

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

January 20, 1999

7:30 P.M.

Library Conference Room

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call Administrative Assistant

2. Adoption of Agenda *Stanley Martin*

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the December 15, 1998 Regular Meeting. *Stanley Wood*

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

- 5. Board President Report *Meeting conducted by Robert Kuhl*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

- 6. Trustee Reports *Dae - attended Friends meeting. Saundra - ribbon cutty - all Trustees present - well done. 50-60 in attend - happy.*

The Trustees make announcements of general interest to the community and the Library Board of Trustees and report on meetings attended on behalf of the Board of Trustees.

- 7. Friends of Placentia Library Board of Directors Report.

Presentation: Friends Board Representative Virginia Walker

- 8. Placentia Library Foundation Board of Directors Report

Presentation: Foundation Representatives Saundra Stark and Gaeten Wood

7:35 pm Annin closed.

Dae Wood - ~~Ann~~ Bill Tea.

Foundat Bd Jan 14 to Ann Pappas chair grant committee. New Pres - M.A. Gery. Saundra Stark Gaeten Wood. Bob Tunstall has joined Board. Bill Dooly excused.

CLAIMS (Items 9 - 12)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

- 9. Nonstandard Claims in excess of \$300. (Approve)

Saundra / Kuhl

No Nonstandard Claims were processed during this report period.

- 10. Claims forwarded by the Library Director and the Library Board of Trustees. (Approve)

Claims 3680, 3681, 3682 and 3683 for a total of \$7,052.33 forwarded by Library Director during this report period.

- 11. Current Claims and Payroll (Approve)

Current Claims of \$19,938.84; and Payroll 3689 for \$20,235.00, Payroll 3690 for \$20,235.00, and Payroll 3691 for \$20,235.00, for a combined total of Current Claims and Payroll of \$80,913.84.

- 12. FY1998-99 Cash Flow Analysis with recommendation that no funds be transferred at this time. (Receive & File)

FINANCIAL REPORTS (Items 13 - 18)

Presentation: Library Director
Recommendation: Approve by Motion

Stank/Wood.

Items 13 - 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

13. Financial Reports for December 1998 (Receive & File)
14. Office General Ledger & Check Registers for December 1998 (Receive & File)
15. Acquisitions Report for December 1998 (Receive & File)
16. Overdue Collection Reports for December 1998 (Receive & File)
17. Debit Card System Reimbursement Report for December 1998 (Receive & File)
18. Gifts Report for December 1998 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 - 29)

Presentation: Library Director
Recommendation: Approve by Motion

Wood/Mosley
19-20-21-23-24-25-27

Items 19 - 29 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

19. Building Maintenance Report for December 1998 (Receive & File)
20. Personnel Report for December 1998 (Receive, File, and Ratify Appointments)
21. Volunteer Report for December 1998 (Receive & File)
22. Circulation Report for December 1998 (Receive & File) *Shuk/Am*
23. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of December 8, 1998 (Receive & File)
24. Strategic Planning Report (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Legislative information from California Advocates and California Special Districts Association (CSDA) (Receive & File) *Dmin/Shuk*

27. Letters from Mesa Consolidated Water District and Los Alisos Water District requesting support for candidates for the Local Area Formation Commission election of an independent special district delegate (Receive & File)

28. Response to Interrogatories for Orange County Investment Pool (OCIP) Bankruptcy lawsuit with Standard & Poor's as prepared and submitted by the Library Director on December 17, 1998. *Drum / Kabe*

29. Orange County Investment Pool (OCIP) Bankruptcy update from Patrick Shea, Attorney for OCIP (Receive & File) *Drum / Kabe*

CONTINUING BUSINESS

30. Review Library Revenue Issues and continue the discussion of the feasibility of Library Parcel Tax ballot issue

Presentation: Library Director
Recommendation: Give direction for future action *Sand / Kabe*

31. Discussion of the causes of the decline in Circulation and the potential remedies

Presentation: Trustee Shkoler
Recommendation: Give direction for future action *Shkoler / Sand*

NEW BUSINESS

32. Reclassification of one position in Circulation Department from Clerk I to Clerk II *Wood / Drum*

Presentation: Library Director
Recommendation: Authorize establishment of Clerk II position and the elimination of a Clerk I position in the Circulation Department, effective January 15, 1999

*Shkoler
Elshaker
Drum*

32a. Travel/training authorization for Library Trustee(s) to attend the California Special Districts Association (CSDA) training workshop for trustees and administrators on Wednesday, March 10 from 8:30 A.M. to 4:00 P.M. at the Municipal Water District Headquarters in Fountain Valley at a cost of \$85 per person plus mileage.

Presentation: Library Director
Recommendation: Determine who will attend and approve attendance and payment of registration and travel costs

32b. Determine Reinvestment of Certificates of Deposit

Presentation: Administrative Assistant
Recommendation: Leave Certificates at California State Bank at a proposed rate of 4.90%; and purchase two (2) additional Certificate of Deposit in the amount of \$2,500 from the savings account. *Drum / Maston*

STAFF REPORTS (Items 33 - 37)

Pub / Gen

Presentation: Library Director
Recommendation: Approve by Motion

Items 33 -37 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 33. Program Committee Report for December 1998. (Ammar)
- 34. Children's Services Report for December 1998. (Smith)
- 35. Publicity Materials produced for December 1998. (Willauer)
- 36. Placentia Library Literacy Services Report for December 1998. (Matas)
- 37. Safety Committee Minutes for December 1998. (Matas)

ADJOURNMENT

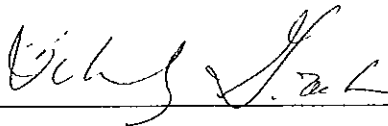
- 38. Agenda Preparation for the February Regular Meeting which will be held on February 17, 1999.
- 39. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 40. Adjourn *8:40 pm*

*****CERTIFICATION OF POSTING*****

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the January 20, 1999, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, January 14, 1999.



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Placentia Library Board Calendar

1999

January						
S	M	T	W	T	F	S
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January

- 4 7:00 PM Friends Board Meeting, Wood
- 20 7:30 PM Library Board Meeting
- 22 ALA Midwinter, Philadelphia
- 28 11:30 AM - 1:00 PM Foundation Board Meeting

February						
S	M	T	W	T	F	S
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28						

- 29 American Library Assoc, Philadelphia, through 2/3

February

- 1 7:00 PM Friends Board Meeting, Dinsmore
- 17 7:30 PM Library Board Meeting

March						
S	M	T	W	T	F	S
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- 1 7:00 PM Friends Board Meeting, Shkoler

- 6 11:00 AM - 2:00 PM Author's Luncheon

- 17 7:30 PM Library Board Meeting

April						
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April

- 5 7:00 PM Friends Board Meeting, Stark
- 11 National Library Week through 4/17
- 12 Friends Annual Meeting

May						
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30	31					

- 21 7:30 PM Library Board Meeting

- 27 CLA Legislative Day, Sacramento

- 30 Book Expo America, Los Angeles, through 5/2

May

- 7 American Girl Pastimes Parties (also May 8)

- 19 7:30 PM Library Board Meeting

June						
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June

- 2 Western Regional Planned Giving Conference, Costa Mesa

- 7 7:00 PM Friends Board Meeting, Wood

- 16 7:30 PM Library Board Meeting

- 24 American Library Assoc. New Orleans, through 7/1

July

- 21 7:30 PM Library Board Meeting

August

- 18 7:30 PM Library Board Meeting

September

- 13 NSFRE Fund Raising Day - Los Angeles
- 7:00 PM Friends Board Meeting, Dinsmore

- 15 7:30 PM Library Board Meeting

October

- 4 7:00 PM Friends Board Meeting, Shkoler

- 9 Heritage Parade

- 13 National Planned Giving Conference, Anaheim

- 20 7:30 PM Library Board Meeting

November

- 1 7:00 PM Friends Board Meeting, Stark

- 17 7:30 PM Library Board Meeting

December

- 2 11:30 AM - 1:00 PM Foundation Board Meeting

July						
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August						
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1/1

1. Introduction
2. Methodology
3. Results
4. Discussion
5. Conclusion

The first part of the study focuses on the theoretical background and the objectives of the research. It discusses the importance of understanding the underlying mechanisms of the process being studied.

The methodology section describes the experimental design and the data collection procedures. It details the use of various instruments and the steps taken to ensure the reliability and validity of the data.

The results section presents the findings of the study, including the main observations and the statistical analysis. It highlights the key trends and patterns identified in the data.

The discussion section interprets the results in the context of the existing literature and theoretical models. It explores the implications of the findings and discusses the limitations of the study.

The conclusion summarizes the main findings and provides a final perspective on the research. It suggests directions for future studies and emphasizes the practical applications of the results.

The study concludes that the proposed model provides a comprehensive framework for understanding the process. The findings have significant implications for both theory and practice.

References are provided for the sources cited throughout the document. These include books, journal articles, and other relevant literature that informed the research.

Appendix A contains supplementary data and figures that support the main text. Appendix B provides a detailed description of the experimental setup and the equipment used.

Appendix C lists the abbreviations and symbols used throughout the study. Appendix D provides a glossary of key terms and concepts.

Appendix E contains the raw data collected during the experiment. Appendix F provides a detailed description of the statistical methods used in the analysis.

Appendix G contains the full text of the articles cited in the references. Appendix H provides a detailed description of the funding sources and the support received during the study.

Appendix I contains the full text of the articles cited in the references. Appendix J provides a detailed description of the funding sources and the support received during the study.

Appendix K contains the full text of the articles cited in the references. Appendix L provides a detailed description of the funding sources and the support received during the study.

Appendix M contains the full text of the articles cited in the references. Appendix N provides a detailed description of the funding sources and the support received during the study.

Appendix O contains the full text of the articles cited in the references. Appendix P provides a detailed description of the funding sources and the support received during the study.

Appendix Q contains the full text of the articles cited in the references. Appendix R provides a detailed description of the funding sources and the support received during the study.

Appendix S contains the full text of the articles cited in the references. Appendix T provides a detailed description of the funding sources and the support received during the study.

Appendix U contains the full text of the articles cited in the references. Appendix V provides a detailed description of the funding sources and the support received during the study.

Appendix W contains the full text of the articles cited in the references. Appendix X provides a detailed description of the funding sources and the support received during the study.

Appendix Y contains the full text of the articles cited in the references. Appendix Z provides a detailed description of the funding sources and the support received during the study.

Appendix AA contains the full text of the articles cited in the references. Appendix AB provides a detailed description of the funding sources and the support received during the study.

Appendix AC contains the full text of the articles cited in the references. Appendix AD provides a detailed description of the funding sources and the support received during the study.

Appendix AE contains the full text of the articles cited in the references. Appendix AF provides a detailed description of the funding sources and the support received during the study.

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 15, 1998**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on December 15, 1998 at 7:30 P. M. by President Peggy Dinsmore.

ROLL CALL

Members Present: President Peggy Dinsmore; Trustees Robin Masters, Al Shkoler, Sandra Stark and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Principal Librarian Suad Ammar; Administrative Assistant Designee Wendy Goodson; and Friends of Placentia Library Representative Marjorie Horrocks.

**ADOPTION OF
AGENDA**

It was moved by Trustee Shkoler, seconded by Trustee Wood to adopt the Agenda as printed.

It was moved by Trustee Stark to move Item 39 to immediately follow Item 6.

AYES:	Dinsmore, Masters, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

The Board voted on the main motion to adopt the Agenda, as amended:

AYES:	Dinsmore, Masters, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**APPOINTMENT OF
LIBRARY
TRUSTEES**

Library Director Minter reported that Sandra Stark took her oath of office on December 3, and that Al Shkoler and Gaeten Wood took their oaths of office on December 4, 1998. The required paperwork was submitted to the Orange County Clerk of Elections

President Dinsmore welcomed Trustee Gaeten Wood to the Board.

MINUTES

It was moved by Trustee Masters, seconded by Trustee Shkoler to approve the Minutes of the November 17, 1998 Regular Meeting as printed.

AYES:	Dinsmore, Masters, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**ESTABLISH BOARD
POSITION OF
COMMUNITY
REPRESENTATIVE**

It was moved by Trustee Stark, seconded by Trustee Masters that a position of Community Representative be established for the Library Board of Trustees.

AYES: Masters, Stark
NOES: Dinsmore, Shkoler, Wood
ABSTAIN: None
ABSENT: None

**ELECTION OF
BOARD OFFICERS**

President Dinsmore asked Library Director Minter to conduct the election for the office of President.

President Dinsmore nominated Al Shkoler and Trustee Stark nominated Robin Masters for the office of President. Library Director Minter declared the nominations closed. The vote was conducted by roll call.

SHKOLER: Dinsmore, Masters, Shkoler, Wood
MASTERS: Stark

Trustee Dinsmore left the meeting at 7:55 P.M.

President Shkoler conducted the election for Secretary.

Trustee Stark nominated Robin Masters. There being no further nominations President Shkoler declared Robin Masters to be elected to the position of Secretary.

**TRUSTEE
APPOINTMENTS**

President Shkoler re-appointed Sandra Stark and appointed Gaeten Wood to the Placentia Library Foundation Board of Directors for 1999.

President Shkoler appointed Gaeten Wood as the Board's representative to the Independent Special Districts of Orange County for 1999.

President Shkoler re-appointed Sandra Stark as the Board's representative to the Special District Workers' Compensation Authority for 1999.

President Shkoler appointed Gaeten Wood as the Board's voting representative to the Special District Local Area Formation Commission (LAFCO) Selection Committee for 1999.

President Shkoler re-appointed Sandra Stark and appointed Robin Masters to the Placentia Civic Center Authority for 1999.

**DATE AND TIME
FOR REGULAR
BOARD MEETINGS**

It was moved by Secretary Masters, seconded by Trustee Wood, that the Regular Meetings of the Placentia Library District Board of Trustees for 1999 be held on the third Wednesday of each month at 7:30 P.M.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**PRESIDENT'S
REPORT**

President Shkoler welcomed Administrative Assistant Designee Wendy Goodson to the staff of Placentia Library District.

It was moved by Secretary Masters, seconded by Trustee Stark that a memorial book be purchased in honor of Friends of Placentia Library Treasurer Marjorie Dailey from the Library Board Fund, from the County Exempt account, at a cost of \$100.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

TRUSTEE REPORTS

Trustee Wood reported that she and Library Director Minter attended a Library of California Forum at the Newport Beach Library on January 14, 1999. All types of libraries in Southern California were present to discuss forming the new regions required by the Library of California legislation.

FRIENDS REPORT

Friends Director Marge Horrocks reported on the Friends Board of Directors meeting on December 7, 1998.

**FOUNDATION
REPORT**

Placentia Library Foundation President Sandra Stark reported on the Foundation Board of Directors meeting held on December 3, 1998. The Board is in the process of recruiting new members. President Stark also reported that the American Girl Pastimes Party™ Committee is working on event plans for Mother's Day weekend.

CLAIMS

It was moved by Secretary Masters seconded by Trustee Stark to approve Agenda Items 14 through 17:

Nonstandard Claims in the amount of \$0.00

Claims 3668, 3669, 3670, 3671, 3672 and 3673 forwarded by the Library Director in the amount of \$8,358.92.

Current Claims 3674, 3675, 3676, and 3677, and Payroll Claims 3678 and 3679 in the amount of \$64,528.92.

FY1998-99 Cash Flow Analysis with recommendation that no funds be transferred.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**FINANCIAL
REPORTS**

It was moved by Secretary Masters, seconded by Trustee Wood to receive and file Agenda Items 18 through 23:

Financial Reports for November, 1998

Office General Ledger & Check Registers for November, 1998

Acquisitions Report for November, 1998

Overdue Collection Report for November, 1998

Debit Card System Reimbursement Report for November, 1998

Gifts Report for November, 1998

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee Wood, seconded by Secretary Masters to receive and file Agenda Items 24 through 37:

Building Maintenance Report for November, 1998 (Receive & File)

Personnel Report for November, 1998 (Receive, File and Ratify Appointments)

Volunteer Report for November, 1998 (Receive & File)

Circulation Report for November, 1998 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of November 10, 1998. (Receive & File)

Strategic Planning Report (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Midyear Grant Report for National Literacy Act, Section 321, 1998-99. (Receive & File)

Legislative information from California Special Districts Association (CSDA) and the California Library Association (Receive & File)

1997-98 Annual Report from the Special District Risk Management Authority (Receive & File)

Orange County Investment Pool (OCIP) Bankruptcy update from Patrick Shea, Attorney for OCIP (Receive & File)

Summary Report from the Orientation and Training Workshop for Public Library Trustees, Commissioners, Friends and Supporters sponsored by the State Library of California on May 1, 1998 in Riverside (Receive & File)

California Library Services Board (CLSB) actions taken at its November 12-13, 1998 Meeting and a press release from the State Library of California announcing the election of James R. Dawe as president of the CLSB for 1999 (Receive & File)

Letter from Munson, Cronick & Associates regarding District preparations for Year 2000 information systems issues (Receive & File)

AYES:	Evans, Masters, Shkoler, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Dinsmore

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director Minter reviewed the Library revenue issues as presented in the Board packet. No action was taken on this item.

**DECLINE IN
CIRCULATION**

Library Director Minter presented historical data on various elements of the Library Circulation Issue.

President Shkoler established an Ad Hoc Public Relations Committee consisting of Trustees, Staff and representatives of the community to develop a plan to promote the Library and increase its circulation and usage. The first meeting will be held on Wednesday, January 27, 1999 at 7:00 P.M.

