

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

July 21, 1998

7:30 P.M.

Library Conference Room

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call Administrative Assistant

2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

Meghan/Dino (Adm - stud)

3. Minutes of the June 16, 1998 Regular Meeting and the July 8, 1998 Special Meeting.

Presentation: Library Director

Recommendation: Approve by Motion

*- made/Study
Certs - for 14*

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report.

*Sunny Comments - Trustees Workshop - Aug.
City Budget.*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Foundation Board of Directors Report

Presentation: Foundation President

CLAIMS (Items 8 - 10)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 - 10 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director and the Library Board. (Approve)

Claim of \$3,914.33 forwarded by Library Director during this report period.

10. Current Claims and Payroll. (Approve)

Current Claims of \$37,970.94; and Payrolls 3625 and 3626 for \$40,650.00.
Combined total of Current Claims and Payroll of \$81,055.80.

FINANCIAL REPORTS (Items 11 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Items 11 - 16 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

11. Financial Reports for June 1998 (Receive & File)
12. Office General Ledger & Check Registers for June 1998 (Receive & File)
13. Acquisitions Report for June 1998 (Receive & File)
14. Overdue Collection Reports for May & June 1998 (Receive & File)

15. Debit Card System Reimbursement Report for June 1998 (Receive & File)

16. Gifts Report for June 1998 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 - 31)

Presentation: Library Director
Recommendation: Approve by Motion

Items 17 - 31 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

17. Building Maintenance Report for June 1998 (Receive & File)

18. Personnel Report for June 1998 (Receive, File, and Ratify Appointments)

19. Volunteer Report for June 1998 (Receive & File)

20. Circulation Report for May & June 1998 (Receive & File)

21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)

22. Legislative reports from California Advocates and the California Library Association (Receive & File)

23. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of June 2, 1998. (Receive & File)

24. Staff Appreciation Dinner Report (Receive & File)

25. Letter of Agreement with Munson, Cronick & Associates for the Fiscal Year 1997-1998 Financial Audit. (Receive & File, Approve, and Authorize Signature by the Library Director)

26. Placentia History Room Activities (Receive & File)

27. California Library Services Board Actions taken at the May 5-6, 1998 Meeting (Receive & File)

28. Memo from City of Placentia regarding the finding for the Library Seismic Retrofit Project (Receive & File)

29. Strategic Planning Report (Receive & File)

30. Establishment of Custodial Account and Life Insurance Transfer Authorization by form DC-2948-A as required by the Internal Revenue Service through PEPSCO Deferred Compensation Plan Administrator (Receive & File, Approve, and Ratify Signature by the Library Director)

31. Submission of Letter of Application to the United States Passport Agency for Placentia Library District to serve as a Passport Acceptance Facility (Receive & File, and Approve Application)

CONTINUING BUSINESS

32. Review Library Revenue Issues and continue the discussion of the feasibility of Library Parcel Tax ballot issue.

Presentation: Library Director
Recommendation: Allocate funds raised by Passport Fees to the book budget

Masters / Storch.

Give direction for future action

33. Approval of Collective Bargaining Agreement for 1998-99 through 2000-01

Presentation: Library Director
Recommendation: Review and Approve Collective Bargaining Agreement for 1998-99 through 2000-01, and adopt by Resolution 98-3.

34. Fiscal Year 1998-99 Budget

Presentation: Library Director
Recommendation: Adopt Salary Schedule for MOU Employees by Resolution 98-4;

Sandoz / Robin Agudo / del.

Adopt Library Holiday and Public Service Calendar for 1998 and 1999 by Resolution 98-5;

Continue discussion of the Fiscal Year 1998-99 Budget to the August Regular Board Meeting pending adoption of State Budget.

Real /

NEW BUSINESS

- ~~35.~~ Selection of Dental and Vision Plan vendors.

Presentation: Library Director
Recommendation:

Stark / ...

36. Resolution Nominating Pat Irot for the California Special Districts Association 1998 Distinguished Volunteer Award

Presentation: Library Director
Recommendation: Approve submission of Pat Irot's nomination for the California Special Districts Association 1998 Distinguished Volunteer Award by adoption of Resolution 98-6.

Sandoz / del. / ...

37. Appointment of Trustee Representative to the Placentia Library Foundation Board of Directors

Presentation: Library Board President
Recommendation: Appoint Al Shkoler as a Board representative to the Placentia Library Foundation Board of Directors, effective upon his appointment as a Trustee of Placentia Library District by the Orange County Board of Supervisors

STAFF REPORTS (Items 38 - 42)

Presentation: Library Director
Recommendation: Approve by Motion

Re: Smith

Items 38 - 42 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 38. Program Committee Report for June 1998. (Ammar)
- 39. Children's Services Report for June 1998. (Smith)
- 40. Publicity Materials produced for June 1998. (Willauer)
- 41. Placentia Library Literacy Services Report for June 1998. (Matas)
- 42. Safety Committee Minutes for April 1998. (Matas)

ADJOURNMENT

- 43. Agenda Preparation for the August Regular Meeting which will be held on August 18, 1998.
- 44. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 45. Adjourn

Budget

*newspaper account
tends
"Community Representatives"*

*****CERTIFICATION OF POSTING*****

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the July 21, 1998, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, July 16, 1998.

July 1998 - June 1999

Yearly Planner

July 98

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- July**
- ALA Conference, Washington D.C.
 - 7:30 PM Library Board Meeting
 - ISDOC Membership Luncheon Meeting

August 98

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- August**
- 7:30 PM Library Board Meeting

September 98

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- September**
- 7:00 PM Friends Board Meeting, Dinsmore
 - 7:30 PM Library Board Meeting
 - CSDA Annual Conference, San Francisco through 9/25
 - 11:30 AM - 1:00 PM Foundation Board Meeting

October 98

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- October**
- 7:00 PM Friends Board Meeting,
 - Heritage Parade
 - 7:30 PM Library Board Meeting
 - ISDOC Membership Luncheon Meeting

November 98

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- November**
- 7:00 PM Friends Board Meeting, Stark
 - 7:30 PM Library Board Meeting

December 98

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- December**
- 11:30 AM - 1:00 PM Foundation Board Meeting
 - 7:00 PM Friends Board Meeting, Masters
 - 7:30 PM Library Board Meeting

- January**
- 7:00 PM Friends Board Meeting, Evans
 - 7:30 PM Library Board Meeting
 - ALA Midwinter, Philadelphia
 - 11:30 AM - 1:00 PM Foundation Board Meeting

January 99

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- February**
- 7:00 PM Friends Board Meeting, Dinsmore
 - 7:30 PM Library Board Meeting

February 99

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- March**
- 7:00 PM Friends Board Meeting,
 - 7:30 PM Library Board Meeting

March 99

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- April**
- 7:00 PM Friends Board Meeting, Stark
 - 7:30 PM Library Board Meeting
 - CLA Legislative Day, Sacramento

April 99

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- May**
- 7:30 PM Library Board Meeting

- June**
- 7:00 PM Friends Board Meeting, Evans
 - 7:30 PM Library Board Meeting

May 99

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 99

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 16, 1998**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on June 16, 1998 at 7:26 P. M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore, Secretary Ray Evans; Trustees Robin Masters, Trustee Jean Pappas; and Library Director Elizabeth Minter.

Members Absent: Trustee Sandra Stark

Others Present: Administrative Assistant Charlene Dumitru; and Friends of Placentia Library Representative Frances Stoller

ADOPTION OF AGENDA It was moved by Trustee Masters, seconded by Secretary Evans to adopt the Agenda as presented:

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

MINUTES It was moved by Secretary Evans, seconded by Trustee Masters to approve the Minutes of the Regular Meeting of May 19, as presented.

AYES: Dinsmore, Evans, Masters
NOES: None
ABSTAIN: Pappas
ABSENT: Stark

It was moved by Trustee Masters, seconded by Secretary Evans to approve the Minutes of the Special Meeting of May 24, 1998 as presented.

AYES: Dinsmore, Evans, Masters
NOES: None
ABSTAIN: Pappas
ABSENT: Stark

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT President Dinsmore reported that she has been very involved in the Library Planning Session scheduled for June 20, 1998, and she has not attended any outside library related events.

TRUSTEE REPORTS

Trustee Pappas reported that she enjoyed reading President Dinsmore's Literacy Report published in *Caltactics*.

FRIENDS OF THE LIBRARY

Library Director Minter referred to the material in the Board Packet. She reported that the Friends' are reconsidering the value of the annual booksale and are considering other fund-raising possibilities.

Library Director Minter also reported that Friends Board Member Kay Suiter has moved out of the area. She expressed appreciation for the work Ms. Suiter has done on behalf of the library and said she would be missed.

CLAIMS

It was moved by Trustee Masters, seconded by Trustee Pappas to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00
Claims forwarded by the Library Director in the amount of \$3,914.33
Current Claims and Payroll in the amount of \$81,055.80
FY1997-1998 Cash Flow Analysis

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

FINANCIAL REPORTS

It was moved by Trustee Masters, seconded by Secretary Stark to receive and file Agenda Items 12 through 17:

Financial Reports for May, 1998
Office General Ledger & Check Registers for May, 1998
Acquisitions Report for May, 1998
Overdue Collection Report for May, 1998
Debit Card System Reimbursement Report for May, 1998
Gifts Report for May, 1998

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

GENERAL CONSENT CALENDAR

It was moved by Secretary Evans, seconded by Trustee Masters to receive and file Agenda Items 18-28

Building Maintenance Report for May, 1998 (Receive & File)
Personnel Report for May, 1998 (Receive, File and Ratify Appointments)
Volunteer Report for May, 1998 (Receive & File)
Circulation Report for May, 1998 (Receive & File)

Review of Shared Maintenance Cost with the City of Placentia under the Joint Powers Authority (Receive & File)

Legislative reports from California Advocates, the California Special Districts Association and the California Library Association (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of May 12, 1998. (Receive & File)

California Library Literacy Services 3rd Quarter Report for Fiscal Year 1997-1998, as submitted to the State Library of California (Receive & File)

Notice of Order granting the Motion for Order authorizing the representative of the County of Orange to Enter into Agreement for the Assignment of Excluded Claims; an action regarding the Orange County Bankruptcy (Receive & File)

Memo from OCIP Attorney Patrick Shea reporting the Schedule of Hypothetical Distribution of Net Litigation Proceeds (Receive & File)

LAFCO Special District Advisory Committee nomination forms and instructions (Library Districts are not nominating this year as Elizabeth Minter has another year left of her term) (Receive & File).

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None

ABSTAIN: None

ABSENT: Stark

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director Minter reviewed the Library revenue issues as presented in the Board packet.

It was moved by Trustee Pappas, seconded by Trustee Masters to Receive & File the report.

**PROGRESS REPORT
ON STRATEGIC
PLAN FOR
DISTRICT**

It was moved by Secretary Evans, seconded by Trustee Masters to approve payment from the County Exempt Fund of expenses for the Strategic Planning Session not to exceed \$750 for food and \$400 in honorariums for luncheon speaker and facilitator.

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None

ABSTAIN: None

ABSENT: Stark

**FISCAL YEAR 1998-
1999 BUDGET**

It was moved by Trustee Pappas, seconded by Trustee Masters to continue the spending authorization of the Fiscal Year 1997-98 Budget until September 30, 1998, pending adoption of the State Budget.

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Secretary Evans, seconded by Trustee Masters to adopt Salary Schedule for Exempt Employees effective July 1, 1998.

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Trustee Pappas, seconded by Secretary Evans to continue discussion of the Fiscal Year 1998-99 Budget to the July Regular Board Meeting.

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**STAFF
APPRECIATION
DINNER**

It was moved by Trustee Masters, seconded by Trustee Evans to authorize expense not to exceed \$350.00 for the Staff Appreciation Dinner, with time and place to be selected by Staff.

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

STAFF REPORTS

It was moved by Secretary Evans, seconded by Trustee Masters to Approve Agenda Items 34-38:

Program Committee Report for May, 1998
Children's Services Report for May, 1998
Publicity Materials produced for May, 1998
Placentia Library Literacy Services Report for May, 1998
Safety Committee Minutes for May, 1998

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**PERFORMANCE
REVIEW FOR
LIBRARY
DIRECTOR**

It was moved by Secretary Evans, seconded by Trustee Pappas to Receive & File Library Director's Evaluation and Performance Goals for the next review period.

AYES:	Dinsmore, Evans, Masters, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 8:45 P. M.

Ray Evans, Secretary

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING
OF THE BOARD OF TRUSTEES**

July 8, 1998

CALL TO ORDER

The Special Meeting of the Placentia Library District Board of Trustees was called to order on July 8, 1998 at 7:30 P. M. by President Peggy Dinsmore

ROLL CALL

Members Present: President Peggy Dinsmore; Secretary Ray Evans; Trustees Robin Masters, and Sandra Stark; and Library Director Elizabeth Minter

Members Absent: None

Others Present: None

**ORAL
COMMUNICATIONS**

No members of the public addressed the Board.

**RESIGNATION OF
LIBRARY TRUSTEE
JEAN O. PAPPAS**

It was moved by Trustee Masters, seconded by Secretary Evans to Receive and File the Letter of Resignation of Library Trustee Jean O. Pappas, effective July 1, 1998, and to accept with regret her resignation. The Board will send a letter thanking former Trustee Pappas for her service to the Library.

AYES:	Dinsmore, Evans, Stark, Masters
NOES:	None
ABSTAIN:	None
ABSENT:	None

**REQUEST FOR
APPOINTMENT OF
AL SHKOLER AS
LIBRARY TRUSTEE**

It was moved by Trustee Masters, seconded by Secretary Evans to Read Resolution 98-2, A Resolution of the Board of Trustees of Placentia Library District of Orange County requesting appointment be made by the Orange County Board of Supervisors to fill a vacant position on the Board of Trustees, by title only.

AYES:	Dinsmore, Evans, Stark, Masters
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Trustee Masters, seconded by Secretary Evans to adopt Resolution 98-2. Motion was approved by roll call vote:

AYES: Dinsmore, Evans, Stark, Masters
NOES: None
ABSTAIN: None
ABSENT: None

ADJOURNMENT

The Special of the Meeting of the Board of Trustees of the Placentia
Library District adjourned at 7:40 P. M.

Ray Evans, Secretary

Sacramento Office
STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0001
(916) 445-7448

District Office
205 NORTH HARBOR BLVD.
SUITE 303
FULLERTON, CA 92832
(714) 525-0175

Assembly
California Legislature



DICK ACKERMAN
ASSEMBLYMAN, SEVENTY-SECOND DISTRICT
Serving the cities of
Anaheim Hills, Brea, Fullerton, La Habra, Placentia, Yorba Linda

MEMBER:
APPROPRIATIONS
HIGHER EDUCATION
LOCAL GOVERNMENT
RULES (Alternate)
LEGISLATIVE ETHICS (Republican Chair)
SEXUAL HARASSMENT PREVENTION & RESPONSE
SELECT COMMITTEE ON PROFESSIONAL SPORTS
STATEWIDE APPOINTMENT:
CALIFORNIA LAW REVISION COMMISSION

June 19, 1998

Ms. Margaret Dinsmore
2108 North Rosemont Street
Placentia, California 92670

Dear Ms. Dinsmore:

Thank you for your letter expressing your support for Senate Bill 2026 (Rainey). This measure would allow California voters to consider a Library Bond Measure on the November 1998 ballot.

SB 2026 provides a unique opportunity by making capital funds available for library construction, remodeling, and rehabilitation. If the voters approve the bond, the state would fund 65% of the project if the locals contribute the remaining 35%. Given the financial situation of most county, city, and special districts the infusion of outside funds is necessary.

My staff has been monitoring the Library Construction and Renovation Bond Act of 1998 since it was introduced. SB 2026 passed out of the Assembly Local Government Committee on June 10, 1998 by a 7-2 vote. Based on the policy discussions, I voted in favor of the bill. SB 2026 is currently in the Assembly Appropriations Committee waiting to be assigned a hearing date.

I hope this information has been useful. It is a pleasure to represent you in the Assembly. If I can be of further assistance please contact my office.

