

TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director  
DATE: March 15, 1993  
SUBJECT: FY1992-1993 Budget

**BACKGROUND:**

Calleguas Lawsuit

A copy of the most recent update from Russ Behrens is Attachment A. The District has a copy of the briefs that were filed by both the Attorney General and Calleguas.

Establishment of Library Benefit Assessment Districts - SB566 Roberti

The Benefit Assessment Legislation, sponsored jointly by the California Library Association and Los Angeles County, was introduced by Senator Roberti on March 1, 1993, as SB 566. A copy of the background information is Attachment B(1) to Attachment B(4).

Lobbyist

Altadena, Buena Park and Palos Verdes Library Districts have agreed to join with Placentia in hiring a lobbyist to represent us in the 1993 legislative session for budget-related issues.

Representatives from all the Districts met on February 18 and February 25 to discuss the issues and select a lobbyist. The group has agreed to hire California Advocates, introduced to us by Placentia Board Secretary Sandra Stark. There is a meeting scheduled for March 15 to finalize strategy with our lobbyist, Mike Belote.

Placentia has agreed to serve as the coordinator for this project which means that staff will be processing all communications, paying the bills and providing the accounting services.

Copies of the communications are Attachment C(1) to Attachment C(3).

Meeting with Senator Lewis

Board President Peggy Dinsmore, Trustee Al Shkoler and Library Director Elizabeth Minter met with Senator John Lewis in his office on March 5, 1993.

Senator Lewis was knowledgeable about public library and special district issues and had several questions about the need for continuing to have independent special district libraries. We discussed the elements of local control and the need to secure funding for public library services. The information given to Senator Lewis is Attachment D.

**RECOMMENDATIONS:**

1. Approve contract with California Advocates, Inc. and authorize the Library Director to sign on behalf of the District; stipulate that all costs will be paid from and deposited to the County Exempt Account ; and approve payment of \$2,218.61 for the month of March, 1993.
2. Give direction on future activities.

*Sup. Slans*  
*Now Bank*  
*John Adam*

McCORMICK, KIDMAN, BEHRENS & HOLZWARTH

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March 5, 1993

Re: Ventura County Taxpayers Association v. Norman Hawkes

The Ventura County Taxpayers Association and Calleguas Municipal Water District, et al. petitioned the Supreme Court on February 16, 1993 for review of the Appellate Court decision denying the petition for a writ of mandate and declaratory relief that the tax shift is unlawful and unconstitutional.

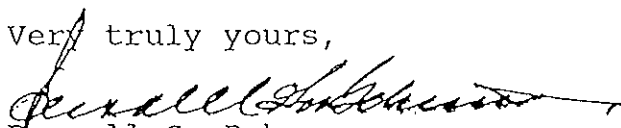
The Attorney General has filed an answer to the petition which, in the main, asserts that Proposition 13 created a new tax to be levied by the County "on behalf of all other local entities". The petitioners contend that although the County may be the levying agent, it is not the source of the taxing authority which was frozen at the local entity level by Proposition 13. Copies of the petition, answer and reply are enclosed.

On February 24, 1993, the City of Alhambra and the City Redevelopment Agency filed a similar petition with the Supreme Court challenging the tax shift. While the arguments on behalf of cities and redevelopment agencies are different, i.e., home rule powers, etc., many of the arguments are very similar.

We are also informed that the Pacific Legal foundation is very interested in participating on the issue of whether Proposition 13 created a new County 1% tax. They have not yet decided whether they can enter the case before the Supreme Court rules on accepting the case for review, or later, if and when, the Supreme Court grants review.

We will keep you advised.

Very truly yours,

  
Russell G. Behrens

RGB/rb

Enclosures

cc: Tom Anderle  
Don Kendall

*SUMMARY OF PROPOSED LEGISLATION*

*TO FINANCE LIBRARY SERVICES THROUGH BENEFIT ASSESSMENT*

The California Library Association is sponsoring legislation to create statutory authority for financing of public library services through assessments on real property. The proposed legislation would add provisions to the California Government Code to allow the creation of assessment districts for library services, and would contain the following elements:

- ▶ Applies to any local agency authorized by law to provide library services, including cities, counties, library districts and joint powers authorities.
- ▶ Allows a local agency to form an assessment district in any area to which it makes library services available.
- ▶ Annual assessments on properties in the district are based on the benefit of library services to the properties.
- ▶ Benefit may be based on use of the property, structure or property size, distance from library services, and other factors relative to providing library services to the property. Zones with separate apportionment methods may be established.
- ▶ Assessments may pay for all services and facilities provided by a local agency in connection with a public library, such as acquiring, constructing, furnishing, equipping, operating and maintaining land, buildings, equipment, books and vehicles; principal and interest on bonded indebtedness; personnel salaries and benefits; service contracts with other entities; and administrative and indirect costs of providing services, establishing the assessment district, levying and collecting the assessment, including election costs if required.
- ▶ Notice of public hearing is given by publication, posting and mailing to all property owners in the proposed district.
- ▶ If written protests are received representing more than 10 percent but less than 50 percent of total annual assessment, the proposal must be approved by a majority of the voters in the proposed district.
- ▶ If written protests are received by persons representing more than 50 percent of the expected revenues, the proposal must be abandoned.
- ▶ District is established and maximum assessment is set by ordinance or resolution after a noticed public hearing.

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- ▶ An annual report containing the annual assessments must be approved by the legislative body after a noticed public hearing, with notice provided by publication and posting.
- ▶ The annual assessments cannot exceed the maximum set when the district was formed, except after a public hearing for which mailed notice has been given.
- ▶ Assessments can be collected with the property taxes.
- ▶ Any legal challenge to the district or assessments must be brought within 30 days of forming the district or levying the assessment.
- ▶ Revenues from assessments will not reduce the amount of augmentation funds distributed to a special district.
- ▶ The legislation is proposed as an urgency measure to take effect immediately upon enactment.

For further information regarding this proposed legislation, please contact David Flint, County of Los Angeles Public Library (310) 940-8406.

# DRAFT #3

*cs. Spence -  
Don Cutler  
Mike Thompson*

CHANGE IN LOCAL AGENCIES AUTHORITY  
GOVERNMENT CODE DIVISION 2 OF TITLE 5  
REVENUE AND TAXATION CODE DIVISION 1

SECTION 1. Chapter 7 is hereby added to Part 1 of Division 2 of Title 5 of the Government Code and shall read as follows:

CHAPTER 7 LIBRARY SERVICES ASSESSMENTS

ARTICLE 1  
General Provisions

Section 54800 Legislative findings and declarations

The Legislature finds and declares that it is in the interest of the public that there be public libraries; that public libraries are necessary to reduce illiteracy, supplement the formal system of public education and provide after-school opportunities for children and adolescents, provide a resource for lifelong learning, foster cultural diversity, promote economic growth and improve the conduct of business and the development of research.

The Legislature also finds and declares that it is in the public interest to allow local agencies to finance public library services through the imposition of an assessment upon the property which benefits from those services.

The Legislature further finds and declares that assessments imposed for the purpose of providing library services benefit individual properties and are not taxes for the general benefit of the governmental entity, but are assessments for services which confer special benefits upon the properties to which the services are provided.

Section 54801 Authorization to establish district and levy library services assessments

Any local agency which provides public library services, including but not limited to county free library services, may, by ordinance or resolution adopted after notice and hearing, establish an assessment district and determine and levy an annual assessment for library services and facilities pursuant to this chapter. The local agency may provide such services directly or by contract with the state or a local agency or by a contract provider.

The assessment may be made for the purpose of acquiring, constructing, furnishing, equipping, operating and maintaining the real property, buildings, equipment, vehicles and other facilities necessary in the provision of library services; for the purpose of providing collection development and maintenance, lending services, information services and programs and administration necessary in

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\$400,957

the provision of library services; for the purpose of paying the principal and interest on indebtedness incurred pursuant to this chapter; and for the purpose of paying the costs of providing library services (including, but not limited to, amounts payable pursuant to a contract with an entity actually providing the services, and the salaries and benefits of library personnel).

The assessment district may include and the assessment may be levied against any parcel, improvement or use of property to which library services may be made available, whether or not such services are actually used.

Section 54802            Definitions

As used in this chapter:

(a) "Bonds" means bonds, notes or other evidences of indebtedness.

(b) "Legislative body" means the board of directors, trustees, governors, supervisors, city council, or other governing body of a local agency.

(c) "Local agency" means any county, city, or city and county, whether general law or chartered, special district or joint powers authority composed of any of the above entities. "Special district" includes a library district organized pursuant to Title 1, Division 1, Part 11, Chapters 3 (commencing with Section 18300), 8 (commencing with Section 19400), and 9 (commencing with Section 19600) of the Education Code and a county service area created pursuant to the County Service Area Law, Title 3, Division 2, Part 2, Chapter 2.2 (commencing with Section 25210.1) of the Government Code.

(d) "Library services" means all services and facilities provided by a local agency in connection with a public library, including a county free library established pursuant to Title 1, Division 1, Part 11, Chapter 6 (commencing with Section 19100) of the Education Code. By way of example, such services include acquisition, construction, equipping, furnishing, staffing, operating and maintaining of library facilities for the conduct of public library programs; acquisition of books, magazines, newspapers, audio-visual, electronic media, and other informational

electronic access and other special service programs; provision of information, recreation and lifelong learning of all persons; and administrative and indirect costs of providing such services.

(e) "Revenues" means (i) the proceeds of any assessment levied pursuant to this chapter, and (ii) the fees, charges, and other revenues of the local agency derived from library services or facilities.

Section 54803            Ordinance or resolution; assessment apportionment

(a) The ordinance or resolution to form the assessment district and to determine and levy the initial annual assessment shall establish a method for apportioning the annual assessment among the properties within the assessment district on the basis of the benefit derived from individual parcels or classes of property.

(b) Determinations of benefit may be based on the use of the property, class of improvement of property, structure size or property size, distance from library services and facilities, and other factors relative to making library services available to the property.

(c) The ordinance or resolution shall also do all of the following:

(1) establish the boundaries and designation of the assessment district and any zones or areas of benefit within the assessment district;

(2) describe each lot or parcel of property proposed to be subject to the assessment;

(3) establish the amount of the assessment for each lot or parcel for the initial fiscal year;

(4) establish the maximum aggregate amount of the annual assessment and the method of providing an automatic adjustment, if any, to the assessment or to the maximum assessment;



(5) establish the maximum duration of the assessment, or state that the assessment may be levied until terminated by the legislative body;

(6) if desired, declare the intention of the local agency to issue bonds pursuant to this chapter; and

(7) set forth a general, functional description of any capital facilities proposed to be financed with the assessments.

(d) Proceeds of the assessment may be expended by the local agency to pay any cost or expense of the local agency arising under or related to the subject matter of this chapter, including without limitation administrative costs of establishing the assessment district, levying and collecting the assessment, and the defense of any action taken by the legislative body under this chapter.

Section 54804            Establishment of zones or areas of benefit

(a) The legislative body may establish zones or areas of benefit within the assessment district and may restrict the imposition of assessments to areas lying within one or more of the zones or areas of benefit so established. The assessment apportionment method described in Section 54803 may establish a separate apportionment method for any area lying within the boundaries of a zone or area of benefit.

(b) The assessment shall be levied on a parcel, class of improvement to property or use of property basis, or a combination thereof, within the boundaries of the assessment district, zone or area of benefit.

Section 54805            Area within assessment district

All or any portion of the area within which the local agency provides or makes available library services may be included within the assessment district, and the property within the assessment district need not be contiguous. The assessment district may not include any area that is not within the local agency's library service area. Subject to the foregoing limitations, a local agency may form an assessment district which includes area within the

territorial jurisdiction of any city without the consent of the governing body of the city.

Section 54806            Prohibition of review, approval or disapproval by LAFCO

Notwithstanding any provision of Part 1 (commencing with Section 56000) of Division 3, a local agency formation commission shall have no power or duty to review and approve or disapprove creation of an assessment district under this chapter.

Section 54807            Applicability of California Environmental Quality Act

Any action taken by a local agency hereunder with respect to formation of an assessment district or the issuance of bonds shall not be subject to compliance with the California Environmental Quality Act, constituting Division 13 (commencing with Section 21000) of the Public Resources Code.

Section 54808            Special Assessment Investigation, Limitation and Majority Protest Act of 1931

An assessment levied pursuant to this chapter is not subject to the Special Assessment Investigation, Limitation and Majority Protest Act of 1931 (Division 4 (commencing with Section 2800) of the Streets and Highways Code).

Section 54809            Alternative authority and procedure; other charges; construction of chapter; severability

This chapter provides an alternative authority and procedure for the subject to which it relates but does not affect any other law relating to the same or a similar subject. When proceeding under this chapter, its provisions only need be followed.

This chapter does not limit or prohibit the levy or collection of any other fee, charge, assessment, or tax for library services or facilities authorized by any other provision of law.

This chapter and all of its provisions shall be liberally construed in order to effectuate its purposes. No error, irregularity or informality, and no neglect or omission of any officer, in any

procedure taken under this chapter, which does not directly affect the jurisdiction of the legislative body to establish the assessment district or to determine or levy the assessment, shall void or invalidate such proceeding or any levy for the costs of providing library services.

If any section, subdivision, sentence, clause, or phrase of this chapter is for any reason held to be unconstitutional, that decision shall not affect the validity of the remaining portion of this chapter. It is hereby declared that this chapter would have been enacted irrespective of the fact that any one or more sections, subdivisions, sentences, clauses, or phrases may be declared unconstitutional.

ARTICLE 2  
Proceedings for Imposition of Assessment

Section 54810            Notice of hearing; publication, posting and mailing

(a) The clerk or secretary of the local agency shall cause notice of the time, date and place of hearing on the ordinance or resolution to be published pursuant to Section 6066 of the Government Code and to be posted in at least three public places within the local agency.

(b) The clerk or secretary shall also cause a copy of the notice of the time, date and place of hearing on the ordinance or resolution to be mailed to each property owner whose property would be subject to the assessment. The notice shall be mailed at least 45 days prior to the date set for hearing pursuant to Section 54954.6 by name to those persons whose name and address appear on the last equalized county assessment roll or as known to the clerk or secretary. The envelope or cover of the mailing shall include the name of the local agency and the return address of the sender.

Section 54811            Written protest prior to hearing; contents; delivery

At any time not later than the hour set for the hearing, any holder, whether a fee owner, lessee or otherwise, of the interest in any property which is proposed to be assessed and who will be

obligated to pay the proposed assessment, may make written protest against the proposed assessment. The protest shall be in writing, shall contain a description of the property and the interest in the property which each signer of the protest represents, sufficient to identify the property, and, if the signers are not shown on the last equalized assessment roll as the owners of the property, shall contain or be accompanied by written evidence that the signers are the holders of the property interest proposed to be charged and who will be obligated to pay the proposed charge. All protests shall be delivered to the clerk or secretary of the local agency and for the purposes of Section 54814 no other protests or objections shall be considered.

Section 54812                    Hearing; withdrawal of protest

(a) At the time, date and place stated in the notice given under Section 54810 the legislative body shall hear and consider all objections or protests, if any, to the ordinance or resolution referred to in the notice and shall also hear and determine all protests as provided in Section 54814. The legislative body may continue the hearing from time to time.

(b) Any written protest may be withdrawn, in writing, by the person who made the protest at any time prior to the conclusion of the hearing or any adjournment of the hearing.

Section 54813                    Changes to ordinance or resolution

During the course of or upon the conclusion of the hearing, the legislative body may order changes in the resolution or ordinance, which changes do not increase any assessment, except that the legislative body may order the inclusion of additional territory within the assessment district upon the written request of a property owner or upon the giving of mailed notice of hearing to owners of property proposed to be added to the assessment district.

Section 54814                    Determination of percentage of protest

(a) Upon the conclusion of the hearing pursuant to Section 54812, the legislative body shall determine the percent of protests made. For that purpose, the territory of the assessment district

shall be adjusted to exclude territory ordered excluded from the district and to include territory ordered added to the district.

(b) If it shall be necessary, in order to find whether a ten percent or 50 percent protest exists, to determine whether any or all of the signers of written protests are the holders of property interests proposed to be assessed and who will be obligated to pay the proposed annual assessment, the legislative body shall make the determination from the latest equalized assessment roll, any written evidence submitted with a written protest, and any other evidence received at the hearing. The legislative body shall be under no duty to obtain or consider any other evidence as to the holding of property interests, and its determination of valid protests shall be final and conclusive.

Section 54815            Protest by persons obligated to pay more than ten percent of annual assessment; required vote; exception

If the legislative body of a local agency finds that protest is made by holders of property interest proposed to be assessed and who will be obligated to pay more than ten percent but less than 50 percent of the total amount of the proposed annual assessment, and protests are not withdrawn so as to reduce the same to less than ten percent, the proposed assessment so protested shall either be submitted to approval by a majority of the voters of the local agency, zone, or area of benefit voting on the proposition or abandoned, except that any proposed annual assessment to pay principal and interest coming due on bonds issued pursuant to this chapter may be adopted by a majority of the members of the legislative body who are then present and voting.

If the value of the protests equals 50 percent or more of the total amount of the proposed assessment, and protests are not withdrawn so as to reduce the same to less than 50 percent, the proposed assessment so protested shall be abandoned.

Section 54816            Establishment of district; levy of annual assessment

(a) If no protests or objections in writing have been delivered to the clerk or secretary up to the hour set for hearing on the ordinance or resolution, or if valid protests have been

found by the legislative body to be less than ten percent of the total proposed annual assessment, the legislative body may, at any time after conclusion of the hearing, by ordinance or resolution, establish the assessment district and adopt or reduce each or any assessment.

(b) If the proposal has been approved by a majority of the voters of the local agency, zone or area of benefit, the legislative body may, at any time after the canvass of returns, by ordinance or resolution establish the assessment district and adopt or reduce each or any assessment.

(c) The legislative body shall make a determination upon each assessment. The adoption of the ordinance or resolution shall constitute the levy of the initial annual assessment.

(d) The legislative body may annually thereafter determine the cost of the services which are financed by the assessment and, by ordinance or resolution, after notice and hearing as provided in Sections 54819 and 54820, determine and impose the assessment.

Section 54817            Election costs

The local agency shall pay the county for costs, if any, incurred by the county in conducting the election. An election called by a legislative body pursuant to this chapter is subject to all provisions of the Elections Code applicable to elections called by the local agency.

Section 54818            Amendment of adopted ordinance or resolution

After adoption, any ordinance or resolution adopted pursuant to this section may be amended by the legislative body following notice and a hearing. Notwithstanding the provisions of Section 54954.6(c), if such amendment shall not increase any assessment, notice of the hearing thereon shall be given as provided in Section 54810(a). For any amendment that shall increase any or all assessments, notice shall also be given as provided in Section 54810(b).

Section 54819

Annual report by legislative body; filing; contents; levy of annual assessment

(a) Prior to the levy of any annual assessment by the legislative body as provided in this chapter, other than the initial annual assessment, the legislative body of the local agency shall cause to be prepared and filed with the clerk or secretary of the local agency a written report which shall contain all of the following:

(1) reference to the assessment district by its distinctive designation and general location;

(2) the aggregate amount of the assessment for such fiscal year, which shall not be less than the amount of principal and interest required to be paid from such assessment with respect to bonds issued pursuant to this chapter;

(3) a schedule showing the apportionment of the aggregate assessment among the properties within the assessment district; and

(4) a general description of the proposed uses of the assessment.

Section 54820

Hearing on annual assessment

(a) Notwithstanding the provisions of Section 54954.6(c), notice of hearing on the proposed annual assessment shall be given by publication and posting in the manner provided in Section 54810(a).

(b) If the annual report proposes an increase in the levy of an annual assessment, which increased levy is greater than the established maximum aggregate amount, notice of the hearing on the annual report shall also be given by mailing in the manner provided in Section 54810(b).

Section 54821

Collection of assessment; costs; deduction by county.

The legislative body may provide for the collection of the

assessment in the same manner, and subject to the same penalties as, other fees, charges and taxes fixed and collected by, or on behalf of, the local agency. If the assessments are collected by the county, the county may deduct its costs incurred for that service before remittal of the balance to the local agency's treasury.

Section 54822            Recordation of notice and map

Following adoption of the ordinance or resolution, the clerk or secretary of the local agency shall record a notice and map describing the assessment district pursuant to Section 3100 et seq. of the Streets and Highways Code.

Section 54823            Validity of proceedings

The failure of any person to receive a notice, resolution, order or any other matter shall not affect in any way whatsoever the validity of any proceedings taken under this chapter or prevent the legislative body from proceeding with any hearing so noticed.

Section 54824            Actions or proceedings to challenge ordinance or resolution; limitations; appeal

(a) Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure applies to any judicial action or proceeding brought by the legislative body to determine the validity of any ordinance or resolution adopted under this chapter, or modifying or amending an existing ordinance or resolution.

(b) Except as provided in subdivision (a) of this section, the validity of the formation of an assessment district, or an assessment levied, under this chapter shall not be contested, questioned or challenged in any action or proceeding unless the action or proceeding is commenced within 30 days after the district is formed or the assessment is levied, as the case may be, and in case such action or proceeding is not brought within that period, then thereafter all persons whatsoever shall be barred in any action, suit or proceeding from pleading, asserting or claiming that the assessment is invalid or that any of the proceedings or other actions herein specified, were defective, faulty or invalid in any respect.



(c) If an ordinance or resolution provides for an automatic adjustment in an assessment, and the automatic adjustment results in an increase in the amount of an assessment, any action or proceeding to attack, review, set aside, void or annul the increase shall be commenced within 30 days after the effective date of the increase.

Section 54825            Allocation of revenues to pay interest and principal

The legislative body may specifically allocate and pledge all or any portion of the revenues generated pursuant to this chapter to pay the principal of and interest on bonds issued under this chapter.

ARTICLE 3  
Issuance of Bonds

Section 54826            Bonds payable from assessments and other library service revenues

(a) Limited obligation bonds may be issued to finance the costs of any library facilities authorized under this chapter or any other provision of law. Such costs may include all actual or estimated costs incidental to or connected with the acquisition, construction, improvement or financing of the facilities, including furnishings with a useful life of ten years or more, and all engineering, inspection, legal and fiscal agent's fees, all costs of issuance of the bonds, all bond reserve funds, and all bond interest estimated to accrue during the construction period and for a period determined by the legislative body after completion of construction. Bonds may also be issued to refund outstanding bonds.

(b) Proceedings to issue bonds under this article are initiated when the legislative body adopts a resolution by a majority vote of all of its members, which initiating resolution shall state: (i) that it is adopted pursuant to this article, (ii) the object and purpose of issuing the bonds, (iii) the estimated cost of the facilities to be financed, (iv) the maximum amount of bonds, (v) the maximum rate of interest on the bonds, and (vi) that the bonds shall be secured by and payable from all or part of the revenues.

(c) All bonds issued pursuant to this article shall be limited obligations of the local agency, payable only from the revenues specified in the resolution initiating issuance proceedings; provided, that if such funds are insufficient for the payment of principal and interest, the local agency may, at its discretion, make such payments from any other funds or revenues that may legally be applied to their payment. By resolution, the legislative body may pledge, place a charge upon, and assign all or any part of the revenues for the security of the bonds. All revenues which have been pledged to the payment of the bonds and interest earned thereon constitute a trust fund for the security and payment of the interest on and principal of the bonds.

(d) The bonds shall bear interest at a rate or rates not exceeding the maximum rate authorized by Section 53531, may be payable at the time or times, may be issued in one or more series, may bear a date or dates, may mature at a time or times not exceeding 31 years from their respective dates, may be payable in the medium of payment at a place or places, may carry the registration privileges, may be subject to the terms of redemption and the premiums, may be executed and sold in the manner, may contain those terms, covenants and conditions, and may be in the form as the resolution authorizing issuance may provide. The bonds may be sold at public or private sale in the manner and upon the terms as may be provided in the resolution authorizing issuance.

(e) Bonds of the same issue shall be equally and ratably secured by the pledge, lien and charge on the revenues specified in the resolution authorizing the issuance of the bonds, without priority for date, number, or time of sale, execution or delivery; except that any local agency may authorize the issuance of bonds of different series and may provide that the bonds in any series shall, to the extent and in the manner prescribed in the resolution authorizing issuance, be subordinated and be junior in standing, with respect to the payment of principal and interest and the security thereof, to such other bonds as may be specified in the resolution.

Section 54827      Nature of local agency obligation with respect to bonds

The general fund of a local agency is not liable for the

payment of any bonds issued pursuant to this article or the interest thereon. The general credit or taxing power of the local agency, other than the pledged revenues, is not liable for the payment of any bonds issued pursuant to this article or the interest thereon. The owner of bonds issued under this article shall not compel the exercise of taxing power by the local agency, or the forfeiture of its property, other than the pledged revenues. The principal of, and interest on, the bonds and any premiums payable upon the redemption of any thereof, are not a debt of the local agency within the meaning of any constitutional or statutory debt limitation or restriction, nor a legal or equitable pledge, charge, lien, or encumbrance upon any of its property, or upon any of its income, receipts or revenues except the revenues that have been pledged to their payment. Every bond shall recite in substance that the principal of and interest on the bond are payable solely from the pledged revenues and that the local agency is not obligated to pay such principal and interest except from the pledged revenues.

