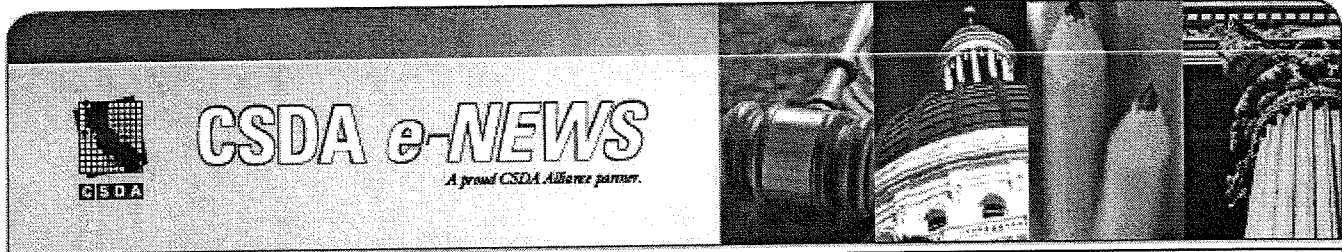
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Elizabeth Minter

From: Neil McCormick [neilm@csla.net]
Sent: Tuesday, February 20, 2007 6:02 AM
To: eminter@placentalibrary.org
Subject: CSDA e-News for the week of Feb. 20, 2007

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February 20, 2007

In this issue...

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West Basin MWD

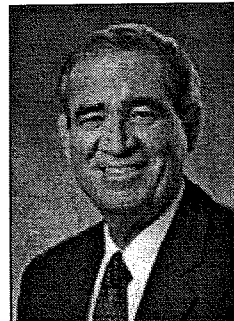
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Castroville
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POSTPONED
New date TBA

Service Worker
Placer County Water
Agency

Engineer III
Placer County Water
Agency

**Right-of-way
Technician**
Placer County Water
Agency

**Water Treatment Lead
Operator**
Heber PUD

Chief Operator
Heber PUD

Assistant City Clerk
City of Santa Clara

Executive Director
California Urban Water
Conservation Council

**Conservation & Public
Information Officer**
Nipomo CSD

**State Revolving Fund
Specialist**
California Rural Water
Association

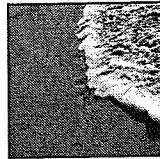
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Finance/Treasury**
Sacramento Regional
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Governance
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Berkeley](#)

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April 13

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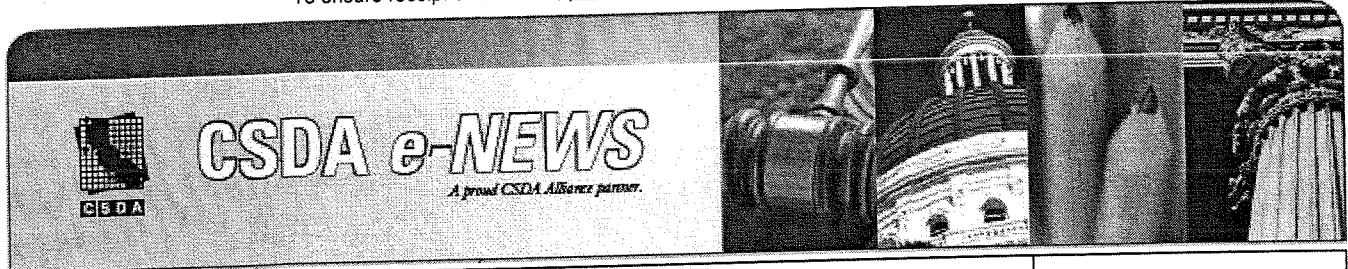
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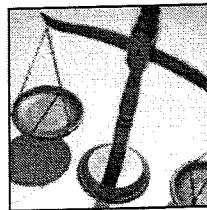
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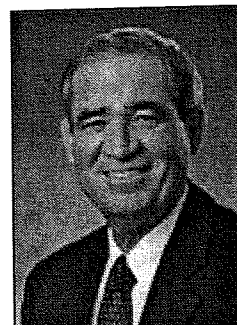


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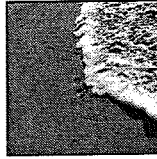
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Ethics FAQ



Our general manager recently announced his retirement. Are there any restrictions on a board member who might want to apply for the position?

Read the answer here.

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Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Friday, March 02, 2007 12:16 PM
To: 'MCLS/SLS/SSCLS/Associate Member Directors'
Cc: shaber; bgallardo; ccarlisle; hfirchow; jstaff; mgermroth; palger; rgarza; rkitamura
Subject: FW: [CALIX:6443] News from the Capitol

-----Original Message-----

From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Laura Fisher
Sent: Friday, March 02, 2007 11:34 AM
To: Calix
Subject: [CALIX:6443] News from the Capitol

TO: CLA Members/ Systems/ Network Contacts
FROM: Mike Dillon, CLA Lobbyist and Christina Dillon, CLA Lobbyist
RE: News from the Capitol

I. ASSEMBLY SUBCOMMITTEE WILL HEAR LIBRARY BUDGET ISSUES ON MARCH 14th

The Assembly Budget Subcommittee Number Two on Education Finance is scheduled to hear the State Library's budget on Wednesday, March 14th at the State Capitol. As we reported to you in our January 30th memo, these six Assembly members are critical. On March 14, they will begin reviewing the Governor's proposed January Budget for the State Library - a Budget which contains: 1) a \$52,000 reduction to the Public Library Foundation (which is intended to initiate the California State Library's Integrated Library System Replacement Project), and 2) no increase or recommendation regarding Transaction Based Reimbursement.

These six members will then decide to make a recommendation regarding our library issues, or defer the issue until May, when the May Revision of the Budget is released. If funding for the PLF is not included at the subcommittee level, it is almost impossible to get it included later at the larger Budget Conference Committee level. Thus, these next few months of negotiations in subcommittee will be very important, and your letters to the subcommittee are of great value. Please take a moment to write the members of the Assembly and Senate Budget Subcommittees today!

If you are writing letters on behalf of the PLF, please urge that the members support:

1. Restoring the \$52,000 that the Governor cut in the Public Library Foundation
2. Request that the legislature continue augmenting this program that is woefully underfunded. (Full funding, according to statute would require \$94,217,000 - yet the PLF baseline currently stands at \$21.3 million!)

Note: CLA will also be working with the Budget Subcommittee members and staff to encourage them to reject the Governor's \$52,000 reduction and create a separate Budget line item in the Budget for the State Library Integrated Library System Replacement Project - so that the project is not jeopardized, and that future funding needs for this program comes out of the state General Fund, and not the PLF baseline. (You do not need to include this in your letters if you do not feel comfortable addressing this complex issue.)

ASSEMBLY BUDGET SUBCOMMITTEE NUMBER TWO ON EDUCATION FINANCE Assemblywoman Julia Brownley, Chair Assemblyman Michael Duvall, Member Assemblyman Mervyn Dymally, Member Assemblywoman Jean Fuller, Member Assemblyman Gene Mullin, Member Assemblyman Sandre Swanson, Member

(Of the above listed members, Assemblymembers Brownley, Duvall, Fuller, and Swanson are newly elected Freshmen and are new to the subcommittee.)

Hearing Date: Wednesday, March 14, 2007 - Support for the Public Library
Foundation: Budget Item: 6120-221-0001

Sample address:

The Honorable Julia Brownley, Chair
Assembly Budget Subcommittee Number Two on Education Finance State Capitol Sacramento, CA. 95814

SENATE BUDGET SUBCOMMITTEE NUMBER ONE ON EDUCATION FINANCE Senator Jack Scott, Chair Senator Bob Margett, Member Senator Joe Simitian, Member Hearing Date: Tuesday, April 17, 2007
Support for the Public Library
Foundation: Budget Item: 6120-221-0001

II. LIBRARY BOND BILL SET FOR FIRST HEARING IN SENATE EDUCATION COMMITTEE

Senator Joe Simitian's SB 156, a \$4 billion library construction and renovation bond measure, sponsored by CLA, has been scheduled for hearing in the Senate Education Committee. The hearing will be held on Wednesday, March 28th at 9:30 a.m. in room 4203 at the State Capitol. SB 156 is the work product of an ad hoc committee of CLA members and the Proposition 14 Steering Committee. As mentioned previously, the measure is similar to SB 1161-Alpert, which failed passage on the June 2006 ballot, except for the following:

1. The minimum amount per project has been increased from \$50,000 to \$500,000.
2. The maximum amount per project has been increased from \$20 million to \$30 million.
3. 5% of the total bond amount will be made available for joint-use projects, rather than the specific \$25 million set-aside in the last bond act.
4. There will be no priority given to applicants submitted, but not funded from the 2000 Bond Act (the so-called "Cycle 3" Applicant priority), as the committee felt that too much time will have elapsed with construction costs, etc. to

make this provision appropriate.

Thus, everyone will start on an even, competitive playing field with SB 156.

Over the last few weeks, Senator Simitian has been actively gathering names of potential co-authors to add to the bill. Many of you had excellent meetings with legislators during your "Day In the District" events, and some legislators noted that they wanted to be co-authors on the bond bill during your meetings. Thanks to several of you for passing that information on to our offices - we, in turn, gave that information to Senator Simitian.

Please take a moment today to write the members of the Senate Education Committee and urge their strong support for SB 156-Simitian. The committee will need to receive hundreds of support letters in order to make the necessary impact, as there is tremendous competition this year for bonds, including the Governor's own \$41 billion Strategic Growth Plan, a massive infrastructure bond package that would complement last year's successful bond deal.

MEMBERS OF THE SENATE EDUCATION COMMITTEE Senator Jack Scott, Chair Senator Mark Wyland, Vice Chair Senator Elaine Alquist Senator Jeff Denham Senator Abel Maldonado Senator Alex Padilla Senator Gloria Romero Senator Joe Simitian (* Bond Bill Author) Senator Tom Torlakson

Sample address:
The Honorable Jack Scott
Chair, Senate Education Committee
State Capitol
Sacramento, CA 95814

-----calix-+
Views expressed on CALIX are the opinion of the sender and do not necessarily reflect the position of the California Library Association.

How to get off CALIX: Subscribers are strongly encouraged to keep abreast of CLA and California library news via this mailing list.

To sign off from the list, send email to listproc@listproc.sjsu.edu with the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body of the message. Make sure your subject line is blank and nothing other than the command is in the body of the message.

-----calix--

Agenda Item 26

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*


DATE: March 19, 2007

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) has begun again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. So far, more than 140 students have signed-up.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.
- ◆ The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We have nine (9) school-age students enrolled so far this year.
- ◆ The homework club at Topaz Elementary School is for 7th and 8th grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club began on September 18.
- ◆ The School District's citizenship class is on hold.
- ◆ The Kraemer-Placentia Library Homework Club started on October 30, in Room 101 and has been averaging over 40 students a day.
- * On Monday, March 26, the VHS PRREP/Interact Club will host an assembly for the "Disney Show Your Character" project to do the Gang Awareness and Prevention Program (GAPP) for 6th grade students from Kraemer Middle School.



TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 
DATE : March 19, 2007
SUBJECT: Poet Laureate.

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee two times in February.

The next poetry workshop will be Saturday, March 24, from 1-4 PM in the Library's Meeting Room.

Unincorporated Islands Program

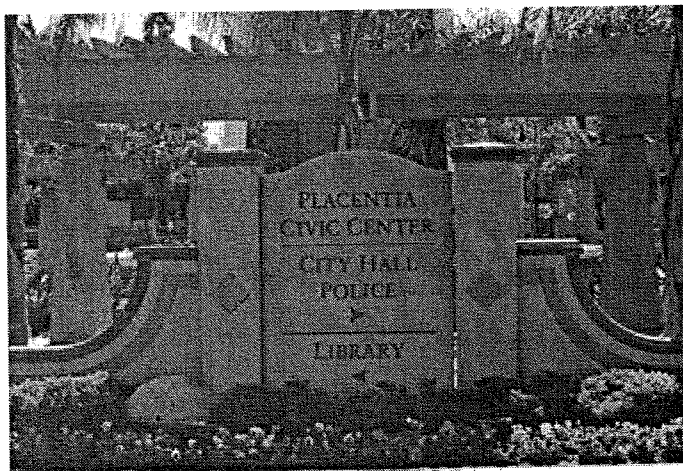
City of Placentia

**Placentia
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**Unincorporated
Islands
Program**



LAFCO received formal notice on June 27, 2006, that the City of Placentia does not wish to pursue the annexation of its one remaining unincorporated island, a 76-acre area located north of Palm Drive. ([Click here for map.](#))

The city stated two primary reasons for ceasing annexation efforts:

- 1) The cost of providing services to the area would exceed the tax revenue generated from the island; and
- 2) The city distributed a survey to the island's 1,000+ to gauge the residents' sentiments about annexation and concluded that the residents, overall, do not support annexation to the city.


The city and LAFCO hosted a community meeting on May 24, 2006, to explain LAFCO's Small Island Annexation Program and the effects a potential annexation would have on island residents. While the city does not intend to pursue annexation, the resource materials presented at that meeting will remain linked to this page for informational purposes. They include a [handout answering frequently asked questions](#) and the LAFCO PowerPoint presentation, which is available for review as a [handout](#) or [web presentation](#).

Please direct inquiries to [Kim Koeppen](#), Project Manager, at (714) 834-2556. Further, the City of Placentia's administrative office is



Agenda Item 30

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: March 19, 2007

SUBJECT: California Library Literacy Services (CLLS) Mid-Year Report, FY 2006/07.

BACKGROUND:

Enclosed is the Placentia Library Literacy Services CLLS Mid-Year Report. The Report was completed in February and is required for libraries receiving CA State Library literacy grant funding.

RECOMMENDATION:

That the Library Board of Trustees receive and file.

**California State Library
Mid-Year Report FY 2006/2007**

Name of Library: **Placentia Library District**


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-
1. Applicant name and jurisdiction: Placentia Library District
 2. Applicant contact: Jim Roberts Phone: (714) 524-840
Fax: (714) 528-823 E-mail: jroberts@placentialibrary.org
 3. Address: 411 E. Chapman Ave. Placentia, CA 92870

- Check here if your contact information has changed since last report submitted (including email address).
- 0 Number of Library sites in your jurisdiction that provide direct literacy services (e.g. dedicated literacy staff and office) and/or literacy support services (e.g. literacy referral/materials collection/training site/tutor-student meeting place/etc.)
- 0 Number of other literacy sites in your jurisdiction not in libraries

Adult Learner Activity Report:

SEMI-ANNUAL SUMMARY				Last Year	Mid-Year	Final																																																																											
1.	Continuing Adult Learners from prior reporting period			76	99	0																																																																											
Override Explanation:																																																																																	
81 was the number of adults at the end of FY 2005/06.																																																																																	
2.	Adult Learners who began instruction <i>during this reporting period</i> . (July 1 - December 31)				30	0																																																																											
3.	Total Adult Learners who received instruction <i>during this reporting period</i> .				129	0																																																																											
4.	Adult Learners who left <i>during this reporting period</i> .				45	0																																																																											
5.	Adult Learners remaining at the end of this reporting period.			81	84	0																																																																											
6.	Cumulative total Adult Learners who received instruction <i>this fiscal year</i> . Includes students that were instructed but who left before the end of filing periods.			111	129	0																																																																											
Adult Learner Demographics																																																																																	
7.	<table border="1"> <thead> <tr> <th>Ethnicity</th> <th>Mid-Year</th> <th>Final</th> </tr> </thead> <tbody> <tr><td>Asian</td><td>58</td><td>0</td></tr> <tr><td>Black</td><td>0</td><td>0</td></tr> <tr><td>Latino</td><td>51</td><td>0</td></tr> <tr><td>Native American</td><td>0</td><td>0</td></tr> <tr><td>Pacific Islander</td><td>10</td><td>0</td></tr> <tr><td>White</td><td>2</td><td>0</td></tr> <tr><td>Other</td><td>8</td><td>0</td></tr> <tr><td>Unknown</td><td>0</td><td>0</td></tr> <tr><td>Total:</td><td>129</td><td>0</td></tr> </tbody> </table>		Ethnicity	Mid-Year	Final	Asian	58	0	Black	0	0	Latino	51	0	Native American	0	0	Pacific Islander	10	0	White	2	0	Other	8	0	Unknown	0	0	Total:	129	0	<table border="1"> <thead> <tr> <th>Age</th> <th>Mid-year</th> <th>Final</th> </tr> </thead> <tbody> <tr><td>16-19</td><td>8</td><td>0</td></tr> <tr><td>20-29</td><td>25</td><td>0</td></tr> <tr><td>30-39</td><td>52</td><td>0</td></tr> <tr><td>40-49</td><td>26</td><td>0</td></tr> <tr><td>50-59</td><td>12</td><td>0</td></tr> <tr><td>60-69</td><td>6</td><td>0</td></tr> <tr><td>70+</td><td>0</td><td>0</td></tr> <tr><td>Unknown</td><td>0</td><td>0</td></tr> <tr><td>Total:</td><td>129</td><td>0</td></tr> </tbody> </table>		Age	Mid-year	Final	16-19	8	0	20-29	25	0	30-39	52	0	40-49	26	0	50-59	12	0	60-69	6	0	70+	0	0	Unknown	0	0	Total:	129	0	<table border="1"> <thead> <tr> <th>Gender</th> <th>Mid-Year</th> <th>Final</th> </tr> </thead> <tbody> <tr><td>Male</td><td>13</td><td>0</td></tr> <tr><td>Female</td><td>116</td><td>0</td></tr> <tr><td>Unknown</td><td>0</td><td>0</td></tr> <tr><td>Gender Total:</td><td>129</td><td>0</td></tr> </tbody> </table>		Gender	Mid-Year	Final	Male	13	0	Female	116	0	Unknown	0	0	Gender Total:	129	0
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				Mid-Year	Final	Total																																																																											
8.	Adults referred to other programs (never instructed) this reporting period			0	0	0																																																																											
9.	Adult Learners awaiting instruction or rematch at end of this reporting period			51	0																																																																												
10.	Total number of Adult Learner instruction hours for this reporting period (can include one-on-one tutoring, small group, computer instruction, etc.)			3096	0	3096																																																																											
11.	Number of books given to Adult Learners.			115	0	115																																																																											

Family Literacy Report:

The number of Families participating (families can participate in a number of different ways; attending special FFL programs is just one way to participate): An Adult Learner Family must have at least one child under the age of 5.

Note: These are unduplicated counts (except where noted)		Mid-Year	Final	Total
1.	Total Number of Adult Learner Families Served *	10	0	10
2.	Total Number of Children under 5 served in these families.	10	0	10
3.	Total Number of Children age 5 and older served in these families.	5	0	5
4.	Number of books given to FFL families	60	0	60

Volunteer hour information for family literacy is on following page.

ELLI Report:

Note: These are unduplicated counts(except where noted)		Mid-Year	Final	Total
1.	Total number of ELLI Children served.	366	0	366
2.	Total number of ELLI Parents served.	22	0	22
3.	First or Home Language of ELLI Children served:			
	Spanish	350	0	350
	Vietnamese	12	0	12
	Hmong	0	0	0
	Chinese	0	0	0
	Other:	4	0	4
	Other:	0	0	0
	Other:	0	0	0
	Total	366	0	366
4.	Number of Group Meetings held with just ELLI Children.	2	0	2
5.	Number of Group Meetings held with just ELLI Parents.	2	0	2
6.	Number of Group Meetings held with ELLI Families.	2	0	2
7.	Number of ELLI Attendees as of report date. (cumulative count)	40	0	40
8.	Number of books given to ELLI participants.	366	0	366

Volunteer hour information for ELLI program is on following page.

MLLS Report:

Note: These are unduplicated counts(except where noted)		Mid-Year	Final	Total
1.	Number of Children under 5 served.	0	0	0
2.	Number of Children age 5 and older served.	0	0	0
3.	Number of Parents/Caregivers served.	0	0	0
4.	Number of MLLS Site Visits	0	0	0
5.	Number of books given to MLLS families.	0	0	0

Volunteer hour information for MLLS program is on following page.

Note: If you have already counted these as adult learners do not count them here. These are unduplicated counts(except where noted)		Last Year	Mid-Year	Final	Total
1.	Number of ESL Adults served.	0	0	0	0
2.	First or Home Language of ESL Adults served:				
	Spanish	0	0	0	0
	Vietnamese	0	0	0	0
	Hmong	0	0	0	0
	Chinese	0	0	0	0
	Other:	0	0	0	0
	Other:	0	0	0	0
	Total	0	0	0	0
3.	Number of books given to ESL learners		0	0	0
Volunteer hour information for ESL program is on following page.					

"Other Services:" Report:

Include outreach and educational programming to at-risk population provided through your literacy services office and not funded by CLLS.

