

MINUTES
PLACENTIA LIBRARY DISTRICT
UNUSUAL DATE MEETING OF THE BOARD OF TRUSTEES
October 13, 2009

CALL TO ORDER President Shkoler called the Unusual Date Meeting of the Placentia Library District Board of Trustees to order on October 13, 2009 at 6:37 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Richard DeVecchio, Trustee Betty Escobosa, Trustee Jean Turner, Trustee Gaeten Wood, and Library Director Jeanette Contreras

Members Absent: None

Others Present: Library Staff: Roger Hiles, Yesenia Baltierra, and Marisa Timothy; Placentia Library Friends Foundation President Brenda Benner

ORAL COMMUNICATION There was no communication made at this time.

ADOPTION OF AGENDA It was moved by Trustee Escobosa and seconded by Trustee Turner to adopt the agenda as presented:

AYES:	Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

TRUSTEE REPORTS President Shkoler attended the CSDA Conference September 21st through the 23rd. A good idea gained at the conference was to create a panel for particular needs. He suggested the formation of a panel to select fiction titles for the library. He also participated in the Heritage Parade which was very nice. Although there seemed to be a low turnout, there was a great response to Clifford as well as the 'nicest signs' on the library's participating cars. The event was a great opportunity to meet the public and included many positive comments. President Shkoler also attended the kickoff of the Super STAR Storytime for autistic children. He shared that it was a moving experience and that he was impressed with Children's Librarian Lori Worden's ability to conduct the storytime effectively. (Item 5)

Secretary DeVecchio reported that he had been away traveling.

Trustee Escobosa attended the kickoff of the Super STAR Storytime for autistic children, which was 'absolutely great'. As this is a program 'near and dear to her heart', she recommended that further efforts be made to serve both the autistic children and their parents further by possibly partnering with a Spanish-speaking parent support group. She stated that Children's Librarian Lori Worden is to be commended as she did a wonderful job.

Trustee Turner attended the kickoff of the Super STAR Storytime for autistic children and was also pleased with the program. She was at the Ballet Folklorico program held at the library that included dancers from the

Orange County High School of Performing Arts and plenty of food donated by local restaurants. She shared that Librarian Nadia Dallstream did a wonderful job with the event. Trustee Turner attended the Placentia Library Friends Foundation monthly meeting. She also participated in the monthly Adult Book Discussion that featured the title "Dewey: The Small-Town Library Cat Who Touched the World" by Vicki Myron.

Trustee Wood attended the CSDA Conference that she felt was worthwhile. She also attended a City Council Thank You event held at the Placentia Women's Roundtable for various city entities. She participated in a Civic Center Authority meeting in which Board President Al Shkoler was elected President. (Item 6)

**FRIENDS
FOUNDATION
REPORT**

Placentia Library Friends Foundation (PLFF) President Brenda Benner reported on the efforts to prepare for the upcoming Doll Boutique Fundraiser to be held on November 7th. They are also working to secure a date for next year's Author's Luncheon with Steve Lopez, author of *The Soloist*. Other options may need to be explored. President Benner also reported that the last Sunday Book Sale was a great success, raising around \$500. (Item 7)

**NOTICE OF
REPORT CHANGE**

Acting Resources/Finance Analyst Yesenia Baltierra reported that General Consent Reports #20, "Status Report on Partnerships with Community Organizations" and #21, "Status Report on Active Grant Applications", will be eliminated as the data will now be presented in the Staff Reports, as they apply to each department. All present approved the decision.

CONSENT CALENDAR

It was moved by Trustee Turner and seconded by Trustee Wood to approve Agenda Items 8-28.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

CLAIMS

Nonstandard Claims in excess of \$300 (Item 9)

Claims forwarded by the Library Director and Library Trustees (Item 10)

Current Claims and Payroll (Item 11)

FY2009-2010 Cash Flow Analysis through September 2009; the Schedule of Anticipated Property Tax Revenues for FY2009-2010 as provided by the Orange County Auditor (Item 12)

**TREASURER'S
REPORT**

Financial Reports for September 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer (Item 13)

Balance Sheet for September 2009 (Item 14)

