

AGENDA

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, November 19, 2007






6:30 P.M.

Placentia History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

- 1. Call to Order Library Board President
- 2. Roll Call Administrative Services Manager
- 3. Adoption of Agenda

Word about

Beth / Jan

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report

PLFF - Marco Aguiar, Beady / by Conella, Church B'font - Mike Dunne

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

Jan - Founders Fund Conella, Beths - Beady, Church B'font

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Directors Report. The preliminary minutes of the November 13, 2007, PLFF Board of Directors Meeting are included in the Agenda Book.

8. Upcoming Trustee meetings and events.

CONSENT CALENDAR (Items 9 – 39A)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9–39A may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the October 24, 2007 Library Board of Trustees Regular Meeting and the November 15, 2007 Work Session. (Receive & File and Approve), *as amended.*

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claims 5048, 5049, 5050, 5051 and 5052 by Minter/Shkoler for a total Claims Forwarded by the Library Director and Library Trustees for Fiscal Year 2007-2008 of \$36,572.52 for Fund 707.

12. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2007-2008: 5053, 5054, 5055, 5056 and 5057 for a total Current Claims of \$248,111.76; and Payrolls #12 (12/5/07) for \$49,472.00, and #13(12/19/07) for \$49,472.00 for a total for Payrolls of \$94,944.00, for a combined total of Current Claims and Payrolls for Fiscal Year 2007-2008 of \$143,055.76 from Fund 707.

13. FY2007-2008 Cash Flow Analysis through November 19, 2007; the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 14 – 19)

14. Financial Reports for October 2007. (Receive & File)

15. Office General Ledger & Check Registers for October 2007. (Receive & File)

16. Acquisitions Report for October 2007. (Receive & File)

17. Entrepreneurial Activities Report for October 2007. (Receive & File)

18. Collection Agency Report for October 2007. (Receive & File)

19. Gift Report for October, 2007. (Receive & File)

GENERAL CONSENT REPORTS (Items 20 – 30B)

20. Building Maintenance Report for October 2007. (Receive & File)
21. Personnel Report for October 2007. (Receive, File, and Ratify Appointments)
22. Volunteer Reports for October 2007. (Receive & File)
23. Circulation Report for October 2007. (Receive & File)
24. Legislative Reports from the California Special Districts Association. (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Status Report on Partnerships with Community Organizations. (Receive & File)
27. Status Report on Active Grant Applications. (Receive & File)
28. Poet Laureate Report. (Receive & File)
29. Assessed Valuation Report for Fiscal Year 2007-2008 as prepared by the office of the Auditor-Controller, County of Orange. (Receive & File)
30. Library of California Board actions taken at its October 31, 2007 teleconference meeting. (Receive & File)
- 30A. Placentia Library District Policy 2030 – Holidays, as amended October 24, 2007. (Receive & File)
- 30B. Memorandum of Agreement between the Placentia Library Friends Foundation and the Placentia Library District as executed on November 13, 2007. (Receive & File)

STAFF REPORTS (Items 31 – 39A)

31. Library Director's Report. (Minter)
32. Program Committee Report for October 2007. (Roberts)
33. Children's Services Report for October 2007. (Gurkweitz)
34. Placentia Library Literacy Services Report for October 2007. (Roberts)
35. Reference and Adult Services Report for October 2007. (Strazdas)
36. History Room Report for October 2007. (Bell)
37. Placentia Library Web Site Report for October 2007. (Napier)
38. Technology Report for October 2007. (Napier)
39. Publicity Materials Produced in October 2007. (Gomez)

- 39A. Safety Committee Minutes for October 2007. (Goodson)

CONTINUING BUSINESS

- ~~40.~~ Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

41. Presentation of the Ad Hoc Marketing Committee for Developing a Branding Strategy Report. Jon West, SRP Signature Designs Creative Director, will make a presentation.

Presentation: Technical Services Manager

Recommendation: Action to be determined by the Library Board of Trustees.

42. Revision of Placentia Library District Policy 6020 – Internet Access Policy

Presentation: Manager of Technical Services

Recommendations: Adopt as a first reading and refer to staff for further comments.

43. Word of Mouth Marketing Topic for December 2007 – Child's Christmas in Wales Program on Thursday, December 20, 2007 at 6:30 P.M.

Presentation: Manager of Public Services

NEW BUSINESS

44. Travel Authorization for the Library Director to attend the Director's Retreat for System Consolidation in Menlo Park.

Presentation: Library Director

Recommendation: Authorize travel for Library Director Minter to attend the Director's Retreat for System Consolidation to be held on Friday, November 30, 2007 in Menlo Park, with all travel expenses to be paid by the Santiago Library System.

CLOSED SESSION

45. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

Presentation: Library Board President will report on the Closed Session

Recommendation: Action to be determined by the Library Board of Trustees

ADJOURNMENT

46. Agenda Preparation for the December Regular Meeting, which will be held on Monday, December 17, 2007 at 6:30 P.M.

47. Set date for Library Board Work Session for review of Placentia Library District Policy Manual, Section 2000, Personnel and Job Descriptions, and 6000, Operations.

48. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

49. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the November 19, 2007 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, November 15, 2007.



Placentia Library Board Calendar

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November

- 8 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday
- 13 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 15 9:59 AM Library Board Work Session
- 18 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 19 6:30 PM Library Board Meeting
- 22 Library Closed for Thanksgiving/Staff Holiday

December

- 6 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner
- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

January

- 10 5:30 PM Chamber Mixer
- 5:30 PM PLFF Midwinter Western Dinner, Placentia Round Table
- 11 ALA Midwinter Meeting, Philadelphia, through Jan 16
- 12 Cowboy Poetry Workshop, Library Meeting Room (Time to be determined.)
- 13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 21 6:30 PM Library Board Meeting
- Library Closed for Martin Luther King Holiday/Staff Holiday.
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

February

- 10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

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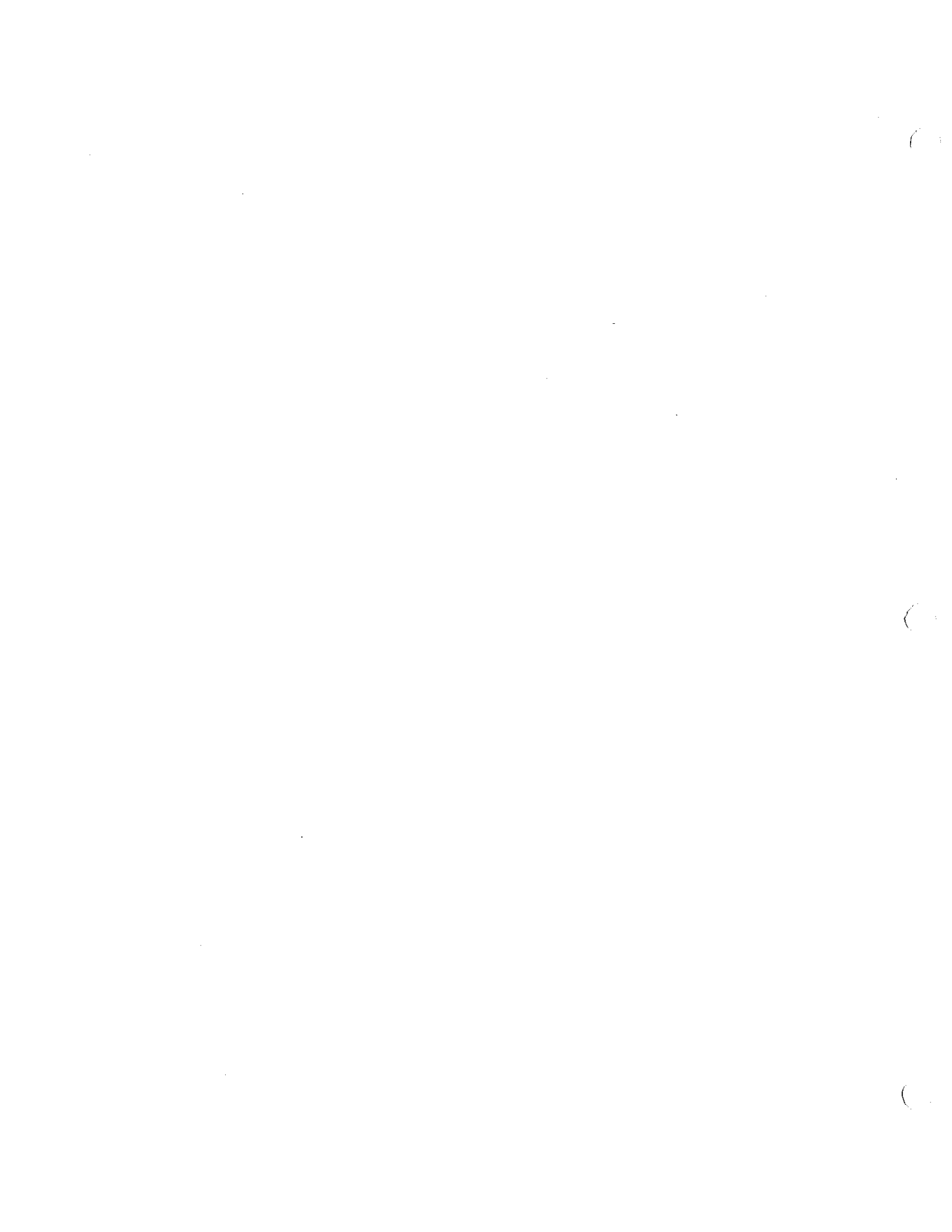
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February

- 11 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 3:00 AM Library Closed for Presidents Day/Staff Holiday

- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

March

- 1 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

- 13 5:30 PM Chamber Mixer
- 17 6:30 PM Library Board Meeting

- 23 Easter, Library Closed, not staff holiday

- 25 Public Library Association Biennial Conference, Minneapolis, through Mar 29

- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

- 7:15 AM Placentia Chamber of Commerce Breakfast

April

- 10 5:30 PM Chamber Mixer

- 13 National Library Week through Apr 19

- 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

- 14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

- 21 6:30 PM Library Board Meeting

- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 8 5:30 PM Chamber Mixer

- 12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

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May

- 18 1:00 PM 2nd Sunday Book Sale (3rd Sunday in May)
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 Library Closed for Memorial Day/Staff Holiday
- 29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

June

- 8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 9 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 12 5:30 PM Chamber Mixer
- 16 6:30 PM Library Board Meeting
- 26 ALA Annual Conference, Anaheim, through July 2
- 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day/Staff Holiday
- 13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 21 6:30 PM Library Board Meeting
- 22 Friends of Placentia Library Incorporated in 1970
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

August

- 10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

September

- 1 Library Closed for Labor Day/Staff Holiday

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September

- 2 Placentia Library District Established in 1919 by OC Board of Supervisors
- 8 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 5:30 PM Chamber Mixer
- 14 Placentia Library Foundation Incorporated in 1994
1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast

October

- 9 5:30 PM Chamber Mixer
- 11 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 12 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 13 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Oct 2008						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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PLACENTIA LIBRARY FRIENDS FOUNDATION
MINUTES NOVEMBER 13, 2007

The meeting was called to order at 7:00 pm by President, Carole Fizzard. The following members were present: Ben Boelman, Bill Dooley, Carol Fizzar, Barbara Hemmerling, Ginny Sanatar, and Nancy Lone-Tollefson. The representative from the Trustees was Al Shkoler. Library Staff present: Elizabeth Minter, and Wendy Goodson.

SECRETARY: By general consent the minutes of the October meeting were approved as written.

APPROVAL OF MEMORANDUM OF AGREEMENT: Al Shkoler reported that the Library Board of Trustees accepted all the corrections suggested by the PLFF Board of Directors. The Board of Trustees does request a name change. Al Shkoler made a motion to change the title from Memorandum of Understanding to Memorandum of Agreement. Ginny Sanatar seconded this. The motion carried.

FINANCIAL REPORT- None

TREASURER: Written report was included in our packet. As of October 31, 2007, assets in the checking account totaled \$77,377.62. PLFF has total assets as of October 31, 2007 of \$228,165.15

FINANCIAL SECRETARY: Total deposits for October 2007 were \$5,449.62

PAYMENT OF BILLS: Ben Boelman made a motion, seconded by Ginny Sanatar, the following bills be approved for payment:

- 1) Minuteman Press-Membership Letters \$385.82
- 2) Minuteman Press-Membership READ posters \$101.82
- 3) JART Direct Mail Services-Mailing of Membership Letters \$318.25

The motion carried.

Barbara Hemmerling made a motion, seconded by Nancy Lone-Tollefson, ratifying the payment of the following bills:

- 1) SDR Consulting-READ poster layout \$150.00
- 2) OmniGrafix Printing-Envelopes for membership campaign \$67.88
- 3) Stelter-PLFF Web quarterly fees \$550.00
- 4) Staff Appreciation Dinner sponsorship \$280.00
- 5) Ingram-Halloween books \$378.03

The motion carried.

PRESIDENT'S REPORT: 1) Saturday December 15, from 1-5 p.m., several local authors will be speaking in a town hall setting. They will address how to write and be published and will answer questions. 2) Carol asked if anyone else was going to the Planned Giving Round Table of Orange County. No one responded.

LIBRARY STAFF REPORTS

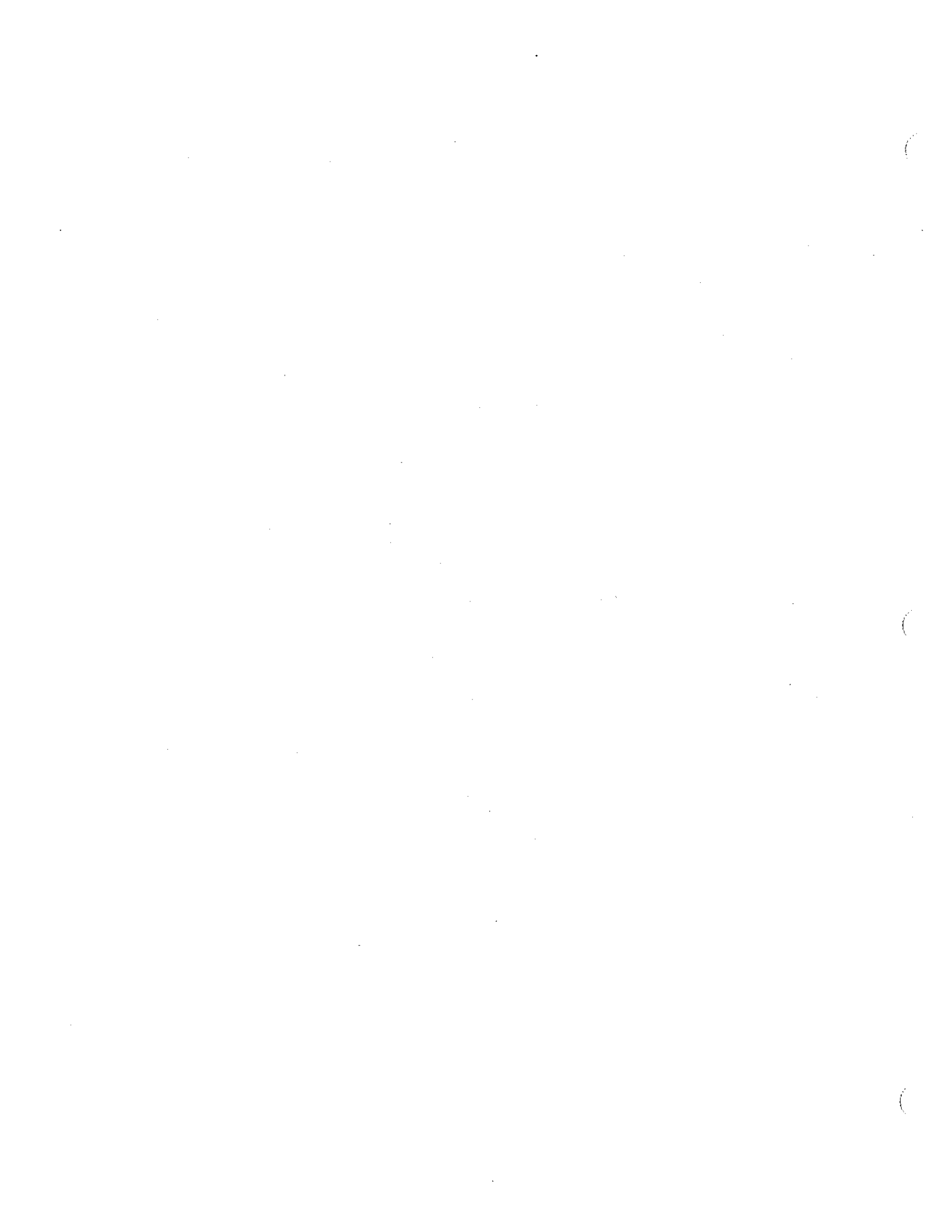
1) Mary Strazdas gave a report on the Adult Programming undertaken by her, other staff members and supporters. The attendance has varied greatly by topic. The most popular have been gardening, genealogy and travel. Mary thanked the Placentia Library Friends Foundation for the \$1000 contribution to this program. She felt it has made a great difference in the ability to present worthwhile programs. Suggestions for other programs were Using E-Bay and Antiques.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EWJ*
SUBJECT: Upcoming Trustee Events and Meetings
DATE: November 19, 2007

Trustee Events and Meetings

November 19, Monday, 6:30 P.M.	Library Board Meeting
November 22, Thursday	Library Closed for Thanksgiving/Staff Holiday
November 29, Thursday	Chamber of Commerce Breakfast with Carolyn Cavecche, President, Orange County Transit Authority
December 6, Thursday, 11:30 A.M.	ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner
December 9, Sunday, 1-4 P.M.	PLFF 2nd Sunday Book Sale
December 10, Monday, 7:00 P.M.	PLFF Board of Directors at home of Carol Fizzard
December 13, Thursday, 5:30 P.M.	Chamber of Commerce Mixer to introduce Miss Placentia contestants, location not yet announced
December 17, Monday, 7:00 P.M.	Library Board Meeting – Annual Organizational Meeting
December 27, Thursday, 9:00 A.M.	Orange County Council of Governments, OC Sanitation District, Trustee Wood



**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 24, 2007**

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 24, 2007, at 6:30 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa and Gaeten Wood, and Library Director Elizabeth Minter.