Note: These are unduplicated counts(except where noted)		Last Year	Mid-Year	Final	Total		
1.	Program #1 Name: Spanish Literacy	41	12	0	12		
	Program #1 Service Recipients	<input checked="" type="checkbox"/>	Other at risk Children under 5	0	0	0	
		<input checked="" type="checkbox"/>	Other at risk Children ages 5-17	0	0	0	
		<input checked="" type="checkbox"/>	Other at risk Adults	41	12	0	12
Briefly describe this service. A three-hour Spanish Literacy class is held on Friday mornings at a local elementary school for Spanish speaking students with low Spanish reading and writing skills. Note: there is no "yes" on this form, so the first "no" is "yes."							
2.	Program #2 Name: Topaz-Tuffree Homework Club	61	121	0	121		
	Program #2 Service Recipients	<input checked="" type="checkbox"/>	Other at risk Children under 5	0	0	0	
		<input checked="" type="checkbox"/>	Other at risk Children ages 5-17	61	121	0	121
		<input checked="" type="checkbox"/>	Other at risk Adults	0	0	0	0
Briefly describe this service. Provide homework assistance at Topaz Elementary For graduates attending Tuffree Middle School.							
3.	Program #3 Name:	31	0	0	0		
	Program #3 Service Recipients	<input checked="" type="checkbox"/>	Other at risk Children under 5	0	0	0	
		<input checked="" type="checkbox"/>	Other at risk Children ages 5-17	31	0	0	0
		<input checked="" type="checkbox"/>	Other at risk Adults	0	0	0	0
Briefly describe this service.							
4.	Program #4 Name: On-site homework club	0	435	0	435		
	Program #4 Service Recipients	<input checked="" type="checkbox"/>	Other at risk Children under 5	0	0	0	
		<input checked="" type="checkbox"/>	Other at risk Children ages 5-17	0	435	0	435
		<input checked="" type="checkbox"/>	Other at risk Adults	0	0	0	0
Briefly describe this service. Placentia Achieves School Success (PASS) is held at the Library Mon.-Thurs. from 4-6 PM for K-12 at-risk students. The figures shown are duplicated.							

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5. Program #5 Name: Kraemer-Placentia Library Homework Club			0	166	0	166
Program #5 Service Recipients	■	Other at risk Children under 5	0	0	0	0
	■	Other at risk Children ages 5-17	0	166	0	166
	■	Other at risk Adults	0	0	0	0
Briefly describe this service. Provide homework assistance to students in grades 6-8 at Kraemer Middle School, Mon.-Thurs. from 3:45-5:30 PM. Kraemer Middle School has a student population of over 1,600 students.						
6. Number of books given to people not part of the CLLS target group.			1200	0	0	0

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Volunteer Hours - All Programs		Mid-Year	Final	Total
1.	All Volunteer Adult Literacy Instruction (ALS/FFL/MLLS) (Can include one-on-one tutoring, small group, computer instruction, etc. provided by volunteer)	3336	0	3336
2.	ELLI Volunteer Tutor instructional hours for adults & children	3058	0	3058
3.	ESL Volunteer Tutor Instructional Hours (Not State Library grant supported)	0	0	0
4.	All Other Volunteer Hours in Literacy Services (Non-instructional hours volunteered. Includes training and prep time.)	720	0	720
5.	Families for Literacy (Non-instructional hours volunteered) #5 is a subset of #4	0	0	0
6.	MLLS Volunteer Hours (Non-instructional hours volunteered) #6 is a subset of #4	0	0	0
7.	Total of Volunteer Hours	7114	0	7114
8.	How many non-tutor volunteers do you have in your literacy program?	0	0	0

Volunteer Tutor Activity Report - Adult Literacy:

SEMI-ANNUAL SUMMARY		Last Year	Mid-Year	Final	Total
1.	Continuing Volunteer Tutors instructing from prior reporting period.	113	81	0	
2.	Volunteer Tutors who begin instructing <i>during this reporting period.</i> (July 1 - December 31)		82	0	
3.	Total Volunteer Tutors who instructed <i>during this reporting period.</i>		163	0	
4.	Volunteer Tutors who left <i>during this reporting period.</i>		78	0	
5.	Volunteer Tutors remaining at the end of this reporting period.	81	85	0	
6.	Cumulative total Volunteer Tutors who instructed <i>this fiscal year to date</i> (YTD)	216	163	0	

Volunteer Tutor Demographics

7.	Ethnicity				Age		
	Mid-Year	Final	Mid-Year		Final		
	Asian	35	0	16-19	12	0	
	Black	3	0	20-29	48	0	
	Latino	43	0	30-39	35	0	
	Native American	0	0	40-49	25	0	
	Pacific Islander	0	0	50-59	27	0	
	White	82	0	60-69	13	0	
	Other	0	0	70+	3	0	
	Unknown	0	0	Unknown	0	0	
	Total:	163	0	Total:	163	0	
	Male	41	0	Female	122	0	
	Unknown	0	0	Gender Total:	163	0	

	Mid-Year	Final	Total	
8.	Volunteer Tutors trained during this reporting period	82	0	82
9.	Volunteer Tutors awaiting training/matching/re-matching at end of this reporting period.	10	0	
10.	Number of Tutor trainings conducted during this reporting period.	8	0	8
11.	Number of in-service workshops offered for tutors during this reporting period.	0	0	0
12.	New tutors are required to complete ___ # tutor training hours before beginning to tutor.	3	0	

Staff Commitment

Library Personnel (staff is city or county or district employee)

Position/Job Title	Report as FTE					
	Adult Program	Family Program	ELLI Program	MLLS Program	ESL	Other
Literacy Coordinator	1	0	0	0	0	0
Literacy Assistant	0	0.5	0.5	0	0	0
Literacy Assistant	0.5	0	0	0	0	0.5
Support Staff	0.5	0	0	0	0	0
Total:	2	0.5	0.5	0	0	0.5

Contract Personnel (not a city/county/district employee)

Position/Job Title	Report as FTE					
	Adult Program	Family Program	ELLI Program	MLLS Program	ESL	Other
ELLI Off-site Coordinator	0	0	0	0	0	1
Override Explanation:						
Position/Job Title is incorrect. It should read ELLI off-site staff. Another Job Title is "Literacy tutor."						
Other Services	0	0	0	0	0	1
Total:	0	0	0	0	0	2
FTE Grand Totals:	2	0.5	0.5	0	0	2.5

Financial Mid-Year Report for Fiscal Year 2006/2007

Budget Categories	Approved Budget								Funding Source	
	Adult Literacy Services		Families for Literacy	ELLI	MLLS	ESL	Other Services	Total	State Revenue	Local Revenue
	CLLS	Local								
1. Salaries and Benefits	\$34,384.00	\$157,028.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$211,412.00	\$54,384.00	\$157,028.00
2. Contract Staff	\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$60,000.00	\$125,000.00	\$0.00	\$125,000.00
3. Operations	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$41,000.00	\$0.00	\$41,000.00
4. Literacy Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Equipment (\$5K+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Indirect Costs (not to exceed 10%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:	\$34,384.00	\$177,028.00	\$10,000.00	\$75,000.00	\$0.00	\$0.00	\$81,000.00	\$377,412.00	\$54,384.00	\$323,028.00
Total ALS:	\$211,412.00							Grand Total:	\$377,412.00	

Budget Categories	Expenditures for Year to Date								Funding Source for Mid-Year Report YTD	
	Adult Literacy Services		Families for Literacy	ELLI	MLLS	ESL	Other Services	Total	State Revenue	Local Revenue
	CLLS	Local								
1. Salaries and Benefits	\$17,192.00	\$78,514.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$105,706.00	\$27,192.00	\$78,514.00
2. Contract Staff	\$0.00	\$0.00	\$0.00	\$32,500.00	\$0.00	\$0.00	\$30,000.00	\$62,500.00	\$0.00	\$62,500.00
3. Operations	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,500.00	\$20,500.00	\$0.00	\$20,500.00
4. Literacy Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Equipment (\$5K+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Indirect Costs (not to exceed 10%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	* \$17,192.00	\$88,514.00	* Portion of expenditures that will be matched in the funding formula for CLLS							
Total Expended:	\$105,706.00		\$5,000.00	\$37,500.00	\$0.00	\$0.00	\$40,500.00	\$188,706.00	\$27,192.00	\$161,514.00
Grand Total Expended:									\$188,706.00	

See how your stats compare

**California State Library
Mid-Year Report FY 2006/2007**

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Roles and Goals

Total # of adult learners who set at least one goal during this reporting period.

Note: Ideally this number will be as close to your number of adult learners served as possible, if not exactly the same. (Adult Learner Activity Report on page 2, Question #3)

129 (100%)

GENERAL GOALS

	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Learn the alphabet	0	0	0 %
Read a book	5	5	100 %
Read newspapers/magazines	0	0	0 %
Write a letter	8	5	62 %
Read e-mail	0	0	0 %
Learn to type/use the keyboard	0	0	0 %
Learn to write on the computer	0	0	0 %
Write and send e-mail	7	7	100 %
Get a library card	6	4	67 %
Use the library regularly	0	0	0 %
Search the Internet	0	0	0 %
Attend a library event	0	0	0 %
Do research at the library	3	3	100 %
Write checks	0	0	0 %
Create a budget	0	0	0 %
Pay bills	0	0	0 %
Speak/present in front of a group	0	0	0 %
Become a volunteer	0	0	0 %
Pass part or all of the GED test	0	0	0 %

LIFE-LONG LEARNER

	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Read a menu	9	5	56 %
Listen to a book-on-tape	0	0	0 %
Attend a book discussion	0	0	0 %
Read a holy book/religious text	10	7	70 %
Read a book on recovery	0	0	0 %
Read for pleasure	4	2	50 %
Write creatively	2	2	100 %
Pass the driver's test	0	0	0 %
Use a map	0	0	0 %
Read a bus schedule	1	0	0 %
Read street/traffic signs	0	0	0 %
Make a shopping list	1	1	100 %
Read medicine labels	0	0	0 %
Read health education information	0	0	0 %

FAMILY MEMBER

	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Share a book with children/family	8	6	75 %
Help children with homework	10	7	70 %
Take children to library story time	0	0	0 %
Participate in school activities	2	2	100 %
Communicate with school/teachers	12	7	58 %
Join the PTA	0	0	0 %
Help in child's class	0	0	0 %

WORKER

	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Read work-related manual	2	0	0 %
Take Phone messages	3	2	67 %
Use a cash register, count and make change	0	0	0 %
Speak up/participate in a meeting at work	0	0	0 %
Read and respond to want ads	3	1	33 %
Fill out a job application	4	1	25 %
Write a resume	1	0	0 %
Interview for a job	8	3	38 %
Obtain a license or certificate	1	0	0 %
Get a job or get a better job or promotion	6	1	17 %

COMMUNITY MEMBER/CITIZEN

	Total adult learners who set goals	Total adult learners who met goals	Percentage accomplished
Access other community services/resources	5	1	20 %
Read voter information (Easy Voter Guide)	5	0	0 %
Speak on behalf of the Literacy Program	0	0	0 %
Identify a neighborhood problem and work for a solution	0	0	0 %
Organize a community/neighborhood event	0	0	0 %
Attend a City Council/County Supervisors' Meeting.	0	0	0 %
Register to vote	0	0	0 %
Vote	0	0	0 %
Become a citizen	4	1	25 %

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Mid-Year Report FY 2006/2007**

Name of Library: **Placentia Library District**[Back](#)

People Surveyed for Placentia Library District: 10
Total Number of People Surveyed for all libraries: 506

Survey Questions for FFL Parents

	LEARNER	PRE TEST			POST TEST			AMT CHANGE		
		Q1	Q2	Q3	Q1	Q2	Q3	Q1A	Q2A	Q3A
1.	A. Hildebrandt	Yes	No	Yes	Yes	Yes	Yes	1x	3x	0x
2.	M. Ortiz	No	No	Yes	No	No	Yes	0x	0x	0x
3.	J. Gutierrez	Yes	No	Yes	Yes	No	Yes	0x	0x	0x
4.	L. Bui	No	No	Yes	No	No	Yes	0x	0x	0x
5.	D. Alvarez	Yes	No	Yes	Yes	No	Yes	2x	0x	0x
6.	C. Sanchez	No	No	Yes	No	No	Yes	0x	0x	0x
7.	P. Garcia	Yes	Yes	Yes	Yes	Yes	Yes	2x	1x	0x
8.	J. Raygoza	Yes	No	Yes	Yes	No	Yes	1x	0x	0x
9.	B. Cornejo	No	No	Yes	Yes	No	Yes	0x	0x	0x
10.	C. Reyes	Yes	Yes	Yes	Yes	Yes	Yes	1x	0x	0x



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Library Director's Report**
DATE: March 19, 2007

Activities Report:

- Feb 16 Participated in Friends Bookstore Volunteers Sweethearts reception at Placentia Library
- Feb 20 Library Board Work Session on Policies and Library Board Meeting.
- Feb 21 Linda Demmers met with Managers and staff for the Facility Master Plan.
CERT Meeting at City Hall.
- Feb 22 Meeting with City Administrator Robert Dominguez and PYLUSD Superintendent Dennis Smith.
Friends/Foundation *Notations* editorial meeting.
Friends/Foundation Bylaws Committee.
Met with Valerie Poole to discuss Performance Improvement Plan.
- Feb 26 Attended retirement luncheon for Orange County Librarian John Adams and presented the Santiago Library System present.
- Feb 28 Library Board Special Meeting.
- Mar 2 Shopped for a prepared flowers for Friends' Authors Luncheon faux wedding.
- Mar 3 Friends' Authors Luncheon at Alta Vista Country Club.
- Mar 5 Friends/Foundation joint Board Meeting.
- Mar 13 Principal for a Day Program at Tynes School.
- Mar 14 Participated in presentation of check from Tenet Health Foundation to Placentia Library Foundation at Placentia Linda Hospital.
Editorial meeting for *Notations*.

Mar 15 Friends/Foundation Author's Luncheon evaluation meeting.

Friends/Foundation Development Committee meeting to discuss leadership succession.

Staff Meetings:

Feb 21 Linda Demmers made a presentation of the work to date on the Facility Master Plan followed by visits to individual departments.

Mar 7 Discussed the implementation of the Facility Master Plan survey and promoting it with the public. The emphasis was on the importance of staff promotion and involvement in getting clients interested in completing the survey.

Jim Uzzo, representative from Tax Deferred Services, made a presentation on deferred compensation and met with individual staff interested in participating or changing their plans.

Managers' Meeting

Feb 22 Discussed introduction and promotion of *Early Placentia*.

Discussed development of a Library Program Calendar and coordinating it with the web site and sign board, assigned this project to the Program Committee.

Library Director requested budget suggestions for Fiscal Year 2007-2008 from Managers as soon as feasible.

Discussed implementation issues with eCommerce.

Developed distribution plans for the Facility Master Plan survey.

Discussed staff participation in the Work Session on March 19.

Mar 13 Discussed communications issues related to web site, Quarterly, Notations, Newsletter for Teachers and Channel 31.

Began the evaluation process of the survey implementation for the Facility Master Plan and requested a report on activities by each department.

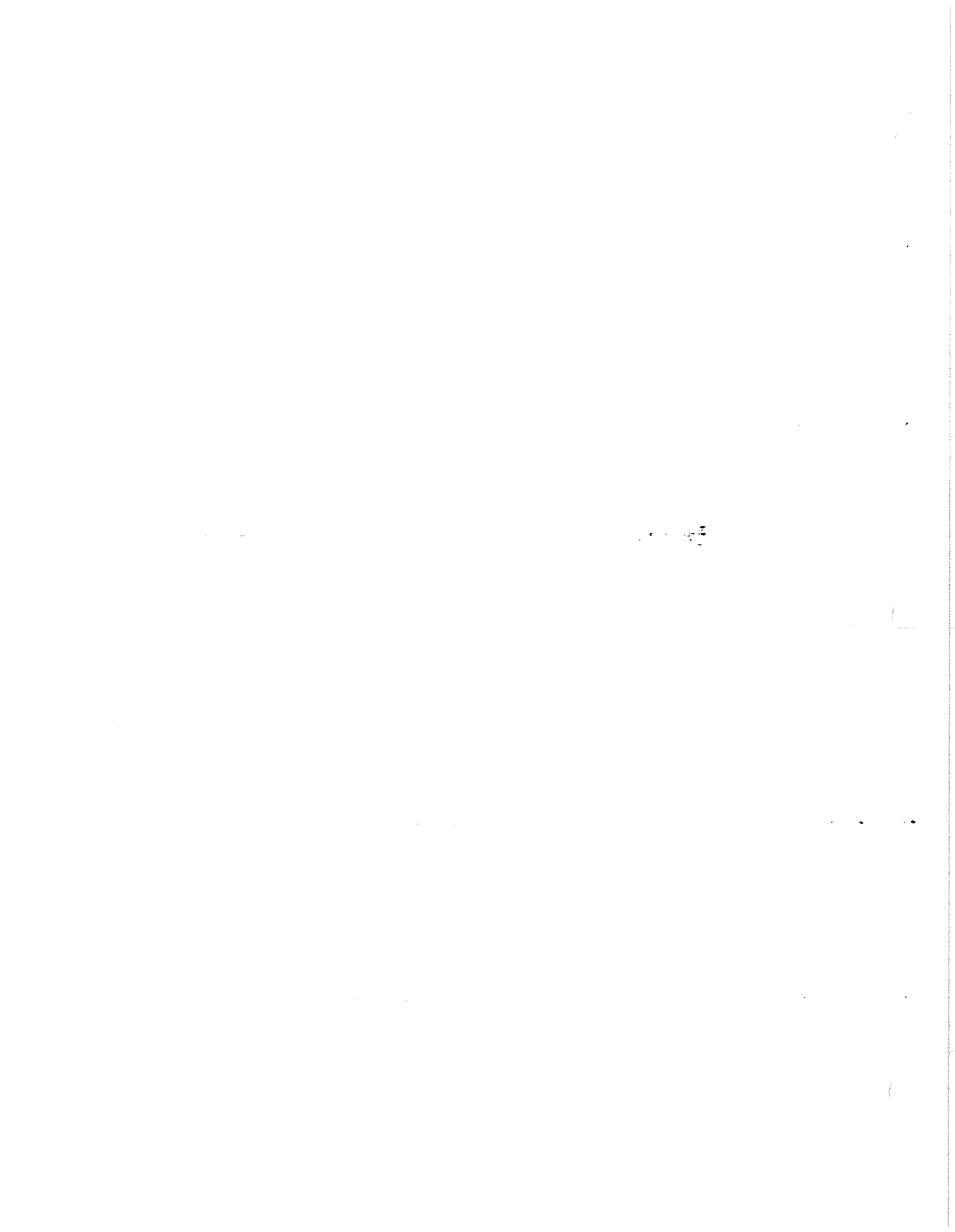
Discussed performance evaluation schedule for managers and staff not receiving salary adjustments.

Discussed the Budget development process for Fiscal Year 2007-2008 and reminded managers to submit budget suggestions by March 15.

Discussed Placentia History Room projects; discussed the agendas for upcoming Staff Meetings.

Discussed the Library Director's Performance Improvement Plan, the role of Valerie Pool and the agenda for the Manager Meeting with Valerie on March 26.

Project status reports from each manager.



Agenda Item 32

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: March 19, 2007

SUBJECT: Program Committee Report for the month of February.

ADULT SERVICES

	Feb 05-06	Feb 06-07	YTD 05-06	YTD 06-07
NUMBER OF PROGRAMS	2	1	8	8
NUMBER OF ATTENDEES	26	40	210	120

CHILDREN'S SERVICES

	Feb 05-06	Feb 06-07	YTD 05-06	YTD 06-07
NUMBER OF PROGRAMS	24	27	176	169
NUMBER OF ATTENDEES	676	682	6,744	5,887

PROGRAM COMMITTEE

	Feb 05-06	Feb 06-07	YTD 05-06	YTD 06-07
NUMBER OF MEETINGS	2	2	9	12
NUMBER OF ATTENDEES	10	16	48	89
NEWS RELEASES	1	1	11	7

LITERACY SERVICES

	Feb 05-06	Feb 06-07	YTD 05-06	YTD 06-07
Total Tutors	162	136	278	296
Total Students	298	258	325	328
Total Hours	1,146	1,617	8,962	11,458

For more detailed literacy statistics, see Agenda Item 34, pages 2 of 3 and 3 of 3.



To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian

Date: for Board Meeting, March 19, 2007

Subject: February 2007 Activities in the Children's Department




TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lap Sit 24 months & younger	4	100
Story Time I: 6 years & younger	4	122
Story Time II: 6 years & younger	4	113
Music Time I: 6 years & younger	4	180
Music Time II: under 6 years old	3	80
Read to the Dogs event	1	57
After School Craft	1	48
Total February 2007	21	700
Total February 2006	22	767
Current FY to date	190	6587
Previous FY to date	198	7511

CHILDREN'S DEPT. REFERENCE STATS				Feb-07
DATE	IN-PERSON	PHONE	TOTAL	
1	45	5	50	
closed 2				
3	46	4	50	
4	49	1	50	
5	61	4	65	
6	71	4	75	
7	51	7	58	
8	53	6	59	
closed 9				
10	40	3	43	
11	42	0	42	
12	53	5	58	
13	48	4	52	
14	53	5	58	
15	56	0	56	
closed 16				
17	51	2	53	
closed 18				
closed 19				
20	79	5	84	
21	58	4	62	
22	86	0	86	
closed 23				
24	47	3	50	
25	71	2	73	
26	61	6	67	
27	106	11	117	
28	66	6	72	
TOTAL	1293	87	1380	

Cg

Board Meeting March 19, 2007 Agenda item 33

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: March 19, 2007

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of February.

Tutor Training. We had one workshop on March 4, and six tutors were trained, two high school students and four adults. They are all tutoring or pending.

Families for Literacy (FFL) Program Status. There was no FFL programming in December.