Sincerely,

DICK ACKERMAN
Assemblyman, 72nd District

DA:sv

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PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director and Board of Trustees
July 21, 1998

DATE	REPORT NO.	AMOUNT
06/20/98	3627	5,882.69
06/23/98	3628	3,862.91
06/23/98	3629	7,051.23
07/06/98	3630	1,549.33
TOTAL		\$18,346.16

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03645 CareAmerica Accounts Receivable - 13th Floor 6300 Canoga Ave. Woodland Hills, CA 91367-2555	July, 1998		0300	00		2,354.79		
N03660 Elizabeth D. Minter c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	June 20, 1998		2400 2700 2700	01 01 07		700.00 263.20 263.20 1,226.40		
N03660A Elizabeth D. Minter 539 Gardenia St. Placentia, CA 92870	April/May, 1998 April 26-27, 1998 May 4-6, 1998 June, 1998		2400 2400 2400 2400	01 00 00 01		45.45 68.41 145.93 14.49 274.28		
N06901A Margaret V. Dinsmore 2108 Rosemont Placentia, CA 92870	May 4-6, 1998		2400	07		36.78		
N09163 Manwill Plumbing Co. 3940 Prospect, Unit D Yorba Linda, CA 92886-1749	June 12, 1998		1400	00		356.95		
N13176A AIS Technology Group 1065 Pacificcenter Dr., STE 150 Anaheim, CA 92806	May 11, 1998 38945		1300	00		1,633.49		

The claims listed above (totaling \$ 5,882.69) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

Margaret V. Dinsmore
APPROVED BY

Robert J. Masten
COUNTERSIGNED BY

[Signature]
ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
July 21, 1998

DATE	REPORT NO.	AMOUNT
		\$0.00
	TOTAL	\$0.00

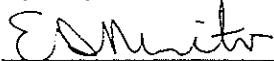
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acc				Doc Number	SC
N03653 Bear State Air Conditioning 3548 Enterprise Drive Anaheim, CA 92807-1640	June 17, 1998 98-06-683		1400	00		117.42		
N03659F Southern California Water 500 Cameron Street Placentia, CA 92870	June 19, 1998		2800	00		150.71		
N03742 Pacific Bell Payment Center Van Nuys, CA 91388-0001	June 4, 1998 524-9784 June 8, 1998 253-0470 June 4, 1998 524-8408		0700	01		21.20 144.79 45.64 211.63		
N06786 Katherine Matas 411 E. Chapman Ave. Placentia, CA 92870	N06786 June, 1998		2700	07		52.30		
N06819A American Library Assoc. 155 North Wacker Dr. Chicago, IL 60606	June 11, 1998 8279191		1800	08		53.80		
N10222 Literacy Volunteers of America 635 James Street Syracuse, NY 13203-2241	June 9, 1998 069528		1800	08		907.50		
N18379 BNY Western Trust Co. Attn: Teresa Fructuoso 700 S. Flower St., STE 500 Los Angeles, CA 90017-4104	June 13, 1998 PLACIV-65578		1900	00		2,194.20		
Barron's Educational Series, Inc. 250 Wireless Blvd. Hauppauge, NY 11788	June 12, 1998 4820858		1800	08		175.35		

The claims listed above (totaling \$ 3,862.91) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Doc Number	Only SC
N03833C Brodart Co. 500 Arch Street Williamsport, PA 17705	June 17, 1998 U027658		2400	01		5,890.28		
	June 8, 1998 U973537		2400	01		52.40		
	June 11, 1998 U980636		2400	01		35.55		
	U980637		2400	01		13.82		
	U980639		2400	01		24.76		
	U980640		2400	01		90.57		
						6,107.38		
N06902 New Readers Press P.O. Box 888 Syracuse, NY 13210-0888	June 9, 1998 94547		1800	08		772.73		
N09137 NTC/Contemporary Publishing Co. P.O. Box 73437 Chicago, IL 60673-3437	June 8, 1998 2072708		1800	08		171.12		

The claims listed above (totaling \$ 7,051.23) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/06/98
REPORT NO 3630

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	24-Jun-98		2800	00		640.90		
N01987 Vision Plan of America 8111 Beverly Blvd, STE 306 Los Angeles, CA 90048	Aug-98		0300	00		87.80		
N03648A Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	23-Jun-98 666		1800	00		24.95		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	17-Jun-98		0700	00		123.65		
	528-1906		0700	01		18.47		
	19-Jun-98		0700	01		89.34		
	996-4983		0700	01		19.75		
	17-Jun-98		0700	08		19.39		
						270.60		
N05030G A T & T P.O. Box 10192 Van Nuys, CA 91410-0192	16-Jun-98 528-8236		0700	00		106.06		
N06686D Office Depot Dept 56 - 6183976509 P.O. Box 30292 Salt Lake City, UT 84130-0292	19-Jun-98 6011 5661 8397 6509		1800	08		241.22		
N06965 Paychex P.O. Box 25159 Santa Ana, CA 92799	25-Jun-98 19980625		1900	00		177.80		

The claims listed above (totaling \$1,549.33) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

PLACENTIA LIBRARY DISTRICT
 Current Claims and Payroll
 July 21, 1998

TYPE	REPORT NUMBER	AMOUNT
Immediately	3631	3,644.43
Subtotal for Immediately		3,644.43
Regular	3632	6,787.26
	3633	1,847.90
	3634	16,220.08
Subtotal for Regular		24,855.24
TOTAL CURRENT CLAIMS		28,499.67
Payroll	3635	20,325.00
	3636	20,325.00
Subtotal for Payroll		40,650.00
TOTAL		69,149.67

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/98
REPORT NO 3631

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03645 CareAmerica Accounts Receivable - 13th Floor Woodland Hills, CA 91367-2555	August, 1998		0300	00		2,354.79		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	July 4, 1998 524-0784		0700	01		21.70		
	June 28, 1998 572-1609		0700	01		78.09		
	July 4, 1998 524-8408		0700	08		<u>40.35</u> 140.14		
N06671 MD Medical Clinics P.O. Box 66012 Anaheim, CA 92816	June 23, 1998		1900	00		52.50		
N06785 Hector Vargas 318 Capistrano Street Placentia, CA 92870	July 7, 1998 096819		1400	00		950.00		
Staples Credit Plan Dept. 31 - 0000073264 P.O. Box 30292 Salt Lake City, UT 84130-0292	July 7, 1998		1800	08		147.00		

The claims listed above (totaling \$ 3,644.43) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 E. Chapman Ave. Placentia, CA 92870	July 9, 1998 Inv. 55274		2800 00			3,048.03		
			1400 00			<u>1,693.36</u> * 4,741.39		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	June 25, 1998 Inv 227100200		1000 00			1,241.23		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	May, 1998 June, 1998		1900 00			34.71		
			1900 00			<u>34.71</u> * 34.71		
N03833B Brodart Automation P.O. Box 3488 Williamsport, PA 17705	July 1, 1998 A28268		0700 05			423.82		
N06568 Placentia Chamber of Commerce 201-C Yorba Linda Blvd Placentia, CA 92870	1998 dues		1600 08			95.00		
N06569 DEMCO, INC. P.O. Box 7488 Madison, WI 53707-7488	July 9, 1998		1800 00			68.32		
N14595 VERIO 8001 Irvine Center Dr, STE 1200 Irvine, CA 92618-2934	July 1, 1998		0700 02			250.00		
N15072 Estella Wnek 411 E. Chapman Ave Placentia, CA 92870	July, 1998		2700 01			12.79		

The claims listed above (totaling \$ 6,867.26) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acc	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01833A Christenson Electric, Inc 111 S.W. Columbia, STE 480 Portland, OR 97201-5886	June 18, 1998 105028		1400	00		285.00		
N01876 Girard Conn Placentia Library District 411 E.Chapman Placentia Library District	June, 1998		2700	00		38.12		
N15270 Tall Mouse Arts & Crafts, Inc. 17506 Yorba Linda Blvd. Yorba Linda, CA 92686-3895	June 23, 1998 6015		1800	00		121.22		
N15508 Cosmoslink 3030 Saturn St., STE 204 Brea, CA 92821	July 2, 1998 9807-56		0700	02		19.95		
	July 1, 1998 9807-70		0700	02		19.95		
						39.90		
N03832 Books on Tape P.O. Box 7900 Newport Beach, CA 92658	July 2, 1998 3119974P		2400	05		998.84		
N03833C Brodart Co. 500 Arch Street Williamsport, PA 17705	June 12, 1998 U982872		2400	01		45.28		
	June 19, 1998 U994904		2400	01		180.83		
	June 26, 1998 U106185		2400	01		13.94		
	U106184		2400	01		42.39		
	July 7, 1998 U123166		2400	01		16.18		
	U123168		2400	01		35.65		
	July 2, 1998 U117035		2400	01		30.55		
							364.82	

The claims listed above (totaling \$ 1,847.90) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09212 Cheryl Willauer c/o Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	July, 1998		2700	00		11.50		
N03643 Recorded Books, Inc. 270 Skipjack Road Prince Frederick, MD 20678	July 6, 1998 243646		2400	05		233.09		
N04974 Information Access Attn: Accounts Receivable 362 Lakeside Drive Foster City, CA 94404	June 10, 1998		2400	03		12,000.00		
N06556 Continental Casualty Spec Risks - Kansas City P.O. Box 95033 Chicago, IL 60694	June, 1998		0300	00		171.25		
N09111A Ebsco P.O. Box 92901 Los Angeles, CA 90009-2901	June 24, 1998 0154759		2400	04		3,804.24		

The claims listed above (totaling \$ 16,220.08) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 21, 1998 Pay period # 16 July 17, 1998 July 30, 1998		0100	00		18,880.00		
	FICA		0200	00		1,445.00		
PLEASE WIRE ON THURSDAY, JULY 30, 1998								

The claims listed above (totaling \$ 20,325.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 21, 1998 Pay period # 17 July 31, 1998 August 13, 1998		0100	00		18,880.00		
	FICA		0200	00		1,445.00		
PLEASE WIRE ON THURSDAY, AUGUST 13, 1998								

The claims listed above (totaling \$ 20,325.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____



Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 July 21, 1998

	Fiscal Year 1997-1998						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-97	77,383.60	2,849.84	111,073.16	170,465.79	6,847.25	368,619.64	198,153.85	
31-Jul-97	77,729.81	2,862.83	111,579.16	101,661.49	6,879.29	300,712.58	199,051.09	
31-Aug-97	78,096.57	2,876.34	112,105.64	50,157.00	6,910.91	250,146.46	199,989.46	
30-Sep-97	78,465.01	2,889.91	76,634.52	30,181.07	6,943.51	195,114.02	164,932.95	
31-Oct-97	48,826.73	2,903.23	12,009.91	64,185.28	6,975.52	134,900.67	70,715.39	
30-Nov-97	49,084.89	2,916.95	12,126.10	94,436.74	7,008.48	165,573.16	71,136.42	
31-Dec-97	49,311.96	2,930.45	12,182.18	324,188.88	7,040.91	395,654.38	71,465.50	
31-Jan-98	79,547.02	2,944.42	12,240.25	261,200.60	7,074.48	363,006.77	101,806.17	
28-Feb-98	79,824.62	2,959.57	12,331.49	154,079.44	7,110.89	256,306.01	102,226.57	
31-Mar-98	79,824.62	2,959.57	12,331.49	110,832.70	7,110.89	213,059.27	102,226.57	
30-Apr-98	79,824.62	2,959.57	12,331.49	318,944.07	7,110.89	421,170.64	102,226.57	
31-May-98	80,562.49	2,986.92	12,445.47	330,506.97	7,176.61	433,678.46	103,171.49	
30-Jun-98	80,922.00	3,000.25	113,445.47	148,379.49	7,208.63	352,955.84	204,576.35	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 1996-1997						TOTAL	TOTAL
	Fund 702 Maj Equip Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-96	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20	
31-Jul-96	68,375.94	2,688.54	141,790.39	164,329.08	6,492.33	383,676.28	219,347.20	
31-Aug-96	68,375.94	2,688.54	141,790.39	65,971.46	6,492.33	285,318.66	219,347.20	
30-Sep-96	68,659.77	2,697.08	81,465.75	64,450.13	6,518.85	223,791.58	159,341.45	
31-Oct-96	69,271.85	2,721.15	57,735.02	1,186.66	6,576.96	137,491.64	136,304.98	
30-Nov-96	70,775.00	2,733.06	18,297.63	101,295.89	6,605.74	199,707.32	98,411.43	
31-Dec-96	71,395.16	2,757.36	18,814.86	293,583.69	6,664.47	393,215.54	99,631.85	
31-Jan-97	72,613.02	2,769.64	108,898.63	189,430.57	6,694.14	380,406.00	190,975.43	
28-Feb-97	72,947.32	2,782.54	109,054.27	102,554.20	6,725.32	294,063.65	191,509.45	
31-Mar-97	73,236.00	2,793.54	109,495.24	76,622.14	6,751.93	268,898.85	192,276.71	
30-Apr-97	75,067.73	2,806.19	109,991.22	245,943.83	6,782.51	440,591.48	194,647.65	
31-May-97	75,432.98	2,836.65	110,559.27	228,652.08	6,815.57	424,296.55	195,644.47	
30-Jun-97	77,383.60	2,849.84	111,073.16	170,465.79	6,847.25	368,619.64	198,153.85	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

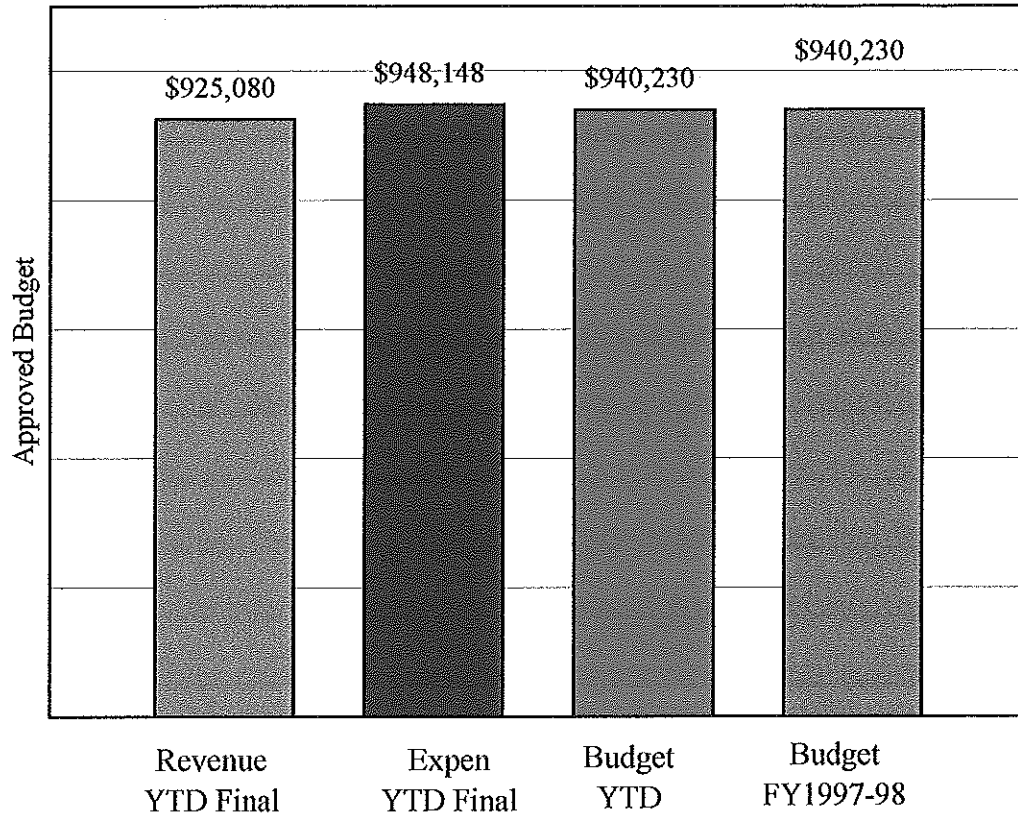
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PLACENTIA LIBRARY DISTRICT