Members Absent: None

Managers Absent: Administrative Services Manager Wendy Goodson

Others Present: Human Resources Consultant Valerie Poole and library employees Yesenia Gomez, Katherine Matas, Estella Wnek.

**ADOPTION OF
AGENDA**

It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt the Agenda as printed.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**ORAL
COMMUNICATIONS**

No members of the public addressed the Board.

PRESIDENT REPORT

President Shkoler reported that the California Special District Association (CSDA) Conference in Monterey on October 1-4, 2007. He also attended the Staff Appreciation Dinner on October 7, 2007 hosted by Dr. and Mrs. Stark. He also attended the Branding Committee meetingXXX to determine the creation of the new brand/logo. He also attended the Placentia Library Friends Foundation Board of Directors meeting for Trustee DeVecchio on October 8, 2007.

**TRUSTEES'
REPORTS**

Secretary Turner reported that she attended the CSDA Conference in Monterey.

Trustee Wood reported that she attended the CSDA Conference in Monterey. She also attended the Staff Appreciation Dinner.

Trustee DeVecchio had nothing to report at this time.

Trustee Escobosa reported that she attended the CSDA Conference in Monterey. She also attended the Branding Committee Meeting. She also attended the Capital Campaign Committee Meeting.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of October 24, 2007, Regular Date, Page 2.

**FRIENDS
FOUNDATION
REPORT**

Library Director reported that the Memorandum of Agreement/Understanding was reviewed and came back to the Board of Trustees as an agenda item.

**CONSENT
CALENDAR**

It was moved by Secretary Turner and seconded by Trustee Wood approve Agenda Items 9-41 except 18, 21, and 29.

MINUTES

Minutes of the September 17, 2007 Library Board of Trustees Regular Meeting.

CLAIMS

Claims 5036 by Minter/Shkoler, 5037,5038,5039 by Minter/Turner, 5040,5041,5042,5043,5044,5045 and 5046 by Minter/DeVecchio for a total Current Claims for Fiscal Year 2007-2008 of \$93,165.22 for Fund 707.

Current Claims 5047 for total of \$2,465.49 for the Fiscal Year 2007-2008 and Payrolls #10 (11/7/07) for \$47,472.00 and #11 (11/21/07) for \$47,472.00 for \$94,944.00 for a combined total of \$97,409.49.

FY2007-2008 Cash Flow Analysis through September 17, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for September 2007

Office General Ledger & Check Registers for September 2007

Acquisitions Report for September 2007

Entrepreneurial Report for September 2007

Collection Agency Report for September 2007

Gifts Report for September 2007

**GENERAL CONSENT
CALENDAR**

Building Maintenance for September 2007

Personnel Report for September 2007

Volunteer Report for September 2007

Circulation Report for September 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Reports from the California Special Districts

Minutes, Placentia Library District Board of Trustees, Regular Meeting of October 24, 2007, Regular Date, Page 3.

Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

2006-07 California Public Library Survey for Placentia Library District, as transmitted to the California State Library on September 26, 2007.

Report on the Staff Appreciation Dinner held on October 5, 2007

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Secretary Turner to approve Agenda Items 18, 21 and 29:

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

Director's Report for September 2007

Program Committee Report for September 2007

Children's Services Report for September 2007

Placentia Library Literacy Services Report for September 2007

Reference and Adult Services Report for September 2007

History Room Report for September 2007

Placentia Library Web Site Report for September 2007

Technology Report for September 2007

Publicity Materials produced for September 2007

Safety Committee Minutes for September 2007

Ad Hoc Marketing Committee for Developing a Branding Strategy, status report for August 2007

Minutes, Placentia Library District Board of Trustees, Regular Meeting of October 24, 2007, Regular Date, Page 4.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director reported that the Public Library Fund May Revision for Placentia Library District will be receiving \$20,996.00.

Library Director reminded the Board that Assemblyman Mike Duvall will be the featured speaker at the next Placentia Chamber of Commerce Breakfast on October 25, 2007.

**POLICY 2030 -
HOLIDAYS**

It was moved by Trustee DeVecchio and seconded by Secretary Turner to approve the amendments to Placentia Library District Policy 2030-Holidays as a final reading:

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**MUNIFINANCIAL
PROGRESS REPORT**

Marshal Eyerman with MuniFinancial reviewed the Placentia Library District Development Impact Fee Study.

It was moved by Trustee Wood and seconded by Trustee Escobosa to finalize and approve the Development Impact Fee Study, authorize the Library Director and Library Board President to initialize the process with the City of Placentia and County of Orange to formalize the fees and conduct the public hearings, and authorize the use of staff from MuniFinancial to assist with the presentation of the Placentia Library District Development Impact Fees Study to City and County staff and governing officials on a time and materials basis.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Library Director and Trustee DeVecchio will research potential vendors for legal services and bring back recommendations to the Board.

**INTERNET ACCESS
POLICY - 6020**

Technology Manager Napier will amend the policy draft as suggested by the Library Director and Board and bring back to the next board meeting for review and discussion.

TAX MEASURES

The Board agreed to discuss the topic of Tax Measures to the March

Minutes, Placentia Library District Board of Trustees, Regular Meeting of October 24, 2007, Regular Date, Page 5.

or April Board Meetings of 2008.

**AGENDA
PREPARATION**

Agenda Preparation for the ^{November} ~~October~~ Meeting will be held on Monday, November 19, 2007 at 6:30 P.M.

The Board scheduled a WorkSession for Thursday, November 15, 2007 at 10:00AM in the History Room to review the Placentia Library District Policy Manual, Section 2000 excluding Job Descriptions.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for October 24, 2007 adjourned at 8:35 P.M.

NEXT MEETING

The November Library Board Meeting will be held on Monday, November 19, 2007 at 6:30 P.M. in the Library History Room.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES WORK SESSION
November 15, 2007**

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio Betty Escobosa, and Gaeten Wood; and Library Director Elizabeth Minter, Vernon Napier, Jim Roberts and Wendy Goodson.

Others present: Katherine Matas, Yesenia Gomez, and Human Resources Consultant Valerie Poole

**ADOPTION OF
AGENDA**

It was moved by Trustee Escobosa and seconded by Secretary Turner to adopt the Agenda as printed.

AYES: Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: None
ABSENT: Wood

**POLICY MANUAL
SECTION 2000**

The Board reviewed Policy Section 2000 excluding Job Descriptions. Library Director will present recommendations for revisions at the next Board Meeting.

**AGENDA
PREPARATION**

Agenda Preparation for the ^{November} ~~September~~ Board of Trustees Meeting will be held on Thursday, November 15, 2007 at 10:00 A.M.

ADJOURNMENT

The Work Session for the Placentia Library District for November 15, 2007 adjourned at 11:40A.M.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
November 19, 2007

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

None

TOTAL

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
November 19, 2007

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR					
FUND 707	October 30, 2007	5048	707	5,600.00	Minter/Shkoler
	November 1, 2007	5049	707	4,553.22	Minter/Shkoler
	November 1, 2007	5050	707	6,176.24	Minter/Shkoler
	November 1, 2007	5051	707	5,528.48	Minter/Shkoler
	November 12, 2007	5052	707	14,714.58	Minter/Shkoler
SUBTOTAL FUND 707				36,572.52	
TOTAL BY LIBRARY DIRECTOR				36,572.52	

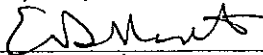
Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N31429 Ferrari Philanthropic Consultants, Inc. 30025 Alicia Parkway, #158 Laguna Niguel, CA 92677	9-10-07/111		1900	08		2,175.00		
	10-2-07/112		1900	08		2,025.00		
						4,200.00		
N29845 Innovative Media Productions Phil Girdin 1122 E. Lincoln Ave Ste B300 Orange CA 92885	9-20-07/00-617		1900	00		1,400.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$5,600.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/01/07
REPORT NO 5049

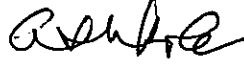
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	10-17-07/05391188009		2802	00		982.87		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	11-1-07/142940		1800	00		33.00		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	10-16-07/70295072		1000	00		1,837.73		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	10-26-07-9692		1900	00		45.00		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Travel Reimb - CSDA Conf 10/07/07		2600	00		209.67		
			2700	00		284.79		
						494.46		
N03997H Home Depot Credit Services Dept 32-2503078994 P.O. Box 6031 The Lakes, NV 88901-6031	10-21-07/X8994		1000	00		17.92		
N03659F Golden State Water Company PO Box 9016 San Dimas CA 91773-9016	10-18-07/X312083-9		2803	00		477.32		
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	10-13-07/7330591		2100	00		3.14		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10-4-07/T7151729		0700	08		57.09		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	10-24-07/AN342912 10-28-07/AN343792		1400	00		147.50		
			1400	00		284.06		
						431.56		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	10-31-07/05296 10-19-07/260133 10-29-07/261955		1800	00		(8.31)		
			1800	00		116.79		
			1800	00		64.65		
						173.13		

The claims listed above (totaling \$4,553.22) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT


DATE 11/01/07
REPORT NO 5050

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N06568 Placentia Chamber of Commerce 201 C East Yorba Linda Blvd. Placentia, CA 92870	9-27-07/Chmbr Brkfst		2700	03		14.00		
	10-25-07/Chmbr Brkfst		2700	08		18.00		
						32.00		
N06573 First American Trust 5 First American Way 3rd Floor Santa Ana CA 92707	10-1-07/1724		1900	00		2,398.52		
N068881 Office Depot PO Box 70025 Los Angeles CA 90074-0025	10-12-07/404326959		1800	00		28.83		
	10-19-07/405482254		1800	00		238.27		
	10-19-07/405481964		1800	00		31.95		
						299.05		
N068081 Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Postage refill		1803	00		500.00		
N06819 American Library Association Box 77-6499 Chicago, IL 60678-6499	Mbrshp - Strazdas		1600	00		230.00		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	10-29-07/426372		1900	00		225.20		
			1900	08		75.06		
						300.26		
N13034A OmniGrafix Printing 2486 N Glassell Orange, CA 92865	10-23-07/A37351		1800	00		263.99		
N16557 Sprint/Nextel PO Box 4181 Carol Stream IL 60197-4181	10-7-07/X8545-2		0700	00		127.00		
			0700	08		42.33		
						169.33		
N26230 National Retirement Services, Inc. File 56732 Los Angeles, CA 90074-6732	10-23-07/107518		1900	00		1,950.00		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb.		2600	00		33.09		

The claims listed above (totaling \$6,176.24) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

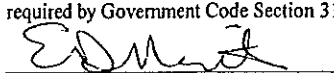
ATTESTED AND/OR COUNTERSIGNED

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N30960 Patricia Fellous-Gibbons c/o Placentia Library District 411 E Chapman Aven Placentia CA 92870	Travel Reimb Oct 07		1600	00		27.95		
	Notary Reg/Oath		2700	01		34.25		
						62.20		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	10-29-07/21132		1800	00		39.87		
	10-24-07/21109		1800	00		32.33		
	10-30-07/21141		1800	00		39.87		
						112.07		
N30636 Nadla Dallstream c/o Placentia Library District 411 E. Chapman Placentia CA 92870	Travel Reimb. Oct 07		2600	08		50.74		
	Travel Reimb. Sep 07		2600	08		10.19		
						60.93		
N31820 SRP 101 S Kraemer Blvd Placentia CA 92871	10-16-07/5105		1900	00		365.08		
N32052 Georgette Baker 15696 Altamira Drive Chino Hills, CA 91709 x8721	10-30-07/Storytime Oct 07		1900	00		400.00	"2"	
N32113 US Bank Purchasing Card Program PO Box 790428 St Louis MO 61379-0428	10-22-07/X3058		0700	01		253.90		
			1000	00		199.04		
			1800	00		1,182.50		
			1803	00		8.20		
			2400	02		140.06		
			2400	04		109.20		
			2700	00		(801.70)		
			2700	01		99.00		
			4000	00		3,019.27		
						4,209.47		
N32127 Carol Ann Helsel 12861 West Sp 113 Garden Grove CA 92840	10-29-07/Oct 07 Storytime		1900	00		300.00	"2"	
(need vendor #) Jesus Diaz c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb. Oct 07		2600	00		18.73		

The claims listed above (totaling \$5,528.48) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

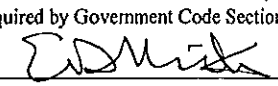
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870


THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	11-13-07/1022-IN		0306	00		8,034.12		
	11-2-07/999-IN		0308	00		952.46		
			0310	00		369.55		
			0309	00		583.49		
			1900	00		49.05		
			0319	00		173.89		
						10,162.56		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: X3104	11-6-07/331732		1400	00		1,300.00		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb. CLA Conf. Oct 26-29, 2007		2700	00		539.72		
N31429 Ferrari Philanthropic Consultants, Inc. 30025 Alicia Parkway, #158 Laguna Niguel, CA 92677			1900	08		1,875.00		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	11-8-07/428409		1900	00		223.18		
			1900	08		74.40		
						297.58		

PLEASE PAY IMMEDIATELY

The claims listed above (totaling \$14,714.58) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
November 19, 2007

TYPE	REPORT NUMBER	AMOUNT
Regular	5053	7,425.74
	5054	10,304.49
	5055	12,847.23
	5056	3,190.79
	5057	14,343.51
Subtotal for Regular		48,111.76
	12/5/2007	47,472.00
	12/19/2007	47,472.00
Subtotal for Payroll		94,944.00
TOTAL CURRENT CLAIMS & PAYROLL		143,055.76

Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	10-30-07/3675841		2400	05		61.15		
	10-17-07/3728631		2400	05		479.71		
						540.86		
N03660 Elizabeth D. Minter (Petty Check) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Check Reimb		0900	08		237.95		
			2700	01		45.00		
			2700	08		11.00		
						293.95		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Reimb.		0900	00		38.36		
			1000	00		5.48		
			1803	00		33.80		
			2700	01		10.00		
						87.64		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10-17-07/T7208814		0700	01		45.50		
	10-17-07/T7208799		0700	00		322.47		
	10-7-07/T7167463		0700	01		272.91		
						640.88		
N03828C Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	10-23-07/X77838270		2400	02		344.35		
	10-23-07/X78300380		2400	02		108.70		
	10-23-07/X77304570		2400	02		1,595.97		
	10-16-07/4006927431		2400	01		22.74		
	10-23-07/4006941592		2400	01		39.29		
	10-16-07/4006927433		2400	01		368.74		
	10-16-07/4006927432		2400	01		43.06		
	10-16-07/4006927430		2400	01		17.96		
	10-16-07/4006927429		2400	01		40.67		
	10-16-07/4006927428		2400	01		93.99		
	10-16-07/4006923305		2400	01		192.80		
	10-16-07/4006923304		2400	01		65.40		
	10-16-07/4006923303		2400	01		126.74		
	10-16-07/4006923302		2400	01		66.33		
	10-16-07/4006923301		2400	01		58.62		
	10-16-07/4006923300		2400	01		60.17		
	10-16-07/4006923299		2400	01		61.03		
	10-16-07/4006923298		2400	01		18.56		
	10-16-07/4006923297		2400	01		92.84		
	10-4-07/4006902215		2400	01		13.22		
	10-4-07/4006902214		2400	01		1,095.59		
10-4-07/4006902213		2400	01		575.68			
10-4-07/4006902212		2400	01		303.73			
10-4-07/4006902211		2400	01		128.77			
10-4-07/4006902210		2400	01		24.51			
10-4-07/4006902209		2400	01		10.44			
10-4-07/4006902208		2400	01		52.10			
10-4-07/4006902207		2400	01		110.46			
10-4-07/4006902206		2400	01		129.95			
						5,862.41		

The claims listed above (totaling \$7,425.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/07
REPORT NO 5054

