

PLACENTIA LIBRARY DISTRICT



Board of Trustees

Regular Meeting

September 16, 2001

Library Conference Room

Minter



- 3. Minutes of the August 15, 2001 Regular Meeting.

gail geffo.

Presentation: Library Director
Recommendation: Approve by Motion

Sandra - abstr.

- 4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

- 5. Board President Report

Friends Board Meeting - Cynthia Cook learned of Gen. District to R.P.W. & OC Oct 19, 2001

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

- 6. Trustee Reports

Doc - Main Gt Center
Sandra - SBucus - Bakersfield
Dore -

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

- 7. Library Director Report

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

- 8. Friends of Placentia Library Board of Directors Report

April 2002 Mixer
Chandler
Stacy City - Sep 27
Palm Fire - Oct 25
Herzog by Paula.
Sandra.

Sandra & Summer
Gail Peeggy

CLAIMS (Items 9 - 12)

Presentation: Library Director
Recommendation: Approve by Motion

attached SOPMT
Session & sign in.

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

- 9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

10. Claims forwarded by the Library Director. (Approve)

Claims 4135, 4136, 4137, 4138, 4139 and 4140 forwarded by Library Director for a total of \$28,001.23 during this report period.

11. Current Claims and Payroll (Approve)

Claims 4128, 4129, 4130, 4131 and 4132 for a subtotal for Claims of \$9,939.49; and Payrolls 4133 for \$28,058.00 and 4134 for \$26,961.00, for a subtotal for Payrolls of \$55,019.00; with a combined total of Claims and Payroll of \$64,857.49.

12. FY2001-2002 Cash Flow Analysis through August 15, 2001 and recommendation that no funds be transferred at this time. (Receive & File and Approve)

FINANCIAL REPORTS (Items 13 - 18)

Handwritten initials: JWB / C

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 – 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- 13. Financial Reports for July and August 2001 (Receive & File)
- 14. Office General Ledger & Check Registers for August 2001 (Receive & File)
- 15. Acquisitions Report for August 2001 (Receive & File)
- 16. Collection Agency Report for August 2001 (Receive & File)
- 17. Debit Card System Reimbursement Report for August 2001 (Receive & File)
- 18. Gifts Report for August 2001 (Receive & File)

GENERAL CONSENT CALENDAR (Items 19 – 30)

Handwritten initials: Gw / Gw

Presentation: Library Director
Recommendation: Approve by Motion

Items 19 – 30 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 19. Building Maintenance Report for August 2001 (Receive & File)
- 20. Personnel Report for August 2001 (Receive, File, and Ratify Appointments)

21. Volunteer Report for August 2001 (Receive & File)
22. Circulation Report for August 2001 (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)
24. This Agenda Number is not in use.
25. Proofs of Publication from the Placentia News Times for the Notice of Public Hearing for the Proposed Fines & Fees Schedule published on August 9, 2001 and the Notice of Public Hearing for the Proposed Budget published on August 9, 2001 (Receive & File)
26. Status Report on Fire Extinguisher Day (Receive & File)
27. Letter of Understanding from Jeffrey P. Thompson, JD, Walsh & Decluse, LLP dated August 23, 2001, who advising Placentia Library District in a current employment matter upon recommendation of the Special District Risk Management Authority (Receive & File)
28. Library of California Board Actions, August 15-16, 2001 (Receive & File)
29. Certification of Eligibility and Funding and Statement of Intent for Fiscal Year 2001-2002 for the California Library Literacy Services (Receive & File and Ratify Submission)
30. Placentia Civic Center Authority Minutes of June 14, 2001 and Agenda for August 15, 2001 (Receive & File)

CONTINUING BUSINESS

31. Legislative issues for Fiscal Year 2001-2002

Presentation: Library Director
Recommendation: Give direction for future action.

32. Discussion of Civic Center Authority Remodeling Project funding issues

Presentation: Library Board President
Recommendation: Give direction for future action.

33. Status Report from the Placentia History Room Committee with a Recommendation to Establish Mondays and Wednesdays from 6:00 to 9:00 P.M. as the hours of public access for the Placentia History Room.

Presentation: Library Director
Recommendation: Establish Mondays and Wednesdays from 6:00 to 9:00 P.M. as the hours of public access for the Placentia History Room

Geo / Geo

NEW BUSINESS

(No items of New Business)

STAFF REPORTS (Items 34 - 39)

Deff / Gae.

Items 34 – 39 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

- 34. Program Committee Report for August 2001 (Roberts)
- 35. Children's Services Report for August 2001 (Smith)
- 36. Placentia Library Literacy Services Report for August 2001 (Roberts)
- 37. Placentia Library Web Site Report for August 2001 (Frizell)
- 38. Publicity Materials Produced in August 2001. (Rakos)
- 39. Safety Committee Minutes for August 2001 (Matas)

ADJOURNMENT

4:30 pm

- 40. Agenda Preparation for the October Regular Meeting, which will be held on Wednesday, October 17, 2001.
- 41. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 42. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elisa Herrera-Thomas, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the September 16, 2001 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Wednesday, September 12, 2001.

Elisa Herrera-Thomas

Order tickets



Placentia Library Board Calendar

September 2001 - August 2002

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September

- 2 Library Closed for Monday Holiday
- 3 Library Closed for Labor Day
- 4 7:00 PM Friends Board Meeting, Shkoler
- 17 7:30 PM Library Board Meeting
- 19 8:33 AM CSDA Annual Conference, Sacramento, through Sep 21
- 25 8:30 AM Fund Raising Day in LA, Pasadena Center
- 27 7:15 AM Placentia Chamber of Commerce Breakfast
- 29 9:00 AM CALTAC Technology Survival Skills for Library Trustees, City of Cerritos Council Chambers, 18125 Bloomfield Avenue

October

- 1 7:00 PM Friends Board Meeting, Dinsmore
- 13 9:00 AM Heritage Parade
- 17 7:30 PM Library Board Meeting
- 24 7:00 PM Foundation Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 5 7:00 PM Friends Board Meeting, Stark
- 9 5:30 PM Foundation Donor Reception (Donor hours are 6 - 8 P.M.)
- 11 Library Closed for Veterans Day
- 21 7:30 PM Library Board Meeting
- 22 Library Closed for Thanksgiving

December

- 3 7:00 PM Friends Board Meeting, Braun
- 7 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 19 7:30 PM Library Board Meeting

January

- 7 7:00 PM Friends Board Meeting, Wood
- 16 7:30 PM Library Board Meeting
- 17 5:30 PM Chamber Mixer
- 18 ALA Midwinter Meeting, New Orleans, through Jan 23
- 23 7:00 PM Foundation Board Meeting
- 24 7:15 AM Placentia Chamber of Commerce Breakfast

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Placentia Library Board Calendar

September 2001 - August 2002

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February

- 4 7:00 PM Friends Board Meeting, Dinsmore
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

March

- 4 7:00 PM Friends Board Meeting, Dinsmore
- 12 10:42 AM Public Library Association Conference, Phoenix, through March 16
- 20 7:30 PM Library Board Meeting
- 28 7:15 AM Placentia Chamber of Commerce Breakfast

April

- 1 7:00 PM Friends Board Meeting, Stark
- 14 National Library Week begins, through April 20
- 15 6:30 PM Friends Annual Meeting
- 17 7:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 6 7:00 PM Friends Board Meeting, Braun
- 15 7:30 PM Library Board Meeting
- 23 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 3:36 PM Library Closed for Monday Holiday
- 27 Library Closed for Memorial Day

June

- 3 7:00 PM Friends Board Meeting, Wood
- 13 2:35 PM ALA Annual Conference, Atlanta, through June 19
10:39 AM American Librry Association, Atlanta, through June 19
- 19 7:30 PM Library Board Meeting
- 27 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day
- 17 7:30 PM Library Board Meeting
- 25 7:15 AM Placentia Chamber of Commerce Breakfast

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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 15, 2001**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on August 15, 2001 at 7:40 P.M..

ROLL CALL **Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustee Sandra Stark.

Others Present: Administrative Assistant Elisa Herrera-Thomas; and Public Services Manager/Literacy Coordinator Jim Roberts.

ADOPTION OF AGENDA It was moved by Secretary Braun, seconded by Trustee Wood to adopt the Agenda as printed.

AYES:	Braun, Dinsmore, Shkoler, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

MINUTES It was moved by Secretary Braun, seconded by Trustee Dinsmore to approve the Minutes of the July 18, 2001 Regular Meeting as printed.

AYES:	Braun, Dinsmore, Shkoler, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

ORAL COMMUNICATIONS No members of the public requested to address the Board.

PRESIDENT'S REPORT President Shkoler reported that the Civic Center Authority met on the morning of August 15, 2001 to award the project contract. This item will be discussed at the September Library Board Meeting.

TRUSTEE'S REPORT None of the Trustees had anything to report at this time.

LIBRARY DIRECTOR REPORT Library Director Minter reported that the History Room Dedication Ceremony will be held on December 4, 2001.

CLAIMS

It was moved by Trustee Dinsmore, seconded by Secretary Braun to approve Agenda Items 8 through 11.

Nonstandard Claims: No Nonstandard Claims were presented.

Forwarded by the Library Director: Claims 4125, 4126 and 4127 for a total of \$9,591.80.

Current Claims and Payroll: Claims 4128, 4129, 4130, 4131 and 4132 for 9,939.44. Payroll Claims 4133 for \$28,058.00 and 4134 for \$26,961.00 for a subtotal of \$55,019.00. The combined total for all Claims and Payroll claims was in the amount of \$64,857.49.

FY2001-2002 Cash Flow Analysis through August 15, 2001 with recommendation that no funds be transferred at this time.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

FINANCIAL REPORTS

It was moved by Trustee Wood, seconded by Trustee Dinsmore to receive and file Agenda Items 12 through 17:

The Financial Report for July 2001 was not available and will be included with the August report.

Office General Ledger & Check Registers for July 2001

Acquisitions Report for July 2001

Collection Agency Report for July 2001

Debit Card System Reimbursement Report for July 2001

Gifts Report for July 2001

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Secretary Braun to receive and file Agenda Items 18-27:

Building Maintenance Report for July 2001. (Receive & File)

Personnel Report for July 2001 (Receive, File & Ratify Appointments)

Volunteer Report for July 2001 (Receive & File)

Circulation Report for July 2001 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City of Placentia (Receive & File)

Annual report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 2000-2001 (Receive & File)

Annual Report to the State Library of California for the Families For Literacy Grant for Fiscal Year 2000-2001 (Receive & File)

Letter of Authorization for Munson, Cronick & Associates, CPA to conduct the Fiscal Year 2000-2001 Financial Audit for Placentia Library District (Receive & File)

Library of California Board Actions, June 27-28, 2001 (Receive & File)

**LEGISLATIVE
ISSUES**

Library Director Minter reviewed the Revised Program Budget Request for the Families for Literacy Grant as submitted to the State Library of California in July 2001.

**PUBLIC HEARING -
FINES & FEES
SCHEDULE FY 2001 -
2002**

Library Director Minter reviewed the Proposed Fines & Fees Schedule for Fiscal Year 2001-2002.

Library Director Minter reported that the Proof of Publication had not been received from the *Placentia News Times* and will be presented to the Board at the September meeting.

The Public Hearing for the Fines & Fees Schedule for FY 2001-2002 was opened by President Shkoler at 7:55P.M.

No one spoke.

The Public Hearing for the Proposed Fines & Fees Schedule for FY 2001-2002 was closed at 7:56P.M.

It was moved by Secretary Braun, seconded by Trustee Wood to adopt the motion to read Resolution 02-1 by title only, Adopt the Fines and Fees Schedule for 2001-2002 of the Placentia Library District.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Trustee Wood, seconded by Trustee Dinsmore to adopt Resolution 02-1.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**PUBLIC HEARING
FOR THE BUDGET
FY 2001-2002**

Library Director Minter reviewed the Proposed Budget for Fiscal Year 2001-2002.

Library Director Minter reported that the Proof of Publication had not been received from the *Placentia News Times* and will be presented to the Board at the September meeting.

The Public Hearing on the Budget for Fiscal Year 2001-2002 was opened by President Shkoler at 8:00 P.M.

No one spoke.

The Public Hearing on the Budget for Fiscal Year 2001-2002 was closed at 8:01 P.M.

It was moved by Secretary Braun, seconded by Trustee Dinsmore to read Resolution 00-2 by title only, to Adopt Fiscal Year 2001-2002 Budgets for the Placentia Library District.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

It was moved by Trustee Dinsmore, seconded by Secretary Braun to adopt Resolution 00-2.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

**FIRE
EXTINGUISHER DAY**

Public Services Manager Roberts presented plans for a Fire Extinguisher Day that had been proposed by the Library Board. The date is set for Saturday, October 20, 2001.

**TRAVEL
AUTHORIZATIONS**

It was determined that the Trustees present will attend the CALTAC Technology Survival Skills Workshop to be held in Cerritos on Saturday, September 29, 2001.

It was moved by Secretary Braun, seconded by Trustee Wood to authorize the payment of registration fees and mileage on the CALTAC technical Survival Skills Workshop.

AYES: Braun, Dinsmore, Shkoler, Wood
NOES: None
ABSTAIN: None
ABSENT: Stark

It was determined that all Board members, with the exception of President Shkoler, would attend the CSDA Annual Conference in Sacramento from Wednesday, September 19, through Friday, September 21, 2001. Library Director Minter and Trustee Wood will attend the three day full conference. Secretary Braun, Trustee Dinsmore and Public Service Manager Roberts will only be attending the awards banquet on Thursday, September 20, 2001.

STAFF REPORTS

It was moved by Trustee Dinsmore, seconded by Secretary Braun to approve Agenda Items 33-38.

Program Committee Report for August 2001.

Children's Services Report for August 2001.

Placentia Library Literacy Services Report for August 2001.

Placentia Library Web Site Report for August 2001.

Publicity Materials produced for August 2001.

Safety Committee Minutes for August 2001.

AYES:	Braun, Dinsmore, Shkoler, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

CLOSED SESSION

The closed session to review the employment status of a Placentia Library District employee began at 8:20 P.M.

Pursuant to California Government Code Section 54957 a closed session will be held to review and discuss the employment status of an employee, a personal matter.

**SEPTEMBER
MEETING**

The closed session was adjourned and the open session reconvened at 8:35 P.M.

ADJOURNMENT

The September Regular Library Board Meeting will be held on Monday, September 17, 2001 at 7:30 P.M. in the Library Conference Room.

The Regular Meeting of the Board of Trustees of the Placentia Library District for August 15, 2001 adjourned at 8:40 P.M.

Geoff Braun, Secretary

Friends of Placentia Library Board Meeting June 4, 2001 JR.

The meeting was called to order by President, Pat Irot. The following Directors were present: Pat Irot, Jan Schwartzkopf, Liz Spring, Renee Scott, Ted Farkas, Frances Stoller, Camille Himes, Barbara Hemmerling, Elizabeth Minter, and Cheryl Willauer represented the staff.

Elizabeth introduced Alice, the new circulation supervisor.

The minutes of the May 7 board meeting were approved as read. The treasurer reported a balance of \$8916.22. There were no bills to be paid.

Second Sunday Book Sale: The schedule will be posted in the Friends workroom. The sales will be from 12:30 to 4:00 P.M. This allows the staff to leave at their regular time. The cash drawer will be available to the sales people.

Gifts to Library:

- 1) \$1000 for processing audio-visual materials. This was moved by Camille and seconded by Barbara. Motion passed.
- 2) \$500 for Books 2001 (Christmas Clearing Bureau). Pending Jim's grant application for Books 2001, we will provide this \$500 for purchase of books. This was moved by Jan, seconded by Frances. Motion passed. Pat was authorized to encourage the Placentia Round Table Women's Club to match this donation.
- 3) Up to \$3000 to carpet the community room. Motion made by Liz, seconded by Jan. Motion passed.
- 4) \$600 for changing table in the children's area restroom. Motion by Ted, seconded by Liz. Motion carried.
- 5) Up to \$100 to purchase a new cash box for our ongoing sales. Motion by Barbara, seconded by Camille. Pat Irot will shop for the cash box.
- 6) \$1000 for purchase of audio books. Motion by Liz. Seconded by Ted. Motion passed.

Director's Report: Beginning July 1, the library will be open on Saturdays from 10-1:30 just for passport services. If this can generate enough funds, the library may be able to be opened on Saturday for regular patron use. The passport demand is so heavy on Sunday, it is felt this plan is greatly needed.

The next board meeting will be Monday, September 10, 2001, 7 P.M.
Barbara Hemmerling, Secretary

Friends of the Library Board Meeting September 4, 2001

The meeting was called to order by President, Pat Irot. The following Directors were present: Pat Irot, Jan Schwartzkopf, Renee Scott, Frances Stoller, Barbara Hemmerling, Virginia Walker, Jill Botha, Eleanor Rankin. Elizabeth Minter, Jim Roberts and Jillian represented the staff. Al Shkoler represented the Board of Trustees.

Pat introduced Jillian. She has taken over Cheryl's position. She will be working closely with the Friends and other volunteers.

The minutes of the June 4 board meeting were approved as read. In the absence of the treasurer Pat reported a balance of \$10,712.59. There were no bills to be paid.

Pat announced that Liz Spring had resigned from our board. She and her husband have moved to Northern California. Pat recognized the important contributions she had made to our organization while a member.

Second Sunday Book Sale: The following is the schedule for workers through the end of 2001. September- Camille and Ellie October- Jan and Frances November- Pat and Jill December- Barbara and Ted January-Virginia

A Volunteer Recruitment Committee has been formed. Jan and Camille will meet with Jillian and Pat at the time convenient to all. Their task is to increase the level of volunteers for the Book Sale room and backroom sorting, pricing and stocking.

Membership campaign: The Foundation plans to have their mailing out by the first of October. It was agreed that our mailings will go out the first week of December. We will keep the same dues schedule. Present membership is: Life members- 163 families Annual- 137 families

Library's Alive: Jim Roberts announced plans for the April 15, 2002 annual meeting of the Friends. This correlates with National Library Week. Jim is in contact with an author, Gail Gatsuki, to speak on that day. Ellie made a motion, Jill seconded it, to allow up to \$1000 for matching with American Library Association, to fund this event. The motion was carried. Al Shkoler asked for a tape of Earlene Fowler's presentation (last April) to show at the Donor's Reception. Jim said that is available.

Author's Luncheon: Saturday, March 2, 2002. An author is being contacted. Barbara, Jan, Jill, and Ellie will work on that committee. Renee and Barbara will sew aprons. Jim and Virginia Walker will do the painting on the aprons.

Director's Report:

- 1) Cindy McClain has resigned. Elizabeth has appointed Sandra Murray to take this position as Senior Reference Person.
- 2) Patrons should ask for help with the computer if needed. The staff is trained to help in this area.
- 3) Elizabeth introduced Manny Perez. He is employed full time with his work divided as follows- 1 / 2 passport 1 / 2 tech services.

President's Report:

- 1) A new cash register for the Book Store will be here this week.
- 2) The new cash box will be installed soon.
- 3) Pat asked us to continue thinking about how we can improve the Community Room. Nothing can be done until the work outside is completed.
- 4) The idea of putting the Friends minutes on our website was discussed. It was decided that Jillian will receive a copy of the minutes from the Secretary. From these she will determine what is appropriate for the website and restructure for that purpose.
- 5) A date for the Donor's Reception has not been made definite.
- 6) The Friends will offer for sale, on website, some of the most desirable books we received from Peggy's Burkich's estate.
- 7) The History Room will be open Saturday November 3, to coincide with the Heritage Days Home Tour.

Al Shkoler announced that the library is sponsoring a Fire Extinguisher Recharge day. This will be Saturday, October 20th.

The next board meeting will be Monday, October 1, 2001 at 7 P.M.

Barbara Hemmerling, Secretary



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
September 16, 2001

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Elisa Herrera-Thomas



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
September 16, 2001

	DATE	REPORT NUMBER	AMOUNT
DIRECTOR	August 16, 2001	4135	6,846.89
	August 20, 2001	4136	8,716.09
	August 28, 2001	4137	1,433.99
	August 28, 2001	4138	4,658.72
	September 4, 2001	4139	2,967.03
	September 6, 2001	4140	3,378.51
	TOTAL		28,001.23

Prepared by : Elisa Herrera-Thomas

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

08/16/01 Agenda Item 10
4135 Page 2 of 7

Placentia Library District
E. Chapman Ave.
Placentia, CA 92670

*paid
01/24/01*

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
Elisa Herrera-Thomas c/o Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	July 01 - Aug 14, 01		2700	01		74.53		
N03738B Pitney Bowes US Postal Service CMRS-PB P.O.Box 504766 The Lakes, NV 88905-4766	August 2001 Acct#32021628		1803	00		547.10		
Consolidated Reprographics P.O.Box 513865 Los Angeles, CA 90051-3865	8-9-01 470210		1800	00		97.40		
N03940 Gaylord Bros. P.O.Box 4901 Syracuse, NY 13221-4901	8-11-01 106455		1800	00		806.40		
N01035 City of Placentia 401 E. Chapman Avenue Placentia, CA 92870	7-2001		2800	00		5,321.46		

*why
is total
less*

The claims listed above (totaling \$6,846.89) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

ED Minter

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

6,846.89

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

pd 8/28/01

DATE
REPORT NO

Agenda Item 10
08/20/01 Page 3 of 7
4136

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09163A Manwill Plumbing P.O.Box 1597 Brea, CA 92822-1597	6-27-01 29521		1400	00		97.61		
	6-21-01 29510		1400	00		70.00		
						167.61		
N21533 Kelly Paper 1405 S. Sunkist Anaheim, CA 90758-0936	8-14-01 203352		1800	00		275.79		
N03738B Pitney Bowes P.O.Box 856390 Louisville, KY 40285-6390	8-3-01 313899		1800	00		43.75		
N01035 City of Placentia 71 E. Chapman Ave. Placentia, CA 92870	54478		1800	00		67.51		
	54477		1400	00		427.50		
			2800	00		7,011.94		
						7,506.95		
N05030I At&T P.O.Box 78225 Phoenix, AZ 85062-8225	8-3-01 0519486767001		0700	00		15.17		
	8-1-01 0508471510001		0700	00		14.33		
						29.50		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	8-4-01 71452484008		0700	05		39.81		
	8-2-01 7142231698		0700	02		652.68		
						692.49		

The claims listed above (totaling \$8,716.09) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

8,716.09

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/28/01
REPORT NO 4137

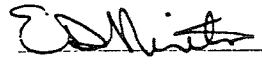
Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01074 Southern California Gas Company P.O.Box C Monterey Park, CA 91756	8-17-01 05391188009		2800	00		16.79		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	8-7-01 3352532062		0700	01		329.35		
N03844 Los Angeles Times P.O.Box 60062 Los Angeles, CA	8-17-01 0237497011		2400	04		86.40		
N01905 Data Perfect Images 1269 Pomona Rd. #110 Corona, CA 92882	8-21-01 86598		1800	00		102.38		
N15508 Cosmolink Internet Services 3030 Saturn Street, Suite 204 Brea, CA 92821	8-31-01 200108-83 200108-52		0700	02		15.00		
			0700	02		19.95		
						34.95		
N21533 Kelly Paper 1405 Sunkist Street Anaheim, CA 92806	8-21-01 203677		1800	00		117.39		
N03659F Southern California Water 500 Cameron Street Placentia, CA 92870	8-21-01 312083-9		2800	00		529.34		
N05030I AT&T P.O.Box 78225 Phoenix, AZ 85062-8225	8-16-01 0182971115001		0700	00		217.39		

The claims listed above (totaling \$1,433.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 10
08/28/01 Page 5 of 7
4138

*paid
8/31/01*

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06686D Dept.56-6183976509 P.O.Box 9020 Des Moines, IA 50368-9020	8-21-01 6011566183976509		1800	00		245.67		
N06569 DEMCO P.O.Box 8048 Madison, WI 53708-8048	8-15-01 429753		1800	00		252.96		
N19932 Ameritas Life Insurance Corp. 5900 "O" Street P.O.Box 81889 Lincoln, NE 68501-1889	8-20-01 010-19000-05435		0300	00		296.60		
N03645A Blue Shield of California File 55331 Los Angeles, CA 90074-5331	8-14-01 VH1181		0300	00		3,543.90		
N20042 Fortis Benefits P.O.Box 806644-1 Kansas City, MO 64180-6644	8-17-01 4027912-1		0300	00		18.55		
N03646 Vision Service Plan (CA) P.O.Box 45210 San Francisco, CA 94145-5210	8-22-01 120996030001		0300	00		238.60		
Jillian Rakos c/o Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	8-6 through 8-21-01		2700	01		62.44		
						4,658.72		

The claims listed above (totaling \$4,658.72) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,658.72

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

09/04/01
4139

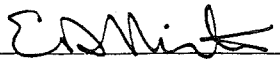
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N25209 Sandra Chavez 955 S. Melrose St. #A Placentia, CA 92870	8-31-01 625-56-6333		1900	01"2"		363.28		
N25348 Ana Maria Garcia 1962 W. La Palma Anaheim, CA 92801	8-30-01		1900	01"2"		563.34		
N25349 Sandra C. Gutierrez 1636 Orchard Drive #H Placentia, CA 92870	8-30-01 616-96-0747		1900	01"2"		515.78		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870	8-31-01 557-46-8389		1900	01"2"		708.44		
	8-31-01		1900	01"2"		214.92		
						923.36		
N25210 Nicasia Navarrete 840W. La Jolla Apt. 8H Placentia, CA 92870	8-31-01 626-24-0418		1900	01"2"		322.29		
	8-30-01 626-24-0418		1900	01"2"		278.98		
						601.27		
						2,967.03		

The claims listed above (totaling \$2,967.03) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


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ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

Agenda Item 10
09/06/01 Page 7 of 7
4140

Placentia Library District
1 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	8-17-01		0700	01		17.31		
	714-528-8236							
	8-17-01		0700	00		101.88		
	714-528-1906					119.19		
N06785 Hector Vargas Cleaning Service 318 Capistrano Street Placentia, CA 92870	9-6-01 062757		1400	00		1,100.00		
N03738B Pitney Bowes Inc. P.O.Box 856390 Louisville, KY 40285-6390	9-16-01 409879		1800	00		184.91		
N03738B United States Postal District CMRS-PB P.O.Box 504766 Prine Lakes, NV 88905-4766	9-1-01 Passport postage for August		1803	00		297.00		
	9-16-01 32021628		1803	00		250.00		
						547.00		
H.R. Direct P.O.Box 150497 Hartford, CT 06115	8-16-01 15-2928101		1800	00		171.81		
N03651 Waxie Sanitary Supply P.O.Box 81006 San Diego, CA 92138-1006	8-15-01 48908651		1000	00		1,062.24		
N0919A Oxygen Service Company 1011 W. Collins Orange, CA 92867	8-10-01 F-2519		1400	00		103.36		
N06638B Certified Termite & Pest Control 1860 Miraloma Ave, Suite F Placentia, CA 92870	8-3-01 2001-000975		1400	00		90.00		

The claims listed above (totaling \$3,378.51) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


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ATTESTED AND OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
September 16, 2001

TYPE	REPORT NUMBER	AMOUNT
Regular	4141	847.71
	4142	8,637.22
	4143	7,029.04
	4144	3,720.34
	4145	3,203.02
	4146	3,796.27
	4147	1,134.31
	4148	900.39
	4149	35,900.00
Subtotal for Regular		65,168.30
Payroll	4150	26,961.00
	4151	26,961.00
Subtotal for Payroll		53,922.00
TOTAL CURRENT CLAIMS & PAYROLL		119,090.30

Prepared by: Elisa Herrera-Thomas

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03849 Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	June/July 2001		1400	00		41.60		
			1800	00		172.36		
			1803	00		131.75		
			2700	00		403.00		
			2700	01		79.00		
			2700	03		10.00		
			2700	08		10.00		

The claims listed above (totaling \$847.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

847.71

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/16/01
REPORT NO 4142

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 E. Chapman Avenue Placentia, CA 92870	9-7-01		1800	00		2,283.00		
	54545		2800	00		5,321.46		
	54544		1400	00		729.26		
						8,333.72		
N04780B The Orange County Register P.O.Box 30217 Los Angeles, CA 90030-0217	7-16-01		2400	04		77.20		
	70000475							
N21533 Kelly Paper 1405 Sunkist Street Anaheim, CA 92806	9-6-01		1800	00		33.73		
	175614							
N01833 Christenson Electric, Inc. Unit 75 P.O. Box 4800 Portland, OR 97208-4800	8-28-01		1400	00		44.37		
	196701							
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O.Box 66012 Anaheim, CA 92816	8-31-01		1900	00		105.00		
	Acct# 00297							
N03648B Special "T" Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	9-1-01		1800	00		26.00		
	049577							
N03650 Kinko's Inc. Customer Administrative Services Atlanta, GA 30353-0257	9-1-01		1800	00		17.20		
	0400200305					8,637.22		

The claims listed above (totaling \$8,637.22) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

8,637.22

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06557 Care Resources, Inc. 9550 Warner Avenue, Ste. 228 Fountain Valley, CA 92708	9-1-01		1900	00		35.00		
N06779B 3M File # 53056 Los Angeles, CA 90074-3056	8-2001 Acct# RSP4754		1300	00		880.00		
Public Policy Institute of Ca. 500 Washington Street, Ste. 800 San Francisco, CA 94111	11024		2400	01		309.90		
University Products, Inc. P.O. Box 101 517 Main Street Holyoke, MASS 01041	8-10-01 693515-00		1800	00		613.99		
N22072 CW Performance Technology Century Centre 2603 Main Street, Ste. 600 Irvine, CA 92614	8-31-01 T0083		1300	01		4,860.00		
N03654 The Library Store, Inc. 112 E. South Street P.O.Box 964 Tremont, IL 61568	317638		2400	01		10.40		
N03940 Gaylord Bros. P.O.Box 4901 Syracuse, NY 13221-4901	8-15-01 125540		1800	00		266.80		
Dick Blick Dept 77-6910 Chicago, IL 60678-6910	8-13-01 1436132		1800	00		52.95		

The claims listed above (totaling \$7,029.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

7,029.04

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N23459 Thomas T. Beeler, Publisher P.O. Box 659 Hampton Falls, NH 03844-0659 Book Wholesalers, Inc. 1847 Mercer Road Lexington, KY 40511	8-9-01 56355		2400	01		78.98		
	8-2001 1133771		2400	01		110.72		
	1135915		2400	01		73.02		
	1138893		2400	01		41.46		
	1141367		2400	01		125.18		
	1142258		2400	01		60.74		
						411.12		
AllData 9412 Big Horn Blvd. Elk Grove, CA 95758	8-2001		2400	03		2,144.63		
N03833 Brodart Co. 700 Arch Street Williamsport, PA 17705	8-10-01 U617730		2400	01		19.40		
	8-23-01 A33958		0700	05		215.00		
						234.40		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	8-3-01 75889169		2400	01		39.87		
	75892167		2400	01		17.83		
	75892168		2400	01		124.44		
	75892169		2400	01		101.71		
	75892170		2400	01		17.89		
	75892171		2400	01		36.55		
	75892172		2400	01		35.04		
	8-9-01 75960190		2400	01		25.89		
	75964095		2400	01		220.39		
	75964097		2400	01		36.57		
	75964096		2400	01		33.46		
	75964098		2400	01		68.81		
76236128		2400	01		92.76			
						851.21		

The claims listed above (totaling \$3,720.34) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,720.34

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

09/16/01 Page 6 of 12
4145

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/		Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS	Acct				Doc Number	SC
N06667A Upstart W5527 Highway 106 P.O.Box 800 Fort Atkinson, WI 53538-0800	8-22-01 6969270-001		1800	00			18.14		
La Oferta review Newspaper 1376 N. Fourth Street San Jose, CA 95112	8-10-01 MA082001		2400	01			118.89		
N03656 Pacific Clippings P.O.Box 11789 Snta Ana, CA 92711	8-2001 332		1900	00			37.71		
Image Concepts 911 Powell Court Costa Mesa, CA 92626	8-28-01 2341 2340		1800	08			400.64		
			1800	08			215.02		
							615.66		
N06902 New Readers Press 1320 Jamesville Ave. Syracuse, NY 13210	8-2001 2761095		2400	08			2,282.24		
N03849 Placentia Library District 411 East Chapman Ave. Placentia, CA 92870	Petty Cash Claims June/July 2001		1800	00			13.48		
			1803	00			35.82		
							49.30		
Jillian Rakos 360 S. Timiken Road Anaheim Hills, CA 92808	8/22-9/6/01 Travel Reimb.		2700	01			25.88		
Elisa Herrera-Thomas 4550 Via Corzo Yorba Linda, CA 92886	8/15-9/10/01 Travel Reimb.		2700	01			55.20		

The claims listed above (totaling \$3,203.02) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,203.02

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06965 Paychex, Inc. 200 E. Sandpointe, Suite 100 P.O.Box 25159 Santa Ana, CA 92799-5159	8-30-01 20010830		1900	00		203.85		
N03832 Books on Tape, Inc. P.O.Box 7900 Newport Beach, CA 92658	9-5-01 4568084P		2400	05		169.85		
N16840 Network Solutions, Inc. P.O.Box 17305 Baltimore, MD 21297-0525	8-31-01 Notice# 41146457 Service Request# 1-QBVXJ		1600	00		17.50		
			1600	08		17.50		
						35.00		
N19647 Unique Management Services, Inc. 515 Michigan Avenue Jeffersonville, IN 47130	9-1-01 9158		1900	00		174.66		
N03643 Recorded Books, LLC P.O.Box 64900 Baltimore, MD 21264-4900	7-6-01 1236077		2400	05		954.60		
	7-26-01 14355597		2400	05		613.10		
	8-17-01 Credit# 1245932					-14.70		
						1,553.00		
N01902 Rourke Publishing, LLC P.O. Box 3328 Vero Beach, FL 32964	8-22-01 006918		2400	01		1,451.36		
N03832 Books on Tape, Inc. P.O. Box 7900 Newport Beach, CA 92658	8-8-01 4531801P		2400	05		208.55		

The claims listed above (totaling \$3,796.27) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,796.27

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO

09/16/01
4147

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
Book Wholesalers, Inc. 1847 Mercer Road Lexington, KY 40511	8-24-01 1143631		2400	01		69.33		
N06579 The Gale Group P.O. Box 95501 Chicago, IL 60694-5501	7-20-01 10872900		2400	01		126.38		
N06819A American Library Association 155 North Wacker Drive Chicago, IL 60606	7-13-01 8465171		2400	01		119.80		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	7-9-01 75565116		2400	01		61.87		
	75565119		2400	01		11.04		
	75565121		2400	01		53.72		
	7-16-01 75651907		2400	01		92.51		
	75651909		2400	01		16.02		
	7-23-01 75734683		2400	01		17.85		
	75734684		2400	01		17.11		
	75734685		2400	01		87.55		
	75734686		2400	01		33.36		
	75734687		2400	01		35.84		
	75734688		2400	01		53.79		
	7-27-01 75794417		2400	01		21.23		
	75797484		2400	01		30.60		
	75797485		2400	01		39.88		
	75797486		2400	01		195.49		
75797487		2400	01		16.39			
75797488		2400	01		17.08			
75797489		2400	01		17.47			
						818.80		

The claims listed above (totaling \$1,134.31) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,134.31

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	8-17-01							
	76066799		2400	01		39.52		
	76070037		2400	01		61.19		
	76070038		2400	01		53.40		
	76070039		2400	01		137.79		
	76070040		2400	01		18.67		
	76070041		2400	01		17.62		
	8-24-01							
	76156967		2400	01		29.47		
	76160843		2400	01		17.17		
	76160844		2400	01		96.86		
	76160845		2400	01		17.95		
	76160846		2400	01		21.49		
	76160847		2400	01		60.09		
	76160848		2400	01		18.38		
	8-29-01							
	76221454		2400	01		21.96		
	76209765		2400	01		66.93		
	76209766		2400	01		5.74		
	76209767		2400	01		18.71		
	76209768		2400	01		18.01		
	76209769		2400	01		161.48		
	76209770		2400	01		17.96		
						900.39		

The claims listed above (totaling \$900.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/16/01
REPORT NO 4149

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N18379A BNY Western Trust Company California nit-ATTN: Hugh Black 700 South Flower Street, Rm. 500 Los Angeles, CA 90017	9-10-01 Acct# 410535		2200	00		35,900.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$35,900.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

35,900.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/16/01
REPORT NO 4150

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	September 16, 2001 Pay period #7 September 21, 2001 October 4, 2001		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, OCTOBER 4, 2001								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

26,961.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/16/01
REPORT NO 4151

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	September 16, 2001 Pay period #8 October 5, 2001 October 18, 2001		0100	00		25,062.00		
	FICA		0200	00		1,899.00		
PLEASE WIRE ON THURSDAY, OCTOBER 18, 2001								

The claims listed above (totaling \$26,961.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

26,961.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: September 16, 2001

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2001-2002 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2001-2001 is Attachment B.