Fiscal Year 1997-1998 General Fund Cash Flow



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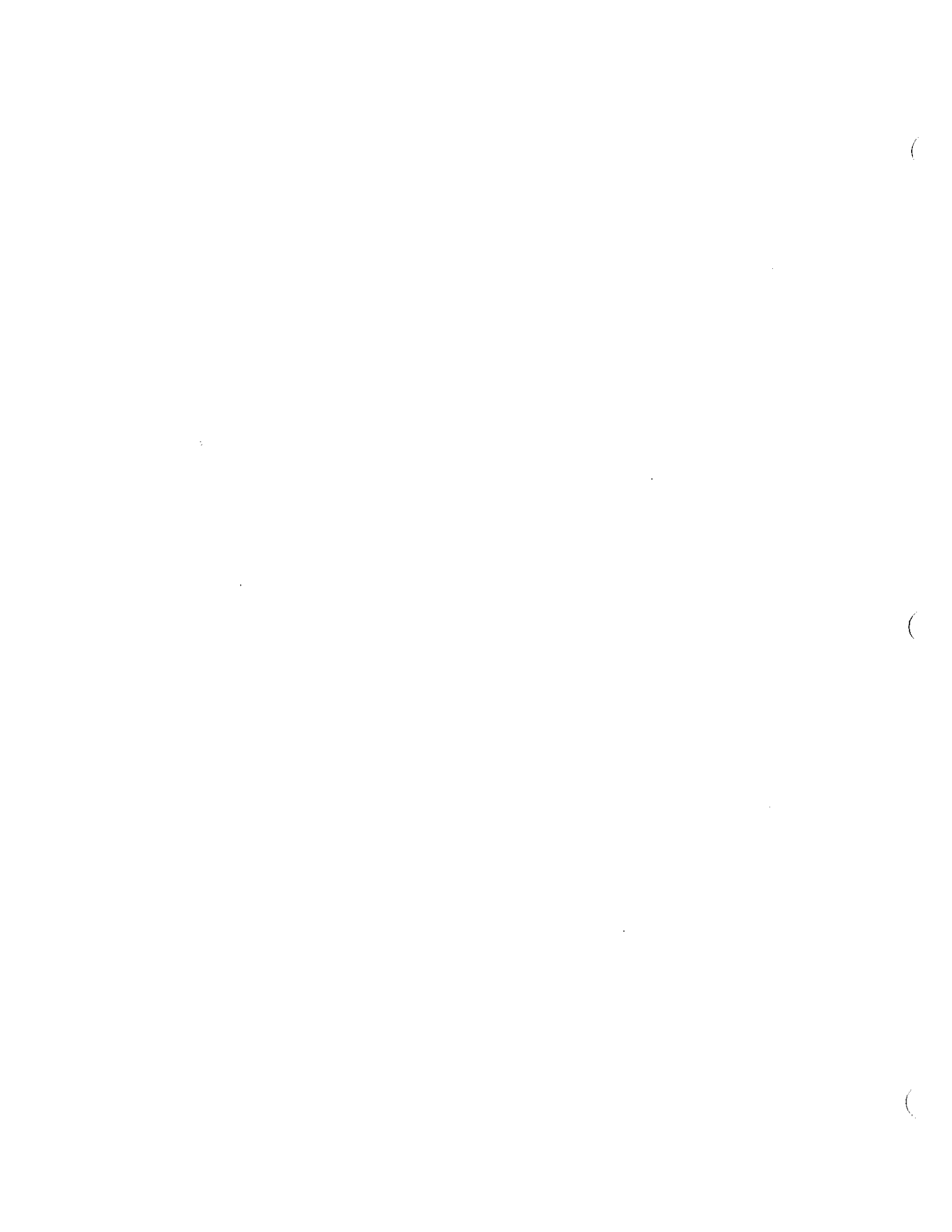
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PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)
July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
6210-00	Prop. Taxes - current secured	705,381	710,412.61 ✓	673,850.47	0.00	0.00	100.71%
6210-01	Public Utility	23,624	24,908.25 ✓	22,568.08	0.00	0.00	105.44%
6210-04	Tecator Plan - current delinquent	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	729,005	735,320.86	696,418.55	0.00	0.00	100.87%
6220	PROP. TAXES - CURRENT UNSECURED	47,500	45,613.38 ✓	33,587.80	4,647.04	6,369.26	96.03%
6230-00	Prop. Taxes - Prior Secured	30,167	13,088.93	14,180.32	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	5,201.12	4,341.84	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	4.54	0.00	0.00	
6230-04	Tecator Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	10,291.73	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,167	18,290.05 ✓	28,818.43	0.00	0.00	60.63%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,500	1,036.30 ✓	3,527.50	1,036.30	3,527.50	69.09%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	11,500	14,415.11	9,184.48	744.21	86.30	125.35%
6280-01	Final supplemental for prior years	0	370.60	483.45	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	11,500	14,785.71	9,667.93	744.21	86.30	128.37%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,065	951.78	1,065.86	0.00	0.00	89.37%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	400	3,447.27	448.40	0.00	0.00	
	TOTAL TAXES	821,137 ✓	819,445.35	775,534.47	6,427.55	9,983.06	99.79%



REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 July 21, 1998

OBJECT CODE	DESCRIPTION	FY 1997-98 BUDGETED	FY 1997-98 YTD	FY 1996-97 YTD	FY 1997-98 JUN 1998	FY 1996-97 JUN 1997	FY 97 YTD % REV BUD
6610-00	Interest	11,000	10,552.53	41,650.42	3,698.01	1,222.13	95.93%
6610-01	Interest - old bond fund	0	0.00	3,201.73	0.00	3,201.73	
6610-23	Interest on impounded taxes released	0	176.98	3,649.59	0.00	0.00	
	TOTAL INTEREST	11,000	10,729.51	18,501.74	3,698.01	4,423.86	97.54%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,593 ✓	15,180.42	14,896.36	2,277.06	2,231.55	97.35%
6970-00	State - ILL & Direct Loan Reimbursement	12,500	8,235.22	10,167.40	1,811.75	1,544.13	65.88%
6970-01	State - CA Foundation Funds	28,000	28,313.00	28,082.00	0.00	0.00	101.12%
6970-02	State - CA Literacy Campaign	12,000	4,211.00	11,887.00	0.00	0.00	35.09%
6970-03	State - Family Literacy	0	0.00	0.00	0.00	0.00	
6970-04	State - Dept of Education 321 Grant	3,500	5,919.00	3,511.00	971.00	0.00	169.11%
6970-05	State - Project Grants	9,000	9,361.00	0.00	0.00	0.00	
6970-07	State - Timber Yield Apport	0	0.62	0.69	0.62	0.69	
	TOTAL STATE - OTHER GOVERNMENTAL	65,000	56,039.84	53,648.09	2,783.37	1,544.82	86.22%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	LOCAL REVENUE	27,500	23,453.79	25,754.01	4,397.87	3,060.88	85.29%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	231.20	6.96	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	940,230	925,080.11	886,341.63	19,583.86	21,244.17	98.39%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
0100	Salaries & Wages	481,259	472,750.00	482,527.00	28,510.00	11,500.00	98.23%
0200	Retirement	70,591	66,159.34	67,885.59	2,181.00	879.75	93.72%
	Health Insurance/Care America	21,324	21,054.70	22,398.24	3,578.82	3,087.90	98.74%
	Long Term Disability	2,072	2,055.00	2,093.66	171.25	332.54	99.16%
	Vision Service Plan	937	883.00	1,188.40	87.80	253.40	94.20%
	Dental	3,715	4,477.29	4,163.08	381.89	328.10	120.51%
0300	Total Employee Insurance	28,049	28,469.99	29,843.38	4,219.76	4,001.94	101.50%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0550	Workers Compensation - General	6,000	5,502.00	7,125.00	1,180.00	1,523.00	91.70%
	TOTAL SALARIES & EMPLOYEE BENEFITS	585,899	572,881.33	587,380.97	36,090.76	17,904.69	97.78%
0700-00	Communications - Telephone	2,000	2,561.03	1,708.04	135.36	152.55	128.05%
0700-01	Communications - Modem/Fax	900	3,068.14	5,275.50	627.67	411.48	340.90%
0700-02	Communications - Internet/Databasc	3,500	4,483.15	85.28	593.59	85.28	128.09%
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160	4,681.97	5,085.84	423.82	1,271.46	90.74%
0700-07	Communications - 321 Grant	150	540.55	522.53	38.79	50.95	360.37%
0700-08	Communications - Adult Literacy	250	308.00	179.24	45.64	0.00	123.20%
	Total Communications	11,960	15,642.84	12,856.43	1,864.87	1,971.72	130.79%
0900-00	Food - General Fund	0	24.75	0.00	0.00	0.00	
0900-07	Food - 321 Grant	50	0.00	0.00	0.00	0.00	0.00%
0900-08	Food - Adult Literacy	50	0.00	7.17	0.00	0.00	0.00%
090-009	Food - LSCA Grant	0	32.55	0.00	0.00	0.00	
	Total Food	100	57.30	7.17	0.00	0.00	57.30%
1000-00	Household Expense	3,500	4,370.02	2,152.25	0.00	0.00	124.86%
1100-00	Insurance	10,552	10,183.10	11,323.44	0.00	0.00	96.50%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
1300-00	Maintenance of Equipment - General Fund	20,000	19,065.05	29,098.85	1,633.49	10,799.50	95.33%
1300-07	Maintenance of Equipment - 321 Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	1,000	0.00	44.95	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	21,000	19,065.05	29,143.80	1,633.49	10,799.50	90.79%
	HVAC	6,000	4,448.64	5,560.09	776.14	333.34	74.14%
	Carpet Cleaning	500	0.00	550.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	18,750	23,276.99	20,188.23	1,877.09	3,799.31	124.14%
	Plumbing	1,200	2,083.97	1,111.47	474.29	290.27	173.66%
	Electrical	3,000	3,720.96	2,621.44	285.00	0.00	124.03%
	Cleaning Service	11,700	11,400.00	11,400.00	950.00	950.00	97.44%
	Locksmith	200	93.95	245.46	0.00	157.00	46.98%
	Other	1,500	2,443.67	1,647.21	420.47	0.00	162.91%
1400-00	Total Maintenance of Building & Grounds	42,850	47,468.18	43,323.90	4,782.99	5,529.92	110.78%
1600-00	Memberships - General Fund	2,400	2,884.00	2,358.00	0.00	175.00	120.17%
1600-07	Memberships - 321 Grant	200	75.00	295.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	150	95.00	95.00	0.00	0.00	63.33%
1600-09	Memberships - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Memberships	2,750	3,054.00	2,748.00	0.00	175.00	111.05%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0	0.00	20.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	20.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
1800-00	Library Supplies	4,500	7,108.99	3,673.37	2,012.71	458.71	157.98%
	Printing	7,000	8,842.42	8,641.63	1,816.51	152.35	126.32%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	1,000	1,999.66	2,742.75	247.92	280.86	199.97%
	Paper	600	1,274.99	1,126.10	0.00	94.28	212.50%
	Drinking Water Service	300	274.45	274.45	24.95	24.95	91.48%
	Other Office Supplies	3,500	2,653.86	5,895.60	45.32	568.73	75.82%
	Total Office Supply Expense - General Fund	16,900	22,154.37	22,353.90	4,147.41	1,579.88	131.09%
1800-07	Literacy Dept Educ 321 Grant Supply Expense	0	1,141.00	636.39	0.00	27.42	
	Printing	3,000	1,473.04	1,796.25	570.00	0.00	49.10%
	Publications	2,750	3,371.73	2,532.02	2,214.72	2,532.02	122.61%
	Paper	50	0.00	0.00	0.00	0.00	0.00%
	Other Office Supplies	1,500	401.10	1,685.66	0.00	0.00	26.74%
	Total Adult Literacy Office Supply Expense	7,300	5,245.87	6,013.93	2,784.72	2,532.02	71.86%
1800-09	LSCA Grant Supply Expense	0	5,181.20	0.00	0.00	0.00	
	Total Office Expense	24,200	33,722.44	29,004.22	6,932.13	4,139.32	139.55%
1803-00	Postage Expense - General Fund	750	778.77	692.24	17.00	181.64	103.84%
1803-04	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	400	75.50	224.00	0.00	0.00	18.88%
1803-09	Postage Expense - LSCA Grant	0	1,063.44	0.00	0.00	0.00	
	Total Postage Expense	1,150	1,917.71	916.24	17.00	181.64	166.76%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
	Care Resources (Employee Assistance)	420	350.00	350.00	35.00	70.00	83.33%
	Pension Contribution & Operating Expenses	5,000	5,808.68	4,690.92	0.00	947.74	116.17%
	Anaheim Library Automated System	39,000	39,207.00	38,781.65	0.00	0.00	100.53%
	Clipping Service	420	414.52	392.52	34.71	65.42	98.70%
	Tax Collection Services & Fees by Orange County	450	251.42	426.14	78.11	97.32	55.87%
	Advertising	0	0.00	0.00	0.00	0.00	
	Medical Exams	500	420.00	392.00	0.00	25.00	84.00%
	Collection Services - Accounts Receivable	3,700	1,113.27	1,188.86	0.00	0.00	30.09%
	Audit	3,750	3,360.00	4,130.00	0.00	1,080.00	89.60%
	Payroll Preparation	2,300	2,381.97	1,894.47	198.22	155.00	103.56%
	Election Expenses	0	0.00	8,450.48	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (including OCIP Settlement Allocations)	0	6,235.83	1,095.99	2,435.80	0.00	
1900-00	Total Specialized Services - General Fund	55,540	59,542.69	60,723.03	2,781.84	2,440.48	107.21%
1900-01	Specialized Services - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - 321 Grant	1,625	2,321.00	1,625.00	1,750.00	1,175.00	
1900-08	Specialized Services - Adult Literacy	1,500	725.00	1,333.86	0.00	853.86	48.33%
1900-09	Specialized Services - LSCA Grant	0	4,003.99	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	1,900	1,976.08	1,877.98	14.21	24.74	104.00%
	Total Specialized Services	60,565	68,568.76	65,559.87	4,546.05	4,494.08	113.22%
2000-00	Legal Notices - General Fund	500	0.00	1,064.56	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	500	0.00	1,064.56	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
2200-00	Semi-Annual Bond Payment	66,090	66,259.01	1,542.61	0.00	0.00	100.26%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	16.03	644.34	0.00	0.00	
2400-01	Special Department Expense- Books	10,000	15,769.09	10,246.41	10,626.46	1,863.73	157.69%
2400-02	Special Department Expense - Vidco	500	592.80	0.00	0.00	0.00	118.56%
2400-03	Special Department Expense - Electronic	10,000	25,292.33	35,441.99	12,578.30	21,689.57	252.93%
2400-04	Special Department Expense - Periodicals	26,000	4,039.37	5,230.97	0.00	30.00	15.54%
2400-05	Special Department Expense - Audio	1,000	251.34	0.00	53.88	0.00	25.13%
2400-07	Special Department Expense - 321 Grant	0	36.78	0.00	36.78	0.00	
2400-08	Special Department Expense - Adult Literacy	500	786.37	1,980.84	180.00	1,007.69	157.31%
2400-09	Special Department Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	48,000	46,784.71	53,544.55	23,475.42	24,590.99	97.47%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,000	1,003.86	1,304.04	349.08	228.68	
2700-01	Transportation/Travel - Meetings, Staff Local	2,000	3,805.34	3,369.52	767.95	751.70	190.27%
2700-02	Transportation/Travel - Meetings, Board Out of Town	750	647.50	835.92	476.08	509.34	86.33%
2700-03	Transportation/Travel - Meetings, Board Local	1,000	287.60	1,020.09	0.00	446.00	28.76%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, 321 Grant	1,500	1,380.90	260.00	335.50	50.00	92.06%
2700-08	Transportation/Travel - Meetings - Adult Literacy	500	0.00	25.20	0.00	25.20	0.00%
2700-09	Transportation/Travel - Meetings - LSCA Grant	0	0.00	9.67	0.00	0.00	
	Total Transportation/Travel - Meetings	6,750	7,125.20	6,824.44	1,928.61	2,010.92	105.56%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 21, 1998

OBJECT CODE	DESCRIPTION	FY1997-98 BUDGETED	FY1997-98 YTD	FY1996-97 YTD	FY1997-98 JUN 1998	FY1996-97 JUN 1997	FY97 YTD % REV BUD
2800-00	Electricity	43,500	45,533.26	42,250.50	3,249.09	6,906.26	100.08%
	Gas	3,500	5,273.78	6,102.59	642.91	301.94	150.68%
	Water	3,000	2,466.19	2,955.74	286.74	424.48	82.21%
	Total Utilities	50,000	51,273.23	51,308.83	4,178.74	7,632.68	102.55%
	TOTAL SUPPLIES & SERVICES	349,967	375,491.55	311,340.31	49,359.30	61,525.77	107.29%
3700-00	Taxes, Assessments (Sales Tax)	864	0.00	778.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	2,500	0.00	2,625.36	0.00	0.00	0.00%
4000-07	Equipment - 321 Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	0.00	877.07	0.00	0.00	
4000-09	Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	3,500	0.00	3,502.43	0.00	0.00	0.00%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	3,500	0.00	3,502.43	0.00	0.00	0.00%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	940,230	948,372.88	903,001.71	85,450.06	79,430.46	100.87%

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Placentia Library District
Balance Sheet

June 30, 1998

Assets

General Fund - Checking	4,932.18	
Literacy Fund-Checking	0.00	
County Exempt-Checking	6,488.60	
Payroll Account	3,848.23	
Savings (P/R Support)	5,653.26	
Savings (P/R Fees)	2,297.81	
Certificates of Deposit	27,500.00	
General Fund - Savings	2,764.91	
Literacy Fund - Savings	6,036.47	
County Exempt - Savings	2,621.19	
Total Assets		62,142.65 =====

Liabilities

Manual Payroll Checks	564.98	
Payroll Taxes Payable	(411.74)	
Deferred Comp Payable	842.45	
Insurance Payable	(565.13)	
Credit Union Payable	46.78	
Union Dues Payable	110.28	
Other Employee Deductions	656.41	
Total Liabilities		1,244.03

Capital

Fund Balance	60,898.62	
Total Capital		60,898.62 -----
Total Liabilities and Capital		62,142.65 =====

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0937-19337
General Fund Petty Cash Savings Account

June 1998

Prepared 7/16/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				2,764.91
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				2,764.91

Edmund K

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2657-00860
General Fund Petty Cash Checking Account