**VOLUNTEER
STATISTICS**

Trustee Stark reviewed the uses of statistics on volunteer services to the District. No action was taken on this item.

**TRAVEL
AUTHORIZATIONS**

It was moved by Secretary Masters, seconded by Trustee Wood to authorize the payment of registration and travel costs for Library Trustee Gaeten Wood and Administrative Assistant Wendy Goodson to attend the two-day California Special Districts Association seminar on "Practicalities of District Management and Governance" on February 4-5, 1999 in Palm Springs, at a cost of \$150 apiece plus travel, lodging and meals.

AYES: Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**SIGNATURE
AUTHORIZATION
RESOLUTION**

It was moved by Secretary Masters, seconded by Trustee Stark to read Resolution 98-8, "A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Grant Signature Authority to Library Trustees, the Library Director and Designated Staff with the Orange County Auditor, Sanwa Bank California, Bank of America, and California State Bank."

AYES: Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Secretary Masters, seconded by Trustee Stark to adopt Resolution 98-8. Motion was approved by roll call vote.

AYES: Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**LAFCO SELECTION
COMMITTEE**

It was moved by Trustee Stark, seconded by Secretary Masters to authorize Trustee Gaeten Wood to cast the District's ballot in the Orange County Local Area Formation Commission (LAFCO) Selection Committee election of an independent special district Delegate and Alternate on January 14, 1999.

AYES: Evans, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

STAFF REPORTS

It was moved by Secretary Masters, seconded by Trustee Wood to approve Agenda Items 44-48:

Program Committee Report for November, 1998

Children's Services Report for November, 1998

Publicity Materials produced in November, 1998

Placentia Library Literacy Services Report for November, 1998

Safety Committee Minutes for November, 1998

AYES: Evans, Masters, Shkoler, Stark

NOES: None

ABSTAIN: None

ABSENT: Dinsmore

**AGENDA
PREPARATION**

No action was taken on this item.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for December 20, 1998 adjourned at 9:05 P.M.

Robin J. Masters, Secretary

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
SUBJECT: Friends of Placentia Library Report
DATE: January 20, 1999

The Board of Directors of the Friends of the Library met on Monday, January 4, 1999. Trustee Gaeten Wood, Library Director Elizabeth Minter and Library Assistant Cheryl Willauer attended the meeting.

Camille Himes agreed to serve as Treasurer with the assistance of Virginia Walker.

Marge Horrocks agreed to serve on the Author's Luncheon Committee.

Library staff was asked to identify a memorial project to honor Marjorie Dailey.

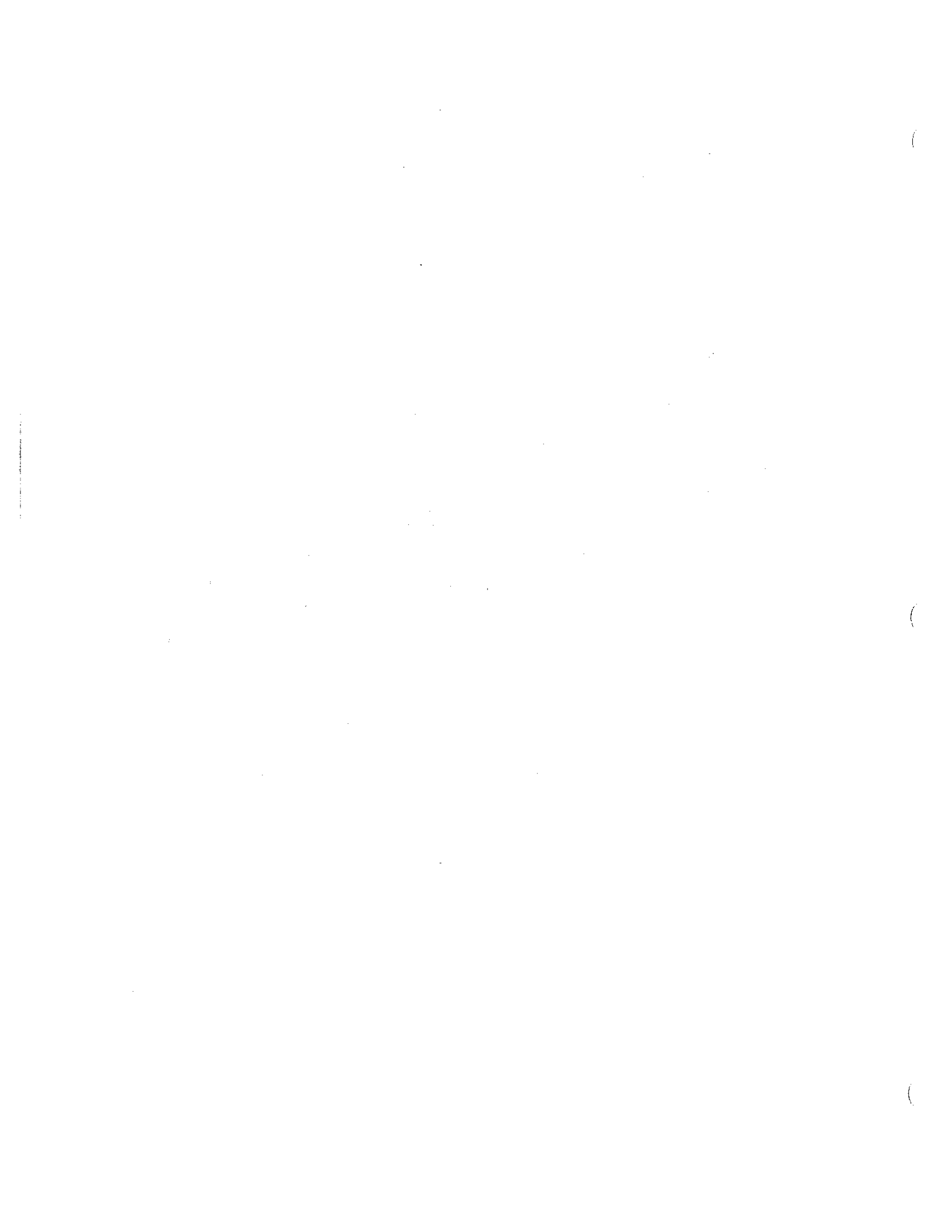
The Board discussed having monthly book sales for members in the Friends sorting area. It was decided that the storeroom is too crowded and a safety risk to potential customers.

The Annual Meeting will be held on Monday, April 12 in the old audio-visual area of the Library.

The Board is recruiting several new members, including one to serve as the representative to the Placentia Library Foundation Board of Directors.

Friends Board member Virginia Walker is scheduled to attend the Library Board meeting on January 20, 1999.

The next Friends Board meeting is scheduled for Monday, February 1, 1999 at 7:00 P.M. Trustee Peggy Dinsmore is scheduled to attend as the Library Board representative.



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
January 11, 1999

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
January 11, 1999

DATE	REPORT NUMBER	AMOUNT
December 17, 1998	3680	791.57
December 23, 1998	3681	4,173.24
December 30, 1998	3682	795.79
January 7, 1998	3683	1,291.73
	TOTAL	\$7,052.33

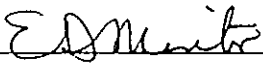
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Obj/ Rev			Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	Dec 19, 1998 714-996-4983		0700	02		16.83		
N16840 Verio 8001 Irvine Center Drive Suite 1200 Irvine CA 92618-2934	Jan 1, 1999 168620		0700	02		250.00		
N15508 Cosmoslink Internet Services 3030 Saturn St. Suite 204 Brea CA 92821	Jan 4, 1999 9901-68		0700	02		39.90		
N06785 Hector Vargas 318 Capistrano St. Placentia CA 92870	Jan 6, 1999 096825		1400	00		950.00		02
N06557 Care Resources 9550 Warner Ave Suite 228 Fountain Valley CA 92708	Jan 1, 1999 January 1999		1900	00		35.00		

The claims listed above (totaling \$795.79) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

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pd 1/4/99


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03646 Vision Service Plan - (CA) P.O. Box 45210 San Francisco, CA 94145-5210	Dec 24, 1998 Gp 12 099603 0001		0300	00		162.82		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	Dec 17, 1998 528-1906		0700	00		89.12		
	Dec 17, 1998 528-8236		0700	01		25.06		
	TOTAL					114.18		
N05030A AT&T P.O. Box 10192 Van Nuys, CA 91410-0192	Dec 16, 1998 528-8236		0700	00		31.67		
N03648A Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	Dec 23, 1998 1273		1800	00		24.95		
N06686D Dept 56 - 6183976509 Office Depot Credit Plan PO Box 30292 Salt Lake City, UT 84130-0292	Nov 25 1998 111262		1800	00		149.72		
	Dec 2, 1998 022137		1800	00		72.20		
	Dec 8, 1998 017842		1800	00		45.40		
	Dec 16, 1998 010082		1800	00		35.93		
	Nov 25, 1998 111339		1800	00		-5.38		
	TOTAL					297.87		
N06965 Paychex, Inc. 200 E Sandpointe Suite 100 PO Box 25159 Santa Ana, CA 92799-5159	Dec 23, 1998 19981223		1900	00		164.30		

The claims listed above (totaling \$795.79) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

pd 12-29-98

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N19932 Ameritas Life Insurance Company P.O. Box 81889 Lincoln, NE 68501-1889	Dec 14, 1998 010-19000-05435		0300	00		491.50		
N03645 <i>[please note name change]</i> Blue Shield/Care America 11th Floor Accounts Receivable 6300 Canoga Ave Woodland Hills, CA 91367	Jan 1999 B01-307018		0300	00		2,390.78		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	Dec 7, 1998 253-0470		0700	02		139.15		
N01833 Christenson Electric, Inc. Unit 75 P.O. Box 4800 Portland, OR 97208-4800	Dec 15, 1998 118853		1400	00		285.00		
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	Dec 22, 1998 053 911 8800 9		2800	00		866.81		

The claims listed above (totaling \$4,173.24) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

Ed Miller

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,173.24

pd 12/29/98

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	Nov 28, 1998 714-572-1609		0700	02		76.26		
	Dec 4, 1998 714-524-8408		0700	08		<u>26.06</u>		
	TOTAL					<u>102.32</u>		
N05030A AT&T P. O. Box 10192 Van Nuys, CA 91410-6401	12/1/98 714-524-8408		0700	08		1.67		
N03653 Bear State Air Conditioning Svcs. 3548 Enterprise Drive Anaheim, CA 92807-1640	12/15/98 98-12-1606		1400	00		117.42		
N01936 OmniGrafix Printing 1744 W. Katella Ave, Ste 9 Orange, CA 92867	12/10/98 A33050		1800	00		111.41		
N03825 Staples Credit Plan Dept 31 - 0000073264 P. O. Box 30292 Salt Lake City, UT 84130-0292	10/30/98 JT13560001		1800	00		158.75		
N03912A California Special Districts Assoc. 1121 L Street, Suite 508 Sacramento, CA 95814	2/4-5/1999 Goodson		2700	00		150.00		
	Wood		2700	02		<u>150.00</u>		
	TOTAL					<u>300.00</u>		

The claims listed above (totaling \$791.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

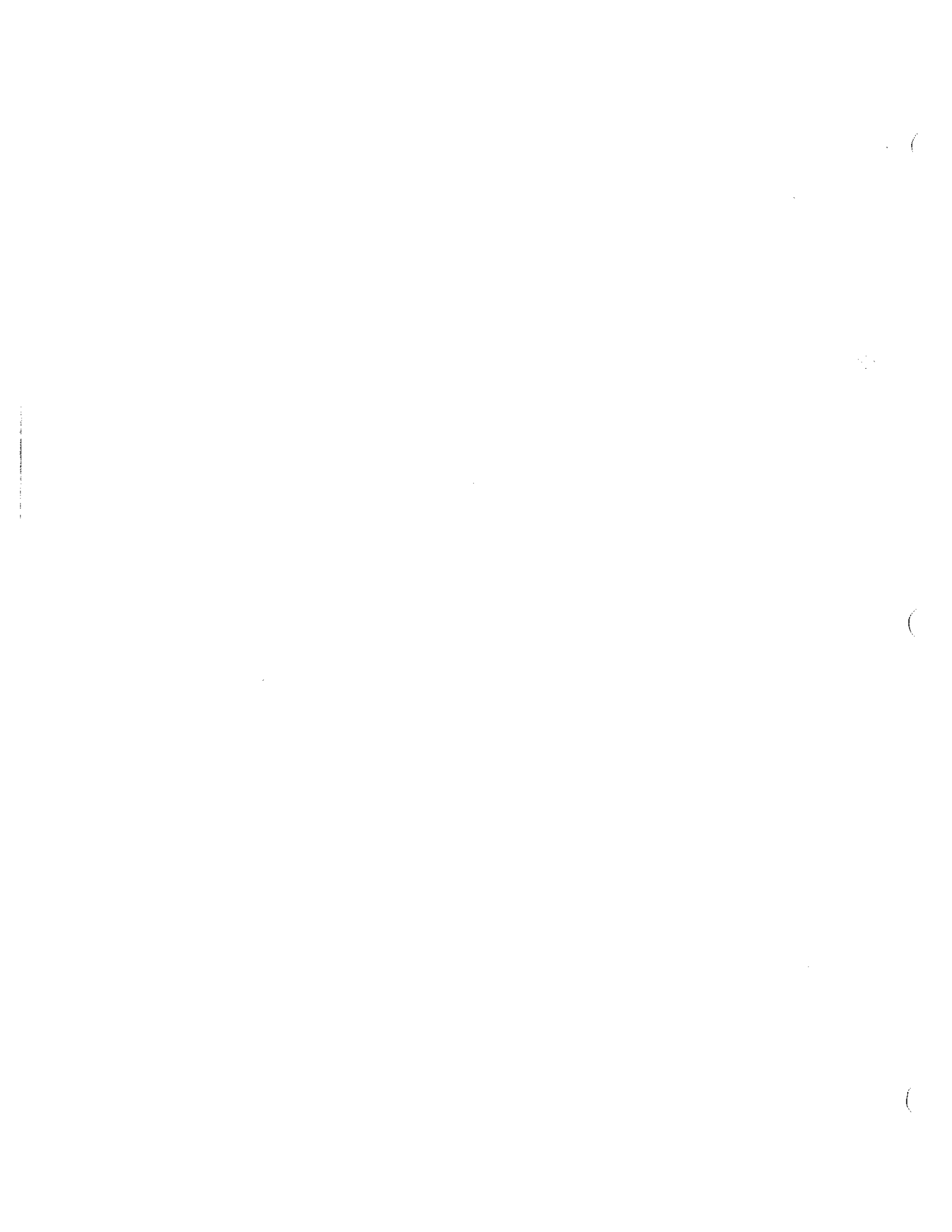
[Signature]
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
 Current Claims and Payroll
 January 20, 1999

TYPE	REPORT NUMBER	AMOUNT
Regular	3684	10,428.12
	3685	1,603.42
	3686	1,630.86
	3687	3,797.69
	3688	2,478.75
Subtotal for Regular		19,938.84
Payroll	3689	20,325.00
	3690	20,325.00
	3691	20,325.00
Subtotal for Payroll		60,975.00
TOTAL CURRENT CLAIMS		80,913.84



Minutes

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/13/99
REPORT NO 3684

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06556 Continental Casualty Co. Spec Ris PO Box 95033 Chicago, IL 60694	December 1998 Dec Premium		0300	00		173.17		
N05030A AT&T PO Box 10192 Van Nuys, CA 91410-0192	Dec 31, 1998 996-4983		0700	02		8.61		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	Dec 28, 1998 572-1609		0700	02		77.40		
N03833C Brodart Automation A Div of Brodart PO Box 3488 Williamsport, PA 17705	Dec 23, 1998 A29165		0700	05		423.82		
N05030A AT & T PO Box 10192 Van Nuys, CA 91410-0192	Jan 1, 1999 524-8408		0700	08		10.30		
N06566 Regency Lighting 16665 Arminta St Van Nuys, CA 91406	Jan 5, 1999 536815		1000	00		265.18		
N06903 Advanced Office Services 1430 Village Way Santa Ana CA 92705	Dec 21, 1998 203330		1300	00		103.85		
N01035 City of Placentia 401 East Chapman Ave Placentia, CA 92807	Jan 6, 1999 52730		1400	00		9,365.79		

The claims listed above (totaling \$10428.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

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LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/13/99
REPORT NO 3685

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06931 D & S Systems 611-H South Palm St. La Habra, CA 90631-5761	Dec 31, 1998 12791		1400	00		678.00		
N06819 American Library Association Membership Dept 77-6499 Chicago, IL 60678-6499	Jan 1999 0035153		1600	00		195.00		
N03735 ISDOC 258 Sherwood St. Costa Mesa, CA 92627	Dec 15, 1998		1600	00		50.00		
N06898A National Society of Fund Raising Executives 1101 King St. Suite 700 Alexandria, VA 22314-2967	Dec 16, 1998 143700		1600	00		245.00		
N06569 Demco PO Box 8048 Madison, WI 53708-8048	Dec 15, 1998 439640		1800	00		288.19		
N09112 General Binding Corp. PO Box 71361 Chicago, IL 60694-1361	Dec 17, 1998 10650313		1800	00		71.24		
N06896D Aspen Publishers, Inc. Accounts Receivable Dept. PO Box 911 Frederick, MD 21705-0911	Dec 4, 1998 14317420		1800	00		75.99		