I am recommending that no funds be transferred at this time. A transfer will need to be authorized at the October Library Board Meeting to cover the operating expenses until the first Fiscal Year 2001-2002 Property Tax allocation at the end of November.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2001-2002 through September, 2001.



Placentia Library District
 FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/01		Beginning Balance			323,782.14
06/26/01	4111	Payroll #1 to transfer July 12, 2001		26,705.00	297,077.14
06/26/01	4112	Payroll #2 to transfer July 26, 2001		26,705.00	270,372.14
06/26/01	4113	General by Library Director		5,279.54	265,092.60
07/02/01	4114	General by Library Director		1,134.96	263,957.64
07/02/01	4115	General by Library Director		3,503.60	260,454.04
07/12/01	4116	General by Library Director		2,064.85	258,389.19
07/12/01	4117	General by Library Director		458.66	257,930.53
07/17/01		Reverse Interest Admin Fee Jun 2001		(42.11)	257,972.64
07/18/01	4118	General		24,254.82	233,717.82
07/18/01	4119	General		8,305.80	225,412.02
07/18/01	4120	General		1,128.82	224,283.20
07/18/01	4121	General		1,750.32	222,532.88
07/18/01	4122	General		3,102.98	219,429.90
07/18/01	4123	Payroll to wire August 9, 2001		26,705.00	192,724.90
07/18/01	4124	Payroll to wire August 23, 2001		26,705.00	166,019.90
07/19/01		Secured #8	12,031.41	30.08	178,021.23
07/19/01		Supplemental #1	1,745.23		179,766.46
07/23/01		Delinquent Supplemental	1,302.90		181,069.36
07/23/01	4125	General by Library Director		4,912.46	176,156.90
07/24/01		Teeter Secured Current Delinquent	13,876.41		190,033.31
07/24/01		Library Passport Revenue, Jul	4,314.83		194,348.14
07/24/01		Library Revenue, Jul	1,746.57		196,094.71
07/26/01		Supplemental Prior	1.59		196,096.30
07/27/01		Interest Jun		42.11	196,054.19
07/31/01		Canceled out-of-date checks, Dec.	36,449.18		232,503.37
08/02/01		Library Passport Revenue, Jul	2,683.89		235,187.26
08/02/01		Library Revenue, Jul	848.86		236,036.12
08/06/01	4126	General by Library Director		2,281.92	233,754.20
08/06/01	4127	General by Library Director		2,397.42	231,356.78
08/15/01		Supplemental 1st	1,065.31		232,422.09
08/15/01	4128	General		2,185.13	230,236.96
08/15/01	4129	General		1,861.85	228,375.11
08/15/01	4130	General		2,061.77	226,313.34
08/15/01	4131	General		3,170.61	223,142.73
08/15/01	4132	General		559.13	222,583.60
08/15/01	4133	Payroll to wire September 6, 2001		28,058.00	194,525.60
08/15/01	4134	Payroll to wire September 20, 2001		26,961.00	167,564.60
08/16/01	4135	General by Library Director		6,846.89	160,717.71
08/17/01		Library Passport Revenue, Aug	2,665.70		163,383.41
08/17/01		Library Revenue, Aug	960.77		164,344.18
08/20/01	4136	General by Library Director		8,716.09	155,628.09
08/28/01	4137	General by Library Director		1,433.99	154,194.10
08/28/01	4138	General by Library Director		4,658.72	149,535.38
08/31/01		Interest Jul	1,275.95	34.52	150,776.81
09/04/01	4139	General by Library Director		2,967.03	147,809.78
09/06/01	4140	General by Library Director		3,378.51	144,431.27
09/16/01	4141	General		847.71	143,583.56
09/16/01	4142	General		8,637.22	134,946.34
09/16/01	4143	General		7,029.04	127,917.30

Placentia Library District
FY2001-2002 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/16/01	4144	General		3,720.34	124,196.96
09/16/01	4145	General		3,203.02	120,993.94
09/16/01	4146	General		3,796.27	117,197.67
09/16/01	4147	General		1,134.31	116,063.36
09/16/01	4148	General		900.39	115,162.97
09/16/01	4149	General		35,900.00	79,262.97
09/16/01	4150	Payroll to wire October 4, 2001		26,961.00	52,301.97
09/16/01	4151	Payroll to wire October 18, 2001		26,961.00	25,340.97

Placentia Library District
Property Tax Apportionments
Fiscal Year 2001-2002

Date	Category	Amount
08/16/01	Prior Year Secured Taxes & Penalties #1 Jul	
08/16/01	Supplemental #1 Jul	
09/13/01	Prior Year Secured Taxes & Penalties #2 Aug	
09/21/01	Supplemental #2 Aug	
09/21/01	Unsecured collections at 8/31/01, #1	80% - 85%
10/11/01	Prior Year Secured Taxes & Penalties #3 Sep	
10/19/01	Supplemental #3 Sep	
11/15/01	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/01	Supplemental #4 Oct	
11/30/01	Current secured #1	7% - 10%
12/11/01	Homeowners Property Tax Relief	15%
12/13/01	Prior Year Secured Taxes & Penalties #5 Nov	
12/14/01	Current secured #2	14% - 18%
12/21/01	Current secured #3	20% - 24%
12/21/01	Supplemental #5 Nov	
01/11/02	Homeowners Property Tax Relief	35%
01/17/02	Prior Year Secured Taxes & Penalties #6 Dec	
01/23/02	Current secured #4	3% - 6%
01/23/02	Supplemental #6 Dec	
01/23/02	Unsecured collections at 12/31/01, #2	5% - 10%
02/08/02	State-Assessed Public Utility, #1	49% - 50%
02/14/02	Prior Year Secured Taxes & Penalties #7 Jan	
02/21/02	Supplemental #7 Jan	
03/14/02	Prior Year Secured Taxes & Penalties #8 Feb	
03/21/02	Current secured #5	5% - 7%
03/21/02	Supplemental #8 Feb	
04/11/02	Prior Year Secured Taxes & Penalties #9 Mar	
04/11/02	Unsecured collections at 03/31/02, #3	1% - 3%
04/19/02	Current secured #6	25% - 30%
04/19/02	Supplemental #9 Mar	
05/10/02	Homeowners Property Tax Relief	35%
05/16/02	Prior Year Secured Taxes & Penalties #10 Apr	
05/16/02	Supplemental #10 Apr	
05/21/02	Current secured #7	3% - 5%
05/24/02	State-Assessed Public Utility, #2	49% - 50%
06/11/02	Homeowners Property Tax Relief	15%
06/13/02	Prior Year Secured Taxes & Penalties #11 May	
06/21/02	Prior Year Unsecured	
06/21/02	Supplemental #11 May	
06/21/02	Unsecured collections at 05/31/02, Final	3% - 6%
07/19/02	Current secured final for FY02	1% - 3%
07/19/02	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/19/02	Supplemental, FY02 #12 Jun	
07/23/02	Delinquent Supplemental, FY02	
07/24/02	Secured Teeter Actual Final Delinquencies, FY01	2% - 4%

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 September 16, 2001

	Fiscal Year 2001-2002						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
31-Jul-01	112,716.71	9,534.45	154,010.92	289,334.16	9,303.61	574,899.85	285,565.69	
31-Aug-01	113,203.85	9,575.66	154,405.14	211,233.74	9,343.81	497,762.20	286,528.46	
30-Sep-01						0.00	0.00	
31-Oct-01						0.00	0.00	
30-Nov-01						0.00	0.00	
31-Dec-01						0.00	0.00	
31-Jan-02						0.00	0.00	
28-Feb-02						0.00	0.00	
31-Mar-02						0.00	0.00	
30-Apr-02						0.00	0.00	
31-May-02						0.00	0.00	
30-Jun-02						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

* June 2001 figures are preliminary and are subject to change by the Orange County Auditor as the year-end balances are adjusted. Final Fiscal Year 2000-2001 figures will be available in September 2001.

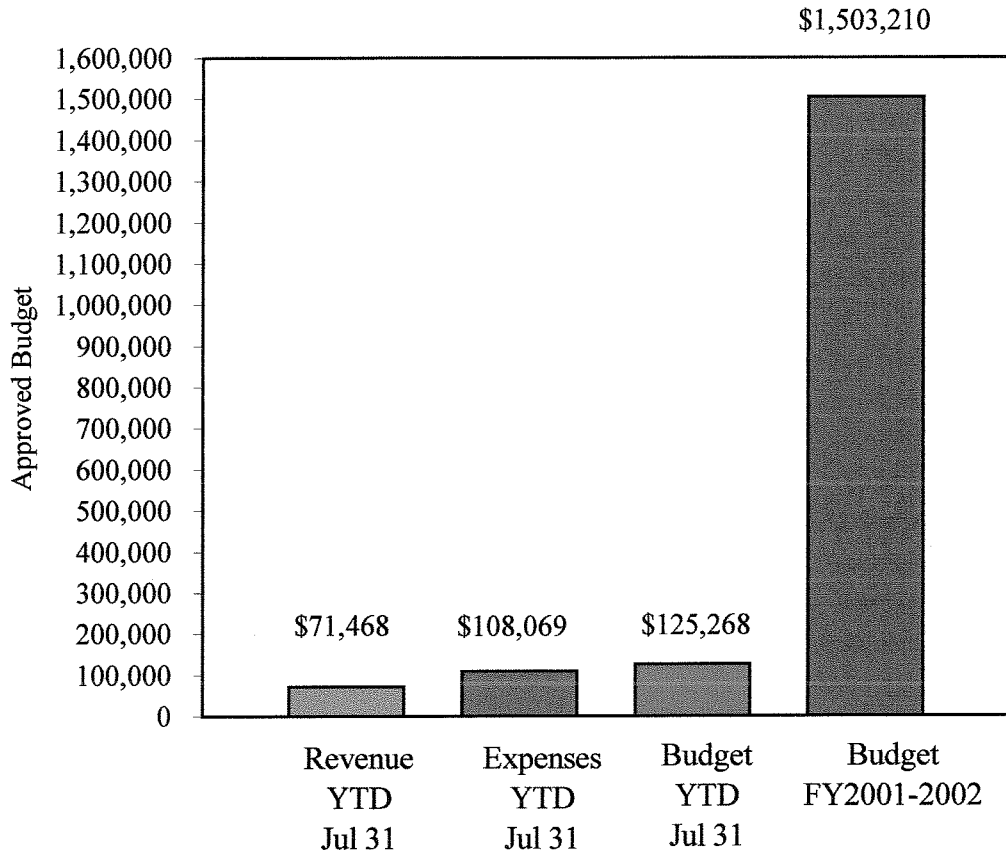
	Fiscal Year 2000-2001						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99	
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26	
31-Aug-00	96,677.61	9,004.54	148,600.96	92,114.90	8,785.99	355,184.00	263,069.10	
30-Sep-00	97,165.52	9,049.92	149,350.71	78,481.43	8,830.18	342,877.76	264,396.33	
31-Oct-00	97,697.97	9,099.51	55,169.11	113,941.72	8,878.56	284,786.87	170,845.15	
30-Nov-00	87,890.22	9,149.56	56,003.03	110,828.97	8,878.56	272,750.34	161,921.37	
31-Dec-00	88,417.19	9,198.67	56,823.25	259,208.69	8,975.31	422,623.11	163,414.42	
31-Jan-01	89,526.99	9,300.58	57,570.97	491,153.97	9,074.74	656,627.25	165,473.28	
28-Feb-01	162,088.15	9,299.59	57,564.82	379,847.44	9,073.77	617,873.77	238,026.33	
31-Mar-01	162,580.42	9,350.78	57,881.70	347,353.21	9,123.72	586,289.83	238,936.62	
30-Apr-01	110,693.74	9,401.52	58,201.45	444,151.50	9,173.91	631,622.12	187,470.62	
31-May-01	111,139.78	9,446.11	153,477.49	402,753.93	9,217.42	686,034.73	283,280.80	
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT

Fiscal Year 2001 - 2002

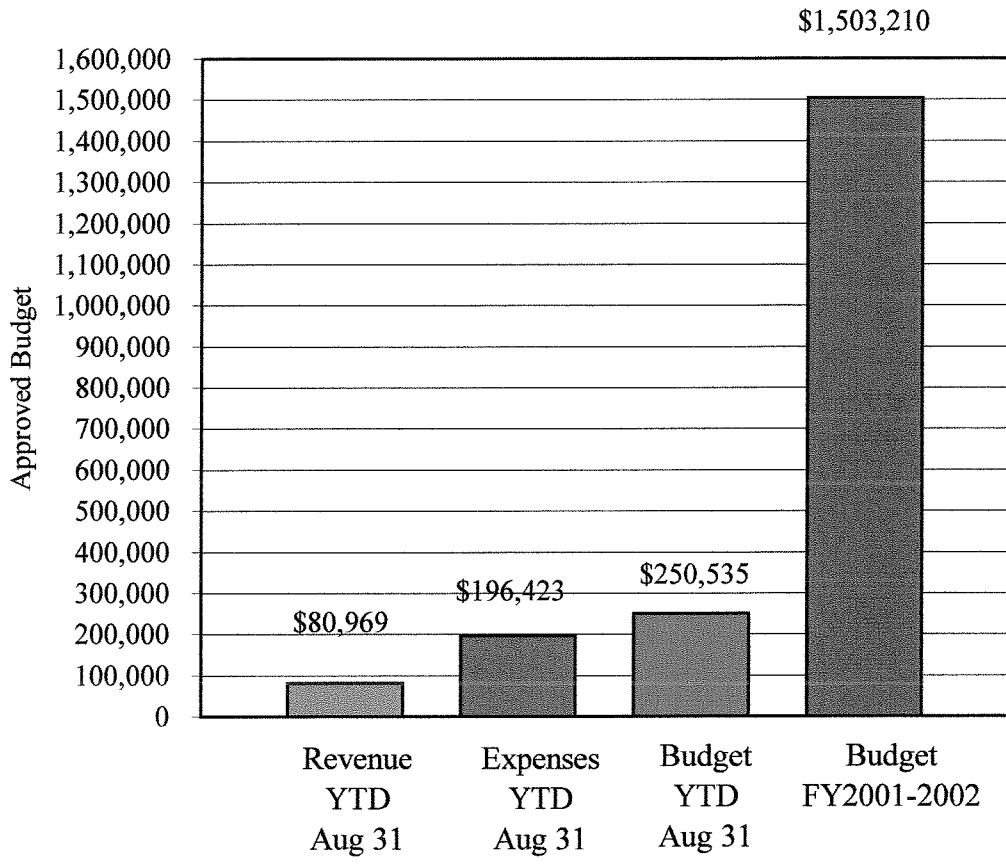
General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT

Fiscal Year 2001 - 2002

General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
 REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
6210-00	Prop. Taxes - current secured	993,584	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	23,000	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	12,500	13,876.41	12,334.14	13,876.41	12,334.14	111.01%
	TOTAL PROP. TAXES - CURRENT SECURED	1,029,084	13,876.41	12,334.14	13,876.41	12,334.14	1.35%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	12,000	12,031.41	12,028.08	12,031.41	12,028.08	
6230-01	Prior year's secured final apportionment	0	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	12,031.41	12,028.08	12,031.41	12,028.08	100.26%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	0.00	0.00	0.00	0.00	0.00%
6280-01	Final supplemental for prior years	0	1,746.82	1,592.26	1,746.82	1,592.26	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	35,000	1,746.82	1,592.26	1,746.82	1,592.26	4.99%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,302.90	1,088.54	1,302.90	1,088.54	162.86%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,141,634	28,957.54	27,043.02	28,957.54	27,043.02	2.54%

REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
6610-00	Interest	22,000	0.00	(3,466.70)	0.00	(3,466.70)	0.00%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	0.00%
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	0.00%
	TOTAL INTEREST	22,000	0.00	(3,466.70)	0.00	(3,466.70)	0.00%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	11,000	0.00	0.00	0.00	0.00	0.00%
6970-01	State - CA Foundation Funds	88,826	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	30,000	0.00	0.00	0.00	0.00	0.00%
6970-04	State - Prop 10 Families for Literacy Grant	60,000	0.00	0.00	0.00	0.00	0.00%
6970-05	State - Project Grants	0	0.00	0.00	0.00	0.00	0.00%
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.00	0.00	0.00	0.00	0.00%
	TOTAL STATE - OTHER GOVERNMENTAL	209,826	0.00	0.00	0.00	0.00	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00%
7670-00	Local Revenue	28,500	1,746.57	1,633.84	1,746.57	1,633.84	6.13%
7670-01	Local Revenue -- Passport	85,000	4,314.83	3,747.45	4,314.83	3,747.45	5.08%
7670-02 & 56	Local Revenue -- Non-Govt. Grants & Gifts	0	0.00	0.00	0.00	0.00	0.00%
	TOTAL LOCAL REVENUE	113,500	6,061.40	5,381.29	6,061.40	5,381.29	5.34%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	36,449.18	0.00	36,449.18	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,503,210	71,468.12	28,957.61	71,468.12	28,957.61	4.75%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
0100	Salaries & Wages	651,612	49,612.00	43,908.00	49,612.00	43,908.00	7.61%
0200	Retirement (Social Security & Pension Contribution)	93,517	3,798.00	3,304.00	3,798.00	3,304.00	4.06%
	Health & Life Insurance/Blue Shield CA	39,442	2,150.74	5,983.94	2,150.74	5,983.94	5.45%
	Long Term Disability/CNA	3,584	212.65	183.75	212.65	183.75	5.93%
	Life Insurance/Fortis & Protective Life	2,600	84.70	0.00	84.70	0.00	3.26%
	Vision Service Plan/VSP	2,898	230.74	213.99	230.74	213.99	7.96%
	Dental/Ameritas	7,278	0.00	524.10	0.00	524.10	0.00%
0300	Total Employee Insurance	55,801	2,678.83	6,905.78	2,678.83	6,905.78	4.80%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	6,600	0.00	918.00	0.00	918.00	0.00%
	TOTAL SALARIES & EMPLOYEE BENEFITS	807,530	56,088.83	55,035.78	56,088.83	55,035.78	6.95%
0700-00	Communications - Telephone	2,250	132.73	134.50	132.73	134.50	5.90%
0700-01	Communications - Modem/Fax	5,500	74.41	947.92	74.41	947.92	1.35%
0700-02	Communications - Internet/Database	3,500	34.95	34.95	34.95	34.95	1.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	215.00	215.50	215.00	215.50	7.96%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	57.36	49.47	57.36	49.47	7.17%
	Total Communications	14,750	514.45	1,382.34	514.45	1,382.34	3.49%
0900-00	Food - General Fund	150	0.00	0.00	0.00	0.00	
0900-07	Food - ELLI Grant	250	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	0	0.00	0.00	0.00	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	400	0.00	0.00	0.00	0.00	0.00%
1000-00	Household Expense	4,500	0.00	0.00	0.00	0.00	0.00%
1100-00	Insurance - Liability	5,280	5,279.54	5,068.57	5,279.54	5,068.57	99.99%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	0.00	0.00	0.00	0.00	0.00%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,500	0.00	1,037.16	0.00	1,037.16	0.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	17,500	0.00	1,037.16	0.00	1,037.16	0.00%
	HVAC	2,500	201.00	0.00	201.00	0.00	8.04%
	Carpet Cleaning	3,500	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	30,000	1,782.18	2,624.37	1,782.18	2,624.37	5.94%
	Plumbing	1,800	0.00	0.00	0.00	0.00	0.00%
	Electrical	1,500	0.00	0.00	0.00	0.00	0.00%
	Cleaning Service	13,700	950.00	950.00	950.00	950.00	6.93%
	Locksmith	200	0.00	146.82	0.00	146.82	0.00%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	5,000	0.00	2,887.99	0.00	2,887.99	0.00%
1400-00	Total Maintenance of Building & Grounds	58,200	2,933.18	6,609.18	2,933.18	6,609.18	5.04%
	Memberships - General Fund	3,750	35.00	228.00	35.00	228.00	0.93%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	140.00	0.00	140.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,150	175.00	228.00	175.00	228.00	4.22%
	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
	Library Supplies	10,000	1,030.87	0.00	1,030.87	0.00	10.31%
	Printing	9,500	157.09	5.39	157.09	5.39	1.65%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	900	925.27	364.00	925.27	364.00	102.81%
	Paper	1,700	93.92	111.84	93.92	111.84	5.52%
	Drinking Water Service	325	26.00	25.00	26.00	25.00	8.00%
	Other Office Supplies	8,500	458.66	1,386.18	458.66	1,386.18	5.40%
1800-00	Total Office Supply Expense - General Fund	30,925	2,691.81	1,892.41	2,691.81	1,892.41	8.70%
1800-07	ELLI Grant Supply Expense	1,000	0.00	0.00	0.00	0.00	
	Printing	3,418	0.00	0.00	0.00	0.00	
	Publications	0	649.30	0.00	649.30	0.00	
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	4,200	0.00	729.53	0.00	729.53	
1800-08	Total Adult Literacy Office Supply Expense	7,618	649.30	729.53	649.30	729.53	8.52%
1800-09	Supply Expense Families for Literacy	3,000	0.00	0.00	0.00	0.00	
	Total Office Expense	42,543	3,341.11	2,621.94	3,341.11	2,621.94	7.85%
1803-00	Postage Expense - General Fund	4,800	250.00	266.90	250.00	266.90	5.21%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	250.00	266.90	250.00	266.90	5.10%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
	Care Resources (Employee Assistance)	420	35.00	35.00	35.00	35.00	8.33%
	Pension Contribution & Operating Expenses	7,500	1,176.38	1,238.86	1,176.38	1,238.86	15.69%
	Anaheim Consortium Automated Library System	30,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	475	37.71	37.71	37.71	37.71	7.94%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	30.08	(36.95)	30.08	(36.95)	0.33%
	Advertising (Including WEB Site)	2,000	0.00	345.80	0.00	345.80	0.00%
	Medical Exams	500	52.50	0.00	52.50	0.00	10.50%
	Collection Services - Accounts Receivable	2,500	184.09	0.00	184.09	0.00	7.36%
	Audit & Accounting Services	5,250	0.00	0.00	0.00	0.00	0.00%
	Payroll Preparation	3,000	253.70	193.10	253.70	193.10	8.46%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	9,500	0.00	0.00	0.00	0.00	0.00%
1900-00	Total Specialized Services - General Fund	70,245	1,769.46	1,813.52	1,769.46	1,813.52	2.52%
1900-01	Specialized Services - Partnerships for Change Grant	0	2,575.63	0.00	2,575.63	0.00	
1900-07	Specialized Services - ELLI Grant	13,600	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	0	200.00	0.00	200.00	0.00	#DIV/0!
1900-09	Specialized Services - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	0.00	0.00	0.00	0.00	0.00%
	Total Specialized Services	97,845	4,545.09	1,813.52	4,545.09	1,813.52	4.65%
2000-00	Legal Notices - General Fund	550	0.00	0.00	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	550	0.00	0.00	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	7,366.79	0.00	7,366.79	0.00	6.10%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	5,091.79	3,977.65	5,091.79	3,977.65	3.39%
2400-02	Special Department Expense - Video	0	0.00	39.98	0.00	39.98	
2400-03	Special Department Expense - Electronic	0	15,845.34	0.00	15,845.34	0.00	
2400-04	Special Department Expense - Periodicals	0	172.20	0.00	172.20	0.00	
2400-05	Special Department Expense - Audio	0	309.43	0.00	309.43	0.00	
2400-07	Special Department Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	6,182	0.00	0.00	0.00	0.00	0.00%
2400-09	Special Department Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	156,182	21,418.76	4,017.63	21,418.76	4,017.63	13.71%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	21.75	122.00	21.75	122.00	0.87%
2700-01	Transportation/Travel - Meetings, Staff Local	4,000	443.12	50.05	443.12	50.05	11.08%
2700-02	Transportation/Travel - Meetings, Board Out of Town	600	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	500	0.00	0.00	0.00	0.00	0.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	250	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	73.84	330.93	73.84	330.93	7.38%
2700-09	Transportation/Travel - Meetings - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	10,850	538.71	502.98	538.71	502.98	4.97%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 JUL 2001	FY2000-2001 JUL 2000	FY2001-2002 % EXP BUD
2800-00	Electricity	50,000	3,063.28	2,917.34	3,063.28	2,917.34	6.13%
	Gas	7,000	324.93	734.33	324.93	734.33	4.64%
	Water	3,750	317.97	288.68	317.97	288.68	8.48%
	Total Utilities	60,750	3,706.18	3,940.35	3,706.18	3,940.35	6.10%
	TOTAL SUPPLIES & SERVICES	599,200	50,068.81	27,488.57	50,068.81	27,488.57	8.36%
3700-00	Taxes, Assessments (Sales Tax)	3,750	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	30,000	1,908.07	4,104.33	1,908.07	4,104.33	6.36%
4000-07	Equipment - ELLI Grant	5,142	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	1,000	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	37,142	1,908.07	4,104.33	1,908.07	4,104.33	5.14%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	37,142	1,908.07	4,104.33	1,908.07	4,104.33	5.14%
5200	PROVISION FOR CONTINGENCIES	55,588	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,503,210	108,065.71	86,628.68	108,065.71	86,628.68	7.19%

PLACENTIA LIBRARY DISTRICT
 REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
6210-00	Prop. Taxes - current secured	993,584	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	23,000	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	12,500	13,876.41	12,334.14	0.00	0.00	111.01%
	TOTAL PROP. TAXES - CURRENT SECURED	1,029,084	13,876.41	12,334.14	0.00	0.00	1.35%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured						
6230-01	Prior year's secured final apportionment	12,000	12,031.41	12,028.08	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	12,031.41	12,028.08	0.00	0.00	100.26%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	1,065.31	1,268.62	1,065.31	1,268.62	3.04%
6280-01	Final supplemental for prior years	0	1,746.82	1,592.26	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	35,000	2,812.13	2,860.88	1,065.31	1,268.62	8.03%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,302.90	820.72	0.00	(267.82)	162.86%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	267.82	0.00	267.82	
	TOTAL TAXES	1,141,634	30,022.85	28,311.64	1,065.31	1,268.62	2.63%

REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
6610-00	Interest	22,000	1,275.95	(1,792.31)	1,275.95	1,674.39	5.80%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	22,000	1,275.95	(1,792.31)	1,275.95	1,674.39	5.80%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	11,000	0.00	0.00	0.00	0.00	0.00%
6970-01	State - CA Foundation Funds	88,826	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	30,000	0.00	0.00	0.00	0.00	0.00%
6970-04	State - Prop 10 Families for Literacy Grant	60,000	0.00	0.00	0.00	0.00	0.00%
6970-05	State - Project Grants	0	0.00	0.00	0.00	0.00	0.00%
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.00	0.00	0.00	0.00	0.00%
	TOTAL STATE - OTHER GOVERNMENTAL	209,826	0.00	0.00	0.00	0.00	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	3,556.20	4,027.49	1,809.63	2,393.65	12.48%
7670-01	Local Revenue -- Passport	85,000	9,664.42	8,501.70	5,349.59	4,754.25	11.37%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	0	0.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	113,500	13,220.62	12,529.19	7,159.22	7,147.90	11.65%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	36,449.18	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,503,210	80,968.60	39,048.52	9,500.48	10,090.91	5.39%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
0100	Salaries & Wages	651,612	99,224.00	100,126.00	49,612.00	56,218.00	15.23%
0200	Retirement (Social Security & Pension Contribution)	93,517	7,596.00	7,746.00	3,798.00	4,442.00	8.12%
	Health & Life Insurance/Blue Shield CA	39,442	4,433.50	6,385.46	2,282.76	401.52	11.24%
	Long Term Disability/CNA	3,584	212.65	392.29	0.00	208.54	5.93%
	Life Insurance/Fortis & Protective Life	2,600	164.85	84.70	80.15	84.70	6.34%
	Vision Service Plan/VSP	2,898	700.08	444.73	469.34	230.74	24.16%
	Dental/Ameritas	7,278	1,423.80	1,048.20	1,423.80	524.10	19.56%
0300	Total Employee Insurance	55,801	6,934.88	8,355.38	4,256.05	1,449.60	12.43%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	6,600	0.00	918.00	0.00	0.00	0.00%
	TOTAL SALARIES & EMPLOYEE BENEFITS	807,530	113,754.88	117,145.38	57,666.05	62,109.60	14.09%
0700-00	Communications - Telephone	2,250	574.96	384.27	442.23	249.77	25.55%
0700-01	Communications - Modem/Fax	5,500	750.40	1,310.64	675.99	362.72	13.64%
0700-02	Communications - Internet/Database	3,500	722.58	89.10	687.63	54.15	20.65%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	254.81	431.00	39.81	215.50	9.44%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	57.36	71.06	0.00	21.59	7.17%
	Total Communications	14,750	2,360.11	2,286.07	1,845.66	903.73	16.00%
0900-00	Food - General Fund	150	0.00	0.00	0.00	0.00	
0900-07	Food - ELLI Grant	250	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	0	0.00	66.10	0.00	66.10	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	400	0.00	66.10	0.00	66.10	0.00%
1000-00	Household Expense	4,500	0.00	78.79	0.00	78.79	0.00%
1100-00	Insurance - Liability	5,280	5,279.54	5,068.57	0.00	0.00	99.99%