June 1998

Prepared 7/16/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				5,682.18
Checks Out	4468	30.00		
	4470	700.00		
	4471	20.00		
TOTALS		750.00	0.00	
CHECKBOOK BAL				4,932.18

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06/30/98

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Income		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	0.25	0.25
Cash Register-Fines	1,643.63	1,643.63
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	129.25	129.25
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	0.00	0.00
Cash Register-Childrens	0.00	0.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	107.10	107.10
Cash Register-Computer Rental	0.00	0.00
Typewriter Income	10.90	10.90
Telephone Income	35.20	35.20
Copy Machine Income	0.00	0.00
State Library Reimbursements	1,811.75	1,811.75
State Library Grants	0.00	0.00
State of California Foundation Fund	0.00	0.00
Other Grants	971.00	971.00
County Reimbursements	817.83	817.83
Interest Income - checking	0.00	0.00
Interest Income - savings	24.54	24.54
Miscellaneous Income	1,907.18	1,907.18
	-----	-----
Total Income	7,458.63	7,458.63
Cost of Sales		
	-----	-----
Gross Profit (Loss)	7,458.63	7,458.63
Expenses		
Transfers to County	7,198.62	7,198.62
Employee Insurance (030)	0.00	0.00
Food (0900)	0.00	0.00
Household Expenses (100)	0.00	0.00
Insurance (1100)	0.00	0.00
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	85.00	85.00
Communications (070)	0.00	0.00
Memberships (160)	0.00	0.00
Office Expense (180)	13.00	13.00
Postage (183)	17.00	17.00
Prof. & Spec. Services (190)	0.00	0.00
Special Departmental Expense (240)	700.00	700.00
Transportation & Travel (270)	20.00	20.00
Utilities (280)	0.00	0.00
Equipment (400)	0.00	0.00

06/30/98

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Taxes and Fees (370)	3.50	3.50
Funds in Transit	(1,344.51)	(1,344.51)
Total Expenses	6,692.61	6,692.61
Operating Income (Loss)	766.02	766.02
Other Income		
Other Expenses		
Net Income (Loss)	766.02	766.02

06/30/98

Page 1

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

	06/30/98
Income	
Cash Register-Audio Visual	0.00
Cash Register-Mis.	74.22
Cash Register-Fines	19,338.75
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	1,241.46
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	0.00
Cash Register-Childrens	198.00
Cash Register-Publications	0.00
Cash Register-Reserves	1,010.80
Cash Register-Computer Rental	1.40
Typewriter Income	42.50
Telephone Income	137.86
Copy Machine Income	0.00
State Library Reimbursements	8,235.22
State Library Grants	20,903.00
State of California Foundation Funds	28,313.00
Other Grants	971.00
County Reimbursements	6,031.70
Interest Income - checking	0.00
Interest Income - savings	150.06
Miscellaneous Income	1,907.18

Total Income	88,556.15
 Cost of Sales	

Gross Profit (Loss)	88,556.15
 Expenses	
Transfers to County	82,145.52
Employee Insurance (030)	0.00
Food (0900)	111.82
Household Expenses (100)	28.61
Insurance (1100)	0.00
Maintenance-Equip (130)	0.00
Maintenance-Bldg (140)	320.00
Communications (070)	0.00
Memberships (160)	40.00
Office Expense (180)	767.00
Postage (183)	840.02
Prof. & Spec. Services (190)	400.00
Special Departmental Expense (240)	742.75
Transportation & Travel (270)	4,508.20
Utilities (280)	0.00
Equipment (400)	0.00

06/30/98

Page 2

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

	06/30/98
Taxes and Fees (370)	348.00
Funds in Transit	0.00

Total Expenses	90,251.92

Operating Income (Loss)	(1,695.77)
Other Income	
Other Expenses	

Net Income (Loss)	(1,695.77)
	=====

06/30/98

Placentia Library District
Cash Disbursements
Checkbook 5 Fiscal Year 98 Period 12
General Fund - Savings

Page 1

Check	Date	Payee	Amount
1045	06/30/98	O.C. Auditor 0-5102-01 Transfers to County	3,921.42 3,921.42
1046	06/30/98	O.C. Auditor 0-5102-01 Transfers to County	3,277.20 3,277.20
Checkbook 5 Total			7,198.62

06/30/98

Placentia Library District
Cash Disbursements
Checkbook 1 Fiscal Year 98 Period 12
General Account

Page 1

Check	Date	Payee	Amount
4465	06/06/98	County Exempt Accoun 0-1030-00 County Exempt-Checking	2,350.00
4466	06/12/98	Better Floors 0-5110-01 Maintenance-Bldg (140)	85.00
4467	06/12/98	U.S Postoffice 0-5116-01 Postage (183)	17.00
4468	06/12/98	RSVP 0-5114-01 Office Expense (180)	30.00
4469	06/16/98	Calif Reading Assoc. 0-5114-01 Office Expense (180)	1.00
4470	06/16/98	Government Printing 0-5120-01 Special Departmental Expense (24	700.00
4471	06/24/98	Plac. Chamber of Com 0-5122-01 Transportation & Travel (270)	20.00
Checkbook 1 Total			3,203.00

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0935-19338
Literacy Fund Petty Cash Savings Account

June 1998

Prepared 7/16/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				6,036.47
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL.				6,036.47

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06/30/98

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 02
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Income		
Gifts Income	0.00	0.00
Tutor Training Income	0.00	0.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	12.66	12.66
Miscellaneous Income	0.00	0.00
Citizenship Tests (CASAS)	336.00	336.00
Donations to Literacy	0.00	0.00
Placentopoly Games	0.00	0.00
Loan Repayment from C.E.	0.00	0.00
	-----	-----
Total Income	348.66	348.66
Cost of Sales		
	-----	-----
Gross Profit (Loss)	348.66	348.66
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
Bank Fees	0.00	0.00
Loan to C.E. for Copier	0.00	0.00
	-----	-----
Total Expenses	0.00	0.00
Operating Income (Loss)	348.66	348.66
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	348.66	348.66
	=====	=====

06/30/98

Page 1

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 02
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

	06/30/98
Income	
Gifts Income	0.00
Tutor Training Income	180.00
Workshops Income	0.00
Book/Materials Income	0.00
Interest Income - checking	5.09
Interest Income - savings	148.79
Miscellaneous Income	0.00
Citizenship Tests (CASAS)	1,456.00
Donations to Literacy	0.00
Placentopoly Games	80.00
Loan Repayment from C.E.	0.00

Total Income	1,869.88
Cost of Sales	

Gross Profit (Loss)	1,869.88
Expenses	
Refunds (not in use)	0.00
Travel Expense	0.00
Equipment Expense	0.00
Refreshments	0.00
Printing	0.00
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00
Bank Fees	0.00
Loan to C.E. for Copier	6,200.00

Total Expenses	6,200.00

Operating Income (Loss)	(4,330.12)
Other Income	
Other Expenses	

Net Income (Loss)	(4,330.12)
	=====

06/30/98

Placentia Library District

Cash Disbursements

S U M M A R Y

For Fiscal Year 98, Period 12 through Fiscal Year 98, Period 12

Account Name

Total

* * N O A C T I V I T Y * *

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0933-19339
County Exempt Fund Petty Cash Savings Account

June 1998

Prepared 7/16/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				2,971.27
Checks Out	1051	350.08		
TOTALS		350.08	0.00	
CHECKBOOK BAL				2,621.19

Edment

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2658-00932
County Exempt Checking Account

June 1998

Prepared 7/16/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				8,028.42
Checks Out	1147	94.82		
	1151	200.00		
	1156	65.00		
	1157	625.00		
	1158	355.00		
	1162	200.00		
	TOTALS	1,539.82	0.00	
CHECKBOOK BAL				6,488.60

Edmond

06/30/98

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Income		
Cash Register-Copy Cards-Exempt Fun	0.00	0.00
Microfilm/Microfich Income	0.00	0.00
Meeting Room Income	385.00	385.00
Test Proctoring Income	20.00	20.00
Vending Machine Income	0.00	0.00
Debit Card Income	655.10	655.10
Friends Contributions	0.00	0.00
Friends - Summer Reading	2,000.00	2,000.00
Gifts Income	0.00	0.00
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	4.51	4.51
Miscellaneous Income	0.00	0.00
Special Grants	500.00	500.00
Community Grant Income	0.00	0.00
Directors Fund (Friends)	0.00	0.00
Camp Library (Friends)	350.00	350.00
Storytime (Friends)	0.00	0.00
Loan from Literacy	0.00	0.00
	<hr/>	<hr/>
Total Income	3,914.61	3,914.61
Cost of Sales		
	<hr/>	<hr/>
Gross Profit (Loss)	3,914.61	3,914.61
Expenses		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	0.00	0.00
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	0.00	0.00
Children's Summer Reading Program	799.82	799.82
Children's Camp Library	0.00	0.00
Children's Storytime (Friends)	480.00	480.00
Children's-Other	0.00	0.00
Debit Card - Repay Capital Equip.	0.00	0.00
Friend's-Director's Fund	40.41	40.41
Friend's-Other Activities	35.02	35.02
Meetings & Special Events	1,149.15	1,149.15
Library Board Expenses	0.00	0.00
Meeting Room Upkeep Expenses	0.00	0.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00

06/30/98

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Miscellaneous	0.00	0.00
Lobbyist Expense	625.00	625.00
Funds in Transit	0.00	0.00
Debit Card System Repairs	0.00	0.00
Debit Cards	0.00	0.00
Copier Maintenance Contract	229.65	229.65
Copier Lease Payments	0.00	0.00
Copier Supplies	350.08	350.08
Repay loan to Lit.(copier)	0.00	0.00
	-----	-----
Total Expenses	3,709.13	3,709.13
	-----	-----
Operating Income (Loss)	205.48	205.48
Other Income		
Other Expenses		
	-----	-----
Income (Loss)	205.48	205.48
	=====	=====

06/30/98

Page 1

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

Part 1 of 1 Parts

	06/30/98
Income	
Cash Register-Copy Cards-Exempt Fund	0.00
Microfilm/Microfich Income	1.25
Meeting Room Income	3,169.45
Test Proctoring Income	420.00
Vending Machine Income	0.00
Debit Card Income	7,129.90
Friends Contributions	275.45
Friends - Summer Reading	2,000.00
Gifts Income	0.00
Special Gifts (Non Library)	0.00
Children's Dept Income	1,000.00
Lobbyist Income	0.00
Interest Income - checking	40.19
Interest Income - savings	120.28
Miscellaneous Income	0.00
Special Grants	500.00
Community Grant Income	0.00
Directors Fund (Friends)	1,000.00
Camp Library (Friends)	350.00
Storytime (Friends)	2,040.00
Loan from Literacy	6,200.00

Total Income	24,246.52

2,350.00

Cost of Sales

Gross Profit (Loss)	----- 24,246.52
---------------------	--------------------

Expenses

Copy Cards Purchase	491.11
Vend. Mach.-Repay Capital Equip.	0.00
Vending Machine Supplies	0.00
Vending Machine Repairs	0.00
Bank Fees & Services Charges	49.96
Children's Summer Reading Program	1,712.23
Children's Camp Library	284.23
Children's Storytime (Friends)	3,540.00
Children's-Other	101.34
Debit Card - Repay Capital Equip.	0.00
Friend's-Director's Fund	966.75
Friend's-Other Activities	171.86
Meetings & Special Events	1,149.15
Library Board Expenses	835.90
Meeting Room Upkeep Expenses	932.57
Gulf Arab Grant	0.00
Community Grant Expense	0.00

2,697.80

06/30/98

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

Page 2
Part 1 of 1 Parts

	06/30/98
Miscellaneous	500.00
Lobbyist Expense	2,525.52
Funds in Transit	0.00
Debit Card System Repairs	0.00
Debit Cards	0.00
Copier Maintenance Contract	3,695.58
Copier Lease Payments	10,266.02
Copier Supplies	350.08
Repay loan to Lit.(copier)	0.00
Total Expenses	27,572.30
Operating Income (Loss)	(3,325.78)
Other Income	
Other Expenses	
Net Income (Loss)	(3,325.78)

\$14,311.60

06/30/98

Placentia Library District
Cash Disbursements
Checkbook 3 Fiscal Year 98 Period 12
County Exempt

Page 1

Check	Date	Payee	Amount
1146	06/01/98	A.M.P. 0-5314-03 Friend's-Director's Fund	40.41
1147	06/08/98	OmniGrafix 0-5308-03 Children's Summer Reading Progra	94.82
1148	06/08/98	AMP 0-5316-03 Friend's-Other Activities	35.02
1149	06/09/98	Gourmet Catering 0-5317-03 Meetings & Special Events	259.29
1150	06/09/98	Craig Newton 0-5308-03 Children's Summer Reading Progra	150.00
1151	06/09/98	Harlanne Geisler 0-5308-03 Children's Summer Reading Progra	200.00
1152	06/09/98	Donna Bass 0-4326-03 Storytime (Friends)	480.00
1153	06/09/98	Lucky 0-5317-03 Meetings & Special Events	54.98
1154	06/18/98	Pouls Baker 0-5317-03 Meetings & Special Events	42.00
1155	06/18/98	Lukey's 0-5317-03 Meetings & Special Events	12.20
1156	06/18/98	Emil's Cleaning 0-4304-03 Meeting Room Income	65.00
1157	06/20/98	Calif. Advocates 0-5323-03 Lobbyist Expense	625.00
1158	06/23/98	MCLS 0-5308-03 Children's Summer Reading Progra	355.00
1159	06/20/98	Gourmet Catering 0-5317-03 Meetings & Special Events	342.68
1160	06/20/98	VOID void	0.00
1161	06/20/98	VOID void	0.00

06/30/98

Placentia Library District
Cash Disbursements
Checkbook 3 Fiscal Year 98 Period 12
County Exempt

Page 2

Check	Date	Payee	Amount
1162	06/20/98	Joyce Rosenthal 0-5317-03 Meetings & Special Events	200.00
1163	06/20/98	Al Gobar 0-5317-03 Meetings & Special Events	200.00
1164	06/20/98	Kelly Gardner 0-5317-03 Meetings & Special Events	19.00
1165	06/20/98	David Smith 0-5317-03 Meetings & Special Events	19.00
Checkbook 3 Total			3,194.40

PLACENTIA LIBRARY DISTRICT
Reconciliation for Bank of America Account 07605-80156
Payroll Account
June, 1998

Prepared July 18, 1998

	NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance				5,276.39
	3852	447.23		
	3865	54.71		
	3877	334.81		
	3881	374.94		
	3882	120.07		
	3894	96.40		
	TOTALS	1,428.16	0.00	
Checkbook balance				3,848.23

06/30/98

Placentia Library District
Income Statement For Department 04
Period Spread Sheet
1 Period(s) Ending June 30, 1998

	Total	06/30/98
Income		
Transfers from County	30,691.00	30,691.00
Interest Income-CD's	0.00	0.00
Interest-Savings-Landmark	18.85	18.85
Interest-Savings-B of A	11.56	11.56
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	30,721.41	30,721.41
Cost of Sales		
	-----	-----
Gross Profit (Loss)	30,721.41	30,721.41
Expenses		
Salaries	39,692.64	39,692.64
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	2,993.23	2,993.23
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	0.00	0.00
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	42,685.87	42,685.87
	-----	-----
Operating Income (Loss)	(11,964.46)	(11,964.46)
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	(11,964.46)	(11,964.46)
	=====	=====

06/30/98

Page 1

Placentia Library District
Income Statement For Department 04
YTD Actual Spread Sheet
1 Period(s) Ending June 30, 1998

Part 1 of 1 Parts

	06/30/98
Income	
Transfers from County	508,915.00
Interest Income-CD's	1,439.68
Interest-Savings-Landmark	99.65
Interest-Savings-B of A	46.02
Miscellaneous Income	0.00

Total Income	510,500.35
Cost of Sales	-----
Gross Profit (Loss)	510,500.35
Expenses	
Salaries	480,998.92
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	35,558.57
Payroll Processing Fees	0.00
Bank Fees and Service Charges	0.00
Miscellaneous - Unknown	0.00

Total Expenses	516,557.49
Operating Income (Loss)	-----
	(6,057.14)
Other Income	
Other Expenses	-----
Net Income (Loss)	(6,057.14)
	=====

