

MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
February 16, 1993

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on February 16, 1993, at 7:30 P.M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore; Trustees Ray Evans, Al Shkoler, and Fred West; and Library Director Elizabeth Minter.

Members Absent: Secretary Sandra Stark (excused)

Others Present: Assistant Library Director Sal Addotta, and Administrative Assistant Charlene Dumitru.

ADOPTION OF AGENDA It was moved by Trustee Evans, seconded by Trustee West to adopt the Agenda as presented.

AYES: Dinsmore, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: Stark

MINUTES It was moved by President Dinsmore, seconded by Trustee Shkoler to approve the Minutes of the Special Meeting of the Board of Trustees of January 16, 1993 as submitted.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: West
ABSENT: Stark

It was moved by Trustee West, seconded by Trustee Shkoler to approve the Minutes of the Regular Meeting of the Board of Trustees of January 18, 1993 as submitted.

AYES: Dinsmore, Evans, Shkoler
NOES: None
ABSTAIN: West
ABSENT: Stark

**ORAL
COMMUNICATIONS**

No members of the public were present to address the board at this time.

**BOARD
PRESIDENT'S
REPORT**

President Dinsmore reported that she attended the meeting of the Southern California Library Literacy Network on January 19, 1993. People from 30-40 libraries were in attendance. State Librarian Gary Strong spoke on Family Literacy.

President Dinsmore also had attended the Workplace Literacy Program of the Orange County Literacy Network (OCLN) on January 27, 1993. She suggested that the Board invite Cheryl Lee of the O.C.L.N. to speak at the Library.

She also reported that California Library Association president Luis Herrera attended the CALTAC Board Meeting. He was very supportive of trustees and spoke on the need to work together during this time of reorganization of CLA.

President Dinsmore distributed several articles to the Board Members and mentioned that Alumni of the University of California at Berkeley is asking for letters of support for keeping its Library School open.

**LITERACY
VOLUNTEERS OF
AMERICA REPORT**

President Dinsmore reported that the location for the Literacy Bowl-a-thon has been changed to Regal Lanes in Orange. It will be held on Sunday, February 21, 1993. She encouraged all Board Members to get donations.

**FRIENDS OF THE
LIBRARY REPORT**

Library Director Minter reported that the Friends of the Library have changed their meeting date to the first Tuesday of each month. She thanked all Board Members for attending the Annual Meeting on January 28, 1993.

**FINANCIAL
CLAIMS**

It was moved by Trustee West, seconded by Trustee Evans to approve Agenda Items 8 through 10: Nonstandard Claims in the amount of \$35,900.00; Claims forwarded by the Library Director in the amount of \$8,436.80; and Current Claims and Payroll in the amount of \$76,952.48, as presented.

AYES: Dinsmore, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: Stark

**FINANCIAL
REPORT**

It was moved by Trustee West, seconded by Trustee Shkoler to receive and file Agenda Items 11 through 15: Financial Report for January, 1993; Office Ledger and Check Registers for January, 1993; Overdue Collections Report for January, 1993; Vending Machine Report for January, 1993; and Gift Fund Report for January, 1993, as presented.

AYES: Dinsmore, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee West, seconded by Trustee Evans to approve, receive and file Agenda Items 16-25: Circulation Report for April, 1992 through January, 1993; Volunteer Report for January, 1993; Building Maintenance Report for January, 1993; Personnel Report for January, 1993; Submission of 1992-1993 California Library Services Act matching funds grant request for Placentia Library Literacy Services; Submission of contract for California Council of Humanities Grant; Transfer of certificates of deposit and savings account from Sanwa Bank to Landmark Bank; Distribution of Request for Proposal for general auditing services for fiscal years 1992-1993 and 1993-1994; Certification of notification of renters of the change in rate for the Meeting Room effective May 1, 1993; and Distribution of Statement of Economic Interest forms for 1993.

**BUDGET
FY1992-93**

Library Director Minter requested that all Board Members read the book *Reinventing Government* by David Osborn and Ted Gaebler.

Direction was given that President Dinsmore, Trustee Shkoler and Library Director Minter will attend a meeting with Senator John Lewis.

Library Director Minter reported that Buena Park and Palos Verdes Library Districts have decided to join with Placentia Library District in obtaining the services of a lobbyist. Altadena Library District has shown interest, but not yet made a commitment.

Secretary Sandra Stark arrived at 8:42 P.M.

**PARKING
COMMITTEE**

It was moved by Trustee Shkoler, seconded by Trustee West to accept the recommended changes as presented and review the parking situation again in August, 1993.

AYES: Dinsmore, Stark, Evans,
Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

The Board recessed for a break at 8:49 P.M. and reconvened at 9:01 P.M.

Carol Benson of Anderson and Anderson Insurance Brokers, Inc. arrived at the meeting at 9:01 P.M.

**REVIEW HEALTH
INSURANCE
PROPOSALS FOR
1993-1994**

It was agreed to consider Agenda Item 29, Review of Health Insurance Proposals, out of sequence.

It was moved by Trustee Shkoler, seconded by Trustee West to renew the medical insurance coverage offered through CareAmerica and to authorize Library Director Minter to sign the renewal contract.

AYES: Dinsmore, Stark, Evans,
Shkoler, West
NOES: None
ABSTAIN: None

**CALIFORNIA
ROOM**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Item 28, California Room, as presented.

AYES: Dinsmore, Stark, Evans,
Shkoler, West
NOES: None
ABSTAIN: None

CONTRACT WITH ANAHEIM PUBLIC LIBRARY FOR MANAGEMENT OF AUTOMATED LIBRARY SYSTEM

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the contract for Automated Library Services with the City of Anaheim and to authorize President Dinsmore to sign the contract.

AYES: Dinsmore, Stark, Evans,
Shkoler, West
NOES: None
ABSTAIN: None

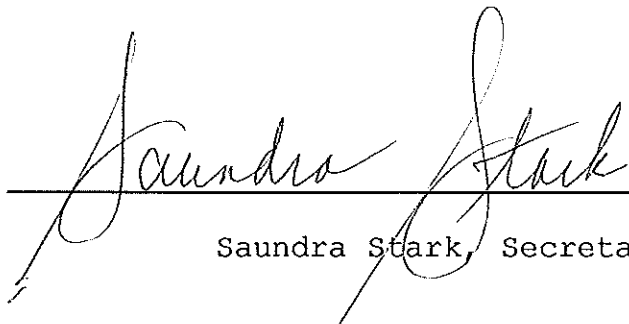
STAFF REPORTS

It was moved by Trustee West, seconded by Trustee Evans to receive and file Agenda Items 31 through 37: Program Report for Month of January; Placentia Library Literacy Services Report; Family Literacy Project Report; Publicity Materials Produced for the Month of January; Americans With Disabilities Act Compliance Report; Santiago Library System Report; and Tax Forms Distribution Service Report.

AYES: Dinsmore, Stark, Evans,
Shkoler
NOES: None
ABSTAIN: None

ADJOURNMENT

The Regular Meeting of the Placentia Library District Board of Trustees was adjourned at 9:42 P.M.



Sandra Stark, Secretary