Section 54828                    Exemption from taxation; exceptions

The bonds and any interest on or income from the bonds are exempt from taxation in this state, except from bank and corporation franchise, gift, inheritance, and estate taxes.

Section 54829                    Resolution authorizing issuance; authorized provisions

(a) In the resolution authorizing issuance of the bonds, the legislative body may insert any of the provisions authorized by this article, which shall become a part of the contract with the bond owners.

(b) The legislative body may provide for:

(i) Limitations on the purpose to which the proceeds of sale of any issue of bonds may be applied.

(ii) Limitations on the issuance of additional bonds for the same purpose and on the lien of additional bonds.

(iii) Events of default and terms upon which the bonds may be declared due before maturity and the terms upon which the declaration and its consequences may be waived.

(iv) The rights, liabilities, powers, and duties arising upon the local agency's breach of any covenants, conditions or obligations.

(v) The vesting in a trustee of the right to enforce covenants to secure payment of, or in relation to, the bonds and the trustee's powers and duties, and the limitation of the trustee's liabilities.

(vi) The terms upon which the bond owners or any percentage of them may enforce covenants or duties of the local agency with respect to the bonds.

(vii) A procedure for amending or abrogating the terms of the resolution with the consent of the owners of a specified number of the bonds. Such procedure may also provide for meetings of bond owners or for their written assent without a meeting and the manner of consenting, with or without a meeting.

(viii) Any other acts and things necessary, convenient or desirable to secure the bonds or tending to make them more marketable.

(c) The resolution shall specifically state the effect of amendment upon the rights of the owners of all of the bonds and shall be binding upon the owners of all of the bonds issued pursuant to the resolution.

Section 54830            General bond provisions

(a) A separate, distinct and special fund shall be created at or before the issuance of the bonds, which shall be maintained continuously during the time that any of the bonds or the interest thereon are outstanding and unpaid. The pledged revenues shall be deposited in the special fund to the extent necessary to pay the principal of the bonds and the interest thereon. All pledged revenues deposited in the special fund shall be held in trust for the benefit of the owners of the bonds and shall be applied in

accordance with the resolution authorizing issuance of the bonds. Pending such application the pledged revenues may be invested in property or securities in which the local agency may legally invest funds subject to its control.

(b) The local agency shall keep proper books of record and accounts of the revenues, separate from all other records and accounts, in which complete and correct entries shall be made of all transactions relating to the revenues. At all reasonable times, and upon reasonable notice to the local agency, the books shall be subject to inspection by the owners of not less than 10 percent of the outstanding bonds or their representatives duly authorized in writing.

(c) Any duty of the local agency with respect to the bonds may be exercised by agents appointed by the local agency or upon such terms as the local agency may provide. The duties set forth in this article shall not require the local agency to expend any funds other than the revenues.

(d) All bonds issued under this article shall by their issuance be conclusive evidence of the regularity, validity and legal sufficiency of all proceedings, acts and determinations in any wise pertaining thereto, had or made hereunder. Any action, suit or proceeding of any kind or nature in which the validity of any of the proceedings or actions taken by the legislative body with respect to the bonds is questioned or attacked, shall be filed within 30 days after the date of adoption of the resolution authorizing issuance of the bonds, and in case such action is not brought raising such issue within that period, then thereafter all persons whatsoever shall be barred in any action, suit or proceeding from pleading, asserting or claiming that any of the proceedings or other actions herein specified, were defective, faulty or invalid in any respect.

SECTION 2. Subsection (e) of Section 98.6 of Chapter 6 of Part 0.5 of Division 1 of the Revenue and Taxation Code is hereby amended to read as follows:

(e) In determining the amount of funds to be disbursed to each special district, the governing body shall not consider any revenues raised by a special district pursuant to Article 3.6 (commencing with Section 50078) of Chapter 1 of Part 1 of Division

1, ~~or~~ Article 16 (commencing with Section 53970) of Chapter 4 of Part 1 of Division 2, or Chapter 7 (commencing with Section 54800) of Part 1 of Division 2 of Title 5 of the Government Code.

SECTION 3. This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to prevent an immediate shortage of funds necessary to fund current expenses and operations of public library services and facilities throughout the state, it is necessary that this act take effect immediately.

JAF:jf:sh  
leg-120

# *Governor's Budget Summary 1993-94*



*Submitted by  
Pete Wilson  
Governor  
State of California  
to the  
California Legislature  
1993-94 Regular Session*





# The State and Local Fiscal Relationship

In 1978, California voters approved Proposition 13, which reduced local government property tax revenue by \$6.8 billion in 1978 dollars. That reduction is equivalent to \$15.4 billion in 1992 dollars.

The State responded to Proposition 13 by replacing \$4.4 billion of those lost revenues in 1978-79. A permanent fiscal relief mechanism, totalling roughly \$5 billion, adopted in 1979 had two major mechanisms. First, the State bought out a major portion of county health and welfare expenses. Second, the State shifted a substantial amount of remaining property tax revenue from K-14 school districts to cities, counties and special districts.

With that shift, the State assumed a much larger share of responsibility for funding local schools. Prior to Proposition 13, fifty-three percent of total property taxes went to support K-14 schools. In 1991-92, the proportion of property taxes supporting schools was just thirty-five percent (see Figure 5-A).

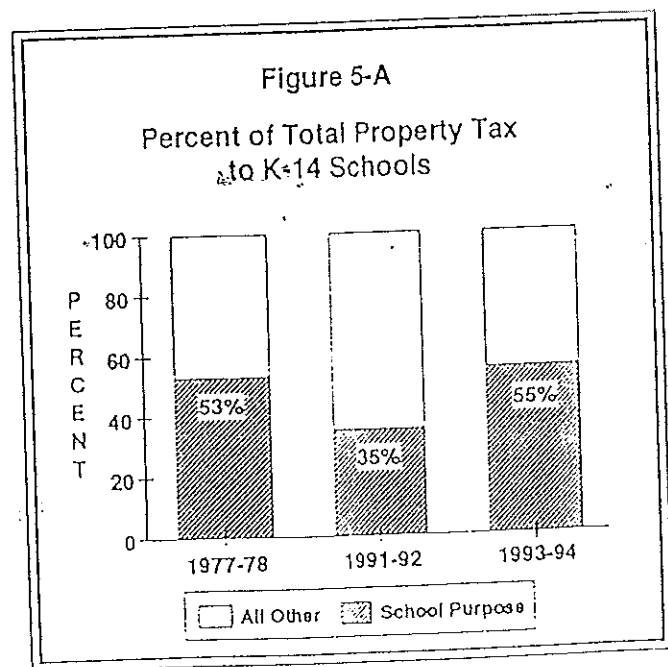
This "AB 8 bailout" of local government fundamentally altered the fiscal relationship between the State and local governments, particularly for counties and school districts. With the State—either directly or indirectly—providing more funding for what had previously been primarily locally funded services, fiscal power and control tended to migrate from local governments to Sacramento.

The unintended consequence of the State providing local fiscal relief after Proposition 13 was the development of an expectation that the State was responsible for funding what had been local traditional responsibilities. This inadvertently undermined accountability between local voters and local officials, because the State essentially maintained local tax yields while local officials controlled expenditure levels. This situation has evolved and been made more complex since 1978 through enactment of a series of major statutory and constitutional changes. These include:

- enactment of Proposition 4 in 1980, requiring the State to reimburse local agencies for the cost of State-mandated local programs;

- elimination of the Medically Indigent Adult program in 1982, and creation of the Medically Indigent Services Program to assist in financing county health services for indigents;
- enactment of Proposition 98 in 1988, requiring a minimum level of State General Fund support for schools;
- implementation of the Trial Court Funding Act in 1988-89, establishing a significantly larger fiscal role for the State in the funding of local trial courts;
- implementation of the State-Local Program Realignment in 1991-92, redefining financial and program responsibilities between the State and counties for various health and welfare programs;
- redirection of \$1.3 billion in 1992-93 in property tax revenue from cities, counties, special districts and redevelopment agencies to schools.

A host of budgetary circumstances now conspire to force another fundamental shift in the fiscal relation between the State and local governments. Because of an ongoing structural imbalance in the State's budget



exacerbated by California's recessionary economy and its effect on State revenues, and the ever-growing funding needs of K-14 education, the ability to finance essential State functions is jeopardized, despite the major expenditure reductions of recent years in less critical areas of the budget. Though the budget proposes substantial reductions in funding for State services for 1993-94, remaining financial support for K-14 education, higher education, public safety and other high priority State services must assume priority over State funding of local services.

Accordingly, the Governor's Budget proposes eliminating the Post-Proposition 13 bailout of local agencies. This will be accomplished by shifting \$2.595 billion in property tax revenue from counties, cities, special districts and redevelopment agencies to school districts. This shift has four major components:

- \$300 million from redevelopment agencies (RDAs). This amount includes continuation of the \$200 million shift which was enacted as a part of the 1992-93 State budget solution. It also includes \$100 million which would be saved by limiting the amount of tax increment revenue an RDA could receive annually to that necessary to meet current-year debt service. Under existing law, an RDA may receive tax increment revenue equal to its total (multi-year) debt service requirements. This proposal would also result in cities, counties and special districts receiving roughly an additional \$80 million in property tax revenue.
- \$150 million from enterprise special districts. This amount represents the current estimated amount of property tax revenue that is subsidizing enterprise functions which, by definition, should be self-supporting from charges for services. This proposal would affect primarily waste disposal and water utility districts. Transit districts and hospital districts are not included in the proposal.
- \$70 million from certain counties as a one-time adjustment. This adjustment would account for increases in federal SLIAG funding received by the affected counties.
- \$2.075 billion from cities, counties and special districts. This shift would be allocated among local governments by a methodology which would be developed by the State working jointly with local government as outlined below.

Though the shift of \$2.075 billion from cities, counties and special districts is equivalent to less than four percent of those jurisdictions' total revenues, the Administration has not concluded that this shift will be easily accommodated by local government. It is fully recognized that, like the State, local governments have for years been facing service demands and workload increases which significantly outstrip revenue growth. Combined with the \$1.1 billion in permanent property tax shifts from local governments to schools implemented in 1992-93, this

proposal may well necessitate a fundamental reexamination of what services local governments can realistically provide and how those services can best be provided. For this reason, it is proposed that the State work with local government in fashioning a sensible basis for allocating the \$2.075 billion shift among local governments.

It is further proposed that the cooperative effort to allocate the shift be guided by a set of policy principles. These principles should include at least the following:

- Local government responsibilities should be clearly delineated.
- Local governments should have stable and predictable fund sources to support municipal and regional services.
- Local governments should have sufficient flexibility to allocate local revenues to high priority functions.
- Revenues should be allocated among local governments in a manner which minimizes the "fiscalization" of land-use decisions.
- State mandates should be scrupulously reexamined to determine if there is an overriding State interest that outweighs the need for local fiscal and service flexibility.
- Local officials and voters should have sufficient authority to determine appropriate funding levels for local services.

The outcome of this effort should be a more logical and predictable system of local government functions and financial support. Though it is likely that there will be some net loss of the services local governments provide in the future, the local government structure that emerges should be both more efficient and afford more local control over funding levels. This restructuring of the fiscal relationship between the State and local governments should thus reverse the fifteen year migration of fiscal control from local government to Sacramento.

### Local Bonded Indebtedness Voting Requirements

Currently, the ability of local governments to fund needed educational and criminal justice facilities is constitutionally constrained; i.e., general obligation bonds must be approved by two-thirds of the voters. Based on the inherent difficulty of securing this approval, infrastructure needs are often neglected even though a majority of voters in a given community might support and be willing to pay for the construction of new facilities. Many local governments are finding it difficult to provide the level of service desired by their constituents, partly because of the overly restrictive voting approval requirements. This difficulty has placed a greater burden on the state to finance local infrastructure, especially school and jail facilities.

## OVERVIEW

Cuts to local government could not be avoided in bridging the severe state General Fund shortfall. The state has historically provided funding to local government through a variety of means. Some sources, such as property tax and the local share of the Vehicle License Fee, are general revenues available for any local purpose. Other sources are restricted in how they can be used, such as the local share of gasoline taxes and the sales tax on gasoline, which must be used for local transportation purposes.

Still others, such as redevelopment tax increment funds, are general funds that have been shifted from cities, counties, special districts and schools to redevelopment areas and earmarked for a specific purpose, in this case the provision of infrastructure and other improvements in blighted areas. By earmarking the funds for exclusive use by redevelopment agencies, other local agencies such as cities, counties, schools, and special districts, have their revenues reduced.

The local finance portion of the budget passed by the Senate includes AB 979, the budget bill, and SB 617 and SB 844, trailer bills that make changes in state laws to conform to the budget. The budget passed by the Legislature made major changes in the following areas of local government finance:

- Local Government Property Tax Reductions
- Vehicle License Fees
- Cigarette Tax Revenues

The state budget revises property tax allocations by shifting a portion of county, city, redevelopment, and special district property tax revenue to schools. The total shift in local property tax revenues in the budget is \$1.3 billion. The budget also shifts \$100 million in Vehicle License Fee (VLF) revenue to cities and counties, offset by shifting \$100 million in property taxes to schools and community colleges, and shifts \$25 million in cigarette tax revenues from cities to the state General Fund. In addition, other measures would make a number of mandated programs optional for 1992-93.

## LOCAL GOVERNMENT PROPERTY TAX REDUCTIONS

Proposition 13 limited local property taxes to 1% and directed the Legislature to apportion the resulting revenue. In 1979, AB 8 created the existing property tax allocation system. Although complex, current law generally allows local agencies to get the same percentage of property tax that they received before Proposition 13. AB 8 also shifted some school district property tax revenue to cities, counties, and special districts. The state makes up the shortfall to schools from the General Fund.

The budget shifts a portion of each county's property tax to school districts. Property tax makes up about 65% of total discretionary county revenue. The Hill-Isenberg/conference committee proposal recommended cutting counties by \$740 million to fund this shift, while the governor recommended \$475 million.

As finally enacted, the budget shifts \$525 million. Statewide, this is a reduction of county property tax revenues of 8.4%. A total of \$5 million is available to offset cuts to counties with federally-declared disasters.

### Cities

The budget shifts a portion of each city's property tax to school districts. Property tax is about 25% of total discretionary city revenue. The Hill-Isenberg/conference committee recommendation was to cut cities by \$160 million. The governor recommended a \$200 million cut.

As finally enacted, the budget shifts \$200 million from cities. Each city loses 9% of its property tax revenues. However, in 1992-93 and 1993-94, cities with federally-declared disasters lose less money. The total cost of these lowered reductions would be \$15 million. In addition, 4 charter cities with ports can tap into some of their "discretionary reserves" to pay for city services. A fifth port, San Diego, may provide similar support by mutual agreement with 5 adjacent cities.

### Redevelopment

The budget transfers \$200 million from redevelopment agencies to schools. The Hill-Isenberg/conference committee recommendation was for a \$350 million transfer. The governor recommended a \$100 million shift.

Under the budget as enacted, each redevelopment agency must transfer its share of the \$200 million to a county-wide educational revenue augmentation fund. The city council or board of supervisors must make up any shortfall in redevelopment funds to ensure that the school transfer is fully realized.

### Special Districts

The budget shifts a portion of each special district's property tax to school districts. The Hill-Isenberg/conference committee recommended a \$470 million shift. The governor proposed \$275 million.

As finally enacted, the budget shifts \$375 million from special districts to schools. A district would lose up to 35% of its property tax, but no more than 10% of its total revenue. If the 35/10 formula proves insufficient to raise the full \$375 million in general fund savings, the director of Finance can raise the formula up to 40% of property tax revenues. Hospital, city, and multi-county districts are exempt. Cuts to water wholesale districts are limited to 10% of their property tax revenues. Small fire districts, and those providing services to "state responsibility areas" with critical watershed lands are protected against excessive losses.

# CALIFORNIA ADVOCATES, INC.

Park Executive Bldg., 925 L Street, Suite 350, Sacramento, CA 95814 (916) 441-5050

February 17, 1993

Ms. Elizabeth Minter, Library Director  
Placentia Library District  
411 E. Chapman Avenue  
Placentia, California 92670

Dear Ms. Minter:

Pursuant to our recent conversations, I am pleased to provide you with background material about California Advocates, Inc., a brief discussion of our very preliminary assessment of the issues in library funding, and an outline of governmental affairs services we provide our clients.

## I. BACKGROUND - CALIFORNIA ADVOCATES, INC.

California Advocates, Inc. is a professional contract lobbying firm which was established in 1970 to provide representation for business, professional and local government interests before the legislative and executive branches of state government. Since its inception the firm consistently has been regarded as one of the leading legislative advocacy organizations in California.

The firm has maintained permanent, full-time offices across the street from the California State Capitol for over twenty years. The offices include a conference room which seats up to eighteen persons. Separate office facilities are provided for our guests and clients as well as secretarial, facsimile, computer and copying services.

## II. LIBRARY FUNDING

As we have discussed, our firm has extensive experience in governmental affairs relating to special districts, including associations of special districts and joint powers authorities, and representation of numerous individual districts. We feel that this experience is transferable to the special circumstances affecting independent library districts. We would expect a cooperative working relationship with our colleagues representing the special districts association and the California Library Association.

Preliminarily, we believe that you are best served by a strategy which seeks to identify and communicate those special circumstances affecting independent library districts. We have previously termed this a "surgical approach", which attempts to craft a narrow solution applicable to the member districts, given their unique and longstanding fiscal parameters. We do not advise a primary emphasis on the "global" AB 8 issues which affect all

special districts indiscriminately, although we must be sensitive to the legislative objectives of related districts.

By virtue of their service to society, libraries enjoy tremendous residual goodwill in the Legislature and electorate but even very deserving providers are facing grave budget challenges. Our goal is to capitalize on the goodwill and unique circumstances of the independent districts in order to address these challenges.

To the greatest degree possible, we will attempt to avoid the supercharged political battles between parties and ideological factions which are sure to erupt in this year's budget session.

In sum, our hope is to identify and communicate the unique attributes of the participating districts, and help fashion the most narrow solution which preserves the ability of the districts to render services to constituents.

### III. GOVERNMENT RELATIONS SERVICES OF THIS FIRM

#### A. BASIC LEVEL OF SERVICES

Monitoring and Bill Referral: California Advocates prides itself in a thorough and effective monitoring system for all bills introduced and amended in the California legislative process. Rather than rely upon a bill screening service or key words in a data base index, each principal in the firm reviews all introduced measures and all amendments to those measures. This provides the client with a review process by four lawyers of every measure which is delivered each day to our office by the Legislative Bill Delivery Service. Although this is an extremely labor intensive task, we feel it is in our mutual best interest to provide timely input into the legislative process.

Upon identification of those bills which affect the client, California Advocates forwards a copy of each bill to the designated personnel within the organizational structure. This is accomplished on a routine weekly basis, or if urgent circumstances require, on an immediate FAX communication basis. Since effectiveness in the legislative process frequently depends upon timely input, both the monitoring and referral process are designed to ensure timely and credible input.

All bills of interest to the client are entered into the California Advocates computer data base.

Ms. Elizabeth Minter  
February 17, 1993  
Page 3

This data base allows the firm to obtain an instant status report on those bills. The firm provides a status report at various intervals requested by the client. In addition to a status report, California Advocates monitors the Senate and Assembly Daily Files which provide the schedule of committee action on all bills. We notify the client of the committee hearing schedule of important measures. In addition, if necessary, we can be prepared to represent the client on short notice when bills of key importance come up.

Because most of the issues we have discussed relating to library funding revolve around the state budget, this bill review and monitoring function is likely to be very compressed. We will need to develop a strategy to obtain timely input and influence the budget deliberations, but a relatively small number of bills are likely to be involved.

#### **B. DIRECT LOBBYING SERVICES**

In addition to the basic level of monitoring and tracking services described above, California Advocates performs content analysis/political analysis, organizational assistance, and lobbying services as requested by the client. Unfortunately, time and space do not permit a thorough discussion of these services.

As a **prerequisite to direct lobbying services**, we fully explore the background of each measure of interest to the client. The mere introduction of legislation is not determinative of a given issue because of the myriad of purposes a legislator may have for such introduction. Therefore, an analysis must be made of the political viability of each identified measure before client resources are committed toward a position.

Our firm confers with the author to determine the purpose, intent, and sponsor of the legislation. Additionally, we contact the committee consultant responsible for preparation of the committee analysis to obtain a broader perspective on a particular bill. The composite intelligence gathered from these contacts assists the client in crafting recommendations for the most effective response.

Direct lobbying services by California Advocates can be divided into two distinct categories. These categories are reactive services and affirmative services.

**C. REACTIVE LOBBYING SERVICES**

With regards to reactive services, California Advocates performs the following tasks:

1. Review of all newly introduced and recently amended legislation.
2. Forward all measures affecting the client specific subject matter and related issues to the designated client personnel.
3. Analyze and discuss with designated client personnel all identified measures.
4. Upon direction of the client, perform services such as preparing letters, providing testimony, coalition work with other organizations, etc.
5. Prepare status reports to track the current legislative status of all identified measures.
6. Perform all necessary lobbying services to ensure that the best interests of the client are served.

**D. AFFIRMATIVE LEGISLATIVE SERVICES**

With regards to proactive services, California Advocates performs the following tasks:

1. Assist the client in converting concepts into legislation and selecting the best approach to address a particular concern.
2. Draft or assist in drafting the various legislative proposals.
3. Select the most viable author for a given item of legislation.
4. Prepare author's background statements and work with committee consultants analyzing the legislation.
5. Contact other interested parties to develop a coalition in support of our client's proposal.
6. Respond to inquiries from other organizations and/or prepare amendments to respond to inquiries.



7. Prepare all necessary letters to committee members that review the legislation, to appropriate regulatory agencies, and the Governor.

The above outline is merely intended to highlight the various services provided to our clients. Within each category enumerated above, there are numerous activities that must be undertaken in order to ensure the success of any legislative program.

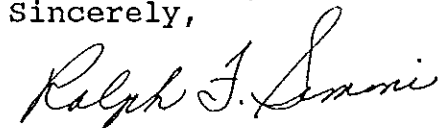
#### IV. ANNUAL RETAINER

Although a retainer fee for governmental affairs representation is ultimately a matter of mutual agreement between client and lobbyist, there are many yardsticks to determine the adequacy of any retainer fee. For example, numerous factors (such as the magnitude of services rendered, similarly situated client/lobbyist relationships, or fees paid to a previously retained lobbyist) all impact an annual retainer fee. All fees paid to a registered lobbyist in California are filed with the Secretary of State and are a matter of public record.

Given the above analysis, and considering the nature of the services you may require during this legislative session, California Advocates would propose a retainer of Ten Thousand Dollars (\$10,000) payable in equal sums of \$2000 per month from March through July. In addition, California Advocates would propose to be reimbursed for all customary and reasonable out-of-pocket expenses incurred on your behalf. However, in no event shall the expenses incurred for any calendar month exceed One Hundred Dollars (\$100) unless we receive prior approval.

Again, thank you for your interest in our firm. We look forward to discussing our governmental affairs services and proposal with you in greater detail.

Sincerely,



Ralph F. Simoni  
RFS/el

# CALIFORNIA ADVOCATES, INC.

Park Executive Bldg., 925 L Street, Suite 350, Sacramento, CA 95814 (916) 441-5050

February 22, 1993

Ms. Elizabeth Minter, Library Director  
Placentia Library District  
411 E. Chapman Avenue  
Placentia, California 92670

Dear Elizabeth:

Pursuant to your recent request, I am enclosing the material and response to questions that you requested from California Advocates, Inc. regarding our services to the ad hoc library district coalition.

Specifically, these items include the following:

1. **Client List and Fees:** As you are aware, California law requires every lobbyist and lobbyist's firm to register with the Secretary of State and report all income from lobbying services. I have enclosed the latest lobbying report for our firm which covers the first three quarters of 1992.
2. **Reimbursable Items:** Generally, our contracts provide for reimbursement of out-of-pocket expenses such as long distance phone and conference calls, federal express and postage, copy service, and referral of legislative bills. Because our services for the ad hoc library districts coalition are rather narrow in scope (the treatment of non-enterprise library districts in the budget process), we would anticipate these reimbursement costs would not exceed \$100 per month.

Additionally, any travel expense incurred to attend a meeting with you would only be undertaken at the request and consent of the client.

3. **Length of Contract:** The contract term would extend from March 1 through the adoption of the state budget by the Legislature and signature into law by the Governor. Although the State Constitution requires the budget to be adopted by the Legislature and sent to the Governor on June 15 and a new budget in place by July 1, this date has been totally

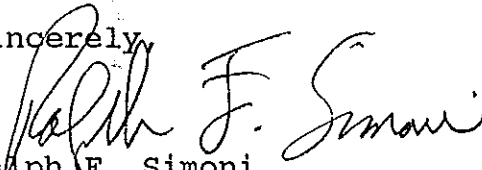
Ms. Elizabeth Minter  
February 22, 1993  
Page 2

disregarded by the Legislature in recent years of fiscal distress. Therefore, the term of our contract with the ad hoc library districts would extend until a final resolution of the state budget.