Placentia Rotary Reading Enrichment Program (PRREP). We began recruiting PRREP tutors at El Dorado High School and Valencia High School in late September and early October, and the response has been tremendous. We anticipate that we could have as many as 150 PRREP tutors this school year.

Update on the three off-site PLLS homework clubs. Both the Topaz-Tuffree Homework Club at Topaz Elementary School and the Homeless Intervention Shelter (H.I.S. House) Homework Club were tremendously successful last school year. Both of them started again this school year on September 18. The Kraemer-Placentia Library Homework Club started on October 30 and has been very successful. The homework club there is held Mon.-Thurs. from 3:45-5:30 and has been averaging more than 40 students daily.

English Language and Literacy Intensive (ELLI) Program Update. ELLI started again this school year in late September. We are active at three elementary schools--Ruby Drive, Topaz, and Tynes--and we have a total of seventeen tutors working with more than 200 grade school students.

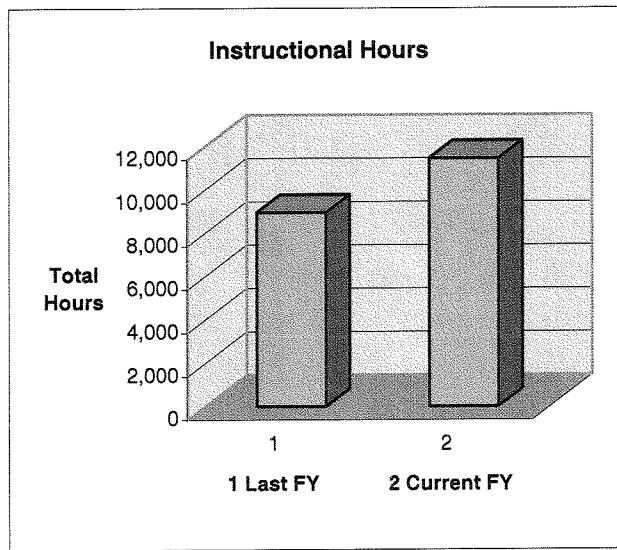
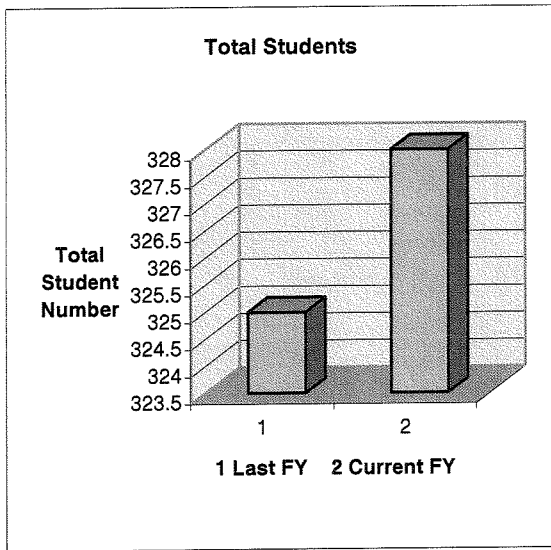
Federal Work Study (FWS). Our FWS partnership with Financial Aid at Cal State Fullerton is even stronger in FY 2006-07 than it was last FY. Our Cal State Award for FY 2006-07 has been adjusted to \$110,000. Our FWS partnership is also very strong with Western State University College of Law this FY as we have seven already on board.

Literacy statistics. See Agenda Item 34 Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services

Report of Growth and Progress

	Feb 05-06	Feb 06-07	YTD 05-06	YTD 06-07
Tutors				
Adult	78	61	145	101
Teen	84	41	133	91
Hours Instruction	1,146	1,617	8,962	11,458
Other Volunteer Hours	120	120	780	960
Total Hours	1,266	1,737	8,596	11,554
Training Workshops				
Workshops Held	0	1	20	10
Tutors Trained	0	6	167	93
Students				
With Adult Tutors	73	246	1984	246
With Teen Tutors	129	52	131	82
In Groups	0	0	0	0
Total Active Students	202	258	325	328
Families for Literacy				
Family Students	6	5	6	6
Family Tutors	6	5	6	6
Hours of Instruction	80	60	420	540
ELLI Program				
K-6th Grade Students	201	192	201	421
Tutors for K-6th Grade	6	12	15	24
Hours of Instruction	736	284	4,697	3,505
Homework Clubs				
On-Site: Students	70	168	499	804
On-Site Tutors	16	22	30	102
Hours of Instruction	512	172	1,004	850
H.I.S. House Students	8	13	35	51
H.I.S. House Tutors	6	8	20	34
Hours of Instruction	240	134	10,720	714
Topaz Students	18	40	81	203
Topaz Tutors	6	10	39	39
Hours of Instruction	576	340	2,660	3,947
Kraemer Students	NA	90	NA	252
Kraemer Tutors	NA	8	NA	27
Hours of Instruction	NA	600	NA	1,738
Total Tutors	162	136	278	296
Total Students	298	258	325	328
Total Instruction Hours	1,146	1,617	8,962	11,458



TO: Elizabeth Minter, Library Director
FROM: Mary Strazdas, Librarian *MCS*
DATE: March 19, 2007
SUBJECT: **Reference and Adult Services report for February, 2007**

- There was one Program Committee meeting during the month.
- Special library displays included the on-going Placentia Round Table Women's Club Bicentennial quilt. In the trough was another called *Rescue Me, He's Wearing a Moose Hat*, the title by Sherry Halperin that was featured at the spring Author's Luncheon.
- In January near Dr. Martin Luther King's birthday a display concerning Black History Month (February) went into the trough. The next display, placed in late February, promoted Women's History Month.
- On February 26 twenty-seven people attended the program called *Anatolian Adventure*. The speaker was Dr. Charles Frazee, who shared information and photos from his July, 2006 trip to Turkey. He emphasized monuments found in Istanbul and the Cappadocia area and showed a slide show of photos that also included a city built underground and pillars used as living spaces by ancient holy men.
- The new printing station is generally working well. People can use money or their library cards if they choose to add value to them to print from the computers. Patrons are also able to make color copies as well as copies in black and white, a feature unavailable previously.

Statistical Comparisons at the Reference Desk
February FY 2006/2007

	2006	2007	YTD 05-06	YTD 06-07
Phone Reference Questions	193	203	1,555	1,490
Desk Reference Questions	1,770	1,924	12,857	15,900
E-Mail Reference Questions	7	0	48	5
Ready Reference	38	16	278	183
Instruction	60	143	608	1,553
Computer Use	2,527	2,672	20,665	25,896
Reference Books: In-Library Use	3,459	3,616	24,038	28,364
Patron Database Signups	224	N/A	1,685	933

TO: Elizabeth Minter, Library Director
FROM: Gary Bell, Librarian *GB*
DATE: March 19, 2007
SUBJECT: **History Room report for February**

History Room visitors in February: fiscal year: 2005-2006: 1
History Room visitors in February: fiscal year: 2006-2007: 5

Larry Cummings, a volunteer from the One Stop program, began work on February 13th. He has completed numbering the envelopes in the newspaper negative collection and is now taking inventory of the books in the Local History's California collection.

The History Room hours are now 1:00 to 5:00 P. M. on Saturdays and 6:00 to 8:00 P.M. on Wednesday evenings.

We received a photo of the Placentia Grammar School class of 1936 from Diana Robles Yorba. A copy was made for the History albums.

A query was made about the banners in the Library's lobby area. It was explained that these are the Yorba cattle brands from the Rancho era.


Information was sought on the El Dorado housing tract from the 1970s and pictures of the Tri-City Park from the 1950s.

Materials continue to be donated and added to our repository and books continue to be added to the collection.

A viewing of the 1938 Flood video was held and evaluation sheets were submitted. Those in attendance were Jeanette Gardner, Pat Irot, Gary Bell and Larry Cummings.

The date for the availability of the upcoming new book on Placentia is May 1st.

Placentia Library District

TO: Elizabeth Minter, Library Director
FROM: Vernon Napier, Technical Services Manager 
DATE: March 14, 2007
SUBJECT: **Website and online databases report for February 2007**

- The monthly report on usage of our various online databases is attached.

Last month I reported as follows:

Please note that there is no statistical report on use of the Library's website. The website has been relocated and updated to a new server, and the reporting service does not kick in until the first month has completed. I expect to be able to report on use of our website next month.

Unfortunately, the reporting service did not start up until the middle of February. As a result, it will be next month before I can report any meaningful statistical information about the use of our website.

Placentia Library District

TO: Elizabeth Minter, Library Director
FROM: Vernon Napier, Technical Services Manager
DATE: March 14, 2007
SUBJECT: **Technology Report for February 2007**

VN

- Trained another member of staff how to update displays on the outdoor sign. We have set up a weekly routine to review, update and add messages as required.
- Made a number of minor changes to the website in order to improve usability.
- Staff members responsible for selecting new material have begun the annual weeding out of older items that no longer circulate.
- Continued working with members of the History Committee on the time consuming (but interesting) task of cataloguing historical photographs. The Local History Digital Resource Project grant requires that all 200 historical photographs be fully identified and catalogued by the end of June.

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Placentia News
Weekly FEB 0 1 2007

Jammie time on schedule

³³⁷ The first Wednesday of every month, the Placentia Public Library invites kids to put on their pajamas and come to the children's section to listen to bedtime songs and stories.

Two sessions of bedtime stories are offered: from 6 to 6:30 p.m. and 6:30 to 7 p.m.

The library is at 411 E. Chapman Ave. For information, call the library at 714-528-1906.

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Weekly FEB 0 1 2007

ASK US

What's in a name?

³³⁷ Well, after a long hiatus, we're re-starting our weekly "Ask Us" column. We're asking you, our readers, to send in letters and e-mails with any question you can think of about anything in or dealing with Placentia. We here at the News-Times will use all the journalistic know-how and resources at our disposal to come up with an answer.

To start us off, News-Times Editor Heather McRea asked a question she's always been curious about:

Question: Where did the Whitten and Gomez centers get their names?

Answer: I posed this question to the Placentia Public Library's resident local historian Gary Bell and his volunteer staffer Pat Irot. Within a few minutes, they came up

with some answers.

"The Whitten Center was named after Chet Whitten, a principal of McFadden Elementary in the 1930s - a great hero of the 1938 flood," Bell said. "He was responsible for warning a lot of the people in the La Jolla area. He actually went door to door."

Bell said many of the residents didn't expect the flood to be serious, but after Whitten rounded them up to take shelter in the school, they had to stay there for nearly two days.

And according to Pat Irot, the Gomez Center was named after Jack Gomez, Placentia's first Hispanic councilman. He's also got a street named after him, she said.

Adam Townsend
Placentia News-Times

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The Register
Daily MAR - 8 2007

**A LOOK AT CITY HISTORY
PLACENTIA**

³³⁷ Photos documenting Placentia life throughout the history of the city will join an online photo archive as part of a grant from the state to the Placentia Public Library.

The Placentia Historical Committee and the Placentia Library secured \$5,000 from the California State Library to digitize the pictures. They will be available on the California Digital Library Calisphere Web site.

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The Register
Daily MAR 0 6 2007

PLACENTIA

³³⁷ **Gardening tips:** The Orange County Master Gardeners will offer a free presentation at 7 p.m. March 12 at the Placentia Public Library, 411 E. Chapman Ave., on how to grow herbs and vegetables and how to garden in small spaces. Light refreshments will be available. Information: 714-528-1906, ext. 209.

Sushma Subramanian
714-704-3706

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The Register
Daily FEB 0 7 2007

PLACENTIA

³³⁷ **Talking Turkey:** Charles Frazee will discuss his latest trip to Turkey at 7 p.m. Feb. 26 at the Placentia Library. Frazee will have photos of ancient and medieval architecture and volcanic mountain ranges. The program is free. For information, call Mary Strzadas at 714-528-1906, ext. 209.

Adam Townsend
714-704-3706 atownsend@cregister.com

\$1 million improperly spent

Placentia's redevelopment agency paid off the city's debt certificates without council approval, a committee says.

BY SUSHMA SUBRAMANIAN
THE ORANGE COUNTY REGISTER

PLACENTIA • The city owes about \$1 million to its Redevelopment Agency, members of the city's Financial Oversight Committee say.

The agency, an arm of the city that promotes and finances redevelopment, helped pay off city-issued certificates of participation. The certificates are like bonds.

But the City Council never approved an agreement allow-

ing the transfer in the 2005-06 fiscal year. Staffers apparently allowed the agency to pay off the city's certificates.

"That's pretty embarrassing," said Mark McCallick, the committee's chairman and a certified public accountant. "You have put the burden of the city on the RDA, and you have misused those funds."

The city was already struggling financially. It has racked up \$23 million in debt, a sum that will take several years of cuts to city services to pay off.

Finance Director Terrence Beaman said the fund transfer was unintentional. Documents were unclear as to which government entity should pay off the certificates.

"It's hard to interpret these legal documents," Beaman said.

The city raised about \$11 million through the November 2003 certificates of participation to pay off debt and fund construction projects such as renovating McFadden Park and the city's effort to silence train whistles that run through town. The projects were all located within the city's redevelopment area.

"The general answer is, no,

that's not permitted," said John Shirey, executive director of the California Redevelopment Association, an advisory body to municipal redevelopment agencies, of the agency paying off the city's certificates. "But if there's a nexus between the debt and a benefit to the redevelopment project area, there can be an agreement in place to allow that."

Beaman said he will ask the City Council to approve an agreement to allow the transfer.

CONTACT THE WRITER:
714-704-3796 or
ssubramanian@ocregister.com

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The Register Daily FEB 15 2007

Placentia gives no details about police chief's leave

City staff is investigating issues concerning John Schaefer, but no time frame has been made public.

By SUSHMA SUBRAMANIAN
and ADAM TOWNSEND
THE ORANGE COUNTY REGISTER

PLACENTIA • Police Chief John Schaefer has been put on administrative leave, city spokesman Matt Reynolds acknowledged Wednesday evening.

The city did not disclose reasons for the leave, which began on Tuesday. Officials say the city staff is looking into issues concerning him.

Schaefer, who was named police chief in 2004, has helped

his department crack down on gangs, expand the department's Web site and negotiate contracts for police officers.

Council members were advised by City Attorney Tom Nixon and City Administrator Bob Dominguez in a closed meeting Monday that the leave was "the



Schaefer

best course of action," Councilman Scott Brady said Wednesday.

The Police Department staff was sent a memo about the decision Tuesday afternoon, said Nilda Berndt, the Placentia Police Department's community relations officer.

Officials gave no time frame for the investigation's conclusion. Schaefer did not return calls for comment made Wednesday.

The city has not chosen a replacement for Schaefer during his leave, Reynolds said.

CONTACT THE WRITER:
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D.C. Business Journal
Weekly FEB 19 2007

Philanthropists Honored With Community Foundation Award

Bill and Vicki Booth—daughter of Peter Ueberroth—Paul and Scottia Evans and the late Dan McCoy were presented with the Excellence in Philanthropy Award, the highest honored bestowed by the Orange County Community Foundation. The recipients' names will be permanently inscribed on the foundation's Philanthropy Hall of Fame.



Shelley Hoss, top left, OCCF president, Vicki, Bill Booth; Paul, Scottia Evans, bottom left, and Robin McCoy; Booths, Evans and McCoy honored for excellence in philanthropy

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The Register
Daily FEB 21 2007

Placentia hires interim chief

Vincent Giampa, who stepped in before, will take over police for John Schaefer.

BY SUSHMA SUBRAMANIAN
THE ORANGE COUNTY REGISTER

PLACENTIA • The City Council with a 4-0 vote hired an interim police chief Tuesday to replace John Schaefer, who is on administrative leave for undisclosed reasons. Councilman

Greg Sowards was not at the meeting.

Vincent Giampa — a former La Palma police chief who served as interim chief for Placentia when Russ Rice retired in 2004 — was hired for up to 180 days at a rate of \$95 per hour. The city expects to spend

about \$3,800 a week, a city report says.

"I personally think that John Schaefer has done a great job for the community, and we'll see what happens," Councilman Scott Brady said.

During Schaefer's leave, which began Feb. 13, the city is looking into issues concerning him. Officials said they don't know how long the investigation will take. City officials are

looking into contracting a firm to conduct Schaefer's investigation, city spokesman Matt Reynolds said.

Schaefer, who makes \$141,636 a year, will continue receiving a paycheck from the city during his leave, Reynolds said.

CONTACT THE WRITER:
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ssubramanian@ocregister.com

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Placentia News
Weekly
FEB 2 2 2007

**Book signing
luncheon planned**

The Friends of the Placentia Library is hosting a book signing luncheon at Alta Vista Country Club starting at 10 a.m. March 3 with author Sherry Halperin, who wrote "Rescue Me, He's Wearing a Moose Hat, and 40 Other Dates after 50."

Tickets are \$40 per person at the Placentia Public Library and will not be for sale at the door. For information, call 714-528-1925 ext. 201.

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Daily FEB 2 4 2007

GARDEN EVENTS

"The Art of Bonsai." 10:30 a.m.-4:30 p.m. Feb. 24-25 at The Huntington Library, 1151 Oxford Road, San Marino. Features masterpiece specimens, demonstrations by bonsai masters and children and adult beginner workshops. \$15/adults; \$12/seniors; \$10/students to age 18; \$6/youth to age 12; free/children under 5. 626-405-2100 or www.huntington.org

Orange County Rose Society monthly meeting, 7:30 p.m.

March 1 at the Westminster Senior Center, 8200 Westminster Blvd., Westminster Drive. Tommy Cairns, winner of the prestigious Dean Hole medal and author of "All About Roses," will present a lecture by the same title with slides. 949-766-9140.

Orange County Master Gardeners meeting, 7 p.m. March 2 at the Placentia Library, 411 E. Chapman Ave., Placentia. Diane Gipson will speak about the organization and the differences between warm- and cool-season vegetables with planting instructions. Kathleen Jones will talk about herbs. Jan Brider will give tips on gardening in small spaces. 714-528-1906, ext. 209.

Home composting workshop, 10 a.m. March 3 at Fullerton Arboretum, 1900 Associated Road, Fullerton. Led by Dr. Bill Roley, president, Applied Ecological Systems, and Patrick McNelly, principal staff analyst at the Orange County Sanitation District. \$7/general admission; \$5/member of the Friends of the Arboretum; free for residents of Brea, Buena Park, Fullerton, Orange and Santa Ana with proof of residency. Reservations recommended at 714-278-3579, ext. 0.

California Native Plant Society San Diego Chapter annual Spring Plant Sale, 9 a.m.-4 p.m. March 3 at Tree of Life Nursery, 33201 Ortega Highway, San Juan Capistrano. 11 a.m. lecture titled "Backyard Habitats with Native Plants," by Connie Beck. She will discuss garden designs that attract hummingbirds and butterflies. 949-728-0685 or www.treeoflifenuresery.com

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Daily FEB 2 4 2007

**ORANGE COUNTY
MASTER GARDENERS**
7 p.m. Fri. at the Placentia

Library, 411 E. Chapman Ave., Placentia. Diane Gipson will discuss differences between warm- and cool-season vegetables. Kathleen Jones will talk about herbs. Jan Brider will give tips on gardening in small spaces. 714-528-1906, ext. 209

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The Register
Daily FEB 2 3 2007

"A Celebration of Jimmy Doolittle"

A panel discussion with Dick Cole, Doolittle's co-pilot, John Doolittle and others. 7 p.m. Feb. 27. Huntington Beach Central Library, 7111 Talbert Ave., Huntington Beach. \$10. 714-842-4481, ext. 2213

"Anatolian Adventure"

Dr. Charles Frazee discusses his latest trip to Turkey. 7 p.m. Feb. 26. Placentia Library, 411 E. Chapman Ave., Placentia. 714-528-1906, ext. 209.

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The Register
Daily FEB 26 2007

Placentia redevelopment area may expand to boost sales taxes

By **SUSHMA SUBRAMANIAN**
THE ORANGE COUNTY REGISTER

PLACENTIA - City officials are looking into adding more area to the redevelopment project after an initial plan projected more housing developments and less retail space than expected.

The city originally embarked on the redevelopment project, now 100 acres centered along railroad tracks downtown, because the bedroom community was not drawing the sales tax income it needed to maintain certain city services in the long run.

The current plan would produce just slightly more income, but it would still fall far short of the profits that city officials had anticipated.

A council study session on

adding land to the redevelopment area will be at 7 p.m. Tuesday in the Council Chambers at City Hall, 401 E. Chapman Ave.

Council members asked staffers to look into adding to the current project part of the Chapman corridor, home to the Bargain Basket complex, and part of Orangethorpe and Placentia avenues, between Orangethorpe and the Orange (57) Freeway.

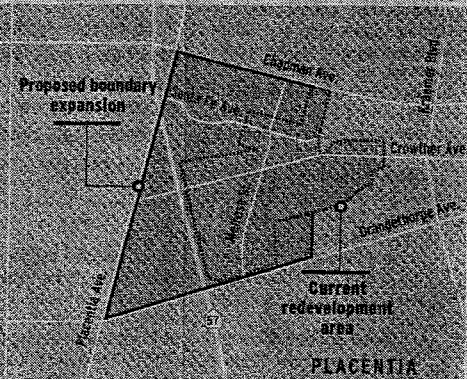
David Bergman, a financial expert with Moule & Polyzoides, the design firm that drew up the specific plan, highlighted those areas as prime locations for big-box stores.

