

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
UNUSUAL MEETING OF THE BOARD OF TRUSTEES  
June 19, 2006**

**CALL TO ORDER**

President Shkoler called the Unusual Meeting of the Placentia Library District Board of Trustees to order on June 19, 2006, at 6:30 P.M.

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier. Friend's President Eleanore Rankin.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Escobosa, and seconded by Secretary Turner to adopt the Agenda as amended.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ORAL  
COMMUNICATIONS**

No members of the public addressed the Board.

**TRUSTEE REPORTS**

President Shkoler reported that he attended the Chamber Mixer and Charity's Closet Ribbon Cutting on June 14, 2006

Trustee Wood reported that she also attended the Charity's Closet Event and attended the Mini Gourmet's Ribbon Cutting. She also attended the American Business Women's Association Awards Night honoring Reference Librarian, Mary Strazdas on May 23, 2006.

Trustee DeVecchio reported that that he attended the Charity's Close Ribbon Cutting.

Trustee Escobosa reported that she attended the Joint Publications Committee Meeting on May 31, 2006.

Trustee Turner reported that she attended the American Business Women's Association Awards Night on May 23, 2006.

**FRIENDS**

Eleanore Rankin announced that Helen White resigned from the Board due to health issues permanently and as a bookstore volunteer temporarily. Nita Godwin also resigned as a bookstore volunteer. Eleanore is looking for bookstore volunteers.

The Friends is on hiatus until September 2006.

**CONSENT  
CALENDAR**

It was moved by Trustee Wood and seconded by Trustee Escobosa to approve items 10-43:

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**MINUTES**

Minutes of the May 9, 2006 Library Board of Trustees Board Meeting and the May 9, 2006 Work Session.

**CLAIMS**

Claims 4873, 4874 by Minter/Turner, 4875 and 4876 by Minter/Wood, 4877 and 4878 by DeVecchio/Shkoler/Wood for a total of \$43,330.67 from Fund 707.

Current Claims 4879, 4880, 4881, 4882, 4883, and 4884 for a total of Current Claims for the Fiscal Year 2005-2006 of \$15,181.37 and Payroll #1 (7/12/06) for 47,072; and Payroll #2 (7/26/06) for \$47,072 for a total of \$94,144.00 for a combined total of Current Claims and Payrolls of \$241,864.10 from Fund 707.

FY2005-2006 Cash Flow Analysis through June 19, 2006 and recommendation that no funds be transferred at this time.

**FINANCIAL  
REPORTS**

Financial Reports for May 2006

Financial Reports for April 2006

Office General Ledger & Check Registers for May 2006 plus the bank reconciliations for April 2006 that were not available for the May 2006 Library Board Meeting

Acquisitions Report for May 2006

Entrepreneurial Report for May 2006

Collection Agency Report for May 2006

**GENERAL CONSENT  
CALENDAR**

Gifts Report for May 2006

Building Maintenance for May 2006

Personnel Report for May 2006

Circulation Report for May 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report.

Status Report on Audit Recommendation by Moreland & Associates

Minutes of the Orange County Council of Governments Regular Meeting on March 23, 2006 and the Agenda for the Regular Meeting on May 25, 2006.

Report to the California State Legislature on the California Library Literacy & English Acquisition Services Program of the California State Library, submitted by Susan Hildreth, State Librarian, March 2006.

#### **STAFF REPORTS**

Letter from State Librarian Susan Hildreth dated June 5, 2006 announcing the award of a \$5,000 Grant, #40-6603, for the Local History Digital Resources Project through LSTA.

Director's Report for May 2006.

Program Committee Report for May 2006.

Children's Services Report for May 2006.

Placentia Library Literacy Services Report for May 2006.

Reference and Adult Services Report for May 2006.

History Room Report for May 2006.

Technology Report for May 2006.

Safety Committee Minutes for May 2006

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

#### **LEGISLATIVE ISSUES**

Library Director Minter reported that there is no updates about the State Budget at this time.

#### **FY06-07 SALARY SCHEDULES**

It was moved by Trustee Wood and seconded by Trustee DeVecchio to Read Resolution 06-02 by Title Only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish The Salaries for Employees of the District for Fiscal Year 2006-2007,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt Resolution 06-02,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**FY06-07 BUDGET**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to approve the FY06-07 Budget as proposed.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PUBLIC HEARING  
DATE**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to set the Public Hearing date for July 31, 2006 for the Fiscal Year 06-07 Budget and Fines & Fees Schedule,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AQUABROWSER  
PRODUCT**

It was moved by Trustee Wood and seconded by Trustee DeVecchio to Approve the purchase of the Aquabrowser package.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**SDRMA MEDICAL  
PROGRAM**

It was moved by Trustee Escobosa and seconded by Secretary Turner to read Resolution 06-03 by Title Only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Management Authority's Medical Benefits Program,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee DeVecchio to adopt Resolution 06-03 by Roll Call Vote,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Secretary Turner and seconded by Trustee DeVecchio to authorize the Library Director to sign the Memorandum of Understanding.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GANN 06-07**

It was moved by Trustee Wood and seconded by Secretary Turner to read Resolution 06-04 by Title Only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations Limitation for Fiscal Year 2006-2007,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee Escobosa to adopt Resolution 06-04 by Roll Call Vote,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**HOLIDAY AND  
CLOSURE  
SCHEDULE FY 06-07**

It was moved by Trustee Wood and seconded by Secretary Turner to read Resolution 06-05 by Title Only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Closure for Calendar Years 2006-2007,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee Escobosa to adopt Resolution 06-05 by Roll Call Vote,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None

ABSTAIN: None  
ABSENT: None

**POLICY 2319,  
LIBRARY  
ASSISTANT  
POSITION  
DESCRIPTION**

The Board decided to defer this item for the July 31, 2006, Unusual Date, Board of Trustees Meeting.

**PERSONNEL  
ALLOCATION  
SCHEDULE &  
ORGANIZATION  
CHART FOR FY06-07**

It was moved by Secretary Turner and seconded by Trustee DeVecchio to adopt the Personnel Allocation Schedule and Organization Chart for Fiscal Year 2006-2007,

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**AGENDA  
PREPARATION**

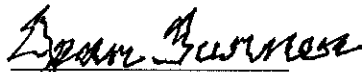
Agenda Preparation for the July (Unusual Date) Meeting will be held on Monday, July 31, 2006 at 6:30 P.M.

**JUNE  
MEETING**

The Regular Meeting of the Board of Trustees of the Placentia Library District for June 19, 2006 adjourned at 8:45 P.M.

**ADJOURNMENT**

The July Library Board Meeting will be held on Monday, July 31, 2006 at 6:30 P.M. in the Library History Room.



Jean Turner  
Secretary  
Library Board of Trustees



Al Shkoler  
President  
Library Board of Trustees