

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 20, 2000**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on September 20, 2000 at 7:33 P.M. by President Shkoler.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Robin Masters, Trustees Peggy Dinsmore, Saundra Stark, Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager Jim Roberts; and Administrative Assistant Wendy Goodson.

ADOPTION OF AGENDA It was moved by Trustee Stark, seconded by Trustee Wood to adopt the Agenda as printed.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES It was moved by Trustee Stark, seconded by Trustee Dinsmore to approve the Minutes of the August 16, 2000 Regular Meeting as printed.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT President Shkoler reported that the California Association of Library Trustees and Commissioners (CALTAC) sent him information regarding the upcoming Board Effectiveness Training. CALTAC is seeking volunteer lecturers and trainers.

TRUSTEE REPORTS President Shkoler and Children's Librarian Cyrise Smith presented certificates to the teen volunteers who put in over 500 hours of volunteer hours for the Summer Reading Program 2000.

Trustee Stark attended the September 15, 2000, California Special District Association meeting. The Special District Risk Management Authority (SDRMA), and Special District Worker's Compensation Authority (SDWCA) are discussing a structure reorganization.

Trustee Stark will also be attending the California Special District Association's Annual Conference in Monterey on September 26-27, 2000.

**LIBRARY
DIRECTOR'S
REPORT**

No report at this time.

FRIENDS REPORT

Library Director reported that the Friends approved allocation of \$5,500.00 towards the library chair reupholstery project being coordinated by Trustee Wood.

**FOUNDATION
REPORT**

Trustee Wood reported that a special meeting was held on September 18, 2000 to approve the hiring of clerical staff to maintain the Foundation bookkeeping functions, donor records and acknowledgement.

**HISTORY ROOM
REPORT**

Library Director reported that the History Room should be almost complete by November 5, 2000 to show the room to guests of the Foundation's Annual Donor Reception.

CLAIMS

It was moved by Secretary Masters, seconded by Trustee Wood to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00

Claims 3958, 3959, 3960, 3961, 3962, 3963 forwarded by the Library Director and Board of Trustees for a total of \$51,462.80.

Current Claims 3966, 3967, 3968, 3969, 3970, and 3971; and Payroll Claims 3964 for \$24,513 and 3965 for \$24,513.00 for a combined total of \$69,603.08.

FY1999-00 Cash Flow Analysis through August 16, 2000 receive & file, and instruct the Orange County Treasurer to transfer \$85,000 from Fund 706 (Bond Redemption) to Fund 707 (General Fund).

**FINANCIAL
REPORTS**

It was moved by Secretary Masters, seconded by Trustee Wood to receive and file Agenda Items 15 through 20:

Financial Reports for August, 2000

Office General Ledger & Check Registers for August, 2000

Acquisitions Report for August, 2000

Overdue Collection Report for August, 2000

Debit Card System Reimbursement Report for August , 2000
Gifts Report for August, 2000

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Secretary Masters, seconded by Trustee Wood to receive and file Agenda Items 21-28:

Building Maintenance Report for August 2000. (Receive & File)

Personnel Report for August 2000 (Receive, File and Ratify Appointments)

Volunteer Report for August 2000 (Receive & File)

Circulation Report for August 2000 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of August 1, 2000; and Notice of ISDOC Meeting for Election of Executive Committee Officers for 2001-2002 on November 30, 2000 with deadline for Nominations on September 29, 2000. (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Legislative Reports from the California Special District Association and the California Library Association (Receive & File)

2000-2001 Assessed Values as reported to the District by the Orange County Auditor Controller (Receive & File)

Library of California Board Actions taken August 16-18, 2000 (Receive & File)

Partnerships for Change Application (Receive & File)

Certification of Eligibility and Funding for Fiscal Year 2000-2001 for the California Library Literacy Services. (Receive & File)

English Language and Literacy Intensity (ELLI) Grant
Application to the State Library of California, expanded families
with adult limited English ability (Receive & file)

Live at the Library Program Application to the American Library
Association (Receive & File)

Agenda for Placentia Civic Center Authority Annual Meeting,
Tuesday, October 3, 2000, 4:30 P.M. at Placentia City Hall.
Trustees Stark and Masters and Library Director Minter represent
the District. (Receive & File)

Status Report from the City of Placentia Cultural Arts
Commission on the City of Placentia 75th Anniversary
Celebration Planning Process (Receive & File)

Notice from Orange County Registrar of Voters regarding
Deadline of May 9, 2002 for redistricting (Receive & File, and
Authorize the Library Director to respond that Placentia Library
District has no plans for redistricting)

Status Report on the Roof Replacement Project (Receive & File)

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**PROPERTY TAX
ISSUES**

Library Director reported that the District is awaiting word on Governor
Davis' action on the independent special recreation & park and library
districts' portion of AB 1396.

It was moved by Trustee Dinsmore, seconded by Trustee Wood, to
authorize the Library Director and President Shkoler to continue working
with the "ERAF Orphans" and to attend the meeting with Gov. Davis'
staff in Sacramento whenever it is set.

AYES: Dinsmore, Masters, Shkoler, Wood
NOES: Stark
ABSTAIN: None
ABSENT: None

**ARROYO SECO
MEMBERSHIP
RESOLUTION**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to read
Resolution 00-3 by Title only, A Resolution of the Board of Trustees of
the Placentia Library District of Orange County Authorizing Membership
to the Arroyo Seco Library Network.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood

NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Wood, seconded by Trustee Stark to adopt Resolution 00-3.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**TRAVEL
AUTHORIZATION**

It was moved by Secretary Masters, seconded by Trustee Dinsmore to approve attendance at the Millennium Conference of the California Library Association for Library Director Minter, and two additional Professional staff member selected through an application process for all Eligible staff, at a cost not to exceed \$1,435 to be paid from the Staff Development Account at Santiago Library System.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

It was moved by Trustee Dinsmore, seconded by Trustee Wood to approve Agenda Items 41-46:

Program Committee Report for August, 2000.

Children's Services Report for August, 2000.

Placentia Library Literacy Services Report for August, 2000.

Placentia Library Web Site Report for August, 2000.

Publicity Materials produced for August, 2000.

Safety Committee Minutes for August, 2000.

AYES: Dinsmore, Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**CLOSED
SESSION**

Closed Session was conducted at 8:17 P.M. to discuss personnel matters.

Closed Session was adjourned at 8:45 P.M.

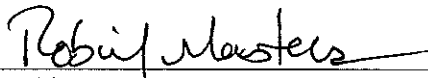
The October Regular Meeting will be held on October 18, 2000.

**AGENDA
PREPARATION**

No action taken on this item.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for September 20, 2000 adjourned at 8:45 P.M.



Robin J. Masters, Secretary