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 %EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	0.00	0.00	0.00	0.00	0.00%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,500	0.00	3,502.88	0.00	2,465.72	0.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	515.43	0.00	515.43	
	Total Maintenance of Equipment	17,500	0.00	4,018.31	0.00	2,981.15	0.00%
	HVAC	2,500	201.00	0.00	0.00	0.00	8.04%
	Carpet Cleaning	3,500	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	30,000	2,209.68	3,339.53	427.50	715.16	7.37%
	Plumbing	1,800	167.61	0.00	167.61	0.00	9.31%
	Electrical	1,500	74.40	0.00	74.40	0.00	4.96%
	Cleaning Service	13,700	2,050.00	1,900.00	1,100.00	950.00	14.96%
	Locksmith	200	0.00	146.82	0.00	0.00	0.00%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	5,000	0.00	3,007.99	0.00	120.00	0.00%
	Total Maintenance of Building & Grounds	58,200	4,702.69	8,394.34	1,769.51	1,785.16	8.08%
1400-00							
1600-00	Memberships - General Fund	3,750	35.00	228.00	0.00	0.00	0.93%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	140.00	0.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,150	175.00	228.00	0.00	0.00	4.22%
	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
 EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)
 September 16, 2001

OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
	Library Supplies						
	Printing	10,000	3,891.04	731.39	2,860.17	731.39	38.91%
	EZ Copy - copy cards for sale to patrons	9,500	405.58	507.13	248.49	501.74	4.27%
	Publications	0	0.00	0.00	0.00	0.00	
	Paper	900	1,191.52	364.00	266.25	0.00	132.39%
	Drinking Water Service	1,700	487.10	170.68	393.18	58.84	28.65%
	Other Office Supplies	325	52.00	51.00	26.00	26.00	16.00%
1800-00	Total Office Supply Expense - General Fund	8,500	980.55	1,615.49	521.89	229.31	11.54%
		30,925	7,007.79	3,439.69	4,315.98	1,547.28	22.66%
1800-07	ELLI Grant Supply Expense	1,000	0.00	0.00	0.00	0.00	
	Printing						
	Publications	3,418	0.00	0.00	0.00	0.00	
	Paper	0	649.30	0.00	0.00	0.00	
	Other Office Supplies	0	0.00	0.00	0.00	0.00	
1800-08	Total Adult Literacy Office Supply Expense	4,200	0.00	1,023.67	0.00	294.14	
		7,618	649.30	1,023.67	0.00	294.14	8.52%
1800-09	Supply Expense Families for Literacy	3,000	419.23	0.00	419.23	0.00	
	Total Office Expense	42,543	8,076.32	4,463.36	4,735.21	1,841.42	18.98%
1803-00	Postage Expense - General Fund	4,800	797.10	523.81	547.10	256.91	16.61%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	797.10	523.81	547.10	256.91	16.27%

PLACENTIA LIBRARY DISTRICT
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
	Care Resources (Employee Assistance)	420	35.00	70.00	0.00	35.00	8.33%
	Pension Contribution & Operating Expenses	7,500	1,176.38	1,238.86	0.00	0.00	15.69%
	Anaheim Consortium Automated Library System	30,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	
	Clipping Service	475	75.42	75.42	37.71	37.71	15.88%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	64.60	(3.95)	34.52	33.00	0.71%
	Advertising (Including WEB Site)	2,000	0.00	345.80	0.00	0.00	0.00%
	Medical Exams	500	605.00	52.50	552.50	52.50	121.00%
	Collection Services - Accounts Receivable	2,500	451.35	323.90	267.26	323.90	18.05%
	Audit & Accounting Services	5,250	0.00	1,050.00	0.00	1,050.00	0.00%
	Payroll Preparation	3,000	519.50	447.55	265.80	254.45	17.32%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	9,500	1,644.76	5,467.88	1,644.76	5,467.88	17.31%
1900-00	Total Specialized Services - General Fund	70,245	4,572.01	9,067.96	2,802.55	7,254.44	6.51%
1900-01	Specialized Services - Partnerships for Change Grant	0	4,540.93	0.00	1,965.30	0.00	
1900-07	Specialized Services - ELLI Grant	13,600	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	0	200.00	475.00	0.00	475.00	#DIV/0!
1900-09	Specialized Services - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	0.00	0.00	0.00	0.00	0.00%
	Total Specialized Services	97,845	9,312.94	9,542.96	4,767.85	7,729.44	9.52%
2000-00	Legal Notices - General Fund	550	0.00	198.72	0.00	198.72	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	550	0.00	198.72	0.00	198.72	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	7,366.79	44,387.75	0.00	44,387.75	6.10%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	7,234.39	22,358.17	2,142.60	18,380.52	4.82%
2400-02	Special Department Expense - Video	0	0.00	76.95	0.00	36.97	
2400-03	Special Department Expense - Electronic	0	16,060.34	0.00	215.00	0.00	
2400-04	Special Department Expense - Periodicals	0	258.60	68.04	86.40	68.04	
2400-05	Special Department Expense - Audio	0	309.43	231.67	0.00	231.67	
2400-07	Special Department Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	6,182	0.00	3,228.17	0.00	3,228.17	0.00%
2400-09	Special Department Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	156,182	23,862.76	25,963.00	2,444.00	21,945.37	15.28%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	296.33	122.00	274.58	0.00	11.85%
2700-01	Transportation/Travel - Meetings, Staff Local	4,000	713.61	675.41	270.49	625.36	17.84%
2700-02	Transportation/Travel - Meetings, Board Out of Town	600	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	500	0.00	27.00	0.00	27.00	0.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	250	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	73.84	330.93	0.00	0.00	7.38%
2700-09	Transportation/Travel - Meetings - Families for Literacy	2,000	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	10,850	1,083.78	1,155.34	545.07	652.36	9.99%

PLACENTIA LIBRARY DISTRICT
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OBJECT CODE	DESCRIPTION	FY2001-2002 BUDGETED	FY2001-2002 YTD	FY2000-2001 YTD	FY2001-2002 AUG 2001	FY2000-2001 AUG 2000	FY2001-2002 % EXP BUD
2800-00	Electricity	50,000	15,396.68	6,788.45	12,333.40	3,871.11	30.79%
	Gas	7,000	362.10	734.33	37.17	0.00	5.17%
	Water	3,750	1,262.83	595.54	944.86	306.86	33.68%
	Total Utilities	60,750	17,021.61	8,118.32	13,315.43	4,177.97	28.02%
	TOTAL SUPPLIES & SERVICES	599,200	80,038.64	114,493.44	29,969.83	87,004.87	13.36%
3700-00	Taxes, Assessments (Sales Tax)	3,750	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	30,000	2,629.09	4,104.33	721.02	0.00	8.76%
4000-07	Equipment - ELLI Grant	5,142	0.00	0.00	0.00	0.00	0.00%
4000-08	Equipment - Adult Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	0.00%
	Total Equipment	37,142	2,629.09	4,104.33	721.02	0.00	7.08%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
5200	TOTAL EQUIPMENT EXPENSE	37,142	2,629.09	4,104.33	721.02	0.00	7.08%
5600	PROVISION FOR CONTINGENCIES	55,588	0.00	0.00	0.00	0.00	
	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,503,210	196,422.61	235,743.15	88,356.90	149,114.47	13.07%



09/12/01

Placentia Library District
Balance Sheet
As of August 31, 2001

Aug 31, '01

ASSETS

Current Assets

Checking/Savings

County Exempt - Checking	2,637.33
County Exempt - Savings	544.27
General Fund - Checking	-330.95
General Fund - Savings	16,545.80
Literacy Fund - Savings	5,441.65
Payroll Checking	8,079.36
Payroll Checking (CDs)	
174445017	5,000.00
174445018	5,000.00
174445019	5,000.00
174445020	5,000.00
174445021	2,500.00
174445022	2,500.00
174445055	2,500.00
174448482	2,500.00
174448483	2,500.00

Total Payroll Checking (CDs) 32,500.00

Payroll Savings (Fees) 2,376.75

Payroll Savings (Int CDs) 3,632.48

Total Checking/Savings 71,426.69

Total Current Assets 71,426.69

TOTAL ASSETS 71,426.69

LIABILITIES & EQUITY

Equity

Retained Earnings	25,103.67
Total Capital	67,124.99
Net Income	-20,801.97

Total Equity 71,426.69

TOTAL LIABILITIES & EQUITY 71,426.69

**Placentia Library District
Profit & Loss by Class
August 2001**

09/12/01

	County Exempt Fund	General Fund	Unclassified	TOTAL
Income				
COE Cash Register - Copy Cards	124.35	0.00	0.00	124.35
COE Copy Machine Income	44.60	0.00	0.00	44.60
COE Directors Fund (Friends)	861.63	0.00	0.00	861.63
COE Life Insur Suplmt(EDM)	39.88	0.00	-39.88	0.00
COE Meeting Room Income	150.00	0.00	0.00	150.00
COE Miscellaneous Income	17.20	0.00	0.00	17.20
COE Passport Chck Reimbursement	523.00	0.00	0.00	523.00
COE Staff Appreciation Reimb	396.00	0.00	0.00	396.00
GF Bankcard Deposit	0.00	0.00	-15.00	-15.00
GF Cash Register - Fines	0.00	1,385.85	0.00	1,385.85
GF Cash Register - Lost Items	0.00	480.07	0.00	480.07
GF Cash Register - Reserves	0.00	108.10	0.00	108.10
GF Debit Card Income	12.05	0.00	0.00	12.05
GF Passport Revenue	0.00	2,132.95	0.00	2,132.95
GF State Library Reimbursements	0.00	2,863.00	0.00	2,863.00
GF Transfers from County	0.00	0.00	53,318.70	53,318.70
PA Interest Inc - CD's	0.00	0.00	40.13	40.13
PA Interest Inc - Savings	0.00	0.00	24.82	24.82
Total Income	2,168.71	6,969.97	53,328.77	62,467.45
Expense				
COE Childn's Strytime (Friends)	450.00	0.00	0.00	450.00
COE Childn's Summer Rdng Prgm	1,036.00	0.00	0.00	1,036.00
COE Copier Lease Payments	0.00	0.00	0.00	0.00
COE Copier Maintenance Contract	482.57	0.00	0.00	482.57
COE Library Board Expenses	311.95	0.00	0.00	311.95
COE Passport Expenses	2,353.05	0.00	0.00	2,353.05
COE Petty Cash Exp to be reimbu	-3,096.75	0.00	0.00	-3,096.75
GF Bank Fees	0.00	0.00	24.35	24.35
GF Miscellaneous	0.00	0.00	55.99	55.99
GF Postage	101.75	132.70	3.61	238.06
GF Registration/trans/travel	0.00	1,115.00	0.00	1,115.00
PA Employee Benefits	0.00	0.00	2,930.52	2,930.52
PA Employer Payroll Taxes	0.00	0.00	26,732.25	26,732.25
PA Payroll Processing Fees	0.00	0.00	28,217.24	28,217.24
PA Salaries	0.00	0.00	18,674.09	18,674.09
Total Expense	1,638.57	1,247.70	76,638.05	79,524.32
Net Income	530.14	5,722.27	-23,309.28	-17,056.87

**Placentia Library District
Profit & Loss by Class**

July through August 2001

09/12/01

	County Exempt Fund	General Fund	Literacy Fund	Unclassified	TOTAL
Income					
COE Cash Register - Copy Cards	306.90	0.00	0.00	0.00	306.90
COE Copy Machine Income	44.60	0.00	0.00	0.00	44.60
COE Directors Fund (Friends)	847.37	0.00	0.00	0.00	847.37
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	-79.76	-39.88
COE Meeting Room Income	180.00	0.00	0.00	0.00	180.00
COE Miscellaneous Income	17.20	0.00	0.00	0.00	17.20
COE Passport Chck Reimbursement	4,152.20	0.00	0.00	0.00	4,152.20
COE Staff Appreciation Reimb	396.00	0.00	0.00	0.00	396.00
GF Account Interest (IEC)	0.00	0.00	0.00	0.00	0.00
GF Bankcard Deposit	0.00	0.00	0.00	-67.67	-67.67
GF Cash Register - Fines	0.00	3,185.90	0.00	0.00	3,185.90
GF Cash Register - Lost Items	0.00	714.78	0.00	0.00	714.78
GF Cash Register - Reserves	0.00	244.10	0.00	0.00	244.10
GF County Reimbursements	0.00	2,727.14	0.00	0.00	2,727.14
GF Debit Card Income	12.05	0.00	0.00	0.00	12.05
GF Miscellaneous Income	0.00	85.00	0.00	0.00	85.00
GF Passport Revenue	0.00	9,095.04	0.00	0.00	9,095.04
GF State Library Reimbursements	0.00	2,863.00	0.00	0.00	2,863.00
GF Transfers from County	0.00	0.00	0.00	106,728.70	106,728.70
GF Typewriter Income	0.00	6.00	0.00	0.00	6.00
PA Interest Inc - CD's	0.00	0.00	0.00	354.08	354.08
PA Interest Inc - Savings	0.00	0.00	0.00	49.06	49.06
Total Income	5,996.20	18,920.96	0.00	106,984.41	131,901.57
Expense					
COE Bank fees	0.00	0.00	0.00	3,532.75	3,532.75
COE Childn's Strytime (Friends)	450.00	0.00	0.00	0.00	450.00
COE Childn's Summer Rdng Prgm	1,631.00	0.00	0.00	0.00	1,631.00
COE Copier Lease Payments	0.00	0.00	0.00	0.00	0.00
COE Copier Maintenance Contract	482.57	0.00	0.00	0.00	482.57
COE Credit Card Transactions	0.00	1,622.25	0.00	0.00	1,622.25
COE Library Board Expenses	311.95	0.00	0.00	0.00	311.95
COE Life Insurance payment	-39.88	0.00	0.00	0.00	-39.88
COE Passport Expenses	5,993.35	0.00	0.00	277.45	6,270.80
COE Petty Cash Exp to be reimbu	-3,096.75	0.00	0.00	0.00	-3,096.75
COE Staff Appreciation	704.00	0.00	0.00	0.00	704.00
GF Bank Fees	0.00	0.00	0.00	52.78	52.78
GF credit card transactions	0.00	915.00	0.00	0.00	915.00
GF Food	0.00	0.00	0.00	0.00	0.00
GF Miscellaneous	0.00	0.00	0.00	55.99	55.99
GF Office Expense	0.00	41.60	0.00	0.00	41.60
GF Postage	101.75	162.70	0.00	3.61	268.06
GF Printing	0.00	0.00	78.00	0.00	78.00
GF Refreshments	0.00	78.81	0.00	0.00	78.81
GF Registration/trans/travel	0.00	1,214.00	0.00	0.00	1,214.00
GF Transfers to County	0.00	0.00	0.00	6,061.40	6,061.40
PA Employee Benefits	0.00	0.00	0.00	5,942.66	5,942.66
PA Employer Payroll Taxes	0.00	0.00	0.00	42,699.15	42,699.15
PA Payroll Processing Fees	0.00	0.00	0.00	40,284.18	40,284.18
PA Salaries	0.00	0.00	0.00	43,143.22	43,143.22
Total Expense	6,537.99	4,034.36	78.00	142,053.19	152,703.54
Net Income	-541.79	14,886.60	-78.00	-35,068.78	-20,801.97

Reconciliation Report

General Fund - Checking account reconciled for the period ending 09/11/2001

Cleared Transactions

Previous Balance		5,771.78
Cleared Checks and Payments	8 Items	-5,535.60
Cleared Deposits and Other Credits	0 Items	0.00
 Cleared Balance		 236.18

Uncleared Transactions

Uncleared Checks and Payments	9 Items	-527.13
Uncleared Deposits and Other Credits	3 Items	2,158.87

New Transactions

Account Balance as of 09/11/2001 (statement closing date)		1,867.92
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 1,867.92

Placentia Library District

Register: General Fund - Checking

From 08/01/2001 through 08/31/2001

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/02/2001			GF Bankcard Deposit	EFT Debit	15.00	X		5,612.26
08/02/2001	4349	Pitney Bowes	GF Postage	Postage	125.00	X		5,487.26
08/06/2001	4350	US Postmaster Place...	GF Postage	passport postag...	101.75	X		5,385.51
08/14/2001	4351	Placentia Library Ge...	-split-	For June&July-...	1,493.40	X		3,892.11
08/14/2001	4352	PLAcentia Library D...	GF Passport Revenue	COE passport c...	3,096.75	X		795.36
08/14/2001	4353	Regents of Universit...	GF Registration/trans/t...	Registration Fe...	666.00	X		129.36
08/19/2001	4354	ISDOC	GF Registration/trans/t...	Fees for Lunch...	24.00			105.36
08/21/2001	4355	US Postmaster Place...	GF Postage	Barcode labels ...	7.70	X		97.66
08/28/2001	4343	US Postmaster Place...	GF Postage	payment for po...	3.61			94.05
08/28/2001	4344	CSDA	GF Registration/trans/t...	Registration for...	295.00			-200.95

Reconciliation Report

General Fund - Savings account reconciled for the period ending 09/11/2001

Cleared Transactions

Previous Balance		8,651.90
Cleared Checks and Payments	8 Items	-3,682.61
Cleared Deposits and Other Credits	31 Items	11,576.51
 Cleared Balance		 16,545.80

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	11 Items	2,275.10

New Transactions

Account Balance as of 09/11/2001 (statement closing date)		18,820.90
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 18,820.90

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 09/12/2001

Cleared Transactions

Previous Balance		3,772.34
Cleared Checks and Payments	53 Items	-4,951.02
Cleared Deposits and Other Credits	15 Items	5,073.33
 Cleared Balance		 3,894.65

Uncleared Transactions

Uncleared Checks and Payments	23 Items	-1,962.25
Uncleared Deposits and Other Credits	9 Items	522.13

New Transactions

Account Balance as of 09/12/2001 (statement closing date)		2,454.53
New Checks and Payments	1 Items	-450.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 2,004.53

Placentia Library District

Register: County Exempt - Checking
 From 08/01/2001 through 08/31/2001
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2001	2880	Passport Services	COE Passport Expenses	VOID: Sherri...		X		1,902.12
08/01/2001	2881	Passport Services	COE Passport Expenses	Vicki Kay Noa...	45.00			1,857.12
08/01/2001	2882	Passport Services	COE Passport Expenses	Douglas Samue...	80.00			1,777.12
08/02/2001	2883	Passport Services	COE Passport Expenses	Parvin Sarlak 6...	45.00			1,732.12
08/02/2001	2884	Passport Services	COE Passport Expenses	Malaktaj Sadla...	45.00			1,687.12
08/02/2001	2885	Christopher's Flowers	COE Directors Fund (F...	Flowers for Cin...	63.37			1,623.75
08/02/2001	2886	Passport Services	COE Passport Expenses	Randal Frederi...	80.00			1,543.75
08/06/2001			COE Passport Chck Re...	Deposit			180.00	1,723.75
08/06/2001			COE Passport Chck Re...	Deposit			15.00	1,738.75
08/06/2001	2887	Passport Services	COE Passport Expenses	Sunnaa Somun ...	25.00			1,713.75
08/06/2001	2888	Passport Services	COE Passport Expenses	Michiel Leroy ...	60.00			1,653.75
08/07/2001			COE Passport Chck Re...	Deposit			61.00	1,714.75
08/07/2001	2889	Becky Lightfoot	COE Directors Fund (F...	Balloons for C...	75.00			1,639.75
08/07/2001	2890	Passport Services	COE Passport Expenses	Florence Elayn...	80.00			1,559.75
08/07/2001	2891	Passport Services	COE Passport Expenses	Maria Cortez 2...	45.00			1,514.75
08/07/2001	2892	Passport Services	COE Passport Expenses	Ngocthanh Thi ...	45.00			1,469.75
08/07/2001	2896	Lin Baesler	COE Childn's Summer ...	Music Time-C...	900.00			569.75
08/07/2001	2897	Elizabeth D Minter	COE Library Board Ex...	Reimbursement...	311.95			257.80
08/08/2001			COE Passport Chck Re...	Deposit			45.00	302.80
08/09/2001			COE Passport Chck Re...	Deposit			2.00	304.80
08/09/2001	2895	Passport Services	COE Passport Expenses	Brandon Patric...	80.00			224.80
08/09/2001	2898	Passport Services	COE Passport Expenses	Cori Anne Chi...	80.00			144.80
08/12/2001	2899	Passport Services	COE Passport Expenses	Vanessa Aracel...	25.00			119.80
08/13/2001	2900	Sherri Ann Alice Cruz	COE Passport Expenses	VOID: Refund ...		X		119.80
08/13/2001	2901	Sherri Ann Alice Cruz	COE Passport Expenses	To refund pass...	88.25			31.55
08/14/2001	2902	Passport Services	COE Passport Expenses	Jaime Constanc...	80.00			-48.45
08/14/2001	2903	Passport Services	COE Passport Expenses	Kirby Layne Sc...	92.45			-140.90
08/14/2001	2904	Sharon's Bakery	COE Directors Fund (F...	Cake for Volun...				-140.90
08/15/2001	2905	Passport Services	COE Passport Expenses	Alan Bruce Gre...	80.00			-220.90
08/16/2001			COE Petty Cash Exp to...	Deposit			3,096.75	2,875.85
08/16/2001			COE Passport Chck Re...	Deposit			45.00	2,920.85
08/16/2001	2906	Passport Services	COE Passport Expenses	John Ryan Mill...	45.00			2,875.85
08/16/2001	2907	Passport Services	COE Passport Expenses	Ettamae Carter ...	45.00			2,830.85
08/16/2001	2908	Passport Services	COE Passport Expenses	Ryan Hamilton...	80.00			2,750.85
08/18/2001	2909	Passport Services	COE Passport Expenses	Helen Kang Le...	80.00			2,670.85
08/18/2001	2910	Passport Services	COE Passport Expenses	Naveed Karim ...	70.00			2,600.85
08/18/2001	2911	Passport Services	COE Passport Expenses	Lori Goodman-...	90.00			2,510.85
08/18/2001	2912	Passport Services	COE Passport Expenses	Goerge Szoren...	80.00			2,430.85
08/19/2001			COE Passport Chck Re...	Deposit			16.00	2,446.85
08/20/2001			COE Passport Chck Re...	Deposit			25.00	2,471.85

Placentia Library District

Register: County Exempt - Checking

From 08/01/2001 through 08/31/2001

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/20/2001	2913	Passport Services	COE Passport Expenses	Steven Scott C...	80.00			2,391.85
08/20/2001	2914	Passport Services	COE Passport Expenses	KathyHien Xua...	25.00			2,366.85
08/20/2001	2915	Passport Services	COE Passport Expenses	Ritik V. Patel, ...	25.00			2,341.85
08/20/2001	2916	Passport Services	COE Passport Expenses	William Arthur...	80.00			2,261.85
08/21/2001			COE Passport Chck Re...	Deposit			25.00	2,286.85
08/21/2001	2917	Passport Services	COE Passport Expenses	Jose Roberto L...	25.00			2,261.85
08/21/2001	2918	Passport Services	COE Passport Expenses	Richard Allen ...	80.00			2,181.85
08/25/2001	2919	Passport Services	COE Passport Expenses	Jeffrey Kudlac ...	92.45			2,089.40
08/26/2001	2920	Passport Services	COE Passport Expenses	David Richard ...	92.45			1,996.95
08/28/2001			COE Life Insur Suplmt...	Deposit			39.88	2,036.83
08/28/2001	2921	Passport Services	COE Passport Expenses	Daniel Albert ...	45.00			1,991.83
08/29/2001			COE Passport Chck Re...	Deposit			75.00	2,066.83
08/29/2001			-split-	Deposit			1,413.20	3,480.03
08/29/2001	2922	Passport Services	COE Passport Expenses	Hasu A. Patel 5...	45.00			3,435.03
08/29/2001	2923	Passport Services	COE Passport Expenses	Lisa Kay Shave...	92.45			3,342.58
08/29/2001	2924	Passport Services	COE Passport Expenses	Miles Luis Rob...	60.00			3,282.58
08/30/2001			COE Passport Chck Re...	Deposit			15.00	3,297.58
08/31/2001	2934	Passport Services	COE Passport Expenses	Graham Lenne...	45.00			3,252.58

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 09/11/2001

Cleared Transactions

Previous Balance		4,179.68
Cleared Checks and Payments	3 Items	-4,020.32
Cleared Deposits and Other Credits	25 Items	370.61
 Cleared Balance		 529.97

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	9 Items	132.60

New Transactions

Account Balance as of 09/11/2001 (statement closing date)		662.57
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 662.57

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 09/12/2001

Cleared Transactions

Previous Balance		5,434.49
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	7.16
 Cleared Balance		 5,441.65

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 09/12/2001 (statement closing date)		5,441.65
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 5,441.65

Reconciliation Report

Payroll Checking account reconciled for the period ending 09/10/2001

Cleared Transactions

Previous Balance		16,799.48
Cleared Checks and Payments	53 Items	-65,267.17
Cleared Deposits and Other Credits	4 Items	56,945.17
 Cleared Balance		 8,477.48

Uncleared Transactions

Uncleared Checks and Payments	2 Items	-398.12
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 09/10/2001 (statement closing date)		8,079.36
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 8,079.36

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 09/11/2001

Cleared Transactions

Previous Balance		0.00
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	4 Items	3,632.48
Cleared Balance		3,632.48

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 09/11/2001 (statement closing date)		3,632.48
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		3,632.48



ACQUISITIONS REPORT FOR FISCAL YEAR 2001-2002 THROUGH THE MONTH OF AUGUST 2001
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	2,054.27	136	123	0.00	0	0	2,054.27	136	123	312.70	15	15	2,366.97	151	138
Adult Circulating Non-Fiction	1,501.48	102	100	0.00	0	0	1,501.48	102	100	632.45	37	37	2,133.93	139	137
Adult Reference	2,036.75	12	9	0.00	0	0	2,036.75	12	9	378.00	15	14	2,414.75	27	23
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	17,989.97	6	6	0.00	0	0	17,989.97	6	6	0.00	0	0	17,989.97	6	6
Total Adult Non-Fiction	21,528.20	120	115	0.00	0	0	21,528.20	120	115	1,010.45	52	51	22,538.65	172	166
TOTAL ADULT PRINT MATERIALS	23,582.47	256	256	0.00	0	0	23,582.47	256	256	1,323.15	67	66	24,905.62	323	304
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	309.43	9	9	0.00	0	0	309.43	9	9	0.00	0	0	309.43	9	9
Total Adult Audio	309.43	9	9	0.00	0	0	309.43	9	9	0.00	0	0	309.43	9	9
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	309.43	9	9	0.00	0	0	309.43	9	9	0.00	0	0	309.43	9	9
TOTAL ADULT MATERIALS	23,891.90	265	265	0.00	0	0	23,891.90	265	247	1,323.15	67	66	25,215.05	332	313
Juvenile Fiction	1,169.69	128	85	0.00	0	0	1,169.69	128	85	403.80	33	33	1,575.49	161	118
Juvenile Circulating Non-Fiction	437.34	33	16	0.00	0	0	437.34	33	16	555.90	45	42	993.24	78	58
Juvenile Reference	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	437.34	33	16	0.00	0	0	437.34	33	16	555.90	45	42	993.24	78	58
TOTAL JUVENILE PRINT MATERIALS	1,607.03	161	101	0.00	0	0	1,607.03	161	101	961.70	78	75	2,568.73	239	176
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	124.27	5	5	124.27	5	5	0.00	0	0	124.27	5	5
Total Juvenile Audio	0.00	0	0	124.27	5	5	124.27	5	5	0.00	0	0	124.27	5	5
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	124.27	5	5	124.27	5	5	0.00	0	0	124.27	5	5
TOTAL JUVENILE MATERIALS	1,607.03	161	101	124.27	5	5	1,731.30	166	106	961.70	78	75	2,693.00	244	181
Total Fiction	3,223.96	264	208	0.00	0	0	3,223.96	264	208	718.50	48	48	3,942.46	312	256
Total Non-Fiction	21,965.54	153	131	0.00	0	0	21,965.54	153	131	1,566.35	97	93	23,531.89	250	224
Total Audio	309.43	9	9	124.27	5	5	433.70	14	14	0.00	0	0	433.70	14	14
Total Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	25,498.93	426	348	124.27	5	5	25,623.20	431	353	2,284.85	145	141	27,908.05	576	494

ACQUISITIONS REPORT FOR THE MONTH OF AUGUST 2001
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	730.57	41	0.00	0	730.57	41	75.90	3	806.47	44
Adult Circulating Non-Fiction	742.32	60	0.00	0	742.32	60	211.65	15	953.97	75
Adult Reference	21.50	1	0.00	0	21.50	1	97.00	7	118.50	8
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	2,144.63	1	0.00	0	2,144.63	1	0.00	0	2,144.63	1
Total Adult Non-Fiction	2,908.45	62	0.00	0	2,908.45	62	308.65	22	3,217.10	84
TOTAL ADULT PRINT MATERIALS	3,639.02	103	0.00	0	3,639.02	103	384.55	25	4,023.57	103
Adult Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT MATERIALS	3,639.02	103	0.00	0	3,639.02	103	384.55	25	4,023.57	103
Juvenile Fiction	386.38	50	0.00	0	386.38	50	200.00	18	586.38	68
Juvenile Circulating Non-Fiction	135.93	12	0.00	0	135.93	12	530.90	43	666.83	55
Juvenile Reference	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	135.93	12	0.00	0	135.93	12	530.90	43	666.83	55
TOTAL JUVENILE PRINT MATERIALS	522.31	62	0.00	0	522.31	62	730.90	61	1,253.21	123
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE MATERIALS	522.31	62	0.00	0	522.31	62	730.90	61	1,253.21	123
Total Fiction	1,116.95	91	0.00	0	1,116.95	91	275.90	21	1,392.85	112
Total Non-Fiction	3,044.38	74	0.00	0	3,044.38	74	839.55	65	3,883.93	139
Total Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	4,161.33	165	0.00	0	4,161.33	165	1,115.45	86	5,276.78	251

OUTSTANDING ORDERS AS OF AUGUST 31, 2001

General Fund	Amount	Adopt-A-Book	TOTAL
	\$7,617.86	Amount	Amount
		\$11,084.78	\$18,702.64

TO: Elizabeth D. Minter, Library Director

FROM: Alice Kuo, Circulation Supervisor *AK*

DATE: September 16, 2001

SUBJECT: Unique Management Services, Inc. Report for Month of August

This report was received from Unique Management on September 10, 2001.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 2001-02	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	15	73	8	466.47	1
August	18	79	4	306.80	2
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	0	0	0	0.00	0
December	0	0	0	0.00	0
January	0	0	0	0.00	0
February	0	0	0	0.00	0
March	0	0	0	0.00	0
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	33	152	12	773.27	3

CREATED: 09/01/2001 10:25 PM RJK

SUMMARY STATUS REPORT

MS JULIE SHOOK
 PLACENTIA LIBRARY DISTRICT
 411 EAST CHAPMAN AVENUE
 PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 08/31/2001

Accounts Submitted	:	515	Dollars Submitted	:	46,277.32	Dollars Received	:	11,667.27
Bankruptcies	:	0	Dollars in Bankruptcy	:	0.00	Material Returned	:	10,166.86
Incorrect Addresses	:	68	Dollars in Skips	:	4,478.66	Dollars Waived	:	1,759.13
Patron Disputes/Suspends	:	2	Dollars in Dispute	:	68.40	Total Activated	:	29,954.96
Accounts in Process	:	445	Dollars in Process	:	40,794.52	% of Dollars Activated	:	73.43%
# of Accounts Activated	:	307						
% of Accounts Activated	:	68.99%						

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: September 16, 2001
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT AUGUST, 2001**

SUMMARY OF PRINTER/COPIER ACCOUNTS AUGUST, 2001

Beginning Balance 7/31/01			(\$7,534.77)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	124.35		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in July		0.00	
Total Copier Maintenance Payment in July		229.50	
Debit Card System Loan Payback		0.00	
	<u>124.35</u>	<u>229.50</u>	
Ending Balance 8/31/01			<u>(\$7,639.92)</u>
August payment			\$ 0.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 8/31/01	(8,565.48)
Loan Amount as of 8/31/01 (Literacy Fund)	7,700.00
August Payment (Fund 702)	0.00
August Payment (Literacy Fund)	<u>0.00</u>
Balance 8/31/01	<u>\$ 15,694.02</u>

Prepared by: Elisa Herrera-Thomas



TO: Placentia Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EMM*
 DATE: September 16, 2001
SUBJECT: GIFT REPORT

The following gifts were received from August 1, 2001 through August 31, 2001.

