

PLACENTIA LIBRARY DISTRICT



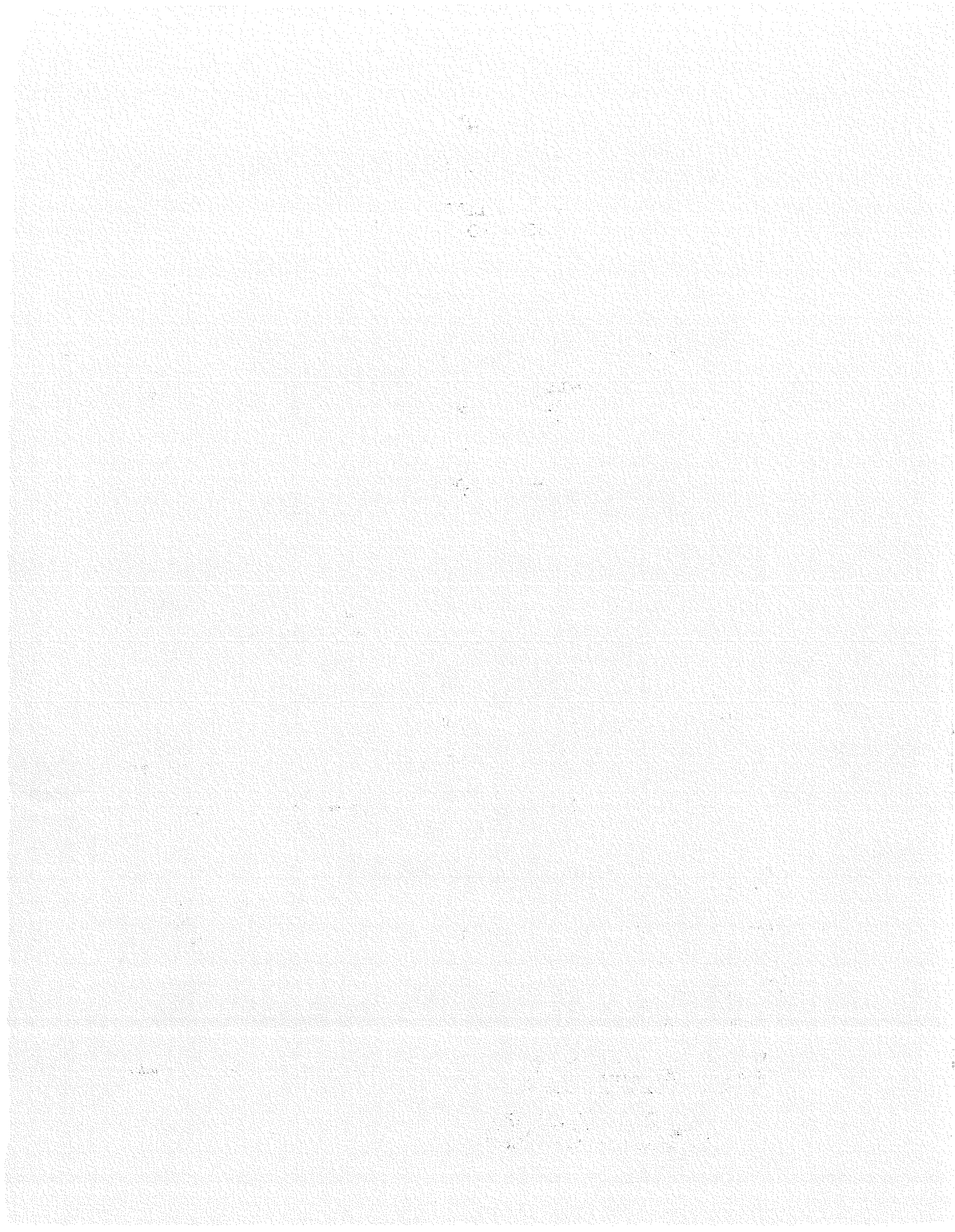
Board of Trustees

Regular Meeting

**August 1, 2002
at 2:00 P.M.**

Library Conference Room

Braun



19. Building Maintenance Report for June 2002 (Receive & File)
20. Personnel Report for June 2002 (Receive, File, and Ratify Appointments)
21. Volunteer Report for June 2002 (Receive & File)
22. Circulation Report for June 2002 (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)
24. Legislative Alerts from the California Special Districts Association (none received from the California Library Association). (Receive & File)
25. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)
26. Memo from the Orange County Local Area Formation Commission (LAFCO) containing the Final LAFCO Budget for Fiscal Year 2002-2003. (Receive & File)
27. Status Report on Staff Appreciation Dinner scheduled for Thursday, August 8, 2002 at 6:30 P.M. at the home of Sandra and Allan Stark. (Receive & File)

CONTINUING BUSINESS

28. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

29. Adopt Operating Budget for Fiscal Year 2002-2003 and set date for Public Hearing.

Presentation: Library Director Minter

Recommendation: Adopt the Operating Budget for Fiscal Year 2002-2003; and

Authorize the publication of the Notice of Public Hearing for the August 21, 2002 Library Board Meeting at 7:30 P.M.

30. Presentation of Library Director's Annual Report.

Presentation: Library Director Minter

NEW BUSINESS

- 30a. Determination of a Memorial for Kimberly Hunsaker, MOM's Club of South Placentia, who helped design and paint the mural in the Story Hour Room last fall.

Presentation: Library Board President

Recommendation: Action to be determined by the Library Board of Trustees

STAFF REPORTS (Items 31 - 36)

Items 31 – 36 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

- 31. Program Committee Report for June 2002 (Roberts)
- 32. Children's Services Report for June 2002 (Smith)
- 33. Placentia Library Literacy Services Report for June 2002 (Roberts)
- 34. Placentia Library Web Site Report for June 2002 (Frizell)
- 35. Publicity Materials Produced in June 2002. (Rakos)
- 36. Safety Committee Minutes for June 2002 (Matas)

CLOSED SESSIONS

37. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, a personnel matter.

38. Closed Session to Conduct a Public Employee Performance Evaluation for the Library Director.

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, a personnel matter.

ADJOURNMENT

39. Agenda Preparation for the August Regular Meeting, which will be held on Wednesday, August 21, 2002 at 6:30 P.M.

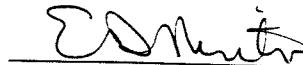
40. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

41. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elizabeth D. Minter, Library Director for Placentia Library District, hereby certify that the Agenda for the July 24, 2002 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, July 18, 2002.



MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 19, 2002

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on June 19, 2002 at 6:32 P.M..

ROLL CALL

Members Present: President Al Shkoler; Secretary Geoff Braun; Trustee Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustees Peggy Dinsmore and Sandra Stark.

Others Present: Administrative Assistant Elisa Herrera-Thomas.

ADOPTION OF AGENDA

It was moved by Secretary Braun, seconded by Trustee Wood to adopt the Agenda as printed.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

MINUTES

Trustee Wood requested that the Minutes of the May 22, 2002 Regular Meeting be corrected on page 4 to state that the new regular Library Board meeting time is 6:30 P.M. rather than 6:00 P.M.

It was moved by Trustee Wood, seconded by Secretary Braun to approve the Minutes of the June 19, 2002 Regular Meeting as corrected.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

ORAL COMMUNICATIONS

No members of the public requested to address the Board.

PRESIDENT'S REPORT

President Shkoler presented a Certificate of Appreciation to Patricia and Jerry Jertberg for providing the hardware and paint and painting the cabinets in the History Work Room.

President Shkoler reported that he, Secretary Braun and Library Director Minter attended a fund-raising picnic for Assembly Member Lynn Daucher on June 6, 2002. Senator Bob Margett was also at the picnic.

President Shkoler also reported that the woman from the MOM's Club of South Placentia who designed and painted the Story Hour Room and her husband were recently murdered in Northern California. Children's Librarian Cyrise Smith has requested that the Library Board consider a memorial for Mr. & Mrs. Hunsaker. President Shkoler requested that this been included on the July Agenda.

President Shkoler also reported that longtime Library volunteer Dixie Shaw is restricting many of her activities because of her husband's condition. He recommended that the Foundation honor Dixie & Gordon Shaw at the upcoming Donor Reception.

**TRUSTEE'S
REPORT**

Secretary Braun reported that the Foundation Annual Giving Campaign is in the final stages of processing and will be in the mail in the next week or two.

Trustee Wood reported that she attended the Independent Special Districts of Orange County (ISDOC) quarterly meeting on May 30, 2002 and participated on behalf of the District in the election of the Independent Special Districts of Orange County Selection Committee for a Special District Delegate and Alternate to the Orange County Local Area Formation Commission (LAFCO). John Withers was re-elected as a Delegate and Charley Wilson as the Alternate.

Trustee Wood also reported that she attended the Friends of Placentia Library Board of Directors Meeting on June 6, 2002. It was Eleanore Rankin's first meeting as Friends President.

Trustee Wood also reported that the Placentia Library Foundation has appointed two new Directors: Judy Roberts and Michael Ebenhoch.

**LIBRARY
DIRECTORS
REPORT**

Library Director Minter deferred her report to the Legislative Issues item.

**FRIENDS OF
PLACENTIA
LIBRARY**

No one was present to represent the Friends of Placentia Library. Library Director Minter reviewed the Minutes of the June 6, 2002 Friends Board of Director's Meeting.

**HISTORY ROOM
COMMITTEE
REPORT**

No one was present to represent the Placentia Library Placentia History Room Committee. Library Director Minter reported that the History Room Open House held on June 9, 2002 was well attended.

Minter also reported that staff is developing plans to apply for a grant for a digitization project for the Placentia History Room this November.

CLAIMS

It was moved by Secretary Braun, seconded by Trustee Wood to approve Agenda Items 10 through 13.

Nonstandard Claims: No Nonstandard Claims were presented.

Forwarded by the Library Director: Claims 4260, 4261, 4262, 4263, 4264 and 4266 for a total of \$20,367.56.

Current Claims and Payroll: Claims 4265, 4267, 4268, 4269, 4270, 4271 and 4272 for \$36,480.86. Payroll Claims 4273 for \$22,961.00 and 4274 for \$26,961.00 for a subtotal for Payrolls of \$53,922.00. The combined total for all Claims and Payroll claims was \$90,402.86.

FY2001-2002 Cash Flow Analysis through June 19, 2002 and recommendation that no funds be transferred.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**FINANCIAL
REPORTS**

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 14 through 19:

Financial Reports for June 2002

Office General Ledger & Check Registers for June 2002

Acquisitions Report for June 2002

Collection Agency Report for June 2002

Debit Card System Reimbursement Report for June 2002

Gifts Report for June 2002

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 20-32:

Building Maintenance Report for June 2002. (Receive & File)

Personnel Report for June 2002 (Receive, File & Ratify Appointments)

Volunteer Report for June 2002 (Receive & File)

Circulation Report for June 2002 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia

under the Joint Powers Authority for June 2002 (Receive & File)

Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)

Status Report on the Two Percent Assessment Appeals Case. (Receive & File)

Letter to City of Placentia Mayor Chris Lowe requesting a grant of \$45,000 from the City of Placentia Redevelopment Agency for Literacy Services. (Receive & File)

Ratification of Transmittal of Election Information to the Registrar of Voters of Orange County stating that there are two Trustee positions to appear on the November 2002 ballot and that candidates may include a statement of no more than 200 words and that the District will not pay for the candidate's statement of qualifications. (Receive & File)

Notification from the State Library of California that the State will be reimbursing only 89.7% of the District's interlibrary loan transactions for Fiscal Year 2001-2002. (Receive & File)

Families for Literacy (FFL) Grant Application for Fiscal Year 2002-2003 as submitted to the State Library of California on May 20, 2002. (Receive & File)

Memo dated May 22, 2002, from the Local Area Formation Commission (LAFCO), Orange County, and the documentation related to the nominations for the Regular and Alternate Special District Members election to Orange County LAFCO that was held on May 30, 2002. (Receive & File)

Library of California Board Actions May 29-30, 2002. (Receive & File)

AYES:	Braun, Shkoler, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Dinsmore, Stark

**LEGISLATIVE
ISSUES**

Library Director Minter reported that she attended the annual legislative seminar of the California Society of Municipal Finance Officers in Sacramento on May 30, 2002. The Executive Director of the League of California Cities and a League Lobbyist both emphasized the importance of the united front with California's independent special districts in working with the Legislature on local financing issues.

BUDGET PREVIEW

Library Director Minter reported that no action has been taken on the State Budget. There is great concern in the public library community that the Public Library Foundation Funds for Fiscal Year 2002-2003 may again be further reduced. If this happens the District's proposal to initiate Saturday services may not be feasible.

Library Director Minter reported that no new information was available on the District's revenue outlook because the property tax information is not yet available from the Orange County Assessor's Office and the State Budget has not yet been finalized.

Minter also reported that she sent a letter to the Library of California Board requesting reconsideration of its action to eliminate \$610,000 from the Transaction Based Reimbursement (TBR) Program for Fiscal Year 2002-2003. The budget impact for Placentia Library District is approximately \$12,000.

Minter also reported that the City is not going to be able to fund the \$45,000 requested for the Literacy Program because of restrictions on the use of Redevelopment Agency Funds. Mayor Lowe had indicated that he is interested in pursuing additional avenues to assist the Library.

**STAFF
APPRECIATION
DINNER**

Library Director Minter reported that the Friends of Placentia Library approved a contribution of 50% of the cost of a Staff Appreciation Dinner with at cap of \$400.

It was moved by Trustee Wood, seconded by Secretary Braun to approve a Library Board budget of up to \$400 for 50% of a Staff Appreciation Dinner, to accept Trustee Stark's invitation to host the dinner at her home and to discuss with her the dates of July 18, August 8 and August 22.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**FINES & FEES
SCHEDULE**

It was moved by Trustee Wood, seconded by Secretary Braun to adopt the Fines and Fees Schedule for Fiscal Year 2002-2003 as presented, and to authorize the publication of the Notice of Public Hearing for the August 21, 2002 Library Board Meeting at 6:30 P.M.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**HOLIDAY &
PUBLIC SERVICES
CALENDAR**

The Board considered "A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure Schedule for Calendar Years 2002 and 2003." The holiday furlough has been eliminated from the Calendar effective December 2002.

It was moved by Trustee Wood, seconded by Secretary Braun to read Resolution 02-4 by Title only.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

It was moved by Trustee Wood, seconded by Secretary Braun to adopt Resolution 02-4 by roll call vote.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

**PERSONNEL
ALLOCATION
SCHEDULE &
ORGANIZATION
CHART**

It was moved by Trustee Wood, seconded by Secretary Braun to adopt the Personnel Allocation Schedule and Organization Chart for Fiscal Year 2002-2003 as presented.

AYES: Braun, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore, Stark

Trustee Dinsmore arrived at 7:30 P.M.

**SALARY
SCHEDULE FOR
NON EXEMPT AND
EXEMPT
PERSONNEL**

The Board considered "A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Salaries for Employees of the Placentia Library District of Orange County." A 2,8% cost of living increase (COLA) based on the March 2001 to March 2002 index provided by the United States Bureau of Labor Statistics for the Los Angeles-Anaheim-Riverside areas was included for all employee classifications except for Library Page/Student Shelver.

It was moved by Secretary Braun, seconded by Trustee Wood to read Resolution 02-5 by Title only.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Trustee Dinsmore, seconded by Trustee Wood to adopt Resolution 02-5 by roll call vote.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**CONTINUING
RESOLUTION FOR
SPENDING**

It was moved by Trustee Dinsmore, seconded by Trustee Wood to Continue the Spending Authorization of the Fiscal Year 2001-2002 Budget until August 31, 2002.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**LIABILITY LIMITS
FOR RISK
MANAGEMENT
INSURANCE**

It was moved by Trustee Wood, seconded by Secretary Braun to authorize renewal of the Special District Risk Management Authority (SDRMA) liability insurance policy with \$5.0 million limits for General Liability, Automobile Liability and Errors and Omissions coverages.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**LIBRARY
DIRECTOR
EVALUATION**

President Shkoler led a Board discussion of the evaluation process for the Library Director. It was the consensus of the Board that the Library Director prepare an annual report and proposed goals for the next year to be included with the July Agenda. The Library Board will meet in closed session at its July meeting to prepare the evaluation and finalize the goals for the year.

STAFF REPORTS

It was moved by Trustee Stark, seconded by Secretary Braun to approve Agenda Items 43-48.

Program Committee Report for June 2002.

Children's Services Report for June 2002.

Placentia Library Literacy Services Report for June 2002.

Placentia Library Web Site Report for June 2002.

Publicity Materials produced for June 2002.

Safety Committee Minutes for June 2002.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**AGENDA
PREPARATION**

The July Agenda is to include consideration of a memorial for the Mr. & Mrs. Hunsaker and the Library Director's Evaluation.

**JULY MEETING
ADJOURNMENT**

The July Regular Library Board Meeting will be held on Wednesday, July 24, 2002 at 6:30 P.M. in the Library Conference Room.
The Regular Meeting of the Board of Trustees of the Placentia Library District for June 19, 2002 adjourned at 8:40 P.M.

Geoff Braun
Secretary
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
July 24, 2002

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Elizabeth D. Minter



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Library Trustees
July 24, 2002

	DATE	CLAIM NUMBER	AMOUNT
DIRECTOR			
FY 2001-2002	June 20, 2002	4275	5,705.00
	June 20, 2002	4276	5,237.25
	June 20, 2002	4277	1,349.76
	June 20, 2002	4278	4,883.31
	June 20, 2002	4279	53.59
	June 26, 2002	4280	800.61
	Subtotal Claims Director FY 2001-2002		18,029.52
DIRECTOR			
FY 2002-2003	June 26, 2002	4281	8,319.85
	June 26, 2002	4282	402.41
	July 3, 2002	4283	800.80
	July 3, 2002	4284	622.44
	July 9, 2002	4285	960.00
	July 11, 2002	4286	2,823.41
	July 18, 2002	4287	910.99
	July 18, 2002	4288	11,636.30
	July 18, 2002	4289	4,415.32
	July 18, 2002	4290	18,164.41
	July 18, 2002	4291	3,725.90
	Subtotal Claims Director FY 2002-2003		52,781.83
	Subtotal Claims		70,811.35
TRUSTEE			
FY 2002-2003	July 22, 2002	4293	27,735.00
Payroll	July 22, 2002	4294	27,735.00
	July 22, 2002	4295	27,735.00
	Subtotal Payroll Trustee FY 2002-2003		83,205.00
TOTAL CLAIMS & PAYROLL			154,016.35

Prepared by : Elizabeth D. Minter

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 06/26/02
REPORT NO 4280

Agenda Item 10
Page 2 of 21

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

pa 6/27/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N19932 Ameritas Life Insurance Corp. 5900 "O" Street P.O. Box 81889 Lincoln, NE 68501-1889	7/1/02		0300	00		163.20		
N06556A <i>N 20042</i> Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	7/1/02		0300	00		130.20		
N503030I <i>N 05030I</i> A T & T P.O. Box 78225 Phoenix, AZ 85062-8225	018-297-1115-001		0700	00		72.49		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	174259		1400	00		154.90		
N21016 Peninsula Library System 25 Tower Rd. San Mateo, CA 94402-4000	N11459		2700	01		75.00		
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	5/20/02-6/19/02		2800	00		204.82		

The claims listed above (totaling \$800.61) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

06/20/02
4279

Agenda Item 10
Page 3 of 21

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

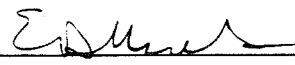
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

P

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03660 Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	6/20/02		0900	00		5.30		
			0900	07		30.34		
			1800	00		8.00		
			1803	00		9.95		
						53.59		

The claims listed above (totaling \$53.59) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

06/20/02
4278

Agenda Item 10
Page 4 of 21

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

pd 6/20/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	335-253-2062 Jun 7, 2002		0700	01		350.57		
N22573 Causey Electric, Inc. 3 Vanderbilt Irvine, CA 92618-2011	11161		1400	00		1,183.00		
	11160		1400	00		310.00		
						1,493.00		
N19647 Unique Management Services, Inc. 119 East Maple Street Jeffersonville, IN 47130	2/1/02 Inv. 10662		1900	00		108.61		
N25795 Jillian Rakos c/o Placentia Library District 411 East Chapman Ave. Placentia, CA 92870-6198	5/23/02-6/17/02		2700	01		45.63		
N15075 Cyrise Smith c/o Placentia Library District 411 East Chapman Ave. Placentia, CA 92870-6198	6/11/02		2700	01		19.71		
N26229 Ann Margaret Webb c/o Placentia Library District 411 East Chapman Ave. Placentia, CA 92870-6198	6/4/02-6/11/02		2700	07		14.51		
	6/3/02-6/10/02		2700	07		9.42		
						23.73		
N03643 Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	1493631		2400	05		600.96		
	1481937		2400	05		583.10		
						1,184.06		
Learning Express, LLC 900 Broadway, Suite 604 New York, NY 10003	20011046		2400	03		1,658.00		

4.31

The claims listed above (totaling \$4,883.31) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

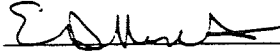
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

pd 6/26/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N00018A City of Anaheim Division of Collections 201 S. Anaheim Blvd. P.O. Box 3222 Anaheim, CA 92805	LIM008		1900	00		900.09		
N19647 Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	12007		1900	00		127.69		
N26682 Al Shkoler 1120 Cypress Point Dr. Placentia, CA 92870	May 15-16, 2002		2700	02		321.98		

The claims listed above (totaling \$1,349.76) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

06/20/02 Agenda Item 10
4276 Page 6 of 21

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

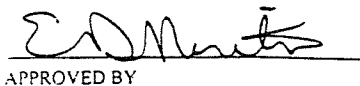
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

pd 6/20/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03645A Blue Shield of California File 55331 Los Angeles, CA 90074-5331	07/01/02-08/01/02		0300	00		4,353.45		
N05030I AT&T P.O. Box 78225 Phoenix, AZ 85062-8225	714-223-1698 6/3/02		0700	00		16.81		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	714-223-1698 6/2/02		0700	01		344.76		
	714-528-8408 6/4/02		0700	08		36.01 <u>380.77</u>		
N15508 Cosmoslink 3030 Saturn St., Ste. 204 Brea, CA 92821	200206-52		0700	02		19.95		
	200206-80		0700	02		15.00 <u>34.95</u>		
N06572 SPS Data Communications 1569 Greenwich Rd. San Dimas, CA 91773	00030230		1300	01		110.00		
N05445 Consolidated Reprographics 31 Musick Ave. Irvine, CA 92618-1683	762347		1800	00		107.39		
N21533 Kelly Paper Co. 1441 E. 16th St. Los Angeles, CA 90021	217343		1800	00		53.88		
N06697 Blanning & Baker Associates, Inc. 505 N. Brand Blvd., Ste. 740 Glendale, CA 91203-3382	02-1105-2		1800	00		180.00		

The claims listed above (totaling \$5,237.25) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

06/20/02
4275

Agenda Item 10
Page 7 of 21

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PA 6/28/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03849 Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198 (To reimburse District payroll account for errors in withholding for employee insurance co-payments)	7/1/01 through 6/13/02		0300	00		5,705.22		

The claims listed above (totaling \$5,705.22) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

06/26/02 Agenda Item 10
4281 Page 8 of 21

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

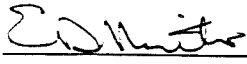
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

32

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
PLEASE USE FY2002-2003 FUNDS								
N 03646 Vision Service Plan - (CA) P.O. Box 45210 San Francisco, CA 94145-5210	July 2002		0300	00		233.36		
N06556A CNA Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	7/01/02 - 8/01/02		0300	00		270.55		
N03653 Bear State 3548 Enterprise Dr. Anaheim, CA 92807	1640		1400	00		108.00		
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 9020 Des Moines, IA 50368-9020	6/21/02		1800	00		243.34		
N03997 Home Depot/GECF P.O. Box 9903 Macon, GA 31297-9903	6/21/02		1000	00		20.00		
N22769 ABN AMRO, Incorporated c/o LaSalle National Leasing 135 S. LaSalle St. Dept. 3859 Chicago, IL 60674-3859	199313		2200	00		7,418.32		
N26011 Alice Kuo c/o Placentia Library District 411 East Chapman Ave. Placentia, CA 92870-6198	May/June 2002		2700	01		26.28		

The claims listed above (totaling \$8,319.85) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

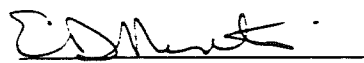
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
PLEASE USE FY2002-2003 FUNDS								
N25795 Jillian Rakos c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	6/18/02 - 6/25/02		2700	01		36.50		
N03659F Southern California Water 500 Cameron Street Placentia, CA 92870	6/21/02		2800	00		365.91		

The claims listed above (totaling \$402.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

07/03/02
4283 Agenda Item 10
Page 10 of 21

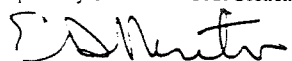
Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	6/17/02 714-528-1906		0700	00		102.52		
	6/17/02 714-528-8236		0700	01		15.91		
						118.43		
N03833 Brodart Automation P.O. Box 3488 Williamsport, PA 17705	A35224		0700	05		215.50		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92608	A174259		1400	00		154.90		
N03648B Special T. Water Systems, Inc. 934 Washington Blvd. Whittier, CA 90606	061125		1800	00		27.50		
N13034A OmniGrafix Printing 1571 S. Sunkist St., Ste. L Anaheim, CA 92806	A35199		1800	00		108.54		
N01879 Photography by John Walcek 119 N. Bradford Ave. Placentia, CA 92870	415		1800	00		103.22		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	7/1/02		1900	00		35.00		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	1444		1900	00		37.71		

The claims listed above (totaling \$800.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

07/03/02 Agenda Item 10
4284 Page 11 of 21

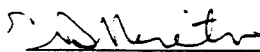
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06671A MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Ahaneim, CA 92816	6/30/02		1900	00		157.50		
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	20020627		1900	00		243.60		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	6/4/02-6/11/02		1900	08		90.00		
N03660A Elizabeth D. Minter Gardenia Avenue Placentia, CA 92870-4705	5/30/02		2700	00		80.60		
	6/25/02 - 6/26/02		2700	01		27.38		
						107.98		
N25795 Jillian Rakos c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	6/26/02 - 7/1/02		2700	01		23.36		

The claims listed above (totaling \$622.44) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

07/09/02 Agenda Item 10
4285 Page 12 of 21

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

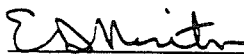
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

7/12/02

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
(new vendor)								
The Computer Training Center	7/22/02 - 7/23/02							
15012 Red Hill Ave., Ste. A	435113		2700	01		320.00		
Tustin, CA 92780	435122		2700	01		320.00		
	435114		2700	08		320.00		
						960.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$960.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

960.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/11/02 Agenda Item 10
REPORT NO 4286 Page 13 of 21


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 204 Brea, CA 92821	200207-45		0700	02		19.95		
	200207-75		1900	00		15.00		
						34.95		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	53694352		1000	00		1,332.81		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870	062767		1400	00		1,100.00		
N26886 Declues & Burkett, LLP P.O. Box 22021 Santa Ana, CA 92702-2021	3896		1900	00		310.00		
(new employee) Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	June 2002		2700	01		45.65		

The claims listed above (totaling \$2,823.41) are approved for payment pursuant to an order entered in the Minutes of the Board Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07 18 02
REPORT NO 4287
Agenda Item 10
Page 14 of 21

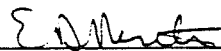
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N05030I AT & T P.O. Box 78225 Phoenix, AZ 85062-8225	7/1/02 714-528-8408		0700	08		4.17		
	7/3/02 714-223-1698		0700	01		16.66 20.83		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	7/2/02 714-223-1698		0700	01		344.74		
	7/4/02 714-524-8408		0700	08		41.45 386.19		
N01904 Amsterdam Printing & Litho P.O. Box 580 Amsterdam, NY 12010-0580	5538962		1800	00		105.20		
	5542231		1800	00		98.60 203.80		
N21533 Kelly Paper Co. 1441 E. 16th St. Los Angeles, CA 90021	196220		1800	00		64.67		
N038250 Dept. 31 - 0000073264 Staples Credit Plan P.O. Box 9020 Des Moines, IA 50368-9020	7/6/02 7972310000073264		1800	00		18.49		
N23658 Lauren Andrews 1610 South Pomona Ave., C-9 Fullerton, CA 92832	7/15/02		1900	08		200.00		

The claims listed above (totaling \$910.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

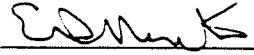
DATE 07/18/02 Agenda Item 10
REPORT NO 4288 Page 15 of 21

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N23569 Placentia Disposal P.O. Box 79036 Phoenix, AZ 85062-9036	7/1/02		1000	00		129.60		
N22072A Performance Technology Group P.O. Box 26001 Santa Ana, CA 92799-6001	02-615019		1300	01		5,000.00		
N06903 Advanced Office Services 1430 Village Way Santa Ana, CA 92705	276890		1300	00		66.92		
				08		66.93		
						133.85		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92608	AN173376		1400	00		333.80		
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	55085		0700	00		8.14		
				1400	00	2,212.47		
				2800	00	3,338.44		
						5,559.05		
N06568 Placentia Chamber of Commerce 201 C East Yorba Linda Blvd. Placentia, CA 92870	7/3/02		1600	08		105.00		
(new vendor) Volunteer Center of Orange Co. 1901 E. Fourth St., Ste. 100 Santa Ana, CA 92705			1600	08		375.00		

The claims listed above (totaling \$11,636.30) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

11,636.30

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/18/02 Agenda Item 10
REPORT NO 4289 Page 16 of 21

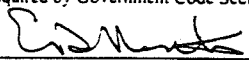
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N13034A OmniGrafix Printing 1571 S. Sunkist St., Ste. L Anaheim, CA 92806	A35259		1800	00		280.99		
N26013 Paper & Ribbon Supply Co. P.O. Box 3601 Cherry Hill, NY 08034-0550	138259		1800	00		51.88		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	297718		1800	00		425.14		
N06808 Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 952856 St. Louis, MO 63195-2856			1803	00		900.00		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	219695		1900	00		1,000.00		
N04780B Orange County Register P.O. Box 51384 Los Angeles, CA 90051-5684	02614747001		1900	00		430.80		
N19647 Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	12362		1900	00		206.16		
N06573 First American Trust 421 N. Main St. Santa Ana, CA 92702	7/5/02		1900	00		1,120.35		

The claims listed above (totaling \$4,415.32) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/18/02
REPORT NO 4290

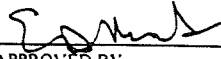
Agenda Item 10
Page 17 of 21

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09122A National Register Publishing P.O. Box 7247-0165 Philadelphia, PA 19170-0165	337063		2400	01		1,612.35		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	79636957		2400	01		20.82		
	79702618		2400	01		21.68		
	79702620		2400	01		17.63		
						60.13		
N06579 Gale Group P.O. Box 95501 Chicago, IL 60694-5501	RI 11646928		2400	03		16,201.50		
N03832 Books on Tape P.O. Box 25122 Santa Ana, CA 92799-5122	4882557P		2400	05		176.17		
	4887963P		2400	05		102.58		
						278.75		
N15072A Estella Wnek c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	May-June 2002		2700	01		11.68		

The claims listed above (totaling \$18,164.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

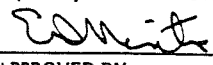
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03660 Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	5/23/02- 7/15/02		1800	00		147.34		
			1803	00		34.05		
			2700	01		335.00		
			2700	03		55.00		
						571.39		
N03660 Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Old Petty Cash Receipts 11/1/01-5/6/02		0900	08		42.95		
			0900	09		28.69		
			1800	00		49.36		
			2700	00		199.50		
			2700	01		37.00		
			2700	03		71.00		
			4000	08		2,726.01		
						3,154.51		
						3,725.90		

The claims listed above (totaling \$3,725.90) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

07/22/02 Agenda Item 10
4293 Page 19 of 21

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 22, 2002 Pay period #3 July 26, 2002 August 8, 2002		0100	00		25,764.00		
	FICA		0200	00		1,971.00		
PLEASE WIRE ON THURSDAY, AUGUST 8, 2002								

The claims listed above (totaling \$27,735.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total : 27,735.00

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 22, 2002 Pay period #4 August 9, 2002 August 22, 2002		0100	00		25,764.00		
	FICA		0200	00		1,971.00		
PLEASE WIRE ON THURSDAY, AUGUST 22, 2002								

The claims listed above (totaling \$27,735.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

27,735.00

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 22, 2002 Pay period #5 August 23, 2002 September 5, 2002		0100	00		25,764.00		
	FICA		0200	00		1,971.00		
PLEASE WIRE ON THURSDAY, SEPTEMBER 5, 2002								

The claims listed above (totaling \$27,735.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

27,735.00



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
July 24, 2002

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Elizabeth D. Minter



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: July 24, 2002

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2001-2002 is Attachment A. The Cash Flow Analysis for the General Fund for Fiscal Year 2002-2003 is Attachment B.

The Property Tax Apportionment Schedule for Fiscal Year 2002-2003 is Attachment C.

I am recommending that no funds be transferred at this time.

Attachment D is a letter sent to the Orange County Auditor's General Ledger Supervisor on July 15, 2002 requesting a correction to the Fiscal Year 2001-2002 books to reflect the action that was authorized at the May 22, 2002 Library Board Meeting to transfer \$75,000 from Fund 707 (General Fund) to Fund 706 (Bond Redemption) to reverse a transfer made in November 2001.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2001-2002 through June 30, 2002 and Fiscal Year 2002-2003 through July 18, 2002 and the letter to the Orange County Auditor of July 15, 2002.