This correspondence confirms our availability to attend the meetings scheduled in Buena Park on Thursday, February 25 at 3:00 p.m. California Advocates will be represented at the meeting by Mike Belote and Loren Smith. At this writing, it is anticipated that Mr. Belote will be the primary contact for your activity with assistance from the other lobbyists.

Please call if you have any questions regarding the enclosed information or desire more information from California Advocates.

Sincerely,



Ralph F. Simoni

RFS/el  
Enc.

**LOBBYING EXPENDITURES**  
  
**and**  
  
**THE TOP 100 LOBBYING FIRMS**  
  
**JULY 1 - SEPTEMBER 30, 1992**

A Summary of Payments by Employers of Lobbyists  
and Payments Received by Lobbying Firms in Connection  
with California Legislative and Administrative Action

Issued by the Secretary of State

November, 1992

**CALIFORNIA ADVOCATES, INC.**

**FIRMS**

----- Reporting Period -----  
1st Quarter      2nd Quarter      3rd Quarter      Total      Cumulative

	1st Quarter	2nd Quarter	3rd Quarter	Total	Cumulative
<b>Lobbyists</b>					
Belote, Michael D.					
Simon, Ralph F.					
Smith, Loren V.					
Walters, Robert G.					
<b>Clients</b>					
California Association of Joint Powers Authorities	\$2,268	\$7,836	\$7,897	\$18,001	\$18,001
California Association of Life Underwriters	\$10,579	\$7,488	\$0	\$18,067	\$18,067
California Association of Photocopiers and Process Servers	\$11,701	\$11,574	\$11,420	\$34,695	\$34,695
California Council, The American Institute of Architects	\$6,752	\$10,025	\$10,016	\$26,793	\$26,793
California Dietetic Association	\$3,750	\$3,750	\$3,750	\$11,250	\$11,250
California Escrow Association	\$9,434	\$21,453	\$13,907	\$44,794	\$44,794
California Geotechnical Engineers Association	\$0	\$0	\$0	\$0	\$0
California Judges Association	\$6,138	\$8,583	\$9,242	\$23,963	\$23,963
California Land Surveyor Association	\$5,900	\$7,102	\$6,582	\$19,584	\$19,584
California Legislative Council of Professional Engineers	\$1,667	\$0	\$9,176	\$10,843	\$10,843
California Motor Car Dealers Association	\$21,000	\$21,000	\$21,618	\$63,618	\$63,618
California Nevada Soft Drink Association	\$16,265	\$10,260	\$10,162	\$36,687	\$36,687
California Podiatric Medical Association	\$2,551	\$10,654	\$8,520	\$21,725	\$21,725
California State Government Relations Subcommittee of the Appraisal Institute	\$12,078	\$9,277	\$9,268	\$30,623	\$30,623
	\$251,931	\$294,369	\$274,588	\$820,888	\$820,888

**FIRMS**

-----Reporting Period-----  
**1st Quarter      2nd Quarter      3rd Quarter**

**Cumulative  
Total**

Firm Name	1st Quarter	2nd Quarter	3rd Quarter	Cumulative Total	Agenda Item Attachment	Page
California Trustees' Association	\$5,982	\$0	\$12,567	\$18,549		
Capitol Place Company	\$0	\$0	\$0	\$0		
Castaak Lake Water Agencies	\$3,000	\$9,050	\$9,053	\$21,103		
Chambers Development Company, Inc.	\$9,091	\$9,050	\$0	\$18,141		
Coca-Cola Company	\$6,325	\$4,560	\$4,549	\$15,434		
County Taxpayers' League, Inc. (fee for services rendered 1987)	\$300	\$900	\$0	\$1,200		
Dittler Brothers, Incorporated	\$3,543	\$1,532	\$1,000	\$6,075		
Dow Chemical Company, The	\$8,467	\$4,013	\$8,030	\$20,510		
Elk Grove Unified School District	\$0	\$0	\$0	\$0		
Equifax Inc.	\$5,164	\$7,720	\$7,741	\$20,625		
Flex-O-Lite, Inc.	\$0	\$0	\$5,500	\$5,500		
Hastings College of the Law	\$6,000	\$9,000	\$9,000	\$24,000		
International Finance Corporation	\$0	\$0	\$0	\$0		
Johnson Controls, Inc. - Plastics Technology Group	\$45,000	\$15,000	\$0	\$60,000		
Los Angeles Unified School District	\$0	\$0	\$5,023	\$5,023		
Monsanto Company	\$3,228	\$12,695	\$9,654	\$25,577		
Multistate Associates Inc.	\$14,700	\$26,295	\$17,369	\$58,364		
National Marine Manufacturers Association	\$6,029	\$6,015	\$6,802	\$18,846		
National School District	\$0	\$0	\$1,000	\$1,000		
Plastic Recycling Corporation of California	\$5,294	\$20,964	\$15,603	\$41,861		
Railway Progress Institute	\$3,035	\$5,069	\$5,315	\$13,419		
Recreation Vehicle Industry Association	\$7,084	\$6,781	\$6,779	\$20,644		
Reiter Lowry Consultants	\$0	\$0	\$10,500	\$10,500		
Sacramento Metropolitan Water Authority	\$0	\$0	\$2,000	\$2,000		
San Diego Unified Port District	\$3,000	\$3,000	\$3,000	\$9,000		
San Gabriel School District	\$0	\$0	\$0	\$0		
Sewell Plastics Inc., a subsidiary of Constar International	\$0	\$0	\$0	\$0		
Traffic Safety Now	\$0	\$12,000	\$3,000	\$15,000		
Twentynine Palms Water District	\$0	\$0	\$3,000	\$3,000		
TTX Company	\$2,011	\$2,183	\$0	\$4,194		
Western Association of Affiliated Agencies	\$4,595	\$9,540	\$6,545	\$20,680		

# CALIFORNIA ADVOCATES, INC.

Park Executive Bldg., 925 L Street, Suite 350, Sacramento, CA 95814 (916) 441-5050

March 3, 1993

Elizabeth Minter  
Placentia Library District  
411 East Chapman Avenue  
Placentia, California 92670

Dear Elizabeth:

I have enclosed the following documents for your review:

1. Proposed consulting services agreement.
2. Form 602 Authorization to Represent.
3. Billing for March.

If the proposed Agreement meets with your approval, please sign and date both copies and return one for our records.

Form 602 should be completed, signed, dated and returned to us for filing with the Secretary of State (please be sure to return the original with your original signature).

The billing for March may be paid at any time in your normal course of business.

If you have any questions about this material, please call me, Mike Belote, or Val Orzalli of our support staff.

Thank you.

Sincerely,



Loren V. Smith

LVS:vo

Encs.

CONSULTING SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between California Advocates, Inc., Park Executive Building, Suite 350, 925 L Street, Sacramento, California 95814, hereinafter called "Legislative Consultant," and Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palos Verdes Library District, hereinafter called "District."

Terms and Conditions

1. Employment of Legislative Consultant

District agrees to engage Legislative Consultant on a nonexclusive basis and Legislative Consultant hereby agrees to undertake and perform certain consultant services commencing March 1, 1993, and ending September 30, 1993. Legislative Consultant is retained under this Agreement by District as an independent contractor. Legislative Consultant and its employees are not employees of District.

2. Scope of Services

Legislative Consultant shall perform such legislative services as may be required and directed by District.



These legislative services shall include, but shall not be limited to, the following: Participate as legislative advocate in legislation affecting District; monitor legislation affecting District; inform designated representatives periodically on the status of all legislation affecting District; prepare and submit written reports on the legislation affecting District as requested.

Legislative Consultant shall not speak for or represent District in any specific matter without the prior approval of District.

### 3. Compensation

District agrees to pay Legislative Consultant for its services under this contract the sum of 10,000, representing total annual compensation for services, payable at the rate of \$2,000 per month, payable during the months of March, April, May, June and July 1993.

In addition, District agrees to reimburse Legislative Consultant for all customary and reasonable out-of-pocket expenses incurred on behalf of District. However, in no event shall the expenses for any calendar month exceed \$100 unless District has granted prior approval.

Payments shall be made monthly upon receipt by District of a requisition for payment from Legislative Consultant specifying services performed.

Legislative Consultant shall not expend any funds in behalf of or in the name of District in support of any political party or any candidate for political office. Compensation is limited to the cost of services actually rendered and specifically does not include political contributions of any type whatsoever.

4. Miscellaneous Provisions

a) Legislative Consultant covenants that it presently has not any interest, and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. Legislative Consultant shall from time to time keep District informed as to other persons and/or organizations that it represents in legislative matters.

b) Legislative Consultant shall not assign or transfer any interest in this Agreement without the prior written consent of District.

c) The Legislative Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Legislative Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include

but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

d) This Agreement may be terminated by either party upon thirty days written notice of termination.

PLACENTIA LIBRARY DISTRICT ON BEHALF OF ALTADENA LIBRARY DISTRICT, BUENA PARK LIBRARY DISTRICT AND PALOS VERDES LIBRARY DISTRICT

By: \_\_\_\_\_

Dated: \_\_\_\_\_

CALIFORNIA ADVOCATES, INC.

By: James V. Smith

Dated: MARCH 3, 1993

**Lobbying Firm  
 Activity Authorization**

(Government Code Section 86104)

CALIFORNIA  
 1993 FORM **602**

Check one box

- Lobbyist Employer
- Lobbyist Coalition

Type or Print in Ink

Legislative Session	For Official Use Only
1993-94	
(Insert Years)	Page <u>1</u> of <u>2</u>

NAME OF LOBBYIST EMPLOYER: Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palos Verdes Library District				TELEPHONE NUMBER: ( 714 ) 528-1906
BUSINESS ADDRESS: (Number and Street)	(City)	(State)	(Zip Code)	EFFECTIVE DATE:
411 East Chapman Avenue	Placentia	California	92670	

I hereby authorize California Advocates, Inc.  
 (Name of Lobbying Firm)  
925 L Street, Suite 350, Sacramento, California 95814  
 (Business Address)

to engage in the activities of a lobbying firm (as defined in California Government Code Section 82038.5 and 2 Cal. Code of Regs. Section 18238.5) on behalf of the above named employer.

If you are authorizing another lobbying firm to lobby on behalf of your firm's client(s), provide the name(s) of the client(s) below:

NAME OF SUBCONTRACTED CLIENT:	NAME OF SUBCONTRACTED CLIENT:
NAME OF SUBCONTRACTED CLIENT:	NAME OF SUBCONTRACTED CLIENT:

**VERIFICATION**

I have used all reasonable diligence in preparing this Statement. I have reviewed this Statement and to the best of my knowledge the information contained herein is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on (Date)	At (City and State)	By (Signature of Responsible Officer)
Name of Responsible Officer (Type or Print)	Title	

Lobbying Firm

Activity Authorization Employer: Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palos Verdes Library District

CALIFORNIA 1993 FORM 602

SEE INSTRUCTIONS ON REVERSE

Type or Print in Ink

NAME OF LOBBYING FIRM:

Page 2 of 2

California Advocates, Inc

Nature and Interests of Lobbyist Employer

Check one box only:

- INDIVIDUAL (Complete only Parts A and E)
- BUSINESS ENTITY (Complete only Parts B and E)
- INDUSTRY, TRADE OR PROFESSIONAL ASSN. (Complete only Parts C and E)
- OTHER (Complete only Parts D and E)

A. Individual

- |  |  |
|--|--|
| 1. Name and address of employer (or principal place of business if self-employed): | 2. Description of business activity in which you or your employer are engaged: |
|--|--|

B. Business Entity

Description of business activity in which engaged:

C. Industry, Trade or Professional Association

- |   |  |
|---|--|
| 1. Description of industry, trade, or profession represented: | 2. Specific description of any portion or faction of the industry, trade, or profession which the association exclusively or primarily represents: |
|---|--|

3. Number of members in association (check appropriate box):

- 50 OR LESS (Provide names of all members on an attachment)
- MORE THAN 50

D. Other

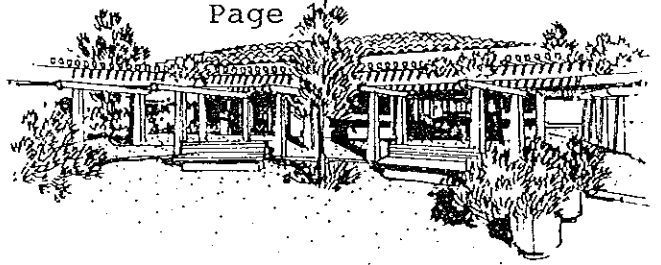
- |                                      |  |
|--------------------------------------|--|
| 1. Statement of nature and purposes: | 2. Description of any trade, profession, or other group with a common economic interest which is principally represented or from which membership or financial support is principally derived: |
|--------------------------------------|--|

E. Industry Group Classification

Check one box which most accurately describes the industry group which you represent. See instructions on reverse.

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> AGRICULTURE           | <input type="checkbox"/> LEGAL                               | <input type="checkbox"/> BUSINESS: (Check one of the following sub-categories.) |  |
| <input type="checkbox"/> EDUCATION             | <input type="checkbox"/> PUBLIC EMPLOYEES                    | <input type="checkbox"/> ENTERTAINMENT/RECREATION                               | <input type="checkbox"/> OIL AND GAS                           |
| <input checked="" type="checkbox"/> GOVERNMENT | <input type="checkbox"/> POLITICAL ORGANIZATIONS             | <input type="checkbox"/> FINANCE/INSURANCE                                      | <input type="checkbox"/> PROFESSIONAL/TRADE                    |
| <input type="checkbox"/> HEALTH                | <input type="checkbox"/> UTILITIES                           | <input type="checkbox"/> LODGING/RESTAURANTS                                    | <input type="checkbox"/> REAL ESTATE                           |
| <input type="checkbox"/> LABOR UNIONS          | <input type="checkbox"/> OTHER _____<br>(Describe in detail) | <input type="checkbox"/> MANUFACTURING/INDUSTRIAL                               | <input type="checkbox"/> TRANSPORTATION                        |
|  |  | <input type="checkbox"/> MERCHANDISE/RETAIL                                     | <input type="checkbox"/> OTHER _____<br>(Specific Description) |

# PLACENTIA LIBRARY DISTRICT



411 East Chapman Avenue

Placentia, California 92670

(714) 528-1906

1993 Legislative Priorities  
Adopted by the Library Board of Trustees  
January 25, 1993

GOALS: Protect our historical pre-Proposition 13 property tax percentage.

Seek property tax allocation that is equitable.

STRATEGIES: Eliminate AB8 and let funds revert to the schools *before* taking any additional funds from the property tax distribution percentage.

Exempt Placentia Library District from AB8 in exchange for no further raiding of property tax. (special legislation)

Amend AB8 to require pass through of Independent non-Enterprise District's funds to the District.

Authorization of Benefit Assessment Districts for public library services (SB 566 - Roberti).

# Placentia Library District



411 East Chapman Avenue • Placentia, California 92670 • (714) 528-1925

## Summary of Concerns about Impact of SB617, SB844 and FY1992-1993 State Budget Trailer Bills November, 1992

- ☐ The FY1992-1993 State Budget Legislation as enacted exempts over 20% of the independent special districts in California from its provisions. This information was provided by the California Special District Association in October.
- ☐ Over \$400,000 per year is contributed to the Special District Augmentation Fund (SDAF) in Orange County for the Placentia Library District. The District has applied to the Orange County Supervisors for appropriation of these funds. The Orange County Supervisors have allocated \$0.00 for the past three years.

Thus the Placentia Library District has been living 100% under the voter-approved restrictions of Prop 13 for the past three years.

While the District realizes that the legislators have assumed that the independent special districts are continuing to receive a share of the Special District Augmentation Funds, in point of fact we are not. Nor are there any safeguards in AB8 or any subsequent legislation over how any county board of supervisors chooses to allocate the Special District Augmentation Funds under its control.

- ☐ As a result of the FY1992-1993 State Budget requirement that an amount equal to 10% of the District's 1989-1990 total revenue from all sources be transferred from the District's 1992-1993 property tax allocation to the Educational Revenue Augmentation Fund, Placentia Library District's percentage of the property tax allocation will be reduced below its pre-Prop 13 level.
- ☐ On November 3, 1992, the Los Angeles County Board of Supervisors passed a resolution requesting that legislation be developed and adopted which will provide the governing agencies of all public libraries, including independent special library districts, with the authority to levy a benefit assessment for the purpose of financing public library services. This has been introduced as SB566 (Roberti).





TO: Library Board of Trustees  
FROM: Sal Addotta, Assistant Library Director <sup>Sma</sup>  
Pat Irot, President, Friends of the Placentia Library  
DATE: March 15, 1993  
SUBJECT: CALIFORNIA ROOM

**BACKGROUND:**

The Placentia Local History Study Committee has been established, with representatives from the Placentia Library, Pat Irot and Sal Addotta, and from the Placentia Historical Committee, Larry de Graaf and Pat Jertberg.

Two meetings have been held, February 18th and March 10th, to discuss the interrelationship of our two parent groups and the name of the local history room, and to produce a recommended local history collection policy for the library board's approval. Marie Schmidt, Chair of the Placentia Historical Committee, attended both meetings.

The name Placentia Local History Room was unanimously endorsed.

The committee's unanimously agreed upon recommended policy is attached for approval.

The need for a brochure publicizing the local history room was discussed. It would make the public aware that there is a place that would welcome their no longer needed or wanted historical items. Pat Irot said that the Friends might consider funding the brochure and some startup archival materials.

**RECOMMENDATIONS:**

1. That the California Room be renamed the Placentia ~~Local~~ History Room to reflect a more local focus.
2. Approve the Placentia ~~Local~~ History Collection Policy as drafted by the Placentia Local History Study Committee.
3. Give direction on future activities, including authorizing a brochure.

*Wes / Skokos*

*→ Publisher  
→ solicit funds  
→ design brochure  
→ exhibit case*

PLACENTIA ~~LIBRARY~~ HISTORY COLLECTION POLICY  
Placentia Library District

STATEMENT OF PURPOSE

The Placentia Local History Collection of the Placentia Library District has as its primary purpose the acquisition, organization and preservation of both primary and secondary materials relevant to the history of Placentia and its vicinity. As a resource center for the people of Placentia, this collection will include both historical and current information concerning the cultural, geographic, agricultural, economic, social, and political development of the Placentia area.

GIFTS AND DONATIONS

Gifts and donations of historical materials, as well as the placing of materials on deposit with the Library, should be encouraged. Appropriate forms are prepared for such purpose. The publicizing of the Placentia Local History Collection and requests for gifts, donations and deposits is the responsibility of the Library administration, the Friends of the Placentia Library, and the Placentia Historical Committee. Concerted efforts may be made to locate historically relevant materials in the possession of private individuals, societies and civic organizations, as well as public agencies, with a view toward acquiring or copying such materials for the Placentia Local History Collection.

OWNERSHIP

There are two basic categories of ownership of materials in the Placentia Local History Collection:

1. Direct ownership by the Library, making the material the property of the Placentia Library. This category consists of material purchased by the Placentia Library or given to it without conditions attached or with such conditions as the Library shall accept at the time of donation.
2. Material on deposit from individuals, associations or organizations, including the Friends of the Placentia Library and the Placentia Historical Committee. In this category actual ownership of materials rests with the depositing party and the Library has use of the materials consistent with such conditions as are agreed upon at the time of the depositor modified subsequently by mutual consent.

Conditions of acceptance and disposition of acquired materials shall conform to the following guidelines as adapted from the Collections Policy for Placentia Historical Committee (City Policy No. 507).

PLACENTIA LOCAL HISTORY COLLECTION POLICY

Page 2

Acquisition of Resources

All materials acquired under the auspices of the Placentia Library District shall be in accordance with the following:

1. Each item (or in the case of whole collections, a majority of its contents) shall meet collection criteria.
2. Acquisition procedure shall follow standards set by a professional organization in the field, e.g., the Society of American Archivists (SAA), American Association of Museums (AAM), American Association for State and Local History (AASLH). Manuals and guidelines of these organizations will be collected and kept on file.
3. The Placentia Library District and the Placentia Historical Committee shall jointly keep a record of all acquisitions and of all donors. Assigned staff or other Library officials shall be responsible for insuring that all records of collected items, deeds of gift, and inventories of the collections are stored and accessible.
4. All items accepted for acquisition shall meet one of the following sets of conditions:
  - A. They will be legally transferred to the Placentia Library District as the unrestricted owner of those items and of any copyrights and associated rights attached to them; or
  - B. They will be loaned to the Library to reproduce copies of and return the original to the owner, in which case the Library shall have full ownership and use of such copies.
5. When acquiring items of significant monetary value, Library Board of Trustees' review is required. The Library may require that an appraisal prepared by an independent party be furnished by the donor.
6. Insofar as possible, the Library should avoid acquiring historical resources with conditions attached as to their acquisition, use, or limitation on the Library's deaccession if that should be deemed appropriate.
7. Items of significant monetary value shall not be acquired without a waiver of liability signed by the donor. The Library shall not be required to carry insurance against loss or destruction of, or damage to, acquired materials, or in other respects to exercise greater precautions on the care of acquired items than it exercises with respect to

PLACENTIA LOCAL HISTORY COLLECTION POLICY

Page 3

its own property of a similar nature. The Library shall not be liable for destruction of or damage to acquired items caused by civil commotion, war, natural disasters, or other factors beyond its control.

Deaccession of Resources

While the acquisition of historical materials should be done with such care that in most cases these items will be permanently retained, occasions will arise when limitations of space, obsolescence of information, duplication or deterioration will make the retention of some items unnecessary or unfeasible. A deaccessioning policy shall be established, following the guidelines of professional organizations such as SAA, AAM, and AASLH.

SECURITY

1. Responsibility and Procedures The library staff has the primary responsibility for providing security for the materials housed in the Local History Collection. No materials classified as rare or irreplaceable shall be given to anyone except under supervision of staff. No material shall be given to anyone who will not surrender a driver's license or other form of official identification. The staff member shall count in the presence of the researcher the material requested when it is given and returned. The staff member will initial a deposit slip that shall include the following information: name of researcher, address, purpose of research, and files given and returned.
2. Protective Equipment Every effort will be made to preserve the Collection through the use of locking cabinets and acid-free protective containers.
3. Segregation of the Collection The Placentia Local History Collection, as defined below, will be segregated, physically, from the Library's general collection in order to ensure security and careful handling.

ACQUISITION

1. Definition of "Local" and "History" For the purposes of this collection, the term "local" refers to an emphasis on the city of Placentia and surrounding areas in Placentia's sphere of influence or areas that have direct impact on Placentia. This includes, but is not limited to: Fullerton, Anaheim, Yorba Linda, and Brea.

IN POLICY

n does not, however, preclude irreplaceable material related to activities outside this delineation of the Placentia area.

included in its broadest sense and time from the area's earliest to the present.

Without reference to priority, printed and graphic material of the Placentia area will be included.

This includes general histories, autobiographies, local histories written by Placentia authors, Placentia as a setting, poetry about Placentia, Placentia poets, and descriptive materials.

Materials included in this category are books, magazines, journals and newsletters. Microfilm of local newspapers is desirable, but is limited to those on microfilm which can be transferred to this form in the future.

While the Placentia Local History is not intended to serve as the archival repository for historical documents, selected materials of historical significance should be included. This should include documents pertaining to the area such as statistics of the area such as censuses and publications.

Telephone Books Placentia telephone directories, as well as early directories which precede the Placentia directories in Placentia.

Materials refers to a wide variety of materials by individuals including diaries, letters, correspondence, and scrapbooks.

Valuable historical information gathered through the use of oral history interviews with Placentia area residents.

Photographs These include prints, negatives, slides, and film.

PLACENTIA LOCAL HISTORY COLLECTION POLICY

Page 5

- negatives and slides of the Placentia area and its residents.
- h. Maps Relevant local maps including not only road maps, but planning and topographical maps.
  - i. Posters Posters relevant to the Placentia area are appropriate.
  - j. Audiovisual Productions This refers to slide-tape productions, sound recordings, and video recordings with a direct relation to history of the area.
3. Exclusions In addition to any exclusions cited above, the Collection shall not include:
- a. Artifacts or any objects, the form, shape or size of which prevent convenient storage.
  - b. Ephemera which do not provide important historical information.
  - c. Duplicates, with rare exceptions.
4. Space and Financial Limitations The aforementioned collectible items represent optimum goals. However, it is understood that the development of this collection must be consistent with available space and financial resources.
5. Decision-making Responsibility Responsibility for deciding what materials fall within the guidelines of this acquisition policy belongs to the staff member assigned to the management of the Placentia Local History Collection, and, ultimately, to the Library Director.

COORDINATION WITH OTHER LOCAL HISTORY ORGANIZATIONS AND INSTITUTIONS

It is important that there be communication and coordination with the persons in charge of other local history collections in Orange County. This includes local history collections in other Orange County public libraries, UC Irvine's Special Collections Department, CSU Fullerton's Oral History Program and Special Collections, the George Key Ranch, the Placentia Founders Society, and the Placentia Historical Committee.