The claims listed above (totaling \$1603.42) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

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LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/13/99
REPORT NO 3686

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N0230B Fry's Electronics Accounts Receivable 600 East. Brokaw Road San Jose, CA 95112	Jan 6, 1999 2782128		1800	00		571.01		
	Jan 6, 1999 2782131		1800	00		258.59		
N03650B Kinko's, Inc. PO Box 672085 Dallas, TX 75267-2085	Jan 5, 1999 030200087249		1800	00		30.82		
Watson Label Products 3684 Forest Park Blvd. St Louis, MO 63108	Dec 22, 1998		1800	00		493.23		
The New York State Library Photoduplication Unit Cultural Education Center Albany, NY 12230	Dec 29, 1998		1800	07		10.00		
N03656 Pacific Clippings Box 11789 Santa Ana, CA 92711	December		1900	00		34.71		
N01856 Munson, Cronick & Associates 2501 East Chapman Ave, Ste 220 Fullerton, CA 92831	Dec 31, 1998		1900	00		180.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. PO Box 66012 Anaheim, CA 92816	Dec 31, 1998		1900	00		52.50		

The claims listed above (totaling \$1630.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

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Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
Merryant Publishers, Inc. 7615 S.W. 257th St Vashon, WA 98070	Dec 11, 1998		2400	01		228.25		
N03845A Marshall Cavendish Corp. 99 White Plains Road. PO Box 2001 Tarrytown, NY 10591-9001	Nov 25, 1998		2400	01		153.25		
N03833C Brodart Co. PO Box 3488 Williamsport, PA 17701	Dec 7, 1998		2400	01		451.13		
N09165 Toucal Valley Publications, Inc 142 N. Mipitas Blvd. Suite 260 Milpitas, Ca 95035	Dec 10, 1998		2400	01		103.13		
N03657B Standard & Poors PO Box 80-2542 Chicago, IL 60680-2542	Dec 27, 1998		2400	01		2,768.33		
N09111A EBSCO PO Box 92901 Los Angeles, CA 90009-2901	Nov 13, 1998		2400	04		50.13		
N15072 Cheryl Willauer 411 E. Chapman Ave. Placentia, CA 92870	Dec 98		2800	01		19.53		
N15072 Estella Wnek 411 E. Chapman Ave. Placentia, CA 92870	Nov 98-Jan 99		2800	01		23.94		

The claims listed above (totaling \$3797.69) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

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Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00018A City of Anaheim Division of Collections 201 S. Anaheim Blvd. PO Box 3222 Anaheim CA 92805	Dec 4, 1998		4000	00		2,478.75		

The claims listed above (totaling \$2478.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

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COUNTERSIGNED BY _____

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Page Total

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Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	January 20, 1999 Pay period # 28 January 15, 1999 January 28, 1999		0100	00		18,880.00		
	FICA		0200	00		1,445.00		
PLEASE WIRE ON THURSDAY, JANUARY 28, 1999								

The claims listed above (totaling \$20,325.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

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ATTESTED AND/OR COUNTERSIGNED BY _____

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Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	January 20, 1999 Pay period # 29 January 29, 1999 February 11, 1999		0100	00		18,880.00		
	FICA		0200	00		1,445.00		
PLEASE WIRE ON THURSDAY, FEBRUARY 11, 1999								

The claims listed above (totaling \$20,325.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

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LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 01/20/99
REPORT NO 3691

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	January 20, 1999 Pay period # 30 February 12, 1999 February 25, 1999		0100	00		18,880.00		
	FICA		0200	00		1,445.00		
PLEASE WIRE ON THURSDAY, FEBRUARY 25, 1999								

The claims listed above (totaling \$20,325.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

20,325.00

1. The first part of the document is a list of names and addresses of the members of the committee.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: January 20, 1999

BACKGROUND:

General Fund

The Cash Flow Analysis is Attachment A.

The Tax Allocation Schedule for Fiscal Year 1998-99 is Attachment B.

It is recommended that no funds be transferred at this time.

RECOMMENDATIONS:

Receive & File Cash Flow Analysis of January 20, 1999



Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
10/20/98		Transfer from Fund 706	15,000.00		10,608.52
11/02/98		Library Revenue for October	1,550.41		12,158.93
11/02/98		State Interlibrary Loan & Direct Loan	819.21		12,978.14
11/04/98		Interest for 8/98	341.69	9.04	13,310.79
11/09/98	3660	PPI by Library Director		3,926.39	9,384.40
11/09/98	3661	PPI by Library Director		1,802.30	7,582.10
11/17/98	3662	General - PPI		2,981.05	4,601.05
11/17/98	3663	General to send to OCA 11/25/98		11,360.69	(6,759.64)
11/17/98	3664	General to send to OCA 11/25/98		6,611.82	(13,371.46)
11/17/98	3665	General to send to OCA 11/25/98		8,705.96	(22,077.42)
11/17/98	3666	Payroll to wire 12/3/98		18,316.00	(40,393.42)
11/17/98	3667	Payroll to wire 12/17/98		18,316.00	(58,709.42)
11/19/98		Supplemental 2nd Actual	163.54		(58,545.88)
11/19/98	3668	General by Library Director		4,588.63	(63,134.51)
11/19/98	3669	General by Library Director		519.53	(63,654.04)
11/24/98		Secured 1st Actual	89,155.61	222.89	25,278.68
11/30/98	3670	General by Library Director		1,691.93	23,586.75
12/04/98		Library Revenue, Nov	3,195.25		26,782.00
12/04/98	3671	General by Library Director		105.45	26,676.55
12/04/98	3672	General by Library Director		1,187.03	25,489.52
12/04/98	3673	General by Library Director		266.35	25,223.17
12/10/98		Secured 2nd Actual	98,191.49	245.48	123,169.18
12/10/98		Homeowners Subvention 1st	2,336.75		125,505.93
12/15/98	3674	General - PPI		6,954.97	118,550.96
12/15/98	3675	General		3,631.44	114,919.52
12/15/98	3676	General		11,359.49	103,560.03
12/15/98	3677	General		1,933.02	101,627.01
12/15/98	3678	Payroll to wire 12/30/98		20,325.00	81,302.01
12/15/98	3679	Payroll to wire 1/14/99		20,325.00	60,977.01
12/17/98		Secured 3rd Actual	185,803.37	464.51	246,315.87
12/17/98		State ILL	1,869.60		248,185.47
12/17/98		Library Revenue, Dec	1,308.50		249,493.97
12/17/98		State 321 Grant	1,241.00		250,734.97
12/17/98	3680	General by Library Director		791.57	249,943.40
12/21/98		Supplemental 3rd Actual	3,504.75		253,448.15
12/23/98	3681	General by Library Director		4,173.24	249,274.91
12/28/98		Interest for 9/98	222.05	5.82	249,491.14
12/30/98	3682	General by Library Director		795.79	248,695.35
01/07/99	3683	General by Library Director		1,291.73	247,403.62
01/20/99	3684	General		10,428.12	236,975.50
01/20/99	3685	General		1,603.42	235,372.08
01/20/99	3686	General		1,630.86	233,741.22
01/20/99	3687	General		3,797.69	229,943.53
01/20/99	3688	General		2,478.75	227,464.78
01/20/99	3689	Payroll to wire 1/28/99		20,325.00	207,139.78
01/20/99	3690	Payroll to wire 2/1/99		20,325.00	186,814.78
01/20/99	3691	Payroll to wire 2/25/99		20,325.00	166,489.78

Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/98		Beginning Balance			148,379.49
06/16/97	3622	General		4,996.38	143,383.11
06/16/97	3625	Payroll to wire 7/2/98		20,325.00	123,058.11
06/16/97	3626	Payroll to wire 7/16/98		20,325.00	102,733.11
07/06/98	3630	PPI by Library Director		1,549.33	101,183.78
07/21/98		Teeter 2nd Current Delinquent	10,950.23	28.90	112,105.11
07/15/98		Secured Final FY97-98	8,714.72	21.79	120,798.04
07/27/98		Supplemental 1st	1.08		120,799.12
07/16/98		Supplemental Final FY97-98	778.40		121,577.52
07/22/98		Supplemental Secured FY97-98	780.95		122,358.47
07/22/98		Supplemental Prior Year Penalties	270.35		122,628.82
07/15/98		Reverse Interest for 5/98	(1,587.13)	(42.12)	121,083.81
07/17/98		Reverse Interest for 6/98	(1,132.86)	(29.69)	119,980.64
07/24/98		Library Revenue for July	1,033.96		121,014.60
07/16/98		Expired check	3.46		121,018.06
07/21/98	3631	General		3,644.43	117,373.63
07/21/98	3632	General		6,867.26	110,506.37
07/21/98	3633	General		1,847.90	108,658.47
07/21/98	3634	General		4,220.08	104,438.39
07/21/98	3635	Payroll to wire 7/30/98		20,325.00	84,113.39
07/21/98	3636	Payroll to wire 8/13/98		20,325.00	63,788.39
07/28/98	3637	PPI by Library Director		2,195.05	61,593.34
08/12/98		Interest for 5/98	1,587.13	42.12	63,138.35
08/18/98	3638	General - PPI		2,328.08	60,810.27
08/18/98	3639	General		8,861.76	51,948.51
08/18/98	3640	General		748.04	51,200.47
08/18/98	3641	Payroll to wire 8/27/98		23,325.00	27,875.47
08/18/98	3642	Payroll to wire 9/10/98		23,325.00	4,550.47
08/24/98		Transfer from Fund 702	35,000.00		39,550.47
08/25/98		Library Revenue for August	1,345.26		40,895.73
08/27/98	3643	General -- semi-annual bond payment		33,950.61	6,945.12
09/01/98	3644	PPI by Library Director		4,006.01	2,939.11
09/08/98		Interest for 6/98	1,132.86	29.69	4,042.28
09/15/98		Transfer from Fund 706	80,000.00		84,042.28
09/15/98	3645	General - PPI		2,388.20	81,654.08
09/15/98	3646	General - PPI		781.72	80,872.36
09/15/98	3647	General		3,146.59	77,725.77
09/15/98	3648	General		1,787.46	75,938.31
09/15/98	3649	General		1,873.93	74,064.38
09/15/98	3650	Payroll to wire 9/24/98		20,325.00	53,739.38
09/15/98	3651	Payroll to wire 10/8/98		20,325.00	33,414.38
09/15/98	3652	Payroll to wire 10/22/98		20,325.00	13,089.38
09/17/98		State Interlibrary Loan	1,860.65		14,950.03
09/17/98		Library Revenue for September	916.70		15,866.73
09/21/98		Supplemental 1st Actual	3,578.69		19,445.42
09/23/98		Unsecured 1st Actual	39,094.29	97.74	58,441.97
10/08/98	3653	General by Library Director		5,556.24	52,885.73
10/08/98	3654	General by Library Director		2,229.38	50,656.35
10/20/98	3655	General		4,447.07	46,209.28
10/20/98	3656	General		1,100.60	45,108.68
10/20/98	3657	General		5,430.61	39,678.07
10/20/98	3658	Payroll to wire 11/5/98		26,353.00	13,325.07
10/20/98	3659	Payroll to wire 11/19/98		18,316.00	(4,990.93)
10/09/98		Interest for 7/98	615.72	16.27	(4,391.48)

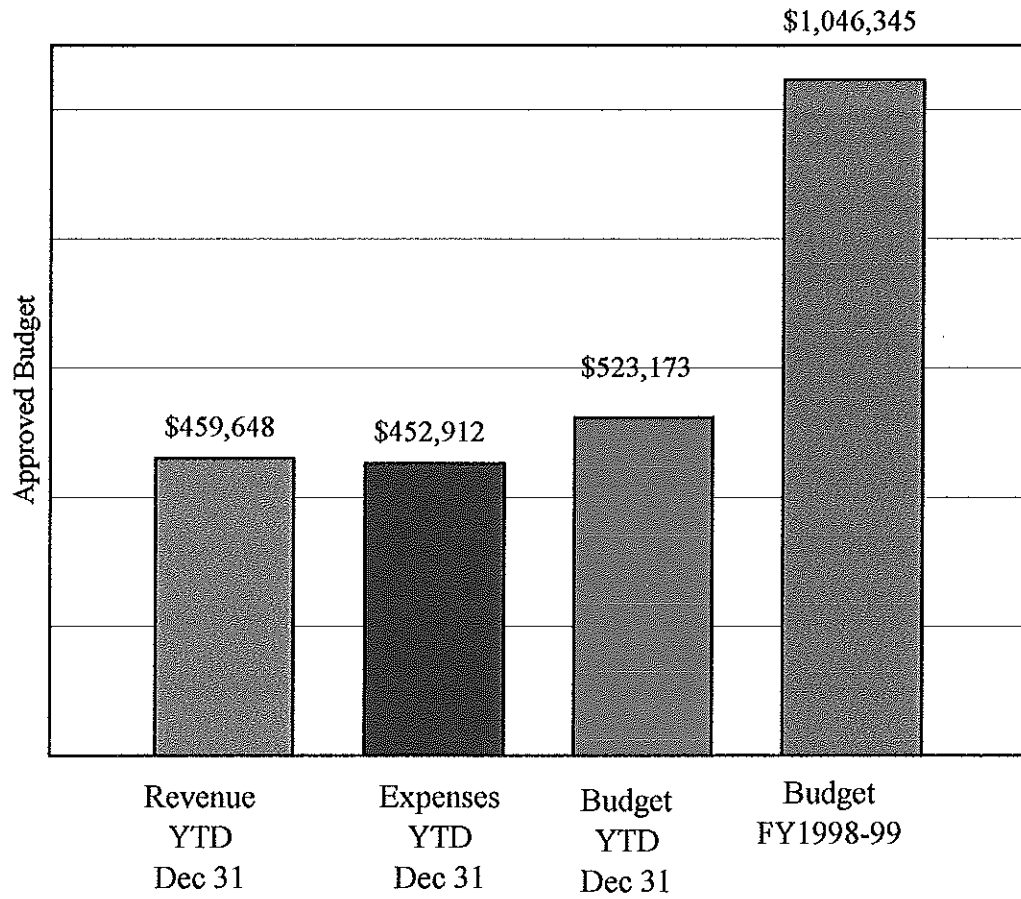
Fund Balance Report
 Post-Petition Balances (B/S Account 8010 - Cash)
 January 20, 1999

	Fiscal Year 1998-1999						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS		
30-Jun-98	80,922.00	3,000.25	113,501.01	148,379.49	7,208.63	353,011.38	204,631.89	
31-Jul-98	80,922.00	3,000.25	113,501.01	85,097.19	7,208.63	289,729.08	204,631.89	
31-Aug-98	81,298.47	3,014.21	113,559.16	47,662.34	7,242.17	252,776.35	205,114.01	
30-Sep-98	46,669.15	3,027.95	113,940.28	31,823.69	7,275.19	202,736.26	170,912.57	
31-Oct-98	47,048.97	3,042.03	19,473.02	69,815.14	7,309.02	146,688.18	76,873.04	
30-Nov-98	47,429.54	3,056.14	20,005.39	105,523.50	7,342.92	183,357.49	77,833.99	
31-Dec-98	47,680.58	3,070.01	20,527.00	288,559.41	7,376.22	367,213.22	78,653.81	
31-Jan-99						0.00	0.00	
28-Feb-99						0.00	0.00	
31-Mar-99						0.00	0.00	
30-Apr-99						0.00	0.00	
31-May-99						0.00	0.00	
30-Jun-99						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 1997-1998						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS		
30-Jun-97	77,383.60	2,849.84	111,073.16	170,465.79	6,847.25	368,619.64	198,153.85	
31-Jul-97	77,729.81	2,862.83	111,579.16	101,661.49	6,879.29	300,712.58	199,051.09	
31-Aug-97	78,096.57	2,876.34	112,105.64	50,157.00	6,910.91	250,146.46	199,989.46	
30-Sep-97	78,465.01	2,889.91	76,634.52	30,181.07	6,943.51	195,114.02	164,932.95	
31-Oct-97	48,826.73	2,903.23	12,009.91	64,185.28	6,975.52	134,900.67	70,715.39	
30-Nov-97	49,084.89	2,916.95	12,126.10	94,436.74	7,008.48	165,573.16	71,136.42	
31-Dec-97	49,311.96	2,930.45	12,182.18	324,188.88	7,040.91	395,654.38	71,465.50	
31-Jan-98	79,547.02	2,944.42	12,240.25	261,200.60	7,074.48	363,006.77	101,806.17	
28-Feb-98	79,824.62	2,959.57	12,331.49	154,079.44	7,110.89	256,306.01	102,226.57	
31-Mar-98	79,824.62	2,959.57	12,331.49	110,832.70	7,110.89	213,059.27	102,226.57	
30-Apr-98	79,824.62	2,959.57	12,331.49	318,944.07	7,110.89	421,170.64	102,226.57	
31-May-98	80,562.49	2,986.92	12,445.47	330,506.97	7,176.61	433,678.46	103,171.49	
30-Jun-98	80,922.00	3,000.25	113,501.01	148,379.49	7,208.63	353,011.38	204,631.89	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT
Fiscal Year 1998-99
General Fund Cash Flow