Placentia Library District
FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/01		Beginning Balance			323,782.14
06/26/01	4111	Payroll #1 to transfer July 12, 2001		26,705.00	297,077.14
06/26/01	4112	Payroll #2 to transfer July 26, 2001		26,705.00	270,372.14
06/26/01	4113	General by Library Director		5,279.54	265,092.60
07/02/01	4114	General by Library Director		1,134.96	263,957.64
07/02/01	4115	General by Library Director		3,503.60	260,454.04
07/12/01	4116	General by Library Director		2,064.85	258,389.19
07/12/01	4117	General by Library Director		458.66	257,930.53
07/17/01		Reverse Interest Admin Fee Jun 2001		(42.11)	257,972.64
07/18/01	4118	General		24,254.82	233,717.82
07/18/01	4119	General		8,305.80	225,412.02
07/18/01	4120	General		1,128.82	224,283.20
07/18/01	4121	General		1,750.32	222,532.88
07/18/01	4122	General		3,102.98	219,429.90
07/18/01	4123	Payroll to wire August 9, 2001		26,705.00	192,724.90
07/18/01	4124	Payroll to wire August 23, 2001		26,705.00	166,019.90
07/19/01		Secured #8	12,031.41	30.08	178,021.23
07/19/01		Supplemental #1	1,745.23		179,766.46
07/23/01		Delinquent Supplemental	1,302.90		181,069.36
07/23/01	4125	General by Library Director		4,912.46	176,156.90
07/24/01		Teeter Secured Current Delinquent	13,876.41		190,033.31
07/24/01		Library Passport Revenue, Jul	4,314.83		194,348.14
07/24/01		Library Revenue, Jul	1,746.57		196,094.71
07/26/01		Supplemental Prior	1.59		196,096.30
07/27/01		Interest Jun		42.11	196,054.19
07/31/01		Canceled out-of-date checks, Dec.	36,449.18		232,503.37
08/02/01		Library Passport Revenue, Jul	2,683.89		235,187.26
08/02/01		Library Revenue, Jul	848.86		236,036.12
08/06/01	4126	General by Library Director		2,281.92	233,754.20
08/06/01	4127	General by Library Director		2,397.42	231,356.78
08/15/01		Supplemental 1st	1,065.31		232,422.09
08/15/01	4128	General		2,185.13	230,236.96
08/15/01	4129	General		1,861.85	228,375.11
08/15/01	4130	General		2,061.77	226,313.34
08/15/01	4131	General		3,170.61	223,142.73
08/15/01	4132	General		559.13	222,583.60
08/15/01	4133	Payroll to wire September 6, 2001		28,058.00	194,525.60
08/15/01	4134	Payroll to wire September 20, 2001		26,961.00	167,564.60
08/16/01	4135	General by Library Director		6,846.89	160,717.71
08/17/01		Library Passport Revenue, Aug	2,665.70		163,383.41
08/17/01		Library Revenue, Aug	960.77		164,344.18
08/20/01	4136	General by Library Director		8,716.09	155,628.09
08/28/01	4137	General by Library Director		1,433.99	154,194.10
08/28/01	4138	General by Library Director		4,658.72	149,535.38
08/31/01		Interest Jul	1,275.95	34.52	150,776.81
09/04/01	4139	General by Library Director		2,967.03	147,809.78
09/06/01		Library Revenue Aug	4,162.40		151,972.18
09/06/01		Library Passport Revenue Aug	1,090.05		153,062.23
09/06/01	4140	General by Library Director		3,378.51	149,683.72
7/22/02	09/16/01	4141	General	847.71	148,836.01

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/16/01	4142	General		8,637.22	140,198.79
09/16/01	4143	General		7,029.04	133,169.75
09/16/01	4144	General		3,720.34	129,449.41
09/16/01	4145	General		3,203.02	126,246.39
09/16/01	4146	General		3,796.27	122,450.12
09/16/01	4147	General		1,134.31	121,315.81
09/16/01	4148	General		900.39	120,415.42
09/16/01	4149	General		35,900.00	84,515.42
09/16/01	4150	Payroll to wire October 4, 2001		26,961.00	57,554.42
09/16/01	4151	Payroll to wire October 18, 2001		26,961.00	30,593.42
09/18/01	4152	General by Library Director		4,104.85	26,488.57
09/20/01		Unsecured 1st	51,992.00	129.98	78,350.59
09/20/01		Supplemental # 2	3,453.58		81,804.17
09/21/01		Interest Aug 01	1,035.40	29.29	82,810.28
10/01/01	4154	General by Library Director		1,310.44	81,499.84
10/01/01	4155	General by Library Director		1,983.46	79,516.38
10/04/01		State Library -- Family Literacy	5,000.00		84,516.38
10/04/01		Library Passport Revenue Sep	3,887.80		88,404.18
10/04/01		Library Revenue Sep	2,355.94		90,760.12
10/04/01		Reverse Canceled Check (Pension Fund)	(36,449.18)		54,310.94
10/17/01	4156	General		3,816.65	50,494.29
10/17/01	4157	General		3,723.42	46,770.87
10/17/01	4158	General		1,142.31	45,628.56
10/17/01	4159	General		1,661.64	43,966.92
10/17/01	4160	General		9,381.55	34,585.37
10/17/01	4161	General		3,586.00	30,999.37
10/17/01	4162	Payroll to wire November 1, 2001		26,961.00	4,038.37
10/17/01	4163	Payroll to wire November 15, 2001		26,961.00	-22,922.63
10/17/01	4164	Payroll to wire November 29, 2001		26,961.00	-49,883.63
10/17/01	4165	General by Library Director		6,646.39	-56,530.02
10/17/01	4166	General by Library Director		2,148.78	-58,678.80
10/18/01		Supplemental # 3	5,171.94		-53,506.86
10/22/01		Library Passport Revenue Oct	1,953.45		-51,553.41
10/22/01		Library Revenue Sep	1,065.10		-50,488.31
10/31/01		Interest Sep 01	711.08		-49,777.23
11/01/01		Transfer from Fund 706	75,000.00		25,222.77
11/01/01	4167	General by Library Director		5,138.78	20,083.99
11/06/01		Library Passport Revenue Oct	3,694.43		23,778.42
11/06/01		Library Revenue Oct	1,193.39		24,971.81
11/06/01		State Library -- Interlibrary Loan, 5th 2000-2001	1,139.23		26,111.04
11/12/01	4168	General by Library Director		2,269.56	23,841.48
11/12/01	4169	General by Library Director		2,024.94	21,816.54
11/20/01		Supplemental #4	2,047.72		23,864.26
11/21/01	4170	General		96.57	23,767.69
11/21/01	4171	General		2,518.07	21,249.62
11/21/01	4172	General		537.22	20,712.40
11/21/01	4173	General		9,535.71	11,176.69
11/21/01	4174	General		4,317.36	6,859.33
11/21/01	4175	General		2,175.93	4,683.40
11/21/01	4176	General		2,417.26	2,266.14

Placentia Library District
FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/21/01	4177	General		13,394.00	-11,127.86
11/21/01	4178	General		1,219.30	-12,347.16
11/21/01	4179	Payroll to wire December 13, 2001		26,961.00	-39,308.16
11/21/01	4180	Payroll to wire December 27, 2001		26,961.00	-66,269.16
11/26/01		Library Passport Revenue Nov	2,399.80		-63,869.36
11/26/01		Library Revenue Nov	1,344.39		-62,524.97
11/27/01	4181	General by Library Director		8,876.54	-71,401.51
11/29/01		Secured #1	101,203.78	253.01	29,549.26
11/30/01		Interest Oct 01	299.78	11.10	29,837.94
12/05/01	4182	General by Library Director		591.63	29,246.31
12/05/01	4183	General by Library Director		774.97	28,471.34
12/06/01		Library Passport Revenue Nov	1,436.20		29,907.54
12/06/01		Library Revenue Nov	841.00		30,748.54
12/10/01		Homeowners #1	2,415.15		33,163.69
12/13/01		Secured #2	70,964.49	177.41	103,950.77
12/19/01	4184	General		45,566.69	58,384.08
12/19/01	4185	General		14,480.01	43,904.07
12/19/01	4186	General		1,544.20	42,359.87
12/19/01	4187	General		6,062.22	36,297.65
12/19/01	4188	General		676.12	35,621.53
12/19/01	4189	General		6,792.12	28,829.41
12/19/01	4190	General		6,865.82	21,963.59
12/19/01	4191	Payroll to wire January 10, 2002		26,961.00	-4,997.41
12/19/01	4192	Payroll to wire January 24, 2002		26,961.00	-31,958.41
12/20/01		Secured #3	233,791.42	584.48	201,248.53
12/20/01		Supplemental #5	3,107.09		204,355.62
12/21/01		Library Passport Revenue Dec	2,585.25		206,940.87
12/21/01		Library Revenue Dec	944.04		207,884.91
12/31/01		Interest Nov 01	216.76	8.97	208,092.70
01/07/02	4193	General by Library Director		2,677.89	205,414.81
01/07/02	4194	General by Library Director		2,833.39	202,581.42
01/15/02	4195	General		4,485.36	198,096.06
01/15/02	4196	General		8,063.58	190,032.48
01/15/02	4197	General		11,110.00	178,922.48
01/15/02	4198	General		5,571.13	173,351.35
01/15/02	4199	General		3,528.05	169,823.30
01/15/02	4200	General		472.40	169,350.90
01/15/02	4201	Payroll to wire February 7, 2002		26,961.00	142,389.90
01/15/02	4202	Payroll to wire February 21, 2002		26,961.00	115,428.90
01/15/12	4203	General by Library Director		591.77	114,837.13
01/16/02	4204	General by Library Director		3,257.92	111,579.21
01/21/02	4205	General by Library Director		2,000.00	109,579.21
01/23/02	4206	General by Library Director		16,276.04	93,303.17
01/29/02	4207	General by Library Director		1,812.77	91,490.40
01/30/02	4208	General by Library Director		1,009.14	90,481.26
01/31/02	4209	General by Library Director		775.50	89,705.76
02/11/02	4210	General by Library Director		359.59	89,346.17
01/22/02		Secured #4	160,169.98	400.42	249,115.73
01/22/02		Unsecured 2nd	1,882.62	4.71	250,993.64
01/22/02		Supplemental #6	8,453.98		259,447.62

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/30/02		Interest Dec 01	575.40	26.01	259,997.01
01/10/02		Homeowners #2	5,635.37		265,632.38
01/17/02		State Library -- Interlibrary Loan, 1st 2001-2002	3,860.33		269,492.71
01/17/02		State Library -- Project Grant	5,000.00		274,492.71
01/17/02		Library Passport Revenue Jan	3,637.40		278,130.11
01/17/02		Library Revenue Jan	1,492.15		279,622.26
02/05/02		Library Passport Revenue Jan	4,073.15		283,695.41
02/05/02		Library Revenue Jan	1,343.07		285,038.48
02/07/02		Public Utility # 1	13,196.15	32.99	298,201.64
02/20/02		SDAF # 1	4,640.00		302,841.64
02/20/02		Supplemental #7	1,380.22		304,221.86
02/20/02	4211	General		7,418.39	296,803.47
02/20/02	4212	General		7,178.04	289,625.43
02/20/02	4213	General		1,944.96	287,680.47
02/20/02	4214	General		2,307.41	285,373.06
02/20/02	4215	General		20,763.96	264,609.10
02/20/02	4216	General		15,351.37	249,257.73
02/20/02	4217	General		2,094.39	247,163.34
02/20/02	4218	General		1,266.39	245,896.95
02/20/02	4219	General		2,229.87	243,667.08
02/20/02	4220	Payroll to wire March 7, 2002		26,961.00	216,706.08
02/20/02	4221	Payroll to wire March 21, 2002		26,961.00	189,745.08
02/21/02	4222	General by Library Director		8,869.40	180,875.68
02/27/02		Interest Jan 02	745.33	34.89	181,586.12
03/20/01	4236	General by Library Director		8,046.31	173,539.81
03/05/02	4223	General by Library Director		1,606.76	171,933.05
03/05/02	4224	General by Library Director		5,773.07	166,159.98
03/07/02		State Library -- CA Literacy Campaign	19,593.00		185,752.98
03/07/02		Library Passport Revenue Feb	6,269.45		192,022.43
03/07/02		Library Revenue Feb	1,892.86		193,915.29
03/12/02		State Library -- Public Library Fund	77,328.00		271,243.29
03/12/02		State Library -- Family Literacy	5,000.00		276,243.29
03/12/02		State Library -- Interlibrary Loan, 2nd 2001-2002	2,253.69		278,496.98
03/12/02		Library Passport Revenue Mar	1,626.90		280,123.88
03/12/02		Library Revenue Mar	515.23		280,639.11
03/18/02	4235	General by Library Director		1,048.04	279,591.07
03/20/02		Secured #5	63,533.63	158.83	342,965.87
03/20/02		Supplemental #8	3,536.46		346,502.33
03/20/02	4225	General		4,131.93	342,370.40
03/20/02	4226	General		5,748.00	336,622.40
03/20/02	4227	General		40,543.95	296,078.45
03/20/02	4228	General		35,900.00	260,178.45
03/20/02	4229	General		1,721.50	258,456.95
03/20/02	4230	General		2,677.74	255,779.21
03/20/02	4231	General		10,063.62	245,715.59
03/20/02	4232	General		8,336.86	237,378.73
03/20/02	4233	Payroll to wire April 4, 2002		26,961.00	210,417.73
03/20/02	4234	Payroll to wire April 18, 2002		26,961.00	183,456.73
03/25/02	4237	General by Library Director		3,580.85	179,875.88
03/28/02		Interest Feb 02	736.51	35.76	180,576.63

Placentia Library District
FY2001-2002 General Fund Cash Flow

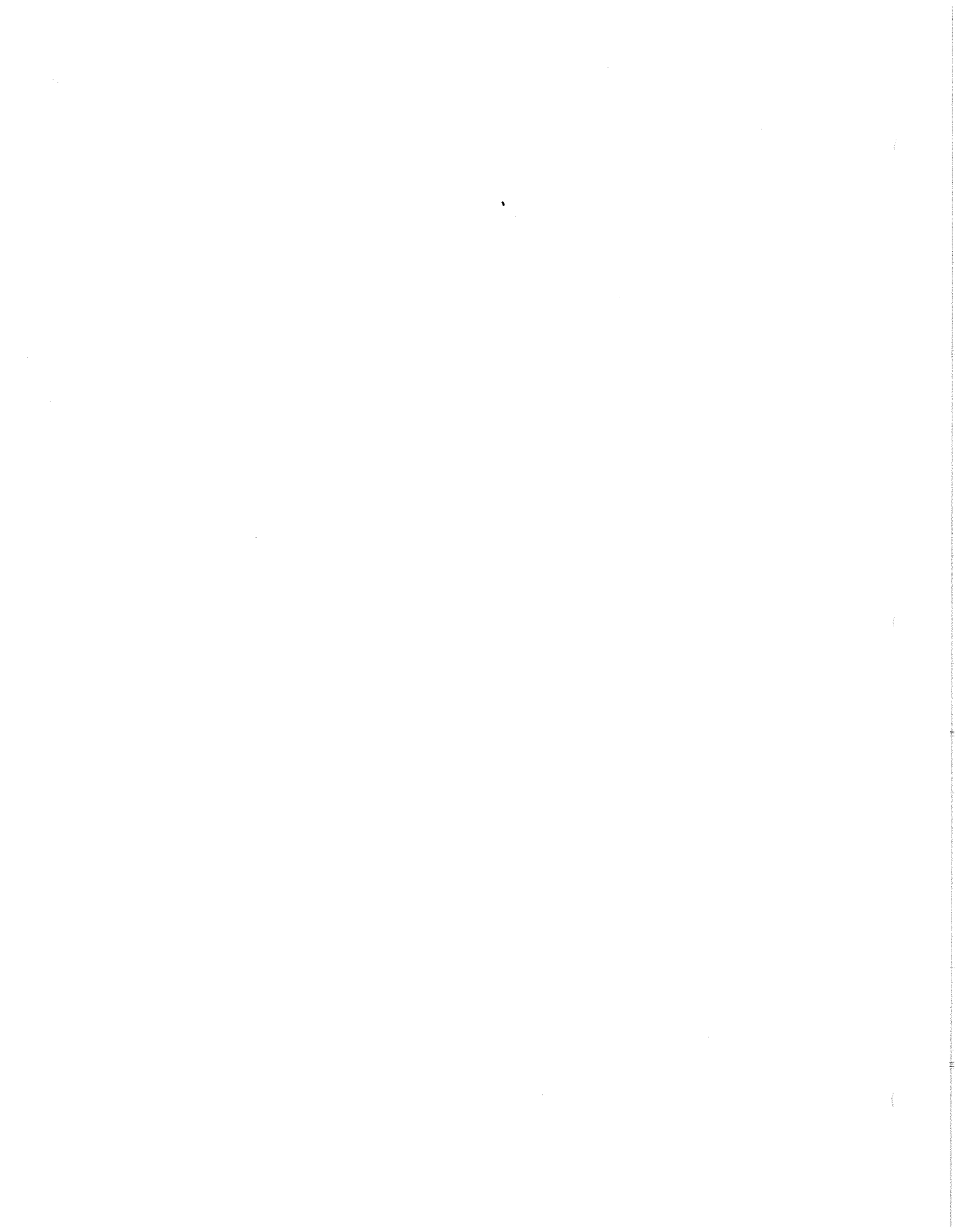
DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/28/02		Canceled out-of-date checks, Mar	74.53		180,651.16
04/03/02	4238	General by Library Director		1,088.86	179,562.30
04/08/02		Library Passport Revenue Mar	7,654.15		187,216.45
04/08/02		Library Revenue Mar	1,813.06		189,029.51
04/10/02		Unsecured 3rd	424.54	1.06	189,452.99
04/17/02	4239	General		3,283.44	186,169.55
04/17/02	4240	General		10,597.81	175,571.74
04/17/02	4241	General		4,669.72	170,902.02
04/17/02	4242	General		6,935.82	163,966.20
04/17/02	4243	General		3,041.72	160,924.48
04/17/02	4244	General		6,703.04	154,221.44
04/17/02	4245	Payroll to wire May 2, 2002		26,961.00	127,260.44
04/17/02	4246	Payroll to wire May 16, 2003		26,961.00	100,299.44
04/17/02	4247	Payroll to wire May 30, 2004		26,961.00	73,338.44
04/18/02		Secured #6	143,443.29	8,459.41	208,322.32
04/18/02		Supplemental #9	3,420.85		211,743.17
04/18/02		ERAF Relief	0.45		211,743.62
04/19/02		Library Passport Revenue Apr	5,958.45		217,702.07
04/19/02		Library Revenue Apr	948.89		218,650.96
04/22/02	4248	General by Library Director		1,643.36	217,007.60
04/24/02		Interest Mar 02	746.91	37.53	217,716.98
04/24/02	4249	General by Library Director		7,919.88	209,797.10
04/30/02		Interest rebate	2.65	(52.76)	209,852.51
05/01/02	4250	General by Library Director		2,255.79	207,596.72
05/09/02		Library Passport Revenue Apr	5,709.90		213,306.62
05/09/02		Homeowners	5,635.35		218,941.97
05/09/02		Library Revenue Apr	1,184.95		220,126.92
05/15/02		Supplemental #1	5,867.17		225,994.09
05/15/02		Out of Date Check	21.39		226,015.48
05/15/02	4251	General by Library Director		2,054.01	223,961.47
05/15/02	4252	General by Library Director		742.88	223,218.59
05/20/02		Secured # 7	222,110.10	555.28	444,773.41
05/22/02	4253	General		5,158.98	439,614.43
05/22/02	4254	General		2,282.50	437,331.93
05/22/02	4255	General		2,749.54	434,582.39
05/22/02	4256	General		3,334.95	431,247.44
05/22/02	4257	General		6,022.65	425,224.79
05/22/02	4258	Payroll to wire May 30, 2002		22,662.00	402,562.79
05/22/02	4259	Payroll to wire Jun 27, 2002		26,961.00	375,601.79
05/22/02	4260	General by Library Director		115.33	375,486.46
05/22/02	4252a	General		4,606.94	370,879.52
05/22/02		Transfer to Fund 706		75,000.00	295,879.52
05/23/02		Public Utility # 2	11,961.59	29.90	307,811.21
05/23/02		Interest Apr 02	619.54	31.73	308,399.02
05/29/02		Library Passport Revenue May	6,730.31		315,129.33
05/29/02		SDAF # 2	4,448.21		319,577.54
05/29/02		Library Revenue May	1,667.97		321,245.51
05/29/02	4261	General by Library Director		5,259.04	315,986.47
06/06/02	4262	General by Library Director		3,432.07	312,554.40
06/06/02	4263	General by Library Director		2,878.91	309,675.49

Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
06/06/02	4264	General by Library Director		7,969.21	301,706.28
06/10/02		Homeowners	2,415.16		304,121.44
06/11/02	4266	General by Library Director		713.00	303,408.44
06/12/02		State Interlibrary Loan Reimbursement	3,197.39		306,605.83
06/12/02		Library Passport Revenue June	3,072.45		309,678.28
06/12/02		Library Revenue June	431.29		310,109.57
06/12/02		State Timber Yield	0.30		310,109.87
06/19/02	4265	General		1,321.78	308,788.09
06/19/02	4267	General		1,515.54	307,272.55
06/19/02	4268	General		3,986.38	303,286.17
06/19/02	4270	General		5,463.40	297,822.77
06/19/02	4271	General		16,523.18	281,299.59
06/19/02	4272	General		155.00	281,144.59
06/20/02		Unsecured 3rd	1,767.66		282,912.25
06/20/02		Unsecured	667.60		283,579.85
06/20/02		Supplemental # 1	558.91		284,138.76
06/20/02	4275	General by Library Director		5,705.22	278,433.54
06/20/02	4276	General by Library Director		5,237.25	273,196.29
06/20/02	4277	General by Library Director		1,349.76	271,846.53
06/20/02	4278	General by Library Director		4,883.31	266,963.22
06/20/02	4279	General by Library Director		53.59	266,909.63
06/21/02		Library Passport Revenue Adjustment	10,993.40		277,903.03
06/21/02		State Interlibrary Loan Reimbursement	2,863.00		280,766.03
06/21/02		Library Revenue June	1,843.73		282,609.76
06/21/02		GF Savings Acct. Interest	205.07		282,814.83
06/26/02		Library Passport Revenue June	2,035.65		284,850.48
06/26/02		Interest May 02	778.26		285,628.74
06/26/02		Library Revenue Adjustment	266.98		285,895.72
06/26/02	4280	General by Library Director		800.61	285,095.11
06/27/02		Interest on Unapportioned Taxes	3,632.46		288,727.57
06/27/02		Library Revenue June	1,267.86		289,995.43
06/27/02		GF Savings Acct. Interest	46.90		290,042.33
06/30/02		Reverse Transfer to Fund 706 of May 22, 2002	75,000.00		365,042.33

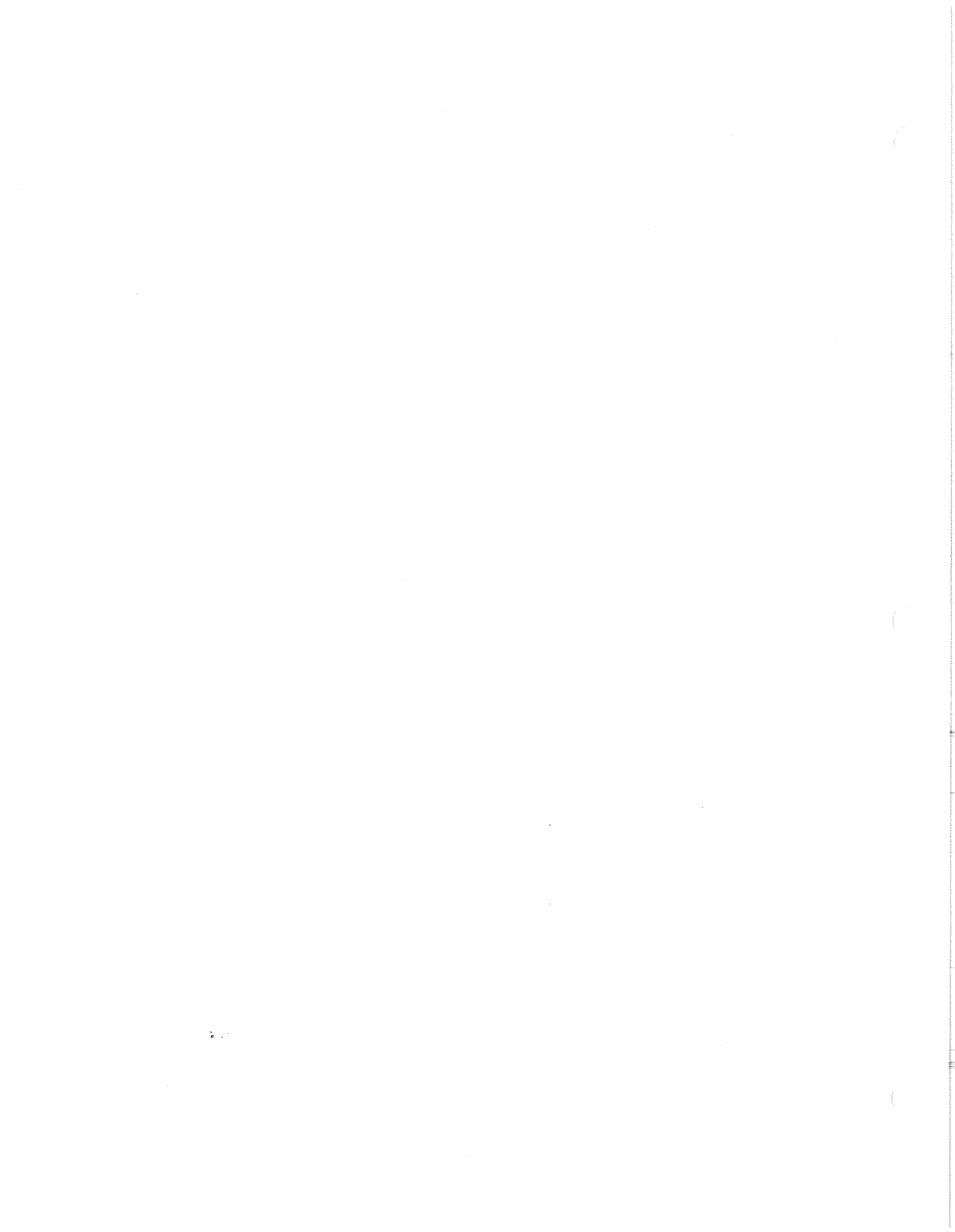
Placentia Library District
 FY2002-2003 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/01		Beginning Balance			400,156.81
06/19/02	4269	General		10,238.58	389,918.23
06/19/02	4273	Payroll to wire Jul 11, 2002		26,961.00	362,957.23
06/19/02	4274	Payroll to wire Jul 25, 2002		26,961.00	335,996.23
06/26/02	4281	General by Library Director		8,319.85	327,676.38
06/26/02	4282	General by Library Director		402.41	327,273.97
07/01/02		Transfer to Fund 706 from May 22, 2002		75,000.00	252,273.97
07/03/02	4283	General by Library Director		800.80	251,473.17
07/03/02	4284	General by Library Director		622.44	250,850.73
07/09/02	4285	General by Library Director		960.00	249,890.73
07/11/02	4286	General by Library Director		2,823.41	247,067.32
07/18/02	4287	General by Library Director		910.99	246,156.33
07/18/02	4288	General by Library Director		11,636.30	234,520.03
07/18/02	4289	General by Library Director		4,415.32	230,104.71
07/18/02	4290	General by Library Director		18,164.41	211,940.30
07/18/02	4291	General by Library Director		3,725.90	208,214.40
07/22/02	4293	Payroll to wire Aug 8, 2002 by Trustees		27,735.00	180,479.40
07/22/02	4294	Payroll to wire Aug 22, 2002 by Trustees		27,735.00	152,744.40
07/22/02	4295	Payroll to wire Sep 5, 2002 by Trustees		27,735.00	125,009.40



Placentia Library District
 Property Tax Apportionments
 Fiscal Year 2002-2003

Date	Category	Amount
08/14/02	Prior Year Secured Taxes & Penalties #1 Jul	
08/15/02	Supplemental #1 Jul	
09/11/02	Prior Year Secured Taxes & Penalties #2 Aug	
09/19/02	Supplemental #2 Aug	
09/19/02	Unsecured collections at 8/31/02, #1	80% - 85%
10/16/02	Prior Year Secured Taxes & Penalties #3 Sep	
10/17/02	Supplemental #3 Sep	
11/13/02	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/02	Supplemental #4 Oct	
11/27/02	Current secured #1	7% - 10%
12/09/02	Homeowners Property Tax Relief	15%
12/11/02	Prior Year Secured Taxes & Penalties #5 Nov	
12/12/02	Current secured #2	14% - 18%
12/20/02	Current secured #3	20% - 24%
12/20/02	Supplemental #5 Nov	
01/08/03	Homeowners Property Tax Relief	35%
01/15/03	Prior Year Secured Taxes & Penalties #6 Dec	
01/21/03	Unsecured collections at 12/31/02, #2	5% - 10%
01/22/03	Current secured #4	3% - 6%
01/22/03	Supplemental #6 Dec	
02/06/03	State-Assessed Public Utility, #1	49% - 50%
02/13/03	Prior Year Secured Taxes & Penalties #7 Jan	
02/21/03	Supplemental #7 Jan	
03/12/03	Prior Year Secured Taxes & Penalties #8 Feb	
03/21/03	Current secured #5	5% - 7%
03/21/03	Supplemental #8 Feb	
04/09/03	Unsecured collections at 03/31/03, #3	1% - 3%
04/16/03	Prior Year Secured Taxes & Penalties #9 Mar	
04/17/03	Supplemental #9 Mar	
04/18/03	Current secured #6	25% - 30%
05/08/03	Homeowners Property Tax Relief	35%
05/14/03	Prior Year Secured Taxes & Penalties #10 Apr	
05/20/03	Supplemental #10 Apr	
05/21/03	Current secured #7	3% - 5%
05/22/03	State-Assessed Public Utility, #2	49% - 50%
06/09/03	Homeowners Property Tax Relief	15%
06/11/03	Prior Year Secured Taxes & Penalties #11 May	
06/19/03	Supplemental #11 May	
06/19/03	Unsecured collections at 05/31/03, Final	3% - 6%
06/20/03	Prior Year Unsecured	
07/17/03	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/18/03	Current secured final for FY03	1% - 3%
07/18/03	Supplemental, FY03 #12 Jun	
07/22/03	Delinquent Supplemental, FY03	
07/23/03	Secured Teeter Actual Final Delinquencies, FY01	2% - 4%





PLACENTIA LIBRARY

411 East Chapman Avenue, Placentia, CA 92870-6198

Elizabeth D. Minter, M.L.S., Library Director

(714) 528-1925, Ext. 202

administration@placentialibrary.org

(714) 528-8236 (Fax)

www.placentialibrary.org

July 15, 2002

Board of Trustees

Geoff Braun

Margaret V. Dinsmore

Al Shkoler

Saundra M. Stark

Gaeten M. Wood

Monica Griffin, General Ledger Supervisor

Orange County Auditor

P.O. Box 567

Santa Ana, CA 92702

RE: Request for Journal Correction to Fiscal Year 2001-2002 Accounts

Dear Ms. Griffin:

At its meeting on May 22, 2002 the Placentia Library District Board of Trustees voted to transfer \$75,000 from Fund 707 (General Fund) to Fund 706 (Bond Redemption) to reverse a transfer made in November 2001.

Apparently the paperwork requesting this action was not submitted to the Office of the Orange County Auditor by the District's Administrative Assistant.

I would be most appreciative if the transfer could be made before the Fiscal Year 2001-2002 books are closed.

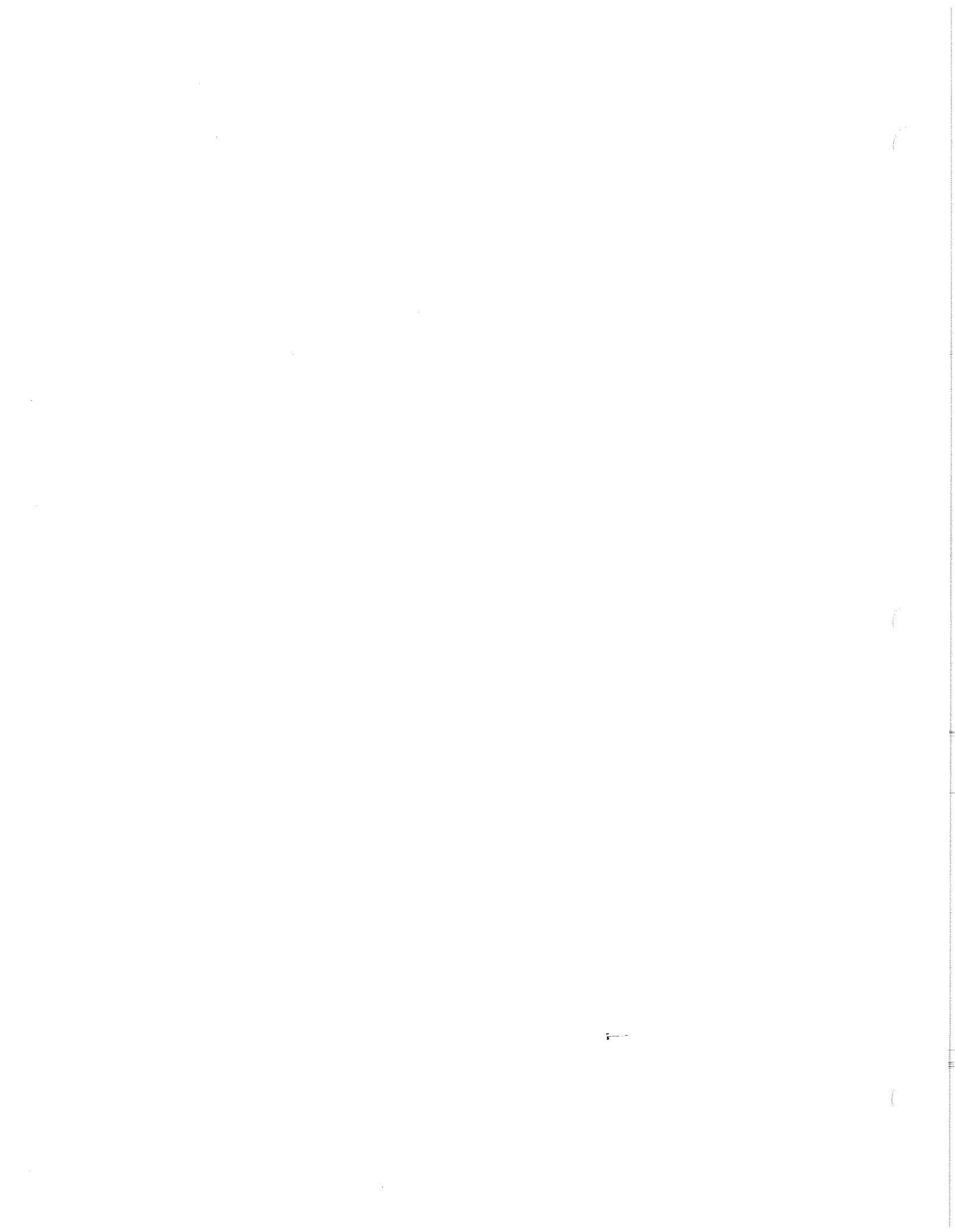
I have enclosed a copy of my recommendation to the Library Board and a copy of the Minutes from the May 22nd meeting with the appropriate section highlighted on page 2.

Please give me a call at 714-528-1925, Ext. 203 if you have any questions.

Sincerely,

Elizabeth D. Minter
Library Director

CC: Library Board of Trustees



Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)

July 24, 2002

	Fiscal Year 2001-2002						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	EXCL GEN FUND	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
31-Jul-01	112,716.71	9,534.45	154,010.92	289,334.16	9,303.61	574,899.85	285,565.69	
31-Aug-01	113,203.85	9,575.66	154,405.14	211,233.74	9,343.81	497,762.20	286,528.46	
30-Sep-01	114,099.58	9,651.43	155,626.87	145,233.28	9,417.75	434,028.91	288,795.63	
31-Oct-01	114,087.82	9,650.44	115,610.83	39,293.50	9,416.78	288,059.37	248,765.87	
30-Nov-01	114,503.99	9,685.64	81,178.47	101,546.64	9,451.13	316,365.87	214,819.23	
31-Dec-01	114,881.74	9,717.60	81,700.45	281,012.77	9,482.31	496,794.87	215,782.10	
31-Jan-02	115,199.05	9,744.44	82,141.21	361,235.08	9,508.50	577,828.28	216,593.20	
28-Feb-02	115,487.65	9,768.85	82,379.63	260,863.52	9,532.33	478,031.98	217,168.46	
31-Mar-02	115,747.71	9,790.85	82,565.13	265,659.32	9,553.79	483,316.80	217,657.48	
30-Apr-02	116,018.73	9,813.81	82,761.59	318,572.13	9,576.18	536,742.44	218,170.31	
31-May-02	116,481.52	9,852.96	83,091.70	500,101.04	9,614.37	719,141.59	219,040.55	
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 2000-2001						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	EXCL GEN FUND	
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99	
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26	
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10	
30-Sep-00	97,165.52	9,049.92	149,350.71	78,481.43	8,830.18	342,877.76	264,396.33	
31-Oct-00	97,697.97	9,099.51	55,169.11	113,941.72	8,878.56	284,786.87	170,845.15	
30-Nov-00	87,890.22	9,149.56	56,003.03	110,828.97	8,878.56	272,750.34	161,921.37	
31-Dec-00	88,417.19	9,198.67	56,823.25	259,208.69	8,975.31	422,623.11	163,414.42	
31-Jan-01	89,526.99	9,300.58	57,570.97	491,153.97	9,074.74	656,627.25	165,473.28	
28-Feb-01	162,088.15	9,299.59	57,564.82	379,847.44	9,073.77	617,873.77	238,026.33	
31-Mar-01	162,580.42	9,350.78	57,881.70	347,353.21	9,123.72	586,289.83	238,936.62	
30-Apr-01	110,693.74	9,401.52	58,201.45	444,151.50	9,173.91	631,622.12	187,470.62	
31-May-01	111,139.78	9,446.11	153,477.49	402,753.93	9,217.42	686,034.73	283,280.80	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

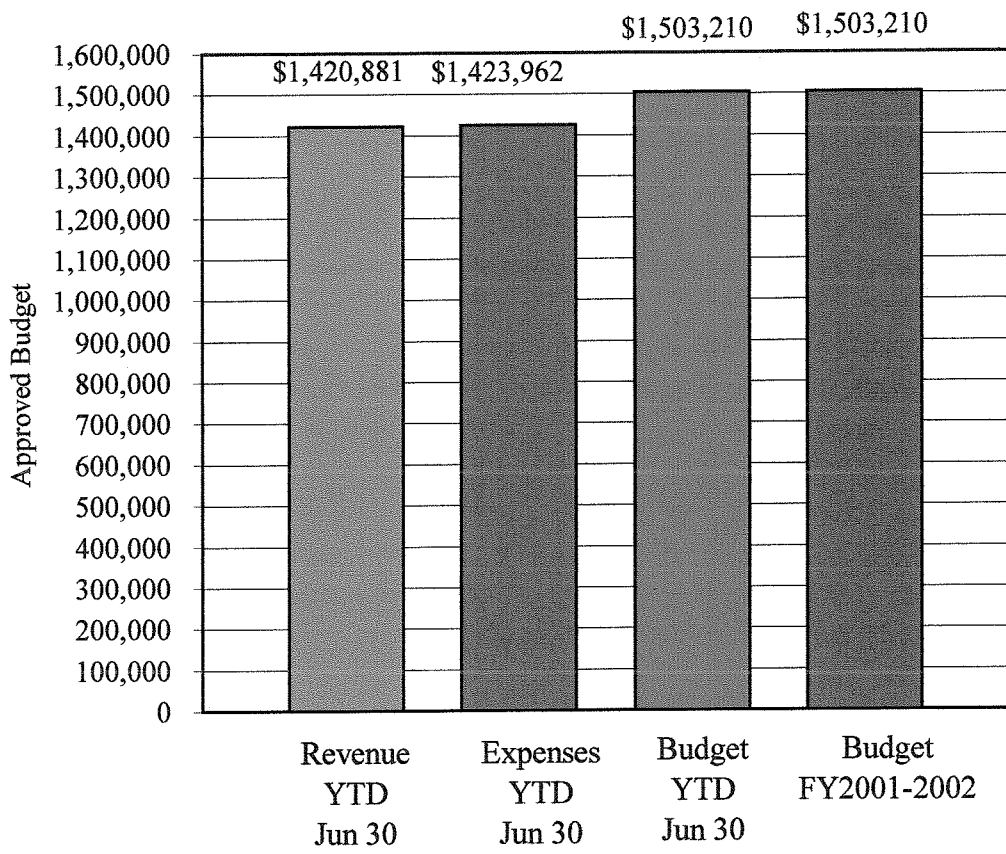
PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
6210-00	Prop. Taxes - current secured	993,584	995,216.69	921,767.20	0.00	0.00	100.16%
6210-01	Public Utility	23,000	25,157.74	23,110.69	0.00	0.00	109.38%
6210-04	Teeter Plan - current delinquent	12,500	13,876.41	12,334.14	0.00	0.00	111.01%
	TOTAL PROP. TAXES - CURRENT SECURED	1,029,084	1,034,250.84	957,212.03	0.00	0.00	100.50%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	56,066.82	55,274.15	1,767.66	4,298.41	101.94%
6230-00	Prop. Taxes - Prior Secured	12,000	12,031.41	12,028.08	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	12,031.41	12,028.08	0.00	0.00	100.26%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	667.60	962.16	667.60	962.16	66.76%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	9,088.21	8,555.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	38,063.23	31,503.82	558.91	0.00	108.75%
6280-01	Final supplemental for prior years	0	1,746.82	5,309.38	0.00	3,717.12	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	35,000	39,810.05	36,813.20	558.91	3,717.12	113.74%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,302.90	820.72	0.00	0.00	162.86%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	267.82	0.00	0.00	
	TOTAL TAXES	1,141,634	1,153,217.83	1,071,933.16	2,994.17	8,977.69	101.01%