Finally, in order to maximize the function of the Placentia Library District as a local history resource, an active list of

The foregoing definitio  
acquisition or rare or  
to Orange County commu  
or Orange County in ger

The term "history" is u  
covers all periods of t  
beginnings through the

2. Scope of the Collection  
the following written,  
relevant to the history  
collected:

a. Books and Pamphlet  
histories, biograp  
annuals, books wri  
fiction with Place  
Placentia or by Pl  
works.

b. Periodicals Inclu  
newspapers, magazi  
Acquisition of loc  
for the most part li  
or those which can  
the immediate futu

c. Government Documen  
History Collection  
archives for gover  
items of historica  
acquired. This wo  
to socio-economic  
the U.S. Census pu

d. Directories and Te  
directories are ap  
Orange County dire  
publication of dir

e. Manuscripts This  
records produced b  
journals, memoirs,

f. Oral Histories Va  
may be provided th  
presentations of I

g. Photographs and Pe car

PLACENTIA LOCAL HISTORY COLLECTION POLICY  
Page 5

- negatives and slides of the Placentia area and its residents.
- h. Maps Relevant local maps including not only road maps, but planning and topographical maps.
  - i. Posters Posters relevant to the Placentia area are appropriate.
  - j. Audiovisual Productions This refers to slide-tape productions, sound recordings, and video recordings with a direct relation to history of the area.
3. Exclusions In addition to any exclusions cited above, the Collection shall not include:
- a. Artifacts or any objects, the form, shape or size of which prevent convenient storage.
  - b. Ephemera which do not provide important historical information.
  - c. Duplicates, with rare exceptions.
4. Space and Financial Limitations The aforementioned collectible items represent optimum goals. However, it is understood that the development of this collection must be consistent with available space and financial resources.
5. Decision-making Responsibility Responsibility for deciding what materials fall within the guidelines of this acquisition policy belongs to the staff member assigned to the management of the Placentia Local History Collection, and, ultimately, to the Library Director.

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Finally, in order to maximize the function of the Placentia Library District as a local history resource, an active list of



PLACENTIA LOCAL HISTORY COLLECTION POLICY  
Page 6

other pertinent resources must be maintained. The Library shall work with other organizations, such as the Placentia Historical Committee, to design and maintain a list of historic resources.

Adopted March 10, 1993 by the  
Placentia Local History Study  
Committee.

Larry de Graaf,  
Placentia Historical Committee  
Pat Jertberg,  
Placentia Historical Committee  
Pat Irot,  
Friends of Placentia Library  
Sal Addotta,  
Placentia Library District

Accession No. \_\_\_\_\_

## PLACENTIA LIBRARY DISTRICT LOCAL HISTORY COLLECTION

### Deed of Gift

I (we), the undersigned, as donors, hereby vest all incidents of absolute ownership of the following described property to the Placentia Library District, including all rights to copyright, and including the absolute and unrestricted right to reproduce, make available for research, adapt, publish, perform, or exhibit the property.

It is understood that the Library will take reasonable measures to ensure the preservation of the above described property. I (we) also have read the conditions of Acceptance of Gift on the reverse of this form and agree to any and all conditions thereof. We thank you for your gift!

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

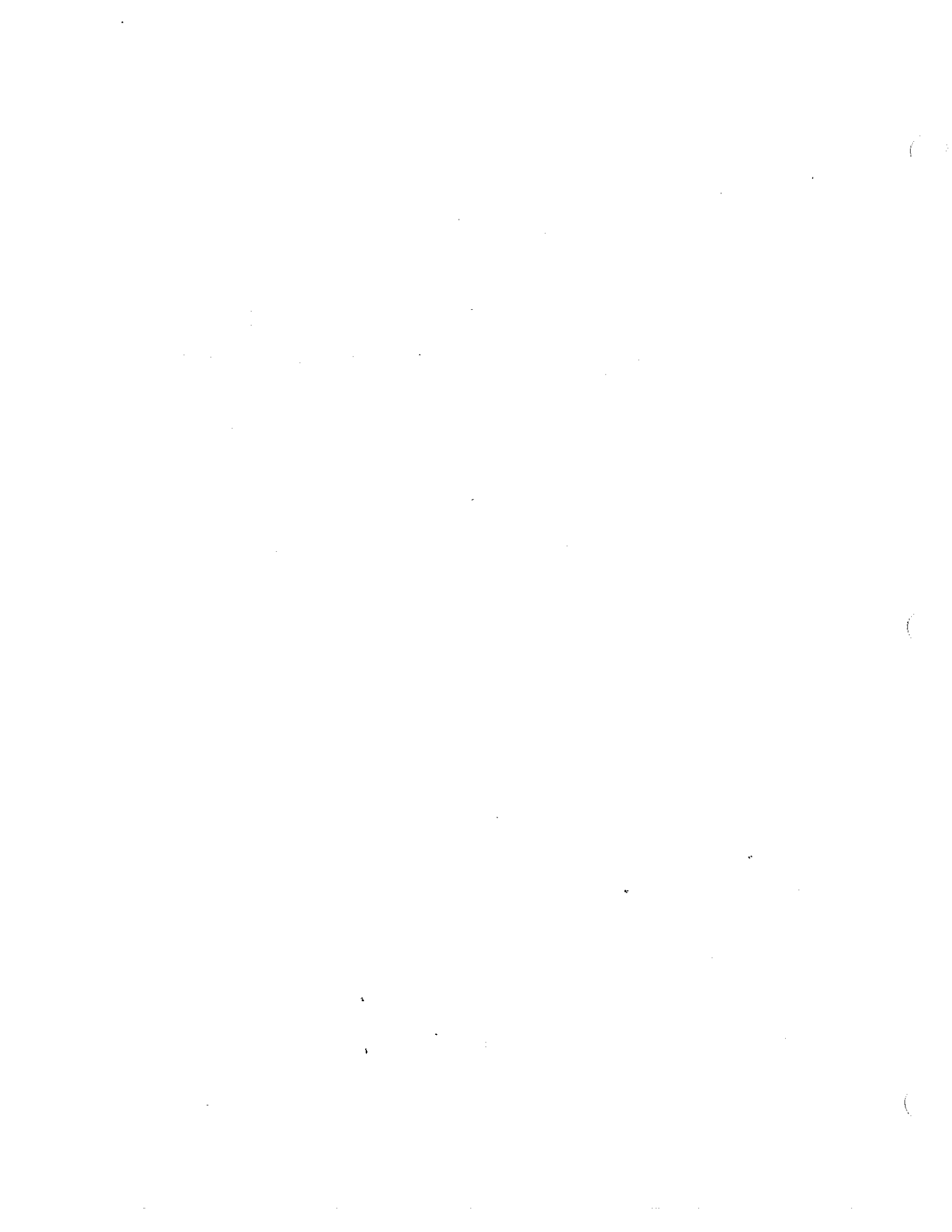
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

CONDITIONS OF ACCEPTANCE OF GIFT

1. The Placentia Library District will not be required to carry insurance against loss or destruction of, or damages to, said materials or in other respects to exercise greater precautions for the care and safety of said materials than it exercises with respect to its own property of the same or similar nature.
2. In no event shall the Library be liable for the destruction of, or damage or injury to, said materials caused by act of civil commotions, natural disasters, or other causes beyond its control.
3. The Library will consider the materials in this Deed of Gift as an unrestricted gift offer without limiting conditions, except as stated, to be used in any manner which is deemed to be in the best interest of the Library.



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director  
DATE: March 15, 1993  
SUBJECT: Property and Professional Liability Insurance Renewals for 1993-1994.

**BACKGROUND:**

The District's property and liability insurance broker, Shipkey Insurance Agency, Inc., has solicited bids from three carriers for the District's 1993-1994 coverage. A copy of Shipkey's report is Attachment A. The rate for Employers Mutual is actually \$93.00 less than last year while the coverage remains the same. Tom Shipkey, President of Shipkey Insurance, will be present at the meeting to answer any questions about the coverage.

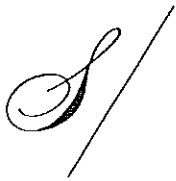
The District's association professional liability insurance is also presented for renewal with no change in the cost of coverage. Institutional membership in the American Library Association, \$800.00 per year, is required in order to be eligible for this coverage. The policy is Attachment B.

Payment of these policies needs to be processed before April 1, 1993. The warrant for payment is Attachment C.

**RECOMMENDATIONS:**

- WDM*
1. Approve renewal of property and liability insurance coverage with Employers Mutual through Shipkey Insurance Agency at a rate of \$11,449.00 for April 1, 1993 through March 31, 1994; and renewal of association professional liability insurance with Albert H. Wohlers & Co. at a rate of \$3,200.00 for April 1, 1993 through March 31, 1994.
  2. Approve payment of Warrant number 3000 in the amount of \$14,649.00.

11,449  
3,200  
-----  
14,649



# SHIPKEY INSURANCE AGENCY, INC.

14751 PLAZA DRIVE • SUITE K • P.O. BOX 686 • TUSTIN, CA 92681  
(714) 731-5801 • FAX (714) 730-4876

March 1, 1993

Elizabeth Minter, Director  
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

Re: April 1, 1993 renewal

Dear Elizabeth:

It is our pleasure to present you with our renewal proposal for your package policy.

We had revised your insurance program considerably last year which included adding computer coverage, increasing limits for property coverage as well as changing the basis of loss adjustment to replacement cost. There have been no changes made for this renewal.

We did go to several other carriers for competitive bids but Employers Mutual had the best quote by almost \$1,000. The quotes are as follows:

Employers Mutual	\$ 11,449
Highlands Insurance	12,713
Golden Eagle Insurance	12,395

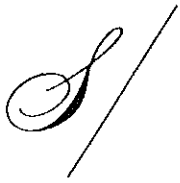
Employers Mutual is an "A" rated company and has been your insurer for many years. They are not only very competitive but provide excellent claims service.

We appreciate this opportunity to be of service these past 24 years. If you have any questions or wish to go over any item, please let us know.

Sincerely,

Thomas F. Shipkey  
President

TFS/rek



# SHIPKEY INSURANCE AGENCY, INC.

14751 PLAZA DRIVE • SUITE K • P.O. BOX 686 • TUSTIN, CA 92681  
(714) 731-5801 • FAX (714) 730-4876

March 1, 1993

## RENEWAL PROPOSAL OF INSURANCE

FOR

PLACENTIA LIBRARY DISTRICT

COMMERCIAL PACKAGE POLICY  
EMPLOYERS MUTUAL INSURANCE  
POLICY: 8X5 11 88  
Term: 4/1/93-4/1/94

### A. PROPERTY

Location: 411 E Chapman Ave., Placentia

Limits: \$2,900,000 on books  
400,000 Other Personal Property of insured  
25,000 Personal Property of others  
1,000 Transit included

Coverage: Special Perils, subject to standard exclusions  
Agreed Value (NO Coinsurance Penalty)  
Replacement Cost (no depreciation)  
\$500 Deductible each claim

### B. COMPUTER

Limit: \$67,000 Hardware-Owned  
27,000 Data & Media-Owned

Coverage: All Risk, subject to standard exclusions  
which include dampness of atmosphere, extreme  
of temperature and computer fraud  
\$250 Deductible each claim  
\$2,500 Deductible - breakdown  
5% Deductible - earthquake

Placentia Library District  
Renewal Proposal of Insurance  
March 1, 1993  
Page 2

C. EXTRA EXPENSE

Limit: \$75,000  
Coverage: Covers additional expense in order to continue operations after a loss.  
Special Perils, subject to standard exclusions  
Payable 40%-80%-100% each 30 days

D. VALUABLE PAPERS

Limit: \$ 80,000  
Coverage: Covers the cost of reproducing valuable papers.  
All Risk, subject to standard exclusions  
\$250 Deductible each claim  
A condition of the policy is that the property must be stored in metal filing cabinets at the premises when the premises are not open for business.

E. GENERAL LIABILITY

Limits: \$1,000,000 Each Occurrence Limit  
\$1,000,000 Personal and/or Advertising Injury Limit  
\$2,000,000 General Aggregate Limit (Other than Products/Completed Operations)  
\$2,000,000 Products/Completed Operations Aggregate Limit  
50,000 Fire Damage Liability  
5,000 Premises Medical Expense  
Coverage: Premises/Operations  
Products/Completed Operations  
Subject to standard exclusions which include discrimination, sexual harassment, wrongful termination, pollution, asbestos and subsidence of land or soil.



Placentia Library District  
Renewal Proposal of Insurance  
March 1, 1993  
Page 3

F. AUTOMOBILE

Limits: \$1,000,000 Combined Single Limit  
Bodily Injury & Property Damage

Coverage: Non-Owned & Hired Automobile  
Excess over other coverage  
EXCLUDES OWNED AUTOMOBILE

G. CRIME

Limits: \$10,000 Public Employee Dishonesty  
Faithful performance, including  
the faithful administration of  
the revolving fund.  
No Deductible

H. FIDELITY

Limit: \$50,000 Employee Dishonesty - Blanket

Coverage: Naming Placentia Library District of Orange  
County Money Purchase Plan & Trust  
ERISA - Welfare & Pension Plan Compliance  
No Deductible

I. TOTAL PREMIUM: \$ 11,449.00

We ask that you do not accept our brief description as a complete explanation of policy term. The above narrative outline is not intended as a substitute for the terms and conditions of any policy. Only the actual policy language will govern the scope and limits of the coverage involved.

*S/* SHIPKEY

INSURANCE AGENCY, INC.

14751 PLAZA DRIVE, SUITE K  
P.O. BOX 686  
TUSTIN, CALIFORNIA 92681  
(714) 731-5801 FAX (714) 730-4876

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

CUSTOMER NO. 57082

NAMED INSURED [REDACTED]

INVOICE DATE: 3/3/93

074991

PLEASE DETACH AND RETURN WITH PAYMENT

AMOUNT REMITTED \$

CO. NO.	POLICY PERIOD	CL & TR	POLICY NUMBER AND DESCRIPTION	PREMIUM		BALANCE
				CHARGE	CREDIT	
51	4/1/93	180	Binder Billing Package Policy Renewal	\$11,449.00		



# THE ASSOCIATION PROFESSIONAL LIABILITY INSURANCE PLAN

Albert H. Wohlers & Co., Administrator

03/01/93

Ms. Minter  
Placentia Library District  
of Orange County  
411 East Chapman Avenue  
Placentia, CA 92670

Re: APLI QUOTATION  
POLICY #97N-6001641

Dear Ms. Minter:

Thank you for completing the application for the Association Professional Liability Insurance Plan (APLI) . . . enclosed is your premium quotation.

When evaluating your quotation, remember that APLI is specifically designed to meet the ever-increasing liability insurance needs of non-profit associations . . . specifically your association.

The APLI program has been tailor-made to provide extensive liability insurance protection for your association, for the association's executives, board members, officers and staff employees. After your deductible, APLI pays all legal costs associated with defending a covered lawsuit, which includes 100% indemnification for court judgements and out-of-court settlements . . . up to the policy liability limit.

The policy form has not undergone changes since your last renewal. We recommend that you review the new policy form in detail.

To put your policy in force, please return the quotation form with a check for the annual premium for the plan of your choice. Your policy will become effective on the 1st of the month following receipt of your check.

It is a privilege to serve you! As soon as we receive your check your policy will be issued. Please let us hear from you soon.

Sincerely,  
*Hollie Harczak*  
Hollie Harczak

Enc.



# QUOTATION FORM

ASSOCIATION PROFESSIONAL  
LIABILITY INSURANCE POLICY (APLI)



07832 PAGE 1 OF 1

Quotation prepared for: Placentia Library District  
of Orange County  
411 East Chapman Avenue  
Placentia, CA 92670

Submitted by: ALBERT H. WOHLERS & CO.

Date of Quotation: 03/01/93 (Quotation expires 60 days after Date of Quotation.)

THE ASSOCIATION PROFESSIONAL LIABILITY INSURANCE POLICY has been designed to meet the unique insurance needs required by your Association. The policy covers the Association and its Directors, Board Members and Officers, all employees (paid staff), committee members and volunteers acting at the direction of the Association.

APLI PAYS 100% (after the deductible) of legal fees, court judgements or out-of-court settlements up to the policy limit you select for covered lawsuits.

AGGREGATE POLICY LIMIT	DEDUCTIBLE	ANNUAL PREMIUM
\$1,000,000	\$ 2,500	\$3,200.00

IMPORTANT: The following will apply to your APLI certificate of Insurance (see attached): Policy Form POJ-2004(6/88). Endorsements: PLE-2022(8/89), POE-2004(7/88), POE-2021(7/88),

The Association Professional Liability Insurance Plan has been organized as a purchasing group under the Federal Liability Risk Retention Act of 1986. Upon receipt and approval of the APLI application and payment of your premium, you will become a member of this purchasing group.

**TO ACTIVATE YOUR CERTIFICATE OF INSURANCE:**

Sign, date and return this Quotation Form along with your check payable to:

Albert H. Wohlers & Co., Administrator  
THE ASSOCIATION PROFESSIONAL LIABILITY INSURANCE PLAN  
1440 N. Northwest Highway  
Park Ridge, Illinois 60068-1400

Your Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature X \_\_\_\_\_ Date: \_\_\_\_\_

The following terms are hereby added to the policy and supersede any similar terms which may be contained therein.

I. CANCELLATION/NONRENEWAL/RENEWAL PREMIUM INCREASE

A. The CANCELLATION provision of the policy is deleted in its entirety and replaced by:

This insurance may be cancelled on the customary short rate basis by the Named Insured at any time by written notice or by surrender of this insurance to the Company or its authorized representative and the company shall refund the paid premium less the earned portion thereof within 30 days of the latter of the effective date of cancellation or the date of delivery of the Insured's notice of intent to cancel. This insurance may also be cancelled, with or without the return or tender of the unearned premium, by the Company, or by its authorized representative on its behalf, by sending to the Named Insured, by first class, registered or certified mail, at his address last known to the Company or its authorized agent, not less than ninety (90) days written notice stating the specific reason for such cancellation and when the cancellation shall be effective. In such case the company shall refund the paid premium less the earned portion thereof within 10 business days after the effective date of cancellation, subject always to the retention by the Company of any minimum premium stipulated herein (or proportion thereof previously agreed upon) in the event of cancellation either by the Company or the Named Insured. In case of non-payment of premium only fifteen (15) days written notice of cancellation must be given by the Company.

Cancellation by the Company shall only be effective if based on one or more of the following reasons:

- A. Nonpayment of premium;
- B. The policy was obtained through a material misrepresentation;
- C. Violation of any of the terms and conditions of the policy;
- D. The risk originally accepted has measurably increased; or
- E. Loss by the Company of reinsurance which provided coverage for all or a substantial part of the risk insured.

B. NONRENEWAL and RENEWAL PREMIUM INCREASE conditions are hereby added to the policy.

**NONRENEWAL:** The company will renew this policy unless written Notice of the company's intent not to renew, stating the specific reasons for nonrenewal, is mailed to the Named Insured not less than 60 days before the policy expires.

**RENEWAL PREMIUM INCREASE:** If the company increases your premium at renewal, the company will mail to the Named Insured:

1. Written notice of the company's intent to increase the premium at least 60 days prior to the effective date of the premium increase; and
2. An estimate of the increase at least 30 days prior to the effective date of the premium increase.

Any notice of nonrenewal or renewal premium increase will be mailed by first class registered or certified mail to the Named Insured at the last mailing address known to the company. Proof of mailing will be sufficient proof of notice.

In the event that the policy contains other terms relating to cancellation, nonrenewal, or renewal premium increase, such terms are amended to agree with the above.

II. The OTHER INSURANCE clause of the policy is deleted in its entirety and replaced by:

**OTHER INSURANCE.** If there is other valid insurance (whether primary, excess, contingent or self-insurance) which may apply against a loss or claim covered by this policy, the insurance provided hereunder shall be deemed excess insurance over and above the applicable limit of all other insurance or self-insurance.

When this insurance is excess, the Company shall have no duty under this policy to defend any claim or suit that any other insurer or self-insurer has a duty to defend. If such other insurer or self-insurer refuses to defend such claim or suit, the Company shall be entitled to the insured's rights against all such other insurers or self-insurers for any defense costs incurred by the Company.

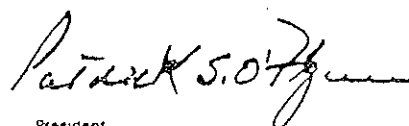
When both this insurance and other insurance or self-insurance apply to the loss on the same basis, whether primary, excess or contingent, the Company shall not be liable under this policy for a greater proportion of the loss or defense costs than the applicable limit of liability under this policy for such loss bears to the total applicable limit of liability of all valid and collectible insurance against such loss. Subject to the foregoing, if a loss occurs involving two or more policies, each of which provides that its insurance shall be excess, each will contribute pro rata.

- III. The CHANGES provision of the policy is deleted in its entirety and replaced by: CHANGES. The terms of this policy shall not be waived or changed, except by endorsement issued to form a part of this policy.
- IV. If a WARRANTY clause is contained in the GENERAL CONDITIONS or CONDITIONS section of your policy, it is deleted in its entirety.
- V. Notwithstanding any terms or conditions contained within the policy to the contrary, in the event an EXTENDED REPORTING PERIOD or DISCOVERY PERIOD clause is contained in this policy:
- A. in the case of cancellation or non-renewal of this policy by the Named Insured or the Company for any reason other than flat cancellation by the Company effective at policy inception for non-payment of premium; or
  - B. in the case of advancing a retroactive or prior acts date from one previously applied by the Company,
- the Named Insured shall have the right, subject to the other terms and conditions of this policy, or any endorsement attached thereto, to have an endorsement issued extending the time during which claims can be reported. This right shall terminate sixty (60) days after the effective date of such action as is indicated in subparagraphs A or B above unless written notice of such election, together with the additional premium, is received by the Company or its authorized agent from the Named Insured within that sixty (60) day period.
- VI. In the event that the policy contains an exclusion of pollution or of pollutants, that exclusion shall be deleted in its entirety and replaced by the following:
- This policy shall not apply to any claim, action, judgment, liability, settlement, loss, defense, cost, or expense in anyway arising out of actual, alleged, or threatened pollution, contamination, or any environmental impairment resulting from seepage, discharge, dispersal, release, or escape of any solid, liquid, gaseous, or radioactive matter including, but not limited to, smoke, vapors, soots, fumes, acids, alkalis, chemicals, or toxic matter; or waste material (including materials to be recycled, reconditioned, or reclaimed); or oil or other petroleum substances or derivatives (including any oil refuse or oil mixed with waste), or thermal or vibratory effect including, but not limited to, sound or noise, or heat or cold, into or upon land, the atmosphere, or any water course or body of water, underground water or water table supplies, whether such results directly, indirectly, or in concurrence or in any sequence from the insured's activities or the activities of others and whether or not such is sudden, gradual, accidental, intended, foreseeable, expected, fortuitous, or inevitable and wherever or however such occurs.
- But this exclusion shall not apply to bodily injury or property damage caused by heat, smoke, or fumes from a "hostile fire" unless such fire involves:
- A. materials which are or were at any time used for the handling, storage, disposal, processing or treatment of waste; or
  - B. any premises, site, or location:
    - 1. which is or was at any time used for the handling, storage, disposal, processing or treatment of waste; or
    - 2. on which any insured or contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations to test for, monitor, cleanup, remove, contain, treat, detoxify, or neutralize, or in any way respond to, or assess the effects of, pollutants.
- As used in this endorsement, "hostile fire" means one which becomes uncontrollable or breaks out from where it was intended to be.
- VII. To the extent coverage for punitive or exemplary damages are limited by this policy, if a suit is brought against the insured with respect to a claim for alleged acts or omissions falling within the scope of coverage afforded by this policy seeking both compensatory and punitive or exemplary damages, then the Company will afford a defense to such action, without liability, however, for payment of such punitive or exemplary damages.
- VIII. Bankruptcy or insolvency of the Insured or of the Insured's estate shall not relieve the Company of any of its obligations hereunder.
- IX. The last paragraph of the policy, that paragraph which immediately precedes the signatures of the president and secretary of the Company, is amended to read:

IN WITNESS WHEREOF, the Company has caused this policy to be signed by its president and secretary.



Secretary




President

PRIOR AND/OR PENDING CLAIM EXCLUSION

THIS ENDORSEMENT SUPERSEDES ANYTHING IN THE GENERAL POLICY  
CONTRACT TO THE CONTRARY.

In consideration of the premium charged, it is hereby agreed that the Company shall not be obligated to pay any Loss and/or Claims Expense or to provide a defense in connection with any Claim(s) based upon, arising from, or relating to any prior and/or pending Claim as of the inception of this insurance, or the effective date of the earliest policy issued by the Company to which this policy is a renewal, whichever is earlier; or any fact, circumstance or situation underlying or alleged in such Claim.



Secretary



Patrick S. O'Hagan  
President

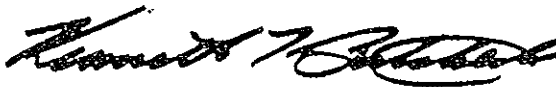
## ASSOCIATION INSURANCE PROGRAM EXCLUSION

### BLANKET FORM

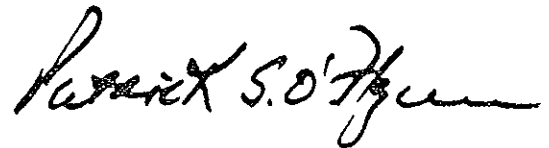
THIS ENDORSEMENT SUPERSEDES ANYTHING IN THE GENERAL POLICY  
CONTRACT TO THE CONTRARY.