ADOPT A BOOK DONATIONS

Valerie A. Paulson

TOTAL AAB DONATIONS	\$50.00
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BOOK ENDOWMENT FUND DONATIONS

Sonny and Norma Nelson
 Jack and Ruby Burkich
 City of Placentia

TOTAL BOOK ENDOWMENT FUND DONATIONS	\$180.00
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CORPORATE SPONSORSHIP

Tenet

TOTAL CORPORATE	\$240.00
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<u>TOTAL ALL DONATIONS</u>	\$290.00
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TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EM*
DATE: September 16, 2001
SUBJECT: **BUILDING MAINTENANCE REPORT FOR AUG-SEP 2001**

1. DISASTER KLEENUP BETTER FLOORS & RESTORATION

Staff members reported that the tiles in the back workroom were raised off of the ground and could be a potential safety hazard. Better Floors & Restoration was called out to review the situation. As yet, they have not yet returned to fix the workroom floor. However, scheduling a date for them to work on the floor is in process.

2. CHRISTENSON LIGHTING

Female staff members reported that the lights in the women's restroom were in need of replacing. Christenson Electric was called on Monday, August 13, 2001 in order to change out the light bulbs and rectify the situation. Christenson dispatched a technician who came out and replaced the light bulbs on Wednesday, August 15, 2001.

Prepared by: Elisa Herrera-Thomas

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: September 16, 2001
SUBJECT: **PERSONNEL REPORT FOR AUGUST-SEPTEMBER 16, 2001**

RESIGNATIONS:

Cynthia McClain, Reference Librarian, effective August 27, 2001.

APPOINTMENTS:

Sandra Murray, Reference Librarian, effective September 10, 2001.

OPEN POSITIONS:

None at this time.

Prepared by: Elisa Herrera-Thomas



TO: Elizabeth Minter, Library Director

Agenda Item 21

FROM: Jillian Rakos, Volunteer Coordinator *JR.*

Page Number 1 of 3

SUBJECT: Volunteer Report for the Month of August 2001

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY01/02 August	FY01/02 YTD	Starting	Cumulative
Andrade, Linda	28.00	123.00	Sep-95	572.50
Backes, Theresa	3.75	44.25	6/98	200.25
Bart, Lillian	36.00	50.00	May-01	50.00
Boelman, Marge	17.00	46.00	Apr-01	46.00
Clugston, Patricia	20.75	114.25	6/98	233.75
Cravotta, Leo	0.00	2.00	5/99	46.50
Dell, Lyla	0.00	121.50	8/98	524.25
Dhanna, Dan	33.75	33.75	Jul-01	33.75
Fioroni, Pete	0.00	47.00	3/97	229.00
Fioroni, Ruth	0.00	45.00	3/97	166.00
Fitzgerald, Joan	2.00	152.00	10/93	1,963.75
Godwin, Nita	5.00	105.00	2/96	334.25
Hemmerling, Barbara	8.00	123.00	9/95	439.00
Hochman, Sue	0.00	23.75	1/98	209.50
Horrocks, Marjorie	19.50	55.50	10/95	290.50
Hyams, Rose	30.00	152.00	7/98	496.75
Irot, Pat	70.00	499.75	2/96	1,993.50
Jertberg, Pat	13.50	134.00	4/98	565.65
Livezey, Jane	27.00	135.25	4/96	569.25
Lord, Audrey	0.00	105.50	Jul-00	105.50
Mignot, Shirley	0.00	53.25	9/95	472.00
Myers, Claire	32.00	179.75	10/95	1,016.75
Olson, Bob	4.00	61.00	9/95	362.00
Pence, Thomas	10.00	68.00	1/99	176.00
Project Independence	4.25	341.75		892.75
Rodriguez, Carmen	20.00	83.00	2/00	108.00
Salem, Rose	4.00	75.25	Oct-00	75.25
Schlichter, Allan	16.00	115.00	10/93	799.50
Schwartzkopf, Jan	2.00	6.00	Mar-01	6.00
Schmidt, Marie	23.50	165.50	4/98	524.50
Shaw, Dixie	3.50	22.00	5/94	183.50
Stoller, Frances	0.00	2.00	May-96	96.00
Vaughn, Judy	0.00	65.25	8/99	135.00
Walker, Virginia	0.00	11.00	Mar-99	122.50
Wymer, Betty	3.50	144.75	1/96	727.75
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	0.00	25.00		6,727.75
TOTAL	437.00	3,531.00		22,665.40

	FY01/02			FY01/02	
	August	YTD		August	YTD
Banks, Vanessa	8.50	36.00	Moya, David	0.00	
Bone, Shawnda	0.00	22.50	McCustian, Nicole	0.00	2.00
Cathoy, John	8.00	8.00	Munoz, Maria	21.00	58.00
Chavez, Alfredo	2.50	35.50	Nguyen, Andrew	22.00	22.00
Cohen, Darleen	0.00	18.50	Piha, Richard	0.00	16.25
Cohma, Milessa	2.50	18.75	Ramos, Rosa	0.00	14.00
Davis, Ken	2.50	15.25	Regala, Daniel	20.50	20.50
Eng, Jonathon	12.00	31.50	Rehman, Khurram	17.50	17.50
Eng, Lawrence	16.00	50.50	Robinson, Shawn	20.50	43.50
Geli, Elizabeth	14.00	32.00	Rodriquez, John	0.00	35.00
German, Cody	0.00	11.00	Rosette, Shandie	2.50	2.50
Gonzalez, Omar	0.00	4.00	Rorex, Jamie	0.00	32.00
Guo, James	0.00	13.50	Sewell, Krystal	1.50	1.50
Haag, Jennifer	10.00	21.00	Sewell, Ashley	1.50	1.50
Krisinger, Elizabeth	2.00	16.00	Runyon, Beth	0.00	10.00
Krisinger, Emily	0.00	6.00	Shah, Hardik	0.00	24.75
Lada, Steven	21.00	42.25	Shah, Soham	1.00	25.75
Lewis, Tiffany	2.50	2.50	Simmons, Eric	0.00	1.00
Lee, James	7.00	32.25	Stark, Jaine	0.00	27.00
Lin, Cheng	0.00	36.50	Temple, Joerg Ryan	0.00	16.00
Lopez, Daniel	0.00	6.50	Timmermans, Krystle	12.25	21.25
Luther, Bill	0.00	13.00	Tonelli, Alyssa	4.75	14.50
Manzo, Robert	0.00	13.00	Tran, Carrie	62.00	85.00
Maru, Sid	17.75	60.75	Vasquez, Joel	0.00	14.00
Mendoza, Abel	0.00	2.00	Vera, Javier	4.00	21.00
Messenger, Rebecca	15.75	15.75	Vidovich, Casey	0.00	8.50
Meza, Jack	0.00	2.00	Wagner, Michelle	2.25	2.25
Mirza, Shawn	38.50	38.50	Wallace, Briteni	0.00	0.50
Mohadro, Steven	15.75	38.50	Ward, Alan	14.75	27.75
Molina, Enio	0.00	7.25	Yada, Julie	0.00	18.00
Montes, Eric	0.00	8.25			
	5.00	45.25			
TOTAL	201.25	704.25	TOTAL	208.00	609.75
TOTAL Library Volunteer Hours					
TOTAL Literacy Volunteer Hours		623.00			
TOTAL VOLUNTEERS HOURS		1,026.50			
		1,649.50			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY99/00	FY00/01	FY 01/02	FY99/00	FY00/01	FY 01/02
July						
August	601.25	562.00	623.00	222.00	658.00	1026.50
September	885.00	563.25	846.25	202.00	662.00	1,346.00
October	471.25	248.00		220.00	581.00	
November	490.00	385.00		458.50	614.00	
December	368.00	369.25		425.00	685.50	
January	330.50	205.25		178.00	564.00	
February	397.00	387.25		142.00	797.00	
March	598.25	376.75		530.00	617.00	
April	616.25	377.25		595.00	622.50	
May	610.75	457.25		632.00	656.00	
June	921.50	393.00		805.00	1,204.50	
	608.25	580.75		709.00	1,050.50	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY 01/02 August	FY01/02 YTD	Cumulative		FY01/02 August	FY01/02 YTD	Cumulative
Alcantara, Carmelita	12.00	24.00	64.00	Kumagai, Regina	28.00	56.00	361.00
Anderson, Susan	3.00	6.00	51.00	Larson, Li	8.00	16.00	103.00
Andreyeva, Anna A.	7.00	14.00	81.00	Lee, Anyika	8.00	16.00	68.00
Barrera, Karen	10.00	20.00	107.00	Leslie, Sandra	12.00	24.00	74.00
Belsher, Kristin	8.00	16.00	129.00	Li, Stephanie	6.00	12.00	69.00
Bereiter, Gretchen	11.00	22.00	137.00	Licari, Lynne	10.00	20.00	62.00
Blanco, Ramon	-	4.00	54.00	Martiaro, Diane	8.00	28.00	76.00
Bolkovatz, Alta	18.00	36.00	139.00	McCartney, Shannon	6.00	12.00	66.00
Bowler, Nathan	3.00	6.00	12.00	McMahon, Kelly	6.00	12.00	72.00
Bryan, Danny	6.00	18.00	65.00	Medland, Karen	6.00	12.00	38.00
Bryan, Jennyfer	6.00	18.00	65.00	Meza, Jack	10.00	20.00	38.00
Carlson, Grace	-	59.00	59.00	Mitchell, Cheryl	12.00	24.00	266.00
Cassidy, Meghan	-	8.00	34.00	Mohan, Kshema	6.00	12.00	68.00
Chen, April	6.00	12.00	60.00	Moore, Kim	12.00	24.00	180.00
Coffee, Nancy	-	4.00	192.00	Moyer, Disa	12.00	24.00	166.00
Colenso, Bill	12.00	24.00	87.00	Murray, Edward	14.00	28.00	101.00
Croom, Carolyn	10.00	20.00	219.00	Ngo, Sandy	8.00	24.00	74.00
Del Angel, Laura	-	9.00	95.00	Paulson, Valerie	16.00	32.00	501.00
Duffie, Pat	-	36.00	192.00	Pham, An	4.00	8.00	38.00
Eckert, Thomas	24.00	48.00	385.00	Pham, Thuy	6.00	12.00	49.00
Elinsky, Janet	24.00	48.00	228.00	Pineda, Juanita	4.00	8.00	27.00
Espinoza, Adriana	8.00	93.00	93.00	Risso, Edith	12.00	24.00	144.00
Fartash, Arian	-	30.00	201.00	Rodriguez, Carmen	8.00	16.00	106.00
Favaro, Lee	12.00	24.00	154.00	Roth, Howard	12.00	24.00	84.00
Fuller, Janice	6.00	12.00	68.00	Rowe, Edana	-	18.00	120.00
Gast, Polly	40.00	81.00	894.00	Sanchez, Margo	12.00	24.00	182.00
Gonzalez, Lizeth	6.00	12.00	89.00	Sciaini, Matthew	8.00	16.00	60.00
Gonzalez, Veronica	6.00	12.00	72.00	Shah, Krishna	12.00	24.00	90.00
Goodfriend, Louise	12.00	24.00	217.00	Shepherd, Kathy	12.00	24.00	95.00
Goodman, Dale	45.00	90.00	1,633.00	Skimizu, Ken	8.00	24.00	128.00
Graves, David	12.00	24.00	90.00	Skinner, Courtney	8.00	16.00	62.00
Hargett, Sheila	22.00	44.00	98.00	Smith, Charlene	8.00	16.00	52.00
Hawk, John	12.00	24.00	128.00	Stalnaker, Linda	16.00	32.00	219.00
Heer, Kim	8.00	16.00	89.00	Stichter, Julie	8.00	16.00	66.00
Hernandez, Rosy	12.00	24.00	234.00	Tellez, Martha	32.00	64.00	152.00
Hutton, Katherine (Kate)	12.00	24.00	120.00	Tooley Marita	-	12.00	110.00
Isaia, Monte	6.00	12.00	51.00	Van Zee, Karin	8.00	32.00	180.00
Johnson, Nicole	8.00	16.00	79.00	Vert, Joann	-	12.00	60.00
Keller, Christina	16.00	32.00	137.00	Vue, Kia	6.00	12.00	52.00
Khuu, Michelle	6.00	12.00	76.00	Westfall, Carolyn	16.00	32.00	116.00
Kramer, Bill	28.00	56.00	264.00	Wiegman, Karin	10.00	23.00	108.00
				Zamora, Mary	12.00	24.00	108.00
Total	437.00	1,114.00	7,242.00	Total	410.00	909.00	4,791.00



Placentia Library District
Circulation Report
SEPTEMBER 16, 2001

	FY01-02 YTD	FY00-01 YTD	% CHANGE FY01 TO FY02	FY01-02 AUGUST 01	FY00-01 AUGUST 00
1st Time Checkouts	26,821	24,954	7.48%	12,434	12,473
Phone Renewals	3,213	3,507	-8.38%	1,632	1,613
In-Building Renewals	961	724	32.73%	538	386
Total Renewals	4,174	4,231	-1.35%	2,170	1,999
TOTAL CHECKOUTS	30,995	29,185	6.20%	14,604	14,472
On-Time Checkins	27,193	27,020	0.64%	12,793	13,196
Late Checkins	4,299	4,321	-0.51%	1,891	2,216
TOTAL CHECKINS	31,492	31,341	0.48%	14,684	15,412
Hold Placed	656	630	4.13%	301	295
Hold Cancelled	127	121	4.96%	62	61
Hold Filled	668	601	11.15%	325	352
Hold Expired	11	10	10.00%	6	3
Overdue Items	1,461	1,442	1.32%	642	799
Overdue Notices	654	596	9.73%	292	320
Billing Notices	778	752	3.46%	336	366
Patrons Registered	550	566	-2.83%	274	276
Titles Added	1,511	2,159	-30.01%	777	936
Volumes Added	2,554	2,730	-6.45%	1,256	1,490
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	12,878	13,167	-2.19%	6,091	6,575
Juvenile Print	14,621	14,144	3.37%	6,738	6,267
Total Print	27,499	27,311	0.69%	12,829	12,842
Audio	1,246	1,270	-1.89%	611	626
Visual	2,247	1,993	12.74%	1,174	641
Equipment	0	0	100.00%	0	0
Total Audio Visual	3,493	3,263	7.05%	1,785	1,267
TOTAL CIRCULATION	30,992	30,574	1.37%	14,614	14,472
Placentia Circulation	19,882	19,103	4.08%	9,313	8,948
% Placentia Circulation	64.15%	62.48%	2.67%	63.73%	61.83%
Anaheim/Yorba Linda Circulation	4,857	4,989	-2.65%	2,263	2,496
% Anaheim/Yorba Linda Circulation	15.67%	16.32%	-3.96%	15.49%	17.25%
TYPES OF ACTIVE BORROWERS					
Adult	20,367	19,944	2.12%	9,683	9,663
Young Adult	722	833	-13.33%	295	371
Juvenile	6,918	7,138	-3.08%	3,339	3,190
New Borrower	2,549	2,660	-4.17%	1,092	1,248
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	30,556	30,575	-0.06%	14,409	14,472
TOTAL REGISTERED BORROWERS	16,993	19,632	-13.44%	16,993	19,632
ATTENDANCE					
Adult Reference - In Building	2,135	2,303	-7.29%	1,089	1,150
Adult Reference - Telephone	287	1,150	-75.04%	179	232
Children's Reference - In Building	2,456	2,193	11.99%	981	730
Children's Reference - Telephone	53	26	103.85%	21	13
Total Adult Reference	2,422	3,453	-29.86%	1,268	1,382
Total Children's Reference	2,509	2,219	13.07%	1,002	743
Total In Building Reference	4,591	4,496	2.11%	2,070	1,880
Total Telephone Reference	340	1,176	-71.09%	200	245
TOTAL REFERENCE	4,931	5,672	-13.06%	2,270	2,125

* There was a major patron purge in April in preparation for the data migration to the new automation system



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

PERIOD COVERED FY2000-2001	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-00	9/7/00	4,188.72	0.00	608.66	107.50			4,904.88
Aug-00	10/2/00	4,377.35	2,015.84	602.40	107.50			7,103.09
Sep-00	11/7/00	4,215.65	0.00	586.37	107.50			4,909.52
Oct-00	12/7/00	2,608.81	2,105.84	577.66	107.50			5,399.81
Nov-00	1/8/01	2,554.36	0.00	648.68	0.00			3,203.04
Dec-00	2/13/01	2,891.81	2,350.27	646.43	0.00			5,888.51
Jan-01	3/13/01	1,926.24	1,076.57	645.72	1,257.50			4,906.03
Feb-01	4/10/01	2,390.20	1,052.92	653.87	107.50			4,204.49
Mar-01	5/9/01	2,597.85	1,052.92	860.29	315.00			4,826.06
Apr-01	6/6/01	3,255.35	1,052.92	515.57	215.00			5,038.84
May-01	7/5/01	3,063.28	1,052.92	621.76	107.50			4,845.46
Jun-01	8/8/01	5,103.35	1,150.57	650.52	535.00			7,439.44
TOTAL		39,172.97	12,910.77	7,617.93	2,967.50	0.00	0.00	62,669.17
AVG		3,264.41	1,075.90	634.83	247.29			5,222.43

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-01	9/7/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01								0.00
Sep-01								0.00
Oct-01								0.00
Nov-01								0.00
Dec-01								0.00
Jan-02								0.00
Feb-02								0.00
Mar-02								0.00
Apr-02								0.00
May-02								0.00
Jun-02								0.00
TOTAL		5,321.46	0.00	621.76	107.50	0.00	0.00	6,050.72
AVG		5,321.46	0.00	621.76	107.50			6,050.72

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

TOTAL DOLLARS SPENT

FY2000-2001	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-00	976.84	234.00	6.48	1,217.32	608.66
Aug-00	976.84	219.00	8.96	1,204.80	602.40
Sep-00	976.84	174.00	21.89	1,172.73	586.37
Oct-00	976.84	174.00	4.48	1,155.32	577.66
Nov-00	1,054.38	234.00	8.97	1,297.35	648.68
Dec-00	1,054.38	234.00	4.48	1,292.86	646.43
Jan-01	976.84	294.00	20.60	1,291.44	645.72
Feb-01	1,054.38	234.00	19.36	1,307.74	653.87
Mar-01	1,435.12	279.00	6.46	1,720.58	860.29
Apr-01	1,000.58	294.00	6.46	1,301.04	650.52
May-01	1,000.58	234.00	8.94	1,243.52	621.76
Jun-01	1,000.58	294.00	6.46	1,301.04	650.52
TOTAL	12,484.20	2,898.00	123.54	15,505.74	7,752.87
AVG	1,040.35	241.50	10.30	1,292.15	646.07

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01				0.00	0.00
Sep-01				0.00	0.00
Oct-01				0.00	0.00
Nov-01				0.00	0.00
Dec-01				0.00	0.00
Jan-02				0.00	0.00
Feb-02				0.00	0.00
Mar-02				0.00	0.00
Apr-02				0.00	0.00
May-02				0.00	0.00
Jun-02				0.00	0.00
TOTAL	1,000.58	234.00	8.94	1,243.52	621.76
AVG	1,000.58	234.00	8.94	1,243.52	621.76

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

DOLLARS BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-00	232.62	249.68	59.18	0.00	435.36	976.84
Aug-00	232.62	249.68	59.18	0.00	435.36	976.84
Sep-00	232.62	249.68	59.18	0.00	435.36	976.84
Oct-00	232.62	249.68	59.18	0.00	435.36	976.84
Nov-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Dec-00	310.16	249.68	59.18	0.00	435.36	1,054.38
Jan-01	232.62	249.68	59.18	0.00	435.36	976.84
Feb-01	310.16	249.68	59.18	0.00	435.36	1,054.38
Mar-01	282.16	283.40	59.86	0.00	809.70	1,435.12
Apr-01	282.16	226.72	59.86	0.00	431.84	1,000.58
May-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Jun-01	282.16	226.72	59.86	0.00	431.84	1,000.58
TOTAL	3,222.22	2,961.00	712.88	0.00	5,588.10	12,484.20
AVG	268.52	246.75	59.41	0.00	465.68	1,040.35

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01						0.00
Sep-01						0.00
Oct-01						0.00
Nov-01						0.00
Dec-01						0.00
Jan-02						0.00
Feb-02						0.00
Mar-02						0.00
Apr-02						0.00
May-02						0.00
Jun-02						0.00
TOTAL	282.16	226.72	59.86	0.00	431.84	1,000.58
AVG	282.16	226.72	59.86	0.00	431.84	1,000.58

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-99	8.00	10.00	2.00	0.00	30.00	50.00
Aug-99	8.00	10.00	2.00	0.00	30.00	50.00
Sep-99	8.00	10.00	2.00	0.00	30.00	50.00
Oct-99	8.00	10.00	2.00	0.00	30.00	50.00
Nov-99	8.00	10.00	2.00	0.00	30.00	50.00
Dec-99	8.00	12.00	2.00	0.00	36.00	58.00
Jan-00	8.00	12.00	2.00	0.00	36.00	58.00
Feb-00	6.00	8.00	2.00	0.00	24.00	40.00
Mar-00	6.00	8.00	2.00	0.00	16.00	32.00
Apr-00	6.00	8.00	2.00	0.00	16.00	32.00
May-00	6.00	8.00	2.00	0.00	16.00	32.00
Jun-00	6.00	8.00	2.00	0.00	16.00	32.00
TOTAL	86.00	114.00	24.00	0.00	310.00	534.00
AVG	7.17	9.50	2.00	0.00	25.83	44.50

TIME BY TYPE OF WORKER

FY2000-2001	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-00	6.00	8.00	2.00	0.00	16.00	32.00
Aug-00	6.00	8.00	2.00	0.00	16.00	32.00
Sep-00	6.00	8.00	2.00	0.00	16.00	32.00
Oct-00	6.00	8.00	2.00	0.00	16.00	32.00
Nov-00	8.00	8.00	2.00	0.00	16.00	34.00
Dec-00	8.00	8.00	2.00	0.00	16.00	34.00
Jan-01	6.00	8.00	2.00	0.00	16.00	32.00
Feb-01	8.00	8.00	2.00	0.00	16.00	34.00
Mar-01	8.00	10.00	2.00	0.00	20.00	40.00
Apr-01	8.00	8.00	2.00	0.00	16.00	34.00
May-01	8.00	8.00	2.00	0.00	16.00	34.00
Jun-01	8.00	8.00	2.00	0.00	16.00	34.00
TOTAL	86.00	98.00	24.00	0.00	196.00	404.00
AVG	7.17	8.17	2.00	0.00	16.33	33.67

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-01	8.00	8.00	2.00	0.00	16.00	34.00
Aug-01						0.00
Sep-01						0.00
Oct-01						0.00
Nov-01						0.00
Dec-01						0.00
Jan-02						0.00
Feb-02						0.00
Mar-02						0.00
Apr-02						0.00
May-02						0.00
Jun-02						0.00
TOTAL	8.00	8.00	2.00	0.00	16.00	34.00
AVG	8.00	8.00	2.00	0.00	16.00	34.00

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

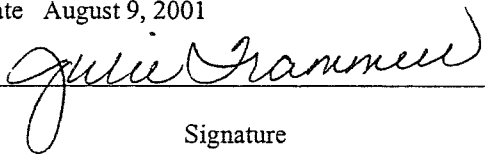
I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the **Placentia News-Times**, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on October 26, 1982, Case No. A-601 in and for the City of Placentia, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

August 9, 2001

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date August 9, 2001



Signature

Placentia News-Times
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-7000 ext. 3002

PROOF OF PUBLICATION

This space is for the County Clerk's Filing Stamp

Proof of Publication of

Placentia Library District
411 E. Chapman Ave.
Placentia CA 92870

Administrative Office (714) 528-1925

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Placentia Library District will hold a public hearing in the Board of Directors Conference Room of the Placentia Library, 411 E. Chapman Avenue, at 7:30 p.m. Wednesday, July 21, 2000, to consider the following items:

**PROPOSED FINES & FEES SCHEDULE FOR
2000-2001 FISCAL YEAR
FOR THE PLACENTIA LIBRARY DISTRICT**

Summary of the proposed schedule is as follows:

FINES	PER DAY
Adult & Children's Books, Magazine, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, And Compact Discs	\$.20
Videos and CD-ROMS	\$2.00

There is two day grace period on fines for all items except videos and CD-ROMS: At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

MAXIMUM FINE PER ITEM	
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMS	\$10.00

RESERVES & SHELF CHECKS	PER ITEM
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, and Videos and CD-ROMS	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus	5.00

LOST MATERIALS	DEFAULT*
Adult Books	Item Cost + \$5.00 \$25.00
Children's Books	Item Cost + \$5.00 \$15.00
Magazines	Item Cost + \$2.00 \$3.00
Records/Cassettes	Item Cost + \$5.00 \$10.00
Pamphlets	Item Cost + \$2.00 \$2.00
Videos	Item Cost + \$5.00 \$50.00
Compact Discs	Item Cost + \$5.00 \$15.00
CD-ROMs	Item Cost + \$15.00 \$80.00
Books on Tape	Item Cost + \$5.00 \$30.00
Paperback - Adult	Item Cost + \$5.00 \$5.00
Paperback - Children's	Item Cost + \$5.00 \$3.50
Paperback - Foreign Language	Item Cost + \$5.00 \$9.00

*Default price will be used in the even the item cost is not available. The processing fee of \$2.00, \$5.00 or \$15.00 is not part of the default price and needs to be added for the total amount due.

SPECIAL SERVICES	PER ITEM
Library card replacement	\$1.00
Laminating, per sheet	\$1.00
Printing, black ink, per page	\$.10
Photocopy, black ink per page	\$.15
Printing & photocopy, color, per page	\$1.00
Passport check preparation	\$1.00

MULTIPURPOSE ROOM	PER DAY
Up to four hours	\$30.00
Additional hours, in four hour increments	\$30.00
Set-up fee	\$15.00
Clean-up fee	\$15.00
HVAC fee for days the Library is closed	\$125.00

SURCHARGES	
Returned check, up to 30 days	\$10.00
Returned check, 30th day and over the greater Of 3 times value of check	\$100.00
Report to Collection Agency, per report	\$15.00

Copies of the preliminary schedule may viewed at the Administrative Office of the Placentia Library District, 411 E. Chapman Ave, Placentia.

All interested persons are invited to attend this hearing and express opinions upon the items listed above.

Wendy Goodson
Administrative Assistant
(714) 528-1925 x.202

Publish: Placentia News Times August 9, 2001 22-232/4761667

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

DATE: September 10, 2001

SUBJECT: Library Sponsorship of a Fire Extinguisher Recharging Day.

BACKGROUND:

At the August 15, 2001, Library Board of Trustees monthly meeting, the Board of Trustees approved sponsoring home/auto fire extinguishers recharging day on October 20 from 10 AM to 2 PM.

DISCUSSION:

Acting on this, I contacted Andy Foster, Jr., Manager of Oxygen Service Company, the company that services the Placentia Library District's fire extinguishers. Mr. Foster stated that Oxygen Service Company could provide fire extinguisher maintenance and recharging services at a Library-sponsored community event, and that October 20 would be acceptable. Mr. Foster also said that each recharged fire extinguisher would receive a tag with an expiration date. Mr. Foster and I decided that Oxygen Service Company would charge a flat rate of \$10.00 per fire extinguisher. Mr. Foster and I will work together to determine the best location in the Civic Center to hold the event.

This event will be publicized in the Fall Library Quarterly Newsletter and the Fall Quarterly "Notations." We will also make flyers and laminated signs and send out press releases to promote fire extinguisher recharge day.

RECOMMENDATION:

No Board action is required.



WALSH & DECLUES LLP
ATTORNEYS AT LAW

Reply to: Orange County Office
Sender's e-mail address: jthompson@wd-law.com

Dennis J. Walsh
J. Michael Declues
Michael E. Burkett
Glenn S. Goldby
Jeffrey P. Thompson
Joanne C. Schwartz
Jeffrey A. Smith
Judith D. Anderson
Gregory A. Wille
Cary K. Quan
Jennifer K. Berneking
Aari S. Daneshrad
Karen R. Shulman
Michelle R. Walker
George E. Ordonez
Gayle C. Heirshberg
Patricia A. Lynch

August 23, 2001

Elizabeth Minter, Library Director
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870

RE: PLACENTIA LIBRARY DISTRICT - General Matters/General
Employment Advice

Dear Ms. Minter:

This letter will serve to confirm our discussion in which you indicated you wished to retain Walsh & Declues, LLP to advise the Placentia Library District concerning general matters of employment. As we discussed, the variety of issues that employers face in managing their employees these days makes it extremely helpful to have the opportunity to consult with labor counsel when issues arise.

Before confirming the terms of our relationship, a brief discussion of Walsh & Declues, LLP, is in order. Walsh & Declues is a law firm of 17 attorneys specializing in the defense of both public entities and private companies in labor/employment, business litigation and general liabilities matters. We specialize in labor employment defense for public entities ranging from school districts, cities, universities, library districts, park and recreation districts, and other special districts. We also represent private corporations ranging from Fortune 500 companies to small businesses.

I am one of 8 attorneys engaged exclusively in the practice of labor and employment while representing management. I have been practicing labor and employment law exclusively for the past 14 years and currently head up our

Los Angeles County Office • 15821 Ventura Blvd., Suite 625, P.O. Box 20087, Encino, CA 91416
(818)986-1776 • FAX (818)382-2071 • lao@wd-law.com

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(714)436-1776 • FAX (714)436-1771 • sao@wd-law.com

Contra Costa County Office • 2125 Oak Grove Road, Suite 110, Walnut Creek, CA 94598
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Elizabeth Minter, Library Director
PLACENTIA LIBRARY DISTRICT
Re: Placentia Library District
August 23, 2001
Page - 2 -

Orange County office's Labor and Employment Law Department. I typically handle such matters as employment discrimination lawsuits, wrongful discharge lawsuits, sexual harassment cases, employment related tort matters, wage and hour matters, and the preparation of policies and procedures for our clients, among others. We have other individuals in our Labor and Employment Department with expertise in pension law, EEO litigation and wage and hour litigation. In addition, we provide general labor advice, conduct supervisor training seminars and other services which clients desire in the employment area. While we have a number of attorneys in our firm who would be available to serve you, should your needs require, day-to-day responsibility for your representation will rest with myself and Jennifer Berneking who is also based in our Orange County office.

With respect to the specifics of our representation, our normal billing rate for labor and employment matters ranges from \$205 an hour for partners to \$145 an hour for junior associates. As we have in the past for other public entity clients, however, we will reduce our billing rate for the Placentia Library District to a blended rate of \$155 per hour. Of course, we would also bill for expenses associated with the representation.

Once again, I want to thank you for the confidence you have shown in our firm in retaining us to advise the Placentia Library District with respect to employment matters. I certainly look forward to working with you to help the Library District avoid any potential claims in this area.

Should you have any questions regarding the foregoing, or should your understanding of our conversation differ, please let me know.

