

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Director's Report (Secretary Carline)

CONSENT CALENDAR (Items 8 – 23)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 23 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the January 28, 2013 Library Board of Trustees Unusual Date Meeting and the February 20, 2013 Closed Session Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2012-2013 Cash Flow Analysis through January 2013; the Schedule of Anticipated Property Tax Revenues for FY2012-2013 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for January 2013 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

14. Balance Sheet for January 2013. (Receive & File)
15. Acquisitions Report for January 2013. (Receive & File)
16. Entrepreneurial Activities Report for January 2013. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 19)

17. Personnel Report for January 2013. (Receive, File, and Ratify Appointments)
18. Circulation Report for January 2013. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 – 23)

20. Library Director's Report for January 2013.
21. Children's Services Report for January 2013.
22. Adult Services Report for January 2013.
23. Placentia Library Web Site & Technology Report for January 2013.

OLD BUSINESS

24. Report on Actions taken at the Library Board of Trustees Closed Session Meeting
Presentation: President Shkoler
25. Presentation of Fiscal Year 2011-2012 Financial Audit from Macias Gini & O'Connell.
Presentation: Macias Gini & O'Connell
Recommendation: Receive & File the Fiscal Year 2011-2012 Financial Audit for the Placentia Library District of Orange County.

NEW BUSINESS

26. Notification of Nominations – 2013 Election for the Special District Risk Management Authority (SDRMA) Board of Directors.
Presentation: Library Director
Recommendations: 1) Discuss and determine if any trustee is interested in running for one of the SDRMA Board of Directors vacant seats. If there is an interest,
2) Authorize staff to submit the completed Candidate Statement of Qualification on the trustee's behalf; and
3) Approve Resolution for Candidate Nomination.
27. Travel Authorization: Library Board of Trustees and Library Director to attend the California Association of Library Trustees and Commissioners (CALTAC) the Spring Workshop on March 2, 2013 at the Whittwood Branch Library in Whittier.
Presentation: Library Director
Recommendation: Authorize Library Board of Trustees and Library Director to attend the Spring Workshop on Saturday, March 2, 2013 at the Whittwood Branch Library in Whittier, at a cost of \$20 per person plus mileage, with the expenses to be drawn from the General Fund.


28. Placentia Library District Policy #5000 Series
Presentation: Library Director
Recommendation: Review and discuss the Placentia Library District Policy #5000 Series – Board Meetings.
29. Amendments to Placentia Library Policy #6065 – Library Rules of Conduct and Elimination of Placentia Library Policy #6060 – Patron Behavior & Latchkey Children Policy.
Presentation: Library Director
Recommendations: 1) Authorize amendments to the Placentia Library Policy #6065 – Library Rules of Conduct as presented with inclusion of input from the Library Board of Trustees; and,
2) Authorize the elimination of Placentia Library Policy #6060 – Patron Behavior & latchkey children Policy as presented with inclusion of input from the Library Board of Trustees.
30. Contract with Ms. Debra Reilly, Esquire, to Conduct Investigation into a Personnel Matter.
Presentation: President Shkoler
Recommendation: Approve the contract as presented with Ms. Debra Reilly for investigative services into a personnel matter.

ADJOURNMENT

31. Agenda Preparation for the March Regular Date Meeting which will be held on Monday, March 18, 2013 unless re-scheduled by the Library Board of Trustees.
32. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
33. Adjourn

*****CERTIFICATION OF POSTING*****

I, Yesenia Baltierra, Business Manager of the Placentia Library District, hereby certify that the Agenda for the February 25, 2013 Unusual Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on February 21, 2013.



Yesenia Baltierra, Business Manager