CONTACT THE WRITER:

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ssubramanian@ocregister.com

Bigger boundaries

City officials are looking into adding more area to Placentia's redevelopment project after an initial specific plan projected more housing developments and less retail space than expected.



Sources: Placentia-Westvale Specific Plan

The Register

SAFETY COMMITTEE MEETING
FEBRUARY 26, 2007
MINUTES

I. Call to Order: 3:45 P.M.

Members Attending: Katie Matas
Wendy Goodson
Caroline Gurkweitz
Esther Guzman

II. Old Business

1. The fire extinguishers were checked by Katie Matas on February 22, 2007.
2. The broken Koala Seat in the public women's restroom was removed. A new one was ordered but has not arrived.
3. "Back Safety" and "Additional Annual Training Subjects for 2007" handouts were distributed at the February 7, 2007 staff meeting.

III. New Business

1. None.

The next meeting will be March 21, 2007 at 11:00 A.M.

Respectfully submitted,



Katie Matas



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: March 19, 2007

BACKGROUND

Agenda Item 25 contains information about current legislation affecting independent special districts and libraries.

President Shkoler may report on his follow-up with Assemblyman Duvall on the request from the California Library Association that local constituents talk with the Assemblyman about funding for the Public Library Fund (PLF) prior to the Assembly Budget Subcommittee Number Two on Education Finance meeting on March 14. (See Attachment A.)

The Library Board may wish to authorize the Library Director and/or Trustee(s) to attend the California Library Association Legislative Day on Wednesday, April 18, 2007. (See Attachment B.)

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

Elizabeth Minter

From: Elizabeth Minter [eminter@placentialibrary.org]
Sent: Tuesday, March 06, 2007 10:49 AM
To: 'Al Shkoler'
Subject: Request to contact Assemblyman Duvall

Please contact Assemblyman Duvall's Office about including PLF funding.

Thanks.

Elizabeth D. Minter
Library Director
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870-6198

714-528-1925, Ext. 203 (Office)
714-476-6837 (cell)

-----Original Message-----

From: Jeri Takeda [mailto:jtakeda@mcls.org]
Sent: Friday, March 02, 2007 12:16 PM
To: 'MCLS/SLS/SSCLS/Associate Member Directors'
Cc: shaber; bgallardo; ccarlisle; hfirchow; jstaff; mgermroth; palger; rgarza; rkitamura
Subject: FW: [CALIX:6443] News from the Capitol

-----Original Message-----

From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Laura Fisher
Sent: Friday, March 02, 2007 11:34 AM
To: Calix
Subject: [CALIX:6443] News from the Capitol

TO: CLA Members/ Systems/ Network Contacts
FROM: Mike Dillon, CLA Lobbyist and Christina Dillon, CLA Lobbyist
RE: News from the Capitol

I. ASSEMBLY SUBCOMMITTEE WILL HEAR LIBRARY BUDGET ISSUES ON MARCH 14th

The Assembly Budget Subcommittee Number Two on Education Finance is scheduled to hear the State Library's budget on Wednesday, March 14th at the State Capitol. As we reported to you in our January 30th memo, these six Assembly members are critical. On March 14, they will begin reviewing the Governor's proposed January Budget for the State Library - a Budget which

contains: 1) a \$52,000 reduction to the Public Library Foundation (which is intended to initiate the California State Library's Integrated Library System Replacement Project), and 2) no increase or recommendation regarding Transaction Based Reimbursement.

These six members will then decide to make a recommendation regarding our library issues, or defer the issue until May, when the May Revision of the Budget is released. If funding for the PLF is not included at the subcommittee level, it is almost impossible to get it included later at the larger Budget Conference Committee level. Thus, these next few months of negotiations in subcommittee will be very important, and your letters to the subcommittee are of great value. Please take a moment to write the members of the Assembly and Senate Budget Subcommittees today!

If you are writing letters on behalf of the PLF, please urge that the members support:

1. Restoring the \$52,000 that the Governor cut in the Public Library Foundation
2. Request that the legislature continue augmenting this program that is woefully underfunded. (Full funding, according to statute would require \$94,217,000 - yet the PLF baseline currently stands at \$21.3 million!)

Note: CLA will also be working with the Budget Subcommittee members and staff to encourage them to reject the Governor's \$52,000 reduction and create a separate Budget line item in the Budget for the State Library Integrated Library System Replacement Project - so that the project is not jeopardized, and that future funding needs for this program comes out of the state General Fund, and not the PLF baseline. (You do not need to include this in your letters if you do not feel comfortable addressing this complex issue.)

ASSEMBLY BUDGET SUBCOMMITTEE NUMBER TWO ON EDUCATION FINANCE
Assemblywoman Julia Brownley, Chair
Assemblyman Michael Duvall, Member

Assemblyman Mervyn Dymally, Member
Assemblywoman Jean Fuller, Member
Assemblyman Gene Mullin, Member
Assemblyman Sandre Swanson, Member

(Of the above listed members, Assemblymembers Brownley, Duvall, Fuller,
and
Swanson are newly elected Freshmen and are new to the subcommittee.)

Hearing Date: Wednesday, March 14, 2007 - Support for the Public Library
Foundation: Budget Item: 6120-221-0001

Sample address:
The Honorable Julia Brownley, Chair
Assembly Budget Subcommittee Number Two on Education Finance
State Capitol
Sacramento, CA. 95814

SENATE BUDGET SUBCOMMITTEE NUMBER ONE ON EDUCATION FINANCE

Senator Jack Scott, Chair
Senator Bob Margett, Member
Senator Joe Simitian, Member
Hearing Date: Tuesday, April 17, 2007 - Support for the Public Library
Foundation: Budget Item: 6120-221-0001

II. LIBRARY BOND BILL SET FOR FIRST HEARING IN SENATE EDUCATION COMMITTEE

Senator Joe Simitian's SB 156, a \$4 billion library construction and
renovation bond measure, sponsored by CLA, has been scheduled for
hearing in
the Senate Education Committee. The hearing will be held on Wednesday,
March
28th at 9:30 a.m. in room 4203 at the State Capitol. SB 156 is the work
product of an ad hoc committee of CLA members and the Proposition 14
Steering Committee. As mentioned previously, the measure is similar to
SB
1161-Alpert, which failed passage on the June 2006 ballot, except for
the
following:

1. The minimum amount per project has been
increased
from \$50,000 to \$500,000.
2. The maximum amount per project has been
increased
from \$20 million to \$30 million.
3. 5% of the total bond amount will be made
available

for joint-use projects, rather than the specific \$25 million set-aside in the last bond act.

4. There will be no priority given to applicants submitted, but not funded from the 2000 Bond Act (the so-called "Cycle 3" Applicant priority), as the committee felt that too much time will have elapsed with construction costs, etc. to make this provision appropriate. Thus, everyone will start on an even, competitive playing field with SB 156.

Over the last few weeks, Senator Simitian has been actively gathering names of potential co-authors to add to the bill. Many of you had excellent meetings with legislators during your "Day In the District" events, and some legislators noted that they wanted to be co-authors on the bond bill during your meetings. Thanks to several of you for passing that information on to our offices - we, in turn, gave that information to Senator Simitian.

Please take a moment today to write the members of the Senate Education Committee and urge their strong support for SB 156-Simitian. The committee will need to receive hundreds of support letters in order to make the necessary impact, as there is tremendous competition this year for bonds, including the Governor's own \$41 billion Strategic Growth Plan, a massive infrastructure bond package that would complement last year's successful bond deal.

MEMBERS OF THE SENATE EDUCATION COMMITTEE

Senator Jack Scott, Chair
Senator Mark Wyland, Vice Chair
Senator Elaine Alquist
Senator Jeff Denham
Senator Abel Maldonado
Senator Alex Padilla
Senator Gloria Romero
Senator Joe Simitian (* Bond Bill Author)
Senator Tom Torlakson

Sample address:
The Honorable Jack Scott

Chair, Senate Education Committee
State Capitol
Sacramento, CA 95814

-----calix+
Views expressed on CALIX are the opinion of the sender and do not necessarily reflect the position of the California Library Association.

How to get off CALIX: Subscribers are strongly encouraged to keep abreast of CLA and California library news via this mailing list. To sign off from the list, send email to listproc@listproc.sjsu.edu with the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body of the message. Make sure your subject line is blank and nothing other than the command is in the body of the message.

-----calix--

Library Legislative Day 2007

April 18, 2007

Sacramento Convention Center


Who Should Attend?

All library staff, advisory board members, commissioners, trustees, friends and library supporters who care about California's libraries should participate in this year's program.

Why Should I Attend?

- To learn effective legislative advocacy techniques
- To show legislators that all types of libraries are supported by their constituents and to make our presence felt in Sacramento
- To tell our story -- how academic, public, school and special libraries have improved the lives of Californians and why continued support is imperative during this tough economy
- To thank legislators for current and past support of libraries

Register Today!

- Online Registration
-  Fill-in Form (278k)

Meet Your Legislators

- Meeting Registration

2007 Position Papers

Please check back at the end of March for position papers.

Where, When and How Much Is It?

This year's program is scheduled to begin at 8:00 am at the Sacramento Convention Center, 1400 J Street, Room 202 in Sacramento. You will be briefed on the issues by CLA and CSLA lobbyists prior to your legislative visits. The advance registration fee for the day is \$25, and includes all materials. On-site registration will be an additional \$5. Lunch is on your own.

How Do I Register?

You may complete the registration form above and mail it to the California Library Association. Or you may register online to receive immediate confirmation.

How Do I Make Appointments With Legislators?

To register for an appointment with your legislator, go to the Library Legislative Day Database www.legiday.net.

At the login screen, enter:

Account Name: member

Password: member

After you hit enter you will be taken to a new screen. Click on "**legiday.**" This will take you to a listing of all legislators in the database. Legislators are listed in district order by default. By clicking the headers of the columns you can sort the list by individual field. Also note there are other navigation tools in the header of list of legislators, e.g. alphabetical shortcuts and links to individual legislative houses. For each legislator, click on either "**View**" or "**Sign Up**" to the left of the legislator's name to bring up a screen with the legislator's appointment information. You will then be prompted to enter your name and contact information.

NOTE: If you are a member of CLA, CSLA, or CALTAC, the database will

automatically retrieve the contact information on record for you. If the database brings up a list of names and you are not on that list, you may register your name and email address by following the instructions at the top of the screen.

Please note that signing up for the legislative visit is not the same as registering for the event.

Where can I stay?

There are a number of hotels in downtown Sacramento within easy walking distance of the legislature and the Convention Center. Visit the Sacramento Convention and Visitors Bureau website for hotel information.

Helpful Information

- Take a virtual tour of the State Capitol



Where to Eat in Sacramento (93k)

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Status report on the merger of the Placentia Library Foundation with the Friends of Placentia Library and discussion about the Library Board of Trustees' participation in the Placentia Library Friends Foundation.

DATE: March 19, 2007

BACKGROUND

President Shkoler will report on the meeting of the Friends Board of Directors on March 5, 2006. The Bylaws as approved by the Friends Board and submitted to Freeman, Freeman & Smiley for review are Attachment A. The discussion draft of the Memorandum of Agreement as presented to the Friends by the Library Board is Attachment B.

Trustee DeVecchio will report on the meeting of the Development Committee to discuss leadership succession for the Placentia Library Friends Foundation.

The next joint Friends/Foundation Meeting will be on Monday, April 9, 2007 at 7:00 P.M. in the Meeting Room. This will be the last Board of Directors meeting before the Annual Meeting on April 20, 2007 at 6:30 P.M.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

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BYLAWS

OF

PLACENTIA LIBRARY FRIENDS FOUNDATION

ARTICLE I: NAME AND OFFICE

Section 1. Name

The name of this corporation shall be Placentia Library Friends Foundation (organization), a non-profit entity incorporated under the laws of the State of California.

Section 2. Office

The principal office for the transaction of business of the organization is located at the Placentia Library District, County of Orange, California. The Board of Directors (Board) is authorized to change the principal office from one location to another in this County.

ARTICLE II: MISSION STATEMENT

The purpose of the Placentia Library Friends Foundation is to assist Placentia's public library through enhancing library programs, developing and managing capital and endowment projects, promoting volunteer programs, and providing educational and cultural opportunities for its membership and Library users.

ARTICLE III: MEMBERSHIP

Section 1. Membership

Membership in the organization shall be open to those individuals, organizations or corporations who subscribe to the purposes of this organization and who otherwise fulfill the requirements of these Bylaws.

Section 2. Classes and Dues

Membership in this organization shall be comprised of such classes and dues categories as determined by the Board. Dues are payable annually and are based on the calendar year.

1 Section 3. Annual and Special Meetings
2

- 3 a. Annual meeting of the membership shall be held during the month of April at a time
4 and place determined by the Board and noticed by mail to the members at least two
5 (2) weeks in advance. The agenda shall include, but not be limited to, a summary of
6 the events and activities of the year; a Treasurer's report of the receipts, expenditures,
7 and state of the monies and property of the organization; and an introduction of the
8 Board for the ensuing year.
9
- 10 b. Special meetings of the membership may be called at any time by the Board and must
11 be called upon written request of twenty (20) members to the President. The
12 membership must be notified by mail, stating in detail the purpose(s) for the meeting,
13 at least two (2) weeks prior to the proposed date. Business transacted at a special
14 meeting shall be confined to the purpose(s) stated in the notice and related matters.
15

16 Section 4. Quorum and Voting
17

- 18 a. The presence in person of 10% of the members of the organization shall constitute a
19 quorum for the transaction of business at any meeting of the membership. A member
20 in good standing is entitled to one vote. There shall be no proxy voting.
21
- 22 b. A meeting at which a quorum is initially present may continue to transact business
23 notwithstanding the loss of a quorum due to withdrawal of members provided that
24 any action taken thereafter must be approved by at least a majority of the required
25 quorum for that meeting.
26

27 Section 5. Honorary Membership
28

29 Honorary membership on the Board may be awarded to an individual who has contributed to the
30 success of the organization in a significant manner. There may be two (2) such honorary
31 members in effect at any one time serving for a term of one (1) year. They shall not have voting
32 rights. The honorees shall not affect the number of active Board members; they shall be invited
33 to all regular and special meetings of the Board.
34

35
36 ARTICLE IV: BOARD OF DIRECTORS
37

38 Section 1. General Powers
39

40 Subject to the provisions of the California Nonprofit Corporation Law and any limitations in the
41 Articles of Incorporation and these Bylaws relating to action required to be approved by the
42 membership, the business and affairs of the organization shall be managed and all corporate
43 powers shall be exercised by or under the direction of the Board.
44

1 Section 2. General Powers as to Negotiable Paper
2

3 The Board may, from time to time, authorize the making, signing or endorsing of checks, drafts,
4 notes and other negotiable papers or other instruments for the payment of monies and designate
5 the persons who shall be authorized to make, sign, or endorse the same on behalf of the
6 organization.
7

8 Section 3. Number and Terms
9

10 The authorized number of Directors shall be no less than 13 nor more than 21. The term of each
11 Director shall be three (3) years and for as many successive terms as elected. The terms shall be
12 staggered so that one-third of the positions expire each year.
13

14 Section 4. Nominations
15

16 a. At least three (3) months prior to the annual meeting, the Board shall publish in the
17 organization's newsletter, or send directly to the members, a request for volunteers to
18 serve on the Board. Responses shall be forwarded to the Board Development Committee.
19

20 b. Two (2) months before the Annual Meeting, the Board Development Committee shall
21 report to the Board the list of nominees for vacant Director positions.
22

23 Section 5. Elections
24

25 A ballot listing candidates for the Board shall be mailed to all members of the organization at
26 least two (2) weeks prior to the Annual Meeting. All voting shall be done in writing. Ballots
27 must be received at the Library five (5) days prior to the Annual Meeting. There shall be no
28 nominations from the floor at that meeting. Candidates receiving the highest number of votes up
29 to the number of Directors to be elected shall be elected.
30

31 Section 6. Vacancies
32

33 Vacancies arising on the Board shall be filled by appointments made by the remaining Board
34 members for the balance of the unexpired term. A vacancy shall be deemed to exist on the death,
35 resignation, or removal of any Director.
36

37 Section 7. Meetings and Quorum
38

39 Meetings of the Board shall be held monthly unless otherwise determined, but in no event, less
40 than quarterly. They shall be held at the Library unless otherwise noticed. A simple majority of
41 the total Board members is the quorum necessary for transacting business.
42

1 Section 8. Removal of a Director
2

3 The Board, by a two-thirds majority written ballot of the Directors present at any stated meeting,
4 may remove any Director for excessive absences or who has engaged in activity not in the spirit
5 of the organization. Excessive absence is defined as being absent from three successive
6 meetings without the approval of the Board.
7

8 Section 9. Compensation
9

10 The Directors may receive no compensation for their services as Directors. However, Directors
11 may receive actual and necessary expenses incurred in attending events and training on behalf of
12 the Board.
13

14 Section 10. Ex-Officio Directors
15

16 The Library Director, the Coordinator of Development & Volunteer Services and up to two (2)
17 Library Trustees appointed by the Library Board of Trustees shall be ex-officio voting Directors
18 of the Board.
19

20
21 ARTICLE V: OFFICERS AND RESPONSIBILITIES
22

23 Section 1. Officers and Terms
24

25 The officers of the Board shall be President, Vice President, Secretary, Treasurer and Financial
26 Secretary plus other positions that the Board deems necessary. Their term of office shall be for
27 two (2) years; no one may serve in the same office for more than two successive terms.
28

29 Section 2. Election of Officers
30

31 At the March Board meeting, the Board Development Committee shall present the slate of
32 candidates for vacant Board offices. At the May Board meeting, the Board shall elect officers
33 who shall assume their duties immediately.
34

35 Section 3. President
36

37 The President shall, subject to the approval of the Board, generally supervise, direct, and manage
38 the business and officers of the organization; conduct all meetings of the membership and Board;
39 have the power to establish committees and chairpersons with Board approval; have the authority
40 to represent the organization; and be an ex-officio member of all committees. The President
41 shall arrange for an audit of the books of accounts at the end of the fiscal year by persons
42 independent of the Board.
43

1 Section 4. Vice President

2
3 The Vice President shall discharge the duties of the President in the event of the President's
4 absence or inability to act, and have such other powers and perform such other duties as may be
5 prescribed by the Board or the President. The Vice President shall chair the Major Gifts and
6 Planned Gifts Committee.

7
8 Section 5. Secretary

9
10 The Secretary shall give notice of all meetings of the membership of the organization; attend all
11 Board and membership meetings; keep a true and accurate record of all proceedings; carry on the
12 correspondence of the organization as instructed by the Board; and provide all Directors with a
13 copy of the current bylaws and budget.

14
15 Section 6. Treasurer

16
17 The Treasurer shall monitor the preparation and maintenance of adequate and accurate books and
18 records of the organization by the office of the Manager of Administrative Services; review the
19 structure and content of financial reports with the Finance and Investment Committee; make
20 financial reports to the Board at its regular meetings and to the membership at the Annual
21 Meeting; prepare the annual budget for presentation at the December Board meeting and
22 adoption at the January Board meeting; collaborate with the Financial Secretary to ensure the
23 collection of all monies due to the organization and the deposit of these and other valuables in
24 the name and to the credit of the organization; disburse funds by order of the Board by means of
25 the budget; and serve on the Finance and Investment Committee. The Treasurer shall ensure the
26 preparation of the financial reports required by the State and Federal government. The books of
27 account shall be open for inspection to any member at any reasonable time. All accounts shall be
28 audited annually.

29
30 Section 7. Financial Secretary

31
32 The Financial Secretary shall count all cash; prepare the deposits of cash and checks; deliver
33 deposits to the bank; give copies of deposit tickets and all bank receipts to the office of the
34 Manager of Administrative Services; serve on the Finance and Investment Committee; and
35 perform such other duties as may be requested by the Treasurer or prescribed by the Board.

36
37
38 ARTICLE VI: COMMITTEES

39
40 Section 1. Standing Committees

- 41
42 a. The Board may designate such committees as deemed necessary to carry out its work.
43 These might include Finance and Investment, Membership, Book Store and
44 Volunteers, Major Gifts and Planned Gifts, Publications and Publicity, Programs,
45 Board Development and Donor Recognition.