07/30/98

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 1

For Fiscal Year 98, Period 12 through Fiscal Year 98, Period 12

Account Name

Total

* * N O A C T I V I T Y * *



ACQUISITIONS REPORT FOR THE MONTH OF JUNE 1998
 Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,246.53	56	71.00	4	1,317.53	60	393.70	19	1,711.23	79
Adult Circulating Non-Fiction	5,911.99	173	2,600.06	14	4,172.05	187	740.74	40	4,912.79	227
Adult Reference	871.91	7	0.00	0	\$71.91	7	0.00	0	871.91	7
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Non-Fiction	4,783.90	180	2,600.06	14	5,043.96	194	740.74	40	5,784.70	234
TOTAL ADULT PRINT MATERIALS	6,030.43	236	331.06	18	6,361.49	254	1,134.44	59	7,495.93	313
Adult Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Audio Books	0.00	0	0.00	0	0.00	0	20.00	1	0.00	1
Total Adult Audio	0.00	0	0.00	0	0.00	0	20.00	1	20.00	1
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	20.00	1	20.00	1
TOTAL ADULT MATERIALS	6,030.43	236	331.06	18	6,361.49	254	1,154.44	60	7,515.93	314
Juvenile Fiction	476.05	28	0.00	0	476.05	28	81.85	10	557.90	38
Juvenile Circulating Non-Fiction	850.25	45	0.00	0	850.25	45	52.90	3	903.15	48
Juvenile Reference	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	850.25	45	0.00	0	850.25	45	52.90	3	903.15	48
TOTAL JUVENILE PRINT MATERIALS	1,326.30	73	0.00	0	1,326.30	73	134.75	13	1,461.05	86
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE MATERIALS	1,326.30	73	0.00	0	1,326.30	73	134.75	13	1,461.05	86
Total Fiction	1,722.58	84	71.00	4	1,793.58	88	475.55	29	2,269.13	117
Total Non-Fiction	5,634.15	225	2,600.06	14	5,993.21	239	793.64	43	6,687.85	282
Total Audio	0.00	0	0.00	0	0.00	0	20.00	1	20.00	1
Total Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	7,356.73	309	331.06	18	7,687.79	327	1,289.19	73	8,976.98	400

OUTSTANDING ORDERS AS OF JUNE 30, 1998

General Fund	Adopt-A-Book	TOTAL
Amount	Amount	Amount
\$1,124.92	\$2,643.91	\$3,768.83

ACQUISITIONS REPORT FOR FISCAL YEAR 1997-1998 THROUGH THE MONTH OF JUNE
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	1,569.13	74	74	5,525.35	312	299	7,094.48	386	373	7,384.21	360	359	14,478.69	746	732
Adult Circulating Non-Fiction	4,953.19	223	215	9,279.98	457	453	14,233.17	680	668	17,874.76	980	944	32,107.93	1,660	1,612
Adult Reference	3,291.95	68	32	0.00	0	0	3,291.95	68	32	63.00	3	3	3,354.95	71	35
Adult Print Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuities	1,133.69	1	1	0.00	0	0	1,133.69	1	1	0.00	0	0	1,133.69	1	1
Total Adult Non-Fiction	9,378.83	292	248	9,279.98	457	453	18,658.81	749	701	17,937.76	983	947	36,596.57	1,732	1,648
TOTAL ADULT PRINT MATERIALS	10,947.96	366	366	14,805.33	769	752	25,753.29	1,135	1,074	25,321.97	1,343	1,306	51,075.26	2,478	2,380
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	2,902.00	190	182	2,902.00	190	182
Adult Audio Books	996.38	46	45	214.45	5	5	1,210.83	51	50	466.85	15	15	1,677.68	66	65
Total Adult Audio	996.38	46	45	214.45	5	5	1,210.83	51	50	3,368.85	205	197	4,579.68	256	247
Adult Video Educational	119.85	3	3	0.00	0	0	119.85	3	3	1,630.00	82	27	1,749.85	85	30
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	1,450.00	74	71	1,450.00	74	71
Total Adult Video	119.85	3	3	0.00	0	0	119.85	3	3	3,080.00	156	98	3,199.85	159	101
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	1,116.23	49	48	214.45	5	5	1,330.68	54	53	6,448.85	361	295	7,779.53	415	348
TOTAL ADULT MATERIALS	12,064.19	415	414	15,019.78	774	757	27,083.97	1,189	1,127	31,770.82	1,704	1,601	58,854.79	2,893	2,728
Juvenile Fiction	538.35	32	15	2,251.32	155	115	2,789.67	185	130	960.00	114	109	3,749.67	299	239
Juvenile Circulating Non-Fiction	1,273.85	65	63	4,234.88	222	210	5,508.73	287	273	1,133.75	94	87	6,642.48	381	360
Juvenile Reference	360.63	13	4	189.95	5	5	550.58	18	9	0.00	9	7	550.58	27	16
Juvenile Print Continuities	0.00	0	0	0.00	35	34	0.00	35	34	0.00	0	0	0.00	35	34
Juvenile Electronic Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	1,634.48	78	67	4,424.83	262	249	6,059.31	340	316	1,133.75	103	94	7,193.06	443	410
TOTAL JUVENILE PRINT MATERIALS	2,172.83	110	82	6,676.15	415	364	8,848.98	525	446	2,093.75	217	203	10,942.73	742	649
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	20.00	1	1	20.00	1	1
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	20.00	1	1	20.00	1	1
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	60.00	3	3	60.00	3	3
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	135.00	9	9	135.00	9	9
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	195.00	12	12	195.00	12	12
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	215.00	13	13	215.00	13	13
TOTAL JUVENILE MATERIALS	2,172.83	110	82	6,676.15	415	364	8,848.98	525	446	2,308.75	230	216	11,157.73	755	662
Total Fiction	2,107.48	106	89	7,776.67	465	414	9,884.15	571	503	8,344.21	474	468	18,228.36	1,045	971
Total Non-Fiction	11,013.31	370	315	13,704.81	719	702	24,718.12	1,089	1,017	19,071.51	1,086	1,041	43,789.63	2,175	2,058
Total Audio	996.38	46	45	214.45	5	5	1,210.83	51	50	3,388.85	206	198	4,599.68	257	248
Total Video	119.85	3	3	0.00	0	0	119.85	3	3	3,275.00	168	110	3,394.85	171	113
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	14,237.02	525	452	21,695.93	1,189	1,121	35,932.95	1,714	1,573	34,079.57	1,934	1,817	70,012.52	3,648	3,390

TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: July 21, 1998
 SUBJECT: ACS: Overdue Collection Report for Month of June

The report was received from ACS Collection Agency on July 9, 1998. Attachment A is enclosed.

A summary of the current status is as follows:

FY 1997-98	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	24	23	7	1,880.00	34
August	23	39	5	319.58	36
September	13	33	0	0.00	0
October	7	14	10	703.45	0
November	8	33	1	31.00	8
December	8	8	1	12.70	0
January	12	20	0	0.00	0
February	8	20	1	62.35	7
March	2	6	0	0.00	12
April	19	18	5	371.24	6
May	6	17	2	91.55	0
June	8	9	1	37.40	10
TOTAL YTD	138	240	33	3,509.27	113

ADVANCED COLLECTION SYSTEMS

2158 W 190TH ST
Torrance, CA 90509

CLIENT PROGRESS REPORT
JUNE 1998

PLA400
PLACENTIA PUBLIC LIBRARY
ATTN: PEGGY BURKICH
411 E CHAPMAN
PLACENTIA, CA 92670

Your ACS consultant is:
WELDON & ASSOCIATES
714-733-3558

	MONTH TO DATE		YEAR TO DATE		INCEPTION TO DATE	
	#	\$	#	\$	#	\$
GROSS ASSIGNMENTS	8	874.78	47	4,552.71	1626	119,418.19
LESS: Mail Returns*, Dispute, Bankrpt	3	271.18	12	1,098.35	330	63,642.30
NET ASSIGNMENTS	5	553.60	35	3,454.36	1296	55,775.89
COLLECTED:						
Paid In Full	0	0.00	2	87.35	360	19,696.78
Settled in Full	0	0.00		0.00	91	4,247.77
Partial Payment	1	37.40	7	475.19	318	13,299.58
Resolved	0	0.00		0.00	37	1,779.61
TOTAL RECOVERED	1	37.40	9	562.54	806	39,023.74

AGING ACCOUNT DETAIL

ACCOUNT AGE*	0-30	31-60	61-90	91-120	over 120
# ASSIGNED	257	58	383	285	643
\$ ASSIGNED	\$16,614	\$4,033	\$28,855	\$22,177	\$47,740

* Percentage of Mail Returns - 53.2 %

* Age of accounts when started

STATUS CODE LEGEND

A - active (demands being sent)	CC - cycle completed
P. - paid in full	PAY - partial payment
SIF - settled in full	MR - mail returned
DIS - disputed	BAN - bankruptcy
SUS - action suspend	

ACCOUNT INVENTORY AND STATUS

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
	18330	12/01/97	04/26/98 AMT: 135.35	135.35	CC	5
	19598	03/14/98	06/10/98 AMT: 100.94	100.94	ACT	1
	219601	03/11/98	06/10/98 AMT: 119.20	119.20	ACT	1
	19602	06/30/96	06/10/98 AMT: 74.95	74.95	ACT	1
	19597	03/02/98	06/10/98 AMT: 92.70	92.70	ACT	1
	18318	02/18/98	04/21/98 AMT: 79.90	79.90	CC	5
	18317	11/17/97	04/21/98 AMT: 84.56	84.56	MR	5
	19596	03/16/98	06/10/98 AMT: 84.25	84.25	ACT	1
	19597	03/11/98	06/10/98 AMT: 123.75	123.75	ACT	1
	19595	03/16/98	06/10/98 AMT: 145.27	145.27	ACT	1
	A18331	01/12/98	04/26/98 AMT: 100.89	100.89	CC	5
	18329	01/13/98	04/26/98 AMT: 135.85	135.85	CC	5
	18323	12/01/97	04/26/98 AMT: 100.77	100.77	CC	5
	18323	12/07/97	04/26/98 AMT: 92.85	92.85	CC	5
	18316	02/09/98	04/21/98 AMT: 87.89	87.89	CC	5

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT DEMAND CODE #
	18328	12/12/97	04/26/98 AMT: 151.85	151.85	CC 5
	19600	02/26/98	06/10/98 AMT: 83.72	83.72	MR 1
	18326	11/30/97	04/26/98 AMT: 88.96	88.96	CC 5
	18320	02/11/98	04/21/98 AMT: 70.00	70.00	CC 5

TOTAL STILL ON SYSTEM :

1,953.65

Agenda Item 14

TO: Elizabeth D. Minter, Library Director
FROM: Peggy Burkich, Circulation Supervisor *PB*
DATE: July 21, 1998
SUBJECT: ACS: Overdue Collection Report for Months of April and May

The report was received from ACS Collection Agency on June 23, 1998. Attachment A is enclosed.

A summary of the current status is as follows:

	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
FY 1997-98					
July	24	23	7	1,880.00	34
August	23	39	5	319.58	36
September	13	33	0	0.00	0
October	7	14	10	703.45	0
November	8	33	1	31.00	8
December	8	8	1	12.70	0
January	12	20	0	0.00	0
February	8	20	1	62.35	7
March	2	6	0	0.00	12
April	19	18	5	371.24	6
May	6	17	2	91.55	0
June					
TOTAL YTD	130	231	32	3,471.87	103

ADVANCED COLLECTION SYSTEMS

2158 W 190TH ST
Torrance, CA 90509

CLIENT PROGRESS REPORT
MAY 1998

PLA400
PLACENTIA PUBLIC LIBRARY
ATTN: PEGGY BURKICH
411 E CHAPMAN
PLACENTIA, CA 92670

Your ACS consultant is:
WELDON & ASSOCIATES
714-733-3558

	MONTH TO DATE		YEAR TO DATE		INCEPTION TO DATE	
	#	\$	#	\$	#	\$
GROSS ASSIGNMENTS		0.00	39	3,720.04	1618	118,585.52
LESS: Mail Returns*, Dispute, Bankrpt	6	589.67	9	827.17	327	63,371.12
NET ASSIGNMENTS	-6	-589.67	30	2,892.87	1291	55,214.40
COLLECTED						
Paid In Full	1	25.00	2	87.35	360	19,676.78
Settled in Full	0	0.00		0.00	91	4,247.77
Partial Payment	1	66.55	6	437.79	317	13,262.18
Resolved	0	0.00		0.00	37	1,779.61
TOTAL RECOVERED	2	91.55	8	525.14	805	38,986.34

AGING ACCOUNT DETAIL

ACCOUNT AGE*	0-30	31-60	61-90	91-120	over 120
# ASSIGNED	257	58	380	281	642
\$ ASSIGNED	\$16,614	\$4,033	\$28,524	\$21,757	\$47,657

* Percentage of Mail Returns - 53.4 %
* Age of accounts when started

STATUS CODE LEGEND

ACF - active (demands being sent)	CC - cycle completed
PIF - paid in full	PAY - partial payment
SIF - settled in full	MR - mail returned
DIS - disputed	BAN - bankruptcy
SUS - action suspend	

ACCOUNT INVENTORY AND STATUS

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
	18330	12/01/97	04/26/98 AMT: 135.35	135.35	ACT	3
	18318	02/18/98	04/21/98 AMT: 79.90	79.90	ACT	3
	18314	02/03/98	04/21/98 AMT: 102.90	102.90	MR	3
	18317	11/17/97	04/21/98 AMT: 84.56	84.56	ACT	3
	18312		04/21/98 AMT: 131.80	131.80	MR	1
	A18331	01/12/98	04/26/98 AMT: 100.89	100.89	ACT	3
	18329	01/13/98	04/26/98 AMT: 135.85	135.85	ACT	3
	K18313	01/25/98	04/21/98 AMT: 107.35	107.35	MR	1
	18323	12/01/97	04/26/98 AMT: 100.77	100.77	ACT	3
	18325	12/07/97	04/26/98 AMT: 92.85	92.85	ACT	3
	18316	02/09/98	04/21/98 AMT: 87.89	87.89	ACT	3
	18328	12/12/97	04/26/98 AMT: 151.85	151.85	ACT	3
	18319	02/03/98	04/21/98 AMT: 74.17	74.17	MR	1
	18327	01/04/98	04/26/98 AMT: 87.80	87.80	MR	1
	A 18326	11/30/97	04/26/98 AMT: 88.96	88.96	ACT	3

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
	18315	02/13/96	04/21/98 AMT: 94.80	94.80	MR	1
	18324	12/07/97	04/26/98 AMT: 93.75	93.75	MR	1
	18320	02/11/98	04/21/98 AMT: 70.00	70.00	ACT	3

TOTAL STILL ON SYSTEM : 1,821.44

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *SDM*
 DATE: July 21, 1998
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT JUNE, 1998

SUMMARY OF PRINTER/COPIER ACCOUNTS JUNE, 1998

Beginning Balance 6/01/98			(\$602.40)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	655.10		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		350.08	
Total Copier Lease Payments in June		0.00	
Total Copier Maintenance Payment in June		229.65	
Debit Card System Loan Payback	<u> </u>	<u>0.00</u>	
	655.10	579.73	
Ending Balance 06/30/98			<u>(\$ 527.03)</u>
July payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 05/31/97	(8,565.48)
Loan Amount as of 07/31/96 (Literacy Fund)	6,200.00
February Purchases (Fund 702)	0.00
February Payment (Fund 702)	0.00
February Payment (Literacy Fund)	<u>0.00</u>
Balance 06/30/98	<u>\$ 14,194.02</u>

Prepared by: Charlene Dumitru

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TO: Library Board of Directors
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: July 21, 1998
 SUBJECT: **GIFT REPORT**

The following gifts were received from June 13, 1998 - July 16, 1998

ADOPT-A-BOOK REGULAR DONATIONS

David & Myra Appel
 Alfred J. Gobar
 Jo Ann Nelson
 Joyce Rosenthal
 Renee Scott

TOTAL REGULAR DONATIONS 555.00

ADOPT-A-BOOK - DIRECT MAIL CAMPAIGN

Louise Pommier

TOTAL DIRECT MAIL 25.00

TOTAL ADOPT-A-BOOK 580.00

BOOK ENDOWMENT DONATIONS

REGULAR BOOK ENDOWMENT 0.00

OPERATING FUND DONATIONS

TOTAL OPERATING FUND 0.00

TOTAL DONATIONS 580.00

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TO: Library Board of Directors
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: July 21, 1998
 SUBJECT: **GIFT REPORT**

The following gifts were received from June 13, 1998 - July 16, 1998

ADOPT-A-BOOK REGULAR DONATIONS

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ADOPT-A-BOOK - DIRECT MAIL CAMPAIGN

Louise Pommier

TOTAL DIRECT MAIL 25.00

TOTAL ADOPT-A-BOOK 580.00

BOOK ENDOWMENT DONATIONS

REGULAR BOOK ENDOWMENT 0.00

OPERATING FUND DONATIONS

TOTAL OPERATING FUND 0.00

TOTAL DONATIONS 580.00

TO: Elizabeth D. Minter, Library Director
FROM: Charlene Dumitru, Administrative Assistant
DATE: July 21, 1998
SUBJECT: **BUILDING MAINTENANCE REPORT FOR MONTH JUNE, 1998**

1. **Air Conditioning** - Regular inspection of HVAC system.
2. **Lighting** - Regular inspection, cleaning and replacement of overhead lighting.