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	10-11-07/945-IN		0306	00		8,034.12		
N03828C Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	10-4-07/4006902205 10-4-07/4006902204 10-11-07/4006931307 10-11-07/4006931306 10-11-07/4006931305 10-11-07/4006931304 10-11-07/4006931303 10-9-07/4006923963		2400	01		55.52 17.98 44.86 111.24 20.92 12.04 19.74 16.88 299.18		
N03845A Marshall Cavendish PO Box 2001 Tarrytown, NY 10591-9001	10-4-07/R7724525		2400	01		176.21		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	10-25-07/32270686 10-24-07/32244360 10-19-07/32142815 10-19-07/32142814 10-14-0732013659 10-14-07/32013660 10-18-07/32125402 10-18-07/32125403 10-16-07/32071796 10-16-07/32071795 10-15-07/32047979 10-15-07/32047978 10-17-07/32090111 10-17-07/32090110 10-17-07/32090109 10-11-07/31986619 10-11-07/31986618 10-11-07/31986617 10-11-07/31970239 10-11-07/31970238 10-11-07/31970237 10-9-07/31913019 10-9-07/31913018 10-9-07/31913017 10-9-07/31913016 10-7-07/31870583 10-7-07/31870582 10-10-07/31954455 10-31-07/32388182 10-29-07/32330726 10-30-07/32354584 10-29-07/32330725 10/26/07/32296866		2400	01		21.81 40.28 14.30 14.30 184.32 32.18 6.27 107.74 49.21 27.02 19.35 24.41 11.15 22.80 11.75 113.28 576.62 10.85 12.97 7.77 17.61 16.01 101.19 16.71 20.40 6.62 15.68 37.21 14.17 51.29 51.56 121.64 16.51		
						1,794.98		

The claims listed above (totaling \$10,304.49) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

Page Total

10,304.49

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/07
REPORT NO 5055

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92808	10-31-07/AN347786		1400	00		128.50		
N05530E Orange County Tax Collector PO Box 1980 Santa Ana, CA 92702-1980	340-312-02 07-08 Prop Tax		3700	00		2,307.62		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	10-5-07/15384848		2400	01		301.74		
	10-15-07/15392607		2400	01		29.27		
						331.01		
N06779K 3M RSP4754 2807 Paysphere Circle Chicago IL 60674-0000	11-3-07/OF30154		1300	00		1,268.00		
N06819 American Library Association Box 77-6499 Chicago, IL 60678-6499	Mbrshp Renewal - Silberfarb		1600	08		170.00		
N09111B EBSCO Publishing P.O. Box 562 Ipswich, MA 01938	10-10-07/0294433		2400	04		7,209.77		
N13034A OmniGrafix Printing 2486 N Glassell Orange, CA 92865	11-2-07/A37358		1800	00		816.75		
	11-2-07/A37359		1800	00		80.81		
						897.56		
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	11-7-07/200711-23		1900	00		5.00		
N16557 Sprint/Nextel PO Box 4181 Carol Stream IL 60197-4181	11-6-07/0618318545-2		0700	00		125.59		
			0700	08		41.86		
						167.45		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	11-1-07/167655		1900	00		107.40		
N22268 Midwest Tape PO Box 820 Holland OH 43628	10-10-07/1496800		2400	02		0.75		
	10-12-07/5356354		2400	02		96.39		
	10-16-07/5356654		2400	02		157.78		
						254.92		

The claims listed above (totaling \$12,847.23) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

Page Total

12,847.23

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: X8389)	11-2-07/Sp Lit Nov		1900	01		320.28	21	
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	11-8-07/28008		1000	00		256.25		
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	Travel Reimb		2600	01		42.47		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	10-22-07/303158 10-15-07/301832 10-18-07/302401 10-22-07/303160 10-22-07/303159		2400 2400 2400 2400 2400	05 05 05 05 05		5.00 52.42 299.80 10.12 40.00 407.34		
N29832 Center for Cont. Study of the California Economy 610 University Ave Palto Alto CA 94301-2019	10-22-07/20422		2400	01		187.69		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	10-12-07/1083885127		2400	05		295.20		
N30586 HomeIN Magazine 19713 Yorba Linda Blvd Ste 135 Yorba Linda CA 92886	11-13-07/3054		1900	00		270.00		
N30649 Vernon Napier c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reim - Internet Lib Conference - Monterey		2700	00		685.56		
N30884 Guadalupe Arreola 1353 W Baker Ave Fullerton CA 92833	11-2-07Sp Lit Nov		1900	01		201.04	21	
N31734 Ricoh Business Systems PO Box 100189 Pasadena CA 91189-0189	10-31-07/H1031000013-40		1800	00		524.96		

The claims listed above (totaling \$3,190.79) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

Page Total

3,190.79

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N31969 Kristen Hoffman c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb. Oct 07		2600	01		4.95		
(need Vendor #) Gressco Ltd PO Box 339 Waunakee WI 53597-0339	11-7-07/IN007274		1800	00		10,884.58		
(need vendor #) Tri Signal 12701 Encinitas Ave Sylmar, CA 91342	10-17-07/30776		1300	00		465.00		
(need vendor #) Amy Paino 5882 Amberdale Dr Yorba Linda CA 92886	Lit Program - Oct 07		1900	01		325.00	"2"	
(need vendor # MuniFinancial 27368 Via Industria Suite 110 Temecula CA 92590	10-31-07/43503		1900	00		2,575.00		
(need vendor#) Pat Irot c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Supply reimbursement History Room		1800	00		88.98		

The claims listed above (totaling \$14,343.51) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGN

Page Total

14,343.51



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@tfc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,472.00 on 12 | 5 | 07

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #12

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						44,148.96	
707	707			200	00						3,323.04	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE		DEPUTY	DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p>Auditor-Controller Approvals:</p> <p>Claims & Disbursing:</p> <p>Over Limit: _____ <small>\$100,000 (1) \$500,000 (2) \$1,000,000 (3)</small></p> <p>Claims & Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p>General Ledger Approvals:</p> <p>Cash & Expense Budget: _____ Date: _____ WRBC</p>	<p>Transaction Reference</p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p>Treasurer-Tax Collector Information</p> <p>Released By / Ref #: _____</p>



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 47,472.00 on 12 | 19 | 07

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #13

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						44,148.96	
707	707			200	00						3,323.04	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	47,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT			DATE	AUTHORIZED SIGNER			DATE	DEPUTY		DATE		

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
<u>Auditor-Controller Approvals:</u>		<u>Transaction Reference</u>	
<u>Claims & Disbursing:</u>		Automated Clearing House (GH): _____ Wire Transfer (WT): _____	
Over Limit:	\$100,000 (1) \$500,000 (2) \$1,000,000 (3)	Automated Clearing House (IC): _____	
<u>Claims & Disbursing Manager:</u> _____		MVI Transaction #: _____	
Check Writing: _____		<u>Treasurer-Tax Collector Information</u>	
<u>General Ledger Approvals:</u>		Released By / Ref #: _____	
Cash & Expense Budget:	Date:	wrec	

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: November 19, 2007

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2007-2008 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2007-2008 is Attachment B.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2007-2008 through November 19, 2007 and the Property Tax Apportionment Schedule for Fiscal Year 2007-2008.



Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

**Property Tax Apportionments
Fiscal Year 2007-2008**

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/15/2007	8/16/2007	July	
Supplemental 1	8/15/2007	8/16/2007	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/12/2007	9/13/2007	August	
Unsecured 1	9/20/2007	9/21/2007	Collections at 08/31/2007	80% - 85%
Supplemental 2	9/12/2007	9/13/2007	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/10/2007	10/11/2007	September	
Supplemental 3	10/10/2007	10/11/2007	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/14/2007	11/15/2007	October	
Supplemental 4	11/14/2007	11/15/2007	Collections for October	
Secured #1	11/20/2007	11/21/2007	Collections at 11/09/2007	7% - 10%
H/O Property Tax Relief 1	12/10/2007	12/11/2007		15%
Secured #2	12/13/2007	12/14/2007	Collections at 12/07/2007	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/12/2007	12/13/2007	November	
Supplemental 5	12/12/2007	12/13/2007	Collections for November	
Secured #3	12/20/2007	12/21/2007	Collections at 12/14/2007	25% - 30%
ERAF 1	1/3/2008	1/4/2008	For Non-schools: \$277 million + growth	
Sales & Use Tax Compensation 1	1/7/2008	1/8/2008		50% plus Prior Year True-Up
Property Tax In-Lieu of VLF/VLF Swap 1	1/7/2008	1/8/2008		50%
H/O Property Tax Relief 2	1/10/2008	1/11/2008		35%
PY Sec Taxes & Penalties Non Teeter 6	1/16/2008	1/17/2008	December	
Unsecured 2	1/16/2008	1/17/2008	Collections at 12/31/2007	5% - 8%
Supplemental 6	1/16/2008	1/17/2008	Collections for December	
Secured #4	1/24/2008	1/25/2008	Collections at 01/11/2008	1% - 5%
State-Assessed Public Utility & Railroads 1	1/16/2008	1/17/2008	1 st Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/13/2008	2/14/2008	January	
Supplemental 7	2/13/2008	2/14/2008	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/12/2008	3/13/2008	February	
Secured #5	3/20/2008	3/21/2008	Collections at 03/09/2008	5% - 7%
Supplemental 8	3/12/2008	3/13/2008	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/16/2008	4/17/2008	March	
Secured #6	4/17/2008	4/18/2008	Collections at 04/11/2008	30% - 35%
Supplemental 9	4/16/2008	4/17/2008	Collections for March	
ERAF 2	5/1/2008	5/2/2008	For Non-schools: \$276 million + growth	
Sales & Use Tax				

Compensation 2	5/5/2008	5/6/2008		50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/5/2008	5/6/2008		50%
H/O Property Tax Relief 3	5/08/2008	5/09/2008		35%
PY Sec Taxes & Penalties Non Teeter 10	5/14/2008	5/15/2008	April	
Secured #7	5/22/2008	5/23/2008	Collections at 05/09/2008	1% - 5%
Supplemental 10	5/14/2008	5/15/2008	Collections for April	
State-Assessed Public Utility & Railroads 2	5/22/2008	5/23/2008	2 nd Installment Collections	49% - 50%
ERAF 3	6/11/2008	6/12/2008	For Schools; Balance in Fund as of 05-31-08	
H/O Property Tax Relief 4	6/10/2008	6/11/2008		15%
PY Sec Taxes & Penalties Non Teeter 11	6/11/2008	6/12/2008	May	
Unsecured 3	6/19/2008	6/20/2008	Collections at 05/31/2008	2% - 5%
Supplemental 11	6/11/2008	6/12/2008	Collections for May	
Delq. PY Unsecured	6/19/2008	6/20/2008	06/01/07 through 05/31/08 Collections	
ERAF 4	7/16/2008	7/17/2008	For Schools; Balance in Fund as of 07-16-08	
Secured #8	7/14/2008	7/15/2008	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/14/2008	7/15/2008	June	
Supplemental 12	7/14/2008	7/15/2008	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/14/2008	7/15/2008	07/01/07 through 06/30/08 Collections	
Teeter Plan	7/16/2008	7/17/2008	Actual Final Delinquencies	1% - 3%

[Apportionment Schedule Letter]

b

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/07		Beginning Balance			1,099,907.16
06/18/07		Payroll #1 to wire July 3, 2007		47,072.00	1,052,835.16
06/18/07		Payroll #2 to wire July 18, 2007		47,072.00	1,005,763.16
07/02/07	5007	General by Library Director & DeVecchio		21,633.08	984,130.08
07/02/07	5008	General by Library Director & DeVecchio		10,265.55	973,864.53
07/02/07	5009	General by Library Director & DeVecchio		4,064.39	969,800.14
07/09/07	5010	General by Library Director & Shkoler		2,227.83	967,572.31
07/16/07	5011	General by 3 Trustee signatures		6,298.82	961,273.49
07/16/07	5012	General by 3 Trustee signatures		2,700.42	958,573.07
07/16/07	5013	General by 3 Trustee signatures		4,905.32	953,667.75
07/16/07	5014	General by 3 Trustee signatures		12,467.68	941,200.07
07/16/07		Payroll #3 to wire August 1, 2007		49,472.00	891,728.07
07/16/07		Payroll #4 to wire August 15, 2007		49,472.00	842,256.07
07/16/07		Payroll #5 to wire August 29, 2007		49,472.00	792,784.07
07/16/07		6280-00: Supplemental	(2.11)		792,781.96
07/17/07	5015	General by Library Director, Escobosa & Wood		10,251.39	782,530.57
07/26/07	5016	General by Library Director & DeVecchio		14,862.95	767,667.62
07/26/07	5017	General by Library Director & DeVecchio		3,901.25	763,766.37
07/26/07	5018	General by Library Director & DeVecchio		6,246.38	757,519.99
08/01/07		6610:00 Interest Orange County Investment Pool	5,305.93	99.98	753,161.36
08/06/07	5019	General by Library Director & Shkoler		4,358.63	748,802.73
08/06/07	5020	General by Library Director & Shkoler		4,014.36	744,788.37
08/06/07	5021	General by Library Director & Shkoler		11,570.23	733,218.14
08/06/07		6610:00 Interest Orange County Investment Pool	(5,305.93)	(99.98)	724,736.03
08/09/07	5022	General by Library Director & DeVecchio		8,482.11	716,253.92
08/15/07		6280-00: Supplemental	10,236.34		711,837.84
08/20/07	5023	General by 3 Trustee signatures		4,416.08	707,421.76
08/20/07	5024	General by 3 Trustee signatures		9,115.97	698,305.79
08/20/07	5025	General by 3 Trustee signatures		2,453.33	695,852.46
08/20/07	5026	General by 3 Trustee signatures		1,638.70	694,213.76
08/20/07	5027	General by 3 Trustee signatures		11,951.71	682,262.05
08/20/07		Payroll #6 to wire September 12, 2007		47,472.00	634,790.05
08/20/07		Payroll #7 to wire September 26, 2007		47,472.00	587,318.05
08/22/07		6610:00 Interest Orange County Investment Pool	4,699.25	89.62	587,343.67
08/23/07		6610:00 Interest, Bank of the West	25.62		587,369.29
08/23/07		7670:00 Local Revenue, Fines & Fees	10,956.29		598,325.58
08/23/07		7670:01 Local Revenue, Passport	33,266.85		631,592.43
08/23/07		7670:02 Local Revenue, Non-Government Grants & Contributions	10,340.07		641,932.50
09/04/07	5028	General by Library Director & Turner		15,894.86	625,045.63
09/04/07	5029	General by Library Director & Turner		16,886.87	608,158.76
09/04/07	5030	General by Library Director & Turner		2,346.19	605,812.57
09/12/07		6280-00: Supplemental	742.06		558,449.41
09/17/07	5031	General by 3 Trustee signatures		47,363.16	511,086.25
09/17/07	5032	General by 3 Trustee signatures		5,241.85	505,844.40
09/17/07	5033	General by 3 Trustee signatures		2,275.49	503,568.91
09/17/07	5034	General by 3 Trustee signatures		6,187.39	497,381.52
09/17/07	5035	General by 3 Trustee signatures		7,272.50	490,109.02

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/17/07		Payroll #8 to wire October 10, 2007		47,472.00	442,637.02
09/17/07		Payroll #9 to wire October 24, 2007		47,472.00	395,165.02
09/18/07	5036	General by Library Director & Shkoler		7,616.13	387,548.89
09/20/07		6220-00 Unsecured Collections 1st	53,741.28	134.35	441,155.82
09/24/07		6610:00 Interest Orange County Investment Pool	4,339.15	8,273.00	437,221.97
09/25/07	5038	General by Library Director & Turner		6,082.80	431,139.17
09/25/07	5038	General by Library Director & Turner		14,314.89	416,824.28
09/25/07	5039	General by Library Director & Turner		1,409.70	415,414.58
10/10/07		6280-00: Supplemental	7,811.42		404,845.65
10/11/07	5040	General by Library Director & DeVecchio		10,568.93	394,276.72
10/11/07	5041	General by Library Director & DeVecchio		15,716.65	378,560.07
10/11/07	5042	General by Library Director & DeVecchio		3,917.68	374,642.39
10/11/07	5043	General by Library Director & DeVecchio		2,305.99	372,336.40
10/11/07	5044	General by Library Director & DeVecchio		6,090.71	366,245.69
10/11/07	5045	General by Library Director & DeVecchio		12,730.00	353,515.69
10/11/07	5046	General by Library Director & DeVecchio		12,411.74	341,103.95
10/22/07		6610:00 Interest Orange County Investment Pool	3,620.95		338,638.46
10/24/07	5047	General by 3 Trustee signatures		2,465.49	291,166.46
10/24/07		Payroll #10 to wire November 7, 2007		47,472.00	291,166.46
10/24/07		Payroll #11 to wire November 14, 2007		47,472.00	243,694.46
10/30/07	5048	General by Library Director & Shkoler		5,600.00	239,141.24
11/01/07	5049	General by Library Director & Shkoler		4,553.22	232,965.00
11/01/07	5050	General by Library Director & Shkoler		6,176.24	227,436.52
11/01/07	5051	General by Library Director & Shkoler		5,528.48	212,721.94
11/12/07	5052	General by Library Director & Shkoler		14,714.58	205,296.20
11/19/07	5053	General by 3 Trustee signatures		7,425.74	194,991.71
11/19/07	5054	General by 3 Trustee signatures		10,304.49	182,144.48
11/19/07	5055	General by 3 Trustee signatures		12,847.23	178,953.69
11/19/07	5056	General by 3 Trustee signatures		3,190.79	164,610.18
11/19/07	5057	General by 3 Trustee signatures		14,343.51	117,138.18
11/19/07		Payroll #12 to wire December 5, 2007		47,472.00	69,666.18
11/19/07		Payroll #13 to wire December 19, 2007		47,472.00	69,666.18
					69,666.18