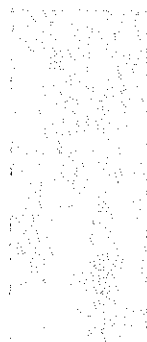
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PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
6210-00	Prop. Taxes - current secured	761,261	373,150.47	357,118.40	283,994.86	289,215.22	49.02%
6210-01	Public Utility	33,000	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	794,261	373,150.47	357,118.40	283,994.86	289,215.22	46.98%
6220	PROP. TAXES - CURRENT UNSECURED	47,000	39,094.29	34,899.83	0.00	0.00	83.18%
6230-00	Prop. Taxes - Prior Secured	18,500	10,950.23	13,088.93	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	8,714.72	5,201.12	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	18,500	19,664.95	18,290.05	0.00	0.00	106.30%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,200	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	18,000	7,248.06	5,341.47	3,504.75	5,339.85	40.27%
6280-01	Final supplemental for prior years	0	778.40	370.60	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	18,000	8,026.46	5,712.07	3,504.75	5,339.85	44.59%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,500	780.95	951.78	0.00	0.00	52.06%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	2,000	270.35	309.57	0.00	0.00	
	TOTAL TAXES	882,461	440,987.47	417,281.70	287,499.61	294,555.07	49.97%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
6610-00	Interest	10,500	1,179.46	2,279.03	222.05	316.48	11.23%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	176.98	0.00	176.98	
	TOTAL INTEREST	10,500	1,179.46	2,456.01	222.05	493.46	11.23%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,484	2,336.75	2,277.07	2,336.75	2,277.07	15.09%
6970-00	State - ILL & Direct Loan Reimbursement	6,500	4,549.46	4,130.81	1,869.60	2,026.63	69.99%
6970-01	State - CA Foundation Funds	97,400	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	7,000	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	0	0.00	0.00	0.00	0.00	
6970-04	State - Dept of Education 321 Grant	3,500	1,241.00	4,948.00	1,241.00	1,522.00	35.46%
6970-05	State - Project Grants	0	0.00	9,361.00	0.00	500.00	
6970-07	State - Timber Yield Apport	0	0.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	114,400	5,790.46	18,439.81	3,110.60	4,048.63	5.06%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	LOCAL REVENUE	23,500	9,350.08	9,754.00	4,503.75	1,458.13	39.79%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	3.46	6.20	0.00	0.00	
7810	TRANSFER FROM TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,046,345	459,647.68	450,214.79	297,672.76	302,832.36	43.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
0100	Salaries & Wages	494,410	263,322.00	240,630.00	52,908.00	37,020.00	53.26%
0200	Retirement	70,123	20,229.00	18,408.00	4,049.00	2,832.00	28.85%
	Health Insurance/Care America	28,585	10,592.02	8,207.08	1,442.93	1,435.12	37.05%
	Long Term Disability	2,862	1,214.41	856.25	321.92	171.25	42.43%
	Vision Service Plan	1,974	1,034.20	444.00	191.10	175.60	52.39%
	Dental	4,402	3,002.39	2,185.95	873.80	381.89	68.21%
0300	Total Employee Insurance	37,823	15,843.02	11,693.28	2,829.75	2,163.86	41.89%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	5,800	2,568.00	1,962.00	0.00	0.00	44.28%
	TOTAL SALARIES & EMPLOYEE BENEFITS	608,156	301,962.02	272,693.28	59,786.75	42,015.86	49.65%
0700-00	Communications - Telephone	2,600	1,130.45	1,170.08	269.91	250.71	43.48%
0700-01	Communications - Modem/Fax	2,384	<u>1,803.61</u>	1,117.17	153.01	292.05	75.65%
0700-02	Communications - Internet/Database	3,240	2,245.75	1,866.97	821.78	474.23	69.31%
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160	2,683.76	2,119.10	1,412.30	847.64	52.01%
0700-07	Communications - 321 Grant	570	360.01	364.56	19.95	19.27	63.16%
0700-08	Communications - Adult Literacy	330	173.53	38.97	26.06	38.97	52.58%
	Total Communications	14,284	8,397.11	6,676.85	2,703.01	1,922.87	58.79%
0900-00	Food - General Fund	50	0.00	0.00	0.00	0.00	
0900-07	Food - 321 Grant	50	0.00	0.00	0.00	0.00	0.00%
0900-08	Food - Adult Literacy	50	0.00	0.00	0.00	0.00	0.00%
090-009	Food - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Food	150	0.00	0.00	0.00	0.00	0.00%
1000-00	Household Expense	3,500	1,804.95	1,743.57	10.54	0.00	51.57%
1100-00	Insurance	10,200	10,124.25	5,024.74	5,127.87	0.00	99.26%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071

(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
1300-00	Maintenance of Equipment - General Fund	20,000	1,998.68	8,700.26	0.00	5,231.36	9.99%
1300-07	Maintenance of Equipment - 321 Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
1300-09	Maintenance of Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	20,000	1,998.68	8,700.26	0.00	5,231.36	9.99%
	HVAC	5,500	1,630.69	2,812.48	352.26	986.82	29.63%
	Carpet Cleaning	500	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	25,000	9,533.19	10,417.12	2,774.76	3,046.27	38.13%
	Plumbing	1,200	62.00	531.14	0.00	0.00	5.17%
	Electrical	4,000	2,280.00	1,511.96	570.00	615.96	57.00%
	Cleaning Service	11,700	5,700.00	4,750.00	950.00	950.00	48.72%
	Locksmith	200	73.72	52.50	0.00	0.00	36.86%
	Other	2,000	232.66	417.19	145.67	(662.00)	11.63%
1400-00	Total Maintenance of Building & Grounds	50,100	19,512.26	20,492.39	4,792.69	4,937.05	38.95%
	Memberships - General Fund	2,900	1,468.00	1,444.00	1,468.00	986.00	50.62%
1600-07	Memberships - 321 Grant	200	100.00	0.00	100.00	0.00	
1600-08	Memberships - Adult Literacy	150	240.00	95.00	145.00	0.00	160.00%
1600-09	Memberships - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Memberships	3,250	1,808.00	1,539.00	1,713.00	986.00	55.63%
	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
1800-00	Library Supplies	4,500	2,459.70	2,083.72	1,864.44	727.03	54.66%
	Printing	9,000	2,360.91	3,245.79	2,034.14	(1,249.02)	26.23%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	1,500	653.87	1,151.55	180.00	0.00	43.59%
	Paper	1,200	273.75	1,025.59	0.00	21.75	22.81%
	Drinking Water Service	300	174.65	124.75	49.90	24.95	58.22%
	Other Office Supplies	3,000	2,620.53	1,039.97	825.02	(471.27)	87.35%
	Total Office Supply Expense - General Fund	19,500	8,543.41	8,671.37	4,953.50	(946.56)	43.81%
1800-07	Literacy Dept Educ 321 Grant Supply Expense	1,150	1,848.76	571.00	1,848.76	0.00	
	Printing	1,475	1,044.96	333.04	1,044.96	251.63	70.84%
	Publications	2,375	0.00	1,026.56	0.00	929.36	0.00%
	Paper	50	0.00	0.00	0.00	0.00	0.00%
	Other Office Supplies	400	514.31	201.27	110.00	0.00	128.58%
	Total Adult Literacy Office Supply Expense	4,300	1,559.27	1,560.87	1,154.96	1,180.99	36.26%
1800-09	LSCA Grant Supply Expense	0	0.00	5,181.20	0.00	0.00	
	Total Office Expense	24,950	11,951.44	15,984.44	7,957.22	234.43	47.90%
1803-00	Postage Expense - General Fund	800	508.66	117.00	220.01	0.00	63.58%
1803-04	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	200	64.00	32.00	32.00	0.00	32.00%
1803-09	Postage Expense - LSCA Grant	0	0.00	1,063.44	0.00	0.00	
	Total Postage Expense	1,000	572.66	1,212.44	252.01	0.00	57.27%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
	Care Resources (Employee Assistance)	420	175.00	140.00	70.00	0.00	41.67%
	Pension Contribution & Operating Expenses	6,000	1,750.00	3,519.63	1,750.00	1,073.27	29.17%
	Anaheim Library Automated System	40,000	0.00	0.00	0.00	0.00	0.00%
	Clipping Service	420	173.55	171.55	34.71	34.71	41.32%
	Interest Allocation & Tax Collection Charges	450	81.82	107.22	5.82	8.21	18.18%
	Advertising	0	733.74	0.00	0.00	0.00	
	Medical Exams	500	315.00	367.50	157.50	157.50	63.00%
	Collection Services - Accounts Receivable	3,000	86.62	970.00	0.00	0.00	2.89%
	Audit	3,750	3,700.00	2,810.00	0.00	0.00	98.67%
	Payroll Preparation	2,500	1,268.00	1,141.99	335.70	169.10	50.72%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (including OCIP Settlement Allocations)	1,000	1,351.16	3,700.03	270.00	1,863.08	
1900-00	Total Specialized Services - General Fund	58,040	9,634.89	12,927.92	2,623.73	3,305.87	16.60%
1900-01	Specialized Services - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - 321 Grant	2,350	0.00	571.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	725	80.00	0.00	80.00	0.00	11.03%
1900-09	Specialized Services - LSCA Grant	0	0.00	3,603.99	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	2,100	1,030.62	980.05	709.99	723.04	49.08%
	Total Specialized Services	63,215	10,745.51	18,082.96	3,413.72	4,028.91	17.00%
2000-00	Legal Notices - General Fund	500	0.00	0.00	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	500	0.00	0.00	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
2200-00	Semi-Annual Bond Payment	66,090	33,950.61	33,015.00	0.00	0.00	51.37%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	63,000	873.55	1,110.23	339.36	147.08	1.39%
2400-02	Special Department Expense - Video	1,500	0.00	569.85	0.00	0.00	0.00%
2400-03	Special Department Expense - Electronic	14,358	5,230.00	12,226.50	5,230.00	0.00	36.43%
2400-04	Special Department Expense - Periodicals	16,642	4,114.39	3,965.03	0.00	3,835.87	24.72%
2400-05	Special Department Expense - Audio	2,500	287.80	158.46	0.00	40.41	11.51%
2400-07	Special Department Expense - 321 Grant	0	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	1,500	1,367.02	13.80	125.71	13.80	91.13%
2400-09	Special Department Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	99,500	11,872.76	18,043.87	5,695.07	4,037.16	11.93%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,000	348.92	367.88	70.77	0.00	
2700-01	Transportation/Travel - Meetings, Staff Local	2,000	315.73	682.00	112.25	413.14	15.79%
2700-02	Transportation/Travel - Meetings, Board Out of Town	750	150.00	0.00	150.00	0.00	20.00%
2700-03	Transportation/Travel - Meetings, Board Local	500	156.00	275.00	146.00	275.00	31.20%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, 321 Grant	1,400	906.66	239.38	575.39	0.00	64.76%
2700-08	Transportation/Travel - Meetings - Adult Literacy	500	0.00	0.00	0.00	0.00	0.00%
2700-09	Transportation/Travel - Meetings - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	6,150	1,877.31	1,564.26	1,054.41	688.14	30.53%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
January 20, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 DEC 1998	FY1997-98 DEC 1997	FY1998-99 % REV BUD
2800-00	Electricity	45,000	28,449.43	22,060.78	21,239.85	8,736.22	63.22%
	Gas	5,500	2,228.88	125.23	1,111.74	24.32	40.53%
	Water	3,000	1,371.09	1,739.10	141.76	237.90	45.70%
	Total Utilities	53,500	32,049.40	23,925.11	22,493.35	8,998.44	59.91%
	TOTAL SUPPLIES & SERVICES	416,389	146,664.94	156,004.89	55,212.89	31,064.36	35.22%
3700-00	Taxes, Assessments (Sales Tax)	800	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	20,000	4,284.77	0.00	433.00	0.00	21.42%
4000-07	Equipment - 321 Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	0.00	0.00	0.00	0.00	
4000-09	Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	21,000	4,284.77	0.00	433.00	0.00	20.40%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	21,000	4,284.77	0.00	433.00	0.00	20.40%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	1,046,345	452,911.73	428,698.17	115,432.64	73,080.22	43.29%

Placentia Library District
Balance Sheet

December 31, 1998

Assets

General Fund - Checking	7,380.58	
Literacy Fund-Checking	0.00	
County Exempt-Checking	3,192.90	
Payroll Account	24,962.52	
Savings (P/R Support)	6,399.89	
Savings (P/R Fees)	2,320.04	
Certificates of Deposit	27,500.00	
General Fund - Savings	4,423.84	
Literacy Fund - Savings	5,929.54	
County Exempt - Savings	3,533.77	
Total Assets		85,643.08

Liabilities

Manual Payroll Checks	543.18	
Payroll Taxes Payable	(492.12)	
Deferred Comp Payable	842.45	
Insurance Payable	(593.99)	
Credit Union Payable	46.78	
Union Dues Payable	139.14	
Other Employee Deductions	656.41	
Total Liabilities		1,141.85

Capital

Fund Balance	84,501.23	
Total Capital		84,501.23
Total Liabilities and Capital		85,643.08

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0937-19337
General Fund Petty Cash Savings Account

December 1998

Prepared 1/10/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				4,423.84
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				4,423.84

Edmund

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2657-00860
General Fund Petty Cash Checking Account

December 1998

Prepared 1/7/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				7,440.57
Checks Out	3786	10.00		
	3787	49.99		
TOTALS		59.99	0.00	
CHECKBOOK BAL				7,380.58

Sanwa

12/31/98

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending December 31, 1998

Page 1
Part 1 of 1 Parts

	Total	12/31/98
Income		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	0.00	0.00
Cash Register-Fines	1,445.95	1,445.95
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	153.05	153.05
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	0.00	0.00
Cash Register-Childrens	5.00	5.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	15.51	15.51
Cash Register-Computer Rental	0.00	0.00
Typewriter Income	0.00	0.00
Telephone Income	0.00	0.00
Copy Machine Income	0.00	0.00
State Library Reimbursements	1,869.60	1,869.60
State Library Grants	2,189.00	2,189.00
State of California Foundation Fund	0.00	0.00
Other Grants	0.00	0.00
County Reimbursements	1,472.14	1,472.14
Interest Income - checking	0.00	0.00
Interest Income - savings	10.34	10.34
Miscellaneous Income	0.00	0.00
Passport Revenue	555.00	555.00
	-----	-----
Total Income	7,715.59	7,715.59
Cost of Sales		
	-----	-----
Gross Profit (Loss)	7,715.59	7,715.59
Expenses		
Transfers to County	4,419.10	4,419.10
Employee Insurance (030)	0.00	0.00
Food (0900)	0.00	0.00
Household Expenses (100)	0.00	0.00
Insurance (1100)	0.00	0.00
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	0.00	0.00
Communications (070)	0.00	0.00
Memberships (160)	0.00	0.00
Office Expense (180)	7.10	7.10
Postage (183)	128.00	128.00
Prof. & Spec. Services (190)	(65.00)	(65.00)
Special Departmental Expense (240)	0.00	0.00
Transportation & Travel (270)	83.00	83.00
Utilities (280)	0.00	0.00

12/31/98

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending December 31, 1998

	Total	12/31/98
Equipment (400)	0.00	0.00
Taxes and Fees (370)	0.00	0.00
Funds in Transit	0.00	0.00
Passport Expenses	0.00	0.00
	-----	-----
Total Expenses	4,572.20	4,572.20
	-----	-----
Operating Income (Loss)	3,143.39	3,143.39
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	3,143.39	3,143.39
	=====	=====

12/31/98

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

	12/31/98
Income	
Cash Register-Audio Visual	0.00
Cash Register-Mis.	20.60
Cash Register-Fines	7,846.48
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	504.08
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	0.00
Cash Register-Childrens	200.00
Cash Register-Publications	0.00
Cash Register-Reserves	460.06
Cash Register-Computer Rental	0.00
Typewriter Income	25.65
Telephone Income	75.81
Copy Machine Income	0.00
State Library Reimbursements	4,549.46
State Library Grants	2,189.00
State of California Foundation Funds	0.00
Other Grants	0.00
County Reimbursements	5,247.80
Interest Income - checking	0.00
Interest Income - savings	54.43
Miscellaneous Income	1,000.00
Passport Revenue	555.00

Total Income	22,728.37
 Cost of Sales	

Gross Profit (Loss)	22,728.37
 Expenses	
Transfers to County	16,420.37
Employee Insurance (030)	605.18
Food (0900)	0.00
Household Expenses (100)	0.00
Insurance (1100)	0.00
Maintenance-Equip (130)	0.00
Maintenance-Bldg (140)	37.99
Communications (070)	0.00
Memberships (160)	0.00
Office Expense (180)	253.63
Postage (183)	578.25
Prof. & Spec. Services (190)	15.00
Special Departmental Expense (240)	0.00
Transportation & Travel (270)	934.28
Utilities (280)	0.00

12/31/98

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

	12/31/98
Equipment (400)	0.00
Taxes and Fees (370)	8.00
Funds in Transit	0.00
Passport Expenses	0.00

Total Expenses	18,852.70

Operating Income (Loss)	3,875.67
Other Income	
Other Expenses	

Net Income (Loss)	3,875.67
	=====

12/31/98

Placentia Library District
Cash Disbursements
Checkbook 5 Fiscal Year 99 Period 6
General Fund - Savings

Page 1

Check	Date	Payee	Amount
1052	12/15/98	O.C. Auditor	4,419.10
		0-5102-01 Transfers to County	4,419.10
		Checkbook 5 Total	4,419.10

12/31/98

Placentia Library District
Cash Disbursements
Checkbook 1 Fiscal Year 99 Period 6
General Account