In consideration of the premium charged, it is agreed that Section IV, EXCLUSIONS, part (q) shall be deleted in its entirety and shall be replaced by the following:

"any Claim arising out of the recommendation, administration, participation in, or sponsorship of any professional liability, medical, life, or other insurance program; or arising out of the insolvency, liquidation, or rehabilitation of any insurance company whose program is or has been recommended, endorsed, made available, or sponsored by the Association, Directors, Officers, or Staff; or arising out of the refusal and/or failure of any such insurance company to honor or pay claims or arising out of the cancellation or termination of any such program;"



Secretary



President



# **ASSOCIATION PROFESSIONAL LIABILITY INSURANCE POLICY**

**CHICAGO INSURANCE COMPANY**

**OFFERED THROUGH THE ASSOCIATION PURCHASING GROUP, A NOT-FOR-PROFIT  
CORPORATION LOCATED AND DOMICILED IN THE STATE OF ILLINOIS.**

NOTICE

THIS IS A CLAIMS MADE POLICY. PLEASE REVIEW THE POLICY CAREFULLY. THE POLICY IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED AND REPORTED TO THE COMPANY DURING THE POLICY PERIOD UNLESS, AND TO THE EXTENT, THE EXTENDED REPORTING PERIOD OPTION APPLIES.

Chicago Insurance Company

Chicago, Illinois

(a stock Insurance Company, herein called the Company)

I. INSURING CLAUSE

In consideration of the payment of the premium and subject to all of the terms of this policy, Chicago Insurance Company ("the Company") agrees with the Association and its Directors, Officers, and Staff (collectively the "Insureds") that if during the Policy Period any Claim or Claims are first made against the Association or any of its Directors, Officers, and Staff for a Wrongful Act, Personal Injury or Publisher's Liability, the Company shall have the right and duty to defend that portion of any Claim against the Insured on account of such Wrongful Act, Personal Injury or Publisher's Liability and shall pay on their behalf any Loss for which they shall become legally obligated to pay and all Claims Expense, but the Company shall not be obligated to defend any Claim or pay any Loss or Claims Expense after the applicable limit of the Company's liability has been exhausted by payment.

II. DEFINITIONS

(a) Association shall mean: the Named Insured specified on the Declaration Page.

(b) Directors, Officers, and Staff shall mean:

(1) any persons who were, are now, or shall be Directors, Officers or Staff of the Association, including Executives, Board Members, Committee Members and Employees, whether salaried or not, but solely while acting within the scope of their duties on behalf of the Association;

(2) the estates, heirs, legal representatives, or assigns of deceased persons who were Directors, Officers or the Staff of the Association;

(3) the legal representatives or assigns of Directors, Officers, or Staff of the Association in the event of their incompetency, insolvency, or bankruptcy;

(4) any other person while acting on behalf of the Association at the direction of an Officer or the Board of Directors of the Association.

(c) Policy Period shall mean: that period from the effective date of this policy to the expiration date as set forth in Item 2 of the Declarations, or its earlier termination, if any.

(d) Claim shall mean: any suit or arbitration proceeding naming the Insured and alleging a Wrongful Act, Personal Injury or Publisher's Liability. A Claim shall be considered first made on that date determined pursuant to Section V herein.

(e) Wrongful Act shall mean: any negligent act, error, or omission by the Association, or its Directors, Officers, and Staff in the discharge of their duties on behalf of the Association.

(f) Personal Injury shall mean: injury sustained by any person or organization arising out of one or more of the following offenses committed by the Association, or its Directors, Officers or Staff in the discharge of their duties on behalf of the Association:

(1) slander, excepting utterances in the course of or related to advertising, broadcasting, or telecasting activities conducted by or on behalf of the Association;

(2) false arrest, wrongful detention or imprisonment, or malicious prosecution;

(3) wrongful entry or eviction, or other invasion of the right of private occupancy.

- (g) Publisher's Liability shall mean: liability of the Association or its Directors, Officers or Staff on account of any publication, dissemination, or utterance constituting the offenses of libel, defamation, disparagement, invasion of privacy, plagiarism, piracy, or copyright infringement; excepting publications, disseminations, or utterances in the course of or related to advertising, broadcasting, or telecasting activities conducted by or on behalf of the Association.
- (h) Loss shall mean: any amount which the Association or its Directors, Officers or Staff are legally obligated by judgment or settlement to pay for Wrongful Acts, Personal Injury, or Publisher's Liability provided always that Loss as herein defined shall not include punitive or exemplary damages; two-thirds of any treble damages award, judgment, or settlement or any non-compensatory portion of any damages award, judgment, or settlement; fines or penalties; or any amount which may be deemed uninsurable under the law pursuant to which this policy shall be construed.
- (i) Claims Expense shall mean: the expense of investigation and legal defense of that portion of a Claim, including Claims for injunctive or declaratory relief, arising out of a Wrongful Act, Personal Injury, or Publisher's Liability if incurred by the Company or by the Insured with the Company's written consent including court costs, appeals, and the cost of any necessary appeal bond, attachment bond, or other similar bond but excluding any salaries or wages of Directors, Officers or Staff of the Association.
- (j) Insured shall mean: the persons and entity listed in items (a) and (b) above.

**III. DEDUCTIBLE - LIMITS OF LIABILITY**

- (a) The Company will pay one hundred percent (100%) of any Loss or Claims Expense in excess of the deductible stated in Item 5 of the Declarations up to the Limit of Liability stated in Item 4 of the Declarations. Both Loss and Claims Expense are to be used to satisfy the deductible. A separate deductible must be satisfied for each Claim.
- (b) The Company's maximum or aggregate liability in a Policy Period shall be the Limit of Liability stated in Item 4 of the Declarations. Both Loss and Claims Expense shall apply against such Limit of Liability and the Claims Expense shall be part of, and not in addition to, such Limit of Liability. Such maximum or aggregate liability shall be with respect to Claims made in (1) that Policy Period and (2) the Extended Reporting Period of Section VII(k), if applicable. Such extension of insurance by an Extended Reporting Period shall be included within and subject to the Limit of Liability provided by the preceding Policy Period; it shall not increase the available Limit of Liability, if any. Claims Expenses are part of, and not in addition to, such Limit of Liability.
- (c) Subject to Section III(b) above, the Company's maximum liability for each Claim shall be the Limit of Liability stated in Item 4 of the Declarations. Both Loss and Claims Expense shall apply against such Limit of Liability and the Claims Expense shall be part of, and not in addition to, such Limit of Liability. For purposes of this Section III(c), Claims based on or arising out of the same, interrelated, or a series of similar or related acts, errors, omissions, or offenses of the Association or one or more of its Directors, Officers or Staff, shall be considered a single Claim.

**IV. EXCLUSIONS**

**THIS POLICY DOES NOT APPLY TO:**

- (a) any Claim arising from the acts, errors, omissions, or offenses of Directors, Officers, or Staff while acting in any capacity outside the scope of their duties on behalf of the Association;
- (b) any criminal proceeding; however, the Association, Directors, Officers, or Staff shall be reimbursed for all Claims Expense if they are subsequently found not guilty;
- (c) any Claim of fraud or dishonesty by the Association, or its Directors, Officers, or Staff; however, the Association or its Directors, Officers or Staff shall be reimbursed for all Claims Expense which would have been collectible under this policy if it is determined by judgment that the Association or its Directors, Officers, and Staff did not commit a fraudulent or dishonest act or omission;
- (d) any Claim based on or arising out of bodily injury, sickness, disease, mental anguish, emotional distress, death, or for the loss of society, consortium, or services of any person, or any Claim for damage to, destruction of, or loss of use of tangible property by any person or entity;
- (e) any Claim based on any Worker's Compensation Law, Unemployment Compensation Law, Employers Liability Law, Disability Benefits Law, or any similar Federal, State or Local Law;

- (f) any Claim alleging that Directors, Officers, or Staff gained personal profit or advantage to which they were not legally entitled; however, they shall be reimbursed for all Claims Expense which would have been collectible under this policy if it is determined by judgment that they did not gain personal profit or advantage to which they were not legally entitled;
- (g) any Claim based upon or attributable to the administration of, participation in, contributions to, or payments from any pension or benefits plan or trust fund, including but not limited to any Claim based upon the Employee Retirement Income Security Act of 1974, Public Law 93-406, commonly referred to as Pension Reform Act of 1974, and amendments thereto, or similar provisions of any Federal, State or Local statutory law or common law;
- (h) that portion of any award, judgment or settlement for wages, salaries, commissions, fees, bonuses, promotions, profit sharing, pensions or other employee benefits earned in the normal course of employment;
- (i) any Claim when:
  - (1) on or prior to the effective date of coverage, a Director, Officer or employee, with authority to act on behalf of the Association in the particular subject area, had knowledge of the Wrongful Act and its consequence, the Personal Injury, or the injury relating to Publisher's Liability or had reason to believe that a Claim may be made; or
  - (2) any part of either the Wrongful Act or the offense giving rise to Personal Injury or Publisher's Liability which occurred prior to the effective date of coverage and there is or was other insurance available to the Association or its Directors, Officers, and Staff;
- (j) any Claim, suit, circumstance or occurrence of which notice has been given under any policy of insurance of which this policy is a renewal or replacement and which it succeeds in time;
- (k) Claims for breach of contract, oral or written, express or implied, except that Claims Expense shall be covered hereunder;
- (l) any Claim based on or attributable to any failure to effect or maintain adequate insurance or a bond on behalf of the Directors, Officers or Staff, on behalf of the Association, or on behalf of any other person or entity;
- (m) any Claim based upon or arising out of restraint of trade, price fixing or violation of any anti-trust law, except that Claims Expense to a maximum of \$100,000 shall be covered hereunder;
- (n) any Claim by a governmental entity, agency or department, whether federal, state or local, including the United States Department of Justice, the Federal Trade Commission, or the Securities and Exchange Commission, but excepting Claims of discrimination brought by or through the Equal Employment Opportunity Commission or similar state or local agencies;
- (o) any Claim by and/or on behalf of any Insured under this policy against any other Insured under this policy.  
This exclusion shall not apply to:
  - (1) any Claim made by and/or on behalf of the Directors, Officers or Staff which is not made pursuant to their duties on behalf of the Association; or
  - (2) the right of the Association or its Directors, Officers or Staff to reimbursement for Claims Expense as specified under Exclusion (c) or (f);
- (p) any Claim arising out of the pollution, seepage, contamination, environmental impairment, discharge, dispersal, disposal, threat of release, release, or escape of noise, smoke, vapors, radiation, soot, fumes, radon gas, acids, alkalis, toxic chemicals, toxic matter, waste materials, or other irritants, oil or other petroleum substance or derivative (including any oil refuse or oil mixed with waste), contaminants, pollutants, hazardous wastes, or hazardous substances directly or indirectly into or upon the land, the environment, the atmosphere or any water course or body of water or underground water or water table supplies;

- (q) any Claim arising out of the insolvency, liquidation, or rehabilitation of any insurance company whose program of professional liability, medical, life, or other insurance is or has been recommended, endorsed, made available, or sponsored by the Association, Directors, Officers, or Staff or arising out of the refusal and/or failure of any such insurance company to honor or pay claims or arising out of the cancellation of any such program.

**V. NOTICE OF CLAIM OR SUIT**

- (a) A Claim shall be considered as being first made at the earlier of the following times:
  - (1) when the Company first receives written notice from the Insured that a Claim has been made; or
  - (2) when the Company first receives written notice from the Insured of specific circumstances involving a particular person or entity which may result in a Claim.All Claims arising out of the same, a related, or a continuing Wrongful Act, Personal Injury or Publisher's Liability shall be considered as having been made at the time the first such Claim is made and shall be subject to the same limit of liability.
- (b) Notice to the Company provided for in this Paragraph V may be given to Albert H. Wohlers & Company, 1440 N. Northwest Highway, Park Ridge, Illinois 60068-1400 or to the Company.

**VI. DEFENSE AND SETTLEMENT**

The Company, at its option, shall select and assign defense counsel; however, the Association or its Directors, Officers, and Staff may engage additional counsel, solely at their expense, to associate in their defense any Claim covered hereunder. The Company shall also have the right to investigate any Claim and/or negotiate the settlement thereof, as it deems expedient, but the Company shall not commit the Association, Directors, Officers or Staff to any settlement without their consent. If the Association, Directors, Officers or Staff refuse to consent to any settlement recommended in writing by the Company and elect to contest the Claim or continue any legal proceedings in connection with such Claim, then the Company shall be relieved of any further duty to defend the Claim, and the liability of the Company for Loss and Claims Expense shall not exceed the amount for which the Claim could have been settled as well as the Claims Expense incurred by the Company or with the Company's consent up to the date of such refusal. Further, the Association, Directors, Officers, and Staff shall cooperate with the Company and, upon the Company's request, assist in making settlements and in the conduct of suits. Furthermore, the Association, Directors, Officers, and Staff shall not assume any obligations, incur any costs, charges, or expenses or enter into any settlement without the Company's written consent.

**VII. GENERAL CONDITIONS**

- (a) Warranty:

It is warranted that the particulars and statements contained in the written Application, a copy of which is attached hereto, and in the Declarations are true and complete, are the basis of this policy written in reliance on their truth and completeness, and are to be considered incorporated into and constituting part of this policy.
- (b) Association Authorization:

By acceptance of this policy, the Named Insured specified on the Declaration Page agrees to act on behalf of all other Insureds with respect to the giving and receiving of all notices to the Company required herein, and the receiving of any return premiums that may become due under this policy and the Insureds agree that the Named Insured shall so act on their behalf.
- (c) Merger or Consolidation:

In the event the Association acquires by merger, or consolidates with, or is merged into any other organization after the effective date of this policy, immediate written notice thereof shall be given to the Company together with such information as the Company may request, and the Association shall pay any additional premium required in the event the Company agrees to continue the policy.
- (d) Policy Changes:

The terms of the policy shall not be waived or changed by any means other than by endorsement issued to form a part of this policy.

## (e) Liberalization of Policy Terms:

Notwithstanding Condition (d), if during the period that this insurance is in force, excepting any Extended Reporting Period, the Company introduces any changes in the form of the policy which would broaden or extend coverage without an increased premium, then such broadened or extended coverage shall inure to the benefit of the Association and its Directors, Officers, and Staff without any increase in premium.

## (f) Territorial Clause:

This policy shall apply to Claims arising from any Wrongful Act, Personal Injury or Publisher's Liability wherever occurring, provided that the Claim is brought in the United States of America, its territories or possessions, or Puerto Rico.

## (g) Action Against Company:

No action shall lie against the Company unless, as a condition precedent thereto, the Association and its Directors, Officers, and Staff shall have complied fully with all terms of this policy, and the amount the Insureds shall be obligated to pay has been finally determined either by final judgment against them after actual trial and all appeals, if any, or by written agreement of the Association and its Directors, Officers or Staff, the claimant and the Company.

Any person, organization, or the legal representative thereof who has secured such judgment or written agreement shall thereafter be entitled to recovery under this policy in the same manner and to the same extent as the Association, and its Directors, Officers, and Staff. Nothing contained in this policy shall give any person or organization any right to join the Company as a co-defendant in any action against the Association, and its Directors, Officers or Staff to determine the liability of the Association, and its Directors, Officers or Staff. Bankruptcy or insolvency of the Association or its Directors, Officers or Staff or of their estates shall not relieve the Company of any of its obligations under this policy.

## (h) Subrogation:

In the event of any payment under this policy, the Company shall be subrogated to the extent of such payment to all rights of recovery therefor, and the Directors, Officers, and Staff of the Association shall execute all papers required and shall do everything that may be necessary to secure such rights including the execution of such documents necessary to enable the Company effectively to bring suit in the name of the Association or its Directors, Officers or Staff.

## (i) Other Insurance [subject to Section IV, EXCLUSIONS, parts (i) (2) and (j)]:

If there is other valid insurance (whether primary, excess, or contingent, including any extended reporting or discovery period coverage from previous insurance) against a Claim covered by this policy, the insurance provided hereunder shall be deemed excess insurance over and above the applicable limit of all other insurance.

When this insurance is excess, the Company shall have no duty under this policy to defend any Claim that any other insurer has a duty to defend. If such other insurer refuses to defend, the Company shall be entitled to the Insured's rights against all other insurers for any Claims Expense incurred by the Company, should the Company agree to provide a defense.

When this insurance and other insurance applies to a Claim on the same basis, whether primary, excess, or contingent, the Company shall not be liable under this policy for a greater proportion of the Loss and/or Claims Expense than the applicable limit of liability under this policy for such payments bears to the total applicable limit of liability of all valid and collectible insurance against such Claim.

## (j) Cancellation:

This policy may be cancelled by the Named Insured specified on the Declaration Page by surrender thereof to the Company or any of its authorized agents or by mailing to the Company written notice stating when thereafter the cancellation shall be effective. This policy may be cancelled by the Company by mailing to the Named Insured at the last mailing address known to the Company written notice stating when, not less than thirty (30) days thereafter, or ten (10) days with respect to cancellation for non-payment of premium, such cancellation shall be effective. The mailing of notice as aforesaid shall be sufficient proof of notice. The time of the surrender or the effective date and hour of cancellation stated in the notice shall become the end of the Policy Period.

CLAIMS TRANSMITTED FOR PAYMENT  
Placentia Library District  
411 East Chapman Avenue  
Placentia, CA 92670

The Orange County Auditor is authorized to draw his Warrant  
from FUND # 5071.

APPROVED CLAIMS

Payee Name & Address	Date	Invoice #	Detail Amount	Total Amount	Acct. Code	Auditor's No.
SHIPKEY INSURANCE P.O. Box 686 Tustin, CA 92681	Mar 03, 1993	74991		11,449.00	110-000	
Albert H. Wohlers & Co. The Association Professional Liability Insurance Plan 1440 N. Northwest Highway Park Ridge, IL 60068-1400	Mar 01, 1993	annual premium		3,200.00	110-000	

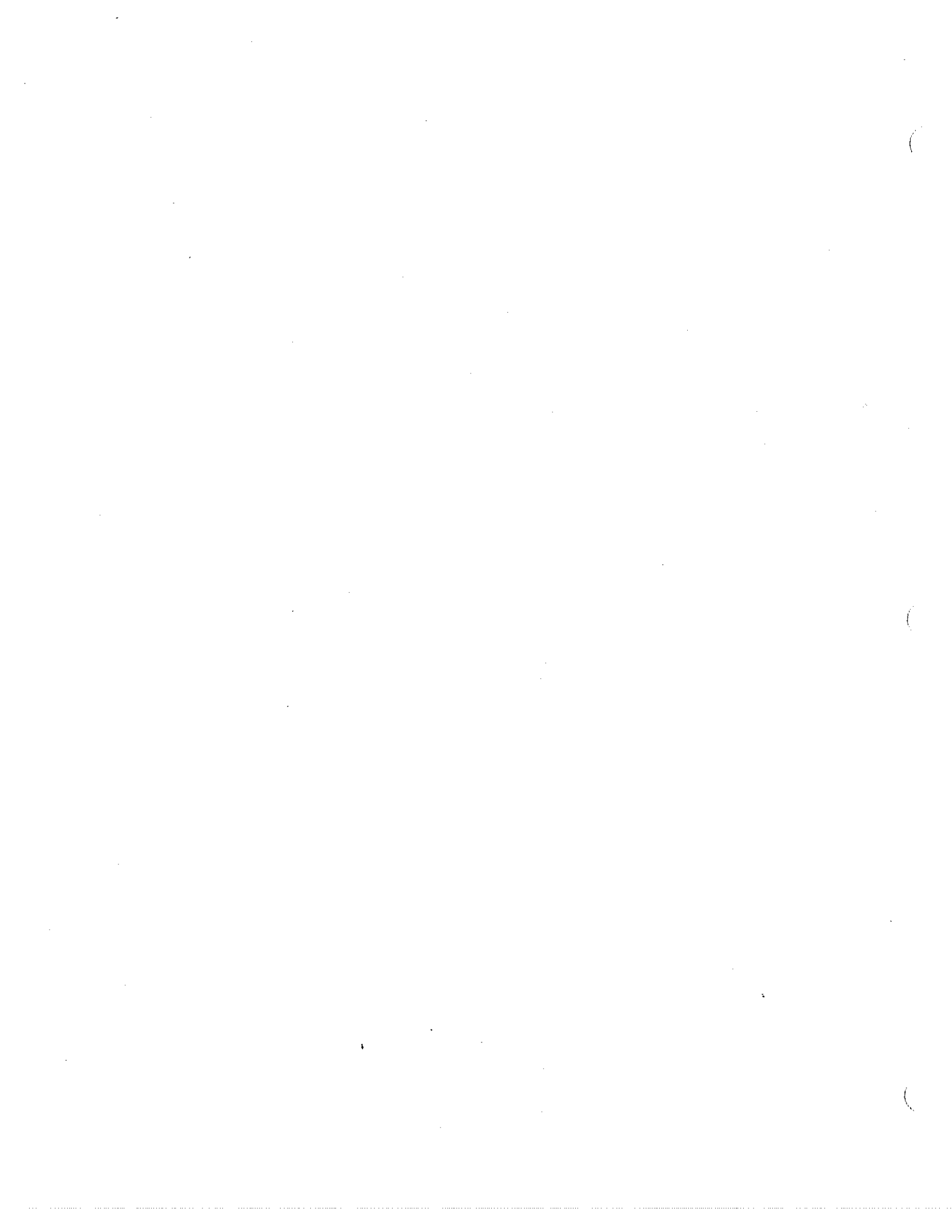
**PLEASE PAY IMMEDIATELY!**

The claims listed above (totaling \$14,649.00 ) are approved for payment pursuant to an order entered in the minutes of the Placentia Library District Board of Trustees and I certify that the payees named who are described in Government Code Section 3101 have taken the oath or affirmation required by Government Code Section 3102.

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Countersigned By

\_\_\_\_\_  
Attested and/or Countersigned By





TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *dy*  
DATE: March 15, 1993  
SUBJECT: Chamber of Commerce Mixer

*Who will provide the food?*  
*to staff?*

**BACKGROUND:**

Several times during the past year the Board has discussed the feasibility of hosting a Chamber of Commerce Mixer at the Library. Mixers are informal after work gatherings of Chamber members held for the purpose of socializing with other Chamber members and visiting the operations of Chamber members. There is no formal programming done at the Mixers.

The Staff extended an invitation to the Chamber to have a Mixer here on April 21, 1993, as part of the National Library Week festivities. On February 18th the Library was notified that this date is available and scheduled for 5:30 to 7:30 P.M.

Hosting a Chamber Mixer includes providing beverages, finger foods and appropriate door prizes. Attendance ranges from 30 to 60. Since the Meeting Room will not be available I am recommending that the food service be done in the Literacy Tutoring Room and that part of the Children's Department be divided off for socializing.

It is appropriate to invite both the Friends of the Library and LVA Placentia to co-host and assist with this project.

**RECOMMENDATION:**

Determine budget and program.

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TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *edm*  
DATE: March 15, 1993  
SUBJECT: Blood Drive

**BACKGROUND:**

Placentia Library District has been invited to join with the City of Placentia and the Rotary Club of Placentia in sponsoring a blood drive in the Library Meeting Room on Thursday, June 17, 1993.

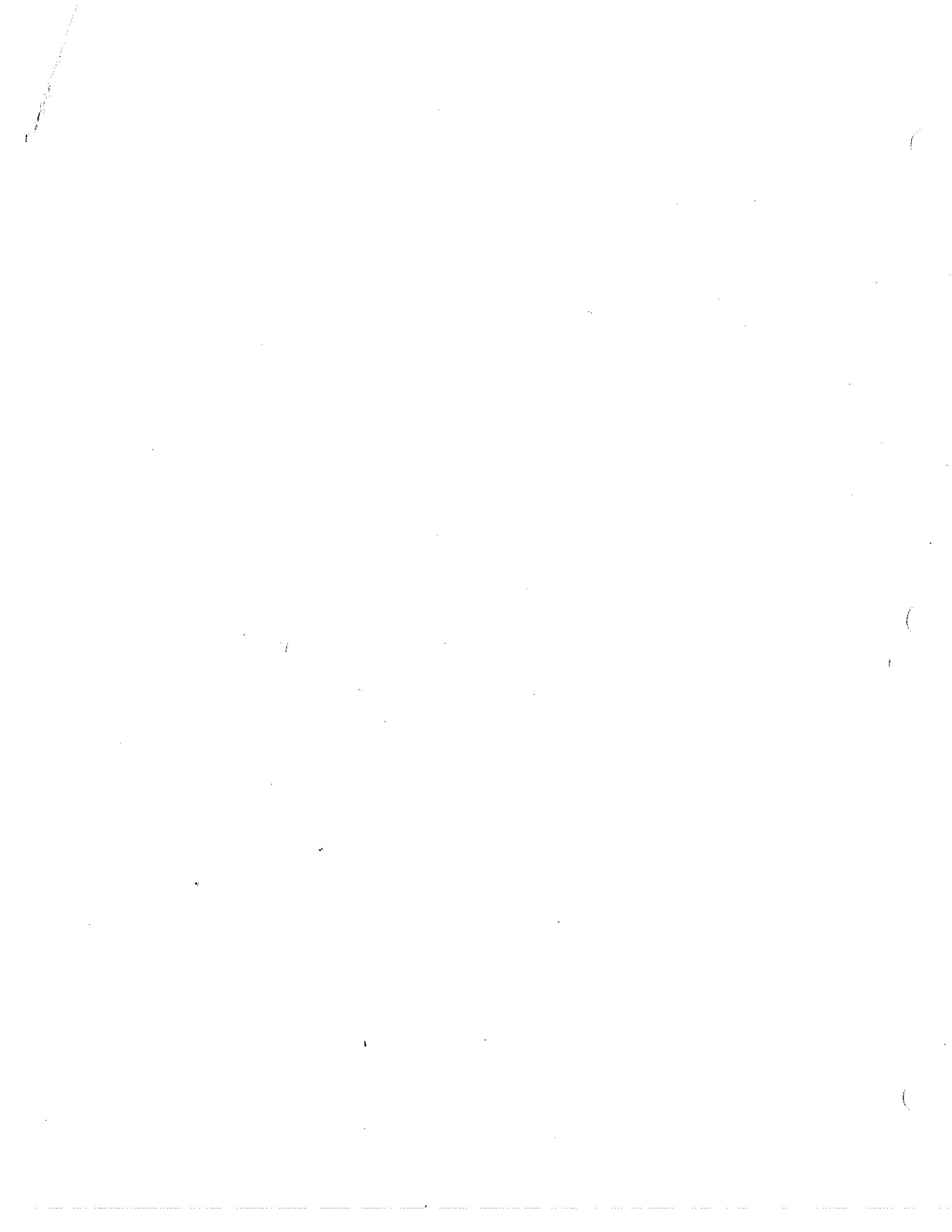
This is the second year for this project.