Sincerely,

WALSH & DECLUES, LLP
Attorneys at Law



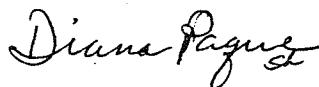
JEFFREY P. THOMPSON
JPT/rs

LIBRARY OF
CALIFORNIA
BOARD

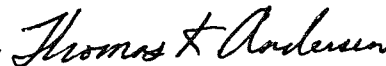
August 21, 2001

To: Members, Library of California Board

From: Diana Paque, Director
Library of California



Tom Andersen, CLSA Program Coordinator



Subject: Library of California Board Actions August 15-16, 2001

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

To achieve the purpose of the Act, the following actions were taken at the Library of California Board meeting in San Diego on August 15-16, 2001:

Adoption of Agenda

1. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board adopts the agenda of the August 16, 2001 meeting as amended.

Approval of Minutes

2. It was moved, seconded (Lowenthal/Wang) and carried unanimously that the draft minutes of the June 27-28, 2001 Library of California Board meeting were approved as corrected.

900 N Street, Suite 500
P.O. Box 942837
Sacramento, CA 94237-0001

(916) 653-6033 phone
(916) 653-8443 fax
www.library.ca.gov
csiloc@library.ca.gov

Resolution 2001-02

3. It was moved, seconded (Fong/Steinhauser) and carried unanimously that the Library of California Board adopts "Library of California Board Resolution 2001-02" for Carole Leita on the occasion of her retirement. (See Attachment A)

Legislation

4. It was moved by the Legislative Committee (Steinhauser) and carried unanimously that the President or his designee be authorized to take appropriate action in support of increased funding for LSTA for fiscal year 2002/03 and for reauthorization of LSTA in 2003/04.
5. It was moved by the Legislative Committee (Steinhauser) and carried unanimously that the Library of California Board takes a support position in favor of the U.S. Senate revision of ESEA that identifies specifically support for school library services and that the President of the LoC Board or his designee to take appropriate action in support of the U.S. Senate version of ESEA, which includes support for school libraries.
6. It was moved by the Legislative Committee (Steinhauser) and carried unanimously that the Library of California Board adopts a position in support of the California Teleconnect Fund and that the President or his designee to be authorized to communicate the Board's support for expanding the services provided under the California Teleconnect Fund on behalf of California libraries, and to communicate this support position to members of the California Public Utilities Commission.

Regional Library Network Development

7. It was moved by the Support Services Committee (Wang) and carried unanimously that the Library of California Board approves the change in status from participating library to member library for the 4 community colleges listed in Table A, and this change will be effective retroactively to the date of the original Board approval of each library's membership. (See Attachment B)

CLSA Interlibrary Loan and Direct Loan Programs

8. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board directs its Chief Executive Officer to withhold 5% of all CLSA ILL and Direct Loan Program reimbursement payments throughout the 2001/02 fiscal year and that, after

Board Actions, August 15-16, 2001

Page 3

determining the full State cost of the ILL and Direct Loan programs for the 2001/02 fiscal year, directs the Chief Executive Officer to pay the full amount remaining due to each participating library if sufficient funds remain in the 2001/02 CLSA ILL and Direct Loan Program appropriation, or to prorate the final payment equitably if insufficient funds remain in the 2001/02 CLSA ILL and Direct Loan Program appropriation.

CLSA System Reference Program

9. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board approves the System Population and Membership figures for use in the allocation of CLSA System Reference Program funds for the fiscal year 2001/02.

California Library Literacy Service Program

10. It was moved by the Literacy Committee (Wang) and carried by a vote of 7-0 with 1 abstention (Steinhauser) that the Library of California Board directs its Chief Executive Officer to seek \$12 million in additional CLSA Special Services – California Library Literacy Service program funding in order to provide a 100% match, as authorized in the statute, for literacy programs in their sixth and subsequent years. This new funding will be implemented in four annual equal phases in the amount of \$3 million beginning with fiscal year 2002/03.

Families for Literacy Program

11. It was moved by the Literacy Committee (Wang) and carried by a vote of 7-0 (Member Gaines not present) that the Library of California Board directs its Chief Executive Officer to seek additional fiscal year 2002/03 funding in the amount of \$500,000 for the CLSA Special Services - Families For Literacy program.

Library of California Budget

12. It was moved, seconded (Kallenberg/Fong) and carried by a vote of 7-0 (Member Gaines absent) that the Library of California Board directs its Chief Executive Officer to withhold 30% of all of the loan compensations with Library of California funds throughout the 2001/02 fiscal year, and that after determining the full state cost of the Interlibrary Loan Pilot Program, directs the Chief Executive Officer to pay the full amount remaining due each member library if sufficient funds remain in the ILL pilot program fund, or to prorate the final payment equitably if insufficient funds remain in the 2001/02 ILL pilot program.

13. It was moved, seconded (Fong/Wang) and carried unanimously that the Library of California Board allocates additional local assistance funds, not to exceed \$1,778,895, to the regional library networks, and authorizes the Chief Executive Officer to issue claim forms and other related materials to enable Library of California Regional Library Networks to claim final budget allocations from the allocation formula adopted by the Board at its August 2001 meeting.
14. It was moved, seconded (Kallenberg/Lowenthal) and carried unanimously that the Library of California Board directs its Chief Executive Officer to seek additional Library of California funding, through the Budget Change Proposal process, in the amount of \$8,150,000 for the 2002/03 fiscal year.

CLSA Budget

15. It was moved, seconded (Kallenberg/Lowenthal) and carried unanimously that the Library of California Board adopts the 2001/02 CLSA Budget as displayed in the chart entitled "Recommended 2001/02 CLSA Baseline Budget by Program" and that the aforementioned chart be included in the minutes of this meeting and that no other actions with respect to the 2001/02 CLSA Local Assistance Budget be taken at this time. (See Attachment C)
16. It was moved, seconded (Fong/Lowenthal) and carried unanimously that the Library of California Board adopts the 2002/03 CLSA Budget as displayed in the chart entitled "Summary—2002/03 CLSA Baseline Budget Recommendation by Program" and that the aforementioned chart be included in the minutes of this meeting. (See Attachment D)

Attached also is the Library of California Board meeting schedule and a calendar of meetings, events, and deadlines for 2001. (See Attachment E)

RECOMMENDED 2001/02 CLSA BASELINE BUDGET BY PROGRAM..

PROGRAM	2000 /01 CLSA BASELINE BUDGET	2001/02 ADJUSTMENTS	RECOMMENDED 2001/02 CLSA BASELINE BUDGET
Transaction Based Reimbursements	\$ 10,894,000	\$ 1,251,000	\$ 12,145,000
Consolidations & Affiliations	-0-	-0-	-0-
Statewide Data Base	275,000	-0-	275,000
System Advisory Boards	45,000	-0-	45,000
System Reference	1,877,000	28,000	1,905,000
System Communications & Delivery	1,263,000	13,000	1,276,000
Special Services: California Literacy Campaign	4,090,000	-0-	4,090,000
Special Services: Families for Literacy	1,384,000	-0-	1,384,000
System Planning, Coordination, & Evaluation	-0-	-0-	-0-
Statewide Communications & Delivery	-0-	-0-	-0-
State Reference Centers	-0-	-0-	-0-
Total	\$19,828,000	\$1,292,000	\$21,120,000
State Operations	\$646,410	-0-	\$646,410

**SUMMARY – 2002/03 CLSA BASELINE BUDGET
RECOMMENDATION BY PROGRAM**

PROGRAM	2001/02 BUDGET	2002/03 BASELINE	ADDITIONAL FUNDING RECOMMENDED
Transaction Based Reimbursements	\$ 12,145,000	\$ 12,145,000	-0-
Consolidations & Affiliations	-0-	-0-	-0-
Statewide Data Base	275,000	275,000	-0-
System Advisory Boards	45,000	45,000	-0-
System Reference	1,905,000	1,905,000	-0-
System Communications & Delivery	1,276,000	1,276,000	-0-
Special Services: California Literacy Campaign	4,090,000	4,090,000	3,000,000*
Special Services: Families for Literacy	1,384,000	1,384,000	500,000
Special Services: Young Adult Services	-0-	-0-	-0- **
System Planning, Coordination, & Evaluation	-0-	-0-	-0-
Statewide Communications & Delivery	-0-	-0-	-0-
State Reference Centers	-0-	-0-	-0-
Total	\$21,120,000	\$21,120,000	\$3,500,000
State Operations	\$646,410	\$646,410	-0-

* \$12 million to be augmented in \$3 million increments over 4 years

** Legislative initiative is being pursued

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: Certification of Eligibility and Funding and Statement of Intent for Fiscal Year 2001-2002 for the California Library Literacy Services

DATE: September 16, 2001

BACKGROUND:

Attachment A is a copy of the District's Certification of Eligibility and Funding and Statement of Intent for Fiscal Year 2001-2002 for the California Library Literacy Services.

Filing the Certification of Eligibility and Statement of Intent with the State Library of California is required in order for the District to remain eligible for California Literacy Campaign Matching grant funds.

RECOMMENDATION:

Receive and File and Ratify Submission



Statement Of Intent, CLSA Matching Funds For Literacy

Fiscal Year 2001/02

CALIFORNIA LIBRARY LITERACY SERVICE

Please use this form to indicate your intent to request or not to seek continued California Library Services Act (CLSA) literacy funding for the 2001/02 fiscal year by completing and signing one of the following options. Return this form in **ORIGINAL** plus **ONE COPY** postmarked by **September 14, 2001**, to:

**California State Library
Budget Office, Literacy
P.O. Box 942837
Sacramento, CA 94237-0001**

If you intend to request funds for this fiscal year, please use this check list to assure that you have included the necessary additional completed forms:

- Funding Certification Worksheet (CLSA-67)
- Certification of Eligibility and Funding (CLSA-68)

I intend to request State funds available under the provisions of Section 18733.2 (b) (6) of the Education Code for the 2001/02 fiscal year. I understand that I will be notified by the California State Library of the amount for which my library is eligible, according to the provisions of the law, and that I will be required to submit a Plan of Service and proposed Budget utilizing the full eligible amount for literacy, subject to approval by the California State Library.

ED Minter
Library Director Signature

August 23, 2001
Date

Elizabeth D. Minter
Library Director Printed Name

Placentia Library District
Library Name

--OR--

My library will **not** apply for CLSA literacy funds for the 2001/02 fiscal year.

Library Director Signature

Date

Library Director Printed Name

Library Name

Funding Certification Worksheet

Fiscal Year 2001/02

CALIFORNIA LIBRARY LITERACY SERVICE

List below eligible private and public funds budgeted for the purposes of the California Library Literacy Service in Fiscal Year 2001/02 (attach additional pages if necessary):

Note: be sure to exclude funds for activities that are not for the purposes of the California Library Literacy Service Act (eg., portions of LSCA and other grants to be used for ESL, in-school-youth, etc.) and funds that will not be expended during this fiscal year (eg., portions of LSTA and other funds on a different fiscal year to be used after June 30, 2002.) In-kind contributions (eg., payments to VISTA Volunteers by The Corporation For National Services) cannot be used for matching.

<u>SOURCE OF FUNDS</u>	AMOUNT	
	<u>Private</u>	<u>Public</u>
Placentia Library District	\$	\$ 117,648.92
Rotary Club of Placentia	\$2,000	
Fullerton LVA	500	
Total	<u>\$2,500.00</u>	<u>\$117,648.92</u>
Grand total (sum of Private and Public)		<u>\$120,148.92</u>

Certification of Eligibility and Funding

Fiscal Year 2001/02

CALIFORNIA LIBRARY LITERACY SERVICE

I certify that the public library of which I am director intends to carry out the purposes of the California Library Literacy Services Act (Section 18733 of the Education Code) in Fiscal Year 2001/02.



Library Director Signature

Placentia Library District

Library Name

Elizabeth D. Minter.

Library Director Name (printed)

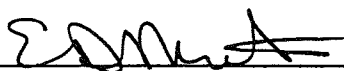
August 23, 2001

Date

I certify that the public library of which I am an authorized fiscal representative has budgeted the following funds (total, from private and public sources) available to carry out the purposes of the California Library Literacy Services Act (Section 18733 of the Education Code) in Fiscal Year 2001/02. (Note: This amount should be the same as the "Grand total", bottom line of CLSA-67, "Worksheet".)

\$ 120,148.92

Amount



Authorized Signature, Fiscal Rep.

August 23, 2001

Date

Library Director

Title

Elizabeth D. Minter

Name (printed)



**MINUTES OF THE
PLACENTIA CIVIC CENTER AUTHORITY COMMISSION**

June 14, 2001 – 8:00 a.m.
Community Meeting Room

The meeting of the Placentia Civic Center Authority Commission was called to order at 8:05 a.m. by Commissioner Castner.

ROLL CALL:

Present: Lee Castner, Commissioner
Chris Lowe, Commissioner
Constance Underhill, Commissioner
Gaeten Wood, Commissioner

Absent: Al Shkoler, Commissioner

Others Present: Robert D'Amato, City Administrator
Carolyn Davis, City Treasurer
Elizabeth D. Minter, Placentia Library Director
Steven L. Brisco, Director of Finance/Secretary
Chris Becker, Director of Public Works
Kris Gundel, Public Works Management Analyst
Joe Petitpas, Robert Borders and Associates

The meeting of the Placentia Civic Center Authority Commission was called to order at 8:05 a.m. by Commissioner Castner.

ROLL CALL:

**MINUTES OF
PREVIOUS MEETING:**

Minutes of the May 17, 2001 meeting were approved.

NEW BUSINESS:

Joe Petitpas, from Robert Borders and Associates, presented drawing of four different lettering styles for Civic Center signs. He discussed the cost of refurbishing letters versus replacing with new letters. Discussion followed about the desire to preserve something of original design for historical purposes and it was suggested combining existing font in courtyard area with new lettering for exterior signs. Moved by Commissioner Underhill, seconded by Commissioner Lowe, that Souvenir style be used on exterior signs. Approved by unanimous vote.

Discussion followed regarding the courtyard area signs and all were in agreement to keep the existing letter style (garth) on interior signs. However, it was recommended that new font be used on directory because it has more information and it would be easier to read. It was moved by Commissioner Wood, and seconded by Lowe, to use garth font on interior signs, with exception of directory. Approved by unanimous vote.

City Administrator recommended that signs that are replaced should be saved for historical purposes. Mr. Petitpas suggested engaging a sign company to assist in the design of the various signs. Chris Becker said Library would be consulted before any decisions.

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The condition and location of the Library book drop receptacle was discussed. Mr. Petitpas stated that book drop needs to be water proofed and present location causes a traffic hazard. It was suggested taking two Library parking stalls and moving the book drop, and possibly the post office mailbox, to this location. Mr. Petitpas will consult with Library staff and prepare a few ideas and discuss at a future meeting.

Mr. Petitpas discussed his recommendations for the gazebo located near the Library. The cost to refurbish would be \$7,000 and cost for new would be approximately \$11,500. Mr. Petitpas suggested replacing instead of refurbishing.

Mr. Petitpas said the sign with the Library hours is a hazard and recommended moving it from area of sidewalk to a light pole. Library Director would like to discuss with Mr. Petitpas before decision made.

Mr. Petitpas stated that the drinking fountain should be replaced because it is not handicapped accessible and suggested placing it behind the directory sign.

The condition and location of the Library book drop receptacle was discussed. Mr. Petitpas stated that book drop needs to be water proofed and present location causes a traffic hazard. It was suggested taking two Library parking stalls and moving the book drop, and possibly the post office mailbox, to this location. Mr. Petitpas will consult with Library staff and prepare a few ideas and discuss at a future meeting.

Public Works Director gave an update on timeline and said possibility of work being finished by September or October. At this time he is waiting for one bid and as soon as that is received, work can begin.

Mr. Petitpas said the sign with the Library hours is a hazard and recommended moving it from area of sidewalk to a light pole. Library Director would like to discuss with Mr. Petitpas before decision made.

The meeting was adjourned at 9:15 a.m.

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Steven L. Brisco
Steven L. Brisco, Secretary

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Steven L. Brisco, Secretary

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Public Works Director gave an update on timeline and said possibility of work being finished by September or October. At this time he is waiting for one bid and as soon as that is received, work can begin.

PLACENTIA CIVIC CENTER AUTHORITY

401 E. Chapman Avenue
Placentia, CA 92870

WEDNESDAY, AUGUST 15, 2001
8:00 A.M.
PUBLIC WORKS COMMUNITY ROOM

AGENDA

CALL TO ORDER:

ROLL CALL:

Lee Castner, Commissioner
Chris Lowe, Commissioner
Al Shkoler, Commissioner
Constance Underhill, Commissioner
Gaeten Wood, Commissioner

WEDNESDAY, AUGUST 15, 2001
8:00 A.M.
PUBLIC WORKS COMMUNITY ROOM

Carolyn Davis, City Treasurer
Robert D'Amato, City Administrator
Elizabeth D. Minter, Placentia Library Director
Steven L. Brisco, Director of Finance/Secretary
Chris Becker, Director of Public Works
Kris Gundel, Management Analyst

CALL TO ORDER:

ORAL COMMUNICATIONS:

ROLL CALL:

At this time the public is invited to address the members of the Placentia Civic Center Authority concerning any items on the agenda.

MINUTES OF

PREVIOUS MEETING:

Minutes of the June 14, 2001 meeting.

NEW BUSINESS:

Bid results
Woodwork update
Financial status

ADJOURNMENT:

I, Steven L. Brisco, Secretary of the Placentia Civic Center Authority, hereby certify that the agenda for the August 15, 2001 meeting of the Placentia Civic Center Authority was posted on August 10, 2001.

ROLL CALL:

Placentia Civic Center Authority concerning any items on the agenda.


MINUTES OF

PREVIOUS MEETING:

Minutes of the June 14, 2001 meeting.

NEW BUSINESS:

Bid results



Steven L. Brisco
Secretary

AUGUST 10, 2001

CITY OF PLACENTIA - BID SUMMARY - CIVIC CENTER AUTHORITY

			ADVANCED CONSTRUCTION		LOS ANGELES ENG. INC.		AJ CONSTRUCTION ENG.	
No.	Item of Work	Est. Qty.	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Temporary Facilities	1	LS \$ 15,000.00	\$ 15,000.00	\$ 37,077.00	\$ 37,077.00	\$ 22,140.00	\$ 22,140.00
2	Demolition	1	LS \$ 62,000.00	\$ 62,000.00	\$ 26,760.00	\$ 26,760.00	\$ 41,205.00	\$ 41,205.00
3	Grading	1	LS \$ 25,000.00	\$ 25,000.00	\$ 15,576.00	\$ 15,576.00	\$ 12,546.00	\$ 12,546.00
4	Storm Drain System	1	LS \$ 20,000.00	\$ 20,000.00	\$ 17,000.00	\$ 17,000.00	\$ 24,102.00	\$ 24,102.00
5	AC Paving/Repair/Striping/Signage	1	LS \$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 3,888.00	\$ 3,888.00
6	Site Furnishings	1	LS \$ 20,000.00	\$ 20,000.00	\$ 23,600.00	\$ 23,600.00	\$ 17,555.00	\$ 17,555.00
7	Shade Structure	1	LS \$ 16,000.00	\$ 16,000.00	\$ 24,000.00	\$ 24,000.00	\$ 14,888.00	\$ 14,888.00
8	Concrete	1	LS \$ 18,000.00	\$ 18,000.00	\$ 30,000.00	\$ 30,000.00	\$ 42,970.00	\$ 42,970.00
9	Interlocking/Pavers Base	1	LS \$ 125,000.00	\$ 125,000.00	\$ 143,000.00	\$ 143,000.00	\$ 155,555.00	\$ 155,555.00
10	Masonry	1	LS \$ 8,500.00	\$ 8,500.00	\$ 6,000.00	\$ 6,000.00	\$ 30,365.00	\$ 30,365.00
11	Cast Stone Work	1	LS \$ 18,500.00	\$ 18,500.00	\$ 6,000.00	\$ 6,000.00	included in #10	included in #10
12	Waterproofing	1	LS \$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,190.00	\$ 8,190.00
13	Clay Roofing Tile	1	LS \$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 2,200.00	\$ 2,200.00
14	Ceramic Tile	1	LS \$ 30,000.00	\$ 30,000.00	\$ 42,000.00	\$ 42,000.00	\$ 35,555.00	\$ 35,555.00
15	Aggregate Coating	1	LS \$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00	\$ 6,690.00	\$ 6,690.00
16	Painting	1	LS \$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,125.00	\$ 3,125.00
17	Plumbing	1	LS \$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,170.00	\$ 1,170.00
18	Shrubs (1 Gallon)	1,486	EA \$ 8.00	\$ 11,888.00	\$ 6.88	\$ 10,222.19	\$ 9.44	\$ 14,027.84
19	Shrubs (5 Gallon)	321	EA \$ 15.00	\$ 4,815.00	\$ 15.00	\$ 4,815.00	\$ 30.14	\$ 9,674.94
20	Trees (24")	13	EA \$ 275.00	\$ 3,575.00	\$ 294.20	\$ 3,824.60	\$ 329.38	\$ 4,281.94
21	Palm (12' ht.)	30	EA \$ 650.00	\$ 19,500.00	\$ 277.80	\$ 8,334.00	\$ 312.93	\$ 9,387.90
22	Mulch	4,402	SF \$ 0.30	\$ 1,320.60	\$ 0.50	\$ 2,201.00	\$ 0.20	\$ 880.40
23	Turf Sod	3,807	SF \$ 1.00	\$ 3,807.00	\$ 1.22	\$ 4,644.54	\$ 1.43	\$ 5,444.01
24	Irrigation	1	LS \$ 14,000.00	\$ 14,000.00	\$ 30,000.00	\$ 30,000.00	\$ 15,182.00	\$ 15,182.00
25	Landscape Maintenance (60 days)	8,209	SF \$ 0.15	\$ 1,231.35	\$ 0.75	\$ 6,156.75	\$ 0.20	\$ 1,600.00
GRAND TOTALS				\$ 442,636.95		\$ 469,711.08		\$ 482,623.03

CITY OF PLACENTIA - BID SUMMARY - CIVIC CENTER AUTHORITY

AUGUST 10, 2001

				DENBOER ENG. & CONST.		SANDOVAL	
No.	Item of Work	Est. Qty.	Unit Price	Amount	Unit Price	Amount	
1	Temporary Facilities	1	LS \$ 33,000.00	\$ 33,000.00	\$ 8,000.00	\$ 8,000.00	
2	Demolition	1	LS \$ 77,300.00	\$ 77,300.00	\$ 80,419.00	\$ 80,419.00	
3	Grading	1	LS \$ 14,700.00	\$ 14,700.00	\$ 15,725.00	\$ 15,725.00	
4	Storm Drain System	1	LS \$ 11,800.00	\$ 11,800.00	\$ 16,220.00	\$ 16,220.00	
5	AC Paving/Repair/Striping/Signage	1	LS \$ 4,000.00	\$ 4,000.00	\$ 14,000.00	\$ 14,000.00	
6	Site Furnishings	1	LS \$ 92,000.00	\$ 92,000.00	\$ 18,569.00	\$ 18,569.00	
7	Shade Structure	1	LS \$ 9,500.00	\$ 9,500.00	\$ 13,689.00	\$ 13,689.00	
8	Concrete	1	LS \$ 25,200.00	\$ 25,200.00	\$ 44,559.00	\$ 44,559.00	
9	Interlocking/Pavers Base	1	LS \$ 143,000.00	\$ 143,000.00	\$ 144,055.00	\$ 144,055.00	
10	Masonry	1	LS \$ 7,400.00	\$ 7,400.00	\$ 8,400.00	\$ 8,400.00	
11	Cast Stone Work	1	LS \$ 12,600.00	\$ 12,600.00	\$ 22,080.00	\$ 22,080.00	
12	Waterproofing	1	LS \$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	
13	Clay Roofing Tile	1	LS \$ 1,500.00	\$ 1,500.00	\$ 6,480.00	\$ 6,480.00	
14	Ceramic Tile	1	LS \$ 28,000.00	\$ 28,000.00	\$ 77,250.00	\$ 77,250.00	
15	Aggregate Coating	1	LS \$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	
16	Painting	1	LS \$ 1,000.00	\$ 1,000.00	\$ 19,299.00	\$ 19,299.00	
17	Plumbing	1	LS \$ 1,000.00	\$ 1,000.00	\$ 3,600.00	\$ 3,600.00	
18	Shrubs (1 Gallon)	1,486	EA \$ 10.00	\$ 14,860.00	\$ 7.47	\$ 11,100.42	
19	Shrubs (5 Gallon)	321	EA \$ 20.00	\$ 6,420.00	\$ 20.13	\$ 6,461.73	
20	Trees (24")	13	EA \$ 300.00	\$ 3,900.00	\$ 258.75	\$ 3,363.75	
21	Palm (12' ht.)	30	EA \$ 270.00	\$ 8,100.00	\$ 920.00	\$ 27,600.00	
22	Mulch	4,402	SF \$ 0.30	\$ 1,320.60	\$ 0.41	\$ 1,804.82	
23	Turf Sod	3,807	SF \$ 0.70	\$ 2,664.90	\$ 0.87	\$ 3,312.09	
24	Irrigation	1	LS \$ 18,700.00	\$ 18,700.00	\$ 37,803.00	\$ 37,803.00	
25	Landscape Maintenance (60 days)	8,209	SF \$ 0.20	\$ 1,641.80	\$ 0.81	\$ 6,649.29	
GRAND TOTALS				\$ 529,607.30		\$ 602,440.10	

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Legislative Issues for Fiscal Year 2001-2002
DATE: September 16, 2001

BACKGROUND

Review of Property Tax Shift Issues

In 1992-93 and in 1993-94, \$3.6 billion of property tax revenue was transferred from cities, counties and special districts to the Education Revenue Augmentation Fund (ERAF).

This money was directed toward K-14 schools and allowed the State to reduce its general fund spending on education.

The property tax shifts have grown an average of 3% each year and continue today. The shift for Placentia Library District for Fiscal Year 2000-2001 was \$1,040,847.67. (The shift for Buena Park Library District was \$619,610.24.)

ERAF Orphan Bills

SB 74 (Speier) and SB94 (Torlakson) were considered in the Assembly Committee on Appropriations for removal from the "Suspense File" on Thursday, September 6th. Despite the incorporation of several amendments requested by Gov. Davis' staff the bills were held in the Suspense File because the Governor had indicated that he would not sign them.

It is my understanding from the message from Gay Strand that the ERAF Orphans will begin the process anew next legislative session. Attachment A contains several of the e-mail messages exchanged that day.

I had a telephone message from Assembly Member Lynn Daucher. She wasn't quite as negative and encouraged us to keep trying to convince the Governor to sign the bills.

RECOMMENDATION

Give direction for future action.

From: "Strand, Gay" <GStrand@hqmail.lib.CO.Santa-Clara.CA.US>

To: Elizabeth Minter <eminter@placentialibrary.org>

Subject: RE: SB 74, SB 92, SB 93, SB 94/ERAF

Date: Thu, 6 Sep 2001 15:11:28 -0700

X-Mailer: Internet Mail Service (5.5.2653.19)

Elizabeth: I listened to the hearing and was so disgusted I couldn't trust myself to send out a civil announcement to our group. Speier and Torlakson worked like dogs for the last 2 weeks to craft amendments acceptable to the Governor and, in the end, he wouldn't let it out of committee. Gay

> -----Original Message-----

> From: Elizabeth Minter [SMTP:eminter@placentialibrary.org]

> Sent: Thursday, September 06, 2001 2:19 PM

> To: GStrand@hqmail.lib.CO.Santa-Clara.CA.US; lindak@buenapark.lib.ca.us

> Subject: Fwd: SB 74, SB 92, SB 93, SB 94/ERAF

>

>

> From: "Ralph A. Heim" <heim@hnks.com>

> To: "Ron Collier" <rcollier@townofwindsor.com>,

> "Ralph Miller" <carpd@foothill.net>,

> "Elizabeth Minter" <eminter@placentialibrary.org>,

> "David Stammerjohan" <davids@csda.net>,

> "Catherine Smith" <casmith@csda.net>,

> "carpd - ralph miller" <carpd@carpd.org>

> Subject: SB 74, SB 92, SB 93, SB 94/ERAF

> Date: Thu, 6 Sep 2001 10:55:33 -0700

> X-Mailer: Microsoft Outlook Express 5.50.4133.2400

>

> All of the above-captioned ERAF bills were held in the Assembly

> Appropriations Committee this date, as was ACA #10.

> Ralph

>

>

From: "Strand, Gay" <GStrand@hqmail.lib.CO.Santa-Clara.CA.US>

To: Wendy_Beadle@MAIL.CON.CO.Santa-Clara.CA.US,
County of Los Angeles Public Library <CoLAPL@lhqsmtp.colapl.org>,
"Fuller, Susan" <SFuller@hqmail.lib.CO.Santa-Clara.CA.US>,
cdillon@mfdillon.com, ACousineau@solanocounty.com,
Ann Cousineu
<acousine@snap.lib.ca.us>, Anne Cain <acain@ccclib.org>,
Anne Turner
<turnera@santacruzpl.org>,
Brian Lewis <blewis@sjvls.lib.ca.us>, Brian Reynolds <brianr@rain.org>,
Carol Starr <cstarr@marin.org>, Clara DiFelice <beaumontlib@telis.org>,
Daniel Robles <drobles@rain.org>,
Diana Moreno <diana@palos-verdes.lib.ca.us>,
Ed Kieczkowski
<ekieczkowski@lib.co.san-bernardino.ca.us>,
Elaine Reed
<ereed@placer.ca.gov>,
Elizabeth Minter <eminter@placentalibrary.org>,
"Fjeldsted, Steven" <sfjeldsted@sjvls.lib.ca.us>,
Gary Christmas
<gchristm@co.riverside.ca.us>,
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<dhurlburt@monocoe.k12.ca.us>,
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Robert McElroy <mcelroyb@co.monterey.ca.us>,
"Stacey, Carolyn" <cstacey@co.humboldt.ca.us>,
Starrett Kreissman
<starrett@rain.org>,
"Tema, William" <tema@earthlink.net>, Thomas Trice
<ttrice@co.napa.ca.us>,
Wendy Romano <exec@colapl.org>
Subject: SB 74 and SB 94 Held in Committee
Date: Thu, 6 Sep 2001 15:36:36 -0700
X-Mailer: Internet Mail Service (5.5.2653.19)

↙
For those of you who may not have heard, our ERAF bills were "held" in Assembly Appropriations Committee this morning; none of the ERAF legislation passed out of the Committee. As you know, Senators Speier and Torlakson

worked very hard, especially in the last two weeks, to craft amendments making the bills acceptable to the Governor. That effort was unsuccessful. We, of course, have a long shot in convincing the Governor to include the legislation in his January budget.

Thanks you very much for your responsiveness and hard work generating calls and letters over the 6 months. We had many successes and our issue was brought to the fore. We will regroup and keep everyone posted on where we go from here.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *2001*

SUBJECT: Discussion of Civic Center Authority Remodeling Project funding issues

DATE: September 16, 2001

BACKGROUND

President Shkoler will report on the Civic Center Authority Meeting held on August 15, 2001. The documents from that meeting are included with Agenda Item 30.

Attachment A is a copy of the March 16, 2001 memo of understanding to the City Council from the Library Board of Trustees concerning the District's financial commitment to the Civic Center Renovation Project and Financing.

RECOMMENDATION

Give direction for future action.

↓
253,485
221,318
32,167 - *Approved Mar 15, 2001*

A
442,634.95
72
221,318.48



CIVIC CENTER AUTHORITY COST ESTIMATE (1-15-01)

Item	City Share	Cost Library Share	Total
1. Common Area Plaza Renovation Project			
Mobilization	2500	2500	5000
Demolition-concrete and 2 fountains (25,000sf)	6250	6250	12500
Interlocking Pavers w/ base,grading, drains (25,000sf)	100,000	100,000	200,000
Building ID signage (6)	1500	1500	3000
Upgrade bench bases (16)	3000	3000	6000
Drinking Fountain Replacement (1)	1000	1000	2000
New trees (48)	21,500	21,500	43,000
New Shrub/turf area (13,700sf)	14000	14000	28,000
Irrigation system adds and upgrades (13700sf)	10250	10250	20,500
Irrigation Controller Replacement (1)	4000	4000	8000
Electrical Upgrades/lighting	15000	15000	30,000
Design fees	2300	2300	4600
Subtotal Item 1	181300	181300	362600
2. Structural Maintenance Project			
City Hall/PD Facia Replacements	5000	0	5000
Painting of building exteriors	20000	20000	40000
Trellis vine removal and painting	2500	2500	5000
Flagpole base upgrade (new tile)	2000	2000	4000
Main fountain tile R and R and upgrade	10000	10000	20000
Subtotal Item 2	39500	34500	74000
3. Capital Improvements			
Corner Monument sign and planters	20000	20000	40000
Building Additions			TBD
Amphitheater			TBD
PD Northeast corner			TBD
Caucasus Room covered patio			TBD
City Hall /PD Master Plan Space Assessment	25000	0	25000
Subtotal Item 3	45000	20000	65000
Total 1,2 and 3	265800	235800	501600
15% Contingency	39870	35370	75240
TOTAL	305670	271170	576840

NO -
 Yes -
 NO -
 NO -

NO -
 1970 = 58,950 - 294,750
 20% = 47,160 = 282,960

282,960

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Honorable Mayor and Members of Placentia City Council

FROM: Al Shkoler, President, Placentia Library District Board of Trustees

SUBJECT: **Library Board Response to Proposed Civic Center Renovation Project and Financing**

DATE: March 16, 2001

At a Special Meeting on March 15, 2001 the Placentia Library District Board of Trustees voted unanimously to proceed with the Civic Center Renovation Project, as defined in the proposal dated January 15, 2001 and presented by City Public Works Director Christopher Becker at the joint study session on January 16, 2001, at a cost to the District not to exceed \$253,485. This figure represents the estimated District share of \$235,800 plus a 7½ % contingency of \$17,685.