Page 1

Check	Date	Payee	Amount
3781	12/02/98	U.S. Postmaster 0-5116-01 Postage (183)	128.00
3782	12/04/98	Plac Chamber/Commerc 0-5122-01 Transportation & Travel (270)	48.00
3783	12/08/98	Kinkos 0-5114-01 Office Expense (180)	3.18
3784	12/09/98	Plac Chamber of Comm 0-5122-01 Transportation & Travel (270)	25.00
3785	12/14/98	All Star Trophy 0-5114-01 Office Expense (180)	3.92
3786	12/30/98	ISDOC 0-5122-01 Transportation & Travel (270)	10.00
3787	12/30/98	G. Neil (posters) 0-4114-01 Cash Register-Reserves	49.99
Checkbook 1 Total			268.09

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0935-19338
Literacy Fund Petty Cash Savings Account

December 1998

Prepared 1/10/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				5,929.54
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				5,929.54

Sanwa

12/31/98

Page 1

Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 02
Period Spread Sheet
1 Period(s) Ending December 31, 1998

	Total	12/31/98
Income		
Gifts Income	0.00	0.00
Tutor Training Income	0.00	0.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	11.30	11.30
Miscellaneous Income	0.00	0.00
Citizenship Tests (CASAS)	0.00	0.00
Donations to Literacy	0.00	0.00
Placentopoly Games	0.00	0.00
Loan Repayment from C.E.	0.00	0.00
	-----	-----
Total Income	11.30	11.30
Cost of Sales		
	-----	-----
Gross Profit (Loss)	11.30	11.30
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
Bank Fees	0.00	0.00
Loan to C.E. for Copier	0.00	0.00
	-----	-----
Total Expenses	0.00	0.00
Operating Income (Loss)	11.30	11.30
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	11.30	11.30
	=====	=====

12/31/98

Page 1

Placentia Library District
Income Statement For Department 02
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

Part 1 of 1 Parts

	12/31/98
Income	
Gifts Income	800.00
Tutor Training Income	30.00
Workshops Income	0.00
Book/Materials Income	0.00
Interest Income - checking	0.00
Interest Income - savings	78.07
Miscellaneous Income	0.00
Citizenship Tests (CASAS)	485.00
Donations to Literacy	0.00
Placentopoly Games	0.00
Loan Repayment from C.E.	0.00

Total Income	1,393.07
Cost of Sales	

Gross Profit (Loss)	1,393.07
Expenses	
Refunds (not in use)	0.00
Travel Expense	(244.15)
Equipment Expense	0.00
Refreshments	0.00
Printing	0.00
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00
Bank Fees	13.00
Loan to C.E. for Copier	0.00

Total Expenses	(231.15)

Operating Income (Loss)	1,624.22
Other Income	
Other Expenses	

Net Income (Loss)	1,624.22
	=====

12/31/98

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 1

For Fiscal Year 99, Period 6 through Fiscal Year 99, Period 6

Account Name

Total

* * N O A C T I V I T Y * *

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0933-19339
County Exempt Fund Petty Cash Savings Account

December 1998

Prepared 1/10/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				3,533.77
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				3,533.77

Handwritten signature

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2658-00932
County Exempt Checking Account

December 1998

Prepared 1/10/98

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				3,192.90
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				3,192.90

Sanwa

12/31/98

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending December 31, 1998

	Total	12/31/98
Income		
Cash Register-Copy Cards-Exempt Fun	0.00	0.00
Microfilm/Microfich Income	0.00	0.00
Meeting Room Income	240.00	240.00
Test Proctoring Income	20.00	20.00
Vending Machine Income	0.00	0.00
Debit Card Income	453.20	453.20
Friends Contributions	0.00	0.00
Friends - Summer Reading	0.00	0.00
Gifts Income	0.00	0.00
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	7.15	7.15
Miscellaneous Income	0.00	0.00
Special Grants	0.00	0.00
Community Grant Income	0.00	0.00
Directors Fund (Friends)	0.00	0.00
Camp Library (Friends)	0.00	0.00
Storytime (Friends)	0.00	0.00
Loan from Literacy	0.00	0.00
	-----	-----
Total Income	720.35	720.35
Cost of Sales		
	-----	-----
Gross Profit (Loss)	720.35	720.35
Expenses		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	0.00	0.00
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	0.00	0.00
Children's Summer Reading Program	0.00	0.00
Children's Camp Library	0.00	0.00
Children's Storytime (Friends)	0.00	0.00
Children's-Other	277.75	277.75
Debit Card - Repay Capital Equip.	0.00	0.00
Friend's-Director's Fund	294.60	294.60
Friend's-Other Activities	0.00	0.00
Meetings & Special Events	0.00	0.00
Library Board Expenses	0.00	0.00
Meeting Room Upkeep Expenses	0.00	0.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00

Placentia Library District
Property Tax Apportionments
Fiscal Year 1997-1998

Agenda Item 12
Attachment B

Date	Category	Amount
7/22/97	Teeter Distribution, FY 97	2% - 4%
7/22/97	Delinquent Supplemental, FY97	
7/23/97	Prior Year Secured Taxes & Penalties, FY 97 #12	
8/14/97	Prior Year Secured Taxes & Penalties #1	
8/21/97	Supplemental #1	
9/11/97	Prior Year Secured Taxes & Penalties #2	
9/18/97	Supplemental #2	
9/23/97	Unsecured collections at 8/31/97, #1	80% - 85%
10/16/97	Prior Year Secured Taxes & Penalties #3	
10/16/97	Supplemental #3	
11/13/97	Prior Year Secured Taxes & Penalties #4	
11/18/97	Supplemental #4	
11/26/97	Current secured #1	6% - 9%
12/10/97	Homeowners Property Tax Relief	15%
12/11/97	Prior Year Secured Taxes & Penalties #5	
12/12/97	Current secured #2	16% - 19%
12/16/97	Supplemental #5	
12/18/97	Current secured #3	16% - 19%
1/9/98	Homeowners Property Tax Relief	35%
1/15/98	Prior Year Secured Taxes & Penalties #6	
1/16/98	Supplemental #6	
1/16/98	Unsecured collections at 12/31/97, #2	5% - 10%
1/22/98	Current secured #4	6% - 9%
2/5/98	State-Assessed Public Utility, #1	49% - 50%
2/12/98	Prior Year Secured Taxes & Penalties #7	
2/13/98	Supplemental #7	
3/12/98	Prior Year Secured Taxes & Penalties #8	
3/13/98	Supplemental #8	
3/26/98	Current secured #5	5% - 7%
4/15/98	Supplemental #9	
4/16/98	Prior Year Secured Taxes & Penalties #9	
4/17/98	Current secured #6	20% - 25%
5/8/98	Homeowners Property Tax Relief	35%
5/14/98	Prior Year Secured Taxes & Penalties #10	
5/15/98	Current secured #7	5% - 8%
5/15/98	Supplemental #10	
5/21/98	State-Assessed Public Utility, #2	49% - 50%
6/10/98	Homeowners Property Tax Relief	15%
6/11/98	Prior Year Secured Taxes & Penalties #11	
6/16/98	Supplemental #11	
6/18/98	Unsecured collections at 5/31/98, Final	4% - 6%
6/18/98	Prior Year Unsecured	
7/16/98	Current secured final for FY98	1% - 3%
7/17/98	Supplemental, FY98 #12	
7/18/98	Current secured final for FY97	1% - 3%
7/21/98	Prior Year Secured Taxes & Penalties, FY 98 #12	
7/22/98	Teeter Distribution, FY 98	2% - 4%
7/22/98	Delinquent Supplemental, FY98	

12/31/98

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Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending December 31, 1998

	Total	12/31/98
Miscellaneous	0.00	0.00
Lobbyist Expense	0.00	0.00
Funds in Transit	0.00	0.00
Debit Card System Repairs	0.00	0.00
Debit Cards	0.00	0.00
Copier Maintenance Contract	229.65	229.65
Copier Lease Payments	446.34	446.34
Copier Supplies	0.00	0.00
Repay loan to Lit.(copier)	0.00	0.00
	-----	-----
Total Expenses	1,248.34	1,248.34
	-----	-----
Operating Income (Loss)	(527.99)	(527.99)
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	(527.99)	(527.99)
	=====	=====

12/31/98

Page 1

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

Part 1 of 1 Parts

	12/31/98
Income	
Cash Register-Copy Cards-Exempt Fund	0.00
Microfilm/Microfich Income	0.00
Meeting Room Income	1,950.00
Test Proctoring Income	160.00
Vending Machine Income	0.00
Debit Card Income	3,111.47
Friends Contributions	331.44
Friends - Summer Reading	0.00
Gifts Income	0.00
Special Gifts (Non Library)	0.00
Children's Dept Income	0.00
Lobbyist Income	0.00
Interest Income - checking	18.85
Interest Income - savings	36.66
Miscellaneous Income	0.00
Special Grants	0.00
Community Grant Income	0.00
Directors Fund (Friends)	1,000.00
Camp Library (Friends)	0.00
Storytime (Friends)	0.00
Loan from Literacy	0.00

Total Income	6,608.42
Cost of Sales	

Gross Profit (Loss)	6,608.42
Expenses	
Copy Cards Purchase	0.00
Vend. Mach.-Repay Capital Equip.	0.00
Vending Machine Supplies	0.00
Vending Machine Repairs	0.00
Bank Fees & Services Charges	18.00
Children's Summer Reading Program	1,046.54
Children's Camp Library	329.72
Children's Storytime (Friends)	0.00
Children's-Other	277.75
Debit Card - Repay Capital Equip.	0.00
Friend's-Director's Fund	905.36
Friend's-Other Activities	0.00
Meetings & Special Events	35.00
Library Board Expenses	1,673.12
Meeting Room Upkeep Expenses	65.00
Gulf Arab Grant	0.00
Community Grant Expense	0.00

12/31/98

Page 2

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

	12/31/98
Miscellaneous	0.00
Lobbyist Expense	625.00
Funds in Transit	0.00
Debit Card System Repairs	0.00
Debit Cards	0.00
Copier Maintenance Contract	2,104.53
Copier Lease Payments	3,124.38
Copier Supplies	277.13
Repay loan to Lit.(copier)	0.00

Total Expenses	10,481.53

Operating Income (Loss)	(3,873.11)
Other Income	
Other Expenses	

Net Income (Loss)	(3,873.11)
	=====

12/31/98

Placentia Library District
Cash Disbursements
Checkbook 7 Fiscal Year 99 Period 6
County Exempt - Savings

Page 1

Check	Date	Payee	Amount
1065	12/15/98	IKON Office Services	229.65
		0-5327-03 Copier Maintenance Contract	229.65
1066	12/15/98	Sharp Electronics	446.34
		0-5328-03 Copier Lease Payments	446.34
		Checkbook 7 Total	675.99

12/31/98

Placentia Library District
Cash Disbursements
Checkbook 3 Fiscal Year 99 Period 6
County Exempt

Page 1

Check	Date	Payee	Amount
1208	12/02/98	Christophers Florist	32.33
	0-5314-03	Friend's-Director's Fund	32.33
1209	12/02/98	Ingram Lib Services	12.60
	0-5314-03	Friend's-Director's Fund	12.60
1210	12/04/98	Orange Blossom Lines	277.75
	0-5312-03	Children's-Other	277.75
1211	12/15/98	Elizabeth Minter	234.27
	0-5314-03	Friend's-Director's Fund	234.27
1212	12/16/98	Sees Candies	15.40
	0-5314-03	Friend's-Director's Fund	15.40
Checkbook 3 Total			572.35

PLACENTIA LIBRARY DISTRICT
Bank of America Account 07605-80156
Payroll Account
December, 1998

Prepared January 7, 1998

NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance			25,133.44
4193	61.25		
4200	109.67		
TOTALS	170.92	0.00	
Checkbook balance			24,962.52

12/31/98

Placentia Library District
Income Statement For Department 04
Period Spread Sheet
1 Period(s) Ending December 31, 1998

	Total	12/31/98
Income		
Transfers from County	56,957.00	56,957.00
Interest Income-CD's	344.37	344.37
Interest-Savings-Landmark	0.00	0.00
Interest-Savings-B of A	32.58	32.58
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	57,333.95	57,333.95
Cost of Sales		
	-----	-----
Gross Profit (Loss)	57,333.95	57,333.95
Expenses		
Salaries	34,094.19	34,094.19
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	2,187.55	2,187.55
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	5.97	5.97
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	36,287.71	36,287.71
	-----	-----
Operating Income (Loss)	21,046.24	21,046.24
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	21,046.24	21,046.24
	=====	=====

12/31/98

Page 1

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 04
YTD Actual Spread Sheet
1 Period(s) Ending December 31, 1998

	12/31/98
Income	
Transfers from County	284,551.00
Interest Income-CD's	685.00
Interest-Savings-Landmark	39.85
Interest-Savings-B of A	44.01
Miscellaneous Income	0.00

Total Income	285,319.86
Cost of Sales	-----
Gross Profit (Loss)	285,319.86
Expenses	
Salaries	245,458.76
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	17,859.77
Payroll Processing Fees	0.00
Bank Fees and Service Charges	16.00
Miscellaneous - Unknown	0.00

Total Expenses	263,334.53

Operating Income (Loss)	21,985.33
Other Income	
Other Expenses	-----
Net Income (Loss)	21,985.33
	=====

12/31/98

Placentia Library District
Cash Disbursements
Checkbook 4 Fiscal Year 99 Period 6
Payroll Account

Page 1

Check	Date	Payee	Amount
627	12/31/98	Man Sun	41.86
		0-2010-00 Manual Payroll Checks	41.86
		Checkbook 4 Total	41.86

ACQUISITIONS REPORT FOR THE MONTH OF DECEMBER 1998
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	0.00	0	1,291.81	71	1,291.81	71	260.90	12	1,552.71	83
Adult Circulating Non-Fiction	0.00	0	1,641.23	77	1,641.23	77	1,166.30	50	2,807.53	127
Adult Reference	0.00	0	0.00	0	0.00	0	35.00	1	35.00	1
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Non-Fiction	0.00	0	1,641.23	77	1,641.23	77	1,201.30	51	2,842.53	128
TOTAL ADULT PRINT MATERIALS	0.00	0	0.00	0	2,933.04	148	1,462.20	63	4,395.24	211
Adult Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT MATERIALS	0.00	0	0.00	0	2,933.04	148	1,462.20	63	4,395.24	211
Juvenile Fiction	0.00	0	513.54	34	513.54	34	50.00	7	563.54	41
Juvenile Circulating Non-Fiction	381.50	58	930.35	54	1,311.85	112	0.00	0	1,311.85	112
Juvenile Reference	103.13	3	0.00	0	103.13	3	0.00	0	103.13	3
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	484.63	61	930.35	54	1,414.98	115	0.00	0	1,414.98	115
TOTAL JUVENILE PRINT MATERIALS	484.63	61	1,443.89	88	1,928.52	149	50.00	7	1,978.52	156
Juvenile Audio/Music	0.00	0	142.54	14	142.54	14	0.00	0	142.54	14
Juvenile Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Audio	0.00	0	142.54	14	142.54	14	0.00	0	142.54	14
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	142.54	14	142.54	14	0.00	0	142.54	14
TOTAL JUVENILE MATERIALS	484.63	61	1,586.43	102	2,071.06	163	50.00	7	2,121.06	170
Total Fiction	0.00	0	1,805.35	105	1,805.35	105	310.90	19	2,116.25	124
Total Non-Fiction	484.63	61	2,371.58	131	3,056.21	192	1,201.30	51	4,257.51	243
Total Audio	0.00	0	142.54	14	142.54	14	0.00	0	142.54	14
Total Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	484.63	61	4,519.47	250	5,004.10	311	1,512.20	70	6,516.30	381

OUTSTANDING ORDERS AS OF DECEMBER 31, 1998

General Fund	Amount	Adopt-A-Book	Amount	TOTAL	Amount
	\$2,370.24		\$4,022.19		\$6,392.43

ACQUISITIONS REPORT FOR FISCAL YEAR 1998-1999 THROUGH THE MONTH OF DECEMBER
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	17.29	1	1	3,018.02	164	159	3,035.31	165	160	2,100.15	99	99	5,135.46	264	259
Adult Circulating Non-Fiction	272.96	10	9	6,848.16	300	291	6,821.12	310	300	8,054.43	410	400	14,875.55	720	700
Adult Reference	187.22	10	10	33.78	1	1	221.00	11	11	316.85	16	16	537.85	27	27
Adult Print Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	460.18	20	19	6,581.94	301	292	7,042.12	321	311	8,371.28	426	416	15,413.40	747	727
TOTAL ADULT PRINT MATERIALS	477.47	21	21	9,599.96	465	451	10,077.43	486	471	10,471.43	525	515	20,548.86	1,011	986
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	27.50	2	2	27.50	2	2
Total Adult Audio	0.00	0	0	0.00	0	0	0.00	0	0	27.50	2	2	27.50	2	2
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	27.50	2	2	27.50	2	2
TOTAL ADULT MATERIALS	477.47	21	21	9,599.96	465	451	10,077.43	486	471	10,498.93	527	517	20,576.36	1,013	988
Juvenile Fiction	0.00	0	0	513.54	34	33	513.54	34	33	117.00	14	10	630.54	48	43
Juvenile Circulating Non-Fiction	448.26	62	35	3,203.96	169	167	3,652.22	231	202	317.90	30	30	3,970.12	261	232
Juvenile Reference	103.13	3	3	0.00	0	0	103.13	3	3	50.00	1	1	153.13	4	4
Juvenile Print Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuities	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	551.39	65	38	3,203.96	169	167	3,755.35	234	205	367.90	31	31	4,123.25	265	236
TOTAL JUVENILE PRINT MATERIALS	551.39	65	38	3,717.50	203	200	4,268.89	268	238	484.90	45	41	4,753.79	313	279
Juvenile Audio/Music	0.00	0	0	142.54	14	14	142.54	14	14	0.00	0	0	142.54	14	14
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	142.54	14	14	142.54	14	14	0.00	0	0	142.54	14	14
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	142.54	14	14	142.54	14	14	0.00	0	0	142.54	14	14
TOTAL JUVENILE MATERIALS	551.39	65	38	3,860.04	217	214	4,411.43	282	252	484.90	45	41	4,896.33	327	293
Total Fiction	17.29	1	1	3,531.56	198	192	3,548.85	199	193	2,217.15	113	109	5,766.00	312	302
Total Non-Fiction	1,011.57	85	57	9,785.90	470	459	10,797.47	555	516	8,739.18	457	447	19,536.65	1,012	963
Total Audio	0.00	0	0	142.54	14	14	142.54	14	14	27.50	2	2	170.04	16	16
Total Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	1,028.86	86	58	13,460.00	682	665	14,488.86	768	723	10,983.83	572	558	25,472.69	1,340	1,281

TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: January 20, 1999
 SUBJECT: ACS/Unique Management Services, Inc. Report for Month of December

No new accounts have been submitted to ACS Collection Agency.
 The report received from Unique Management on January 11, 1999 is Attachment A.
 A summary of the current status is as follows:

FY 1998-99	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	1	7	1	135.85	0
August	0	2	2	224.69	0
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	9	0	0	0.00	0
December	6	15	2	114.80	0
January					
February					
March					
April					
May					
June					
TOTAL YTD	16	24	5	475.34	0

Unique Management Services
STATUS OF ACCOUNTS REPORT
Accounts Listed Thru 01/03/99

Time Run: 08:17PM
Date Run: JAN 03 1999

Attn: MS PEGGY BURKICH
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA, CA 92870

Client Number: 286

Client Name: PLACENTIA LIBRARY DISTRICT

Accounts Submitted	:	15	Dollars Submitted	:	1,728.90	Dollars Received	:	114.80
Bankruptcies	:	0	Dollars in Bankruptcy	:	.00	Material Returned	:	208.37
Incorrect Addresses	:	2	Dollars in Skips	:	175.73	Dollars Waived	:	85.00
Patron Disputes/Suspends	:	0	Dollars in Dispute	:	.00	Total Activated	:	602.97
Accounts in Process	:	13	Dollars in Process	:	1,553.17	% of Dollars Activated	:	38.82%
# of Accounts Activated	:	5						
% of Accounts Activated	:	38.46%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: January 11, 1999
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT DECEMBER, 1998

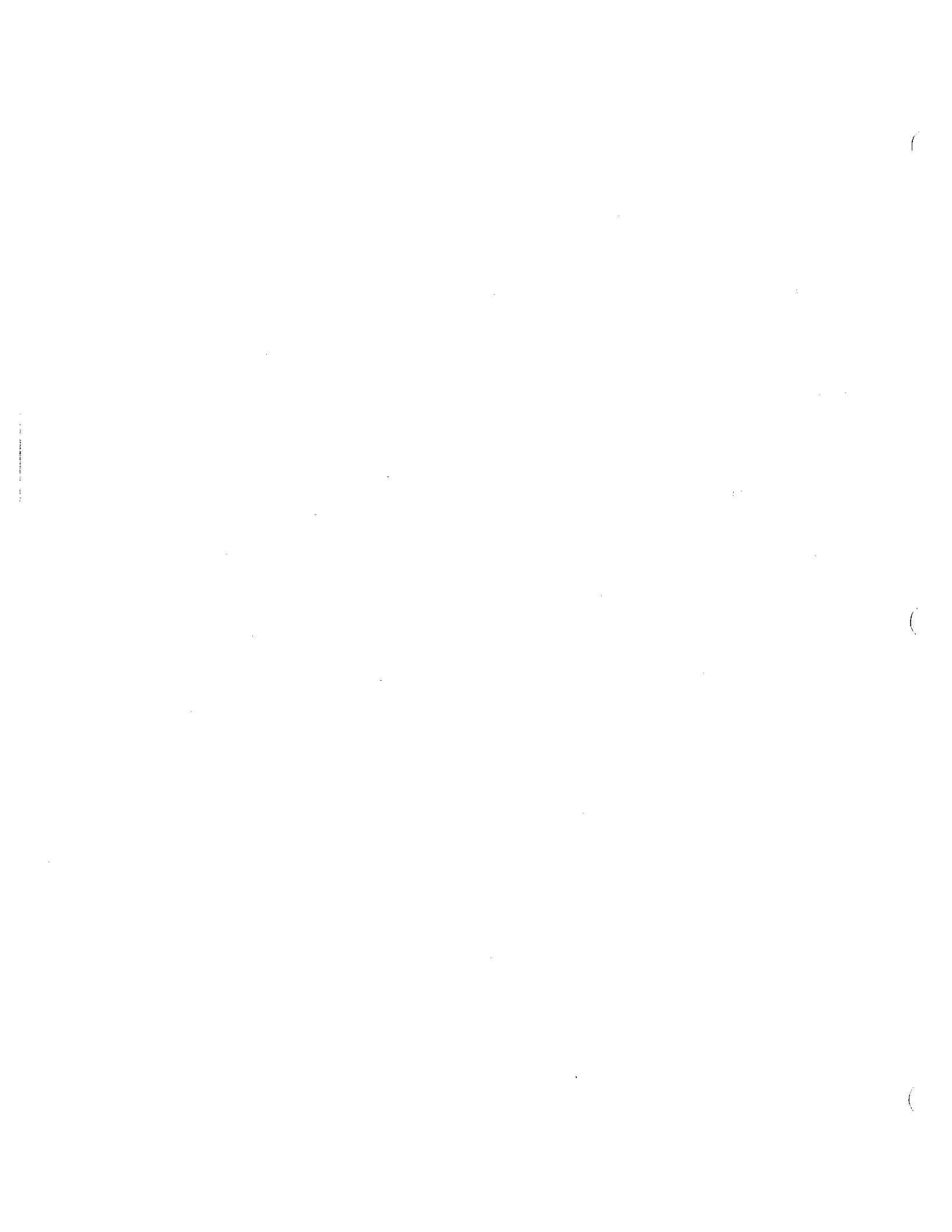
SUMMARY OF PRINTER/COPIER ACCOUNTS DECEMBER, 1998

Beginning Balance 12/01/98			(\$586.34)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	453.20		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in November		446.34	
Total Copier Maintenance Payment in November		229.65	
Debit Card System Loan Payback		0.00	
	453.20	675.99	
Ending Balance 12/31/98			<u>(\$809.13)</u>
November payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 12/31/98	(8,565.48)
Loan Amount as of 12/31/98 (Literacy Fund)	7,700.00
November Payment (Fund 702)	0.00
November Payment (Literacy Fund)	0.00
Balance 12/31/98	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson



TO: Foundation Board of Directors
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: January 11, 1999
 SUBJECT: GIFT REPORT

The following gifts were received from December 1, 1998 through December 31, 1998

ADOPT-A-BOOK DONATIONS

- Dale & Colleen Bartley
- William & June Charles
- Michelle Dean
- Patricia Amy Doyle
- Dennis E. Ferris
- Friends of Placentia Library
- Nita Godwin
- Masanobu Ikeda
- Fred & Elizabeth Minter
- Bob & Jeanne Olson
- John & Nancy Spangler
- Dennis J. Spiro
- Allan & Sandra Stark
- Jennie Trosko
- James & Virginia Walker
- Thomas & Elouise Woore

TOTAL AAB DONATIONS \$998.27

GENERAL FUND

- David & Karen Hiskey

TOTAL GENERAL FUND \$100.00

TOTAL ALL DONATIONS \$1,098.27

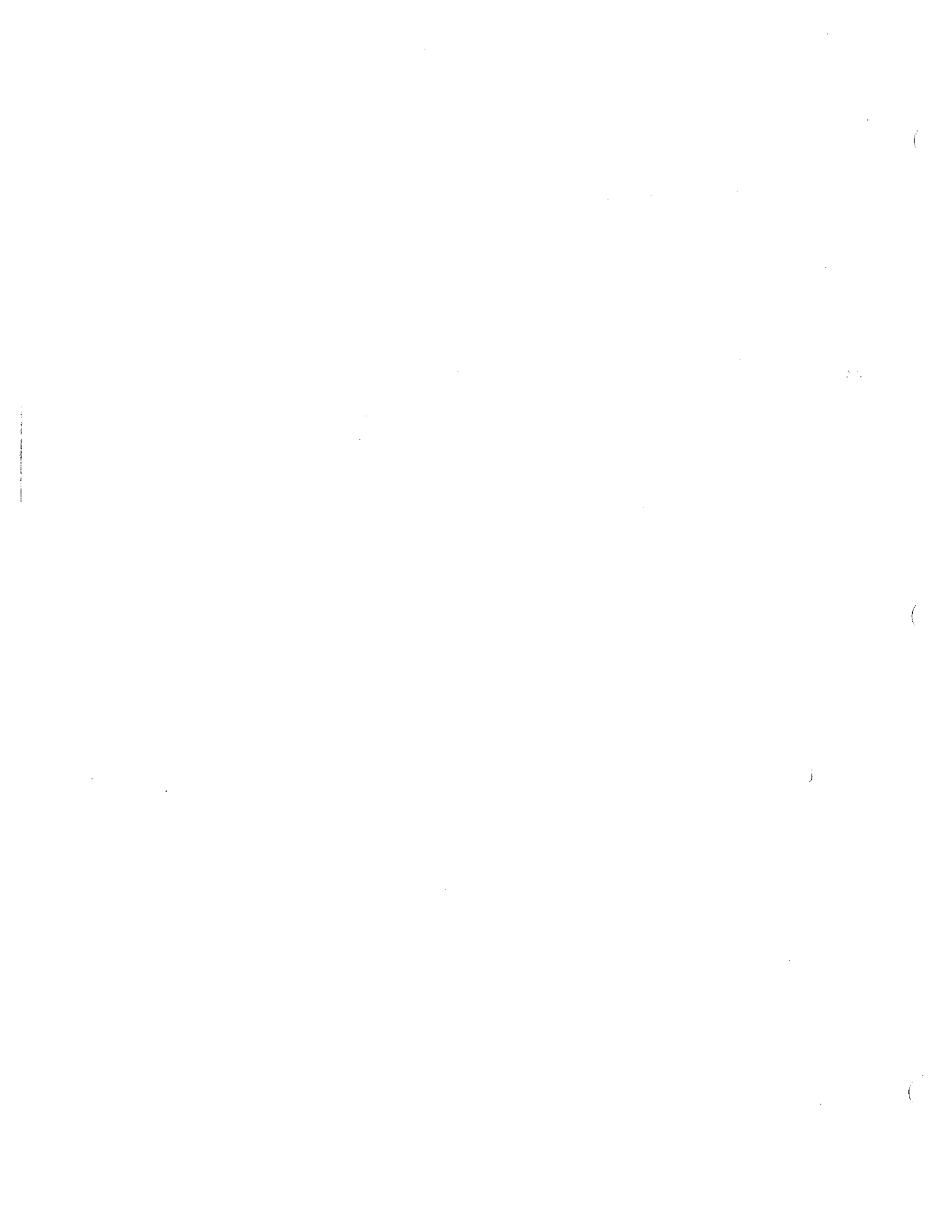
TO: Library Board of Trustees


FROM: Elizabeth D. Minter, Library Director *EDM*

DATE: January 11, 1999

SUBJECT: **BUILDING MAINTENANCE REPORT FOR MONTH DECEMBER, 1998**

1. **Air Conditioning** – Regular maintenance of HVAC system.
2. **Lighting** - Gazebo light was out and was repaired Dec 98. Regular inspection, cleaning and replacement of overhead lighting not complete.
3. **Children's Library** – Broken frame around bulletin board. Work completed Dec 98.
4. **Loading dock driveway** – Tree branches are at eye level and are a safety hazard to people and can cause damage to vehicles. Waiting for response from Public Works.



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director 
DATE: January 11, 1999
SUBJECT: PERSONNEL REPORT FOR DECEMBER, 1998

RESIGNATIONS:

None

APPOINTMENTS:

Wendy Goodson, Administrative Assistant, full-time, effective Jan 1, 1999

OPEN POSITIONS:

None

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, ^{cw}Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of December 1998

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY98/99 December	FY98/99 YTD	Starting	Cumulative
Andrade, Linda	7.50	80.00	9/95	339.75
Backes, Theresa	3.50	49.75	6/98	62.25
Boelman, Marge	0.00	6.00	1/98	17.25
Cicero, Linda Ann Lo	0.00	26.50	3/98	73.75
Dell, Lyla	13.25	112.75	8/98	112.75
Deputy, Paul	14.00	121.00	7/82	6,584.25
Farkas, Ted	0.00	6.00	10/98	6.00
Fioroni, Pete	4.00	20.00	3/97	105.75
Fioroni, Ruth	4.00	20.00	3/97	105.75
Fitzgerald, Joan	12.75	108.00	10/93	1,443.00
Foundation Telephone Committee	0.00	40.00	10/98	40.00
Godwin, Nita	0.00	9.00	2/96	141.25
Hochman, Sue	7.00	46.00	1/98	81.75
Horrocks, Marjorie	2.00	22.00	10/95	177.00
Hyams, Rose	12.00	70.75	7/98	70.75
Irot, Pat	21.00	107.50	2/96	850.00
Jertberg, Pat	6.25	51.25	4/98	59.75
Livesey, Jane	7.00	39.00	4/96	243.00
Lord, Audrey	0.00	53.00	10/97	193.50
Malik, Shamim	2.75	52.00	5/97	469.75
Matsuo, Roy	0.00	3.75	7/98	3.75
Mignot, John	0.00	23.00	6/98	27.00
Mignot, Shirley	6.00	43.00	9/95	285.75
Myers, Claire	15.00	80.75	10/95	566.75
Olson, Bob	4.00	22.25	9/95	220.00
Robb, Barbara	0.00	15.75	7/98	15.75
Schlichter, Allan	8.00	22.00	10/93	490.50
Schmidt, Marie	4.00	33.00	4/98	47.00
Shaw, Dixie	2.00	9.50	5/94	133.50
Stark, Allan	3.00	6.00	4/97	25.50
Stark, Saundra	4.00	48.75		136.75
Venegas, Julie	0.00	38.25	6/98	51.25
Wymer, Betty	9.25	59.25	1/96	385.75
J.T.P.A. / Job Training Partnership Act	0.00	108.00		1,050.50
S.T.E.P. / Senior Training & Employment Program	70.00	840.00		5,153.75
TOTAL	242.25	2,381.75		19,384.75

TEMPORARAY VOLUNTEERS

	FY98/99		FY98/99		
	December	YTD	December	YTD	
Ahmadi, Zohra	0.00	24.25	Lam, Thuan	0.00	26.50
Angolo, Nelida	0.00	2.00	Lee, Hannah	0.00	15.00
Ataris, Andy	0.00	2.00	Lee, Michael	6.00	19.00
Bernard, Bers	1.75	1.75	Lee, Pichle	0.00	60.00
Boula, Bobby	0.00	21.25	Malr, Justin	0.00	30.50
Burke, Marsha	0.00	2.00	Margary, Gale	0.00	2.00
Burns, John	0.00	2.00	McMillan, Caitlyn	0.00	15.00
Byrne, Justin	0.00	20.00	Morris, Crystal	0.00	7.00
Cerri, Patrick	0.00	35.00	Oakins, Cindy	0.00	2.00
Chang, Edmund	6.00	22.00	Parker, Jim	0.00	5.75
Chavez, Alfredo	3.75	5.75	Peck, Jean	0.00	2.00
Cheung, Eric	0.00	19.00	Perez, Manuel	0.00	5.75
Chib, Sheetal	0.00	8.00	Pina, Jose Luis	0.00	1.00
Chiong, Debbie	0.00	34.25	Pinter, Brian	0.00	22.75
Chiu, Jason	0.00	8.00	Ritter, David	0.00	1.00
Chiu, Josephine	4.00	42.75	Rodriguez, David	0.00	29.75
Clugston, Patricia	4.00	29.75	Rorex, Jamie	0.00	8.00
Coursay, Jeff	0.00	18.00	Shaw, Patrick	0.00	29.50
De Los Santos, Sarah	0.00	20.00	Sim, Elisla	0.00	17.00
Espinosa, Jorge	0.00	3.00	Soto, David	0.00	31.00
Gamer, Sarah	8.00	8.00	St. Aubin, Lacy	8.00	8.00
Gonzalez, Lizeth	0.00	13.25	Sung, Alice	0.00	9.00
Gonzalez, Maria	6.75	22.00	Thompson, Jena	0.00	4.50
Govea, Melissa	0.00	4.00	Uh, Soo	0.00	7.75
Guzzi, Rebecca	0.00	4.00	Vance, Brian	0.00	55.50
Hannah, Bryan	3.00	34.00	Vasquez, Joel	0.00	8.00
Harikumar, Seema	0.00	3.00	Veltre, Matt	0.00	26.75
Hamett, Tom	0.00	6.00	Verde, Val	0.00	6.25
Harrison, Matthew	0.00	29.00	Vidhyarkcm, Tarmy	9.00	51.00
Hernandez, Ricardo	0.00	4.00	Wang, Grace	0.00	20.00
Higuiros, Delmy	0.00	22.25	Wang, Shuan	0.00	40.00
Ho, Bao	0.00	30.00	Whalen, Mark	2.00	2.00
Ho, Jerry	0.00	40.00	Yada, Julie	2.00	8.00
Joslin, Linda	1.75	1.75	Yang, Kelly	0.00	23.00
Kansagara, Mena	2.00	17.50	Yee, Cindy	2.00	17.50
Khounani, Anthony	0.00	12.00			
Kim, Jessica	0.00	12.25			
Kumar, Smila	0.00	23.75			
TOTAL	41.00	607.50	TOTAL	29.00	617.75

LVA VOLUNTEERS

Literacy Volunteer Hours 179.00

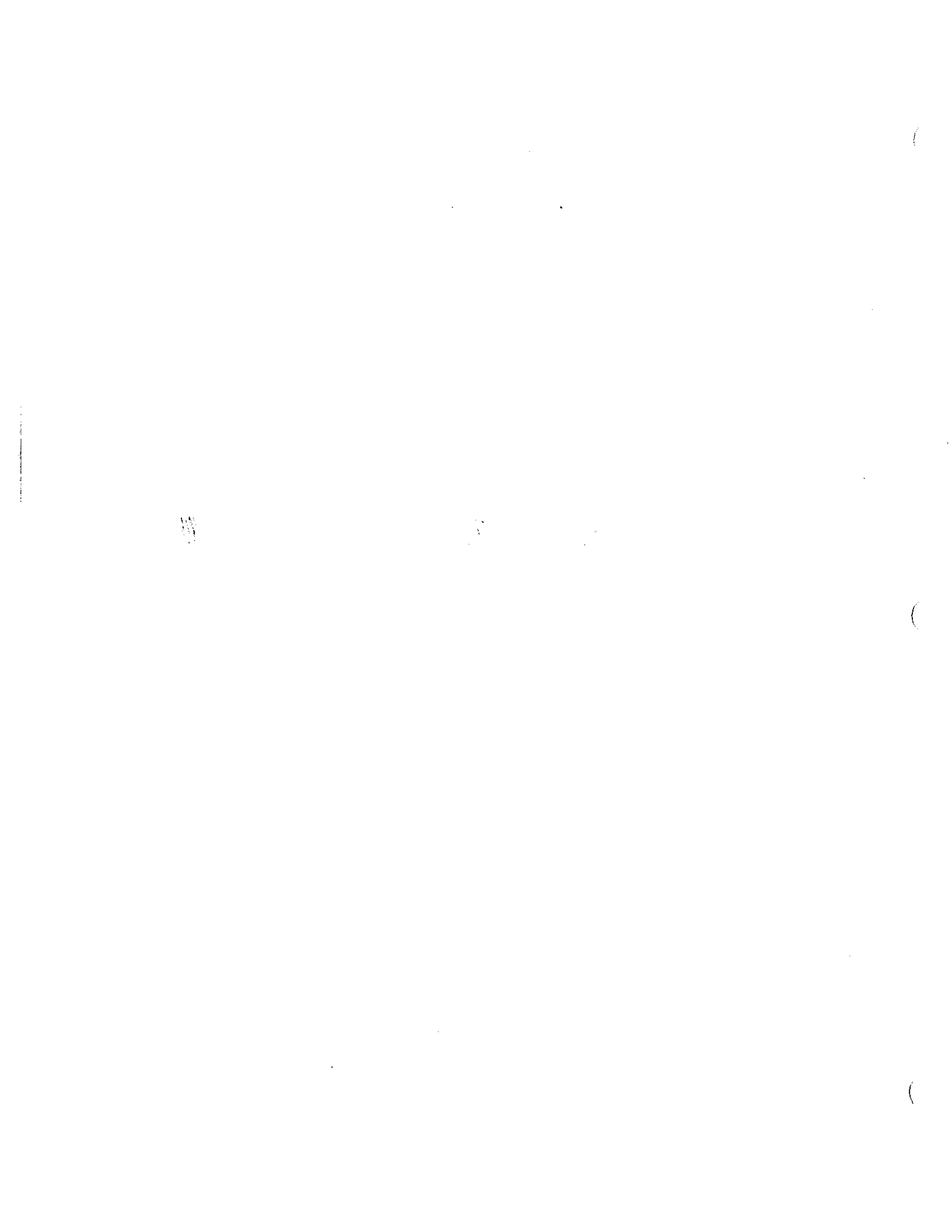
TOTAL VOLUNTEER HOURS 491.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY96/97	FY97/98	FY98/99	FY96/97	FY97/98	FY98/99
July	808.25	898.50	929.00	457.00	818.00	449.00
August	776.75	864.25	919.25	209.00	405.00	427.00
September	773.75	433.00	531.75	279.00	376.00	261.00
October	756.50	486.00	497.00	482.00	435.00	332.00
November	519.75	492.75	443.75	257.00	369.00	345.00
December	370.00	556.00	312.25	142.00	273.00	179.00
January	488.60	558.25		367.00	301.00	
February	480.00	533.50		517.00	450.00	
March	675.00	687.00		493.00	398.00	
April	788.00	594.00		633.00	383.00	
May	620.50	453.50		430.00	480.00	
June	740.25	805.25		380.00	317.00	

Placentia Library District
Circulation Report
JANUARY 20, 1999

	FY98-99 YTD	FY97-98 YTD	% CHANGE FY98 TO FY99	FY98-99 DECEMBER 98	FY97-98 DECEMBER 97
1st Time Checkouts	67,743	82,913	-18.30%	7,199	8,565
Phone Renewals	7,612	6,890	10.48%	1,342	1,060
In-Building Renewals	4,329	6,629	-34.70%	278	654
Total Renewals	11,941	13,619	-11.67%	1,620	1,714
TOTAL CHECKOUTS	79,684	96,432	-17.37%	8,819	10,279
On-Time Checkins	67,114	81,218	-17.37%	8,692	9,459
Late Checkins	13,532	15,487	-12.62%	2,415	2,553
TOTAL CHECKINS	80,646	96,705	-16.61%	11,107	12,012
Hold Placed	1,600	1,867	-14.30%	175	177
Hold Cancelled	356	363	-1.93%	36	57
Hold Filled	1,538	1,758	-12.51%	197	224
Hold Expired	14	20	-30.00%	2	3
Overdue Items	5,179	5,988	-13.51%	1,204	1,576
Overdue Notices	2,160	2,502	-13.67%	491	603
Billing Notices	2,504	2,892	-13.42%	563	586
Patrons Registered	1,544	1,700	-9.18%	108	148
Titles Added	3,137	3,206	-2.15%	535	169
Volumes Added	4,507	5,954	-24.30%	779	306
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	36,188	40,958	-11.65%	4,351	5,103
Juvenile Print	37,721	48,259	-21.84%	3,798	4,370
Total Print	73,909	89,217	-17.16%	8,149	9,473
Audio	2,744	3,045	-9.89%	308	337
Visual	3,776	4,830	-21.82%	362	468
Equipment	0	0	0.00%	0	0
Total Audio Visual	6,520	7,875	-17.21%	670	806
TOTAL CIRCULATION	79,684	96,432	-17.37%	8,819	10,279
Placentia Circulation	48,886	63,674	-23.22%	4,971	6,267
% Placentia Circulation	60.78%	65.58%	-7.32%	56.37%	60.97%
Anaheim/Yorba Linda Circulation	15,645	16,943	-7.66%	1,831	1,987
% Anaheim/Yorba Linda Circulation	19.45%	17.45%	11.46%	20.76%	19.33%
TYPES OF ACTIVE BORROWERS					
Adult	53,347	61,478	-13.23%	6,076	6,754
Young Adult	2,196	1,872	17.31%	354	336
Juvenile	19,569	26,908	-27.27%	1,960	2,641
New Borrower	5,318	6,826	-22.09%	429	546
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	80,430	97,084	-17.15%	8,819	10,277
TOTAL REGISTERED BORROWERS	26,407	27,169	-2.80%	26,407	27,169
ATTENDANCE					
Adult Reference - In Building	6,174	6,588	-6.28%	718	874
Adult Reference - Telephone	1,295	1,481	-12.56%	168	156
Children's Reference - In Building	3,422	4,611	-25.79%	211	346
Children's Reference - Telephone	174	204	-14.71%	13	7
Total Adult Reference	7,469	8,069	-7.44%	886	1,030
Total Children's Reference	3,596	4,815	-25.32%	224	353
Total In Building Reference	9,596	11,199	-14.31%	929	1,220
Total Telephone Reference	1,469	1,685	-12.82%	181	163
TOTAL REFERENCE	11,065	12,884	-14.12%	1,110	1,383



MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)

Meeting held at MWDOC
10500 Ellis Ave., Fountain Valley
7:30 a.m. - December 8, 1998

ISDOC Executive Committee Members Present:

Position Vacant
President

Keith Coolidge
1st Vice President
c/o MWDOC
P.O. Box 20895
Fountain Valley, Ca. 92728
TEL: (714) 963-3058
FAX: (714) 964-9389

Mary A. Matheis
2nd Vice President
73 Nighthawk
Irvine, Ca. 92714-3683
TEL: (714) 476-4488
FAX: (714) 476-2878

Teri Cable
3rd Vice President
12279 Baja Panorama
Santa Ana, Ca. 92705
TEL: (714) 647-5658
FAX: (714) 647-5622

Ron Kennedy
Secretary
24151 Adonis Street
Mission Viejo, Ca. 92691
TEL: (714) 837-7050
FAX: (714) 837-7092

Joan Finnegan
Treasurer
258 Sherwood Street
Costa Mesa, Ca. 92627
TEL: (714) 548-3690
FAX: (714) 646-1685

Robert Hanson
Past President
23301 Ridge Route Drive, #219
Laguna Hills, Ca. 92653
TEL: (714) 770-0736
FAX: (714) 770-1720

cc: LAFCO Representatives
John B. Withers (present)
Phillip L. Anthony (present)
Bob J. Huntley
Dana Smith - LAFCO
Russ Behrens -McCormick,
Kidman & Behrens

Arlene Schafer (present)
Ken Petersen (present)
Jim Reed
John Schatz
Russell Paris (present)
Bill Goodwin (present)
Trudy Ohlig (present)
Ed LaBahn (present)

Call to Order

1. **Preliminaries**

Vice-President Keith Coolidge called the meeting to order at 7:35 A.M.

2. **Review Minutes of November 10, 1998 Executive Committee Meeting.**

The Minutes of the November 10, 1998 meeting of the Executive Committee were approved.

3. **Financial Report**

Joan Finnegan reported a cash balance as of December 7, 1998 of \$3,221.67. (copy of report attached)

4. **LAFCO Matters**

John Withers reported that the next meeting of LAFCO would be on December 9, 1998 with a rather light agenda planned. A reception to recognize the service of Bob Huntley would follow the meeting.

The annual planning meeting setting work goals for 1999 will be held on January 22, 1999.

A question raised by Arlene Schafer concerned the meeting schedule for the Technical Advisory Committee for 1999. John will consult with Dana Smith and Mike Dunbar, Chair of the Committee for 1999.

Keith Coolidge distributed material from the LAFCO Workshop held on November 20th indicating that all the issues raised at the ISDOC were covered.

The Committee agreed to schedule the January luncheon meeting for January 14th to accommodate the election of officers for 1999 and to fill the vacancy on the LAFCO. The luncheon will be held at MWDOC at 11:30 a.m.

Dana Smith will be invited to the luncheon meeting to conduct the election of a LAFCO Commissioner and update the membership on the material covered at the LAFCO Workshop.

5. **Nominating Committee Report**

Phil Anthony placed the following names in nomination for 1999.

<u>Office</u>	<u>Name</u>
President	Keith Coolidge
1st Vice President	Mary A. Matheis
2nd Vice President	Teri Cable
3rd Vice President	Arlene Schafer
Treasurer	Joan Finnegan
Secretary	Ronald Kennedy
Past President	Robert Hanson

Member agencies may place other names in nomination at the meeting on January 14, 1999.

6. **CSDA Report**

Russell Paris reported that he attended his first Board meeting of CSDA during November.

7. **Legislative Report**

Following up on an issue raised by Russell Paris, Keith Coolidge reported on and distributed material related to a Board of Equalization decision that could reduce local government property tax revenues. (copy attached)

General discussion indicated considerable confusion about what the Board did or did not decide at their meeting last week and whether the stated revenue reductions were accurate.

Note: Included is an attachment of a CSDA Legislative Update received after the meeting.

Keith agreed to include this subject in his Legislative Report at WACO on December 11, 1998.

8. **Other Concerns/Comments**

Ed LaBahn updated the Committee on the status of the consolidation involving South Coast, Capo Beach and Dana Point Sanitary Districts.

9. **Adjourn**

Meeting was adjourned at 8:30 a.m.

The next meeting will be on January 5, 1999.

Dated December 8, 1998

Respectfully submitted,

By: 

Ronald E. Kennedy
Secretary, Independent Special
Districts of Orange County (ISDOC)

ISDOC

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

TREASURER'S REPORT


<u>BALANCE ON HAND AS OF NOVEMBER 9, 1998:</u>		\$ 3,196.67
10/28/98 ISDOC Luncheon Receipts	\$ 20.00	
Bank Adjustment	<u>5.00</u>	
TOTAL RECEIPTS 11/9/98 - 12/7/98		\$ 25.00

EXPENSES:

NONE

BALANCE ON HAND AS OF 12/7/98:		<u>\$ 3,221.67</u>
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Respectfully submitted,


Joan C. Finnegan
ISDOC Treasurer

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

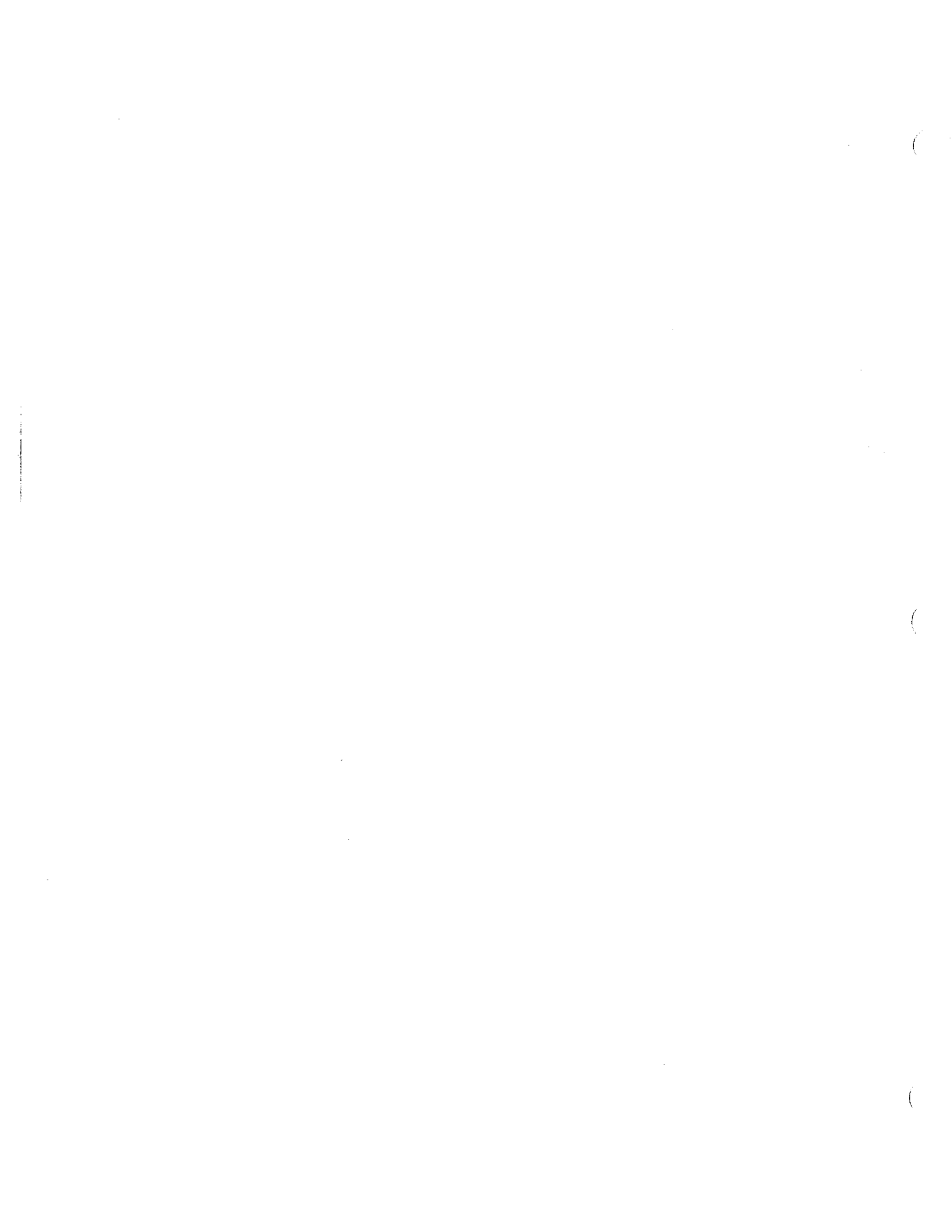
TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *edm*

SUBJECT: Status Report on Strategic Plan for Placentia Library District

DATE: January 20, 1999

No activities on the Strategic Plan have taken place in this report period.



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-96	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug-96	9/26/97	4,435.31	835.38	763.96	57.32			6,091.97
Sep-96	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct-96	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov-96	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec-96	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan-97	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb-97	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar-97	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr-97	5/29/97	3,262.31	818.37	672.49				4,753.17
May-97	7/8/97	3,723.76	863.00	683.64	2,472.50			7,742.90
Jun-97	8/6/97	4,389.35	818.37	930.68	107.50			6,245.90
TOTAL		44,284.62	9,963.40	9,116.32	3,616.96	0.00	0.00	66,981.30
AVG		3,690.39	830.28	759.69	301.41			5,581.78

PERIOD COVERED FY1997-1998	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-97	9/3/97	4,771.45	854.45	640.71				6,266.61
Aug-97	10/9/97	4,546.43	818.47	644.94				6,009.84
Sep-97	10/28/97	4,629.79	818.37	764.59				6,212.75
Oct-97	12/8/97	3,517.79	818.37	753.82	430.00			5,519.98
Nov-97	2/5/98	3,139.17	818.37	763.59	171.26			4,892.39
Dec-97	2/5/98	3,020.48	818.37	756.00	286.25			4,881.10
Jan-98	3/3/98	2,802.37	818.37	796.49	107.50			4,524.73
Feb-98	4/29/98	2,883.17	818.37	792.01	195.64			4,689.19
Mar-98	5/4/98	2,860.41	818.37	677.41	342.54			4,698.73
Apr-98	6/10/98	3,179.79	818.37	774.94	283.78			5,056.88
May-98	7/9/98	3,048.03	818.37	767.49	107.50			4,741.39
Jun-98	8/4/98	4,161.55	818.37	763.01	107.50			5,850.43
TOTAL		42,560.43	9,856.62	8,895.00	2,031.97	0.00	0.00	63,344.02
AVG		3,546.70	821.39	741.25	169.33			5,278.67

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98								0.00
Jan-99								0.00
Feb-99								0.00
Mar-99								0.00
Apr-99								0.00
May-99								0.00
Jun-99								0.00
TOTAL		21,229.77	4,231.48	3,952.28	452.41	0.00	0.00	29,865.94
AVG		7,076.59	1,410.49	1,317.43	150.80			9,955.31

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997	1,090.00	234.00	20.97	1,344.97	672.49
May 1997	1,090.00	234.00	43.27	1,367.27	683.64
Jun 1997	1,463.92	324.00	73.44	1,861.36	930.68
TOTAL	14,580.96	3,269.40	374.74	18,225.10	9,112.55
AVG	1,215.08	272.45	31.23	1,518.76	759.38

TOTAL DOLLARS SPENT

FY1997-1998	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-97	1,090.00	174.00	17.41	1,281.41	640.71
Aug-97	1,090.00	174.00	25.87	1,289.87	644.94
Sep-97	1,284.22	204.00	40.96	1,529.18	764.59
Oct-97	1,284.22	204.00	19.51	1,507.73	753.87
Nov-97	1,284.22	204.00	38.96	1,527.18	763.59
Dec-97	1,284.22	204.00	23.88	1,512.10	756.05
Jan-98	1,315.54	264.00	13.44	1,592.98	796.49
Feb-98	1,315.54	264.00	4.48	1,584.02	792.01
Mar-98	1,171.84	174.00	8.97	1,354.81	677.41
Apr-98	1,315.54	204.00	30.34	1,549.88	774.94
May-98	1,315.54	204.00	15.43	1,534.97	767.49
Jun-98	1,315.54	204.00	6.48	1,526.02	763.01
TOTAL	15,066.42	2,478.00	245.73	17,790.15	8,895.08
AVG	1,255.54	206.50	20.48	1,482.51	741.26

TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98				0.00	0.00
Jan-99				0.00	0.00
Feb-99				0.00	0.00
Mar-99				0.00	0.00
Apr-99				0.00	0.00
May-99				0.00	0.00
Jun-99				0.00	0.00
TOTAL	6,629.42	1,209.00	66.11	7,904.53	3,952.27
AVG	1,325.88	241.80	13.22	1,580.91	790.45

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
May 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Jun 1997	262.08	216.00	51.04	0.00	934.80	1,463.92
TOTAL	3,272.22	2,700.00	612.48	50.46	7,945.80	14,580.96
AVG	272.69	225.00	51.04	4.21	662.15	1,215.08

DOLLARS BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Aug-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Sep-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Oct-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Nov-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Dec-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Jan-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Feb-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-98	267.92	276.80	52.32	0.00	574.80	1,171.84
Apr-98	267.92	276.80	52.32	0.00	718.50	1,315.54
May-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jun-98	267.92	276.80	52.32	0.00	718.50	1,315.54
TOTAL	3,180.00	3,172.80	620.16	0.00	8,093.46	15,066.42
AVG	265.00	264.40	51.68	0.00	674.46	1,255.54

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98						0.00
Jan-99						0.00
Feb-99						0.00
Mar-99						0.00
Apr-99						0.00
May-99						0.00
Jun-99						0.00
TOTAL	1,339.60	1,384.00	261.60	51.72	3,592.50	6,629.42
AVG	267.92	276.80	52.32	10.34	718.50	1,325.88

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00	30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00	30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00	30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00	24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00	24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00	24.00	42.00
Apr 1997	8.00	8.00	2.00	0.00	24.00	42.00
May 1997	8.00	8.00	2.00	0.00	24.00	42.00
Jun 1997	8.00	8.00	2.00	0.00	40.00	58.00
TOTAL	100.00	100.00	24.00	4.00	340.00	568.00
AVG	8.33	8.33	2.00	0.33	28.33	47.33

TIME BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-97	8.00	8.00	2.00	0.00	24.00	42.00
Aug-97	8.00	8.00	2.00	0.00	24.00	42.00
Sep-97	8.00	10.00	2.00	0.00	30.00	50.00
Oct-97	8.00	10.00	2.00	0.00	30.00	50.00
Nov-97	8.00	10.00	2.00	0.00	30.00	50.00
Dec-97	8.00	10.00	2.00	0.00	30.00	50.00
Jan-98	8.00	10.00	2.00	0.00	30.00	50.00
Feb-98	8.00	10.00	2.00	0.00	30.00	50.00
Mar-98	8.00	10.00	2.00	0.00	24.00	44.00
Apr-98	8.00	10.00	2.00	0.00	30.00	50.00
May-98	8.00	10.00	2.00	0.00	30.00	50.00
Jun-98	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	96.00	116.00	24.00	0.00	342.00	578.00
AVG	8.00	9.67	2.00	0.00	28.50	48.17

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-98	8.00	10.00	2.00	0.00	30.00	50.00
Aug-98	8.00	10.00	2.00	0.00	30.00	50.00
Sep-98	8.00	10.00	2.00	0.00	30.00	50.00
Oct-98	8.00	10.00	2.00	0.00	30.00	50.00
Nov-98	8.00	10.00	2.00	2.00	30.00	52.00
Dec-98						0.00
Jan-99						0.00
Feb-99						0.00
Mar-99						0.00
Apr-99						0.00
May-99						0.00
Jun-99						0.00
TOTAL	40.00	50.00	10.00	2.00	150.00	252.00
AVG	8.00	10.00	2.00	0.40	30.00	50.40

CALIFORNIA ADVOCATES, INC.

[LEG.WEB](#)[HOME](#)[CLIENTS](#)[INFO](#)[LOBBYISTS](#)[FILE
MANAGER](#)View Folder as: [Calendar](#) / [Status](#)

Bill Folder: **placentia**

AB 24, Maddox: ASM ([Status](#) | [History](#) | Version 12/07/1998: [HTML](#) | [PDF](#))

Topic: Local fiscal relief: property tax revenue allocation.

Last Action: From printer. May be heard in committee January 7. (12/08/1998)

Digest Summary: Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would, except as otherwise provided with respect to amounts attributable to community colleges, prohibit a county auditor, for the 1999-2000 fiscal year and each fiscal year thereafter, from allocating to that county's ERAF a total amount of ad valorem property tax revenue greater than the amount allocated from that fund to school districts and the county office of education for the 1998-99 fiscal year.

SB 3, Rainey: SEN ([Status](#) | [History](#) | Version 12/07/1998: [HTML](#) | [PDF](#))

Topic: California Library Construction and Renovation Bond Act.

Last Action: To Com. on ED. (01/07/1999)

Digest Summary: Existing law establishes the California Library Construction and Renovation Bond Act of 1988, which authorized the issuance pursuant to the State General Bond Law of bonds in the amount of \$75,000,000 for the purpose of financing a special library construction and renovation program.

This bill would enact the California Library Construction and Renovation Bond Act of 2000, which would authorize the issuance pursuant to the State General Bond Law of bonds in the amount of \$1,000,000,000 for the purpose of financing a library construction and renovation program administered by the State Librarian.

800/372-7903 - Toll-Free Telephone
916/446-9849 - Sacramento Local Telephone
916/612-2040 - 24 Hour / 7 Day Page/Voice Mail
legweb@capweb.com - Email



10/1/2019

$$\frac{1}{2} \left(\frac{1}{2} + \frac{1}{2} \right) = \frac{1}{2} \left(\frac{2}{2} \right) = \frac{1}{2} \left(1 \right) = \frac{1}{2}$$

10/1/2019

$$\frac{1}{2} \left(\frac{1}{2} + \frac{1}{2} \right) = \frac{1}{2} \left(\frac{2}{2} \right) = \frac{1}{2} \left(1 \right) = \frac{1}{2}$$

10/1/2019

$$\frac{1}{2} \left(\frac{1}{2} + \frac{1}{2} \right) = \frac{1}{2} \left(\frac{2}{2} \right) = \frac{1}{2} \left(1 \right) = \frac{1}{2}$$

10/1/2019

$$\frac{1}{2} \left(\frac{1}{2} + \frac{1}{2} \right) = \frac{1}{2} \left(\frac{2}{2} \right) = \frac{1}{2} \left(1 \right) = \frac{1}{2}$$

California Special Districts Association

LEGISLATIVE UPDATE

January 8, 1999

Senator Steve Peace, Chair of the Senate Budget & Fiscal Review Committee, has scheduled six (6) hearings around California "to establish an ongoing dialog on local government finance." Additionally, the hearings are designed to:

1. Evaluate state/local financial relationships and seek proposals to reform the system of local finance;
2. Examine revenue and expenditure responsibilities with the objective of formulating a rational, equitable and efficient system of local government finance;
3. Receive input from local government officials regarding local finance in order to assist the Legislature in making sound decisions in the formulation of the State Budget.

At each of the six (6) hearings, an overview of local government finance/structure will be presented by an "independent reviewer." Following this overview, a five-minute perspective will be offered; one each from CSAC, League of California Cities and one from special districts.

Following these presentations, the Committee will commence a dialog with 18 local government officials; six from CSAC; six from the League; and, six from special districts. Senator Peace stated that he will lead a discussion that will ensure that all panelists have an opportunity to express their views.

Senator Peace's staff stated that participants will be expected to address the "Three R's: Revenues, Roles and Responsibilities." Additionally, staff stressed that Senator Peace is not interested in hearing panelists "whine" about the loss of property tax revenues (ERAF).

As of this writing, the Committee's hearing schedule is as follows:

Los Angeles

Friday, January 22, 1999 from 11:30 a.m. to 2:30 p.m.

Placerville

Monday, January 25, 1999 from 3:00 p.m. to 6:00 p.m.

Oakland

Wednesday, January 27, 1999 from 3:00 p.m. to 6:00 p.m.

San Diego

Monday, February 1, 1999 from 10:00 a.m. to 1:00 p.m.

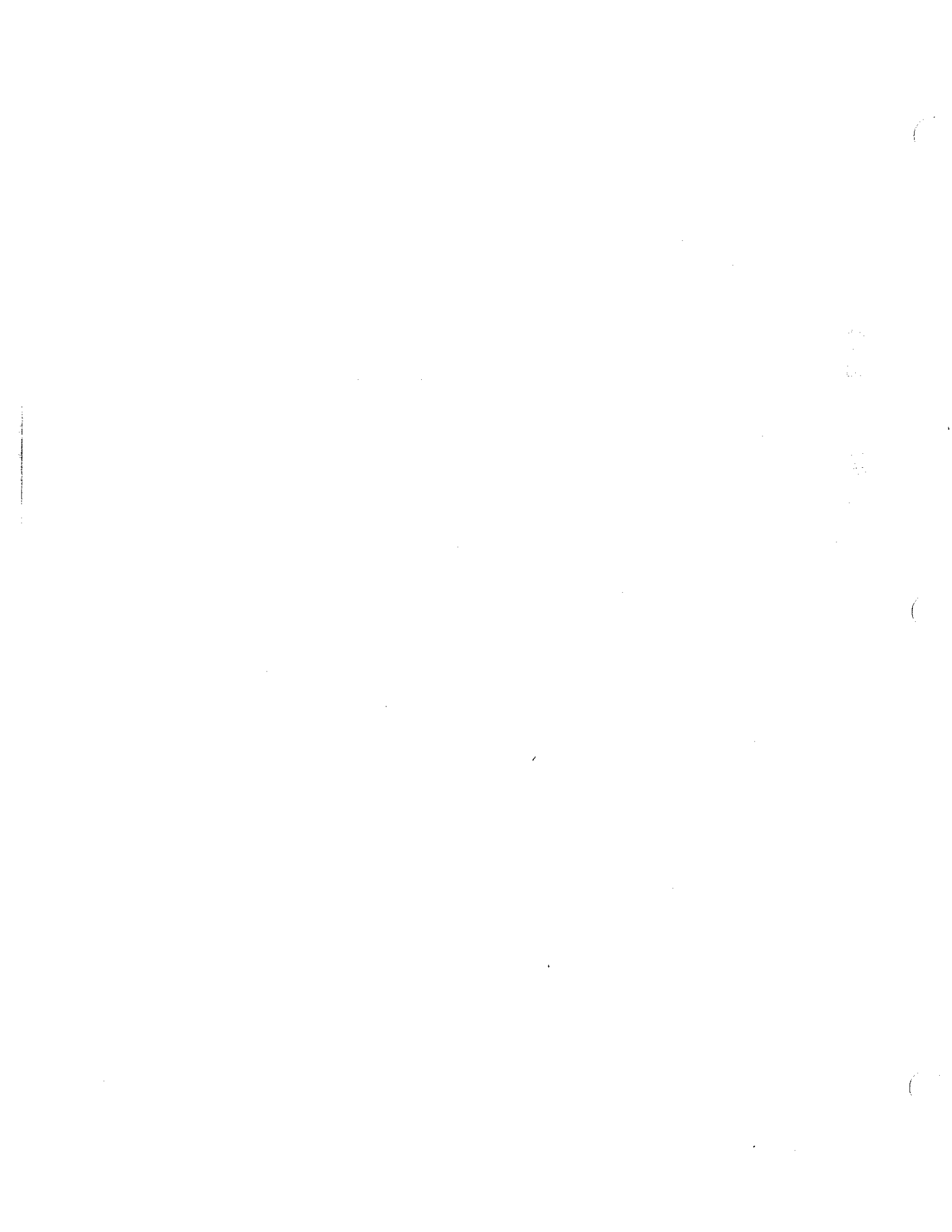
San Bernardino

Wednesday, February 3, 1999 from 3:00 p.m. to 6:00 p.m.

Merced

Monday, February 8, 1999 from 3:00 p.m. to 6:00 p.m.

CSDA is working with other special district associations to arrange for the special district panelists at each workshop. Final locations within the selected cities have not yet been identified. CSDA will pass on those locations as soon as they are available. The hearings will be open to the public. If you have any questions please contact Catherine Smith at CSDA (916) 442-7887.





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*Mesa Consolidated
Water District's mission
is to serve our customers
through efficient
management and
distribution of a sufficient
supply of quality water
at a fair cost.*

December 15, 1998

Ms. Elizabeth D. Minter, Library Director
Placentia Library District of O.C.
411 East Chapman Avenue
Placentia, CA 92870-6198

Dear Ms. Minter:

In response to the announcement from LAFCO of the vacancy on the Orange County Local Agency Formation Commission (LAFCO), Mesa Consolidated Water District's (Mesa) Board of Directors took action at the December 10th Board meeting to nominate Mesa Director Trudy Ohlig-Hall to the Orange County LAFCO Special District alternate commissioner seat.

Director Ohlig-Hall is currently a member of the LAFCO Special District Technical Advisory Committee. She is also Mesa's representative to LAFCO and the Independent Special Districts of Orange County (ISDOC). Director Ohlig-Hall serves on Mesa's Cities/District Liaison, Engineering & Operations, Finance, and Human Resources committees. She also has a broad and comprehensive understanding of Orange County governance issues.

As a member of the American Water Works Association (AWWA) and the Association of California Water Agencies (ACWA) Water Quality Committees, Director Ohlig-Hall has dedicated substantial efforts to and is supportive of continued water quality research especially in the area of MTBE.

Mesa's Board President has sent a letter encouraging your Board to concur with Mesa, and select Director Trudy Ohlig-Hall at the January 14th quarterly meeting of ISDOC. I encourage you to do whatever is necessary so that your Board can officially support Trudy Ohlig-Hall. Thanks for your help!

Sincerely,

A handwritten signature in cursive script, appearing to read 'Karl Kemp'.

Karl Kemp
General Manager

c: Mesa Board of Directors
Diana Leach, Assistant General Manager