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
November 19, 2007

	Fiscal Year 2007-2008						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS		
6/30/2007*	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20	
7/31/2007	143,288.46	11,281.85	179,936.72	1,037,037.44	11,008.64	1,382,553.11	345,515.67	
8/31/2007	144,541.01	11,380.47	181,509.63	850,500.39	11,104.87	1,199,036.37	348,535.98	
9/30/2007	144,528.71	11,379.50	181,494.19	706,518.63	11,103.93	1,055,024.96	348,506.33	
10/31/2007	145,803.61	11,479.88	183,095.17	614,387.66	11,201.88	965,968.20	351,580.54	
11/30/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12/31/2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2/28/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
3/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

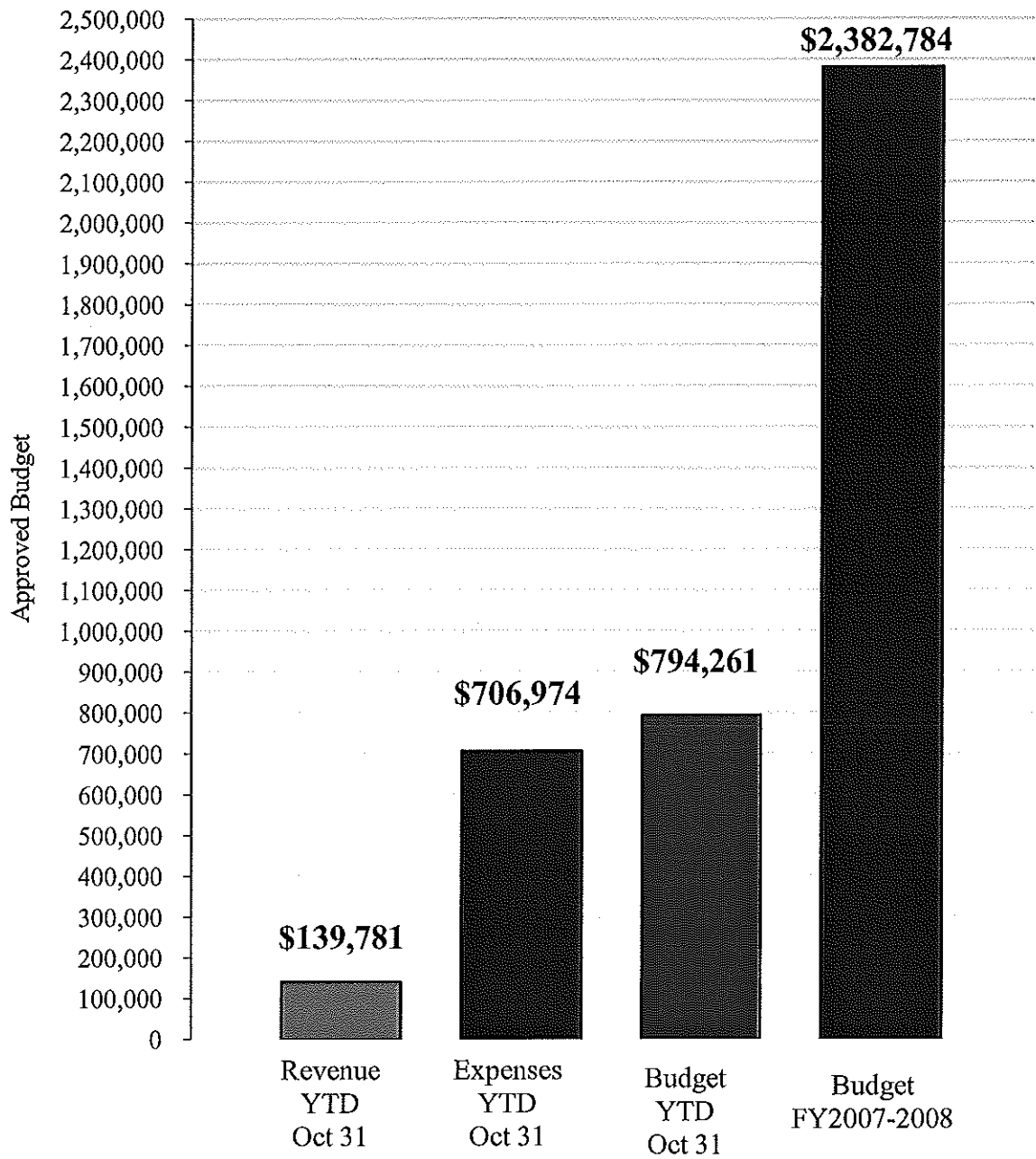
	Fiscal Year 2006-2007						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS		
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02	
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36	
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94	
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71	
11/30/06	115,836.48	10,954.92	174,722.68	627,854.80	10,689.65	940,058.53	312,203.73	
12/31/06	116,326.09	11,001.23	175,461.19	1,034,744.25	10,734.83	1,348,267.59	313,523.34	
01/31/07	116,316.17	11,000.29	175,446.22	978,426.84	10,733.91	1,291,923.43	313,496.59	
02/28/07	117,314.54	11,094.71	176,952.11	933,463.67	10,826.04	1,249,651.07	316,187.40	
03/31/07	117,305.50	11,093.86	176,938.48	820,992.07	10,825.21	1,137,155.12	316,163.05	
04/30/07	142,218.47	11,187.07	178,425.10	1,283,067.88	10,916.16	1,625,814.68	342,746.80	
05/31/07	142,207.33	11,186.15	178,410.37	1,266,963.01	10,915.26	1,609,682.12	342,719.11	
06/30/07	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS		
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67	
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22	
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96	
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70	
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17	
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46	
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2007 - 2008

General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Financial Report Notes
DATE: November 19, 2007

BACKGROUND:

During the past several months Placentia Library District has been having significant problems with the County of Orange Auditor/Controller's Office:

- ☐ The revenue transfer from September 19, 2007 for \$28,217.91 was never credited to our account. We had to go to the expense of stopping payment with Bank of the West and re-calculating a transfer. This resulted in no local revenue being reported for the month of September.
- ☐ During the past few months it has taken staff in the Auditor/Controller's Office about four weeks to process claims. There are instances of them not even having the claims in the office seven days after they were mailed by Priority Mail from the District Office. Our office is having to take the time to process complaints of slow payment from vendors on a daily basis.
- ☐ The General Ledger Report for October was a mess. The entire revenue section was missing and other pages were incorrectly printed/collated.
- ☐ The revenue transfer of \$55,006.24 from October 28, 2007 was hand delivered to the County so that it could be included in the October reports but was incorrectly allocated causing an understatement of expenses by that amount as well as an understatement of revenue by that amount.
- ☐ When I called the General Ledger Supervisor's office I received a voice mail message and a referral to two other supervisors. When I called their offices both of them have messages stating that they are out of the office for several weeks.

PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
6210-00	Prop. Taxes - current secured	1,665,302.00	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	21,000.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	18,000.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,704,302.00	0.00	0.00	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	67,582.00	0.00	53,339.06	53,741.28	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	17,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	17,715.24	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	0.00	0.00	22,608.66	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	17,000.00	0.00	40,323.90	0.00	0.00	0.00%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	6,500.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	55,250.00	7,811.42	12,279.94	742.06	10,945.07	14.14%
6280-01	Final supplemental for prior years	0.00	0.00	13,895.25	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	55,250.00	7,811.42	26,175.19	742.06	10,945.07	14.14%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	0.00	2,626.84	0.00	0.00	0.00%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,852,784.00	7,811.42	122,464.99	54,483.34	10,945.07	0.42%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
6610-00	Interest	44,000.00	3,620.95	12,112.00	4,339.15	3,588.32	8.23%
6610-01/02	Interest - old bond fund	0.00	0.00	3,698.76	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	44,000.00	3,620.95	15,810.76	4,339.15	3,588.32	8.23%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	17,000.00	0.00	4,232.85	0.00	4,232.85	0.00%
6970-01	State - CA Foundation Funds	35,000.00	0.00	0.00	0.00	0.00	0.00%
6970-02	State - CA Literacy Campaign	57,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - LSTA Grant, HIS House	0.00	0.00	5,000.00	0.00	0.00	0.00%
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	0.00%
6970-05	State - Project Grants	0.00	0.00	0.00	0.00	0.00	0.00%
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	0.00	10,259.00	0.00	0.00	0.00%
	TOTAL STATE - OTHER GOVERNMENTAL	119,000.00	0.00	19,491.85	0.00	4,232.85	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	80,000.00	0.00	16,787.27	0.00	7,265.37	0.00%
7670-01	Local Revenue -- Passport	250,000.00	0.00	42,547.47	0.00	18,211.03	0.00%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	20,000.00	0.00	12,500.00	0.00	0.00	0.00%
	TOTAL LOCAL REVENUE	350,000.00	0.00	71,834.74	0.00	25,476.40	0.00%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,382,784.00	11,432.37	229,602.34	58,822.49	44,242.64	0.48%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
0100-00	Salaries & Wages	1,171,248	402,484.91	389,635.03	88,297.92	91,960.00	34.36%
0200-00	Retirement (Social Security & Pension Contribution)	182,824	30,752.16	30,252.00	6,646.08	6,984.00	16.82%
0301-00	Unemployment Insurance	0	0.00	125.00	0.00	0.00	
0306-00	Health Insurance	105,000	24,695.62	29,426.80	-231.89	14,721.28	23.52%
0308-00	Dental Insurance	11,000	3,763.35	3,638.50	910.84	869.00	34.21%
0309-00	Life Insurance	1,000	2,219.08	824.85	583.49	351.00	221.91%
0310-00	Accidental Death & Dismemberment Insurance	4,052	1,550.72	959.95	369.55	319.41	38.27%
0319-00	Vision Insurance	2,550	719.05	981.38	173.89	224.02	28.20%
	Total Employee Insurance	123,602	32,947.82	35,956.48	1,805.88	16,484.71	26.66%
0350	Workers Compensation - General	8,000	2,041.00	17,305.37	2,041.00	0.00	25.51%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,485,674	468,225.89	473,148.88	98,790.88	115,428.71	31.52%
0700-00	Communications - Telephone	4,000	559.00	2,183.71	171.16	656.87	13.98%
0700-01	Communications - Modem/Fax	5,200	1,709.58	1,815.52	287.97	716.87	32.88%
0700-02	Communications - Internet/Database	3,800	495.06	0.00	0.00	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	0	0.00	0.00	0.00	0.00	#DIV/0!
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	305.44	345.49	102.49	88.74	21.82%
	Total Communications	14,400	3,069.08	4,344.72	561.62	1,462.48	21.31%
0900-00	Food - General Fund	500	185.61	220.92	17.49	122.67	37.12%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	4,500	630.92	485.08	530.37	422.85	14.02%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	5,000	816.53	706.00	547.86	545.52	16.33%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
1000-00	Household Expense	15,000	4,568.59	8,980.57	6.57	7,249.21	30.46%
1001-00	Trash	0	0.00	0.00	206.92	13.36	
	Household and Trash	15,000	4,568.59	8,980.57	213.49	7,262.57	
1100-00	Insurance - Liability	13,750	14,923.59	0.00	0.00	0.00	108.54%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	7,500	1,617.18	1,954.50	120.00	1,083.50	21.56%
1300-01	Maintenance of Equipment - General Fund (Computer)	37,500	12,000.00	13,300.00	0.00	13,300.00	32.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	232.50	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	45,500	13,617.18	15,487.00	120.00	14,383.50	29.93%
	HVAC	7,500	2,897.06	2,082.96	472.00	204.00	38.63%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	16,000	6,195.55	5,995.20	2,568.67	1,460.09	38.72%
	Plumbing	2,500	1,738.70	422.58	1,407.04	0.00	69.55%
	Electrical	7,000	1,055.00	1,273.00	0.00	1,053.00	15.07%
	Cleaning Service	18,000	5,325.00	5,200.00	1,425.00	1,300.00	29.58%
	Locksmith	1,000	0.00	73.50	0.00	0.00	0.00%
	Other (Includes Fire Alarm & Extinguishers)	8,000	603.23	3,134.34	206.55	0.00	7.54%
1400-00	Total Maintenance of Building & Grounds	62,750	17,814.54	18,181.58	6,079.26	4,017.09	28.39%
1600-00	Memberships - General Fund	4,000	509.00	130.00	0.00	0.00	12.73%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	30.00	120.00	0.00	0.00	3.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	539.00	250.00	0.00	0.00	10.78%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	#DIV/0!

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 %REV BUD
	Library Supplies	22,000	9,048.18	5,349.44	3,141.09	1,365.58	41.13%
	Printing	14,000	6,340.43	3,662.46	587.73	946.54	45.29%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	786.00	0.00	222.00	0.00	71.45%
	Paper	700	589.30	0.00	249.59	0.00	84.19%
	Drinking Water Service	350	128.00	128.00	32.00	32.00	36.57%
	Other Office Supplies	20,000	9,286.23	3,460.65	1,280.50	1,003.99	46.43%
1800-00	Total Office Supply Expense - General Fund	58,150	26,178.14	12,600.55	5,512.91	3,348.11	45.02%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	1,663.24	124.99	0.00	0.00	83.16%
	Publications	2,500	213.00	98.15	0.00	98.15	8.52%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	3,000	2,757.36	7,589.46	484.43	0.00	91.91%
1800-08	Total Adult Literacy Office Supply Expense	7,500	4,633.60	7,812.60	484.43	98.15	61.78%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	30,811.74	20,413.15	5,997.34	3,446.26	45.55%
1803-00	Postage Expense - General Fund	6,800	1,518.99	2,749.09	0.00	804.81	22.34%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	150.00	0.00	0.00	0.00	150.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	1,668.99	2,749.09	0.00	804.81	24.19%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
	Employee Assistance Program	1,200	239.36	140.00	0.00	35.00	19.95%
	Pension Contribution & Operating Expenses	11,000	2,313.78	5,639.90	0.00	1,900.00	21.03%
	Anaheim Consortium Automated Library System	32,000	1,121.96	0.00	0.00	0.00	3.51%
	Library Board Consultants & Legal	10,000	595.00	960.95	0.00	0.00	5.95%
	Clipping Service	600	135.00	135.00	0.00	45.00	22.50%
	Interest Allocation & Tax Collection Charges by Orange County	10,000	2,134.35	9,514.01	0.00	0.00	21.34%
	Advertising & Marketing (Including WEB Site)	5,000	2,324.32	1,760.00	625.00	645.00	46.49%
	Medical Exams	2,000	1,697.00	1,367.50	1,142.00	555.00	84.85%
	Collection Services - Accounts Receivable	2,000	581.75	483.05	125.30	125.30	29.09%
	Audit & Accounting Services	10,000	1,116.00	1,562.00	1,116.00	1,562.00	11.16%
	Payroll Preparation	5,500	2,611.59	1,637.34	1,841.26	474.32	47.48%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	4,000	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller & OCLC)	14,000	2,456.31	7,799.95	350.49	1,380.82	17.55%
1900-00	Total Specialized Services - General Fund	107,300	17,326.42	30,999.70	5,200.05	6,722.44	16.15%
1900-01	Specialized Services - Spanish Literacy	5,000	1,510.54	883.07	229.76	631.83	30.21%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	14,000	5,792.28	1,850.00	157.28	0.00	41.37%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	0.00	133.35	0.00	0.00	0.00%
	Total Specialized Services	135,300	24,629.24	33,866.12	5,587.09	7,354.27	18.20%
1912-00	Investment Administrative fees for Orange County	3,000	241.12	2,103.73	68.77	1,931.92	8.04%
2000-00	Legal Notices - General Fund	1,000	489.24	517.72	224.64	0.00	48.92%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	489.24	517.72	224.64	0.00	48.92%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
2100-00	Rents/Leases-Equipment	1,800	498.40	641.24	0.00	320.62	27.69%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	110,300	59,365.94	59,365.94	7,044.80	52,321.14	53.82%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	3,497.44	0.00	3,497.44	
2400-01	Special Department Expense- Books	245,760	29,835.58	16,348.30	8,380.54	0.00	
2400-02	Special Department Expense - Video		2,889.48	10,734.90	1,187.85	163.90	
2400-03	Special Department Expense - Electronic		25,337.56	19,111.50	10,127.56	4,755.25	
2400-04	Special Department Expense - Periodicals		517.72	137.85	0.00	0.00	
2400-05	Special Department Expense - Audio		5,279.00	6,427.87	508.84	13.69	
2400-07	Special Department Expense - ELLI Grant		408.05	0.00	408.05	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	700.50	348.40	700.50	0.00	35.03%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	247,760	64,967.89	56,606.26	21,313.34	8,430.28	26.22%
2600-00	Transportation/Travel - Local Mileage	2,500	350.89	860.23	49.15	251.36	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	10,500	3,083.39	1,515.56	61.00	1,515.56	29.37%
2700-01	Transportation/Travel - Meetings, Staff Local	7,500	(53,655.97)	1,978.40	(54,921.46)	1,100.00	-715.41%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	1,100.00	0.00	0.00	0.00	36.67%
2700-03	Transportation/Travel - Meetings, Board Local	1,500	2,893.80	61.00	0.00	0.00	192.92%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	124.40	458.40	15.00	20.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,500	(46,454.38)	4,013.36	(54,845.46)	2,635.56	-197.68%
2801-00	Electricity	65,000	20,131.62	24,871.43	7,492.80	7,857.15	30.97%
2802-00	Gas	9,000	1,426.57	2,654.10	292.21	1,244.33	15.85%
2803-00	Water	6,000	2,355.71	2,250.99	605.95	649.86	39.26%
	Total Utilities	80,000	23,913.90	29,776.52	8,390.96	9,751.34	29.89%
	TOTAL SUPPLIES & SERVICES	841,110	216,078.48	258,977.87	1,352.86	114,918.72	25.69%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
November 19, 2007