At its meeting on January 17, 2001 the District Board of Trustees approved financing its share of the project through the City as proposed by City Finance Manager Steve Brisco in an undated illustration distributed at the same joint study session.

- 📖 It is the District's understanding that if initial project costs exceed the estimates, or if additional work is warranted, that other parts of the project will be modified or deferred.
- 📖 It is the District's understanding that it will have an active role in establishing priorities for the various elements of the Project, as well as design planning and approval, including the right to accept or decline proposed changes to the Project, through its participation in the Civic Center Authority Commission.
- 📖 It is the District's understanding that it will not be a signator to the lease purchased by the City to finance the entire Civic Center project
- 📖 It is the District's understanding that the City will make a simple loan directly to the District for the District's share of the project.
- 📖 The interest rate used for the proposal is 6.5%. Because of the way the payments are structured the long-term rate is approximately 4.9% and may be lower.
- 📖 The District will pay all of its interest expenses as they are accrued.
- 📖 The payments are calculated to be made monthly.
- 📖 It is the District's understanding that it will have the right, without penalty, to make principal or additional principal payments at any time. It is also the District's understanding that the interest calculation at any point in time is based on the declining balance of the principal.
- 📖 The City will calculate and maintain the financial records at no cost to the District.

Placentia Library District Board of Trustees, March 16, 2001, Page 2.

The Library Board is deeply appreciative of the leadership provided by the City Council and City Staff in the development of the Civic Center Renovation Project. We are looking forward to the improved Civic Center conditions that this Project will bring.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Status Report from the Placentia History Room Committee with a Recommendation to Establish Mondays and Wednesdays from 6:00 to 9:00 P.M. as the hours of public access for the Placentia History Room.

DATE: September 16, 2001

BACKGROUND

Attachment A is a report from the Placentia History Room Committee containing its request to establish Mondays and Wednesdays from 6:00 to 9:00 P.M. as the hours of public service for the Placentia History Room

The Committee is recommending a Grand Opening for the Placentia History Room for Tuesday, December 4, 2001. The time will be set around the schedule of the City Council since it is celebrating the City's 75th Anniversary on that date.

RECOMMENDATION

Establish Mondays and Wednesdays from 6:00 to 9:00 P.M. as the hours of public access for the Placentia History Room



HISTORY ROOM PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue
Placentia, CA 92870-6198

(714) 528-1925, Ext. 269
(714) 528-8236 (Fax)
admin@placentialibrary.org

September 8, 2001

TO: BOARD OF TRUSTEES - PLACENTIA LIBRARY DISTRICT
FROM: HISTORY ROOM COMMITTEE - Pat Irot, Community Liaison
RE; HISTORY ROOM REPORT

REQUEST: THAT THE BOARD OF TRUSTEES APPROVE THESE PUBLIC HOURS FOR THE LIBRARY HISTORY ROOM:

Mondays & Wednesdays 6-9 PM


Committee members and J. Roberts have discussed the assignment of interns during those hours, to supervise patron use of History Room under the guidance of the History Room Committee.

Report of Activities:

1. Patrons have asked when access will be available to the History Room. For some it may be mere curiosity; others seek information for a variety of reasons.
2. The unpainted cabinets which were installed in the History Room work area are being finished with paint and hardware by Jerry Jertberg.
3. At the request of Dr. Larry deGraaf, the History Room hosted the initial meeting of his graduate level CSUF class on local history. It is anticipated that his students will utilize the archival and library materials for their course work. Several students indicated interest in assisting in the actual work of archival organization. However, to date, none has not shown up. We have several small collections which we have identified to be used for their training.
4. We have had framed several large, odd sized historical photos, also our crate labels. Pictures will be hung in the patron room in the coming week.
5. Display cases remain unused as we await the completion of the glass sliders and the case locks.

6. We plan to have the patron room open for the Foundation Donor reception.
7. With the city, we plan to have a dedication on December 4th prior to a special City Council meeting to which past council members have been invited.
8. The photos on the cover of the Placentia Quarterly's recent issue were courtesy of the History Room's collection.
9. We have received Miss Placentia materials and are anticipating more as the official collection site.
10. We visited the remodelled Fullerton Library History Room. Cathy is using software called PAST PERFECT which is most commonly used for history collections.
11. We recommend that Past Perfect be obtained for our use.
12. We request that a consultant be contracted in order to prepare our data base properly.
13. We attend the Don Bernardo Yorba 200th Birthday BBQ celebration, were able to provide historical information to several attendees.
14. Using a prepared curriculum as a guide, Grade 3 local history materials have been completed and turned over to the school district. Reproduction for the classroom teachers is PYLUSD's responsibility. Based on individual school information researched by us, and with photos provided by us, the school district will produce CD Rom's for each Placentia school - as an introductory lesson on local history.
15. A list of children's books which augment and supplement the study of local history was provided to the children's librarian.
16. Participants in the city's Historic Homes tour in November are invited to finish up in the History Room, for questions or discussion.
17. Articles were provided for the Quarterly publication and the Notations, which will carry a cover story about the History Room.
18. Organization of holdings continues. Hanging files are added to on a weekly basis. We continue to refine the file labelling process.
19. A new computer was installed in our work area. TV and VCR are to be purchased for installation in the patron room.

Agenda Item 34

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager 
 DATE: September 10, 2001
 SUBJECT: Program Committee Report for the month of August.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	0	0
<u>TYD Total</u>	0	0
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	5	69
Thurs. AM Story Times	5	100
3-4 year-old music times	4	98
5-6 year-old music times	4	47
Lapsits	5	149
Way Out Wednesdays	2	201
Summer Reading Program	1	28
TOTAL FOR AUGUST	26	<u>692</u>
YTD TOTAL	41	<u>1,626</u>

<i>LITERACY SERVICES</i>	<i>July 2001-02</i>	<i>FY 2001-02 YTD</i>
Total Tutors	132	138
Total Students	203	210
Total Hours	1,473	2,854

For more detailed literacy statistics, see Agenda Item 36, page 2 of 2.



To: Elizabeth Minter, Library Director
 From: Cyrise Smith, Children's Librarian *CMS*
 Date: September 16, 2001
 Subject: **August Activities in the Children's Department**

Programming- Children's storytimes, lapsits and musicetimes continued through August.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	5	79 children / 70 adults
Storytimes (a.m.) 3 - 6 year olds	5	66 children / 34 adults
Storytimes (p.m.) 3 - 6 year olds	5	43 children / 26 adults
MusicTime 3 - 4 year olds	4	58 children / 40 adults
MusicTime 5 - 6 year olds	4	25 children / 22 adults
TOTALS	23	271 children / 192 adults

School Visits- there were no school visits this month. Although we have already scheduled visits for Heritage Oak Private school (Pre-kindergarten through third grade) and Tynes Elementary (entire second grade).


Summer Reading Program- the Summer Reading Program ended August 30, 2001. A total of 802 children registered for SRP this year, with 233 completing all 8 weeks of the program. So, while our enrollment was slightly below last year (843 in 2000), the completion rate was much higher (only 109 in 2000). Teen volunteers continued to help out in the children's department. They were involved in manning the SRP table, reshelving books, and cleaning and relabeling the picture books.

Way Out Wednesdays- there were two Way Out Wednesday shows in August with a total of 201 children and adults attending. A magician and a speaker with live rain forest animals entertained us.



Agenda Item 36

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: September 8, 2001

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of August.

Tutor Training. The Literacy Coordinator conducted a tutor training workshop on Sunday, August 5 and eight tutors were trained, three adults and five teens. Additionally, three adult and three teen tutors received accelerated training for a total of fourteen for the month. All fourteen new tutors are matched and tutoring in the Library. The next tutor training is scheduled for September 23.

Families for Literacy (FFL) Program Status. We had one new family begin in August. Lilly, one of our new FWS staff, will be on site at Placentia Head Start beginning the second week September when that school begins for the school year. She is there to interface with the Head Start classes and to recruit FFL families.

Partnership for Change (PFC) Coalition Spanish Literacy Continues. PFC is a coalition, consisting of the Library, the City of Placentia, Placentia Head Start, and Altrusa. There are two classes: one is an intermediate class and the second is a beginning one. There are currently a total of ten students enrolled in both classes.

Rotary Reading Assistance Program (RRAP) to Begin Again in September. RRAP, a partnership with the Placentia and Yorba Linda Rotary Clubs, the Placentia/Yorba Linda Unified School District (PYLUSD), and the Library, temporarily stopped at the end of the 2000-2001 school year. RRAP offers high school students the opportunity to get community service hours by volunteering at local elementary schools. Placentia Library's Literacy Coordinator developed the training for the program, and had trained over 100 volunteers high school volunteers by the end of the school year. We met with the Dr. Pauline Ferris, Director of Elementary Education, PYLUSD, and all nineteen elementary school principals in August and all agreed to support RRAP for the upcoming school year. Jeff White from the Yorba Linda Sunrise Rotary Club, and I plan to kick off the RRAP recruiting campaign in late September.

Reach Out and Read Partnership Continues. In August, the Placentia Library Literacy Services continued its partnership with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to especially recognize one of our volunteers, Diane Martlo, who goes to the Whitten Center in Placentia on Monday mornings and reads to children in the waiting room while they are waiting to see the St. Judes pediatric staff.

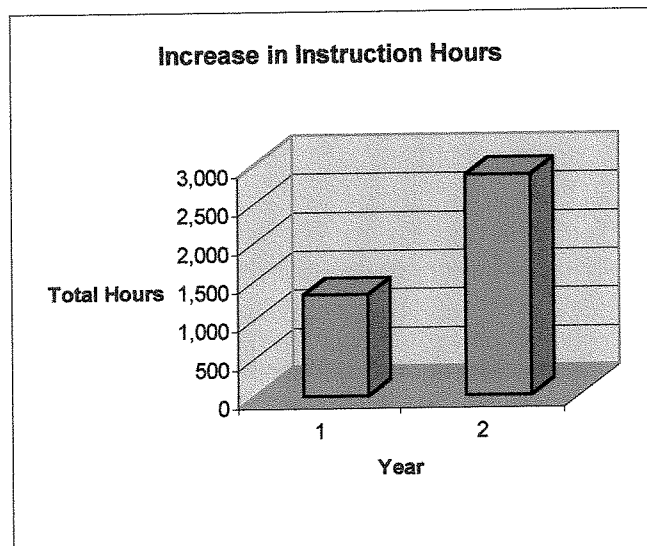
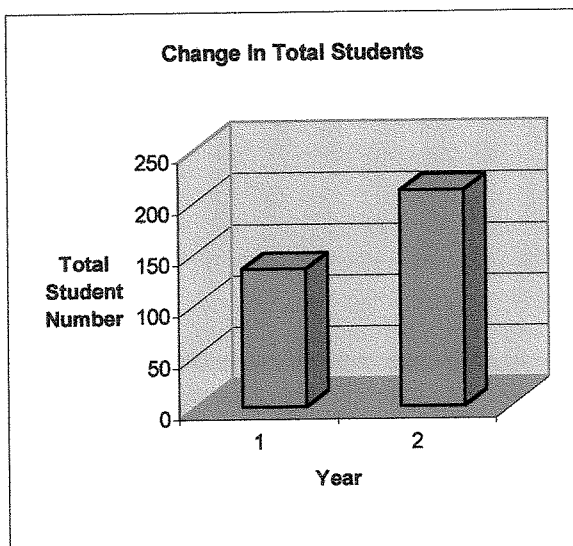
Literacy statistics. See Agenda Item 36, page 2 of 2.



Placenta Library Literacy Services

Report of Growth and Progress

	Aug 2001-02	Aug 2001-02	YTD 2000-01	YTD 2001-02
Tutors:				
Adult	84	91	84	93
Teen	21	41	21	45
Hours Instruction	662	1,473	1,309	2,854
Other Volunteer Hours	36	32	98	80
Total Hours	698	1,505	1,407	2,934
Training Workshops				
Workshops Held	3	4	4	6
Tutors Trained	10	15	29	29
Students				
With Adult Tutors	88	91	98	123
With Teen Tutors	23	49	26	78
In Groups	11	12	10	16
Total Active Students	122	203	134	210
Families for Literacy				
Family Students	NA	7	NA	7
Family Tutors	NA	12	NA	12
Hours of Instruction	NA	72	NA	132
Total Tutors	105	132	105	138
Total Students	122	203	134	210
Total Instruction Hours	662	1,473	1,309	2,854



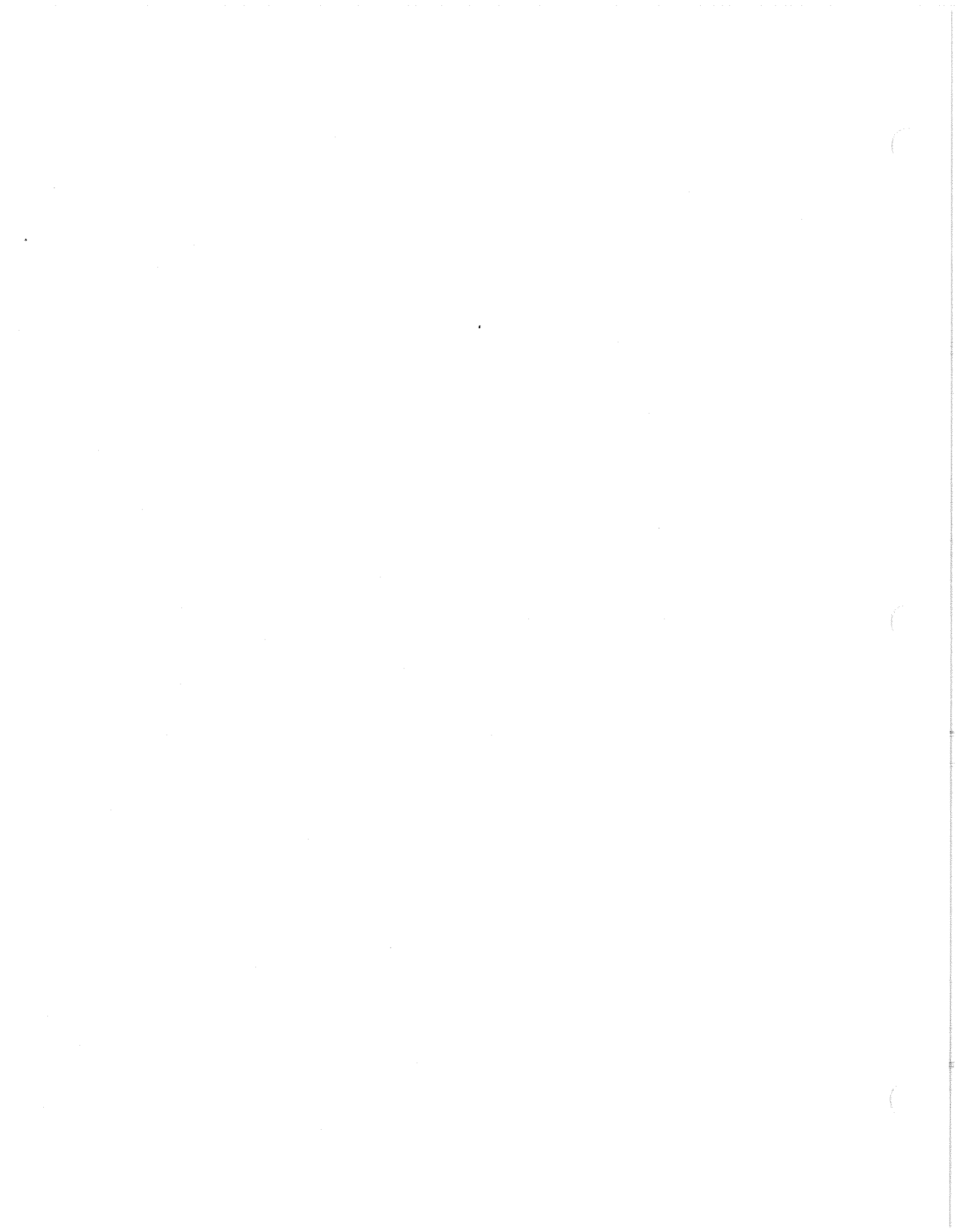


TO: Elizabeth Minter, Library Director
 FROM: Frank Frizell, Webmaster *Frank Frizell*
 DATE: September 16, 2001
 SUBJECT: Placentia Library Web Site Development Report for the month of August.

There are still software related problems with Cosmoslink related to statistical information gathering. As a result, this report covers the period from August 8 to September 3. During this time, there were 18,281 hits on the web page averaging 677 hits daily. Following is the hit breakdown of the most visited pages.

PlacentiaLibrary.Org Visits getting the most hits.

Pages Visited	1-Mar	1-Apr	1-May	1-Jun	1-Jul	1-Aug
Borrowers	901	1,143	1,256	NA	654	501
Friends	916	1,129	1,232	NA	637	490
Hours	904	1,148	1,261	NA	660	502
Information	914	1,151	1,247	NA	657	497
Foundation	897	1,125	1,232	NA	643	489
History Room	892	1,121	1,229	NA	644	484
Literacy/CLC Logo	1,367	1,716	1,248	NA	1,350	1,023
Passports	912	1,136	1,245	NA	642	493
Total Views Most Hit	7,703	9,669	9,950	0	5,887	4,479



TO: Elizabeth Minter, Library Director
FROM: Jillian Rakos, Volunteer Coordinator *JR*
DATE: September 10, 2001
SUBJECT: **Publicity materials produced for August 2001**

Information on the Placentia Library cable channel #53:

1. Welcome to Placentia Library, address, website & telephone number.
2. Library Hours
3. Library Board of Trustees
4. Apply for your passport at Placentia Library
5. Literacy Program asking for volunteers
6. Friends of Placentia Library Bookstore offering great bargains
7. Special Back Room Book Sale Every 2nd Sunday except November 18, where it will be on the third Sunday.

Newspaper articles published:

1. Tuning in to times gone by.
2. Literacy tutor training.
3. Roberts steps into Rotary leadership.
4. Lapsit stories, July 26.
5. Story times.
6. Round -the- clock help, Orange Public Library.
7. Volunteer tutors needed for literacy program.
8. Placentia city art honored.
8. Lapsit stories, Aug. 2nd.
9. Laguna Beach Library Gets a Slush Fund.
10. A tale of two halves of a city.
11. What's in a name.
12. Lapsit stories, Aug. 16.
13. Mom's Club of Placentia.
14. Hero honored.
15. Literacy tutor training, Aug. 16.
16. Literacy tutor training, Aug. 9.
17. Santa Fe discussion.
18. Round Table salutes former president.

Flyers and Notices:

1. Friends of Placentia Library Change of Meeting Date Notice.

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J.R.

Placentia News
Weeklv JUL 26 2001

Tuning in to times gone by

By Karen Robes
Placentia News-Times

Sometimes, all learning takes are a guitar and a little imagination.

Entertainers Ken Frawley and his son, John, recently transported youngsters back to the magic of radio with their staging of "A Visit From Space," a musical mystery show at the Placentia Library.

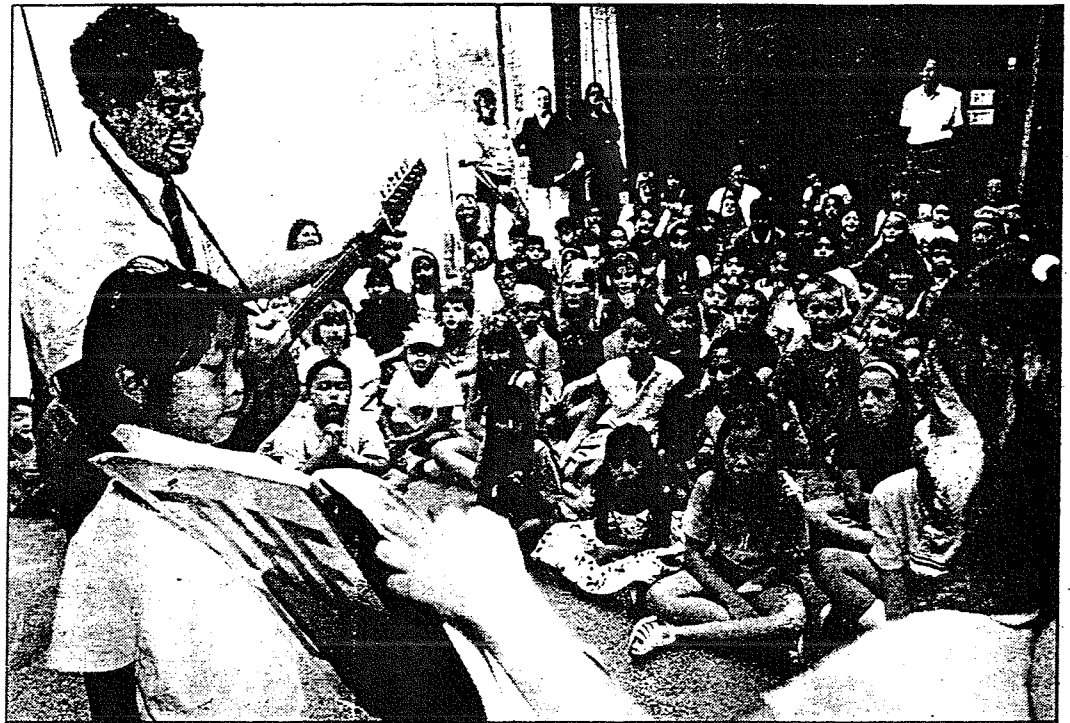
"Ken is a longtime performer in Orange County," said Cyrise Smith, children's librarian. "He's wonderful, very vaudeville. He fits our outer-space theme for Way Out Wednesdays."

Way Out Wednesdays is a weekly summer series of performances designed to educate and entertain children.

"The shows are an incentive for the kids to join the reading program," she said. "The kids will make that extra effort to get to the library, kids who not normally not come here."

Frawley, who describes himself as a natural-born storyteller, had planned to be an elementary schoolteacher before he met musician and children's performer Dan Crow.

"He thought I'd be really good at this," Frawley said of Crow. "I love kids, and I'm glad to have the opportunity



YESTERYEAR: Father-son entertainers recall radio shows of old with a performance for children of 'A Visit From Space' at library.

to get to do what I love to do. I can't believe people are paying me to have this much fun."

Frawley credited his wife for creating the radio show.

"Years ago, I did a puppet show about a dog detective trying to solve this mystery, and it went over really well," he said. "She gave me the idea to do this. So my wife and I sat down, and we developed our own old-time radio show."

In the program at the library, the father-son duo warmed up the audience with John Frawley offering a little comedy and magic. The kids watched him closely to make sure he did not cheat.

The young magician wowed the youngsters with flying cards and disappearing dice.

Before the show, the kids had eagerly volunteered to try out for parts on the show.

"The libraries love it, because a lot of it has to do with reading," Frawley said. "I know that when the kids read the scripts, they put a part of their personality into it."

The cast members were chosen for an outer-space spoof of "Goldie Locks and the Three Bears."

Some participants donned alien ears, old shawls and costumes, while others strutted about as doo-wop singers.

A bell, horn and a pair of tan high heels provided the sound effects.

"Three, two, one ..." The audience yelled excitedly, counting down to the opening of the radio show.



Stan Bird / Placentia News-Times

SEVEN-YEAR-OLD Joseph Trumbo is all laughs as he watches a magic show at the Placentia Library's musical radio mystery show. In top photo, storyteller Ken Frawley plays guitar and children help with visuals in the big book he's singing about.



Stan Bird / Placentia News-Times

YOUNG MAGICIAN John Frawley performs an amateur show for kids attending a Way Out Wednesday musical radio show at the Placentia Library. The youngsters watched closed to try to figure out how he created the tricks.

The readers mostly mastered the script and the program's commercial spoofs.

With the audience's help, the ads were woven into the program.

"Brought to you by the Placentia Library," Frawley said, strumming his guitar.

"Reading is fun! Why not give it a try?"

After an hour, the cast members took their bows.

"It was fabulous," said Avelina Oliver, a St. Joseph School teacher. "I like the student participation."

"It was a lot of fun. I really liked the magic show," said Julie Strawbinger, 10.

But the fun didn't stop with the performance.

"The kids wanted magic books and to get more information on what the show was all about," Smith said. "That's what's great about thing like this. They want to read more about what they saw."

Frawley hopes to accomplish that enthusiasm with every show he does.

"I constantly promote reading," he said.

"It encourages kids to read a lot of books. I always promote the ideals of the library, which is to read, read, read."

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Placentia News
Weekly JUL 9 2001

TUESDAY
Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

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Placentia News
Weekly JUL 2 6 2001

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

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Placentia News
Weekly JUL 2 6 2001

TODAY
Lapsit stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call 993-8117.

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The Register
Daily JUL 2 7 2001

ORANGE 332
Round-the-clock help: As of this week, the Orange Public Library can help any city library cardholder with 24-hour, seven-day, live, online reference services. Just log on to www.cityof-orange.org/Library/, click on the owl icon, then click on "Connect with a Librarian" and enter the digits of your library card. You'll be connected to a librarian.

- Ann Pepper
(714) 704-3777
apepper@ocregister.com

Agenda Item 38
Page 2 of 10

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Placentia News
Weekly JUL 2 6 2001

Roberts steps into Rotary leadership

Jim Roberts, 57, was recently named president of the Rotary Club of Placentia.

Roberts, a veteran library administrator, is the public services manager of the Placentia Library District. He oversees the library's children, literacy and reference services.

He likes to play golf and spend time with his family, which includes his wife, Norika, and their two children, Jimmy and Julie.

VOLUNTEER TUTORS NEEDED FOR LITERACY

332 PROGRAM

Volunteer tutors are needed to teach parents to read at Head Start sites throughout Orange County starting in September. The overall goal of the child-focused Head Start program is to increase the school readiness of young children, 5 and under, in

low-income families. READ/Orange County is the literacy service of the Orange County Public Library. Their Families for Literacy program trains tutors to teach the children's parents to read the same materials in English.

READ/Orange County will fully train you. No prior teaching experience is necessary and the only degree required is a degree of caring. Tutors will be expected to work with the parents in a literacy training session at the site for two hours, once a week, using the children's materials. The homework for the parents is to go home and read to their children. The time commitment is two hours per week of actual on-site tutoring plus preparation time for the length of the school term.

Interested volunteers must attend either one of two special Orientation Meetings. One will be held on Thursday, July 26, 2001 from 6-8 p.m. at the Aliso Viejo Library located at One Journey at Pacific Park. The other will be held on Thursday, August 2, 2001 from 6-8 p.m. at the Garden Grove Regional Library located at 11200 Stanford (at Euclid). You will continue to be fully trained to be literacy tutors in a Tutor

Continued from page 4

Training Workshop to be held on 3 consecutive Saturdays, (August 11, 18, 25) from 9 a.m. to 4 p.m. at READ/Orange County Headquarters in Santa Ana. The final session will be held on Saturday September 29 from 9 a.m. to noon. You must attend an Orientation Meeting and all sessions of the workshop to receive your certification.

To get additional information or to register, visit their website at homestead.com/readoc or call (714) 566-3070. You can make a difference - literacy changes lives.

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Laguna Coastline
Weekly AUG 03 2001

pacific clippings

p m b 1 1 7 8 9

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The Register
Daily AUG 06 2001

PLACENTIA 332

• **City art honored:** Placentia Art Association Vice President Hal Wightman will present to City Council his award-winning drawing of Placentia at 7:30 p.m. Tuesday. Wightman won third place for his artwork at the Orange County Fair. The meeting will take place at 401 E. Chapman Ave. Information: (714) 993-8231.

**Fax items to City Editor
Donna Johnson at (714)
704-3714 or e-mail to
djohnson@ocregister.com.**

**Laguna Beach
Library Gets A
Slush Fund**

By: BARBARA DIAMOND
332

County and city officials reached a compromise Monday on how to spend the Laguna Beach Library discretionary funds.

"We only had \$51,209 to spend," said City Councilwoman Cheryl Kinsman, the council liaison to the Orange County Library Advisory Board. "County Librarian John Adams wanted to spend the money on a full-time librarian for adults. I felt the money would be better spent on enclosing the porch for a quiet room."

After meeting at City Hall and the library with City Manager Ken Frank and Friends of the Library President Martha Lydick, Adams and Kinsman agreed to split the funds, each coming away with a partial victory.

Half of the discretionary funds will be used to enclose the Local Historical Alcove and the other half for a full-time librarian, the hiring to be delayed six months. "It was a good meeting," Lydick said.

Funding for the library comes from a pot fed by contributions from each member city of the county library system. Contributions are based on the city's property taxes. Allocations are based on a three-part formula: 30 percent each for population and library circulation and 40 percent for property taxes.

"Our property taxes are high for a small city but we lost population in the last census, neither of which we can change," Kinsman said.

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Placentia News
Weekly AUG 2 - 2001

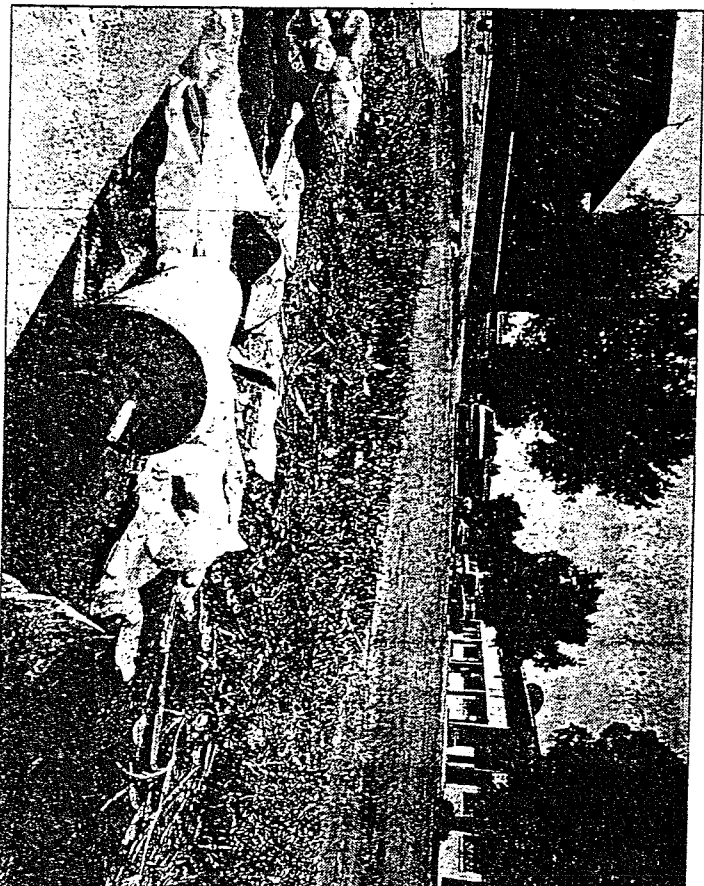
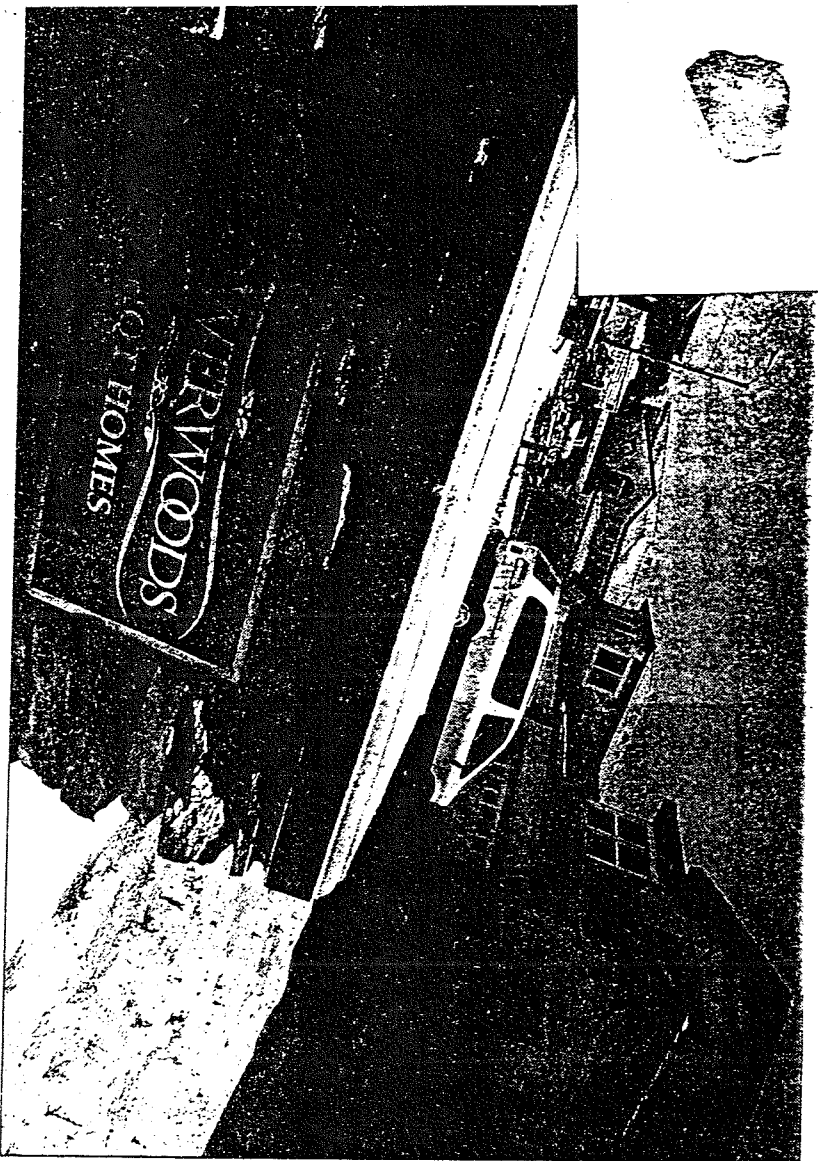
TODAY 332

'Lapsit' stories for ages 2 and younger are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

American Association of University Women of Placentia-Yorba Linda meets at 6:30 p.m. for an ice cream social. Call Marge Boelman at (714) 528-3089.