Pending Items:

1. Replacement of outside light above northwest exit door - requested of City.
2. Repair of broken drain pipe outside board room door - requested of City.



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: July 21, 1998
SUBJECT: **PERSONNEL REPORT FOR JUNE, 1998**

RESIGNATIONS:

None

TERMINATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Charlene Dumitru



TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of June 1998

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY97/98 June	FY97/98 YTD	Starting	Cumulative
Andrade, Linda	4.00	106.00	9/95	259.75
Backes, Theresa	12.50	12.50	6/98	12.50
Boelman, Marge	0.00	11.25	1/98	11.25
Boul, Stan	0.00	4.00	1/98	4.00
Cicero, Linda Ann Lo	7.50	47.25	3/98	47.25
Covington, Darlene	0.00	34.00	3/95	345.00
Cummings, Dottie	0.00	11.50	1/97	56.00
Deputy, Paul	26.75	259.75	7/82	6,463.25
Ellison, Beth	0.00	6.00	4/98	6.00
Floroni, Pete	8.00	70.00	3/97	85.75
Floroni, Ruth	8.00	70.00	3/97	85.75
Fitzgerald, Joan	23.50	218.00	10/93	1,240.00
Godwin, Nita	0.00	36.50	2/96	132.25
Grismer, Luci	0.00	31.00	12/93	137.25
Hemmerling, Barbara	0.00	70.75	10/95	243.25
Hochman, Sue	0.00	35.75	1/98	35.75
Horrocks, Marjorie	2.00	41.00	10/95	155.00
Irot, Pat	0.00	203.50	2/96	742.50
Jertberg, Pat	0.00	2.50	4/98	2.50
Ivesey, Jane	8.00	91.25	4/96	204.00
Jord, Audrey	3.00	140.50	10/97	140.50
Malik, Shamim	14.00	337.75	5/97	417.75
Mar, Dee	0.00	7.50	3/97	7.50
Mar, Elaine	0.00	1.00	3/98	1.00
Mastrioni, George	3.00	3.00	6/98	3.00
Mignot, John	4.00	4.00	6/98	4.00
Mignot, Shirley	8.00	78.75	9/95	243.75
Mockler, Amanda	0.00	4.00	7/96	110.50
Myers, Claire	16.00	193.50	10/95	486.00
Olson, Bob	6.25	48.75	9/95	197.75
Olson, Jeanne	0.00	32.00	9/95	116.25
O'Neil-Zorn, Edie	0.00	3.75	1/97	23.50
Schlichter, Allan	8.00	94.50	10/93	468.50
Schmidt, Marie	0.00	4.00	4/98	4.00
Shaw, Dixie	3.00	24.50	5/94	124.75
Stark, Allan	0.00	14.00	4/97	19.50
Stark, Sandra	2.00	23.00		88.00
Stoller, Frances	0.00	2.00		96.00
Venegas, Julie	13.00	13.00	6/98	13.00
Walker, Virginia	0.00	3.50	2/96	67.25
Wymer, Betty	11.50	138.75	1/96	326.50
J.T.P.A. / Job Training Partnership Act	68.00	761.50		942.50
S.T.E.P. / Senior Training & Employment Program	270.00	2,343.50		4,313.75
TOTAL	530.00	5,634.00		18,366.50

TEMPORARY VOLUNTEERS

	FY97/98		FY97/98		
	June	YTD	June	YTD	
Ahmadi, Nazira	8.00	8.00	Lim, Michael	0.00	7.00
Ahmadi, Zohra	19.00	19.00	Lin, Jeff	0.00	27.00
Alonso, Lucia	0.00	20.75	Lin, Sherry	0.00	14.00
Arain, Nazlee	0.00	10.00	Lin, Steven	0.00	35.00
Ataia, Andy	0.00	11.75	Lopez, Armando	0.00	30.00
Atwell, David	0.00	22.00	Lui, Wen-Tsu	0.00	28.75
Bengstern, Bob	0.00	7.25	Margaret, Gale	0.00	4.00
Blackford, Lance	0.00	2.50	Matta, Manual	0.00	10.00
Bone, Shawnda	2.25	8.75	McMillan, Caitlyn	7.25	7.25
Blonston, Scott	0.00	5.00	Minh, David	0.00	15.00
Burke, Marsha	4.25	14.00	Mirza, Rabia	0.00	3.25
Burns, John	0.00	7.00	Mohan, Kavita	0.00	25.25
Campos, Wendy	0.00	5.00	Molina, Enio	0.00	6.00
Cerri, Patrick	5.00	5.00	Mordovskoi, Andy	0.00	60.00
Chang, Albert	0.00	24.00	Morris, Crystal	15.00	15.00
Chavez, Alfredo	2.00	2.00	Nguyen, Hien	0.00	10.00
Chib, Sheetal	0.00	28.00	Oakins, Cindy	0.00	16.75
Chiu, Josephina	6.50	6.50	O'Brien, Cathy	0.00	2.50
Chou, Katherine	0.00	49.75	Parker, Jim	6.00	6.00
Cipres, Marcella	0.00	12.00	Patel, Ashish	0.00	77.50
Clugston, Patricia	2.25	2.25	Patel, Mayur	0.00	21.00
Curtis, Mike	0.00	5.00	Peck, Sean	0.00	14.75
Dadhaniya, Ammie	0.00	3.00	Perez, Lizette	0.00	8.00
de los Santos, Sarah	6.00	6.00	Perez, Manual	0.00	7.50
Emad, Patrick	0.00	30.00	Pham, Nan	0.00	3.25
El Mohawar, Samah	0.00	12.00	Pham, Tu	0.00	3.25
Fahim, Fady	0.00	66.50	Pi, Irene	0.00	3.25
Fahim, Runia	0.00	80.50	Pinkevich, Alex	0.00	11.00
Giorgi, Charlie	0.00	12.00	Quilo, Jeff	0.00	9.00
Govea, Melissa	0.00	13.00	Reed, Robert	0.00	13.75
Gunda, Divya	0.00	17.00	Rorex, Jamie	2.00	18.25
Guzman, Jessica	0.00	10.50	Shah, Niketa	0.00	2.00
Hannah, Bryan	16.00	16.00	Shah, Mehul	10.00	10.00
Harnett, Tom	6.25	43.75	Shaw, Patrick	13.00	13.00
Harrison, Matthew	9.00	9.00	Silva, Pamela	0.00	16.25
Hayashi, Colleen	0.00	2.50	Soo, Mary	0.00	45.00
Hayashi, Kristen	0.00	2.50	Sor, Luch	0.00	30.00
Hernandez, Ricardo	4.00	6.25	Soto, David	9.00	9.00
Issacs, Ryan	0.00	10.00	Stewart, Morgan	0.00	30.00
Jaques, Lura	0.00	11.00	Tolu, Sonuyi	0.00	35.25
Kal, Jarhou	0.00	62.50	Um, Tricia	0.00	28.00
Kim, Brian	0.00	2.50	Vance, Brian	44.50	44.50
Khounani, Anthony	13.25	13.25	Vasquez, Joel	2.00	8.75
Konz, Tom	3.00	3.00	Villa, Eric	0.00	6.00
Kumar, Puesh	0.00	28.00	Vo, Anh-Thu	0.00	3.25
Kumar, Smila	11.25	11.25	Wang, Grace	13.00	27.00
LaBonte, Ryan	0.00	10.25	Wang, Shuan	17.50	17.50
Lee, Hannah	7.50	7.50	Yada, Julie	2.00	27.50
Le, Stephanie	0.00	10.50	Yang, Kelly	7.00	7.00
Lichtenstein, George	0.00	1.00	Yorga, Greg	0.00	36.50
			Yu, Liang	2.00	45.75
			Yu, Stacy	0.00	13.00
TOTAL	125.50	796.75	TOTAL	149.75	967.50

LVA VOLUNTEERS

Literacy Volunteer Hours 317.00

TOTAL VOLUNTEER HOURS

1122.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp.Volunteers			Literacy Volunteers		
	FY95/96	FY96/97	FY97/98	FY95/96	FY96/97	FY97/98
July	433.00	808.25	898.50	423.00	457.00	818.00
August	573.00	776.75	864.25	333.50	209.00	405.00
September	354.25	773.75	433.00	377.50	279.00	376.00
October	432.25	756.50	486.00	580.00	482.00	435.00
November	418.00	519.75	492.75	449.50	257.00	369.00
December	301.00	370.00	556.00	297.50	142.00	273.00
January	361.25	488.60	558.25	469.00	367.00	301.00
February	339.25	480.00	533.50	601.50	517.00	450.00
March	410.50	675.00	687.00	476.00	493.00	398.00
April	702.25	788.00	594.00	455.00	633.00	383.00
May	473.00	620.50	453.50	445.00	430.00	480.00
June	437.25	740.25	805.25	270.00	380.00	317.00

Placentia Library District
 Circulation Report - June 1998
 July 21, 1998

	FY97-98 YTD	FY98-97 YTD	% CHANGE FY97 TO FY98	FY97-98 JUNE 98	FY98-97 JUNE 97
1st Time Checkouts	162,224	183,891	-11.69%	14,009	16,378
Phone Renewals	14,683	13,279	10.57%	962	939
In-Building Renewals	13,012	18,260	-28.74%	767	1,054
Total Renewals	27,695	31,539	-12.19%	1,729	1,993
TOTAL CHECKOUTS	189,919	215,230	-11.76%	15,738	18,371
On-Time Checkins	154,491	178,250	-12.35%	13,338	14,638
Late Checkins	32,468	37,258	-12.86%	3,128	3,038
TOTAL CHECKINS	188,959	213,508	-12.43%	16,462	17,721
Holdings Placed	3,976	4,270	-6.89%	404	330
Holdings Cancelled	866	824	5.10%	103	55
Holdings Filled	3,423	3,764	-9.08%	289	312
Holdings Expired	31	21	47.62%	0	2
Overdue Items	12,184	12,821	-4.97%	1,048	1,176
Overdue Notices	5,211	5,572	-6.48%	446	518
Billing Notices	6,122	6,621	-7.54%	548	650
Patrons Registered	3,408	3,479	-2.04%	273	298
Titles Added	6,921	6,629	4.40%	722	846
Volumes Added	11,554	11,899	-2.90%	1,048	1,110
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	82,833	98,784	-18.13%	6,655	7,879
Juvenile Print	92,662	97,118	-4.59%	7,815	8,988
Total Print	175,495	195,882	-10.41%	14,470	16,659
Audio	6,052	8,065	-24.96%	499	623
Visual	9,030	11,269	-19.87%	789	1,089
Equipment	0	0	0.00%	0	0
Total Audio Visual	15,082	19,334	-21.99%	1,268	1,712
TOTAL CIRCULATION	189,919	215,230	-11.76%	15,738	18,371
Placentia Circulation	122,266	132,574	-7.78%	9,972	12,270
% Placentia Circulation	64.16%	61.60%	4.16%	63.36%	66.79%
Anaheim/Yorba Linda Circulation	34,594	41,505	-16.65%	2,915	2,853
% Anaheim/Yorba Linda Circulation	18.15%	19.29%	-5.91%	18.52%	15.53%
TYPES OF ACTIVE BORROWERS					
Adult	121,750	145,753	-16.47%	9,945	11,865
Young Adult	4,597	3,522	30.52%	355	368
Juvenile	51,572	52,792	-2.31%	4,434	4,904
New Borrower	12,629	13,119	-3.74%	1,004	1,234
Non Resident	0	2	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	190,548	215,188	-11.45%	15,738	18,371
TOTAL REGISTERED BORROWERS	28,789			28,789	
ATTENDANCE					
Adult Reference - In Building	13,929	14,776	-5.73%	1,027	1,209
Adult Reference - Telephone	2,998	3,025	-0.89%	218	263
Children's Reference - In Building	9,062	7,990	13.42%	867	1,128
Children's Reference - Telephone	457	497	-8.05%	41	48
Total Adult Reference	16,927	17,801	-4.91%	1,245	1,472
Total Children's Reference	9,519	8,487	12.16%	908	1,176
Total In Building Reference	22,991	22,766	0.99%	1,894	2,337
Total Telephone Reference	3,455	3,522	-1.90%	259	311
TOTAL REFERENCE	26,448	26,288	0.60%	2,153	2,648

Placentia Library District
Circulation Report - May 1998
July 21, 1998

	FY97-98 YTD	FY96-97 YTD	% CHANGE FY97 TO FY98	FY97-98 MAY 98	FY96-97 MAY 97
1st Time Checkouts	148,215	167,313	-11.41%	11,831	12,221
Phone Renewals	13,721	12,340	11.19%	1,403	1,154
In-Building Renewals	12,245	17,206	-28.83%	1,112	1,431
Total Renewals	25,966	29,546	-12.12%	2,515	2,585
TOTAL CHECKOUTS	174,181	196,859	-11.52%	14,146	14,806
On-Time Checkins	141,155	161,612	-12.66%	12,045	12,857
Late Checkins	29,342	34,175	-14.14%	3,098	3,680
TOTAL CHECKINS	170,497	195,787	-12.92%	15,141	16,537
Hold Placed	3,572	3,940	-9.34%	376	295
Hold Cancelled	763	769	-0.78%	93	77
Hold Filled	3,134	3,452	-9.21%	312	302
Hold Expired	31	19	63.16%	2	4
Overdue Items	11,138	11,645	-4.35%	1,011	1,534
Overdue Notices	4,765	5,056	-5.76%	446	619
Billing Notices	5,574	5,971	-6.65%	524	657
Patrons Registered	3,135	3,183	-1.51%	198	217
Titles Added	6,199	5,783	7.19%	796	621
Volumes Added	10,508	10,789	-2.60%	1,146	908
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	69,594	76,178	-8.84%	6,584	7,422
Juvenile Print	78,388	84,847	-7.81%	6,459	8,200
Total Print	147,982	161,025	-8.10%	13,043	13,622
Audio	5,553	7,442	-25.38%	503	524
Visual	8,261	10,180	-18.85%	599	680
Equipment	0	0	0.00%	0	0
Total Audio Visual	13,814	17,622	-21.61%	1,102	1,184
TOTAL CIRCULATION	174,181	196,859	-11.52%	14,146	14,806
Placentia Circulation	112,294	120,304	-6.66%	8,587	8,822
% Placentia Circulation	64.23%	61.12%	5.09%	60.71%	59.58%
Anaheim/Yorba Linda Circulation	31,679	38,652	-18.04%	2,924	2,965
% Anaheim/Yorba Linda Circulation	18.12%	19.64%	-7.74%	20.67%	20.03%
TYPES OF ACTIVE BORROWERS					
Adult	111,805	133,888	-16.49%	9,501	10,348
Young Adult	4,242	3,154	34.50%	531	268
Juvenile	47,138	47,888	-1.57%	3,432	3,403
New Borrower	11,625	11,885	-2.19%	677	789
Non Resident	0	2	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	174,810	196,817	-11.18%	14,141	14,806
TOTAL REGISTERED BORROWERS	28,535			28,535	
ATTENDANCE	291,875	322,341	-9.45%	26,448	26,182
Adult Reference - In Building	12,902	13,567	-4.90%	1,075	1,179
Adult Reference - Telephone	2,780	2,882	-2.87%	226	276
Children's Reference - In Building	8,195	6,862	19.43%	606	540
Children's Reference - Telephone	416	449	-7.35%	37	37
Total Adult Reference	15,682	16,429	-4.55%	1,301	1,455
Total Children's Reference	8,611	7,311	17.78%	643	577
Total In Building Reference	21,097	20,429	3.27%	1,681	1,719
Total Telephone Reference	3,196	3,311	-3.47%	283	313
TOTAL REFERENCE	24,293	23,740	2.33%	1,944	2,032

**Placentia Library District
In-Building Electronic Magazine Usage
Jun-98**

Usage Summary	FY97-98	
	Jun-98	TOTAL
Total Sessions	258	3,974
Total Connect Time (minutes)	4,443	60,767
Average Viewing Time (minutes)	17	15
Total Articles Viewed	2,074	22,403
Total Articles Printed	26	533
Total Magazine Titles Used	419	1,122

Usage by Type of Magazine

Category	Number of Logins	
	Jun-98	YTD*
Business -- Current	12	267
Business -- Backfile	4	40
Business -- Current & Backfile**	19	19
TOTAL BUSINESS	35	326
General Reference -- Current	98	3,067
General Reference -- Backfile	13	366
General Reference -- Current & Backfile**	150	150
TOTAL GENERAL REFERENCE	261	3,583
HEALTH -- Current	31	365
Pro CD Phone**	1	1

Usage by Type of Magazine

Category	Jun-98	YTD*
Business -- Current	135	1,262
Business -- Backfile	7	123
Business -- Current & Backfile**	447	447
TOTAL BUSINESS	589	1,832
General Reference -- Current	435	13,857
General Reference -- Backfile	32	962
General Reference -- Current & Backfile**	857	857
TOTAL GENERAL REFERENCE	1,324	15,676
HEALTH -- Current	16	1,866
Pro CD Phone**	1	1

