

4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Placentia Library Friends Foundation Board of Director's Report (Trustee Turner)

CONSENT CALENDAR (Items 8 – 26)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 26 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the April 18, 2011 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2010-2011 Cash Flow Analysis through April 2011; the Schedule of Anticipated Property Tax Revenues for FY2010-2011 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for April 2011 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for April 2011. (Receive & File)
15. Acquisitions Report for April 2011. (Receive & File)
16. Entrepreneurial Activities Report for April 2011. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 19)

17. Personnel Report for April 2011. (Receive, File, and Ratify Appointments)
18. Circulation Report for April 2011. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 – 26)

20. Library Director's Report for April 2011.
21. Library Services Manager's Report for April 2011. (No report due to vacancy).
22. Children's Services Report for April 2011.
23. Literacy / Volunteer Services Report for April 2011.
24. Reference and Adult Services Report for April 2011.
25. Local History Room Report for April 2011.
26. Placentia Library Web Site & Technology Report for April 2011.

PUBLIC HEARINGS

27. Public Hearing for the Budget for Fiscal Year 2011-2012.
Presentation: Library Director
Recommendations: Conduct Public Hearing on the Budget for Fiscal Year 2011-2012 as published; and,

Finalize Placentia Library District Budget for Fiscal Year 2011-2012; and,

Motion to read Resolution 12-01 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt Fiscal Year 2011-2012 Budget for the Placentia Library District of Orange County; and,

Motion to adopt Resolution 12-01 by a roll call vote.
28. Public Hearing for the Exempt and Non-Exempt Salary Schedules for Fiscal Year 2011-2012.
Presentation: Library Director
Recommendations: Conduct Public Hearing on the Exempt and Non-Exempt Salary Schedules for Fiscal Year 2011-2012 as published; and,

Finalize Placentia Library District Exempt and Non-Exempt Salary Schedules for Fiscal Year 2011-2012; and,

Motion to read Resolution 12-02 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Salaries for Employees of the District for Fiscal Year 2011-2012; and,

Motion to adopt Resolution 12-02 by a roll call vote.

29. Public Hearing for Fines & Fees Schedule for Fiscal Year 2011-2012.

Presentation: Library Director

Recommendations: Conduct Public Hearing on the Fines & Fees Schedule for Fiscal Year 2011-2012 as published; and

Adopt the Placentia Library District Fines and Fees Schedule for Fiscal Year 2011-2012; and

Motion to read Resolution 12-04 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Fines and Fees Schedule for Fiscal Year 2011-2012 of the Placentia Library District of Orange County; and

Motion to adopt Resolution 12-04 by a roll call vote.

CONTINUING BUSINESS

30. Amendment to the Placentia Library District Policy #6050 – Meeting Room Policy

Presentation: Library Director

Recommendation: Approve changes to the Placentia Library District Policy #6050 as presented and effective immediately.

31. Gordon C. and Dixie M. Shaw Children's Library Dedication Update

Presentation: Library Director

NEW BUSINESS

32. Establish the District's Appropriation Limitations (Gann Limit) at \$3,565,311 for Fiscal Year 2011-2012 by Resolution 12-03.

Presentation: Library Director

Recommendations: Read Resolution 12-03 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations for Fiscal Year 2011-2012; and,

Adopt Resolution 12-03 by Roll Call Vote.

33. Establish the Holiday and Library Closure Schedule for Calendar Years 2011 and 2012 and Adopt by Resolution 12-05.

Presentation: Library Director

Recommendations: Determine and adopt the Holiday and Library Closure Schedule for Calendar Years 2011 and 2012; and,

Read Resolution 12-05 by Title Only: A Resolution of the Library Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2011 and 2012.

Adopt Resolution 12-05 by a roll call vote.

34. Amendment to the Placentia Library District's Public Agency Retirement System (PARS) Policy

Presentation: Business Manager

Recommendation: Authorize Library Director to sign the PARS Amendment as presented.

35. Amendment to the Voluntary Nationwide Retirement Solutions 457(b) Plan

Presentation: Business Manager

Recommendation: Authorize Library Director to sign the amendment as presented.

36. Videographer Services Contract for the History Room Historical Homes DVD Project
Presentation: Library Director
Recommendation: Approve the Independent Consultant Contract for Mr. Jitesh M. Bhakta to provide videographer services for the History Room Historical Homes DVD project.

DISCUSSION ITEMS

37. Discuss the Post Construction Cleaning
Presentation: Library Director
Recommendations: Library staff recommends awarding of contract for post construction cleaning to Disaster Kleenup/Better Floors and Restorations; and,

Library staff to present bids for air ducts and vent cleaning at the July 18, 2011 meeting.
38. Discuss and Review the Naming /Sponsorships of Library Buildings and Departments Proposed Policy
Presentation: Library Director
Recommendations: Approve the proposed policy as presented as a first reading; and,

Authorize Library Staff to present an updated version incorporating input from the Library Board of Trustees and present at the July 18, 2011 meeting.
39. Discuss Policy of Use of the Placentia Library District's Digital Signage
Presentation: Library Director
Recommendations: Approve the proposed policy as presented as a first reading; and,

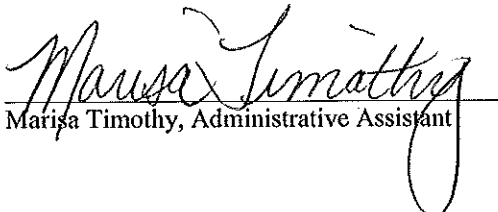
Authorize Library Staff to present an updated version incorporating input from the Library Board of Trustees and present at the July 18, 2011 meeting.

ADJOURNMENT

40. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, June 20, 2011 unless re-scheduled by the Library Board of Trustees.
41. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
42. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant of Placentia Library District, hereby certify that the Agenda for the May 16, 2011 Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 13, 2011.


Marisa Timothy, Administrative Assistant