The Clippings
Vol. 11, No. 8, 9
Anaheim, Calif. 92711
Register
AUG 13 2001



IN THE PAST YEAR, 16 homes have been built in north Placentia at the intersection of Bastanchury Road and Valencia Avenue, at left. Meanwhile, the Jolla barrio of south Placentia, above, contains a street of dilapidated apartment devoid of landscaping. • Photos: Bruce Chambers / The Register

Two halves, one have not

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Placentia News
Weekly AUG 16 2001

TODAY 332

'Lap sit' stories for ages 2 and younger are held from 10:15 to 10:45 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Story times for children ages 3 to 6 are held from 11 to 11:30 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call 528-1906, Ext. 212.

Community Band meets at 6:30 p.m. at Kraemer Middle School, 645 N. Angelina Drive. Call 993-8117.

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p m b 1 1 7 8 9
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The Register
Daily AUG 23 2001

PLACENTIA 332

Hero honored: The City Council on Tuesday commended Kelsey Calhoun, 11, for her swift action in a near-drowning situation. Calhoun was with her family July 3 at the Brea Municipal Plunge when she spotted a boy floating in the water. She alerted a life

guard, who resuscitated the boy.

- Karen Robe
(714) 704-379
krobess@ocregister.co

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p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily AUG 20 2001

PLACENTIA 332

• What's in a name: The City Council will discuss potential names and themes for the city's downtown area in a study session at 5 p.m. Tuesday. The council will consider suggestions such as "Placentia Promenade" and "Old Town Square." The meeting will take place in the Community Meeting Room at City Hall, 401 E. Chapman Ave. (714) 993-8117.

Fax items to City Editor
Donna Johnson at (714) 704-3714 or e-mail to
djohnson@ocregister.com.

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Placentia News
Weekly AUG 16 2001

WEDNESDAY 332

MOM's Club of Placentia meets at 9:30 a.m. at Placentia Champions Sports Complex's Aguirre Building, 505 Jefferson St. For members south of Yorba Linda Boulevard, call 961-8512. For members north of the boulevard, call 524-6226.

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Canasta players meet for tournaments at 12:30 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

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Placentia News
Weekly AUG 16 2001

TUESDAY 332

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call 528-1906.

Musictime for ages 3-4 meet from 6 to 6:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906 Ext. 212.

Musictime for ages 5-6 meet from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906 Ext. 212.

Cities • In Placentia, Chapman Avenue is the dividing line, and the south is the older and poorer of the two sections.

By **ERIC CARPENTER**
The Orange County Register

Beatrice Jimenez pushes her daughter's stroller down Melrose Street, headed toward a neighborhood market.

Jimenez, 28, has made the trip hundreds of times in the nine years she's lived in a small south Placentia apartment.

She doesn't have a car, so she walks.

She rarely ventures north of Chapman Avenue, except to clean houses on large lots with lush green lawns.

Those expansive houses with red-tile roofs and backyard pools seem a world away to Jimenez and her neighbors, who live in crowded apartments or tiny houses, many with crumbling porches, torn screens and faded paint.

"I'd like to live like them," Jimenez said. "But this is my home. These are my people."

Jimenez and her neighbors want to improve their historic south Placentia neighborhoods and are rallying for help from the city.

Like residents of other historically rooted enclaves, they say their communities offer a heritage worthy of celebration.

"There's a feeling that the city is growing like an orange tree," said Bill Zavala, 47, a south-side activist.

"The newer developments are like the branches growing out. And it's fine to enjoy the fruits of the tree, but you can't forget to maintain the roots. And that's what the south is."

Those roots nurture new immigrants and poor residents alike, with Spanish readily spoken, stores and services within walking distance and a greater cohesion among neighbors than in many newer developments, said



AT HIS south Placentia home, artist Bill Zavala stands next to a painting he did of a packing label for oranges.

Isaac Cardenas, a California State University, Fullerton professor.

Surrounding residents are enriched by the area's diversity, added Cardenas, who teaches about Chicano culture and history.

"There you find the music and the foods and the flavor of a different ethnic group that is a very vital presence, and increasing," he said.

"The benefit derives from having an appreciation, an awareness and an understanding of cultural diversity."

Such enclaves dot Orange County, including others with historic backgrounds:

- The El Modena area of Orange, rooted in Hispanic culture, remains about 62 percent Hispanic today.
- A part of central La Habra, where camps once housed hundreds of migrant workers, is 67 percent Hispanic.
- In Fullerton, children were bused out of the heavily Hispanic Maple neighborhood starting in the '70s in an attempt to desegregate. Today, with busing gone, Maple Elementary is more than 95 percent Hispanic. Residents fought to expand the school despite others' concern about the ethnic imbalance.

"We wanted our school back," said Claudia Casillas, who has three children in the Fullerton School District. "Being able to walk our children to school was more important than having them try

to be friends with other children outside our neighborhood."

ONE TOWN WITH SEPARATE LIVES

Chapman Avenue runs through the heart of Placentia, even if it lies south of today's geographic center.

The area south of Chapman is where the city began.

Mexican migrant workers who came to work the groves began to settle in homes built around railroad tracks and packinghouses, forming the Santa Fe, La Jolla and Atwood communities.

Land north of Chapman remained sparsely populated, aside from the homesteads of pioneering landowners.

In the 1960s, Placentia began to undergo the rapid growth that nearby cities felt in the wake of World War II.

About 5,800 people lived in Placentia in 1960. By 1980, it was 35,000. Today it is home to nearly 50,000.

But few south-side families were able - or willing - to make the leap to new home developments as the city spread north and then east, said Jorge Alvarez, a historian who studies Hispanic culture.

"In Placentia, people developed strong attachments to their neighborhoods, ... so they stayed," Alvarez said.

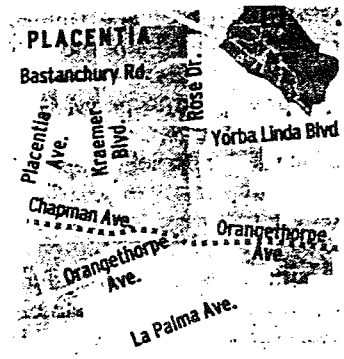
"In some other colonias (neighborhoods), people seemed more willing to move and were able to find afford-

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 Aug. 13, 2001

A city divided

Placentia has historically been seen by some as two cities in one - a newer, wealthier, whiter community to the north and an older, poorer mostly Hispanic community in the south. Though not the geographical center of the city, many see Chapman Avenue as the dividing line. Census and other demographic data indicate that differences exist.



	North		South	
	1990	2000	1990	2000
Total population	30,063	31,423	12,270	14,318
White non-Hispanic	24,364 (81 percent)	23,999 (76 percent)	3,376 (27 percent)	2,788 (19.5 percent)
Hispanic	5,099 (17 percent)	5,478 (17 percent)	7,835 (64 percent)	10,315 (72 percent)
Other non-Hispanic	2 percent	7 percent	9 percent	8.5 percent
Population density per square mile	n/a	7,231	n/a	10,357
Median household income*	\$58,770	\$71,632	\$35,015	\$35,390
Median home value*		\$237,675		\$182,503
Jobs	n/a	14	n/a	0

*Projected figures for 2000
 *North and south Placentia are divided along Chapman and Orangethorpe avenues. Estimates include small amounts of data from surrounding cities such as Fullerton, Anaheim, Yorba Linda and Brea.
 *Sources: U.S. Census Bureau, SRC, LLC

Police calls From Jan. 1 to June 24, 2001

	North	South
Calls for service	2,400	3,418
Domestic violence	2	8
Assaults	20	66
Sexual assault	27	54
Arrest	107	147
Auto theft	11	48

The Placentia Police Department divides north and south Placentia along Palm Drive.
 Source: Placentia Police Department The Register

able housing.”
 Today, Placentia’s divide is stark:

- Homes in the south go for less than \$200,000, while some recently built in the north resell for more than \$600,000.
- Median income in the south is half that of the north.
- The 10,315 Hispanics who form the core of the 14,318-resident south side are densely packed into one square mile. In the north, 5,478 Hispanics live among 31,423 whites spread out over more than five square miles.

CITY SAYS IT'S AWARE OF SOUTH'S CONCERNS

Last year, a parade and fes-

tival celebrating the town’s heritage were shifted to the north: South-side residents petitioned to bring them back but failed.

In November, the only council member living south of Chapman lost her seat in a bitterly fought election.

“I think a lot of people in this area saw all that as a slap in the face and a wake-up call,” Zavala said.

City leaders acknowledge problems in the south.

“We are focused on the entire city and whatever we can do to unify,” Mayor Chris Lowe said.

Programs initiated in the past few years to improve conditions include a comput-

er-learning center and teen center in the south.

Grant money has been made available for residents in the south to paint houses and repair crumbling walls.

And the city recently launched a push to revitalize the Santa Fe neighborhoods, including the historic Placita Santa Fe business district. But already some community leaders have expressed concern about whether they will play a full role in developing the plans.

There are no Placentia schools south of Chapman, but the district will open a new elementary there for 800 students by fall 2004.

'WE NEED TO GET MORE PEOPLE INVOLVED'

Frank Burciaga, who has lived in the south since 1964, said he hopes to see more people help themselves rather than wait for City Hall.

Instead of just complaining about changes in the Heritage Days parade, he won a seat on the organizing committee.

“We need to get more people involved, not just for (ethnic) diversity, but for diversity of thought,” he said.

Zavala, a graphic artist who grew up in Placentia, recently started a chapter of Los Amigos, a networking group focused on helping Hispanics exchange ideas and improve the community.

Zavala keeps a photo in his living room that inspires him daily. From the 1920s, it features Latino leaders from Placentia’s south dressed in tailored suits. The group formed to organize a Mexican Independence Day celebration.

“You can see the pride in their eyes,” Zavala said. “It reminds me of, from where this town came.

“I want to help it change,” he added. “We need change. But it needs to be respectful of our roots.”

• Contact Carpenter at (714) 704-3765
 ecarpenter@ocregister.com

• Register news researcher Eugene Balk contributed to this report.

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 Weekly AUG - 9 2001

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PLACENTIA 332

• **Santa Fe discussion:** The 15-member advisory group for the Santa Fe Revitalization project will hold its first meeting from 6 to 8 p.m. Wednesday at Backs Community Building, 201 N. Bradford Ave. Residents are invited to voice their concerns and offer suggestions for revamping the Old Town area. (714) 993-8117.

Fax items to City Editor
 Donna Johnson at (714) 704-3714 or e-mail to djohnson@ocregister.com.

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Placentia News
 Weekly AUG - 9 2001

Round Table salutes former president

Members of the Placentia Round Table women's charitable group recently saluted Jeri Wilson as former club president.

Under Wilson's leadership, the club provided financial support for the Placentia Library, Homeless Intervention Shelter, Boys & Girls Club and the Yorba Linda-Placentia YMCA.

The club has also donated numerous scholarships to students and homemade quilts to mothers who have at-risk babies.

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Musictime for ages 5-6 meets from 6:30 to 7:15 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

Wood Carvers meets at 7 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Overcomers Outreach meets at 7 p.m. at Rose Drive Friends Church's Room 106, 4221 Rose Drive. Call 528-6496.

Huggin' Hearts Square Dance Club meets for lessons from 7:30 to 10 p.m. at the Backs Community Building, 201 N. Bradford Ave. \$2 per class, \$37 for 17 classes. Call 777-5639.

WEDNESDAY

Exercise classes for seniors are held at 10 a.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Canasta players meet at 12:30 p.m. at the Senior Center, 134 Bradford St. Call 986-2332.

Story times for children ages 3 to 6 are held from 6:30 to 7 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required. Call 528-1906, Ext. 212.

What is happening in your club, organization or civic group? Call 704-3796 or fax information to 704-3714.

Listings must include phone numbers.

A tale of two halves of a city

332 Communities •

Placentia has two distinct parts — poor south, better-off north.

BY ERIC CARPENTER
 The Orange County Register

Decades of growth have done little to bridge a vast ethnic and economic chasm that splits Placentia into a wealthy, largely white community to the north and a crowded, poor, mostly Hispanic community to the south.

If anything, census 2000 data indicate that the divide has deepened since 1990, as Hispanic population figures climbed to 72 percent in older neighborhoods

while remaining static at 17 percent in the north.

Statistics show median income jumped in the more populous north, but barely edged up in the south, contributing to one of the most severe community divides in Orange County.

Community leaders face a complex challenge in preserving the best of a culturally rich enclave with roots in the county's migrant farming camps while addressing problems created by crowding, poverty and poor housing.

"The solutions might be complex, but they might be more readily accepted if leaders ... from that community can be invited to participate in decisions," said Isaac Cardenas, who teaches about Chicano history and culture at California State

University, Fullerton.

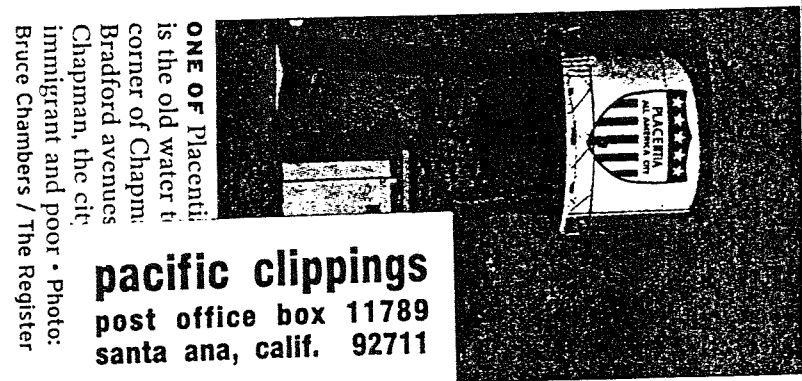
Efforts are under way on several fronts, including expanded youth programs and a possible revitalization of the city's old town.

Demographic experts say Placentia's struggle to maintain its identity while improving its future may hold lessons for other north-county cities with ethnic enclaves as they, too, run out of buildable land.

"Reshaping residential neighborhoods, where people have lived for generations, is especially tricky," said Bill Gayk, director of CSU Fullerton's Center for Demographic Research.

IN DEPTH >> News 3

Placentia - City's two halves present a management-governance challenge.



ONE OF Placentia is the old water corner of Chapman and Bradford avenues

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Placentia News
 Weekly AUG - 9 2001

TODAY 332

Story times for children ages 3 to 6 are held from 11 to 11:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Free. Reservations are not required.

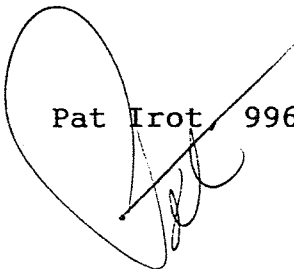
Jillian

FRIENDS OF PLACENTIA LIBRARY
CHANGE OF MEETING DATE NOTICE

Our first meeting of the fall will be on Tuesday, September 4th
Please note on your calendar this date change.

Elizabeth Spring, I am sorry to say, has moved to northern California to attend law school. We appreciate her dedication to our organization and her service as our representative on the Placentia Library Foundation. At the September meeting, we need to address these vacancies. We will also need a small committee to work with Jillian (Cheryl's replacement) on the additional recruitment and training of our Book Sale volunteer workers. Also, an item to be considered is the placement on our website of each month's minutes as a way of being more accountable to our membership. We need, as well, an author for our author's luncheon.

Hope you have had a great summer. Look forward to seeing each of you on SEPTEMBER 4TH 7 PM LIBRARY CONFERENCE ROOM



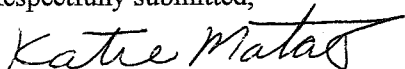
Pat Irot, 996-8390

SAFETY COMMITTEE MEETING
AUGUST 29, 2001
MINUTES

- I. Call to Order: 11:40 A.M.
- II. Members Attending: Esther Guzman
Elisa Herrera-Thomas
Katie Matas
Jillian Rakos
Cyrise Smith
- III. Old Business
1. The linoleum floor in the workroom is uneven near the door to the cubicles. Solutions are being reviewed by administration.
 2. A risk management consultant for the Special District Risk Management Authority inspected the building and will present the library with a report.
 3. The grill in the lobby was repaired.
 4. The loose floor tile in the lobby was regouted.
 5. A policy needs to be established for children bringing scooters into the library. The circulation staff will make recommendations to the Library Director.
- IV. New Business
1. Elisa Herrera-Thomas will replace Wendy Goodson as Designated Person.
 2. Jillian Rakos will replace Cindy McClain as a Safety Committee member.

The next meeting will be September 26, 2001 at 11:30 A.M.

Respectfully submitted,



Katie Matas

CONNECTION

LIBRARY OF CALIFORNIA

CALIFORNIA
STATE LIBRARY
FOUNDED 1850

ISSUE NUMBER 14
August 2001

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Library of California News

Library of California in plain language

The Library of California revolutionizes the way Californians request and receive information from their libraries, a complex process. The common definition of the Library of California is that it:

" i n c r e a s e s
r e s o u r c e - s h a r i n g
a m o n g
l i b r a r i e s ,
o f f e r s
s e r v i c e s
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f o r
t h e
b e n e f i t
o f
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C a l i f o r n i a n s . "

Some of these terms, though, might seem abstract even to those entrenched in the library field. Many people may still be unclear about what *exactly* the Library of California is and does.

Let's simplify things.

The Library of California is not a library. It's a program state government enacted in 1998 and activated in 1999 that hooks California's libraries together via a network so the libraries can share each other's collections and resources. The name *Library of California* embodies the program's mission to offer Californians one virtual library whose door is on anyone's computer desktop. The Library of California program is what director Diana Paque calls "invisible to patrons." Its primary purpose is to help California libraries do their

job better, invisibly.

Here are the Statewide and regional resources libraries that participate in the Library of California program:

- California State Library
- Regional library networks
- Local libraries
- Statewide and regional resource libraries such as the University of California and California State University campuses, and major public libraries.
- Information agencies

The Library of California board oversees the Library of

California program and a highly trained team of specialists run it at the California State Library. The program's operators are devoted to ensuring that California's library patrons have the best access to information possible, and that libraries, by being part of a group, or *regional network*, save money and increase patronage by sharing services and materials.

California has four types of libraries, academic (community colleges through graduate schools), special (corporate and government), school (K-12) and public. When a library becomes a member of the



Please see Plain Language, page 2

Plain Language

Library of California, that library becomes part of a regional network (decided by the library's geographic location in California). The member library then enjoys the benefits of instant access to the databases of its specific Library of California region and to the textual collections of all Library of California members statewide. Libraries within the region do business with each other regardless of their differing types: the Library of California dissolves common lending restrictions.

The Library of California's seven regions are:

- Cascade Pacific (*northern California border*)
- Golden Gateway (*bay area and north coast*)
- Sierra Valley (*Sierras, foothills and Sacramento valley*)
- Heartland (*Fresno, Bakersfield and surrounding valleys*)
- Gold Coast (*central coast*)
- Arroyo Seco (*Los Angeles and vicinity*)
- Tierra del Sol (*San Bernardino to the Mexico border*)

Because the Library of California is a program administered by a state of California agency, libraries that join the network and become part of a region receive state services. Library of California member-libraries enjoy:

- Delivery service between regions.
- Financial and staff support for the on-line servers, or search engines, that are the technological backbone of the electronic communications between regional members.
- Financial reimbursement for libraries serving patrons other than their own.
- Access to costly databases that the state has negotiated at the government level
- Access to state-funded services that the state made available to all the libraries in the region
- Statewide reference support.

Patrons, on the other hand, benefit from their libraries' membership in the Library of California in a simpler way. A patron whose library is a member of the Library of California program can, using his or her "PIN," locate and request a text from a PC anywhere in the state. Within days, that text will be delivered to the participating library closest to the patron.

The following brief examples show how the program can help patrons:

- A high school student has an assignment to read a play that is not available in the student's high school library. He goes to the library catalog on-line, learns that the play is available at his nearest California State University library, and requests the play. The student has the play in hand in time to

use for the class assignment.

- A patron is taking a civil service test, and all the test books in his local public library are checked out. When he consults the reference librarian, he finds that he has several options: locate the materials at another library and have them sent, use a copy of the test book in an electronic format (e-book), or buy the book on-line. The reference librarian walks him through the options, and the patron decides to buy the book because he is uncomfortable using an e-book. But he also doesn't know how to buy the book on-line. The reference librarian shows him the bookstore websites, and helps him place his order.
- A patron is looking for an old swing song's sheet music. Since her local library does not carry sheet music or song-books, the librarian passes the question along to the city's cultural reference center. The center librarian searches the network's song index, finds the sheet music and faxes a copy to the patron.
- A community college professor instructs her history class to find structures in the region that were built by the WPA in the 1930's. The college library's reference librarian contacts the local government's reference center whose librarian develops a list of buildings, bridges, retaining walls, and so on. The government reference librarian emails the list to the college library's reference librarian.

The Library of California's outstanding service to California library patrons embodies the values that underscore the purpose of libraries. State Librarian Dr. Kevin Starr said, "To use the language of *Star Trek*, the 'prime directive' of all State Library outreach programs is to insure equal and complete library service for all Californians. No program at the State Library is more key to this effort than the Library of California."

Because of the Library of California, disabled men and women, people isolated in both California's rural and urban niches, single parents, researchers, students, anyone, under any circumstance, has access to a broad range of California's collections and databases, from anywhere and for free.



READER SURVEY

Please take a few moments to complete *Connection's* reader survey.

Just double-click on this site:

<http://thalia.247ref.org/connection/>

Thank you.

State Library launches California Campaign for Libraries in San Diego

On July 2, the California State Library launched its multi-year, multimedia California Campaign for Libraries at its preliminary site in the San Diego media market. The California Campaign for Libraries is a series of 13-week media campaigns that will circulate through California's major media markets from July 2001 to March 2003. The campaign includes network, cable and Spanish television ads, teen and Spanish radio spots, and bilingual billboards and bus shelters all featuring the campaign theme "The Library-Check it out."

messages will keep the California Campaign for Libraries fresh throughout its two-year run. The campaign's impact comes from its messengers-local residents and national celebrities offering testimonials on the value of books, reading, and the library.

When the San Diego campaign concludes, the California Campaign for Libraries will air in Los Angeles and San Francisco (January-April 2002), San Jose and Riverside/San Bernardino (July-September 2002), and Sacramento and Fresno (January-April 2003).

In September 2001, a six-month outdoor campaign consisting of 25 billboards will commence in northern California counties, including Butte, Colusa, Del Norte, Glenn, Humboldt, Lassen, Shasta, Siskiyou, and Tehama. The north state billboard campaign will reach over 90 percent of the residents of those counties.

Campaign producers expect to leverage \$900,000 in federal Library Services and Technology Act (LSTA) funds into a media campaign valued at over \$3.2 million over the two-year campaign. The San Diego campaign is being paid for with \$85,000 in seed money from federal LSTA funds, and by local media (the campaign media partners are providing \$2.3 million in advertising).

San Diego Public Library director Anna Tatar said, "This campaign will generate over \$500,000 of media exposure for an \$85,000 media buy. Essentially, our media partners are paying for the campaign. Based on the success that the California State Library had with the pilot test in early 2000, I have high hopes for the campaign's potential to promote libraries."

San Diego Public Library hosted a field test of the campaign from January to April 2000. META Information Services, a Sacramento market research firm, evaluated the impact of that TV-only test and concluded that the 13-week campaign was effective. The current campaign expands the media buys beyond television to include teen and Spanish radio, and bilingual billboards and bus shelters.

The San Diego campaign is being co-hosted by San

Please see Campaign for Libraries, page 4

Photo courtesy of Chris Ray Photography



San Diego Padres pitcher, Trevor Hoffman, is one of the spokespersons for the California Campaign for Libraries in the San Diego media market

Filmmaker Luis Valdez is just one of many national spokespersons whose endorsements of libraries, books, and reading will be seen and heard during the campaign. In one TV spot he says, "As a playwright and filmmaker, I know the importance of learning to read at an early age. Good readers are more creative, more curious, and more confident in school. All it takes is a little imagination and a library card. The Library-Check it out." Other national spokespersons include Audrey Geisel (Mrs. "Dr. Seuss"); Bill Walton, Basketball Hall of Fame; Joseph Waumbaugh, best-selling author; Linda Ellerbee, TV producer, journalist, and best-selling author; and Jack Perkins, host of A&E's "Biography."

Although each TV spot has a different spokesperson (some national, some local) and a slightly different message, the entire series uses the common theme, "The Library-Check it out." Using different spokespersons and

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Campaign for Libraries

Diego Public Library and the Serra Cooperative Library System, which serves 14 public library jurisdictions in over 100 library locations in San Diego and Imperial counties.

Sue Swisher, the coordinator of the Serra Cooperative Library System, said, "This campaign will provide high visibility for all types of libraries in the San Diego media market, and encourage people to take advantage of all that libraries offer. Libraries today offer access to computers, music CDs, videos, and more. Libraries are more vital to a community's quality of life than ever before."

Media partners for the San Diego campaign include: KGTV-Channel 10/ABC; Cox Cable San Diego; Time Warner Cable San Diego; KBNT-Univision (Spanish-language television station); teen radio station KHTS-FM/93.3; Spanish radio stations KLVN-FM/106.5 (La Nueva) and KLQV-FM/102.9 (K-Love); and Infinity Outdoor Advertising.

Network, cable, and Spanish television spots will air July 2 through September 30; bus shelter ads will be mounted July 2 through September 30; teen and Spanish radio ads will air July 30 through September 30; and bilingual billboards will be mounted August 6 through September 30.

San Diego spokespersons include: Trevor Hoffman,

San Diego Padres; Marcellus Wiley, San Diego Chargers; Shannon MacMillan, San Diego Spirit; Jane Mitchell, Channel 4 San Diego; Gregg Rolie, Rock and Roll Hall of Fame musician; Joan Embery, San Diego Zoo; the Ordano family of Chula Vista; Drew Schlosberg, The San Diego Union-Tribune; Nick Backlund, Nissan Design; Phoebe Chongchua, KGTV-San Diego; Jack O'Brien, Old Globe Theatre; and Margaret Porter-Troupe, The Porter-Troupe Gallery.

Bilingual billboards and bus shelters feature "The Library-Check it out" slogan in English and Spanish, and also promote a website: www.sdlibraries.net. Visitors to this website can link to any library in the Serra Cooperative Library System. The number of visits to the website will also be tallied to help measure the campaign's impact.

This project is supported primarily by the U.S. Institute of Museum and Library Services under the provisions of LSTA, administered in California by the State Librarian.

For more information, contact Kathy Low, human resources consultant, CSL, at (916) 653-6822, or by email to klow@library.ca.gov, or contact Bessie Condos Tichauer, children and youth services consultant, CSL, at (916) 653-8293, or by email to btichauer@library.ca.gov.

APPOINTMENT

Carla Lehn hired as new literacy consultant at State Library

Carla Lehn, a private consultant from Kauai, Hawaii, has been hired as a new literacy programs consultant for the Library Development Services bureau of the California State Library.

Under the direction of Liz Gibson, assistant bureau chief at the CSL, Ms. Lehn will be in charge of the Library Literacy and Books Services (LLABS) program, and will also work on other literacy, volunteerism, and community development-type programs.

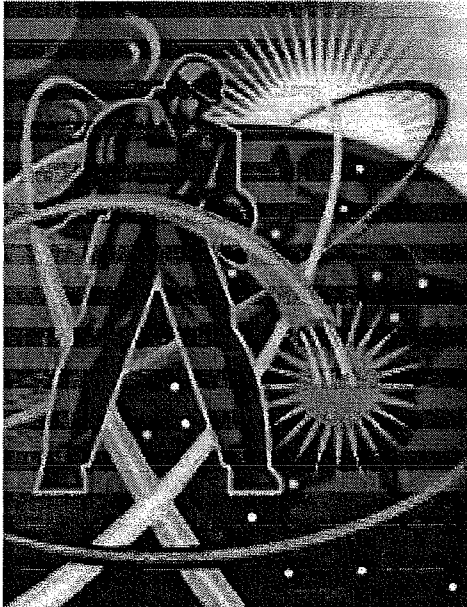
For several years Ms. Lehn worked as a consultant on CSL's Rural Initiative program. She trained librarians and library trustees and commissioners about volunteerism, assessed the informational needs

of rural communities as part of the CSL's Rural Initiative 3-year strategic planning process, and helped convene a task force of rural library directors and library and continuing education leaders to look at developing a library practitioner certification program to address the continuing education needs of rural library staff.

Ms. Lehn has also authored several articles on volunteerism, including "Volunteerism Involvement in California Libraries: 'Best Practices,'" which CSL published in 1999.

Carla can be contacted by phone at (916) 653-7743, or by email to clehn@library.ca.gov.

The Start of Official Rulemaking for the Library Bond Act Regulations



On July 20, 2001, Library Bond Act Manager Richard B. Hall announced the filing of Notices of Proposed Rulemaking for both Title 5 and Title 24 Regulations. The notices mark the beginning of an official 45-day comment period, followed by Public Hearings on September 4, 2001.

The public hearings will be held at the Employment Development Department, First Floor Auditorium, Room 1098, 722 Capitol Mall, Sacramento, California. The Title 24 hearing will be held from 8:30 a.m. to 9:30 a.m., and the Title 5 hearing will be from 10:00 a.m. to Noon and from 1:00 p.m. to 3:00 p.m.

Comments sent in writing or by email carry the same weight as those made in person at the Public Hearings. The current versions of both the Title 5 and Title 24 Regulations, as well as the Initial Statement of Reasons, are posted on the California State Library website at www.library.ca.gov - Click on "Library Bond Act."