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 OCT 2007	FY2006-2007 OCT 2006	FY2007-2008 % REV BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,000	0.00	4,594.75	0.00	4,204.44	0.00%
4000-00	Equipment - General Fund	50,000	17,443.60	23,724.18	948.29	15,571.73	34.89%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	5,225.88	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	50,000	22,669.48	23,724.18	948.29	15,571.73	45.34%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	50,000	22,669.48	23,724.18	948.29	15,571.73	45.34%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,382,784	706,973.85	760,445.68	101,092.03	250,123.60	29.67%
	Spanish Literacy	5,000	1,510.54	883.07	229.76	631.83	30.21%
	ELLI Grant Summary Object Code 07	0	408.05	0.00	408.05	0.00	
	CLC Summary Object Code 08	32,000	17,593.02	11,652.47	1,990.07	629.74	54.98%
	FFL Grant Summary Object Code 09	2,000	0.00	0.00	0.00	0.00	0.00%
	TOTAL LITERACY (Excluding Personnel)	39,000	19,511.61	12,535.54	2,627.88	1,261.57	50.03%

2:50 PM
11/15/07
Accrual Basis

Placentia Library District
Balance Sheet
As of October 31, 2007

	<u>Oct 31, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	4,666.86
County Exempt - Savings	17,084.82
General Fund - Checking	4,745.41
General Fund - Savings	4,002.76
Literacy Fund - Savings	14,235.29
Payroll Checking - Wells Fargo	32,669.01
Payroll Checking (CDs)	
0028205565	23,624.58
Total Payroll Checking (CDs)	<u>23,624.58</u>
Total Checking/Savings	<u>101,028.73</u>
Total Current Assets	101,028.73
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	<u>1,238,956.00</u>
TOTAL ASSETS	<u>1,339,984.73</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.82
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-47,816.55
Total Capital	68,737.80
Net Income	11,379.65
Total Equity	<u>930,401.99</u>
TOTAL LIABILITIES & EQUITY	<u>1,339,984.73</u>

*As required by Government Code Section 53646(b)(1):
The Placentia Library District is in compliance with its investment policy,
The Placentia Library District meets its expenditure requirements through June 30, 2008,
The Placentia Library District investment accounts are held by California National Bank.*

2:51 PM
11/16/07
Accrual Basis

Placentia Library District
Profit & Loss by Class
July through October 2007

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
Ordinary Income/Expense						
Income						
COE Directors Fund (Friends)	1,500.00	0.00	0.00	0.00	0.00	1,500.00
COE Friends - Summer Reading	5,000.00	0.00	0.00	0.00	0.00	5,000.00
COE Friends Adult Programming	2,000.00	0.00	0.00	0.00	0.00	2,000.00
COE Interest	43.70	0.00	0.00	0.00	0.00	43.70
COE Life Insur Suplmt(EDM)	179.46	0.00	0.00	0.00	0.00	179.46
COE Meeting Room Income	1,952.00	0.00	0.00	0.00	0.00	1,952.00
COE Passport Chck Reimbursement	15,793.35	0.00	0.00	0.00	0.00	15,793.35
COE Staff Appreciation Reimb	180.00	0.00	0.00	0.00	0.00	180.00
COE Test Proctoring Income	627.30	0.00	0.00	0.00	0.00	627.30
GF Bankcard Deposit	0.00	23,586.59	0.00	0.00	0.00	23,586.59
GF Cash Register - Childrens	0.00	120.00	0.00	0.00	0.00	120.00
GF Cash Register - Copy/Debit	0.00	151.60	0.00	0.00	0.00	151.60
GF Cash Register - Fines	43.00	8,048.21	0.00	0.00	0.00	8,091.21
GF Cash Register - Lost Items	0.00	765.80	0.00	0.00	0.00	765.80
GF Cash Register - Misc.	0.00	530.70	0.00	0.00	0.00	530.70
GF cash register - Passport Pho	0.00	9,815.00	0.00	0.00	0.00	9,815.00
GF Cash Register - Reserves	0.00	692.63	0.00	0.00	0.00	692.63
GF Copier coinbox	0.00	1,045.72	0.00	0.00	0.00	1,045.72
GF County Reimbursements	0.00	6,064.96	0.00	0.00	0.00	6,064.96
GF Deposit Correction Income	0.00	254.00	0.00	0.00	0.00	254.00
GF Interest	0.00	105.02	0.00	0.00	0.00	105.02
GF Miscellaneous Income	0.00	748.85	0.00	0.00	0.00	748.85
GF Non Government Grant	0.00	10,340.07	0.00	0.00	0.00	10,340.07
GF Notary	0.00	1,647.00	0.00	0.00	0.00	1,647.00
GF Passport Revenue	0.00	57,136.18	0.00	0.00	0.00	57,136.18
GF State Library Grants	0.00	5,000.00	0.00	0.00	0.00	5,000.00
GF State Library Reimbursements	0.00	7,493.55	0.00	0.00	0.00	7,493.55
LIT Donations	0.00	0.00	585.91	0.00	0.00	585.91
LIT Interest Inc - Savings	0.00	0.00	37.94	0.00	0.00	37.94
PA Wire Transfer from County	0.00	0.00	0.00	437,248.00	0.00	437,248.00
PA Wire Transfer from Paychex	0.00	0.00	0.00	360.69	0.00	380.69
Total Income	27,318.81	133,545.88	623.85	437,628.69	0.00	599,117.23
Expense						
COE Bank fees	11.00	0.00	0.00	0.00	0.00	11.00
COE Childn's Summer Rdng Prgm	3,265.60	0.00	0.00	0.00	0.00	3,265.60
COE Friend's Director's Fund	246.89	0.00	0.00	0.00	0.00	246.89
COE Friends Adit Prgrm Expense	209.52	0.00	0.00	0.00	0.00	209.52
COE Medical Reimbursement Polic	1,601.61	0.00	0.00	0.00	0.00	1,601.61
COE Meeting Room Maintenance	794.84	0.00	0.00	0.00	0.00	794.84
COE Passport Expenses	16,312.50	0.00	0.00	0.00	0.00	16,312.50
COE Staff Appreciation	740.02	0.00	0.00	0.00	0.00	740.02
GF Bank Fees	0.00	28.00	0.00	0.00	0.00	28.00
GF Bank Return Check Item/Fees	0.00	158.00	0.00	0.00	0.00	158.00
GF Bankcard Service Charge	4.50	1,033.58	0.00	0.00	0.00	1,038.08
GF Equipment (400)	0.00	613.97	0.00	0.00	0.00	613.97
GF Food	0.00	20.82	0.00	0.00	0.00	20.82
GF Literacy	0.00	664.09	0.00	0.00	0.00	664.09
GF Office Expense	0.00	1,199.35	0.00	0.00	0.00	1,199.35
GF Patron Credit	0.00	13.90	0.00	0.00	0.00	13.90
GF Transfer to COE	0.00	8,361.15	0.00	0.00	0.00	8,361.15
GF Transfer to GF Savings	0.00	15,382.60	0.00	0.00	0.00	15,382.60
GF Transfers to County	0.00	113,606.00	0.00	0.00	0.00	113,606.00
GF Travel CLC Grant	0.00	341.20	0.00	0.00	0.00	341.20
GF Travel Literacy	0.00	71.40	0.00	0.00	0.00	71.40
GF Travel Staff	0.00	670.54	0.00	0.00	0.00	670.54
GF Travel Trustees	0.00	91.00	0.00	0.00	0.00	91.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	29,733.86	0.00	29,733.86
PA Empl Optional Benefit	0.00	0.00	0.00	590.00	0.00	590.00
PA Employee 125 Co-Pay	0.00	0.00	0.00	1,833.68	0.00	1,833.68
PA Employee Life Insurance	0.00	0.00	0.00	179.46	0.00	179.46
PA Payroll Processing Fees	0.00	0.00	0.00	0.00	0.00	0.00
PA Payroll Taxes	0.00	0.00	0.00	98,370.06	0.00	98,370.06
PA Salaries	0.00	0.00	0.00	291,588.54	0.00	291,588.54
Total Expense	23,186.48	142,255.60	0.00	422,295.50	0.00	587,737.58
Net Ordinary Income	4,132.33	-8,709.72	623.85	15,333.19	0.00	11,379.65
Net Income	4,132.33	-8,709.72	623.85	15,333.19	0.00	11,379.65

9:08 PM
11/13/07

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,837.12
Cleared Transactions						
Checks and Payments - 54 items						
Check	9/10/2007	7484	Rafael Gomez	X	-250.00	-250.00
Check	9/26/2007	7518	U.S. Department of ...	X	-119.00	-369.00
Check	9/26/2007	7517	U.S. Department of ...	X	-67.00	-436.00
Check	9/27/2007	7519	TSC Apparel	X	-136.59	-572.59
Check	9/27/2007	7520	U.S. Department of ...	X	-104.00	-676.59
Check	9/27/2007	7521	U.S. Department of ...	X	-67.00	-743.59
Check	9/29/2007	7523	U.S. Department of ...	X	-127.00	-870.59
Check	9/29/2007	7522	U.S. Department of ...	X	-67.00	-937.59
Check	10/1/2007	7524	U.S. Department of ...	X	-67.00	-1,004.59
Check	10/3/2007	7528	U.S. Department of ...	X	-134.00	-1,138.59
Check	10/3/2007	7525	Estella A. Wnek	X	-15.00	-1,153.59
Check	10/3/2007	7526	Yesenia Gomez	X	-15.00	-1,168.59
Check	10/6/2007	7532	U.S. Department of ...	X	-134.00	-1,302.59
Check	10/6/2007	7529	U.S. Department of ...	X	-112.00	-1,414.59
Check	10/6/2007	7531	U.S. Department of ...	X	-104.00	-1,518.59
Check	10/6/2007	7530	U.S. Department of ...	X	-67.00	-1,585.59
Check	10/9/2007	7536	U.S. Department of ...	X	-119.00	-1,704.59
Check	10/9/2007	7537	U.S. Department of ...	X	-67.00	-1,771.59
Check	10/9/2007	7533	U.S. Department of ...	X	-67.00	-1,838.59
Check	10/9/2007	7538	U.S. Department of ...	X	-52.00	-1,890.59
Check	10/9/2007	7534	U.S. Department of ...	X	-52.00	-1,942.59
Check	10/9/2007	7535	U.S. Department of ...	X	-52.00	-1,994.59
Check	10/10/2007	7539	U.S. Department of ...	X	-67.00	-2,061.59
Check	10/11/2007	7543	U.S. Department of ...	X	-239.00	-2,300.59
Check	10/11/2007	7541	U.S. Department of ...	X	-119.00	-2,419.59
Check	10/11/2007	7542	U.S. Department of ...	X	-104.00	-2,523.59
Check	10/11/2007	7540	U.S. Department of ...	X	-52.00	-2,575.59
Check	10/13/2007	7546	U.S. Department of ...	X	-67.00	-2,642.59
Check	10/13/2007	7544	U.S. Department of ...	X	-52.00	-2,694.59
Check	10/13/2007	7545	U.S. Department of ...	X	-52.00	-2,746.59
Check	10/15/2007	7547	U.S. Department of ...	X	-134.00	-2,880.59
Check	10/15/2007	7551	U.S. Department of ...	X	-112.00	-2,992.59
Check	10/15/2007	7548	U.S. Department of ...	X	-104.00	-3,096.59
Check	10/15/2007	7550	U.S. Department of ...	X	-67.00	-3,163.59
Check	10/15/2007	7549	U.S. Department of ...	X	-67.00	-3,230.59
Check	10/15/2007	7552	U.S. Department of ...	X	-67.00	-3,297.59
Check	10/16/2007	7553	U.S. Department of ...	X	-104.00	-3,401.59
Check	10/16/2007	7554	U.S. Department of ...	X	-52.00	-3,453.59
Check	10/18/2007	7564	Minuteman Press	X	-129.31	-3,582.90
Check	10/18/2007	7556	U.S. Department of ...	X	-112.00	-3,694.90
Check	10/18/2007	7558	U.S. Department of ...	X	-104.00	-3,798.90
Check	10/18/2007	7555	U.S. Department of ...	X	-104.00	-3,902.90
Check	10/18/2007	7557	U.S. Department of ...	X	-67.00	-3,969.90
Check	10/20/2007	7561	U.S. Department of ...	X	-127.00	-4,096.90
Check	10/20/2007	7562	U.S. Department of ...	X	-127.00	-4,223.90
Check	10/20/2007	7560	U.S. Department of ...	X	-52.00	-4,275.90
Check	10/20/2007	7559	U.S. Department of ...	X	-52.00	-4,327.90
Check	10/22/2007	7563	U.S. Department of ...	X	-67.00	-4,394.90
Check	10/23/2007	7571	U.S. Department of ...	X	-67.00	-4,461.90
Check	10/23/2007	7567	Toby Silberfarb	X	-36.97	-4,498.87
Check	10/24/2007	7565	Sam's Club	X	-49.64	-4,548.51
Check	10/25/2007	7572	U.S. Department of ...	X	-67.00	-4,615.51
Check	10/29/2007	7573	Life of the Party	X	-275.00	-4,890.51
Check	10/31/2007		Bank of the West	X	-4.50	-4,895.01
Total Checks and Payments					-4,895.01	-4,895.01
Deposits and Credits - 23 items						
Deposit	9/26/2007			X	95.00	95.00
Deposit	9/29/2007			X	129.00	224.00
Deposit	10/1/2007			X	112.00	336.00
Deposit	10/1/2007			X	395.00	731.00
Deposit	10/2/2007			X	67.00	798.00
Deposit	10/2/2007			X	104.00	902.00
Deposit	10/2/2007			X	253.00	1,155.00
Deposit	10/7/2007			X	60.00	1,215.00

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	10/8/2007			X	216.00	1,431.00
Deposit	10/9/2007			X	52.00	1,483.00
Deposit	10/10/2007			X	186.00	1,669.00
Deposit	10/13/2007			X	921.50	2,590.50
Deposit	10/16/2007			X	52.00	2,642.50
Deposit	10/16/2007			X	104.00	2,746.50
Deposit	10/16/2007			X	104.00	2,850.50
Deposit	10/16/2007			X	171.00	3,021.50
Deposit	10/17/2007			X	223.00	3,244.50
Deposit	10/18/2007			X	120.00	3,364.50
Deposit	10/22/2007			X	35.00	3,399.50
Deposit	10/22/2007			X	112.00	3,511.50
Deposit	10/22/2007			X	231.00	3,742.50
Deposit	10/24/2007			X	1,318.00	5,060.50
Deposit	10/25/2007			X	67.00	5,127.50
Total Deposits and Credits					5,127.50	5,127.50
Total Cleared Transactions					232.49	232.49
Cleared Balance					232.49	6,069.61
Uncleared Transactions						
Checks and Payments - 11 items						
Check	10/3/2007	7527	Caroline Gurkweitz		-110.07	-110.07
Check	10/23/2007	7570	Saundra Stark		-556.63	-666.70
Check	10/23/2007	7569	Gaeten Wood		-157.23	-823.93
Check	10/23/2007	7566	Mary Strazdas		-30.00	-853.93
Check	10/23/2007	7568	Gloria Shkoler		-26.16	-880.09
Check	10/30/2007	7576	U.S. Department of ...		-134.00	-1,014.09
Check	10/30/2007	7578	U.S. Department of ...		-104.00	-1,118.09
Check	10/30/2007	7579	U.S. Department of ...		-67.00	-1,185.09
Check	10/30/2007	7575	U.S. Department of ...		-67.00	-1,252.09
Check	10/30/2007	7577	U.S. Department of ...		-67.00	-1,319.09
Check	10/31/2007	7580	U.S. Department of ...		-67.00	-1,386.09
Total Checks and Payments					-1,386.09	-1,386.09
Deposits and Credits - 8 items						
Check	12/1/2005	6021	Kendal Flowers		0.00	0.00
Check	3/1/2006	6151	Passport Services		0.00	0.00
Check	3/2/2006	6159	Passport Services		0.00	0.00
Check	12/31/2006	6809	Estella A. Wnek		0.00	0.00
Check	8/22/2007	7452	Jim Roberts		0.00	0.00
Check	9/10/2007	7483	Rafael Gomez		0.00	0.00
Check	9/18/2007	7500	Color Tech Screenp...		0.00	0.00
Check	10/29/2007	7574	Sam's Club		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-1,386.09	-1,386.09
Register Balance as of 10/31/2007					-1,153.60	4,683.52
New Transactions						
Checks and Payments - 13 items						
Check	11/1/2007	7581	U.S. Department of ...		-127.00	-127.00
Check	11/3/2007	7583	U.S. Department of ...		-119.00	-246.00
Check	11/3/2007	7584	U.S. Department of ...		-67.00	-313.00
Check	11/3/2007	7582	U.S. Department of ...		-67.00	-380.00
Check	11/5/2007	7588	U.S. Department of ...		-67.00	-447.00
Check	11/5/2007	7587	U.S. Department of ...		-67.00	-514.00
Check	11/5/2007	7586	U.S. Department of ...		-67.00	-581.00
Check	11/6/2007	7589	U.S. Department of ...		-67.00	-648.00
Check	11/8/2007	7590	U.S. Department of ...		-67.00	-715.00
Check	11/8/2007	7592	U.S. Department of ...		-67.00	-782.00
Check	11/8/2007	7591	U.S. Department of ...		-52.00	-834.00
Check	11/13/2007	7593	U.S. Department of ...		-127.00	-961.00
Check	11/13/2007	7594	U.S. Department of ...		-52.00	-1,013.00
Total Checks and Payments					-1,013.00	-1,013.00