- 1 b. The committees have the purpose and authority delegated to them by the Board.
2 Each committee shall be chaired by a member of the Board; committee participants
3 need not be Directors, but must be members of the organization. The committees
4 shall meet as needed and make reports and recommendations to the Board.
5

6 Section 2. Other Committees
7

8 The Board may designate other committees as deemed necessary. The committees shall have the
9 authority as delegated to them by the Board.
10

11
12 ARTICLE VII: FISCAL YEAR
13

14 The fiscal year of this organization shall begin on January 1 and end on December 31 of the
15 same year.
16

17
18 ARTICLE VIII: BYLAWS AMENDMENTS
19

20 The Bylaws of this organization may be amended by a majority vote of the members present at
21 the Annual Meeting. Members must be notified at least two (2) weeks prior to this meeting that
22 changes are being proposed and that copies of these changes are available for inspection at the
23 Library.
24

25 The organization shall keep in its principal office a copy of current Bylaws which shall be open
26 for inspection by its members.
27

28
29 ARTICLE IX: INDEMNIFICATION
30

31 The corporation may indemnify any of its agents against any liability asserted against or incurred
32 by the agent in such capacity or arising out of the agent's status as such, as may be allowed by
33 California Nonprofit Corporation Law and any future amendments to it.
34

35
36 ARTICLE X: INSURANCE
37

38 The Board may authorize the purchase and maintenance of insurance on behalf of any agent of
39 the organization against any liability asserted against or incurred by the agent in such capacity or
40 arising out of the agent's status as such, whether or not this organization would have the power
41 to indemnify the agent against that liability.
42

43
44 ARTICLE XI: INSPECTION BY DIRECTORS
45

1 Every Director shall have the absolute right at any reasonable time to inspect all books, records,
2 and documents of every kind and the physical properties of the organization. This inspection
3 may be made in person or by an agent or attorney, and the right of inspection includes the right
4 to copy and make extracts of documents.
5

6
7 ARTICLE XII: DEDICATION OF ASSETS AND DISSOLUTION

8
9 Section 1. Assets

10
11 The properties and assets of this nonprofit organization are irrevocably dedicated to public,
12 educational, or charitable purposes. No part of the net earnings, properties, or assets of this
13 organization shall inure to the benefit of any private person or individual.
14

15
16 Section 2. Dissolution

17
18 In the event of the dissolution of this organization, all assets shall be turned over to the public
19 library serving the City of Placentia or, if this is not possible, to another nonprofit charitable or
20 educational organization selected by a majority of Directors at the time of such dissolution.
21

22
23
24 ARTICLE XIII: PARLIAMENTARY AUTHORITY

25
26 All meetings shall be conducted according to the most current edition of *Robert's Rules of*
27 *Order, Newly Revised*, except when in conflict with these Bylaws or with the laws of the State of
28 California.
29

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35 CERTIFICATION OF SECRETARY

36
37
38 I, the undersigned, am the duly elected Secretary of the Placentia Library Friends Foundation. I
39 certify that the Bylaws of said organization were approved by the Board on _____
40 and ratified by the members at the Annual Meeting on _____.

41
42
43
44
45 _____, Secretary

Discussion draft presented by the Library Board of Trustees, March 5, 2007

MEMORANDUM OF UNDERSTANDING

Placentia Library Friends Foundation

Placentia Library District

[insert date here]

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7 1. **Introduction.** The Placentia Library Friends Foundation (the "Friends")
8 is a nonprofit organization, qualified under Section 501(c)(3) of the Internal Revenue
9 Code. The Friends is governed by a Board of Directors elected by its members. As a
10 volunteer organization, the Board of Directors is responsible to its members and donors
11 who provide financial and in-kind resources for the Friends' programs in support of the
12 Placentia Library District (the "Library").

13
14 The Friends recognizes that the Library is an independent district governed by a
15 five member Library Board of Trustees, whose members are elected in accordance with
16 state statute.

17
18 2. **Mission/Purpose.** The Vision of the Placentia Library District is to
19 inspire exploration, open minds and bring people together. The Purpose of the Placentia
20 Library District is to provide services and materials to our ever changing and diverse
21 community. To accomplish this goal the Library will: Provide a qualified staff to
22 acquire, organize, and maintain a collection of print and non-print materials in an easily
23 accessible facility and assist the public with its use; provide literacy outreach and
24 services to the community; provide a special collection to document and preserve
25 Placentia's History and Authors; and present programs and provide technology access to
26 everyone in order to promote reading and lifelong learning.

27
28 The purpose of the Placentia Library Friends Foundation is to assist Placentia's
29 public library through the enhancement of library programs, developing and managing
30 capital and endowment projects, promoting volunteer programs, and providing
31 educational and cultural opportunities for its membership and Library users.

32
33 3. **Programs.** The Library owns its facilities and collections and is
34 responsible for its operating budget and basic financial needs. The Friends through its
35 members and donors, and in consultation with and the approval of the Library Director
36 and Trustees, underwrites specific programs, which enhance the quality and effectiveness
37 of the Library as well as promotes increased attendance and revenue. These programs
38 may include, but are not limited to: capital projects and new construction; additions to
39 collections; educational programs, public relations, marketing and advertising programs,
40 community wide special events; and professional staff development.

41
42 4. **Fundraising.** The Friends develops and implements fundraising
43 programs in concert with and subject to the approval of the Library Board of Trustees.
44 To accomplish this, the Friends solicits and manages gifts for operations, endowments

Discussion draft presented by the Library Board of Trustees, March 5, 2007

1 and special projects. With funds from membership dues as well as contributions from
2 donors, annual support for the Library is provided.

3 **5. Friends' Responsibilities.** The Board of Directors is responsible for
4 disbursing funds to the Library for the purchase of materials and support of programs.
5 Written documentation will be maintained for each disbursement including, but not
6 limited to, the date, the amount and the purpose of the disbursement and to whom paid.
7 This documentation will be made available for review upon the request of the Library. In
8 addition, an annual report will be provided to the Library that includes an itemization of
9 funds received, disbursements made and a statement of assets on hand. The Library may
10 examine the books and records of the Friends with respect to receipts and disbursements
11 made on its behalf, upon reasonable notice during normal business hours. Furthermore,
12 the Friends will provide the Coordinator of Development & Volunteer Services with a
13 petty cash fund. The Library Board of Trustees may request a formal audit of the
14 Friends' accounts.

15
16 **6. Library's Responsibilities.** The Library staff and Trustees may develop
17 and supervise projects funded by the Friends to ensure compliance with the Library's
18 mission and purpose. Funds received from the Friends may be expended only for the
19 purposes for which they are allocated to the Library. The Library will furnish the Friends
20 with an annual report for all Friends projects. The Friends may examine the books and
21 records of the Library with respect to any funds transferred to the Library by the Friends
22 upon reasonable notice during normal business hours. Furthermore, the Trustees agree to
23 supply the Friends with staff and a donor database to assist with publications and
24 activities. The Library also grants to the Friends the use of the Library's name and
25 facilities for activities.

26
27 **7. Friends Board of Directors/Library Representations.** A member of
28 the Placentia Library Trustees and the Director of the Library or designee, shall serve as
29 voting, ex-officio members of the Friends Board of Directors.

30
31 **8. Relationship between the Library Director and the Friends.** The
32 Friends will support efforts by the Library Director to fulfill the Library's mission. The
33 Friends, Trustees and staff will work together in harmony to accomplish mutually
34 established goals and objectives that benefit the Library.

35
36 **9. General.** The Friends and its Board of Directors have no right or
37 authority to obligate the Library without its express consent. The Library Board of
38 Trustees and its Library Director have no right or authority to bind or obligate the Friends
39 without its expressed consent.

40
41 **10. Amendments.** This Memorandum may be amended, supplemented
42 or terminated only by and with the consent in writing of all the parties.
43

Discussion draft presented by the Library Board of Trustees, March 5, 2007

1 WHEREFORE, the parties hereto have executed and delivered this Memorandum
2 as of the date and year first above written.

3
4
5 PLACENTIA LIBRARY DISTRICT

PLACENTIA LIBRARY FRIENDS
FOUNDATION

6
7
8 By: _____

By: _____

9 Its: Library Director

Its: President

10
11 By: _____

12 Its: President, Board of Trustees

13

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Amendment of Placentia Library District Policy 3040: Expense Authorization & Petty Cash**

DATE: March 19, 2007

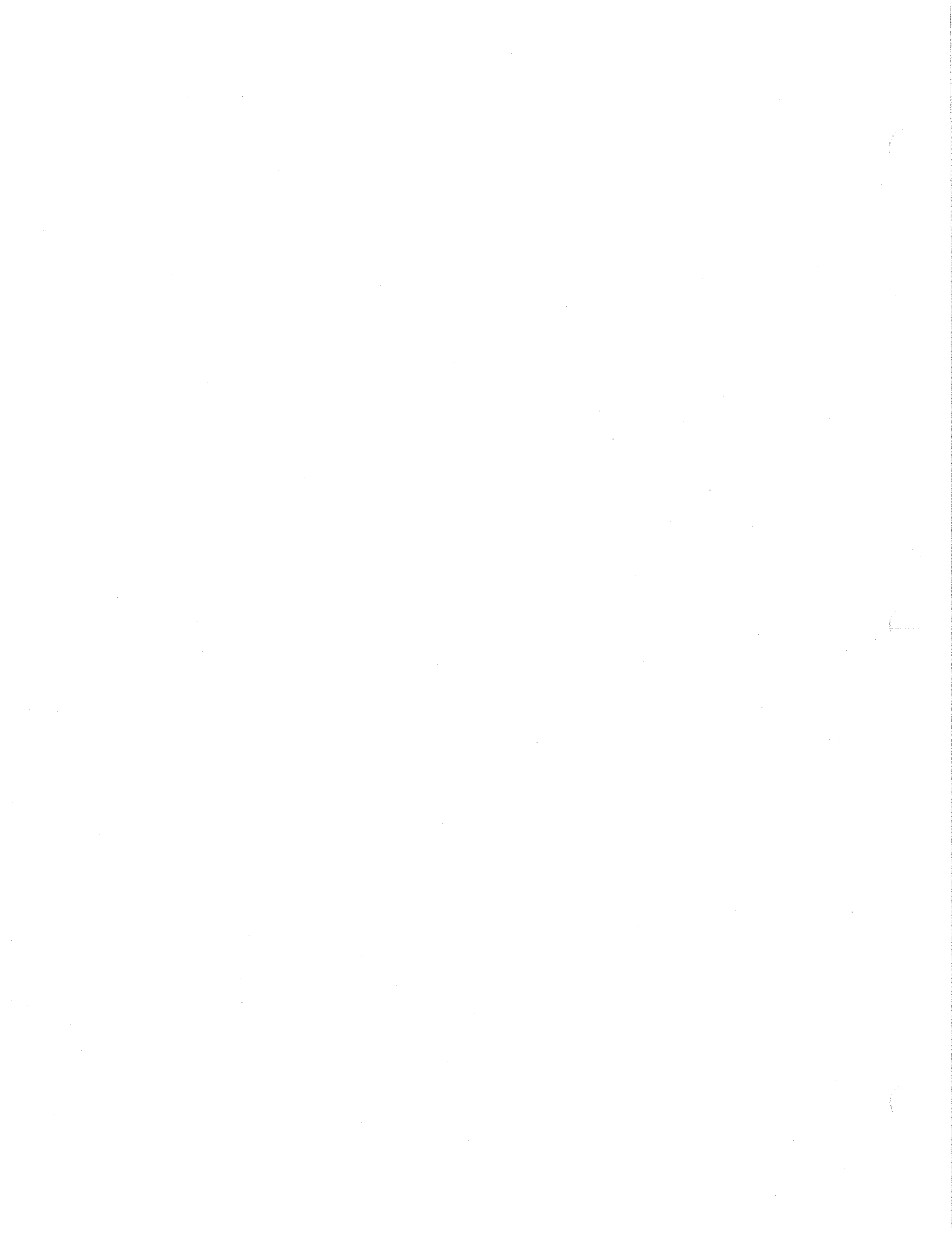
BACKGROUND

At its meeting on February 20, 2007 the Library Board of Trustees adopted as a first reading amendments to Placentia Library District Policy 3040 – Expense Authorization & Petty Cash.

Placentia Library District Policy 3040 – Expense Authorization & Petty Cash as amended, Attachment A, is presented for final adoption.

RECOMMENDATION

Adopt Placentia Library District Policy 3040 – Expense Authorization & Petty Cash, as amended February 20, 2007, as a final reading.



Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Expense Authorization & Petty Cash
POLICY NUMBER: 3040

3040.1 All purchases made for the District by staff will be authorized by the Library Director, and will be in conformance with the approved District budget.

3040.2 Any commitment of District funds for a purchase or expense greater than \$10,000.00 will first be submitted to the Board of Directors for approval, or will be in conformance with prior Board action and/or authorizations.

3040.3 A "petty cash" checking account fund will be maintained in the District office having a balance-on-hand maximum of \$10,000.00. Included in this fund will be a \$550.00 Circulation Cash Register cash fund and a \$100.00 Office Petty Cash fund.

3040.3.1 Petty cash may be advanced to District staff or Trustees upon their request and the execution of a receipt for same, for the purpose of procuring item(s) or service(s) appropriately relating to District business. After said item(s) or service(s) have been obtained, a receipt for same will be submitted to the Library Director, and any remaining advanced funds will be returned. The maximum petty cash advance will be \$100.00.

3040.3.2 No personal checks will be cashed in the petty cash fund.

3040.3.3 The petty cash fund will be included in the District's annual independent accounting audit.

3040.4 Whenever employees or Directors of the District incur "out-of-pocket" expenses for item(s) or service(s) appropriately relating to District business as verified by valid receipts, said expended cash will be reimbursed upon request from the District's petty cash fund. In those instances when a receipt is not obtainable, the requested reimbursement will be approved by the Library Director prior to remuneration.

3040.4.1 Travel reimbursement requests and expense reimbursements submitted by the Library Director will be signed by the Library Board President or Secretary. They may be signed by any other Trustee only if neither the Library Board President or Secretary are not available.

3040.5 In compliance with the Orange County Counsel opinion A-1000, dated June 20, 1983, stating, "...a local public entity, by resolution may authorize an employee to perform the functions of the governing body with respect to the allowance, compromise or settlement of a claim that is \$20,000 or less" the Board of Trustees authorizes the Library Director to process claims for items totaling less than \$20,000 of routine, budgeted expenses. These claims shall be signed by the Library Director and countersigned by one Trustee.

3040.5.1 Claims for routine, budgeted expenses processed for payment between Library Board Meetings and totaling more than \$20,000 may be signed by three trustees.

3040.5.2 In the absence of the Library Director three Trustees may sign Claims for routine budgeted items without any restriction in the amount of the Claim.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
SUBJECT: Status Report on the preparation of the Facility Master Plan.
DATE: March 19, 2007

BACKGROUND

A Work Session to discuss the Facility Master Plan with Library Consultant Linda Demmers will be held immediately preceding the Library Board Meeting.

The purpose of this Agenda Item is to allow for Board discussion and action to be taken on any recommendations that are identified and discussed at the public Work Session.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Elizabeth D. Minter, Library Director

FROM: Wendy Goodson, Administrative Services Manager *WG*

SUBJECT: **Request to add Prepaid Legal Services, Inc. as an optional, employee-paid benefit through payroll deduction for Placentia Library District for regular employees regardless of the number of hours worked.**

DATE: March 19, 2007

BACKGROUND

Prepaid Legal Services, Inc. (PLSI) offers legal plan services to individuals in a wide variety of public and private organizations. PLSI provides professional legal services for everyday events such as house or car buying, creating wills, and identity theft issues. Attachment A provides a descriptive summary of the benefit.

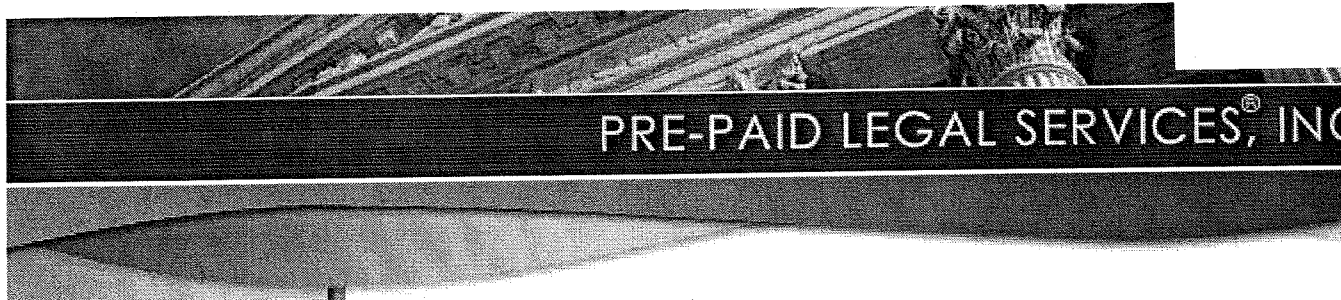
There is no cost to the District. This benefit is optional for all library employees and is at the expense of the library employees.

RECOMMENDATION

Approve the addition of Prepaid Legal Services, Inc. as an optional, employee-paid benefit through payroll deduction for Placentia Library District regular employees regardless of the number of hours worked;

Authorize the Library Director to sign the Prepaid Legal Services, Inc. payroll deduction authorization form.

Prepared by: Wendy Goodson



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Why Pre-Paid Legal?

Employees don't merely shop employers. They shop benefits. A Pre-Paid Legal plan gives you a competitive advantage for recruiting new employees and keeping them.

A proven concept in employee benefits

A leading provider and pioneer in the legal service plan industry in North America, we have the experience and proven service record to save you and your employees time and money.

How the Legal Service Plan Works

Members are served by a provider law firm, which has been carefully screened and selected by Pre-Paid Legal. To use the plan, members simply call their provider law firm directly at the toll-free number on their membership card when they have a legal question or problem.

It's really that simple. Pre-Paid Legal does all the work; no flipping through a yellow-page style catalog for a qualified lawyer; no claim forms, no worries about being able to afford lawyer – just peace of mind.



Identity Theft – America's Fastest Growing White Collar Crime

On average, identity theft victims will spend \$1,500 in out-of-pocket expenses and an average of 175 hours in efforts to resolve the many problems caused by this crime. - *Federal Trade Commission: When Bad Things Happen to Your Good Name, September 2003*

Help your employees take steps to protect their personal and financial well being with this exceptional product. Generally other identity theft plans will provide coverage for a specific credit card or bank account. We help your employee with all issues related to identity theft. Other plans will provide assistance, tell your employee how to handle certain issues, and provide them with forms, but we will actually do most of the work it will take to restore employee's identity if it is stolen! Benefits include:

- Credit Reports
- Continuous Credit Monitoring
- Identity Restoration

With the Identity Theft Shield™ you're backed by toll-free access to experienced professionals from a division of the world's leading risk consulting company, Kroll Background America.

Please see [plan benefits](#) for full information and exclusions that may apply.

Expanded Family Plan

Preventive Legal Services

Phone Consultations on Unlimited Matters

As a member, you can consult with your Provider Law Firm toll free by phone on any personal or business-related matter. Just call your Provider's toll-free number during regular business hours when you have a legal problem or question.

Phone Calls and Letters...

A phone call or letter from your Provider Lawyer can get you the results you want fast. Your Provider Lawyer will recommend a letter or phone call when that is the best step for you. One call or letter per personal subject related matter is free with your membership. Plus, you'll receive two business letters each year at no additional cost! Additional assistance for same subject at 25% discount.

Contract and Document Review...

You can have an unlimited number of personal legal documents, up to ten pages each, reviewed by your Provider Lawyer. Included each year is one business document review at no additional cost! Your Provider Lawyer will analyze the documents and suggest changes for your benefit before you sign.

Wills for You and Your Family...

A Will for you at no additional charge, not just a "simple" Will, but one that meets most Americans' needs - with free yearly reviews and updates. Wills for covered family members are just \$20 each; changes and updates \$20. Trust preparation is available at a 25% discount.

* Additional Information & Exclusions

Motor Vehicle Legal Expense Services

Minor Legal Expenses

Your Provider Lawyer will represent you or your covered family members against moving traffic violations at no additional cost to you. Now you can have help with traffic tickets and not have to worry about the cost of representation.

Major Legal Expenses

Your Provider Lawyer will defend you or your covered family members when you are charged with Manslaughter, Involuntary Manslaughter, Negligent Homicide, or Vehicular Homicide at no added cost to you.

And add up to 2.5 hours for help with..

- Damage recovery service
- Driver's license assistance
- Personal injury legal expenses

* Additional Information & Exclusions

Trial Defense Services

Lawsuits cause tremendous emotional and financial stress. Your Pre-Paid Legal membership offers assistance when you need it most.

Up to 75 hours of lawyer time...

During your first membership year, you have up to 75 hours of your Provider Lawyer's time at no additional cost when you or your spouse is named defendant or respondent in a covered civil or criminal action filed in a court of law. The criminal action must be one which arises out of the direct performance of the covered person's employment activities. Your Provider Firm can advise you of the documents required to determine coverage under this benefit.

Of these 75 hours, up to 17.5 hours may be used for all legal services rendered in defense of the covered suit prior to actual trial. Up to 57.5 of the remaining hours are available for actual trial time including covered criminal preliminary hearings.

Your hours of service increase...

When you renew your membership, your hours of lawyer time increase as follows:

2nd year renewal: Up to **140** hours of assistance at no additional charge including up to 23 hours of pre-trial time.

3rd year renewal: Up to **205** hours of assistance at no additional charge including up to 28.5 hours of pre-trial time.

4th year renewal: Up to **270** hours of assistance at no additional charge including up to 34 hours of pre-trial time.

5th year renewal: Up to **335** hours of assistance at no additional charge including up to 39.5 hours of pre-trial time.

* Additional Information & Exclusions

IRS Audit Legal Services

Your Pre-Paid Legal membership will help you defray the costs of an IRS audit and give you the legal support you need.

Up to 50 hours of lawyer time...

You have up to 50 hours of your Provider Lawyer's time available at no additional cost when you or a covered family member receives

written notice of an IRS audit or are requested to appear at IRS offices regarding your tax return. Your 50 hours are available as follows:

Up to one hour for consultation, advice, and assistance when you receive written notice from the IRS of audit or appearance.