During the 45-day comment period, written comments on the Proposed Regulations may be sent to:

OFFICE OF LIBRARY CONSTRUCTION

Administration

Richard Hall
Library Bond Act Manager
(916) 653-7252

Sharon Robinson
Executive Secretary
(916) 651-8223

Patty Wagoner
Associate Governmental Program Analyst
(916) 657-3513

Fiscal

Curtis Purnell
Staff Services Manager I
(916) 654-1483

Compliance

Barbara Silken
Library Programs Consultant (Title 24)
(916) 653-7432

Linda Springer
Library Programs Consultant (Title 5)
(916) 653-5572

Title 5 Regulations

Email: title5@library.ca.gov
or

U.S. Mail: Title 5 Rulemaking
Linda Springer
Office of Library Construction
California State Library
1029 J Street, Suite 400
Sacramento, CA 95814-2825

or

FAX: (916) 445-9200

Title 24 Regulations

title24@library.ca.gov

Title 24 Rulemaking
Barbara Silken
Office of Library Construction
California State Library
1029 J Street, Suite 400
Sacramento, CA 95814-2825

(916) 445-9200

September 6, 2001 Library Board Meeting:

The next meeting of the California Public Library Construction and Renovation Board will be held on September 6, 2001 at the California Department of Water Resources Building's first floor auditorium from 1:00 p.m. to 4:00 p.m. The board will discuss possible modifications to the previously proposed regulations. If any modifications are made, there will be a 15-Day comment period for those proposed modifications.

Revised Timeline for the Library Bond Act:

If the rulemaking files can be closed by the middle of October, the California Building Standards Commission will hopefully approve the Title 24 regulations by the end of November, and the Office of Administrative Law will hopefully approve the Title 5 regulations by the first part of December. If this is the case, both sets of regulations will be in effect shortly after the first of the year, and the first application deadline will be June 14, 2002.

Training Corner

Provider: InFoPeople -

InFoPeople Distance Education Program

InFoPeople will offer at least eight web-based courses during 2001. For this year, these courses are offered free of charge to participants. They are being fully supported by a federal Library Services and Technology Act grant from the California State Library.

Course: Intermediate HTML: Setting the Table

Dates and Locations:

Web-based courses during 2001
<http://infopeople.org/WS/workshop/Workshop/52>

Provider: Cuesta College, San Luis Obispo

Course: LIBINF1 - Introduction to Library Services

Dates and Locations:

(8) week session - Oct. 22 to Dec. 17, 2001

Mandatory meeting:
Saturday, August 25, 2001 12:00-2:00pm,
room 6304, San Luis Obispo Campus

http://www.cuesta.cc.ca.us/campus/pubs/00_02/degrees/libtech.htm

Provider: InFoPeople

Course: Introduction to HTML: Tag You're It!

Dates and Locations:

Wednesday, August 8, Riverside County Library -
Robidoux Branch

Thursday, August 23, National City Public Library

Tuesday, September 18, San Jose Public Library

<http://infopeople.org/WS/workshop/Workshop/53>

Provider: CALTAC

Course: Technology Survival Skills for
Library Trustees and Commissioners

Dates and locations:

September 22:
San Francisco Public Library, 9 a.m. to noon
100 Larkin Street
San Francisco CA 94102

September 29:
City of Cerritos Council Chambers, 9 a.m. to noon.
18125 Bloomfield Ave
Cerritos, CA 90725

For more information, please send your name, address,

telephone, email information to "CALTAC" to:

If registering for the San Francisco Workshop:
Mark Weinberger
49 Creston Ave.
Daly City, CA 94015

If registering for the Cerritos Workshop:
Virginia Warren
97 Aspen Way
Rolling Hill Estates, CA 90274

Provider: InFoPeople

Course: Law on the 'Net: A Workshop for
Non-Law Librarians

Dates and locations:

Tuesday, August 14, National City Public Library
<http://infopeople.org/WS/workshop/Workshop/8>

Provider: InFoPeople

Course: Common Sense Project Management

Date and location:

Thursday, September 13, Belvedere -
Tiburon Public Library (SF area - North Bay)
<http://infopeople.org/WS/workshop/Workshop/48>

Provider: InFoPeople

Course: Mastering Tough Public Service Situations

Dates and location:

Tuesday, August 7, Bakersfield-
Beale Memorial Library, Kern County Library

Wednesday, August 8,
San Bernardino Public Library-Central

Wednesday, October 3,
Belvedere-Tiburon Public Library

Thursday, October 4, Pleasant Hill-
Contra Costa County Library Gates Lab

Tuesday, October 16, Los Angeles Public Library-
Mid-Valley Regional Branch

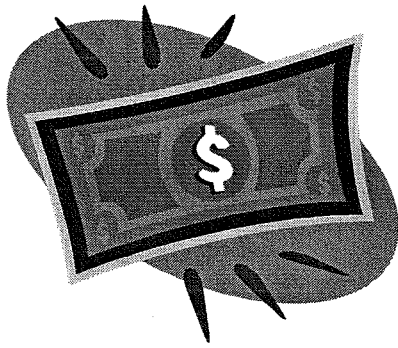
<http://infopeople.org/WS/workshop/Workshop/55>

Provider: CLA ACTSS

Course: Cataloging e-Books

Dates and locations:

August 1 at Payson Library, Pepperdine University
<http://www.pepperdine.edu/main/VisitorInfo/VisitorInformationMalibu.htm>



LSTA grant awards for 2001/2002 to be announced

State Librarian Kevin Starr will announce grant awards for federal Library Services and Technology Act (LSTA) applications in California for fiscal year 2001/02 this month. After review and recommendations by staff, the State Librarian will decide which of the submitted grant applications are to receive LSTA funding. Once the applicant libraries have received the State Librarian's grant award letter, they can officially begin their projects.

Funded projects for this upcoming grant cycle will run from Oct. 1, 2001, to Sept. 30, 2002.

For general information about LSTA, you can visit the California State Library website at www.library.ca.gov/html/grants.html. For additional information, contact Jay Cunningham, LSTA coordinator, CSL, at (916) 653-8112, or by email to jcunningham@library.ca.gov.

THE CALIFORNIA STATE LIBRARY
CONNECTION
LIBRARY OF CALIFORNIA

Training Corner

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August 2nd at the Ricard Memorial Observatory,
Santa Clara University
<http://www.scu.edu/map>

Provider: InfoPeople

Course: Survival Skills for School Librarians:
Using Web Technology

Dates and locations:

Wednesday, August 1, Pleasant Hill-
Contra Costa Cty Library Gates Lab
Monday, August 13, Cerritos Public Library
Monday, September 17,
Fresno County Public Library Gates Computer Lab
Monday, October 1, Los Angeles Public Library
Monday, October 22, National City Public Library
Friday, November 9, San Jose Public Library -
GATES Lab
<http://infopeople.org/WS/workshop/Workshop/57>

Provider: InFoPeople

Course: Computer and Internet Troubleshooting 101

Dates and Locations:

Tuesday, August 14,
Ventura County Library-E.P.Foster

Tuesday, September 25,
Sacramento County Office of Education

Tuesday, October 9,
Riverside County Library-Robidoux Branch

Tuesday, October 23, Bakersfield-
Beale Memorial Library, Kern County Library

Wednesday, October 31, Vallejo-
John F. Kennedy Library Branch,
Solano County Library

Wednesday, November 7,
National City Public Library

Monday, November 19,
San Jose Public Library - GATES Lab

Friday, December 7, Los Angeles Public Library
Electronic Resources Training Center

<http://infopeople.org/WS/workshop/Workshop/51>

Provider: InFoPeople

Course: Readers' Advisory on the Web

Dates and Locations:

Wednesday, October 24
San Francisco Public Library

<http://infopeople.org/WS/workshop/Workshop/49>

2001

August

August 15-16, 2001

Library of California board meeting, San Diego

August 16-25, 2001

International Federation of Library Associations and Institutions (IFLA)
General Conference, Boston

October

October 14-20, 2001

Teen Read Week

October 31-November 2, 2001

California School Libraries Association (CSLA), Annual Conference,
Long Beach

November

November 2-5, 2001

California Library Association (CLA), Annual Conference, Long Beach

November 5-6, 2001

Library of California board meeting, Long Beach

November 14-18, 2001

American Association of School Librarians (AASL)
National Conference, Indianapolis

2002

January 18-23, 2002

American Library Association (ALA) Midwinter Meeting, New Orleans

March 13-16, 2002

Public Libraries Association (PLA) National Conference, Phoenix

April 14-20, 2002

National Library Week

June 13-20, 2002

American Library Association (ALA) Annual Conference, Atlanta

CONNECTION

is the web site newsletter
of the California State Library
and the Library of California.

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President

Articles for inclusion in a
future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



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Sacramento, CA 94237-0001



CONNECTION

LIBRARY OF CALIFORNIA

CALIFORNIA
STATE LIBRARY
FOUNDED 1850*Library of California News*

Meet our Library of California Libraries: School Libraries

By Barbara Jeffus

*School Library Consultant,
California Department of Education*

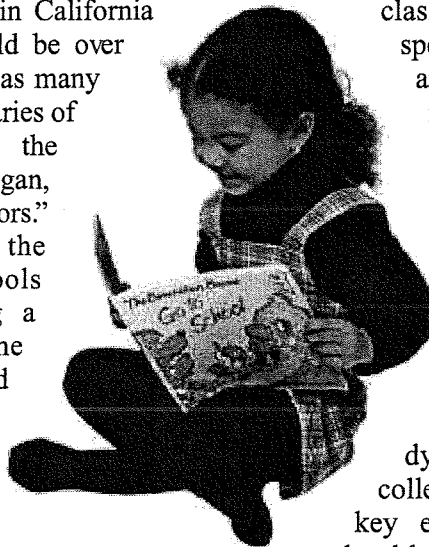
If every public school in California had a library, there would be over 8,000 school libraries, or as many as the total number of libraries of all types proclaimed in the Library of California slogan, "One Library, 8,000 Doors." While 98 percent of the California public schools recently reported having a place designated as the library, having a place and having a dynamic school library program are not synonymous. Equally at odds is having a place versus having a library able to participate as an equal partner in the Library of California. Fortunately, quality school libraries do exist in California.

According to the American Association of School Libraries' publication *Information Power, Building Partnerships for Learning* (www.ala.org/aasl/ip_implementation.html), the school library media program's mission should be to ensure that students and staff are effective users of ideas and information. In today's school library, the library media teacher makes this theoretical mission concrete. The library media teacher joins the school library to the educational process.

But what is a library media teacher? Called a library media specialist in most states, the California library media teacher is a librarian with two credentials: one for K-12 classroom teaching and one for library services. The school library media teacher is frequently the

lone ringmaster for a bustling three-ring circus: he or she wears an array of professional hats. The library media teacher is an instructional partner with classroom teachers, an information specialist, a program administrator and, always, a teacher. The library media teacher is critical in making a good library program happen. And a good library program, research proves, builds literate, academically excellent, and information-seeking students who know how to find information and how to use it.

Another vital feature of a dynamic school library is its collection, which should include two key elements. First, the collection should provide a wide variety of resources integral to the curriculum in as many formats and in as many reading levels as are available. The collection is usually the product of the library media teacher and the classroom teacher working together. It is the backbone of a responsive, assignment-related library, rich in reference materials and indexed periodicals, whose instructors help students select and use the appropriate resource to help complete their classroom assignments. Second, school library collections should focus on literacy. California academic content standards hold that ninth and tenth grade students should independently read about one and one-half million words annually (www.cde.ca.gov/board/). More than a million words means lots of reading and a

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LoC budget and other issues highlight August board meeting

The Library of California board met on August 15-16 in San Diego, California to grapple with a number of Library of California program issues including the LoC budget and its effect on the seven LoC regional library networks and the overall statewide program. Here is a summary of this and other issues the board considered:

1. Library of California Budget

In a budget letter from the State Department of Finance (DoF), state agencies are being directed to draft contingency budget proposals for decreasing their budgets by three, five, and 10 percent for the 2002/03 state fiscal year. State operations and local assistance programs are to be included in the proposal sent to the DoF. How the contingency plans could affect LoC programs will depend on the amount of money in the 2002/03 state budget.

The board approved the following budget-related actions:

- ? Thirty percent will be withheld from the Interlibrary Loan Compensation Pilot program funds for fiscal year 2001/02 to ensure that adequate funds are available to cover an unknown quantity of transactions. Should funds remain at the end of the fiscal year, they are to be distributed equitably to all participants in a final payment.
- ? The regional library networks will receive additional local assistance funds totaling around \$1.7 million. This funding is in addition to the \$1.4 million allocated by the board at the June 2001 meeting. The State Librarian will issue claim forms and other related materials so the regional library networks can claim their final budget allocation using the funding allocation formula the LoC board adopted at the August 2001 meeting.
- ? The recommended fiscal year 2001/02 CLSA baseline budget will be \$21,120,000, and that \$3.5 million in additional funding will be added to the 2002/03 budget.

2. Regional Library Network Development

Paul Smith, general counsel for the California State Library, gave a presentation to the LCB regarding the Attorney General's opinion concerning CLSA Systems and their ability to become members of the LoC. The board asked staff to develop guidelines for reviewing the LoC applications based on the Attorney General's Opinion, and to report to the

board on the criteria developed to evaluate their applications as well as recommendations about the Systems becoming members of the regional library networks. The Attorney General's Opinion can be found on the AG web site at <http://caag.state.ca.us/opinions/published/01jul.htm>.

The board asked that staff revisit the board's policy of accepting members and participating libraries only on an annual basis to shorten the membership application approval process, and to provide a report on this issue to the board at the November 2001 meeting.

The board approved Los Angeles City College and Los Angeles Valley College becoming members of the Arroyo Seco Library Network, and Evergreen Valley College and San Jose City College becoming members of the Golden Gateway Library Network.

3. Interlibrary Loan (ILL) and Direct Loan Program

Thirty percent of the Interlibrary Loan Compensation Pilot program funding is being held in reserve as no solid estimate of ILL transactions exists (see Item no. 1).

4. CLSA Interlibrary Loan (ILL) and Direct Loan Program

The LoC board directed the board's chief executive officer to withhold five percent of all CLSA ILL and Direct Loan program reimbursement payments for the 2001/02 fiscal year to ensure payment of all transaction reimbursement requests.

5. CLSA System Reference

The LoC board approved the CLSA System Population and Membership figures for use in allocating CLSA System Reference Program funds for fiscal year 2001/02.

6. Legislation

- ? The LoC board authorized the board president or his designee to take appropriate action in support of increased funding for the Library Services and Technology Act for fiscal year 2002/03 and for reauthorization of LSTA in 2003/04.
- ? The LoC authorized the board president or his designee to communicate the board's position of support for expanding the California Teleconnect Fund on behalf of California libraries to members of the California Public Utilities Commission.

LIBRARY

BOOKSALES

Not just another web site...

By Steve Mauer

Library Book Sales Project consultant

While I was on vacation, I desperately needed something to read, so I dragged my family to the annual library book sale in the rural northern California town where we were staying. Because it was late in the day, the library was selling hundreds of remaining books for a "buck a bag." For almost 20 years, I have been a dealer in old and rare books, but I rarely attend library sales to obtain stock. At

this sale, however, I found three boxes of very saleable books, among them a fine dust jacket copy of *The Secret Language of Snow*, author Terry William's first book whose Internet price ranges from \$275 to \$800. Upon returning from our trip, I cataloged the books from my three boxes

and uploaded them onto the Internet. The total retail value of my "bootie"--priced accordingly "to sell" was \$1,405 "I had spent only six dollars at the library sale."

I tell this story not to gloat about my treasure, but to point out a way for libraries to get the most out of selling their books.

One of the California State Library's (CSL) new projects is Librarybooksales.org, a website that enables libraries to appraise their used books and to upload their better books for sale on the Internet. Books that libraries might previously have sold for a dollar or less may easily sell for more than \$15 on the Internet. And rare books can sell for serious money. Using the website, libraries should see profits far greater than what traditional book sales normally generate. In short, libraries could make more money to support library programs or services.

Librarybooksales.org evolved as an offshoot of the California Rural Library Initiative. Librarybooksales.org was first called Book Rendezvous, a project the CSL started to enable underfunded, geographically remote libraries to raise much needed monies. At the start, rural libraries teamed up and consolidated their book sales in

more cosmopolitan areas. When the Internet came along though, those cosmopolitan boundaries shattered, and the world became the instant marketplace. Thus, the CSL created Librarybooksales.org to provide a convenient point of sale for Friends of the Library groups in rural areas of California.

Although the website requires some data entry, data entry is minimal because many of the book information fields are drop-down menus that require no typing. Each data entry field has an accompanying "tip" or FAQ (Frequently Asked Question) that aids the user and teaches him/her about the finer points of book collecting and determining the monetary value of books. If the Friends Group's books are already in some sort of database, this information can be exported to a template for uploading onto the Librarybooksales.org.

The project is currently free of charge to any public library in California. Eventually a nominal commission based on books sold through the project will fund the project. The signup procedure takes only a short time before users can take advantage of the site.

The Internet is here to stay. Early book vending sites have morphed into barely distinguishable images of their former selves, have merged with the huge retailers, or have receded into obscurity. Librarybooksales.org offers a fresh start for helping Friends groups and other users determine the value of donated books they plan to sell.

This project is supported in part by the U.S. Institute of Museum and Library under the provisions of the Library Services and Technology Act (LSTA), administered in California by the State Librarian.

Interested parties can visit the Librarybooksales.org website, www.librarybooksales.org, to obtain general information or to determine the value of a book. For further information, contact Steve Mauer, library book sales project consultant, at (916) 441-4609, or by email to mauer@librarybooksales.org, or contact Carla Lehn, literacy consultant, CSL, at (916) 653-7743, or by email to clehn@library.ca.gov.

An article about Book Rendezvous appeared in the July 2000 issue of *Connection*. Articles about various aspects of the California Rural Library Initiative have appeared in the August and September 2000 and February, March, and July 2001 issues of *Connection*.



LSTA application packet available for fiscal year 2002/03 grants

State Librarian Dr. Kevin Starr has announced that federal Library Services and Technology Act (LSTA) funds will be available for fiscal year 2002/2003. Application materials are available via the Internet or will be mailed on request to any interested person. Approved grant projects will begin on October 1, 2002, and conclude on September 30, 2003.

LSTA is federally-funded through the U.S. Institute of Museum and Library Services (IMLS), but is state-administered. The program provides local assistance grants for resource sharing, multitype library networking, and targeted services to the underserved, disadvantaged, geographically isolated, or illiterate. Academic, corporate, institutional, public, school, and special libraries are all eligible for funding.

Applying for LSTA funding is a two-step process. First, libraries must submit a proposal outlining the library program, concept, or service to be funded. Since LSTA is a competitive grant program, each proposal will be judged on its competitiveness with other submitted proposals. The State Librarian will send a letter to all of the libraries submitting LSTA proposals and advise them



of the proposal's competitiveness. These advice letters are usually mailed in April. The second step is completing and submitting a grant application, which must be received in the Library Development Services bureau of the CSL in early June. The State Librarian then decides which projects will receive LSTA funding. Decisions are confirmed in a notification letter to each applicant.

If you would like to apply for an LSTA grant for 2002/03 or are interested in the program and wish to know more about it, an updated application packet will be available on the CSL web site at www.library.ca.gov. Go to "Highlights" and click on LSTA grants. You can also send your request, including a mailing label, to: Library Development Services, ATTN: LSTA Application Packet, California State Library, P.O. Box 942837, Sacramento, CA 94237-0001.

For further information, contact Jay Cunningham, LSTA coordinator, CSL, at (916) 653-8112, or by email to jcunningham@library.ca.gov. For general information about IMLS, visit their web site at www.imls.gov.

from page 1 *School Libraries*

heavy demand for enticing, up-to-date and relevant books in school libraries. The California Public School Library Act of 1998 dedicates unprecedented, ongoing funding to improve school library collections. The original apportionment of \$158.5 million per year has been enhanced by \$25 million for classroom libraries, initiated by Governor Davis in 1999. And for the second year, limited school libraries (i.e., those with very few books per student), can seek grants from the Governor's Book Fund, a special literacy project spearheaded by First Lady Sharon Davis in coordination with the California State Library Foundation (<http://literacynet.org/govfund>).

While school libraries are frequently perceived as the weakest link among libraries in California, the California Department of Education's California Basic Educational Demographic Survey, (www.cde.ca.gov/dataquest) shows that 1,249 schools are eligible for participation in the Library of California because they have a library media teacher at the school site. This means that school libraries created and

sustained by good library media teachers, supported by committed school principals, well-developed collections, appropriate technologies, cooperation with other types of libraries, and well-developed connections to students and teachers could be ready to supplement already dynamic programs through the Library of California.

For California school library information, including current statistics and funding information, visit the California Department of Education web site at www.cde.ca.gov/library. For further information about school libraries in California, contact Barbara Jeffus at (916) 654-6161, or by email to BJeffus@cde.ca.gov.

For information about the Governor's Book Fund, see the August 2000 and May 2001 issues of Connection. You can also visit their web site at <http://literacynet.org/govfund> for details about the program, including a list of last year's grant recipients and current application information.

Profiles

Connection will regularly profile diverse individual libraries throughout California. If you know of a library whose programs would be of interest to California's library community, please call or email *Connection's* editors.



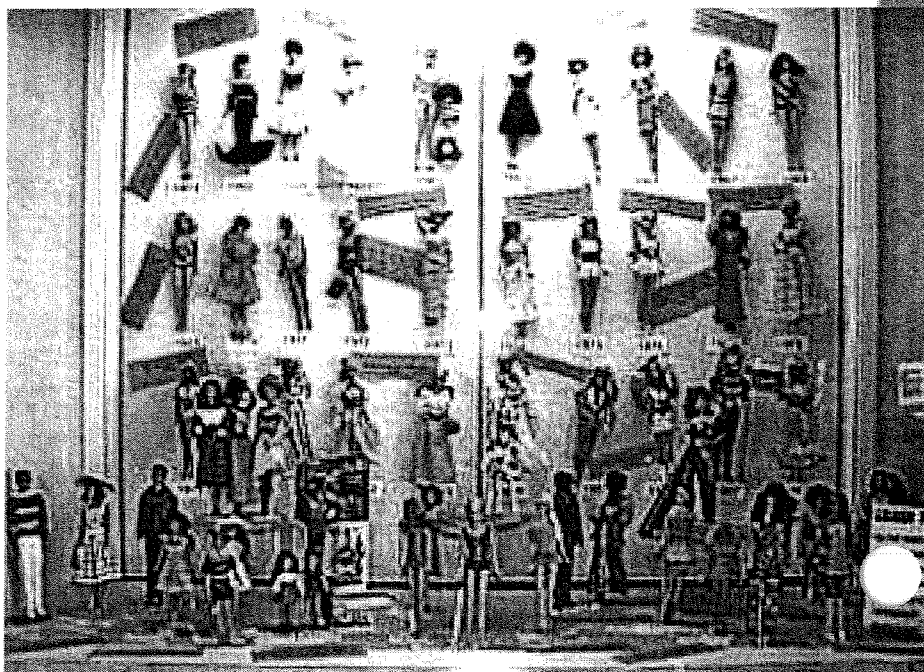
Barbie brings summer fun to community library

This summer, patrons have been stopping in the foyer of Sacramento's Belle Coolidge Community Library to reflect on childhood and to compare notes on what songwriter John Hiatt calls America's "little plastic voodoo": the Barbie doll. Shadow boxed inside the library's grand display case, with an explanatory timeline running beneath it, is one of northern California's finest Barbie collections.

A bustling community library may seem, at first, a strange place for a Barbie collection, but Barbie dolls, says Belle Coolidge Community Library branch manager, Bess Chen, "are at the heart of the American experience." Chen says that "men and women, old and young, are drawn to the Barbie dolls and tell their friends about the exhibit. Everyone, it seems, grew up with Barbies." The Barbie exhibit "allows patrons to simultaneously celebrate our American culture and our neighborhood in a place where we share resources and experiences: the library" says Chen.

The Barbie doll collection, which is Belle Coolidge Community Library's most popular display, belongs to Sam Pena, a long time shelver at the library. Pena has exhibited his impeccable collection at his workplace yearly since 1992, and he offers patrons a wealth of information about Barbie collecting. For example, most patrons assume the exhibit's oldest, 1959, Barbie is the most valuable: it is not. Pena enthusiastically tells patrons that the 1966 "American Girl," appraised at \$1500, is the collection treasure because of her vibrant face coloring and because she was the first Barbie to have bendable legs. Pena also points out that the Hispanic and African American Barbies don't appear on his timeline until 1980, twenty-one years after Mattel Toys founders, Ruth and Elliot Handler, introduced Barbie at the American Toy Fair in New York City in February 1959.

Although Barbie invites controversy for her reductive portrayal of minorities and women, Pena reminds viewers that she is a doll, a toy. Good or bad, Barbie is indeed part of our culture, as Chen says. In 1976, in fact, Barbie was given a place in "America's Time Capsule" at the nation's bicentennial celebration, cementing her in our country's history.



Provider: InFoPeople InFoPeople Distance Education Program

InFoPeople will offer at least eight web-based courses during 2001. For this year, these courses are offered free of charge to participants. They are being fully supported by a federal Library Services and Technology Act grant from the California State Library.

Course: Intermediate HTML: Setting the Table

Dates and Locations:

Web-based courses during 2001

<http://infopeople.org/WS/workshop/Workshop/52>

Provider: InFoPeople

Course: Introduction to HTML: Tag You're It!

Dates and Locations:

Tuesday, September 18

San Jose Public Library

<http://infopeople.org/WS/workshop/Workshop/53>

Provider: CALIAC

Course: Technology Survival Skills for Library Trustees and Commissioners

Dates and locations:

September 22:

San Francisco Public Library, 9 a.m. to noon
100 Larkin Street, San Francisco, CA 94102

September 29:

City of Cerritos Council Chambers, 9 a.m. to noon.
18125 Bloomfield Ave., Cerritos, CA 90725

Please send your name, address, telephone, e-mail information, together with your check made payable to "CALIAC" to:

If registering for the San Francisco Workshop:

Mark Weinberger

49 Creston Ave., Daly City, CA 94015

If registering for the Cerritos Workshop:

Virginia Warren

97 Aspen Way, Rolling Hill Estates, CA 90274

Provider: Gas Company

Course: Designing Sustainable Libraries

Date and location:

Tuesday, Sept. 11, 2001, 8:30AM-12:30PM

The Gas Company Energy Resource Center
9240 Firestone Blvd. Downey, CA

Pre-registration required (800) 427-6584

Provider: InFoPeople

Course: Common Sense Project Management

Date and location:

Thursday, September 13

Belvedere - Tiburon Public Library
(SF area - North Bay)

<http://infopeople.org/WS/workshop/Workshop/48>

Training Corner

Provider: InFoPeople

Course: Mastering Tough Public Service Situations

Dates and location:

Wednesday, October 3

Belvedere-Tiburon Public Library

Thursday, October 4

Pleasant Hill

Contra Costa County Library Gates Lab

Tuesday, October 16

Los Angeles Public Library

Mid-Valley Regional Branch

<http://infopeople.org/WS/workshop/Workshop/55>

Provider: UCLA Graduate School of Education and

Information Studies, Department of Information Studies

Course: Web Design Using Photoshop and Dreamweaver

Date: November 9, 9:30AM-3:30PM

Course: Health Information at Your Fingertips!

Date: November 16, 9:30AM-1PM

Course: Collection Development 101

Date: December 7, 9AM-4PM

<http://is.gseis.ucla.edu/conted>

Provider: InfoPeople

Course: Survival Skills for School Librarians:

Using Web Technology

Dates and locations:

Monday, September 17

Fresno County Public Library Gates Computer Lab

Monday, October 1

Los Angeles Public Library

Monday, October 22

National City Public Library

Friday, November 9

San Jose Public Library - GATES Lab

<http://infopeople.org/WS/workshop/Workshop/57>

Provider: InFoPeople

Course: Computer and Internet Troubleshooting 101

Dates and Locations:

Tuesday, September 25

Sacramento County Office of Education

Tuesday, October 9

Riverside County Library-Robidoux Branch

Tuesday, October 23

Bakersfield-Beale Memorial Library

Kern County Library

Wednesday, October 31

Vallejo-John F. Kennedy Library Branch

Solano County Library

Wednesday, November 7

National City Public Library

Monday, November 19

San Jose Public Library - GATES Lab

Friday, December 7

Los Angeles Public Library

Electronic Resources Training Center

<http://infopeople.org/WS/workshop/Workshop/51>

Shades of California turns into a book



The Shades of California project, which involved 20 public libraries around the state in making copies of pictures from family photo albums, will soon appear in libraries around the state in book form. The project began ten years ago at Los Angeles Public Library with a project initiated by Carolyn Koza Cole to collect pictures from the albums of minority families. At the instigation of Dr. Kevin Starr, the State Librarian, it became an LSTA-funded statewide project, and more than 6,000 photos were added to public library archives around the state.

Heyday Books of Berkeley hired a photo editor, Kimi Hill, to make a selection of the photos for a book. The book, *Shades of California: The Hidden Beauty of Ordinary Life*, will be available in bookstores in the fall. Robert Daseler, communications officer at the California State Library, wrote an introduction for the book, describing the special beauty of these pictures. Carolyn Cole and Katherine Kobayashi of Los Angeles Public Library have supplied an appendix describing the origins of the project.

The earliest pictures were taken in the 1880s, but the bulk of them belong to the first six decades of the 20th century. They come from communities in every part of the state, and they show family life and everyday living as viewed by ordinary people. As Daseler points out in his introduction, there is a truthfulness to these pictures that one does not find in commercial photography. The photographers did not take these pictures for us; they took them for themselves, to preserve an image and save it from the ravages of time. The subjects of the pictures are people washing a car, posing in a 1920s roadster, dancing at a wedding reception, having their hair brushed, or performing a soft-shoe routine in somebody's front yard. The pictures frequently are over-exposed or slightly out of focus, but again and again they catch a moment in life and hold its image for us to admire.

Al Bennett, who retired in June, administered the Shades of California project at the CSL.

from page 6 **Training Corner**

Provider: InFoPeople

Course: Readers' Advisory on the Web

Dates and Locations:

Wednesday, October 24

San Francisco Public Library

Wednesday, November 28

Los Angeles Public Library

Electronic Resources Training Center

<http://infopeople.org/WS/workshop/Workshop/49>

Provider: InFoPeople

Course: Virtual Reference: Is it for you?

Dates and Locations:

Monday, September 24

Vallejo-John F. Kennedy Library Branch

Wednesday, October 17

Los Angeles Public Library

Electronic Resources Training Center

Wednesday, October 31

Fresno County Public Library Gates Computer Lab

Friday, November 16

Sacramento County Office of Education

Friday, November 30

Ventura County Library-E.P.Foster

Monday, December 10

San Jose Public Library - GATES Lab

To register for this workshop:

Use the online registration form at

<http://infopeople.org/WS/workshop/Workshop/60>

Provider: InFoPeople

Course: Getting the Most from PowerPoint

Dates and locations:

Tuesday, Sept 25

Vallejo-John F. Kennedy Library Branch

Friday, Oct 19

Los Angeles Public Library Electronic Resources

Tuesday, Oct 30

San Francisco Public Library

Thursday, Nov 15

Bakersfield-Beale Memorial Library

Tuesday, Nov 27

Ventura County Library-E.P.Foster

Tuesday, Dec 11, Salinas Public Library

To register for this workshop:

Use the online registration form at

<http://infopeople.org/WS/workshop/Workshop/10>

2001

October

October 14-20, 2001

Teen Read Week

October 31-November 2, 2001

California School Libraries Association (CSLA), Annual Conference,
Long Beach

November

November 2-5, 2001

California Library Association (CLA), Annual Conference, Long Beach

November 5-6, 2001

Library of California board meeting, Long Beach

November 14-18, 2001

American Association of School Librarians (AASL)
National Conference, Indianapolis

2002

January 18-23, 2002

American Library Association (ALA) Midwinter Meeting, New Orleans

March 13-16, 2002

Public Libraries Association (PLA) National Conference, Phoenix

April 14-20, 2002

National Library Week

June 13-20, 2002

American Library Association (ALA) Annual Conference, Atlanta

November 15-18, 2002

California Library Association (CLA) Annual Conference, Sacramento

CONNECTION

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future issue of the
Connection are welcomed.
Please submit articles or
suggestions to the *Connection*
editor, Sarah Dalton.



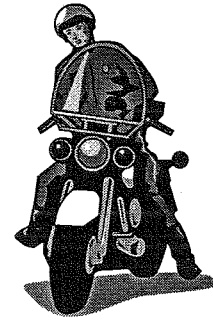
CALIFORNIA
STATE LIBRARY
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California State Library
914 Capitol Mall
P.O. Box 942837
Sacramento, CA 94237-0001

Library of California Board
900 N Street, Suite 500
Sacramento, CA 94237-0001



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777 Alta Vista, Placentia

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Company Name: _____

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