Participation in the blood drive will be promoted to Library patrons in May and June.

**RECOMMENDATION:**

Approve co-sponsorship of blood drive with the City of Placentia and Rotary Club of Placentia for June 17, 1993.

*SLM/lem*



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *adm*  
DATE: February 15, 1993  
SUBJECT: 1993 Staff Appreciation Dinner

**BACKGROUND:**

The Fourteenth Annual Staff Appreciation Dinner was held at the home of Trustee Sandra Stark on Friday, June 12, 1992.

It was attended by four Trustees, six Friends of the Library Board members, nineteen staff members and one guest. President Dinsmore presented service pins to eligible staff members.

The budget for all expenses was \$500.00. The Friends of the Library paid half of the expenses.

**RECOMMENDATION:**

Set date, location, budget and invitation list for the 1993 Staff Appreciation Dinner.

*June 4<sup>th</sup>  
Sandra  
Mint to annual & COO*



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

DATE: March 15, 1993

SUBJECT: Special District Augmentation Fund (SDAF) Application for 1993-1994.

**BACKGROUND:**

The Director of Management and Budget, Orange County Administrative Office (CAO) has notified the District that the SDAF budget process for FY1993-1994 has begun.

The instructions are Attachment A.

Requests must be made to the CAO by April 14, 1993.

**RECOMMENDATIONS:**

Give direction on level of participation in application process, including whether the District wishes to participate in the "special district selection committee".

*Team of "planning"  
+ CA Dept of SDAF  
work done.  
note to full and*







March 1, 1993

TO: Governing Boards, Special Districts

FROM: Director, Management and Budget  
Orange County Administrative Office

SUBJECT: SPECIAL DISTRICT AUGMENTATION FUNDS - 1993-94 SCHEDULE

This is a courtesy advisement to inform you of the schedule for the Special District Augmentation Funds (SDAF) request and allocation process this year. A complete schedule and a review of the legal basis are attached for your reference.

Highlights of the Schedule include:

- . Funding Request forms for FY 1993-94 will be distributed by March 24, 1993.
- . Requests, along with preliminary estimated budgets, will be due to the CAO April 14th.
- . Districts requesting funding will have the opportunity to meet with the SDAF Allocation Task Force on or about May 19th.
- . The required Public Hearing is scheduled for May 25th.
- . Board adoption of final allocations is scheduled for June 8th.

A change was made during last year's legislative process which now provides for a majority of the independent districts to form a "special district selection committee" which may submit a resolution recommending a particular distribution of SDAF funds. The legislation allows until August 30th of each year for submission of this resolution to the Board of Supervisors.

As you know, the County is also required to balance and adopt a budget within required timeframes. In order to include SDAF allocations in the County budget, it is important that the allocation process coincides with the County's regular budget process calendar. We would like to continue to work within the previously established timeframes for the SDAF process and therefore request that Independent Districts take the following dates into consideration when making a decision regarding the forming of a special committee or submitting a resolution. To allow the County to adhere to its tight budget schedule, it would be most beneficial if the Independent Districts could provide notification as follows:

- . By the April 14 deadline, notify the CAO of your intent to form a special district selection committee and intent to submit a resolution.

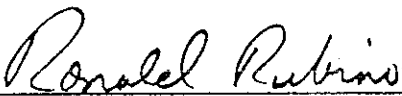
Governing Boards, Special Districts  
March 1, 1993  
Page 2

- . Prepare and submit adopted resolution by May 19, 1993. This date coincides with the SDAF Allocation Task Force meeting which permits requesting districts to present their case in person. This also will allow the public hearing scheduled for May 25th to remain scheduled for that date.

The legislative change is attached for your information. Thank you in advance for your cooperation in adhering to our time schedule. Keep in mind that funding for FY 93-94 is anticipated to be much less due to:

- . The Governor's proposed property tax shift to education (\$2.6 billion for local governments).
- . Limited Assessed Value growth relative to property tax revenues.

Both of these items will severely impact the County's ability to fund current operations, let alone additional/new funding requests and can have an extensive impact on the SDAF process and may change anticipated allocations. We will keep you informed as information becomes available. If you have any questions or need additional information, please contact Denise Gordon of my staff who will coordinate this year's SDAF process and answer any questions. She can be reached at 834-2009.

  
\_\_\_\_\_  
Ronald S. Rubino

DLG:ekr/002975

Attachment

1993-94 SCHEDULE FOR  
SPECIAL DISTRICT AUGMENTATION FUND

Agenda Item 28  
Attachment A  
Page 3

2/16	Tues	<u>CAO</u> requests special district address verification from LAFCo.
3/01	Mon	<u>CAO</u> sends courtesy advisements to Independent Districts of April 14 application due date and requesting that they notify County of their intent to file a Resolution recommending distribution by this date as well.
3/04	Thur	<u>A/C</u> provides CAO preliminary estimate of Special District Augmentation Fund (SDAF) available financing.
3/08	Mon	<u>CAO</u> posts 3/11 SDAF Task Force Meeting Agenda. (Required three (3) day notice).
3/11	Thur	<u>SDAF Task Force</u> kick-off meeting to review schedule, criteria, funding request, forms and preliminary 1993-94 financial picture.
3/15	Mon	<u>CAO</u> files AIT with Board for 3/23 meeting to notify all special districts of the preliminary estimate of SDAF available financing (Revenue and Taxation Code Section 98.6(b)). Reminder sent to Independent districts regarding intent to file reso and Request that Resolution be submitted by May 19 to coincide with County Budget Process.
3/23	Tues	<u>Board</u> orders notification of special districts of preliminary estimate of SDAF available financing, and orders Special District Task Force to begin applications review. (Reminder to Independent Districts)
3/24	Wed	<u>Board Chairman</u> sends letter to all special districts notifying them of preliminary estimate of SDAF available financing. (Required on or before June 1 - Revenue and Taxation Code Section 98.6(b)).
3/25	Wed	<u>CAO</u> sends Funding Request Form to special districts. Due back 4/14.
4/14	Wed	<u>Requesting Districts</u> - Deadline to submit request to CAO. Independent Districts should notify County of intent to form special district selection committee to submit resolution by 5/19.
4/26*	Mon	<u>CAO</u> posts 4/29 SDAF Task Force Meeting Agenda (Required three (3) day notice).
4/29	Thur	<u>SDAF Task Force</u> meets to review applications and revised financial picture.
5/03	Mon	<u>CAO</u> files AIT for Board actions 5/11 as notice of opening of SDAF Hearing, at which Board sets the formal Public Hearing.

5/11	Tues	<u>Board</u> schedules public hearing on SDAF; and directs notices to be sent to all special districts, notice to be published in local newspaper, and the SDAF Task Force to meet with requesting districts.
5/11	Tues	<u>CAO</u> sends required notice of Public Hearing to all independent special districts (Revenue and Taxation Code Section 98.6(c)).
5/13	Thur	<u>CAO</u> sends confirmation of 5/19 presentation to SDAF Task Force appointment to requesting special districts.
5/14*	Mon	<u>CAO</u> posts 5/20 SDAF Task Force Meeting Agenda.
5/17	Mon	<u>CAO</u> files AIT for 5/25 SDAF public hearing.
5/19	Wed	<u>A/C</u> notifies Board by letter of estimated amount available for distribution from SDAF in 1992-93. (Required by August 31, Public Hearing required within 15 days of Auditor-Controller's notice to Board of Supervisors.)
5/19	Thur	<u>SDAF Task Force</u> meets with requesting districts. Districts are afforded the opportunity to present their case in person. Request that Special District Selection Committee submit resolution by this date to coincide with County Budget Process.
5/20	Thur	<u>Clerk of the Board</u> publishes in newspaper notice of Public Hearing. (Required not less than three (3) days prior).
5/25*	Tues	<u>Board</u> conducts SDAF PUBLIC HEARING.
5/28*	Fri	<u>CAO</u> posts 6/3 SDAF Task Force Meeting Agenda.
5/28	Fri	<u>CAO</u> files AIT for final hearing on 6/18 concerning recommended allocation of SDAF Funds.
6/03	Thur	<u>SDAF Task Force</u> meets to finalize SDAF Requests.
6/03	Thur	<u>CAO</u> files allocation letter as attachment to AIT for 6/08.
6/08	Tues	<u>Board</u> conducts final hearing on SDAF and adopts final allocation of SDAF Funds (Revenue and Taxation Code Section 98.6(d)).
7/07*	Wed	<u>CAO</u> notifies independent special districts of SDAF Allocations (Revenue and Taxation Code Section 98.6(h)). (Required within 30 days of final allocation determination.)

\*Legally required interval date.

entity's taxable assessed valuation within the 1978-79 fiscal year.

which is not filed a map of its boundaries by Chapter 8 (commencing with Section 2 of Title 5 of the Government Code, shall pursuant to this section for the following

of this section, for the 1980-81 fiscal year, the assessed valuation shall be adjusted to delete the prior years' taxable business inventories.

The calculations made pursuant to this section for the 1988-89 fiscal year, the amount of property tax for a county, a city, a special district, a school district, or an Educational Reserve District, shall be that amount as determined in Section 97, as modified or as provided in

Section 3.6 of the Revenue and Taxation Code is

Notwithstanding any other provision of this chapter, Sections 66, and 98.67, the amount allocated pursuant to Section 98, to a special district, as defined in Article 2201) of Chapter 3 of Part 4, excluding any special district, including a county on or after January 1, 1992, and the amount allocated to a special district which is governed by a county or whose governing body is the board of supervisors of a county, shall be reduced by an amount as follows:

(1) For each of the special districts equal to the amount of state assistance payment for the special district for that fiscal year divided by the sum of the state assistance payment for the special district plus the amount of property tax for the special district for the 1978-79 fiscal year as determined in Section 2 of the Government Code.

(2) For each special district pursuant to this section, the allocation is reduced pursuant to Sections 66 and 98, shall be equal to the allocation computed for the district pursuant to

Section 3.6 of the Revenue and Taxation Code for each fiscal year thereafter, the amount allocated pursuant to this section for each special district governed by a county board of supervisors or whose governing board is the same as the county board of supervisors shall not be greater than the amount computed

for each special district pursuant to paragraph (3), for the 1988-89 fiscal year and thereafter, the amount computed for each special district on or after July 1, 1988, ceases to be governed by the

county board of supervisors or whose governing body ceases to be the same as the county board of supervisors, shall not be greater than the average annual amount computed for the last three full fiscal years in which the special district was governed by the county board of supervisors or its governing body was the same as the county board of supervisors.

(5) The total of all amounts computed for special districts within each county shall be deposited in the Special District Augmentation Fund which shall specify amounts for each governing body as defined in Section 16271 of the Government Code and which shall be allocated pursuant to subdivision (b).

(6) Notwithstanding any other provision of law, for purposes of this section, an existing mosquito abatement district, as provided for in Chapter 5 (commencing with Section 2108) of Division 3 of the Health and Safety Code, located in Monterey County that, on or after January 1, 1988, annexes property in a county adjoining Monterey County and which prior to the date of annexation is not a multicounty district, shall not be deemed a multicounty district.

(b) (1) There is hereby created a Special District Augmentation Fund in each county to augment the revenues of special districts. On or before September 11, 1992, and on or before June 1 of each year thereafter, the governing body shall notify each special district of the estimated amount of funds in the Special District Augmentation Fund available to special districts in the coming fiscal year. The auditor shall, on or before September 11, 1992, and on or before August 31 of each year thereafter, notify each governing body, as defined in Section 16271 of the Government Code, of the amount allocated to it pursuant to this section.

(2) (A) On or before October 9, 1992, and on or before August 30 of each year thereafter, an independent special district selection committee may meet and adopt a resolution recommending a particular distribution of the Special District Augmentation Fund for that fiscal year. For purposes of this paragraph, representatives of a majority of all the independent special districts in the county shall constitute a quorum for the transaction of business by an independent special district selection committee. Any resolution adopted pursuant to this paragraph shall be adopted pursuant to the recorded vote of the majority of the total membership of the committee. An independent special district selection committee may adopt any other appropriate rules or procedures with respect to its action and proceedings pursuant to this paragraph.

(B) For purposes of this section, an "independent special district" means a special district that is not governed by the board of supervisors or a city council. For purposes of this section, an "independent special district selection committee" means a committee that consists of the presiding officer of the legislative body of each independent special district.

(c) Within 15 days of receiving a resolution from an independent special district selection committee recommending a particular distribution of the Special District Augmentation Fund, or by ~~October 23, 1992~~, or by September 15 of each year thereafter if no resolution is received by ~~October 9, 1992~~, or by August 30 of each year thereafter, the governing body shall hold a public hearing for the purpose of determining the distribution of the funds. The governing



## REVIEW OF SPECIAL DISTRICT AUGMENTATION FUNDING (SDAF)

### A. LEGAL BASIS

The Special District augmentation Fund (SDAF) was created in 1979 as part of Assembly Bill 8, which was enacted by the Legislature to solve the long term financing problems of local governments in the wake of Proposition 13.

In the first year of Proposition 13, the State of California "bailed out" all local taxing agencies (cities, schools, counties, and special districts) by making one time State assistance payments out of the State's accumulated surplus, for a total of over \$4 billion statewide. Orange County received \$10.8 million, Fire Protection received \$6.9 million, the Orange County Library District received \$2.6 million and the Orange County Flood Control District received \$3.3 million. Due to the factors involved in determining eligibility for the State assistance payments, the Harbors, Beaches and Parks District did not receive any State bailout, mainly due to large reserves at that time. The State assistance payments were simply lump sum distributions to local agencies to assist them in the aftermath of Proposition 13. Proposition 13 cut the property tax roll by over 50%.

After bailing out local government in the first year of Prop 13, the Legislature enacted AB 8, which provided a permanent funding mechanism to maintain solvency in local government. To accomplish this permanent "bail out," the Legislature shifted property taxes from school districts to non-school district local governments, and assumed the funding of this portion of school district revenues directly from the State's general fund. This was accomplished by shifting these bail out amounts from all of the school district entities over to all of the non-school entities on the property tax roll itself.

The State assumed the burden of permanently funding the school districts for the tax revenues lost due to the shift of their taxes to non-school entities. The State pays each school district a certain minimum amount of subventions per unit of average daily attendance to supplement their reduced property tax funding. Allocations are directly funded from the State's General Fund.

As part of the tax shift from schools to other local agencies, the Legislature determined, in Section 98.6 of the Revenue and Taxation Code, that the amount of "bail out" provided to special districts should be placed into a special district augmentation fund in each County to be distributed to special districts by each County Board of Supervisors. This was intended to decrease reliance upon property tax revenues by special districts, which could levy fees or benefit assessments to replace property taxes, such as water districts, sanitary districts, and lighting districts.

### B. CONTRIBUTIONS

A factor was computed for each special district based on the ratio of the amount of bail out received in fiscal year 1978-79 to the total of property taxes plus bail out received in that year. This

factor is used every year to determine the amount of property taxes which would have been shifted from school entities to each special district. This amount is deposited into the Special District Augmentation Fund. The Board of Supervisors then determines the distribution of funds to all the special districts in the County.

These funds were never originally taxes of the special districts. Tracing back to the first year of Prop 13, these funds were originally State general fund monies in the form of bail out, and then became property taxes shifted from schools to fund special districts, as a result of AB 8. The amounts allocated to the Special District Augmentation Fund are therefore, not really "contributions of the special districts." They are a reallocation of taxes originally taken from the school districts' share of the property tax roll.

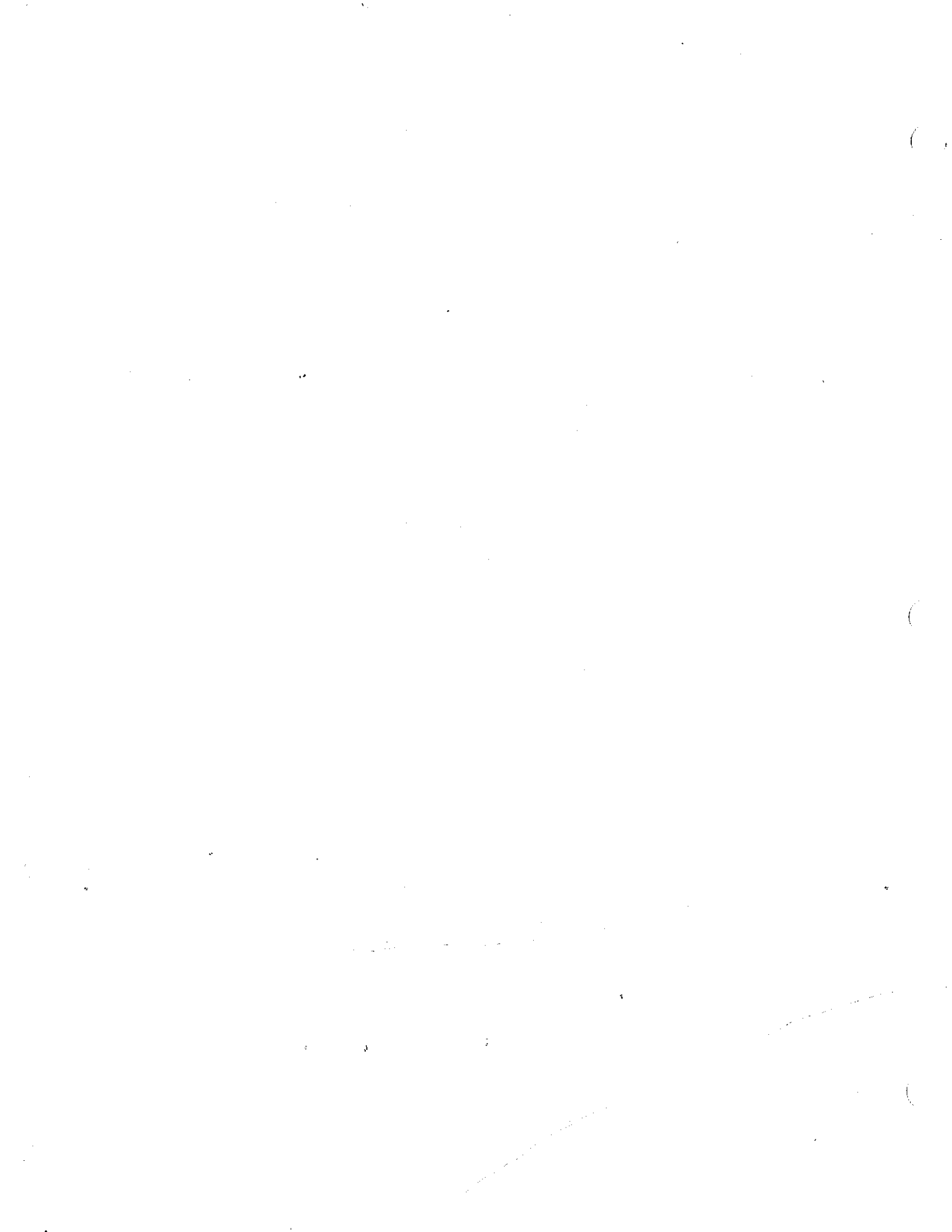
### C. ALLOCATION POLICY

The allocation policy is consistent with the Board's direction to make funding available to districts to assist them in their transitions to self-supporting financing systems. The current SDAF allocation policy is based on the following four principles:

1. Relative need, which tends to focus on size of the population served and the consequences of not funding the services;
2. Progress made toward both increased efficiency via improved management practices and/or consolidations, and ultimate self-sufficiency for enterprise districts capable of obtaining ongoing fee and one-time grant income;
3. One-time aid for unique, unusual, unanticipated and unfunded emergencies; and
4. The district's ability to absorb any appropriation within its Gann limit.

Since there has not been sufficient funds available to completely finance District requests in past years, the Board has declared at the opening of the Public Hearing that augmentation funds not be allocated to support the following services:

1. Residential or commercial trash pickup and removal
2. Payment of dump or gate fees
3. Security services
4. Water services to residential or commercial users
5. Sewer maintenance services or projects
6. Road related landscape maintenance
7. Street sweeping
8. County liaison services
9. Extended police protection/radar services





TO: Elizabeth Minter, Library Director  
FROM: Suad Ammar, Principal Librarian <A  
DATE: March 8, 1993  
SUBJECT: Program Committee Report for the month of February.

Humanities Discussion Series: The orientation meeting, the first in the Humanities discussion series, took place on thursday, March 4th.

Attendees represented the following organizations and agencies:

American Association of University Women.  
Friends of the Placentia Library.  
Guild of Placentia Linda Hospital.  
Literacy Volunteers of America- Placentia ( ESL student)  
North Orange County Business and Professional Women.  
Placentia Advisory Committee on the Disabled.  
Placentia City Council.  
Placentia Head Start.  
Placentia Founders Society.  
Placentia Girl Scouts; Girl Scouts of Orange County.  
Placentia Heritage Festival Committee.  
Placentia Library District Board of Trustees.  
Placentia Police Department.  
Placentia Round Table women's Club.  
Placentia Yorba Linda PTA Council.  
Placentia Yorba Linda Unified School District.

Four more attendees are supposed to join the group for the rest of the meetings representing the Placentia Chamber of Commerce, Los Canciones and the Placentia Human Services Department. Dr Joseph Arnold will be participating as a concerned community member.

Pat Irot and Dixie Shaw will act as recorders or facilitators as the need arises.

Dr. Susan Parman; an anthropologist and professor at California State University, Fullerton is the scholar moderator, she is a Placentia resident and very interested in community affairs.

She explained the project and her role as moderator, and emphasised the role of the Library in this project as the hub or center where community concerns are being defined and addressed. She then asked participants to introduce themselves and share their feelings and understandings of the general concept of "Community" as well as their concerns and/or expectations of the project.

**Libraries Change Lives:** The Program Committee is working on selecting the panel of judges for the writing competition, as well as a strategy for soliciting prizes for the winners.

No entries have been received yet, but many patrons have inquired in person and over the telephone about the contest and showed interest in participating.

Two street banners are now hanging over the intersections of Kraemer and Yorba Linda Blvds, and Chapman and Placentia Avenues and they will stay there until mid April. They were paid for by the Friends of the Library.

**Tax Forms Distribution Services:** The Library continues to provide tax forms in the lobby. Clearly identified stacks of forms are replenished daily, patrons may either help themselves to the available forms or make copies from the Reproducibles conveniently located close to the copiers.

In addition to the forms, the 1992 Tax Preparation software has been installed in the public computer, and various tax information resources are available in the Reference Department.

Locations and telephone numbers of free tax preparation assistance programs are available for patrons who need them.

Tax distribution will continue until 11:00 pm on Wednesday, April 14th. and the public will be informed of the additional hours through the local media channels.

**Information For Teachers:** The March edition of the Library Information for Teachers (LIFT) was published on schedule and distributed to all the schools in the Placentia- Yorba Linda Unified School District. Libraries Change Lives was the main article in the Junior and Senior High School edition, along with a spotlight on the Social Issues Resources Series (SIRS) as the "Spotlight on Reference" column.

The Preschool, Primary, Intermediate edition concentrated on the Newberry and Caldecott Award winners for 1993, in addition to the Spring Story Hour Schedule, and an article on the writing competition.

**Bulletin Boards and Displays:** March is Art Education Month. Dixie Shaw has a book display on the subject in the large display case, along with a bulletin board of art announcements, and a proclamation from the City of Placentia recognizing March 1993 as Art Education Month.

While the large bulletin board in the Children's Department celebrates Spring and Reading, the Literacy bulletin board solicits tutors for the April workshop.