Acquisitions Report for September 2009 (Item 15)

Entrepreneurial Activities Report for September 2009 (Item 16)

GENERAL CONSENT

Personnel Report for September 2009 (Item 17)

Circulation Report for September 2009 (Item 18)

Review of Shared Maintenance Costs with the City of Placentia under the JPA (Item 19)

Status Report on Partnerships with Community Organizations (Item 20)

Status Report on Active Grant Applications (Item 21)

STAFF REPORTS

Library Director's Report for September 2009 (Item 22)

Library Services Manager's Report for September 2009 (Item 23)

Children's Services Report for September 2009 (Item 24)

Literacy / Volunteer Services Report for September 2009 (Item 25)

Reference and Adult Services Report for September 2009 (Item 26)

Local History Room Report for September 2009 (Item 27)

Placentia Library Web Site & Technology Report for September 2009 (Item 28)

CONTINUING BUSINESS

President Shkoler reported that the Library Board of Trustees met on September 15, 2009 and on October 15, 2009 for a closed session to discuss the Library Director's annual performance evaluation. It was moved by Trustee Escobosa and seconded by Trustee Turner to increase the Library Director's salary 4.5% for the next year, retroactive to September 1, 2009. (Item 29)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood

NOES: None

ABSTAIN: None

ABSENT: None

Trustee Wood gave updates on plans for the upcoming Staff Appreciation Dinner that included a designation of the venue to be Spadra in Fullerton and the date to be Thursday, November 12 at 5:30pm. Menu choices are yet to be selected. (Item 30)

NEW BUSINESS

Library Director Contreras presented a summary of information and events leading to the Board of Trustees decision on September 15, 2009 to seek securitization of Prop 1A funds and further actions that are now necessary. It was moved by Trustee Wood and seconded by Trustee Turner to authorize the execution and delivery of a purchase and sale agreement

and related documents with respect to the sale of the seller's proposition 1A receivable from the State: (Item 31)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Turner and seconded by Trustee Escobosa to direct and authorize President Shkoler and Library Director Contreras to sign all related documents: (Item 31)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Turner and seconded by Secretary DeVecchio to read Resolution 10-05 by title only: A Resolution approving the form of and authorizing the execution and delivery of a purchase and sale agreement and related documents with respect to the sale of the seller's proposition 1A receivable from the State; and directing and authorizing certain other actions in connection therewith: (Item 31)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Resolution 10-05 was read by title by the recorder. It was moved by Secretary DeVecchio and seconded by Trustee Escobosa to adopt Resolution 10-05 by a roll call vote: (Item 31)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

President Shkoler confirmed that Resolution 10-05 was adopted. (Item 31)

Library Director Contreras reported that Jan Lewinson of the Placentia Library Friends Foundation (PLFF) volunteered to be the SAB representative for the Placentia Library District and PLFF Vice President Jack Hanley volunteered to be the substitute representative at the recent PLFF meeting. It was moved by Trustee Wood and seconded by Secretary DeVecchio to appoint Jan Lewinson of the Placentia Library Friends Foundation (PLFF) Placentia Library District's System Advisory Board (SAB) representative at the Southern California Cooperative (SCLC) meetings and PLFF Vice President Jack Hanley to be the substitute: (Item 32)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Library Director Contreras reviewed information on the Independent

Special Districts of Orange County (ISDOC) special election to approve an annual dues increase. Discussion regarding the benefits of participation in ISDOC was made. It was moved by Secretary DeVecchio and seconded by Trustee Wood to not continue Placentia Library District's membership with ISDOC: (Item 33)

AYES:	Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**AGENDA
PREPERATION**

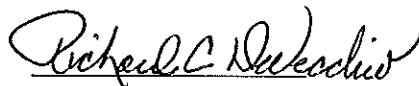
Agenda Preparation for the November Board of Trustees Meeting which will be held on Monday, November 16, 2009 unless re-scheduled by the Library Board of Trustees. (Item 34)

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District on October 13, 2009 adjourned at 7:39 P.M. (Item 36)

NEXT MEETING

The next meeting will be on Monday, November 16, 2009 at 6:30 P.M.



Richard DeVecchio
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees