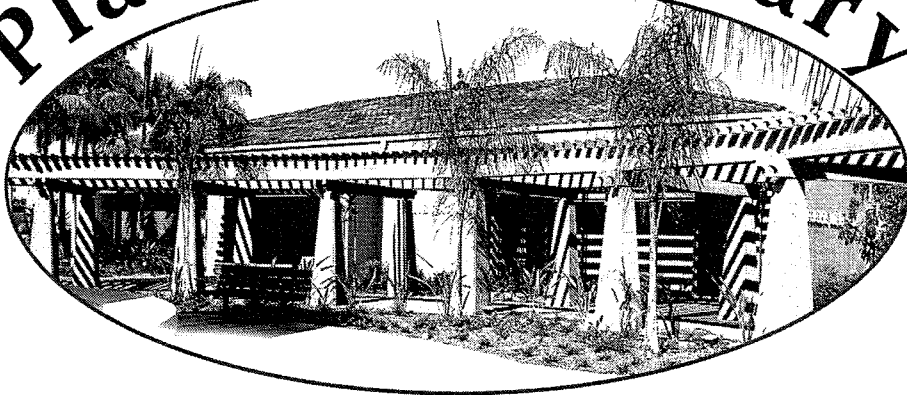


# **Placentia Library**



## **District**

**Library Board of Trustees**

**Regular Meeting**

**September 17, 2007**

**6:30 P.M.**

**Placentia Library**

**History Room**

**Goodson**



## AGENDA

### REGULAR MEETING

#### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, September 17, 2007






6:30 P.M.

Placentia History Room

*The Vision of the Placentia Library District is to  
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*



CONSENT CALENDAR (Items 9 – 43)

MA - J.T.  
M2 - BE -

21, 29, 33, 38  
RD RD RD RD  
GN GN GN GN

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 9 – 43 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

MINUTES (Item 9)

9. Minutes of the August 20, 2007 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claim 5028, 5029 and 5030 by Minter/Turner for a total Current Claims for Fiscal Year 2007-2008 of \$35,127.92 for Fund 707.

12. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2007-2008: 5031, 5032, 5033, 5034 and 5035 for a total Current Claims of \$68,340.39; and Payrolls #8 (10/10/07) for \$49,472.00, and #9 (10/24/07) for \$49,472.00 for a total for Payrolls of \$94,944.00, for a combined total of Current Claims and Payrolls for Fiscal Year 2007-2008 of \$163,284.39 from Fund 707.

13. FY2007-2008 Cash Flow Analysis through September 17, 2007; the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 14 – 19)

14. Financial Reports for August 2007. (Receive & File)
15. Office General Ledger & Check Registers for August 2007. (Receive & File)
16. Acquisitions Report for August 2007. (Receive & File)
17. Entrepreneurial Activities Report for August 2007. (Receive & File)
18. Collection Agency Report for August 2007. (Receive & File)
19. Gift Report for August, 2007. (Receive & File)

GENERAL CONSENT REPORTS (Items 20 – 32)

20. Building Maintenance Report for August 2007. (Receive & File)
21. Personnel Report for August 2007. (Receive, File, and Ratify Appointments)
22. Volunteer Reports for August 2007. (Receive & File)
23. Circulation Report for August 2007. (Receive & File)
24. Legislative Reports from the California Special Districts Association and the California Library Association. (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Status Report on Partnerships with Community Organizations. (Receive & File)
27. Status Report on Active Grant Applications. (Receive & File)
28. Poet Laureate Report. (Receive & File)
29. Status report on the preparation of the Impact Fees Documentation for Library Facilities by MuniFinancial. (Receive & File)
30. Placentia Library District Special Districts Financial Transactions Report filed with the State Controller's office on September 8, 2007 as prepared by Moreland & Associates, CPA. (Receive & File)
31. Placentia Library District Final Narrative Report for the Library Services and Technology Grant from the State Library of California for the Local History Digital Resource Project as submitted on August 21, 2007. (Receive & File)
32. Request from California Special Districts Association President for volunteers for 2008 CSDA Committee Appointments. (Receive & File)

STAFF REPORTS (Items 33 – 43)

33. Library Director's Report. (Minter)
34. Program Committee Report for August 2007. (Roberts)
35. Children's Services Report for August 2007. (Gurkweitz)
36. Placentia Library Literacy Services Report for August 2007. (Roberts)
37. Reference and Adult Services Report for August 2007. (Strazdas)
38. History Room Report for August 2007. (Bell)
39. Placentia Library Web Site Report for August 2007. (Napier)

- 40. Technology Report for August 2007. (Napier)
- 41. Publicity Materials Produced in August 2007. (Gomez)
- 42. Safety Committee Minutes for August 2007. (Matas)
- 43. Ad Hoc Marketing Committee for Developing a Branding Strategy, status report for August 2007. (Napier)

**PUBLIC HEARINGS**

- 44. Public Hearing for Fines & Fees Policy for Fiscal Year 2007-2008.

Presentation: Library Director Minter  
Recommendations: Conduct the Public Hearing on the Policy as published; and

Adopt the Placentia Library District Fines and Fees Schedule for Fiscal Year 2007-2008; and

Adopt motion to read Resolution 08-06 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Fines and Fees Schedule for FY 2007-2008 of the Placentia Library District of Orange County; and

Motion to adopt Resolution 08-06 by a roll call vote.

*open and closed  
public hearing*

*M1 BE  
M2 J.T*

*M1 J.T  
M2 G.W*

*M1 GW  
M2 J.T. Roll  
call  
all you*

**CONTINUING BUSINESS**

- 45. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director  
Recommendation: Action to be determined by the Library Board of Trustees.

*GM PLF by \$15000  
DINVA11-Oct 25 Chbr Bisset*

- 46. Staff Appreciation Dinner. Trustee Wood will give a status report on the arrangements.

Presentation: Trustee Wood  
Recommendation: Action to be determined by the Library Board of Trustees.

*Oct 7, 2007 @ 5:30pm.*

**NEW BUSINESS**

- 47. Travel Authorizations: Library Director Elizabeth Minter to Attend the American Library Association Midwinter Conference in Philadelphia, PA; and Library Director Elizabeth Minter and Librarian II Mary Strazdas to attend the Public Library Association Biennial Conference in Minneapolis, MN.

Presentation: Library Director  
 Recommendations: Authorize Library Director Minter to attend the American Library Association Midwinter Meeting in Philadelphia, PA, January 11-14, 2008 at a cost not to exceed \$1,916 to be paid from the General Fund; and

Authorize Library Director Minter and Librarian II Strazdas to attend the Public Library Association Biennial Conference, Boston, MA, March 20-28, 2008 at a cost not to exceed \$2,410 to be paid from the General Fund.

\$3100

Minneapolis

as amended  
 M1-JT  
 M2-BE

7:10pm

- 48. Introduction of Word of Mouth Marketing topic for October: Placentia Library Literacy Services.

Presentation: Manager of Public Services  
 Recommendation: Action to be determined by the Library Board of Trustees.

- 49. Revision of Placentia Library District Policy 2030 – Holidays, to reflect the addition of the Martin Luther King holiday, deletion of the provision for closing on the Sunday before Monday holidays, and re-instatement of the Floating Holiday accrued in April (the Birthday holiday).

Presentation: Library Director

Recommendations: Determine what the Board desires to do about eliminating the closure of the Library on the Sunday before Monday holidays; and

Determine what the Board desires to do about re-instating the Floating Holiday accrued in April (the Birthday holiday); and

Approve the amendments to Placentia Library District Policy 2030 – Holidays as a first reading; and

OK

Refer the revised Placentia Library District Policy 2030 – Holidays to staff for comments at the Library Board meeting on October 15, 2007.

M1-RD  
 M2-J.T.  
 roll call  
 G.W.-NO  
 M1-RD  
 M2-J.T.  
 G.W.-NO

**ADJOURNMENT**

- 50. Agenda Preparation for the October Regular Meeting, which will be held on Monday, October 15, 2007 at 6:30 P.M.

- 51. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

- 52. Adjourn

7:32pm



\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the September 17, 2007 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, September 13, 2007.



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# Placentia Library Board Calendar

September 2007 - August 2008

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## September

- 2 Library Closed for Monday Holiday/Not Staff Holiday  
Placentia Library District Established in 1919 by OC Board of Supervisors
- 3 Library Closed for Labor Day/Staff Holiday
- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 13 5:30 PM Chamber Mixer
- 14 Placentia Library Foundation Incorporated in 1994
- 17 6:30 PM Library Board Meeting
- 27 2:30 PM -4:00 PM Capital Campaign Seminar with Amanda Ferrari and Robert Sheldon to discuss the District's financing for the Facility Master Plan, Placentia History Room.  
9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood  
7:15 AM Placentia Chamber of Commerce Breakfast
- 28 5:30 PM -8:00 PM PLFF Donor Event/Library Birthday Party

## October

- 2 CSDA Annual Conference, Portola Plaza Conference Center, Monterey, through Oct 4
- 8 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 5:30 PM Chamber Mixer
- 13 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 14 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood  
7:15 AM Placentia Chamber of Commerce Breakfast
- 26 CLA/CALTAC Conference, Long Beach, through Oct 29
- 28 11:30 AM CALTAC Awards Luncheon, Convention, Long Beach

## November

- 8 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday  
1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

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# Placentia Library Board Calendar

September 2007 - August 2008

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## November

- 12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 19 6:30 PM Library Board Meeting
- 22 Library Closed for Thanksgiving/Staff Holiday
- 29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

## December

- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 14 6:30 PM Chamber of Commerce Citizen of the Year Breakfast
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

## January

- 10 5:30 PM Chamber Mixer
- 5:30 PM PLFF Midwinter Western Dinner, Placentia Round Table
- 11 ALA Midwinter Meeting, Philadelphia, through Jan 16
- 12 Cowboy Poetry Workshop, Library Meeting Room (Time to be determined.)
- 13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 20 Library Closed, not staff Holiday.

## February

- 21 6:30 PM Library Board Meeting
- Library Closed, Staff Holiday.
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner
- 10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 11 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 14 5:30 PM Chamber Mixer

Mar 2008

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# Placentia Library Board Calendar

September 2007 - August 2008

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## February

- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

## March

- 1 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 13 5:30 PM Chamber Mixer
- 17 6:30 PM Library Board Meeting

## April

- 23 Easter, Library Closed, not staff holiday
- 25 Public Library Association Biennial Conference, Minneapolis, through Mar 29
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 10 5:30 PM Chamber Mixer
- 13 National Library Week through Apr 19
- 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

## May

- 8 5:30 PM Chamber Mixer
- 12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 18 1:00 PM 2nd Sunday Book Sale (3rd Sunday in May)
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

Mar 2008

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# Placentia Library Board Calendar

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## May

- 22 7:15 AM Placentia Chamber of Commerce Breakfast
- 25 Library Closed for Monday Holiday/Not Staff Holiday
- 26 Library Closed for Memorial Day/Staff Holiday
- 29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

## June

- 8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 9 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 12 5:30 PM Chamber Mixer
- 16 6:30 PM Library Board Meeting
- 26 ALA Annual Conference, Anaheim, through July 2

## July

- 4 Library Closed for Independence Day/Staff Holiday
- 13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 21 6:30 PM Library Board Meeting
- 22 Friends of Placentia Library Incorporated in 1970
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

## August

- 10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

Mar 2008

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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May 2008

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24	25	26	27	28	29	30
31						

Jun 2008

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14	15	16	17	18	19	20
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28	29	30				

Jul 2008

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Aug 2008

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



PLACENTIA LIBRARY FRIENDS FOUNDATION  
MINUTES SEPTEMBER 10, 2007

The meeting was called to order at 7:00 pm by Carol Fizzard. The following members were present: Brenda Benner, Nadine Blansett, Ben Boelman, Bill Dooley, Carol Fizzard, Tammie Haugen, Ginny Haussmann, Barbara Hemmerling, Camille Himes, M. A. McHenry, Ginny Sanatar, and Nancy Lone-Tollefson. There was no representative from the Trustees. Library Staff present: Elizabeth Minter, Yesenia Gomez and Wendy Goodsen.

SECRETARY: By general consent the minutes of the June meeting were approved as written.

FINANCIAL REPORT: 1) M. A. Mc Henry presented a Financial Balance Sheet as of September 10, 2007. This is filed with the minutes. She also presented a document with Profit and Loss by Class, January 1 through September 10, 2007. This is filed with the minutes. 2) Copies of minutes (filed in the secretary's book) for the July 26, 2007 and the August 23, 2007 Finance Committee Meetings were presented. Payment of bills shown in these minutes was approved by general consent of the board members. 3) A motion was made by Camille Himes to adopt the proposed budget. This was seconded by Brenda Benner and the motion was carried.

TREASURER: As of September 10, 2007, assets in the checking account totaled \$71,233.21. PLFF has total assets as of September 10, 2007 of \$275,194.71.

FINANCIAL SECRETARY: Total deposits for June 2007 were \$4,471.74; July deposits of \$3,523.44; August deposits of \$3,929.69

.PAYMENT OF BILLS: Ben Boelman moved that we pay \$300.00 to SRP Computer Solutions Design Art Work. The motion was seconded by Brenda Benner and was approved.

#### COMMITTEE CHAIR REPORTS

Bookstore/Volunteers- Nancy Lone-Tollefson—the sales generated by the book store, silent auction and Sunday Sales have been VERY strong and profitable. New canvas book bags have been designed and ordered. They will be for sale in the book store.

Membership-Ginny Haussman—the membership committee will share a table at Heritage Days with the library. Book bags will be available for sale with a free book to put inside. Book marks, magnets and information about the PLFF will be available. Plans are being made to distribute paperback books to children attending the Oct. 30, 2007 Halloween Party. The books will have bookplates encouraging membership for the adults. Ben Boelman made a motion to allow \$450 to buy the books for the Halloween party. The motion was seconded by Ginny Sanatar and approved. Beverly Walker has resigned as Co-Membership Chair, as she is moving out of this area. Membership mailings are scheduled for November. Barbara and Ed Hemmerling have consented to be the 2007 Honorary Membership Campaign Chairs. In November and December membership will be encouraged at the circulation desk and at the Thursday Story Times. 2008 PLFF members will receive membership cards, thank you notes and magnets containing library information. The names of all the members will be included in the Author's Lunch program and the Annual Meeting program. The Fall Notations will list the library donors.

Board Development- Brenda Benner. Saturday November 3 from 9:00 – 1:30 will be the planning session for this year. It will be held in the library meeting room. Lunch will be included

Author's Luncheon- Tammie Haugen –Tammie has met with Barbara Hemmerling and Ginny Sanatar to get ideas from previous Author's events. She has contacted Alta Vista but has not been able to arrange a meeting with the banquet manager. An author has been invited to speak, but there is no confirmation.

Publicity and Publications- No report.

Foundation- Ben Boelman—the new website is up and very well done. Ben will have a speech and song at the Donor Reception September 29 to advertise the Annual Giving Campaign and also to encourage donors to consider gifts as a legacy.

Trustees' Report—Camille Himes. The Trustees' adopted the Martin Luther King holiday as a library holiday. The library will be closed a Sunday and Monday in January for this remembrance. The Trustees approved the Facilities Master Plan for the library.

President's Report: Carol Fizzard attended a meeting of the Association of Fundraising Professionals. She found it very interesting and inspiring.

Library Staff Report: Elizabeth Minter. 1) A badge was passed out to each person attending. In a design by Marge Boelman a birthday cake is shown. This is our September badge. Each month a new design will be used to highlight an area, service or activity of our library. The plan is that wearing the badge will spark conversation with people you meet. Hopefully, they will ask the significance of the badge and we will proudly tell them. 2) Elizabeth proposed a fund raiser called Midwinter Western Round-up! Date Thursday, January 10, 2008 at the Placentia Round Table Clubhouse. The theme will include cowboy food, music, literature and lore. Authors featured will be Willard Wyman, novelist and Rhonda Sedgwick Stearns, cowboy poet and storyteller. A grant has been applied for to cover the cost of food and rental. Ben Boelman made a motion to support this Midwinter Western Round-up. The motion was seconded by M.A. McHenry and passed. 3) Elizabeth requested the purchase of an ice cube machine. The machine would hold 50-80 pounds of ice. There is a frequent need for ice for programs and staff use. Camille Himes moved that we purchase an ice cube machine at a cost not to exceed \$1,750. The motion was seconded by Ginny Haussmann and approved.

Announcements: Staff Appreciation Dinner Sunday October 7 at 5:30 at the Stark home.

Next meeting will be Monday, October 8 at 7 P M

The meeting was adjourned at 8:45 P M

Barbara Hemmerling, Secretary

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** Upcoming Trustee Events and Meetings

**DATE:** September 17, 2007

Trustee Events and Meetings

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September 17, Monday, 6:30 P.M.	Library Board Meeting
September 27, Thursday, 7:15 A.M.	Chamber of Commerce Breakfast , City Update by Bob Dominguez, City Administration
9:00 A.M.	Orange County Council of Governments, OC Sanitation District, Fountain Valley (Trustee Wood)
2:30 P.M.	Presentation on Capital Campaign fund raising as it may pertain to a Placentia Library renovation or building project, by Amanda Ferrari & Robert Sheldon.
September 28, Friday, 5:30—8:30 P.M.	PLFF Placentia Library 88 <sup>th</sup> Birthday Bash honoring its Gold Donors.
October 2-4	CSDA Conference, Monterey
October 8, Monday, 7:00 P.M.	PLFF Board of Directors
October 11, Thursday, 7:30 A.M.	North Orange County Legislative Allicance, Brea City Hall
5:30 P.M.	Chamber of Commerce Mixer, Maxum Physical Therapy
October 13, Saturday, 8:30 A.M.	Heritage Parade Line-up
October 14, Sunday, 1:00 P.M.	PLFF 2 <sup>nd</sup> Sunday Book Sale
October 15, Monday, 6:30 P.M.	Library Board Meeting

October 25, Thursday, 7:15 A.M.

Chamber of Commerce Breakfast , California  
Assembly Member Michael Duvall

9:00 A.M.

Orange County Council of Governments, OC  
Sanitation District, Fountain Valley (Trustee  
Wood)

October 28, Sunday, 11:30 A.M.

CALTAC Awards Luncheon at California  
Library Association Conference, Long Beach

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 20, 2007**

**CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on August 20, 2007, at 6:30 P.M.

**ROLL CALL** **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa and Gaeten Wood, and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Placentia Library employee, Alexander Hernandez, City Administrator Bob Dominguez, Dixie Shaw, and Friends Foundation Treasurer Camille Himes.

**ADOPTION OF AGENDA** It was moved by Trustee Escobosa and seconded by Secretary Wood to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ORAL COMMUNICATIONS** No members of the public addressed the Board.

**PRESIDENT REPORT** President Shkoler reported that he attended the Placentia Chamber of Commerce Golf Tournament on August 20, 2007.

**FRIENDS FOUNDATION REPORT** Placentia Library Friends Foundation Treasurer Camille Himes reported that the PLFF Finance Committee convened by email on August 23, 2007.

**TRUSTEE REPORTS** Secretary Turner reported she attended a Children's Program on August 6, 2007. She also attended the Placentia Library/Barnes & Noble Book Event in Fullerton and she attended the North Orange County Legislative Alliance meeting in July 2007.

Trustee Wood had nothing to report at this time.

Trustee DeVecchio had nothing to report at this time.

Trustee Escobosa reported that she attended the Placentia Library/Barnes & Noble Book Event in Fullerton.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 2.

**PLACENTIA  
LIBRARY FRIENDS  
FOUNDATION (PLFF)**

Camille Himes had nothing to report at this time.

**PUBLIC HEARING  
FACILITY MASTER  
PLAN**

President Shkoler opened and closed the Public Hearing on the Facility Master Plan.

It was moved by Trustee Escobosa and seconded by Secretary Turner to read Resolution 08-03 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Facility Master Plan for the Placentia Library District of Orange County;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee Escobosa to Adopt Resolution 08-03: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Facility Master Plan for the Placentia Library District of Orange County by roll call vote;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PUBLIC HEARING  
BUDGET FY 07/08**

President Shkoler opened and closed the Public Hearing on the Budget FY 07/08.

It was moved by Secretary Turner and seconded by Trustee Wood to read Resolution 08-02 by title only: A Resolution of the Board of Trustee of the Placentia Library District of Orange County to Adopt Fiscal Year 2007-2008 Budgets for the Placentia Library District of Orange County;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee Escobosa to Adopt Resolution 08-02: A Resolution of the Board of Trustee of the Placentia Library District of Orange County to Adopt Fiscal Year 2007-2008 Budgets for the Placentia Library District of Orange County by roll call vote;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None



Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 3.

It was moved by Trustee Wood and Secretary Turner to authorize the Chair and Secretary of the Placentia Library District Board of Trustees to sign the Orange County Budget Forms as amended;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PUBLIC HEARING  
FINES & FEES 07/08**

It was moved by Trustee Wood and seconded by Trustee DeVecchio to continue the Public Hearing on the Placentia Library District Fines and Fees Schedule for Fiscal Year 2007-2008 until the September 17, 2007 Library Board Meeting;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee DeVecchio to authorize staff to publish a notice of continuance of the Public Hearing and a copy of the corrected Proposed Placentia Library District Fines and Fees Schedule for Fiscal Year 2007-2008.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CONSENT  
CALENDAR**

It was moved by Secretary Turner and seconded by Trustee Wood approve Agenda Items 9-42 except items 11, 12,14,21,and 26.

**MINUTES**

Minutes of the July 16, 2007 Library Board of Trustees Regular Meeting

**CLAIMS**

Claims 5015 by Minter/Escobosa/Wood, 5016, 5017 and 5018 by Minter/DeVecchio, 5019, 5020, and 5021 by Minter/Shkoler, and 5022 by Minter/DeVecchio for a total Current Claims for Fiscal Year 2007-2008 of 63,687.30 for Fund 707.

Current Claims 5023, 5024, 5025, 5026 and 5027 for total of \$29,575.79 for the Fiscal Year 2007-2008 and Payrolls #6 (9/12/07) for \$49,472.00 and #7 (9/26/07) for \$49,472.00 for \$94,944.00 for a combined total of \$124,519.79.

FY2007-2008 Cash Flow Analysis through August 20, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 4.

**REPORTS**

Office General Ledger & Check Registers for July 2007

Acquisitions Report for July 2007

Entrepreneurial Report for July 2007

Collection Agency Report for July 2007

Gifts Report for July 2007

Building Maintenance for July 2007

Personnel Report for July 2007

Volunteer Report for July 2007

Circulation Report for July 2007

Review of Shared Maintenance Costs with the City of Placentia  
under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association  
and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Final Report for Fiscal Year 2006-2007 for Placentia Library  
District Grant from the California Library Literacy Services (CLLS)  
as submitted to the State Library of California on August 8, 2007

Notice of the Property Tax Apportionments for Fiscal Year 2007-  
2008 as provided by the Auditor-Controller, County of Orange on  
July 27, 2007

Notice of the quarterly meeting of the Independent Special Districts  
of Orange County on Thursday, August 30, 2007 at the Irvine  
Ranch Water District.

Status report on the preparation of the Impact Fees Documentation  
for Library Facilities by MuniFinancial

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GENERAL CONSENT  
CALENDAR**

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 5.

**STAFF REPORTS**

Director's Report for July 2007

Program Committee Report for July 2007

Children's Services Report for July 2007

Placentia Library Literacy Services Report for July 2007

Reference and Adult Services Report for July 2007

History Room Report for July 2007

Placentia Library Web Site Report for July 2007

Technology Report for July 2007

Publicity Materials produced for July 2007

Safety Committee Minutes for July 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Escobosa and seconded by Secretary Turner to  
Approve agenda items 11,12,14,21, and 26.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**LEGISLATIVE  
ISSUES**

Library Director reported that State Budget has not been approved yet.  
The Library Director encourages the Trustees to maintain contact with our  
local and state officials in support of the Library Fund.

**STAFF  
APPRECIATION  
DINNER**

The Staff Appreciation Dinner is set for Sunday, October 7, 2007 @  
5:30P.M. at Dr. and Mrs. Allan Stark's home. The arrangements are  
being coordinated by Trustee Wood and the Placentia Library Friends  
Foundation.

**MONEY PURCHASE  
PENSION PLAN**

It was moved by Trustee Wood and seconded by Trustee Escobosa to  
approve the Certificate of Placentia Library District of Orange County  
designating Secretary Turner as the authorized signator of all documents  
relating to the amendment of the Placentia Library District of Orange  
County Pension Plan;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 6.

ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee DeVecchio to approve the Placentia Library District of Orange County Money Purchase Plan;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Trustee Escobosa to approve the Mandatory Distribution Amendment

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee Wood to read Resolution 08-04 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Amendment to the Placentia Library District of Orange County Money Purchase Pension Plan;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee DeVecchio to adopt Resolution 08-04: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Amendment to the Placentia Library District of Orange County Money Purchase Pension Plan by roll call vote;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CSDA BALLOT FOR  
REGION 6**

It was moved by Trustee Wood and seconded by Trustee DeVecchio to select Arlene Schafer as the California Special District Association Region 6 seat and authorize Library Director Minter to cast the ballot on behalf of Placentia Library District;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 7.

ABSENT: None

**SDRMA 2007 BOARD  
OF DIRECTORS  
ELECTION**

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio to select Jerry Ledbetter, Henry Miller and Antonio Sedano to the SDRMA 2007 Board of Directors;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Secretary Turner to read Resolution 08-05 by title only; A Resolution of the Board of Trustees of the Placentia Library District of Orange County for the Election of Directors to the Special District Management Authority Board of Directors

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Secretary Turner to adopt Resolution 08-05; A Resolution of the Board of Trustees of the Placentia Library District of Orange County for the Election of Directors to the Special District Management Authority Board of Directors by roll call vote;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**TRAVEL  
AUTHORIZATIONS**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to authorize Administrative Services Manager Wendy Goodson to substitute for Library Director Minter at the Public Library Director's Forum in Sacramento, September 20-21, 2007 at a cost not to exceed \$250 to be paid from the General Fund and authorize Librarian II Mary Strazdas to attend the California Library Association Conference in Long Beach, October 26-29, 2007 at a cost not to exceed \$926 to be paid from the General Fund as amended;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**WORD OF MOUTH  
MARKETING**

Library Director Minter presented the District's Word of Mouth Marketing Campaign.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of August 20, 2007, Regular Date,  
Page 8.

**FINANCIAL AUDIT  
CONTRACT 06/07**

It was moved by Trustee Wood and seconded by Trustee Escobosa to award the financial audit and Annual Controller's Report preparation contract for Fiscal Year 2006-2007 to Moreland & Associates, Newport Beach for \$8,650;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee Wood to authorize the Library Director to sign the letter of proposal dated August 14, 2007.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PLD BRANDING  
LOGOS**

It was moved by Trustee Wood and seconded Trustee DeVecchio to authorize the library staff to proceed with the development of the branding strategy for Placentia Library District with Signature Designs by SRP as proposed in the letter of August 15, 2007 at a cost not to exceed \$800 for development and conceptual artwork and selected President Shkoler to serve on the Marketing Committee chaired by Technical Services Manager Vernon Napier;

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AGENDA  
PREPARATION**

Agenda Preparation for the August Meeting will be held on Monday, September 17, 2007 at 6:30 P.M.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for August 20, 2007 adjourned at 8:02 P.M.

**NEXT MEETING**

The September Library Board Meeting will be held on Monday, September 17, 2007 at 6:30 P.M. in the Library Meeting Room.

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Jean Turner  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
September 17, 2007

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

None

TOTAL

Prepared by: Wendy Goodson





PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director & Trustees  
September 17, 2007

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR					
FUND 707	September 4, 2007	5028	707	15,894.86	Minter/Turner
	September 7, 2007	5029	707	16,886.87	Minter/Turner
	September 4, 2007	5030	707	2,346.19	Minter/Turner
SUBTOTAL FUND 707				35,127.92	
TOTAL BY LIBRARY DIRECTOR				35,127.92	

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

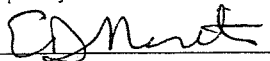
DATE 09/04/07  
REPORT NO 5028

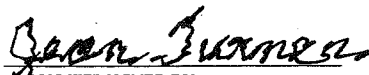
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N01035 City of Placentia  401 East Chapman Ave. Placentia, CA 92870	8-22-07/58303		1400	00		1,694.09		
	8-22-07/58266		1800	00		2,283.00		
	8-22-07/58266b		1800	00		2,283.00		
	8-22-07/58303		2801	00		7,054.77		
						<b>13,314.86</b>		
N01074 The Gas Company PO Box C Monterey Park, CA 91756	8-21-07/0539118809		2802	00		288.08		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	5-11-06/06-5-457		1400	00		228.00		
	5-11-06/06-5-471		1400	00		843.95		
						<b>1,071.95</b>		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	7-25-07/9287		1900	00		45.00		
	8-31-07/9463		1900	00		45.00		
						<b>90.00</b>		
N03659F Golden State Water Company PO Box 9016 San Dimas CA 91773-9016	8-21-07/312083-9		2803	00		564.53		
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	9-24-07/8000-9000-0652-5830		1803	00		39.99		
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	8-13-07/7330591-JY07		2100	00		183.09		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	8-4-07/T6899628		0700	08		63.93		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	8-15-07/791911		1800	00		88.68		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	8-17-07/248423		1800	00		189.75		

The claims listed above (totaling \$15,894.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

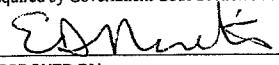
DATE 09/04/07  
REPORT NO 5029

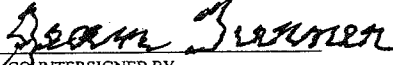
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N066861 Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-17-07/397069735		1800	00		26.43		
	8-24-07/397796469		1800	00		88.32		
						114.75		
N068081 Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Sep postage refill		1803	00		500.00		
N13034A OmniGrafix Printing 2486 N Glassell Orange, CA 92865	8-6-07/A37301		1800	00		140.08		
	8-22-07/A37304		1800	00		73.27		
						213.35		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	8-22-07/X8898		0700	01		257.56		
			1000	00		305.96		
			1600	00		85.00		
			1800	00		1,653.31		
			2400	01		50.70		
			2400	04		517.72		
			2700	00		899.00		
			2700	01		330.00		
			2700	02		1,100.00		
			4000	00		3,213.29		
					8,412.54			
N21533A Kelly Paper Company 288 Brea Canyon Road City of Industry, CA 91789	8-17-07/224489		1800	00		297.41		
N28784 Caroline Gurkweitz c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Purchase Reimb. 8-22-07		1800	00		41.63		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	8-20-07/20905		1800	00		119.60		
N29843 E.A.R Tel Teleconsulting 1316 Mauretania St Wilmington CA 90744	7-23-07/7159		1300	00		431.09		
	8-23-07/13501		1300	00		220.00		
						651.09		
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107-PMB 108 Yorba Linda, CA 92886	8-15-07/1685		4000	00		536.50		
			1300	01		6,000.00		
						6,536.50		

The claims listed above (totaling \$16,886.87) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N30960 Patricia Fellous-Gibbons c/o Placentia Library District 411 E Chapman Aven Placentia CA 92870	Travel Reimb Jul-Aug 07		2600	00		24.25		
N31399 SirsiDynix 101 Washington St. SE Huntsville, AL 35801-4827	1-10-07/INVTSC00005967		1900	00		1,121.96		
N31969 Kristen Hoffman c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb Aug-07		2600	00		6.45		
N32052 Georgette Baker 15696 Altamira Drive Chino Hills, CA 91709 x8721	8-30-07/Storytime		1900	00		500.00		
(need vendor #) Research Technology International PO Bo x1135 Glenview IL 60025-8135	8-22-07/135779		1800	00		469.95		
(need vendor #) US Bank Purchasing Card Program PO Box 6343 Fargo ND 58125-6343	8-22-07/X2860		1800	00		99.00		
			2400	01		48.90		
						147.90		
(need vendor #) Anna Irot 1361 Roxborough Placentia CA 92870	Purchase reimbursement History Room supplies 6-14-07/6-20-07/5-4-07		1800	00		75.68		

The claims listed above (totaling \$2,346.19) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT  
Current Claims and Payroll  
September 17, 2007

TYPE	REPORT NUMBER	AMOUNT
Regular	5031	47,363.16
	5032	5,241.85
	5033	2,275.49
	5034	6,187.39
	5035	7,272.50
Subtotal for Regular		68,340.39
	10/10/2007	47,472.00
	10/24/2007	47,472.00
Subtotal for Payroll		94,944.00
TOTAL CURRENT CLAIMS & PAYROLL		163,284.39

Prepared by: Wendy Goodson

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	9-1-07/57668		2200	00		45,276.34		
	N00692 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	9-6-07/0000788-IN		0308	00		910.84	
			0309	00		583.49		
			0310	00		369.55		
			0319	00		173.89		
			1900	00		49.05		
						<b>2,086.82</b>		
<b>PLEASE PAY IMMEDIATELY</b>								

The claims listed above (totaling \$47,363.16) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

47,363.16

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	8-29-07/3654483		2400	05		127.69		
	8-16-07/3631096		2400	05		422.65		
						550.34		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	9-1-07/144377		1800	00		32.00		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	9-5-07/07-8-1189		1400	00		228.00		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Reimb. for purchases		0900	00		3.99		
	7-Jul		1000	00		7.35		
			2400	01		47.00		
						58.34		
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks Reimb		0900	00		20.82		
	8-9-07to9-11-07		0900	08		48.72		
			1800	00		202.49		
			2700	01		106.76		
			2700	03		27.00		
			2700	08		25.40		
			4000	00		765.43		
						1,196.62		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Reimb.		1803	00		20.00		
	8-9-07to9-11-07		2700	01		6.52		
						26.52		
N03828C Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	7-31-07/49410620		2400	01		62.25		
	7-31-07/8852380		2400	01		765.72		
	7-31-07/41141800		2400	01		31.13		
	7-31-07/48861730		2400	01		694.86		
	5-13-07/4006655398		2400	01		217.06		
	8-13-07/4006655397		2400	01		83.85		
	8-13-07/4006655396		2400	01		58.06		
	8-13-07/4006655395		2400	01		34.74		
	8-13-07/4006655394		2400	01		19.15		
	8-13-07/4006655393		2400	01		37.13		
	8-13-07/4006655392		2400	01		89.31		
	8-15-07/4006670564		2400	01		613.61		
	8-15-07/7006670563		2400	01		28.48		
	8-15-07/4006670562		2400	01		179.14		
	8-15-07/4006670561		2400	01		92.87		
	8-15-07/4006670560		2400	01		72.47		
8-15-07/4006670559		2400	01		19.15			
8-15-07/4006670558		2400	01		34.15			
8-11-07/4006674373		2400	01		16.90			
						3,150.03		

The claims listed above (totaling \$4,680.78) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

5,241.85

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03828C Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	8-21-07/4006725177		2400	01		18.56		
	8-21-07/4006725176		2400	01		146.36		
	8-21-07/4006725175		2400	01		31.67		
	8-21-07/4006725174		2400	01		35.36		
	8-21-07/4006725173		2400	01		6.72		
	8-21-07/4006725172		2400	01		67.73		
	8-21-07/4006725171		2400	01		68.84		
	8-21-07/4006725170		2400	01		129.34		
	8-21-07/4006725169		2400	01		36.03		
	8-21-07/4006725168		2400	01		17.96		
	8-22-07/4006725210		2400	01		35.04		
	8-22-07/4006697434		2400	01		41.85		
	8-22-07/4006652575		2400	01		18.19		
						653.65		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	9-6-07/797615		1800	00		189.70		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	8-23-07/30847536		2400	01		41.04		
	8-23-07/30847535		2400	01		70.69		
	8-23-07/30833860		2400	01		42.35		
	8-23-07/30833859		2400	01		18.36		
	8-23-07/30833858		2400	01		15.13		
	8-21-07/30786077		2400	01		44.71		
	8-21-07/30770881		2400	01		18.41		
	8-20-07/30751982		2400	01		248.36		
	8-16-07/30693026		2400	01		22.31		
	8-16-07/30693027		2400	01		52.61		
	8-12-07/30569994		2400	01		33.43		
	8-13-07/30597822		2400	01		103.92		
	8-13-07/30597821		2400	01		17.22		
	8-13-07/30597820		2400	01		99.57		
	8-13-07/30597819		2400	01		82.56		
	8-23-07/30847534		2400	01		17.15		
	8-26-07/30887457		2400	01		4.88		
8-28-07/30952316		2400	01		99.38			
8-28-07/30952315		2400	01		6.87			
8-26-07/30887458		2400	01		15.80			
					1,054.75			
N03845A Marshall Cavendish PO Box 2001 Tarrytown, NY 10591-9001	8-7-07/R767558		2400	01		77.39		
N03847 OCLC PO Box 951488 Cleveland OH 44193	9-12-07/JRO091207		1900	00		300.00		

The claims listed above (totaling \$2,275.49) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,275.49



Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N04780D Orange County Register File 56017 Los Angeles, CA 90074-6017	8-31-07/0039993004 PN		2000	00		264.60		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	8-17-07/635089		1800	00		189.75		
N06572 SPS Data Communications 1569 Greenwich Road San Dimas, CA 91773	9-5-07/00080720		1400	00		945.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	9-1-07/297		1900	00		338.00		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: X3104	9-6-07/331730		1400	00		1,300.00		
N06914 Inside Prospects, Inc. 4475 Mission Blvd., Ste. 213 San Diego, CA 92109	9-5-07/OC07-2260		2400	01		1,800.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	9-1-07/166054		1900	00		196.90		
N22268 Midwest Tape PO Box 820 Holland OH 43528	8-8-07/5319482 8-29-07/5328591		2400	02		91.36 68.52 <u>159.88</u>		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: X8389)	9-4-07/Sp Lit		1900	01		301.44	"2"	
N24885A Signarama 5642 E La Palma Ste 108 Anaheim, CA 92807	8-24-07/12439		1900	00		691.82		

The claims listed above (totaling \$6,187.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

6,187.39

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N26228 Associated Bag Company PO Box 3036 Milwaukee, WI 53201-3036	7-25-07/T209293		1800	00		13.25		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	9-7-07/27964		1000	00		869.57		
	9-7-07/27965		1000	08		661.25		
	9-7-07/27966		1000	08		1,349.97		
						<b>2,880.79</b>		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	8-20-07/295741		2400	05		333.55		
	8-14-07/295129		2400	05		59.92		
						<b>393.47</b>		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	8-28-07/15323176		2400	01		58.54		
	8-14-07/15300227		2400	01		29.27		
	8-8-07/15291201		2400	01		29.27		
	10-3-06/14826383		2400	01		85.20		
						<b>202.28</b>		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	8-24-07/1083595241		2400	05		312.00		
N30960 Patricia Fellous-Gibbons c/o Placentia Library District 411 E Chapman Aven Placentia CA 92870	Educ Reimb. Summer 07		2700	01		82.97		
	8-30-07/1051		1800	00		2,438.56		
JJ Marketing PO Box 238 Placentia CA 92870	9-1-07/5027		1900	08		375.00		
			1800	08		420.23		
						<b>795.23</b>		
SRP Computer Solutions 101 S Kraemer Blvd Suite 203 Placentia CA 92870	Ann. Mbrshp 07-08		1600	08		30.00		
	8-26-07/Cranberry Lake		2400	01		23.95	"2"	
DOVIA - VCOC 1901 E Fourth St Ste 100 Santa Ana CA 92705								
JoAnn De Matteo 1025 San Fernando Lane Placentia CA 92870								
Carol Ann Hesel 12861 West Sp 113 Garden Grove CA 92840	Storyteller - Literacy		1900	01		100.00	"2"	

The claims listed above (totaling \$7,272.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



## County of Orange

# ELECTRONIC FUNDS TRANSFER

### A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,472.00 on 10 | 10 | 07

Send To: Bank Name: Wells Fargo Bank  
 ABA #: 121042882  
 Account Name: Placentia Library District  
 Account #: 2011939659  
 Reference: Payroll #8

Description:

**Department / Agency**

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
 CHECK WRITING

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						44,148.96	
707	707			200	00						3,323.04	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT			DATE		AUTHORIZED SIGNER			DATE		DEPUTY		DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><b>Auditor-Controller Approvals:</b></p> <p><b>Claims &amp; Disbursing:</b></p> <p>Over Limit: _____  <small>\$100,000 (1)      \$500,000 (2)      \$1,000,000 (3)</small></p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><b>General Ledger Approvals:</b></p> <p>Cash &amp; Expense Budget: _____ Date: _____ wrec</p>	<p><b>Transaction Reference</b></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p><b>Treasurer-Tax Collector Information</b></p> <p>Released By / Ref #: _____</p>



County of Orange  
**ELECTRONIC FUNDS TRANSFER**  
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,472.00 on 10 | 24 | 07

Send To: Bank Name: Wells Fargo Bank  
ABA #: 121042882  
Account Name: Placentia Library District  
Account #: 2011939659  
Reference: Payroll #9

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
CHECK WRITING

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C											
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	USF											
707	707			0100	00						44,148.96	SP											
707	707			200	00						3,323.04	CD											
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,472.00											
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDBLUM, Auditor-Controller															
CLAIMANT				DATE				AUTHORIZED SIGNER				DATE				DEPUTY				DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY											
<b>Auditor-Controller Approvals:</b>						<b>Transaction Reference</b>					
<b>Claims &amp; Disbursing:</b>						Automated Clearing House (CH): _____ Wire Transfer (WT): _____					
Over Limit: _____						Automated Clearing House (IC): _____					
\$100,000 (1)    \$500,000 (2)    \$1,000,000 (3)						MW Transaction #: _____					
Claims & Disbursing Manager: _____						<b>Treasurer-Tax Collector Information</b>					
Check Writing: _____						Released By / Ref # _____					
<b>General Ledger Approvals:</b>											
Cash & Expense Budget: _____						Date: _____ wfrec					

Placentia Library District  
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/07		Beginning Balance			1,099,907.16
06/18/07		Payroll #1 to wire July 3, 2007		47,072.00	1,052,835.16
06/18/07		Payroll #2 to wire July 18, 2007		47,072.00	1,005,763.16
07/02/07	5007	General by Library Director & DeVecchio		21,633.08	984,130.08
07/02/07	5008	General by Library Director & DeVecchio		10,265.55	973,864.53
07/02/07	5009	General by Library Director & DeVecchio		4,064.39	969,800.14
07/09/07	5010	General by Library Director & Shkoler		2,227.83	967,572.31
07/16/07	5011	General by 3 Trustee signatures		6,298.82	961,273.49
07/16/07	5012	General by 3 Trustee signatures		2,700.42	958,573.07
07/16/07	5013	General by 3 Trustee signatures		4,905.32	953,667.75
07/16/07	5014	General by 3 Trustee signatures		12,467.68	941,200.07
07/16/07		Payroll #3 to wire August 1, 2007		49,472.00	891,728.07
07/16/07		Payroll #4 to wire August 15, 2007		49,472.00	842,256.07
07/16/07		Payroll #5 to wire August 29, 2007		49,472.00	792,784.07
07/16/07		6280-00: Supplemental	(2.11)		792,781.96
07/17/07	5015	General by Library Director, Escobosa & Wood		10,251.39	782,530.57
07/26/07	5016	General by Library Director & DeVecchio		14,862.95	767,667.62
07/26/07	5017	General by Library Director & DeVecchio		3,901.25	763,766.37
07/26/07	5018	General by Library Director & DeVecchio		6,246.38	757,519.99
08/01/07		6610:00 Interest Orange County Investment Pool	5,305.93	99.98	753,161.36
08/06/07	5019	General by Library Director & Shkoler		4,358.63	748,802.73
08/06/07	5020	General by Library Director & Shkoler		4,014.36	744,788.37
08/06/07	5021	General by Library Director & Shkoler		11,570.23	733,218.14
08/06/07		6610:00 Interest Orange County Investment Pool	(5,305.93)	(99.98)	724,736.03
08/09/07	5022	General by Library Director & DeVecchio		8,482.11	716,253.92
08/15/07		6280-00: Supplemental	10,236.34		711,837.84
08/20/07	5023	General by 3 Trustee signatures		4,416.08	707,421.76
08/20/07	5024	General by 3 Trustee signatures		9,115.97	698,305.79
08/20/07	5025	General by 3 Trustee signatures		2,453.33	695,852.46
08/20/07	5026	General by 3 Trustee signatures		1,638.70	694,213.76
08/20/07	5027	General by 3 Trustee signatures		11,951.71	682,262.05
08/20/07		Payroll #6 to wire September 12, 2007		47,472.00	634,790.05
08/20/07		Payroll #7 to wire September 26, 2007		47,472.00	587,318.05
08/22/07		6610:00 Interest Orange County Investment Pool	4,699.25	89.62	587,343.67
08/23/07		6610:00 Interest, Bank of the West	25.62		587,369.29
08/23/07		7670:00 Local Revenue, Fines & Fees	10,956.29		598,325.58
08/23/07		7670:01 Local Revenue, Passport	33,266.85		631,592.43
08/23/07		7670:02 Local Revenue, Non-Government Grants & Contributions	10,340.07		641,932.50
09/04/07	5028	General by Library Director & Turner		15,894.86	625,045.63
09/04/07	5029	General by Library Director & Turner		16,886.87	608,158.76
09/04/07	5030	General by Library Director & Turner		2,346.19	605,812.57
09/17/07	5031	General by 3 Trustee signatures		47,363.16	558,449.41
09/17/07	5032	General by 3 Trustee signatures		5,241.85	553,207.56
09/17/07	5033	General by 3 Trustee signatures		2,275.49	547,020.17
09/17/07	5034	General by 3 Trustee signatures		6,187.39	540,832.78
09/17/07	5035	General by 3 Trustee signatures		7,272.50	533,560.28
09/17/07		Payroll #8 to wire October 10, 2007		47,472.00	486,088.28

Placentia Library District  
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/17/07		Payroll #9 to wire October 24, 2007		47,472.00	438,616.28
					438,616.28
					438,616.28

**Fund Balance Report**  
 Post-Petition Balances (B/S Account 8010 - Cash)  
 September 17, 2007

	Fiscal Year 2007-2008						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
6/30/2007*	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20
7/31/2007	143,288.46	11,281.85	179,936.72	1,037,037.44	11,008.64	1,382,553.11	345,515.67
8/31/2007	144,541.01	11,380.47	181,509.63	850,500.39	11,104.87	1,199,036.37	348,535.98
9/30/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10/31/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11/30/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12/31/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2/28/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 2006-2007						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71
11/30/06	115,836.48	10,954.92	174,722.68	627,854.80	10,689.65	940,058.53	312,203.73
12/31/06	116,326.09	11,001.23	175,461.19	1,034,744.25	10,734.83	1,348,267.59	313,523.34
01/31/07	116,316.17	11,000.29	175,446.22	978,426.84	10,733.91	1,291,923.43	313,496.59
02/28/07	117,314.54	11,094.71	176,952.11	933,463.67	10,826.04	1,249,651.07	316,187.40
03/31/07	117,305.50	11,093.86	176,938.48	820,992.07	10,825.21	1,137,155.12	316,163.05
04/30/07	142,218.47	11,187.07	178,425.10	1,283,067.88	10,916.16	1,625,814.68	342,746.80
05/31/07	142,207.33	11,186.15	178,410.37	1,266,963.01	10,915.26	1,609,682.12	342,719.11
06/30/07	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 2005-2006						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

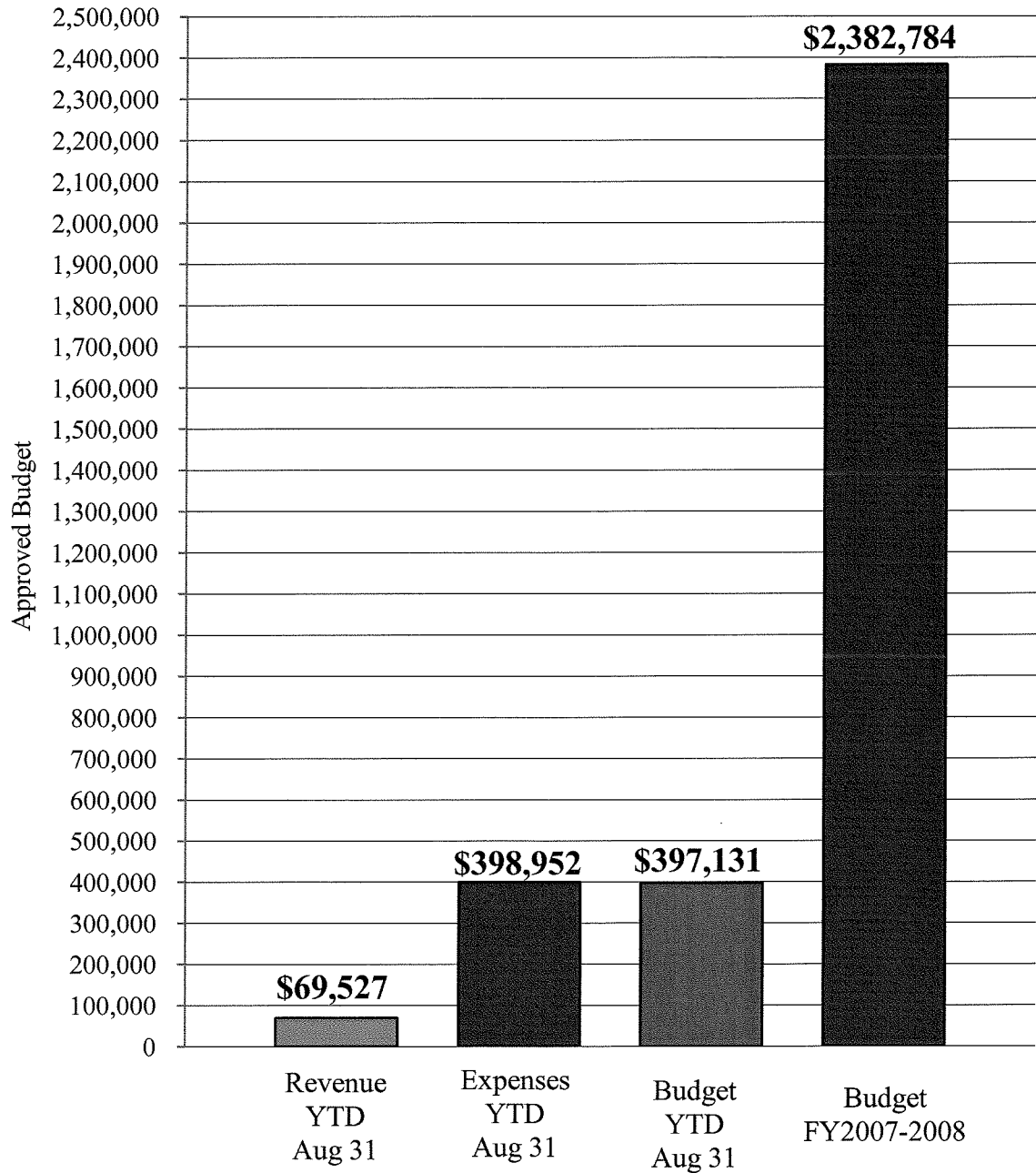




# PLACENTIA LIBRARY DISTRICT

## Fiscal Year 2007 - 2008

### General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
6210-00	Prop. Taxes - current secured	1,665,302.00	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	21,000.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	18,000.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,704,302.00	0.00	0.00	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	67,582.00	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	17,000.00	0.00	0.00	0.00	0.00	0.00%
6230-01	Prior year's secured final apportionment	0.00	0.00	17,715.24	0.00	0.00	0.00%
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	0.00%
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	0.00%
6230-04	Teeter Plan buyout	0.00	0.00	22,608.66	0.00	0.00	0.00%
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	0.00%
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - PRIOR SECURED	17,000.00	0.00	40,323.90	0.00	0.00	0.00%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	6,500.00	0.00	0.00	0.00	0.00	0.00%
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	0.00%
6280-00	Property taxes current supplemental	55,250.00	10,234.23	1,065.62	10,236.34	1,065.62	18.52%
6280-01	Final supplemental for prior years	0.00	0.00	13,895.25	0.00	0.00	0.00%
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	55,250.00	10,234.23	14,960.87	10,236.34	1,065.62	18.52%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	0.00	2,626.84	0.00	0.00	0.00%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL TAXES	1,852,784.00	10,234.23	57,911.61	10,236.34	1,065.62	0.55%

REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
6610-00	Interest	44,000.00	4,724.87	4,440.81	4,724.87	4,440.81	10.74%
6610-01/02	Interest - old bond fund	0.00	0.00	3,698.76	0.00	3,698.76	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	44,000.00	4,724.87	8,139.57	4,724.87	8,139.57	10.74%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-01	State - CA Foundation Funds	35,000.00	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	57,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - LSTA Grant, HIS House	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	0.00	0.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	0.00	3,122.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	119,000.00	0.00	3,122.00	0.00	0.00	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	80,000.00	10,956.29	4,405.59	10,956.29	0.00	13.70%
7670-01	Local Revenue -- Passport	250,000.00	33,266.85	11,366.40	33,266.85	0.00	13.31%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	20,000.00	10,340.07	12,500.00	10,340.07	0.00	
	TOTAL LOCAL REVENUE	350,000.00	54,563.21	28,271.99	54,563.21	0.00	15.59%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,382,784.00	69,522.31	97,445.17	69,524.42	9,205.19	2.92%

**PLACENTIA LIBRARY DISTRICT**  
**EXPENDITURE REPORT FOR FUND 5071**  
 (Prepared from the Orange County Auditor's Report)

September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
0100-00	Salaries & Wages	1,171,248	225,889.07	210,179.03	133,929.07	131,244.00	19.29%
0200-00	Retirement (Social Security & Pension Contribution)	182,824	17,460.00	16,620.00	10,476.00	9,972.00	9.55%
0301-00	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0306-00	Health Insurance	105,000	17,777.11	15,283.90	18,201.16	8,086.71	16.93%
0308-00	Dental Insurance	11,000	1,941.67	1,836.70	910.84	902.70	17.65%
0309-00	Life Insurance	1,000	1,052.10	298.35	494.55	52.65	105.21%
0310-00	Accidental Death & Dismemberment Insurance	4,052	811.62	319.41	369.55	0.00	20.03%
0319-00	Vision Insurance	2,550	371.27	521.66	173.89	247.38	14.56%
	Total Employee Insurance	123,602	21,953.77	18,260.02	20,149.99	9,289.44	17.76%
0350	Workers Compensation - General	8,000	0.00	15,181.37	0.00	0.00	0.00%
	<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>1,485,674</b>	<b>265,302.84</b>	<b>260,240.42</b>	<b>164,555.06</b>	<b>150,505.44</b>	<b>17.86%</b>
0700-00	Communications - Telephone	4,000	387.84	966.08	387.84	659.91	9.70%
0700-01	Communications - Modem/Fax	5,200	1,164.05	796.17	1,164.05	0.00	22.39%
0700-02	Communications - Internet/Database	3,800	495.06	0.00	253.90	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	0	0.00	0.00	0.00	0.00	#DIV/0!
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	139.02	128.00	139.02	43.59	9.93%
	Total Communications	14,400	2,185.97	1,890.25	1,944.81	703.50	15.18%
0900-00	Food - General Fund	500	143.31	41.80	85.14	41.80	28.66%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	4,500	51.83	62.23	51.83	62.23	1.15%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	5,000	195.14	104.03	136.97	104.03	3.90%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
1000-00	Household Expense	15,000	1,367.92	29.34	1,367.92	29.34	9.12%
1001-00	Trash	0	0.00	0.00	40.08	0.00	
	Household and Trash	15,000	1,367.92	29.34	1,408.00	29.34	
1100-00	Insurance - Liability	13,750	14,923.59	0.00	0.00	0.00	108.54%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	7,500	846.09	121.75	846.09	121.75	11.28%
1300-01	Maintenance of Equipment - General Fund (Computer)	37,500	6,000.00	0.00	0.00	0.00	16.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	45,500	6,846.09	121.75	846.09	121.75	15.05%
	HVAC	7,500	1,125.11	0.00	1,125.11	0.00	15.00%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	16,000	1,932.79	1,582.33	1,932.79	0.00	12.08%
	Plumbing	2,500	331.66	422.58	331.66	422.58	13.27%
	Electrical	7,000	110.00	0.00	110.00	0.00	1.57%
	Cleaning Service	18,000	2,600.00	2,600.00	2,600.00	1,300.00	14.44%
	Locksmith	1,000	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Fire Alarm & Extinguishers)	8,000	396.68	2,855.34	396.68	0.00	4.96%
	Total Maintenance of Building & Grounds	62,750	6,496.24	7,460.25	6,496.24	1,722.58	10.35%
1400-00							
1600-00	Memberships - General Fund	4,000	424.00	130.00	325.00	0.00	10.60%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
1600-08	Memberships - Adult Literacy	1,000	0.00	120.00	0.00	120.00	0.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	424.00	250.00	325.00	120.00	8.48%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	#DIV/0!

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
	Library Supplies	22,000	4,556.51	1,442.12	2,687.06	1,183.72	20.71%
	Printing	14,000	431.52	471.86	431.52	315.39	3.08%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	564.00	0.00	35.00	0.00	51.27%
	Paper	700	42.30	0.00	42.30	0.00	6.04%
	Drinking Water Service	350	64.00	32.00	64.00	0.00	18.29%
	Other Office Supplies	20,000	4,087.72	1,485.00	3,567.94	181.40	20.44%
1800-00	Total Office Supply Expense - General Fund	58,150	9,746.05	3,430.98	6,827.82	1,680.51	16.76%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	1,243.01	0.00	1,243.01	0.00	62.15%
	Publications	2,500	213.00	0.00	213.00	0.00	8.52%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	3,000	2,272.93	2,128.40	2,272.93	161.25	75.76%
1800-08	Total Adult Literacy Office Supply Expense	7,500	3,728.94	2,128.40	3,728.94	161.25	49.72%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	13,474.99	5,559.38	10,556.76	1,841.76	19.92%
1803-00	Postage Expense - General Fund	6,800	609.00	644.28	600.00	44.28	8.96%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	609.00	644.28	600.00	44.28	8.83%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
	Employee Assistance Program	1,200	190.31	70.00	190.31	35.00	15.86%
	Pension Contribution & Operating Expenses	11,000	2,313.78	3,739.90	2,313.78	0.00	21.03%
	Anaheim Consortium Automated Library System	32,000	0.00	0.00	0.00	0.00	0.00%
	Library Board Consultants & Legal	10,000	595.00	0.00	595.00	0.00	5.95%
	Clipping Service	600	45.00	45.00	0.00	0.00	7.50%
	Interest Allocation & Tax Collection Charges by Orange County	10,000	2,000.00	9,514.01	2,000.00	99.15	20.00%
	Advertising & Marketing (Including WEB Site)	5,000	1,007.50	1,115.00	197.50	655.00	20.15%
	Medical Exams	2,000	217.00	350.00	217.00	277.50	10.85%
	Collection Services - Accounts Receivable	2,000	259.55	152.15	259.55	0.00	12.98%
	Audit & Accounting Services	10,000	0.00	0.00	0.00	0.00	0.00%
	Payroll Preparation	5,500	770.33	732.59	770.33	732.59	14.01%
	Election Expenses	0	0.00	0.00	0.00	0.00	0.00%
	Staff Training in Library	4,000	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller & OCLC)	14,000	1,305.82	5,274.05	1,305.82	4,064.05	9.33%
1900-00	Total Specialized Services - General Fund	107,300	8,704.29	20,992.70	7,849.29	5,863.29	8.11%
1900-01	Specialized Services - Spanish Literacy	5,000	879.34	251.24	0.00	0.00	17.59%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	14,000	5,260.00	1,850.00	4,735.00	400.00	37.57%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	0.00	0.00	0.00	0.00	0.00%
1912-00	Total Specialized Services	135,300	14,843.63	23,093.94	12,584.29	6,263.29	10.97%
	Investment Administrative fees for Orange County	3,000	89.62	90.22	89.62	90.22	2.99%
2000-00	Legal Notices - General Fund	1,000	0.00	0.00	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	0.00	0.00	0.00	0.00	0.00%



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
2100-00	Rents/Leases-Equipment	1,800	498.40	320.62	331.87	0.00	27.69%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	110,300	7,044.80	7,044.80	0.00	0.00	6.39%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	245,760	14,336.39	4,751.66	14,336.39	4,751.66	
2400-02	Special Department Expense - Video		1,541.75	2,225.69	1,381.80	999.02	
2400-03	Special Department Expense - Electronic		15,210.00	10,000.00	15,210.00	7,000.00	
2400-04	Special Department Expense - Periodicals		0.00	137.85	0.00	137.85	
2400-05	Special Department Expense - Audio		3,514.35	2,866.92	3,177.85	2,866.92	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	0.00	12.95	0.00	0.00	0.00%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	247,760	34,602.49	19,995.07	34,106.04	15,755.45	13.97%
2600-00	Transportation/Travel - Local Mileage	2,500	271.04	297.92	206.24	92.56	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	10,500	1,224.99	0.00	1,224.99	0.00	11.67%
2700-01	Transportation/Travel - Meetings, Staff Local	7,500	739.24	250.00	424.00	0.00	9.86%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	1,500	2,866.80	0.00	2,866.80	0.00	191.12%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	84.00	0.00	84.00	0.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,500	4,915.03	250.00	4,599.79	0.00	20.92%
2801-00	Electricity	65,000	5,584.05	3,167.47	5,584.05	0.00	8.59%
2802-00	Gas	9,000	846.28	594.30	269.76	64.07	9.40%
2803-00	Water	6,000	1,185.23	962.31	595.04	539.47	19.75%
	Total Utilities	80,000	7,615.56	4,724.08	6,448.85	603.54	9.52%
	TOTAL SUPPLIES & SERVICES	841,110	116,443.59	71,977.21	80,680.57	27,492.30	13.84%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
September 17, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 AUG 2007	FY2006-2007 AUG 2006	FY2007-2008 % REV BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,000	0.00	390.31	0.00	0.00	0.00%
4000-00	Equipment - General Fund	50,000	11,980.09	398.72	11,980.09	0.00	23.96%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	5,225.88	0.00	5,225.88	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	50,000	17,205.97	398.72	17,205.97	0.00	34.41%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	50,000	17,205.97	398.72	17,205.97	0.00	34.41%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,382,784	398,952.40	333,006.66	262,441.60	177,997.74	16.74%
	Spanish Literacy	5,000	879.34	251.24	0.00	0.00	17.59%
	ELLI Grant Summary Object Code 07	0	0.00	0.00	0.00	0.00	
	CLC Summary Object Code 08	32,000	14,489.67	4,301.58	13,964.67	787.07	45.28%
	FFL Grant Summary Object Code 09	2,000	0.00	0.00	0.00	0.00	0.00%
	TOTAL LITERACY (Excluding Personnel)	39,000	15,369.01	4,552.82	13,964.67	787.07	39.41%

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09/13/07  
Accrual Basis

**Placentia Library District**  
**Balance Sheet**  
**As of August 31, 2007**

	<u>Aug 31, 07</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
County Exempt - Checking	6,023.61
County Exempt - Savings	16,745.52
General Fund - Checking	3,241.88
General Fund - Savings	14,663.32
Literacy Fund - Savings	14,216.27
Payroll Checking - Wells Fargo	33,451.53
Payroll Checking (CDs)	
0028205565	<u>23,624.58</u>
<b>Total Payroll Checking (CDs)</b>	<u>23,624.58</u>
<b>Total Checking/Savings</b>	<u>111,966.71</u>
<b>Total Current Assets</b>	111,966.71
<b>Fixed Assets</b>	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
<b>Total Fixed Assets</b>	<u>1,238,956.00</u>
<b>TOTAL ASSETS</b>	<u><u>1,350,922.71</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
<b>Total Other Current Liabilities</b>	<u>116,679.00</u>
<b>Total Current Liabilities</b>	116,679.00
<b>Long Term Liabilities</b>	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
<b>Total Long Term Liabilities</b>	<u>292,903.74</u>
<b>Total Liabilities</b>	409,582.74
<b>Equity</b>	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-48,032.12
Total Capital	68,737.80
Net Income	22,533.20
<b>Total Equity</b>	<u>941,339.97</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,350,922.71</u></u>

*As required by Government Code Section 53646(b)(1):  
The Placentia Library District is in compliance with its investment policy,  
The Placentia Library District meets its expenditure requirements through June 30, 2008,  
The Placentia Library District investment accounts are held by California National Bank.*

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09/13/07

Accrual Basis

Placentia Library District  
Profit & Loss by Class  
July through August 2007

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
COE Directors Fund (Friends)	1,500.00	0.00	0.00	0.00	1,500.00
COE Friends - Summer Reading	4,120.00	0.00	0.00	0.00	4,120.00
COE Friends Adult Programming	2,000.00	0.00	0.00	0.00	2,000.00
COE Interest	21.24	0.00	0.00	0.00	21.24
COE Life Insur Suplmt(EDM)	99.70	0.00	0.00	0.00	99.70
COE Meeting Room Income	1,385.00	5.00	0.00	0.00	1,390.00
COE Passport Chck Reimbursement	7,629.10	67.00	0.00	0.00	7,696.10
COE Test Proctoring Income	477.30	30.00	0.00	0.00	507.30
GF Bankcard Deposit	0.00	13,058.51	0.00	0.00	13,058.51
GF Cash Register - Copy/Debit	0.00	3.01	0.00	0.00	3.01
GF Cash Register - Fines	43.00	4,134.20	0.00	0.00	4,177.20
GF Cash Register - Lost Items	0.00	381.19	0.00	0.00	381.19
GF Cash Register - Misc.	0.00	270.20	0.00	0.00	270.20
GF cash register - Passport Pho	0.00	5,574.00	0.00	0.00	5,574.00
GF Cash Register - Reserves	0.00	325.80	0.00	0.00	325.80
GF Copier coinbox	0.00	401.10	0.00	0.00	401.10
GF County Reimbursements	0.00	2,753.59	0.00	0.00	2,753.59
GF Deposit Correction Income	0.00	254.00	0.00	0.00	254.00
GF Interest	0.00	52.83	0.00	0.00	52.83
GF Miscellaneous Income	0.00	314.77	0.00	0.00	314.77
GF Non Government Grant	0.00	10,340.07	0.00	0.00	10,340.07
GF Notary	0.00	947.00	0.00	0.00	947.00
GF Passport Revenue	0.00	32,378.24	0.00	0.00	32,378.24
GF State Library Reimbursements	0.00	3,956.24	0.00	0.00	3,956.24
LIT Donations	0.00	0.00	585.91	0.00	585.91
LIT Interest Inc - Savings	0.00	0.00	18.92	0.00	18.92
PA Wire Transfer from County	0.00	0.00	0.00	197,888.00	197,888.00
<b>Total Income</b>	<b>17,275.34</b>	<b>75,246.75</b>	<b>604.83</b>	<b>197,888.00</b>	<b>291,014.92</b>
<b>Expense</b>					
COE Bank fees	11.00	0.00	0.00	0.00	11.00
COE Childn's Summer Rdng Prgm	1,750.53	0.00	0.00	0.00	1,750.53
COE Medical Reimbursement Polic	2,004.64	0.00	0.00	0.00	2,004.64
COE Meeting Room Maintenance	349.92	0.00	0.00	0.00	349.92
COE Passport Expenses	7,844.00	0.00	0.00	0.00	7,844.00
GF Bankcard Service Charge	0.00	523.61	0.00	0.00	523.61
GF Equipment (400)	0.00	190.72	0.00	0.00	190.72
GF Literacy	0.00	133.72	0.00	0.00	133.72
GF Office Expense	0.00	725.45	0.00	0.00	725.45
GF Patron Credit	0.00	13.90	0.00	0.00	13.90
GF Transfer to COE	0.00	4,304.90	0.00	0.00	4,304.90
GF Transfer to GF Savings	0.00	9,267.18	0.00	0.00	9,267.18
GF Transfers to County	0.00	58,599.76	0.00	0.00	58,599.76
GF Travel CLC Grant	0.00	341.20	0.00	0.00	341.20
GF Travel Literacy	0.00	24.00	0.00	0.00	24.00
GF Travel Staff	52.00	452.00	0.00	0.00	504.00
GF Travel Trustees	0.00	27.00	0.00	0.00	27.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	15,384.91	15,384.91
PA Empl Optional Benefit	0.00	0.00	0.00	295.00	295.00
PA Employee 125 Co-Pay	0.00	0.00	0.00	904.07	904.07
PA Employee Life Insurance	0.00	0.00	0.00	79.76	79.76
PA Payroll Taxes	0.00	0.00	0.00	42,280.38	42,280.38
PA Salaries	0.00	0.00	0.00	122,922.07	122,922.07
<b>Total Expense</b>	<b>12,012.09</b>	<b>74,603.44</b>	<b>0.00</b>	<b>181,866.19</b>	<b>268,481.72</b>
<b>Net Ordinary Income</b>	<b>5,263.25</b>	<b>643.31</b>	<b>604.83</b>	<b>16,021.81</b>	<b>22,533.20</b>
<b>Net Income</b>	<b>5,263.25</b>	<b>643.31</b>	<b>604.83</b>	<b>16,021.81</b>	<b>22,533.20</b>

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09/10/07

**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						10,243.78
<b>Cleared Transactions</b>						
<b>Checks and Payments - 50 items</b>						
Check	7/28/2007	7413	U.S. Department of ...	X	-67.00	-67.00
Check	7/30/2007	7414	California Juggling	X	-330.00	-397.00
Check	7/30/2007	7415	U.S. Department of ...	X	-67.00	-464.00
Check	7/30/2007	7416	U.S. Department of ...	X	-67.00	-531.00
Check	7/31/2007	7417	U.S. Department of ...	X	-67.00	-598.00
Check	8/2/2007	7419	U.S. Department of ...	X	-254.00	-852.00
Check	8/2/2007	7418	U.S. Department of ...	X	-127.00	-979.00
Check	8/2/2007	7420	U.S. Department of ...	X	-119.00	-1,098.00
Check	8/7/2007	7422	U.S. Department of ...	X	-127.00	-1,225.00
Check	8/7/2007	7424	U.S. Department of ...	X	-119.00	-1,344.00
Check	8/7/2007	7421	U.S. Department of ...	X	-112.00	-1,456.00
Check	8/7/2007	7423	U.S. Department of ...	X	-67.00	-1,523.00
Check	8/8/2007	7425	Elizabeth D Minter	X	-500.00	-2,023.00
Check	8/8/2007	7426	U.S. Department of ...	X	-127.00	-2,150.00
Check	8/11/2007	7429	U.S. Department of ...	X	-134.00	-2,284.00
Check	8/11/2007	7427	U.S. Department of ...	X	-127.00	-2,411.00
Check	8/11/2007	7428	U.S. Department of ...	X	-67.00	-2,478.00
Check	8/13/2007	7430	U.S. Department of ...	X	-67.00	-2,545.00
Check	8/14/2007	7431	Placentia Library Di...	X	-254.00	-2,799.00
Check	8/14/2007	7432	U.S. Department of ...	X	-127.00	-2,926.00
Check	8/14/2007	7433	U.S. Department of ...	X	-112.00	-3,038.00
Check	8/14/2007	7435	U.S. Department of ...	X	-67.00	-3,105.00
Check	8/14/2007	7434	U.S. Department of ...	X	-67.00	-3,172.00
Check	8/15/2007	7436	U.S. Department of ...	X	-238.00	-3,410.00
Check	8/15/2007	7437	U.S. Department of ...	X	-67.00	-3,477.00
Check	8/16/2007	7440	U.S. Department of ...	X	-254.00	-3,731.00
Check	8/16/2007	7439	U.S. Department of ...	X	-127.00	-3,858.00
Check	8/16/2007	7438	U.S. Department of ...	X	-67.00	-3,925.00
Check	8/18/2007	7441	U.S. Department of ...	X	-67.00	-3,992.00
Check	8/20/2007	7442	U.S. Department of ...	X	-67.00	-4,059.00
Check	8/20/2007	7443	U.S. Department of ...	X	-52.00	-4,111.00
Check	8/21/2007	7444	U.S. Department of ...	X	-67.00	-4,178.00
Check	8/21/2007	7445	U.S. Department of ...	X	-52.00	-4,230.00
Check	8/22/2007	7450	Jim Roberts	X	-500.00	-4,730.00
Check	8/22/2007	7449	Caroline Gurkweitz	X	-382.48	-5,112.48
Check	8/22/2007	7448	U.S. Department of ...	X	-143.25	-5,255.73
Check	8/22/2007	7457	Wendy G. Goodson	X	-133.98	-5,389.71
Check	8/22/2007	7447	U.S. Department of ...	X	-127.00	-5,516.71
Check	8/22/2007	7456	Toby Silberfarb	X	-98.08	-5,614.79
Check	8/22/2007	7453	Katherine L. Matas	X	-79.86	-5,694.65
Check	8/22/2007	7446	U.S. Department of ...	X	-67.00	-5,761.65
Check	8/22/2007	7454	Mary Strazdas	X	-30.00	-5,791.65
Check	8/23/2007	7459	U.S. Department of ...	X	-127.00	-5,918.65
Check	8/23/2007	7461	U.S. Department of ...	X	-67.00	-5,985.65
Check	8/23/2007	7460	U.S. Department of ...	X	-67.00	-6,052.65
Check	8/23/2007	7458	U.S. Department of ...	X	-67.00	-6,119.65
Check	8/25/2007	7462	U.S. Department of ...	X	-127.00	-6,246.65
Check	8/25/2007	7463	U.S. Department of ...	X	-119.00	-6,365.65
Check	8/27/2007	7464	U.S. Department of ...	X	-127.00	-6,492.65
Check	8/27/2007	7465	U.S. Department of ...	X	-127.00	-6,619.65
<b>Total Checks and Payments</b>					<b>-6,619.65</b>	<b>-6,619.65</b>

**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 08/31/2007**

Type	Date	Num	Name	Cir	Amount	Balance
<b>Deposits and Credits - 22 items</b>						
Check	3/6/2007	6982	Ralph's	X	0.00	0.00
Check	3/6/2007	6981	Christopher's Flowers	X	0.00	0.00
Check	3/8/2007	6996	U.S. Department of ...	X	0.00	0.00
Deposit	8/1/2007			X	67.00	67.00
Deposit	8/6/2007			X	119.00	186.00
Deposit	8/7/2007			X	112.00	298.00
Deposit	8/9/2007			X	7.00	305.00
Deposit	8/9/2007			X	127.00	432.00
Deposit	8/13/2007			X	67.00	499.00
Deposit	8/18/2007			X	67.00	566.00
Deposit	8/18/2007			X	112.00	678.00
Deposit	8/21/2007			X	52.00	730.00
Deposit	8/21/2007			X	3,233.00	3,963.00
Check	8/22/2007	7451	Katherine L. Matas	X	0.00	3,963.00
Deposit	8/23/2007			X	194.00	4,157.00
Deposit	8/25/2007			X	134.00	4,291.00
Deposit	8/27/2007			X	246.00	4,537.00
Deposit	8/28/2007			X	127.00	4,664.00
Deposit	8/28/2007			X	246.00	4,910.00
Deposit	8/29/2007			X	254.00	5,164.00
Check	8/30/2007	7475	U.S. Department of ...	X	0.00	5,164.00
Deposit	8/30/2007			X	52.00	5,216.00
<b>Total Deposits and Credits</b>					<b>5,216.00</b>	<b>5,216.00</b>
<b>Total Cleared Transactions</b>					<b>-1,403.65</b>	<b>-1,403.65</b>
<b>Cleared Balance</b>					<b>-1,403.65</b>	<b>8,840.13</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	12/31/2006	6809	Estella A. Wnek		-15.00	-267.47
Check	8/22/2007	7452	Jim Roberts		-500.00	-767.47
Check	8/22/2007	7455	Estella A. Wnek		-30.00	-797.47
Check	8/28/2007	7466	U.S. Department of ...		-119.00	-916.47
Check	8/29/2007	7467	Caroline Gurkweitz		-1,043.05	-1,959.52
Check	8/29/2007	7471	U.S. Department of ...		-171.00	-2,130.52
Check	8/29/2007	7468	U.S. Department of ...		-127.00	-2,257.52
Check	8/29/2007	7469	U.S. Department of ...		-127.00	-2,384.52
Check	8/29/2007	7470	U.S. Department of ...		-67.00	-2,451.52
Check	8/30/2007	7474	U.S. Department of ...		-127.00	-2,578.52
Check	8/30/2007	7472	U.S. Department of ...		-119.00	-2,697.52
Check	8/30/2007	7476	U.S. Department of ...		-67.00	-2,764.52
Check	8/30/2007	7473	U.S. Department of ...		-52.00	-2,816.52
<b>Total Checks and Payments</b>					<b>-2,816.52</b>	<b>-2,816.52</b>
<b>Total Uncleared Transactions</b>					<b>-2,816.52</b>	<b>-2,816.52</b>
<b>Register Balance as of 08/31/2007</b>					<b>-4,220.17</b>	<b>6,023.61</b>
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	9/4/2007	7477	U.S. Department of ...		-171.00	-171.00
Check	9/5/2007	7478	U.S. Department of ...		-127.00	-298.00
Check	9/6/2007	7482	U.S. Department of ...		-286.50	-584.50
Check	9/6/2007	7479	U.S. Department of ...		-67.00	-651.50
<b>Total Checks and Payments</b>					<b>-651.50</b>	<b>-651.50</b>

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**Placentia Library District**  
**Reconciliation Detail**  
County Exempt - Checking, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Deposit	9/4/2007				127.00	127.00
Total Deposits and Credits						127.00
Total New Transactions						-524.50
Ending Balance						<b>-4,744.67</b>
						<b>5,499.11</b>

*Edmund*  
*9/10/2007*

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**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,243.78
Cleared Transactions						
Checks and Payments - 50 items						
Check	7/28/2007	7413	U.S. Department of ...	X	-67.00	-67.00
Check	7/30/2007	7414	California Juggling	X	-330.00	-397.00
Check	7/30/2007	7415	U.S. Department of ...	X	-67.00	-464.00
Check	7/30/2007	7416	U.S. Department of ...	X	-67.00	-531.00
Check	7/31/2007	7417	U.S. Department of ...	X	-67.00	-598.00
Check	8/2/2007	7419	U.S. Department of ...	X	-254.00	-852.00
Check	8/2/2007	7418	U.S. Department of ...	X	-127.00	-979.00
Check	8/2/2007	7420	U.S. Department of ...	X	-119.00	-1,098.00
Check	8/7/2007	7422	U.S. Department of ...	X	-127.00	-1,225.00
Check	8/7/2007	7424	U.S. Department of ...	X	-119.00	-1,344.00
Check	8/7/2007	7421	U.S. Department of ...	X	-112.00	-1,456.00
Check	8/7/2007	7423	U.S. Department of ...	X	-67.00	-1,523.00
Check	8/8/2007	7425	Elizabeth D Minter	X	-500.00	-2,023.00
Check	8/8/2007	7426	U.S. Department of ...	X	-127.00	-2,150.00
Check	8/11/2007	7429	U.S. Department of ...	X	-134.00	-2,284.00
Check	8/11/2007	7427	U.S. Department of ...	X	-127.00	-2,411.00
Check	8/11/2007	7428	U.S. Department of ...	X	-67.00	-2,478.00
Check	8/13/2007	7430	U.S. Department of ...	X	-67.00	-2,545.00
Check	8/14/2007	7431	Placentia Library Di...	X	-254.00	-2,799.00
Check	8/14/2007	7432	U.S. Department of ...	X	-127.00	-2,926.00
Check	8/14/2007	7433	U.S. Department of ...	X	-112.00	-3,038.00
Check	8/14/2007	7435	U.S. Department of ...	X	-67.00	-3,105.00
Check	8/14/2007	7434	U.S. Department of ...	X	-67.00	-3,172.00
Check	8/15/2007	7436	U.S. Department of ...	X	-238.00	-3,410.00
Check	8/15/2007	7437	U.S. Department of ...	X	-67.00	-3,477.00
Check	8/16/2007	7440	U.S. Department of ...	X	-254.00	-3,731.00
Check	8/16/2007	7439	U.S. Department of ...	X	-127.00	-3,858.00
Check	8/16/2007	7438	U.S. Department of ...	X	-67.00	-3,925.00
Check	8/18/2007	7441	U.S. Department of ...	X	-67.00	-3,992.00
Check	8/20/2007	7442	U.S. Department of ...	X	-67.00	-4,059.00
Check	8/20/2007	7443	U.S. Department of ...	X	-52.00	-4,111.00
Check	8/21/2007	7444	U.S. Department of ...	X	-67.00	-4,178.00
Check	8/21/2007	7445	U.S. Department of ...	X	-52.00	-4,230.00
Check	8/22/2007	7450	Jim Roberts	X	-500.00	-4,730.00
Check	8/22/2007	7449	Caroline Gurkweitz	X	-382.48	-5,112.48
Check	8/22/2007	7448	U.S. Department of ...	X	-143.25	-5,255.73
Check	8/22/2007	7457	Wendy G. Goodson	X	-133.98	-5,389.71
Check	8/22/2007	7447	U.S. Department of ...	X	-127.00	-5,516.71
Check	8/22/2007	7456	Toby Silberfarb	X	-98.08	-5,614.79
Check	8/22/2007	7453	Katherine L. Matas	X	-79.86	-5,694.65
Check	8/22/2007	7446	U.S. Department of ...	X	-67.00	-5,761.65
Check	8/22/2007	7454	Mary Strazdas	X	-30.00	-5,791.65
Check	8/23/2007	7459	U.S. Department of ...	X	-127.00	-5,918.65
Check	8/23/2007	7461	U.S. Department of ...	X	-67.00	-5,985.65
Check	8/23/2007	7460	U.S. Department of ...	X	-67.00	-6,052.65
Check	8/23/2007	7458	U.S. Department of ...	X	-67.00	-6,119.65
Check	8/25/2007	7462	U.S. Department of ...	X	-127.00	-6,246.65
Check	8/25/2007	7463	U.S. Department of ...	X	-119.00	-6,365.65
Check	8/27/2007	7464	U.S. Department of ...	X	-127.00	-6,492.65
Check	8/27/2007	7465	U.S. Department of ...	X	-127.00	-6,619.65
Total Checks and Payments					-6,619.65	-6,619.65



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## Placentia Library District Reconciliation Detail

County Exempt - Checking, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 22 items</b>						
Check	3/6/2007	6982	Ralph's	X	0.00	0.00
Check	3/6/2007	6981	Christopher's Flowers	X	0.00	0.00
Check	3/8/2007	6996	U.S. Department of ...	X	0.00	0.00
Deposit	8/1/2007			X	67.00	67.00
Deposit	8/6/2007			X	119.00	186.00
Deposit	8/7/2007			X	112.00	298.00
Deposit	8/9/2007			X	7.00	305.00
Deposit	8/9/2007			X	127.00	432.00
Deposit	8/13/2007			X	67.00	499.00
Deposit	8/18/2007			X	67.00	566.00
Deposit	8/18/2007			X	112.00	678.00
Deposit	8/21/2007			X	52.00	730.00
Deposit	8/21/2007			X	3,233.00	3,963.00
Check	8/22/2007	7451	Katherine L. Matas	X	0.00	3,963.00
Deposit	8/23/2007			X	194.00	4,157.00
Deposit	8/25/2007			X	134.00	4,291.00
Deposit	8/27/2007			X	246.00	4,537.00
Deposit	8/28/2007			X	127.00	4,664.00
Deposit	8/28/2007			X	246.00	4,910.00
Deposit	8/29/2007			X	254.00	5,164.00
Check	8/30/2007	7475	U.S. Department of ...	X	0.00	5,164.00
Deposit	8/30/2007			X	52.00	5,216.00
<b>Total Deposits and Credits</b>					<b>5,216.00</b>	<b>5,216.00</b>
<b>Total Cleared Transactions</b>					<b>-1,403.65</b>	<b>-1,403.65</b>
<b>Cleared Balance</b>					<b>-1,403.65</b>	<b>8,840.13</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	12/31/2006	6809	Estella A. Wnek		-15.00	-267.47
Check	8/22/2007	7452	Jim Roberts		-500.00	-767.47
Check	8/22/2007	7455	Estella A. Wnek		-30.00	-797.47
Check	8/28/2007	7466	U.S. Department of ...		-119.00	-916.47
Check	8/29/2007	7467	Caroline Gurkweitz		-1,043.05	-1,959.52
Check	8/29/2007	7471	U.S. Department of ...		-171.00	-2,130.52
Check	8/29/2007	7468	U.S. Department of ...		-127.00	-2,257.52
Check	8/29/2007	7469	U.S. Department of ...		-127.00	-2,384.52
Check	8/29/2007	7470	U.S. Department of ...		-67.00	-2,451.52
Check	8/30/2007	7474	U.S. Department of ...		-127.00	-2,578.52
Check	8/30/2007	7472	U.S. Department of ...		-119.00	-2,697.52
Check	8/30/2007	7476	U.S. Department of ...		-67.00	-2,764.52
Check	8/30/2007	7473	U.S. Department of ...		-52.00	-2,816.52
<b>Total Checks and Payments</b>					<b>-2,816.52</b>	<b>-2,816.52</b>
<b>Total Uncleared Transactions</b>					<b>-2,816.52</b>	<b>-2,816.52</b>
<b>Register Balance as of 08/31/2007</b>					<b>-4,220.17</b>	<b>6,023.61</b>
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	9/4/2007	7477	U.S. Department of ...		-171.00	-171.00
Check	9/5/2007	7478	U.S. Department of ...		-127.00	-298.00
Check	9/6/2007	7482	U.S. Department of ...		-286.50	-584.50
Check	9/6/2007	7479	U.S. Department of ...		-67.00	-651.50
<b>Total Checks and Payments</b>					<b>-651.50</b>	<b>-651.50</b>

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**Placentia Library District  
Reconciliation Detail**  
County Exempt - Checking, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 1 item</b>						
Deposit	9/4/2007				127.00	127.00
Total Deposits and Credits						127.00
Total New Transactions						-524.50
<b>Ending Balance</b>						<b>5,499.11</b>

*amounts  
9/10/2007*

**Placentia Library District  
Reconciliation Detail  
County Exempt - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						15,842.49
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	8/1/2007	1573	Greg's Carpet & Up...	X	-174.96	-174.96
<b>Total Checks and Payments</b>					-174.96	-174.96
<b>Deposits and Credits - 14 items</b>						
Deposit	8/6/2007			X	35.00	35.00
Deposit	8/9/2007			X	19.94	54.94
Deposit	8/9/2007			X	105.00	159.94
Deposit	8/15/2007			X	30.00	189.94
Deposit	8/18/2007			X	35.00	224.94
Deposit	8/18/2007			X	95.00	319.94
Deposit	8/18/2007			X	140.00	459.94
Deposit	8/21/2007			X	85.00	544.94
Deposit	8/21/2007			X	117.30	662.24
Deposit	8/22/2007			X	54.94	717.18
Deposit	8/23/2007			X	35.00	752.18
Deposit	8/28/2007			X	85.00	837.18
Deposit	8/29/2007			X	210.00	1,047.18
Deposit	8/31/2007			X	10.87	1,058.05
<b>Total Deposits and Credits</b>					1,058.05	1,058.05
<b>Total Cleared Transactions</b>					883.09	883.09
<b>Cleared Balance</b>					883.09	16,725.58
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	8/11/2007				19.94	19.94
<b>Total Deposits and Credits</b>					19.94	19.94
<b>Total Uncleared Transactions</b>					19.94	19.94
<b>Register Balance as of 08/31/2007</b>					903.03	16,745.52
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	9/5/2007	1574	Greg's Carpet & Up...		-174.96	-174.96
<b>Total Checks and Payments</b>					-174.96	-174.96
<b>Deposits and Credits - 3 items</b>						
Deposit	9/5/2007				19.94	19.94
Deposit	9/6/2007				35.00	54.94
Deposit	9/8/2007				35.00	89.94
<b>Total Deposits and Credits</b>					89.94	89.94
<b>Total New Transactions</b>					-85.02	-85.02
<b>Ending Balance</b>					<b>818.01</b>	<b>16,660.50</b>

*S. Minter  
9/10/2007*

**Placentia Library District  
Reconciliation Detail  
County Exempt - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						15,842.49
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	8/1/2007	1573	Greg's Carpet & Up...	X	-174.96	-174.96
Total Checks and Payments					-174.96	-174.96
<b>Deposits and Credits - 14 items</b>						
Deposit	8/6/2007			X	35.00	35.00
Deposit	8/9/2007			X	19.94	54.94
Deposit	8/9/2007			X	105.00	159.94
Deposit	8/15/2007			X	30.00	189.94
Deposit	8/18/2007			X	35.00	224.94
Deposit	8/18/2007			X	95.00	319.94
Deposit	8/18/2007			X	140.00	459.94
Deposit	8/21/2007			X	85.00	544.94
Deposit	8/21/2007			X	117.30	662.24
Deposit	8/22/2007			X	54.94	717.18
Deposit	8/23/2007			X	35.00	752.18
Deposit	8/28/2007			X	85.00	837.18
Deposit	8/29/2007			X	210.00	1,047.18
Deposit	8/31/2007			X	10.87	1,058.05
Total Deposits and Credits					1,058.05	1,058.05
Total Cleared Transactions					883.09	883.09
Cleared Balance					883.09	16,725.58
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	8/11/2007				19.94	19.94
Total Deposits and Credits					19.94	19.94
Total Uncleared Transactions					19.94	19.94
Register Balance as of 08/31/2007					903.03	16,745.52
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	9/5/2007	1574	Greg's Carpet & Up...		-174.96	-174.96
Total Checks and Payments					-174.96	-174.96
<b>Deposits and Credits - 3 items</b>						
Deposit	9/5/2007				19.94	19.94
Deposit	9/6/2007				35.00	54.94
Deposit	9/8/2007				35.00	89.94
Total Deposits and Credits					89.94	89.94
Total New Transactions					-85.02	-85.02
<b>Ending Balance</b>					<b>818.01</b>	<b>16,660.50</b>

*R. Smith  
9/10/2007*

## Placentia Library District Reconciliation Detail

General Fund - Checking, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,436.93
<b>Cleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Check	7/9/2007	5577	Valencia H.S./ASC	X	-85.00	-85.00
Check	7/14/2007	5579	Secretary of State	X	-40.00	-125.00
Check	7/28/2007	5589	School of Continuin...	X	-85.00	-210.00
Check	8/1/2007	5591	Hacienda Hotel	X	-341.20	-551.20
Check	8/1/2007		Bank of the West	X	-217.10	-768.30
Check	8/1/2007	5592	Placentia Chamber ...	X	-20.00	-788.30
Check	8/2/2007		Bank of the West	X	-21.61	-809.91
Check	8/4/2007	5593	City of Fullerton	X	-52.00	-861.91
Check	8/8/2007	5595	Pat Irot	X	-72.63	-934.54
Check	8/8/2007	5594	Placentia Chamber ...	X	-20.00	-954.54
Check	8/9/2007	5596	U.S. Department of ...	X	-127.00	-1,081.54
Check	8/9/2007	5597	U.S. Department of ...	X	-127.00	-1,208.54
Check	8/15/2007	5600	Sam's Club	X	-48.72	-1,257.26
Check	8/15/2007	5598	Placentia Chamber ...	X	-20.00	-1,277.26
Check	8/16/2007	5599	Fry's Electronics	X	-494.02	-1,771.28
Check	8/20/2007	5603	Placentia Library G...	X	-4,972.44	-6,743.72
Check	8/20/2007	5601	Placentia Library Di...	X	-3,233.00	-9,976.72
Check	8/20/2007	5602	Placentia Library Di...	X	-117.30	-10,094.02
Check	8/21/2007		Bank of the West	X	-4.50	-10,098.52
<b>Total Checks and Payments</b>					-10,098.52	-10,098.52
<b>Deposits and Credits - 37 items</b>						
Deposit	8/1/2007			X	58.29	58.29
Deposit	8/2/2007			X	316.00	374.29
Deposit	8/3/2007			X	279.00	653.29
Deposit	8/6/2007			X	9.71	663.00
Deposit	8/6/2007			X	160.00	823.00
Deposit	8/6/2007			X	190.00	1,013.00
Deposit	8/7/2007			X	319.00	1,332.00
Deposit	8/7/2007			X	1,269.51	2,601.51
Deposit	8/8/2007			X	159.00	2,760.51
Deposit	8/9/2007			X	448.00	3,208.51
Deposit	8/10/2007			X	80.00	3,288.51
Deposit	8/10/2007			X	90.00	3,378.51
Deposit	8/13/2007			X	90.00	3,468.51
Deposit	8/13/2007			X	465.00	3,933.51
Deposit	8/14/2007			X	29.14	3,962.65
Deposit	8/14/2007			X	40.00	4,002.65
Deposit	8/14/2007			X	254.00	4,256.65
Deposit	8/14/2007			X	417.00	4,673.65
Deposit	8/15/2007			X	29.14	4,702.79
Deposit	8/15/2007			X	721.08	5,423.87
Deposit	8/16/2007			X	68.00	5,491.87
Deposit	8/16/2007			X	366.00	5,857.87
Deposit	8/17/2007			X	80.00	5,937.87
Deposit	8/17/2007			X	323.00	6,260.87
Deposit	8/20/2007			X	109.00	6,369.87
Deposit	8/21/2007			X	129.00	6,498.87
Deposit	8/22/2007			X	348.00	6,846.87
Deposit	8/23/2007			X	390.50	7,237.37
Deposit	8/24/2007			X	150.00	7,387.37
Deposit	8/27/2007			X	120.00	7,507.37
Deposit	8/28/2007			X	40.00	7,547.37
Deposit	8/28/2007			X	60.00	7,607.37
Deposit	8/29/2007			X	30.00	7,637.37
Deposit	8/29/2007			X	126.29	7,763.66
Deposit	8/30/2007			X	553.00	8,316.66
Deposit	8/31/2007			X	80.00	8,396.66
Deposit	8/31/2007			X	109.00	8,505.66
<b>Total Deposits and Credits</b>					8,505.66	8,505.66
<b>Total Cleared Transactions</b>					-1,592.86	-1,592.86
<b>Cleared Balance</b>					-1,592.86	3,844.07

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006	5340	Paolini's A Taste of ...		-20.00	-32.00
Check	12/13/2006	5449	Placentia Chamber ...		-10.00	-42.00
Check	12/27/2006	5457	Evergreen Books		-429.19	-471.19
Check	8/4/2007	5590	Secretary of State		-40.00	-511.19
Check	8/22/2007	5604	Live Scan North Or...		-52.00	-563.19
Check	8/23/2007	5605	ISDOC		-24.00	-587.19
Check	8/30/2007	5606	ISDOC		-15.00	-602.19
Total Checks and Payments					-602.19	-602.19
Total Uncleared Transactions					-602.19	-602.19
Register Balance as of 08/31/2007					-2,195.05	3,241.88
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	9/5/2007	5607	Placentia Chamber ...		-20.00	-20.00
Total Checks and Payments					-20.00	-20.00
<b>Deposits and Credits - 9 items</b>						
Deposit	9/4/2007				200.00	200.00
Deposit	9/5/2007				549.25	749.25
Deposit	9/5/2007				1,082.35	1,831.60
Check	9/6/2007	5609	Stater Bros.		0.00	1,831.60
Check	9/6/2007	5608	Fry's Electronics			1,831.60
Deposit	9/6/2007				523.00	2,354.60
Deposit	9/7/2007				1.00	2,355.60
Deposit	9/7/2007				80.00	2,435.60
Deposit	9/7/2007				159.00	2,594.60
Total Deposits and Credits					2,594.60	2,594.60
Total New Transactions					2,574.60	2,574.60
<b>Ending Balance</b>					<b>379.55</b>	<b>5,816.48</b>

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## Placentia Library District Reconciliation Detail

General Fund - Checking, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,436.93
<b>Cleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Check	7/9/2007	5577	Valencia H.S./ASC	X	-85.00	-85.00
Check	7/14/2007	5579	Secretary of State	X	-40.00	-125.00
Check	7/28/2007	5589	School of Continuin...	X	-85.00	-210.00
Check	8/1/2007	5591	Hacienda Hotel	X	-341.20	-551.20
Check	8/1/2007		Bank of the West	X	-217.10	-768.30
Check	8/1/2007	5592	Placentia Chamber ...	X	-20.00	-788.30
Check	8/2/2007		Bank of the West	X	-21.61	-809.91
Check	8/4/2007	5593	City of Fullerton	X	-52.00	-861.91
Check	8/8/2007	5595	Pat Irot	X	-72.63	-934.54
Check	8/8/2007	5594	Placentia Chamber ...	X	-20.00	-954.54
Check	8/9/2007	5596	U.S. Department of ...	X	-127.00	-1,081.54
Check	8/9/2007	5597	U.S. Department of ...	X	-127.00	-1,208.54
Check	8/15/2007	5600	Sam's Club	X	-48.72	-1,257.26
Check	8/15/2007	5598	Placentia Chamber ...	X	-20.00	-1,277.26
Check	8/16/2007	5599	Fry's Electronics	X	-494.02	-1,771.28
Check	8/20/2007	5603	Placentia Library G...	X	-4,972.44	-6,743.72
Check	8/20/2007	5601	Placentia Library Di...	X	-3,233.00	-9,976.72
Check	8/20/2007	5602	Placentia Library Di...	X	-117.30	-10,094.02
Check	8/21/2007		Bank of the West	X	-4.50	-10,098.52
<b>Total Checks and Payments</b>					<b>-10,098.52</b>	<b>-10,098.52</b>
<b>Deposits and Credits - 37 items</b>						
Deposit	8/1/2007			X	58.29	58.29
Deposit	8/2/2007			X	316.00	374.29
Deposit	8/3/2007			X	279.00	653.29
Deposit	8/6/2007			X	9.71	663.00
Deposit	8/6/2007			X	160.00	823.00
Deposit	8/6/2007			X	190.00	1,013.00
Deposit	8/7/2007			X	319.00	1,332.00
Deposit	8/7/2007			X	1,269.51	2,601.51
Deposit	8/8/2007			X	159.00	2,760.51
Deposit	8/9/2007			X	448.00	3,208.51
Deposit	8/10/2007			X	80.00	3,288.51
Deposit	8/10/2007			X	90.00	3,378.51
Deposit	8/13/2007			X	90.00	3,468.51
Deposit	8/13/2007			X	465.00	3,933.51
Deposit	8/14/2007			X	29.14	3,962.65
Deposit	8/14/2007			X	40.00	4,002.65
Deposit	8/14/2007			X	254.00	4,256.65
Deposit	8/14/2007			X	417.00	4,673.65
Deposit	8/15/2007			X	29.14	4,702.79
Deposit	8/15/2007			X	721.08	5,423.87
Deposit	8/16/2007			X	68.00	5,491.87
Deposit	8/16/2007			X	366.00	5,857.87
Deposit	8/17/2007			X	80.00	5,937.87
Deposit	8/17/2007			X	323.00	6,260.87
Deposit	8/20/2007			X	109.00	6,369.87
Deposit	8/21/2007			X	129.00	6,498.87
Deposit	8/22/2007			X	348.00	6,846.87
Deposit	8/23/2007			X	390.50	7,237.37
Deposit	8/24/2007			X	150.00	7,387.37
Deposit	8/27/2007			X	120.00	7,507.37
Deposit	8/28/2007			X	40.00	7,547.37
Deposit	8/28/2007			X	60.00	7,607.37
Deposit	8/29/2007			X	30.00	7,637.37
Deposit	8/29/2007			X	126.29	7,763.66
Deposit	8/30/2007			X	553.00	8,316.66
Deposit	8/31/2007			X	80.00	8,396.66
Deposit	8/31/2007			X	109.00	8,505.66
<b>Total Deposits and Credits</b>					<b>8,505.66</b>	<b>8,505.66</b>
<b>Total Cleared Transactions</b>					<b>-1,592.86</b>	<b>-1,592.86</b>
<b>Cleared Balance</b>					<b>-1,592.86</b>	<b>3,844.07</b>

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**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006	5340	Paolini's A Taste of ...		-20.00	-32.00
Check	12/13/2006	5449	Placentia Chamber ...		-10.00	-42.00
Check	12/27/2006	5457	Evergreen Books		-429.19	-471.19
Check	8/4/2007	5590	Secretary of State		-40.00	-511.19
Check	8/22/2007	5604	Live Scan North Or...		-52.00	-563.19
Check	8/23/2007	5605	ISDOC		-24.00	-587.19
Check	8/30/2007	5606	ISDOC		-15.00	-602.19
Total Checks and Payments					-602.19	-602.19
Total Uncleared Transactions					-602.19	-602.19
Register Balance as of 08/31/2007					-2,195.05	3,241.88
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	9/5/2007	5607	Placentia Chamber ...		-20.00	-20.00
Total Checks and Payments					-20.00	-20.00
<b>Deposits and Credits - 9 items</b>						
Deposit	9/4/2007				200.00	200.00
Deposit	9/5/2007				549.25	749.25
Deposit	9/5/2007				1,082.35	1,831.60
Check	9/6/2007	5609	Stater Bros.		0.00	1,831.60
Check	9/6/2007	5608	Fry's Electronics			1,831.60
Deposit	9/6/2007				523.00	2,354.60
Deposit	9/7/2007				1.00	2,355.60
Deposit	9/7/2007				80.00	2,435.60
Deposit	9/7/2007				159.00	2,594.60
Total Deposits and Credits					2,594.60	2,594.60
Total New Transactions					2,574.60	2,574.60
<b>Ending Balance</b>					<b>379.55</b>	<b>5,816.48</b>

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**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						48,509.57
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	8/20/2007	1286	Orange County Aud...	X	-58,599.76	-58,599.76
<b>Total Checks and Payments</b>					-58,599.76	-58,599.76
<b>Deposits and Credits - 32 items</b>						
Deposit	8/1/2007			X	678.80	678.80
Deposit	8/6/2007			X	571.41	1,250.21
Deposit	8/6/2007			X	579.40	1,829.61
Deposit	8/6/2007			X	597.75	2,427.36
Deposit	8/7/2007			X	105.75	2,533.11
Deposit	8/7/2007			X	267.75	2,800.86
Deposit	8/7/2007			X	782.20	3,583.06
Deposit	8/9/2007			X	340.07	3,923.13
Deposit	8/9/2007			X	520.39	4,443.52
Deposit	8/9/2007			X	603.70	5,047.22
Deposit	8/9/2007			X	633.55	5,680.77
Deposit	8/13/2007			X	718.65	6,399.42
Deposit	8/15/2007			X	719.95	7,119.37
Deposit	8/18/2007			X	293.80	7,413.17
Deposit	8/18/2007			X	499.70	7,912.87
Deposit	8/18/2007			X	660.40	8,573.27
Deposit	8/18/2007			X	714.75	9,288.02
Deposit	8/18/2007			X	770.99	10,059.01
Deposit	8/20/2007			X	4,972.44	15,031.45
Deposit	8/21/2007			X	88.15	15,119.60
Deposit	8/21/2007			X	212.00	15,331.60
Deposit	8/21/2007			X	483.39	15,814.99
Deposit	8/21/2007			X	580.70	16,395.69
Deposit	8/22/2007			X	894.75	17,290.44
Deposit	8/23/2007			X	358.05	17,648.49
Deposit	8/25/2007			X	221.75	17,870.24
Deposit	8/28/2007			X	381.90	18,252.14
Deposit	8/28/2007			X	528.70	18,780.84
Deposit	8/28/2007			X	1,044.00	19,824.84
Deposit	8/29/2007			X	4,271.01	24,095.85
Deposit	8/30/2007			X	606.65	24,702.50
Deposit	8/31/2007			X	34.91	24,737.41
<b>Total Deposits and Credits</b>					24,737.41	24,737.41
<b>Total Cleared Transactions</b>					-33,862.35	-33,862.35
<b>Cleared Balance</b>					-33,862.35	14,647.22
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	7/28/2007	1285	Tracy Ann Gooch		-13.90	-13.90
<b>Total Checks and Payments</b>					-13.90	-13.90
<b>Deposits and Credits - 1 item</b>						
Deposit	8/29/2007				30.00	30.00
<b>Total Deposits and Credits</b>					30.00	30.00
<b>Total Uncleared Transactions</b>					16.10	16.10
<b>Register Balance as of 08/31/2007</b>					-33,846.25	14,663.32

**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Deposits and Credits - 7 items</b>						
Deposit	9/4/2007				103.55	103.55
Deposit	9/4/2007				460.20	563.75
Deposit	9/4/2007				880.35	1,444.10
Deposit	9/5/2007				331.90	1,776.00
Deposit	9/5/2007				3,537.31	5,313.31
Deposit	9/6/2007				625.10	5,938.41
Deposit	9/8/2007				515.00	6,453.41
Total Deposits and Credits					6,453.41	6,453.41
Total New Transactions					6,453.41	6,453.41
<b>Ending Balance</b>					<b>-27,392.84</b>	<b>21,116.73</b>

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**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						48,509.57
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	8/20/2007	1286	Orange County Aud...	X	-58,599.76	-58,599.76
<b>Total Checks and Payments</b>					-58,599.76	-58,599.76
<b>Deposits and Credits - 32 items</b>						
Deposit	8/1/2007			X	678.80	678.80
Deposit	8/6/2007			X	571.41	1,250.21
Deposit	8/6/2007			X	579.40	1,829.61
Deposit	8/6/2007			X	597.75	2,427.36
Deposit	8/7/2007			X	105.75	2,533.11
Deposit	8/7/2007			X	267.75	2,800.86
Deposit	8/7/2007			X	782.20	3,583.06
Deposit	8/9/2007			X	340.07	3,923.13
Deposit	8/9/2007			X	520.39	4,443.52
Deposit	8/9/2007			X	603.70	5,047.22
Deposit	8/9/2007			X	633.55	5,680.77
Deposit	8/13/2007			X	718.65	6,399.42
Deposit	8/15/2007			X	719.95	7,119.37
Deposit	8/18/2007			X	293.80	7,413.17
Deposit	8/18/2007			X	499.70	7,912.87
Deposit	8/18/2007			X	660.40	8,573.27
Deposit	8/18/2007			X	714.75	9,288.02
Deposit	8/18/2007			X	770.99	10,059.01
Deposit	8/18/2007			X	4,972.44	15,031.45
Deposit	8/20/2007			X	88.15	15,119.60
Deposit	8/21/2007			X	212.00	15,331.60
Deposit	8/21/2007			X	483.39	15,814.99
Deposit	8/21/2007			X	580.70	16,395.69
Deposit	8/21/2007			X	894.75	17,290.44
Deposit	8/22/2007			X	358.05	17,648.49
Deposit	8/23/2007			X	221.75	17,870.24
Deposit	8/25/2007			X	381.90	18,252.14
Deposit	8/28/2007			X	528.70	18,780.84
Deposit	8/28/2007			X	1,044.00	19,824.84
Deposit	8/28/2007			X	4,271.01	24,095.85
Deposit	8/29/2007			X	606.65	24,702.50
Deposit	8/30/2007			X	34.91	24,737.41
Deposit	8/31/2007			X		
<b>Total Deposits and Credits</b>					24,737.41	24,737.41
<b>Total Cleared Transactions</b>					-33,862.35	-33,862.35
<b>Cleared Balance</b>					-33,862.35	14,647.22
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	7/28/2007	1285	Tracy Ann Gooch		-13.90	-13.90
<b>Total Checks and Payments</b>					-13.90	-13.90
<b>Deposits and Credits - 1 item</b>						
Deposit	8/29/2007				30.00	30.00
<b>Total Deposits and Credits</b>					30.00	30.00
<b>Total Uncleared Transactions</b>					16.10	16.10
<b>Register Balance as of 08/31/2007</b>					-33,846.25	14,663.32

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**Placentia Library District**  
**Reconciliation Detail**  
General Fund - Savings, Period Ending 08/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Deposits and Credits - 7 items</b>						
Deposit	9/4/2007				103.55	103.55
Deposit	9/4/2007				460.20	563.75
Deposit	9/4/2007				880.35	1,444.10
Deposit	9/5/2007				331.90	1,776.00
Deposit	9/5/2007				3,537.31	5,313.31
Deposit	9/6/2007				625.10	5,938.41
Deposit	9/8/2007				515.00	6,453.41
Total Deposits and Credits					6,453.41	6,453.41
Total New Transactions					6,453.41	6,453.41
<b>Ending Balance</b>					<b>-27,392.84</b>	<b>21,116.73</b>

*2007  
9/10/2007*

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**Placentia Library District**  
**Reconciliation Detail**  
Literacy Fund - Savings, Period Ending 08/31/2007

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						14,206.62
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	8/31/2007			X	9.65	9.65
Total Deposits and Credits					9.65	9.65
Total Cleared Transactions					9.65	9.65
Cleared Balance					9.65	14,216.27
Register Balance as of 08/31/2007					9.65	14,216.27
Ending Balance					<u>9.65</u>	<u>14,216.27</u>

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**Placentia Library District**  
**Reconciliation Detail**  
**Literacy Fund - Savings, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,206.62
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	8/31/2007			X	9.65	9.65
Total Deposits and Credits					9.65	9.65
Total Cleared Transactions					9.65	9.65
Cleared Balance					9.65	14,216.27
Register Balance as of 08/31/2007					9.65	14,216.27
Ending Balance					<u>9.65</u>	<u>14,216.27</u>

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9/10/2007*

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**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						31,104.78
<b>Cleared Transactions</b>						
<b>Checks and Payments - 32 items</b>						
Check	7/11/2007	8115	Prepaid Legal Servi...	X	-147.50	-147.50
Check	7/25/2007	8156	Tax Deferred Servic...	X	-2,279.08	-2,426.58
Check	7/25/2007	8155	Nationwide Retirem...	X	-1,143.45	-3,570.03
Check	7/25/2007	2074	Kathleen Staymates	X	-409.82	-3,979.85
Check	7/25/2007	8132	Noreth Men	X	-235.47	-4,215.32
Check	7/25/2007	8141	Kelleny Rivera	X	-94.55	-4,309.87
Check	8/8/2007		Paychex	X	-23,645.26	-27,955.13
Check	8/8/2007		Paychex	X	-10,463.18	-38,418.31
Check	8/8/2007	8195	Tax Deferred Servic...	X	-2,781.16	-41,199.47
Check	8/8/2007	8164	Wendy G. Goodson	X	-2,107.51	-43,306.98
Check	8/8/2007	8157	Gary Bell	X	-1,586.55	-44,893.53
Check	8/8/2007	8194	Nationwide Retirem...	X	-1,143.45	-46,036.98
Check	8/8/2007	8178	Beatrice V. Quintanar	X	-1,043.55	-47,080.53
Check	8/8/2007	8179	Hilda Rivera	X	-754.76	-47,835.29
Check	8/8/2007	8167	Alexander Hernandez	X	-630.72	-48,466.01
Check	8/8/2007	8171	Noreth Men	X	-290.58	-48,756.59
Check	8/8/2007	8191	Orange County Aud...	X	-233.85	-48,990.44
Check	8/8/2007	8180	Kelleny Rivera	X	-139.71	-49,130.15
Check	8/8/2007	8158	Dorothy J. Cummings	X	-66.20	-49,196.35
Check	8/8/2007	8177	Joe Queriapa	X	-48.48	-49,244.83
Check	8/8/2007	8192	Placentia Library Di...	X	-19.94	-49,264.77
Check	8/22/2007		Paychex	X	-24,973.92	-74,238.69
Check	8/22/2007		Paychex	X	-10,944.81	-85,183.50
Check	8/22/2007	8237	Tax Deferred Servic...	X	-2,861.53	-88,045.03
Check	8/22/2007	8204	Wendy G. Goodson	X	-1,715.09	-89,760.12
Check	8/22/2007	8196	Gary Bell	X	-1,586.55	-91,346.67
Check	8/22/2007	8236	Nationwide Retirem...	X	-1,143.45	-92,490.12
Check	8/22/2007	8219	Beatrice V. Quintanar	X	-1,043.55	-93,533.67
Check	8/22/2007	8207	Alexander Hernandez	X	-626.49	-94,160.16
Check	8/22/2007	8233	Orange County Aud...	X	-246.17	-94,406.33
Check	8/22/2007	8218	Joe Queriapa	X	-159.30	-94,565.63
Check	8/22/2007	8234	Placentia Library Di...	X	-19.94	-94,585.57
<b>Total Checks and Payments</b>					<b>-94,585.57</b>	<b>-94,585.57</b>
<b>Deposits and Credits - 2 items</b>						
Deposit	8/1/2007			X	49,472.00	49,472.00
Deposit	8/15/2007			X	49,472.00	98,944.00
<b>Total Deposits and Credits</b>					<b>98,944.00</b>	<b>98,944.00</b>
<b>Total Cleared Transactions</b>					<b>4,358.43</b>	<b>4,358.43</b>
<b>Cleared Balance</b>					<b>4,358.43</b>	<b>35,463.21</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 10 items</b>						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	5/30/2007	7986	Orange County Aud...		-190.20	-341.84
Check	8/8/2007	8193	Prepaid Legal Servi...		-147.50	-489.34
Check	8/22/2007	8220	Hilda Rivera		-754.76	-1,244.10
Check	8/22/2007	8213	Noreth Men		-215.44	-1,459.54
Check	8/22/2007	8221	Kelleny Rivera		-158.94	-1,618.48
Check	8/22/2007	8197	Dorothy J. Cummings		-142.70	-1,761.18
Check	8/22/2007	8211	Kayla Kawile		-138.52	-1,899.70
Check	8/22/2007	8198	Diane Cunningham		-77.83	-1,977.53
Check	8/22/2007	8210	Lachmi Jaini		-34.15	-2,011.68
<b>Total Checks and Payments</b>					<b>-2,011.68</b>	<b>-2,011.68</b>
<b>Total Uncleared Transactions</b>					<b>-2,011.68</b>	<b>-2,011.68</b>
<b>Register Balance as of 08/31/2007</b>					<b>2,346.75</b>	<b>33,451.53</b>

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Check	9/5/2007		Paychex		-25,398.01	-25,398.01
Check	9/5/2007		Paychex		-11,029.83	-36,427.84
Check	9/5/2007	8246	Wendy G. Goodson		-2,305.01	-38,732.85
Check	9/5/2007	8281	Tax Deferred Servic...		-1,679.34	-40,412.19
Check	9/5/2007	8238	Gary Bell		-1,586.55	-41,998.74
Check	9/5/2007	8280	Nationwide Retirem...		-1,143.45	-43,142.19
Check	9/5/2007	8262	Beatrice V. Quintanar		-1,043.55	-44,185.74
Check	9/5/2007	8264	Hilda Rivera		-689.65	-44,875.39
Check	9/5/2007	8249	Alexander Hernandez		-657.85	-45,533.24
Check	9/5/2007	8255	Noreth Men		-398.22	-45,931.46
Check	9/5/2007	8240	Diane Cunningham		-272.41	-46,203.87
Check	9/5/2007	8277	Orange County Aud...		-233.85	-46,437.72
Check	9/5/2007	8239	Dorothy J. Cummings		-171.86	-46,609.58
Check	9/5/2007	8279	Prepaid Legal Servi...		-147.50	-46,757.08
Check	9/5/2007	8265	Kelleny Rivera		-139.71	-46,896.79
Check	9/5/2007	8261	Joe Queriapa		-138.52	-47,035.31
Check	9/5/2007	8253	Kayla Kawile		-117.74	-47,153.05
Check	9/5/2007	8287	Sothavy Ton		-44.99	-47,198.04
Check	9/5/2007	8285	Melissa Manzanarez		-44.99	-47,243.03
Check	9/5/2007	8283	Paulette Garcia		-42.81	-47,285.84
Check	9/5/2007	8286	Araceli Ramirez		-42.81	-47,328.65
Check	9/5/2007	8276	Thomas Sheridan		-42.81	-47,371.46
Check	9/5/2007		Paychex		-42.60	-47,414.06
Check	9/5/2007	8282	Rosa De Alba		-40.75	-47,454.81
Check	9/5/2007	8284	May Lo		-40.75	-47,495.56
Check	9/5/2007	8278	Placentia Library Di...		-19.94	-47,515.50
<b>Total Checks and Payments</b>					<b>-47,515.50</b>	<b>-47,515.50</b>
<b>Deposits and Credits - 1 item</b>						
Deposit	9/4/2007				49,472.00	49,472.00
<b>Total Deposits and Credits</b>					<b>49,472.00</b>	<b>49,472.00</b>
<b>Total New Transactions</b>					<b>1,956.50</b>	<b>1,956.50</b>
<b>Ending Balance</b>					<b>4,303.25</b>	<b>35,408.03</b>

*Edwin K  
9/10/2007*



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09/10/07

## Placentia Library District Reconciliation Detail

**Payroll Checking - Wells Fargo, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						31,104.78
<b>Cleared Transactions</b>						
<b>Checks and Payments - 32 items</b>						
Check	7/11/2007	8115	Prepaid Legal Servi...	X	-147.50	-147.50
Check	7/25/2007	8156	Tax Deferred Servic...	X	-2,279.08	-2,426.58
Check	7/25/2007	8155	Nationwide Retirem...	X	-1,143.45	-3,570.03
Check	7/25/2007	2074	Kathleen Staymates	X	-409.82	-3,979.85
Check	7/25/2007	8132	Noreth Men	X	-235.47	-4,215.32
Check	7/25/2007	8141	Kelleny Rivera	X	-94.55	-4,309.87
Check	8/8/2007		Paychex	X	-23,645.26	-27,955.13
Check	8/8/2007		Paychex	X	-10,463.18	-38,418.31
Check	8/8/2007	8195	Tax Deferred Servic...	X	-2,781.16	-41,199.47
Check	8/8/2007	8164	Wendy G. Goodson	X	-2,107.51	-43,306.98
Check	8/8/2007	8157	Gary Bell	X	-1,586.55	-44,893.53
Check	8/8/2007	8194	Nationwide Retirem...	X	-1,143.45	-46,036.98
Check	8/8/2007	8178	Beatrice V. Quintanar	X	-1,043.55	-47,080.53
Check	8/8/2007	8179	Hilda Rivera	X	-754.76	-47,835.29
Check	8/8/2007	8167	Alexander Hernandez	X	-630.72	-48,466.01
Check	8/8/2007	8171	Noreth Men	X	-290.58	-48,756.59
Check	8/8/2007	8191	Orange County Aud...	X	-233.85	-48,990.44
Check	8/8/2007	8180	Kelleny Rivera	X	-139.71	-49,130.15
Check	8/8/2007	8158	Dorothy J. Cummings	X	-66.20	-49,196.35
Check	8/8/2007	8177	Joe Queriapa	X	-48.48	-49,244.83
Check	8/8/2007	8192	Placentia Library Di...	X	-19.94	-49,264.77
Check	8/22/2007		Paychex	X	-24,973.92	-74,238.69
Check	8/22/2007		Paychex	X	-10,944.81	-85,183.50
Check	8/22/2007	8237	Tax Deferred Servic...	X	-2,861.53	-88,045.03
Check	8/22/2007	8204	Wendy G. Goodson	X	-1,715.09	-89,760.12
Check	8/22/2007	8196	Gary Bell	X	-1,586.55	-91,346.67
Check	8/22/2007	8236	Nationwide Retirem...	X	-1,143.45	-92,490.12
Check	8/22/2007	8219	Beatrice V. Quintanar	X	-1,043.55	-93,533.67
Check	8/22/2007	8207	Alexander Hernandez	X	-626.49	-94,160.16
Check	8/22/2007	8233	Orange County Aud...	X	-246.17	-94,406.33
Check	8/22/2007	8218	Joe Queriapa	X	-159.30	-94,565.63
Check	8/22/2007	8234	Placentia Library Di...	X	-19.94	-94,585.57
<b>Total Checks and Payments</b>					<b>-94,585.57</b>	<b>-94,585.57</b>
<b>Deposits and Credits - 2 items</b>						
Deposit	8/1/2007			X	49,472.00	49,472.00
Deposit	8/15/2007			X	49,472.00	98,944.00
<b>Total Deposits and Credits</b>					<b>98,944.00</b>	<b>98,944.00</b>
<b>Total Cleared Transactions</b>					<b>4,358.43</b>	<b>4,358.43</b>
<b>Cleared Balance</b>					<b>4,358.43</b>	<b>35,463.21</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 10 items</b>						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	5/30/2007	7986	Orange County Aud...		-190.20	-341.84
Check	8/8/2007	8193	Prepaid Legal Servi...		-147.50	-489.34
Check	8/22/2007	8220	Hilda Rivera		-754.76	-1,244.10
Check	8/22/2007	8213	Noreth Men		-215.44	-1,459.54
Check	8/22/2007	8221	Kelleny Rivera		-158.94	-1,618.48
Check	8/22/2007	8197	Dorothy J. Cummings		-142.70	-1,761.18
Check	8/22/2007	8211	Kayla Kawile		-138.52	-1,899.70
Check	8/22/2007	8198	Diane Cunningham		-77.83	-1,977.53
Check	8/22/2007	8210	Lachmi Jaini		-34.15	-2,011.68
<b>Total Checks and Payments</b>					<b>-2,011.68</b>	<b>-2,011.68</b>
<b>Total Uncleared Transactions</b>					<b>-2,011.68</b>	<b>-2,011.68</b>
<b>Register Balance as of 08/31/2007</b>					<b>2,346.75</b>	<b>33,451.53</b>

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**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 08/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Check	9/5/2007		Paychex		-25,398.01	-25,398.01
Check	9/5/2007		Paychex		-11,029.83	-36,427.84
Check	9/5/2007	8246	Wendy G. Goodson		-2,305.01	-38,732.85
Check	9/5/2007	8281	Tax Deferred Servic...		-1,679.34	-40,412.19
Check	9/5/2007	8238	Gary Bell		-1,586.55	-41,998.74
Check	9/5/2007	8280	Nationwide Retirem...		-1,143.45	-43,142.19
Check	9/5/2007	8262	Beatrice V. Quintanar		-1,043.55	-44,185.74
Check	9/5/2007	8264	Hilda Rivera		-689.65	-44,875.39
Check	9/5/2007	8249	Alexander Hernandez		-657.85	-45,533.24
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Check	9/5/2007	8240	Diane Cunningham		-272.41	-46,203.87
Check	9/5/2007	8277	Orange County Aud...		-233.85	-46,437.72
Check	9/5/2007	8239	Dorothy J. Cummings		-171.86	-46,609.58
Check	9/5/2007	8279	Prepaid Legal Servi...		-147.50	-46,757.08
Check	9/5/2007	8265	Kelleny Rivera		-139.71	-46,896.79
Check	9/5/2007	8261	Joe Queriapa		-138.52	-47,035.31
Check	9/5/2007	8253	Kayla Kawile		-117.74	-47,153.05
Check	9/5/2007	8287	Sothavy Ton		-44.99	-47,198.04
Check	9/5/2007	8285	Melissa Manzanarez		-44.99	-47,243.03
Check	9/5/2007	8283	Paulette Garcia		-42.81	-47,285.84
Check	9/5/2007	8286	Araceli Ramirez		-42.81	-47,328.65
Check	9/5/2007	8276	Thomas Sheridan		-42.81	-47,371.46
Check	9/5/2007		Paychex		-42.60	-47,414.06
Check	9/5/2007	8282	Rosa De Alba		-40.75	-47,454.81
Check	9/5/2007	8284	May Lo		-40.75	-47,495.56
Check	9/5/2007	8278	Placentia Library Di...		-19.94	-47,515.50
Total Checks and Payments					-47,515.50	-47,515.50
<b>Deposits and Credits - 1 item</b>						
Deposit	9/4/2007				49,472.00	49,472.00
Total Deposits and Credits					49,472.00	49,472.00
Total New Transactions					1,956.50	1,956.50
<b>Ending Balance</b>					<b>4,303.25</b>	<b>35,408.03</b>

*EDM*  
*9/10/2007*

ACQUISITIONS REPORT FOR FISCAL YEAR 2007-2008 THROUGH THE MONTH OF AUGUST 2007  
 Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	\$6,029	387	311	\$0	0	0	\$6,029	387	311	\$25	1	1	\$6,054	388	312
Adult Circulating Non-Fiction	\$6,952	325	323	\$0	0	0	\$6,952	325	323	\$20	1	1	\$6,972	326	324
Adult Reference	\$1,738	22	19	\$0	0	0	\$1,738	22	19	\$0	0	0	\$1,738	22	19
Adult magazines	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Adult on-line databases	\$15,210	3	3	\$0	0	0	\$15,210	3	3	\$0	0	0	\$15,210	3	3
Total Adult Non-Fiction	\$23,900	350	345	\$0	0	0	\$23,900	350	345	\$20	1	1	\$23,920	351	346
TOTAL ADULT PRINT MATERIALS	\$29,928	737	656	\$0	0	0	\$29,928	737	656	\$45	2	2	\$29,973	739	658
Adult Music CDs	\$19	1	1	\$0	0	0	\$19	1	1	\$0	0	0	\$19	1	1
Adult Audio Books (incl. Overdrive)	\$4,165	59	59	\$0	0	0	\$4,165	59	59	\$0	0	0	\$4,165	59	59
Adult DVDs	\$1,466	52	36	\$0	0	0	\$1,466	52	36	\$10	1	1	\$1,476	53	37
TOTAL ADULT NON-PRINT MATERIALS	\$5,650	112	96	\$0	0	0	\$5,650	112	96	\$10	1	1	\$5,660	113	97
TOTAL ADULT MATERIALS	\$35,579	849	752	\$0	0	0	\$35,579	849	752	\$55	3	3	\$35,634	852	755
Juvenile Fiction	\$2,468	354	262	\$0	0	0	\$2,468	354	262	\$100	12	12	\$2,568	366	274
Juvenile Circulating Non-Fiction	\$227	11	10	\$0	0	0	\$227	11	10	\$0	0	0	\$227	11	10
Juvenile Reference	\$164	1	1	\$0	0	0	\$164	1	1	\$0	0	0	\$164	1	1
Juvenile Magazines	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile on-line databases	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Total Junior Non-Fiction	\$391	12	11	\$0	0	0	\$391	12	11	\$0	0	0	\$391	12	11
TOTAL JUVENILE PRINT MATERIALS	\$2,859	366	273	\$0	0	0	\$2,859	366	273	\$100	12	12	\$2,959	378	285
Juvenile Music CDs	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile Audio Books	\$249	8	5	\$0	0	0	\$249	8	5	\$0	0	0	\$249	8	5
Juvenile DVDs	\$50	2	2	\$0	0	0	\$50	2	2	\$0	0	0	\$50	2	2
TOTAL JUVENILE NON-PRINT MATERIALS	\$298	10	7	\$0	0	0	\$298	10	7	\$0	0	0	\$298	10	7
TOTAL JUVENILE MATERIALS	\$3,157	376	280	\$0	0	0	\$3,157	376	280	\$100	12	12	\$3,257	388	292
Total Fiction	\$8,497	741	573	\$0	0	0	\$8,497	741	573	\$125	13	13	\$8,622	754	586
Total Non-Fiction	\$24,291	362	356	\$0	0	0	\$24,291	362	356	\$20	1	1	\$24,311	363	357
Total Music CDs	\$19	1	1	\$0	0	0	\$19	1	1	\$0	0	0	\$19	1	1
Total Audio Books	\$4,414	67	64	\$0	0	0	\$4,414	67	64	\$0	0	0	\$4,414	67	64
Total Video DVDs	\$1,516	54	38	\$0	0	0	\$1,516	54	38	\$10	1	1	\$1,526	55	39
TOTAL MATERIALS	\$38,736	1225	1032	\$0	0	0	\$38,736	1225	1032	\$155	15	15	\$38,891	1240	1047

Outstanding Orders as of December 2006

General Fund \$12,714  
 Adopt-a-book \$0

TOTAL \$12,714



Entrepenurial Activities Report  
 Net Revenue Summary  
 August-07

	Aug-07	Aug-06	YTD 2007-2008	YTD 2006-2007
Passport	11,019.59	10,882.00	27,719.79	22,947.78
Passport Photos	1,820.00	1,350.00	3,730.00	2,810.00
Notary Public	350.00	260.00	670.00	520.00
Test Proctor	207.30	215.00	477.30	365.00
<b>Total</b>	<b>13,396.89</b>	<b>12,707.00</b>	<b>32,597.09</b>	<b>26,642.78</b>

Prepared by: Wendy Goodson



Summary of Current Status Of Unique Management Accounts  
September 17, 2007

Adenda Item 18

FY 07-08	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	14	1,041	9	464.90	0
August	14	1,050	2	395.19	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
<b>TOTAL YTD</b>	<b>28</b>	<b>2091</b>	<b>11</b>	<b>860.09</b>	<b>0</b>

UNIQUE MANAGEMENT SERVICES, INC.

DATED: 09/01/2007 11:18 PM J2

SUMMARY STATUS REPORT

PAGE: 227

MS YESENIA GOMEZ  
PLACENTIA LIBRARY DISTRICT  
411 EAST CHAPMAN AVENUE  
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT  
DATES LISTED: 01/01/1900 TO 08/31/2007

Accounts Submitted	: 1,567	Dollars Submitted	: 150,173.40	Dollars Received	: 53,713.11
Bankruptcies	: 13	Dollars in Bankruptcy	: 1,079.61	Material Returned	: 22,693.29
Incorrect Addresses	: 207	Dollars in Skips	: 13,292.50	Dollars Waived	: 5,608.37
Iron Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 103,321.43
Accounts in Process	: 1,346	Dollars in Process	: 129,837.70	% of Dollars Activated	: 79.58%
# of Accounts Activated	: 1,050				
% of Accounts Activated	: 78.01%				





## Donor Report For August 2007 Placentia Library Friends Foundation

Full Name	Total Cash Donation
Barbara Evans	
Barbara Hemmerling	
Bill Appleby	
Brenda Benner	
Carol Fizzard	
Charles Juster	
Dennis Spiro, O.D., Ph.D.	
Diane Morgan	
Donald Blake	
Eleanore Rankin	
Elizabeth Housewright	
Faye Christlieb	
Frances Blemker	
Gerald Tollefson	
Hal Wightman	
Harry Gushikuma	
James Polen	
Jean Pappas	
Joanna Velasco	
John Hayes	
Juanita Torpy	
Julia Whalen	
Kenneth Blansett	
Lana Brown	
Laurie Gleason	
Lawrence Mercier	
Lillian Bart	
Linda Wilson	
Lois Jones	
Marcia Derrico	
Margaret Horrocks	
Margaret Thum	
Marlene Tan	
Nita Godwin	
Peggy Hammer	
Peggy Vincent	
Robert Fluehe	
Robert Genc	
Robert McKinnell	
Robert Riley	
Robert Turner	
Sandy Koizumi	
Zoe Berry	
	<b>\$4,830.00</b>



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *2/7*  
**SUBJECT:** **Building Maintenance Report for August 2007**  
**DATE:** September 11, 2007

Plumbing: 7-31-07 Repairs in the women's restroom  
HVAC: 8-1-07 Reset the compressor & replaced oil in pump  
HVAC: 8-27-07 Regular maintenance

Prepared by: Vernon Napier



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Personnel Report for Aug 2007  
**DATE:** September 17, 2007

**RESIGNATIONS:**

None

**APPOINTMENTS:**

Lachmi Jaini, Library Clerk I (Part-Time) August 15, 2007

**OPEN POSITIONS:**

Library Clerk I (Full-Time)

**WORKERS' COMPENSATION LEAVE:**

None

Prepared by: Wendy Goodson



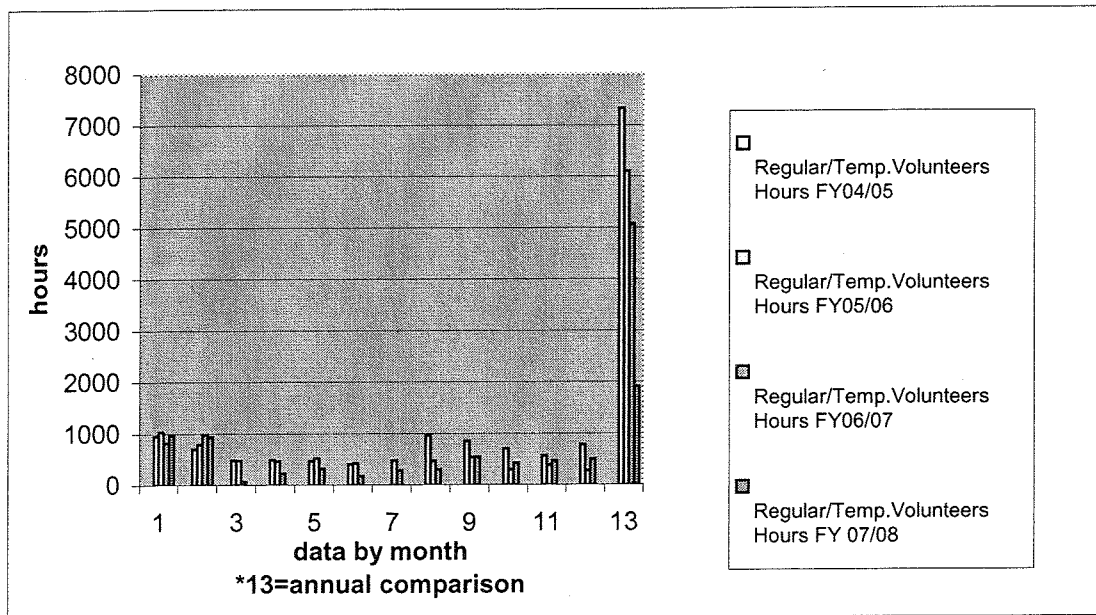
TO: Elizabeth D. Minter, Library Director  
 FROM: Lois Monroe, Volunteer Coordinator  
 SUBJECT: Volunteer Report for Month of August 2007

REGULAR VOLUNTEERS are committed to an on-going program each week.  
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.  
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

**Regular/Temp.Volunteers Hours**

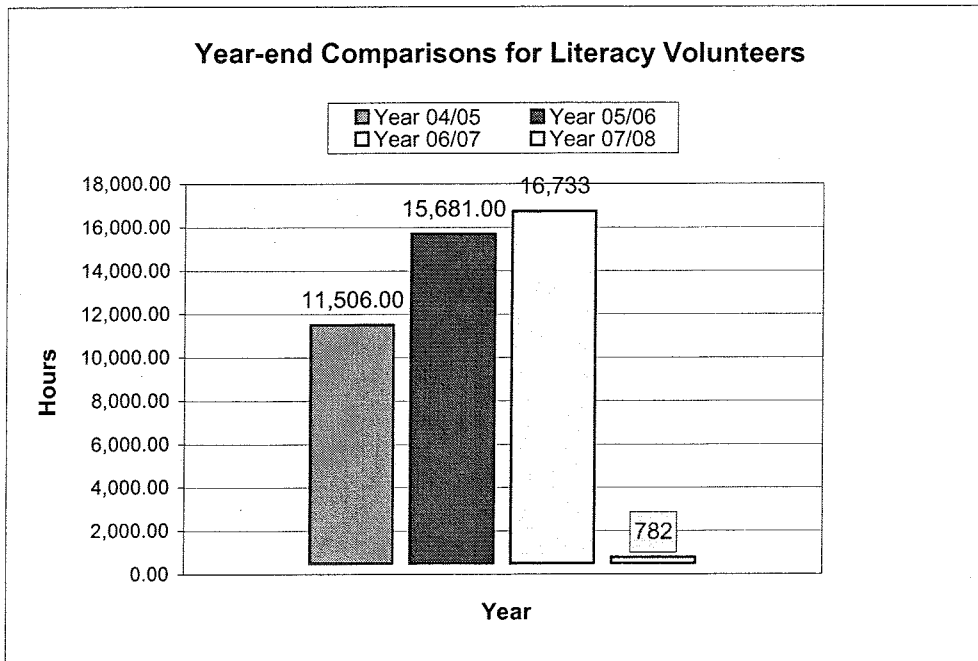
	FY04/05	FY05/06	FY06/07	FY 07/08
July	948.25	1,027.50	815.25	965.3
August	696.25	784.50	980.75	933
September	482.00	470.75	60	
October	487.75	458.25	227	
November	461.00	516.00	310	
December	400.75	416.00	170	
January	*	472.00	279	
February	959.75	462.50	290	
March	846.50	537.50	540.45	
April	698.00	294.50	425.3	
May	559.75	380.25	470	
June	<u>780.00</u>	<u>273.25</u>	499	
	<b>7,320.00</b>	<b>6,093.00</b>	<b>5,066.75</b>	<b>1898.3</b>

# of Active Volunteers for J Feb. 07	Mar.'07	April '07	May '07	June '07	July '07	August '07
Bookstore:	12	16	31	32	31	33
Regular:	9	17	19	13	49	41
Temporary:	3	3	1	3	2	2
Literacy:	90	107	91	73	37	24



Literacy Volunteer Hours

	FY04/05	FY05/06	FY06/07	FY 07/08
July	1,008.00	622.00	892	491
August	684.00	609.00	987	291
September	704.00	894.00	1030	
October	684.00	1,750.00	1934	
November	1,458.00	1,599.00	2155	
December	1,075.00	1,599.00	1386	
January	*	912.00	1254	
February	2,084.00	1,266.00	1617	
March	978.00	1,200.00	1919	
April	976.00	2,210.00	1331	
May	814.00	1,610.00	1641	
June	1,041.00	1,410.00	587	
	<b>11,506.00</b>	<b>15,681.00</b>	<b>16,733</b>	<b>782</b>



excel/mydoc's/volunteer/vol.boardreports7/06



**Placentia Library District**

**Circulation Report – August 2007**

	August 2007	August 2006	Y-T-D 2007	Y-T-D 2006	Y-T-D % change
1st Time Checkouts	17,772	15,679	38,868	33,788	13.1%
Phone Renewals	770	817	1,762	1,745	1.0%
<u>In-Building Renewals</u>	<u>890</u>	<u>593</u>	<u>1,826</u>	<u>1,086</u>	<u>40.5%</u>
TOTAL CHECKOUTS	19,432	17,089	42,456	36,619	13.7%
On-Time Checkins	21,789	18,864	45,471	39,060	14.1%
<u>Late Checkins</u>	<u>1,131</u>	<u>1,058</u>	<u>2,435</u>	<u>2,283</u>	<u>6.2%</u>
TOTAL CHECKINS	22,920	19,922	47,906	41,343	13.7%
Holds Placed	692	538	1,372	1,047	23.7%
Holds Cancelled	12	26	23	43	-87.0%
Holds Filled	533	461	1,046	866	17.2%
NEW PATRON REGISTRATIONS	261	336	565	716	-26.7%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	7,200	6,585	14,373	13,369	7.0%
Juvenile Print	7,289	6,543	17,603	15,503	11.9%
Audio	1,058	1,189	2,127	2,353	-10.6%
<u>Visual</u>	<u>5,788</u>	<u>4,374</u>	<u>12,106</u>	<u>8,280</u>	<u>31.6%</u>
TOTAL CIRCULATION	21,335	18,691	46,209	39,505	14.5%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	12,400	11,029	27,050	23,050	14.8%
To Anaheim residents	3,889	2,210	8,219	5,814	29.3%
To residents outside Tri-City	5,046	5,452	10,940	10,641	2.7%
TYPES OF ACTIVE BORROWERS					
Adult	15,194	13,434			
Young Adult	431	366			
Juvenile	3,237	3,154			
New Borrower	1,007	1,251			
<u>Other (staff)</u>	<u>801</u>	<u>473</u>			
TOTAL ACTIVE BORROWERS *	20,670	18,678			
TOTAL REGISTERED BORROWERS **	33,404	29,927			
ATTENDANCE	49,489	42,914	104,268	89,485	14.2%

\* Active borrowers have used the Library this month

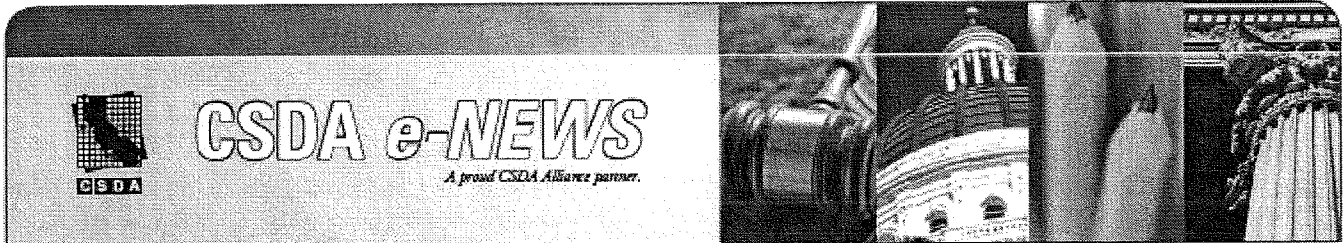
\*\* Registered borrowers have used the Library within the past 12 months



**Elizabeth Minter**

**From:** Neil McCormick [neilm@csda.net]  
**Sent:** Monday, September 10, 2007 2:42 PM  
**To:** eminter@placentialibrary.org  
**Subject:** CSDA e-News for the week of September 10, 2007

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September 10, 2007

**In this issue...**

- [Session Grinds Toward the Finish Line](#)
- [Court Rules That Public Employees' Salary Subject to PRA](#)
- [Test for Your Special District Administrator Certification at This Year's Conference](#)
- [The CSDA Finance Corporation Can Help With Your Financing Needs!](#)
- [Don't Forget to Vote](#)
- [Welcome to Our Newest Members!](#)
- [City: Take Ethics Class -- or Else](#)
- [Reclamation Awards \\$1.6 Million in Water Use Efficiency Grants in California During Fiscal Year 2007](#)

**Employment**

Here are the latest job opportunities posted on the CSDA website:

**Finance Director**  
Calaveras County Water District

**Water Treatment Operator II**  
Elk Grove Water Service

**Water Distribution Operator I**

**Session Grinds Toward the Finish Line**



The official date for the Legislature's Interim Recess (adjournment) is Friday, September 14. As of this writing, the Senate is expected to adjourn on Tuesday, September 11 and the Assembly by noon on

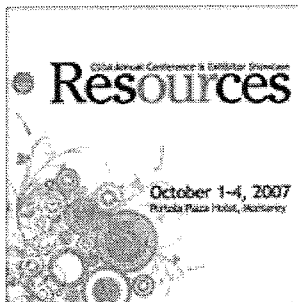
September 12 in recognition of Rosh Hashanah. As is the case in the final days of the session, most of the more controversial bills will be among the last to be addressed, including health care/insurance, redistricting and water-related issues, including the governor's water storage plan. [Read about the bills the Legislature has passed...](#)

**Court Rules That Public Employees' Salary Subject to PRA**

In response to lawsuits filed by Contra Costa Newspapers, Inc. against the City of Oakland, the California Supreme Court recently ruled that the salaries of government employees are public information and must be made available to those who seek access to them. [Read more about this ruling...](#)

**Education**

**Test for Your Special District Administrator Certification at This Year's Conference**



Did you know there's a certification program for special district general managers, administrators and supervisors? Certification programs are a way for professionals within a field to affirm—to their customers, to

**CSDA Calendar**

- Oct 1**  
**General Manager Training**  
*Monterey*
  - Oct 1**  
**Strategic Planning for Special Districts**  
*Monterey*
  - Oct 1**  
**Board Member Training**  
*Monterey*
  - Oct 1-4**  
**CSDA Annual Conference & Exhibitor Showcase**  
*Monterey*
  - Oct 25**  
**SDRMA Safety/Claims Education Day**  
*Anaheim*
- [View the complete education calendar here.](#)

**FAQ**

What is a JPA?

[Click here to learn the answer!](#)

*Elk Grove Water Service*

**Assistant General Counsel**  
*San Diego County Water Authority*

**Office Manager**  
*Crestline Village Water District*

**Public Works Director**  
*City of Tracy*

**Executive Director**  
*Elk Grove Economic Development Corporation*

[View the complete list of current employment opportunities here.](#)

*For more information on posting employment opportunities with CSDA, call 877.924.CSDA (2732).*

their board of directors, and to themselves—that they are competent and experienced in their profession. [Read more about the Special District Administrator certification...](#)

**Membership**

**The CSDA Finance Corporation Can Help With Your Financing Needs!**

The CSDA Finance Corporation is a non-profit public benefit corporation formed by the California Special Districts Association (CSDA) to assist special districts and other public agencies with acquiring highly competitive, tax-exempt financing for all types of major capital improvement projects, land acquisitions and equipment purchases. [Read more about the CSDA Finance Corporation...](#)



**Don't Forget to Vote**

Show your support! We hope that by now your district has had a chance to review the ballot for Seat B of the CSDA Board of Directors and have mailed them back or are in the review process. The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative programs, education and resources. [Read more about the election...](#)

**Welcome to Our Newest Members!**

The following agencies were ratified as new CSDA members at the CSDA Board of Directors meeting on Wednesday, Aug 22:

- [Advocates for Labor Compliance](#)
- [Bankers Life](#)
- [Bayhill Advisors](#)
- [Billiou's](#)
- [Callayomi County Water District](#)
- [Cambria Cemetery District](#)
- [City of Santa Clarita](#)
- [LAFCo of Butte County](#)
- [Lost Hills Public Utilities District](#)
- [Midpeninsula Regional Open Space District](#)
- [Municipal Services Group](#)
- [Perry-Smith LLP](#)
- [Points West Argo](#)
- [Santa Maria Valley Water Conservation District](#)
- [South Coast Water District](#)
- [Three Valleys Municipal Water District](#)
- [WorldWater and Solar Technologies Corp](#)

**In the News**

**City: Take Ethics Class -- or Else**

The notice has been in the bottom of Deborah Chausse's purse for months. The city has sent several reminders to

**Sur**

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Chausse, a member of the Old Sacramento Variance Appeals board, that she must complete ethics training. Now the city is getting tough. On Tuesday, the Sacramento City Council agreed that if the members of the city's boards and commissions didn't complete the course, they could be removed from their posts. Chausse, who said she's been on the board 'at least five or 10 years,' is one of 22 commissioners who hasn't been certified. [Read more of this story...](#)

**Reclamation Awards \$1.6 Million in Water Use Efficiency Grants in California During Fiscal Year 2007**

The Bureau of Reclamation awarded \$1.6 million in Federal funds for the CALFED Water Use Efficiency Grants Program in fiscal year (FY) 2007. With the combined local cost-share contributions, more than \$4.1 million in water management improvements will be implemented during the next 24 months. It is estimated that these projects will help conserve or better manage 85,000 acre-feet of water per year, thus significantly contributing to the CALFED objectives of improving ecosystem health, water supply reliability, and water quality. [Read more of this story...](#)

**Spread the e-News!**

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Laura Labanieh at [LauraL@csda.net](mailto:LauraL@csda.net) or (877) 924-CSDA (2732).

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.2732

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**Elizabeth Minter**

**From:** Neil McCormick [neilm@csla.net]  
**Sent:** Wednesday, September 05, 2007 3:47 PM  
**To:** eminter@placentalibrary.org  
**Subject:** CSDA Legislative Alert - Oppose AB 213 and Support ACA 8

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 To ensure receipt of our email, [please add](#) 'CSDA@informz.net' to your address book.



## **Protect Districts' Right to Challenge Workers' Compensation Adjudication—Oppose AB 213**

A broad coalition of public and private agencies is opposing Assembly Bill 213 (Fuentes), and your district's help is needed to stop this "gut-and-amend" bill. AB 213 eliminates the employer's right to challenge the venue or place where the adjudication of the claim is heard, raises additional costs to employers and unfairly tilts the balance in favor of the employee/applicant and attorney.

### **Current law**

Currently, adjudication of a workers' compensation claim can take place in one of three venues: the county where the injury takes place, the county where the employee resides, or the county where the employee's lawyer maintains his or her business.

### **Implications**

AB 213 eliminates the employer's right to object to the adjudication taking place in the county where the attorney maintains his or her business. If the injured employee hires a lawyer who has an office outside of the county where the employer or applicant resides, the employer must pay for the travel costs of the injured employee to travel to the adjudication hearing. This adds significant costs to employers in rural counties, and would likely result in rural employers dropping any appeal, in general. Additionally, AB 213 would encourage the employee's attorney to "venue shop" to find sympathetic judges.

### **What to do**

Send in a letter to your senator and urge him or her to vote "No" on AB 213. To help the special districts community, sign into the Members Section ( <http://members.csla.net>) of the CSDA website and go to the Legislation and Grassroots section.

## **Call Your Assembly Member to Support Eminent Domain Reform**

Assembly Constitutional Amendment 8 (De La Torre) is a common-sense, moderate approach to eminent domain reform. CSDA is supporting this bill as part of a broader coalition of both public agencies and private businesses. ACA 8 is a moderate approach to reform that protects home and small business owners, but at the same time preserves the right of governments to exercise their power to provide services or revitalize blighted communities.

ACA 8 is on the Assembly Floor and faces a steep two-thirds (2/3) majority vote. Republican votes are needed, and Democratic votes need to be kept. We need your help to contact your assembly member and ask them to vote "Yes" on ACA 8. Call your legislator today--it can be heard as soon as Thursday, September 6.

To help the special districts community, sign into the Members Section ( <http://members.csla.net>) of the CSDA website and go to the Legislation and Grassroots section.

**Counsel**  
San Diego County Water  
Authority

**Office Manager**  
Crestline Village Water  
District

**Public Works Director**  
City of Tracy

**Executive Director**  
Elk Grove Economic  
Development Corporation

**Public Affairs Specialist**  
West Basin MWD

[View the complete list of  
current employment  
opportunities here.](#)

For more information on  
posting employment  
opportunities with CSDA,  
call 877.924.CSDA (2732).

recently, special district managers had no specific certification program - nowhere to go within their chosen profession that would provide constituents and hiring boards the peace of mind that comes with trusting those in charge. [Read more about the SDA certification...](#)

---

### Membership

### 2007-2008 Administrative Salary & Benefits Survey – Last Chance to Participate!

If you have not yet completed the 2007-2008 Administrative Salary & Benefits Survey, please do so now! The participation of the largest possible number of special districts is necessary in order to make the results of this survey as statistically significant as possible. [Read more about this survey...](#)

### Calling All Chapters!

Don't forget to reserve your seat to attend this year's Chapter Roundtable at the Annual Conference & Exhibitor Showcase in Monterey. The roundtable will be held on Wednesday, October 3 from 8:15 to 9:30 a.m. All chapter leaders and representatives are encouraged to attend! Reserve your seat today! [Read more about the Chapter Roundtable...](#)

2007?

[Click here to learn the answer!](#)

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### In the News

### District Donating Fire Engine to Panama

It may be roughly 3,000 miles from Menlo Park to Miami, but it's a trek worth making for the four Central American firefighters who started the trip Wednesday morning in a 1979 Van Pierce fire engine that will eventually be shipped to Bugaba, Panama. [Read more of this story...](#)

### Water District Helps Employees Buy Homes

How can a 25-year-old laborer afford to buy a market-rate condominium in Novato? Getting a job at the North Marin Water District sure helps. At its Aug. 21 meeting, the water district's board voted to loan \$140,000 to Peter Castellucci, 25, a laborer who's worked for the district for 10 months, to cover half the cost of a \$280,000, one-bedroom condominium on Cielo Lane. [Read more of this story...](#)

### Spread the e-News!

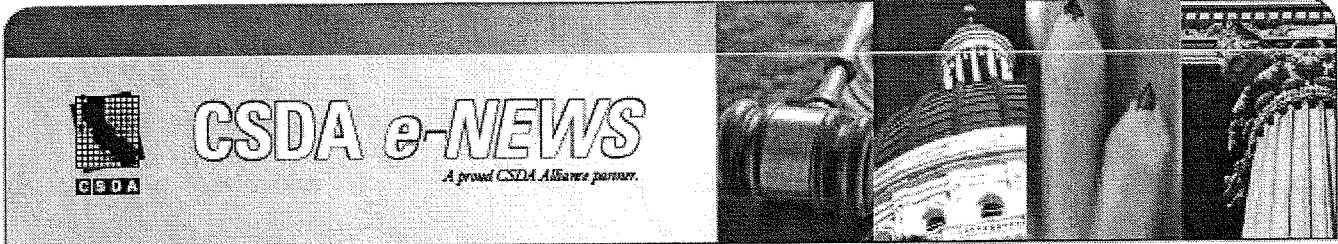
If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Laura Labanieh at [LauraL@cda.net](mailto:LauraL@cda.net) or (877) 924-CSDA (2732).



**Elizabeth Minter**

**From:** Neil McCormick [neilm@csda.net]  
**Sent:** Tuesday, September 04, 2007 1:06 PM  
**To:** eminter@placentialibrary.org  
**Subject:** CSDA e-News for the week of September 4, 2007

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September 4, 2007

**In this issue...**

- [Top Issues Make Their Way Through the Capitol](#)
- [Small Port Districts to get Prop 1B Money](#)
- [Local Hazard Mitigation Plan Contact Available](#)
- [2007 CSDA Annual Conference - Register Today!](#)
- [Test for Your Special District Administrator Certification at This Year's Conference](#)
- [2007-2008 Administrative Salary & Benefits Survey](#)
- [Calling All Chapters!](#)
- [District Donating Fire Engine to Panama](#)
- [Water District Helps Employees Buy Homes](#)

**Employment**

- Here are the latest job opportunities posted on the CSDA website:
- [Water Treatment Operator II  
Elk Grove Water Service](#)
  - [Water Distribution Operator I  
Elk Grove Water Service](#)
  - [Assistant General](#)

**Top Issues Make Their Way Through the Capitol**



It has been a busy week for legislators and key bills of interest for special districts have been steadily making their way through the Capitol. [Read about these top policy issues and their present status at the Capitol...](#)

**Small Port Districts to get Prop 1B Money**

Proposition 1B, which was passed in 2006, provided \$100 million in grants to improve anti-terrorism security at ports. Although this money provided eligible applicants with the ability to take on a variety of security projects, CSDA was concerned that not enough attention may be given to small and medium sized port and harbor districts that may also need to improve anti-terrorism projects. [Read more about this grant money...](#)

**Local Hazard Mitigation Plan Contact Available**

Since last week's e-News article on the State Hazard Mitigation Plan, members have expressed interest in establishing a Local Hazard Mitigation Plan (LHMP). [Read more about a contact for establishing a LHMP...](#)

**Education**



Don't forget to register for this year's Annual Conference and Exhibitor Showcase!  
**Test for Your Special District Administrator Certification at This Year's Conference**

Did you know there's a certification program for special district general managers, administrators and supervisors? Certification programs are a way for professionals within a field to affirm—to their customers, to their Board of Directors, and to themselves—that they are competent and experienced in their profession. Until

**CSDA Calendar**

- Oct 1**  
[General Manager Training  
Monterey](#)
- Oct 1**  
[Strategic Planning for Special Districts  
Monterey](#)
- Oct 1**  
[Board Member Training  
Monterey](#)
- Oct 1-4**  
[CSDA Annual Conference & Exhibitor Showcase  
Monterey](#)
- Oct 25**  
[SDRMA Safety/Claims Education Day  
Anaheim](#)

[View the complete education calendar here.](#)

**FAQ**

What is the newest CSDA class being offered in the Fall of



**Elizabeth Minter**

**From:** Neil McCormick [neilm@cdda.net]  
**Sent:** Tuesday, August 28, 2007 11:59 AM  
**To:** eminter@placentalibrary.org  
**Subject:** CSDA Legislative Alert - Help Stop SB 619

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## Protect the Public's Funds—Help Stop SB 619

Special districts' ability to manage and protect constituents' money is being threatened and your letters are needed to stop it. Senate Bill 619 (Migden) will force districts to lower their payment retention amount for construction projects from 10 percent to 5 percent. The bill will be heard on the Assembly Floor on Thursday *so get your letters to your Assembly Member today!*

Current law allows local governments, including special districts, to hold 10 percent of the total payments to general contractors until the project is completed. There are several reasons for the payment retention:

1. Provides an incentive for the contractor to stay on the job, else risk losing the payments.
2. Protects constituents' funds by reducing the risk of a contractor backing out, and any potential lawsuits that may follow.
3. Provides for funds to complete the project in case a contractor does back out.

Additionally, local governments currently have the authority to "ratchet" down the payment retention amount to 5 percent or even zero if they feel the contractor is doing a good job. However, SB 619 takes away this flexibility and autonomy that local governments have and threatens the oversight abilities of construction projects.

CSDA needs your help to defeat this bill. Send an opposition letter to your Assembly Member today. To help the special districts community, sign into the Members Section (<http://members.cdda.net>) of the CSDA website and go to the Legislation and Grassroots section.

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814

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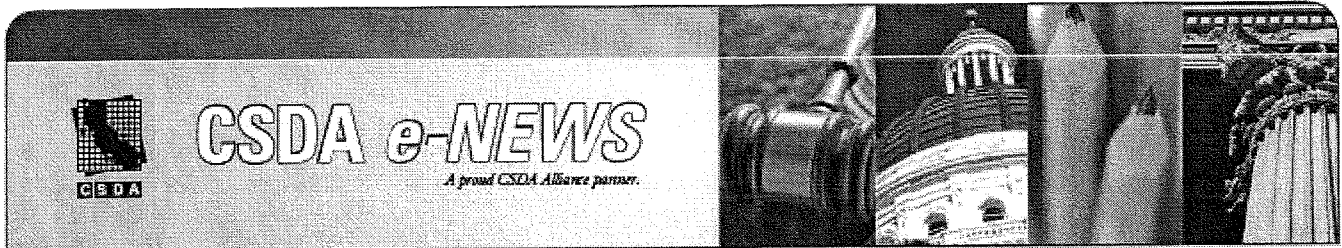




**Elizabeth Minter**

**From:** Neil McCormick [neilm@csda.net]  
**Sent:** Monday, August 27, 2007 1:34 PM  
**To:** eminter@placentiallibrary.org  
**Subject:** CSDA e-News for the week of August 27, 2007

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August 27, 2007

**In this issue...**

- [Eminent Domain Reform Bill Continues Moving](#)
- [Payment Retention Bill Passes to Assembly Floor](#)
- [Do You Have a Local Hazard Mitigation Plan?](#)
- [Only 3 Weeks Left to Register for the 2007 Annual Conference](#)
- [Special District Leadership Foundation Awards 4th District of Distinction Accreditation for 2007](#)
- [CSDA Chapter Roundtable at the 38th Annual Conference & Exhibitor Showcase](#)
- [CSDA Chapters FEATURED during the CSDA Chapters Reception](#)
- [Computer Aid Sought to Find Virus Cure](#)
- [Water Supplier to Add Fluoride](#)

**Employment**

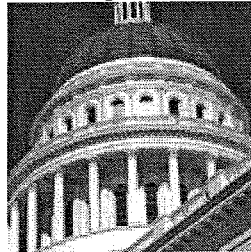
Here are the latest job opportunities posted on the CSDA website:

*Executive Director*  
 Elk Grove Economic Development Corporation

*Public Affairs Specialist*  
 West Basin MWD

*General Manager*

**Eminent Domain Reform Bill Continues Moving**



Assembly Constitutional Amendment 8, authored by Assembly Member Hector De La Torre (D-Southgate), passed the Assembly Local Government Committee last Wednesday. This bill, supported by CSDA as part of the Californians for Eminent Domain Reform coalition, makes reasonable changes to eminent domain laws, protecting private property and small businesses, while still allowing local governments the ability to adequately provide necessary services to constituents. [Read more about ACA 8...](#)

**Payment Retention Bill Passes to Assembly Floor**

Despite opposition from CSDA, the League of California Cities, the California State Association of Counties, and numerous special districts, Senate Bill 619 (Migden) passed the Assembly Appropriations Committee last Wednesday. [Read more about SB 619...](#)

**Do You Have a Local Hazard Mitigation Plan?**

The governor's goal is for all local governments to have a Local Hazard Mitigation Plan (LHMP); however, there is a bit of a ways to go. In a conference call with the Office of Emergency Services (OES), it was noted to CSDA and other participants that only 4 percent of special districts have a LHMP. [Read more about LHMPs...](#)

**Education**

**Only 3 Weeks Left to Register for the 2007 Annual Conference**

**Resources** CSDA Annual Conference & Exhibitor Showcase  
 Hotel rooms are full in Monterey and registrations are climbing but we still have room for you to register for the

**CSDA Calendar**

- Oct 1**  
[General Manager Training](#)  
*Monterey*
- Oct 1**  
[Strategic Planning for Special Districts](#)  
*Monterey*
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*Monterey*
- Oct 25**  
[SDRMA Safety/Claims Education Day](#)  
*Anaheim*
- [View the complete education calendar here.](#)

**FAQ**

Does balance between your work life and your personal life have any impact on your ability to behave ethically at

*Solano Irrigation District*

**Environmental Manager**  
*City of Richmond*

**Pretreatment Coordinator**  
*Yuba City*

**Superintendent of Maintenance and Technical Services**  
*Coachella Valley Recreation and Park District*

**Facilities and Fleet Maintenance Foreman**  
*Coachella Valley Recreation and Park District*

[View the complete list of current employment opportunities here.](#)

*For more information on posting employment opportunities with CSDA, call 877.924.CSDA (2732).*

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2007 Annual Conference. If you have your hotel room, but you have not registered for the conference, do not wait any longer. [Read more about registering for this year's conference...](#)

**Special District Leadership Foundation Awards 4th District of Distinction Accreditation for 2007**

Congratulations to the Mesa Consolidated Water District, which recently became the fourth special district in 2007 to receive the prestigious District of Distinction Award from the Special District Leadership Foundation. Mesa Consolidated Water District joins special districts El Toro Water District, the North County Cemetery District and the Big Valley CSD in receiving this recognition. [Read more about this designation...](#)

**Membership**

**CSDA Chapter Roundtable at the 38th Annual Conference & Exhibitor Showcase**

The CSDA Annual Conference will be held in Monterey this year. What a wonderful way to showcase your chapter to California's other special districts. There will be a general meeting of chapter leadership and representatives from throughout the state to discuss issues of mutual concern as well as share information from a regional perspective. [Read more about the Chapter Roundtable...](#)

**CSDA Chapters FEATURED during the CSDA Chapters Reception**

In an effort to increase this visibility of CSDA Chapters, CSDA is offering chapters a [FREE exhibit table](#) during the CSDA Chapters Reception on Wednesday October 3. [Read more about this year's Chapters Reception...](#)

**In the News**

**Computer Aid Sought to Find Virus Cure**

For those who want to do more than wear mosquito repellent and drain standing water, researchers are offering a new way to fight West Nile virus: Volunteer your computer to help seek a cure. [Read more of this story...](#)

**Water Supplier to Add Fluoride**

The agency that serves much of the drinking water to 18 million Southern Californians will start adding fluoride to its supply beginning in late October at a treatment plant that provides water to most of western Riverside County. [Read more of this story...](#)

**Spread the e-News!**

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Chris Ashley at [Chrisa@csgda.net](mailto:Chrisa@csgda.net) or (877) 924-CSDA (2732).

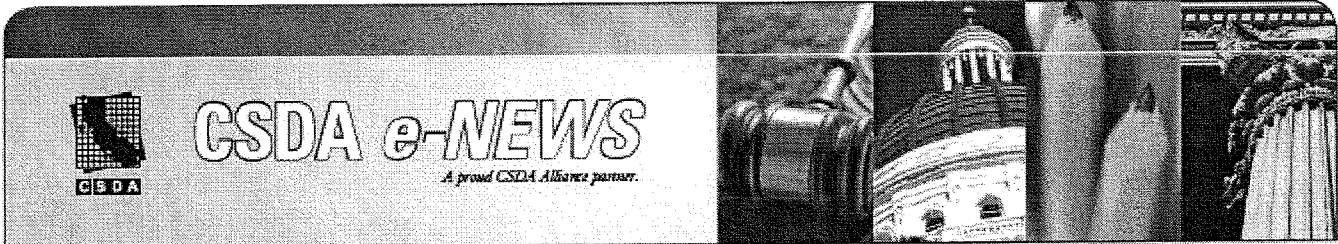
work?

[Click here to learn the answer!](#)

**Elizabeth Minter**

**From:** Neil McCormick [neilm@csda.net]  
**Sent:** Monday, August 20, 2007 2:40 PM  
**To:** eminter@placentialibrary.org  
**Subject:** CSDA e-News for the week of August 20, 2007

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**August 20, 2007**

**In this issue...**

[Governor Provides \\$10 Million to Fight West Nile Virus](#)

[Full Legislature Meets Again Today](#)

[Don't Forget to Vote](#)

[New Robotic Surgery System Coming to Marin General Hospital Makes Surgery Easier on Patients](#)

[Lakeport and District Complete Land Swap](#)

[Water Supplier to Add Fluoride](#)

**Employment**

**Here are the latest job opportunities posted on the CSDA website:**

**Environmental Manager**  
*City of Richmond*

**Pretreatment Coordinator**  
*Yuba City*

**Superintendent of Maintenance and Technical Services**  
*Coachella Valley Recreation and Park District*

**Facilities and Fleet Maintenance Foreman**  
*Coachella Valley*

**Governor Provides \$10 Million to Fight West Nile Virus**



In a conference call with Governor Arnold Schwarzenegger's staff, CSDA and mosquito abatement districts were told to expect an additional \$10 million to fight a resurgent West Nile Virus. [Read more about this funding...](#)

**Full Legislature Meets Again Today**

The Assembly comes back from their month-long summer recess today as the Legislature starts its marathon run to the September 14 deadline to pass bills to the governor. While the Assembly went on break after passing the budget, the Senate did not break for recess after having failed to pass the budget from their own house. While there are inklings of compromise on the budget, and a vote possibly taken up today or Tuesday, Senate President Pro Tem Don Perata (D-Oakland) has refused to take up any other business until the budget has passed. This has put into peril any healthcare reform efforts and hundreds of Assembly bills until the budget is passed. Stay tuned!

**Membership**

**Don't Forget to Vote**

Show your support! Ballots for Seat B of the CSDA Board of Directors should have arrived at your district's main office by now. [Read more about the election...](#)

**In the News**

**New Robotic Surgery System Coming to Marin General Hospital Makes Surgery Easier on Patients**

Surgeons at Marin General Hospital will soon have a powerful

**CSDA Calendar**

**Oct 1**  
**General Manager Training**  
*Monterey*

**Oct 1**  
**Strategic Planning for Special Districts**  
*Monterey*

**Oct 1**  
**Board Member Training**  
*Monterey*

**Oct 1-4**  
**CSDA Annual Conference & Exhibitor Showcase**  
*Monterey*

**Oct 25**  
**SDRMA Safety/Claims Education Day**  
*Anaheim*

[View the complete education calendar here.](#)

**FAQ**

One of our district's board members is participating in a board meeting via teleconference from a

<p><i>Recreation and Park District</i></p> <p><b>Executive Director of the First Tee</b> <i>Coachella Valley Recreation and Park District</i></p> <p><b>District Manager</b> <i>Bethel Island Municipal Improvement District</i></p> <p><b>Water Distribution Operator II</b> <i>Elk Grove Water Service</i></p> <p><u><a href="#">View the complete list of current employment opportunities here.</a></u></p> <p><i>For more information on posting employment opportunities with CSDA, call 877.924.CSDA (2732).</i></p>	<p>high-tech tool at their disposal: a robotic system that will enable them to perform minimally-invasive surgeries with better vision and dexterity. <u><a href="#">Read more of this story...</a></u></p> <p><b>Lakeport and District Complete Land Swap</b> The Lakeport Fire District monthly board meeting saw the culmination of a two-year long effort to secure property for a new and larger Lakeport fire department. It was a process of swapping parcels, said Lakeport Mayor Roy Parmentier, who sprang to his feet when the item came up on the agenda, saying: 'let's get this signed!' <u><a href="#">Read more of this story...</a></u></p> <p><b>Water Supplier to Add Fluoride</b> The agency that serves much of the drinking water to 18 million Southern Californians will start adding fluoride to its supply beginning in late October at a treatment plant that provides water to most of western Riverside County. <u><a href="#">Read more of this story...</a></u></p> <p><b>Spread the e-News!</b> If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Chris Ashley at <a href="mailto:Chris@csda.net">Chris@csda.net</a> or (877) 924-CSDA (2732).</p>	<p><b>hotel. Does he/she really have to post the agenda at the hotel?</b></p> <p><u><a href="#">Click here to learn the answer!</a></u></p>		
<p><b>Advertisers</b></p>				
<table border="1"><tr><td data-bbox="360 934 487 1081"><p><b>NEED FINANCING?</b></p><p><b>CSDA Finance Corporation</b></p><p><u><a href="#">CLICK HERE to get a free quote!</a></u></p></td><td data-bbox="487 934 641 1081"><p>Saving is Believing</p><p><b>800.537.7790</b></p><p><b>SDRMA</b></p></td></tr></table>			<p><b>NEED FINANCING?</b></p> <p><b>CSDA Finance Corporation</b></p> <p><u><a href="#">CLICK HERE to get a free quote!</a></u></p>	<p>Saving is Believing</p> <p><b>800.537.7790</b></p> <p><b>SDRMA</b></p>
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**Elizabeth Minter**

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**From:** Jeri Takeda [jtakeda@mcls.org]  
**Sent:** Monday, August 27, 2007 10:58 AM  
**To:** 'MCLS/SLS/SSCLS/Associate Member Directors'  
**Cc:** rgarza; bgallardo; hfirchow; palger  
**Subject:** FW: [CALIX:7160] Governor Slashes PLF and TBR

-----Original Message-----

**From:** owner-calix@listproc.sjsu.edu  
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen  
**Sent:** Friday, August 24, 2007 2:05 PM  
**To:** calix@listproc.sjsu.edu  
**Subject:** [CALIX:7160] Governor Slashes PLF and TBR

**TO:** CLA Members/ Systems/ Network Contacts

**FROM:** Mike Dillon, CLA Lobbyist; Christina Dillon, CLA  
Lobbyist

**RE:** News From the Capitol

**GOVERNOR SIGNS BUDGET: MAJOR DISAPPOINTMENT FOR LIBRARIES AS GOVERNOR  
SLASHES PLF AND TBR**

Shortly after noon today, Governor Arnold Schwarzenegger, flanked by Assembly Speaker Fabian Nunez and Senate Republican Leader Dick Ackerman, signed the 2007-08 State Budget in the rotunda of the State Capitol. You

will recall that the Budget bill was 52 days late, and relations between the two houses and the Governor were significantly strained during the contentious negotiations. At the bill signing, the Governor noted that the "Budget has a zero deficit. That is an extraordinary accomplishment."

Unfortunately, the attempt to obtain a "zero deficit" meant that an additional \$700 million was cut by the Governor from the Budget version that was sent down to him. Suffering significant cuts today were two major library programs: the Public Library Foundation and the Transaction Based Reimbursement Program.

Last year, the Governor, in his May Revise and subsequent Budget, approved a \$7 million augmentation to the Public Library Foundation, bringing the total baseline figure to \$21.3 million. This year, the Budget Conference Committee approved a \$1 million augmentation to the fund. However, the Governor has chosen to slash not only the \$1 million augmentation for 2007-08, but in addition, he is taking away the \$7 million augmentation he provided last year. In his veto message he states:

"I am deleting the discretionary \$1,000,000 legislative augmentation to the Public Library Foundation. This reduction is necessary to limit program expansions and help bring ongoing General Fund expenditures in line with existing resources. In addition, I am deleting \$7,000,000 in order to further build a prudent reserve in light of the various uncertainties in revenues and spending that we face this year."

The Governor's reduction today brings the new PLF baseline down to \$14.3 million.

Similarly, you may recall that the Governor, in his May Revise and subsequent Budget last year approved a \$7 million augmentation to the Transaction Based Reimbursement program. Today, the Governor inexplicably cut \$7 million from that program as well. His veto message states:

"I am deleting \$7,000,000 for Direct Loan and Interlibrary Loan services. This reduction is necessary in order to further build a prudent reserve in light of the various uncertainties in revenues and spending that we face this year."

We do not know how this reduction will now affect the federal match component for this program, and we will be working with the State Library.

The Governor's reduction brings the new TBR baseline down to \$11.6 million.

We are deeply disappointed in the Governor's actions today, particularly in light of the inconsistent message, wherein he funded both of these programs last year in the approximate same amounts that he cut this year. These programs were just beginning to recover from the devastating cuts that were made to the PLF and TBR under the previous Governor, Gray Davis. One Budget staff member, who we worked with throughout the year, called immediately after seeing the major cuts and commented, "You have my anger, empathy, and sympathy."

NOTE: The CLA office is interested in obtaining examples from you of what these drastic cuts will mean to your library. Please call or fax CLA with your comments ASAP. In addition, we would encourage you to share this story with your local newspapers and media outlets. Further, please feel free to pass this memo along to your locally elected officials, in the event they wish to prepare a media alert.

-----calix-+  
Views expressed on CALIX are the opinion of the sender and do not necessarily reflect the position of the California Library Association.

How to get off CALIX: Subscribers are strongly encouraged to keep abreast of CLA and California library news via this mailing list.

To sign off from the list, send email to [listproc@listproc.sjsu.edu](mailto:listproc@listproc.sjsu.edu) with the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body of the message. Make sure your subject line is blank and nothing other than the command is in the body of the message.

-----calix--

**Elizabeth Minter**

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**From:** Jeri Takeda [jtakeda@mcls.org]  
**Sent:** Tuesday, August 21, 2007 5:13 PM  
**To:** 'MCLS/SLS/SSCLS/Associate Member Directors'  
**Cc:** shaber; bgallardo; ccarlisle; hfirchow; mgermroth; palger; rgarza; rkitamura  
**Subject:** FW: [CALIX:7147] News from the Capitol

-----Original Message-----

**From:** owner-calix@listproc.sjsu.edu  
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen  
**Sent:** Tuesday, August 21, 2007 4:55 PM  
**To:** calix@listproc.sjsu.edu  
**Subject:** [CALIX:7147] News from the Capitol

August 21, 2007

**TO:** CLA Members/ Systems/ Network Contacts

**FROM:** Mike Dillon, CLA Lobbyist  
Christina Dillon, CLA Lobbyist

**RE:** News From the Capitol

**STATE BUDGET FINALLY PASSES**

This afternoon, the Senate passed the State Budget and accompanying "trailer bills" that were previously passed by the Assembly on July 20th. Late yesterday, Senate and Assembly leaders met with the Governor in hopes of reaching an accord, and then both Houses scheduled and rescheduled Floor Sessions until 10:00 p.m. last night. This morning, an agreement was reached on a number of pending details, which paved the way for Senate Republican Minority Leader, Dick Ackerman, to provide the 27th necessary vote for passage. In casting his vote, he was joined by the 25 Democrats, and Republican Senator Abel Maldonado, who earlier committed to voting for the Budget.

As one long-time consultant commented to us this afternoon, "Rarely has passage of a Budget been postponed for so long over so few differences."

The Budget and corresponding "trailer bills" are now on their way to the Governor for action. You will recall that the Budget contains a \$1 million augmentation for the Public Library Foundation (PLF), which would bring the baseline figure for the fund up to \$22.3 million. However, as a condition of the Budget's passage, the Senate Republicans have asked Governor Schwarzenegger to use his so-called "blue pencil" to veto up to \$700 million in additional spending in the Budget bill. We will keep you posted as to the status of the PLF once the Governor acts.

-----calix-+

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-----calix--

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
<b>TOTAL</b>		<b>39,654.98</b>	<b>15,163.96</b>	<b>3,525.80</b>	<b>4,142.97</b>	<b>0.00</b>	<b>86.79</b>	<b>62,574.50</b>
<b>AVG</b>		<b>3,304.58</b>	<b>1,263.66</b>	<b>293.82</b>	<b>345.25</b>	<b>0.00</b>	<b>7.23</b>	<b>5,214.54</b>

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	1,150.57	299.97	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06	11/07/06	7,543.64	1,150.57	136.67	260.73	0.00	7.73	9,099.34
Dec-06	12/07/06	4,457.51	1,150.57	136.67	342.11	0.00	7.45	6,094.31
Jan-07	01/10/07	3,986.03	1,150.57	136.67	332.50	0.00	7.47	5,613.24
Feb-07	02/12/06	6,592.15	1,150.57	136.67	107.50	0.00	7.48	7,994.37
Mar-07	03/07/07	3,267.41	1,150.57	136.67	107.50	0.00	7.77	4,669.92
Apr-07	04/09/07	3,388.12	1,150.57	136.67	107.50	0.00	0.29	4,783.15
May-07	05/31/07	3,166.71	1,150.57	136.67	107.50	0.00	0.00	4,561.45
Jun-07	06/08/07	3,760.59	1,150.57	136.67	207.50	0.00	0.00	5,255.33
<b>TOTAL</b>		<b>61,033.59</b>	<b>14,303.95</b>	<b>1,666.67</b>	<b>1,895.34</b>	<b>0.00</b>	<b>81.72</b>	<b>78,981.27</b>
<b>AVG</b>		<b>5,086.13</b>	<b>1,192.00</b>	<b>138.89</b>	<b>157.95</b>	<b>0.00</b>	<b>6.81</b>	<b>6,581.77</b>

PERIOD COVERED FY2007-2008	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-07	07/23/07	5,584.05	1,150.57	136.67	645.55	0.00	0.00	7,516.84
Aug-07	08/22/07	7,054.77	1,440.22	136.67	117.20	0.00	0.00	8,748.86
Sep-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Oct-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nov-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>12,638.82</b>	<b>2,590.79</b>	<b>273.34</b>	<b>762.75</b>	<b>0.00</b>	<b>0.00</b>	<b>16,265.70</b>
<b>AVG</b>		<b>6,319.41</b>	<b>1,295.40</b>	<b>136.67</b>	<b>381.38</b>	<b>0.00</b>	<b>0.00</b>	<b>8,132.85</b>

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	219.34	54.00	0.00	273.34	136.67
Nov-06	219.34	54.00	0.00	273.34	136.67
Dec-06	219.34	54.00	0.00	273.34	136.67
Jan-07	219.34	54.00	0.00	273.34	136.67
Feb-07	219.34	54.00	0.00	273.34	136.67
Mar-07	219.34	54.00	0.00	273.34	136.67
Apr-07	219.34	54.00	0.00	273.34	136.67
May-07	219.34	54.00	0.00	273.34	136.67
Jun-07	219.34	54.00	0.00	273.34	136.67
TOTAL	2,632.08	663.00	0.00	3,295.08	1,647.54
AVG	219.34	55.25	0.00	274.59	137.30

TOTAL DOLLARS SPENT

FY2007-2008	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-07	219.34	54.00	0.00	273.34	136.67
Aug-07	219.34	54.00	0.00	273.34	136.67
Sep-07	0.00	0.00	0.00	0.00	0.00
Oct-07	0.00	0.00	0.00	0.00	0.00
Nov-07	0.00	0.00	0.00	0.00	0.00
Dec-07	0.00	0.00	0.00	0.00	0.00
Jan-08	0.00	0.00	0.00	0.00	0.00
Feb-08	0.00	0.00	0.00	0.00	0.00
Mar-08	0.00	0.00	0.00	0.00	0.00
Apr-08	0.00	0.00	0.00	0.00	0.00
May-08	0.00	0.00	0.00	0.00	0.00
Jun-08	0.00	0.00	0.00	0.00	0.00
TOTAL	438.68	108.00	0.00	546.68	273.34
AVG	219.34	54.00	0.00	273.34	136.67

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	84.44	69.10	65.80	0.00	0.00	219.34
Nov-06	84.44	69.10	65.80	0.00	0.00	219.34
Dec-06	84.44	69.10	65.80	0.00	0.00	219.34
Jan-07	84.44	69.10	65.80	0.00	0.00	219.34
Feb-07	84.44	69.10	65.80	0.00	0.00	219.34
Mar-07	84.44	69.10	65.80	0.00	0.00	219.34
Apr-07	84.44	69.10	65.80	0.00	0.00	219.34
May-07	84.44	69.10	65.80	0.00	0.00	219.34
Jun-07	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	1,013.28	829.20	789.60	0.00	0.00	2,632.08
AVG	84.44	69.10	65.80	0.00	0.00	219.34

DOLLARS BY TYPE OF WORKER

FY2007-2008	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-07	84.44	69.10	65.80	0.00	0.00	219.34
Aug-07	84.44	69.10	65.80	0.00	0.00	219.34
Sep-07	0.00	0.00	0.00	0.00	0.00	0.00
Oct-07	0.00	0.00	0.00	0.00	0.00	0.00
Nov-07	0.00	0.00	0.00	0.00	0.00	0.00
Dec-07	0.00	0.00	0.00	0.00	0.00	0.00
Jan-08	0.00	0.00	0.00	0.00	0.00	0.00
Feb-08	0.00	0.00	0.00	0.00	0.00	0.00
Mar-08	0.00	0.00	0.00	0.00	0.00	0.00
Apr-08	0.00	0.00	0.00	0.00	0.00	0.00
May-08	0.00	0.00	0.00	0.00	0.00	0.00
Jun-08	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	168.88	138.20	131.60	0.00	0.00	438.68
AVG	84.44	69.10	65.80	0.00	0.00	219.34

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	BLDG MAINT		MAINT WORK	TOTAL
			SWEEPER	TRIMMER		
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	4.00	6.00	2.00	0.00	0.00	12.00
Dec-05	5.00	6.00	2.00	0.00	0.00	13.00
Jan-06	6.00	6.00	2.00	0.00	8.00	22.00
Feb-06	1.00	2.00	2.00	0.00	8.00	13.00
Mar-06	1.00	2.00	2.00	0.00	0.00	5.00
Apr-06	2.00	2.00	2.00	0.00	0.00	6.00
May-06	2.00	2.00	2.00	0.00	0.00	6.00
Jun-06	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	41.00	48.00	22.00	0.00	48.00	159.00
AVG	3.42	4.00	1.83	0.00	4.00	13.25

TIME BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	BLDG MAINT		MAINT WORK	TOTAL
			SWEEPER	TRIMMER		
Jul-06	2.00	2.00	2.00	0.00	0.00	6.00
Aug-06	2.00	2.00	2.00	0.00	0.00	6.00
Sep-06	2.00	2.00	2.00	0.00	0.00	6.00
Oct-06	2.00	2.00	2.00	0.00	0.00	6.00
Nov-06	2.00	2.00	2.00	0.00	0.00	6.00
Dec-06	2.00	2.00	2.00	0.00	0.00	6.00
Jan-07	2.00	2.00	2.00	0.00	0.00	6.00
Feb-07	2.00	2.00	2.00	0.00	0.00	6.00
Mar-07	2.00	2.00	2.00	0.00	0.00	6.00
Apr-07	2.00	2.00	2.00	0.00	0.00	6.00
May-07	2.00	2.00	2.00	0.00	0.00	6.00
Jun-07	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	24.00	24.00	24.00	0.00	0.00	72.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00


TIME BY TYPE OF WORKER

FY2007-2008	SUPERVISOR	CREWLEAD	BLDG MAINT		MAINT WORK	TOTAL
			SWEEPER	TRIMMER		
Jul-07	2.00	2.00	2.00	0.00	0.00	6.00
Aug-07	2.00	2.00	2.00	0.00	0.00	6.00
Sep-07	0.00	0.00	0.00	0.00	0.00	0.00
Oct-07	0.00	0.00	0.00	0.00	0.00	0.00
Nov-07	0.00	0.00	0.00	0.00	0.00	0.00
Dec-07	0.00	0.00	0.00	0.00	0.00	0.00
Jan-08	0.00	0.00	0.00	0.00	0.00	0.00
Feb-08	0.00	0.00	0.00	0.00	0.00	0.00
Mar-08	0.00	0.00	0.00	0.00	0.00	0.00
Apr-08	0.00	0.00	0.00	0.00	0.00	0.00
May-08	0.00	0.00	0.00	0.00	0.00	0.00
Jun-08	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	0.00	0.00	12.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00



## Agenda Item 26

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: September 17, 2007

**SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community.


- ◆ Placentia Rotary Reading Enrichment Program (PRREP) was active again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. We had more than 140 high school students PRREP volunteers this school year.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.
- ◆ The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We had nine (9) school-age students enrolled this year. The homework club at H.I.S. House ended in May.
- ◆ The homework club at Topaz Elementary School is for 7<sup>th</sup> and 8<sup>th</sup> grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club ended in May 2007.
- ◆ The School District's citizenship class is on hold.
- ◆ The Kraemer-Placentia Library Homework Club started on October 30, in Room 101, and has been averaging over 40 students a day. It ended in May.
- ◆ On Monday, March 26, the VHS PRREP/Interact Club hosted an assembly for the "Disney Show Your Character" project, the Gang Awareness and Prevention Program (GAPP). This is the second year that PRREP has sponsored GAPP, and the club plans to make it an annual project.







**Agenda Item  
28**

**TO:** Elizabeth Minter, Library Director  
**FROM:** Jim Roberts, Public Services Manager/Literacy Coordinator   
**DATE :** September 17, 2007  
**SUBJECT: Poet Laureate.**

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee one time in August.

Meredith will be working with the Program Committee in planning for our Cowboy poetry events scheduled for January 10<sup>th</sup> and 12<sup>th</sup>.



## MEMORANDUM

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To: Elizabeth D. Minter, Library Director  
Placentia Library District

From: Marshall Eyerman, MuniFinancial

Date: September 12, 2007

Re: Development Impact Fee Study – Status Update

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In connection with the development impact fee for library facilities, the initial draft of the report was delivered to the District on August 17<sup>th</sup>. Once the District has reviewed the report, we would like to discuss with staff the potential questions concerning the report before preparing the revised draft.

Some of the questions that will be reviewed with staff following the first draft will include:

- The assumptions utilized for the model;
- The projected results of the model;
- The next steps for the District to adopt the fee through the Board and the City of Placentia; and
- The alternative financing necessary for the District to fund any existing deficiencies (ie CFD or parcel tax).







**Supplement to the Annual Report of Special Districts  
For the Fiscal Year Ended June 30, 2007**

<b>Special District ID Number:</b>	12173004000
<b>Name of District:</b>	Placentia Library District

The U. S. Bureau of the Census requests the following information about the fiscal activities of your government for the 2006-07 fiscal year (defined from July 1, 2006 through June 30, 2007). Governments furnishing this information will no longer receive U. S. Bureau of the Census Form F-29 or F-32, Survey of Local Government Finances. If you have any questions, please contact:

U. S. Census Bureau  
Gina E. Broxterman  
1-800-242-4523

**A. Personnel Expenditures**

Please report your government's total expenditures for salaries and wages during the year, including amounts paid on force account construction projects.

<b>Z00:</b>	\$ 1,051,435
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**B. Capital Outlay Expenditures for Enterprise Activities**

Please report your government's capital outlay expenditures for the following enterprise activities, if applicable:

<b>Airport Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G01)	\$
Construction (Census Code F01)	\$

<b>Electric Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G92)	\$
Construction (Census Code F92)	\$

<b>Harbor and Port Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G87)	\$
Construction (Census Code F87)	\$

<b>Hospital Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G36)	\$
Construction (Census Code F36)	\$

<b>Waste Disposal Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G81)	\$
Construction (Census Code F81)	\$

<b>Water Enterprise</b>	<b>Amount</b>
Land and Equipment (Census Code G91)	\$
Construction (Census Code F91)	\$

## Placentia Library District Special Districts Financial Transactions Report

### General Information

Fiscal Year 2007

**Mailing Address**

Street 1   Is Address Changed?  
 Street 2   
 City  State  Zip   
 Email

**Members of the Governing Body**

	First Name	Middle Initial	Last Name	Title
Member	<input type="text" value="Al"/>	<input type="text"/>	<input type="text" value="Shkoier"/>	<input type="text" value="President"/>
Member	<input type="text" value="Betty"/>	<input type="text"/>	<input type="text" value="Escobosa"/>	<input type="text" value="Secretary"/>
Member	<input type="text" value="Richard"/>	<input type="text" value="C"/>	<input type="text" value="DeVecchio, Ed. D."/>	<input type="text" value="Trustee"/>
Member	<input type="text" value="Jean"/>	<input type="text" value="A"/>	<input type="text" value="Turner"/>	<input type="text" value="Trustee"/>
Member	<input type="text" value="Gaeten"/>	<input type="text" value="M"/>	<input type="text" value="Wood"/>	<input type="text" value="Trustee"/>
Member	<input type="text" value="Elizabeth"/>	<input type="text" value="D"/>	<input type="text" value="Minter"/>	<input type="text" value="Director"/>
Member	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Member	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Member	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other Officials**

First Name	Middle Initial	Last Name	Title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Report Prepared By**

First Name	Middle Initial	Last Name	Phone No
<input type="text" value="Marie"/>	<input type="text"/>	<input type="text" value="Mangosong"/>	<input type="text" value="(949) 221-0025"/>

**Independent Auditor**

First Name	Middle Initial	Last Name	Phone No
<input type="text" value="Moreland"/>	<input type="text"/>	<input type="text" value="Associates"/>	<input type="text" value="(949) 221-0025"/>

Placentia Library District  
Special Districts Financial Transactions Report - Consolidated Balance Sheet

Assets

Fiscal Year 2007

	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	General Fixed Assets	General Long-Term Debt	Total Memorandum Only
<b>Assets</b>							
Cash and Cash Equivalents	1,521,260						\$1,521,260
Taxes Receivable	74,336						\$74,336
Interest Receivable	14,129						\$14,129
Accounts Receivable							\$0
Loans, Notes, and Contracts Receivable							\$0
Due from Other Funds							\$0
Inventory of Materials and Supplies							\$0
Other Current Assets							\$0
Lease Payments Receivable							
Unearned Finance Charges							
Investments	23,625						\$23,625
Restricted Assets							
Deferred Charges							
Unamortized Discount on Long-Term Debt							
Other Assets							\$0
<b>Fixed Assets</b>							
Land					81,498		\$81,498
Buildings and Improvements					2,029,651		\$2,029,651
Equipment					626,490		\$626,490
Construction In Progress							\$0
<b>Total Fixed Assets</b>					\$2,737,639		\$2,737,639
Accumulated Depreciation					1,498,683		\$1,498,683
<b>Net Fixed Assets</b>					\$1,238,956		\$1,238,956
<b>Other Debts</b>							
Amount Available in Debt Service Funds						363,576	\$363,576
Amount to be Provided						\$363,576	\$363,576
<b>Total Assets</b>	\$1,633,350	\$0	\$0	\$0	\$1,238,956	\$363,576	\$3,235,882

Placentia Library District  
Special Districts Financial Transactions Report - Consolidated Balance Sheet

Liabilities and Equity

Fiscal Year 2007

	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	General Fixed Assets	General Long-Term Debt	Total Memorandum Only
<b>Liabilities and Equity</b>							
Accounts/Warrants Payable	2,093						\$2,093
Loans and Notes Payable							\$0
Interest Payable - Matured/Accrued							\$0
Other Current Liabilities							\$0
Compensated Absences Payable						80,344	\$80,344
Due to Other Governments	129						\$129
Due to Other Funds							\$0
<b>Long-Term Debt</b>							
General Obligation Bonds							\$0
Revenue Bonds							\$0
Certificates of Participation							\$0
Special Assessment							\$0
Federal							\$0
State							\$0
Time Warrants							\$0
Other Long-Term Indebtedness						283,232	\$283,232
Unamortized Premium on Long-Term Debt							
Advances for Construction							
Deferred Revenue							\$0
All Other Non-Current Liabilities							
<b>Total Liabilities</b>	\$2,222	\$0	\$0	\$0	\$0	\$363,576	\$365,798
<b>Fund Equity</b>							
Contributed Capital							
Investments in General Fixed Assets					1,238,956		\$1,238,956
<b>Retained Earnings</b>							
Reserved							
Unreserved							
<b>Fund Balances</b>							
Reserved	10,000						\$10,000
Unreserved Designated							\$0
Unreserved Undesignated	1,621,128						\$1,621,128
<b>Total Fund Equity</b>	\$1,631,128	\$0	\$0	\$0	\$1,238,956		\$2,870,084
<b>Total Liabilities and Fund Equity</b>	\$1,633,350	\$0	\$0	\$0	\$1,238,956	\$363,576	\$3,235,882

**Placentia Library District  
Special Districts Financial Transactions Report - Non-Enterprise Activity**

**Revenues, Expenditures, Sources and Uses**

Fiscal Year	2007	General and	Debt Service	Capital Projects
		Special Revenue	Funds	Funds
		Funds		
		A	B	C
Non-Enterprise Activity		Library Services		
<b>Taxes and Assessments</b>				
Current Secured and Unsecured (1%)		1,783,458		
Voter Approved Taxes				
Property Assessments				
Special Assessments (Mello/Roos, Mark/Roos)				
Prior Year Taxes and Assessments		48,643		
Penalties and Cost on Delinquent Taxes and Assessments		804		
<b>Licenses, Permits, and Franchises</b>				
<b>Fines, Forfeits, and Penalties</b>				
<b>Revenue From Use of Money and Property</b>				
Interest Income		78,425		
Rents, Concessions and Royalties				
<b>Federal</b>				
Aid for Construction				
Other Federal				
<b>State</b>				
Aid for Construction				
State Water Project				
Homeowners Property Tax Relief		16,559		
Timber Yield				
Other State		248,969		
<b>Other Governmental Agencies</b>				
Redevelopment Pass-Through				
Other				
<b>Charges for Current Services</b>		688,300		
<b>Contributions From Property Owners</b>				
<b>Self Insurance Only</b>				
Member Contributions				
Claim Adjustments				
<b>Other Revenues</b>		337,157		
<b>Total Revenues</b>		\$3,202,315	\$0	\$0
<b>Expenditures</b>				
Salaries and Wages		1,051,435		
Employee Benefits		265,395		
Services and Supplies		1,059,480		
Self Insurance Only - Claims Paid				

**Placentia Library District  
Special Districts Financial Transactions Report - Non-Enterprise Activity**

**Revenues, Expenditures, Sources and Uses**

Fiscal Year	2007	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds
	A	B	C	
<b>Contributions to Outside Agencies</b>				
<b>Debt Service</b>				
Retirement of Long-Term Debt	103,177			
Interest on Long-Term Debt	15,554			
Interest on Short-Term Notes and Warrants				
<b>Fixed Assets</b>				
<b>Other Expenditures</b>	570,443			
<b>Total Expenditures</b>	\$3,065,484	\$0	\$0	
<b>Revenues Over (Under) Expenditures</b>	\$136,831	\$0	\$0	
<b>Financing Sources and Uses</b>				
Proceeds of Long-Term Debt				
Proceeds of Refunding Debt				
Payments to Refunded Debt Escrow Agent				
Inception of Lease Purchase Agreements				
Other Financing Sources				
Other Financing Uses				
Operating Transfers In (Intra-District)				
Operating Transfers Out (Intra-District)				
<b>Total Other Financing Sources (Uses)</b>	\$0	\$0	\$0	
<b>Revenues/Sources Over (Under) Expenditures/Uses</b>	\$136,831	\$0	\$0	
<b>Fund Equity, Beginning of Period</b>	\$1,494,297	\$0	\$0	
Prior Period Adjustments				
Residual Equity Transfers				
Other				
<b>Fund Equity, End of Period</b>	\$1,631,128	\$0	\$0	

**Placentia Library District  
Special Districts Financial Transactions Report  
Consolidation of Fund Equities and Transfers  
Consolidation of Fund Equities and Transfers**

Fiscal Year	2007			
	General and Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds
<b>Consolidation of Fund Equities</b>				
<b>Non-Enterprise Activities</b>	\$1,631,128	\$0	\$0	
<b>Enterprise Fund Equities</b>				
Airport				\$0
Electric				\$0
Harbor and Port				\$0
Hospital				\$0
Waste Disposal				\$0
Water				\$0
<b>Total Ending Fund Equities</b>	<b>\$1,631,128</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		<b>Transfers In</b>	<b>Transfers Out</b>	<b>Net</b>
		<b>A</b>	<b>B</b>	<b>C</b>
<b>Consolidation of Transfers In and Transfer Out</b>				
General and Special Revenue Funds		\$0	\$0	
Debt Service Funds		\$0	\$0	
Capital Projects Funds		\$0	\$0	
<b>Enterprise Activities</b>				
Airport		\$0	\$0	
Electric		\$0	\$0	
Harbor and Port		\$0	\$0	
Waste Disposal		\$0	\$0	
Water		\$0	\$0	
<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Placentia Library District  
Special Districts Financial Transactions Report - Long-Term Debt**

**General Obligation Bonds, Revenue Bonds, Certificates of Participation and Other**

<b>Fiscal Year</b>	2007	
District-wide or Improvement District/Zone		District-wide
Improvement/Zone (If Applicable)		
Type of Debt		Other Long-Term Indebtedness
Activity		Library Services
Purpose of Issue		Equipment Lease
Nature of Revenue Pledged		
Percent of Pledge		
Year of Authorization		2001
Principal Amount Authorized		289,535
Principal Amount Issued		289,535
Beginning Maturity Date		2002
Ending Maturity Date		2014
<b>Principal Amount Unmatured, Beginning of Fiscal Year</b>		<b>\$181,148</b>
Adjustments - Increase (Decrease)		
Principal Amount Issued During Fiscal Year		
Principal Amount Matured During Fiscal Year		21,073
Principal Amount Defeased During Fiscal Year		
<b>Principal Amount Unmatured, End of Fiscal Year</b>		<b>\$160,075</b>
Principal Amount in Default, End of Fiscal Year		
Interest in Default, End of Fiscal Year		
Amount Held in Bond Reserve		

**Placentia Library District  
Special Districts Financial Transactions Report - Long-Term Debt**

**General Obligation Bonds, Revenue Bonds, Certificates of Participation and Other**

<b>Fiscal Year</b>	2007
District-wide or Improvement District/Zone	District-wide
Improvement/Zone (If Applicable)	
Type of Debt	Other Long-Term Indebtedness
Activity	Library Services
Purpose of Issue	Renovate Civic Center
Nature of Revenue Pledged	
Percent of Pledge	
Year of Authorization	2004
Principal Amount Authorized	293,691
Principal Amount Issued	293,691
Beginning Maturity Date	2006
Ending Maturity Date	2009
<b>Principal Amount Unmatured, Beginning of Fiscal Year</b>	<b>\$169,045</b>
Adjustments - Increase (Decrease)	36,216
Principal Amount Issued During Fiscal Year	
Principal Amount Matured During Fiscal Year	82,104
Principal Amount Defeased During Fiscal Year	
<b>Principal Amount Unmatured, End of Fiscal Year</b>	<b>\$123,157</b>
Principal Amount in Default, End of Fiscal Year	
Interest in Default, End of Fiscal Year	
Amount Held in Bond Reserve	

Placentia Library District

**Special Districts Financial Transactions Report**

Detailed Summary of Footnotes For Fiscal Year 2006-07

Forms	Column	Additional Details	Footnotes
Non-Enterprise Revenues, Expenditures, Sources and Uses			
Interest Income	A	ACTIVITY_CODE = 'Library Services'	Higher interest income is due to higher cash balances and higher interest rates in FY 06-07.
Long-Term Debt - General Obligation, Revenue, COPS and Other			
Nature of Revenue Pledged	A	DEBT_TYPE = 'Other Long-Term Indebtedness' and PURPOSE_ISSUE = 'Renovate Civic Center' and ACTIVITY_CODE = 'Library Services' and RECORD_NUMBER = 3	Not Applicable - This is a Capital Lease.
Nature of Revenue Pledged	A	DEBT_TYPE = 'Other Long-Term Indebtedness' and PURPOSE_ISSUE = 'Equipment Lease' and ACTIVITY_CODE = 'Library Services' and RECORD_NUMBER = 2	Not Applicable - This is a Capital Lease.
Percent of Pledge	A	DEBT_TYPE = 'Other Long-Term Indebtedness' and PURPOSE_ISSUE = 'Renovate Civic Center' and ACTIVITY_CODE = 'Library Services' and RECORD_NUMBER = 3	Not Applicable - This is a Capital Lease.
Percent of Pledge	A	DEBT_TYPE = 'Other Long-Term Indebtedness' and PURPOSE_ISSUE = 'Equipment Lease' and ACTIVITY_CODE = 'Library Services' and RECORD_NUMBER = 2	Not Applicable - This is a Capital Lease.

Placentia Library District

**Special Districts Financial Transactions Report**

Detailed Summary of Footnotes For Fiscal Year 2006-07

Forms	Column	Additional Details	Footnotes
Adjustments - Increase (Decrease)	A	DEBT_TYPE = 'Other Long-Term Indebtedness' and PURPOSE_ISSUE = 'Renovate Civic Center' and ACTIVITY_CODE = 'Library Services' and RECORD_NUMBER = 3	Correction to principal amount matured during FY 05-06.

California State Library  
Library Services and Technology Act

**Final Narrative Report**

This report is due thirty (30) days after the completion date of the grant period, on July 31. Note that failure to submit this report within the timelines of the grant program could jeopardize receipt of the final 10% grant payment. Mail a total of **THREE** copies of the report, one with original signature. Send to:

**California State Library  
Budget Office - LSTA  
P.O. Box 942837  
Sacramento, CA 94237-0001**

Date 8/21/07

1. Grant Award ID # 40-6603
2. Project Title Local History Digital Resource Project
3. FY 2006-2007
4. Total project period 7/1/06 - 30/6/07
5. Grantee Placentia Library District
6. Address 411 E. Chapman Ave., Placentia, CA 92870
7. Contact Vernon J. Napier      8. Telephone/E-mail 714-528-1925 x207
9. Needs.

The Placentia Library needs to preserve its collection of historical photographs and make it widely available for searching and viewing.

Applicant Jurisdiction: Placentia Library District

Project Title: Local History Digital Resource Project

10. Project abstract.

Placentia has an active and enthusiastic Historical Committee that has been collecting items in various formats for many years. In particular, it has amassed a sizeable collection of photographs showing the history and development of the City from its earliest days. Although long aware of the need to preserve and share our historical photographs, we needed the "carrot" of a \$5000 grant to get us underway.

For us the object of the exercise was to learn how to digitize (preserve) and make available (via metadata) an initial 200 photographs. Our long-term goal is to use the experience of participating in the Project to secure and share our entire collection.

We deem the Project a success. Not only did we complete the initial 200 photographs, we acquired the knowledge and confidence to carry on with the rest of the collection. We are now in the process of completing a step-by-step workflow that we will use to digitize the rest of the collection and make it available on-line.

Applicant Jurisdiction: Placentia Library District

Project Title: Local History Digital Resource Project

#### 11. Project accomplishments.

Two members of library staff and a representative from the History Committee began the Project by attending the introductory training sessions.

We enlisted the cooperation and assistance of 3 other members of the History Committee as advisors, so that six of us were fully involved in the Project.

We relied heavily on our advisors for the specific detail needed to complete the necessary metadata.

The Project has "enlivened" the History Committee. They have approached the task with enthusiasm, for they see the long term benefit of digitizing our local history in order to preserve and share it.

We purchased recommended hardware, software and storage items in order to continue the work.

We have set in place a process for continuing with the digitization of our collection

Applicant Jurisdiction: Placentia Library District

Project Title: Local History Digital Resource Project

## 12. Subjective evaluation.

I found the training excellent in every respect except the timing. After the introductory sessions I think it would have been better to leave the CONTENTdm and metadata training until nearer the end of the Project year. In my case, I found that by the time I had to begin uploading onto CONTENTdm I had forgotten how to do it.

The support from Adrian, Trudy and Geri was first class, and the session on copyright was excellent.

I underestimated the time it takes to create and enter metadata. I wish now that I had involved a member of staff with catalog experience to share the load.

All of us at Placentia Library - The Director, Board of Trustees, Historical Committee - are very satisfied with the results.

## 13. Project continuation.

The Placentia Library District is continuing with the project. We have the enthusiastic support of management and the Historical Committee. We have the necessary experience and equipment (thanks to the LHDRP).

No services have had to be dropped. Rather, we were able to gain approval to increase our staffing by another 20hrs/wk.







Quarterly Financial Report

Quarter	1 <sup>st</sup>	Jul, Aug, Sep	<input checked="" type="checkbox"/>
	2 <sup>nd</sup>	Oct, Nov, Dec	<input type="checkbox"/>
	3 <sup>rd</sup>	Jan, Feb, Mar	<input type="checkbox"/>
	4 <sup>th</sup>	Apr, May, Jun	<input checked="" type="checkbox"/>
		Liquidation	<input type="checkbox"/>

Grant Award I.D.: 40-6603

Fiscal Year: 2006-07

Project title: Local History Digital Resource Project

Grantee: Placentia Library District

Telephone: 714-528-1925 x207

E-mail: vnpier@placentialibrary.org

Completed by: Vernon Napier

Title: Technical Services Manager

Signature: *Vernon Napier*

Date: 8/15/2007

Send ORIGINAL (please sign in blue ink) and three copies to:

California State Library  
 Budget Office - LSTA  
 P.O. Box 942837  
 Sacramento, CA 94237-0001

	Current Approved Budget (1)	1 <sup>st</sup> Quarter (2)	2 <sup>nd</sup> Quarter (3)	3 <sup>rd</sup> Quarter (4)	4 <sup>th</sup> Quarter (5)	Total Expended/ Encumbered (6)	Outstanding Encumbrances at Close of 4 <sup>th</sup> Qtr. (7)	Liquidation of Outstanding Project End Encumbrances (8)	Unexpended/ Unencumbered Balance (9)
a.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c.	\$5,000	\$2608.48	\$0	\$0	\$0	\$2,608	\$0	\$0	\$2,392
d.	\$0	\$0	\$259	\$0	\$2,133	\$2,392	\$0	\$0	(\$2,392)
e.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f.	\$5,000	\$2,608	\$259	\$0	\$2,133	\$5,000	\$0	\$0	--

a. Salaries and Benefits  
 b. Materials

c. Operating Expenses  
 d. Equipment

e. Indirect Costs  
 f. Total

**NOTE:** Failure to submit these reports within the timelines of the grant program could jeopardize receipt of final 10% grant payment. Any budget adjustments or m must be shown on LSTA 8 page 2. If there are no changes to the current budget, page 2 need not be returned.

### Quarterly Financial Report

(Show approved budget modifications on this page)

Project Title: \_\_\_\_\_

Grantee: \_\_\_\_\_

Grant Award I.D.: \_\_\_\_\_ Fiscal Year: \_\_\_\_\_ Approval Date of Modification: \_\_\_\_\_

Budget Category	Previous Budget	Budget Adjustment	Current Budget
a. Salaries and Benefits	\$0	\$0	\$0
b. Materials	\$0	\$0	\$0
c. Operating Expenses	\$0	\$0	\$0
d. Equipment	\$0	\$0	\$0
e. Indirect Costs	\$0	\$0	\$0
f. Total	\$0	\$0	\$0

**NOTE:** Failure to submit these reports within the timelines of the grant program could jeopardize receipt of final 10% grant payment. Any budget adjustments or modifications must be shown on LSTA 8 page 2. If there are no changes to the current budget, page 2 need not be returned.



## Memorandum

TO: CSDA Member Agency – Board Members and Staff

FROM: John Fox, CSDA President

DATE: August 9, 2007

SUBJECT: 2008 CSDA Committee Appointments

CSDA relies on the participation of our membership in order to guide the Association. As a member of CSDA, your Committee involvement is crucial to the success of activities and the development of CSDA policies. With this in mind, we're asking for your contribution on one of our committees to assist in shaping CSDA.

Committees need active participants who are able to expend the time to provide their expertise in directing the activities and policies of CSDA. To fulfill your duty as a member of CSDA, please review and complete the form included with this letter.

CSDA's strength and effectiveness as a voice for all special districts is directly related to its ability to involve the Board *and* members in the work of the Association. The talents and energy that both groups bring to CSDA and to the issues that concern special districts in California are the critical components of CSDA's success.

I urge you to review the list of committees available to which you can lend your expertise. The ratification of CSDA's 2008 committees will take place at the CSDA Board meeting on November 15, 2007. The selected participants will be notified shortly after that meeting.

The CSDA Board and staff look forward to working with each committee member in 2008.

Best regards,

John R. Fox  
President



## California Special Districts Association

### 2008 COMMITTEE AND VOLUNTEER INTEREST FORM

Please make additional copies for each participant.

We hope your District will participate in one or more of CSDA's committees. The CSDA Board of Directors encourages the participation of all its member agencies on CSDA's committees. As space is limited, please choose more than one committee on which you would like to participate, and please rank according to preference:

- 1 = 1<sup>st</sup> choice
- 2 = 2<sup>nd</sup> choice
- 3 = 3<sup>rd</sup> choice

**NOTE:** All committees meet in person at least twice annually. Committees generally meet in Sacramento, however locations may vary.

\_\_\_\_\_ **Education Committee:** Plans, organizes and directs the education and public relations programs. Commitment: Meets quarterly.

\_\_\_\_\_ **Elections/Bylaws Committee:** Conducts annual elections and member votes for any proposed bylaws change. Reviews bylaws upon request by the Board or members. Commitment: Minimum of one meeting in Sacramento

\_\_\_\_\_ **Finance Corporation:** Serves on the Board of Directors of the CSDA Finance Corporation and oversees the finance programs of the Corporation. Commitment: Meets on a quarterly basis, and as needed. Generally meets in person in Sacramento, or other designated location.

\_\_\_\_\_ **Fiscal Committee:** Oversees the financial direction of the organization, including budget review and implementation. Commitment: Generally begins meeting in June to discuss budget for the following year.

\_\_\_\_\_ **Audit Committee:** Responsible for maintaining and up dating internal controls. Provides guidance to auditors on possible audit and fraud risks. Commitment: Meets with auditors prior to the commencement of the audit and when audit is completed also one meeting during the auditing process.

\_\_\_\_\_ **Legislative Committee:** Development of CSDA's legislative agenda; review, direction and assist with legislative/public policy issues. (Seats are limited.) Commitment: Meets seven times a year beginning in February and concluding in October. All meetings are conducted in Sacramento. NO Conference calls.

\_\_\_\_\_ **Membership & Recruitment Committee:** Responsible for recruitment of new members, member retention and re-attraction activities; recommends new members to be admitted to CSDA. Commitment: Meets Quarterly.

\_\_\_\_\_ **Planning Committee:** Develop a plan for the future of CSDA and shall review and monitor planning documents on a regular basis. Commitment: Usually meets with the Fiscal Committee.

\_\_\_\_\_ **Special Task Forces:** Periodically it is necessary to assemble a task force of members knowledgeable in a certain area to help respond to a particular challenge or to review and advise on a new program or service (i.e. LAFCO, local government reorganization, etc.)

Committee membership is open to both Board members and Staff. Please note that the Association does not reimburse any expenses incurred from this participation.

CSDA is committed to keeping travel costs to a minimum for committee members and handles a significant amount of committee work through conference calls, fax correspondence and e-mail, however, committees do meet at least two times a year in person.

Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

District/Organization: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Telephone: (Dist) \_\_\_\_\_ (contact) \_\_\_\_\_

FAX (Dist): \_\_\_\_\_ Fax (contact): \_\_\_\_\_

E-mail: (contact) \_\_\_\_\_

\*Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* **Either the District/Company General Manager or Board President must sign form**

Please return this completed form to Diana Zavala at CSDA either by mail, fax at (916) 442-7889) or email [dianaz@csda.net](mailto:dianaz@csda.net) before 5:00 p.m. on Wednesday, September 26, 2007.

CSDA \* 1112 I Street, Suite 200 \* Sacramento, CA 95814  
(916) 442-7887 \* (916) 442-7889 fax  
(877) 924-CSDA \* [www.csda.net](http://www.csda.net)



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## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Library Director's Report  
**DATE:** September 17, 2007

Activities Report:

- Aug 14 Met with Jon West, SRP Designs, on behalf of the Placentia Library Friends Foundation (PLFF) Book Store Committee to arrange for the design for the canvas book bags to be sold in the Book Store.
- Aug 17 Met with Anaheim Library Director Carol Stone to discuss my chairing the Scholarship Bash for the American Library Association Conference to be held in Anaheim in July 2008. We also discussed additional issues relating to serving as the Local Host Committee for the Conference.
- Aug 18 Saturday Manager at the Library.
- Aug 20 Met with Kathy Kitsman, Ferrari Philanthropic Consultants, Vernon Napier and Wendy Goodson to finalize grant applications for ADA handicapped accessibility modifications for the six restrooms in Placentia Library. Ms. Kitsman estimates that this can be done with a combination of two grants. We also reviewed pending grant applications for Public Services with Jim Roberts.
- Library Board meeting.
- Aug 21-31 Vacation
- Aug 22 Telephone meeting with John Borack, Time Warner Communications, to finalize its participation as the Donor Reception Sponsor for PLFF on September 28, 2007. In lieu of the \$3,000 cash donation they offered \$1,500 plus 10 five-minute segments on CNN that would be produced at their broadcast studio in Anaheim. PLFF is to receive a copy of the interview to be used on the District web site and in the Library.
- Subsequent telephone calls with Time Warner production staff later in the week provided me with an interview schedule and guidelines for content.
- Sep 1 Saturday Manager at the Library.

- Sep 5 Meeting with representatives from Library Board, PLFF Board and Library Managers to discuss the topics to be discussed in my Time Warner interview.
- PLFF Membership Committee Meeting. We finalized the schedule and plans for the Membership campaign, worked on the first draft of the letter, set up a schedule for PLFF volunteers to distribute membership information at Children's Department programs, and finalized plans for the PLFF membership table at Heritage Days.
- Sep 6 PLFF Program Committee. We discussed arrangements for a Midwinter Western Dinner at Placentia Round Table on Thursday, January 10, with Western writer Willard Wyman and Cowboy Poet Rhonda Sedgwick Stearns. Ms. Stearns will be staying on in Placentia to conduct a poetry workshop on Saturday, January 12. The dinner will give PLFF an opportunity to recoup the cost of the speakers and the cowboy poetry workshop at the Library. Jim Roberts will approach Wells Fargo Bank to request event sponsorship of \$4,000 for the dinner and cowboy poetry workshop. Also, I have re-submitted the invitation to Steve Lopez, Los Angeles Times columnist and author, to be the speaker for the Author's Luncheon.
- Sep 7 Interview at Time Warner. The Managers and staff provided photographs and background material to supplement my presentation. Time Warner gave me a copy of the interview recording on videocassette and told me that I would receive a copy of the edited DVD as it is ready to broadcast.
- Sep 10 PLFF Foundation Committee Meeting. The Committee is finalizing arrangements for the 88<sup>th</sup> Birthday Bash Donor Reception, making plans to contact recent donors and reviewing the planned giving web site preparations.
- PLFF Board of Directors Meeting (minutes are Agenda Item 7)
- Sep 12 OCLC Western Director's Day, Pomona with Vernon Napier. This is the regional report from the international library service bureau.
- Presenter: Jay Jordan, President & CEO, addressed governance structure & communications.
- 📖 OCLC has 60,457 member libraries in 112 countries
  - 📖 8 engineering centers around the globe
  - 📖 OCLC Western Service Center opened in 1976
  - 📖 Merger with WLN in 1999.
  - 📖 Merger with RLG in 2006
  - 📖 2.8 million fiction records --world cat subject cloud (like our smart catalog)
  - 📖 World cat identities -- 18 million records
  - 📖 OCLC Beijing office in opened in July 2007
  - 📖 OCLC Terminologies Service -- Getty Vocabularies
  - 📖 Resource sharing - 166 million interlibrary loans since 1999
  - 📖 eBooks, 140,000 titles on OCLC -- biggest eBook provider for libraries

- 📖 World Cat collection analysis for pre-defined groups -- such as public libraries by population served.
- 📖 Question Point -- handles questions in 26 languages, now managed in the Netherlands, 2 millionth question in Nov 2006 2,000 participating libraries in 26 countries.
- 📖 Webjunction (initiated by Bill & Melinda Gates Foundation, 28,000 library staff are registered.
- 📖 CONTENTdm for management of digital collections -- OCLC digital repository -- ideal to integrate CONTENT dm with WorldCat.
- 📖 WorldCat Local Pilot--custom search box, custom URL for that logo, library ownership & availability -- first shows local, then consortium then state then international. Peninsula Library System (36 libraries) is using this. Service release planned for late 2007.

Presenter: George Needham, Vice President for Member Services

- 📖 Reviewed publication -- 2003 OCLC Environmental Scan: Environmental Scan

Paradigm shift look for the chart for this on the OCLC web site

Time is the new currency.

The landscapes studied: social, economic, technology, research & learning, libraries

3 dominant trends: self service; disaggregation; collaboration

Look into Library Elf on the internet


bookspace.org -- Hannepin County web site

- 📖 The Perceptions Report -- survey of 3,200 people in multiple countries, done only in English and taken online. How people they relate to the last library they used.

96% have visited a public library in their life times.

It's our jobs as librarians to make quality convenient.


Presenter: Cathy De Rosa, Vice President for the Americas

 First report on a new study being released by OCLC: Sharing, Privacy and Trust in Our Networked World.

Study done in multiple languages., 6,163 respondents, 6 countries.

Respondents think that social networking is not a role for the library. See the report for respondent comments.

Presenter: Lorcan Dempsey, VP, Programs & Research

 "A Changing Environment: the OCLC Response"

Part I -- The Environment

Google -- now we want to get things done (not just research) -- work flows becoming more important,

Brand is the new real estate. It guides many of our choices.

Discovery happens elsewhere.

The rich get richer.

Before: the user built their workflow around the library.

Now: the library must build its service around the user workflow.

Before: resources were scarce and attention was abundant.

Now: attention is scarce and resources are abundant.

*[see chart on consumer environment and management environment on the OCLC web site]*

Part II -- Strategic Direction

Increase the impact of libraries.

Reduce unnecessary fragmentation and redundancies

Put libraries at the point of need.

Make the network work for libraries.

Strategic intent of OCLC:

- 📖 Increasing the visibility and impact of libraries by creating a compelling user environment.
- 📖 Creating system-wide efficiencies through integrated management services
- 📖 Leveraging a compelling web-scale library resource globally through grid-enabled services.
- 📖 Make Worldcat.org so valuable that every library needs to be in it.
- 📖 Create local and group value. Worldcat local.

Sep 13 Meeting with David Tuttle, Regional Sales Manager of Sirsi/Dynix and Vernon Napier to discuss the Library's plans for RFID installation and migration. Vernon has expressed a strong interest in pursuing this project this year or next.

Staff Meetings:

The Program Committee and Web Site Advisory Group meetings were both canceled by their Managers because of scheduling issues.

As a result of the staff conferences with Valerie Poole and her subsequent recommendation to the Managers, the Staff Meetings have been rescheduled to one per month. The next Staff Meeting is scheduled for Wednesday, September 19, 2007.

Managers Meeting

Aug 21-31 No Manager Meetings will held during my absence.

Sep 5 Roberts was Recorder. The Agenda and Minutes are Attachment A.

Sep 11 Napier was Recorder. The Agenda and Minutes are Attachment B.



Placentia Library District  
Managers Meeting Agenda & Minutes  
September 5, 2007  
Jim Roberts,

1. Communications

- A. Word of Mouth Marketing for September –  
88<sup>th</sup> Anniversary of Placentia Library, September 2<sup>nd</sup>  
Why we're an independent special district  
*Buttons to be out week of Sep 9.*
- B. Secret Shopper service. *Not discussed.*
- C. Annual Report Brochure – status -- Elizabeth
- D. Web Site – Vernon: *Still working on it.*  
  
Children's Section revisions – status report by Jim  
*All revisions done.*  
  
Report on status on refreshing the appearance of the web site. *Still  
working on it.*  
  
Incorporation of the PLFF Planned Giving web site.
- E. Review of print advertising –Jim  
Chamber of Commerce – new ads. *Jon West has completed*  
School hours poster. *Done. Goes to schools w/letter*
- F. September issue of Newsletter for Teachers & presentation to principals—  
Jim. *See E. above.*
- G. Building signage  
Banners for booksale – status report by Wendy & Jim – have we  
tested the sign readability for Chapman Ave.? *Not yet.*  
Status report on completion of 2006 order. *Done*  
Status report on PLFF sign for photocopier. *Ordered.*
- H. Staff training dvd's – orientation & telephone – update on preparation of  
sections -- discuss taping process. *Moved to next week.*
- I. Performer's contract – Jim, update on process and status. *Have received  
only 2. Jim will recommend 1 of the 2.*

2. Budget Implementation

- A. Status of staff changes. *Deadline extended until Sep. 9.*
  - Circ Clerk I
  - Tech Services Clerk I
  - Library Aide
- B. Janitor's contract supplement – Vernon. *Vernon and Wendy for action.*
- C. Purchasing & check requests/monitoring departmental expenses, including the use of substitutes. *We need to monitor this closely.*

3. Placentia History Room

- A. Update on Flood dvd status – Jim. *Still waiting to look at the draft.*
- B. Celebrating Placentia's Authors – status report Jim – has a new date been proposed? Who is leading this? *History Committee is leading. New possible date: Sep. 29.*

4. Staff Meetings

- A. Revised schedule. *Schedule is out.*
- B. Reports from Committee Meetings – Managers. *Managers making reports.*

5. PLFF update – Elizabeth

- A. Annual Giving Campaign.
- B. Membership Campaign.
- C. Donor reception. *Plff Birthday Party set.*

6. Status report on Departmental Projects & Staff Meetings.

- A. Administration. *Nothing more to report.*
- B. Public Services – status on the Early Childhood Computer order. *Homework Clubs to start 09/17.*
- C. Technical Services – Jim & Vernon, status report on the selection assignments in Children's – is everyone involved? *Looks good.*



Placentia Library District  
Managers Meeting Agenda  
September 11, 2007

Vernon Napier, Recorder

1. Communications

- A. Word of Mouth Marketing for October – Jim – need graphic by NOON on Thursday, Sep 13 and copy of memo by NOON of Wednesday, September 12.  
***Jim has this in hand***
- B. Web Site – Vernon
- Children’s Section revisions – status report by Jim  
***Jim to discuss with Caroline***
- Report on status on refreshing the appearance of the web site  
***Awaiting outcome of the Library’s “branding” project***
- Incorporation of the PLFF Planned Giving web site  
***It was noted that this will need to reflect any future changes in the main website***
- C. September issue of Newsletter for Teachers & presentation to principals—  
***Jim will be delivering the letter next week***
- D. Building signage
- Banners for booksale – status report by Wendy & Jim – when can we get these ordered? In place for October? ***Yes***
- Status report on PLFF sign for photocopier ***On order***
- We welcome suggestions for what to include on the sign over the Circ Desk***
- E. Staff training dvd’s – orientation & telephone – update on preparation of sections -- discuss taping process  
***Managers to keep Sept 25/26 free for taping the history of our local newspapers, and for recording staff training segments***
- F. Performer’s contract – Jim, please bring the draft to the meeting  
***Postoned until next meeting***

2. Budget Implementation

- A. Status of staff changes  
Circ Clerk I  
Library Aide

*Many applicants – testing this week and interviews next week*

- B. Janitor's contract supplement – Vernon

*Draft discussed – Vernon and Wendy to seek contractors*

3. Placentia History Room

- A. Update on Flood dvd status – Jim – can we show this at the Donor Reception?  
*Waiting to see the “rough copy”*

- B. Celebrating Placentia's Authors – status report Jim – has a new date been proposed? Who is leading this?

*No date set yet, but will have in time to promote the event at the Donors' Reception*

*Vernon to proceed with contract to convert PICK database.*

4. Staff Meetings

- A. Revised schedule  
**Discussed**

- B. Reports from Committee Meetings – Managers  
**Meetings were cancelled due to prior commitments**

- C. Changing meeting dates – handling meeting changes – Vernon & Jim  
*Discussed*

5. PLFF update – Elizabeth

A. Membership Campaign

*On track*

B. Donor reception

Video set-up: flood video; EDM presentation & words for song at platform; Time Warner continuous

*Jim to arrange platform, speaker system, etc*

Technology demonstrations

*To include:*

*looped video of Flood DVD*

*looped video of CNN promotion*

*historic photos on digital picture frame*

*virtual keyboard*

*demo of e-book downloading*

C. Midwinter Western Dinner

*To be held Jan 10, 2008 (@ \$40 ticket)*

6. Status report on Departmental Projects & Staff Meetings

A. Administration – GREAT job on HVAC room!!!

Payroll services changes.

*New software going in next week*

*Financial audit will commence next week*

*Annual survey (State Library) due by end of month*

B. Public Services

Status on the Early Childhood Computer order – are they installed?

**Jim to visit Anaheim to study set up.**

What's the status of Children's evening story hours – they were supposed to be back on the schedule no later than September 1<sup>st</sup>?

**Jim to follow up**

Instant Messaging implementation. *On track*

Children's requesting assistance from Technical Services on management of clients after school.

***General discussion of public behavior in library, use of cell phones, use of security video. Jim & Vernon to discuss with staff at next General Staff meeting.***

C. Technical Services

RFID update.

***Further meetings scheduled***

Clerk job duties – let's review at the next staff meeting so everyone knows what to anticipate from this new position.

***Discussed***

7. Rotating staff for Saturdays before Monday holidays (so that everyone can benefit from the longer holiday weekend); and discuss how we will handle holiday weekend scheduling if the Sunday closing is eliminated.  
***Elizabeth to draft policy statement***

Agenda Item 34

TO: Elizabeth Minter, Library Director  
FROM: Jim Roberts, Public Services Manager *JR*  
DATE: September 17, 2007  
SUBJECT: Program Committee Report for the month of August.

**ADULT SERVICES**

	Aug 06-07	Aug 07-08	YTD 06-07	YTD 07-08
NUMBER OF PROGRAMS	0	0	0	0
NUMBER OF ATTENDEES	0	0	0	0

**CHILDREN'S SERVICES**

	Aug 06-07	Aug 07-08	YTD 06-07	YTD 07-08
NUMBER OF PROGRAMS	19	23	52	49
NUMBER OF ATTENDEES	701	664	2,043	2,181

**PROGRAM COMMITTEE**

	Aug 06-07	Aug 07-08	YTD 06-07	YTD 07-08
NUMBER OF MEETINGS	1	1	2	2
NUMBER OF ATTENDEES	10	10	18	18
NEWS RELEASES	1	1	2	2

**LITERACY SERVICES**

	Aug 06-07	Aug 07-08	YTD 06-07	YTD 07-08
Total Tutors	79	64	150	125
Total Students	141	75	209	150
Total Hours	987	652	1,984	1,304

For more detailed literacy statistics, see Agenda Item 36, pages 2 of 3 and 3 of 3.



To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian

Date: for Board Meeting, September 17, 2007



**Subject: August 2007 Activities in the Children's Department**


TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lap Sit 24 months & younger	5	79
Story Time I: 6 years & younger	5	189
Story Time II: 6 years & younger	4	110
SRP Registrations	Counted once for the month	5
SRP Events	1	182
Read to the Dogs event	1	25
Conversation Club	4	21
Origami	2	53
<b>Total August 2007</b>	<b>23</b>	<b>664</b>
<b>Total August 2006</b>	<b>19</b>	<b>701</b>
<b>Current FY to date</b>	<b>49</b>	<b>2181</b>
<b>Previous FY to date</b>	<b>52</b>	<b>2043</b>

*Cg*

CHILDREN'S DEPT. REFERENCE STATS				Aug-07	
BOARD MEETING SEPTEMBER 17, 2007				AGENDA ITEM #35	
DATE	IN-PERSON	PHONE	TOTAL		
1	45	4	49		
2	51	5	56		
closed 3					
4	50	4	54		
5	20	0	20		
6	50	9	59		
7	40	6	46		
8	51	5	56		
9	31	5	36		
closed 10					
11	40	4	44		
12	20	0	20		
13	50	6	56		
14	47	4	51		
15	31	6	37		
16	68	4	72		
closed 17					
18	30	3	33		
19	13	0	13		
20	40	3	43		
21	37	4	41		
22	40	5	45		
23	59	4	63		
closed 24					
25	32	4	36		
26	19	0	19		
27	48	7	55		
28	45	5	50		
29	40	4	44		
30	45	6	51		
closed 31					
<b>TOTAL</b>	<b>1042</b>	<b>107</b>	<b>1149</b>		



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: September 17, 2007

**SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of August.**

**Tutor Training.** There was one tutor training workshop in July, and 18 tutors were trained. All are tutoring or pending

**Placentia Rotary Reading Enrichment Program (PRREP).**

The PRREP Clubs at El Dorado High School and Valencia High School ended in late May. We had more than 100 PRREP tutors this past school year.

**Update on the three off-site PLLS homework clubs.** Both the Topaz-Tuffree Homework Club at Topaz Elementary School and the Homeless Intervention Shelter (H.I.S. House) Homework Club were tremendously successful last school year. Both of them started again this school year on September 17. The Kraemer-Placentia Library Homework Club started on October 30 and was very successful. All homework clubs are on hold until September 2007.

**English Language and Literacy Intensive (ELLI) Program Update.** ELLI started again this school year in late September. We were active at three elementary schools--Ruby Drive, Topaz, and Tynes--and we had a total of seventeen tutors working with more than 200 grade school students. ELLI is through for the summer and will begin again in the fall.

**Federal Work Study (FWS).** Our FWS partnerships with Financial Aid at Cal State Fullerton and with Western State University College of Law this FY have been very strong. We have already renewed our FWS contract with Cal State Fullerton and Western State for FY 2007/08.

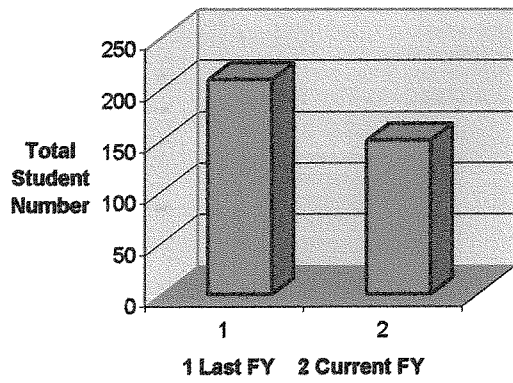
**Literacy statistics.** See Agenda Item 36 Pages 2 of 3, and 3 of 3.

## Placenta Library Literacy Services

### Report of Growth and Progress

	August 06-07	August 07-08	YTD 06-07	YTD 07-08
<b>Tutors</b>				
Adult	51	33	84	66
Teen	28	31	56	62
Hours Instruction	987	652	1,984	1,304
Other Volunteer Hours	120	400	200	520
Total Hours	1,107	1,052	2,184	1,804
<b>Training Workshops</b>				
Workshops Held	1	1	1	1
Tutors Trained	18	18	18	18
<b>Students</b>				
With Adult Tutors	113	41	129	82
With Teen Tutors	28	34	64	68
In Groups	0	0	0	0
Total Active Students	141	75	193	150
<b>Families for Literacy</b>				
Family Students	5	5	5	5
Family Tutors	5	5	5	5
Hours of Instruction	60	60	60	60
<b>ELLI Program</b>				
K-6th Grade Students	0	0	0	0
Tutors for K-6th Grade	0	0	0	0
Hours of Instruction	0	0	0	0
<b>Homework Clubs</b>				
On-Site: Students	0	0	0	0
On-Site Tutors	0	0	0	0
Hours of Instruction	0	0	0	0
H.I.S. House Students	0	0	0	0
H.I.S. House Tutors	0	0	0	0
Hours of Instruction	0	0	0	0
Topaz Students	0	0	0	0
Topaz Tutors	0	0	0	0
Hours of Instruction	0	0	0	0
<b>Total Tutors</b>	79	64	150	128
<b>Total Students</b>	141	75	209	150
<b>Total Instruction Hours</b>	987	652	1,984	1,304

**Total Students**



**Instructional Hours**

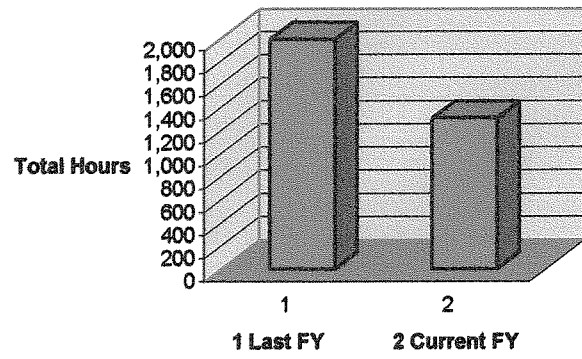
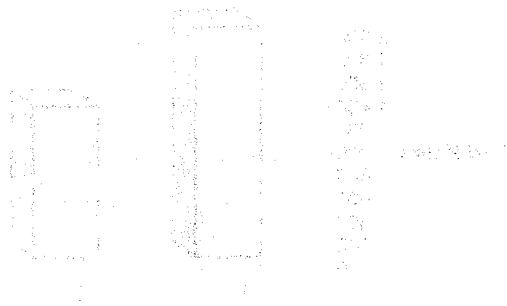


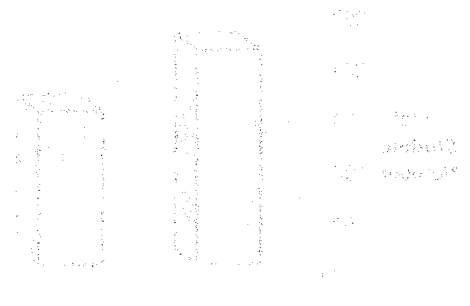
Figure 1: (a) and (b)

(a)  $z = 0$  plane



(1)  $z = 0$  plane (2)  $z = 0$  plane (3)  $z = 0$  plane

(b)  $z = 0$  plane



(1)  $z = 0$  plane (2)  $z = 0$  plane (3)  $z = 0$  plane

TO: Elizabeth Minter, Library Director

FROM: Mary Strazdas, Librarian *MS*


DATE: September 17, 2007

**SUBJECT: Reference and Adult Services report for August, 2007**

- There was one Program Committee meeting during the month.
- Special library displays included the on-going Placentia Round Table Women's Club Bicentennial quilt. There was also a book display about genealogy. On one side of the trough we featured books about inventors and inventions, celebrating National Inventors Month. On the other side we included our new Playaways. These recorded books come in MP3 players smaller than a pack of cigarettes; about 1/3 of the titles were already reserved when the display went up. Their convenience should make them very popular. Patrons will only need to supply earphones, and can enjoy listening on their home computers, in their cars, or simply by plugging in to the players.
- There were no programs held during August.
- Upcoming confirmed programs include "Genealogical Database Help" on Tuesday, September 18, presented by Caroline Rober from the Genealogical Society of North Orange County California (GSNOCC); "Animal Care" on Thursday, October 25, with Dr. Paul Evans; "Local Resources" taught by GSNOCC as part of a series done in different libraries on Tuesday, October 30; "Mastering Midlife" with Dr. Jerry Binder on Monday, November 5; "Emergency Room Services" on Thursday, November 29, with Rhonda Sausedo, RN; "A Child's Christmas in Wales" on Thursday, December 20; and "True Stories and Other Lies", with Dr. Joseph Arnold, Monday, March 24.
- The Placentia Library is partnering with the Placentia-Linda Hospital and will be the location for Senior Yoga classes every Tuesday and Thursday morning. These classes will be taught by the YMCA through the end of December, when the hospital's remodel should be complete.

Statistical Comparisons at the Reference Desk  
August FY 2007/2008

	2006	2007	YTD 06-07	YTD 07-08
Phone Reference Questions	184	232	335	399
Desk Reference Questions	1,465	4,548	2,819	9,033
E-Mail Reference Questions	0	0	0	0
Ready Reference	16	16	46	46
Instruction	208	81	347	216
Computer Use	3,508	4,252	6,802	7,570
Reference Books: In-Library Use	3,653	4,233	7,786	7,878
Patron Database Signups	167	N/A	344	N/A

TO: Elizabeth Minter, Library Director  
FROM: Gary Bell, Librarian   
DATE September 17, 2007  
Subject: History Room Report for August

History Room visitors in August: fiscal year: 2006-2007: 3  
History Room visitors in August: fiscal year: 2007-2008: 10

The 1938 flood DVD has been redone and is much improved. It is being prepared for the Library's birthday and donor reception on Sept. 29<sup>th</sup>.

Marie Schmidt has put 500 pictures in envelopes by year and/or title. Larry Cummings has indexed and titled 4,607 photographs and indexed 7,947 negatives. We have a new scanner, printer and computer in the history workroom.

On August 6<sup>th</sup> Kathy Jensen from the One Stop program did an on sight evaluation of our volunteer, Larry Cummings.

We provided information about the Yorba brands which are on display in the Library's lobby and located a picture for a patron from a June, 1989 issue of the Placentia News Times. The DVD of Packed Up, Squeezed Out was provided for one patron and the origin of Pound Street was provided for another.

A member of the Alfred Aguirre family sought information from his oral history in our collection.

City Hall requested city surveys. They were provided to a liason of the Placentia Historical committee.

A press release was provided to Adam Townsend about the local author reception which is scheduled for September 29<sup>th</sup>.

I sent a letter to Bob Lyons thanking him for his cooperation in planning a Piacenza reunion in March.

Maries Schmidt met with Zoe Berry about a Girl Scout reception in January, and with Carol Downey to identify subjects in local photographs.

Many books were purchased and added to the Library's History Room collection.





Placentia Library District  
On-line database usage – August 2007

	August 2007	August 2006		Y-T-D 2007	Y-T-D 2006	Y-T-D change
Chilton Library (Automobiles)	5	-		6	-	6
General Reference Center	27	39		105	133	(28)
Opposing Viewpoints	4	32		32	82	(50)
Newsbank -Newspaper search	30	6		138	31	107
Newsbank -Magazine search	2	0		2	0	2
L.A Times	1	0		7	2	5
Wall Street Journal	10	47		15	47	(32)
Heritage Quest	4890	1308		12579	2981	9598
Learning Express (Learn a test)	16	5		25	8	17
Novelist	0	0		3	44	(41)
Tumblebooks	424	81		848	150	698
MorningStar	153	-		335	-	355
Value Line	1360			2858		2858

**Library website traffic for the period August 2006 through August 2007**

	Aug '06	Sep '06	Oct '06	Nov '06	Dec'06	Jan'07	Feb'07	Mar'07	Apr'07	May'07	Jun'07	Jul'07	Aug'07	Y-T-D	Monthly Average
	Unique visitors	1,910	1,832	2,035	2,032	1,928	n/a	n/a	2,569	2,388	2,301	2,218	2,336	2,246	23,793
Number of visits (visits per visitor)	3,135	3,062	3,469	3,441	3,056	n/a	n/a	4,317	4,000	3,925	3,742	3,864	3,836	39,847	3,622
Pages visited	15,571	18,913	23,774	22,888	17,544	n/a	n/a	20,338	18,835	19,422	17,373	22,980	23,934	221,572	20,143
(pages per visit)	4.96	6.17	6.85	6.65	5.74	n/a	n/a	4.71	4.70	4.94	4.64	5.94	6.23		5.59
<b>Pages most viewed</b>															
Application for library card	46	0	0	0	62	n/a	n/a	0	57	44	99	27	18	353	32
Borrowing library materials	538	122	216	157	96	n/a	n/a	164	135	117	110	130	109	1,894	172
Calendar	408	252	187	125	2	n/a	n/a	174	122	109	226	170	161	1,936	176
Catalog	673	628	820	1,119	810	n/a	n/a	491	604	301	468	5,603	340	11,857	1,078
(Community links	85	53	71	55	51	n/a	n/a	66	57	59	64	44	72	677	62
Contact Us	140	108	150	207	118	n/a	n/a	150	162	169	159	167	126	1,656	151
Frequently Asked Questions	313	266	265	189	183	n/a	n/a	242	261	233	235	254	201	2,642	240
Home page	11,394	14,827	18,988	18,073	13,739	n/a	n/a	14,543	13,008	13,856	12,760	17,236	18,994	167,418	15,220
Kids page	191	277	155	238	401	n/a	n/a	206	178	199	317	209	206	2,577	234
Literacy services	106	70	122	72	42	n/a	n/a	77	83	72	58	76	116	894	81
Passport applications	205	182	241	175	178	n/a	n/a	546	444	311	317	324	245	3,168	288
Photos (pick of the pics)	126	141	173	135	96	n/a	n/a	159	115	85	92	126	103	1,351	123
Searching for information	37	474	543	642	381	n/a	n/a	670	626	728	424	451	493	5,469	497

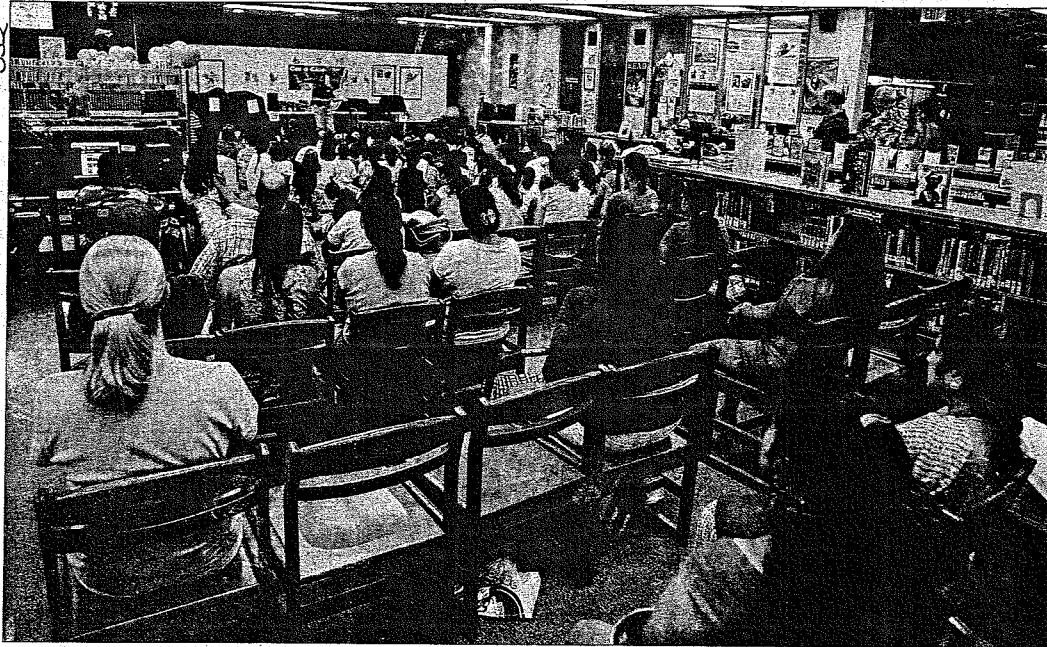
## Placentia Library District

TO: Elizabeth Minter, Library Director  
FROM: Vernon Napier, Technical Services Manager  
DATE: September 13, 2007  
SUBJECT: **Technology Report for August 2007**



- Installed cable access points in each of the cubicles in the staff workroom.
- Attended the 2007 OCLC Western Digital Forum.
- Investigated the PICK database (an important resource of data about Placentia) and obtained advice on converting it to a more user-friendly program.
- Installed new printers in the Childrens Librarian office and the History Workroom.
- Installed and configured the URSA software (facilitates interlibrary loans).





**PACKED HOUSE:** Parents and children pack into the children's library at the Placentia Public Library for a summer reading program.

PHOTOS BY ROD VEAL, STAFF PHOTOGRAPHER

## Placentia library plans for growth

Donation campaign or bond issue may be in library district's future.

By **ADAM TOWNSEND**  
STAFF WRITER

The Placentia Library District has put together a plan to almost double the library building's floor space, increase its collection by 75 percent and improve the technology available to its patrons over the next five to eight years.

An Aug. 20 public hearing will be one of the first steps in a \$22.2 million plan to bring library facilities and services up to par for serving an estimated 60,000 residents by 2025.

"We would like to eventually increase library services, and in order to do that, we need some more space," said Library Trustee Jean Turner. "We have to keep up with technology and offer all the services people expect from a library these days."

Library Director Elizabeth Minter said the library board and staff are currently figuring out how much money is available in fees from developers to add capacity to the library. The district is not supported by the city or the county library system.

"Population growth adds a lot of demand to existing facilities," she said. "Developer fees will help us meet the

cost of added population coming into Placentia. In the meantime, we'll be starting to study community interest."

Minter said that she didn't expect the plan's goals to be completed for another five to eight years, but said it was possible the library board would put a tax issue on the ballot to fund massive upgrades, aside from soliciting donations and using developer fees.

She said one of the cornerstones of the new facility, according to current plans, would be a community meeting room available for programs or for rent, similar to what the Yorba Linda Library has.

According to the current plans, the library would double its space to 45,000 square feet. Minter said there is enough land for the expansion on the site the district owns in conjunction with the city of Placentia.

Also, the library owns 102,849 books — excluding audio, DVD and other materials. Upgrade plans call for an additional 77,151 volumes.

Placentia Children's Librarian Caroline Gurkweitz echoed the wishes of most of the librarians in Placentia when she said the building needs more computer terminals, all in one central loca-



**FUN WITH ALLIGATORS:** Cindi Cavallini, of Pacific Animal Productions, shows off an alligator to parents and children packed into the children's section at the Placentia Public Library for a summer reading program.

tion.

"We have nine at the moment," she said. "We could easily triple it and still need more computers. What we'd like to do is put all the computers together. We can't do that because of the age of the building and the wiring."

Gurkweitz also said the library could do a lot more children's programs with

### By the numbers

Library district population now: 56,795  
Expected population: 62,006  
Books now: 102,859  
Books expected: 180,000  
Current tech stations: 21  
Expected tech stations: 60  
Cost of expansion: \$22.2 million

a kids' section that could be completely closed off from the rest of the library.

One library user, Mohammed Mirza, 62, also said he'd like to see more kids' materials and activities at the Placentia library.

"My interest is just this far," he said gesturing around the magazine section in which he sat reading. "I'm satisfied (but) we should make the library more for the children. It's not geared toward children enough, in my opinion. There should be more computers, that's very important."

Irbin Gutierrez, 14, also said the library should have more computers. When he's doing assignments throughout the school year or just playing games, he said he sometimes has to wait for a terminal.

In addition to other upgrades, the facilities plan calls for a total of 60 public terminals throughout the library.

## pacific clippings

p m b 1 1 7 8 9  
santa ana, calif. 92711

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## pacific clippings

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santa ana, calif. 92711

The Register

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**Southern California Orchid Society** monthly meeting. 1 p.m. social hour; 2 p.m., Aug. 12 at the Placentia Library, 411 E. Chapman Ave., Placentia. Guest speaker is Merle Robboy, M.D., on Brazilian Orchids. Free. 714-991-8661.

## pacific clippings

p m b 1 1 7 8 9  
santa ana, calif. 92711

The Register

Daily AUG 0 4 2007

### 332 PLACENTIA

**Poetry:** Patrons are invited to read their favorite poetry at the Placentia Library from 1 to 3 p.m. today. The library is at 411 E. Chapman Avenue. For more information, call 714-524-5913.

**Michael Mello**

714-704-3796

mmello@ocregister.com

## PROFILE

# Library enlists new storyteller

### Baker brings bilingual education to Storytime.

By **ADAM TOWNSEND**  
STAFF WRITER

332  
The Placentia Library District has hired Chino Hills-based storyteller Georgette Baker to entertain kids during the children's department's Storytime program.

Baker said because she speaks five languages and comes from such an international background, she likes to insert all kinds of lessons about other languages and cultures in her stories.

Baker was born in Aruba, brought up in Venezuela and has traveled all around the world.

She started her career as a teacher but left the profession to become a television reporter in Los Angeles.

She has hosted radio programs and appeared in television commercials, but now she is a professional storyteller in libraries and schools, performing for kids from toddler-age to sixth grade.

She also has a business called Cantemos Co., which publishes children's songs and stories.

**Question:** How did you become a storyteller?

**Answer:** When my children were little, it was a way to accomplish two goals - it was a way to amuse them, teach them and share stories from my past, and it was easiest to



**Georgette Baker**

Contact: 800-393-1336 or [simplespanishsongs.com](http://simplespanishsongs.com)

do it as a group.

**Q:** So what's the process you follow to become a professional storyteller?

**A:** I think that in the beginning, you have to give it away, getting involved at the local library or getting involved with you child's school and learn how to deliver a story. It's important to change your voice with every character. Today, there's so much stimulus around, the storyteller has to compete with electronic media, and they have to do it well.

I started performing for adults, but I prefer children.

**Q:** What do you include in your performances to entertain kids?

**A:** Children's songs, stories and finger plays in English and Spanish. All my stories are bilingual. It's a big, multicultural world as far as languages and customs. If I'm doing a song and I can throw in another word, I'll find out how to say "hello" in Mandarin or how to say "hello" in Korean. I'll even throw sign language in there.

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PHOTOS: JOSHUA SUDOCK, THE ORANGE COUNTY REGISTER

**KITCHEN AIDES:** Tour guide Brad Flynt shows off the George Key Ranch. Outside the 1898 house in George Key Ranch Historical Park are a 1-acre orange grove and a 3/4-acre verse garden of trees, shrubs and flowers.

# HOUSE DUSTS ITSELF OFF

A historic Placentia site plans to have remodeling done by next month.

By ADAM TOWNSEND  
THE ORANGE COUNTY REGISTER

**PLACENTIA** • Seven-year-old Mary Francis Wright and her family left their Arkansas home in covered wagons after the state was ravaged by the Civil War.

Later the family started in the farming business, joining the sparse community of farmers and citrus growers to found what would become Placentia.

Wright met George Benn Key, a Canadian agricultural worker employed in Los Angeles. The two settled down and became the Key family, eventually building a big Victorian farmhouse on their acres of citrus groves.

The Key family house still stands near Placentia Avenue and Bastanchury Road as a county museum.



**LISTEN IN:**  
A radio sits in the house's parlor room. Builder George Benn Key helped establish the Fullerton Chamber of Commerce and the Orange County YMCA.

ical restorations at the George Key Ranch this summer, and staff members are getting the exhibits back in order to prepare for the thousands of schoolchildren who will tour the facility this school year, as always.

"So far the lower floor of the building has been opened to the public entirely," said Brad Flynt, George Key's county resource officer. "We're still working on reorganizing the exhibits in the upper floor."

Everything will be in place by September.

After close to \$500,000 in

the home looks about as pristine as it did when the Key family finished it in 1908.

Though the Key farmhouse is like a sprawling chateau compared to most Orange County houses, Flynt said the Keys were a middle-class family.

"This is not how someone wealthy would live," he said. "They had to go out to the orange groves and beat the dust out of the rugs."

"There is a habit of thinking that previous time periods weren't as sophisticated as we are today," Flynt added, demon-

strating that he relied on ice deliveries to keep food cold.

He also demonstrated old-fashioned waffle irons used on wood stoves and a gasoline-powered steam iron for clothes.

Anyone can walk into the park during its operating hours and have a picnic under the century-old trees or read a book in the home's gardens, Flynt said.

## George Key Ranch

### Hours of operation:

12:15-4:30 p.m. Tuesdays-Fridays and first Saturday of each month

**Address:** 625 W. Bastanchury Road, Placentia

**Contact:** 714-973-3190

Open for tours, weddings and other events

**CONTACT THE WRITER:**  
714-704-3706 or

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### GARDEN EVENTS 332

**Landscaping America: Beyond the Japanese Garden.** An ongoing multimedia exhibit that explores the emergence and continuing contributions of Japanese gardening in Southern California. 10 a.m.-5 p.m. daily (except Monday) at the Japanese American National Museum, 369 E. First St., Los Angeles. \$4-\$8. 213-625-0414 or [www.janm.org](http://www.janm.org).

**Ocean-Friendly Gardening with Doug Kent.** 11 a.m. Aug. 11 at Roger's Gardens, 2301 San Joaquin Hills Road, Newport Beach. Kent will explain practical ways that local gardeners can design and maintain gardens that are friendly to the ocean. 949-640-5800 or [www.rogersgardens.com](http://www.rogersgardens.com).

**Choosing the Perfect Fountain for Your Yard.** Seminars at 11 a.m. and 3 p.m. Aug. 11 and 12 at The Garden Gallery, 403 W. Chapman Ave., Orange. Landscape experts will be on hand to help participants in fountain selection. Bring a photo of your yard. Free. 714-516-9337 or [www.thegallery.com](http://www.thegallery.com).

**Tri-Counties African Violet Society** monthly meeting. 1-3 p.m. Aug. 12 at East Anaheim Hills Community Center, 8201 E. Santa Ana Canyon Road, Anaheim. Topics are separating babies from the mother leaf and potting techniques. Free. Public is welcome. 714-281-4339.

**Southern California Orchid Society** monthly meeting. 2 p.m. Aug. 12 (1 p.m. social hour) at the Placentia Library, 411 E. Chapman Ave., Placentia. Guest speaker is Dr. Merle Robboy on Brazilian orchids. Free. 714-991-8661.

**"Basic Orchid Fertilizer Program and the Value of Micronutrients,"** 7 p.m. Aug. 13 at American Legion Post 496, 5938 Parkcrest, Long Beach. Guest lecture by Dexter Friede at the monthly meeting of the Long Beach Amateur Orchid Society. Free. Visitors welcome. 714-539-4937.

**"H2O for HOAs."** 11:30 a.m.-3 p.m. Aug. 14 at the San Juan Capistrano Community Center, 25925 Camino del Avalon, San Juan Capistrano. A seminar for homeowner-association representatives and property managers on ways to improve landscapes, reduce water waste and urban runoff and how to lower water bills. The seminar is jointly hosted by representatives from the cities of Dana Point, San Clemente and the South Coast Water District with vendor presentations. Free lunch will be provided. Free admission. RSVP required at 949-234-4414 or [bdu-bois@sanjuancapistrano.org](mailto:bdu-bois@sanjuancapistrano.org).

**Alocasia Class.** Noon Aug. 18 at the Plant Stand, 2972-A Century Place, Costa Mesa. A class led by master gardeners. Free. Also on Aug. 18 at 11 a.m., a class on anthuriums. Aug. 25 at noon: Zeroscaping. 714-966-0797 or [www.plant-stand.com](http://www.plant-stand.com).

**Secrets of an English Gardener** monthly meeting. 6:30 p.m. Aug. 21 at the Learning Light Foundation, 1212 E. Lincoln Ave., Anaheim. Free. Visitors welcome. 714-635-5541 or [www.orangecountygardeners.org](http://www.orangecountygardeners.org).

**Arboretum Tuesdays! Scavenger Hunt.** 6-7:30 p.m. Aug. 21 at the Fullerton Arboretum, 1900 Associated Road, Fullerton. Discover nature's hidden treasures and learn about leaves, bugs and seedpods while you journey through the arboretum during the twilight cool of the evening. \$5/family. 714-278-3579 or [www.arboretum.fullerton.edu](http://www.arboretum.fullerton.edu).

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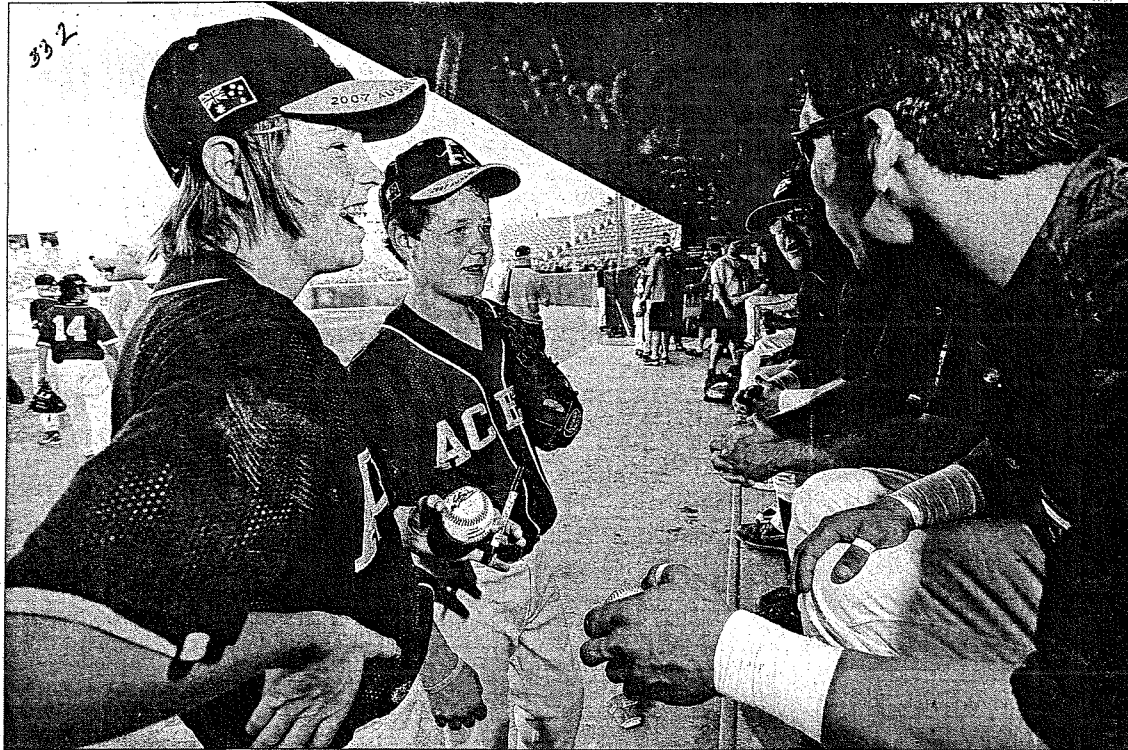
### 332 PLACENTIA

**Book sale:** Books from every genre will be available for purchase at more than 90 percent off retail prices at the Placentia Library 2nd Sunday book sale. The sale runs from 1 to 4 p.m. on Sunday at the library. Customers are asked to enter from the parking lot at the library loading dock, 411 E. Chapman Ave. For more information, call 714-528-1906, ext. 210.

**Michael Mello**  
714-704-3796 [mmello@ocregister.com](mailto:mmello@ocregister.com)



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PHOTOS: ERIC WOLFE, FOR THE ORANGE COUNTY REGISTER

**ADVICE FROM THE PROS:** Aussie Aces Keith Farrell, left, and Caméron Bobridge receive tips after getting autographs from players on the Orange County Flyers while in the dugout before the game.

# Aussie team visits Placentia

Youth group gets a close look at the American pastime and Southern California.

By LOU PONSI  
THE ORANGE COUNTY REGISTER

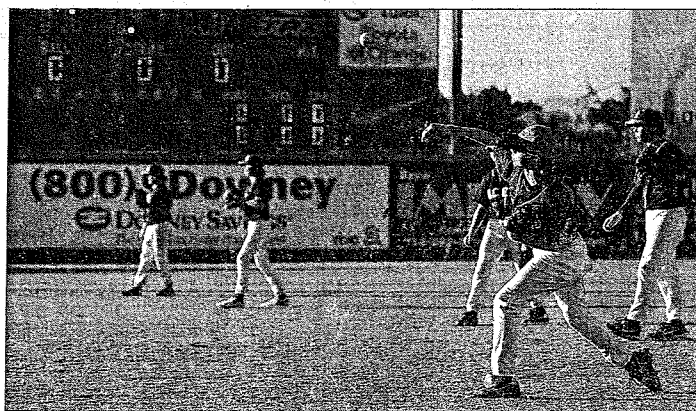
**PLACENTIA** • Disneyland, Universal Studios, Sea World and even Hooters.

The attractions are requisites on the itinerary of a youth baseball team from Australia, visiting Placentia for the California Competitive Youth Baseball World Series that offered various age divisions and involved nearly 100 teams.

Games were played at six sites last week in Placentia, Yorba Linda and Villa Park.

Six Placentia families are hosting the 13 Aussie Aces players, ages 12 to 15. The Australian team will stick around and hang out this week.

John Couch - an assistant coach for the Aces, from Adelaide, South Australia - said the group has been awed by the "overall hustle and bustle" of



Southern California.

"Most people have been having a look around," Couch said. "The women have been out shopping, of course."

The team and their families attended the Red Sox-Angels game Wednesday and were guests of the Orange County Flyers professional baseball team at Cal State Fullerton's Goodwin Field on Thursday. They plan to attend a Dodgers' game.

"It was heaps good," said Aces player Caméron Bo-

bridge, 13, of the Angels game.

Couch said his players, getting their first taste of American baseball, have been impressed by the talent of their U.S. counterparts.

"Hopefully, some of these boys will take some of the inspiration back with them," said Couch, who hopes to bring teams to the U.S. again.

Said 14-year-old Aces player Jay Sanderson: "They look disciplined and trained real well. They play ...more often than we do."

The Mayfield family hosted three Aces players.

"It's amazing how children all around the world are the same," said Christine Mayfield, a mother of three. "I'm yelling at them the same, and praising and loving them the same."

## MORE ONLINE

To see the Australians playing baseball and learning about America, see

[www.ocregister.com/placentia](http://www.ocregister.com/placentia).

**TUNING UP:** Jay Sanderson, front, and his Aussie Aces teammates practice on Goodwin Field before the start of the Orange County Flyers game on Thursday.

The Register  
Daily AUG 1 9 2007

## Placentia 'Quiet Zone' begins its less-noisy era

\$9 million project muzzles train whistles.

337  
By **SAM MILLER**  
THE ORANGE COUNTY REGISTER

The \$9 million "Quiet Zone" project to reduce train whistling in Placentia appeared to finally be in effect, after more than a month of delays and six years of whistles.

The BNSF Railway said Saturday would mark the start of Quiet Zone, and Mayor Connie Underhill said Saturday afternoon that the whistles indeed seemed to have mostly stopped.

A spokesperson for the railway couldn't be reached.

"Some residents may not even notice that they're not hearing the whistle," Underhill said. "It'll just be like peace and quiet has been restored." The train whistles began sounding in April 2001, roiling some residents and city leaders.

After a train-auto crash and subsequent lawsuit, the railway chose to reduce its liability and improve safety at road-rail intersections. The railway quit complying with an agreement with the city to keep whistles silent at intersections.

The \$9 million project includes new medians and traffic-signal equipment to make it safe for trains to go through the city without whistling.

It was to go into effect in early July, but a hold-up over Federal Railroad Administration signal guidelines stalled the process.

"In another month or two is the railroad's busy season, so it's great to have this now," Underhill said.

**CONTACT THE WRITER:**  
949-454-7394 or  
samiller@ocregister.com

Placentia News  
Weekly AUG 2 3 2007

### Bookstore looking for volunteers

337  
The Placentia Public Library is looking for volunteers to staff the library's bookstore from 6 to 8 p.m. on Wednesdays and Thursdays.

Volunteers can also sign up as substitutes to fill in shifts as needed.

For more information, call Nancy Lone-Tollefson at 714-524-7318.

All proceeds from the store go to providing services at the library.

The Register  
Daily AUG 1 7 2007

### TRAIN WHISTLES TO STOP SATURDAY PLACENTIA

337  
City officials said Thursday that BNSF Railway engineers are still scheduled to silence their train whistles at intersections through town starting Saturday.

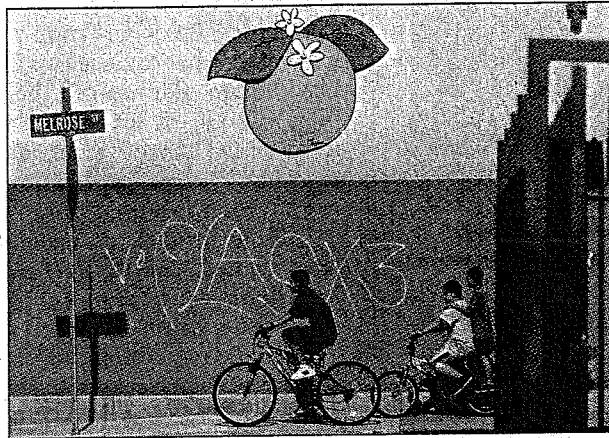
The city has spent six years and \$9 million on the project. Technical delays held up the installation of safety equipment at road-rail intersections that allow engines to safely pass without sounding horns.

Then, even as equipment difficulties were ironed out, the Quiet Zone got tangled in a disagreement between federal and state regulating authorities.

Engineers will still blow their whistles if a car or pedestrian is on the tracks.

332  
**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711

The Register  
Daily **AUG 24 2007**



BRUCE CHAMBERS, THE ORANGE COUNTY REGISTER

**TAGGED:** Graffiti on Melrose Street in downtown Placentia marks the territory of the Plas gang.

## Suspects jailed, but now what?

Placentia police hoping for lasting impact from operation that targeted top-rung drug dealers.

By **ADAM TOWNSEND** and **CAROLINA RUIZ-MEJIA**  
THE ORANGE COUNTY REGISTER

**PLACENTIA** • Police and city residents say they hope what was perhaps the largest narcotics investigation in the history of the city will go a long way to remove criminal influences in Placentia.

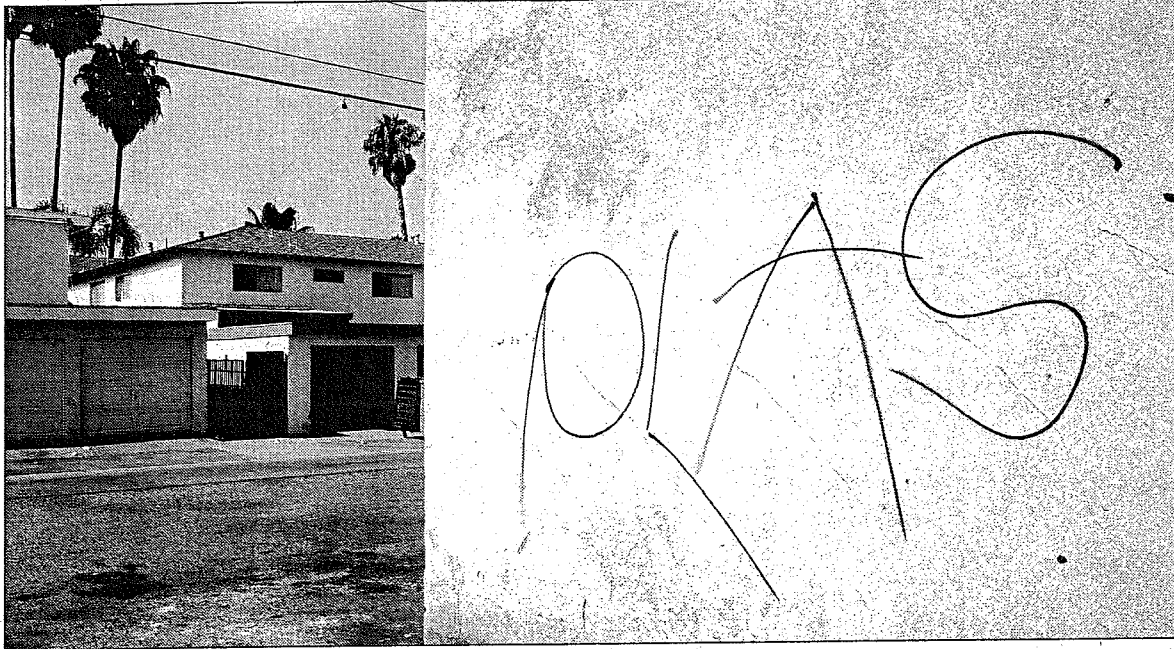
Police this summer targeted 16 men and women they suspected of conspiring to sell cocaine and methamphetamines — part of a four-county Drug Enforcement Administration sting that culminated Wednesday morning.

Police say they hope that by putting away those they suspect of leading gang and drug activities,

### ONLINE EXTRAS

To see photos of the Placentia neighborhood where the Plas gang is thought to have operated, go to **ocregister.com/extras**.

SEE **PLACENTIA** • PAGE 2



BRUCE CHAMBERS, THE ORANGE COUNTY REGISTER

**GRAFFITI:** A wall behind a store on Chapman Avenue bears the mark of the Plas gang.

## PLACENTIA

FROM PAGE 1

they can interrupt the cycle of young, petty drug dealers going in and out of jail.

"It's all cyclical," said Placentia police Detective Daron Wyatt, "which is the beauty of something like this. Historically, what a small agency does is arrest the small, local street dealers."

Some residents in the neighborhood that was the center of suspected drug activity expressed relief Wednesday; others just shrugged. Some hadn't heard the news.

"I felt relieved," said a mother of three girls in Spanish, recalling the moment her 15-year-old daughter told her a group of local suspects had been arrested. "I think the com-

munity will be safer now that they caught those guys. I hope they catch all of them. Having these people around worries me because I have two teenagers, and they're more easily exposed to dangers like this one.

"This is not a safe community; (gang members) just killed a guy by where I live down in Santa Fe," she said.

The mother, who declined to give her name out of fear for her safety, was referring to the killing of suspected Plas member José Leal, 22, on Baker Street on July 28. The City Council this week offered a \$10,000 reward for information leading to the arrest of the killers.

Police hope the reward will induce witnesses to overcome their fear of retaliation by gang members.

One west central Placentia resident, however, said he thought concerns about the safety of his neigh-

borhood were overblown.

"I feel safe," said Juan Manuel Gonzalez, 35, in Spanish. He was surprised when asked if he knew about the arrests. "I've never felt my life is in danger. I think this is a safe community."

Wyatt and Detective Bryce Angel, who led the operation, said it's too early to say how the other two criminal street gangs that operate in Placentia will react to the police takedown of those they suspect of leading the Plas gang.

"That'll remain to be seen," Wyatt said. "As far as turf wars that go back and forth, I certainly don't see that happening."

He said Placentia's gang violence is based more on rivalries than physical territory.

**CONTACT THE WRITER:**

714-704-3706 or  
atowndsend@ocregister.com

432  
**pacific clippings**  
p m b 1 1 7 8 9  
santa ana, calif. 92711  
The Register  
Daily AUG 23 2007

# 16 arrested in raid

Police call one man a leader in a Placentia gang that deals in cocaine and methamphetamine.

**A** series of Drug Enforcement Administration raids that ended Wednesday in four Southern California counties included the arrests of 16 members of a Placentia gang described by police as a major distributor of cocaine and methamphetamine. Police arrested Yorba Linda resident

Pablo Perfecto, 36, who they suspect is a drug kingpin, and 15 others they say belong to Pals, a street gang whose territory encompasses the predominantly Hispanic neighborhoods in the Chapman Avenue area of west-central Placentia. The drugs are believed to have come from a cartel based in Mexico. **LOCAL 1**



Pablo Perfecto

**"(Perfecto) was able to transcend the barrio and move into white-collar America while still dealing drugs. He was actually looked to as a hero in the criminal world of Placentia."**

**BRYCE ANGEL,  
PLACENTIA DETECTIVE  
LEADER OF THE PLACENTIA  
PART OF THE INVESTIGATION**



THE ORANGE COUNTY REGISTER

**AWAITING ARRAIGNMENT:** The seated defendants in the center are two of 16 facing charges of conspiracy and drug trafficking. In front is Oscar Ramos and seated behind him to the left is Robert Rangel.

# 16 are arrested in Placentia drug bust

Gang leader is captured, police say, as part of a larger DEA regional sting.

By **ADAM TOWNSEND**  
and **DENISSE SALAZAR**  
THE ORANGE COUNTY REGISTER

**PLACENTIA** • Police have arrested a man they suspect of being a drug kingpin – Pablo Perfecto, 36, of Yorba Linda – and 15 others in an action that was part of a larger Drug Enforcement Administration sting resulting in the seizure of more than \$30 million in drugs and evidence.

“This is one of those rare occasions where the arrest of a group will actually make a big impact on the community,”

said Placentia Detective Bryce Angel, who led the 18-month Placentia portion of the investigation. “(Perfecto) was able to transcend the barrio and move into white-collar America while still dealing drugs. He was actually looked to as a hero in the criminal world of Placentia.”

Placentia police and six other law enforcement agencies throughout north Orange County rounded up Perfecto and other suspects Aug. 15, raiding 11 residences in Yorba Linda, Garden Grove, Cypress, Fullerton and Orange.

## Suspects

### Arrested by Placentia police:

Pablo Perfecto, 36  
Ralph Robert Casteneda, 34  
John Anthony Terrones, 33  
William Perez Foden, 23  
Lisa R. Perfecto, 33  
Natividad “Nati” Galvan, 37  
Martin Muniz, Jr., 26  
Adrian Muniz, 23  
Oscar Amilcar Ramos, 36  
Armando Trevino Galvan, 74  
Julio Perfecto, Jr., 19  
Kevin Michael Bailey, 33  
Robert Martin Rangel, 41  
Daniel Felipe, 20  
David Game, 34  
Deseray Monique Game, 26

# BUST

FROM PAGE 1

A number of the suspected conspirators were arrested earlier this summer. The suspects are being held at Orange County Jail, and bail for each ranges from \$50,000 to \$5 million.

The multiagency operation known as "Operation Imperial Emperor," led by the Drug Enforcement Administration, culminated its second phase Wednesday as agents descended on four other criminal drug cells throughout Southern California, officials said. The cells are part of the same Mexico-based poly-drug trafficking and money laundering organization, DEA officials said.

The operation in Orange, Los Angeles, Riverside and San Bernardino counties resulted in 59 arrests, the seizure of 664 pounds of cocaine, 142 pounds of methamphetamine, 434 pounds of marijuana, three firearms, 14 vehicles and more than \$5 million in cash.

Perfecto is believed to be the leader of Plas, the street gang whose territory has traditionally extended around the predominantly Hispanic neighborhoods in the Chapman Avenue area in west-central Placentia. Angel said Placentia police have been watching Perfecto for 15 years, "since he was a kid" moving up through the Plas ranks.

The Orange County Register agreed not to release court documents pertaining to the arrests obtained Tuesday until Wednesday because police and DEA officials feared the information would jeopardize officer safety during continuing operations.

Perfecto and the other men and women are each being charged with four counts of conspiracy to commit a crime, three counts of possession for sale of methamphetamine and cocaine, one count of the sale or transportation of drugs and one count of "street terrorism."



THE ORANGE COUNTY REGISTER

**LEGAL COUNSEL:** David Game talks to an attorney prior to his arraignment hearing.

## By the numbers

Operation Imperial Emperor in four counties resulted in 59 arrests and the confiscation of:

- 664** pounds of cocaine
- 142** pounds of methamphetamine
- 434** pounds of marijuana
- 3** firearms,
- 14** vehicles
- \$5** million in cash.

The complaint cites dozens of telephone conversations and personal meetings among those arrested discussing tens of thousands of dollars in purchasing several kilograms of cocaine and methamphetamine through the spring and summer of this year.

Other suspected conspirators involved were cited for warning the major players in the suspected drug ring of possible surveillance and on suspicion of complicity in the operation.

Plas is one of three criminal street gangs in Placentia that have been around for genera-

tions. The La Jolla gang has traditionally operated in the southwest neighborhood of the same name, while Atwood operates in the southeast neighborhood of the same name.

Authorities are on the hunt for the drug organization's leader - Victor Emilio Cazarez-Salazar, based in Sinaloa, Mexico - who has been designated as a financial kingpin under the Foreign Narcotics Kingpin Designation Act.

Most of the 16 defendants appeared in court this morning wearing orange jumpsuits for an arraignment hearing at North Justice Center in Fullerton. A female defendant, who is at least eight months pregnant, did not appear in court.

The arraignment was continued to Sept. 11 at Central Justice Center in Santa Ana. Prosecutor Jim Hicks and some of the defendants' lawyers declined to comment on specifics about the case, saying they had not read all of the police reports or search warrants.

**CONTACT THE WRITER:**

714-704-3706 or  
atowndsend@ocregister.com





SAFETY COMMITTEE MEETING  
August 30, 2007  
MINUTES

I. Call to Order: 4:00 P.M.

Members Attending: Nadia Dallstream  
Jesus Diaz  
Wendy Goodson  
Alexander Hernandez

II. Old Business

1. The leak in the women's public restroom was repaired and a safety plate was installed to cover wall access.

III. New Business


1. Katie Matas resigned as a safety committee member. New committee members were assigned: Nadia Dallstream, Jesus Diaz, Alexander Hernandez and Wendy Goodson.

The next meeting will be September 22, 2007 at 10:00 A.M.

Prepared by : Wendy Goodson



## Placentia Library District

TO: Elizabeth Minter, Library Director  
FROM: Vernon Napier, Technical Services Manager   
DATE: September 13, 2007  
SUBJECT: Ad Hoc Marketing Committee for Developing a Branding Strategy

The working group to discuss and preview branding options consists of Al Shkoler, Elizabeth Minter, Ruth Peterson (Petey) and Vernon Napier.

In order to complete several other tasks, I found it necessary to set aside this project until September. However, before the end of this month the working group will meet with SRP Computer Solutions to agree on the goals and timetable for the project.



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## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** \* Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** **Public Hearing on the Fines & Fees Schedule for Fiscal Year 2007-2008**

**DATE:** September 17, 2007




### BACKGROUND:

Attachment A is the Fines & Fees Schedule for Fiscal Year 2007-2008 as approved by the Library Board at its Regular Meeting on June 18, 2007, and scheduled for Public Hearing at the Library Board Regular Meeting on August 20, 2007. The Public Hearing was continued to September 17, 2007 and re-noticed because of several errors in the notice published in August.

The Notice of Public Hearing for the Proposed Fines & Fees Schedule for Fiscal Year 2007-2008 for the Placentia Library District was published in the *Placentia News Times* on September 6 and 13, 2007, posted as a legal notice at the Library and September 6, 2007, and posted on the District's web site on September 11, 2007. The Proof of Publication for the *Placentia News Times* will be included with the General Consent Calendar for the October 15, 2007 Library Board Meeting.

The Public Hearing should be conducted before Board discussion of the item. The guidelines for conducting a Public Hearing are in Attachment B.

Staff recommended, and the Library Board approved on June 18, 2007, the following changes for Fiscal Year 2007-2008 that have been included in the noticed Proposed Fines & Fees Schedule:

-  That the Special Services, Printing & Photocopy, black ink, per page, be set at 15¢ per page. This amount will be noted as paid in cash by credit card. The rate for printing was previously 10¢ per page.
-  That a new Special Services, Photocopy, black ink, per page, paid with a Library Card Deposit Account be established at 10¢ per page. This is to encourage clients to pay for services with their Library Cards. If they pay with their Library Cards the Library does not have to count the coins or pay a processing fee for a credit card transaction.
-  That the Special Services, Printing & Photocopy, color, per page, be reduced from \$1.00 to 50¢. This amount will be noted as paid in cash by credit card. This rate will bring the Library more in line with local commercial printing services.



That a new Special Services, Printing & Photocopy, color, per page, paid with a Library Card Deposit Account be established at 45¢ per page. This is to encourage clients to pay for services with their Library Cards. If they pay with their Library Cards the Library does not have to count the coins or pay a processing fee for a credit card transaction.



That the Special Services, Passport Check Preparation be increased from \$2.00 to \$5.00 per check.



That a new fee be established in Special Services for copies of photographs from the Placentia History Room at \$7.50 per photograph, plus actual packaging and postage or shipping costs, if required.

Attachment C is Resolution 08-06 adopting the Fines & Fees Schedule for Fiscal Year 2007-2008.

**RECOMMENDATIONS:**

1. Conduct the Public Hearing on the Policy as published.
2. Adopt the Placentia Library District Fines and Fees Schedule for Fiscal Year 2007-2008.
3. Adopt motion to read Resolution 08-06 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the Fines and Fees Schedule for FY 2007-2008 of the Placentia Library District of Orange County.
4. Motion to adopt Resolution 08-06 by a roll call vote.

# Placentia Library District

## POLICY HANDBOOK

**POLICY TITLE:** Fines & Fees Schedule  
**POLICY NUMBER:** 6035

### PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE

Effective October 1, 2007

Adopted August 25, 2003, Revised August 15, 2005, Revised September 17, 2007

#### FINES PER DAY

All Items ..... \$ .20

There is a two day grace period on fines. At the end of the grace period fines are calculated from the date that the item was due, not from the end of the grace period.

MAXIMUM FINE PER ITEM ..... MAXIMUM  
All Items ..... \$ 10.00

RESERVES & SHELF CHECKS..... PER ITEM  
All Items ..... \$ .50  
Interlibrary Loans, actual charges by lending library, plus postage, plus..... 5.00

#### LOST MATERIALS DEFAULT\*

Cataloged Adult & Children's Books ..... Item Cost + \$ 5.00 ..... \$ 20.00  
Uncataloged Paperbacks ..... Item Cost + \$ 5.00 ..... 5.00  
Magazines/Pamphlets..... No Processing Fee ..... 3.00  
Cassettes..... No Processing Fee ..... 10.00  
CDs, CD ROMs & Videos..... Item Cost + \$ 5.00 ..... 15.00  
Audio Books (all formats)..... Item Cost + \$ 5.00 ..... 50.00

*\*Default price will be used in the event the item cost is not available. The processing fee of \$5.00 is not part of the default price and needs to be added for the total amount due.*

SPECIAL SERVICES ..... PER ITEM  
Library card replacement..... \$ 2.00  
Cleaning CD/DVD, next business day service..... 2.00  
Cleaning CD/DVD, expedited same day service ..... 5.00  
Fax per document (outgoing or incoming) plus \$ .10 per page ..... 2.00  
Laminating, per sheet ..... 1.00

Notary services, per signature .....	10.00
Photographs from Placentia History Room, per photo plus actual packaging, postage and/or shipping .....	7.50
Printing & Photocopy, black ink, per page, paid by cash or credit/debit card .....	0.15
Printing & Photocopy, black ink, per page, paid by Library Card deposit account .....	0.10
Printing & Photocopy, color, per page, paid by cash or credit/debit card.....	0.50
Printing & Photocopy, color, per page, paid by Library Card deposit account.....	0.45
Passport check preparation.....	5.00
Test monitoring, per exam .....	30.00

MULTIPURPOSE ROOM.....	PER DAY
Up to four hours .....	\$ 35.00
Additional hours, in four hour increments .....	35.00
Set-up & clean-up combination .....	30.00
Set-up fee .....	20.00
Clean-up fee ..	20.00

**SURCHARGES**

Returned check, up to 30 days .....	\$ 30.00
Returned check, 30th day and over: the greater of 3 times value of check or .....	100.00
Report to Collection Agency, per report .....	15.00

**DAMAGES**

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type. *(Adopted by the Library Board of Trustees, January 18, 1993.)*



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**PLACENTIA LIBRARY DISTRICT  
LIBRARY DIRECTOR'S OFFICE**

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**TO:** Library Board President  
**FROM:** Elizabeth D. Minter, Library Director *edm*  
**SUBJECT:** **Public Hearing Procedures**  
**DATE:** September 15, 2007

**Public Hearing Procedures**

1. Announce the Public Hearing topic.
2. Declare the Public Hearing Open.
3. Ask for and listen to comments from the public. The Library Trustees should not respond directly to public comments as they will have an opportunity to speak after the hearing.
4. Declare the Public Hearing Closed.
5. Process Board discussion of the item.
6. Process motion to read resolution by Title only.
7. Have the Administrative Assistant or Library Director read the Resolution Title.
8. Motion to adopt the Resolution by roll call vote.
9. Have the Administrative Assistant or Library Director conduct the roll call vote.
10. Be sure that the results of the roll call vote are read in to the record.







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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *ZDM*

**SUBJECT:** **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

**DATE:** September 17, 2007

**BACKGROUND**

Agenda Item 24 contains information about current legislation affecting independent special districts and libraries.

The Governor reduced line items for both the Public Library Fund and the Transaction Based Reimbursements for interlibrary loans. The Library Director estimates the impact on Placentia Library District's budget to be a shortfall of approximately \$15,000.

Library Director Minter will give a report on the North Orange County Legislative Alliance meeting on September 13, 2007 at Brea City Hall.

Assembly Member Michael Duvall is scheduled to be the speaker at the October 25, 2007 Chamber of Commerce Breakfast.

There have been no requests for legislative action received during this report period.

The Trustees may report on any contacts they have had with Federal, California or Orange County Legislators.

**RECOMMENDATION**

Action to be determined by the Library Board of Trustees.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Authorize Staff Appreciation Dinner  
**DATE:** September 17, 2007

**BACKGROUND:**

At its meeting on May 29, 2007 the Library Board of Trustees authorized a staff appreciation dinner for 2007 and invited the Placentia Library Friends Foundation Board of Directors to co-sponsor the event. At its meeting on June 27, 2007 the PLFF Board approved its participation.

The invitations were mailed on September 11, 2007.

Trustee Wood will make a status report on the plans for the Staff Appreciation Dinner.

**RECOMMENDATION:**

Action to be determined by the Library Board of Trustees:

*Please celebrate with us at Placentia Library District's*

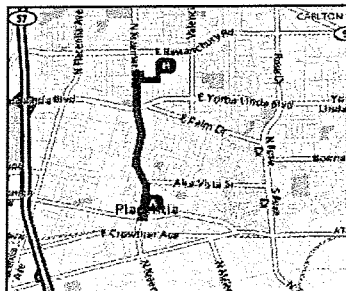
**2007 Staff Appreciation Dinner**

**Sunday, October 7, 2007**

**5:30 P.M.**

at the home of Allan & Sandra Stark  
325 Willamette Dr., Placentia

*Guests are welcome at  
\$20 per person.*



*Please R.S.V.P. to Yesenia  
at (714) 528-1925 x201 or  
plff@placentialibrary.org by  
Sept. 24, 2007*

*Hosted by Placentia Library Board of Trustees and Placentia Library Friends Foundation*





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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** **Travel Authorizations: Library Director Elizabeth Minter to Attend the American Library Association Midwinter Conference in Philadelphia, PA; and Library Director Elizabeth Minter and Librarian II Mary Strazdas to attend the Public Library Association Biennial Conference in Minneapolis, MN.**

**DATE:** September 17, 2007

**BACKGROUND**

The American Library Association Midwinter Meeting will be held in Philadelphia, PA, January 10-16, 2008. Library Director Minter requests to attend from January 11-14 at a cost not to exceed \$1,915 to be paid from the General Fund. An analysis of the cost is Attachment A.

The Public Library Association Biennial Conference will be held in Minneapolis, MN, March 25-29, 2009. Library Director Minter and Librarian II Strazdas request to attend at a cost not to exceed \$3,100 to be paid from the General Fund. An analysis of the cost and a copy of the preliminary program schedule are Attachment B.

**RECOMMENDATIONS**

1. Authorize Library Director Minter to attend the American Library Association Midwinter Meeting in Philadelphia, PA, January 11-14, 2008 at a cost not to exceed \$1,916 to be paid from the General Fund.
2. Authorize Library Director Minter and Librarian II Strazdas to attend the Public Library Association Biennial Conference, Boston, MA, March 20-25, 2006 at a cost not to exceed \$2,410 to be paid from the General Fund.



Placentia Library District  
Travel Estimate

Name: Elizabeth Minter  
Event: American Library Association Midwinter Meeting  
Location: Philadelphia  
Fund: General Fund

Date	Fri 01/11/08	Sat 01/12/08	Sun 01/13/08	Mon 01/14/08	TOTAL
Registration*	285.00				285.00
Hotel	250.00	250.00	250.00		750.00
Breakfast	15.00	15.00	15.00	15.00	60.00
Lunch	20.00	20.00	20.00	20.00	80.00
Dinner	25.00	25.00	25.00	25.00	100.00
Air/Train	400.00				400.00
Local Trans.	40.00			40.00	80.00
Mileage @ \$ .485	40.00			40.00	80.00
Parking/Tolls					0.00
Telephone					0.00
Misc.	20.00	20.00	20.00	20.00	80.00
<b>TOTAL</b>	<b>1,095.00</b>	<b>330.00</b>	<b>330.00</b>	<b>160.00</b>	<b>1,915.00</b>

\* Registration is a "bundled" rate that includes the ALA Conference in Anaheim in July 2008.



Placentia Library District  
Travel Estimate

Name: Elizabeth Minter  
Event: Public Library Association Biennial Conference  
Location: Minneapolis, MN  
Fund: General Fund

	Tue	Wed	Thu	Fri	Sat	TOTAL
Date	03/25/08	03/26/08	03/27/08	03/28/06	03/29/06	
Registration		180.00				180.00
Hotel		155.00	155.00	155.00		465.00
Breakfast		15.00	15.00	15.00	15.00	60.00
Lunch		20.00	35.00	35.00	40.00	130.00
Dinner		25.00	45.00	25.00	25.00	120.00
Air/Train	375.00					375.00
Local Trans.		40.00			40.00	80.00
Mileage @ \$ .485	40.00				40.00	80.00
Parking/Tolls						-
Telephone						-
Misc.	20.00	20.00	20.00	20.00	20.00	100.00
<b>TOTAL</b>	<b>435.00</b>	<b>455.00</b>	<b>270.00</b>	<b>250.00</b>	<b>1,410.00</b>	<b>1,590.00</b>

Placentia Library District  
Travel Estimate

Name: Mary Strazdas  
Event: Public Library Association Biennial Conference  
Location: Minneapolis, MN  
Fund: General Fund

	Tue	Wed	Thu	Fri	Sat	TOTAL
Date	03/25/08	03/26/08	03/27/08	03/28/06	03/29/06	
Registration		180.00				180.00
Hotel		155.00	155.00	155.00		465.00
Breakfast		15.00	15.00	15.00	15.00	60.00
Lunch		20.00	35.00	35.00	40.00	130.00
Dinner		25.00	45.00	25.00	25.00	120.00
Air/Train	375.00					375.00
Local Trans.		40.00			40.00	80.00
Mileage @ \$ .485						-
Parking/Tolls						-
Telephone						-
Misc.	20.00	20.00	20.00	20.00	20.00	100.00
<b>TOTAL</b>	<b>395.00</b>	<b>455.00</b>	<b>270.00</b>	<b>250.00</b>	<b>1,370.00</b>	<b>1,510.00</b>

## Registration

Minneapolis Convention Center 8am - 6:30pm

## Tours\*

Take a tour of the Minneapolis area. Don't miss out!  
See tour descriptions on pages 16 - 19.

## Programs

Second day for Preconference Programs\*.  
See program descriptions on pages 5 - 8.

## Nancy Pearl presents "Book Buzz"

10:30am - noon

Join Nancy and friends as they talk about some of the best upcoming books. Scheduled to appear: Virginia Stanley from HarperCollins, Talia Ross from Holtzbrinck, Nora Rawlinson from Hachette, and Marcia Purcell from Random House. This program is open to all registered conference attendees.

Nancy Pearl speaks about the pleasures of reading to library and community groups across the country and recommends books regularly on NPR's Morning Edition, as well as local public radio stations in Milwaukee, Seattle, and Tulsa. She's the author of *Book Crush: For Kids and Teens: Recommended Reading for Every Mood, Moment, and Interest*; *Book Lust: Recommended Reading for Every Mood, Moment, and Reason*; and *More Book Lust: 1,000 New Reading Recommendations for Every Mood, Moment, and Reason*, all published by Sasquatch Books. In 2004 she was awarded the Women's National Book Association Award, given to "a living American woman who has done meritorious work in the world of books beyond the duties or responsibilities of her profession or occupation." You can check out her monthly recommendations, Pearl's Picks, at many library websites.



Nancy Pearl

## Opening General Session with John Wood

2:30-4pm

John Wood, founder and CEO of Room to Read, will present the keynote address at the Opening General Session at PLA 2008 on Wednesday, March 26, 2008 in Minneapolis.

At the age of 35, Wood left an executive career track at Microsoft Corporation to form Room to Read, a non-profit organization dedicated to helping over one million children across the developing world break the cycle of poverty through the power of education. Since its start in 2000, Room to Read has sponsored the opening of more than 280 schools and 3,600 multi-lingual libraries across the developing world. The organization has distributed over 2.8 million children's books and supports more than 2,300 girls with long-term scholarships. Room to Read plans to increase this literacy network to 20,000 libraries and schools serving at least 10 million children.

Wood illustrates his experience with Room to Read in a recent memoir, *Leaving Microsoft to Change the World* (HarperCollins 2006), a book described by *Publishers Weekly* as "an infectiously inspiring read." Translated into 10 languages, it is popular with entrepreneurs, philanthropists, educators, and internationalists alike.



John Wood

## Receptions

### Exhibits Grand Opening

4-6:30pm

Immediately following the Opening General Session with John Wood, get the first look at the products and services offered by more than 800 exhibiting companies at the Exhibits Grand Opening. See page 26 for a list of exhibitors. PLA thanks BBC Audiobooks America for its support of this event.

### New Member Reception

6-7:30pm

Begin building your professional network by meeting PLA leaders, committee chairs, and other new members at the New Member Reception. Hear brief presentations about the benefits of PLA, and how you can get the most out of your membership at this popular orientation for new PLA members. Light refreshments will be served.

Please note: This preliminary program contains a tentative schedule and the information is subject to change. Check [www.placonference.org](http://www.placonference.org) for updates and more information.

\*Requires an additional fee.

# PROG1

what looks good to you?

	Thursday 3/27 8:30 am	Thursday 3/27 10:30 am	Thursday 3/27 2:00 pm	Thursday 3/27 4:00 pm	Friday 3/28 8:30 am
<b>ADMINISTRATION/ LEADERSHIP</b>	<p>Protect, Project and Present! Essential Tips for Supervisors, Speakers and Storytellers</p> <p>Caught in the Middle: Immigration Controversy and Library Service</p> <p>How to Improve Your Chances of Getting the Library Director Position You Want</p>	<p>Reinventing 5-The Library Test: Questions from Your Customers in 2008</p> <p>Making Cities Stronger: Public Library Contributions to Local Economic Development</p> <p>You're Fired! When the Ideal Candidate Becomes the Problem Employee</p>	<p>Data is Not a Four Letter Word: Using PLA Results Tools</p> <p>Not Just the PATRIOT ACT! Coping with Any Law Enforcement Issues</p> <p>So What? Using Outcome Measurement to Assess the Impact of Library Programs</p>	<p>Building a Winning Workplace: Gain Ground, Rebound, Resound!</p> <p>Evaluating the Library Director</p> <p>Public Libraries as Community Problem Solvers</p>	<p>Looking Inside: Adapting Staffing for Results @ your library</p> <p>Great Libraries for Dummies! Or, Been There, Done That: What Now?</p> <p>Lobbying for Regular Folk</p>
<b>COLLECTIONS/ TECH SERVICES</b>	<p>Why Do We Dewey? Redesigning for a Customer-Centered Experience</p>	<p>1 in 10: Reaching Out to the LGBT Community</p>	<p>Weeders Attract More Readers</p>	<p>Dewey or Don't We</p>	<p>Bilingual Subject Access for the 21st Century</p>
<b>FACILITIES</b>	<p>Why We Borrow! Redesigning Libraries By Learning from Retail</p>	<p>21st Century Library Design</p>	<p>Jumpstarting a 105-Year-Old Community Icon: Bringing a 19th Century Library into the 21st Century</p>	<p>Making the Yellow Brick Road: Guiding Patrons on the Path of Discovery Through Way-Finding</p>	<p>Joint Use Facilities—Find Out What You Should Know Before One Is Proposed in Your Community</p>
<b>MARKETING</b>	<p>Trading Spaces: Everyday Transformations to Maintain Merchandising Momentum @ your library</p>	<p>Libraries Prosper with Passion, Purpose and Persuasion: A Toolkit for Success</p> <p>In this Age of the Internet, Who Uses the Public Library? Who Doesn't, and Why?</p>	<p>How Branding Can Increase the Relevance of Your Library</p>	<p>Creating Dynamic Library Atmospheres: What We Can Learn from Theater, Retail, Museums, and the Container Store</p>	<p>The Ins and Outs of Community Surveys</p>
<b>SERVING ADULTS</b>	<p>Running the One Woman/Man Show: Successful Programming When You Have a Million Things to Do!</p> <p>Bridging the Gap: Library Services to Latinos</p> <p>What Does It Take to Be Good at Reference in the Age of Google?</p>	<p>Serving Adult Learners: Three Models at Minneapolis Public Library</p> <p>The Disconnected: Who Are They? How Can We Help?</p>	<p>Sexy Senior Programming @ your library</p> <p>Prime Time Family Reading: Hardwiring Alliances for Success</p>	<p>Readers' Advisory Toolkit III: Three More Skills to Increase Your Effectiveness</p> <p>Partners for Life—Lifelong Learning</p>	<p>Remote Access: Distant Libraries of the World</p> <p>In the Tradition: The Legacy of Culture Messengers from Langston Hughes to Tupac Shakur</p>
<b>SERVING YOUTH</b>	<p>Where's a YA Librarian When You Need One? Teen Reader's Advisory for the Library Generalist</p> <p>Authors Readers Theatre</p>	<p>Get Real: Nonfiction Booktalks with Huge Appeal to Kids</p> <p>Crouching Tigers, Reading Dragons: How 5,000 U.S. and Canadian Students Are Reading and Reaching Across Borders</p>	<p>Science Quest: Creating Weird, Wild &amp; Wonderful Programs @ your library</p> <p>Supporting Early Literacy in Young English Language Learners: Language of the Heart @ your library</p> <p>Pain in the Brain</p>	<p>Clap! Shake! Play! Sing! Creating Musical Storytimes to Encourage Emergent Literacy</p> <p>Authors Readers Theatre</p> <p>Dealing with Teens...Virtually</p>	<p>Ready, Set, READ!</p> <p>Catch a Northern Star: MN Authors Who Speak to Teens</p> <p>Supplementing Homework Centers and Resources with Online Homework Help</p>
<b>STAFFING</b>	<p>What I Really Meant Was...</p>	<p>Everyone Is Getting Crabbiel!</p>	<p>Best Practices to Blended Approaches to E-Learning</p>	<p>Information 911: Competencies for 21st Century Library Services</p>	<p>How to Work Positively and Constructively in a Unionized Environment</p>
<b>TECHNOLOGY</b>	<p>The Digital Revolution and Libraries—Where Are We and What's Next?</p>	<p>Technozoo</p>	<p>Take Your Online Services to the Next Level: Audio, Video, and More!</p>	<p>The Angst of Your Library's Website: Mission Information, Design</p>	<p>GO LIVE! Videoconferencing with Ease</p> <p>Gamers in the Stacks</p>

Please note: This preliminary program contains a tentative schedule and the information is subject to change. Check [www.plaonline.org](http://www.plaonline.org) for updates and more information.

# BY TRACK

Let PLA know by completing the session survey at [www.placonference.org](http://www.placonference.org)



**Friday 3/28**  
**10:30 am**

Customizing Customer Self-Service

What Is a Public Library, and Why Do They Still Matter?

Dangerous Ideas: What If Libraries...?

**Friday 3/28**  
**2:00 pm**

What's the Big Idea? The Idea Store and the Future of Public Libraries

The Central Library: Crown Jewel or Tarnished Tiara?

Library Conflict Management for Consenting Adults

**Friday 3/28**  
**4:00 pm**

Catastrophe Readiness and Response: Proactive Roles for Public Libraries

The Need to Lead

Becoming a Better Library Manager: Certification Works!

**Saturday 3/29**  
**8:30 am**

Customer Satisfaction Management—Using Surveys and Shoppers to Raise the Bar

Transform Yourself, Transform Your Library

It Ain't Necessarily So: Challenging the Assumptions of Legacy Librarianship

**Saturday 3/29**  
**10:15 am**

Changing Cultures: Experiences in Fostering Innovations from Within

Building Your Resilient Career: Agile, Opportunistic, and Sustaining

Less IS More: Vendor Partnerships Re-engineer Collection Development/ Technical Services

How to Move a Library

Library Spaces for Today's Services—Planning Space Reallocation Projects

Building Buzz to Shake the Library Stereotype

Access Expanded: @ Home Library Services

When the Story is True: Practicing Nonfiction Readers' Advisory

Think Outside the Book: Online Services as Outreach

Building the Library's Future—Facility Master Planning

Selling a Sponsorship without Selling Your Soul

Rx for RA—Training Library Staff in Fiction and Nonfiction

We Shall Remain: Public Libraries Team Up with PBS to Explore a Native History of America

You Want It When?! Beating the Challenge of 48-hour Turnaround in Technical Services

Former Supermarkets: Restocking the Shelves with Books

First Impressions Last! Simple Branding and PR Tips for Libraries

Let's Get Married: Bringing Friends & Foundations Together to Raise More Money

What's Love Got to Do With It

MedlinePlus Goes Local: Linking Quality Health Information to Local Health Services through Partnerships

Off Your Seat and On Your Feet! Proactive Reference Customer Service

Materials for Our Diverse Communities: Unfamiliar Alphabets and Characters

Creating Environments from Tots to Teens

Marketing Without Money

The Memoir: The Readers' Advisor's Dream or Nightmare

No Grant Needed! Cheap and Easy Accommodations for People with Disabilities

Libraries as Green Buildings—What Are You in for? And, What's in It for You?

Twenty Cultures, One Voice: Nuances and Challenges of Marketing Library Services to the Hispanic Community

Superheroes to Serial Killers: Librarians in Literature

Boomers—A Different Mindset for Volunteerism

Recruit Teens to Work for Your Library Now and Later

The Game Studio: 21st Century Technologies for 21st Century Teens

Handling Upset Patrons: From the Irrate to the Insane

The Cutting Edge: The Latest Information on Web 2.0

InQUEERY, or Out of the Stacks

Utilizing Youth Volunteers After School @ your library

Native Voices: Books By and About American Indian People

Partnering to Recruit and Educate New Librarians

Mission Impossible—Build Your Own ILS

Making Space for Teens in Libraries: Case Studies of Three California Libraries

How Libraries Can Help Kids Succeed with Their Homework

Talking Without Jargon: Improving Library/IT Relations

The Library Literacy Assessment Platform: An Online Tool for Telling Your Literacy Story

Raising Mediawise Kids: Resources to Help Train the Trainers

Navigating the Labyrinth: Explorations in Service to Foster Teens

Working with Difficult Patrons

Creating New Stories and Investigating New Literacies with Virtual Worlds, Interactive Media, and Games

Guidelines for Reference Service to Teens

Not Just for Young Adults—Graphic Novels for Kids

Building a Healthy Workplace (Because Life's Too Short to Be Unhappy at Work)

From Hype to Help: Making a Difference with New Technologies



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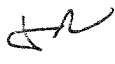
## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** Elizabeth D. Minter, Library Director  
 Placentia Library District Board of Trustees  
 Placentia Library Foundation Board of Directors  
 Placentia Library District History Room Committee  
 Placentia Library Foundation Book Store Volunteers  
 Library Staff

**FROM:** James A. Roberts, Public Services Manager 








**SUBJECT:** **Word of Mouth Marketing topic for September 2007 – Placentia Library Literacy Services**

**DATE:** September 17, 2007

Thanks to the Program Committee for nominating the topics for the District's Word of Mouth Marketing campaign. The topics for the year are:

October -- Literacy Services	April – Volunteer Opportunities
November – PLFF Membership Drive	May -- Summer Reading Program
December – Celtic Christmas Program	June – Placentia History Room
January – Children's Services	July – Audio Books & e-books (digital branch)
February – PLFF Author's Luncheon	August – Literacy Tutor Sign-up
March – Library Website	

The second topic for the Word of Mouth Marketing campaign will be **Placentia Library Literacy Services**.

-  The badges will be distributed on October 1<sup>st</sup>. Please wear them at work every day. Please also feel free to wear them when you are shopping or otherwise out in the community.
-  The badges are designed to be conversation starters. They need your participation to make them successful!
-  Placentia Library Literacy Service (PLLS) provides one- to-one tutoring to adults and children. PLLS was the leading provider of literacy tutoring in the state of California during FY 2006/07.
-  PLLS tutors provided 5,616 hours of literacy instruction to adult learners during FY 2006/07.
-  Volunteer tutors provided 5,011 instructional hours at local elementary schools in an effort to assure the academic success of the neediest students during 2006/07
-  PLLS offers homework assistance at the library and at several community schools.
-  Local students may earn community service hours by volunteering to become tutors.



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director 

**SUBJECT:** Revision of Placentia Library District Policy 2030 – Holidays, to reflect the addition of the Martin Luther King holiday, deletion of the provision for closing on the Sunday before Monday holidays, and re-instatement of the Floating Holiday accrued in April (the Birthday holiday).

**DATE:** September 17, 2007

**BACKGROUND:**

At its Meeting on July 17, 2007 the Library Board of Trustees voted to add the Martin Luther King holiday and remove the Floating Holiday accrued in April (the Birthday holiday).

Placentia Library District Policy 2030 Holidays needs to be amended to reflect these changes.

Trustee DeVecchio has requested a discussion of deleting the provision in Policy 2030, Section 2030.6, of closing on the Sunday before Monday holidays and of re-instating the Floating Holiday accrued in April in exchange for this amendment. He also requested that the Policy statement indicate a goal of equitable sharing of holiday weekend work assignments for the staff so that everyone may benefit from several four-day weekends per year while maintaining a full public service schedule for the Library's clients.

**RECOMMENDATIONS:**

1. Determine what the Board desires to do about eliminating the closure of the Library on the Sunday before Monday holidays.
2. Determine what the Board desires to do about re-instating the Floating Holiday accrued in April (the Birthday holiday).
3. Approve the amendments to Placentia Library District Policy 2030 – Holidays as a first reading.
4. Refer the revised Placentia Library District Policy 2030 – Holidays to staff for comments at the Library Board meeting on October 15, 2007.



# Placentia Library District

## POLICY HANDBOOK

**POLICY TITLE:** Holidays  
**POLICY NUMBER:** 2030

**2030.1** This policy will apply to all regular full-time and part-time employees who work twenty hours or more per week.

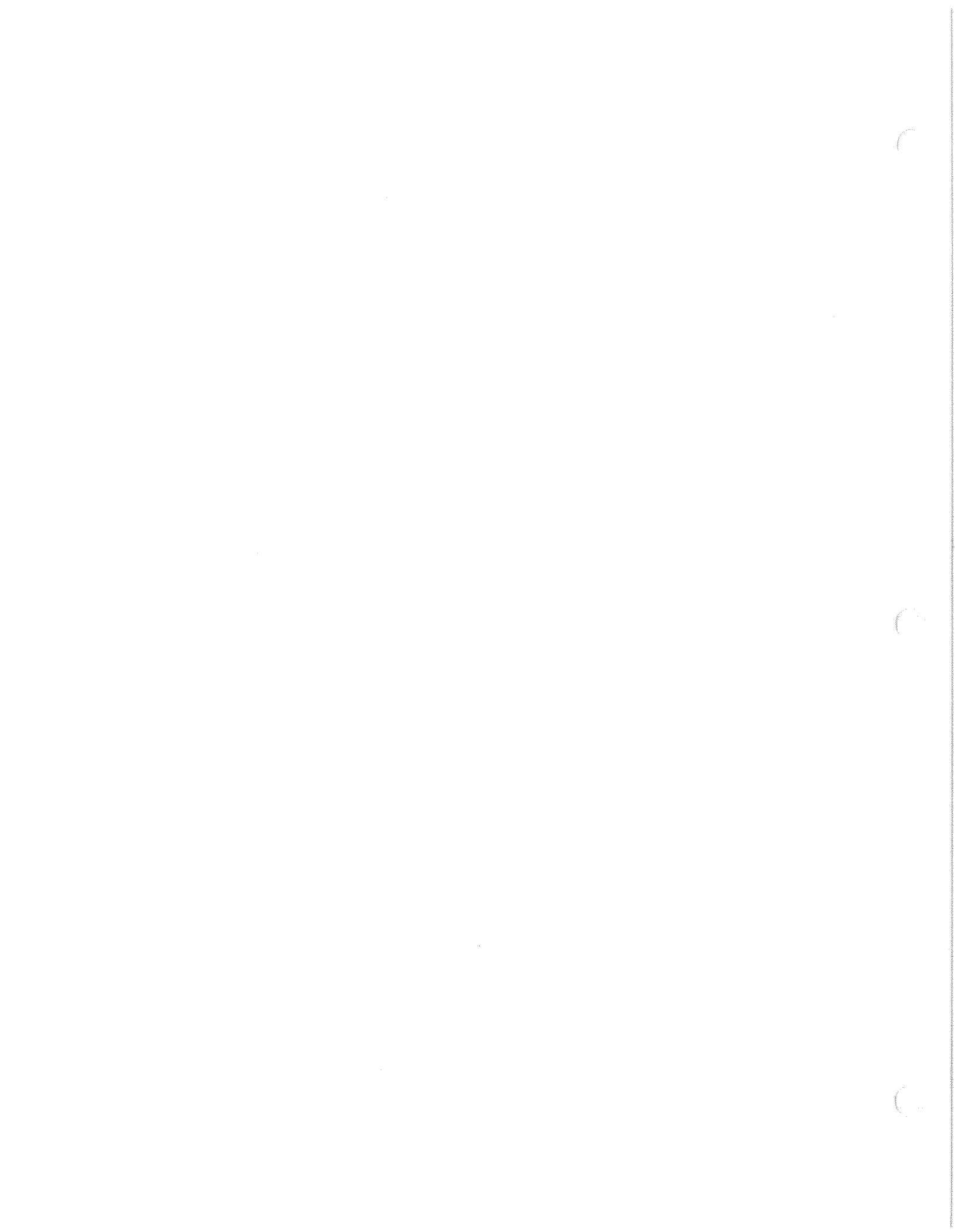
**2030.2** The following days will be recognized and observed as paid holidays:

New Years Day  
President's Day  
Martin Luther King Day  
Memorial Day  
Independence Day  
Labor Day  
Veteran's Day  
Thanksgiving Day  
Christmas Eve Day  
Christmas Day  
New Year's Eve Day

12 Floating Holidays, one accrued in April and one accrued in October on the second pay period of the month. [Revert to the original wording: "2 Floating Holidays, one accrued in April and one accrued in October, each on the second pay period of the month."]

**2030.3** All regular work will be suspended and employees will receive one-day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee is on vacation or has notified his/her supervisor and the Library Director and received permission to be absent from work on that specific day or days.

**2030.4** Holiday hours are based on an eight hour day of a forty (40) hour work week. Employees working less than forty (40) hours per week will receive a pro-rata allocation of holiday hours.



**2030.5** When a holiday falls on an employee's day off or when the Library is closed, the employee will request any day during the work week of the holiday, approved by his/her scheduling supervisor, to compensate for this holiday.

**2030.6** When a holiday occurs on a Monday, the full-time and regular part-time staff will be subject to different work schedules for that work week so that each full-time and regular part-time staff member will work at least one holiday weekend per year and receive at least two four-day weekends per year. The scheduling supervisors will strive to give each full-time and regular part-time staff member who works on a holiday weekend, two days off in succession during the week with the Monday holiday. Placentia Library is closed on the Sundays preceding Monday holidays. The Sunday closings are not paid leave. Staff may either take vacation time or schedule the hours on other days during that workweek.

**2030.7** ~~If~~ any employee works on any of the holidays listed above, excluding floating holidays, he/she will be paid for all hours worked at the rate of time and one-half (1½) his/her regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime."





# California Public Library Organization



**CALIFORNIA PUBLIC LIBRARY ORGANIZATION  
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## INTRODUCTION

From Yreka in the north, where rural poets gather at a workshop to improve their craft, to El Centro in the south, where grade school children come together to celebrate the birthday of a favorite author, local public libraries play a critical role in the lives and learning of all Californians.

Libraries promote the free flow of information – one of the pillars of freedom in American society. Libraries devote their skilled staff and financial resources to disseminating ideas and information, encouraging a life-long pursuit of knowledge and discovery, and inspiring people of all ages, cultures, and economic circumstances to broaden their understanding of our world. Local libraries confer profound and wide-ranging benefits on our modern society by:

- Connecting residents to information and people around the globe by supplying access to books, magazines, newspapers, the internet and database resources;
- Preserving and expanding our culture by collecting and providing access to CDs and DVDs highlighting our music, literature, and movies;
- Informing and enriching people's lives by tutoring students and teaching English to adults;
- Creating intellectual and artistic communities and promoting the sharing of ideas among members of diverse communities by forming book clubs to explore and discuss literature;
- Entertaining our children and encouraging their love of reading with story times, wildlife and science demonstrations, and other fun and educational programs; and
- Sharing services and knowledge with our most remote communities and immobile populations by creating cooperative resource sharing systems, public-private partnerships, satellite branches, and bookmobiles.