## PLACENTIA LIBRARY DISTRICT

### PROGRAM STATISTICS

DEPARTMENT	FEBRUARY 93	
	# PROGRAMS	# ATTENDEES
<b><i>ADULT SERVICES</i></b>	0	0
<b><i>CHILDREN'S SERVICES</i></b>		
Grandparents and Books	4	48
FFL Story Hour	N\A	N\A
Visits by Classrooms	16	397
After School Story Hrs	4	32
Story Hours Ages 3-5	7	131
Toddler Times Age 2	4	94
After School Specials Ages 7-10	4	74
<b><i>LITERACY SERVICES</i></b>		
Bowlathone	1	56
Student-Tutor Meeting	1	17
Student Support Group	N\A	N\A
Tutor In-Service	N\A	N\A
Tutor Workshops	3	46
Tutor Workshop Makeup	3	5
Testers' Training	1	2
Volunteer Fair	1	45



TO: Elizabeth Minter, Library Director

FROM: Melanie Daniels, <sup>JLD</sup>Literacy Coordinator

DATE: March 5, 1993

SUBJECT: Placentia Library Literacy Services Report

PROGRAM STATISTICS

Active tutors: 61

Active students: 76

Inactive tutors: 49

Tutors available to be matched: 14

Students waiting to be matched: 17

Percentage of tutors reporting: 97%

Tutoring hours reported: 360

Other volunteer hours reported: 367 (includes workshop hours)

Total reported volunteer hours: 727

Active tutors not reporting hours as of March 5:

Sandra Truex (692-1934)

Called 3/2/93 8:00pm - promised to call in hours

Called 3/4/93 6:15pm - no answer

Called 3/5/93 9:30am - left message

Cordelia Ontiveros (310-690-6571)

Called 3/2/93 1:00pm - left message

Called 3/4/93 10:30am - left message

Called 3/5/93 9:31am - no answer

Letters will be sent to above tutors. Non-reporting tutors last month all contacted the office shortly after PLLS Report was prepared, so no letters were mailed.

ACTIVITIES/PROGRAMS

Tutor and Student Support Groups - A combined meeting was held on February 22; a total of 17 tutors and students attended.

Tutor Training Workshop - Sixteen tutors completed the workshop on February 11. All but one have been matched with students; one new tutor has just been transferred to Phoenix by his employer.

Literacy Bulletin Board - The February bulletin board solicited participation in the LVA Bowl-a-thon with the theme "Make a Strike for Literacy." The current board encourages registration in the April tutor training workshops.

Newsletter - A combined January-February/March-April issue will be distributed this month with the assistance of a newly recruited newsletter volunteer.

Families for Literacy - The Families for Literacy Coordinator was counseled regarding performance problems with one of the program's childcare providers.

CLLS MATCHING FUNDS GRANT

The California State Library sent notification that Placentia Library District will receive \$12,528 to be used in the operation of its Literacy Services.

NETWORK ACTIVITY

The Library co-sponsored a successful Volunteer Fair with the Placentia Community Service Organization Network on February 27. Twenty-two agencies participated and most requested that the event be repeated, possibly in September. Information regarding volunteer opportunities with PLLS, Families for Literacy, and Grandparents and Books was distributed at the Library's table.

A subgroup of the Orange County Literacy Network named Workplace Literacy Providers of Orange County (WPLPOC) met on March 3. Meeting highlights included a discussion of San Diego's Workforce Literacy Resource Guide as a model for an Orange County provider list and a review of literature in the field of workplace literacy. The next meeting is scheduled for April 28.

UPCOMING ACTIVITIES

Graduates of the February tutor training workshop will receive their certificates at a followup meeting on March 11.

PLLS Tutor and Student Support Groups will hold a joint meeting on Monday, March 15, from 6 to 8pm.

TO: Elizabeth Minter, Library Director

FROM: <sup>EG</sup>Gwen Joseph, Family Literacy Coordinator

SUBJECT: Family Literacy Project

Date: March 4, 1993

Program Participation: The HeadStart (Tuesday/Thursday) classes are maintaining at 30 students. There are five groups functioning at the moment and there is a need for another tutor to work with a low functioning beginning English group. That group should be functional by mid-March. Serving a smaller population is proving to be much more efficient and successful judging from the students' and tutors' comments, the improved attendance, and the quicker pace of learning as evidenced by student work.

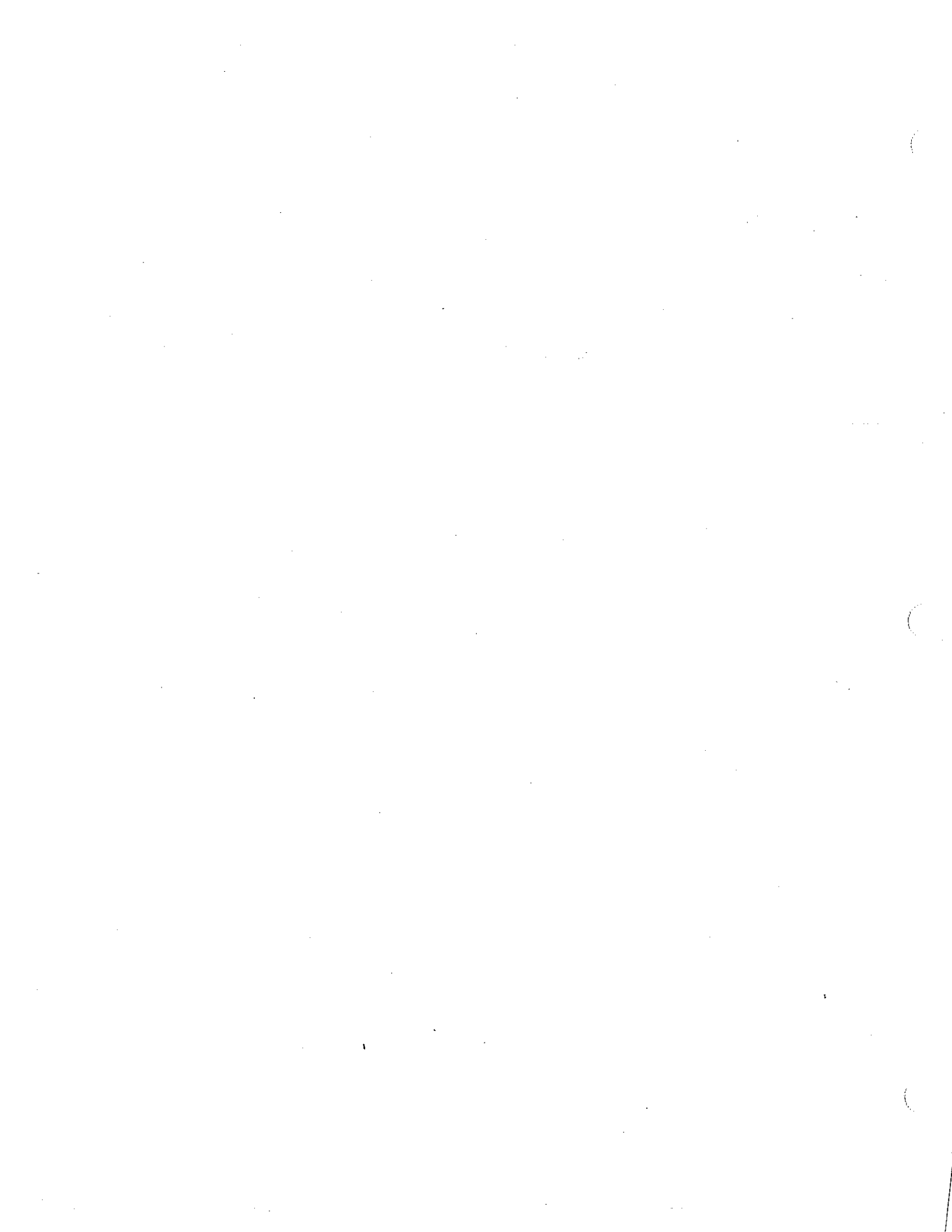
The Healthy Start (Monday/Wednesday) classes began February 22 with five students. At the third class there were 12 students and there are now 17 students on the class lists. There are currently three groups with a new tutor due to join the program on March 8. There have been a few problems with the school district supplied transportation from Ruby Drive to HeadStart but those seem to be resolved. Lynette Ward, the Healthy Start Coordinator, has been extremely supportive of the program, as have the Ruby Drive faculty.

Program Structure: The new parenting class structure based on speakers and field trips combined with a family storytime seems to be going well. Presentations on Planned Parenthood, Child Development and Discipline, and Preparation for Kindergarten/Home and School Communication, have all been well attended and well received. The monthly trips to the library continue to draw the best attendance.

Program Solicitations: A letter is due to go out in mid March to businesses within the City of Placentia requesting donations of materials used in the Families program, i.e. computer software, dry marker boards, books, etc. Alternative funding sources are being reviewed to ensure continuation of the program in the future. Work also continues on the proposal to the FieldStone Foundation as reported last month.

Lending Library: The lending library has been a tremendous success. More books and tapes are needed as they are by far the most popular items. One encyclopedia from the Children's section will be moved to the HeadStart facility this month.

Computers: The computers were installed on portable carts the last week in February. Word processing, and beginning reading and typing software have been donated. Further software donations are being sought after. The two most advanced groups are working on essays for the "Libraries Change Lives" contest and it is planned that they will use the computers for completion of their essays.





TO: Library Board of Trustees  
FROM: Karen Cushing *KC*  
DATE: March 8, 1993  
SUBJECT: Publicity Materials produced for February 1993

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The Program Committee has continued to keep busy throughout the month of February developing flyers, materials and press releases to advertise Winter library events. This includes: Winter Story Hours, Upcoming Spring Story Hours, Volunteer Fair, Literacy Tutor Training Workshop, Teacher Newsletters, the Spring issue of the Placentia Quarterly, and National Library Month's "Libraries Change Lives" Writing Contest.

Please see attached materials.

We continue to advertise all events on our own Placentia Library Cable Station - Station #69. If you have cable at home, you may want to watch this!

# PRESS RELEASE

Placentia Library District  
411 East Chapman Avenue  
Placentia, CA 92670

FOR MORE INFORMATION CALL:

Suad Ammar,  
Principal Librarian  
(714) 528-1906

FOR IMMEDIATE RELEASE

## "Libraries Change Lives" Writing Competition

The Placentia Library District is sponsoring a writing competition on the theme "How the Library Changed My Life." Submissions may be in the form of essays, poetry, short stories, plays or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant.

Entry forms and competition rules will be available in the Library beginning February 16, 1993. Entries may be submitted between February 16 and March 31, 1993. Winners will be announced at a recognition ceremony on Tuesday April 20th, 1993 during National Library Week April 18-24.

Library patrons fitting one of the categories listed below are encouraged to participate.

Students in 4th through 7th grades

Students in 8th through 12th grades

Adults

Adult literacy students - Basic Reading

Adult literacy students - English as a Second Language

All entrants are encouraged to submit their entries to ALA as well, because three people who submit outstanding stories will be selected to receive a trip for two to the 1993 ALA Annual Conference in New Orleans where they will be honored at the opening General Session.

For more information call Suad Ammar, or Melanie Daniels at (714) 528-1906.

#####

*National Library Week Writing Competition*

Placentia Library District is sponsoring a writing competition on the theme "How the Library Changed My Life".

Submissions may be in the form of essays, poetry, short stories, plays or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant.

Entry forms and competition rules will be available in the Library beginning February 16, 1993.

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Individuals fitting one of the categories listed below are invited to participate:

- Students in 4th through 7th grades
- Students in 8th through 12th grades
- Adults
- Adult Literacy Students -- Basic Reading
- Adult Literacy Students -- English as a Second Language

"Libraries Change Lives" is the National Library Week theme selected by the American Library Association for 1993 and 1994. Placentia Library District is sponsoring the writing competition so that library patrons may share their success stories and celebrate National Library Week in a personally meaningful way.

All entries will be submitted to the national competition. Three will be selected to receive a trip for two to the 1993 American Library Association Annual Conference in New Orleans and they will be honored at the opening General Session.

For more information, pick up a copy of the competition entry form and rules at the Placentia Library Reference Desk starting February 16, 1993 or call Suad Ammar or Melanie Daniels at 528-1906.



Placentials

# Business Link

A publication of the Placentia Chamber of Commerce

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FEBRUARY 1993  
VOLUME 22, NUMBER 2  
201-C Yorba Linda Boulevard  
Placentia, California 92670  
(714) 528-1873

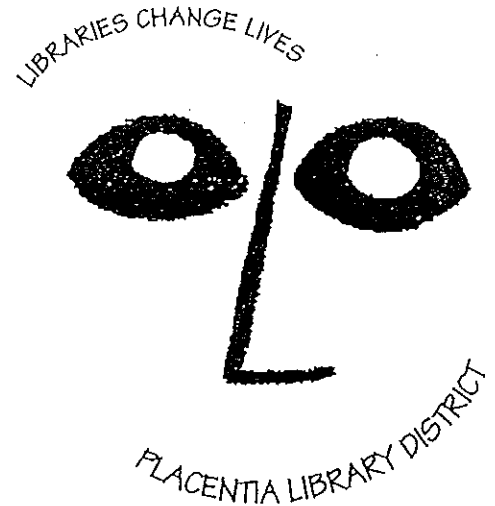
The Placentia Library District  
Agenda Item 32  
Attachment C

Celebrates

National Library Week 1993

April 18 - 24

**"How the Library  
Changed My Life"**



Write a short story, a poem, an essay or a play on how the Library changed your life.

Submit it to Placentia Library District between February 16 and March 31.

Prizes for local winners will be awarded and entries may be submitted to the National contest where YOU may win a trip to New Orleans!

Local winners will be recognized on  
Tuesday, April 20  
7:00 PM

Library Meeting Room  
411 E. Chapman Avenue, Placentia

For entry forms, contest rules and more information call 714-528-1906.

The street banners and recognition ceremony are sponsored by the Friends of the Placentia Library.

Placentia Library District  
Celebrates  
National Library Week  
April 18 - 24



Write a short story, poem,  
an essay or play on

"How the Library  
Changed My Life"

Submit it to the Library  
between February 16  
and March 31.

Prizes for local winners will be  
awarded & entries may be  
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411 E. Chapman Ave.  
Placentia

For more information  
Call 714-528-1906

The street banners & recognition  
ceremony are sponsored by the  
Friends of the Placentia Library.



*Be a V.I.P. -  
Volunteer In Placentia*

- \*Get involved - make a difference
- \*Learn new skills
- \*Gain valuable job experience
- \*Make new friends

Date & Time: Saturday, February 27  
from 10:00am to 1:00pm

Location: Placentia Library  
411 E. Chapman Avenue  
(corner of Kraemer & Chapman in Placentia)

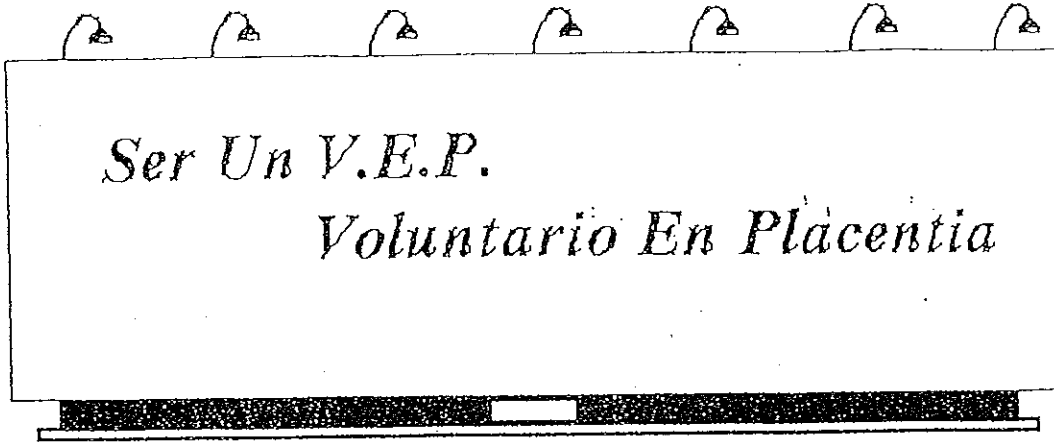
Discover the rewarding volunteer positions available in your community at *Volunteer In Placentia*, a volunteer fair co-sponsored by the Placentia Community Service Organization Network and the Placentia Library District. Representatives from agencies and organizations serving Placentia will be on hand to answer your questions about volunteer positions. Find out more about:

### Opportunities for Teens - Adults - Seniors

There is something for everyone at the Volunteer Fair!

Rain or shine - be there!

For more information, please call Betty Escobosa at (714) 630-3871 or  
Melanie Daniels at (714) 524-8408.



*Ser Un V.E.P.*

*Voluntario En Placentia*

- \*Comprometase- Hacer la diferencia
- \*Aprenda nuevas habilidades
- \*Haga nuevos amigos

**Dia y Hora : Sabado, Febrero 27  
de 10:00 a.m. a 1:00 p.m.**

**Localidad: Biblioteca De Placentia  
411 E. Ave. Chapman, Placentia  
( Esquina de Ave. Chapman y Ave. Kraemer)**

Descubra la gratificacion de las posiciones de voluntario disponibles en su commnidad en " Voluntario En Placentia", una feria para voluntarios co-patrocinada por la cadena Organizacion De Servicios Comunitarios De Placentia y El Distrito Biblioteca De Placentia. Representantes de agencias y organizaciones sirviendo a Placentia estaran dispuestos para contestar todas sus preguntas a cerca de posiciones de voluntario. Descubra mas acerca:

## **Oportunidades para Jovenes-Adultos-Adultos Mayores**

**Ahi Hay algo para cada uno en la Feria para Voluntarios!**

**Lluvia o Sol- Estar ahi**

**Para major informacion, favor de llamar por telefono a  
Betty Escobosa al (714) 630-3871 o  
Melanie Daniels al (714) 524-8408.**

"Libraries Change Lives" Writing Competition  
Fact Sheet and Entry Form

Placentia Library District is sponsoring a writing competition on the theme "How the Library Changed My Life," in recognition of the American Library Association's National Library Week theme "Libraries Change Lives." Library patrons fitting one of the categories listed on the entry form on the reverse side are encouraged to participate so that they may share their success stories and celebrate National Library Week in a personally meaningful way.

Submissions may be in the form of essays, poetry, short stories, plays or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant. Entrants will have the opportunity to win prizes at the local level, and may choose to have their entries forwarded to the national contest as well. Three winners at the national level will be awarded a trip for two to New Orleans, where they will be honored at the American Library Association's national conference in June.

RULES

- \* All entries must be accompanied by the entry form on reverse side, or a copy of it.
- \* All entries must be typed or neatly printed in dark ink.
- \* All entries must be written in English.
- \* All entries must be the original work of the entrant.
- \* Entries will be judged on relevance to the competition theme, creativity, fluency of written expression, and mechanics (spelling, punctuation, and grammar).
- \* Entrants agree that the Placentia Library District may use their entries for promotional purposes and in its celebration of National Library Week.
- \* Employees of the Placentia Library District and members of their immediate families are ineligible.

TO ENTER

Complete the form on reverse side and return it with your entry to:

Placentia Library District  
National Library Week Writing Competition  
411 E. Chapman Avenue  
Placentia, CA 92670

All entries must be received by 8:45pm on Wednesday, March 31, 1993. Postmarks are not acceptable.



-----  
Placentia Library District  
National Library Week Writing Competition  
Entry Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Age of entrant: \_\_\_\_\_

I certify that this entry is my own work (entrant sign below):  
\_\_\_\_\_

Competing in the following category (please check one of the following categories):

Children 4th-~~7~~th grades       Children 8th-12th grades  
 Adults       Literacy Students       ESL Students

Literacy and ESL Students only: please enter the name and telephone number of your tutor here: \_\_\_\_\_  
\_\_\_\_\_

ATTACH THE COMPLETED FORM TO YOUR ENTRY AND RETURN IT TO THE  
PLACENTIA LIBRARY BY 8:45PM ON WEDNESDAY, MARCH 31, 1993.

# Placentia Library District Information for Teachers

Junior and Senior High School Edition



Placentia Library District ◦ 411 East Chapman Avenue ◦ Placentia CA 92670 ◦ 714-528-1925

## *LIBRARIES CHANGE LIVES*

### National Library Week Writing Competition

Placentia Library District is sponsoring a writing competition on the theme "How the Library Changed My Life."

Submissions may be in the form of essays, poetry, short stories, plays or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant.

Entry forms and competition rules will be available in the Library beginning February 16, 1993. Entries may be submitted between February 16 and March 31, 1993

Winners will be announced and prizes awarded at a recognition ceremony on Tuesday, April 20, 1993.

Individuals fitting one of the categories listed below are invited to participate:

- Students in 4th through 7th grades
- Students in 8th through 12th grades
- Adults
- Adult Literacy Students - Basic Reading
- Adult Literacy Students - ESL

"Libraries Change Lives" is the National Library Week theme selected by the American Library Association for 1993 and 1994.

#### LIBRARY HOURS

Monday - Thursday	10:00 AM - 8:45PM
Friday - Saturday	10:00 AM - 5:45PM
Sunday	1:00 PM - 4:45PM

Placentia Library District invites you to have your students write essays on this theme.

All entries will be forwarded to the national competition.

There, three will be selected to receive a trip for two to the 1993 American Library Association Annual Conference in New Orleans where they will be honored at the opening General Session.

For more information, pick up a copy of the competition entry form and rules at the Placentia Library Reference Desk starting February 16, 1993, or call Suad Ammar or Julie Shook at 528-1906.

*It's small enough to fit in your wallet & powerful enough to change your life*

*It's a LIBRARY CARD !*

*Get answers to questions, borrow books, magazines, videotapes, and much more.*

*Make sure everyone in your classroom has one ! Make sure they use it ! !*

Information for Teachers, Junior and Senior High School Edition, is published in September, December, March and May by the staff of Placentia Library District. Julie Shook, M.L.S., editor.

March - April, 1993

SPOTLIGHT ON REFERENCE TOOLS*Social Issues Resources Series (SIRS)*

The Social Issues Resources Series (SIRS) provides students with a variety of articles today's critical issues.

SIRS are a compilation of articles from a wide variety of newspapers and magazines, arranged in loose-leaf binders into over thirty different subject groupings.

Subjects include Crime, Poverty, Alcohol, Ethnic Groups, Human Rights, Ethics, Death and Dying, and the Third World.

Each volume is updated yearly and has its own index.

There is also a very useful master index and cross-reference chart to help students ascertain which volume(s) will have articles on the topic they are researching.

The articles are selected from a variety of sources, both well-known publications like the New York Times, Science News and Newsweek, and less-known or less-accessible titles like Animals' Agenda, Free Inquiry, and the Des Moines Register.

The articles represent a wide spectrum of opinion and are printed in their entirety, with full bibliographic information.

SIRS volumes and articles can not be checked out of the Placentia Library, but can be removed from the binders to be photocopied.

SIRS are located near the Reference Desk in the center of the library. For additional information, ask the librarian at the Reference Desk.

ASSIGNMENT ALERT

If the Library knows about upcoming class assignments, the staff will place materials requested by the teacher on *RESERVE*.

You can help ensure access to these materials for all your students by notifying the Library prior to your assignments.

For more information please contact Julie Shook or Suad Ammar at 528-1925.

HOLIDAY SCHEDULE

Library closed April 11

Library closed May 30 and 31

HOMEWORK ASSISTANCE PROGRAM

The Placentia Library District, in conjunction with a Healthy Start grant awarded by the federal government to the Placentia Yorba Linda Unified School District, is offering a special homework assistance program to students at Kraemer Junior High School.

Students working on special projects, or who require special assistance, or the use of reference materials that are not available at their school can receive help from the library staff and specially trained volunteers after school Monday through Thursday.

Students will sign in upon arrival, and be given bus tickets just before their departure at 4:30 P.M. A late bus will pick up the students and return them to their home areas.

For more information on this program, please contact the Placentia Library Literacy Services office at 524-8408.

*Kraemer teachers* - Please encourage your students to take advantage of this program. Feel free to call the Library or send us an Assignment Alert.

*All High School teachers* - We are looking for motivated students to train as volunteer tutors. This would be an excellent opportunity for a community service project (which would look good on a college application) as well as being personally fulfilling and rewarding.

CLASS VISITS

Teachers are invited to schedule visits to the Library so that students may learn about the Library's resources and the best way to use them. Any of the following activities may be requested for your visit:

- Tour of the library.
- Instruction in general library skills including using the computer catalog, the Dewey Decimal System, the magazine and newspaper indexes, etc.
- Specialized library skills instruction for a particular assignment, e.g. poetry resources, biographical sources.
- Booktalks.

Class visits to the Library and librarian visits to classrooms should be requested at least 2 weeks in advance of the desired date.

For junior and senior high school classes please contact Julie Shook or Suad Ammar at 714-528-1925 for additional information and scheduling.

Placentia Library District

# Information for Teachers

Preschool - Primary- Intermediate Edition



Placentia Library District ◦ 411 East Chapman Avenue ◦ Placentia, CA 92670 ◦ 714-528-1925

## AND THE WINNERS ARE . . .

The winners of the 1993 Newbery and Caldecott Awards and the Coretta Scott King Awards were announced on January 25 during the American Library Association Midwinter Meeting.

Our book collection contains multiple copies of each years winners. For a copy of the complete list of Caldecott and Newbery Award winners, please contact the Children's Desk.