Usage by Type of Magazine

Category	Jun-98	YTD*
Business -- Current	1	77
Business -- Backfile	0	5
Business -- Current & Backfile**	5	5
TOTAL BUSINESS	6	87
General Reference -- Current	8	342
General Reference -- Backfile	2	36
General Reference -- Current & Backfile**	8	8
TOTAL GENERAL REFERENCE	18	386
HEALTH -- Current	2	32
Pro CD Phone**	0	0

*Data not available for Jul and Aug

**Data first reported Jun 98



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1995-1996	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-95	8/11/95	5,270.46	724.83	835.38	0.00	0.00	0.00	6,830.67
Aug-95	9/11/95	5,423.86	720.61	835.38	107.50	0.00	0.00	7,087.35
Sep-95	10/5/95	5,607.26	523.47	835.38	40.78			7,006.89
Oct-95	11/9/95	4,341.85	712.90	835.38	539.57			6,429.70
Nov-95	12/8/95	3,678.53	718.12	835.38			255.66	5,487.69
Dec-95	1/26/96	3,594.00	852.78	835.38	107.50			5,389.66
Jan-96	2/7/96	3,259.95	753.70	835.38	128.50			4,977.53
Feb-96	3/21/96	3,739.72	765.96	835.38	289.69			5,630.75
Mar-96	5/6/96	3,548.04	751.47	835.38	107.50			5,242.39
Apr-96	6/11/96	3,839.44	759.92	835.38	107.50		1,660.73	7,202.97
May-96	7/9/96	3,119.00	840.14	835.38	107.50			4,902.02
Jun-96	7/10/96	2,652.71	641.34	835.38	107.50			4,236.93
TOTAL		48,074.82	8,765.24	10,024.56	1,643.54	0.00	1,916.39	70,424.55
AVG		4,006.24	730.44	835.38	136.96			5,868.71

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-96	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug-96	9/26/97	4,435.31	835.38	763.96	57.32			6,091.97
Sep-96	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct-96	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov-96	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec-96	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan-97	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb-97	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar-97	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr-97	5/29/97	3,262.31	818.37	672.49				4,753.17
May-97	7/8/97	3,723.76	863.00	683.64	2,472.50			7,742.90
Jun-97	8/6/97	4,389.35	818.37	930.68	107.50			6,245.90
TOTAL		44,284.62	9,963.40	9,116.32	3,616.96	0.00	0.00	66,981.30
AVG		3,690.39	830.28	759.69	301.41			5,581.78

PERIOD COVERED FY1997-1998	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-97	9/3/97	4,771.45	854.45	640.71				6,266.61
Aug-97	10/9/97	4,546.43	818.47	644.94				6,009.84
Sep-97	10/28/97	4,629.79	818.37	764.59				6,212.75
Oct-97	12/8/97	3,517.79	818.37	753.82	430.00			5,519.98
Nov-97	2/5/98	3,139.17	818.37	763.59	171.26			4,892.39
Dec-97	2/5/98	3,020.48	818.37	756.00	286.25			4,881.10
Jan-98	3/3/98	2,802.37	818.37	796.49	107.50			4,524.73
Feb-98	4/29/98	2,883.17	818.37	792.01	195.64			4,689.19
Mar-98	5/4/98	2,860.41	818.37	677.41	342.54			4,698.73
Apr-98	6/10/98	3,179.79	818.37	774.94	283.78			5,056.88
May-98	7/9/98	3,048.03	818.37	767.49	107.50			4,741.39
Jun-98								0.00
TOTAL		38,398.88	9,038.25	8,131.99	1,924.47	0.00	0.00	57,493.59
AVG		3,490.81	821.66	739.27	174.95			5,226.69

TOTAL DOLLARS SPENT

FY1995-1996	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1995	1,213.32	204.00	32.34	1,449.66	724.83
Aug 1995	1,213.32	204.00	23.89	1,441.21	720.61
Sep 1995	853.52	174.00	19.41	1,046.93	523.47
Oct 1995	1,212.82	204.00	8.97	1,425.79	712.90
Nov 1995	1,212.82	204.00	19.41	1,436.23	718.12
Dec 1995	1,308.10	333.00	64.45	1,705.55	852.78
Jan 1996	1,283.50	204.00	19.90	1,507.40	753.70
Feb 1996	1,283.50	204.00	44.41	1,531.91	765.96
Mar 1996	1,283.50	204.00	15.43	1,502.93	751.47
Apr 1996	1,283.50	204.00	32.34	1,519.84	759.92
May 1996	1,348.84	279.00	52.44	1,680.28	840.14
Jun 1996	1,089.28	174.00	19.41	1,282.69	641.35
TOTAL	14,586.02	2,592.00	352.40	17,530.42	8,765.21
AVG	1,215.50	216.00	29.37	1,460.87	730.43

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997	1,090.00	234.00	20.97	1,344.97	672.49
May 1997	1,090.00	234.00	43.27	1,367.27	683.64
Jun 1997	1,463.92	324.00	73.44	1,861.36	930.68
TOTAL	14,580.96	3,269.40	374.74	18,225.10	9,112.55
AVG	1,215.08	272.45	31.23	1,518.76	759.38

TOTAL DOLLARS SPENT

FY1997-1998	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-97	1,090.00	174.00	17.41	1,281.41	640.71
Aug-97	1,090.00	174.00	25.87	1,289.87	644.94
Sep-97	1,284.22	204.00	40.96	1,529.18	764.59
Oct-97	1,284.22	204.00	19.51	1,507.73	753.87
Nov-97	1,284.22	204.00	38.96	1,527.18	763.59
Dec-97	1,284.22	204.00	23.88	1,512.10	756.05
Jan-98	1,315.54	264.00	13.44	1,592.98	796.49
Feb-98	1,315.54	264.00	4.48	1,584.02	792.01
Mar-98	1,171.84	174.00	8.97	1,354.81	677.41
Apr-98	1,315.54	204.00	30.34	1,549.88	774.94
May-98	1,315.54	204.00	15.43	1,534.97	767.49
Jun-98				0.00	0.00
TOTAL	13,750.88	2,274.00	239.25	16,264.13	8,132.07
AVG	1,250.08	206.73	21.75	1,478.56	739.28

DOLLARS BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Aug 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1995	248.88	204.08	48.24	0.00	352.32	853.52
Oct 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Nov 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Dec 1995	248.88	255.10	48.24	95.28	660.60	1,308.10
Jan 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Feb 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Mar 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Apr 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
May 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Jun 1996	261.36	216.00	51.04		560.88	1,089.28
TOTAL	3,126.78	3,046.58	595.68	95.28	7,721.70	14,586.02
AVG	260.57	253.88	49.64	7.94	643.48	1,215.50

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
May 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Jun 1997	262.08	216.00	51.04	0.00	934.80	1,463.92
TOTAL	3,272.22	2,700.00	612.48	50.46	7,945.80	14,580.96
AVG	272.69	225.00	51.04	4.21	662.15	1,215.08

DOLLARS BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Aug-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Sep-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Oct-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Nov-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Dec-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Jan-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Feb-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-98	267.92	276.80	52.32	0.00	574.80	1,171.84
Apr-98	267.92	276.80	52.32	0.00	718.50	1,315.54
May-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jun-98						0.00
TOTAL	2,912.08	2,896.00	567.84	0.00	7,374.96	13,750.88
AVG	264.73	263.27	51.62	0.00	670.45	1,250.08

TIME BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1995	8.00	10.00	2.00	0.00	30.00	50.00
Aug 1995	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1995	8.00	8.00	2.00	0.00	16.00	34.00
Oct 1995	8.00	10.00	2.00	0.00	30.00	50.00
Nov 1995	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1995	8.00	10.00	2.00	4.00	30.00	54.00
Jan 1996	8.00	10.00	2.00		30.00	50.00
Feb 1996	8.00	10.00	2.00		30.00	50.00
Mar 1996	8.00	10.00	2.00		30.00	50.00
Apr 1996	8.00	10.00	2.00		30.00	50.00
May 1996	10.00	10.00	2.00		30.00	52.00
Jun 1996	8.00	8.00	2.00		24.00	42.00
TOTAL	98.00	116.00	24.00	4.00	340.00	582.00
AVG	8.17	9.67	2.00	0.33	28.33	48.50

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00	30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00	30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00	30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00	24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00	24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00	24.00	42.00
Apr 1997	8.00	8.00	2.00	0.00	24.00	42.00
May 1997	8.00	8.00	2.00	0.00	24.00	42.00
Jun 1997	8.00	8.00	2.00	0.00	40.00	58.00
TOTAL	100.00	100.00	24.00	4.00	340.00	568.00
AVG	8.33	8.33	2.00	0.33	28.33	47.33

TIME BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-97	8.00	8.00	2.00	0.00	24.00	42.00
Aug-97	8.00	8.00	2.00	0.00	24.00	42.00
Sep-97	8.00	10.00	2.00	0.00	30.00	50.00
Oct-97	8.00	10.00	2.00	0.00	30.00	50.00
Nov-97	8.00	10.00	2.00	0.00	30.00	50.00
Dec-97	8.00	10.00	2.00	0.00	30.00	50.00
Jan-98	8.00	10.00	2.00	0.00	30.00	50.00
Feb-98	8.00	10.00	2.00	0.00	30.00	50.00
Mar-98	8.00	10.00	2.00	0.00	24.00	44.00
Apr-98	8.00	10.00	2.00	0.00	30.00	50.00
May-98	8.00	10.00	2.00	0.00	30.00	50.00
Jun-98						0.00
TOTAL	88.00	106.00	22.00	0.00	312.00	528.00
AVG	8.00	9.64	2.00	0.00	28.36	48.00

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[AB 1793](#) : Runner : ASM TELEVISIONING THE ASSEMBLY AND INFORMATION TECHNOLOGY
([Status/](#) [History/](#) [Latest Version: 03/25/98](#))

Topic: Libraries: Internet policy.

Last Action: From committee: Do pass, and re-refer to Com. on TV.A. & I.T. with recommendation: To Consent Calendar. Re-referred. (Ayes 17. Noes 0.) (April 1). (04/21/1998)

Lobbyist: MDB

Digest Summary: Under existing law, the State Librarian administers the foundation program, whereby state funds are made available to public libraries for the purpose of providing services to the public.

This bill would require every public library that receives state funds pursuant to the foundation program and that provides public access to the Internet to adopt a policy by January 1, 2000, regarding access to the Internet by minors and to make the policy available to members of the public .

[AB 1839](#) : Thompson : ASM LOCAL GOVERNMENT ([Status/](#) [History/](#) [Latest Version: 03/24/98](#))

Topic: Public libraries: Board of Trustees.

Last Action: In committee: Set, second hearing. Hearing canceled at the request of author. (05/06/1998)

Lobbyist: MDB

Digest Summary: Under existing law, the common council, board of trustees, or other legislative body of any city in the state is authorized, and upon being requested to do so by 1/4 of the electors of the municipal corporation in the manner provided by law, is required, by ordinance, as specified, to establish in and for the municipality, a public library if there is none already established.

This bill would also authorize, as an alternative to appointing 5 members of the board of library trustees, the legislative body of the municipality, by resolution, when adopting the ordinance establishing the public library or at any time thereafter , to declare itself as the board of library trustees, with the same rights, powers, duties, privileges, and immunities that would otherwise be vested in the board of library trustees, except as provided by law.

[AB 1886](#) : Thompson : SEN ([Status/](#) [History/](#) [Latest Version: 04/23/98](#))

Topic: Public libraries: videos.

Last Action: From committee: Do pass, and re-refer to Com. on APPR. Re-referred. (Ayes 7. Noes 4.). (07/02/1998)

Lobbyist: MDB

Digest Summary: (1) Existing law declares that it is in the interest of the people of the State of California that there should be a general diffusion of information and knowledge through the combined operation of the public libraries.

This bill would require any public library that provides public access to motion picture videotapes to adopt a policy regarding access by minors to motion picture videotapes, by January 1, 2000, and to make that policy available to members of the public at every library branch.

[AB 1920](#) : Wildman : SEN EDUCATION ([Status/](#) [History/](#) [Latest Version: 07/08/98](#))

Topic: Libraries: joint use.

Last Action: Read second time, amended, and re-referred to Com. on APPR. (07/08/1998)

Lobbyist: MDB

Digest Summary: Existing law authorizes the governing board of a school district to provide school library services for the pupils and teachers of the district by establishing and maintaining school libraries or by contractual arrangements with another public agency.

This bill would enact the School and Library Partnership Act of 1998, under which the State Department of Education in conjunction with the State Library would award grants to school districts that have demonstrated an ability to implement a joint-use library program.

AB 2007 : Torlakson : ASM APPROPRIATIONS ([Status/](#) [History/](#) [Latest Version: 04/29/98](#))

Topic: Local government.

Last Action: In committee: Set, second hearing. Held under submission. (05/21/1998)

Lobbyist: MDB

Digest Summary: Under existing law, a number of means exist to promote and facilitate collaboration and joint or cooperative action between local governmental entities.

This bill would create the Local Government Streamlining, Efficiency, and Mandate Relief Account within the General Fund, to be administered by the Governor's Office of Planning and Research, which would provide moneys to local agencies for specified streamlining and efficiency studies.

AB 2337 : Vincent : ASM LOCAL GOVERNMENT ([Status/](#) [History/](#) [Latest Version: 02/20/98](#))

Topic: Public Library Fund.

Last Action: In committee: Set, first hearing. Hearing canceled at the request of author. (04/22/1998)

Lobbyist: MDB

Digest Summary: Under existing law, there is established in the State Treasury, the Public Library Fund, into which the Controller transfers annually an amount from the General Fund to meet the state's obligation for public libraries.

This bill would additionally authorize any city, county, district, or city and county to request a waiver of this requirement by demonstrating that the percentage of the reduction in local revenues appropriated for the public library is no greater than the percentage of the reduction of local revenues received by the city, county, district, or city and county operating the public library as a result of the withdrawal of that entity from the county free library system.

AB 2350 : Frusetta : ASM ([Status/](#) [History/](#) [Latest Version: 04/27/98](#))

Topic: Libraries: Internet: pornography.

Last Action: Re-referred to Com. on TV.A. & I.T. (04/28/1998)

Lobbyist: MDB

Digest Summary: (1) Existing law defines "public library" as a library, or 2 or more libraries, operated as a single entity by one or more public jurisdictions and which serve the public without distinction.

This bill would require a public library that provides public access to the Internet to purchase, install, and maintain computer software for use on at least half of the computers available for public use, or in the case of a library that has only one computer, for use on that computer that prohibits access to obscene matter, as defined, on the Internet.

AB 2471 : Brewer : ASM APPROPRIATIONS ([Status/](#) [History/](#) [Latest Version: 04/20/98](#))

Topic: Property tax revenue shifts: local fiscal relief.

Last Action: In committee: Set, first hearing. Hearing canceled at the request of author. (05/06/1998)

Lobbyist: MDB

Digest Summary: Existing property law generally requires the county auditor, in each fiscal year, to allocate

property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction, including school entities, be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would, for the 1998-99 fiscal year and each fiscal year thereafter, require a county auditor, in accordance with specified formulas, to reduce allocations of ad valorem property tax revenue to overequity jurisdictions within the county and to increase allocations of those revenues to underequity jurisdictions.

ACA 4 : Aguiar : SEN (Status/ History/ Latest Version: 06/15/98)

Topic: Local government finance: property tax revenue allocation:local agency relief.

Last Action: From committee: Be adopted, and re-refer to Com. on RLS. with recommendation: To Consent Calendar. Re-referred. (06/18/1998)

Lobbyist: MDB

Digest Summary:Existing provisions of the California Constitution require that the revenues derived from the general ad valorem property tax be allocated to local jurisdictions in each county in accordance with law.

This measure would modify these reduction and transfer requirements, for the 1999-2000 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund pursuant to those requirements from exceeding the total amount allocated to that fund for the 1998-99 fiscal year.

SB 139 : Kopp : ASM (Status/ History/ Latest Version: 06/18/98)

Topic: Open meetings: local agencies.

Last Action: Read second time. To third reading. (06/29/1998)

File: ASM THIRD READING (Item # 48) (07/16/1998)

Lobbyist: MDB

Note: Important

Digest Summary:(1) The Ralph M. Brown Act authorizes a local agency to use teleconferencing in connection with a public meeting under specified conditions.

This bill would require, as an additional condition under which teleconferencing may be used, that during the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction .

SB 147 : Kopp : (Status/ History/ Latest Version: 05/13/98)

Topic: Local agency borrowing.

Last Action: Chaptered by Secretary of State. Chapter 35, Statutes of 1998. (05/13/1998)

Lobbyist: MDB

Digest Summary:Under the Marks-Roos Local Bond Pooling Act of 1985, a joint exercise of powers authority may issue bonds to assist local agencies in financing public capital improvements, working capital, liability or other insurance needs, or projects whenever there are significant public benefits for taking that action.