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2001 - 2002

General Fund Cash Flow



REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
6610-00	Interest	22,000	7,995.54	15,634.18	1,030.23	2,031.95	36.34%
6610-01	Interest - old bond fund	0	3,632.46	5,555.90	3,632.46	5,555.90	
6610-23	Interest on impounded taxes released	0	0.00	0.81	0.00	0.81	
	TOTAL INTEREST	22,000	11,628.00	21,190.89	4,662.69	7,588.66	52.85%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	16,101.03	16,244.83	2,415.16	2,436.73	99.08%
6970-00	State - ILL & Direct Loan Reimbursement	11,000	13,313.64	11,399.44	6,060.39	2,793.66	121.03%
6970-01	State - CA Foundation Funds	88,826	77,328.00	88,826.00	0.00	0.00	87.06%
6970-02	State - CA Literacy Campaign	20,000	19,593.00	18,818.00	0.00	0.00	97.97%
6970-03	State - Family Literacy	30,000	10,000.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	60,000	0.00	25,000.00	0.00	0.00	
6970-05	State - Project Grants	0	5,000.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.75	25,274.56	0.30	35.69	
	TOTAL STATE - OTHER GOVERNMENTAL	209,826	125,235.39	169,318.00	6,060.69	2,829.35	59.69%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	30,130.50	26,182.36	3,809.86	3,093.83	105.72%
7670-01	Local Revenue -- Passport	85,000	84,472.61	54,380.15	16,101.50	8,995.25	99.38%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	113,500	114,603.11	80,562.51	19,911.36	12,089.08	100.97%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	95.92	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,503,210	1,420,881.28	1,359,249.39	36,044.07	33,921.51	94.52%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
0100	Salaries & Wages	651,612	645,313.00	623,836.00	75,186.00	45,540.00	99.03%
0200	Retirement (Social Security & Pension Contribution)	93,517	93,990.14	84,284.18	5,697.00	3,486.00	100.51%
	Health & Life Insurance/Blue Shield CA	39,442	41,981.29	38,227.06	(1,261.14)	3,064.66	106.44%
	Long Term Disability/CNA	3,584	2,823.42	2,527.61	0.00	0.00	78.78%
	Life Insurance/Fortis & Protective Life	2,600	1,862.05	2,320.30	0.00	0.00	71.62%
	Vision Service Plan/VSP	2,898	3,008.32	2,752.13	233.36	230.74	103.82%
	Dental/Ameritas	7,278	6,055.20	7,368.90	0.00	550.00	83.20%
0300	Total Employee Insurance	55,801	55,730.28	53,196.00	(1,027.78)	3,845.40	99.87%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	6,600	11,364.00	6,074.00	0.00	0.00	172.18%
	TOTAL SALARIES & EMPLOYEE BENEFITS	807,530	806,397.42	767,390.18	79,855.22	52,871.40	99.86%
0700-00	Communications - Telephone	2,250	3,475.81	2,109.05	210.97	251.70	154.48%
0700-01	Communications - Modem/Fax	5,500	6,818.34	5,344.91	357.60	784.28	123.97%
0700-02	Communications - Internet/Database	3,500	1,037.13	3,232.18	34.95	52.40	29.63%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	2,225.43	3,007.19	215.50	215.00	82.42%
0700-07	Communications - ELLI Grant	0	265.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	406.05	426.01	94.17	46.39	50.76%
	Total Communications	14,750	14,227.76	14,119.34	913.19	1,349.77	96.46%
0900-00	Food - General Fund	150	1,252.50	162.02	0.00	63.56	
0900-07	Food - ELLI Grant	250	30.34	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	0	0.00	281.23	0.00	203.13	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	400	1,282.84	443.25	0.00	266.69	320.71%
1000-00	Household Expense	4,500	20,636.97	2,375.24	0.00	62.77	458.60%
1100-00	Insurance - Liability	5,280	5,279.54	5,068.57	0.00	0.00	99.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	1,991.00	4,117.02	0.00	0.00	39.82%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,500	5,490.00	11,713.84	0.00	23.02	43.92%
1300-07	Maintenance of Equipment - ELLI Grant	0	(5,365.95)	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	5,365.95	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	17,500	7,481.00	15,830.86	0.00	23.02	42.75%
	HVAC	2,500	2,174.17	1,703.76	0.00	0.00	86.97%
	Carpet Cleaning	3,500	2,805.99	0.00	0.00	0.00	80.17%
	Groundskeeping, City of Placentia	30,000	14,923.30	23,001.91	0.00	1,783.49	49.74%
	Plumbing	1,800	4,725.09	1,798.78	0.00	0.00	262.51%
	Electrical	1,500	2,151.19	1,170.23	0.00	0.00	143.41%
	Cleaning Service	13,700	13,050.00	11,550.00	0.00	950.00	95.26%
	Locksmith	200	286.69	209.91	0.00	24.83	143.35%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	5,000	4,581.15	25,805.54	0.00	90.00	91.62%
1400-00	Total Maintenance of Building & Grounds	58,200	44,697.58	65,240.13	0.00	2,848.32	76.80%
1600-00	Memberships - General Fund	3,750	2,771.00	3,569.00	0.00	436.00	73.89%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	425.50	355.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,150	3,196.50	3,924.00	0.00	436.00	77.02%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
1800-00	Library Supplies	10,000	10,754.95	8,824.31	0.00	1,678.77	107.55%
	Printing	9,500	12,208.59	9,262.03	18.86	2,574.47	128.51%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	900	3,251.89	820.92	0.00	159.00	361.32%
	Paper	1,700	1,612.64	1,693.74	0.00	136.21	94.86%
	Drinking Water Service	325	289.00	311.00	0.00	26.00	88.92%
	Other Office Supplies	8,500	13,326.74	8,639.32	1,227.02	943.08	156.79%
	Total Office Supply Expense - General Fund	30,925	41,443.81	29,551.32	1,245.88	5,517.53	134.01%
1800-07	ELLI Grant Supply Expense	1,000	15,109.07	0.00	68.05	0.00	
1800-08	Printing	3,418	2,324.77	3,303.60	0.00	2,283.00	
	Publications	0	1,729.71	631.38	0.00	93.46	
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	4,200	4,378.44	2,147.79	0.00	155.51	
	Total Adult Literacy Office Supply Expense	7,618	8,432.92	6,082.77	0.00	2,531.97	110.70%
1800-09	Supply Expense Families for Literacy	3,000	607.80	512.73	0.00	512.73	
	Total Office Expense	42,543	65,593.60	36,146.82	1,313.93	8,562.23	154.18%
1803-00	Postage Expense - General Fund	4,800	5,049.46	2,437.37	595.00	277.51	105.20%
1803-01	Postage Expense - LSCA II Grant	0	535.85	250.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	42.39	0.00	0.00	0.00	42.39%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	5,627.70	2,687.37	595.00	277.51	114.85%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
	Care Resources (Employee Assistance)	420	420.00	420.00	35.00	35.00	100.00%
	Pension Contribution & Operating Expenses	7,500	3,479.12	6,558.01	0.00	0.00	46.39%
	Anaheim Consortium Automated Library System	30,000	25,218.60	43,978.14	0.00	2,583.14	84.06%
	Anaheim Consortium Computer Technical & Consulting Services	0	900.09	0.00	0.00	0.00	
	Clipping Service	475	452.52	452.52	0.00	37.71	95.27%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	6,499.13	308.98	31.73	48.71	71.42%
	Advertising (Including WEB Site)	2,000	2,349.68	786.74	0.00	0.00	117.48%
	Medical Exams	500	1,182.50	315.00	0.00	52.50	236.50%
	Collection Services - Accounts Receivable	2,500	2,154.11	2,227.69	0.00	258.35	86.16%
	Audit & Accounting Services	5,250	5,150.00	5,140.00	0.00	0.00	98.10%
	Payroll Preparation	3,000	3,069.34	2,949.05	0.00	302.70	102.31%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	9,500	25,793.61	9,328.60	562.50	0.00	271.51%
1900-00	Total Specialized Services - General Fund	70,245	76,668.70	72,464.73	629.23	3,318.11	109.14%
1900-01	Specialized Services - Partnerships for Change Grant	0	12,292.81	4,239.76	0.00	4,239.76	
1900-07	Specialized Services - ELLI Grant	13,600	5,271.19	0.00	387.44	0.00	
1900-08	Specialized Services - Adult Literacy	0	3,781.55	8,596.87	480.00	0.00	#DIV/0!
1900-09	Specialized Services - Families for Literacy	2,000	183.69	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	10,793.57	11,938.73	585.18	143.11	89.95%
	Total Specialized Services	97,845	108,991.51	97,240.09	2,081.85	7,700.98	111.39%
2000-00	Legal Notices - General Fund	550	0.00	457.92	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	550	0.00	457.92	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	101,370.22	70,195.48	0.00	0.00	83.92%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	48.00	0.00	0.00	(105.65)	
2400-01	Special Department Expense- Books	150,000	82,828.62	100,820.86	0.00	17,174.64	55.22%
2400-02	Special Department Expense - Video	0	242.12	2,544.06	0.00	1,350.65	
2400-03	Special Department Expense - Electronic	0	28,697.97	23,500.88	0.00	0.00	
2400-04	Special Department Expense - Periodicals	0	15,961.78	14,764.79	0.00	8,494.00	
2400-05	Special Department Expense - Audio	0	7,475.58	7,673.00	0.00	4,896.26	
2400-07	Special Department Expense - ELLI Grant	0	78.47	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	6,182	3,723.88	4,291.77	0.00	0.00	60.24%
2400-09	Special Department Expense - Families for Literacy	0	75.51	0.00	0.00	0.00	
	Total Special Department Expense	156,182	139,131.93	153,595.36	0.00	31,809.90	89.08%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	1,673.23	1,045.60	0.00	234.73	66.93%
2700-01	Transportation/Travel - Meetings, Staff Local	4,000	5,983.35	3,754.72	0.00	367.36	149.58%
2700-02	Transportation/Travel - Meetings, Board Out of Town	600	1,343.60	581.56	0.00	0.00	223.93%
2700-03	Transportation/Travel - Meetings, Board Local	500	940.52	498.25	0.00	32.00	188.10%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	197.97	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	250	1,107.54	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	1,123.68	1,389.55	0.00	1,013.62	112.37%
2700-09	Transportation/Travel - Meetings - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	10,850	12,369.89	7,269.68	0.00	1,647.71	114.01%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 24, 2002

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUN 2002	FY2000-2001 JUN 2001	FY2001-2002 % EXP BUD
2800-00	Electricity	50,000	58,118.89	37,794.79	0.00	3,255.35	116.24%
	Gas	7,000	3,001.54	5,884.02	231.18	456.06	42.88%
	Water	3,750	3,680.86	3,087.23	301.08	300.15	98.16%
	Total Utilities	60,750	64,801.29	46,766.04	532.26	4,011.56	106.67%
	TOTAL SUPPLIES & SERVICES	599,200	594,688.33	521,360.15	5,436.23	58,996.46	99.25%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	3,750	2,028.68	1,160.00	0.00	0.00	54.10%
4000-00	Equipment - General Fund	30,000	18,049.98	29,926.90	0.00	886.88	60.17%
4000-07	Equipment - ELLI Grant	5,142	2,797.60	0.00	0.00	0.00	0.00%
4000-08	Equipment - Adult Literacy	1,000	0.00	557.59	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	0.00%
	Total Equipment	37,142	20,847.58	30,484.49	0.00	886.88	56.13%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
5200	TOTAL EQUIPMENT EXPENSE	37,142	20,847.58	30,484.49	0.00	886.88	56.13%
5600	PROVISION FOR CONTINGENCIES	55,588	0.00	0.00	0.00	(95,000.00)	
	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,503,210	1,423,962.01	1,320,394.82	85,291.45	17,754.74	94.73%



07/16/02

Placentia Library District
Balance Sheet
 As of June 30, 2002

	<u>Jun 30, '02</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	852.14
County Exempt - Savings	2,421.75
General Fund - Checking	1,625.34
General Fund - Savings	4,372.72
Literacy Fund - Savings	7,486.95
Payroll Checking	25,903.88
Payroll Checking (CDs)	
387-0070269	5,000.00
387-0070277	2,500.00
387-0070285	2,500.00
387-0070293	5,000.00
387-0070301	10,000.00
387-0070319	10,000.00
Total Payroll Checking (CDs)	<u>35,000.00</u>
Payroll Savings (Fees)	2,396.78
Payroll Savings (Int CDs)	5,164.65
Total Checking/Savings	<u>85,224.21</u>
Total Current Assets	<u>85,224.21</u>
TOTAL ASSETS	<u><u>85,224.21</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	25,335.32
Total Capital	70,035.89
Net Income	-10,147.00
Total Equity	<u>85,224.21</u>
TOTAL LIABILITIES & EQUITY	<u><u>85,224.21</u></u>

**Placentia Library District
Profit & Loss by Class
July 2001 through July 2002**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Camp Library (Friends)	-204.55	0.00	0.00	0.00	-204.55
COE Cash Register - Copy Cards	3,027.67	0.00	0.00	0.00	3,027.67
COE Children's Dept Income	4,000.00	0.00	0.00	0.00	4,000.00
COE Children's T-Shirts	118.50	15.25	0.00	0.00	133.75
COE Copy Machine Income	66.90	0.00	0.00	0.00	66.90
COE Directors Fund (Friends)	2,541.01	0.00	0.00	0.00	2,541.01
COE Friends - Summer Reading	7.00	0.00	0.00	0.00	7.00
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	39.88
COE Live @ Library 2000 Grant	1,917.97	0.00	0.00	0.00	1,917.97
COE Meeting Room Income	2,121.90	0.00	0.00	0.00	2,121.90
COE Miscellaneous Income	3,576.18	0.00	0.00	0.00	3,576.18
COE Passport Chck Reimbursement	32,348.55	-642.05	0.00	0.00	31,706.50
COE Staff Appreciation Reimb	416.00	0.00	0.00	0.00	416.00
COE Test Proctoring Income	30.00	0.00	0.00	0.00	30.00
GF Account Interest (IEC)	0.00	0.00	0.00	0.00	0.00
GF Bankcard Deposit	0.00	6,421.24	0.00	0.00	6,421.24
GF Cash Register - Audio Visual	0.00	32.80	0.00	0.00	32.80
GF Cash Register - Childrens	0.00	167.50	0.00	0.00	167.50
GF Cash Register - Fines	0.00	20,076.01	0.00	0.00	20,076.01
GF Cash Register - Lost Items	0.00	3,829.94	0.00	0.00	3,829.94
GF Cash Register - Misc.	0.00	459.20	0.00	0.00	459.20
GF Cash Register - Reserves	0.00	1,149.22	0.00	0.00	1,149.22
GF Children's	0.00	3,487.50	0.00	0.00	3,487.50
GF County Reimbursements	0.00	6,549.93	0.00	0.00	6,549.93
GF Credit Card Reimbursements	0.00	1,493.85	0.00	0.00	1,493.85
GF Debit Card Income	12.05	0.00	0.00	0.00	12.05
GF Donations to Literacy	0.00	30.00	0.00	0.00	30.00
GF Gifts Income	0.00	2,000.00	0.00	0.00	2,000.00
GF Interest Inc - Checking	7.32	0.00	0.00	0.00	7.32
GF Miscellaneous Income	0.00	776.27	0.00	15.00	791.27
GF Office Expense Reimbursement	0.00	2,698.44	0.00	0.00	2,698.44
GF Passport Revenue	166.00	86,816.70	0.00	0.00	86,982.70
GF Registration fees refund	0.00	21.88	0.00	0.00	21.88
GF Rotary	0.00	10.50	0.00	0.00	10.50
GF Special Grants	0.00	5,000.00	0.00	0.00	5,000.00
GF State Library Grants	0.00	83,593.00	0.00	0.00	83,593.00
GF State Library Reimbursements	0.00	13,313.64	0.00	0.00	13,313.64
GF State of CA Foundation Funds	0.00	77,328.00	0.00	0.00	77,328.00
GF Transfers from County	0.00	-23,823.98	0.00	700,295.17	676,471.19
GF Typewriter Income	0.00	16.85	0.00	0.00	16.85
LIT Donations to literacy	0.00	0.00	2,000.00	0.00	2,000.00
PA Interest Inc - CD's	0.00	0.00	0.00	1,520.36	1,520.36
PA Interest Inc - Savings	13.25	193.05	59.60	11.75	277.65
PA Wire Transfer from County	0.00	0.00	0.00	26,961.00	26,961.00
Total Income	50,205.63	291,014.74	2,059.60	728,803.28	1,072,083.25

Placentia Library District
 Profit & Loss by Class
 July 2001 through July 2002

Expense	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
COE Bank fees	25.00	0.00	0.00	0.00	25.00
COE Childin's Strytime (Friends)	2,587.50	0.00	0.00	0.00	2,587.50
COE Childin's Summer Rding Prgm	4,151.62	0.00	0.00	0.00	4,151.62
COE Children's Other	178.43	0.00	0.00	0.00	178.43
COE Copier Lease Payments	2,278.53	0.00	0.00	0.00	2,278.53
COE Copier Maintenance Contract	989.07	0.00	0.00	0.00	989.07
COE Credit Card Transactions	0.00	1,622.25	0.00	0.00	1,622.25
COE Friend's Director's Fund	2,063.16	0.00	0.00	0.00	2,063.16
COE Friend's Other Activities	3,369.07	0.00	0.00	0.00	3,369.07
COE Household Expense	64.50	0.00	0.00	0.00	64.50
COE Library Board Expenses	403.33	0.00	0.00	0.00	403.33
COE Life Insurance payment	612.07	0.00	0.00	0.00	612.07
COE Literacy	180.00	0.00	0.00	0.00	180.00
COE Live at the Library Expense	48.66	0.00	0.00	0.00	48.66
COE Meeting Room Upkeep Expense	40.00	0.00	0.00	0.00	40.00
COE Miscellaneous Expense	3,532.75	0.00	0.00	0.00	3,532.75
COE Office Expense	99.95	0.00	0.00	0.00	99.95
COE Passport Expenses	37,145.45	0.00	0.00	0.00	37,145.45
COE Petty Cash Exp to be reimbu	-3,096.75	0.00	0.00	0.00	-3,096.75
COE Staff Appreciation	704.00	0.00	0.00	0.00	704.00
COE Teen Council - Expense	0.00	7.35	0.00	0.00	7.35
COE Transfer to GF Savings	180.00	0.00	0.00	0.00	180.00
GF Bank Fees	234.50	368.15	0.00	302.13	904.78
GF Children's Expense	0.00	83.85	0.00	0.00	83.85
GF credit card transactions	0.00	-948.82	0.00	0.00	-948.82
GF Debit Card Transfers Passpo	0.00	4,519.44	0.00	0.00	4,519.44
GF Debit Cards	0.00	65.00	0.00	0.00	65.00
GF ELLI Grant	0.00	43.21	0.00	0.00	43.21
GF Equipment (400)	0.00	4,724.87	0.00	0.00	4,724.87
GF Food	0.00	131.95	0.00	0.00	131.95
GF Household Expenses	0.00	1,157.46	0.00	0.00	1,157.46
GF Insurance	0.00	1,563.04	0.00	0.00	1,563.04
GF Library Materials (books)	0.00	51.60	0.00	0.00	51.60
GF Literacy	0.00	546.89	0.00	0.00	546.89
GF Maintenance - Bldg	0.00	498.75	0.00	0.00	498.75
GF Memberships	0.00	335.00	0.00	0.00	335.00
GF Miscellaneous	0.00	3,753.54	0.00	0.00	3,753.54
GF Office Expense	0.00	1,213.52	0.00	0.00	1,213.52
GF Postage	101.75	635.44	0.00	0.00	737.19
GF Printing	0.00	520.97	78.00	0.00	598.97
GF Prof & Spec Services	0.00	480.00	0.00	0.00	480.00
GF Publishing	0.00	90.02	0.00	0.00	90.02
GF Refreshments	0.00	78.81	0.00	0.00	78.81
GF Registration/trans/travel	0.00	3,212.50	0.00	0.00	3,212.50
GF Return Check Item & Fees	0.00	92.45	0.00	0.00	92.45
GF Special Dept Expense	0.00	95.05	0.00	0.00	95.05

**Placentia Library District
Profit & Loss by Class
July 2001 through July 2002**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
GF Transfers to County	57,606.61	203,008.95	0.00	0.00	260,615.56
GF Travel CLC Grant	0.00	532.30	0.00	0.00	532.30
GF Travel ELLI Grant	0.00	492.44	0.00	0.00	492.44
GF Travel Literacy	0.00	641.88	0.00	0.00	641.88
GF Travel Staff	203.07	457.60	0.00	0.00	660.67
GF Travel Trustees	5.00	1,044.52	0.00	0.00	1,049.52
GF Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	21,472.68	21,472.68
PA Employee Benefits	0.00	0.00	0.00	11,660.92	11,660.92
PA Employee Insurance	79.76	0.00	0.00	0.00	79.76
PA Employer Payroll Taxes	0.00	0.00	0.00	198,509.93	198,509.93
PA Garnishment	0.00	0.00	0.00	3,528.00	3,528.00
PA Payroll Processing Fees	0.00	0.00	0.00	0.00	0.00
PA Prepaid Salaries	0.00	0.00	0.00	12,675.49	12,675.49
PA Salaries	0.00	0.00	0.00	480,546.78	480,546.78
Total Expense	113,787.03	231,119.98	78.00	728,695.93	1,073,680.94
Net Income	-63,581.40	59,894.76	1,981.60	107.35	-1,597.69

Reconciliation Report

Agenda Item 14
COE Fund Checking
Page 5 of 32

County Exempt - Checking account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		553.38
Cleared Checks and Payments	78 Items	-6,015.84
Cleared Deposits and Other Credits	18 Items	7,622.45
Cleared Balance		2,159.99

Uncleared Transactions

Uncleared Checks and Payments	45 Items	-3,401.03
Uncleared Deposits and Other Credits	9 Items	1,664.60

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		423.56
New Checks and Payments	4 Items	-565.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		-141.44

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/10/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
Cleared Transactions:						
Cleared Checks and Payments:						
06/30/2002			Service Charge	County Exempt - Checking	X	-14.00
05/23/2002	3380	Passport Services	Megan Lea Sohn, dob 10...	County Exempt - Checking	X	-45.00
05/23/2002	3381	Passport Services	Peter Chun-Hua Yang, d...	County Exempt - Checking	X	-45.00
05/23/2002	3385	Passport Services	Rosa M. Ramirez, dob 1/...	County Exempt - Checking	X	-90.00
05/29/2002	3389	Passport Services	Edward Anthony Flacks ...	County Exempt - Checking	X	-45.00
05/29/2002	3390	Passport Services	Kim Edward Quick 1-23-...	County Exempt - Checking	X	-45.00
05/29/2002	3391	Passport Services	Sandy Enriquez 10-15-89	County Exempt - Checking	X	-25.00
05/29/2002	3392	Passport Services	Christine Marie Kuster 9...	County Exempt - Checking	X	-60.00
05/29/2002	3393	Passport Services	Aida Kifle 8-17-88 & Da...	County Exempt - Checking	X	-120.00
05/30/2002	3394	Passport Services	James Thomas Bostic 12-...	County Exempt - Checking	X	-93.65
05/30/2002	3395	Passport Services	Maria N. Panagakis 8-11...	County Exempt - Checking	X	-45.00
05/30/2002	3396	Passport Services	Michael Caleb Gartner 5-...	County Exempt - Checking	X	-80.00
06/01/2002	3397	Passport Services	Ynostroza, Peter Chavez ...	County Exempt - Checking	X	-45.00
06/01/2002	3400	Passport Services	Nguyen, Andy DOB: 9/...	County Exempt - Checking	X	-135.00
06/02/2002	3401	Passport Services	Jennifer Giao Nguyen, d...	County Exempt - Checking	X	-80.00
06/02/2002	3402	Passport Services	Andrew Michael Rothans...	County Exempt - Checking	X	-50.00
06/03/2002	3403	Passport Services	Huy Huu Mai, dob 5/3/8...	County Exempt - Checking	X	-70.00
06/03/2002	3404	Passport Services	Tuyen Van Tran, dob 9/2...	County Exempt - Checking	X	-45.00
06/03/2002	3405	Passport Services	Rick Alan Mingerink 4/2...	County Exempt - Checking	X	-45.00
06/03/2002	3406	Passport Services	Vincent Scott Romero D...	County Exempt - Checking	X	-45.00
06/03/2002	3407	Passport Services	Ronda Marie Timpane, d...	County Exempt - Checking	X	-80.00
06/03/2002	3408	Passport Services	Pedro Reyes, dob 1/10/60	County Exempt - Checking	X	-80.00
06/03/2002	3409	Passport Services	Michael Louis Gries, dob...	County Exempt - Checking	X	-45.00
06/04/2002	3410	Passport Services	James Randall Collins, d...	County Exempt - Checking	X	-45.00
06/04/2002	3411	Passport Services	Hugo Enage Villanueva, ...	County Exempt - Checking	X	-25.00
06/05/2002	3412	Passport Services	Joy An Chew, dob 12/18/...	County Exempt - Checking	X	-60.00
06/05/2002	3413	Passport Services	Minh Chi Du, dob 10/17/...	County Exempt - Checking	X	-80.00
06/05/2002	3415	Passport Services	Timothy Matthew Verne,...	County Exempt - Checking	X	-80.00
06/05/2002	3416	Passport Services	Susana Maria Verne, dob...	County Exempt - Checking	X	-80.00
06/05/2002	3417	Passport Services		County Exempt - Checking	X	-45.00
06/05/2002	3418	Passport Services	Johnna Rosaria Driscoll, ...	County Exempt - Checking	X	-25.00
06/05/2002	3419	Passport Services	Alfred Escobedo, dob 1/...	County Exempt - Checking	X	-80.00
06/05/2002	3420	Passport Services	Alejandra Josefina Escob...	County Exempt - Checking	X	-80.00
06/05/2002	3423	Passport Services	Shirley Joyce Hesser DO...	County Exempt - Checking	X	-80.00
06/05/2002	3424	Passport Services	Gloria Angela Espinoza ...	County Exempt - Checking	X	-80.00
06/05/2002	3425	Passport Services	Robert Eugene Madore 8...	County Exempt - Checking	X	-80.00
06/05/2002	3426	Passport Services	Song Saenam 5-4-79	County Exempt - Checking	X	-45.00

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
06/05/2002	3427	Passport Services	Paul Blake Hainey 9-13-71	County Exempt - Checking	X	-45.00
06/09/2002	3428	Passport Services	Hannah 3-3-90 Patrick 1-...	County Exempt - Checking	X	-95.00
06/10/2002	3429	Passport Services	Jessica 4-29-97,Alyssa 1-...	County Exempt - Checking	X	-140.00
06/10/2002	3430	Passport Services	Ariana 1-22-01,Eric Rei...	County Exempt - Checking	X	-70.00
06/10/2002	3431	Passport Services	Robert Julius Bernie 11/...	County Exempt - Checking	X	-80.00
05/31/2002	3432	Passport Services	Timothy Neil Nable 3-10...	County Exempt - Checking	X	-13.65
06/11/2002	3433	Passport Services	Hee Kyung Ahn 2-8-50,...	County Exempt - Checking	X	-90.00
06/11/2002	3434	Passport Services	Patricia Ann Weaver 6/1...	County Exempt - Checking	X	-80.00
06/11/2002	3435	Passport Services	Rafeal I Gonzalez 10/4/41	County Exempt - Checking	X	-80.00
06/11/2002	3436	Passport Services	Emmanuel Lopez DOB ...	County Exempt - Checking	X	-60.00
06/13/2002	3437	Passport Services	Jeffrey Bruno Mosich 3-...	County Exempt - Checking	X	-80.00
06/15/2002	3438	Passport Services	Lawrence Jay Evans, Jr., ...	County Exempt - Checking	X	-90.00
06/15/2002	3439	Passport Services	Laurie Elizabeth Daughe...	County Exempt - Checking	X	-90.00
06/15/2002	3440	Passport Services	Li Li Jin, dob 2/7/80	County Exempt - Checking	X	-45.00
06/17/2002	3441	Passport Services	Russell Thomas Vanderh...	County Exempt - Checking	X	-80.00
06/17/2002	3442	Passport Services	Scott Allen Van de Kree...	County Exempt - Checking	X	-80.00
06/17/2002	3443	Passport Services	George Donald Clawson,...	County Exempt - Checking	X	-45.00
06/17/2002	3444	Passport Services	Mattiah Ali Ayesh, dob 1...	County Exempt - Checking	X	-115.00
06/17/2002	3445	Passport Services	Bhanumatiben I Shah, do...	County Exempt - Checking	X	-45.00
06/18/2002	3446	Passport Services	Loren William Dupuy	County Exempt - Checking	X	-45.00
06/18/2002	3447	Passport Services	Arturo Martinez, dob 2/1...	County Exempt - Checking	X	-80.00
06/18/2002	3449	Passport Services	Juliana Samih Eid, dog 1...	County Exempt - Checking	X	-45.00
06/19/2002	3450	Harry Schlitz	SRP Performer, 6/19/02; ...	County Exempt - Checking	X	-150.00
06/26/2002	3452	Animal Magic	SRP Performer, 6/26/02; ...	County Exempt - Checking	X	-250.00
07/17/2002	3455	Wild Wonders, Inc.	SRP Performer; Inv. 3/28...	County Exempt - Checking	X	-165.00
07/24/2002	3456	LA Puppet Professionals	SRP Performer, 7/24/02; ...	County Exempt - Checking	X	-200.00
06/19/2002	3459	Omnigrafix Printing		County Exempt - Checking	X	-113.14
06/19/2002	3460	Placentia-Yorba Linda Uni...	SRP Printing: Inv. 211254	County Exempt - Checking	X	-50.00
06/19/2002	3461	Metropolitan Cooperative ...	SRP shirts: Inv. IN0000...	County Exempt - Checking	X	-352.75
06/20/2002	3462	Passport Services	John Scott Honeycutt	County Exempt - Checking	X	-80.00
06/20/2002	3463	Passport Services	Kerry Marie McPheeters,...	County Exempt - Checking	X	-45.00
06/22/2002	3464	Passport Services	Amelia Gonzalez, dab 7/...	County Exempt - Checking	X	-25.00
06/22/2002	3465	Passport Services	Remigo Macaraeg Gutier...	County Exempt - Checking	X	-45.00
06/22/2002	3466	Passport Services	Trevor H. Hults, dob 7/5/...	County Exempt - Checking	X	-73.65
06/24/2002	3469	Passport Services	Keon Peng, dob 8/26/00	County Exempt - Checking	X	-25.00
06/24/2002	3470	Passport Services	Austin Tyler Woo, dob 3...	County Exempt - Checking	X	-25.00
06/24/2002	3471	Passport Services	Jason Robert Hilliard, do...	County Exempt - Checking	X	-90.00
06/24/2002	3472	Passport Services	Kyle Edward Kierulff, do...	County Exempt - Checking	X	-90.00
06/24/2002	3473	Passport Services	Magdalena Flores Martin...	County Exempt - Checking	X	-120.00
06/24/2002	3474	Passport Services	Mariah Natalie Cohen, d...	County Exempt - Checking	X	-120.00
06/24/2002	3475	Passport Services	Max Everett Toft 6/27/28...	County Exempt - Checking	X	-90.00
Total Cleared Checks and Payments					78 Items	-6,015.84

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Deposits and Other Credits:						
06/04/2002			Deposit	County Exempt - Checking	X	191.00
06/04/2002			Deposit	County Exempt - Checking	X	211.35
06/04/2002			Deposit	County Exempt - Checking	X	180.00
06/05/2002			Deposit	County Exempt - Checking	X	309.94
06/05/2002			Deposit	County Exempt - Checking	X	80.00
06/09/2002			Deposit	County Exempt - Checking	X	3,064.90
06/12/2002			Deposit	County Exempt - Checking	X	60.00
06/16/2002			Deposit	County Exempt - Checking	X	234.94
06/17/2002			Deposit	County Exempt - Checking	X	125.70
06/18/2002			Deposit	County Exempt - Checking	X	83.75
06/18/2002			Deposit	County Exempt - Checking	X	80.00
06/24/2002			Deposit	County Exempt - Checking	X	143.65
06/24/2002			Deposit	County Exempt - Checking	X	25.40
06/25/2002			Deposit	County Exempt - Checking	X	272.60
06/25/2002			Deposit	County Exempt - Checking	X	2,145.00
06/26/2002			Deposit	County Exempt - Checking	X	161.10
06/27/2002			Deposit	County Exempt - Checking	X	185.00
06/30/2002			Balance Adjustment	County Exempt - Checking	X	68.12
Total Cleared Deposits and Other Credits					18 Items	7,622.45

Total Cleared Transactions **96 Items** **1,606.61**

Uncleared Transactions as of 07/10/2002:

Uncleared Checks and Payments:

05/11/2002	3342	Passport Services	Chrisy Choi 6/26/86; Ev...	County Exempt - Checking		-45.00
05/21/2002	3383	Fai Ching	Reimbursement of passp...	County Exempt - Checking		-15.00
07/03/2002	3453	Sandii Castleberry Daigh	SRP Performer, 7/3/02; I...	County Exempt - Checking		-150.00
07/10/2002	3454	David Skale	SRP Performer; Inv. 2/4/...	County Exempt - Checking		-175.00
06/24/2002	3467	Passport Services	Simpson Christian, dob 1...	County Exempt - Checking		-60.00
06/24/2002	3468	Passport Services	Janes Doyle Gish, dob 5/...	County Exempt - Checking		-80.00
06/24/2002	3476	Passport Services	Cecelia Rosa Rubalcaba ...	County Exempt - Checking		-93.65
06/24/2002	3477	Passport Services	Christopher Chase Lanca...	County Exempt - Checking		-60.00
06/24/2002	3478	Passport Services	James Harold Lake, dob ...	County Exempt - Checking		-80.00
06/24/2002	3479	M. F. Blouin	176886	County Exempt - Checking		-145.57

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
06/25/2002	3480	Passport Services	Fareh Salman 10/31/66	County Exempt - Checking		-80.00
06/26/2002	3481	Passport Services	Ryan Joseph Nash, dob 4...	County Exempt - Checking		-80.00
06/26/2002	3482	Passport Services	Kai-Yun Yu, dob 8/14/73	County Exempt - Checking		-80.00
06/26/2002	3483	Passport Services	German Orozco, dob 6/3/...	County Exempt - Checking		-80.00
06/26/2002	3484	Passport Services	Vito Anthony Nappi, dob...	County Exempt - Checking		-80.00
06/26/2002	3485	Passport Services	Patrick John Bedrosian, ...	County Exempt - Checking		-80.00
06/26/2002	3486	Passport Services	Thomas Daniel Anderson...	County Exempt - Checking		-80.00
06/26/2002	3487	Passport Services	Paul-Dean Martin, dob 9...	County Exempt - Checking		-45.00
06/26/2002	3488	Passport Services	Barbara Jane Windemuth...	County Exempt - Checking		-90.00
06/27/2002	3489	Passport Services	Myka Arreza Comia, dob...	County Exempt - Checking		-60.00
06/27/2002	3490	Elizabeth D Minter	CEO Director's Fund: 2 ...	County Exempt - Checking		-64.62
06/27/2002	3491	Passport Services	Anthony Jay Carney, dob...	County Exempt - Checking		-45.00
06/27/2002	3492	Passport Services	David Anthony Huerta, I...	County Exempt - Checking		-80.00
06/29/2002	3493	Passport Services	Day Van Huynh 5/25/35 ...	County Exempt - Checking		-90.00
06/30/2002	3494	Elizabeth D Minter	Director's Fund	County Exempt - Checking		-24.01
07/01/2002	3495	Passport Services	Isabel Maria Garcia-Harp...	County Exempt - Checking		-93.65
07/01/2002	3496	Passport Services	Sandy Wei Soo, dob 12/...	County Exempt - Checking		-90.00
07/02/2002	3499	Omnigrafix Printing	INV: A35200; SRP	County Exempt - Checking		-55.69
07/02/2002	3500	Passport Services	Cina Abedzadeh 4/13/82 ...	County Exempt - Checking		-90.00
07/02/2002	3501	Passport Services	Kyan Steven Behnood D...	County Exempt - Checking		-45.00
07/02/2002	3502	Passport Services	Arturo Martinez 10/20/86	County Exempt - Checking		-60.00
07/03/2002	3503	Christopher's Flowers	Herrera-Thomas; Direct...	County Exempt - Checking		-44.18
07/03/2002	3504	Passport Services	Sallie Sue Perumean, do...	County Exempt - Checking		-45.00
07/03/2002	3505	Passport Services	Bianca Isabella Jinanez ...	County Exempt - Checking		-60.00
07/04/2002	3506	Passport Services	Johnny Villalobos, Jr., d...	County Exempt - Checking		-60.00
07/04/2002	3507	Passport Services	Mansoureh Tavakol, dob...	County Exempt - Checking		-80.00
07/04/2002	3508	Passport Services	Maryam Sayar, dob 10/2...	County Exempt - Checking		-45.00
07/06/2002	3509	Passport Services	Juan Romero Rey, dob 6/...	County Exempt - Checking		-45.00
07/06/2002	3510	Passport Services	Monica Vanessa William...	County Exempt - Checking		-45.00
07/08/2002	3511	Passport Services	Cathy Juhn, dob 9/28/72	County Exempt - Checking		-45.00
07/08/2002	3512	Passport Services	Mark Anthony Tapia, do...	County Exempt - Checking		-80.00
07/09/2002	3513	S&S Worldwide	Invoices 3465040; 38365...	County Exempt - Checking		-119.66
06/30/2002	3514	Crestline	Ribbons for name badges	County Exempt - Checking		-175.00
07/09/2002	3515	Passport Services	Corey Allen Smith, DOB...	County Exempt - Checking		-80.00
07/09/2002	3516	Passport Services	Brandee Beth Bower, do...	County Exempt - Checking		-80.00
Total Uncleared Checks and Payments				45 Items		-3,401.03

Uncleared Deposits and Other Credits:

06/30/2002		Deposit		County Exempt - Checking		90.00
07/01/2002		Deposit		County Exempt - Checking		1,000.00
07/01/2002		Deposit		County Exempt - Checking		95.00

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
07/02/2002			Deposit	County Exempt - Checking		84.80
07/03/2002			Deposit	County Exempt - Checking		68.00
07/05/2002			Deposit	County Exempt - Checking		230.00
07/08/2002			Deposit	County Exempt - Checking		90.00
07/09/2002			Deposit	County Exempt - Checking		3.95
07/10/2002			Deposit	County Exempt - Checking		2.85
Total Uncleared Deposits and Other Credits				9 Items		1,664.60
 Total Uncleared Transactions as of 07/10/2002				54 Items		-1,736.43
 New Transactions:						
 New Checks and Payments:						
07/31/2002	3457	Storytellers & Troubadours	SRP Performer 7/31/02; ...	County Exempt - Checking		-200.00
08/07/2002	3458	Randel McGee	SRP Performer 8/7/02	County Exempt - Checking		-250.00
07/24/2002	3497	LA Puppet Professionals	SRP: Performance	County Exempt - Checking		-25.00
07/24/2002	3498	Passport Services	Jennifer Michele Gogley ...	County Exempt - Checking		-90.00
Total New Checks and Payments				4 Items		-565.00
 New Deposits and Other Credits:						
Total New Deposits and Other Credits				0 Items		0.00
 Total New Transactions				4 Items		-565.00

