

MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR DATE MEETING OF THE BOARD OF TRUSTEES  
December 21, 2009

**CALL TO ORDER** President Shkoler called the Regular Date Meeting of the Placentia Library District Board of Trustees to order on December 21, 2009 at 6:30 P.M.

**ROLL CALL** **Members Present:** President Al Shkoler, Secretary Richard DeVecchio, Trustee Betty Escobosa, Trustee Jean Turner, and Trustee Gaeten Wood.

**Members Absent:** None

**Others Present:** Library Staff: Library Director Jeanette Contreras, Roger Hiles, Yesenia Baltierra, Marisa Timothy; Placentia Library Friends Foundation (PLFF) Vice President Jack Hanley.

**ORAL  
COMMUNICATION**

There was no oral communication at this time.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Turner and seconded by Trustee Wood to adopt the agenda as presented:

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood

NOES: None

ABSTAIN: None

ABSENT: None

**TRUSTEE REPORTS**

President Shkoler attended the city's Tree Lighting Ceremony that included a video and performance by the Placentia Community Choir. He was also at the Miss Placentia – Yorba Linda introductions event held at the Marriot in Placentia. He participated in SDRMA's webinar on Ethics that was well done and professional. He viewed the ABC World News spot on the library's Super STAR Storytime that was a nice bit of publicity for the library. Also he attended the Chamber of Commerce Citizen of the Year Breakfast where Nancy Lone-Tollefson and Roy Redman were named Placentia's Citizens of the Year. (Item 5)

Secretary DeVecchio attended the Miss Placentia – Yorba Linda introductions event held at the Marriot in Placentia and the first anniversary celebration for Children's Librarian Lori Worden that was held at the Library.

Trustee Escobosa attended the library's holiday gathering and photo shoot. She also attended the County's Conflict of Interest training with Library Director Contreras.

Trustee Turner attended the Miss Placentia – Yorba Linda introductions event held at the Marriot in Placentia and the library's holiday gathering and photo shoot. She attended the Chamber of Commerce Citizen of the Year Breakfast. She also came to see the Celtic Christmas performance at the Library. She participated in the Adult Book Discussion of The Alchemist. She represented the Board at the monthly PLFF meeting that was held at PLFF President Brenda Benner's home where she felt very

welcomed. Trustee Wood also attended the library's holiday gathering and photo shoot. (Item 6)

**FRIENDS  
FOUNDATION  
REPORT**

Placentia Library Friends Foundation's Vice President, Jack Hanley reported on the activities of the foundation including designating him as the regular representative at Board of Trustee meetings. The computer lab project is moving forward with input from new member Leonard Rich. Nancy Lone-Tollefson has recruited many new volunteers for the book store and monthly book sales. The Doll Boutique fundraiser gathered a several hundred dollar profit after some items were displayed at a local beauty shop. They have secured John Corcoran for the upcoming Author's Luncheon which many efforts are now focused on. (Item 7)

**CONSENT CALENDAR**

It was moved by Trustee Turner and seconded by Trustee Wood to approve Agenda Items 8-26.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CLAIMS**

Nonstandard Claims in excess of \$300 (Item 9)

Claims forwarded by the Library Director and Library Trustees (Item 10)

Current Claims and Payroll (Item 11)

FY2009-2010 Cash Flow Analysis through November 2009; the Schedule of Anticipated Property Tax Revenues for FY2009-2010 as provided by the Orange County Auditor (Item 12)

**TREASURER'S  
REPORT**

Financial Reports for November 2009 for Placentia Library District Accounts on Deposit with the Orange County Treasurer (Item 13)  
Balance Sheet for November 2009 (Item 14)

Acquisitions Report for November 2009 (Item 15)

Entrepreneurial Activities Report for November 2009 (Item 16)

**GENERAL CONSENT**

Personnel Report for November 2009 (Item 17)

Circulation Report for November 2009 (Item 18)

Review of Shared Maintenance Costs with the City of Placentia under the JPA (Item 19)

**STAFF REPORTS**

Library Director's Report for November 2009 (Item 20)

Library Services Manager's Report for November 2009 (Item 21)

Children's Services Report for November 2009 (Item 22)

Literacy / Volunteer Services Report for November 2009 (Item 23)

Reference and Adult Services Report for November 2009 (Item 24)

Local History Room Report for November 2009 (Item 25)

Placentia Library Web Site & Technology Report for November 2009 (Item 26)

**CONTINUING  
BUSINESS**

Library Director Contreras recommended that more time be allotted for research into sick leave policies and that discussions be postponed until the February meeting. All present agreed with this.

POLICY #2040

(Item 27)

**NEW  
BUSINESS**

Library Director Contreras presented a summary of the City's plans to implement a parking permit program in areas of the parking lot that would affect both library patrons and staff. Review and discussion of property and legal documents was held. It was moved by Trustee Wood and seconded by Trustee Escobosa to direct Library Director Contreras to meet with the City Administrator to communicate the Library's concerns regarding the parking permit program. (Item 28)

PERMIT PARKING  
PROGRAM

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood

NOES: None

ABSTAIN: None

ABSENT: None

**ELECTION OF BOARD  
MEMBERS**

Secretary DeVecchio nominated President Shkoler as President of the Board of Trustees. Trustee Wood nominated Secretary DeVecchio as Secretary of the Board of Trustees. All present supported the nominations. President Shkoler confirmed the re-elections. (Item 29)

**APPOINTMENT  
OF REPRESENTATIVES**

Incumbents Trustee Turner and Secretary DeVecchio were reappointed as the Local Area Formation Commission (LAFCO) representatives. President Shkoler and Trustee Escobosa were appointed as the Placentia Civic Center Authority representatives. Trustee Wood was appointed the Orange County Council of Governments (OCCOG) representative, with Secretary DeVecchio being the alternate. Trustee Turner was appointed the Placentia Library Friends Foundation representative, with Trustee Escobosa being the alternate. Also, it was confirmed that Trustee Escobosa would serve as the representative at the Placentia Community Network meetings, with Secretary DeVecchio being the alternate. (Item 30)

**RESOLUTION 10-07**

Library Director Contreras presented the proposed schedule for Regular Board Meeting Dates for Calendar Year 2010 including changes to dates in the months of January and February and no meeting to be held in July. The benefits of keeping a regular schedule were discussed along with necessary adjustments due to holidays and personal schedules. It was moved by Trustee Wood and seconded by Trustee Turner to determine the Regular Board Meeting Dates for Calendar Year to be the third Monday of

each month including the month of July except for the established dates of January 25, 2010 and February 16, 2010. Resolution 10-07 was read by title only by the recorder. It was moved by Secretary DeVecchio and seconded by Trustee Turner to adopt revised Resolution 10-07 as designated: (Item 31)

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood

NOES: None

ABSTAIN: None

ABSENT: None

Resolution 10-07 was adopted by a roll-call vote.

**AGENDA  
PREPERATION**

Agenda Preparation for the January Board of Trustees Meeting which will be held on Monday, January 25, 2010 unless re-scheduled by the Library Board of Trustees. (Item 32)

**ADJOURNMENT**

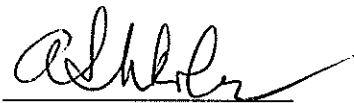
The Regular Meeting of the Board of Trustees of the Placentia Library District on December 21, 2009 adjourned at 7:37 P.M. (Item 33)

**NEXT MEETING**

The next meeting will be on Monday, January 25, 2010 at 6:30 P.M.



Richard DeVecchio  
Secretary  
Library Board of Trustees



Al Shkoler  
President  
Library Board of Trustees