### NEWBERY AWARD WINNER

The John Newbery Award, given annually since 1922, honors an author, a U.S. citizen who makes the most distinguished contribution to American children's literature.

*Missing May* by Cynthia Rylant. After the death of the beloved Aunt who raised her, twelve-year-old Summer and her Uncle Ob leave their West Virginia trailer in search of the strength to go on living.

### NEWBERY HONOR BOOKS

*The Dark-Thirty: Southern Tales of the Supernatural* by Patricia McKissack.

*Somewhere in the Darkness* by Walter Dean Myers.

*What Hearts* by Bruce Brooks

### CALDECOTT AWARD WINNER

This award, named for the English illustrator Randolph Caldecott, has been given annually to the artist, a U.S. citizen, who creates the most distinguished children's picture book published the preceding year.

*Mirette on the High Wire* Author/Illustrator: Emily Arnold McCully One day a mysterious wire-walking stranger arrives, and Mirette begs him to teach her how he does it. But it is Mirette who is the teacher in the end, as she must show the stranger how to overcome what he fears the most.

### LIBRARY HOURS

Monday - Thursday	10:00 AM - 8:45PM
Friday - Saturday	10:00 AM - 5:45PM
Sunday	1:00 PM - 4:45PM

### CALDECOTT HONOR BOOKS

*Seven Blind Mice* Author/Illustrator Ed Young

*The Stinky Cheese Man and Other Fairly Stupid Tales* illustrated by Lane Smith

### CORETTA SCOTT KING AWARD

This award, established in 1969, honors a Black author and Black illustrator for their books which promote understanding and appreciation of the culture and which contribute to the realization of the American Dream for all people.

*The Dark-Thirty: Southern Tales of the Supernatural* by Patricia McKissack. An anthology of chilling tales inspired by African-American history and the "dark-thirty"-the thirty minutes of dusk, when all shadows seem to move and ghost stories are all too believable.

### KING HONOR BOOKS

*Mississippi Challenge* by Mildred Pitts Walter

*Somewhere in the Darkness* by Walter Dean Myers

### ILLUSTRATOR AWARD

*The Origin of Life on Earth: an African Creation Myth* illustrated by Kathleen Atkins Wilson.

### ILLUSTRATOR HONOR BOOKS

*Little Eight John* illustrated by Will Clay

*Sukey and the Mermaids* illustrated by Bryan Pinkney

*Working Cotton* by Carole Byard

**SPRING STORY HOUR  
SCHEDULE**

The Spring series of programs for children ages 2 - 10 will begin April 5, 1993.

A variety of programs are offered each week. *Registration is required except for the Wednesday "After School Story Hour."*

**TODDLER TIMES**

Stories and activities for 2 year olds accompanied by a parent.

Tuesdays 10:30 A.M. - 11:00 A.M.  
April 6 through May 25

**PRESCHOOL STORY HOURS**

Ages 3 - 6

Mondays 1:00 P.M. - 1:45 P.M.  
April 5 through May 24, or

Wednesdays 10:30 A.M. - 11:15 A.M.  
April 7 through May 26

**AFTER SCHOOL STORY TIME**

Ages 5 & up. Stories, puppets; movies and lots of fun after school. (No registration required).

Wednesdays 3:30 P.M. - 4:15 P.M.  
April 7, through May 26

**AFTER SCHOOL SPECIALS**

Stories and crafts for children 7 - 10. Registration a must! Space is limited.

Thursdays 3:30 P.M. - 4:30 P.M.  
April 8 through May 27

**HOLIDAY SCHEDULE**

Library closed April 11

Library closed May 30 and 31

Information for Teachers, Preschool-Primary-Intermediate Edition, is published in September, December, March and May by the staff of Placentia Library District, Kay Schneider, M.L.S., editor.

**ASSIGNMENT ALERT**

Every day children come into the Placentia Library to find books to help them complete homework assignments.

Sometimes they are disappointed because other students have already checked out the available materials.

Often even large subject sections can be completely depleted in a very short time.

You can help ensure access to these materials for all your students by notifying the Library prior to your assignments so that books can be selected and held on reserve for your class.

Both the children and their parents are very grateful to come to the Children's Reference desk and find materials being held especially for them.

Call the Children's Department at 528-1906, or mail us your materials requests.

This will assure that your students will be able to find the materials they need in the Library to successfully complete their assignments.



*It's small enough to fit in your wallet . . .  
powerful enough to change your life*

*It's a LIBRARY CARD!*

*Make sure everyone in your classroom has one!*

**WRITING CONTEST FOR NATIONAL LIBRARY WEEK - APRIL 18 - 24, 1993**

Placentia Library is celebrating National Library Week this year with a writing competition about the theme, *How the Library Changed My Life*.

Entries may be in the form of essays, poems, plays, short stories or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant.

Entries may be submitted between February 15 and March 31, 1993 and the winners will be announced at a recognition ceremony during National Library Week, April 18-24, 1993.

The winning entries will be forwarded to the American Library Association for the National competition.

Library patrons fitting into one of the categories listed below are encouraged to participate. Please encourage your students to take part in this writing competition.

- Children in 4th through 7th grades
- Children in 8th through 12th grades
- Adults
- Adult Literacy Students - Basic reading
- Adult Literacy students - English as a second language

Entry forms and competition rules are available in the Library.

# PLACENTIA LIBRARY DISTRICT

## Placentia Library lost

# \$127,967

and it may be more tomorrow . . .

The District's revenue loss of \$127,967 is based upon 10% of the District's total revenue, regardless of its source:

- ➔ 10% of the property tax
- ➔ 10% of the gifts received from individuals
- ➔ 10% of the fines, fees, and rentals
- ➔ 10% of the literacy grant
- ➔ 10% of the fees for children's arts and crafts programs

### The 1992-1993 State Budget Isn't Equitable

- ➔ More than 20% of California's special districts have been exempted by the Legislature from the revenue reduction provisions of the 1992-1993 State Budget because they serve more than one county or meet other exclusionary criteria.

*Not all independent special districts are being treated the same by the Budget Legislation.*

- ➔ The Budget Legislation assumes that Placentia Library District is receiving all or part of its \$400,947 contribution to the Special District Augmentation Fund, when, in fact, the Orange County Supervisors have allocated \$0.

- ➔ Because it has been receiving no Special District Augmentation Funds for the past three years, Placentia Library District has been operating 100% under the restrictions of Proposition 13.

*The Budget Legislation reduces Placentia Library District's property tax percentage below pre-Proposition 13 levels when it doesn't impose the same reductions on all other special districts.*

If you are concerned about the impact of the State Budget on your services at Placentia Library District, and/or if you would like to help, please ask for more information at any of the Library Desks or call 528-1925.

## "Libraries Change Lives"

### National Library Week Writing Competition

Placentia Library District is sponsoring a writing competition on the theme "How the Library Changed My Life."

Submissions may be in the form of essays, poetry, short stories, plays or other forms of written expression, as long as the work pertains to the competition theme and is the original work of the entrant.

Entry forms and competition rules will be available in the Library beginning February 16, 1993.

Entries may be submitted between February 16 and March 31, 1993.

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Adult literacy students - Basic Reading

Adult literacy students - English as a Second Language

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For more information, pick up a copy of the competition entry form and rules at the Placentia Library Reference Desk starting February 16, 1993 or call Suad Ammar or Melanie Daniels at 528-1906.

It's small enough to fit in your wallet...  
powerful enough to change your life!

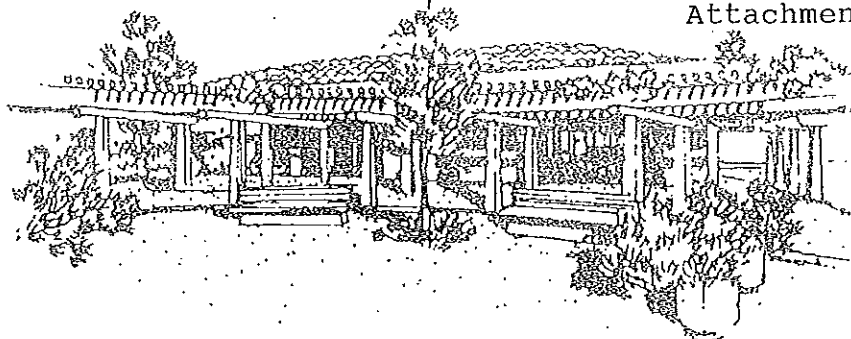
*It's a library card,*  
free at Placentia Library District.

PLACENTIA LIBRARY DISTRICT  
411 East Chapman Avenue

### HOURS

Monday - Thursday	10:00 A.M. - 8:45 P.M.
Friday - Saturday	10:00 A.M. - 5:45 P.M.
Sunday	1:00 P.M. - 4:45 P.M.

Reference Services, Reserves & Telephone Renewals  
528-1906



### Spring Story Hour Schedules

The spring schedule of programs for children ages 2 - 10 will begin April 5, 1993. There are a variety of programs offered each week. Registration is required except as indicated below.

**TODDLER TIMES** Stories and activities for 2 year olds accompanied by a parent.

Tuesdays 10:30 - 11:00 A.M. from April 6 to May 25

**PRE-SCHOOL STORY HOURS** Ages 3 - 6

Mondays 1:00 - 1:45 P.M. from April 5 to May 24, or

Wednesdays 10:30 - 11:15 A.M. from April 7 to May 26

**AFTER SCHOOL STORY TIME** for ages 5 & up. Stories, puppets, movies and lots of fun after school. No registration required.

Wednesdays 3:30 - 4:15 P.M. from April 7 to May 26

**AFTER SCHOOL SPECIALS** Stories and crafts, ages 7 - 10.

Thursdays 3:30 - 4:30 P.M. from April 8 to May 27

### Orange County Register On Computer

All-text version of the *Orange County Register* is now available on a computerized database at the Library. It includes the years 1987 through the present, with the current year updated monthly and available within four months of the close of each month. (The Library keeps its newspaper copy until the computer edition is received.)

The search system is designed to fit the needs of the beginner as well as the experienced researcher through three easy to learn levels.

A search can be done by selecting terms from the subject listing, or by date, section, author or by sections known by the researcher.

Articles can be read on the system or printed for later use.

For additional information please visit or call the Reference Desk at 528-1906.

### Service for the Visually and Physically Impaired

Patrons who have been using the Braille Institute services to borrow Talking Books, cassette and record players can now check-out and return their materials and equipment at the Placentia Library.

A rotating deposit collection of fiction and non-fiction Talking Books is available at the Library as are the special players needed for listening to them. The collection is accessible through a catalog and is shelved next to the Large Print Book collection.

Library patrons who are permanently or temporarily visually or physically impaired or who have reading disabilities, may be certified and registered for this service by one of the professional librarians at the Library.

This program is offered through a cooperative agreement with the Braille Institute. Use of these special materials is restricted to borrowers certified by the Braille Institute, a professional librarian or other eligible medical or educational professionals.



### Literacy Tutor Training

Placentia Library Literacy Services will offer two tutor training classes this spring.

An evening class will meet on six Mondays and Thursdays from 6:00 to 9:00 P.M. starting April 12. A Saturday class will meet from 9:00 A.M. to 4:00 P.M., with a one hour lunch break, for three weeks starting April 24. Both classes will be held at the Placentia Library.

The training is provided without charge to volunteers making a minimum commitment of six months to Placentia Library Literacy Services. Training materials are provided through a grant from the Rotary Club of Placentia. Registration for tutors volunteering with other programs is \$30.

Volunteer tutors are matched with adult learners seeking to improve their basic reading, writing or conversational English skills. Tutors and students meet 2 hours weekly; time and location are flexible.

To enroll in a class or for more information about the program, call the Placentia Library Literacy Office at 524-8408.

### Families For Literacy

The Placentia Library District's *Families For Literacy* Program, conducted at Placentia HeadStart, offers parents of young children the opportunity to improve and develop their literacy and parenting skills.

Classes of varying skill levels are offered to the parents Monday through Thursday from 9:00 to 11:30 A.M.

Tutors are **DESPERATELY** needed to work with these parents.

Free training is available through the Library and all teaching materials are provided. For more information please contact the Placentia Library Literacy Office at 524-8408.

### Literacy Volunteers Offer Gift Cards

These attractive cards may be purchased for as little as \$5 each and inform the recipient that a donation was made in his or her name to promote literacy. They are suitable for any occasion: birthdays, anniversaries, sympathy, congratulations, etc.

Proceeds from the card sales are used to support free, individualized tutoring for adults seeking to improve their reading, writing or conversational English skills.

The cards are available in the Placentia Library Literacy Office; call 524-8408 for more information.





TO: Librarian, Plac. Lib.

Ralph Beckett



SUPERVISOR, FOURTH DISTRICT

**D O N R. R O T H**

ORANGE COUNTY BOARD OF SUPERVISORS  
ORANGE COUNTY HALL OF ADMINISTRATION  
10 CIVIC CENTER PLAZA, SANTA ANA, CALIFORNIA 92701  
PHONE: (714) 834-3440 FAX: (714) 834-2045

February 24, 1993

Ralph L. Beckett, Ph.D.  
CSUF Emeritus Professor  
1238 Venice Avenue  
Placentia, CA 92670

Dear Dr. Beckett:

Thank you for your recent letter regarding the Placentia Library District.

Last year, 1992, both the Placentia Library District and the Buena Park Library District applied for Special District Augmentation Funds (SDAF) to help relieve their budget problems. While the County was sympathetic to the two library districts, neither one met the funding criteria and neither was given SDAF money.

This year looks to be even worse: SDAF money will be scarcer than ever before. Last year, the State of California raided the SDAF program to help balance the state budget. Now, for the second consecutive year, another raid is virtually certain. The Governor's proposed budget calls for a forty million dollar (\$40,000,000) reduction to the current sixty-five million dollar (\$65,000,000) program for Orange County. Further, a rumor from Sacramento says that SDAF may be completely eliminated in 1994.

For the coming fiscal year (1993-94), the Placentia Library District will not be able to look to SDAF to help with its budget; and it is not alone in that problem. We are all facing the task of not only solving our own local budget difficulties, but also of having the state balance its budget on our backs.

To be fair to the state, however, their job is not an easy one and they are trying to spare the schools from massive budget cuts.

Other than cost reductions and revenue enhancements by the Placentia Library District, the only alternative of which I am aware is a possible merger with the Orange County Public Library System. Several cities already receive their library services from the County, and others are exploring this as a cost-saving measure.



Mr. Ralph L. Beckett, Ph.D.  
February 24, 1993  
Page 2

If you or the District are interested in exploring this option further, you should contact Mr. John Adams, the Orange County Librarian, at 566-3040.

If we may be of any further assistance, please feel free to call my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Don R. Roth". The signature is fluid and cursive, with the first name "Don" being the most prominent.

Don R. Roth  
Orange County Supervisor  
Fourth District

DRR:SM:b

cc: John M. Adams, Orange County Librarian



TO: Library Board of Trustees

Agenda Item 33

FROM: Sal Addotta, Assistant Library Director *Sma*  
Suad Ammar, Principal Librarian *SA*

DATE: March 15, 1993

SUBJECT: Americans With Disabilities Act Compliance Report Update

**BACKGROUND:**

Signage related to helping disabled individuals has been produced and posted.

Clipboards with pen/pencil have been provided at the Reference and Circulation desks.

The City Advisory Committee on the Disabled has reviewed the Library's ADA Self-Evaluation and has endorsed it unanimously.

**RECOMMENDATION:**

Receive and file.

**ADA SELF-EVALUATION**

Area Surveyed	Status	Proposed Action	Target Completion Date
Parking	accessible	none	N/A
Entrance	fully accessible	automatic doors installed Feb. 1991	completed
Entryway footing	tiles partially accessible	replace as part of remodeling project	FY93-94
Restrooms	legal, but largely in- accessible	redesign as part of remodeling project	FY93-94
Drinking fountains	marginally accessible; too high; activator stiff	redesign as part of remodeling project	FY93-94
Public telephones	legal and fully accessible	telephone booth added at lower ADA height	completed
Signage	procedures written for helping disabled	signs produced and posted	<u>COMPLETED</u> <u>MARCH 93</u>
Access to staff and collections	counters at Ref/Circ desks are too high for persons in wheelchairs;	clipboards provided with pens and pencils at Ref/Circ desks	<u>COMPLETED</u> <u>MARCH 93</u>
Access to staff and collections	same as above	<u>permanent solution</u> is to lower counters at Ref/Circ	FY93-94
Telephone access for deaf users	no access	install TDD equipment	FY93-94





## Palos Verdes Library District

650 Deep Valley Drive, Palos Verdes Peninsula, California 90274-3662  
(310) 541-2559 or 377-9584 FAX (310) 541-6807

Linda P. Elliott, Director

March 9, 1993

Elizabeth Hill  
Legislative Analyst  
Sacramento, CA 95814

Dear Ms. Hill:

In the supplemental document "Perspectives and Issues," which accompanies your State budget analysis, you comment on the restructuring of local government. Regarding special districts, you state that property tax revenues allocated to special districts should be reallocated to counties or cities and that the counties or cities would see that the special districts were funded or would take over their operations.

The Palos Verdes Library District is an independent, non-enterprise special district. It was formed in 1928 by a vote of the people and is organized under the Education Code. The District is funded by local property taxes, voted by the people. It is governed by a locally elected five-member Board of Trustees.

When the District was formed, the service area was unincorporated territory in Los Angeles County. Residents formed the Library District because public library service was a top community priority. They wanted their library to be fully responsive to local needs and they were willing to pay for that service.

Now the Palos Verdes Library District's service area encompasses four cities, incorporated over the years, and several unincorporated county islands. The Library District has the largest service area among the local governmental jurisdictions which serve the Palos Verdes Peninsula. The District is an entity of equal status to the four cities and to the local school district.

Peninsula residents continue to feel strongly about local control and to value excellent and locally responsive library service. An example of this support is a 1991 vote which passed by over 70% a \$16 million bond measure for the expansion and renovation of the central library facility. The construction project is currently underway and will be completed in 1994.

The Palos Verdes Library District is an example of a local entity doing a good job. It is not dysfunctional or redundant. Use and cost data show that the District is run efficiently. If anything, the District is a role model for local government -- efficient, effective, responsive, and supported by its constituents.

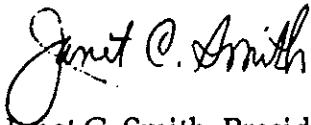




Statewide, there are five more library districts organized in the same way as the Palos Verdes Library District and funded by locally voted property taxes. Your proposal seems to overlook these small, special library districts and the issues of local control and popular government which they represent.

I urge you to revise your recommendations regarding special district reorganization to reflect the existence and nature of the independent special library districts.

Yours truly,



Janet C. Smith, President  
Board of Library Trustees

cc: Senator Marion Bergeson  
Senator Robert Beverly  
Assemblyman Sam Farr  
Assemblywoman Betty Karnette

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16  
4/4

# Lobbying Firm Activity Authorization

(Government Code Section 86104)

LOBBYING FIRM  
ACTIVITY AUTHORIZATION

CALIFORNIA  
1993 FORM **602**

Check one box

Lobbyist Employer

Lobbyist Coalition

Type or Print in Ink

Legislative Session
1993-94
(Insert Years)

For Official use Only
Page <u>1</u> of <u>2</u>

NAME OF LOBBYIST EMPLOYER: Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palms Verdes Library District			
BUSINESS ADDRESS: (Number and Street)	(City)	(State)	(Zip Code)
411 East Chapman Avenue	Placentia	California	92670

TELEPHONE NUMBER: ( 714 ) 528-1906
EFFECTIVE DATE:

I hereby authorize California Advocates, Inc.  
(Name of Lobbying Firm)  
925 L Street, Suite 350, Sacramento, California 95814  
(Business Address)

to engage in the activities of a lobbying firm (as defined in California Government Code Section 82038.5 and 2 Cal. Code of Regs. Section 18238.5) on behalf of the above named employer.

If you are authorizing another lobbying firm to lobby on behalf of your firm's client(s), provide the name(s) of the client(s) below:

NAME OF SUBCONTRACTED CLIENT:	NAME OF SUBCONTRACTED CLIENT:
NAME OF SUBCONTRACTED CLIENT:	NAME OF SUBCONTRACTED CLIENT:

## VERIFICATION

I have used all reasonable diligence in preparing this Statement. I have reviewed this Statement and to the best of my knowledge the information contained herein is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on (Date) <u>3/11/93</u>	At (City and State) <u>Altadena</u>	By (Signature of Responsible Officer) <u>William J. Tama</u>
Name of Responsible Officer (Type or Print) <u>William J. Tama</u>		Title <u>District Librarian</u>



Lobbying Firm

Activity Authorization Employer: Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palos Verdes Library District

SEE INSTRUCTIONS ON REVERSE

Type or Print in Ink

LOBBYING FIRM ACTIVITY AUTHORIZATION

CALIFORNIA REGISTRATION NUMBER 602

NAME OF LOBBYING FIRM:

California Advocates, Inc

Page 2 of 2

Nature and Interests of Lobbyist Employer

Check one box only:

- INDIVIDUAL (Complete only Parts A and E)
- BUSINESS ENTITY (Complete only Parts B and E)
- INDUSTRY, TRADE OR PROFESSIONAL ASSN. (Complete only Parts C and E)
- OTHER (Complete only Parts D and E)

A. Individual

- 1. Name and address of employer (or principal place of business if self-employed):
- 2. Description of business activity in which you or your employer are engaged:

B. Business Entity

Description of business activity in which engaged:

C. Industry, Trade or Professional Association

- 1. Description of industry, trade, or profession represented:
- 2. Specific description of any portion or faction of the industry, trade, or profession which the association exclusively or primarily represents:

3. Number of members in association (check appropriate box):

- 50 OR LESS (Provide names of all members on an attachment)
- MORE THAN 50

D. Other

- 1. Statement of nature and purposes:  
We are a Library Special District
- 2. Description of any trade, profession, or other group with a common economic interest which is principally represented or from which membership or financial support is principally derived:  
Library

E. Industry Group Classification

Check one box which most accurately describes the industry group which you represent. See instructions on reverse.

- AGRICULTURE
- EDUCATION
- GOVERNMENT
- HEALTH
- LABOR UNIONS
- LEGAL
- PUBLIC EMPLOYEES
- POLITICAL ORGANIZATIONS
- UTILITIES
- OTHER
- BUSINESS: (Check one of the following sub-categories.)
- ENTERTAINMENT/RECREATION
- FINANCE/INSURANCE
- LODGING/RESTAURANTS
- MANUFACTURING/INDUSTRIAL
- MERCHANDISE/RETAIL
- OIL AND GAS
- PROFESSIONAL/TRADE
- REAL ESTATE
- TRANSPORTATION
- OTHER



CONSULTING SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between California Advocates, Inc., Park Executive Building, Suite 350, 925 L Street, Sacramento, California 95814, hereinafter called "Legislative Consultant," and Placentia Library District on behalf of Altadena Library District, Buena Park Library District and Palos Verdes Library District, hereinafter called "District."

Terms and Conditions

1. Employment of Legislative Consultant

District agrees to engage Legislative Consultant on a nonexclusive basis and Legislative Consultant hereby agrees to undertake and perform certain consultant services commencing March 1, 1993, and ending September 30, 1993. Legislative Consultant is retained under this Agreement by District as an independent contractor. Legislative Consultant and its employees are not employees of District.

2. Scope of Services

Legislative Consultant shall perform such legislative services as may be required and directed by District.





These legislative services shall include, but shall not be limited to, the following: Participate as legislative advocate in legislation affecting District; monitor legislation affecting District; inform designated representatives periodically on the status of all legislation affecting District; prepare and submit written reports on the legislation affecting District as requested.

Legislative Consultant shall not speak for or represent District in any specific matter without the prior approval of District.

### 3. Compensation

District agrees to pay Legislative Consultant for its services under this contract the sum of 10,000, representing total annual compensation for services, payable at the rate of \$2,000 per month, payable during the months of March, April, May, June and July 1993.

In addition, District agrees to reimburse Legislative Consultant for all customary and reasonable out-of-pocket expenses incurred on behalf of District. However, in no event shall the expenses for any calendar month exceed \$100 unless District has granted prior approval.

Payments shall be made monthly upon receipt by District of a requisition for payment from Legislative Consultant specifying services performed.



Legislative Consultant shall not expend any funds in behalf of or in the name of District in support of any political party or any candidate for political office. Compensation is limited to the cost of services actually rendered and specifically does not include political contributions of any type whatsoever.

#### 4. Miscellaneous Provisions

a) Legislative Consultant covenants that it presently has not any interest, and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. Legislative Consultant shall from time to time keep District informed as to other persons and/or organizations that it represents in legislative matters.

b) Legislative Consultant shall not assign or transfer any interest in this Agreement without the prior written consent of District.

c) The Legislative Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Legislative Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include



but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

d) This Agreement may be terminated by either party upon thirty days written notice of termination.

PLACENTIA LIBRARY DISTRICT ON BEHALF OF ALTADENA LIBRARY DISTRICT, BUENA PARK LIBRARY DISTRICT AND PALOS VERDES LIBRARY DISTRICT

By: William J. Tera

Dated: March 11, 1993

CALIFORNIA ADVOCATES, INC.

By: Jessie Smith

Dated: March 3, 1993