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		2,322.15
Cleared Checks and Payments	2 Items	-263.25
Cleared Deposits and Other Credits	15 Items	362.85
Cleared Balance		2,421.75

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	2 Items	63.25

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		2,485.00
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		2,485.00

Reconciliation Report

Agenda Item 14
COE Fund Savings
Page 12 of 32

County Exempt - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
06/30/2002			Service Charge	County Exempt - Savings	X	-10.00
06/19/2002	1120	IKON	Copier contract: Inv.211...	County Exempt - Savings	X	-253.25
Total Cleared Checks and Payments				2 Items		-263.25
Cleared Deposits and Other Credits:						
05/31/2002			Interest	County Exempt - Savings	X	1.45
06/05/2002			Deposit	County Exempt - Savings	X	68.45
06/05/2002			Deposit	County Exempt - Savings	X	35.00
06/09/2002			Deposit	County Exempt - Savings	X	31.00
06/10/2002			Deposit	County Exempt - Savings	X	2.75
06/11/2002			Deposit	County Exempt - Savings	X	5.25
06/12/2002			Deposit	County Exempt - Savings	X	8.05
06/16/2002			Deposit	County Exempt - Savings	X	32.60
06/19/2002			Deposit	County Exempt - Savings	X	10.
06/20/2002			Deposit	County Exempt - Savings	X	38.25
06/23/2002			Deposit	County Exempt - Savings	X	80.00
06/24/2002			Deposit	County Exempt - Savings	X	1.90
06/27/2002			Deposit	County Exempt - Savings	X	32.90
06/28/2002			Deposit	County Exempt - Savings	X	13.10
06/30/2002			Interest	County Exempt - Savings	X	1.50
Total Cleared Deposits and Other Credits				15 Items		362.85
Total Cleared Transactions				17 Items		99.60

Uncleared Transactions as of 07/10/2002:

Uncleared Checks and Payments:

Total Uncleared Checks and Payments 0 Items 0.00

Uncleared Deposits and Other Credits:

07/05/2002 Deposit County Exempt - Savings 31.45

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
07/08/2002			Deposit	County Exempt - Savings		31.80
Total Uncleared Deposits and Other Credits				2 Items		63.25
 Total Uncleared Transactions as of 07/10/2002				2 Items		63.25
 New Transactions:						
 New Checks and Payments:						
Total New Checks and Payments				0 Items		0.00
 New Deposits and Other Credits:						
Total New Deposits and Other Credits				0 Items		0.00
 Total New Transactions				0 Items		0.00

Reconciliation Report

General Fund - Checking account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		2,362.73
Cleared Checks and Payments	8 Items	-573.90
Cleared Deposits and Other Credits	1 Items	70.52
Cleared Balance		1,859.35

Uncleared Transactions

Uncleared Checks and Payments	6 Items	-602.50
Uncleared Deposits and Other Credits	1 Items	4,471.07

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		5,727.92
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,727.92

Reconciliation Report

General Fund - Checking account reconciled for the period ending 07/10/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
Cleared Transactions:						
Cleared Checks and Payments:						
05/31/2002			Service Charge	General Fund - Checking	X	-15.00
06/03/2002			Service Charge	General Fund - Checking	X	-15.00
04/30/2002	4479	Elizabeth D Minter	Reimbursement	General Fund - Checking	X	-132.95
05/21/2002	4484	Elisa Herrera-Thomas	Reimbursement for rental...	General Fund - Checking	X	-198.07
06/05/2002	4490	Placentia Chamber of Com...	Dinsmore, EDM, Shkole...	General Fund - Checking	X	-20.00
06/22/2002	4491	Placentia Library District	To correct deposit of 11/...	General Fund - Checking	X	-165.00
06/24/2002	4492	US Postmaster Placentia	Postage Circulation/certif...	General Fund - Checking	X	-7.88
06/27/2002	4495	Placentia Chamber of Com...	Breakfast: Minter, Dins...	General Fund - Checking	X	-20.00
Total Cleared Checks and Payments					8 Items	-573.90
Cleared Deposits and Other Credits:						
06/03/2002			Balance Adjustment	General Fund - Checking	X	70.52
Total Cleared Deposits and Other Credits					1 Items	70.52
Total Cleared Transactions					9 Items	-503.38
Uncleared Transactions as of 07/10/2002:						
Uncleared Checks and Payments:						
05/21/2002	4486	Julie Shook	reimbursement	General Fund - Checking		-17.23
05/29/2002	4488	Placentia Chamber of Com...	Chamber Breakfast-Shko...	General Fund - Checking		-30.00
06/26/2002	4494	Smart & Final	YA Grant / Food	General Fund - Checking		-96.82
06/27/2002	4496	Intuit Inc	Reorder 500 County Exe...	General Fund - Checking		-89.96
07/01/2002	4497	Buena Park Plaque & Trop...	Printing: MOM's Club P...	General Fund - Checking		-48.49
07/08/2002	4498	The Computer Training Ce...	Rakos & Perez, Quickbo...	General Fund - Checking		-320.00
Total Uncleared Checks and Payments					6 Items	-602.50
Uncleared Deposits and Other Credits:						
07/02/2002			Deposit	General Fund - Checking		4,471.07
Total Uncleared Deposits and Other Credits					1 Items	4,471.07

Reconciliation Report

General Fund - Checking account reconciled for the period ending 07/10/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
Total Uncleared Transactions as of 07/10/2002					7 Items	3,868.57
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments					0 Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits					0 Items	0.00
Total New Transactions					0 Items	0.00

Reconciliation Report

General Fund - Savings account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		15,803.00
Cleared Checks and Payments	5 Items	-23,671.33
Cleared Deposits and Other Credits	41 Items	15,677.44
Cleared Balance		7,809.11

Uncleared Transactions

Uncleared Checks and Payments	5 Items	-61,314.00
Uncleared Deposits and Other Credits	12 Items	57,831.98

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		4,327.09
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		4,327.09

Reconciliation Report

General Fund - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
05/12/2002			Service Charge	General Fund - Savings	X	-20.00
06/28/2002			Deposit correction; chec...	General Fund - Savings	X	-45.00
05/30/2002	1118	Orange County Auditor	Revenue Transfer	General Fund - Savings	X	-6,701.13
06/19/2002	1119	Orange County Auditor		General Fund - Savings	X	-11,120.79
06/20/2002	1120	Orange County Auditor		General Fund - Savings	X	-5,784.41
Total Cleared Checks and Payments				5 Items		-23,671.33

Cleared Deposits and Other Credits:

06/04/2002			Deposit	General Fund - Savings	X	482.00
06/04/2002			Deposit	General Fund - Savings	X	362.65
06/04/2002			Deposit	General Fund - Savings	X	510.85
06/04/2002			Deposit	General Fund - Savings	X	285.00
06/04/2002			Deposit	General Fund - Savings	X	691.00
06/05/2002			Deposit	General Fund - Savings	X	619.9
06/05/2002			Deposit	General Fund - Savings	X	319.55
06/05/2002			Deposit	General Fund - Savings	X	497.35
06/05/2002			Deposit	General Fund - Savings	X	121.40
06/09/2002			Deposit	General Fund - Savings	X	239.45
06/09/2002			Deposit	General Fund - Savings	X	418.65
06/09/2002			Deposit	General Fund - Savings	X	135.00
06/10/2002			Deposit	General Fund - Savings	X	510.00
06/10/2002			Deposit	General Fund - Savings	X	107.14
06/11/2002			Deposit	General Fund - Savings	X	1,986.80
06/12/2002			Deposit	General Fund - Savings	X	378.45
06/16/2002			Deposit	General Fund - Savings	X	93.00
06/16/2002			Deposit	General Fund - Savings	X	515.00
06/16/2002			Deposit	General Fund - Savings	X	437.00
06/17/2002			Deposit	General Fund - Savings	X	490.45
06/17/2002			Deposit	General Fund - Savings	X	31.40
06/18/2002			Deposit	General Fund - Savings	X	466.00
06/18/2002			Deposit	General Fund - Savings	X	75.90
06/18/2002			Deposit	General Fund - Savings	X	472.00
06/18/2002			Deposit	General Fund - Savings	X	210.00
06/19/2002			Deposit	General Fund - Savings	X	299.3
06/19/2002			Deposit	General Fund - Savings	X	345.00
06/20/2002			Deposit	General Fund - Savings	X	315.00

Reconciliation Report

General Fund - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
06/20/2002			Deposit	General Fund - Savings	X	147.80
06/24/2002			Deposit	General Fund - Savings	X	381.00
06/24/2002			Deposit	General Fund - Savings	X	438.00
06/24/2002			Deposit	General Fund - Savings	X	165.00
06/24/2002			Deposit	General Fund - Savings	X	315.00
06/24/2002			Deposit	General Fund - Savings	X	380.60
06/24/2002			Deposit	General Fund - Savings	X	72.48
06/25/2002			Deposit	General Fund - Savings	X	553.90
06/26/2002			Deposit	General Fund - Savings	X	552.10
06/27/2002			Deposit	General Fund - Savings	X	642.70
06/27/2002			Deposit	General Fund - Savings	X	50.00
06/28/2002			Deposit	General Fund - Savings	X	553.40
06/28/2002			Balance Adjustment	General Fund - Savings	X	10.17
Total Cleared Deposits and Other Credits				41 Items		15,677.44
Total Cleared Transactions				46 Items		-7,993.89

Uncleared Transactions as of 07/10/2002:

Uncleared Checks and Payments:

06/23/2002	1123	Placentia Library District	FY 2002 transfer adjustm...	General Fund - Savings		-1,314.76
06/26/2002	1124	Orange County Auditor	Local \$266.98 / Passport ...	General Fund - Savings		-2,302.63
07/03/2002	1126	Orange County Auditor	State \$54,000.00; Local ...	General Fund - Savings		-57,606.61
05/02/2002	3321	Passport Services	Raymond Alegre Gutauc...	General Fund - Savings		-45.00
05/02/2002	3322	Passport Services	Heather Althea Heintz do...	General Fund - Savings		-45.00
Total Uncleared Checks and Payments				5 Items		-61,314.00

Uncleared Deposits and Other Credits:

06/30/2002			Deposit	General Fund - Savings		226.00
06/30/2002			Deposit	General Fund - Savings		45.00
07/01/2002			Deposit	General Fund - Savings		556.20
07/02/2002			Deposit	General Fund - Savings		54,000.00
07/02/2002			Deposit	General Fund - Savings		6.21
07/02/2002			Deposit	General Fund - Savings		630.40
07/03/2002			Deposit	General Fund - Savings		389.60
07/05/2002			Deposit	General Fund - Savings		304.60
07/07/2002			Deposit	General Fund - Savings		332.00

Reconciliation Report

General Fund - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
07/08/2002			Deposit	General Fund - Savings		437.17
07/09/2002			Deposit	General Fund - Savings		537.10
07/10/2002			Deposit	General Fund - Savings		367.70
Total Uncleared Deposits and Other Credits					12 Items	57,831.98
Total Uncleared Transactions as of 07/10/2002					17 Items	-3,482.02
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments					0 Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits					0 Items	0.00
Total New Transactions					0 Items	0.00

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		7,482.34
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	4.61
Cleared Balance		7,486.95

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		7,486.95
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		7,486.95

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
Total Cleared Checks and Payments					0 Items	0.00
Cleared Deposits and Other Credits:						
06/30/2002			Interest	Literacy Fund - Savings	X	4.61
Total Cleared Deposits and Other Credits					1 Items	4.61
Total Cleared Transactions					1 Items	4.61
Uncleared Transactions as of 07/10/2002:						
Uncleared Checks and Payments:						
Total Uncleared Checks and Payments					0 Items	0.00
Uncleared Deposits and Other Credits:						
Total Uncleared Deposits and Other Credits					0 Items	0.00
Total Uncleared Transactions as of 07/10/2002					0 Items	0.00
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments					0 Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits					0 Items	0.00

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 07/10/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
Total New Transactions					0 Items	0.00

Reconciliation Report

Payroll Checking account reconciled for the period ending 07/09/2002

Cleared Transactions

Previous Balance		27,693.53
Cleared Checks and Payments	2 Items	-437.17
Cleared Deposits and Other Credits	1 Items	0.00
Cleared Balance		27,256.36

Uncleared Transactions

Uncleared Checks and Payments	26 Items	-20,234.95
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/09/2002 (statement closing date)		7,021.41
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		7,021.41

Reconciliation Report

Payroll Checking account reconciled for the period ending 07/09/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
06/30/2002			Service Charge	Payroll Checking	X	-45.17
06/19/2002	2491	Katherine L. Roberts		Payroll Checking	X	-392.00
Total Cleared Checks and Payments				2 Items		-437.17
Cleared Deposits and Other Credits:						
05/21/2002			VOID: VOID:	Payroll Checking	X	
Total Cleared Deposits and Other Credits				1 Items		0.00
Total Cleared Transactions				3 Items		-437.17

Uncleared Transactions as of 07/09/2002:

Uncleared Checks and Payments:						
07/03/2002		Paychex		Payroll Checking		-13,529.01
07/03/2002	0679	Nationwide Retirement Sol...	Replace payroll check 25...	Payroll Checking		-1,063.27
07/03/2002	0680	Orange County Auditor	Replace payroll check 2...	Payroll Checking		-249.42
02/14/2001	1556	Manuel Perez		Payroll Checking		-271.14
06/05/2002	2434	Jerry S. Choice		Payroll Checking		-215.60
06/05/2002	2445	Rebecca Messenger		Payroll Checking		-99.12
06/05/2002	2451	Joshua Robbins		Payroll Checking		-81.04
06/19/2002	2463	Jerry S. Choice		Payroll Checking		-215.60
06/19/2002	2474	Rebecca Messenger		Payroll Checking		-110.17
06/19/2002	2477	Barbara Phillips		Payroll Checking		-108.37
06/19/2002	2480	Joshua Robbins		Payroll Checking		-124.46
07/03/2002	2493	Jerry S. Choice		Payroll Checking		-113.47
07/03/2002	2494	Frank Frizell		Payroll Checking		-1,022.85
07/03/2002	2495	Esther P. Guzman		Payroll Checking		-248.35
07/03/2002	2496	Joyce G. Hampton		Payroll Checking		-297.44
07/03/2002	2497	Margarita Hernandez		Payroll Checking		-164.22
07/03/2002	2498	Elisa Herrera-Thomas		Payroll Checking		-668.63
07/03/2002	2499	Phyllis Humple		Payroll Checking		-55.01
07/03/2002	2504	Rebecca Messenger		Payroll Checking		-93.50

Reconciliation Report

Payroll Checking account reconciled for the period ending 07/09/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
07/03/2002	2507	Barbara Phillips		Payroll Checking		-332.90
07/03/2002	2508	Beatrice V. Quintanar		Payroll Checking		-226.38
07/03/2002	2510	Joshua Robbins		Payroll Checking		-124.46
07/03/2002	2515	Edward Strysik		Payroll Checking		-281.62
07/03/2002	2519	Placentia Library District - ...		Payroll Checking		-19.94
07/03/2002	2520	Katherine L. Roberts		Payroll Checking		-392.00
04/28/1999	4420	Hai Vuu		Payroll Checking		-126.98
Total Uncleared Checks and Payments					26 Items	-20,234.95
Uncleared Deposits and Other Credits:						
Total Uncleared Deposits and Other Credits					0 Items	0.00
Total Uncleared Transactions as of 07/09/2002					26 Items	-20,234.95
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments					0 Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits					0 Items	0.00
Total New Transactions					0 Items	0.00

EDM
7/9/02

Reconciliation Report

Payroll Savings (Fees) account reconciled for the period ending 07/10/2002

Cleared Transactions

Previous Balance		2,386.71
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	2 Items	10.07
Cleared Balance		2,396.78

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/10/2002 (statement closing date)		2,396.78
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		2,396.78

Reconciliation Report

Payroll Savings (Fees) account reconciled for the period ending 07/10/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
Total Cleared Checks and Payments				0	Items	0.00
Cleared Deposits and Other Credits:						
06/28/2002				Payroll Savings (Fees)	X	3.03
06/28/2002			Balance Adjustment	Payroll Savings (Fees)	X	7.04
Total Cleared Deposits and Other Credits				2	Items	10.07
Total Cleared Transactions				2	Items	10.07
Uncleared Transactions as of 07/10/2002:						
Uncleared Checks and Payments:						
Total Uncleared Checks and Payments				0	Items	0.00
Uncleared Deposits and Other Credits:						
Total Uncleared Deposits and Other Credits				0	Items	0.00
Total Uncleared Transactions as of 07/10/2002				0	Items	0.00
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments				0	Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits				0	Items	0.00

Reconciliation Report

Agenda Item 14
Payroll Fund Savings (B of A)
Page 29 of 32

Payroll Savings (Fees) account reconciled for the period ending 07/10/2002

<u>Date</u>	<u>No.</u>	<u>Payee</u>	<u>Memo</u>	<u>Account</u>	<u>C</u>	<u>Amount</u>
-------------	------------	--------------	-------------	----------------	----------	---------------

Total New Transactions

0 Items

0.00

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 07/16/2002

Cleared Transactions

Previous Balance		4,551.44
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	21 Items	257.50
Cleared Balance		4,808.94

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	1 Items	355.71

New Transactions

Account Balance as of 07/16/2002 (statement closing date)		5,164.65
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		5,164.65

Reconciliation Report

Agenda Item 14
Payroll Fund CD Savings
Page 31 of 32

Payroll Savings (Int CDs) account reconciled for the period ending 07/16/2002

Date	No.	Payee	Memo	Account	C	Amount
Cleared Transactions:						
Cleared Checks and Payments:						
Total Cleared Checks and Payments				0	Items	0.00
Cleared Deposits and Other Credits:						
04/23/2002			387-007028-5	Payroll Savings (Int CDs)	X	5.98
04/23/2002			387-007027-7	Payroll Savings (Int CDs)	X	5.98
04/23/2002			387-007029-3	Payroll Savings (Int CDs)	X	11.98
04/23/2002			387-007026-9	Payroll Savings (Int CDs)	X	11.98
04/23/2002			387-007031-9	Payroll Savings (Int CDs)	X	23.95
04/23/2002			387-007030-1	Payroll Savings (Int CDs)	X	23.95
04/30/2002			387-007032-7	Payroll Savings (Int CDs)	X	2.82
05/23/2002			387-007028-5	Payroll Savings (Int CDs)	X	5.80
05/23/2002			387-007027-7	Payroll Savings (Int CDs)	X	5.80
05/23/2002			387-007-029-3	Payroll Savings (Int CDs)	X	11.59
05/23/2002			387-007026-9	Payroll Savings (Int CDs)	X	11.59
05/23/2002			387-007031-9	Payroll Savings (Int CDs)	X	23.18
05/23/2002			387-007030-1	Payroll Savings (Int CDs)	X	23.18
05/31/2002			387-007032-7	Payroll Savings (Int CDs)	X	2.97
06/24/2002			387-007028-5	Payroll Savings (Int CDs)	X	5.99
06/24/2002			387-007027-7	Payroll Savings (Int CDs)	X	5.99
06/24/2002			387-007029-3	Payroll Savings (Int CDs)	X	11.97
06/24/2002			387-007026-9	Payroll Savings (Int CDs)	X	11.97
06/24/2002			387-007031-9	Payroll Savings (Int CDs)	X	23.95
06/24/2002			387-007030-1	Payroll Savings (Int CDs)	X	23.95
06/30/2002			387-007032-7	Payroll Savings (Int CDs)	X	2.93
Total Cleared Deposits and Other Credits				21	Items	257.50
Total Cleared Transactions				21	Items	257.50
Uncleared Transactions as of 07/16/2002:						
Uncleared Checks and Payments:						
Total Uncleared Checks and Payments				0	Items	0.00

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 07/16/2002

Date	No.	Payee	Memo	Account	C	Amount
Uncleared Deposits and Other Credits:						
01/23/2002			difference in interest fro...	Payroll Savings (Int CDs)		355.71
Total Uncleared Deposits and Other Credits					1 Items	355.71
Total Uncleared Transactions as of 07/16/2002					1 Items	355.71
New Transactions:						
New Checks and Payments:						
Total New Checks and Payments					0 Items	0.00
New Deposits and Other Credits:						
Total New Deposits and Other Credits					0 Items	0.00
Total New Transactions					0 Items	0.00

*Edm
7/16/02*

ACQUISITIONS REPORT FOR FISCAL YEAR 2001-2002 THROUGH THE MONTH OF JUNE 2002
Prepared by Julie Shook, Technical Services Manager


	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	8,794.94	544	485	1,915.30	135	135	10,710.24	679	620	1,582.44	93	93	12,292.68	772	713
Adult Circulating Non-Fiction	20,391.75	1,186	1,120	9,649.62	369	366	30,041.37	1,555	1,486	3,375.55	222	222	33,416.92	1,777	1,708
Adult Reference	16,430.41	209	135	835.32	13	13	17,265.73	222	148	1,166.84	38	36	18,432.57	260	184
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	30,982.97	9	9	0.00	0	0	30,982.97	9	9	0.00	0	0	30,982.97	9	9
Total Adult Non-Fiction	67,805.13	1404	1264	10,484.94	382	379	78,290.07	1,786	1,643	4,542.39	260	258	82,832.46	2,046	1,901
TOTAL ADULT PRINT MATERIALS	76,600.07	1948	1948	12,400.24	517	514	89,000.31	2,465	2,263	6,124.83	353	351	95,125.14	2,818	2,614
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	350.00	23	23	350.00	23	23
Adult Audio Books	5,592.27	105	103	0.00	0	0	5,592.27	105	103	124.85	3	3	5,717.12	108	106
Total Adult Audio	5,592.27	105	103	0.00	0	0	5,592.27	105	103	474.85	26	26	6,067.12	131	129
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	2	2	0.00	2	2
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	89.95	4	4	89.95	4	4
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	89.95	6	6	89.95	6	6
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	5,592.27	105	103	0.00	0	0	5,592.27	105	103	564.80	32	32	6,157.07	137	135
TOTAL ADULT MATERIALS	82,192.34	2,053	2,051	12,400.24	517	514	94,592.58	2,570	2,366	6,689.63	385	383	101,282.21	2,955	2,749
Juvenile Fiction	13,778.63	1,032	866	1,249.95	78	75	15,028.58	1,110	941	1,177.10	120	120	16,205.68	1,230	1,061
Juvenile Circulating Non-Fiction	11,000.90	762	713	4,205.20	217	211	15,206.10	979	924	1,006.30	82	76	16,212.40	1,061	1,000
Juvenile Reference	9,832.25	214	139	36.05	2	2	9,868.30	216	141	137.95	6	3	10,006.25	222	144
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	20,833.15	976	852	4,241.25	219	213	25,074.40	1,195	1,065	1,144.25	88	79	26,218.65	1,283	1,144
TOTAL JUVENILE PRINT MATERIALS	34,611.78	2,008	1,718	5,491.20	297	288	40,102.98	2,305	2,006	2,321.35	208	199	42,424.33	2,513	2,205
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	600.96	22	22	1,090.95	42	42	1,691.91	65	65	0.00	0	0	1,691.91	65	65
Total Juvenile Audio	600.96	22	22	1,090.95	42	42	1,691.91	65	65	0.00	0	0	1,691.91	65	65
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	50.00	4	4	50.00	3	3
Juvenile Video Entertainment	16.99	1	1	0.00	0	0	16.99	1	1	80.00	7	7	96.99	7	7
Total Juvenile Video	16.99	1	1	0.00	0	0	16.99	1	1	130.00	11	11	146.99	10	10
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	617.95	23	23	1,090.95	42	42	1,708.90	66	66	130.00	11	11	1,838.90	75	75
TOTAL JUVENILE MATERIALS	35,229.73	2031	1741	6,582.15	339	330	41,811.88	2371	2072	2,451.35	219	210	44,263.23	2588	2280
Total Fiction	22,573.57	1,576	1,351	3,165.25	213	210	25,738.82	1,789	1,561	2,759.54	213	213	28,498.36	2,002	1,774
Total Non-Fiction	88,638.28	2,380	2,116	14,726.19	601	592	103,364.47	2,981	2,708	5,686.64	348	337	109,051.11	3,329	3,045
Total Audio	6,193.23	127	125	1,090.95	42	42	7,284.18	170	168	474.85	26	26	7,759.03	196	194
Total Video	16.99	1	1	0.00	0	0	16.99	1	1	219.95	17	17	236.94	16	16
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	117,422.07	4,084	3,593	18,982.39	856	844	136,404.46	4,941	4,438	9,140.98	604	593	145,545.44	5,543	5,029

ACQUISITIONS REPORT FOR THE MONTH OF JUNE 2002
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	289.50	21	955.68	89	1,245.18	110	277.65	16	1,522.83	126
Adult Circulating Non-Fiction	95.82	6	1,403.14	65	1,498.96	71	486.00	27	1,984.96	98
Adult Reference	1,124.36	12	0.00	0	1,124.36	12	349.95	9	1,474.31	21
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	1,658.00	1	0.00	0	1,658.00	1	0.00	0	1,658.00	1
Total Adult Non-Fiction	2,878.18	19	1,403.14	65	4,281.32	84	835.95	36	5,117.27	118
TOTAL ADULT PRINT MATERIALS	3,167.68	40	2,358.82	154	5,526.50	194	1,113.60	52	6,640.10	246
Adult Audio/Music	0.00	0	0.00	0	0.00	0	350.00	23	350.00	23
Adult Audio Books	583.10	12	0.00	0	583.10	12	124.85	3	707.95	15
Total Adult Audio	583.10	12	0.00	0	583.10	12	474.85	26	1,057.95	38
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	2	0.00	2
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	2	0.00	2
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	583.10	12	0.00	0	583.10	12	474.85	28	1,057.95	40
TOTAL ADULT MATERIALS	3,750.78	52	2,358.82	154	6,109.60	206	1,588.45	80	7,698.05	286
Juvenile Fiction	43.97	6	48.01	4	91.98	10	111.00	17	202.98	27
Juvenile Circulating Non-Fiction	0.00	0	108.58	5	108.58	5	17.00	3	125.58	8
Juvenile Reference	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	0.00	0	108.58	5	108.58	5	17.00	3	125.58	8
TOTAL JUVENILE PRINT MATERIALS	43.97	6	156.59	9	200.56	15	128.00	20	328.56	35
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	600.96	22	134.53	5	735.49	27	0.00	0	735.49	27
Total Juvenile Audio	600.96	22	134.53	5	735.49	27	0.00	0	735.49	27
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	10.00	1	10.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	10.00	1	10.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	20.00	2	20.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	600.96	22	134.53	5	735.49	27	20.00	2	755.49	27
TOTAL JUVENILE MATERIALS	644.93	28	291.12	14	936.05	42	148.00	22	1,084.05	62
Total Fiction	333.47	27	1,003.69	93	1,337.16	120	388.65	33	1,725.81	153
Total Non-Fiction	2,878.18	19	1,511.72	70	4,389.90	89	832.95	39	5,242.85	128
Total Audio	1,184.06	34	134.53	5	1,318.59	39	474.85	26	1,793.44	65
Total Video	0.00	0	0.00	0	0.00	0	20.00	4	20.00	2
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	4,395.71	80	2,649.94	168	7,045.65	248	1,736.45	102	8,782.10	348

OUTSTANDING ORDERS AS OF JUNE 30, 2002

General Fund	Amount	Adopt-A-Book	TOTAL
	\$7,266.24	Amount	Amount
		\$1,235.40	\$8,501.64

TO: Elizabeth D. Minter, Library Director
 FROM: Alice Kuo, Circulation Supervisor 
 DATE: July 24, 2002
 SUBJECT: Unique Management Services, Inc. Report for Month of March

This report was received from Unique Management on July 8, 2002.
 Attachment A is enclosed.

A summary of the current status is as follows:

	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
FY 2001-02					
July	15	73	8	466.47	1
August	18	79	4	306.80	2
September	20	94	3	305.45	1
October	7	71	15	1,025.32	2
November	17	62	6	437.79	1
December	7	57	2	143.32	1
January	16	61	3	192.30	1
February	28	59	2	453.20	1
March	6	49	5	409.13	1
April	14	55	3	239.05	0
May	12	51	5	406.44	0
June	16	56	3	658.61	0
TOTAL YTD	176	767	59	5,043.88	11

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *zmm*
 DATE: July 24, 2002
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT JUNE 2002**

SUMMARY OF PRINTER/COPIER ACCOUNTS JUNE 2002

Beginning Balance 5/31/02			(\$7,092.55)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	178.80		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in August		0.00	
Total Copier Maintenance Payment in August		253.25	
Debit Card System Loan Payback		0.00	
	<u>178.80</u>	<u>253.25</u>	
Ending Balance 6/30/02			<u>(\$7,167.00)</u>
June payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 4/30/02	(8,565.48)
Loan Amount as of 5/31/02 (Literacy Fund)	7,700.00
June Payment (Fund 702)	0.00
June Payment (Literacy Fund)	0.00
Balance 6/30/02	<u>\$ 15,694.02</u>

Prepared by: Elizabeth D. Minter



TO: Placentia Library Foundation Board of Directors

FROM: Elizabeth D. Minter, Library Director

DATE: August 1, 2002

SUBJECT: GIFT REPORT

The following gifts were received from June 1, 2002 through June 30, 2002.

ADOPT A BOOK DONATIONS

The Boeing Company
Bob & Judy Ann Dickinson
Mildred Donoghue
Nimal & Pauline Fernando
First American Trust
Robert & Billie Fluehe
Chih-Chiang Lee

R.A. Llewellyn
Helen Matteson
Geraldine R. Sandoval
Seymour & Wendy Scheinberg
R.D. & Marita Tooley
Hugh & Antonietta Treacy
Billy Tse

TOTAL ADOPT A BOOK DONATIONS: \$836.00

GENERAL FUND DONATIONS

Placentia Round Table

TOTAL GENERAL FUND DONATIONS: \$1,000.00

BOOK ENDOWMENT FUND

Bank of America
Chih Hui & Yu-Chen Chang

Robert Genc
Thomas & Juanita Torpy

TOTAL BOOK ENDOWMENT FUND \$690.00

TOTAL ALL DONATIONS **\$2,526.00**

Prepared By: Erin M. Fregeau

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

DATE: July 24, 2002


SUBJECT: BUILDING MAINTENANCE REPORT FOR JUNE 2002

HVAC: Routine maintenance performed; called out on June 18 because chiller pump was off and the building was overheating. Mark reported that the replacement compressor for the one beside the refrigerator in the HVAC Room arrived damaged and that it should be installed in July. Called out June 24 to consult about the leaking water along the back wall of the HVAC Room – determined to be a plumbing problem with a backflow valve.

Plumbing: Responded several times to complaints about pipes vibrating and clunking whenever a toilet in the staff women's restroom was flushed. This would last for a long time, over ten minutes and eventually over thirty minutes. After several calls it was determined to be a backflow valve in the HVAC Room that needed to be replaced. The new plumber, Roto-Rooter, has been very responsive to calls for both inside and outside work.

Prepared by: Elizabeth D. Minter



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director 
DATE: July 24, 2002
SUBJECT: **PERSONNEL REPORT FOR JUNE**

RESIGNATIONS:

July 3, 2002 Library Assistant (Circulation Supervisor) Alice Kuo effective July 18, 2002.

APPOINTMENTS:

June 23, 2002 Substitute Library Clerk, Margarita Hernandez
July 1, 2002 Substitute Library Assistant and Substitute Library Clerk, Erin Fregeau
July 7, 2002 Substitute Library Clerk, Irani Bhattacharya
July 20, 2002 Substitute Administrative Assistant, Erin Fregeau
July 23, 2002 Library Assistant (Circulation Supervisor), Amnah Darwish

OPEN POSITIONS:

None as of July 24, 2002.

WORKER'S COMPENSATION LEAVE:

Elisa Herrera Thomas, Administrative Assistant, June 20 through September 4, 2002

Prepared by: Elizabeth D. Minter



TO: Elizabeth Minter, Library Director
 FROM: Jillian Rakos, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of June 2002

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY01/02 June	FY01/02 YTD	Starting	Cumulative
Andrade, Linda	8.00	127.00	Sep-95	635.50
Backes, Theresa	3.50	27.25	6/98	221.25
Bart, Lillian	8.00	151.75	May-01	151.75
Bartholmew, Janet	0.00	10.00	Jan-02	10.00
Boelman, Marge	5.00	70.00	Apr-01	81.50
Botha, Jill	6.00	16.00	Nov-01	16.00
Clugston, Patricia	11.25	141.75	6/98	328.00
Cravotta, Leo	0.00	0.00	5/99	46.50
Dell, Lyla	19.50	77.25	8/98	581.75
Dhanna, Dan	0.00	45.75	Jul-01	33.75
Fioroni, Pete	5.00	12.00	3/97	237.00
Fioroni, Ruth	0.00	4.00	3/97	166.00
Fitzgerald, Joan	12.00	78.00	10/93	2,019.75
Godwin, Nita	8.00	90.00	2/96	392.75
Haagan, John	0.00	24.50	Nov-01	24.50
Hemmerling, Barbara	8.25	78.25	9/95	502.25
Hochman, Sue	0.00	0.00	1/98	209.50
Horrocks, Marjorie	4.00	62.00	10/95	316.50
Hyams, Rose	0.00	74.00	Feb-00	516.75
Irot, Pat	30.00	427.50	2/96	2,303.00
Jertberg, Pat	12.00	158.00	4/98	695.15
Jertberg, Jerry	0.00	21.00	Jan-02	21.00
Livezey, Jane	0.00	76.00	4/96	578.25
Lord, Audrey	23.25	106.25	Jul-00	220.25
Mehta, Neela	11.50	11.50	Jun-02	11.50
Mignot, Shirley	0.00	0.00	9/95	472.00
Myers, Claire	7.50	153.50	10/95	1,090.25
Olson, Bob	4.00	55.00	9/95	408.00
Pence, Thomas	3.00	70.50	1/99	220.50
Peterson, Ruth	26.50	151.50	Mar-02	151.50
Project Independence	4.50	52.60		918.50
Rankin, Eleanore	35.00	40.25	May-02	40.25
Rodriguez, Carmen	6.00	104.00	2/00	162.00
Salem, Rose	6.00	102.50	Oct-00	133.75
Sanatar, Ginny	0.00	14.00	Mar-02	14.00
Schlichter, Allan	10.00	90.00	10/93	861.50
Schwartzkopf, Jan	3.75	22.75	Mar-01	22.75
Schmidt, Marie	30.00	179.50	4/98	668.00
Segovia, Inez	0.00	1.50	Nov-01	1.50
Shaw, Dixie	0.00	20.50	5/94	196.50
Stoller, Frances	2.00	20.00	May-96	106.00
Vaughn, Judy	0.00	1.50	8/99	135.00
Walker, Virginia	0.00	8.50	Mar-99	129.50
Wymer, Betty	0.00	92.00	1/96	791.75
	0.00			
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	0.00		6,727.75
TOTAL	313.50	3,069.85		24,741.65