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 8 Items						
Deposit	11/1/2007				104.00	104.00
Deposit	11/1/2007				127.00	231.00
Check	11/5/2007	7585	Sam's Club			231.00
Deposit	11/5/2007				280.00	511.00
Deposit	11/10/2007				67.00	578.00
Deposit	11/10/2007				67.00	645.00
Deposit	11/10/2007				134.00	779.00
Deposit	11/10/2007				186.00	965.00
Total Deposits and Credits					965.00	965.00
Total New Transactions					-48.00	-48.00
Ending Balance					-1,201.60	4,635.52

*Revised
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**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						16,873.51
Cleared Transactions						
Checks and Payments - 2 items						
Check	9/26/2007	1575	Placentia Library Di...	X	-95.00	-95.00
Check	10/4/2007	1576	Greg's Carpet & Up...	X	-174.96	-269.96
Total Checks and Payments					<u>-269.96</u>	<u>-269.96</u>
Deposits and Credits - 12 items						
Deposit	10/1/2007			X	35.00	35.00
Deposit	10/2/2007			X	35.00	70.00
Deposit	10/3/2007			X	19.94	89.94
Deposit	10/4/2007			X	35.00	124.94
Deposit	10/8/2007			X	30.00	154.94
Deposit	10/16/2007			X	30.00	184.94
Deposit	10/16/2007			X	35.00	219.94
Deposit	10/22/2007			X	19.94	239.88
Deposit	10/22/2007			X	35.00	274.88
Deposit	10/22/2007			X	35.00	309.88
Deposit	10/27/2007			X	30.00	339.88
Deposit	10/31/2007			X	11.45	351.33
Total Deposits and Credits					<u>351.33</u>	<u>351.33</u>
Total Cleared Transactions					<u>81.37</u>	<u>81.37</u>
Cleared Balance					81.37	16,954.88
Uncleared Transactions						
Deposits and Credits - 3 items						
Deposit	8/11/2007				19.94	19.94
Deposit	10/27/2007				35.00	54.94
Deposit	10/30/2007				75.00	129.94
Total Deposits and Credits					<u>129.94</u>	<u>129.94</u>
Total Uncleared Transactions					<u>129.94</u>	<u>129.94</u>
Register Balance as of 10/31/2007					211.31	17,084.82
New Transactions						
Checks and Payments - 1 item						
Check	11/5/2007	1577	Greg's Carpet & Up...		-174.96	-174.96
Total Checks and Payments					<u>-174.96</u>	<u>-174.96</u>
Deposits and Credits - 4 items						
Deposit	11/1/2007				19.94	19.94
Deposit	11/10/2007				30.00	49.94
Deposit	11/10/2007				35.00	84.94
Deposit	11/10/2007				75.00	159.94
Total Deposits and Credits					<u>159.94</u>	<u>159.94</u>
Total New Transactions					<u>-15.02</u>	<u>-15.02</u>
Ending Balance					<u>196.29</u>	<u>17,069.80</u>

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,799.02
Cleared Transactions						
Checks and Payments - 11 items						
Check	9/26/2007	5618	Placentia Chamber ...	X	-42.00	-42.00
Check	9/26/2007	5619	Secretary of State	X	-20.00	-62.00
Check	10/1/2007		Bank of the West	X	-213.83	-275.83
Check	10/2/2007		Bank of the West	X	-16.49	-292.32
Check	10/4/2007	5621	Placentia Library Di...	X	-921.50	-1,213.82
Check	10/5/2007	5620	Sam's Club	X	-396.08	-1,609.90
Check	10/10/2007	5622	El Torito	X	-19.39	-1,629.29
Check	10/22/2007		Bank of the West	X	-4.50	-1,633.79
Check	10/23/2007	5626	Placentia Library G...	X	-2,400.49	-4,034.28
Check	10/23/2007	5625	Placentia Library Di...	X	-1,318.00	-5,352.28
Check	10/24/2007	5627	El Torito	X	-22.00	-5,374.28
Total Checks and Payments					-5,374.28	-5,374.28
Deposits and Credits - 37 items						
Deposit	10/1/2007			X	38.86	38.86
Deposit	10/1/2007			X	80.00	118.86
Deposit	10/1/2007			X	80.00	198.86
Deposit	10/1/2007			X	529.00	727.86
Deposit	10/2/2007			X	38.86	766.72
Deposit	10/2/2007			X	62.00	828.72
Deposit	10/3/2007			X	38.86	867.58
Deposit	10/3/2007			X	359.00	1,226.58
Deposit	10/3/2007			X	1,196.62	2,423.20
Deposit	10/4/2007			X	50.00	2,473.20
Deposit	10/5/2007			X	70.00	2,543.20
Deposit	10/9/2007			X	112.00	2,655.20
Deposit	10/9/2007			X	174.87	2,830.07
Deposit	10/9/2007			X	250.00	3,080.07
Deposit	10/9/2007			X	282.00	3,362.07
Deposit	10/10/2007			X	207.00	3,569.07
Deposit	10/11/2007			X	222.00	3,791.07
Deposit	10/14/2007			X	404.00	4,195.07
Deposit	10/15/2007			X	102.00	4,297.07
Deposit	10/15/2007			X	189.00	4,486.07
Deposit	10/15/2007			X	194.30	4,680.37
Deposit	10/16/2007			X	311.00	4,991.37
Deposit	10/17/2007			X	99.09	5,090.46
Check	10/18/2007	5624	Wendy G. Goodson	X	0.00	5,090.46
Check	10/18/2007	5623	Orange County Hig...	X	0.00	5,090.46
Deposit	10/18/2007			X	269.00	5,359.46
Deposit	10/19/2007			X	291.00	5,650.46
Deposit	10/22/2007			X	30.00	5,680.46
Deposit	10/22/2007			X	282.00	5,962.46
Deposit	10/23/2007			X	232.00	6,194.46
Deposit	10/27/2007			X	1,032.40	7,226.86
Deposit	10/29/2007			X	29.14	7,256.00
Deposit	10/29/2007			X	120.00	7,376.00
Deposit	10/30/2007			X	38.86	7,414.86
Deposit	10/30/2007			X	279.00	7,693.86
Deposit	10/31/2007			X	102.00	7,795.86
Check	11/3/2007	5630	Quizno's	X	0.00	7,795.86
Total Deposits and Credits					7,795.86	7,795.86
Total Cleared Transactions					2,421.58	2,421.58
Cleared Balance					2,421.58	5,220.60
Uncleared Transactions						
Checks and Payments - 6 items						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006	5340	Paolini's A Taste of ...		-20.00	-32.00
Check	12/13/2006	5449	Placentia Chamber ...		-10.00	-42.00
Check	12/27/2006	5457	Evergreen Books		-429.19	-471.19
Check	10/25/2007	5628	Placentia Chamber ...		-54.00	-525.19
Check	10/31/2007	5629	El Torito		-22.00	-547.19

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Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 10/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Total Checks and Payments					-547.19	-547.19
Deposits and Credits - 1 Item						
Deposit	8/29/2007				30.00	30.00
Total Deposits and Credits					30.00	30.00
Total Uncleared Transactions					-517.19	-517.19
Register Balance as of 10/31/2007					1,904.39	4,703.41
New Transactions						
Checks and Payments - 2 items						
Check	11/11/2007	5631	Sam's Club		-237.95	-237.95
Check	11/13/2007	5632	Dave Bourne		-85.00	-322.95
Total Checks and Payments					-322.95	-322.95
Total New Transactions					-322.95	-322.95
Ending Balance					1,581.44	4,380.46

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 10/31/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						32,777.62
Cleared Transactions						
Checks and Payments - 6 Items						
Check	10/15/2007		Bank of the West	X	-90.00	-90.00
Check	10/15/2007		Bank of the West	X	-4.00	-94.00
Check	10/22/2007		Bank of the West	X	-60.00	-154.00
Check	10/22/2007		Bank of the West	X	-28.00	-182.00
Check	10/22/2007		Bank of the West	X	-4.00	-186.00
Check	10/25/2007	1288	Orange County Aud...	X	-55,006.24	-55,192.24
Total Checks and Payments					-55,192.24	-55,192.24
Deposits and Credits - 42 Items						
Check	9/17/2007	1287	Orange County Aud...	X	0.00	0.00
Deposit	9/29/2007			X	520.00	520.00
Deposit	9/29/2007			X	895.14	1,415.14
Deposit	10/1/2007			X	507.85	1,922.99
Deposit	10/1/2007			X	577.20	2,500.19
Deposit	10/2/2007			X	85.30	2,585.49
Deposit	10/2/2007			X	300.00	2,885.49
Deposit	10/2/2007			X	377.24	3,262.73
Deposit	10/2/2007			X	596.51	3,859.24
Deposit	10/2/2007			X	642.04	4,501.28
Deposit	10/2/2007			X	645.20	5,146.48
Deposit	10/2/2007			X	681.60	5,828.08
Deposit	10/2/2007			X	735.70	6,563.78
Deposit	10/4/2007			X	40.22	6,604.00
Deposit	10/4/2007			X	378.70	6,982.70
Deposit	10/4/2007			X	668.20	7,650.90
Deposit	10/8/2007			X	450.70	8,101.60
Deposit	10/8/2007			X	1,244.22	9,345.82
Deposit	10/9/2007			X	518.34	9,864.16
Deposit	10/10/2007			X	439.96	10,304.12
Deposit	10/13/2007			X	61.70	10,365.82
Deposit	10/13/2007			X	5,040.50	15,406.32
Deposit	10/16/2007			X	373.45	15,779.77
Deposit	10/16/2007			X	425.65	16,205.42
Deposit	10/16/2007			X	531.75	16,737.17
Deposit	10/16/2007			X	639.75	17,376.92
Deposit	10/17/2007			X	591.39	17,968.31
Deposit	10/22/2007			X	102.13	18,070.44
Deposit	10/22/2007			X	300.71	18,371.15
Deposit	10/22/2007			X	475.15	18,846.30
Deposit	10/22/2007			X	504.40	19,350.70
Deposit	10/22/2007			X	816.85	20,167.55
Deposit	10/23/2007			X	20.00	20,187.55
Deposit	10/23/2007			X	171.80	20,359.35
Deposit	10/23/2007			X	306.40	20,665.75
Deposit	10/24/2007			X	0.00	20,665.75
Deposit	10/24/2007			X	2,400.49	23,066.24
Deposit	10/25/2007			X	387.42	23,453.66
Deposit	10/27/2007			X	392.20	23,845.86
Deposit	10/27/2007			X	437.90	24,283.76
Deposit	10/27/2007			X	472.86	24,756.62
Deposit	10/31/2007			X	35.51	24,792.13
Total Deposits and Credits					24,792.13	24,792.13
Total Cleared Transactions					-30,400.11	-30,400.11
Cleared Balance					-30,400.11	2,377.51
Uncleared Transactions						
Deposits and Credits - 3 Items						
Deposit	10/30/2007				525.00	525.00
Deposit	10/30/2007				533.00	1,058.00
Deposit	10/30/2007				567.25	1,625.25
Total Deposits and Credits					1,625.25	1,625.25

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Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 10/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Total Uncleared Transactions					1,625.25	1,625.25
Register Balance as of 10/31/2007					-28,774.86	4,002.76
New Transactions						
Deposits and Credits - 9 items						
Deposit	11/1/2007				340.48	340.48
Deposit	11/5/2007				54.05	394.53
Deposit	11/5/2007				369.95	764.48
Deposit	11/5/2007				512.30	1,276.78
Deposit	11/10/2007				95.75	1,372.53
Deposit	11/10/2007				280.35	1,652.88
Deposit	11/10/2007				468.39	2,121.27
Deposit	11/10/2007				540.60	2,661.87
Deposit	11/10/2007				977.15	3,639.02
Total Deposits and Credits					3,639.02	3,639.02
Total New Transactions					3,639.02	3,639.02
Ending Balance					-25,135.84	7,641.78

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**Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 10/31/2007**

Agenda Item 15
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Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,225.62
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2007			X	9.67	9.67
Total Deposits and Credits					9.67	9.67
Total Cleared Transactions					9.67	9.67
Cleared Balance					9.67	14,235.29
Register Balance as of 10/31/2007					9.67	14,235.29
Ending Balance					<u>9.67</u>	<u>14,235.29</u>

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**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 09/30/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						35,463.21
Cleared Transactions						
Checks and Payments - 46 items						
Check	8/8/2007	8193	Prepaid Legal Servi...	X	-147.50	-147.50
Check	8/22/2007	8220	Hilda Rivera	X	-754.76	-902.26
Check	8/22/2007	8213	Noreth Men	X	-215.44	-1,117.70
Check	8/22/2007	8221	Kelleny Rivera	X	-158.94	-1,276.64
Check	8/22/2007	8197	Dorothy J. Cummings	X	-142.70	-1,419.34
Check	8/22/2007	8211	Kayla Kawile	X	-138.52	-1,557.86
Check	8/22/2007	8198	Diane Cunningham	X	-77.83	-1,635.69
Check	9/5/2007		Paychex	X	-25,398.01	-27,033.70
Check	9/5/2007		Paychex	X	-11,029.83	-38,063.53
Check	9/5/2007	8246	Wendy G. Goodson	X	-2,305.01	-40,368.54
Check	9/5/2007	8281	Tax Deferred Servic...	X	-1,679.34	-42,047.88
Check	9/5/2007	8238	Gary Bell	X	-1,586.55	-43,634.43
Check	9/5/2007	8280	Nationwide Retirem...	X	-1,143.45	-44,777.88
Check	9/5/2007	8262	Beatrice V. Quintanar	X	-1,043.55	-45,821.43
Check	9/5/2007	8264	Hilda Rivera	X	-689.65	-46,511.08
Check	9/5/2007	8249	Alexander Hernandez	X	-657.85	-47,168.93
Check	9/5/2007	8255	Noreth Men	X	-398.22	-47,567.15
Check	9/5/2007	8240	Diane Cunningham	X	-272.41	-47,839.56
Check	9/5/2007	8277	Orange County Aud...	X	-233.85	-48,073.41
Check	9/5/2007	8239	Dorothy J. Cummings	X	-171.86	-48,245.27
Check	9/5/2007	8279	Prepaid Legal Servi...	X	-147.50	-48,392.77
Check	9/5/2007	8265	Kelleny Rivera	X	-139.71	-48,532.48
Check	9/5/2007	8261	Joe Queriapa	X	-138.52	-48,671.00
Check	9/5/2007	8287	Sothavy Ton	X	-44.99	-48,715.99
Check	9/5/2007	8285	Melissa Manzanarez	X	-44.99	-48,760.98
Check	9/5/2007	8283	Paulette Garcia	X	-42.81	-48,803.79
Check	9/5/2007	8286	Araceli Ramirez	X	-42.81	-48,846.60
Check	9/5/2007		Paychex	X	-42.60	-48,889.20
Check	9/5/2007	8278	Placentia Library Di...	X	-19.94	-48,909.14
Check	9/19/2007		Paychex	X	-24,018.48	-72,927.62
Check	9/19/2007		Paychex	X	-10,573.51	-83,501.13
Check	9/19/2007	8297	Wendy G. Goodson	X	-2,270.11	-85,771.24
Check	9/19/2007	8332	Tax Deferred Servic...	X	-1,679.34	-87,450.58
Check	9/19/2007	8288	Gary Bell	X	-1,586.55	-89,037.13
Check	9/19/2007	8331	Nationwide Retirem...	X	-1,143.45	-90,180.58
Check	9/19/2007	8313	Beatrice V. Quintanar	X	-1,043.55	-91,224.13
Check	9/19/2007	8314	Hilda Rivera	X	-738.48	-91,962.61
Check	9/19/2007	8300	Alexander Hernandez	X	-650.88	-92,613.49
Check	9/19/2007	8328	Orange County Aud...	X	-231.88	-92,845.37
Check	9/19/2007	8291	Diane Cunningham	X	-184.86	-93,030.23
Check	9/19/2007	8290	Dorothy J. Cummings	X	-160.92	-93,191.15
Check	9/19/2007	8306	Noreth Men	X	-160.32	-93,351.47
Check	9/19/2007	8326	Paulette Garcia	X	-142.68	-93,494.15
Check	9/19/2007	8312	Joe Queriapa	X	-138.52	-93,632.67
Check	9/19/2007	8315	Kelleny Rivera	X	-114.01	-93,746.68
Check	9/19/2007	8329	Placentia Library Di...	X	-19.94	-93,766.62
Total Checks and Payments					-93,766.62	-93,766.62
Deposits and Credits - 6 items						
Deposit	9/4/2007			X	49,472.00	49,472.00
Check	9/12/2007	2075	Paychex	X	0.00	49,472.00
Deposit	9/12/2007			X	47,472.00	96,944.00
Deposit	9/26/2007			X	47,472.00	144,416.00
Check	10/17/2007	8378	Joseph Von Regius	X	0.00	144,416.00
Check	10/17/2007	8383	Joseph Von Regius	X	0.00	144,416.00
Total Deposits and Credits					144,416.00	144,416.00
Total Cleared Transactions					50,649.38	50,649.38
Cleared Balance					50,649.38	86,112.59
Uncleared Transactions						
Checks and Payments - 9 items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	5/30/2007	7986	Orange County Aud...		-190.20	-341.84