If there is no settlement within 30 days, you have up to 2.5 hours for audit representation, negotiations, phone conversations, and settlement conferences prior to litigation.

If there is no settlement without litigation, up to 46.5 of the remaining hours are available for actual trial appearance if the IRS sues you, or you pay the disputed tax and sue the IRS.

* Additional Information & Exclusions

Other Legal Services

Your Provider Lawyer will render assistance at a 25% reduction to his or her standard hourly rate* for you or your spouse should you need legal services not covered by this plan. A retainer may be required for services being rendered under this benefit. Five days are required for preparation for court representation.

*Hourly rates for Referral Lawyers and court appearances may vary.

* Additional Information & Exclusions

Additional Information & Exclusions:

Due to regulatory requirements, benefits and rates vary in certain states and provinces. The information contained on this material is for illustrative purposes only and is not a contract. It is intended to provide a general overview of plan coverage; only a plan contract can give actual terms, coverage, amounts, conditions and exclusions.

Phone Consultation: Nevada residents limited to 50 hours of telephone consultation per year.

Letters and Phone Calls: A letter or phone call per subject matter is available if advisable in your Provider Law Firm's sole discretion.

Contract and Document Review: Nevada residents limited to 5 personal legal documents reviewed per year.

Will Preparation: Trust preparation is available at a 25% discount. A standard Will with yearly updates provided for the primary member at no additional cost. Covered family members can also have their Will prepared for \$20 each, with yearly updates for only \$20.

Motor Vehicle Legal Services: These services are available 15 days after enrollment. Representation under this benefit is provided when the member has a valid driver's license and is driving a properly licensed motor vehicle. Any fines and court costs are the member's expense. Pre-existing conditions, charges of DUI/DWI related matters, drug-related matters, hit-and-run related charges, leaving the scene of an accident, and unmeritorious cases are excluded. Commercial vehicles with more than two axles are not covered. These services are limited to two and one-half (2-1/2) hours of lawyer time per claim and do not include the filing of a lawsuit and exclude personal injury and property claims that exceed \$2,000. However, you may receive a 25% discount and consult with your Provider Law Firm under the toll-free consultation benefit for any exclusions under this benefit.

Trial Defense Services: This coverage applies only to the named member and spouse. Divorce,

separation, annulment, child custody or other divorce-related matters, bankruptcy, charges of DUI/DWI, drug-related matters (whether prescribed or not), hit and run, leaving the scene of an accident and civil or criminal charges occurring as a result of operating a commercial vehicles with more than two axles are not covered under this benefit, but are covered by the preferred member discount. Additional exclusions under this benefit: Being named in a civil lawsuit or having criminal charged filed against you because you are listed as an owner, management or associate of the business and you had no direct involvement with the act or matter that gave rise to the lawsuit or criminal charge. Those charges are covered with your preferred member discount. If the lawsuit was filed because of something that occurred prior to your membership or because of conditions that were reasonably anticipated or foreseeable prior to your enrollment, then the lawsuit is excluded from your Trial Defense benefit. This exclusion applies even if the lawsuit is filed after you become a member. These lawsuits are covered with your preferred member discount. Class actions, interventions or amicus curiae filings in which the covered member is a party (or potential party) are excluded. Also, this coverage does not include garnishment, attachment or any other appeal. Your Provider Law Firm has the right to determine whether or not your claim or defense to a matter will prevail in court or is frivolous or without merit. This includes deciding whether or not to appeal any judgment or decision. Your Provider Law Firm also has the right to present your claim or defense according to their independent professional judgment. Pre-Paid Legal will not influence or attempt to modify how your Provider Law Firm provides their professional services.

IRS Audit Legal Services: Does not cover business tax returns, garnishment, attachment or any other appeal, class actions, interventions or amicus curiae filings, charges of tax fraud or income tax evasions, Trust returns, payroll and information returns, partnerships, corporation returns or portions thereof that are included in the member's tax returns, pre-existing conditions - where member has been notified by the IRS prior to enrollment, and services rendered by an enrolled agent. Coverage includes the return due on April 15th of the first membership year.

Preferred Member Discount: Depending on your legal needs, a retainer may be required by your Provider Law Firm prior to services being rendered under this discount. Your Provider Law Firm is responsible for determining the amount of the retainer and any other anticipated costs. Other costs you may incur include fines, court costs, penalties, expert witness fees, bonds, bail bonds, and any out-of-pocket expenses. These costs are your responsibility and are not included as part of membership benefits. Your Provider Law Firm cannot provide any legal services until payment of the retainer and other costs have been made. If you need representation in court, you must notify your Provider Law Firm at least five business days in advance so they may prepare for your case.

Go to [top](#).

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Development of Budget Process and Calendar for Fiscal Year 2007-2008

DATE: March 19, 2007

BACKGROUND

The Library Director will present a status report on the implementation of the Strategic Plan and a calendar for the development of the Budget for Fiscal Year 2007-2008.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



Board & Administrator

FOR BOARD MEMBERS

February 2007 Vol. 23, No. 6

Editor: Jeff Stratton

Remove staff from the administrator evaluation process

A Texas board recently sent the nonprofit's 30 employees an evaluation document and asked staff members to evaluate their President/CEO.

The board told employees the responses would be kept confidential. Employees pounced on the opportunity, and attached anonymous gripe sheets to the evaluations detailing their problems with the administrator's management style.

There are two reasons why The Board Doctor thinks asking staff to evaluate the administrator is a bad idea, and one of them has the potential to harm the organization.

1. *Board members evaluate IF the nonprofit's goals were met, not HOW the goals were accomplished.* If the board needs to assure itself that staff is happy, they should review turnover rates, any filed staff grievances and other evidence of staff contentment.
2. *The chain of command disintegrates when*

employees communicate directly with the board through an administrator evaluation. The board compounds the problem if it invites the staff to anonymously evaluate the administrator. Including employees in this process usually opens the door for employees to go directly to the board with any issue.

The board compounds the problem if it invites the staff to anonymously evaluate the administrator.

Below you'll find a schedule of activities for administrator evaluation. These tasks provide a process for properly evaluating your executive director. ■

Schedule for administrator evaluation

This year-round set of events will allow the board to obtain a full picture of the executive director's performance.

1. *Ask your administrator to prepare a set of written objectives that he will focus on for the coming year.* Three to five objectives are standard.
2. *The board and administrator should discuss and then agree to the set of objectives.* At the same time, agree to the evaluation form the board will use to evaluate the administrator and a schedule.
3. *Ask your administrator to prepare and deliver a written and verbal mid-year progress report on*

his or her objectives, and the nonprofit's performance to date to the board.

4. *At year end, prepare and deliver the administrator's evaluation.*
5. *Review the administrator's compensation and benefits package and make necessary adjustments.* Review the administrator's job description at this time.
6. *Annually, the board should perform its own self-evaluation and set goals for the coming year.* The administrator should use these board goals to develop his objectives for the coming year. ■

Make time for board personal performance appraisals

Board & Administrator recently surveyed its readership and asked whether or not the board evaluates its own performance. The results were surprising, as only 37% of boards give themselves a performance appraisal.

In a time of increased accountability for nonprofit organizations and potential Sarbanes-Oxley type

practices becoming the "best practice" standard for nonprofits, boards should take a close look at how they are fulfilling their obligations. One easy way to get started on the path toward full board self-appraisal is for individual board members to assess their own performance and contributions. The form below provides a model that will help you do this. ■

Board Member Self-Evaluation Form

Name: _____ Terms served: _____

Committees served: _____

Officer positions held: _____

Gift to nonprofit this year:* _____

Organization events attended this year: _____

1. Describe your contributions to this organization: _____

2. Comment on your meeting preparation, attendance and participation: _____

3. What contributions, projects and events would you like to make in another term? _____

4. The board expects members to make an annual gift to the nonprofit "commensurate with their ability." Do you feel you meet this expectation? Why or why not?* _____

5. Do you support the executive director and respect his role as day-to-day administrator of the organization? Why or why not? _____

6. What can the board do to make you a more effective member? _____

* If applicable. Not all nonprofit organizations accept gifts.

Board & Administrator

FOR BOARD MEMBERS

January 2007 Vol. 23, No. 5

Editor: Jeff Stratton

Understand board responsibilities with an annual review

The first of the year is a good time for a refresher course on board responsibilities. Review the following points to reinforce your knowledge. The board's duties are broad in scope, involving several important responsibilities.

Key Points

- *The board meets the needs of the population the organization serves.* A board establishes the mission and creates a vision for the organization. The board must also interpret stakeholder and the community needs to the nonprofit, while communicating the organization's vision and successes. The board is also responsible for monitoring the performance of the organization. An effective method for evaluating the organization is to appraise the performance of the executive director annually.
- *The board establishes policy.* Board policy guides the organization's actions. Implementation of board policy is delegated to the administrator, who oversees employees as they implement board policy.
- *The board develops and monitors strategic plans.* A board works with its administrator to identify the nonprofit's strategic goals, mapping out its future direction. This is how the board sets the organization's priorities.

The executive director develops annual plans to achieve the board's long-term objectives for the organization. The administrator reports regularly on progress toward the strategic goals.

- *The board monitors finances.* The board approves the nonprofit's annual budget. The budget should reflect the organization's current vision. The board will also approve contracts and property purchases.
- *The board practices teamwork.* Board members must work cooperatively with their colleagues on the board, and with their executive director. Teamwork will affect nearly everything the board does: meeting efficiency, conflict management, evaluation of the administrator and the organization, and board development activities. Without a commitment to teamwork, boards accomplish very little.
- *The board supports the administrator.* The board hires an administrator to serve as the organization's manager. A board needs to provide adequate compensation and benefits to its administrator. Annually, the board should evaluate the administrator's performance. After the board establishes strategic direction for the nonprofit, and sets policy, the board delegates implementation of these matters to the executive director. The administrator has responsibility to oversee all day-to-day operations of the nonprofit, without board interference. ■

Focus board on the four accountabilities

Is there a better way for your board to spend its time? **Herman B. ("Dutch") Leonard**, chair, Governing for Nonprofit Excellence: Critical Issues for Board Leadership program at Harvard Business School,

has identified four accountabilities for boards. The board should concentrate its efforts on each of the four

continued on next page

Continued from previous page

accountabilities, said Leonard, without emphasizing one area over the others to ensure it is concentrating on issues of importance to the nonprofit.

1. **Board and management accountability.** The board needs to be accountable and hold management accountable for accomplishing the organization's mission and vision, Leonard said.
2. **Accountability for strategy.** There needs to be an organized set of programs and actions that the organization is taking to help it deliver on its mission, Leonard said.
3. **Accountability for performance.** "The third accountability takes the mindset that there are

specific things we are trying to do and we need a performance management framework for producing and generating outcomes," Leonard said. "It's accountability for the performance of the things we decide to do."

4. **Fiduciary accountability.** "The board can establish that no one is stealing the money and that we are true to our stated purposes as an organization," he said.
"What I see is too much attention being paid to the fiduciary piece. Too many boards feel they have done their jobs if all is well in hand on the fiduciary side." ■

Plan the nonprofit's strategic direction

The current condition of your organization depends on how well its previous boards have planned. But your organization's future depends on how well your current board plans today. Unfortunately, too many boards live day-to-day and dollar-to-dollar, which makes it a challenge to plan for the future.

By delegating the day-to-day management of your organization to the executive director, the board frees itself for the key task of planning the future. With social, legal, political and economic variables changing almost daily, planning may seem like a futile exercise. But change is the very reason the board should have plans to anticipate and be ready for what the future will bring to the nonprofit.

Boards need to take the lead in long-range, strategic planning. And once you've formulated a written plan, you should monitor progress each year.

The board's responsibility to plan for the organization's future is an important one. Every board member should ask three planning questions:

1. What kind of future are we going to give this organization?
2. How can we plan for a healthy future?
3. How can we anticipate problems before they happen?

In the box below, you will find a Long-Range Needs Assessment Policy that an Iowa board uses to communicate its commitment to long-term planning. ■

Long-Range Needs Assessment Policy

An Iowa board uses the following board policy statement to communicate its commitment to planning and accountability for the long-term needs of the organization.

The Board shall conduct ongoing needs assessment, soliciting information from business, labor, industry and community members regarding their expectations for the organization's services. In conjunction with this ongoing needs assessment, the Board shall authorize the appointment of a committee, representing employees, stakeholders and community members, to make recommendations to assist the Board in determining the priorities of the organization. The board shall appoint two board members to the committee, and the executive director will be a member of the committee.

As a result of the Board and committee's work, the Board shall determine major needs and rank them in priority order. The Board shall develop long-range goals and plans to meet the needs; the executive director shall establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of performance. The board shall evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of results. The Board shall annually report the organization's progress made under the plan to the committee, and stakeholders. ■

It's all good

A blog from five OCLC Online Computer Library Center staff about all things present and future that impact libraries and library users. A conversation that starts with the Environmental Scan and wanders around from there. This content is not vetted by OCLC. Everything you read is purely the personal reflections about what's going on in libraryland, informed by our birds-eye views from the center of the WorldCat universe (Dublin, Ohio, USA and beyond).
<http://www.oclc.org/>

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WEDNESDAY, MARCH 14, 2007

California Dreamin'...and Delivering!

Joan Frye Williams and I did 2-1/2 hours on the changes in the library world this morning at the Buena Vista Branch of the Burbank Public Library. We had some terrific discussion, especially when a trustee from one of the area public libraries challenged us about dumbing down libraries.

After Joan and I wrapped up, six local librarians talked about some initiatives their institutions were taking.

Erin Pawlus of the Burbank Public Library talked about the very entertaining blog she and some of her colleagues have done. She also included some principles her team put together for what and why they would blog.

Terri Maguire from the County of Los Angeles Public Library discussed a consultancy Paco Underhill (author of Why We Buy and The Call of the Mall) is doing for the library. Watch for the results of this work to be published: it could be incendiary. One key finding: only 9% of library users ever use the OPAC there.

David Campbell from Palos Verde Library District talked about a staff training opportunity the library had launched. Everyone who completes training gets an MP3 player and is entered into a drawing for a digital camera, an iPod or a Wii. The training consists of 10 exercises, including starting a blog, posting a photo album to Flickr, and create an RSS feed

Nanette Schneur of the Santa Monica Public Library demonstrated the Vocera communication system her library uses. It is extremely cool---it allows staff to range throughout the building while still being able to handle reference calls or back up the desk.

Karen Schatz described the new Help Desk that replaced the old referen desk at the Oxnard Public Library. It's staffed by trained (but not-MLS) employees, it's placed in a very visible, highly strategic location, and it allows the reference librarians to provide more quality and quantity time with customers who really need help.

Finally, Danis Kreimeier and John Legree (whom Danis referred to as he library's "IT Bad Boy") talked about some of the outstanding innovations they have added to the Yorba Linda Public Library web site. The "Book Feed" is includes a constantly updated list of the books that have been returned to the library, the list of the Top 10 requested items in the collection, and a real time list of materials on order, for example. They also have a section where teens can review books, and a dynamic read advisory system.

So I learned a heck of a lot more than I taught today. A fine finish to my too brief visit to Southern California. (Photos of San Juan Capistrano and

[Information Overload is Good...](#)

[U.S. Library Bill of Rights](#)

[View from the outside](#)



Dana Point coming as soon as I can dump my photos to the album.)
Labels: [Burbank Public Library](#), [County of Los Angeles Public Library](#), [George, Joan Frye Williams](#), [Oxnard Public Library](#), [Palos Verde Public Library](#), [Santa Monica Public Library](#), [Yorba Linda Public Library](#)

posted by George @ [2:19 AM](#)

1 Comments:

Genny said...

Regarding the consultancy for County of Los Angeles Public Library: I'm kind of surprised that as many as 9% use the OPAC in the library. The vast majority of all our systems use by patrons comes from outside the library. They go to our web servers to get event calendar reserve their books, etc. Then when they arrive at the library, they pick up the books they already reserved online from home.

It seems from my experience that most of the people who physically come into the library to start their search for a book either (a) browse a known section such as their favorite author in Fiction or (b) ask library staff to point them to a Dewey range to browse.

My theory is that there is very, very little overlap between the in-library book-browsing population and the online-at-home population. Trying to develop a single web or OPAC system to serve the needs of these divergent audiences (not to mention the needs of the staff) may be a completely futile undertaking.

[7:05 PM](#)

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CSL * CONNECTION

The California State Library | Founded 1850

Issue No. 45

CSL Connection -- A quarterly publication of the California State Library

SPRING 2007

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In this issue:



State Librarian of California, Susan Hildreth

Update from the State Librarian

After a very hectic fall, December was a bit quieter for me. Early in the month, I was honored to join Yolo County Library staff at their retirement party for County Librarian Mary Stephens. Mary, my first "boss" in California, has been a great role model and mentor for me. After 37 years of dedicated service to Yolo County, she deserves a relaxing and enjoyable retirement with her new husband Les. On December 2nd I attended the grand opening of the Manor Branch in San Leandro. This light-filled building in a dense, urban setting is a jewel for its diverse bay area neighborhood. On December 5th, California State Library (CSL) staff participated in the

orientation for new Assembly members by hosting a lovely lunch in Gillis Hall, the main reading room in Library and Courts I. Although we did not lobby for library issues, Special Collections Curator Gary Kurutz provided an entertaining history of the State Legislature and the CSL.

Mid-month, I traveled to Washington for the December 10th - 11th National Library Agenda brainstorming. Under the leadership of American Library Association President Leslie Burger, attendees represented all types of libraries, library interests, and major library partners. At the brainstorming, we developed key themes on library roles and services that libraries can tailor to their various settings. You can find more information on this topic by visiting <http://wikis.ala.org>.

I presented my quarterly State Librarian webcast on December 12th and I've received excellent feedback from folks statewide. I really enjoy presenting information on the web that our library community finds valuable and interesting! If you missed the live webcast, please check the archived version at <http://infopeople.org>.

Just before the holidays, I attended the December 14th grand opening of the Fairfield-Cordelia Branch Library in Solano County. This building was planned for the convenience of the customers and is in a great location in a suburban commercial center. I had a great holiday in New York City with my daughters, but I'm sorry to say we did not have a white Christmas.

My 2007 got off to an exciting start when I had the honor of attending Governor



California State Library.

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Update from the State Librarian, cont. from page 1

Schwarzenegger's inauguration on January 5th. Unfortunately, because of a holiday skiing accident, the Governor had to take the stage in the Sacramento Memorial Auditorium on crutches. I know that he does not like being seen publicly on crutches; and, as soon as he walked on stage, his sons ran up and took charge of the crutches. It was fun to see my San Francisco "boss," former Assembly Speaker and Mayor Willie Brown, perform as master of ceremonies for the event. My "celebrity sightings" that star-studded day included Tom Arnold and Rob Lowe!

While attending the American Library Association Midwinter meeting in Seattle, my duties as president of the Public Library Association did not leave me much time to sightsee in the great host city of Seattle. But I was lucky to go to several sessions at the Seattle Public Library, a facility that impressed me tremendously. Please be sure to include a tour of Seattle's library on your next trip to the northwest.

In late January I attended two excellent symposiums in Sacramento. On the 26th the California State University at Sacramento (CSUS) sponsored Visions of Change: Academic Libraries in Transition. I enjoyed listening to many presenters including R. Bruce Miller, the founding University Librarian at the University of California Merced, who, in a talk called, "...what they will be," (from the University Library's motto), gave a first-hand glimpse at the work involved in launching a new university library. The Visions for Change speakers showed audience members that academic libraries face challenges similar to those of public libraries. On January 30th, the California Arts Council held its 2007 statewide conference of arts educators, Reflecting ~ Reframing ~ Responding. At the conference, I was lucky to hear keynote speaker Dana Gioia, chairman of the National Endowment for the Arts (NEA), a native Californian, and a big library supporter. Gioia has reinvented the NEA and is making great strides in supporting all kinds of arts programming in this nation. One can see Gioia's efforts on behalf of our libraries in the Big Read and other literary initiatives.

I started off February with a trip to Los Angeles and the opening of the Harbor Gateway Branch of the Los Angeles Public Library. Harbor Gateway is a green building that will make a huge difference in a community that addresses gang violence on a daily basis. Mayor Antonio Villaraigosa attended the event and remained through the entire opening ceremonies - he is clearly a great library supporter!

February has two holidays for state employees, but I worked on both days! On February 12th, Lincoln's Birthday, CSL technology consultant Rush Brandis and I traveled to San Mateo to meet with representatives from CENIC, California's high-speed education network, and the American Library Association's Office of Information Technology Policy. We hope that CENIC may consider including public libraries in this broadband network and hopefully we can partner on several demonstration projects to see how that would work. I was happy to spend February 19th, President's Day, at the Broadmoor in Colorado Springs attending the SirsiDynix Executive Institute. The Institute offered a number of exciting speakers including Lee Rainie, Director, Pew Internet and American Library Project; Helene Blowers, Technology Director from Charlotte and Mecklenburg County Library who developed great Web 2.0 training; and Stephen Abram, SirsiDynix Vice President of Innovation and a hit speaker at last fall's California Library Association Conference.