	FY01:02			FY01:02	
	June	YTD		June	YTD
Alvi, Jennifer	0	0.75	Marvin, Andy	0.00	4.75
Afsar, Asif	0	15.5	McCarthy, Shannon	10.00	33.00
Banks, Vanessa	2.00	42.25	Mendoza, Abel	0.00	33.75
Battaglia, Emelie	4.00	4.00	Messenger, Rebecca	0.00	115.00
Behmaran, Roxana	3.75	27.75	Meza, Jack	8.50	43.50
Bone, Shawnda	0.00	0.00	Miladi, Omid	6.75	6.75
Born, Ashley	5.25	5.25	Miyawaki, Manami	0.00	17.00
Camacho, Ana Lilia	2.00	10.50	Mirza, Shawn	0.00	27.25
Camacho, Linda	0.00	2.00	Mohadro, Steven	0.00	38.50
Camacho, Marizala	0.00	2.00	Molina, Enio	0.00	23.00
Carmona, Jillian	0.00	41.00	Montes, Eric	1.00	24.25
Casillo, Humberto	0.00	14.50	Moya, David	0.00	0.00
Cathoy, John	0.00	8.00	McCustian, Nicole	0.00	0.00
Chavez, Alfredo	0.00	2.50	Munoz, Maria	0.00	45.00
Cheung, Aaron	0.00	7.00	Muranaka, Amber	0.00	15.00
Chopra, Reema	2.00	2.00	Nguyen, Andrew	0.00	32.00
Cohen, Darleen	0.00	0.00	Pacheco, Zylina	0.00	2.00
Cohma, Milessa	0.00	2.50	Pan, Jen	0.00	9.00
Cooper, Chasen	0.00	29.75	Park, Jong	0.00	15.25
Corraiz, Mari	0.00	2.00	Parks, Megan	0.00	2.00
Couvillian, Jennifer	0.00	4.75	Pecot, Zipporah	0.00	28.75
Davis, Ken	0.00	2.50	Peechaphand, Thanin	0.00	20.25
Dominguez, Kenny	0.00	40.50	Quiroz, Aaron	0.00	5.50
Dougherty, Christina	0.00	2.00	Ramos, Rosa	0.00	0.00
Duarte, Andrea	0.00	3.50	Regala, Daniel	0.00	23.50
Eng, Jonathon	7.00	31.50	Rehman, Khurram	0.00	29.00
Eng, Lawrence	19.50	56.75	Robinson, Shawn	0.00	0.00
Enomoto, Esther	2.00	2.00	Rodriguez, John	0.00	0.00
Evaldez, McGuyver	0.00	7.75	Rosette, Shandie	0.00	2.50
Fernandez, Rocelle	0.00	40.00	Rorex, Jamie	0.00	0.00
Gandhi, Airshul	0.00	15.00	Saed, Alia	0.00	0.50
Garcia, Edward	0.00	18.50	Sanchis, Alita	0.00	5.00
Geli, Elizabeth	0.00	23.00	Sewell, Krystal	0.00	1.50
German, Cody	0.00	0.00	Sewell, Ashley	0.00	1.50
Golriz, Yasmin	0.00	27.50	Runyon, Beth	0.00	0.00
Gomez, Anthony	0.00	6.00	Shah, Hardik	0.00	0.00
Gonzalez, Omar	0.00	0.00	Shah, Soham	0.00	7.75
Goo, James	7.00	7.00	Sindi, Fred	5.25	5.25
Guo, James	0.00	0.00	Simmons, Eric	0.00	0.00
Ju, Christina	0.00	18.75	Smith, Jason	0.00	40.25
Kim, Joseph	0.00	35.75	Soto, Shelly	0.00	14.00
Haag, Elisha	0.00	3.75	Soto, Shirley	0.00	6.00
Haag, Jennifer	7.25	23.25	Stanford, Amy	0.00	10.25
Haag, Katie	0.00	4.50	Stark, Jaine	0.00	0.00
Haag, Stephanie	5.25	5.25	Takata, Michael	8.50	8.50
Hartado, Cindy	0.00	5.25	Temple, Joerg Ryan	0.00	0.00
Hamacher, Holly	0.00	8.75	Tizan, Tommy	0.00	5.00
Hill, Joseph	0.00	30.50	Tomas, Jeanette	0.00	27.00
Ho, Leslie	0.00	26.00	Timmermans, Krystle	0.00	12.25
Hung, Yang	0.00	5.25	Tonelli, Alyssa	0.00	11.50
Krisinger, Elizabeth	0.00	16.00	Torres, Daniel	2.00	2.00
Krisinger, Emily	0.00	6.00	Tran, Carrie	0.00	95.50
Kurai, Mark	0.00	15.00	Tran, Michael	4.00	4.00
Lada, Steven	13.00	20.50	Turczynskiy, Stephen	0.00	21.50
Lazcano, Leticia	0.00	2.00	Vasquez, Joel	0.00	0.00
Lewis, Tiffany	0.00	37.25	Vaziri, Ali	3.75	3.75
Le, Brian	5.00	38.00	Vera, Javier	0.00	18.00
Le, Phillip	0.00	34.00	Vidovich, Casey	0.00	0.00
Lee, James	8.75	20.25	Vidhyastorm, Tammy	0.00	15.00
Lin, Cheng	0.00	11.00	Vu, Elizabeth	0.00	5.25
Lopez, Daniel	0.00	13.25	Vu, Thomas	3.25	16.25
Luther, Bill	0.00	0.00	Wagner, Michelle	0.00	2.25
Ma, Jacklyn	0.00	38.25	Wallace, Briteni	0.00	0.00
Ma, Michael	0.00	31.00	Ward, Alan	2.00	33.25
Manzo, Robert	0.00	11.50	Wills, Jessica	0.00	51.25
Margarit, Georgie	0.00	3.50	Wong, Winston	5.25	5.25
Mariscal, Juan Jose	0.00	4.00	Yick, Lee	0.00	0.50
Manu, Sid	0.00	15.00	Yoseph, Karen	0.00	5.00
			Yu, Lilian	12.75	12.75
TOTAL	93.75	974.75	TOTAL	46.75	1,044.25
TOTAL Library Volunteer Hours		454.00			
TOTAL Literacy Volunteer Hours		639.00			
TOTAL VOLUNTEERS HOURS		1,093.00			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY99/00	FY00/01	FY 01/02	FY99/00	FY00/01	FY 01/02
July	601.25	562.00	623.00	222.00	658.00	1026.50
August	885.00	563.25	834.25	202.00	662.00	847.00
September	471.25	248.00	802.75	220.00	581.00	605.00
October	490.00	385.00	1029.8	458.50	614.00	550
November	368.00	369.25	1437.3	425.00	685.50	550.00
December	330.50	205.25	203.5	178.00	564.00	586.00
January	397.00	387.25	356.5	142.00	797.00	586.00
February	598.25	376.75	359.75	530.00	617.00	600.00
March	616.25	377.25	399	595.00	622.50	600.00
April	610.75	457.25	299.75	632.00	656.00	600.00
May	921.50	393.00	371.5	805.00	1,204.50	588.00
June	<u>608.25</u>	<u>580.75</u>	<u>454</u>	<u>709.00</u>	<u>1,050.50</u>	<u>639.00</u>
	6,898.00	4,905.00	1,191.10	5,118.50	9,325.50	1,117.50

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY 01/02 June	FY01/02 YTD	Cumulative		FY01/02 June	FY01/02 YTD	Cumulative
Alcantara, Carmelita	12.00	120.00	160.00	Kumagai, Regina	-	72.00	157.00
Anderson, Susan	3.00	30.00	75.00	Larson, Li	8.00	78.00	128.00
Andreyeva, Anna A.	-	14.00	81.00	Lee, Anyika	8.00	116.00	166.00
Antana, Aiama	8.00	48.00	79.00	Leslie, Sandra	12.00	108.00	158.00
Asumcion, Gloria	-	30.00	30.00	Li, Stephanie	-	18.00	75.00
Barrera, Karen	-	54.00	141.00	Licari, Lynne	10.00	100.00	132.00
Belsher, Kristin	8.00	72.00	191.00	Martlaro, Diane	14.00	134.00	190.00
Bereiter, Gretchen	10.00	53.00	216.00	McCartney, Shannon	-	12.00	66.00
Blanco, Ramon	-	4.00	54.00	McMahon, Kelly	-	12.00	72.00
Bolkovatz, Alta	9.00	108.00	211.00	Medland, Karen	6.00	60.00	86.00
Bowier, Nathan	6.00	49.00	408.00	Meza, Jack	12.00	96.00	116.00
Brown, Kaley	6.00	38.00	38.00	Mitchell, Cheryl	10.00	106.00	266.00
Bryan, Danny	-	30.00	77.00	Mohan, Kshema	6.00	54.00	110.00
Bryan, Jennyfer	-	30.00	77.00	Moore, Kim	6.00	72.00	228.00
Cadambai, Arvin	6.00	36.00	36.00	Moyer, Disa	12.00	130.00	170.00
Cantwell, Kenneth	-	109.00	739.00	Murray, Edward	6.00	76.00	144.00
Carlson, Grace	6.00	100.00	100.00	Ngo, Sandy	8.00	88.00	136.00
Casias, Michelle	3.00	18.00	18.00	Paulson, Valerie	8.00	96.00	565.00
Cassidy, Meghan	-	8.00	34.00	Pham, An	6.00	56.00	84.00
Chen, April	6.00	65.00	108.00	Pham, Thuy	6.00	60.00	97.00
Choi, Jason	6.00	30.00	36.00	Pineda, Juanita	6.00	56.00	81.00
Coffee, Nancy	-	4.00	192.00	Risso, Edith	12.00	120.00	240.00
Colenso, Bill	6.00	72.00	135.00	Rodriguez, Carmen	8.00	90.00	166.00
Croom, Carolyn	6.00	69.00	284.00	Roth, Howard	12.00	120.00	180.00
Debbaneh, Maya	12.00	72.00	72.00	Sanchez, Margo	6.00	72.00	230.00
Del Angel, Laura	-	9.00	95.00	Sciaini, Matthew	-	16.00	60.00
Diaz, Ryan	8.00	44.00	44.00	Shah, Krishna	-	24.00	90.00
Duffie, Pat	12.00	132.00	288.00	Shepherd, Kathy	6.00	72.00	143.00
Eckert, Thomas	-	124.00	481.00	Skimizu, Ken	8.00	88.00	190.00
Eiinsky, Janet	10.00	130.00	310.00	Skinner, Courtney	-	16.00	62.00
Espinoza, Adriana	6.00	141.00	141.00	Smith, Charlene	8.00	80.00	114.00
Fartash, Arian	-	36.00	207.00	Stalnaker, Linda	8.00	88.00	281.00
Favaro, Lee	6.00	92.00	202.00	Stichter, Julie	8.00	78.00	130.00
Fuller, Janice	6.00	50.00	116.00	Tellez, Martha	10.00	150.00	238.00
Gast, Polly	12.00	185.00	998.00	Tooley Marita	-	12.00	110.00
Gonzalez, Lizeth	6.00	60.00	137.00	Van Zee, Karin	-	32.00	180.00
Gonzalez, Veronica	6.00	60.00	120.00	Vert, Joann	-	12.00	60.00
Goodfriend, Louise	12.00	128.00	309.00	Vue, Kia	-	12.00	52.00
Goodman, Dale	30.00	347.00	2,103.00	Westfall, Carolyn	8.00	96.00	180.00
Graves, David	78.00	78.00	175.00	Wiegman, Karin	10.00	103.00	188.00
Hargett, Sheila	12.00	140.00	194.00	Zamora, Mary	6.00	72.00	156.00
Hawk, John	-	30.00	134.00				
Heer, Kim	8.00	80.00	151.00				
Hernandez, Rosy	12.00	118.00	340.00				
Hutton, Katherine (Kate)	12.00	120.00	220.00				
Isaia, Monte	6.00	57.00	99.00				
Johnson, Nicole	8.00	80.00	93.00				
Keller, Christina	8.00	96.00	201.00				
Khuu, Michelle	-	12.00	76.00				
Kramer, Bill	14.00	168.00	376.00				
Total	385.00	3,780.00	11,202.00	Total	254.00	2,953.00	6,277.00



**Placentia Library District
Circulation Report
JULY 24, 2002**

	FY01-02 YTD	FY00-01 YTD	% CHANGE FY01 TO FY02	FY01-02 JUNE 02	FY00-01 JUNE 01
1st Time Checkouts	144,388	127,773	13.00%	12,329	12,364
Phone Renewals	20,810	19,798	5.11%	1,334	1,312
In-Building Renewals	8,172	4,575	78.62%	3,372	272
Total Renewals	30,783	24,373	26.30%	4,706	1,584
TOTAL CHECKOUTS	172,306	152,146	13.25%	17,035	13,948
On-Time Checkins	138,954	123,725	12.31%	14,666	11,069
Late Checkins	25,588	24,695	3.62%	1,619	2,060
TOTAL CHECKINS	164,542	148,420	10.86%	16,285	13,129
Holdings Placed	2,774	2,751	0.84%	150	275
Holdings Cancelled	497	541	-8.13%	4	43
Holdings Filled	3,112	2,828	10.04%	291	218
Holdings Expired	32	29	10.34%	0	2
Overdue Items**	7,311	9,805	-25.44%	0	731
Overdue Notices**	3,236	4,280	-24.39%	0	344
Billing Notices**	3,434	4,416	-22.24%	0	444
Patrons Registered	3,737	3,049	22.56%	382	320
Titles Added	8,190	12,291	-33.37%	242	735
Volumes Added	12,005	14,794	-18.85%	292	1,096
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	70,833	61,611	14.97%	7,266	5,835
Juvenile Print	81,987	73,586	11.42%	7,836	6,750
Total Print	152,820	135,197	13.04%	15,102	12,585
Audio	7,669	6,195	23.79%	888	571
Visual	11,817	8,840	33.68%	1,045	773
Equipment	0	0	100.00%	0	0
Total Audio Visual	19,486	15,035	29.60%	1,933	1,344
TOTAL CIRCULATION	172,306	150,232	14.69%	17,035	13,929
Placentia Circulation	92,427	94,932	-2.64%	9,013	9,047
% Placentia Circulation	53.64%	63.19%	-15.11%	52.91%	64.95%
Anaheim/Yorba Linda Circulation	24,141	29,158	-17.21%	4,465	2,054
% Anaheim/Yorba Linda Circulation	14.01%	19.41%	-27.81%	26.21%	14.75%
TYPES OF ACTIVE BORROWERS					
Adult	100,921	99,859	1.06%	11,278	8,845
Young Adult	3,710	4,466	-16.93%	404	372
Juvenile	303,534	34,576	777.87%	3,621	3,191
New Borrower	13,165	11,501	14.47%	1,447	1,379
Non Resident	0	0	0.00%	0	0
Other	486	0	0.00%	277	0
TOTAL ACTIVE BORROWERS	421,816	150,402	180.46%	17,027	13,787
TOTAL REGISTERED BORROWERS	15,926	16,393	-2.85%	15,926	16,724
ATTENDANCE					
Adult Reference - In Building	12,798	13,380	-4.35%	928	1,300
Adult Reference - Telephone	2,427	2,744	-11.55%	272	156
Children's Reference - In Building	8,838	7,891	12.00%	1,796	767
Children's Reference - Telephone	325	273	19.05%	39	25
Total Adult Reference	15,225	16,124	-5.58%	1,200	1,456
Total Children's Reference	9,163	8,164	12.24%	1,835	792
Total In Building Reference	21,636	21,271	1.72%	2,724	2,067
Total Telephone Reference	2,752	3,017	-8.78%	311	181
TOTAL REFERENCE	24,388	24,288	0.41%	3,035	2,248

* There was a major patron purge in March in preparation for the data migration to the new automation system
 **With the new Horizon system this information is not available at this point. We are working on getting this information.

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01	5/9/01	2,597.85	1,052.92	860.29	315.00			4,826.06
Apr-01	6/6/01	3,255.35	1,052.92	515.57	215.00			5,038.84
May-01	7/5/01	3,063.28	1,052.92	621.76	107.50			4,845.46
Jun-01	8/8/01	5,103.35	1,150.57	650.52	535.00			7,439.44
TOTAL		39,172.97	12,910.77	7,617.93	2,967.50	0.00	0.00	62,669.17
AVG		3,264.41	1,075.90	634.83	247.29			5,222.43

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-01	9/7/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/8/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/7/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/4/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	2/7/02	8,594.24	2,698.49	0.00	107.50			0.00
Jan-02	3/7/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02	4/5/02	2,901.15	1,163.56	0.00	0.00			4,064.71
Mar-02	5/14/02	3,918.49	1,150.57	713.31	107.50		6.49	5,896.36
Apr-02	6/11/02	4,891.06	1,347.90	713.31	107.50		14.64	7,074.41
May-02	7/12/02	3,338.44	1,499.16	713.31			8.14	5,559.05
Jun-02								0.00
TOTAL		51,382.11	12,877.75	4,209.33	645.00	0.00	29.27	57,743.23
AVG		4,671.10	1,170.70	382.67	58.64		2.66	5,249.38

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01	1,435.12	279.00	6.46	1,720.58	860.29
Apr-01	1,000.58	294.00	6.46	1,301.04	650.52
May-01	1,000.58	234.00	8.94	1,243.52	621.76
Jun-01	1,000.58	294.00	6.46	1,301.04	650.52
TOTAL	12,484.20	2,898.00	123.54	15,505.74	7,752.87
AVG	1,040.35	241.50	10.30	1,292.15	646.07

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00
Mar-02	1,297.62	129.00	0.00	1,426.62	713.31
Apr-02	1,297.62	129.00	0.00	1,426.62	713.31
May-02	1,297.62	129.00	0.00	1,426.62	713.31
Jun-02				0.00	0.00
TOTAL	7,129.78	1,269.00	19.87	8,418.65	4,209.33
AVG	648.16	115.36	1.81	765.33	382.67

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01	282.16	283.40	59.86	0.00	809.70	1,435.12
Apr-01	282.16	226.72	59.86	0.00	431.84	1,000.58
May-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Jun-01	282.16	226.72	59.86	0.00	431.84	1,000.58
TOTAL	3,222.22	2,961.00	712.88	0.00	5,588.10	12,484.20
AVG	268.52	246.75	59.41	0.00	465.68	1,040.35

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Apr-02	382.24	293.00	63.58	0.00	558.80	1,297.62
May-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Jun-02						0.00
TOTAL	2,063.74	1,615.84	370.32	0.00	3,079.88	7,129.78
AVG	187.61	146.89	33.67	0.00	279.99	648.16

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-99	8.00	10.00	2.00	0.00	30.00	50.00
Aug-99	8.00	10.00	2.00	0.00	30.00	50.00
Sep-99	8.00	10.00	2.00	0.00	30.00	50.00
Oct-99	8.00	10.00	2.00	0.00	30.00	50.00
Nov-99	8.00	10.00	2.00	0.00	30.00	50.00
Dec-99	8.00	12.00	2.00	0.00	36.00	58.00
Jan-00	8.00	12.00	2.00	0.00	36.00	58.00
Feb-00	6.00	8.00	2.00	0.00	24.00	40.00
Mar-00	6.00	8.00	2.00	0.00	16.00	32.00
Apr-00	6.00	8.00	2.00	0.00	16.00	32.00
May-00	6.00	8.00	2.00	0.00	16.00	32.00
Jun-00	6.00	8.00	2.00	0.00	16.00	32.00
TOTAL	86.00	114.00	24.00	0.00	310.00	534.00
AVG	7.17	9.50	2.00	0.00	25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-00	6.00	8.00	2.00	0.00	16.00	32.00
Aug-00	6.00	8.00	2.00	0.00	16.00	32.00
Sep-00	6.00	8.00	2.00	0.00	16.00	32.00
Oct-00	6.00	8.00	2.00	0.00	16.00	32.00
Nov-00	8.00	8.00	2.00	0.00	16.00	34.00
Dec-00	8.00	8.00	2.00	0.00	16.00	34.00
Jan-01	6.00	8.00	2.00	0.00	16.00	32.00
Feb-01	8.00	8.00	2.00	0.00	16.00	34.00
Mar-01	8.00	10.00	2.00	0.00	20.00	40.00
Apr-01	8.00	8.00	2.00	0.00	16.00	34.00
May-01	8.00	8.00	2.00	0.00	16.00	34.00
Jun-01	8.00	8.00	2.00	0.00	16.00	34.00
TOTAL	86.00	98.00	24.00	0.00	196.00	404.00
AVG	7.17	8.17	2.00	0.00	16.33	33.67

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-01	8.00	8.00	2.00	0.00	16.00	34.00
Aug-01	8.00	8.00	2.00	0.00	16.00	34.00
Sep-01	10.00	10.00	2.00	0.00	20.00	42.00
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	8.00	10.00	2.00	0.00	20.00	40.00
Apr-02	8.00	10.00	2.00	0.00	20.00	40.00
May-02	8.00	10.00	2.00	0.00	20.00	40.00
Jun-02						0.00
TOTAL	50.00	56.00	12.00	0.00	112.00	230.00
AVG	4.55	5.09	1.09	0.00	10.18	20.91

To: eminter@placentiallibrary.org
From: msoria@cda.net
Subject: CSDA Legislative Update
Date: Fri, 19 Jul 2002 09:08:42 -0700

x

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
LEGISLATIVE UPDATE**

**STATE BUDGET UPDATE
Friday, July 19, 2002**

BUDGET UPDATE – DAY 19

The Assembly met Monday and again yesterday and, as they did last week, devoted the entire floor sessions to honoring legislators that will leave the Assembly at the end of this Session.

While the Assembly did not consider anything budget related this week, a small group of legislators did meet twice to discuss the differences between the Democrats and Republicans. A number of those legislators attending the meetings stated that the discussions were cordial, informative and produced no breakthrough. The group plans to meet again next week in hopes of reaching a compromise that will result in 54 votes to pass the 2002-03 state budget.

Those close to the closed-door meetings confirmed that Assembly Republicans continue to oppose the tax increases contained in the budget, especially the 1-year increase in the vehicle license fee (VLF) and want additional cuts before they will consider voting for the budget. Democrats counter that the Republicans have failed to put forward a specific plan relative to which programs they propose to cut.

The Assembly Republicans also continue to criticize Governor Davis for not engaging in the budget talks. To date, Governor Davis has maintained that it's the Assembly's job to pass the budget and has shown no interest in conducting meetings with the Democrat and Republican leadership.

Last week I reported that Democrat Assembly Member Dean Florez hinted that he may not vote for the budget a second time, given his opposition to the increase in the VLF. This week Florez more than hinted about his future intentions regarding his vote on the budget and said that he will not vote for the budget again unless his concerns are addressed. The press is speculating that Florez is still angry with Assembly Speaker Wesson over Wesson's rather public removal of Florez as chair of the Joint Legislative Audit Committee. Whatever the reason, losing Florez compounds the task of reaching the necessary 54 votes to pass the budget.

The Assembly is "on call of the Speaker" today, Saturday, Sunday, and will meet again at 4 p.m. on Monday.

If other members of your district would like to begin receiving this notice via email, please contact Geoffrey Neill at 877.924.CSDA or gneill@cda.net.

****This update is brought to you exclusively as a CSDA member benefit.****

To: eminter@placentalibrary.org
From: msoria@csda.net
Subject: CSDA Legislative Update
Date: Fri, 12 Jul 2002 15:38:25 -0700



**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
LEGISLATIVE UPDATE**

STATE BUDGET UPDATE

Friday, July 12, 2002

The Assembly met briefly on Monday and Thursday and are "on call of the Speaker" today, Saturday and Sunday. The next scheduled floor session is Monday.

No discussion of the budget took place either Monday or yesterday. In fact, during yesterday's floor session the Assembly met for about 2 hours, most of which was to honor termed-out Assembly Member George Runner and recap Wednesday night's 2nd Annual Legislative All Star Baseball Game. If anyone cares, the Democrats won 5 to 3.

On Wednesday, Governor Davis announced he has 2 Assembly Republicans that are prepared to vote for the budget. Now there's a news flash! The press has been reporting for weeks that Assembly Members Dickerson and Kelley are ready to go. Problem for Davis and Assembly Speaker Wesson is they can't seem to find 2 additional Republicans that are also ready to vote for the budget. In fact, a number of Democrats are hinting that they are reconsidering their votes and may not support the budget a second time.

Last week I reported that Assembly Member Thomson suggested that she may not vote for the budget again unless new revenues are added to offset cuts to programs she cares deeply about. Yesterday, Assembly Member Florez more than hinted that his dislike for the VLF increase in the budget may also cause him to reconsider a second vote for the budget.

Adding fuel to the budget fight, in a letter to Senate Republican Leader Jim Brulte, Legislative Analyst Liz Hill estimated that if the Assembly adopts and Governor Davis signs the \$99 billion budget approved last month by the Senate, the deficit total over the next five years could reach \$51.6 billion.

Hill has already predicted that next year's budget gap would be \$9.8 billion and \$12.3 billion the following year. In her letter to Brulte, Hill wrote that the projected multiyear shortfalls result from "large amounts of one-time or limited-term solutions used to cover the current budget shortfall."

The Davis Administration responded to Hill's letter saying that her projected deficits assume that the Administration will not propose long-term structural reforms, which they indicted the Governor is prepared to do next year. One wonders why the Governor would wait until next year.

So, the Governor and Speaker Wesson will continue their quest for 2 Assembly Republicans, while attempting to hold the 50 Assembly Democrats and we will wait for a while longer. How much longer?

NEWS FROM THE CAPITOL: Legislativ

July 17, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist
RE: NEWS FROM THE CAPITOL

BUDGET STALEMATE CONTINUES – DAY 16

The Assembly continues to struggle with the State Budget now 16 days past due, while members are enjoying their vacation. The Assembly has been meeting only on Mondays and Thursdays, with sessions filled primarily with individual tributes and good-byes to departing members, forced to leave the Assembly because of term limits.

Yesterday, Democrat and Republican leaders in the Assembly met for several hours behind closed doors to discuss the Budget. However, Republican Leader Dave Cox continues to complain about the Governor's refusal to meet with Republican leadership. In the meantime, the Capitol is quiet, with many staffers and staff opting for more casual dress, such as Levis and tennis shoes. Today's Sacramento Bee hinted that news is circulating that the Assembly may take a two week vacation during the stalemate, which was quickly denied by Assembly Speaker Wesson.

July 3, 2002

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS
FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist
SUBJECT: NEWS FROM THE CAPITOL

I. ASSEMBLY CONTINUES TO FIGHT OVER BUDGET

You recall from our last memo that on Saturday night the Senate passed the Budget and related bills and adjourned until August 5th. This would leave the Assembly with no choice but to concur with the Senate and pass the Budget and trailer bills to the Governor. Unfortunately, the stalemate continues on the Assembly side with Republicans refusing to vote for the Budget. Since the Budget failed in the Assembly on Monday, there is a new possibility that a couple of Democrats, having voted for the Budget the first time, may vote for it again when it is reconsidered. One Democrat in particular is objecting to the deep cuts to programs. A number of legislators have told us that they believe the Assembly debate on the Budget will continue through July and into August. The funding in the Budget for the Public Library Foundation, \$31,532,000, is safe at this time, because if the Assembly amends any portion of the Budget or passes any bills, the Senate would have to be called back to concur in the Assembly changes. The only remaining

the PLF would be: 1) if the Republicans refused to go along with the modest tax increases in the resulting in drastic cuts if Budget discussions are reopened, or 2) a possible reduction by the Governor if the Budget ultimately reaches his desk. A few moments ago, the Assembly adjourned for the remainder of the day without discussion on the Budget. Speaker Wesson announced that Friday and Saturday would be "closed" and members would be required to "check in" on Sunday between noon and midnight, and Monday at 11:00 am.

II. THE "BALANCER" RESULTS IN EXTRA \$1,532,000

Some of our readers may wonder why the funding for the Public Library Foundation program in the 2002 Budget (SB 425) currently stands at \$31,532,000, as contrasted against the \$30 million in the Governor's May Revision. The reason is due to technical actions taken by the various staff members working on the Budget to bring the hundreds of budget item numbers into balance. In different areas of the Budget, i.e. education, local health and welfare, etc., certain items are designated as "balancers." It is a little like an "overflow" account. When the Budget Conference Committee initially agreed to reject the Senate and Assembly Subcommittees' actions to increase the PLF and accept the Governor's May Revision number of \$30 million, there was some sympathy to try to find some extra money for the PLF. In fact, we were put on the top of the "restoration" list. Subsequently, committee staff, in a good faith effort, added some additional funding within the context of a "higher education package." By adding \$1.5 million to the PLF within the Budget, it allowed this part of the Budget to be "balanced," hence the name "balancer." When all was said and done, the final number in the PLF was \$31,532,000. We thought you might be interested in knowing how we arrived at this number.

III. DID YOU KNOW?

We recently had an inquiry forwarded to us from the CLA office, which stated, "I'm wondering if lobbyists use the name 'Public Library Foundation' when the name I see elsewhere is 'Public Library Fund'. Are these in fact two different entities?"

The answer can easily be found in Education Code Sections 18010-18030, which established the Public Library Foundation program (PLF) and was placed into law in 1982 as a result of legislation sponsored and authored by then Senator Jim Nielson. Specifically, Section 18013 states, "the Legislature finds that this chapter effects a state policy that each public library provide a minimum level of service, 'foundation program,' to the extent state funds are made available for that purpose-----." Further, (b) reads, "'Foundation program' means those elements of library service which are basic to the provider of information, education, and cultural enrichment---." What may be confusing to some is that Section 18024 creates a fund in the State Treasury to be known as the Public Library Foundation. The State Controller on January 1st of each year transfers funds appropriated by the Legislature and the Governor from the General Fund to the Public Library Fund to meet the State's obligation under this chapter. The State Controller often uses the term "Public Library Fund," as it is the funding agency and determines the amount of funding each public library is entitled to annually pursuant to Section 18025.

Since it was CLA's legislation that established the Public Library Foundation program and the 2002 Budget uses the same terminology, we use the term Public Library Foundation. However, if you use the term Public Library Fund, they refer to the same program.

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. SENATOR CHESBRO SAVES PUBLIC LIBRARY FOUNDATION - FUNDING RESTORED TO \$31.5 MILLION

You will recall from our memo on Friday afternoon, that the Budget Conference Committee voted the remaining state's share of the Public Library Foundation from the Budget – a \$31.5 million red zeroed out all of the funding entirely. At our request, late on Friday, CLA members began calling Assembly members and Assembly members to protest the stunning cut. Meanwhile, we distributed computer runs to various legislators and key staff, indicating what the cuts would specifically mean to each library jurisdiction. It appeared that many legislators, particularly those in the Assembly, that we talked to were simply not cut.

In a surprising turn of events on Friday evening, Conference Committee member, Senator Wes Chesbro, introduced an official motion to restore \$31.5 million back to the Public Library Foundation, which would leave the program at \$31.5 million. The motion passed, and the funding was subsequently restored to the bill. As you may have read in your local papers, the Senate passed the Budget on Saturday evening along with twenty "trailer bills" related to the Budget, and adjourned until August 5th. Senate committee hearings for this week were cancelled. If the Senate were to remain in session, the Assembly would have been amending some budget-related bills and sending them back to the Senate to reflect their own views. Since the Senate adjourned, the Assembly has no choice but to approve the Senate actions. That is, unless the Republicans and Democrats continue to argue over the Budget until the Senate returns on August 5th. Sunday, the Assembly reached an impasse on the Budget bill, and is scheduled to go into session tomorrow. However, Assembly Republicans are claiming that they will not vote for the Budget as the bill continues to increase."

II. CALLS DO MAKE A DIFFERENCE

After our alert to the field was sent out on Friday afternoon, Erika DeMille, Mendocino County Library Director, called Senator Wes Chesbro's office and expressed her concern over the PLF cut, stating "the Mendocino budget is doomed without this funding." After the Senator's motion and vote, and a brief recess of the Conference Committee, we thanked Senator Chesbro and asked him what prompted his action. He said that he had received several calls, and that the message from Library Director DeMille was "like a heart." He subsequently talked to Budget Conference Committee Chair, Senator Steve Peace, discussed it within his caucus, and then spoke to Betty Yee, the Deputy Director of Finance who represents the county before the Conference Committee. Ms. Yee said the Administration had some concerns with this county's attempt to find some money to restore the cut to the PLF. Senator Chesbro also said that the "no vote" by Senator Ackerman on the original motion to zero out the program, also influenced him. We also understand that the Service Employees International Union (SEIU) was alerting legislators of possible job losses as a result of the PLF cut.

Timing is everything. Calls do make a difference. Thanks to all of you who responded to our memo in your legislator's offices.

June 28, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. BUDGET CONFERENCE COMMITTEE ELIMINATES ALL PLF FUNDING FROM THE

This afternoon the Budget Conference Committee, on a 5-1 vote, eliminated the entire state's share Library Foundation - a total cut of \$53 million.

The Conference Committee had before them approximately 30 items on a "Re-Open List." These including the PLF, had already been acted on by the Conference Committee in prior sessions. It is some lobbyists that the list represents a "deal" that was cut by Democrat members of the Senate in guarantee the one Republican vote needed to pass the Budget out of the Senate. When the Conference Committee reached the item of the PLF, we were surprised when there was little discussion on the Conference Committee Chair, Senator Peace said, "It is my understanding this would eliminate for grant program." When the roll was called, those voting "aye" were Senators Peace, Senator Chesb Assemblyman Campbell. Senator Ackerman voted "no." Assemblymembers Oropeza and Steinbe to support the motion, originally abstained and then changed their vote to "aye." Assemblymember stated, "This is like a stab to my heart." When Senator Peace noted that the motion had the necessary bemoaned, "Motion passed - not fun."

After the action occurred, we were approached by a reporter, who clearly understood the impact of action. You may wish to consider doing a press release on what the \$53 million cut - ie. elimination of entire state share of PLF funding - will mean to your library. Also, please take a moment today an individual Senator and Assemblymember and express your displeasure with the Budget Conference action.

II. BUDGET CONFERENCE COMMITTEE HAS BEEN DORMANT

Last week, the six-member Budget Conference Committee, charged with reconciling the difference between Assembly and Senate versions of the Budget, shut down their operations due to an impasse in the / Since last Thursday, the Assembly has been battling over an important education trailer bill, which shifted \$1.7 billion from Proposition 98 in the current year, into the Fiscal Year which begins July While the Democrats perceive the legislation to be a mere "accounting shift," which will allow the its Proposition 98 guarantee for the year and prevent the cutting of programs, the Republicans in the see the trailer bill (SB 1830) as an opportunity to push for the incorporation of a K-12 revenue limit issue.

Last Thursday, with the \$1.7 billion bill stalled in the Assembly, the Conference Committee was his ability to close out discussions in the final Budget package. Budget Conference Committee Chair, Peace, expressed his extreme displeasure to the Conference Committee by stating, "We can't close that bill is not off the Assembly Floor. You don't know the size of what we are dealing with here." added, "I don't see a whole lot of point in our continuing to meet," and promptly adjourned the Bu

Conference Committee indefinitely. Then, last night the Committee reconvened to discuss the equalization issue and then adjourned until 12:30 p.m. today.

III. WHY THE SEVERE CUTS?

The Governor's Budget contains approximately \$3.5 billion in tax adjustments and increases including vehicle license fee (VLF) and tobacco tax. Recently, the Governor requested an additional \$500 million in reserves to satisfy Wall Street lenders who will be making loans to the state of California. With the Analyst projecting that a \$600 million revenue projection in the Governor's Budget will not materialize, an additional \$1.1 billion or more is needed beyond the \$3.5 billion above. To address this problem, the Governor attempted to pass a measure on Tuesday containing \$4.7 billion in new taxes. The centerpiece was the personal income tax on the top 2 ½ percent of income earners. With all 26 Democrats voting "yes" and all 26 Republicans voting "no," the measure failed.

Subsequently, rumors began circulating about Republicans and Democrats "going through drills" to see if they might find deep cuts. Said one Senate staffer, "If most Republicans and a couple of Democrats in the Assembly refuse to vote for a major tax source, such as the PIT, we have no choice but to pass the Budget. Several major rallies at the Capitol involving unions, senior groups, consumers, and local government officials urging support of the PIT increase, have met with little success. Anxious to get a Budget passed as soon as possible to the June 30th deadline, the Budget Conference Committee took significant action this afternoon to bring the Budget discussions to a close. They are scheduled to meet again at 4:30 p.m. today and will continue into the evening and over the weekend in an attempt to finish their task. While it appears the Senate is close to picking up the one necessary Republican vote to pass the Budget, it is anybody's guess whether or not the necessary Republican votes can be obtained in the Assembly. As has occurred several times in the past, the Senate may pass the Budget and "lob" it over to the Assembly for their adoption and leave town.

June 12, 2002

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist

RE: **NEWS FROM THE CAPITOL**

BUDGET CONFERENCE COMMITTEE STRUGGLES TO SAVE PLF: CUTS MADE TO

On Tuesday the Budget Conference Committee, facing an enormous Budget deficit of \$23 billion, rejected the Governor's recommendation to reduce the Public Library Foundation by 43%, which will bring the funding down to \$30 million.

Initially, the issue had been "left open" when first considered during last week's deliberations, as the Budget Conference Committee was still weighing their options. During yesterday's session, the Conference asked the Department of Finance for their recommendation relative to the PLF. Finance responded, "This was one of the deep cuts or reductions that we needed to make in the Budget. We left the program at \$30 million." You will recall that the Governor proposed in his January Budget to cut the PLF by \$11.1 million, and then proposed an additional \$10 million cut in his May Revision of the Budget. The Senate Budget Subcommittee attempted to restore a significant portion of the Governor's cut by recommending that \$17.6 million be restored. The Assembly Budget Subcommittee similarly tried to save some of the PLF, by restoring \$5.9 million of the Governor's

Budget Conference Committee Chair, Senator Steve Peace, confirmed that either House's action with the May Revision amount and cautioned, "If people want to spend a penny over the May Revision, I will be criticized for cutting libraries and increasing taxes." Assemblyman Darrell Steinberg tried substitute motion to restore the PLF by \$3 million, to bring the baseline to \$33 million. He added, "We are struggling to maintain library hours. It's a bad, bad thing." The Conferees paused for several minutes to discuss the item off of the microphone, and at the conclusion of the debate, Senator Peace offered, "I'll take the cut now, what if we put the PLF on a list for restorations, if we can find the money later." Assemblyman Steinberg noted that he would support such an effort and rescinded his motion. Senator Peace stated, "I would like to establish a 'Restorations List.' The first item on the list will be the libraries." Senator Wes Chesbro responded, "My only concern is to make sure this is on that list. This is a very, very painful cut. It is important if we can do it."

For more than a week now, the Conferees have been wrestling with the fundamental and divisive issue of them of making deep Budget cuts versus proposing a tax increase to mitigate program cuts. While Democrats may be amenable to a tax increase, the Republicans say they will not vote for a Budget tax hikes. As the Conference Committee reviews the contents of a 400 page Budget binder, which includes cuts in areas such as health and human services, education, state department budgets, corrections, and other programs, Senator Peace has surmised, "I do not see any prospect of closing the gap with these cuts (in the binder). We are going to come up short." On Monday the Committee reviewed two separate proposed "cut lists," one prepared by the Senate Republicans containing 55 additional cut options, and one prepared at the request of the Legislative Analyst's Office that contains more than 150 new cut options, and does not assume any revenue increases as proposed by the Governor. (Most of the cuts have failed due to lack of a motion, because of issues such as the early release from prison of non-violent offenders, cuts to local government for various programs, or the increase of student fees at the university and community college level.) Shy of a vote, the Committee appears to be exhausting its options for finding a way to bridge the budget gap at this time.

We will keep you updated as details unfold.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Two Percent Assessment Appeal Case
DATE: July 24, 2002

BACKGROUND:

No new information is available at this time. The Library Director will make a report at the Library Board meeting if additional information becomes available.

Neither the Orange County Board of Supervisors nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2001-2002 would be \$129,228.22. For each year the refund is delayed the amount would increase by approximately \$66,000, plus interest.

The ongoing impact (permanent loss) on future revenue would be a loss of \$65,913.61 per year.

RECOMMENDATION:

Receive & File

LAFCO

Orange County

Local Agency Formation Commission

June 14, 2002

CHAIR
PETER HERZOG
COUNCILMAN
CITY OF LAKE FOREST

VICE CHAIR
ARLENE SCHAFER
DIRECTOR
COSTA MESA
SANITARY DISTRICT

RANDAL J. BRESSETTE
COUNCILMAN
CITY OF LAGUNA HILLS

CYNTHIA P. COAD
SUPERVISOR
FOURTH DISTRICT

CHARLES V. SMITH
SUPERVISOR
FIRST DISTRICT

SUSAN WILSON
REPRESENTATIVE OF
GENERAL PUBLIC

JOHN B. WITHERS
DIRECTOR
IRVINE RANCH WATER
DISTRICT

ALTERNATE
ROBERT BOUER
MAYOR
CITY OF LAGUNA WOODS

ALTERNATE
RHONDA McCUNE
REPRESENTATIVE OF
GENERAL PUBLIC

ALTERNATE
JAMES W. SILVA
SUPERVISOR
SECOND DISTRICT

ALTERNATE
CHARLEY WILSON
DIRECTOR
SANTA MARGARITA
WATER DISTRICT

DANA M. SMITH
EXECUTIVE OFFICER

Elizabeth D. Minter, Library Director
Placentia Library District of Orange County
411 East Chapman Avenue
Placentia, CA 92870-6198

SUBJECT: Final LAFCO Budget for Fiscal Year 2002-2003


Dear Ms. Minter:

On June 12, 2002, LAFCO adopted a final budget for Fiscal Year 2002-2003. Pursuant to Government Code Section 56381(a), I am transmitting a copy of the final budget for your records.

The final budget is a baseline "standstill" budget based on LAFCO's FY 2001-2002 adopted budget, and contributions from our funding agencies for FY 2002-2003, the County, the cities and the independent special districts, have been held constant.

Should you have any questions regarding the FY 2002-2003 LAFCO budget, you may contact me or Bob Aldrich, Assistant Executive Officer, at (714) 834-2556.

Sincerely,



Dana M. Smith
Executive Officer

Attachment

Local Agency Formation Commission Final Budget FY 2002-2003

		01-02 Approved Budget	01-02 Estimated Actuals	02-03 Final Budget
Revenues:				
	LAFCO Apportionment	\$931,164	\$931,164	\$930,920
	Other Project Contributions	45,000	10,000	5,000
	Fees & charges	80,000	48,381	38,000
	Miscellaneous Revenue	0	2,300	1,500
	Interest	0	22,632	15,000
	Islands Contribution	--	64,000	--
	Balance from 01-02	--	--	74,535
	Contingency Fund Balance from 01-02	--	--	100,000
Total Revenues:		\$1,056,164	\$1,078,477	\$1,164,955
Expenditures:				
Fund				
101	Regular Salaries	390,718	418,486	437,650
102	Extra Help	12,800	9,084	12,000
103	Overtime	0	1,782	0
111	Other Pay	30,000	30,000	30,000
200-401	Retirement/Benefits	65,896	79,137	95,744
Subtotal Salaries & Benefits:		\$499,414	\$538,489	\$575,394
700	Communications	17,000	8,694	8,000
701	Telephone	--	14,886	14,000
1100	Insurance	--	16,266	16,266
1300	Maintenance - Equipment	5,000	5,100	3,860
1400	Maintenance - Building	--	1,377	2,500
1402	Minor Alterations	30,000	36,145	5,000
1600	Membership	1,000	2,425	2,000
1800	Office Expense	80,000	76,291	75,000
	Service Reviews	--	--	40,000
1900	Professional Services	195,350	136,939	159,000
2000	Publications	10,600	3,210	4,000
2100	Rents & Leases	7,000	3,893	4,500
2400	Special Department Expense	50,000	39,272	50,000
2600	Transportation/Travel (General)	17,900	8,053	17,900
2700	Transportation/Travel (Mtgs/Conf.)	17,900	12,902	13,000
Subtotal Services & Supplies:		\$431,750	\$365,453	\$415,026
	Islands 3rd Year Program	--	--	74,535
	Proposed Contingency Fund	--	100,000	100,000
Subtotal Contingency Fund/Islands Program			\$100,000	\$174,535
TOTAL EXPENDITURES:		\$931,164	\$1,003,942	\$1,164,955
Approved 01-02 Excess Revenue for Contingency Fund		\$125,000	--	--
BALANCE		\$0	\$74,535	\$0

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Status Report on Staff Appreciation Dinner scheduled for Thursday, August 8, 2002 at 6:30 P.M. at the home of Sandra and Allan Stark**
DATE: July 24, 2002

After discussing the dates proposed by the Library Board at its June 19, 2002 Meeting, Trustee Stark selected August 8 as the date for the Staff Appreciation Dinner.

Invitations were mailed to the individuals identified in the June 19th report.

Spouse/guest tickets are available for \$20.00, payable at the time the reservation is made. The reservation deadline is Thursday, August 1.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: July 24, 2002

BACKGROUND

At the time of this writing no action has been finalized on the State Budget or several of the budget issues determined by the Library of California Board.

Information about the State Budget process will be presented at the Library Board Meeting.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish the Budget for Fiscal Year 2002-2003
DATE: July 24, 2002

BACKGROUND:

The budget presented for Placentia Library District for Fiscal Year 2002-2003 is based upon assumptions about the Budget to be adopted by the State of California, the year-end information from the Fiscal Year 2001-2002 Budget as provided by the Orange County Auditor, and the actual property valuation growth for the City of Placentia as provided by the Orange County Assessor. The Budget as presented for Fiscal Year 2002-2003 is balanced.

Revenues

Attachment A is the estimate of revenues from the State Library.

Attachment B shows the revenue estimates based on the following assumptions:

- 7 % growth in current secured property tax (The Orange County Assessor reported a City of Placentia property valuation growth of 7.86%.)
- No growth in other tax categories
- Reduction of the Public Library Fund from \$77,328 to \$25,000. There is still a chance that this may be \$0.00.
- No growth in the CLC Grant (Literacy)
- Increase FFL Grant (Literacy) from \$10,000 to \$16,000
- Increase ELLI Grant (Literacy) from \$60,000 to \$85,200 (this item is confirmed)
- No additional State Library Grants
- Increase Passport Revenue from \$84,473 to \$150,000 based on the processing fee increasing from \$15 to \$30 per passport effective August 19, 2002

Expenditures

Attachment C shows the proposed expenditures:

- Object Code 0100, Salaries & Wages reflects the personnel allocation approved in June 2002 with the elimination of the half-time Library Clerk and half-time Library Assistant for Saturday coverage.

- 📖 Object Code 1900, Miscellaneous includes \$7,500 for Storyteller contracts and \$5,000 for digitizing office records covered by the District's Retention Policy.
- 📖 Object Code 2200, Semi-Annual Bond payment includes \$71,800 for building bond payment, \$3,000 for bank charges, \$34,000 for the energy bond payments, and \$12,000 for the Placentia Civic Center Authority renovation interest charges.
- 📖 Object Code 2400, Special Department Expense (Book Budget) is set for \$145,460 including an estimated \$25,000 from the Public Library Fund and the balance from passports.
- 📖 Object Code 2800, rates for utilities should be more stable this year.

Capital Projects

There are no capital projects scheduled at this time.

RECOMMENDATION:

1. Adopt the Budget for Fiscal Year 2002-2003
2. Authorize the publication of the Notice of Public Hearing for the August 21, 2002 Library Board Meeting at 6:30 P.M.

Placentia Library District
 State Library Reimbursements and Grants
 July 24, 2002

FUND	Actual FY1998-99	Actual FY1999-00	Actual FY2000-01	Actual FY2001-02	Proposed FY2002-03
ILL & Direct Loan Reimbursements	6,446	9,889	11,399	13,314	0
CA Foundation Funds	59,146	88,459	88,826	77,328	25,000
CA Literacy Campaign	8,872	10,390	18,818	19,593	20,000
Family Literacy Grant	0	0	20,000	10,000	16,000
Dept Educ. 321 Grant/ELLI	3,136	6,003	0	0	85,200
One-Year Grants/Partnerships for Change	1,000	10,000	5,000	5,000	0
Miscellaneous State Revenues	0	18,181	25,275	0	0
TOTAL STATE REVENUE	78,600	142,922	169,318	125,235	146,200

Placentia Library District
 Revenue Budget for Fund 707 for Fiscal Year 2002-2003
 Proposed July 24, 2002

Object Code	Category	FY1998-99 Actual	FY1999-00 Actual	FY2000-01 Actual	FY2001-02 Actual	FY2002-03 Proposed
6210-00	Current Secured	764,422	849,522	921,767	995,217	1,068,983
6210-01	Public Utility	24,001	25,854	23,111	25,158	25,000
6210-04	Teeter Plan - Current Delinquent	0	0	12,334	13,876	13,000
	SUB-TOTAL CURRENT SECURED	788,422	875,376	957,212	1,034,251	1,106,983
6230	Prior Secured	19,667	19,936	12,028	12,031	12,000
	TOTAL SECURED	808,089	895,312	969,240	1,046,282	1,118,983
6220	Current Unsecured	50,053	53,807	55,274	56,067	55,000
6240	Prior Unsecured	1,054	936	962	668	1,000
	TOTAL UNSECURED	51,107	54,743	56,236	56,734	56,000
6690	HOMEOWNER	15,578	16,224	16,245	16,101	15,800
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	874,774	966,278	1,041,721	1,119,118	1,190,783
6250	SPECIAL DISTRICT AUGMENTATION	9,062	9,782	8,555	9,088	8,500
6260/6540	PENALTIES/DELINQUENCIES	270	249	268	0	250
6280	SUPPLEMENTAL - CURRENT	24,408	33,580	36,813	39,810	35,000
6300	SUPPLEMENTAL - PRIOR	781	720	821	1,303	800
6610	INTEREST	12,734	20,286	21,191	11,628	22,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	47,255	64,618	67,648	61,829	66,550
	TOTAL PROPERTY TAX REVENUE	922,030	1,030,896	1,109,369	1,180,947	1,257,333
6970	STATE LIBRARY & STATE	78,601	142,922	169,318	125,235	146,200
7130	BANKRUPTCY RECOVERY DISTRIBUTION	0	36,814	0	0	0
7615	TRANSFER FROM OTHER LIBRARY FUND:	0	0	0	0	0
7670	LOCAL REVENUE	41,587	108,350	80,563	114,603	180,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS	224	101	0	96	0
	TOTAL REVENUE	1,042,442	1,319,082	1,359,249	1,420,881	1,583,533

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
0100	Salaries & Wages	494,352	537,311	623,836	645,313	691,920
0200	Retirement (Social Security & Pension Contribution)	69,130	69,960	84,284	93,990	98,104
	Health Insurance/Care America	20,247	28,006	38,227	41,981	48,584
	Long Term Disability/CNA	2,431	2,028	2,528	2,823	3,903
	Life Insurance/Fortis & Protective Life	0	0	2,320	1,862	2,194
	Vision/Vision Service Plan	2,015	2,430	2,752	3,008	2,886
	Dental/Ameritas	5,153	5,737	7,369	6,055	6,918
0300	Total Employee Insurance	29,845	38,201	53,196	55,730	64,484
0310	Unemployment Insurance	0	0	0	0	0
0350	Workers Compensation - General	5,136	2,754	6,074	11,364	11,300
	TOTAL SALARIES & EMPLOYEE BENEFITS	598,463	648,226	767,390	806,397	865,807
0700-00	Communications - Telephone	2,169	2,029	2,109	3,476	4,000
0700-01	Communications - Modem/Fax/TT/DSL	1,938	4,432	5,345	6,818	6,000
0700-02	Communications - Internet Access	4,897	6,600	3,232	1,037	2,500
0700-05	Communications - Brodat Cataloging Access	5,150	2,649	3,007	2,225	2,700
0700-07	Communications - ELLI Grant	380	0	0	265	250
0700-08	Communications - Adult Literacy	438	412	426	406	500
	Total Communications	14,973	16,121	14,119	14,228	15,950
0900-00	Food - General Fund	0	43	162	1,253	100
0900-07	Food - ELLI Grant	0	0	0	30	500
0900-08	Food - Adult Literacy	0	154	281	0	0
090-009	Food - Family Literacy	0	0	0	0	0
	Total Food	0	197	443	1,283	600
1000-00	Household Expense	3,468	4,271	2,375	20,637	5,000
1100-00	Insurance	10,124	6,946	5,069	5,280	6,506

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)		2,037	4,117	1,991	4,500
1300-01	Maintenance of Equipment - General Fund (Computer)		9,961	11,714	5,490	11,500
1300-07	Maintenance of Equipment - ELLI Grant	0	0	0	(5,366)	0
1300-08	Maintenance of Equipment - Adult Literacy	0	0	0	5,366	1,500
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant	0	0	0	0	0
	Total Maintenance of Equipment	9,712	11,998	15,831	7,481	17,500
	HVAC					
	Carpet Cleaning	2,852	2,105	1,704	2,174	2,500
	Groundskeeping, City of Placentia	0	3,074	0	2,806	3,500
	Plumbing	28,653	31,862	23,002	14,923	30,000
	Electrical	1,681	1,656	1,799	4,725	1,800
	Cleaning Service	4,212	15,520	1,170	2,151	1,500
	Locksmith	11,400	11,400	11,550	13,050	13,700
	Other (includes fire alarms & seismic retrofit project)	74	2,041	210	287	200
	Total Maintenance of Building & Grounds	1,391	1,331	25,806	4,581	5,000
1400-00		50,263	68,988	65,240	44,698	58,200
	Memberships - General Fund					
1600-00	Memberships - General Fund	2,580	3,356	3,569	2,771	3,750
1600-07	Memberships - ELLI Grant	225	0	0	0	250
1600-08	Memberships - Adult Literacy	240	150	355	426	400
1600-09	Memberships - Family Literacy	0	0	0	0	0
	Total Memberships	3,045	3,506	3,924	3,197	4,400
	Miscellaneous Expense - General Fund					
1700-00	Miscellaneous Expense - General Fund	0	0	0	0	0
1700-07	Miscellaneous Expense - ELLI Grant	0	0	0	0	0
1700-08	Miscellaneous Expense - Adult Literacy	0	0	0	0	0
1700-09	Miscellaneous Expense - Family Literacy	0	0	0	0	0
	Total Miscellaneous Expense	0	0	0	0	0

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
	Library Supplies	6,818	6,275	8,824	10,755	10,000
	Printing	9,135	8,630	9,262	12,209	10,000
	EZ Copy - copy cards for sale to patrons	0	0	0	0	0
	Publications	730	560	821	3,252	1,500
	Paper	894	1,664	1,694	1,613	1,700
	Drinking Water Service	274	275	311	289	325
	Other Office Supplies	4,883	8,408	8,639	13,327	8,500
1800-00	Total Office Supply Expense - General Fund	22,734	25,812	29,551	41,444	32,025
1800-07	Literacy - ELLI Grant	1,890	0	0	15,109	2,611
	Printing	1,680	784	3,304	2,325	1,500
	Publications	0	874	631	1,730	0
	Paper	0	51	0	0	0
	Other Office Supplies	1,034	543	2,148	4,378	3,500
1800-08	Total Adult Literacy Office Supply Expense	2,714	2,252	6,083	8,433	5,000
1800-09	Family Literacy Supply Expense/LSCA Grant Expense	0	0	513	608	500
	Total Office Expense	27,337	28,064	36,147	65,594	40,136
1803-00	Postage Expense - General Fund	2,446	4,642	2,437	5,049	5,500
1803-01	Postage Expense - LSCA II Grant	0	0	250	536	0
1803-08	Postage Expense - Adult Literacy	64	9	0	42	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	0	0	0	0	0
	Total Postage Expense	2,510	4,651	2,687	5,628	5,600

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 PROPOSED
	Care Resources (Employee Assistance)	385	420	420	420	420
	Pension Fund Operating & Investment Mgmt. Expenses	6,863	6,665	6,558	3,479	7,500
	Anaheim Library Automated Library System	39,295	40,584	43,978	25,219	31,000
	Anaheim Consortium Computer Technical & Consulting Services		0	0	900	0
	Clipping Service	417	397	453	453	504
	Tax Collection Services & Fees by Orange County & LAFCO	291	1,386	309	6,499	9,100
	Advertising (including WEB site)	734	1,200	787	2,350	2,000
	Medical Exams	473	368	315	1,183	750
	Collection Services - Accounts Receivable	633	1,862	2,228	2,154	2,500
	Audit & Accounting Services (Munson, Cronick & Assoc.)	4,811	3,775	5,140	5,150	5,250
	Payroll Preparation	2,349	2,622	2,949	3,069	3,250
	Election Expenses	0	0	0	0	8,000
	Staff Training in Library	0	0	0	0	0
	Other (Includes contract storyteller)	3,511	18,151	9,329	25,794	17,500
1900-00	Total Specialized Services - General Fund	59,761	77,430	72,465	76,669	87,774
1900-01	Specialized Services - LSCA II Grant/Partnerships for Change	0	0	4,240	12,293	0
1900-07	Specialized Services - ELLI Grant	0	0	0	5,271	0
1900-08	Specialized Services - Adult Literacy	80	80	8,597	3,782	9,500
1900-09	Specialized Services - Family Literacy/LSCA Grant	0	0	0	184	1,500
1900-18	Tax Collection Services & Fees by Orange County	2,117	8,826	11,939	10,794	12,000
	Total Specialized Services	61,958	86,335	97,240	108,992	110,774
2000-00	Legal Notices - General Fund	0	0	458	0	650
2000-01	Legal Notices - LSCA II Grant	0	0	0	0	0
	Total Legal Notices	0	0	458	0	650

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY 1998-1999 ACTUAL	FY 1999-2000 ACTUAL	FY 2000-2001 ACTUAL	FY 2001-2002 ACTUAL	FY 2002-2003 PROPOSED
2100-00	Rents/Leases-Equipment	0	0	0	0	0
2200-00	Semi-Annual Bond Payment, Energy Loan & Civic Center Loan	72,215	91,373	70,195	101,370	120,800
2300-00	Small Tools/Instruments	0	0	0	0	0
2400-00	Special Department Expense - Miscellaneous	0	0	0	48	0
2400-01	Special Department Expense- Books	82,661	73,446	100,821	82,829	145,460
2400-02	Special Department Expense - Video	3,400	1,480	2,544	242	0
2400-03	Special Department Expense - Electronic	5,230	20,301	23,501	28,698	0
2400-04	Special Department Expense - Periodicals	4,228	19,827	14,765	15,962	0
2400-05	Special Department Expense - Audio	347	6,753	7,673	7,476	0
2400-07	Special Department Expense - ELLI Grant	0	0	0	78	5,900
2400-08	Special Department Expense - Adult Literacy	3,594	6,424	4,292	3,724	2,000
2400-09	Special Department Expense - Family Literacy	0	0	0	76	0
	Total Special Department Expense	99,459	128,232	153,595	139,132	153,360
2600-00	Transportation/Travel - General	0	0	0	0	0
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,531	1,445	1,046	1,673	2,500
2700-01	Transportation/Travel - Meetings, Staff Local	1,907	2,699	3,755	5,983	7,500
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,035	124	582	1,344	1,500
2700-03	Transportation/Travel - Meetings, Board Local	534	477	498	941	500
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0	0	198	0
2700-07	Transportation/Travel - Meetings, ELLI Grant	915	0	0	1,108	1,000
2700-08	Transportation/Travel - Meetings - Adult Literacy	212	936	1,390	1,124	1,000
2700-09	Transportation/Travel - Meetings - Family Literacy	0	635	0	0	500
	Total Transportation/Travel - Meetings	6,135	6,316	7,270	12,370	14,500

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2002-2003
Proposed July 24, 2002

OBJECT CODE	DESCRIPTION	FY 1998-1999 ACTUAL	FY 1999-2000 ACTUAL	FY 2000-2001 ACTUAL	FY 2001-2002 ACTUAL	FY 2002-2003 PROPOSED
2800-00	Electricity	40,519	40,615	37,795	58,119	63,000
	Gas	5,852	3,115	5,884	3,002	5,000
	Water	2,266	3,588	3,087	3,681	3,750
	Total Utilities	48,637	47,318	46,766	64,801	71,750
	TOTAL SUPPLIES & SERVICES	409,835	504,316	521,360	594,688	625,726
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	1,001	3,652	1,160	2,029	4,000
4000-00	Equipment	16,445	26,993	29,927	18,050	20,000
4000-07	Equipment - ELLI Grant	2,800	0	0	2,798	1,000
4000-08	Equipment - CLC Grant	120	0	558	0	0
4000-09	Equipment - Gates Foundation Grant	0	14,436	0	0	0
4000-11	Equipment	0	0	0	0	0
	Total Equipment	19,365	41,429	30,484	20,848	21,000
4200-00	Structures/Improvements	0	0	0	0	0
	TOTAL EQUIPMENT EXPENSE	19,365	41,429	30,484	20,848	21,000
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0	0	0	0	67,000
5600	INVESTMENT POOL LOSS	0	0	0	0	0
	TOTAL EXPENSES	1,028,664	1,197,624	1,320,395	1,423,962	1,583,533
	ELLI Grant Summary Object Code 07	6,209.95	0	0	19,293	11,511
	CLC Summary Object Code 08	7,461.96	10,417	21,981	23,302	20,000
	FFL Grant Summary Object Code 09	0.00	15,071	513	867	2,500
	Partnerships for Change Grant			4,240	12,293	0
	TOTAL LITERACY (Excluding Personnel)	13,671.91	25,488	22,494	43,462	34,011

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: **Determination of a Memorial for Kimberly Hunsaker, MOM's Club of South Placentia, who helped design and paint the mural in the Story Hour Room last fall**

DATE: July 24, 2002

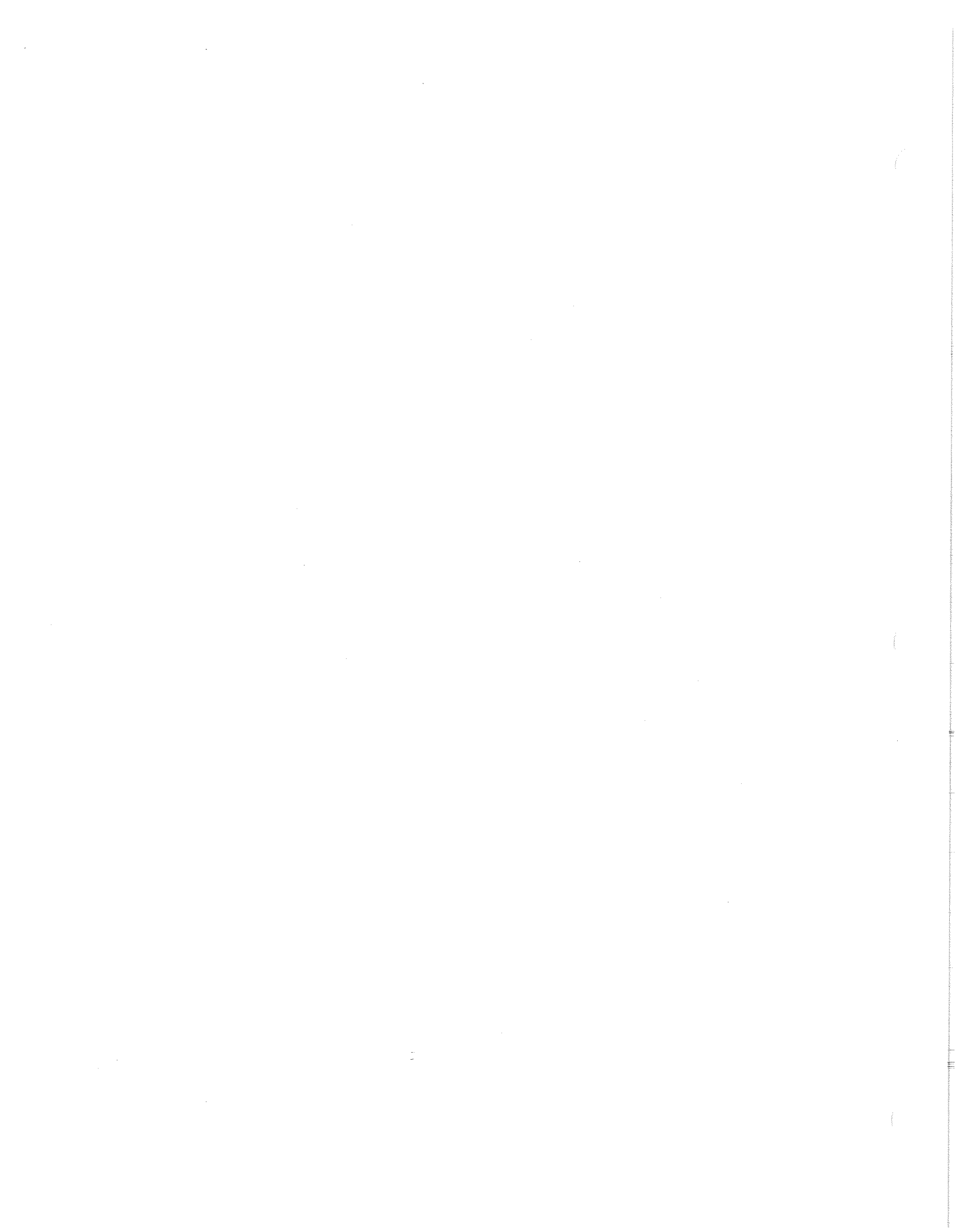
BACKGROUND:

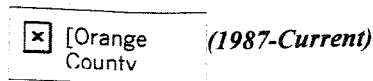
At its meeting on June 19, 2002 the Library Board of Trustees requested an Agenda Item to discuss a memorial for Kimberly Hunsaker, member of the MOM's Club of South Placentia who participated in the design and painting of the Library's Story Hour Room Mural last fall.

Information about the death of Mr. and Mrs. Hunsaker is Attachment A.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.





Edit Search Help Home

Record 4 of 5

E-Mail Text Only Display List Previous Next

The Orange County Register

May 30, 2002

Placentia couple slain in Northern California // Police - Friend's estranged husband is accused of killing them during a domestic dispute.

Author: JEFF COLLINS

Edition: 1
Section: Local
Page: Staff

Estimated printed pages: 2

Article Text:

A Placentia couple were slain at a friend's Northern California home, apparently caught in another couple's domestic dispute, El Dorado County officials confirmed Wednesday.

Officials identified the slain pair as Thomas Richard **Hunsaker**, 39, a tile contractor and the leader of a German folk-dance group in Anaheim, and Kimberly Ann **Hunsaker**, 31, his wife and a member of a Placentia mothers network.

The shooting occurred about 4:30 a.m. Monday in Camino, a rural El Dorado County community of about 1,500 residents about 40 miles west of Sacramento.

The Hunsakers died from multiple gunshot wounds after their friend's estranged husband broke into her three-story home, officials said. The couple were fatally shot with an assault-style semiautomatic pistol.

El Dorado County sheriff's Lt. Kevin House said Michael Edwin Hull, 48, believed the Hunsakers were interfering with his marriage. Hull was to have been arraigned Wednesday on two counts of murder, House said.

News of the slayings spread throughout north Orange County after officials released the Hunsakers' names.

"They were dear, dear friends," said Cathy Leschke, 43, of Yorba Linda, a fellow member of the Bavarian Schuhplattler Folk Dancers. "Thomas would take care of anybody."

Thomas **Hunsaker**, a Southern California native, was the group's leader for about four years, friends said. His wife headed the women's dance group. The group, dressed in Bavarian "tracht" costumes, performed regularly at the Phoenix Club in Anaheim and at German dance conventions throughout the United States.

The group also performed in Singapore two years ago, Leschke said. "They were very much into German culture," she said.

The couple leave a 3 1/2-year-old daughter, Kathe, and Thomas **Hunsaker's** 10-year-old son, Hans, of Sacramento, from a previous marriage.

Kimberly **Hunsaker** was a member of the Placentia Mother's Club, and some of the club's members gathered at a friend's house Wednesday morning to grieve, said chapter President Amy Lebedev.

"She was one of our closest friends," Lebedev said, noting that **Hunsaker** was about to join the club's board and had organized children's craft activities at parks.

Friends said Thomas **Hunsaker** was visiting a high school friend for the weekend, doing tile work at her house and attending a graduation party for one of her children.

Friends said Hull was angry with the Hunsakers because they had been supporting his wife's efforts to leave him.

House said Hull has been under a restraining order and had a history of domestic violence. He and his wife were separated, House said.

Shortly before 4:30 a.m. Monday, House said, Hull cut the home's phone line and smashed a plate-glass window with a sledgehammer.

He confronted his wife, who was sleeping in a loft on the third floor. Then he entered the Hunsakers' room and accused them of interfering with his marriage, House said. Then they were shot.

Hull's wife ran out of the house and dialed 911 on a cell phone.

House said Hull called 911 on his own cell phone and told dispatchers he had just shot and killed two people and would wait for officers to pick him up. He surrendered and was booked into El Dorado County Jail without bail, House said.

Contact Collins at (714) 796-7734 or jcollins@ocregister.com

Copyright 2002 The Orange County Register
Record Number: 55625230

E-Mail

Text Only Display

List

Previous

Next

The Orange County Register

May 31, 2002

Suspect in slayings eligible for death penalty

Author: NANCY LUNA

Edition: 1

Section: Local

Page: Staff

Estimated printed pages: 1

Article Text:

A man accused of killing a Placentia couple in Northern California this week is eligible for the death penalty, officials said Thursday.

Thomas **Hunsaker**, 39, and his wife, Kimberly, 31, were shot early Monday while visiting a family friend in Camino, a rural town about 40 miles east of Sacramento.

Michael Edwin Hull, 48, was arrested in connection with the slayings. He faces two counts of murder with special circumstances, making him eligible for the death penalty or life imprisonment, said El Dorado County District Attorney Gary Lacy.

Lacy said his office has not determined whether it will seek the death penalty.

Hull, who police say believed the Hunsakers were interfering with his marriage, is suspected of breaking into his wife's house at 4:30 a.m. Monday. The Hunsakers, who were sleeping in one of the bedrooms, were shot several times, police said.

Hull was under a restraining order to stay away from his estranged wife, Cynthia. After the shooting, Hull called 911 and told dispatchers he had shot and killed two people, police said.

Hull will be arraigned Wednesday. He also faces charges of burglary, making terrorist threats against his wife and a felony charge of severing phone lines in his wife's house.

He is being held without bail in El Dorado County Jail.

Register staff writer Jeff Collins contributed to this report.

Contact Luna at (714) 796-6756 or nluna@ocregister.com

The Orange County Register

June 2, 2002

ORANGE COUNTY DEATHS

Edition: 1
Section: Local
Page: Obit

Estimated printed pages: 3

Article Text:

Parker A. Cason, 70, of Anaheim died May 27, 2002, of a stroke. Services: 1 p.m. June 9, Villa Park City Hall. Arrangements by Nautilus Society, Sun City.

Wife, Eliza; daughter, Janvie; son, Allan.

Consuelo A. Cervantes, 76, of Anaheim, a homemaker, died May 29, 2002, of natural causes. Visitation: 5-7 p.m. Monday, with vigil 7-8 p.m., and services at 2 p.m. Tuesday, Rose Hill Mortuary, Anaheim.

Brother, Ramon; sister, Mary; daughters, Mary, Lucy, Alice, Rita; 10 grandchildren; 10 great-grandchildren.

Manuel Diaz, 32, of Loma Linda, formerly of Garden Grove, died May 29, 2002, of epilepsy. Visitation: 3-8 p.m. today, with vigil at 6 p.m. Rose Hills Mortuary, Garden Grove. Services: 9:30 a.m. Monday, St. Justin Martyr Church, Anaheim.

Parents, Benjamin and Aurora Diaz; brothers, Benjamin Jr., Ray, Mario; sisters, Cecilia, Maribel.

Hazel T. Hague, 80, of Garden Grove, a secretary, died May 28, 2002, of pneumonia. Vigil: 1 p.m. Friday, with services at 2:15 p.m., Westminster Memorial Park.

Husband, Claude; daughters, Pat Broeske, Sheryl Mather, Sandra Hague; two grandchildren; two great-grandchildren.

Kimberly Ann **Hunsaker**, 31, of Placentia, a homemaker, died May 27, 2002. Vigil: 7:30 p.m. Monday, O'Connor Laguna Hills Mortuary. Services: 10:30 a.m. Tuesday, St. Kilian Catholic Church, Mission Viejo.

Daughter, Kaethe; stepson, Hans; mother and stepfather, Nina and Ralph Hall.

Thomas R. **Hunsaker**, 39, of Placentia, a contractor, died May 27, 2002. Vigil: 7:30 p.m. Monday,

O'Connor Laguna Hills Mortuary. Services: 10:30 a.m. Tuesday, St. Kilian Catholic Church, Mission Viejo.

Daughter, Kaethe; son, Hans; mother, Nancy; sister, Kathy Rosenberger; brothers, Chris, Bruce.

Elizabeth Keene, 77, of Irvine, a homemaker, died May 28, 2002, of cancer. Services: 9 a.m. Tuesday, St. Thomas More Church, Irvine. Arrangements by McCormick & Son Mortuary, Laguna Hills.

Sons, Patrick, Timothy, Matt, Andrew; five grandchildren.

James Albert Lee, 68, of Seal Beach, a steam fitter, died May 30, 2002, of cancer. No services. Arrangements by McAulay & Wallace Mortuary, Fullerton.

Daughters, Dana Donegan, Krista Silva; sons, Brent, Kevin; mother, Univeigh; brother, Edgar; six grandchildren.

Maria Concepcion Lopez, 67, of Santa Ana, a homemaker, died May 31, 2002, of causes yet to be determined. Vigil: 7 p.m. today, Saddleback Chapel, Tustin. Services: 9:30 a.m. Monday, St. Anne Church, Santa Ana.

Husband, Ralph; sons, Salvador, Hector and Juvenal Chavez; daughters, Maria Tapia, Manuela Ruvalcaba; four brothers; three sisters; 16 grandchildren.

Concepcion Bustos Martinez, 93, of Altamonte Springs, Fla., formerly of Tustin, died May 30, 2002, of natural causes. Services: 10 a.m. today, Saddleback Chapel, Tustin.

Sons, Carlos, Fabio; daughter, Luz; 12 grandchildren.

Marilyn Hellen McKeehan, 76, Santa Ana, a parole agent, died May 30, 2002, of a stroke. Services: 11 a.m. Tuesday, Saddleback Chapel, Tustin.

Sons, Craig, Brent.

JoAnn Mortensen, 75, of La Habra, a nurse's aide, died May 30, 2002, of cancer. Visitation: 5-9 p.m. Monday, with services at 3 p.m. Tuesday, Memory Garden Memorial Park & Mortuary, Brea.

Husband, Donald; daughter, Sharon Bateman; son, Robert; brother, Richard Woods; sister, Lavonna; two grandchildren; four great-grandchildren.

Frances Ray, 83, of Coto de Caza, a homemaker, died May 30, 2002, of cancer. Private services. Arrangements by McCormick & Son Mortuary, Laguna Hills.


Daughter, Roberta Moody; sons, Michael Di Napoli, Kenneth Ring; sister, Ann Teed; five grandchildren.

Howard Joseph "Joe" Tingler III, 52, of Santa Ana died May 25, 2002, of Huntington's chorea. Services: 1:45 p.m. Monday, Riverside National Cemetery. Arrangements by Accu-Care Cremation Center, Fullerton.

Daughters, Jennifer, Joline; son, Jason; sister, Mary.



Agenda Item 31

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager 
 DATE: July 9, 2002
 SUBJECT: Program Committee Report for the month of June.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	00
<u>TYD Total</u>	2	134

CHILDREN'S SERVICES


Wed. PM Story Times	0	0
Thurs. AM Story Times	0	0
3-4 year-old music times	4	159
5-6 year-old music times	4	97
Lapsits	0	0
Class tours	1	25
Comm Center Storytimes	2	13
Head Start Storytimes	7	140
Summer Reading Program (SRP)	1	651
Way Out Wednesdays	2	364
College Prep Seminar	1	17
TOTAL FOR June	22	<u>1,466</u>
YTD TOTAL	466	<u>12,287</u>

LITERACY SERVICES

June 2001-02 FY 2001-02 YTD

Total Tutors	139	228
Total Students	211	331
Total Hours	1,026	13,985

For more detailed literacy statistics, see Agenda Item 45, pages 2 of 3 and 3 of 3..

TO: Elizabeth Minter, Library Director
FROM: Cyrise Smith, Children's Librarian 
DATE: July 17, 2002
SUBJECT: **June activities in the Children's Department**

Programming – There were no storytimes in June. The storytime schedule will resume in July. Musictimes continued through June. There were eight Musictimes with 153 children and 103 adults participating, making for a total attendance of 256.

Summer Reading Program – The Summer Reading Program is well under way. As of June 30th, 651 children had registered for the Summer Reading Program (up approximately 25% from this time last year). By the end of June we were finishing the 2nd week of the program. There is a team of 18 teen volunteers to man the prize booth and re-shelve and clean books as time permits.

Way Out Wednesdays – There were two Way Out Wednesday shows in June, with a total of 364 kids and adults attending (up approximately 20% from this time last year). Harry, the mountain musher brought his furry friend Zach along for a talk about dog sledding, and John Abrams presented the Magic Show of Doom.

Community Outreach – Storytimes at the community centers and the Head Start school were completed in June. There were 2 community center storytimes with 13 children attending and one Head Start visit with 7 performances and 140 children attending.

School Visits – School visits have continued. One class visited during June. A total of 25 children participated in these visits.

Young Adult Programming – Our first ever College Preparation Seminar was held in June. Twelve teens and five adults attended. Representatives from UC Irvine, Cal State Fullerton and Fullerton College were present to talk to attendees about getting ready for college. The program was well received. It was funded through a CSL/LSTA grant.

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: July 9, 2002

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of June.

Tutor Training. The Literacy Coordinator conducted two tutor training workshops during June and eleven tutors were trained, eight adults and three teens. All new tutors are matched and tutoring in the Library. The next tutor training is scheduled for July 7, 2002.

Families for Literacy (FFL) Program Status. We now have twenty-two families enrolled in the FFL component.

Rotary Reading Assistance Program (RRAP) Put on Hold. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District (PYLUSD), and the Library, ended for this school year in June. RRAP will take a summer break and return in September 2002.

Reach Out and Read Partnership Continues. In June, Placentia Library Literacy Services continued its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize two of our volunteers, Diane Martlaro and Petey Peterson, who go to the Whitten Center in Placentia on Monday mornings and read to children while they are waiting to see the St. Judes pediatric staff.

English Language and Literacy Intensive (ELLI) Program Update. The ELLI Program successfully concluded its first year, having served over 200 K-6 grade school children as well as more than 20 adults. Folklorico dancers from Ruby Drive, all participants in the ELLI Program, performed at the Placentia Library on June 4. In addition to the regular tutoring schedule, on June 13, ELLI Staff participated in a day at the park at Kraemer Park with the Ruby Drive kindergarten extended day program. The ELLI Program will continue to offer tutors for a limited number of K-6 grade students and their parents through the summer.

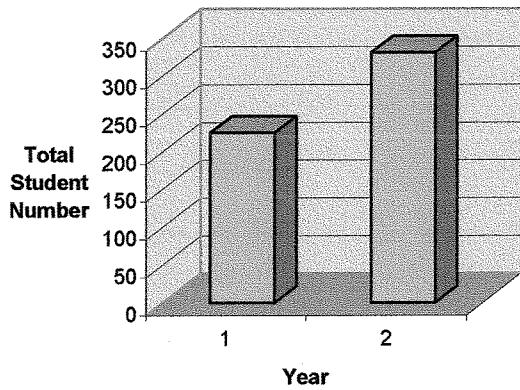
Literacy statistics. See Agenda Item 33, Page 2 of 3 and Page 3 of 3.