How is it that libraries succeed in enriching our society in these and so many other ways?

Each of our diverse local libraries shares a common reliance on a limited number of state laws and constitutional provisions that outline their governance, funding, services, and service area. Identifying and understanding these laws is important not only for local officials and library staff, but residents and patrons too. A library's legal authority, combined with its historical and political circumstances, shapes who controls the library and makes decisions about its activities, which revenues will support library services and facilities and how library funds will be spent, as well as how and where each library will provide services.

In 1994, the California State Library published the original *California Public Library Organization*. Written by Linda Wood, the Alameda County Librarian, the report provided an overview of the different types of libraries, described their commonalities and statistical characteristics, and identified relevant policy issues. This document updates and modernizes the 1994 report. Specifically, this publication identifies the different types of local public libraries and compares their characteristics, operations, service area, services, and revenues. An organizational matrix highlights the essential legal authority, formation, governing board, local financing, and service area of each library type. Statistics, charts, graphs and examples highlight the variation in results that these factors produce.

As libraries evolve to meet the public's modern needs and preferences, this document will help citizens and policymakers gain a better understanding of how local libraries organize, operate, and provide services in California's diverse communities. It may also help educate and inspire Californians to participate in and improve their own local public libraries.

April 2007

## **CREDITS**

### **California Public Library Organization Project Advisory Group**

Butte County Library – Nancy Brower, County Librarian (Retired)  
Contra Costa County Library – Anne Cain, County Librarian  
El Dorado County Library – Jeanne Amos, County Librarian  
Monterey Public Library – Kim Bui-Burton, City Librarian  
Palos Verdes Library District – Katherine Gould, Library Director  
Pasadena Public Library – Jan Sanders, City Librarian  
Santa Barbara Public Library – Carol Keator, City Librarian (Retired)  
Santa Clara County Library – Melinda Cervantes, County Librarian  
Santa Cruz City-County Library – Anne Turner, Library Director  
Ventura County Library – Starrett Kreissman, County Librarian (Retired)  
California State Library – Susan Hildreth, State Librarian  
Ira Bray, Library Development Services  
Project Director – Anne Marie Gold, Sacramento Public Library, Library Director  
Project Consultant – April Manatt

All data in the report is from FY 05/06, from *2007 California Library Statistics* <http://www.library.ca.gov/html/LibraryStats.cfm>. Copies of this publication are available on the California State Library website at [www.library.ca.gov](http://www.library.ca.gov), or by contacting the California State Library at 916-654-0261.

*CALIFORNIA PUBLIC LIBRARY ORGANIZATION* was supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian. The opinions expressed herein do not necessarily reflect the position or policy of the U.S. Institute of Museum and Library Services or the California State Library, and no official endorsement by the U.S. Institute of Museum and Library Services or the California State Library should be inferred.

## **CALIFORNIA'S PUBLIC LIBRARIES: ORGANIZATION, FUNDING & SERVICE AREA**

A handful of state statutes and constitutional provisions dictate local public libraries' formation procedures, governance structures, local financing, and service area. This matrix classifies library agencies into one of four categories, based on their legal authority and administrative structure: county libraries, city libraries, independent special district libraries, and joint powers of authority (JPA) libraries. The chart also summarizes the provisions associated with each library type and notes additional variations that may occur within each category. For a list of the statutory code sections and constitutional citations for each type of library agency, see Appendix A, page 18.

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### **Legal Authority**

#### **County Libraries**

County libraries are organized under the County Free Library Law. In addition, the County Service Area (CSA) Law allows for the creation of a separate legal entity for library services, or a mechanism to provide financing flexibility within an existing county library system.

#### **City Libraries**

City libraries are organized under the Municipal Library Law or, for charter cities, under the constitutional "municipal affairs doctrine," and pursuant to a charter adopted by the city's voters.

#### **Independent Special District Libraries**

Independent special district libraries may be organized under the following laws:

- The Library District Law
- The Library and Museum District Law;
- The Union and Unified High School District Library District Law; and
- The Community Services District (CSD) Law.

#### **Joint Powers of Authority (JPA) Libraries**

Joint Powers of Authority (JPA) libraries are organized according to an agreement between the governing boards of two or more governmental entities, pursuant to the Joint Exercise of Powers Act.

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### **Formation**

#### **County Libraries**

Under the County Free Library Law, county supervisors must publish notice of their intent to establish a county free library system and must vote on the proposal at a public meeting.

To form a CSA, voters, landowners, or local officials must initiate the formation and the county Local Agency Formation Commission (LAFCO) must approve the proposal. In some cases, an election is required.

#### **City Libraries**

Under the Municipal Library Law, the city council can create a city library system by adopting an ordinance. If 25% of the city's voters petition to create a city library, council members *must* establish a library system.

Libraries in charter cities may also be formed according to the provisions contained within the city's charter.

A city cannot withdraw from a county library system to form its own municipal library before giving notice to the county board of supervisors (before January 1), negotiating a division of property tax revenues, and publishing two newspaper notices of its intent to withdraw.

Formation of a city library requires a city council vote at a public meeting.

### Independent Special District Libraries

Although each law is unique, forming a new independent special district usually requires the following four steps:

- initiation by voters, landowners, or local officials;
- Local Agency Formation Commission (LAFCO) review and approval;
- a public protest hearing; and
- an election.

### Joint Powers of Authority (JPA) Libraries

JPAs are formed when the governing boards of two or more governmental entities agree to jointly manage a library system. A JPA contract may be limited to certain organizational or operational aspects of a library system while also maintaining some separate functions within the participating entities, or it may form a new entity to handle all aspects of library organization and operation.

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## Governing Board

### County Libraries

County supervisors govern libraries established under the County Free Library Law or as a CSA.

### City Libraries

Libraries formed under the Municipal Library Law are managed by a five-member board of trustees appointed by the mayor or city manager, with the city council's consent. The city council may appoint its own members as the library trustees and then create an advisory board to help govern the library system.

Libraries formed according to a city charter are governed according to the provisions of the charter.

### Independent Special District Libraries

Under the Library District Law, libraries are governed by a three- or five-member board of trustees which is directly elected by the district's voters.

Under the Library and Museum District Law, libraries are governed by a five-member board of trustees elected by the district's voters.

Under the Union and Unified High School District Library District Law, libraries are governed by the high school district's trustees.

Under the CSD Law, libraries are governed by a five-member board of directors elected by CSD voters.

### Joint Powers of Authority (JPA) Libraries

The JPA contract specifies the structure and terms of the governing board.

For example, the Sonoma County Library JPA designates a seven-member library commission with five members appointed by the county Board of Supervisors, one member appointed by the Santa Rosa City Council, and one member appointed by the Petaluma City Council.

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## Advisory Board

In addition to the governing board that runs the library, many libraries also have a citizen advisory board that provides advice and assistance for library governance and operations

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## Local Financing for Operations

### County Libraries

County library systems are divided into two separate categories for purposes of local operational funds: general fund libraries, and libraries with a dedicated property tax rate. This distinction is very important because it profoundly affects the amount and predictability of funds received by county library agencies.

**County General Fund Libraries.** The 22 county general fund libraries rely primarily on allocations from the county General Fund. Because of this, County General Fund libraries compete with other local service priorities, such as sheriff services, roads, and fire protection, for funding. To give libraries more certainty or increased revenues, county supervisors or voters may earmark a percentage of the county General Fund, or a portion of a particular local revenue source, for county libraries.

**County Dedicated Property Tax Libraries.** Twenty-four counties imposed a separate property tax for libraries before Proposition 13 (1978). This property tax rate still generates revenues, all of which are dedicated to county library services. Because a substantial portion of their revenues are guaranteed and cannot be spent on other county activities, county dedicated property tax libraries enjoy a greater degree of financial independence and certainty.

**Voter-Approved Taxes.** In addition to county libraries' reliance on the general fund or a dedicated property tax stream, their budgets can be increased by voter-approved special taxes for library services. All special taxes imposed specifically for library services, including sales, hotel, utility use, and parcel taxes (flat rate property taxes), require 2/3 voter approval. If a county's voters want to generate additional income for the county General Fund (for the support of any county function, and which may or may not be spent on libraries), the voters can impose the tax with a simple majority vote.

County libraries can also generate revenues by providing library services to other jurisdictions.

**County Service Area (CSA) Funding.** Though CSAs can be created as legally separate library providers, in practice, they are used to divide an existing county library system into different funding zones. Using a CSA, the county board of supervisors can propose a parcel tax within some or all of the library zones. After the election requiring a 2/3 vote, new and enhanced library services can then be targeted specifically to the zones that approved the taxes.

CSAs used for library funding rely primarily on special (parcel) taxes imposed within parts or all of their service area, but county supervisors can also allocate the local (non-property tax) revenues generated within the district's boundaries to the CSA.

### City Libraries

Municipal libraries rely primarily on allocations from the city General Fund, competing with other local service priorities, such as police services, roads, and parks for funding.

City council members can fund library services from any source of revenue in the city General Fund. To provide greater resources or revenue certainty for libraries, city council members and voters can earmark a portion of the city's general revenues, or a portion of a specific revenue source, to support the city library. In charter cities, this earmarking can be placed into the city charter.

Council members may also ask voters to impose or increase taxes to provide additional revenues for the city library. If council members want to impose or increase a tax specifically for library services, including a parcel tax, 2/3 of the city voters must concur. If city voters want to generate additional income for the city general fund (for the support of any city activity, including libraries), the voters can impose the tax with a simple majority vote.

City libraries can also generate revenues by providing library services to other jurisdictions.

### Independent Special District Libraries

Independent library districts usually receive a share of local property tax revenues based on historic allocations.

Library district governing boards may enhance local library funding by asking their voters to approve a special (parcel) tax for library service. Parcel taxes require 2/3 voter approval.

CSDs, like library CSAs in counties, are usually formed in areas with existing library services, as a way to divide library service areas into different funding zones in order to better target services to the communities that want additional or enhanced services and are willing to pay for them. Alternately, CSDs can be used as a mechanism to raise money to provide facilities or purchase services from other library entities. District libraries can also generate revenues by providing library services to other jurisdictions.

### Joint Powers of Authority (JPA) Libraries

JPA libraries may be funded by any revenues streams available to its member agencies. Funding for JPA libraries is specified in the JPA agreement.

For example, the San Mateo County Library JPA is funded through a dedicated property tax rate imposed by the County in 1915, and also from state revenues, fines, fees, County contributions, gifts and grants, interest, and other sources that its member agencies allocate to the JPA.

Library JPA governing boards, if authorized in the enabling agreement, may enhance local library funding by asking voters to approve a special (parcel) tax for library service. Parcel taxes require 2/3 voter approval.

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## Library Generated Revenues

Most libraries of all types charge fines and fees for materials that are lost or returned late. Some libraries also engage in more entrepreneurial activity such as renting out meeting rooms and reception halls and selling library merchandise, like coffee mugs and book bags. Many libraries also seek and receive donations from Friends of the Library groups, library foundations, citizens, patrons, and businesses.

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## Capital Funding

### County Libraries

To finance capital facilities, such as a new library building, a bookmobile, or large equipment purchase, county supervisors may ask the voters to approve a general obligation bond. General obligation bonds are secured by property taxes and require 2/3 voter approval.

In areas with significant growth, developer impact fees can also be approved by the governing board to finance the cost of the portion of the library that is attributable to the growth population.

Counties can also use other capital funding mechanisms such as revenue bonds, or direct allocations from other one time or ongoing revenue sources.

Counties can also use CSAs to divide the county into separate zones for general obligation bond proposals.

### City Libraries

To fund capital facilities, council members can ask the city's voters to approve a general obligation bond. General obligation bonds require 2/3 voter approval.

In areas with significant growth, developer impact fees can also be approved by the governing board to finance the cost of the portion of the library that is attributable to the growth population.

Cities can also use other capital funding mechanisms such as revenue bonds, or direct allocations from other one time or ongoing revenue sources.



### Independent Special District Libraries

Library district governing boards can propose a general obligation bond for funding library capital facilities. General obligation bonds require 2/3 voter approval.

Library CSDs can also create several different zones for general obligation bond proposals.

### Joint Powers of Authority (JPA) Libraries

Depending on the specific authority provided in the Joint Exercise of Powers Agreement for each JPA, JPA governing boards can propose a general obligation bond for funding library capital facilities. General obligation bonds require 2/3 voter approval.

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## Service Area

### County Libraries

County libraries serve unincorporated areas and cities, or areas within cities, which are neither served by a city library nor within the boundaries of independent library districts.

Cities and library districts can ask to become part of the county library system. A county library may also contract with cities or other counties to provide services. County libraries that contract to provide services to city residents are sometimes called city-county libraries.

Although in practice CSAs are used as a financing tool, they can provide separate library services and facilities throughout the boundaries set by the LAFCO during the CSA's formation. CSA boundaries can include all of the county's unincorporated area or just one or more small communities. Cities can pass a resolution asking to be included within a CSA's boundaries.

### City Libraries

City libraries serve within the city's boundaries but can contract with neighboring cities or the county to provide services. City libraries that contract to provide services to county residents are sometimes called city-county libraries.

### Independent Special District Libraries

Independent special district libraries provide service within the boundaries set by LAFCO at the time of their formation.

Library districts created under the Library and Museum District Law serve in unincorporated areas. This law also allows districts to contract with cities, counties, and other districts to provide services.

Library districts formed under the Library District Law and the Union or Unified High School District Library District Law may serve incorporated and unincorporated service areas (and need not be coterminous with the school district's boundaries). The districts may contract with neighboring city, county, and district libraries to provide services.

CSD libraries can serve in incorporated and unincorporated areas. CSD libraries may contract with other public agencies to provide services.

### Joint Powers of Authority (JPA) Libraries

The JPA agreement designates the library service area. For example, the Santa Cruz City-County Library JPA specifies a service area that includes the County's unincorporated area and the cities of Capitola, Santa Cruz, and Scotts Valley, but not the City of Watsonville.

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## **Examples**

### **County Libraries**

Libraries governed by the County Free Library Law include Alpine and Imperial Counties (general fund libraries), and dedicated property tax libraries in Fresno, and San Bernardino Counties.

In addition to their county free libraries, library CSAs exist in El Dorado and Solano counties and others to provide additional funding flexibility.

### **City Libraries**

Municipal libraries include the Berkeley Public Library (Alameda County), the Los Angeles Public Library (Los Angeles County), and the Woodland Public Library (Yolo County).

The San Francisco Public Library is organized and operated under the City's charter, which reflects a consolidated city-county form of governance.

### **Independent Special District Libraries**

Libraries formed as independent special districts include:

- The Palo Verde Valley Library District (Riverside County).
- The Buena Park Library District (Orange County).
- The Altadena Library District (Los Angeles County).

In addition, library CSDs exist in Glenn and Siskiyou counties to provide facilities or funding for library services provided by other library systems.

### **Joint Powers of Authority (JPA) Libraries**

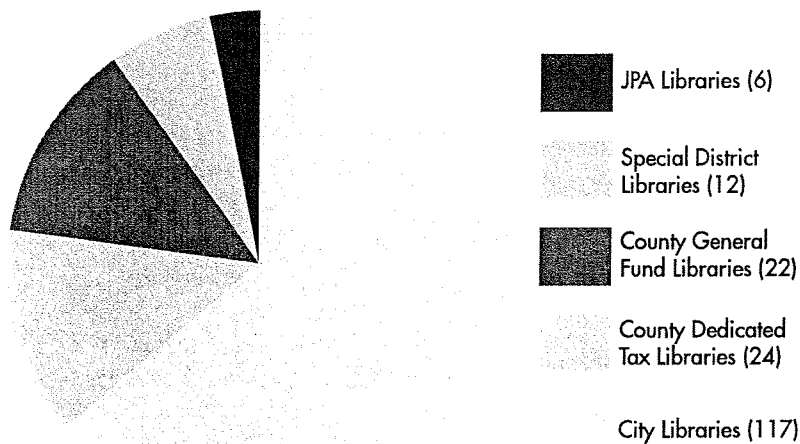
In addition to those JPA libraries previously mentioned, the Sacramento Public Library, the Santa Clara County Library and the Belvedere-Tiburon Library are JPA libraries.

## LIBRARIES IN OUR COMMUNITIES: POPULATIONS SERVED, LOCAL FINANCING, AND EXPENDITURES, BY LIBRARY TYPE

California's 181 local public libraries serve over 37 million people. Libraries are organized in one of four different categories: county libraries, city libraries, independent special district libraries, and Joint Powers of Authority (JPA) libraries. A library's organization, coupled with its historical, political, and community influences, determines the library's service area, funding, and spending levels.

The following pages highlight the number and types of California local public libraries and examine the specific service areas, funding levels, and expenditure patterns associated with each library type. The accompanying charts and graphs allow readers to compare and contrast the characteristics and challenges that typify the different library types.

### I. How Many Libraries and What Type?



Local Public Libraries by Type

city libraries, 46 county libraries (22 county general fund libraries, 24 county dedicated tax libraries), 12 independent special district libraries, and 6 JPA libraries. A complete list of local public libraries by type is found in Appendix B on pages 18 and 19.

For the most part, public libraries fall clearly within a single category, such as a municipal library formed to serve city residents, such as those in Berkeley and Long Beach, or a county library created to provide service to residents in unincorporated areas, as in Alpine and Trinity Counties. In some cases, however, a library's organization and operation is more complicated. For example, the Stockton-San Joaquin County Library provides library services to the City of Stockton and the County of San Joaquin with the City of Stockton as the operating entity and the County of San Joaquin contracting with the city for library services. Other organizational permutations are found throughout the state.

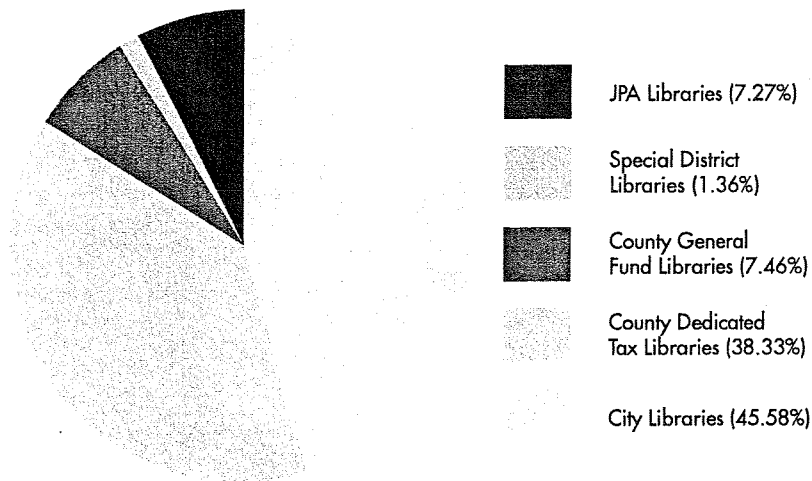
Given the limited number of statutory and constitutional options provided for local library organization, it is surprisingly difficult to quantify and classify the number and types of local libraries. The California State Library recognizes 181 distinct local public libraries agencies. Other local library agencies that exist are either obsolete, exercise a ministerial role in approving a contract with another library agency, or serve as a financing mechanism.

This document organizes local public library agencies into different categories depending on the library's underlying statutory or constitutional authority and the governing board that administers its operations.

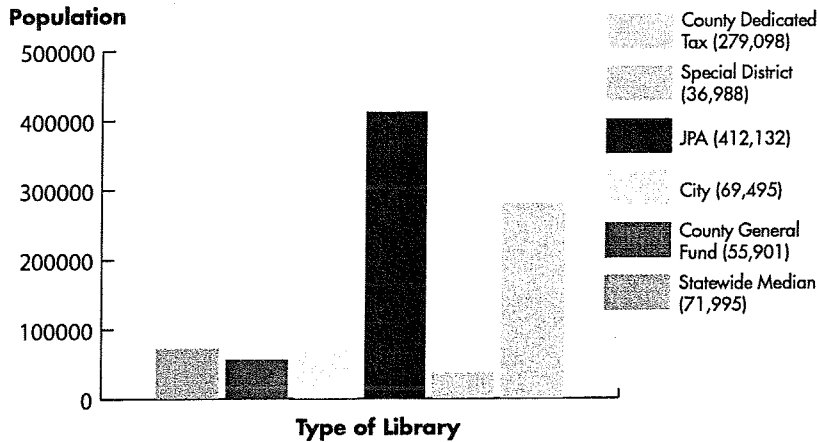
Using the state's list of local libraries, and applying this framework, there are: 117

### II. Libraries and Their Communities

Each library's permissible service area is defined under the statutory authority used to create that type of library system. However, all library formation laws contain flexibility which allows libraries, once formed, to contract or combine with other agencies, including private entities, for the provision of library services. For a list of state laws and constitutional provisions authorizing the formation of library agencies, see Appendix A on page 18.



Percentage of State Population Served by Each Library Type



Median Population Served by Each Type of Library

In reality, library service areas are based on the library's authorizing law, historical and political influences, and citizen preferences. For example, the Santa Barbara Public Library is organized under the city's charter, but provides services by contract with surrounding communities. Alternately, in Glenn County, the Board of Supervisors pays other government entities to provide library services to local residents, rather than operating a county library system. For a list of libraries by type, see Appendix B on pages 18 and 19.

City and county library systems serve more than 90% of California residents, with each type of library serving about 45%. JPA and special district libraries provide services to a much smaller segment of the population: 7.27% and 1.36%, respectively.

Examining the median number of people served by each library type shows JPA libraries, which are regional by nature, have the biggest service populations (about 412,000 people per JPA library system). County dedicated tax libraries, with their relatively large boundaries, serve a median of 279,000 people. City libraries, with relatively smaller boundaries, serve about 69,000 people, on median. And special district libraries, with their very small service areas, provide service to a median of only 37,000 people.

### III. Focus on Local Funding

California libraries rely on a variety of federal, state, and local sources, as well as private contributions.

Federal funds come primarily in the form of grants to individual libraries that meet specified criteria. At the state level, the Public Library Fund (PLF) provides per capita allocations to public libraries and the California Library Services Act (CLSA) provides partial reimbursements for direct and interlibrary loans.

Locally, libraries receive revenues very differently depending on their type. City and county general fund libraries follow one pattern, while special district and county dedicated property tax revenue libraries tend to exhibit a different trend. JPA libraries generally include a blend of both funding patterns. Because there are two distinct financial patterns associated with the state's 46 county libraries, the following discussion of revenues and expenditures examines county general fund libraries and county dedicated property tax libraries separately.

**Allocations from Local Governments.** City libraries and the 22 county general fund libraries depend primarily on allocations from local governments: the city council, in the case of cities, and the county board of supervisors, for county general fund library systems. Library allocations come from the city or county general fund. In most cases, this means that libraries must compete each year with other local services to obtain funds. In cities, libraries compete against overall public safety, parks, streets, and other programs.

In counties, the competition for resources is even greater; in addition to local county needs, federal and state government mandates require counties to spend significant percentages of their budget on national or state programs.

To give libraries some budget certainty, some city and county governing boards, or voters, have voted to set aside a portion of local revenues, such as a percentage of the general fund or a portion of their property tax revenues, exclusively for library purposes.

JPA libraries, made up of city and county members, also rely on city and county allocations for funding. A JPA contract may call for participating cities and counties to pay a certain amount annually, or it may require the city council or county board of supervisors to commit a certain revenue stream to the JPA library. As an example, for the Sacramento Public Library Authority, funding comes from an annual allocation from the City of Sacramento general fund, a City of Sacramento voter approved special tax for enhanced services in the City of Sacramento and a dedicated share of the property tax in the County of Sacramento for library services in the unincorporated area and other incorporated cities outside the City of Sacramento.

**Dedicated Property Tax Revenues.** Alternately, special districts and the 24 dedicated property tax libraries rely on the revenues generated from property taxes imposed prior to Proposition 13 (1978). These historical property tax revenues are restricted for library uses only. With this guaranteed revenue source, special district and county dedicated property tax libraries enjoy somewhat more predictable funding, regardless of other local needs and priorities. However, some of these libraries also receive some general fund revenues that can be affected by local economic conditions. In addition, these libraries have seen significant effects in their local property tax revenue allocations due to ERAF.

**Voter-Approved Taxes.** In addition to local government allocations and historical property tax rates, local libraries of all types also rely on voter-approved tax increases to expand library budgets. Revenue from local library tax measures constitutes a significant portion, and in some cases a majority, of local library funding.

Before the mid-1990s, some library funding measures required a simple majority vote or no vote at all. But in the mid 1990s, a series of court cases and Proposition 218 (1996) tightened the requirement for local tax proposals, requiring library revenue measures to achieve 2/3 voter approval and prohibiting the use of library property assessments that do not require voter approval.

Libraries are not only dependent on local voters' willingness to impose library taxes, but they are also dependent on the taxing authority and local tax base available to libraries of that type.

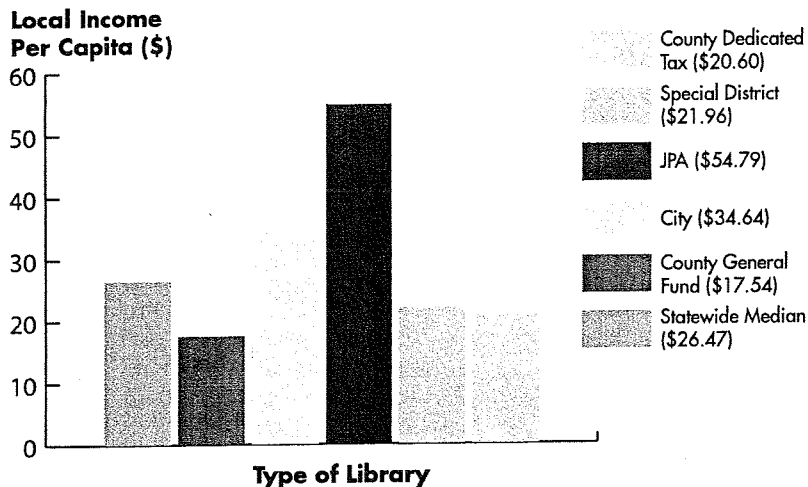
Cities and counties have the broadest taxing powers, with the ability to impose taxes on businesses, utilities, hotels, sales, property, and other sources to fund library services. This broad taxing authority can benefit city and county libraries that receive allocations from the city or county governments. And because cities and counties create and fund JPA libraries, these libraries also benefit from these broad taxing powers.

Complementing their broad tax powers is cities' expansive tax base. Cities also tend to have the most concentrated economic activity within their boundaries, and therefore, a more productive and diverse tax base. This tax base enables cities, and the JPAs in which they participate, to broaden and diversify their tax structure to produce the best mix and amount of revenues. Some urbanized counties also enjoy this robust tax base, whereas rural counties do not.

Conversely, library special districts have narrow taxing power and a limited tax base. Special districts rely almost exclusively on parcel taxes (flat rate property taxes) to support library operations. And since special districts tend to have smaller boundaries than other library agencies, there are relatively fewer parcels to tax.

**Statewide, local library revenue per capita is \$26.47.**

JPA libraries enjoy the highest per capita local revenues of all the library types at \$54.79 per capita. Several reasons may account for this. All JPAs have city participants and can therefore take advantage of the municipal taxing power and broader tax bases. Four of the six JPAs include the membership of county dedicated property tax libraries, which brings a guaranteed revenue source. The combination of multiple funding sources, large population base and some historically well funded libraries helps create the significant local funding base.



Median Local Income Per Capita by Each Type of Library

City libraries have the second highest per capita local income at \$34.64 per capita. City libraries' relatively high level of funding reflects their expansive tax powers and broad tax base. Support for libraries may also be stronger in cities because voters may view libraries as a core function of city government.

Special district libraries' per capita local revenues fall in the middle range of public libraries at \$21.96 per capita. District libraries benefit from a relatively small population (slightly more than 1% of the state) and few competing service demands, but are limited by their narrow taxing authority and base.

County libraries' per capita revenues are the lowest overall, with a substantial difference based on their financial status. County dedicated property tax libraries receive significantly more funds on a per capita basis (\$20.60 per capita) than county general fund libraries (\$17.54 per capita) that must face competing demands for the county's resources.

**IV. Capital Costs**

Libraries need to collect and house their materials. To provide, upgrade, and equip those facilities, they turn primarily to bond revenues.

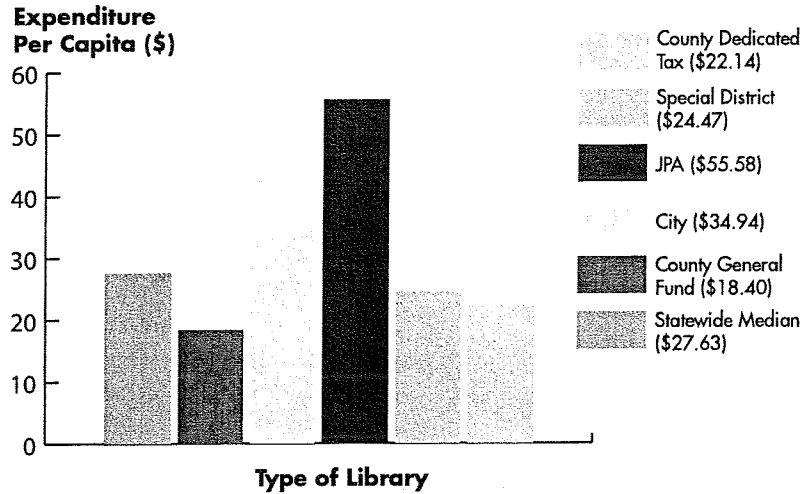
At the State level, libraries have taken advantage of two state bond measures providing matching funds for public library construction and renovation. The State Library Bond Act Board provides 65% of a local project's costs, and the local jurisdiction provides the remaining 35% of the costs from their own funds. Proposition 85, a \$75 million bond approved by the voters in 1988, funded 24 libraries. Proposition 14, the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000, authorized the sale of \$350 million of state bonds for public libraries and 45 library projects were funded.

Locally, library jurisdictions of all types enjoy the authority to issue general obligations bonds for capital expenditures. General obligation bonds, secured by ad valorem (value-based) property taxes, require 2/3 voter approval. Library jurisdictions use general obligation bonds to finance the acquisition and improvement of real property and to furnish and equip facilities.

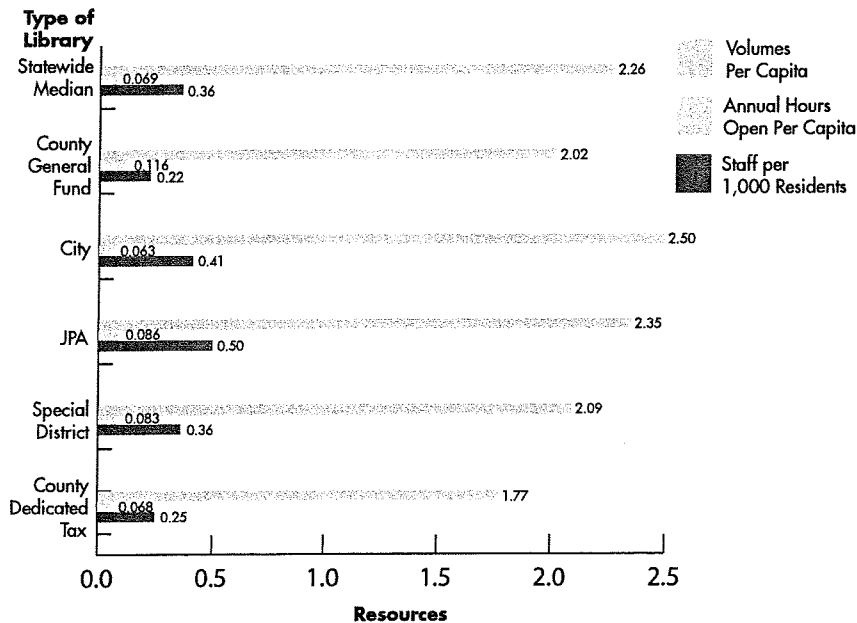
In addition, in areas with significant growth, developer impact fees can also be approved by the governing board of a library to finance the cost of the portion of the library that is attributable to the growth population.

Cities and counties can also use other capital funding mechanisms such as revenue bonds, or direct allocations from other one time or ongoing revenue sources.

## V. Examining Expenditures



Median Expenditure Per Capita by Type of Library



Median Library Resources Per Capita by Type of Library

Each library type has daily, operational expenses including employee salaries, materials, supplies, utilities, and other items. These expenditures are reflected in the number of service hours a library provides, the amount of materials available, and access to professional staff that shapes the community's library experience.

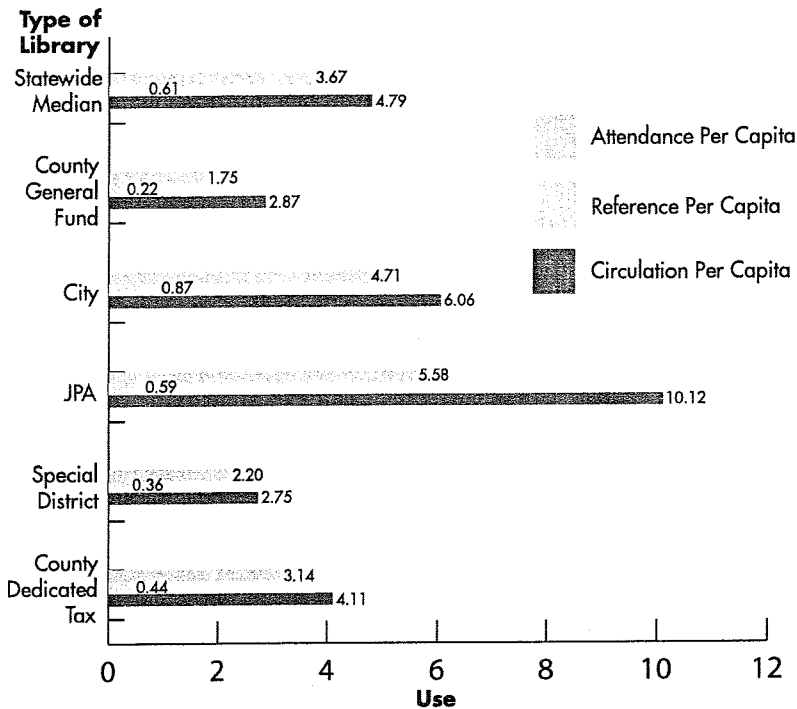
Libraries' per capita operational expenditure levels mirror the pattern established by per capita income with JPA and city libraries reaching the highest levels, special district and county dedicated property tax libraries spending the middle range, and county general fund libraries with the lowest per capita expenditures. This pattern is not surprising, for the more money a library can

generate, the more it can spend in support of its activities.

Library spending levels have a direct impact on the types and amounts of resources and services they provide, and the resulting use.

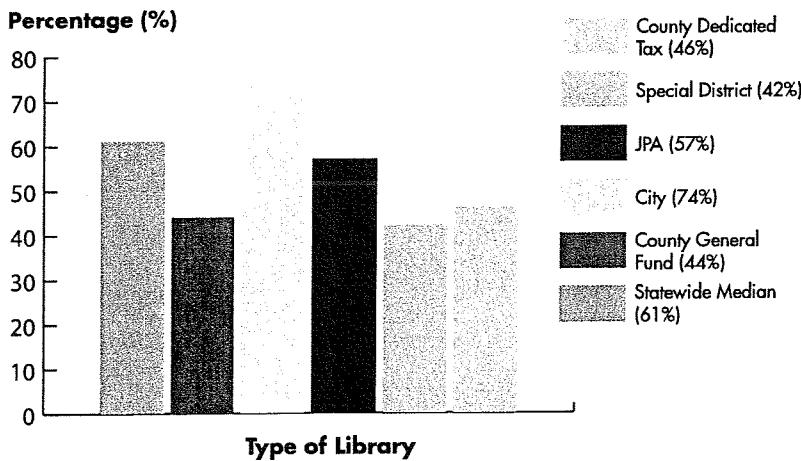
JPA and city libraries have the largest collections per capita, as well as number of open hours and staff. The resulting use levels reflect the resource levels, with city and JPA libraries again having the highest circulation and reference use per capita. However, city libraries show a much higher percentage of the population holding library cards than any other type of library. However, under California's universal borrowing system, library users are not necessarily residents of the library jurisdiction from which they hold a library card so the higher

percentage of library card holders in city libraries may be a result of the higher funding and associated resources of city libraries, attracting users from surrounding, less well funded library jurisdictions.



Median Library Use Per Capita by Type of Library

In addition to libraries' operating expenses, they also have capital costs, including expenses associated with land, buildings, remodeling, vehicles, and equipment that costs more than \$5,000. Libraries finance their capital costs with a mix of state bond funds, allocations from local governments (for city, JPA, and county general fund libraries), and bonds approved by the voters. Local capital expenditures for libraries are difficult to quantify and compare since they are not accounted for or reported uniformly across the state. In city, county, and JPA libraries, capital spending is sometimes accounted for in the larger city or county budget, making comparisons between library capital spending more challenging and less useful.



Median Percentage of Residents Who Have Library Cards by Type of Library



## FY 05/06 TYPE OF LIBRARY COMPARATIVE DATA

### Type/Population

Type/Population	Number of Libraries	Population		% of State Population Served
		Median	Range	
State	181	71,995	1,241 - 3,976,071	
County General Fund	22	55,901	1,241 - 779,869	7.46%
County Dedicated Tax	24	279,098	13,597 - 3,644,424	38.33%
JPA	6	412,132	10,954 - 1,316,162	7.27%
City	117	69,495	1,559 - 3,976,071	45.58%
Special District	12	36,988	18,337 - 81,349	1.36%

### Funding/Expenditures

	Local Income Per Capita		Total Expenditures Per Capita	
	Median	Range	Median	Range
State	\$ 26.47	\$ 3.37 - \$ 270.22	\$ 27.63	\$ 4.85 - \$ 300.99
County General Fund	\$ 17.54	\$ 6.08 - \$ 224.93	\$ 18.40	\$ 6.46 - \$ 214.25
County Dedicated Tax	\$ 20.60	\$ 8.20 - \$ 67.18	\$ 22.14	\$ 9.13 - \$ 74.64
JPA	\$ 54.79	\$ 6.99 - \$ 102.07	\$ 55.58	\$ 20.76 - \$ 125.00
City	\$ 34.64	\$ 3.37 - \$ 270.22	\$ 34.94	\$ 6.89 - \$ 300.99
Special District	\$ 21.96	\$ 4.51 - \$ 75.86	\$ 24.47	\$ 4.85 - \$ 75.04

### Resources

	Staff per 1,000		Hours Open per Capita		Volumes per Capita	
	Median	Range	Median	Range	Median	Range
State	0.35	0.07 - 2.82	0.07	0.01 - 2.39	2.26	0.83 - 21.22
County General Fund	0.22	0.08 - 2.82	0.12	0.02 - 2.39	2.02	1.07 - 14.75
County Dedicated Tax	0.24	0.10 - 0.66	0.07	0.03 - 0.64	1.77	0.83 - 8.47
JPA	0.49	0.19 - 1.17	0.09	0.04 - 0.28	2.35	1.67 - 6.89
City	0.40	0.09 - 2.77	0.06	0.01 - 1.58	2.50	0.78 - 21.22
Special District	0.35	0.07 - 0.77	0.08	0.03 - 0.18	2.09	1.08 - 3.87

### Use

	Circulation per Capita		Reference per Capita		Attendance per Capita		% of Residents Who Are Registered Borrowers	
	Median	Range	Median	Range	Median	Range	Median	Range
State	4.79	0.63 - 10.46	0.61	0.02 - 11.21	3.67	0.60 - 25.21	61%	13% - 239%
County General Fund	2.87	0.63 - 17.93	0.22	0.02 - 1.27	1.75	0.76 - 11.51	44%	17% - 83%
County Dedicated Tax	4.11	1.05 - 10.46	0.44	0.09 - 1.06	3.14	0.79 - 9.87	46%	26% - 98%
JPA	10.12	4.27 - 22.95	0.59	0.36 - 2.68	5.58	2.10 - 7.36	57%	30% - 90%
City	6.06	0.65 - 40.58	0.87	0.09 - 11.21	4.71	0.60 - 25.21	74%	22% - 239%
Special District	2.75	0.74 - 12.64	0.36	0.04 - 1.55	2.20	1.62 - 9.30	42%	13% - 72%

**APPENDIX A: CONSTITUTIONAL AND STATUTORY PROVISIONS AUTHORIZING LOCAL PUBLIC LIBRARY ORGANIZATION**

Charter City "municipal affairs doctrine"	California Constitution, Article II, §3
Community Services District Law	Government Code 61000 et seq.
County Free Library Law	Education Code §19100 et seq.
County Service Area Law	Government Code §25210.1 et seq.
Joint Powers of Authority Law	Government Code §6500 et seq.
Library District Law	Education Code §19400 et seq.
Library and Museum District Law	Education Code §19600 et seq.
Municipal Library Law	Education Code §18900 et seq.
Union and Unified High School District Library District Law	Education Code §18300 et seq.

**APPENDIX B: CALIFORNIA PUBLIC LIBRARIES BY TYPE**

**County Libraries (46)**

Alameda County*	Madera County	San Diego County*
Alpine County	Marin County*	San Luis Obispo County*
Amador County	Mariposa County	Siskiyou County
Butte County*	Mendocino County*	Solano County*
Calaveras County	Merced County	Stanislaus County
Colusa County	Mono County*	Stockton-San Joaquin County*
Contra Costa County**	Monterey County*	Sutter County
El Dorado County	Modoc County	Tehama County
Fresno County*	Napa County*	Trinity County
Humboldt County*	Nevada County	Tulare County*
Imperial County	Orange County*	Tuolumne County
Inyo County	Placer County*	Ventura County*
Kern County	Plumas/Sierra County	Yolo County*
Kings County*	Riverside County*	Yuba County
Lake County*	San Benito County	
Los Angeles County*	San Bernardino County*	

\* = dedicated property tax libraries (see page 7).  
 \*\* = operated as a dedicated property tax library.

## **Municipal Libraries (117)**

Alameda	Livermore	Richmond
Alhambra	Lodi	Riverside
Anaheim	Lompoc	Roseville
Arcadia	Long Beach	Salinas
Azusa	Los Angeles	San Anselmo
Benicia	Los Gatos	San Bernardino
Berkeley	Menlo Park	San Bruno
Beverly Hills	Mill Valley	San Diego
Brawley	Mission Viejo	San Francisco
Burbank	Monrovia	San Jose
Burlingame	Monterey	San Juan Batista
Calabasas	Monterey Park	San Leandro
Calexico	Moorpark	San Marino
Carlsbad	Moreno Valley	San Mateo
Carmel	Mountain View	San Rafael
Cerritos	Murrieta	Santa Ana
Chula Vista	National City	Santa Barbara
Colton	Newport Beach	Santa Clara
Commerce	Oakland	Santa Fe Springs
Corona	Oceanside	Santa Maria
Coronado	Ontario	Santa Monica
Covina	Orange	Sausalito
Daly City	Orland	Sierra Madre
Downey	Oxnard	Signal Hill
El Centro	Pacific Grove	South Pasadena
El Segundo	Palm Springs	South San Francisco
Escondido	Palmdale	St. Helena
Folsom	Palo Alto	Sunnyvale
Fullerton	Pasadena	Thousand Oaks
Glendale	Paso Robles	Torrance
Glendora	Pleasanton	Tulare
Hayward	Pomona	Upland
Hemet	Porterville	Vernon
Huntington Beach	Rancho Cucamonga	Victorville
Imperial	Rancho Mirage	Watsonville
Inglewood	Redding	Whittier
Irwindale	Redlands	Willows
Larkspur	Redondo Beach	Woodland
Lincoln	Redwood City	Yorba Linda

## **Independent Special District Libraries (12)**

Altadena Library District	Beaumont Library District	Dixon Public Library District
Banning Unified School District Library District	Buena Park Library District	Lassen Library District
Blanchard/Santa Paula Public Library District	Coalinga-Huron Unified School District Library District	Palo Verde Valley Library District
	Del Norte County Library District	Palos Verdes Library District
		Placentia Library District

## **JPA Libraries (6)**

Belvedere-Tiburon Library	Santa Clara County Library
Sacramento Public Library	Santa Cruz Public Libraries
San Mateo County Library	Sonoma County Library