I had a great trip to Lompoc on Friday, February 23 and met with the Black Gold Administrative Council in the morning, and the Lompoc Library Board of Trustees in the afternoon. I was on hand for the exciting ribbon cutting on Saturday February 24th at the beautiful library in Folsom, which has been planned for over 12 years. On February 26th and 27th, the CSL hosted a research team from the American Library Association Washington office who are investigating broadband connectivity for public libraries nationally, thanks to the support of the Gates Foundation. The team is visiting seven states and California was the first! As I write this column, I am off to the Public Library Association (PLA) Spring Symposium in San Jose. This marks the first time the event has left Chicago and we are proud that PLA chose California as their venue! Have a great spring.



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State Spotlight: Cal/EPA Library offers research on environment

The California Environmental Protection Agency (Cal/EPA), the state agency charged with restoring, protecting and enhancing California's environment, and to ensuring the state's public health and economic vitality, has a library full of resources about our environment. The library is open to the public, and Cal/EPA staff will try to fill interlibrary loan requests from public libraries.

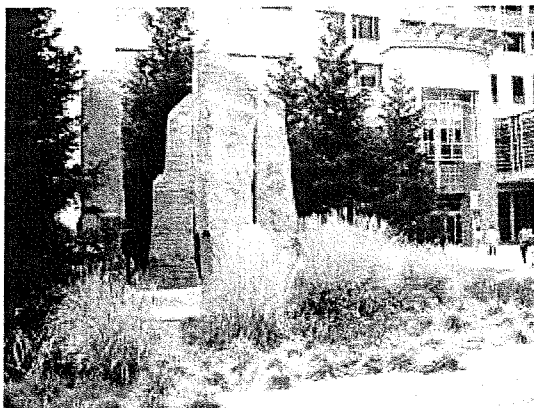
The Cal/EPA library combines the libraries of the Air Resources Board, Integrated Waste Management Board, and the Department of Toxic Substances Control, agencies that joined when they all moved into the magnificent Cal/EPA building in downtown Sacramento in the late nineteen-nineties.

Cal/EPA collection

Because Cal/EPA's collection reflects subject interests of the Air Resources Board, Integrated Waste Management Board and the Department of Toxic Substances Control, it addresses everything from air pollution to recycling to hazardous waste. Under such headings as *Scientific literature, Legal Research, Business/Industries and Maps*, customers will find over 200 journals dating back to the 1960's, 100-150 active subscriptions, and over 20 thousand hard copy reports and texts, many of which professional Cal/EPA staff has written.

The Air Resources Board (ARB), a national leader in air pollution sciences, has a large collection comprised largely of reports concerned with air pollution and atmospheric science, a field that addresses not just automobile exhaust but how power plants, tobacco smoke, perfume, and even air purifiers can compromise California's air resources.

Cal/EPA Library team proud of customer service



Indigenous landscaping at Cal/EPA entrance.

laboratories and in the field, so they rely on the Cal/EPA library for what Hoffman calls their "bibliographic needs." "We search the literature for them and track down books and journals in their field," he says.

Hoffman's staff includes Department of Toxic Substances Control Librarian Marianne



New Cal/EPA building in Sacramento.

Cal/EPA's Supervising Librarian, John Hoffman, a librarian since 1987, says that like many people who work at Cal/EPA, he has always had an interest in protecting California's natural resources. "I backpack the Sierras and the Lost Coast and I want to see incredible ecosystems like those protected and safe. The work we do at the Cal/EPA library supports California's scientists and researchers in their efforts on behalf of California's environment," Hoffman says.

Cal/EPA's engineers and scientists do much of their research in universities,



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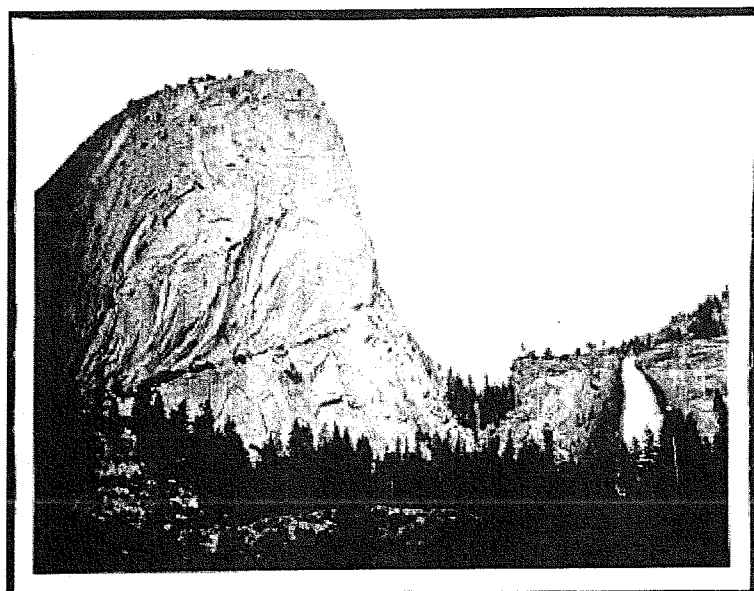
California History collection highlighted in prominent publications

As they do with many libraries with regional history collections, writers, publishers, and producers regularly turn to the California State Library (CSL) for photographic gems to stunningly illustrate their projects. In just the past year 230 of the historical images housed in the CSL's California History section have found their way into deluxe "coffee table" books, historical documentaries, textbooks, and more.

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Mt. Broderick and Nevada Falls, Yosemite Valley, Mammoth plate albumen photograph featured in *Art of an American Icon: Yosemite*, [Watkins, Carleton E. ca. 1865]

CSL photos were showcased in items like *Art of an American Icon: Yosemite* published jointly by the University of California Press and Autry National Center. The book includes a chapter by CSL Special Collections Curator Gary F. Kurutz on pioneer photography in the great valley. And many CSL images were selected to illustrate the book.

Windgate Press of Sausalito has made

extensive use of the CSL's rich pictorial resources to publish such elegant books as *The Architectural Terra Cotta of Gladding McBean*; *California Calls You: The Art of Promoting the Golden State*; *A Southern California Album: Selected Photographs, 1880-1920*; and *Mt. Shasta Camera: The Photographs of Charles R. Miller*. All of these award-winning titles were based primarily on CSL collections. Presently, the Windgate Press is producing a book on art deco architecture in Southern California. The CSL's Mott Studios Collection is the primary resource for what promises to be a spectacular volume.

Photos of diverse Californians most popular

According to Kathy Correia, the CSL supervising librarian who handles many CSL photo requests, California History's most requested items are daguerreotypes of Gold Rush miners, such as the 1852 image of people in Auburn ravine. Correia says the daguerreotypes are in great demand because they show ethnic diversity in the minefields (They also show a woman which is rare). Gary Kurutz explains, "Modern historians and writers have discovered the important contributions of



African American gold miner in Auburn Ravine, 1852 [Daguerreotype]



Gold Rush miners with woman in Auburn Ravine, 1852 [Daguerreotype]

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New and renovated library openings around the state

Bond Act Library Openings

Dorris Library opens to serve Siskiyou community

Wednesday, November 15, 2006, was a special day in the City of Dorris because of the official opening of the new Dorris Library, a branch of the Siskiyou County Library. The new building is 3,300 square feet and is significantly larger than the previous library that was 400 square feet. New services include a Homework Center, a Toy Library, Spanish Language and bi-lingual Collections, and a Meeting Room all of which will be well used by the 886 residents in this sparsely populated high desert area in Northern California.



Dorris Library ribbon cutting: Gayle Emmons, Butte Valley Branch Library Assistant; Curtis Purnell, California State Library; Marcus Lerch; Patricia Cacka-Williams; Flo Eddy, Butte Valley Friends of the Library, Barry Shiohita, Siskiyou County Administrative Officer.
[Photo courtesy City of Dorris]

For complete details about the Dorris Library construction project, please visit their [page](#) on the California State Library website.



Ribbon cutting event at the opening of the Fairfield Cordelia Library. Left to right: Simona Padilla Scholtens, County Auditor; Harry T. Price, City of Fairfield mayor; Assembly member Lois Wolk; Senator Mike Machado; Mayrene Bates, Solano County Office of Education Trustee; Dee Alarcon, Solano County Office of Education Superintendent; Susan Hildreth, California State Librarian.
[Photo courtesy Solano County Library]

Fairfield Cordelia Library opens in December

Fairfield Cordelia Library, a branch of the Solano County Library, was officially opened on Thursday, December 14, 2006. The new 15,600 square foot library includes a collection of 47,000 items, 40 public computers, 3 group study rooms, and 12 study carrels.

For complete details about the Fairfield Cordelia Library construction project, please visit their [page](#) on the CSL website.

Temecula Public Library opens in 2nd fastest growing California city

On Thursday, December 14, 2006, the new Temecula Public Library was officially opened. The 34,000 square foot building is located in the second fastest growing city in the state with a 3,137% overall population increase between 1980-2000 and a 3,700% increase in the school population. Eighty-three percent of Temecula households have



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CRB partners with think tanks to educate Capitol policymakers

The California Research Bureau (CRB), the California State Library's own think tank, provides its clients – the Governor's Office, the Governor's cabinet, California legislators, other elected officials and their staff – with information and analysis on a broad range of issues. CRB publications range from confidential memos to public reports that customers can access on the California State Library website. CRB also consults on legislation and educates through policy seminars, and provides policymakers "up close and personal" learning experiences through environmental field trips.



Speakers at the PPIC presentation on Sacramento-San Joaquin Delta policy options. Left to right: Joe Grindstaff, Director, California Bay-Delta Authority; Alf Brandt, Assembly Committee on Water, Parks & Wildlife; Dr. Jeff Mount, Geology Dept., UC Davis, and Chair, CALFED Independent Science Board; Dr. Jay Lund, Civil and Environmental Engineering Department, UC Davis; Dr. Peter Moyle, Department of Wildlife, Fish and Conservation Biology and Geology Departments, UC Davis, and Associate Director, UC Davis Center for Watershed Sciences; Dr. Richard Howitt, Dept. Chair, Agricultural and Resource Economics, UC Davis; Dr. Ellen Hanak, Director, PPIC Economy Program; and Dr. William Fleenor, Civil and Environmental Engineering Department, UC Davis.

In addition to CRB, several other research organizations are publishing important work that impacts state policy about which California decision-makers should hear. The research organizations though, don't enjoy CRB's access to an audience that includes Governor's Office staff, agency and department staff, legislative consultants and advisors, legislative counsel members, Legislative Analyst's Office staff, Little Hoover Commission members, and other members of oversight agencies. As a result, CRB Director Dean Mischynski has entered into an "inter-policy" relationship with other research organizations or think tanks. CRB provides an entrée to the CRB audience and, in return, CRB's clients receive additional opportunities to become informed.

How the think tank partnership works

Today, organizations such as the Public Policy Institute of California (PPIC) turn to the CRB to get the word out about their policy seminars and to provide space (magnificent Room 500 in the Stanley Mosk Library and Courts Building is a favorite among speakers) for those events. The think tanks also borrow CRB's successful seminar formula for busy staff: a noontime program with a free lunch (I have to eat so I might as well learn something while I do...).

To PPIC, one of CRB's long time partners, presenting research results "live" to influential audiences is key to its work. After PPIC conducts large-scale public opinion surveys on the social, economic, and political attitudes of Californians throughout the state, PPIC researchers regularly report on these survey results and election issues. PPIC's recent policy luncheons with CRB have included in-depth looks at the state's business climate, policy options on the Sacramento-San Joaquin Delta, and California's



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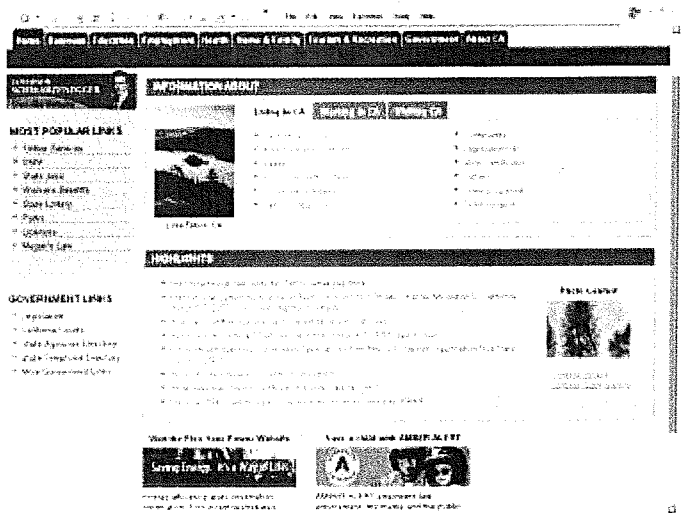
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Simplifying access to online government information and services: the California State Library teams up to develop a new state portal

The [California state portal](#), the online face of state government, has a new look and feel. Under the leadership and direction of California's State Information Officer, J. Clark Kelso, State and Consumer Services Agency Secretary Rosario Marin, and State Librarian Susan Hildreth, the California State Library (CSL) teamed up with several state agencies and departments to help with the redesign of the portal. The leadership team's vision was to recreate the state portal as a virtual "service center" that would cater to the customers' needs, not what the government thought those needs were.

First steps: CRB Framework report and CSL team

In 2005, Kelso requested that the California Research Bureau (CRB) research and write a framework document, [Policy and Management Issues Framework – Statewide Portal Project](#), which was published in early 2005. A team of people from the CSL and a staff member on loan from the California Department of Motor Vehicles, researched issues, trends and standards in areas such as portal governance, design, development, funding, and security. The CSL team interviewed several state agencies to identify the "good" and the "bad" of the then current state portal. They spent hours researching what issues others in state and federal government faced in redesigning their portals, including an excellent presentation by the Canadian team that developed New Brunswick's well-received [portal](#). The CRB framework report acted as a guide for the next steps in the portal project.



Snapshot of new California State Portal.

Next steps: CSL team forms IOUCA, larger working group of other state department reps

The CSL team's next assignment was to establish and lead a group that would research and recommend standards and best practices in portal design. The CSL team formed Information Organization, Usability, Currency, and Accessibility (IOUCA), a working group made up of members from several state departments including Department of Rehabilitation, Department of Health Services, Board of Equalization, Franchise Tax Board, Department of Motor Vehicles, Department of Food and Agriculture, Employment Development Department, and many others. The IOUCA group's task was to write recommendations for standards that would help create a state portal through which customers would easily and quickly find what they needed or wanted. The three standards were:

- [Accessibility](#) (how to create a site that meets the legal standards for accessibility)
- [Usability](#) (how to make the site easy and intuitive for customers), and
- [Separating Presentation from Content](#) (how to change the look and feel of a site without having to re-code every page in the site).



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Bringing homework help to California students

Despite teachers' good intentions, homework tends to be students' least favorite after-school activity. Not only are assignments often difficult to do, but sometimes kids are unable to get the homework assistance they need at home, prompting many of them to come to the library for help.

Luckily, the California State Library (CSL) recognizes this need and so has supported Live Homework Help—the online tutoring service provided by Tutor.com—for the past five years through Library Services and Technology Act (LSTA) funds. Last year alone, almost 72,000 tutoring sessions were transacted thanks to the CSL's program. Not surprisingly, the combined total number of questions about science (13,000 queries), English/grammar (12,000), and social studies (5,500) was far less than the number of math-related (41,000) tutoring sessions logged in. Although the service is available to kids grades 4 -12, as well as to college freshmen, most of the users come from high school (41%) and middle school (38%). However, students of all ages love the service. "My tutor, Ginger, was really helpful in outlining what my essay should look like," one 10th grader offered, while a younger student praised helpers Kalie and Sarah. "I feel very confident now," the 8th grader said.

To allow more libraries to participate in the program, State Librarian Susan Hildreth asked last year's library participants to pay at least 25% of this year's Live Homework Help subscription costs, freeing up LSTA monies to add more libraries in 2006/07. New participant libraries were determined through a competitive process that asked applicants to show strong evidence of student need as well as strategies for marketing and sustaining the program. Twenty-one public libraries were eventually invited on board, increasing the current number of participating jurisdictions to forty-six—plus the state librarian wants to add even more libraries next year. The process for applying to participate in 2007/08 will be announced by mid-March.

In addition to Live Homework Help, the CSL is piloting a second online tutoring service, called Brainfuse, which until now has been used exclusively by school districts. Similar to Live Homework Help, Brainfuse enables students to communicate one-on-one with tutors in real time, while also offering self-paced study modules by grade and subject. Students can also leave their homework with a tutor, who will then provide feedback within twenty-four hours. Brainfuse was launched at both the Palmdale and Santa Clara County libraries earlier this year. If the pilot is successful, then the CSL hopes to extend this service to other jurisdictions throughout California.

For further information about Live Homework Help or Brainfuse, please contact Library Programs Consultant Cindy Mediavilla at cmediavilla@library.ca.gov or 310-915-8588.

Field Feedback:

The California State Library hears from you!

CSL Connection "outstanding"

I just want to send you a note both thanking you and congratulating you on your outstanding publication—*CSL Connection*. As a trustee of our local library it is nice to be informed and updated on all the various aspects of library work throughout our state and to feel a part of the efforts of the State Librarian and her staff.

The table of contents makes it easy to find any article that would be of interest and the variety of subject matter makes this publication a good read for anyone--not just those in the library field. The color photographs and the historical content are particularly enticing!

If you have not already done so, please think about sending this publication to the national level for perusal and consideration. Again, thank you.

Ruth M. Workman, Member, Board of Trustees
Benicia Public Library

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Magic Tricks

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"Magic Tricks" pictogram

Oakland Public Library's Dewey Pictograms

Oakland Public Library customers have an alternative way of searching Oakland's stacks – pictograms, reproducible colored images portraying collections within the Dewey Decimal Classification System, a scheme that can intimidate people who do not read well.

Pictograms represent subject areas library customers most often request. A cell, a fish, and a salamander comprise the pictogram for "Biology & Evolution." A rabbit popping out of a black top hat is the image for "Magic Tricks." Oakland Public Library has mounted 88 pictograms, along with the word in the subject area and the Dewey number in its bookshelves and at the end of shelving units. Shelby Designs & Illustrates in Oakland created the 88 images.

For people with learning disabilities, who make up 17 to 20% of the general population, pictograms not only help them navigate the Dewey Decimal System, the images also change the way these library customers view, and use, their local library. An excellent example of universal access, pictograms also make using the library easier for non-native speakers and adult learners.

California State Library collaborates on Oakland program

Oakland Public Library launched its pictograms program by collaborating with the East Bay Learning Disabilities Association and the California State Library (CSL) as part of the CSL's ongoing support of accessibility programs in California libraries. The CSL does this through funding from the Library Services and Technology Act.

The CSL awarded Oakland the \$33,000 grant in FY 2003/04 as part of a larger LSTA priority grant called "Public Library Services for People with Disabilities." The Oakland project was entitled "Awareness and Inclusion: Library Patrons with Learning Disabilities."

State Librarian of California Susan Hildreth says, "Oakland Public Library's pictogram project represents what California libraries are doing to make their facilities more accessible to customers with special needs. It's a great program and I'm proud that the California State Library was able to help."

Customers "delighted" with pictograms

Lynne Cutler, Disability Services Advocate at the Oakland Public Library, comments that customers "express delight" at the pictograms.

Cutler says, "A mother and daughter said they wished other libraries had pictograms. A young man who has Asperger syndrome and has worked at our Information Desk for several years uses pictograms when he researches a reference question. Our Children's Librarian says that since they put the pictograms up, the children run straight to certain subjects, like dinosaurs." Cutler says that about 100 libraries (including 3 in Canada) and schools have asked about sharing Oakland's pictograms. The Oakland Unified School District has adopted pictograms and the Literacy Committee of the American Library Association (ALA) is considering standardizing pictograms and spreading their use.

Interested parties can view and download the pictograms for the Oakland project from the California Library Literacy Services website at <http://www.libraryliteracy.org/>.

For more information about the Oakland Public Library's pictogram program please contact Lynne Cutler at the Oakland Public Library at 510-238-4974 or email at lcutler@oaklandlibrary.org.

For more information about the California State Library's support of accessibility in California public libraries please contact Jacqueline Brinkley at (916) 651-0376 or email at jbrinkley@library.ca.gov.



Biology & Evolution

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"Biology & Evolution" pictogram

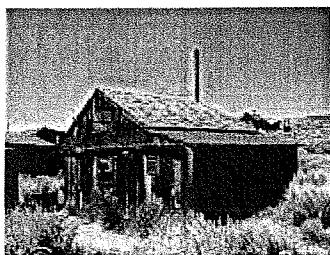


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Bell Assay office in Bodie.
[Photo courtesy Terri Gessinger]

CCHE project: Bodie State Historic Park

Bodie State Historic Park, California's official Gold Rush ghost town, sits on a high Mono County plain at the Nevada border. Some 250,000 visitors a year trek to the Bodie site to taste life as it might have been 150 years ago. According to state park officials, people from all over the world become addicted to Bodie's barren "wild west" mystique and come back to Bodie again and again.



Wheaton Hollis building in Bodie.
[Photo courtesy Terri Gessinger]

(CCHE), the buildings of this wilderness settlement will survive. The Sierra State Parks Foundation (SSPF), the organization that provides operational funds to maintain Sierra Districts State Parks including Bodie, applied for, and won, the state grant that is still being finalized. Since Bodie is both a California historic landmark, and a National historic site, the SSPF also received \$275,000 in matching funds through "Save America's Treasures," a federal grant through the National Park Service.