Placenta Library Literacy Services

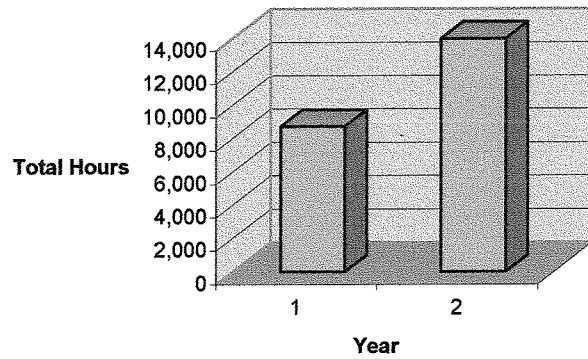
Report of Growth and Progress

	June 2000-2001	June 2001-2002	YTD 2000-2001	YTD 2001-2002
Tutors				
Adult	93	86	115	133
Teen	32	53	54	95
Hours Instruction	1,280	1,026	8,709	13,985
Other Volunteer Hours	48	48	500	488
Total Hours	1,328	1,074	9,209	14,473
Training Workshops				
Workshops Held	2	2	23	23
Tutors Trained	5	11	116	120
Students				
With Adult Tutors	120	127	131	197
With Teen Tutors	32	79	73	104
In Groups	15	5	21	32
Total Active Students	167	211	225	331
Families for Literacy				
Family Students	8	22	14	26
Family Tutors	8	10	14	12
Hours of Instruction	64	68	347	568
ELLI Program				
Adult Students	NA	6	NA	24
Tutors for Adult Students	NA	3	NA	5
Hours of Instruction	NA	28	NA	504
K-6th Grade Students	NA	61	NA	197
Tutors for K-6th Grade	NA	7	NA	15
Hours of Instruction	NA	217	NA	4,029
Total Tutors	125	139	169	228
Total Students	167	211	225	331
Total Instruction Hours	1,280	1,074	8,709	13,985

Change in Total Students



Increase in Instruction Hours



Agenda Item 34

TO: Elizabeth Minter, Library Director

FROM: Frank Frizell, Webmaster *FF*

DATE: July 24, 2002

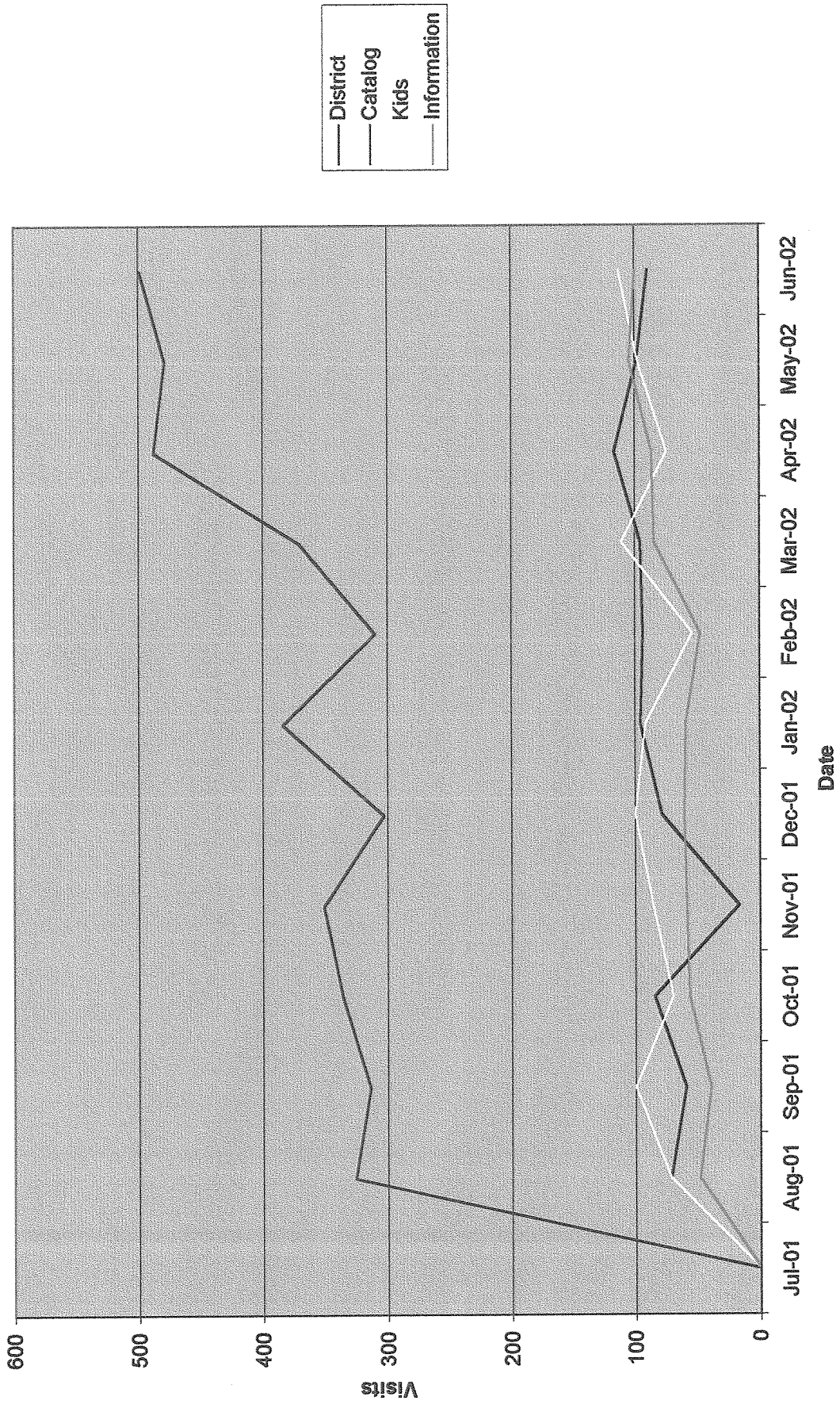
SUBJECT: Placentia Library Web Site Development Report for the month of June.

This report covers the period from June 1 to June 30 for the year 2002. There were 1,337 visits to the website this month with a daily average of 45 visits per day. The June board agenda page got 2 visits and the April meeting minutes page got 4 visits. The Summer Reading Program page got 22 visits and the Storytime page got 32 visits. The monthly trend points to an increase in usage over the preceding year for most of the pages. The pages most often requested are: Catalog, Passports, Information, and the District page. The request breakdown by page is as follows:

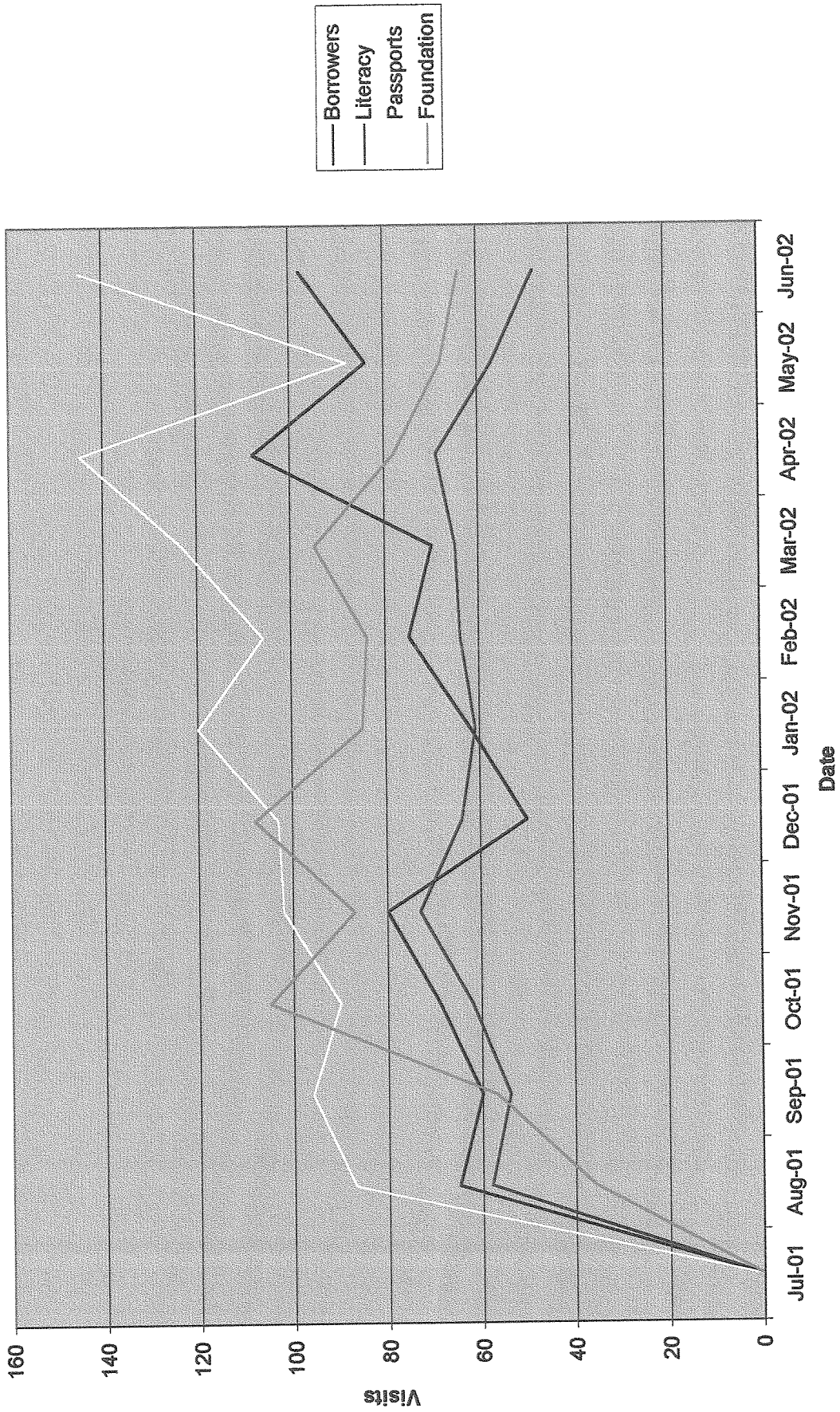
Pages Visited	1-Jul	1-Aug	1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	Total
District	0	72	60	85	17	79	96	94	96	117	99	90	905
Catalog	0	326	314	336	351	303	384	310	371	488	479	499	4,161
Kids	0	72	100	70	86	100	92	54	111	75	98	113	971
Information	0	49	40	57	59	61	60	48	85	87	105	100	751
Borrowers	0	65	60	69	80	50	62	75	70	108	84	98	821
Literacy	0	58	54	62	73	64	61	64	65	69	57	48	675
Passports	0	87	96	90	102	103	120	106	123	145	88	145	1,205
Foundation	0	36	57	105	87	108	85	84	95	78	68	64	867
Friends	0	67	60	62	62	34	74	66	89	82	76	55	727
History Room	0	53	40	53	54	72	45	48	59	68	47	48	587
Links	0	47	47	65	56	54	75	60	84	99	78	77	742
Hours	0	69	73	93	88	77	97	80	14	0	0	0	591
Total Views	0	1,001	1,001	1,147	1,115	1,105	1,251	1,089	1,262	1,416	1,279	1,337	13,003



Website Usage



Website Usage



— Borrowers
— Literacy
— Passports
— Foundation

1950

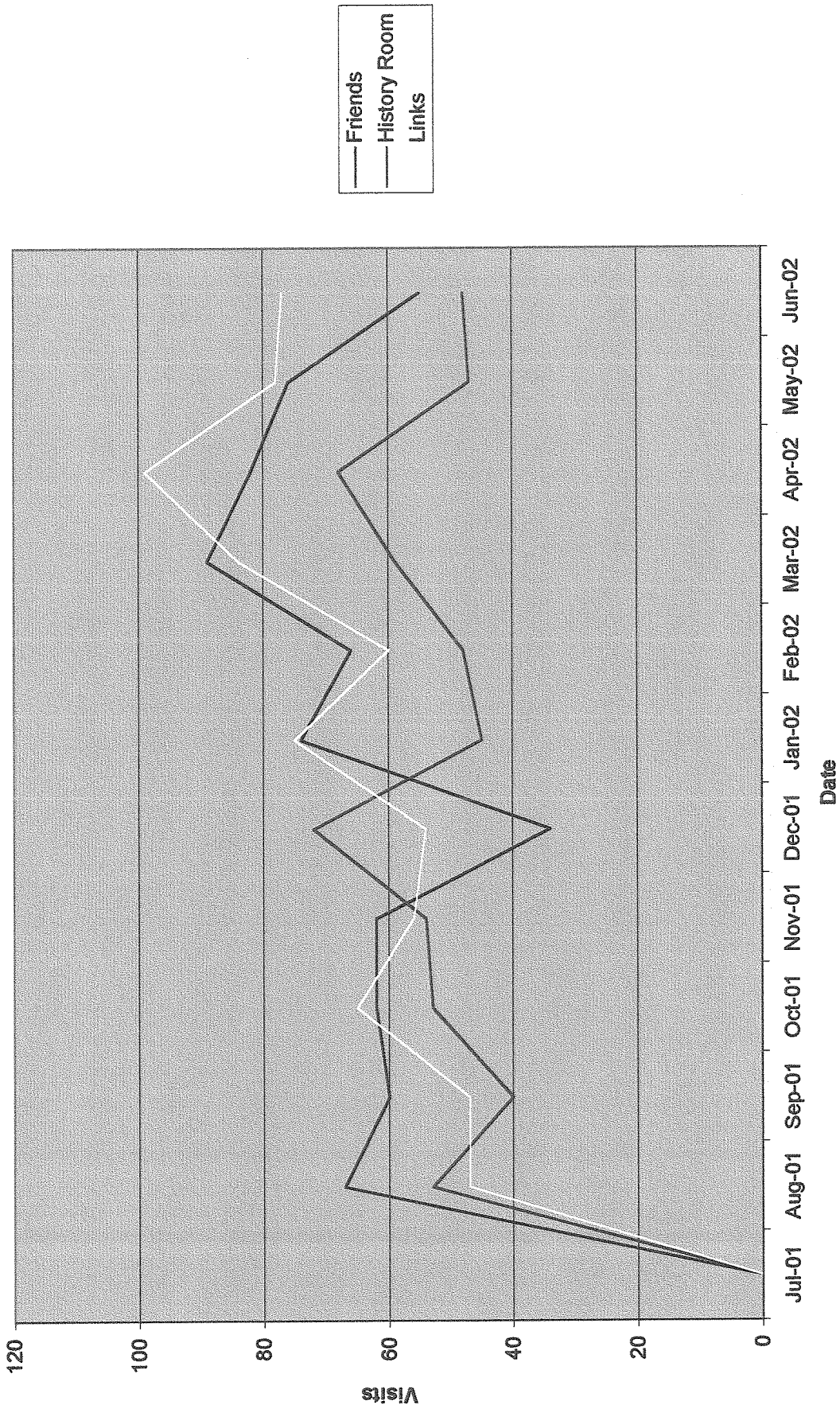
STATE OF CALIFORNIA - DEPARTMENT OF WATER RESOURCES

APPENDIX

REVISIONS
REVISIONS
REVISIONS

APPENDIX

Website Usage



— Friends
— History Room
— Links

1875
1876
1877
1878
1879
1880
1881
1882
1883
1884
1885
1886
1887
1888
1889
1890
1891
1892
1893
1894
1895
1896
1897
1898
1899
1900

1875
1876
1877
1878
1879
1880
1881
1882
1883
1884
1885
1886
1887
1888
1889
1890
1891
1892
1893
1894
1895
1896
1897
1898
1899
1900

1875
1876
1877
1878
1879
1880
1881
1882
1883
1884
1885
1886
1887
1888
1889
1890
1891
1892
1893
1894
1895
1896
1897
1898
1899
1900

1875
1876
1877
1878
1879
1880
1881
1882
1883
1884
1885
1886
1887
1888
1889
1890
1891
1892
1893
1894
1895
1896
1897
1898
1899
1900

TO: Elizabeth Minter, Library Director
FROM: Jillian Rakos, Volunteer Coordinator
DATE: July 24, 2002
SUBJECT: Publicity materials produced for June 2002

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Services logo
6. Literacy Program asking for volunteers
7. Friends of Placentia Library Bookstore offering great bargains
8. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
9. Passport Hours
10. Library closed Independence Day, Thursday, July 4, 2002.
11. "Way Out Wednesdays"
12. Parenting Class
13. 2002 Summer Reading Program
14. "Got Homework?"
15. Silent Auction Returns

Newspaper articles published:

1. Council Oks city budget.
2. The Placentia Library welcomes two new volunteers.
3. Volunteers needed to help at library.
4. Library local history collection expands.
5. Literacy tutor training, 3 articles.
6. Classes provide tips, parenting advice, 3 articles.
7. Check Us Out: "Wrapped Up in Reading" at the library.
8. Open house set for local History Room, 2 articles.
9. Placentia Book sale.
10. Cuts in store for O.C. needy.
11. Placentia giving life: Host for blood drive.
12. Up on Reading: One book, One city.
13. Lapsit and story times calendar.
14. County hopes to catch trends.

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out.
2. Friends membership thank you letters are sent out with membership cards.
3. Second Sunday Booksale bookmarks.

4. Library Closed for Labor Day flyers.
5. Silent Auction bookmarks.
6. Staff Appreciation Party invitations sent out.

Pacific
Chippings
Sankhara call 1178
P.O. Box 1178

Agenda Item 35
Page 3

Council OKs city budget

332

By Patrick Vuong
Placentia News-Times

BUDGET

FROM 1

the Chamber of Commerce and funding for community programs.

About 10 Chamber of Commerce members asked the council to maintain its current \$25,000 contract with the group, despite a proposed budget cut of at least \$5,000 in its allotment for 2002-03.

Council members Judy Dickinson and Norman Eckenrode said the trim should not exceed \$5,000, while members Constance Underhill and Scott Brady called for a larger cut.

Brady favored a \$10,000 cut, saying the city's revenue is shrinking while expenses are growing.

"We're looking at a budget that can be slim in six months," Brady said, "and at that point we could have zeros across the board (for all programs). We need to cut now to prevent that."

Brady's budget motion that included a \$15,000 chamber contract was defeated.

In a compromise, Mayor Chris Lowe proposed transferring \$5,000 from the city staff uniforms fund to the Chamber of Commerce contract. Under

Lowe's revised motion, the budget was approved, with a \$20,000 chamber allotment and money remaining static for such groups as the Community Concert Band and Placita Santa Fe Merchants.

Brady was the lone standout in the vote.

Although chamber members hoped to maintain the same amount of money, incoming President Glenn Miller said he is happy with the outcome.

The council also unanimously approved the Redevelopment Agency's \$1.5 million budget for 2002-03. That's an approximate decrease of \$200,000 compared to last year.

IN OTHER NEWS

The City Council unanimously approved spending \$116,000 in state grant dollars for the police force.

The law enforcement fund was issued to the city last year by the state, but a portion of the money was never spent. If the city does not use the remaining \$116,000 by the end of the month, it must return the grant.

Police Chief Russ Rice said the fund will pay for new technology, including portable 800 MHz radios, silencers and scopes for weapons and surveillance gear.

After a brief disagreement Tuesday afternoon, the Council approved Placentia's \$25.1 million budget for 2002-03 by a 4-1 vote at a special meeting in City Hall.

Councilman Scott Brady voted against the financial plan, saying he wanted to see more cuts to community support programs.

The fiscal year's plan is about \$400,000 less than the \$25.5 million budget in 2001-02. But city officials said the decrease will not affect services.

"We tried to be very conservative and yet provide all the services to the community," City Administrator Bob D'Amato said.

"There is no significant change to any service level," Finance Director Steve Brisco agreed.

Brisco added the drop was because of the nation's struggling economy and the state's \$23.6 billion deficit, but the changes in Placentia are not substantial.

"There's nothing too exciting about the budget," Brisco said. "It's pretty much the same as last year's budget."

Brisco, D'Amato and their staffs crafted the balance budget approved this week with an eye to the future and the state's deficit.

"It's a work in progress," D'Amato said. "We look at the budget each week and month to see what's going on in Sacramento."

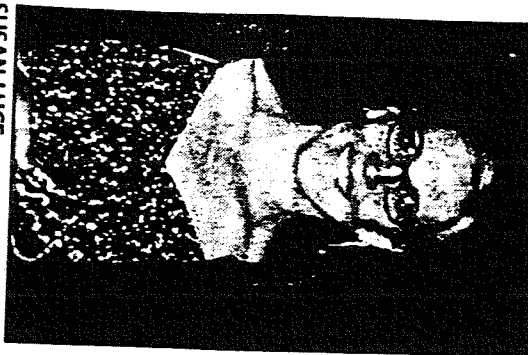
"We anticipated the fees that the state might take away, like vehicle license fees. We monitor the state every day."

Initially Tuesday, the council members split 3-2, differing on how much money to devote to its advertising contract with

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 27 2002

► Placentia resident Amy Elizabeth Klein recently graduated from Lewis & Clark College with a bachelor of arts



SUSAN LUCE

degree, majoring in English. The college in Portland, Ore., was founded in 1867 and is known for its liberal arts and science departments.

► Former Placentia resident Susan Luce, drama teacher at Brea Olinda High School, received the campus' Teacher of the Year honor for her contributions in and out of school.

The 12-year Brea Olinda teacher will expand her drama program by creating a senior drama class that students may enroll in and receive English credits.

► Two recent high school graduates have been named presi-

dent's scholars at California State University, Fullerton.

Jaclyn Francois of Valencia High School and Kira Lindwall of Esperanza High School are among 26 incoming CSUF students this fall accorded the prestigious honor. They will receive full scholarships, laptop computers, \$750 to cover textbook costs, free parking permits and priority consideration for registration and on-campus housing.

The scholarship is awarded based on superior academics and extracurricular achievement in high school.

► A 41-year tradition continued earlier this month with the 2002 Valencia High School Grad Nite, organized by a committee headed by parent Alan Sheldon.

Dozens of volunteer parents on the committee aimed was to provide a safe and sober environment for the graduating seniors. They raised almost \$20,000 through rummage sales and other fund-raising events to pay for the bash.

The parents decorated the school's gym to create a tropical paradise, complete with a half-size replica of the airplane from the movie "Six Days, Seven Nights."

► Kaycee Stack, chairwoman for the 2002 El Dorado High School Grad Nite Committee, has declared the campus all-night party a big success, thanks to lots of community support.

The parent committee would like to thank the 75-plus busi-

nesses and organizations for their donations.

Stack spotlighted the following for being the biggest contributors: Unocal Hartley Center, American Suzuki Motor

Corp., the cities of Placentia and Yorba Linda, Nancy W. Schmidt CPA, Straub and the El Dorado parents who donated goods and services.

► The Placentia Library recently welcomed two new volunteers: Mary Motl and Gei Sandoval. They will join more than a dozen volunteers who help stock, organize and shelve books and other materials.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 27 2002

TUESDAY 331

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House at 5320 Richfield Road in Yorba Linda. Call (714) 524-9378.

City Council meets at 7:30 p.m. in the City Hall Council Chambers, 401 E. Chapman Ave.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 20 2002

**Volunteers needed
to help at library**

The Placentia Library is seeking volunteers who can spare a few hours once a week.

They would assist in the History Room, organizing materials; in the Friends Book Store, helping customers; in the Friends Sorting Room, pricing and stocking books; for the Literacy Program, teaching people to read; and in the main library, to shelve, mend or process books.

Call Jillian Rakos at (714) 582-1925, Ext. 201.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 20 2002

**Library local history
collection expands**

The Placentia Library's History Room recently received several new donations.

Among the donations are 31 scrapbooks from the Placentia Round Table Women's Club, a city's schools study and maps dating back several years.

The special collection is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly

JUN 13 2002

TUESDAY 332

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House at 5320 Richfield Road in Yorba Linda. Call (714) 524-9378.

City Council meets at 7:30 p.m. in City Hall Council Chambers, 401 E. Chapman Ave.

Wood Carvers meeting at 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly

JUN 13 2002

Classes provide tips, parenting advice

Need help with your children? The Placentia Library is offering a series of parenting classes from 7 to 8:30 p.m. Mondays in certain months this year.

The final class is on "Time Out" and meets Aug. 12.

The library is at 411 E. Chapman Ave.

Information: (714) 528-1906.

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711

Laguna Coastline
Weekly

JUN 14 2002

HOW I READ IT

Why we write this column

332

By Doug Bowler
For the Coastline Pilot

The public library system is one of the truly positive contributors to a civilized society.

It is the original commercial-free world wide information system for collecting, categorizing and storing information for teaching, learning and promoting the art of the written word.

In our democracy, it provides uncensored divergent political, philosophical and religious ideas, both accepted and disputed by various persuasions of thought in a centralized academic environment for discussion and analysis. Its vast resources are free to all people regardless of education, cultural or economic status.

Our librarian, Marianna Hoff, will continue to inform our community of the many interesting, informative and educational activities your library offers for all ages (which the Web will never match): She will also add her own unique and humorous observations of the world in general, Laguna in particular and any other topic she may find interesting or relevant to the joys of life.

My contribution will be to explore and report on some of the amazing resources and benefits of this magnificent institution of ours from a layman's perspective. I will also share with you a summary and recommendations of novels I checked out and truly enjoyed. I will not bore you with books that I returned prematurely, in that I'm certainly not quali-

fied to criticize another's work.

Every other week, we hope you learn a little something from our column you did not know before, and take advantage of the many benefits and activities this community treasure has to offer all of us.

Agenda Item 35
Page 6 of 10

CHECK US OUT

'Wrapped Up in Reading' at the library

By Marianna Hoff
For the Coastline Pilot

This summer a young visitor to our children's department would be forgiven for thinking he or she had been magically transported to ancient Egypt.

Brimming bulletin boards or colorful Egyptian scenes, including two imposing, floor-to ceiling columns, greet the eye, as do shelves and troughs full of exciting books.

We want to encourage "book raiders" this summer!

"Wrapped up in Reading," the theme of this year's summer reading program, is open to children of all ages and young adults too.

Beginning June 24 and ending Aug. 17, children are encouraged to read for pleasure and earn a new, free paperback book to keep for up to 20 hours. Children can participate in the program in one of three ways: "Read to Me" is for children to whom books are read: the "Read on my own" is

for young people entering sixth grade and under. The "Young Adult" program is for young people entering grades six-12. It's been proven in many studies that children who read for fun during the summer maintain their reading skills and are more likely to be successful when they return to school.

It's not too early to mark your calendars for "Tomb Raider" Tuesday Evening Program starting June 25. The series of programs for the entire family will feature Egyptian magic, a ventriloquist and exotic animals, just to name a few of the attractions.

We hope to have hundreds of young pharaohs and queens register for this year's awesome summer reading program and attend our Tuesday evening performances, so please encourage the children in your life to "Get wrapped up in reading" this summer.

• Marianna Hoff is the Laguna Beach librarian.

Thank you and please contact us with your thoughts and comments at doug@mdbowler.com

• DOUG BOWLER is a native Californian, born in 1940 in Pasadena. For the past 18 years he and his wife have happily in their turkey/dairy farm in Laguna Beach.

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 06 2002

**Open house set for
local History Room**

The Placentia Library Foundation will present a History Room open house from 1 to 3:30 p.m. Sunday June 9 at the library, 411 E. Chapman Ave.

The foundation is encouraging the public to contribute local family information and business materials to the Placentia History Room, which is open to the public from 6 to 9 p.m. Mondays and Wednesdays. Call: (714) 528-1906.

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily JUN 8 2002

PLACENTIA 332

Book sale: The Placentia Library has planned a used-book sale from 1 to 4 p.m. Sunday at its open house. The library is at 411 E. Chapman Ave. Information: (714) 528-1906.

- Patrick Vuong
(714) 704-3796
pvuong@ocregister.com

pacific clippings
post office box 11789
santa ana, calif. 92711

Placentia News
Weekly JUN 06 2002

**Classes provide tips,
parenting advice**

Need help with your children?

The Placentia Library is offering a series of parenting classes from 7 to 8:30 p.m. Mondays in certain months this year.

The final class is on Time Out and meets Aug. 12. The library is at 411 E. Chapman Ave.

Information: (714) 528-1906.

Cuts in store for O.C. needy

By DENNIS FOLEY and PETER LARSEN
The Orange County Register

Budget • State shortfall trickles down, forcing county to cut at least \$57 million.

filling an estimated \$24 billion state deficit.

The lingering effects of a sluggish economy are trickling down to Orange County's troubled teens, drug and alcohol addicts, mentally ill, homeless and jobless.

County government is looking to cut \$57 million from an already tight budget proposal because state budget planners are expected to take at least that much support from local programs while

While most Orange County residents won't experience the effects, county social-service officials earlier this week briefed nonprofit groups about coming cuts, said Janine Ingram, executive director of the Shelter, Hunger and Health Partnership of Orange County.

They were told: "There's something coming, and yeah, it's probably going to hurt, but let's not panic; we'll try to figure out what to do," she said.

"It was definitely a curve-ball," Ingram said.

The proposed \$4.9 billion budget unveiled Friday would be 4 percent more than the current spending plan.

But local officials have no clue when the Legislature will pass a state budget, and it typically ignores its June 30 deadline. There could be some fallout from the federal government, too, which funds some local programs. Its budget is supposed to be approved in time to take effect Oct. 1.

"That means the county budget for the year beginning July 1 is "a moving target," said Gary Burton, county

>> MORE ON LOCAL 7
Chart - Breakdown details some possible county budget cuts.

chief financial officer.

The county also got hit by a 22 percent increase in insurance costs, to \$129 million, and a stock-market swoon that doubled the money the county needed to pay to ensure the stability of its employees' retirement system, to \$108 million.

County Executive Officer Michael Schumacher has initiated a hiring freeze and recommended tapping reserves for about \$17 million.

He also recommended increasing by \$35.5 million

money set aside to pay bankruptcy-related debt, to \$53.1 million.

"This is a bare-bones budget," Supervisor Todd Spitzer said.

"There are going to be a lot of people affected by the state and feds cutting funds for programs. Some people will be looking to us to bail out those programs, but we can't afford to backfill. We have an absolute duty to protect our reserves. They are the reason we have an enhanced credit rating, and we can't risk losing that."

• Contact Foley at (714) 285-2862 or dfoley@ocregister.com

budget picture over w/ this article.

Grim county budget picture

The impact of a sluggish economy will be felt in a potential \$57 million cut in local services as a result of the state budget deficit. Major proposed cuts:

Social services

Reductions in service to youths, families and those needing home care and pursuing adoptions; delays in health-care services to children and adults, adult protective services investigations and educational services.

\$39,278,080

Health care

Reduced services for juveniles, homeless adults, breast-cancer early detection programs, mental-health services, Drug Court probationers and elimination of the children's and adults' system of care program.

\$13,869,866

Community services

Reduction in employment services to clients in welfare-to-work programs, adult protective services, job training for incarcerated youth and noncustodial parents.

\$5,331,020

District attorney

Reduced funding for prosecuting serious crime, including spousal abuse, welfare fraud and methamphetamine abuse.

\$1,136,449

Library services

Reduction in books/titles available to the public.

\$483,564

Sheriff-coroner

Reduced fundings for programs and technology.

\$453,000

Source: Orange County 2002-2003 budget workbook

The Register

What's next for spending plan

June 6: The public can attend a budget workshop conducted by county staff 9-5 p.m. in the Planning Commission hearing room, the Hall of Administration, 10 Civic Center Plaza, Santa Ana.

June 11-12: Board of Supervisors budget hearings, 9:30 a.m., board

meeting room, 10 Civic Center Plaza.
June 25: Board of Supervisors scheduled to vote on fiscal 2002-2003 budget.

To view the proposed budget online: www.oc.ca.gov/ceo/finance

More on the budget - Local 1

*mb 11/1/02
for ans, cal
The Register
Daily Jun
2002*

Santa Ana, Calif. 92711
 The article goes w/ County hopes to
 Register Daily June 2, 2002 catch up w/ reading 9 of 10
up on reading

pacific clippings
 post office box 11789
 santa ana, calif. 92711

Placentia News
 Weekly JUN 5 2002

Open house set for local History Room

The Placentia Library Foundation will present a History Room open house from 1 to 3:30 p.m. June 9 at the library at 411 E. Chapman Ave.

The foundation is encouraging the public to contribute local family information and business materials to the Placentia History Room, which is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

Information: (714) 528-1906.

pacific clippings
 p m b 1 1 7 8 9
 santa ana, calif. 92711

The Register
 Daily JUN 5 2002

PLACENTIA 332

Giving life: The city will host a blood drive from 1 to 7 p.m. Thursday at the Placentia Library, 411 E. Chapman Ave.

The blood drive is sponsored by the American Red Cross. Contact the city's Personnel Department to schedule an appointment. Walk-ins are welcome. Information: (714) 993-8141.

- Patrick Vuong
 (714) 704-3796
 pvuong@ocregister.com

pacific clippings
 post office box 11789
 santa ana, calif. 92711

Placentia News
 Weekly JUN 5 2002

Classes provide tips, parenting advice

Need help with your children? The Placentia Library is offering a series of parenting classes from 7 to 8:30 p.m. Mondays certain months this year.

The final class is on "Time Out" and meets Aug. 12. The library is at 411 E. Chapman Ave. Information: (714) 528-1906.

One Book, One City

U.S. communities have united to read and discuss books. Here are a few

- "The Sweet Hereafter," Russell Banks, Seattle.
- "Wild Life," Molly Gloss, Seattle.
- "Night," Elie Wiesel, Chicago.
- "Native Speaker," Chang-Rae Lee, New York.
- "North Star Conspiracy," Miriam Grace Monfredo, Alaska.
- "Animal Dreams," Barbara Kingsolver, Arizona.
- "The Captain's Wife," Doug Kelly, Arkansas.
- "Ecology of a Cracker Childhood," Janisse Ray, Georgia.
- "Lonesome Dove," Larry McMurtry, Texas.
- "The Bean Trees," Barbara Kingsolver, Kentucky.
- "Farewell to Manzanar," Jeanne Wakatsuki Houston, Missouri.
- "Middle Son," Deborah Lida, Hawaii.
- "Fahrenheit 451," Ray Bradbury, Long Beach, Los Angeles.
- "Tuesdays With Morrie," Mitch Albom, Long Beach.
- "Having Our Say: The Delany Sisters' First 100 Years," Delany sisters, Washington, D.C.
- "Charlotte's Web," E.B. White, Orlando, Fla.
- "Not Without Laughter," Langston Hughes, Lawrence, Kan.
- "The Last Summer of Reason," Tahar Djaout, Johnson County, Iowa.
- "Jim the Boy," Tony Earley, Owatonna, Minn.
- "A Lesson Before Dying," Ernest Gaines, Washoe County, Nev.; Bloomington, Ind.
- "Pudd'n'head Wilson," Mark Twain, Jamestown, N.Y.
- "The Great Gatsby," F. Scott Fitzgerald, Long Island, N.Y.
- "The French Broad," Wilma Dykeman, Buncombe County, N.C.
- "The Things They Carried," Tim O'Brien, Watauga County, N.C.
- "To Kill a Mockingbird," Harper Lee, Bakersfield; Chicago; Cleveland; Valparaiso, Ind.
- "Sometimes a Great Notion," Ken Kesey, Eugene, Ore.
- "The Pearl," John Steinbeck, Knoxville, Tenn.
- "Of Mice and Men," John Steinbeck, Lynchburg, Va.
- "The Watsons Go to Birmingham," Christopher Paul Curtis, Norfolk, Va.
- "This House of Sky," Ivan Doig, Port Orchard, Wash.
- "Caucasia," Danzy Senna, Madison, Wis.
- "Snow Falling on Cedars," David Guterson, Milwaukee, Wis.
- "Bless Me, Ultima," Rudolfo Anaya, Racine, Wis.
- "The Grapes of Wrath," John Steinbeck, California.

More online:
 For more information, see the California Council for the Humanities site at www.calhum.org or the Los Angeles Public Library site at www.lapl.org/events/index.html.

Speak your mind:
 What books do you think would be good for Orange County to read, and why? Let us know at www.myoc.com/talk/oc.

pacific clippingspost office box 11789
santa ana, calif. 92711Placentia News
Weekly MAY 30 2002**THIS WEEK****TODAY** 332

"Lapsit" stories for ages 2 and younger are held from 10:15 to 10:35 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call (714) 528-1906, ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call (714) 528-1906, ext. 212.

Placentia Presbyterian Church serves dinner at 6 p.m. at the church's Soup Kitchen, 849 N. Bradford Ave. Call (714) 528-1438.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call (714) 993-8117.

pacific clippingspost office box 11789
santa ana, calif. 92711Placentia News
Weekly MAY 30 2002**TUESDAY** 332

Literacy Tutor Training sessions are held at 6 p.m. at Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

Yorba Linda-Placentia Toastmasters Club meets at 6:45 p.m. at Thengvall House, 5320 Richfield Road, Yorba Linda. Call (714) 524-9378.

Music time for ages 3-4 meets, 6-6:30 p.m. at Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, ext. 212.

City Council meets, 7:30 p.m. in City Hall Council Chambers, 401 E. Chapman Ave.

Wood Carvers meets, 7 p.m. at the Senior Center, 134 Bradford St. Call (714) 986-2332.

Huggin' Hearts Square Dance Club meets for lessons, 7:30-10 p.m., Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call (714) 777-5639.

County hopes to cat

332

Trends • Some wonder why O.C. has not adopted the 'One Book, One City' campaign.

BY TERI SFORZA

The Orange County Register

In L.A., en masse, they read "Fahrenheit 451." In Chicago, it was "To Kill a Mockingbird." In New York (after a great deal of hickering), "Native Speaker." Even Bakersfield has hopped on the "One Book, One City" bandwagon. Bakersfield!

This movement to stimulate minds and unite the populace - by having everyone read the same book at the same time - has swept through the nation since it began in Seattle in 1998. But it has been slow to catch on in Orange County, home to a top creative-writing program.

"Sounds like a gimmick to sell some books to me," grouched an assistant at the county Board of Supervisors, where virtually no one had heard of it.

Usually, "One Book, One City" is launched by political types. In Chicago, Mayor Richard Daley chose Harper Lee's novel, and the city issued 40,000 pins saying, "Are you reading Mockingbird?" Libraries hosted discussions. Bookstores offered discounts. Coffee shops served free goodies.