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**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 09/30/2007**

Type	Date	Num	Name	Clr	Amount	Balance
Check	8/22/2007	8210	Lachmi Jaini		-34.15	-375.99
Check	9/5/2007	8253	Kayla Kawile		-117.74	-493.73
Check	9/5/2007	8276	Thomas Sheridan		-42.81	-536.54
Check	9/5/2007	8284	May Lo		-40.75	-577.29
Check	9/5/2007	8282	Rosa De Alba		-40.75	-618.04
Check	9/19/2007	8304	Kayla Kawile		-117.74	-735.78
Check	9/19/2007	8327	Melissa Manzanarez		-63.74	-799.52
Total Checks and Payments					-799.52	-799.52
Total Uncleared Transactions					-799.52	-799.52
Register Balance as of 09/30/2007					49,849.86	85,313.07
New Transactions						
Checks and Payments - 111 Items						
Check	10/3/2007		Paychex		-24,899.72	-24,899.72
Check	10/3/2007		Paychex		-11,137.32	-36,037.04
Check	10/3/2007	8335	Wendy G. Goodson		-2,305.01	-38,342.05
Check	10/3/2007	8355	Tax Deferred Servic...		-1,679.34	-40,021.39
Check	10/3/2007	8333	Gary Bell		-1,586.60	-41,607.99
Check	10/3/2007	8364	Nationwide Retirem...		-1,143.45	-42,751.44
Check	10/3/2007	8340	Beatrice V. Quintanar		-1,043.48	-43,794.92
Check	10/3/2007	8341	Hilda Rivera		-754.76	-44,549.68
Check	10/3/2007	8336	Alexander Hernandez		-612.56	-45,162.24
Check	10/3/2007	8334	Dorothy J. Cummings		-348.46	-45,510.70
Check	10/3/2007	8352	Orange County Aud...		-231.89	-45,742.59
Check	10/3/2007	8344	Denisse Curiel		-229.20	-45,971.79
Check	10/3/2007	8351	Joseph Von Regius		-203.77	-46,175.56
Check	10/3/2007	8350	Sothavy Ton		-194.97	-46,370.53
Check	10/3/2007	8347	Buckner Nesheim		-177.47	-46,548.00
Check	10/3/2007	8349	Araceli Ramirez		-171.22	-46,719.22
Check	10/3/2007	8343	Robert Almanza		-149.43	-46,868.65
Check	10/3/2007	8342	Kelleny Rivera		-140.03	-47,008.68
Check	10/3/2007	8339	Joe Queriapa		-138.52	-47,147.20
Check	10/3/2007	8337	Kayla Kawile		-138.52	-47,285.72
Check	10/3/2007	8345	Paulette Garcia		-114.15	-47,399.87
Check	10/3/2007	8346	Melissa Manzanarez		-110.49	-47,510.36
Check	10/3/2007	8338	Noreth Men		-80.16	-47,590.52
Check	10/3/2007	8348	Truc Nguyen		-40.75	-47,631.27
Check	10/3/2007	8353	Placentia Library Di...		-19.94	-47,651.21
Check	10/17/2007		Paychex		-25,465.84	-73,117.05
Check	10/17/2007		Paychex		-11,740.45	-84,857.50
Check	10/17/2007	8359	Wendy G. Goodson		-2,289.37	-87,146.87
Check	10/17/2007	8382	Tax Deferred Servic...		-1,679.34	-88,826.21
Check	10/17/2007	8356	Gary Bell		-1,586.55	-90,412.76
Check	10/17/2007	8381	Nationwide Retirem...		-1,143.45	-91,556.21
Check	10/17/2007	8364	Beatrice V. Quintanar		-1,043.55	-92,599.76
Check	10/17/2007	8365	Hilda Rivera		-754.76	-93,354.52
Check	10/17/2007	8360	Alexander Hernandez		-737.98	-94,092.50
Check	10/17/2007	8375	Christina Perez		-506.21	-94,598.71
Check	10/17/2007	8377	Sothavy Ton		-304.12	-94,902.83
Check	10/17/2007	8357	Dorothy J. Cummings		-253.68	-95,156.51
Check	10/17/2007	8358	Diane Cunningham		-252.96	-95,409.47
Check	10/17/2007	8376	Araceli Ramirez		-239.56	-95,649.03
Check	10/17/2007	8374	Buckner Nesheim		-177.47	-95,826.50
Check	10/17/2007	8371	Danielle Koliboski		-173.44	-95,999.94
Check	10/17/2007	8368	Denisse Curiel		-163.02	-96,162.96
Check	10/17/2007	8362	Noreth Men		-160.32	-96,323.28
Check	10/17/2007	8366	Kelleny Rivera		-152.96	-96,476.24
Check	10/17/2007	8363	Joe Queriapa		-152.38	-96,628.62
Check	10/17/2007	8380	Prepaid Legal Servi...		-147.50	-96,776.12
Check	10/17/2007	8361	Kayla Kawile		-138.52	-96,914.64
Check	10/17/2007	8373	Melissa Manzanarez		-137.23	-97,051.87
Check	10/17/2007	8370	Paulette Garcia		-121.29	-97,173.16
Check	10/17/2007	2000	Joseph Von Regius		-108.67	-97,281.83
Check	10/17/2007	8367	Robert Almanza		-81.51	-97,363.34
Check	10/17/2007	8369	Amanda Evans		-54.34	-97,417.68
Check	10/17/2007	8372	May Lo		-33.97	-97,451.65

Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 09/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Check	10/17/2007	8379	Placentia Library Di...		-19.94	-97,471.59
Check	10/31/2007		Paychex		-28,454.28	-125,925.87
Check	10/31/2007		Paychex		-11,565.97	-137,491.84
Check	10/31/2007	8407	Tax Deferred Servic...		-1,904.34	-139,396.18
Check	10/31/2007	8406	Nationwide Retirem...		-1,153.45	-140,549.63
Check	10/31/2007	8392	Beatrice V. Quintanar		-989.23	-141,538.86
Check	10/31/2007	8384	Gary Bell		-774.60	-142,313.46
Check	10/31/2007	8393	Hilda Rivera		-754.76	-143,068.22
Check	10/31/2007	8388	Alexander Hernandez		-678.75	-143,746.97
Check	10/31/2007	8386	Diane Cunningham		-596.81	-144,343.78
Check	10/31/2007	8402	Thomas Sheridan		-519.83	-144,863.61
Check	10/31/2007	8387	David Ferrari		-424.18	-145,287.79
Check	10/31/2007	8401	Araceli Ramirez		-277.73	-145,565.52
Check	10/31/2007	8385	Dorothy J. Cummings		-264.75	-145,830.27
Check	10/31/2007	8408	Orange County Aud...		-231.89	-146,062.16
Check	10/31/2007	8403	Sothavy Ton		-223.88	-146,286.04
Check	10/31/2007	8400	Buckner Nesheim		-193.60	-146,479.64
Check	10/31/2007	8396	Denisse Curiel		-190.18	-146,669.82
Check	10/31/2007	8399	Melissa Manzanarez		-184.05	-146,853.87
Check	10/31/2007	8404	Joseph Von Regius		-163.02	-147,016.89
Check	10/31/2007	8390	Noreth Men		-160.32	-147,177.21
Check	10/31/2007	8391	Joe Queriapa		-138.52	-147,315.73
Check	10/31/2007	8394	Kelleny Rivera		-114.01	-147,429.74
Check	10/31/2007	8398	Danielle Koliboski		-112.94	-147,542.68
Check	10/31/2007	8389	Kayla Kawile		-110.82	-147,653.50
Check	10/31/2007	8395	Robert Almanza		-108.67	-147,762.17
Check	10/31/2007	8397	Paulette Garcia		-92.74	-147,854.91
Check	10/31/2007	8405	Placentia Library Di...		-19.94	-147,874.85
Check	11/14/2007		Paychex		-24,762.10	-172,636.95
Check	11/14/2007		Paychex		-11,447.67	-184,084.62
Check	11/14/2007	8413	Wendy G. Goodson		-2,067.03	-186,151.65
Check	11/14/2007	8436	Tax Deferred Servic...		-1,904.34	-188,055.99
Check	11/14/2007	8409	Gary Bell		-1,586.55	-189,642.54
Check	11/14/2007	8435	Nationwide Retirem...		-1,153.45	-190,795.99
Check	11/14/2007	8418	Beatrice V. Quintanar		-989.23	-191,785.22
Check	11/14/2007	8412	David Ferrari		-958.16	-192,743.38
Check	11/14/2007	8419	Hilda Rivera		-754.76	-193,498.14
Check	11/14/2007	8414	Alexander Hernandez		-643.91	-194,142.05
Check	11/14/2007	8428	Christina Perez		-435.50	-194,577.55
Check	11/14/2007	8423	Amanda Evans		-362.45	-194,940.00
Check	11/14/2007	8432	Joseph Von Regius		-271.69	-195,211.69
Check	11/14/2007	8433	Orange County Aud...		-231.89	-195,443.58
Check	11/14/2007	8431	Sothavy Ton		-223.88	-195,667.46
Check	11/14/2007	8426	Buckner Nesheim		-177.47	-195,844.93
Check	11/14/2007	8416	Noreth Men		-160.32	-196,005.25
Check	11/14/2007	8429	Araceli Ramirez		-142.68	-196,147.93
Check	11/14/2007	8424	Danielle Koliboski		-141.16	-196,289.09
Check	11/14/2007	8420	Kelleny Rivera		-119.47	-196,408.56
Check	11/14/2007	8430	Thomas Sheridan		-114.15	-196,522.71
Check	11/14/2007	8415	Kayla Kawile		-90.04	-196,612.75
Check	11/14/2007	8417	Joe Queriapa		-90.04	-196,702.79
Check	11/14/2007	8410	Dorothy J. Cummings		-86.89	-196,789.68
Check	11/14/2007	8425	Melissa Manzanarez		-82.48	-196,872.16
Check	11/14/2007	8422	Denisse Curiel		-81.51	-196,953.67
Check	11/14/2007	8427	Truc Nguyen		-81.51	-197,035.18
Check	11/14/2007	8421	Robert Almanza		-81.51	-197,116.69
Check	11/14/2007	8411	Diane Cunningham		-77.83	-197,194.52
Check	11/14/2007	8434	Placentia Library DI...		-19.94	-197,214.46
Total Checks and Payments					-197,214.46	-197,214.46
Deposits and Credits - 7 items						
Deposit	10/10/2007				47,472.00	47,472.00
Deposit	10/19/2007				131.06	47,603.06
Deposit	10/24/2007				47,472.00	95,075.06
Deposit	10/31/2007				90.03	95,165.09
Deposit	10/31/2007				159.60	95,324.69
Deposit	11/7/2007				47,472.00	142,796.69
Check	11/14/2007	2001	Coleen Wakai		0.00	142,796.69

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Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 09/30/2007

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Total Deposits and Credits					142,796.69	142,796.69
Total New Transactions					-54,417.77	-54,417.77
Ending Balance					-4,567.91	30,895.30

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Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 10/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						86,112.59
Cleared Transactions						
Checks and Payments - 50 items						
Check	12/13/2006	7306	Shannon Ford	X	-245.54	-245.54
Check	9/5/2007	8253	Kayla Kawile	X	-117.74	-363.28
Check	9/5/2007	8284	May Lo	X	-40.75	-404.03
Check	9/19/2007	8327	Melissa Manzanarez	X	-63.74	-467.77
Check	10/3/2007		Paychex	X	-24,899.72	-25,367.49
Check	10/3/2007		Paychex	X	-11,137.32	-36,504.81
Check	10/3/2007	8335	Wendy G. Goodson	X	-2,305.01	-38,809.82
Check	10/3/2007	8355	Tax Deferred Servic...	X	-1,679.34	-40,489.16
Check	10/3/2007	8333	Gary Bell	X	-1,586.60	-42,075.76
Check	10/3/2007	8354	Nationwide Retirem...	X	-1,143.45	-43,219.21
Check	10/3/2007	8340	Beatrice V. Quintanar	X	-1,043.48	-44,262.69
Check	10/3/2007	8341	Hilda Rivera	X	-754.76	-45,017.45
Check	10/3/2007	8336	Alexander Hernandez	X	-612.56	-45,630.01
Check	10/3/2007	8334	Dorothy J. Cummings	X	-348.46	-45,978.47
Check	10/3/2007	8352	Orange County Aud...	X	-231.89	-46,210.36
Check	10/3/2007	8344	Denisse Curiel	X	-229.20	-46,439.56
Check	10/3/2007	8351	Joseph Von Regius	X	-203.77	-46,643.33
Check	10/3/2007	8350	Sothavy Ton	X	-194.97	-46,838.30
Check	10/3/2007	8347	Buckner Nesheim	X	-177.47	-47,015.77
Check	10/3/2007	8349	Araceli Ramirez	X	-171.22	-47,186.99
Check	10/3/2007	8343	Robert Almanza	X	-149.43	-47,336.42
Check	10/3/2007	8342	Kelleny Rivera	X	-140.03	-47,476.45
Check	10/3/2007	8339	Joe Queriapa	X	-138.52	-47,614.97
Check	10/3/2007	8345	Paulette Garcia	X	-114.15	-47,729.12
Check	10/3/2007	8346	Melissa Manzanarez	X	-110.49	-47,839.61
Check	10/3/2007	8338	Noreth Men	X	-80.16	-47,919.77
Check	10/3/2007	8353	Placentia Library Di...	X	-19.94	-47,939.71
Check	10/17/2007		Paychex	X	-25,465.84	-73,405.55
Check	10/17/2007		Paychex	X	-11,740.45	-85,146.00
Check	10/17/2007	8359	Wendy G. Goodson	X	-2,289.37	-87,435.37
Check	10/17/2007	8382	Tax Deferred Servic...	X	-1,679.34	-89,114.71
Check	10/17/2007	8381	Nationwide Retirem...	X	-1,143.45	-90,258.16
Check	10/17/2007	8364	Beatrice V. Quintanar	X	-1,043.55	-91,301.71
Check	10/17/2007	8365	Hilda Rivera	X	-754.76	-92,056.47
Check	10/17/2007	8360	Alexander Hernandez	X	-737.98	-92,794.45
Check	10/17/2007	8375	Christina Perez	X	-506.21	-93,300.66
Check	10/17/2007	8377	Sothavy Ton	X	-304.12	-93,604.78
Check	10/17/2007	8357	Dorothy J. Cummings	X	-253.68	-93,858.46
Check	10/17/2007	8358	Diane Cunningham	X	-252.96	-94,111.42
Check	10/17/2007	8376	Araceli Ramirez	X	-239.56	-94,350.98
Check	10/17/2007	8374	Buckner Nesheim	X	-177.47	-94,528.45
Check	10/17/2007	8371	Danielle Kolboski	X	-173.44	-94,701.89
Check	10/17/2007	8368	Denisse Curiel	X	-163.02	-94,864.91
Check	10/17/2007	8366	Kelleny Rivera	X	-152.96	-95,017.87
Check	10/17/2007	8363	Joe Queriapa	X	-152.38	-95,170.25
Check	10/17/2007	8373	Melissa Manzanarez	X	-137.23	-95,307.48
Check	10/17/2007	8370	Paulette Garcia	X	-121.29	-95,428.77
Check	10/17/2007	2000	Joseph Von Regius	X	-108.67	-95,537.44
Check	10/17/2007	8367	Robert Almanza	X	-81.51	-95,618.95
Check	10/17/2007	8379	Placentia Library Di...	X	-19.94	-95,638.89
Total Checks and Payments					-95,638.89	-95,638.89
Deposits and Credits - 3 items						
Deposit	10/10/2007			X	47,472.00	47,472.00
Deposit	10/19/2007			X	131.06	47,603.06
Deposit	10/24/2007			X	47,472.00	95,075.06
Total Deposits and Credits					95,075.06	95,075.06
Total Cleared Transactions					-563.83	-563.83
Cleared Balance					-563.83	85,548.76
Uncleared Transactions						
Checks and Payments - 41 items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64

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**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 10/31/2007**