Susan Fitzgerald Reichert, SSPF Executive Director, explains that eight of Bodie's buildings, a mule barn, the Wheaton and Hollis Hotel, Standard Mine Assay Office, Sam Leon Barber Shop, Bell Assay Office, Tom Miller Stable and Ice House, Boone Store and the Reddy Residence, will receive crucial repairs with the grant funds. Because the Federal Department of Interior requires that preservation teams use traditional materials on historic structures whenever possible, the Bodie group, including an archeologist, will try to use construction materials (such as mortar from Bodie) that 19th century builders used.

Bodie's history preserved

Author of Bodie's Gold and SSPF Vice President, Marguerite Sprague says although miners found small amounts of gold on the mesa in 1859, Bodie didn't boom to life until 1878 when a collapsed 120-foot mine shaft

unearthed a dazzling gold vein to miners. Bodie's population of mostly men (only 10% were women) shot to more than 8,000 including 300 Chinese residents. Soon 450 businesses, from millinery shops to slaughterhouses to saloons, were thriving in the barren landscape. Bodie's water level – only 250 feet below the earth - ended Bodie's boom. Miners went broke paying to pump water out of the gold mines and left, quickly.

There is still gold in Bodie, and probably lots of it, but Bodie's value is even greater than its ore. Thanks to the California Desert Protection Act of 1994 (which includes the Bodie Protection Act) no entity can mine this precious land that is home to California history. Now with help from CCHE funding, the buildings standing there will illustrate that history for many years to come.

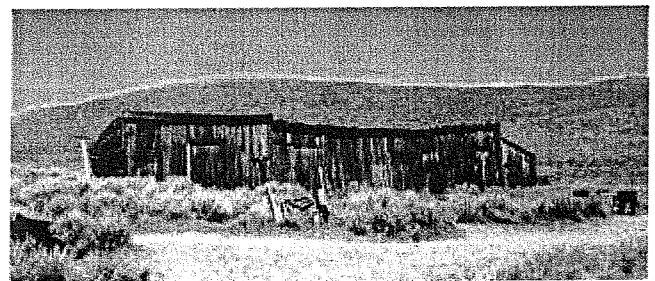
For more information about the California Cultural and Historic Endowment, please contact Executive Officer Diane Matsuda at (916) 651-8768 or email at dmatsuda@library.ca.gov.

Bodie's desolate environment has weakened Bodie's few standing buildings. For over a century they have endured not only the coldest winters in California but also frequent earthquakes from nearby Mammoth Mountain volcano. Though legislation requires Bodie's buildings remain in "arrested decay" (the condition in which the Department of Parks and Recreation received the site in 1962), the buildings still need to be stabilized - their roofs repaired, their floors and foundations shored.

Thanks in part to a \$275,000 grant from the California Cultural and Historic Endowment

(CCHE), the buildings of this wilderness settlement will survive. The Sierra State Parks Foundation (SSPF), the organization that provides operational funds to maintain Sierra Districts State Parks including Bodie, applied for, and won, the state grant that is still being finalized. Since Bodie is both a California historic landmark, and a National historic site, the SSPF also received \$275,000 in matching funds through "Save America's Treasures," a federal grant through the National Park Service.

Susan Fitzgerald Reichert, SSPF Executive Director, explains that eight of Bodie's buildings, a mule barn, the Wheaton and Hollis Hotel, Standard Mine Assay Office, Sam Leon Barber Shop, Bell Assay Office, Tom Miller Stable and Ice House, Boone Store and the Reddy Residence, will receive crucial repairs with the grant funds. Because the Federal Department of Interior requires that preservation teams use traditional materials on historic structures whenever possible, the Bodie group, including an archeologist, will try to use construction materials (such as mortar from Bodie) that 19th century builders used.



Tom Miller Stable in Bodie.
[Photo courtesy Terri Gessinger]

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California State Library staffer earns the 2006 Eckard Award

California State Library (CSL) Library Programs Consultant Ira Bray earned the 2006 Helen M. Eckard Award, an honor for innovative and exemplary use of FSCS (Federal-State Cooperative System for Public Library Data) Public Library data.



2006 Eckard winner, Ira Bray of the California State Library

Bray manages the CSL's [library statistics](#) page on the [CSL website](#). The page provides statistical information about California's public, academic, special and county law libraries. An electronic version of California Library Statistics annual publication is provided on the statistics page as well as numerous resources for other data about California's libraries.

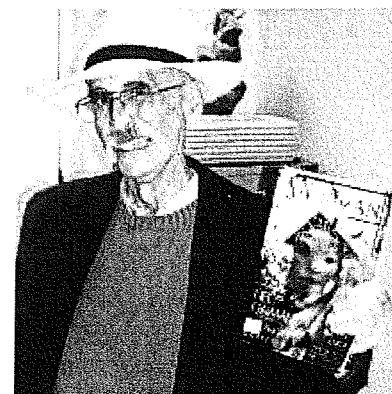
CSL statistics describe the collections, service, financing, and staffing of each library. Libraries use this information for local planning purposes and for comparison with other libraries. Statewide, the data support budget requests and understanding of the impact of legislation affecting public libraries. The information provided is also useful to library and public policy researchers, the public, journalists and others.

The FSCS steering committee that decides upon the Eckard award includes representatives from [NCLIS](#) (The National Commission on Libraries and Information Science), [NCES](#) (The National Center for Education Statistics), [CENSUS](#), the [American Library Association](#) and elected representatives from the [State Data Coordinators](#).

State Librarian Susan Hildreth says, "The California State Library's statistics page is an outstanding resource due largely to Ira Bray's excellent work. His award is greatly deserved."

A full description of the Eckard Award can be found at: <http://www.nclis.gov/statsurv/surveys/fscs/awardsFSCS/eckard.pdf>.

For more information about the CSL's [library statistics page](#), contact Ira Bray at (916) 653-0171 or email at ibray@library.ca.gov.



New York Times winner Peter Mann of Van Nuys Branch Library
[Photo courtesy Cherrill Mann]

Van Nuys Branch Librarian wins award

Young Adult Librarian at the [Van Nuys Branch](#) of the [Los Angeles Public Library](#), Peter Mann, has won the 2006 *New York Times* Librarian Award for the western region of the United States. One of 22 public library winners, Mann received \$2500 and a commemorative plaque at an awards ceremony in the executive suite of the *Times* building in New York City December 13.

A committee of national library leaders selected the award-winning librarians from nomination letters extolling the librarians' work within their local communities. Mann won the Times award because he uses library service to change the lives of Van Nuys's homeless. "The library is a way out," Mann says. "People learn marketable skills, such as how to set-up a website, by just being in the library. They learn here, and then they teach other people."

In 2005, a group of girls from a Children of the Night rescue school also nominated Mann for the *Times* award. In that year, Mann had done library outreach at the school, acquiring institutional library cards for the girls so they could use their library's services while studying for their GEDs.

Mann says he is deeply honored to have received the award, but he is not alone in helping people at risk in the Van Nuys community. "Many of my library colleagues are as worthy as I am, if not more," he says.



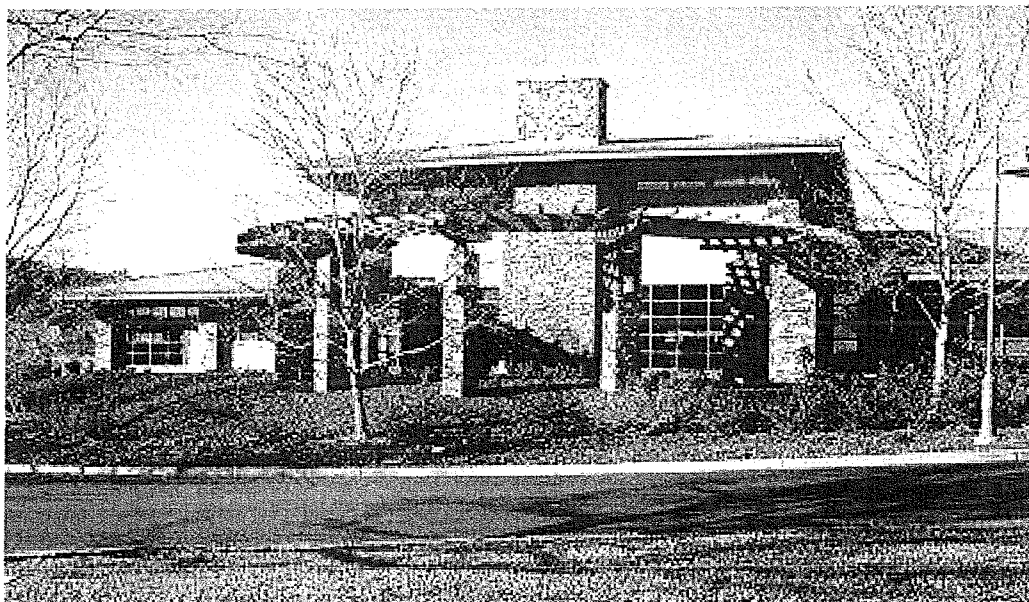
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El Dorado Hills Library hailed as "Best Public Project" 2006



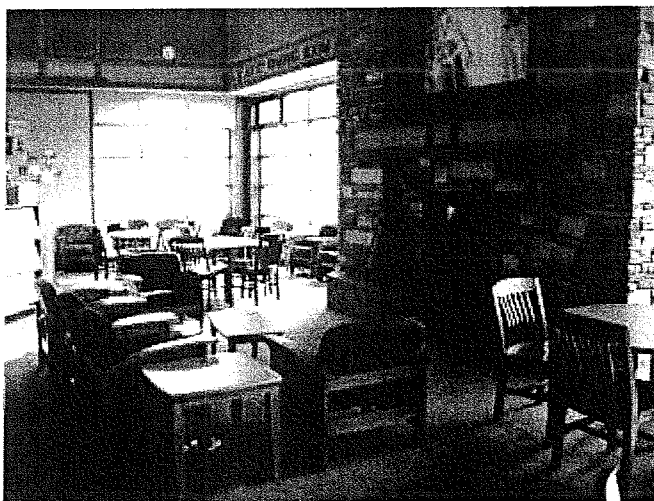
El Dorado Hills Library
[Photo courtesy of El Dorado Hills Library]

The El Dorado Hills Library has won the *Sacramento Business Journal* Award for "Best Public Project" in 2006. The award was announced at a breakfast at the Sacramento Hyatt Regency February 9th.

The 16,000 square foot library opened in February 2006. It features an adult reading room with fireplace, a separate story time room, a young adult area, an automated circulation system, and a capacity for 60,000 volumes.

Branch Manager Susan Covington says the library's warm interior and **compatibility with local architecture** particularly impressed Business Journal judges. Covington says, "We feel privileged to have been given the award, but the accolades should really go to the architectural firm Murray and Downs, and to El Dorado County Architect Kathleen Beichley. Their work is breathtaking."

For more information about the El Dorado Hills Library please contact Susan Covington at 916-358-2502 or email susan.covington@eldoradolibrary.org.



Adult reading area in the El Dorado Hills Library.
[Photo courtesy El Dorado Hills Library]

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State Spotlight, cont. from page 3

Leach, two library technical assistants, an information technology specialist, and a staff analyst. "When our customers - staff, other librarians, and members of the public - seek California environmental materials, our library team is ready. Anyone can call us or use the email address in on the contact page on our website. We also welcome customers in our reference center." At the Cal/EPA library's reference center in Sacramento customers may quickly look-up directories for various environmental and government agencies, legal materials concentrating on the regulatory aspects of environmental law such as the California Code of Regulations, scientific resources such as the *Kirk Othmer Encyclopedia of Chemical Technology* and a host of other materials.

In addition to using the Cal/EPA Library for interlibrary loans, people who work in libraries will find the library's website an excellent online resource for customers researching environmental issues. The Cal/EPA Library catalogs are available online as are a list of related links.

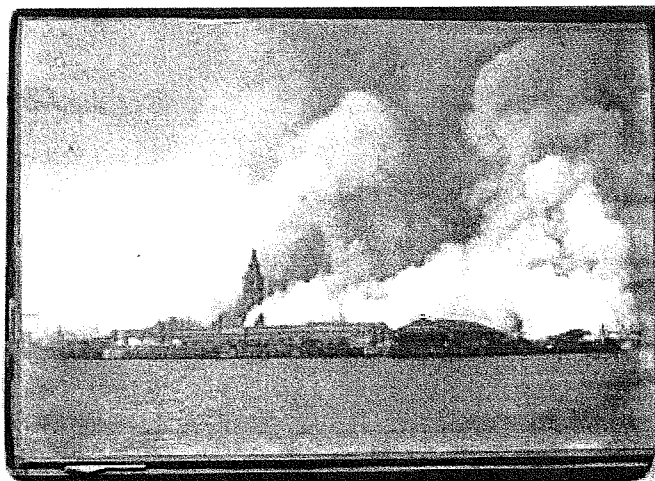
For more information about Cal/EPA Library services please contact John Hoffman at (916) 323-2257.

California History collection highlighted, cont. from page 4

California's amazingly varied pioneers who rushed here from all points of the globe." The CSL daguerreotype of an African American miner is featured in *Blacks in the California Gold Rush* by Rudy Lapp.

Need for historic photos comes in "waves"

Correia reports that image requests come in "waves" paralleling historical events and anniversaries. In early 2006, just before the 100th anniversary of the 1906 San Francisco earthquake, Correia says the California History Section was "swamped with earthquake and fire requests." The CSL's 1906 photos appeared in dailies from the San Francisco *Chronicle* to the San Diego *Tribune* as well as in exhibits at the California State Capitol, and on the Bancroft Library commemorative website of the 1906 earthquake and fire.



CSL photograph shows destruction of 1906 earthquake and fire of San Francisco.

Reprint process protects CSL treasures

The CSL's some 130,000 images are in the California History Room's temperature controlled storage areas. Customers may view approximately 12,000 digitized images on the picture catalog or they may visit the California History Room to see thousands more images. If customers wish to have reproductions made of an image, customers can view price lists and additional information on the CSL webpage or contact the California History Room for more information at (916) 654-0176. If customers wish to use an image in a book, publication, exhibit or website, they need to request permission to use the item. Additional information is on the California History webpage at: <http://www.library.ca.gov/CalHist/index.cfm>.

For more information about purchasing reproductions or using images from the California History Room's collection please contact Kathy Correia at (916) 653-0771 or email at kcorreia@library.ca.gov.



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New and renovated library openings, cont. from page 5

children under the age of 18. Temecula's library will offer children an environment of excitement and wonder where they can discover and enjoy books and reading. It will also provide services and resources relevant to the needs of students ages 12 to 18, and to adults in the community.

For complete details about the Temecula Public Library construction project, please visit their [page](#) on the CSL website.



Ribbon cutting ceremony at the grand opening of the new Temecula Public Library. Left to right: Shawn Nelson, City Manager; Richard Hall California State Library; Mike Naggar, Councilmember; Jeff Stone, Riverside County Supervisor; Mary Ann Edwards, Councilmember; Chuck Washington, Mayor Pro-Tem; Ron Roberts, Mayor; Grace Mellman, President, Friends of the Library; Jeff Comerchero, Councilmember; Nancy Johnson, Riverside County Librarian; Barbara Tooker, Temecula School Board Member; Charlotte Fox, Community Services Commissioner. [Photo courtesy City of Temecula]

Manor Community Branch opens in San Leandro

Manor Community Branch Library, a branch of the San Leandro Public Library, opened on Saturday, December 2, 2006. The new 9,500 square foot library replaces a smaller branch and includes 30 new computers, an expanded children's area and a fireplace



Ribbon cutting ceremony for the new Manor Community Branch Library. Left to right: Library Director David Bohne, Councilmember Surlene Grant; Councilmember Tony Santos (Mayor-elect); City Manager John Jermanis; Councilmember Joyce Starosciak; Councilmember Glenda Nardine; Councilmember Sill Stephens; Chairperson Library-Historical Commission Denise Bownds Kaplan. [Photo courtesy City of San Leandro]

where families can gather and share stories. The service area has a population of 28,000 residents and nine schools, and because geographic barriers isolate the area from the rest of the city, the new library is seen as a "civic" gathering place in the neighborhood.

For complete details about the Manor Community Branch Library construction project, please visit their [page](#) on the California State Library website.

Harbor Gateway - City Library opens in Los Angeles

On Thursday, February 1, 2007, the new Harbor Gateway - City Library of the Los Angeles Public Library was officially opened. The new 14,621 square foot library is located in a community that is more racially diverse (51.84%) than California and US averages. The new library includes access to computers, homework assistance and a homework center. Teens will have a variety of programs, services and materials that focus on current interests

Mayor of Los Angeles Antonio Villaraigosa welcomes crowds at the opening day of Harbor Gateway-City Library. [Photo courtesy Gary Leonard]





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New and renovated library openings, cont. from page 16

and leisure activities while adults will have easy access to services and programs that help them find, evaluate, and use information effectively.

For complete details about the Harbor Gateway - City Library construction project, please visit their [page](#) on the California State Library website.

Locally funded library openings

Some California libraries have locally raised all funds for constructing or renovating library facilities in their communities. If you know of a library construction or renovation project in your area, please [email](#) CSL Connection Editor Sarah Dalton and we will include a profile of that library in an upcoming issue of *CSL Connection*.

West Portal Branch of San Francisco Public Library reopens following two-year renovation

The West Portal Branch of the San Francisco Public Library reopened its doors on February 10 after a much-needed upgrade. San Francisco Mayor Gavin Newsom, San Francisco Supervisor Sean Elsbernd, City Librarian Luis Herrera, and members of the community attended the **celebration**.

West Portal is the second branch to be renovated under the city's Branch Library Improvement Program, which is funded by a \$105.9 million bond measure passed by San Francisco voters in

November 2000. The building is now seismically safe and fully accessible. A new elevator with street entrance allows easy access for parents with children and people with disabilities. A new addition at the rear of the building includes the elevator, new public restrooms and staff work areas. Project costs totaled \$4.6 million.

Friends of the San Francisco Public Library worked in partnership with neighborhood residents, small business owners and community leaders over the past two years to raise funds, awareness and support for the branch improvements. The West Portal Library Campaign Committee raised more than \$150,000 to pay for furnishings, fixtures and equipment at the branch—expenses not covered by the bond.

Building architects Thomas Hacker Architects Inc., of Portland, Ore. and Karin Payson Architects + Design of San Francisco took great care to preserve and restore the architectural beauty and historic character of the library. Inside the branch, ceiling stencils and woodwork were restored and lighting fixtures consistent with the building's WPA-era style were installed.

For more information about the West Portal Branch Library, please call (415) 557-4277, or visit www.sfppl.org.



Ribbon-cutting at West Portal Branch Library re-opening. Left to right: Library Commissioner Jewelle Gomez; San Francisco Supervisor Sean Elsbernd; San Francisco Mayor Gavin Newsom; City Librarian Luis Gerrera..[Photo courtesy San Francisco Public Library]



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CRB, cont. from page 6

community college students. Another CRB think tank partner, the Communication Partnership for Science and the Sea (COMPASS), presents a noontime series with CRB that features California's leading marine scientists sharing information and new findings. In the past year, COMPASS has presented seminars on the projected impact of climate change on coastal communities and marine ecosystems, the impact and use of oilrigs, and the impact of bacteria on beaches.



PPIC speakers discuss Sacramento-San Joaquin Delta policy at CRB luncheon. Left to right: Joe Grindstaff, California Bay-Delta Authority; Alf Brandt, Assembly Committee on Water, Parks & Wildlife; Dr. Jay Lund, Civil and Environmental Engineering Department, UC Davis; and Dr. Ellen Hanak, Director, PPIC Economy Program.

More policy seminars on the horizon

Dean Mischynski continues to forge new relationships with research organizations. New America in California, part of the New America Foundation, recently joined CRB's noontime policy seminar circuit. They have presented seminars on a citizen's assembly for political reform, prescriptions for health care reform, and the dangers of globalization. The University of California, Sacramento Center has offered policy seminars on global competitiveness, California's information technology policies, and on the changing characteristics of immigration. Stanford University has shared findings on global warming, and Hastings Law School faculty has discussed flood control policy. These policy events are getting increasingly popular...and crowded. The regulars are beginning to come early to make sure they get a seat and the caterers' famous beer bread.

For more information, or to be notified about CRB lunchtime policy seminars, please contact Dean Mischynski at dmischynski@library.ca.gov.

CSL teams up to develop new state portal, cont. from page 7

IOUCA presented their recommendations to the Portal Review Board and Steering Committee. The Steering Committee adopted the standards in July 2006. These standards together with consultation from IOUCA members helped the newly formed California eServices Office and Portal Redesign Team develop the new customer-centered state portal.

Going Forward: Executive Steering Committee sponsors state portal

In mid-2006, Kelso formed a Steering Committee to be the executive sponsor of the state portal. The Steering Committee includes Kelso, Secretary of State and Consumer Services Marin, and State Librarian Hildreth. In addition to sponsoring the state portal, the Steering Committee oversees the development of "service centers" which bring together information from several agencies and departments so that customers need only look in one place for the information. Several service centers, such as the California Tax Service Center, have already been created and many more are in development.

The Steering Committee is taking an active role in ensuring that the state portal will continue to provide an entry into state government that all can trust and that is responsive and courteous to customers' needs.

For more information about the California State Library's role in the State Portal redesign project, please contact Kristine Ogilvie in California State Library Government Publications at (916) 651-6800 or email at kogilvie@library.ca.gov.



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