This bill would provide that an authority, with certain exceptions, may not issue bonds to construct, acquire, or finance a public capital improvement unless (a) the authority reasonably expects on the date of issuance of the bonds that the public capital improvement is to be located within the geographic boundaries of one or more members of the authority that is not itself an authority; and (b) a member of the authority within whose boundaries the public capital improvement is to be located has approved the public capital improvement and has made a finding of significant public benefit after a public hearing.

SB 409 : Alpert : ASM APPROPRIATIONS (Status/ History/ Latest Version: 06/11/98)

Topic: Libraries.

Last Action: Placed on APPR. suspense file. (07/01/1998)

Lobbyist: MDB

Digest Summary: Existing law, the California Library Services Act (act), establishes the California Library Services Board and provides that its duties include, among other things, adopting rules, regulations, and general policies relating to the implementation of the act.

This bill would revise and recast the act by enacting the Library of California Act under which services would be augmented and regional networks established.

SB 529 : Johnson : ASM APPROPRIATIONS (Status/ History/ Latest Version: 06/15/98)

Topic: Property tax revenue allocation: state-assessed property.

Last Action: Do pass. (07/15/1998)

Lobbyist: MDB

Note: Important

Digest Summary: Existing property tax law requires, with respect to property that is assessed by the State Board of Equalization, that property be taxed at certain rates and that the revenues derived from the application of those rates be allocated, in accordance with certain formulas and requirements, among "taxing jurisdictions.

This bill would, for purposes of these allocations in the County of Orange, specify that the term "taxing jurisdiction" includes, for the 1992-93 fiscal year and each fiscal year thereafter, a fund that has been designated by the county auditor as the "Unallocated Residual Public Utility Tax Fund.

SB 880 : Craven : ASM (Status/ History/ Latest Version: 06/03/97)

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: Placed on inactive file pursuant to Assembly Rule 78. (09/09/1997)

File: ASM INACTIVE FILE (Item # A- 24) (07/16/1998)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would declare the intent of the Legislature to limit and eventually eliminate these reductions and transfers of revenues from local agencies.

SB 1032 : Polanco : ASM APPROPRIATIONS (Status/ History/ Latest Version: 06/08/98)

Topic: Local fiscal relief: property tax revenue allocation.

Last Action: From committee: Do pass, but first be re-referred to Com. on APPR. (Ayes 11. Noes 0.)

Re-referred to Com. on APPR. (07/02/1998)

Hearing Date: 08/05/1998 (ASM APPROPRIATIONS)

Lobbyist: MDB

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would, except as otherwise provided with respect to amounts attributable to community colleges, prohibit a county auditor, for the 1998-99 fiscal year and each fiscal year thereafter, from allocating to that county's ERAF a total amount of ad valorem property tax revenue greater than the amount allocated from

that fund to school districts and the county office of education for the 1997-98 fiscal year.

SB 1656 : Brulte : ASM APPROPRIATIONS (Status/ History/ Latest Version: 07/09/98)

Topic: Property tax revenue shifts: water districts.

Last Action: Read second time. Amended. Re-referred to Com. on APPR. (07/09/1998)

Hearing Date: 07/29/1998 (ASM APPROPRIATIONS)

Lobbyist: MDB

Digest Summary:Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer provisions by eliminating, commencing with the 1998-99 fiscal year and continuing until the first fiscal year beginning after a certain event, the reduction and transfer amount that would otherwise be applied to the San Geronio Pass Water Agency.

SB 2026 : Rainey : ASM APPROPRIATIONS (Status/ History/ Latest Version: 06/18/98)

Topic: California Library Construction and Renovation Bond Act.

Last Action: Read second time. Amended. Re-referred to Com. on APPR. (06/18/1998)

Lobbyist: MDB

Digest Summary:Existing law establishes the California Library Construction and Renovation Bond Act of 1988, which authorized the issuance pursuant to the State General Bond Law of bonds in the amount of \$75,000,000 for the purpose of financing a special library construction and renovation program.

This bill would enact the California Library Construction and Renovation Bond Act of 1998, which would authorize the issuance pursuant to the State General Bond Law of bonds in the amount of \$_____ for the purpose of financing a library construction and renovation program administered by the State Librarian.

SB 2226 : Schiff : SEN LOCAL GOVERNMENT (Status/ History/ Latest Version: 02/20/98)

Topic: Local government finance: property tax revenue allocation:local agency relief.

Last Action: Set, first hearing. Hearing canceled at the request of author. (04/08/1998)

Lobbyist: MDB

Digest Summary:Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer requirements, for the 1998-99 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund pursuant to those requirements from exceeding the total amount allocated to that fund for the 1997-98 fiscal year.

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E-mail: capweb@quiknet.com



Belote Bikes



California Advocates' very own Mike Belote is participating in the GTE Big Ride Across America. The bike ride -- departing June 15 from Seattle and arriving August 1, in Washington D.C. -- will raise awareness and funds for the American Lung Association's fight against lung disease. Below you will find regular updates from Mike on how he is spending his summer vacation.

DAY 21

Today, we leave Rapid City, South Dakota, site of Mount Rushmore, for six straight days of riding across the state. The next rest stop is in Minnesota. We have now done a little over 40 percent of the ride, or approximately 1500 miles. My bike and body are still fine, although the cumulative effect of the ride has made my legs heavy. The good news is we've left the fluke winter weather of Montana, and have a typical Great Plains summer pattern: hot, sunny days around 90 degrees, with the threat or actual thunder showers in the late afternoon and early evening. In Newcastle, Wyoming, I saw a 2 hour electrical storm that was as good as any fireworks show! (end of message)



Day 11

Yesterday's ride was a tough one! We traveled over a 7,000 ft. Pass in freezing snow and rain. Many people did not make it. Ambulances were called for many of the riders. I wrapped myself in a blanket made of neoprene, I looked like a human baked potato!. The weather was truly unexpected. I have heard that this is worst weather they have had seen since Winter. We are on our way to Townsend, MT. -- weather permitting (end of message)

Day 9

Today is a rest stop in Missoula, Montana. We have now completed 8 riding days out of 40, or 20 percent. The mileage covered has been approximately 675. People are beginning to drop out, a dozen or so, mostly because of the day-after-day riding and the drudgery of setting up and taking down camp. Yesterday, we crossed over a mountain pass in Idaho called the Lolo Pass, and down into Montana. There was a steep climb and it was





freezing cold coming down the Pass. There was no snow on the ground, but it was in the mountains around us. So far, I'm feeling quite good and haven't had to ride the humiliating van or walk the bike. We spend 5 days in Montana and next get a rest in Billings, about 400 miles away. (end of message)

Day 3

Day 3 was 87 miles through Eastern Washington to Kennewick. I have been told that Eastern Washington had deserts, but was not prepared for what I saw - it was every bit as desert - like as the Mojave in California. We had heavy winds from the side which cut down speed a lot. But today is a rest day, and I am ensconced in a Super 8 motel in Kennewick. I have proudly been made a member of the Super 8 VIP club. Tomorrow, we leave for Dayton, Washington and then on to Idaho. So far, my body feels pretty good as a whole, although the bicycle seat feels like concrete. In conclusion, all I can say is God Bless the inventor of the flushing toilet. (end of message)

Day 1

Day 1 was 76.1 miles from Seattle to Eastern Washington, through the Cascade range. The ride went up through the Snoqualmie Pass and rose from sea level to 3200 feet. It was a terrible day weather wise, with temperatures on the Pass down to 38 to 40 degrees and freezing rain with wind. By the time riders got to camp, several had hypothermia and may end up in the hospital. The ride itself would not have been so bad otherwise, with gradual offense. As it was, I was as cold as I have ever been. Please Mr. Wizard, time for this lobbyist to come home. Tomorrow, goes to Yakima, which is supposedly on the dry side of Washington State. I hope so, because another day like this one will cause people to quit. (End of message!)

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Agenda 8/22

CSDA QUICK NEWS

(Please Circulate to Appropriate Readers)

LEGISLATIVE UPDATE

By Ralph Heim

This article was written on July 16, the 16th day of the 1998-99 Fiscal Year California has been without a State Budget. A number of significant issues remain to be resolved, the most critical being the size of a tax cut.

With a \$4.4 billion surplus, the debate over how much of that surplus to earmark for education versus the size of a tax cut, remains the main stumbling block in the road to adopting the State Budget. Advocates for each of these spending options remain passionate in their resolve, but ultimately there will be compromise and a 1998-99 State Budget adopted.

Due to the fact that the 1998-99 State Budget has not been adopted, the Legislature's Summer Recess, scheduled to begin on July 3, has not as yet begun. Therefore, legislative committees have continued to meet during this period and have considered a number of measures of importance to special districts.

ASSEMBLY BILL 270

Assembly Bill 270 by Assembly Member Torlakson, that would amend the composition, structure and funding of Local Agency Formation Commissions (LAFCO), recently passed the Senate Local Government Committee on a 7-to-0 vote, and is pending in the Senate Appropriations Committee.

In its current form, CSDA supports AB 270. The League of California Cities continues to oppose the measure, arguing in part that cities receive little or no benefit from the services provided by LAFCO. Given the League's argument, perhaps they should relinquish their seats on LAFCO.

ASSEMBLY BILL 2368

Assembly Bill 2368 by Assembly Member Hertzberg has been dropped by the author. The bill permitted Los Angeles County, and a majority of the cities therein, to establish a Local Government Services Commission. The Commission would be comprised of equal representation by cities, counties, and special districts, but afforded no role for special districts relative to the creation of the Commission or the process proposed to place the Commission's adopted plan before the voters.

While CSDA greatly appreciated Assembly Member Hertzberg's amendments that provided special districts with equal standing with their city and county counterparts, CSDA remained opposed to the measure primarily due to the lack of involvement in the process provisions cited above.

ASSEMBLY BILL 556

Prior to amendments taken on June 30, Assembly Bill 556 by Assembly Member Pringle related to consolidation of numerous special districts in Orange County.

The amendments of June 30 stripped those provisions from the bill and inserted language that was, according to the author, designed to clarify that LAFCOs have the authority to dissolve special districts and transfer their functions to other agencies. The amendments were in response to the Orange County LAFCO's recent attempt to dissolve the Tri-Cities Water District and transfer its functions to the City of San Clemente.

The District sued, arguing that the LAFCO lacked the legal authority to dissolve the district and transfer its functions to a successor agency. The court agreed with Tri-Cities and granted a temporary restraining order against the dissolution proposal.

Prior to the hearing on the matter, the Orange County LAFCO rescinded its dissolution proposal. Hence the amendments to Assembly Bill 556.

The new version of AB 556 was defeated in the Senate Local Government Committee on July 8 on a 4-to-1 vote, with 3 Committee members not voting and one member absent. After a careful analysis of AB 556, as amended, CSDA opposed the measure.

Finally, while as of this writing, the State Budget remains unresolved, so do a number of bond measures, including those relating to water and parks. Hopefully, soon, all of these issues will be resolved in a positive manner.

CALENDAR OF EVENTS: 1998 CSDA Annual Conference - "Today's Challenges Create Tomorrow's Successes", September 23-25, 1998, Sir Francis Drake Hotel, San Francisco. Registration materials will be mailed mid-July. **MAKE YOUR ROOM RESERVATIONS IMMEDIATELY BY CALLING THE SIR FRANCIS DRAKE AT (800) 227-5480. CUT-OFF DATE FOR ROOM BLOCK IS AUGUST 23, 1998.**

For more information contact: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION * 1121 L Street, #508 * Sacramento, CA 95814 * (916) 442-7887, Fax (916) 442-7889.

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)**

**Meeting held at MWDOC
10500 Ellis Ave., Fountain Valley
7:30 a.m. - June 2, 1998**

ISDOC Executive Committee Members Present:

Sterling Fox (absent)
President
4622 Plumosa Drive
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TEL: (714) 777-9593
FAX: (714) 777-8304
HOME: (714) 528-6364

Keith Coolidge
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TEL: (714) 963-3058
FAX: (714) 964-9389

Mary A. Matheis
2nd Vice President
73 Nighthawk
Irvine, Ca. 92714-3683
TEL: (714) 476-4488
FAX: (714) 476-2878

Teri Cable
3rd Vice President
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FAX: (714) 647-5622

Ron Kennedy
Secretary
24151 Adonis Street
Mission Viejo, Ca. 92691
TEL: (714) 837-7050
FAX: (714) 837-7092

Joan Finnegan (absent)
Treasurer
258 Sherwood Street
Costa Mesa, Ca. 92627
TEL: (714) 548-3690
FAX: (714) 646-1685

Robert Hanson
Past President
23301 Ridge Route Drive, #219
Laguna Hills, Ca. 92653
TEL: (714) 770-0736
FAX: (714) 770-1720

cc: LAFCO Representatives
John B. Withers
Phillip L. Anthony
Bob J. Huntley
Mark Sloat - Tri Cities MWD
Julia Kelly - LBCWD
Dana Smith - LAFCO
Russ Behrens -McCormick, Kidman & Behrens

Arlene Schafer (present)
Ken Petersen (present)
Jim Reed (present)
Edward LaBahn (present)
John Sshatz (present)

Call to Order

1. **Preliminaries**

Third Vice-President Teri Cable called the meeting to order at 7:35 A.M.

2. **Review Minutes of may 12, 1998 Executive Committee Meeting.**

Committee approved Minutes of May 12, 1998 Executive Committee Meeting as submitted.

3. **Financial Report**

Teri Cable distributed the financial report, prepared by Joan Finnegan, indicating a cash balance as of June 1, 1998 of \$3,664.59. Included was a breakdown of receipts and expenses for the April 30, 1998 luncheon meeting showing receipts of \$560.00 and expenses totaling \$544.65. Copies attached.

4. **Set Agenda for July 30, 1998 luncheon meeting**

Keith Coolidge reported that the program would consist of the election of Special District Representatives to the LAFCO Advisory Committee and a report from John Schatz, General Manager of SMWD, regarding the "Commission on Local Governance for the 21st Century". John has been appointed to the Commission by the State Assembly Rules Committee (Assembly Speaker Appointment).

5. **Report from John Schatz regarding the "Commission on Local Governance for the 21st Century".**

John reported that the Commission was created as a result of the passage last year of Assembly Bill 1484 and will consist of 15 members appointed from throughout the State of California. (9 appointed by the Governor, 3 appointed by the Assembly, 3 appointed by the Senate)

The Commission's purpose is to make recommendations to the Governor and Legislature concerning policies affecting Local Agency boundary changes by June 30, 1999. The attached copy of this legislation (Government Code Section 56302) details the purpose of the Commission and the appointment process.

John pointed out that he is particularly interested in the perspective of as many people as possible as it relates to the purpose of the Commission. While public hearings will be held throughout the state, he hopes to represent the variety of suggestions that exist regarding local government and boundary issues.

Plan to attend the July 30, 1998 luncheon meeting to hear more on this - come prepared to ask questions.

6. LAFCO Matters

Bill Goodwin was unable to attend due to a scheduling conflict.
No report.

7. CSDA Report

No Report.

8. Legislation

Keith Coolidge reported on AB 2368 (Hertzberg). After failing in the initial vote, the Bill passed by a narrow margin after Hertzberg amended it so that impact is limited to Los Angeles county. Keith reported that Hertzberg plans to expand the impact through amendments later on.

Keith also reported on Bills by Ayola and B. Thompson regarding proposed changes to the governing body at Metropolitan. Both Bills would reduce the size of the Met Board.

During the month of June, the Budget Bill will be a priority in Sacramento. Keith reported that the initial version includes wording that would limit Met's use of reserves.

Editorial Note: If you want to get Met the line forms on the right - or is it the left?

9. Other Concerns/Comments

John Schatz reported on the recent LAFCO Workshop Meeting where the Commission received a presentation by the Ralph Andersen Consultants regarding the South County Issues Discussion Group Consolidation Report.

Teri Cable asked if there would be a WACO meeting on July 3rd.

9. Adjourn

Meeting was adjourned at 8:15 A.M.

Dated June 2, 1998

Respectfully submitted,

By: 

Ronald E. Kennedy
Secretary, Independent Special
Districts of Orange County (ISDOC)

ISDOC

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

TREASURER'S REPORT

BALANCE ON HAND AS OF MAY 11, 1998: \$ 4,209.24

RECEIPTS:

None


EXPENSES:

#1174	Dick Church's Restaurant - ISDOC 4/30/98 Luncheon Catering	\$ 495.00
#1175	Joan C. Finnegan - Sodas & Cookies for 4/30/98 Luncheon Meeting	<u>49.65</u>

TOTAL EXPENSES FOR PERIOD 5/11/98 - 6/1/98 \$ 544.65

BALANCE ON HAND AS OF JUNE 1, 1998 \$ 3,664.59

Respectfully submitted,


Joan C. Finnegan
ISDOC Treasurer