In Los Angeles, Mayor James Hahn chose Bradbury's "451" because Bradbury "is a resident of Los Angeles whose books transcend time" - and because Bradbury wrote it on

a pay-by-hour typewriter at UCLA. The Los Angeles Public Library gave away free copies. Discussions were organized at bookstores, library branches, coffeehouses. There was even a screening of the film version of "451" at the New Beverly Cinema.

But while the University of California, Irvine, has turned out gifted writers by the dozens, no one in Orange County has proposed a book just for Orange County. Yet.

"Why haven't we done that?" asked Supervisor Cynthia Coad, who fell in love with the idea. "I'm inspired. I'm calling our head librarian as soon as we hang up."

"'The Great Gatsby' is one of the best things I've ever read - and I won't make any comments about how it applies here."

JOHN ADAMS
head librarian

That would be John Adams, head of the 27-branch Orange County Public Library.

Plans are afoot, Adams said, to plug into "One Book" via the California Humanities Council, which has recommended a statewide reading of John Steinbeck's "The Grapes of Wrath" in October. "There's grant money available, so we're going after that," Adams said.

But what of a local book? A book chosen just for Orange County?

"'The Great Gatsby' is one of the best things I've ever read - and I won't make any comments about how it applies here," Adams said wryly.

"Gatsby," F. Scott Fitzgerald's masterpiece, is a tale of greed, ambition, decadence, fresh beginnings and American dream.

Coad, who prefers to read novels in Spanish, has her own ideas. "I'd say let's try to find a local author and include that author in discussions," she said.

Best-selling author Tom Berman Parker lived here for years and writes entertaining mysteries (including one featuring a corrupt board of supervisors), she said. There's also Dean Koontz in Newport Beach.

"And we have outstanding members of 'The Great Generation' here, so maybe we could read that and feature them," she said.

"Generation" is Tom Berman's blockbuster novel about men and women who fought and won World War II.

Renee Welling, adult services coordinator with Orange County Public Library, thinks "Two Years for the Mast" by Richard Henry Dana would be a good choice.

Reuben Martinez, owner of Libreria Martinez in Santa Ana, has suggested to Mayor Miguel Pulido that Santa Ana read John Steinbeck's "Pearl."

"Oh, I'd love to do this," said Coad, who recently read Victor Villasenor's "Lluvia Oro" ("Rain of Gold") with students from Buena Park High School.

"It would be so much fun. Anything that gets people reading is good."

•Contact Sforza at (714) 796-6910
tsforza@ocregister.com

TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Library Assistant *KLM*
DATE: July 24, 2002
SUBJECT: Safety Committee report for June

There was no safety committee meeting in June. The next meeting is scheduled for Wednesday, July 31, 2002 at 11:30 A.M.



Board & Administrator

FOR BOARD MEMBERS

July 2002 Vol. 18, No. 11

Editor: Jeff Stratton

Not a good idea for any nonprofit board—ever!

Boards and personnel issues

A California board member shares a story that I believe has a lot to teach about how boards should, and should not, operate.

“I had been a board member for all of four weeks when we decided to fire a staff member—against our administrator’s advice,” says this board member. “We had a seven-person board, and four of us were new. We had the votes, and firing the staff member seemed the obvious solution to the complaints we had been hearing.

“Boy, this really blew up right in our faces.

“The staff member received a huge outpouring of support from the people we serve. At our next board meeting, we had people who showed up to vilify the board.

“The people who had complained about the staff member vanished, and the board

put its tail between its legs, reversed itself and asked the staff member to return.”

The moral of the story? “Hiring and firing staff members is not the board’s job,” says this board member.

There’s more to it than this, however. There is much to be learned from this story regarding the board’s role in handling complaints. Keep two things in mind:

1. **The board employs a CEO** to manage personnel issues. It does not matter if you are a veteran board member, or a new board member, the board supervises only one employee: the administrator.
2. **Complaints about nonprofit staff**, whether they are line staff, program directors or the janitor, should be first directed to your administrator. ■

Proven tips from the best—board members!

The other day a veteran nonprofit board member told me about the orientation to board service she received. “I learned about the mission, heard about our terrific programs from staff and read about board roles and responsibilities,” she said. “It was all very helpful, but at the end of it, I still didn’t really know what a board member does.”

I think one starting point for understanding the nuts and bolts of board

service is doing exactly what you are doing now, reading about it. It’s helpful to learn from board members who have been serving their boards for awhile.

Washington Member Penny Martin has some sound, practical advice for *B&A* readers.

- **On recruiting.** When a board tries to recruit new members to serve on the

continued on next page

Continued from previous page

board, they generally let the prospect know about the organization's history, mission, projects, programs and plans. But it's still very hard to understand what the board does. Here's a good way to address that: "We invite our potential board members to attend three board meetings," says Martin. "It's a good way to make sure that it's something they want to commit to."

- **On volunteering at the organization.** Board members who volunteer their professional skills to the executive director help the organization provide an important service. When you do

this, however, you need to carefully consider whether it is wise to serve as a steady, regular volunteer for the organization and as a board member at the same time.

"I don't think someone who is a board member should also be a regular volunteer at the organization," Martin says. "I don't feel you can do both effectively. For someone to be a steady volunteer and a board member is to invite problems. It's too difficult to be involved in the nitty-gritty of daily operations and then turn around and be a policy-focused board member." ■

A board member's varied relationships

Here are some educational materials that a Coralville, Iowa nonprofit board has used to help its members better understand the board member's role.

Your many relationships as a board member

- **Your relationship to policy:** Your status is that of an individual acting in a legislative capacity. You have the right to exert your influence with the board for approval of actions and policies, but your authority does not go beyond your vote.
- **Your relationship to the public:** You are an official representative of the organization. You are also an unofficial representative of the entire community. You should defend the organization against criticism and take steps to remedy conditions that cause justified criticism.
- **Your relationship to the staff and executive director:** Your relationship to the organization's staff is limited to that of advisor. You are welcome to come and visit the office, but operations management is the duty of the executive director. The executive director is responsible for the hiring and management of staff.
- **Your relationship to committees:** You have a responsibility to keep informed about the activities of all committees and task forces because you must eventually study and act on their recommendations. You also have a responsibility to see that all committees and task forces operate within established structure.
- **Your relationship to the board:** You are an equal partner in the important work of the board to improve the social, political and economic life of the community through our organization. You have assumed a position of public trust. You should disassociate your personal interests from organization activities.
- **Your relationship to the program of work:** You must understand the relationship between the board and the program of work in order to reach established objectives. Remember that a program of work charts a future course of action, furnishes measurements for performance and serves as a challenge to meeting responsibilities to the community through the organization. ■

Source: Iowa City/Coralville Convention and Visitors Bureau, Coralville, IA.

Roles and responsibilities



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

T H E C A L I F O R N I A S T A T E L I B R A R Y

CONNECTION

L I B R A R Y O F C A L I F O R N I A

ISSUE NUMBER 25
July 2002

TABLE OF
CONTENTS

Library Profile:
The New Cerritos
Library
Pg. 1

BOND ACT
Library Bond Act
applications received
Pg. 3

LoC board confronts
more budget cut challenges
at May meeting
Pg. 4

Outcomes Measures
advances in
California libraries
Pg. 6

Federal court rules on
Children's Internet
Protection Act
Pg. 6

Advisory council created
to evaluate
Stanford-California State
Library Institute on
21st Century Librarianship,
continuing education
Pg. 7

California Public Library
statistics on the web
Pg. 7

Training Corner
Pg. 8

Calendar of events
Pg. 10

Library Profile:

The new Cerritos Library

By Sarah Dalton
Connection Editor

In northern Orange County, you can see Disneyland's Matterhorn from Interstate 5. The Matterhorn, signaling escape and pleasure to the driver, dominates the Anaheim landscape. If the passer-by buys the icon's message and goes to Disneyland, Disneyland entertains the buyer - that's Disneyland's job.

According to a growing number of library leaders, entertainment is also a part of the contemporary library's job as well: the new Cerritos Library models that evolving point of view.

In Cerritos, a couple of exits north of Disneyland, the three-story Cerritos Library anchors the skyline. The towering building's titanium "golden skin" makes undulating rainbows beneath the swoosh of the "Cerritos Library" logo and reflects LA sunsets; its dominance and pull is as strong as any Anaheim Alp.

Cerritos City Librarian Waynn Pearson and State Librarian Dr. Kevin Starr, among others, concur that the 21st century American library cannot sit back on the laurels of tradition and wait for people to enter the library because research and reading have always been good things. Research and reading have tough competition these days: libraries should become an experience and not just a storehouse of knowledge.

Today's library is not a theme park of course, but today's library must survive in a world jammed with theme parks, the Internet, TV, movies and malls. The architects, designers and librarians of the new \$40 million Cerritos Library, have not only accepted this chaos, they have embraced it, weaving American business' hypnotic high tech threads into this unprecedented center for learning.



The New Cerritos Library

From scholarly research and hands-on experience, the library's creators have learned that a winning library not only accepts Californians' fast-paced life style and impatient imaginations but also works with them. The mixed-media *experience* of the Cerritos Library may seem "off" (Susan Sontag's word for "exaggerated style" in her *Notes on Camp*, 1964) to the library traditionalist, but it works. Compare the numbers from the library's first six weeks of operation in 2002 with the same numbers from 2001: attendance went from 58,770 to 185,765; library cards issued grew from 792 to 5,019 and circulation increased from 84,372 to 136,286.

Waynn Pearson says, "If you want people to use libraries, and eventually *love* libraries, you have to get people *in* libraries." It's telling that Pearson studied Robert Venturi's *Learning From Las Vegas* in which Venturi analyzes the "pleasure zone... a destination for pleasure-seekers" (like Disneyland and the Cerritos Library), a place Venturi says is "an oasis" with "the ability to engulf the visitor in a new role."

At the titanium clad, 88,500 square foot Cerritos Library, an intellectual "oasis," the "new role" that the Cerritos Library offers the visitor is *library-user*.

Please see The New Cerritos Library, page 2

from page 1

The new Cerritos Library

The User-Centric experience

Many publications have profiled the new Cerritos Library: the *Los Angeles Times* and the *American Library Journal* are just two. And many library professionals have heard of Cerritos' \$40 million reincarnation which was funded by the city of Cerritos' general fund (Cerritos has been southern California's "shining star" in urban redevelopment since the late sixties). The Cerritos Library's buzzword, "user-centric," is moving into the library vernacular. But what does "user-centric" mean? How does the Cerritos Library pull the elusive "non-library user" through its doors?

Pearson was closely watching marketing strategies, during the Cerritos Library's rebirth. Pearson learned that a product's success is wrapped up with the "user's experience" of the product. BMW's and Visa's ads illustrate his point. BMW sells cars, not feelings, but it turns America's head with the "driving experience." Visa sells financial services, not a bride's last minutes with dad, but Visa makes its product part of the wedding day *experience*. Pearson clearly likes the "experience" metaphor; he calls Cerritos' product the "user's experience" and makes *experience it*. Cerritos' slogan. The Cerritos Library wants its user to *feel* comfortable, so it gives the user the flash the user gets in the outside world.

Main Street on Up

Entering the new Cerritos Library is like entering the world's brainiest mall or "Club Med for the Mind," as Pearson nick-named the library in *American Libraries* (April 2002). The interior reflects what Susan Sontag, in *Notes on Camp*, calls "a love of artifice" in modern design

The first floor, "Main Street," is a mixture of architectural, intellectual and ecological themes. Faux craftsman arches portal the Old World reading room whose rare first editions stand beside a holographic fireplace. Ten-foot video screens flash edgy images, from the library's signature swoosh to quirky Hollywood clips such as Gordon McRae singing "Oh, What a Beautiful Morning" in *Oklahoma!* A shadow sign, "The 21st Century," fades in and out at the top of space-age escalators. One wall is a 15,000-gallon saltwater aquarium, bursting with the exotic prisms of the deep sea. The "Save the Planet" children's library, seen through the aquarium, is a made-to-scale rainforest and planetarium. A life-size replica of T Rex, "Stan," roars beneath a life-size tree sheltering a fairy-tale video screen in which the children project themselves. Staff, with headsets, handheld computers and Cerritos Library

polo shirts (are they librarians?) stand and greet newcomers at Info Station 1.

The top two, 21st century floors, house 200 tiered computer workstations and 1,200 laptop ports - places where the visitor taps into Library of California databases and the library's intranet, MyClio. Paradoxically, these floors also house the library's 300,000-volume book collection (which works out to five volumes per Cerritos resident). When a patron takes a breather from an on-line search, there's a good chance his or her eye might snag on Joyce Carol Oates' *Best Essays of the 20th Century* or Herman Melville's *Moby Dick*.

Because his or her imagination has been opened up by multi-media *experiences*, the patron might wander over, grab one of those books and start reading.

Staff as Teachers

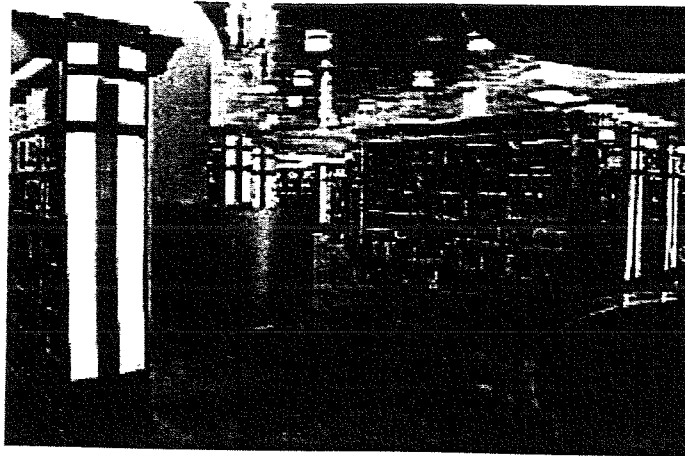
The architecture and fish may get people through the Cerritos Library door but what makes people stay is the staff.

The professionals here work under the library's assumption that degrees and certificates - intellectual stuff - can intimidate non-library users. They know that a person not accustomed to the library fears that his or her "new role" within the library might expose his or her under-used critical thinking, research and reading skills. Cerritos' professionals also know that once the new patron is in the library, the librarian sitting behind a desk can be intimidating. To approach the desk requires courage from the visitor, a letting go of pride - a tough thing to ask of a non-user. The desk enhances an "us and them" environment alien to inductive learning.

So, at the new Cerritos library staff branches out from "Info Stations," and moves toward the patron, rather than waiting for the patron at a desk. Someone from the team is always on the floor. Wearing a headset (a warm, fuzzy thing for LA's young adults.), the staff member is a guide, or teacher, who leads the patron to multi-media "learning centers." The patron, in the company of a librarian who seems like a peer, internalizes success as he or she interprets images, or texts.

Packing for the Future

The Cerritos Library deliberately offers what Pearson calls "sensory overload." Or, to use Venturi's language again, the library heats up "its imagery" to "compete in the



Inside the new Cerritos Library



OFFICE OF LIBRARY CONSTRUCTION

Administration

Richard Hall
Library Bond Act Manager
(916) 445-9604

Linda Springer
Deputy Bond Act Manager
(916) 445-9587

Fiscal

Curtis Purnell
Staff Services Manager I
(916) 445-9592

Compliance

Barbara Silken
Library Programs Consultant (Title 24)
(916) 445-9617

Barbara Pearson
Library Facilities Consultant
(916) 445-9609

Technical Assistance

Patricia Brown Zografos
Technical Assistance Consultant
(916) 445-9612

Rush Brandis
Library Facilities Consultant
(916) 445-9598

Library Bond Act applications received

Number of Applications

On June 14, 2002, the Office of Library Construction received 66 project applications for Library Bond Act grant funding from 61 different local jurisdictions in California. These applications were submitted for the first of three separate funding cycles. Subsequent grant application funding cycle deadlines are March of 2003 and January of 2004. The maximum state funding available for the first cycle is \$150 million.

State Funds Requested

The total amount of state funds requested for the 66 projects is \$541 million, with the average state grant amount for each project at just over \$8 million. This figure is \$3 million higher than the anticipated state request based on survey data received from library jurisdictions last fall. The reasons for this increase are unknown, but more precise project definition due to the planning efforts incorporated into the projects since last fall may be part of the reason. The fact that early project estimates are almost always lower than actual project costs may also be contributing to the rise in state funds being requested.

Ten projects are asking for between \$15 and \$20 million in state funding, while 11 projects are asking for between \$10 million and \$15 million in state funds. These 21 projects account for almost \$180 million of state funds or 1/3 of the total state funds requested. The maximum state grant amount allowed by the Library Bond Act is \$20 million.

On the other end of the spectrum, 22 projects are asking for \$5 million or less in state funds. These 22 projects account for just under \$60 million, which is just over 10 percent of all state funds being requested. The remaining 23 projects fall between \$5 million and \$10 million in state funds and account for just over \$300 million which is approximately sixty (57%) percent of the state funds being requested.

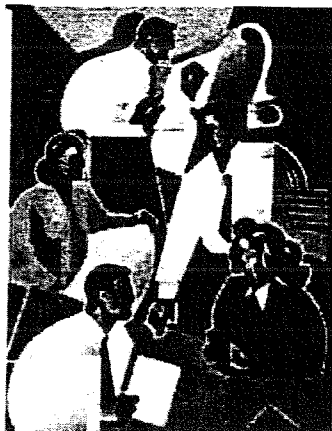
Priorities

Eighty-eight percent of the projects (58) submitted were for the construction of a new public library, with the remaining 12% percent of the projects (8) being remodeling and expansion projects. Thirteen of the proposed projects are multipurpose projects, meaning that the public library project is being built along with some other type of community facility.

Of the 66 applications, 56 are considered to be first priority based on the Bond Act and 10 are considered to be second priority. Of the 58 new public library project applications, 55 projects are claiming "joint-use" status, which is considered to be first priority for new public library buildings. Three of these projects are "co-located" libraries and 52 are "joint venture" projects both of which meet the definition of "joint-use" for first priority. Of the 8 existing library remodeling and expansion projects, only one project is claiming first priority status based on its location within the attendance area of a public school which is deemed to have "inadequate infrastructure to support access to computers and other educational technology."

LoC board confronts more budget cut challenges at May meeting

The Library of California program received a proposed \$2.5 million cut as a result of the May revision of the Governor's budget. This reduction generated a great deal of discussion among representatives of the seven regional library networks and the library community attending the LoC board's May 29-30 meeting in Sacramento as they watched and listened to board members decide how best to allocate the remaining \$990,000 in the LoC budget to run a statewide resource sharing program. Further discussion about the LoC budget will occur at the August 2002 board meeting, and the board will make a final decision about the budget once the California state budget is signed into law.



Here is a summary of the LoC board's decisions:

By a vote of 7 to 2, the board members approved allocating the remaining \$990,000 for the budget year 2002/2003 in the following ways: (1) \$240,000 will be spent to support statewide programs such as the Librarians' Index to the Internet (Iii) and the LoC Periodicals/Serials Database (LoCPSD) program, and (2) the seven LoC regional library networks will collectively receive a total of \$750,000 to support their plans of service, with each region receiving \$25,000 as soon as the state budget is signed to support their respective library networks, while the board will allocate the remaining funds after that. The LoC board will review a final budget proposal at the August 2002 meeting and may authorize additional payments to the regional library networks.

The Loan Compensation program will be suspended until a new interlibrary loan reimbursement rate is in place.

The board unanimously approved all of the LoC regional library networks' plans of service for fiscal year 2002/2003, and requested that each library network revise its plans before the August LoC board meeting so that board members can review anticipated services that each region will deliver to its member libraries, and the status of each library network's interaction with California Library Services Act (CLSA) Systems within its regional area.

The board approved preparation of a Budget Change Proposal (BCP) to request additional fiscal year 2002/2003 dollars for those LoC programs that must be funded in order for the overall LoC program to move forward.

The LoC board also voted unanimously to approve 23 additional potential member libraries and 26 participating libraries in the regional library networks. They are:

Arroyo Seco

Member Libraries

Braille Institute

Irwindale Public Library

ONE Institute & Archives

Rosary High School

St Margaret's Episcopal School

San Gabriel Mission High School

San Gabriel Unified School District

University of California, Los Angeles

Participating Libraries

Avalon School Library

Bret Harte Library

International Elementary School Library

Jane Addams Library

Lindbergh Middle School, Reading Room

Luther Burbank Elementary School Library

Newcomb Academy Library

Poly Academy of Accelerated Learning

Renaissance Career Academy Library

Starr King Edison Academy Library

Tucker School Library of

Long Beach Unified School District

Gold Coast

Member Libraries

Coast Union High School

Participating Libraries

Bishop Garcia Diego High School Library of

Archdiocese of Los Angeles

Golden Gateway

Member Libraries

Mendocino-Lake Community College District

Monterey Institute of International Studies

San Juan Bautista City Library

San Leandro Public Library

Santa Rosa Junior College

Participating Libraries

Art and Architecture Library

Branner Earth Science Library

Braun Music Center

Classics Library

Cubberly Education Library

Falconer Biology Library

Harold A Miller Marine Biology Library

J Henry Meyer Memorial Library

Jonsson Library of Government Documents

Mathematical and Computer Sciences Library

Stanford Auxiliary Library

Stanford University Physics Library

Swain Chemistry Library

Terman Engineering Center Library of

Stanford University Libraries

from page 1

The new Cerritos Library

surroundings" of contemporary culture. The library's efficient tactile mix makes the user, who enters the library from a digitized outside world, *feel* at home, making the user's mind receptive to deeper learning.

The new Cerritos Library may be "about entertainment" on the surface but underneath it nurtures a traditional, and vital, agenda. Informed and inquisitive Californians, increased literacy rates - the return of California's public to California's libraries - are the larger goals of the library's "user's experience" paradigm. Cerritos is ultimately offering contemporary users the infinite pleasures of discovering information and reading a good book. The "product" the Cerritos Library is really selling is a library's timeless value.

Wayne Pearson says, "I'm not big on nostalgia on what passes us by; I'm more interested in packing the suitcase for

the trip forward." The new Cerritos Library's "experience approach" is a simple idea, with simple principles scalable to any library that is also on a trip forward.

The other day some girls (the largest segment of Cerritos users are juveniles) in the library's elevator called the library "cooler than the mall" - it doesn't get any better than that.



The new Cerritos Library interior

from page 3

Library Bond Act Applications Received

Next Steps

The next step for the California State Library's Office of Library Construction (OLC) staff is to complete a review of the applications to determine if each application is eligible for evaluation and potential grant award by the California Public Library Construction and Renovation Board. As applications are deemed eligible, staff will begin reviewing them using the priorities and factors stated in Education Code Sections 19994 and 19998 of the Library Bond Act. Finally, the Board will convene to make grant award decisions regarding the \$150 million in available funding for the first cycle. Those projects, which are not funded by the Board, may reapply in any subsequent funding cycle.

More Information

For a complete list of all project applications and data currently available, please visit the OLC website at: www.olic.library.ca.gov. For additional information regarding the Library Bond Act and the applications, contact:

Richard B. Hall,
Library Bond Act Manager
Office of Library Construction
California State Library
(916) 445-9604
rhall@library.ca.gov



from page 4

Library board May meeting

Heartland

Member Libraries

Central Unified School District
Lindsay Unified School District
Reef-Sunset Unified School District
University Medical Center, Fresno

Sierra Valley

Member Libraries

Elk Grove Unified School District
Grant Joint Union High School District
Lake Tahoe Community College

Tierra del Sol

Member Libraries

Murrieta Valley Unified School District
San Diego Unified School District

California Library Services Act

Regarding the CLSA program, the board discussed requesting that the chief executive officer apply the Governor's \$610,000

reduction in the CLSA program toward the loan compensation program so that other CLSA programs would not be reduced. Further consideration of the CLSA reductions will be done at the August LoC board meeting. The board also adopted CLSA loan reimbursement rates of \$4.49 per eligible interlibrary loan transaction and \$.78 per eligible direct loan transaction (subject to Department of Finance approval); authorized preparation of a Budget Change Proposal (BCP) for additional 2003/2004 local assistance funding for the CLSA Interlibrary Loan and Direct Loan programs; and approved use of 2002/2003 System Advisory Board (SAB) program funds to reimburse one SAB member per System who attends the November 2002 Library of California board meeting and California Library Association annual conference in Sacramento.

Outcomes Measures advances in California libraries

By Liz Gibson

*Assistant Bureau Chief, Library Development Services
California State Library*

The California State Library has been in the forefront of introducing the benefits and operations of Outcomes Measures (OM) techniques to the management and evaluation of library services and projects in California. Begun in California literacy services, these techniques are being tested and expanded in the 2002/2003 fiscal year in a variety of federal Library Services and Technology Act (LSTA) grant-funded projects to experiment with this methodology, demonstrate situations in which it is most effective, and identify situations in which it is less effective and/or not worth the effort involved to implement it.

The following projects have agreed to test this revised methodology in 2002/03 and assist in defining the advantages and problems involved in its implementation. These libraries will receive specific training in OM at workshops in northern and southern California in early July, prior to their submission of revised LSTA-OM applications on August 30, 2002. These projects will receive individualized assistance in project development and implementation to optimize this new methodology. The participating projects are:

<u>Project Applicant</u>	<u>Project Title</u>
Alameda County Library	Reciprocal Outreach Service (Literacy)
Beaumont Library District	Teens Connect
Butte County Library	Library, Literacy, & Lap Tops for Learners
County of Los Angeles Public Library	Online GIS for Public Library Management and Planning
Del Norte County Public Library District	Outreach Project

Project Applicant

Project Title

Gay, Lesbian, Bisexual, Transgender Historical Society of No. Calif. Library	Community-Based Archives Initiative, Year 2
Glendale Public Library	Senior Internet Training Video
Metropolitan Cooperative Library System	From Interns to Library Leaders, Year 2
Monterey Park Public Library (Bruggemeyer Memorial)	Writers' Workshop
Newport Beach Public Library	Library Services to Seniors, Year 2
Peninsula Library System	Infopeople Project: Libraries Mastering Information Technologies
San Diego County Public Law Library	Community Outreach and Education
Tuolumne County Library	Mobile Library & Literacy Lab
University of California, San Diego California	Preservation Priorities, Year 2

The results of this expanded test will be reported upon throughout this fiscal year and the next. It is expected that this methodology will be expanded to all relevant LSTA projects in the 2003/04 LSTA project year. For additional information on this effort, contact Liz Gibson, assistant bureau chief, LDS, by phone at (916) 653-6752, or by email to lgibson@library.ca.gov; or Jay Cunningham, LSTA coordinator, by phone at (916) 653-8112, or by email to jcunningham@library.ca.gov.

Federal court rules on Children's Internet Protection Act

The Children's Internet Protection Act (CIPA), the subject of a court challenge filed March 20, 2002, by the American Library Association and the American Civil Liberties Union, received a unanimous ruling on May 31 by the federal appellate court in Philadelphia that CIPA violates the First Amendment to the U.S. Constitution when applied to public libraries. Chief Judge Edward Becker, who wrote the opinion for the three-judge panel, stated that CIPA, which relates to public libraries and public school libraries, is unconstitutional because the Internet filtering technology used to prevent children from viewing pornography at computer terminals in public libraries also blocks access to substantial amounts of constitutionally protected speech.

As a result of the ruling, neither the Federal

Communications Commission (FCC), which administers telecommunications discounts for schools and libraries through their educational or E-rate program, nor State Libraries administering the Library Services and Technology Act (LSTA) federal grant program, can withhold funds from public library applicants that choose not to install Internet filters on all Internet-ready terminals.

Any appeal of this decision is likely to go directly to the U.S. Supreme Court.

For more information on CIPA, visit the American Library Association website at www.ala.org/cipa/cipatrial9.html or the Center of Democracy and Technology at www.cdt.org. The judges' ruling can be found at www.paed.uscourts.gov/documents/opinions/02D0415P.HTM

Advisory council created to evaluate Stanford-California State Library Institute on 21st Century Librarianship, continuing education

By Christopher Berger
Resource Sharing Specialist, Library
Development Services Bureau
California State Library

Dr. Kevin Starr, State Librarian of California, has named an advisory council as part of a California State Library-sponsored study to evaluate the Stanford-California State Library Institute on 21st Century Librarianship, a joint Stanford University-CSL project, and other continuing education needs.

Called the "Advisory Council on California Continuing Education," this 12-member group will advise Holly Hinman, independent consultant for the study, in her evaluation of the Institute and its relationship to fulfilling the needs of the California library community. They will also assist Ms. Hinman in looking at alternative continuing education approaches that could form the basis of CSL's future continuing education program.

The State Librarian and University Librarian Dr. Michael Keller of Stanford University founded the Institute in 1999, and for two successive summers has held a weeklong seminar at Stanford University for a select group of library staff from California, other U.S. states, and other countries, who were considered the emerging library leaders of the 21st century. The Institute has also offered professional development programs for librarians on current topics that could be viewed locally or broadcast

nationally using distance education technology.

The advisory council includes librarians representing public, academic, special, and school libraries. They are:

Gregg Atkins
Dean of Learning Resources
Sacramento City College

Deborah Barrow
Director
Watsonville Public Library

Nancy Crabbe
Chair
Continuing Education Committee
California Library Association

Linda Crowe
Executive Director
Peninsula Library System

Andrew Herkovic
Foundation Relations
& Strategic Projects
Stanford University Libraries

Luis Herrera
Director
Pasadena Public Library

Susan Kent
Director
Los Angeles Public Library

Les Kong
Head of Public Services
Library
California State University,
San Bernadino

Jane Light
Director
San Jose Public Library

Mary Minow
President
California Association of Library
Trustees & Commissioners
(CALTAC)

Vicky Reed
Media Services Specialist
San Diego County Office of Education

Heidi Sandstrom
Consumer Health Information
Services Coordinator
Pacific Southwest
Regional Medical Library

Blanche Woolls
Dean
School of Library
& Information Science
San Jose State University

In addition, Ms. Hinman, Mark Parker, bureau chief, and Barbara Will, library programs consultant, at the Library Development Services bureau of the CSL are ex-officio members of the council.

The Stanford-California State Library Institute on 21st Century Librarianship project has been supported by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian. In April 2002, the State Librarian and the University Librarian of Stanford University issued a joint statement about the current status of the Institute. This statement can be found in the May 2002 issue of *Connection*, or on the Institute's website at <http://institute21.stanford.edu>. General information about the Institute can be located at this website, also. You can also read about the Institute's first summer session at Stanford University in the September 2000 issue of *Connection*, Page 4.

For additional information about the study, contact Barbara Will by phone at (916) 653-7071, or send an email to bwill@library.ca.gov.

California Public Library statistics on the web

It's finally arrived! The online statistics comparison and display system, announced in the February 2002 *Connection*, is now operational. All libraries of all types contributing to the California Library Statistics program are pre-registered for access to this system and will be receiving log-on information in July. Other California library agencies can also be eligible to use this system. Any California library agency interested in obtaining access to this system should contact Liz Gibson in writing. Send your request by email to lgibson@library.ca.gov, or by U.S. mail to California State Library-LDS, P.O. Box 942837, Sacramento, CA 94237-0001.

CONNECTION

Training Corner

Provider: Rural Initiative

Course (via videoconference and webcast):

**The New Planning for Results:
Involving the Community in Planning
Your Library's Future**

Date and videoconference locations:

Wednesday, July 10

Corona Public Library, Humboldt County Library

Mono County Library, Bridgeport

Contact: Dan Theobald

Principal Consultant

i2i Communications, 415-431-0329

dtheobald@i2icom.com

Provider: Rural Initiative

Course (via videoconference):

**The Reference Interview:
Asking All the Right Questions**

Date and videoconference locations:

Thursday, July 25

Salinas Public Library, Ventura County Library,
Nevada County Library, Santa Maria County Library,
Paso Robles Public Library

Friday, July 26:

San Benito County Library, Tulare County Library,
Nevada County Library

Friday, August 2:

Butte County Library (Chico branch),
Siskiyou County Library, Colusa County Library,
Plumas County Library,
Camarena Memorial Library (Calexico)

Contact: Dan Theobald

Principal Consultant

i2i Communications, 415-431-0329

dtheobald@i2icom.com

Provider: Infopeople

Course: **Teaching The Public To Use
Digital Resources**

Dates and locations:

Thursday, July 18, Los Angeles Public Library

Thursday, August 1, Fresno County Public Library

Wednesday, August 28,

Pleasant Hill-Contra Costa County Library

Monday, September 9, National City Public Library

Monday, September 23, Cerritos Public Library

<http://infopeople.org/WS/workshop/Workshop/85>

Provider: Infopeople

Course: **Cataloging Fundamentals**

Dates and locations:

Tuesday, July 9,

Pleasant Hill-Contra Costa County Library

Tuesday, July 30, San Diego County

Library Headquarters

Tuesday, August 6,

Bakersfield-Beale Memorial Library

<http://www.infopeople.org/WS/workshop/Directions>

Provider: Infopeople

Course: **Using the Web for Collection Development**

Dates and locations:

Monday, July 8, Cerritos Public Library

Wednesday, August 21, Cerritos Public Library

<http://infopeople.org/WS/workshop/Workshop/73>

Provider: Infopeople

Course: **PowerSearch.2**

Dates and locations:

Wednesday, July 10, San Jose Public Library

Wednesday, July 31, Cerritos Public Library

<http://www.infopeople.org/WS/workshop/Workshop/39>

Provider: Infopeople

Course: **Library Laws for the Web Environment**
(distance learning course)

<http://infopeople.org/WS/workshop/Workshop/86>

Provider: Infopeople

Course: **Surfing the Curriculum:
K-12 Internet Resources**

Dates and locations:

Monday, August 12, San Francisco Public Library

Friday, August 30, National City Public Library

Tuesday, September 24,

Bakersfield-Beale Memorial Library

Tuesday, October 8, Cerritos Public Library

Thursday, October 17,

Sacramento County Office of Education

Wednesday, October 30, Los Angeles Public Library

<http://infopeople.org/WS/workshop/Workshop/88>

Training Corner

Provider: Infopeople
Course: **Gumby Meets Dewey:
Rethinking Library Staffing Issues**

Date and location:
Friday, August 30, San Jose Public Library
<http://infopeople.org/WS/workshop/Workshop/59>

Provider: Infopeople
Course: **Librarians' Internet Toolkit for Kids**
Dates and Locations:
Tuesday, July 16, Cerritos Public Library
Tuesday, July 23,
Pleasant Hill-Contra Costa County Library Gates Lab
Thursday, July 25, San Jose Public Library
<http://infopeople.org/WS/workshop/Workshop/81>

Provider: Infopeople
Course: **To Turn the Computer Off, Press 'Start':
Making Sense of Windows**

Dates and locations:
Friday, July 19,
San Diego Public Library - Jeff Mayem, instructor
Tuesday, July 30, Vallejo
John F. Kennedy Library - Cheryl Gould instructor
<http://infopeople.org/WS/workshop/Workshop/66>

Provider: Infopeople
Course: **Ready Reference on the Internet: 2002**

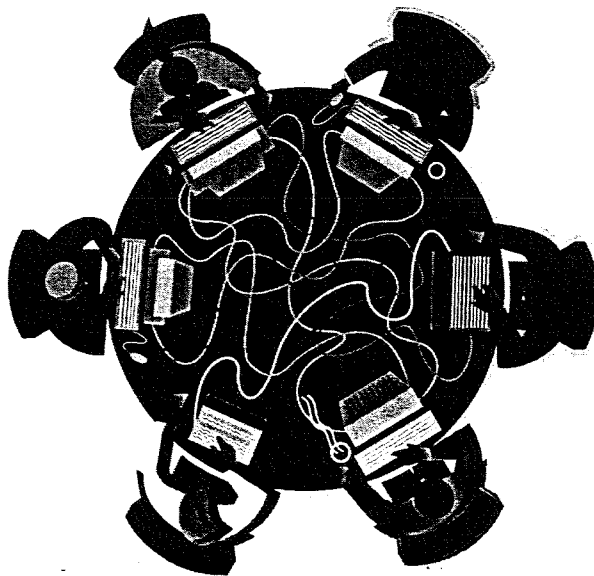
Dates and Locations
Tuesday, August 6,
Vallejo-John F. Kennedy Library Branch
Thursday, August 22, National City Public Library
Tuesday, September 10, San Jose Public Library
Wednesday, September 25, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/96>

Provider: Infopeople
Course: **Practical Technology for Children's
Library Service**

Dates and locations:
Friday, July 12, Fresno County Public Library
Thursday, August 1, San Jose Public Library
Friday, August 16, Cerritos Public Library
Thursday, August 29, San Bernardino Public Library
Wednesday, September 18, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/91>

Provider: Infopeople
Course: **Library Furniture 101**
Dates and Locations
Monday, July 15, San Francisco Public Library
Friday, August 2, Cerritos Public Library
<http://infopeople.org/WS/workshop/Workshop/89>

Provider: Infopeople
Course: **Computer and Internet
Troubleshooting 101**
Date and location:
Wednesday, October 9, 2002,
San Francisco Public Library
<http://infopeople.org/WS/workshop/Workshop/51>



If you would like your library-related training event included in *Connection*, please send event information to Sarah Dalton, *Connection* editor at sdalton@library.ca.gov

July

July 20-24, 2002

American Association of Law Libraries (AALL), Annual Meeting and Conference, Orlando, Florida

August

August 14-15, 2002

Library of California board meeting, Sacramento

November

November 15-18, 2002

California Library Association (CLA), Annual Conference, Sacramento

November 19-20, 2002

Library of California board meeting, Sacramento

2003

April

April 10-13, 2003

Association of College & Research Libraries (ACRL),
11th National Conference, Charlotte, North Carolina

CONNECTION

is the website newsletter of the
California State Library
and the Library of California.

Dr. Kevin Starr

State Librarian

(916) 654-0174

kstarr@library.ca.gov

Sarah Dalton

Communications

Editor

(916) 654-1483

sdalton@library.ca.gov

Christopher Berger

Library Development Services

Assistant Editor

(916) 653-8313

cberger@library.ca.gov

Library of California Board

Victoria Fong

President

Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

California State Library
914 Capitol Mall
P.O. Box 942837
Sacramento, CA 94237-0001

Library of California Board
<http://www.library.ca.gov/loc/board/index.html>

California Public Library Construction
and Renovation Board
<http://www.olc.library.ca.gov/board.asp>