Type	Date	Num	Name	Cir	Amount	Balance
Check	5/30/2007	7986	Orange County Aud...		-190.20	-341.84
Check	8/22/2007	8210	Lachmi Jaini		-34.15	-375.99
Check	9/5/2007	8276	Thomas Sheridan		-42.81	-418.80
Check	9/5/2007	8282	Rosa De Alba		-40.75	-459.55
Check	9/19/2007	8304	Kayla Kawile		-117.74	-577.29
Check	10/3/2007	8337	Kayla Kawile		-138.52	-715.81
Check	10/3/2007	8348	Truc Nguyen		-40.75	-756.56
Check	10/17/2007	8356	Gary Bell		-1,586.55	-2,343.11
Check	10/17/2007	8362	Noreth Men		-160.32	-2,503.43
Check	10/17/2007	8380	Prepaid Legal Servi...		-147.50	-2,650.93
Check	10/17/2007	8361	Kayla Kawile		-138.52	-2,789.45
Check	10/17/2007	8369	Amanda Evans		-54.34	-2,843.79
Check	10/17/2007	8372	May Lo		-33.97	-2,877.76
Check	10/31/2007		Paychex		-28,454.28	-31,332.04
Check	10/31/2007		Paychex		-11,565.97	-42,898.01
Check	10/31/2007	8407	Tax Deferred Servic...		-1,904.34	-44,802.35
Check	10/31/2007	8406	Nationwide Retirem...		-1,153.45	-45,955.80
Check	10/31/2007	8392	Beatrice V. Quintanar		-989.23	-46,945.03
Check	10/31/2007	8384	Gary Bell		-774.60	-47,719.63
Check	10/31/2007	8393	Hilda Rivera		-754.76	-48,474.39
Check	10/31/2007	8388	Alexander Hernandez		-678.75	-49,153.14
Check	10/31/2007	8386	Diane Cunningham		-596.81	-49,749.95
Check	10/31/2007	8402	Thomas Sheridan		-519.83	-50,269.78
Check	10/31/2007	8387	David Ferrari		-424.18	-50,693.96
Check	10/31/2007	8401	Araceli Ramirez		-277.73	-50,971.69
Check	10/31/2007	8385	Dorothy J. Cummings		-264.75	-51,236.44
Check	10/31/2007	8408	Orange County Aud...		-231.89	-51,468.33
Check	10/31/2007	8403	Sothavy Ton		-223.88	-51,692.21
Check	10/31/2007	8400	Buckner Nesheim		-193.60	-51,885.81
Check	10/31/2007	8396	Denisse Curiel		-190.18	-52,075.99
Check	10/31/2007	8399	Melissa Manzanarez		-184.05	-52,260.04
Check	10/31/2007	8404	Joseph Von Regius		-163.02	-52,423.06
Check	10/31/2007	8390	Noreth Men		-160.32	-52,583.38
Check	10/31/2007	8391	Joe Queriapa		-138.52	-52,721.90
Check	10/31/2007	8394	Kelleny Rivera		-114.01	-52,835.91
Check	10/31/2007	8398	Danielle Koliboski		-112.94	-52,948.85
Check	10/31/2007	8389	Kayla Kawile		-110.82	-53,059.67
Check	10/31/2007	8395	Robert Almanza		-108.67	-53,168.34
Check	10/31/2007	8397	Paulette Garcia		-92.74	-53,261.08
Check	10/31/2007	8405	Placentia Library Di...		-19.94	-53,281.02
Total Checks and Payments					-53,281.02	-53,281.02
Deposits and Credits - 2 Items						
Deposit	10/31/2007				90.03	90.03
Deposit	10/31/2007				159.60	249.63
Total Deposits and Credits					249.63	249.63
Total Uncleared Transactions					-53,031.39	-53,031.39
Register Balance as of 10/31/2007					-53,595.22	32,517.37
New Transactions						
Checks and Payments - 30 Items						
Check	11/14/2007		Paychex		-24,762.10	-24,762.10
Check	11/14/2007		Paychex		-11,447.67	-36,209.77
Check	11/14/2007	8413	Wendy G. Goodson		-2,067.03	-38,276.80
Check	11/14/2007	8436	Tax Deferred Servic...		-1,904.34	-40,181.14
Check	11/14/2007	8409	Gary Bell		-1,586.55	-41,767.69
Check	11/14/2007	8435	Nationwide Retirem...		-1,153.45	-42,921.14
Check	11/14/2007	8418	Beatrice V. Quintanar		-989.23	-43,910.37
Check	11/14/2007	8412	David Ferrari		-958.16	-44,868.53
Check	11/14/2007	8419	Hilda Rivera		-754.76	-45,623.29
Check	11/14/2007	8414	Alexander Hernandez		-643.91	-46,267.20
Check	11/14/2007	8428	Christina Perez		-435.50	-46,702.70
Check	11/14/2007	8423	Amanda Evans		-362.45	-47,065.15
Check	11/14/2007	8432	Joseph Von Regius		-271.69	-47,336.84
Check	11/14/2007	8433	Orange County Aud...		-231.89	-47,568.73
Check	11/14/2007	8431	Sothavy Ton		-223.88	-47,792.61

9:48 PM
11/13/07

Placentia Library District Reconciliation Detail

Agenda Item 15.
Attachment A
Page 18 of 18

Payroll Checking - Wells Fargo, Period Ending 10/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/14/2007	8426	Buckner Nesheim		-177.47	-47,970.08
Check	11/14/2007	8416	Noreth Men		-160.32	-48,130.40
Check	11/14/2007	8429	Araceli Ramirez		-142.68	-48,273.08
Check	11/14/2007	8424	Danielle Kolboski		-141.16	-48,414.24
Check	11/14/2007	8420	Kelleny Rivera		-119.47	-48,533.71
Check	11/14/2007	8430	Thomas Sheridan		-114.15	-48,647.86
Check	11/14/2007	8415	Kayla Kawile		-90.04	-48,737.90
Check	11/14/2007	8417	Joe Queriapa		-90.04	-48,827.94
Check	11/14/2007	8410	Dorothy J. Cummings		-86.89	-48,914.83
Check	11/14/2007	8425	Melissa Manzanarez		-82.48	-48,997.31
Check	11/14/2007	8422	Denisse Curiel		-81.51	-49,078.82
Check	11/14/2007	8421	Robert Almanza		-81.51	-49,160.33
Check	11/14/2007	8427	Truc Nguyen		-81.51	-49,241.84
Check	11/14/2007	8411	Diane Cunningham		-77.83	-49,319.67
Check	11/14/2007	8434	Placentia Library Di...		-19.94	-49,339.61
Total Checks and Payments					-49,339.61	-49,339.61
Deposits and Credits - 2 items						
Deposit	11/7/2007				47,472.00	47,472.00
Check	11/14/2007	2001	Coleen Wakai		0.00	47,472.00
Total Deposits and Credits					47,472.00	47,472.00
Total New Transactions					-1,867.61	-1,867.61
Ending Balance					<u>-55,462.83</u>	<u>30,649.76</u>

EDM
11/13/2007



Entrepenurial Activities Report
 Net Revenue Summary
 October-07

	Oct-07	Oct-06	YTD 2007-2008	YTD 2006-2007
Passport	12,687.18	10,619.52	53,631.02	54,481.10
Passport Photos	1,360.00	1,450.00	6,880.00	6,960.00
Notary Public	270.00	360.00	1,260.00	1,350.00
Test Proctor	90.00	30.00	597.30	743.60
Total	14,407.18	12,459.52	62,368.32	63,534.70

Prepared by: Wendy Goodson

Summary of Current Status Of Unique Management Accounts
November 19, 2007

Adenda Item 18

FY 07-08	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	14	1,041	9	464.90	0
August	14	1,050	2	395.19	0
September	14	1,054	2	274	0
October	12	1,059	3	390.64	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
TOTAL YTD	54	4204	16	1524.73	0

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 11/01/2007 11:32 PM J2

SUMMARY STATUS REPORT

PAGE: 239

MS YESENIA GOMEZ

PLACENTIA LIBRARY DISTRICT

411 EAST CHAPMAN AVENUE

PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 10/31/2007

Accounts Submitted	:	1,594	Dollars Submitted	:	153,411.40	Dollars Received	:	54,377.75
Bankruptcies	:	14	Dollars in Bankruptcy	:	1,120.96	Material Returned	:	23,299.45
Incorrect Addresses	:	212	Dollars in Skips	:	13,636.68	Dollars Waived	:	5,756.37
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	104,529.49
Accounts in Process	:	1,367	Dollars in Process	:	132,734.93	% of Dollars Activated	:	70.75%
# of Accounts Activated	:	1,059						
% of Accounts Activated	:	77.47%						

**Donor Report For October 2007
Placentia Library Friends Foundation**

Full Name	Total Cash Donation
Albertsons	
Alice Miller	
Barbara Beckett	
Barbara Hatch	
Camille Himes	
Clairee Tynes	
Dee Erman	
Dick Bednar	
Francis Wunderlich	
George Britton	
Gerald Tollefson	
Glenn Baldwin	
Haldon Anderson	
Jacob Paperman	
James Dinsmore	
James Paddock	
James Thomas	
Jo Ann Nelson	
John Brombach	
John Mignot	
Judson Brown	
Mildred Donoghue	
Miriam Sheddon	
Nancy Mikoloski	
Pat Sanatar	
Placentia Presbyterian Church	
Polly Gast	
Ralphs	
Seyed Toliati	
Theodore Farkas	
Thomas Storrey	
Valerie Poole	
Yung-Koh Yin	
	\$3,086.16



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Building Maintenance Report for October 2007
DATE: November 14, 2007

Plumbing:	10-24-07	Repairs in the men's restroom
	10-28-07	Repairs in the children's restroom
	10-31-07	Repairs in the children's restroom
HVAC:	10-5-07	Checked and cleaned both chillers

Prepared by: Vernon Napier



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Personnel Report for Oct 2007
DATE: November 19, 2007

RESIGNATIONS:

None

APPOINTMENTS:

Edythe Finley, Library Aide (Part-Time): Oct 8, 2007
David Ferrari, Library Clerk I (Full-Time): Oct 22, 2007

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson



TO: Elizabeth Minter, Library Director
 FROM: Lois Monroe, Volunteer Coordinator
 SUBJECT: Volunteer Report for October 2007

BOOKSTORE VOLUNTEERS	HRS./SEPT.	OCT.'07
Lillian Bart	7	10
Jill Botha	0	0
Joyce Byrne	8	10
Glennis Clancy	8	10
Sandy Davis	8	8
Carol Fizzard	10	2
Pete Fioroni	0	11
Dotty Greninger	6	8
Eugenia Hathaway (Gene)	4	4
Tammie Haugen	8	8
Florence Henderson	0	0
Marge Horrocks	0	0
Amy Lin	8	8
Tippawan Mathong (Tippi)	5	6
Ann McLoughlin	0	4
Bill Mitchell	6	2
Claire Myers	6	6
Bob Olson	2	2
Carmen Rodriguez	4	8
Gerry Sandoval	0	8
Rose Salem	8	8
Shawn Sorokin	6	6
Inez Segovia	6	8
Barbara Shears	9	6
Pat Silverman (resigned)	8	4
Margo Thum	11	18
Jerri Tollefson	0	4
Phyllis Wilcox	6	0
TOTAL	225	169

REGULAR VOLUNTEERS

Theresa Backes (mends books)	6	12
Lynda Baker (sub)	2	4
Nadine Blansett	52	27
Cathie Ford (sub)	2	0
Jeanette Gardner (History Rm)	22	28.5
John Haagen (sort & price)	6	8
Jack Hanley (sort and price)	8.3	3.5
Ginny Hausmann (sub)	0	0
Barbara Hemmerling (sort & price, sub)	30	20
Pat Irot (History Rm, Bookstore, sort & price)	37	33
Pat Jertberg (History Rm)	10	11
Nancy Lone-Tollefson	40	49
Linda Mencken	0	0
Carol Pence (Sunday Sales)	0	0
Eleanore Rankin (sub)	3	5
Marie Schmidt (sub) & Hist. Room	34	12
Linda Scott (backroom & sub)	0	2

TO: Elizabeth Minter, Library Director
FROM: Lois Monroe, Volunteer Coordinator
SUBJECT: Volunteer Report for October 2007

Fay Soo (sub)	2	2
Barbara Wilson (sort & price)	5	6.25
Ruth Schafer (sub)	0	0
Marge Boelman (processing)	5	1
Patty Clugston (videos)	6	7
Beelay Fierio	6	0
Jean Fitzgerald (check-in)	9	3
TOTAL	285.3	234.25

Placentia Library
Literacy Department
October 2007

	Last Name	First Name	Key Word	Hours
1	Almanza	Robert	FWS-F	14
2	Armstrong	Tiffany	INTERNSHIP	14
3	Arneal	Jim.	PRREP	2
4	Bostwick	James	PRREP	5
5	Bounds	Diane	ADULT	2
6	Chung	Andy	PRREP	13
7	Cisneros	Martha	PRREP	16
8	Contreras	Sara	PRREP	2
9	Curiel	Denisse	FWS-F	22
10	Fazil	Abraham	PRREP	4
11	Foster	Elinor	ADULT	4
12	Fuller	Laura	FWS-W	100
13	Fuog	Sarah	PRREP	6
14	Garcia	Paulette	FWS-F	14
15	Garnant	Victoria	INTERNSHIP	16
16	Gonzalez	Ashley	PRREP	2
17	Gonzalez	Danny	PRREP	5
18	Gonzalez	Miguel	PRREP	2
19	Goodman	Dale	ADULT	42
20	Hamrell	Judy	ADULT	6
21	Hernandez	Arlene	PRREP	8
22	Holmes	Nancy	ADULT	4
23	Huang	Aian	PRREP	2
24	Koliboski	Danielle	FWS-F	4
25	Lam	Diana	PRREP	12
26	Lee	Al	ADULT	4
27	Leslie	Sandra	ADULT	8
28	Manzanarez	Melissa	FWS-F	20
29	Mc Grath	Patricia	ADULT	4
30	McCallick	Brenna	PRREP	2
31	Nardin	Linda	ADULT	6
32	Nesheim	Buckner	FWS-F	23
33	Nguyen	Truc	FWS-F	6
34	Patel	Shivam	ADULT	4
35	Perez	Christina	FWS-F	34
36	Ramirez	Araceli	FWS-F	30
37	Rivera	Kelleny	PRREP	16
38	Ross	Charlotte	ADULT	8
39	Rudie	Marlene	ADULT	4
40	Rupal		PRREP	2
41	Sargeant	Lynn	ADULT	4
42	Shah	Raj	PRREP	6
43	Sheridan	Thomas	FWS-F	8
44	Shimizu	Ken	ADULT	5
45	Simpson	Christian	PRREP	2
46	Suh	Beom (Stacy)	PRREP	4

4i	Ton	Sothavy	FWS-F	30
4i	Von Regius	Joseph	FWS-F	32
4i	Vosonghian	Sarah	PRREP	2
				585

Elizabeth Minter

From: Neil McCormick [neilm@csga.net]
Sent: Tuesday, November 13, 2007 11:13 AM
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November 13, 2007

Specter of Prop 1A Rises From Healthcare Reform Talks



With all the discussion surrounding a renewed healthcare reform compromise, not many considered Proposition 1A in the talks. But in a press conference regarding the renewed talks on healthcare reform on Tuesday, Speaker of the Assembly

Fabian Nunez raised the issue of Prop 1A, not as a financing tool for healthcare but as a possible roadblock to any reform effort. [Read more about Prop 1A and healthcare reform...](#)

Education

2007 CSGA Annual Conference Photos Online Now!

This year's Annual Conference and Exhibitor Showcase was another great success, boasting the highest attendance ever! Photos from the event are now available to view online. Visit the CSGA website at <http://www.csga.net/images/album/index1.htm> and view some of the highlights of this year's event.

Join us in Irvine in 2008, where the annual conference theme will be e-District: embracing technology. Be sure to read each issue of the CSGA e-News for more information!

Membership

It's Membership Renewal Time

Thank you for your membership in CSGA! Your support through membership has brought your association to a place

In this issue...

[Specter of Prop 1A Rises From Healthcare Reform Talks](#)

[2007 CSGA Annual Conference Photos Online Now!](#)

[It's Membership Renewal Time](#)

[Now Available! CSGA 2007-08 Administrative Salary & Benefits Survey](#)

[Now Available! CSGA 2007-08 Updated Sample Policy Handbook](#)

[Ports to Phase out Dirty Trucks](#)

[Water District Flexing its Muscle to Fight Mussel](#)

Employment

Here are the latest job opportunities posted on the CSGA website:

Transportation Engineer
Transportation Agency for Monterey County

Planning and Resources Chief
Marin County Dept of Parks and Open Space

Special Projects Coordinator
Mission Springs Water District

CSGA Calendar

Jan 24-25
Board Member Training
Emeryville

Feb 7-8
Board Member Training
Manteca

Feb 21
General Manager Training
Auburn

Feb 22
Supervisory Training
Auburn

Sept 22-25
Annual Conference and Exhibitor Showcase
Irvine

[View the complete education calendar here.](#)

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Associate Engineer
Mission Springs Water
District

**Planning and Resources
Chief**
Marin County Dept of Parks
and Open Space

**Administrative Services
Manager**
Las Gallinas Valley
Sanitary District

General Manager
Imperial Irrigation District

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where influence and recognition form the backbone of what drives the beliefs of CSDA and have helped keep us strong in our advocacy efforts. Last week, the 2008 membership renewals were mailed. We thank you in advance for your dues investment to help your association continue the momentum that has been built. [Read more about the 2008 membership renewals...](#)

Now Available! CSDA 2007-08 Administrative Salary & Benefits Survey

Recruiting and retaining qualified employees is critical to the operational success of special districts. CSDA believes that it is important to understand and take into consideration the competitive nature of salaries and benefits when putting together a comprehensive package that will attract and retain a good team. In response to a growing demand for solid data on the salary and benefits being offered by special districts, CSDA conducts a bi-annual salary and benefits survey to help your district. The 3rd edition of CSDA's Administrative Salary & Benefits Survey is now available! [Read more about the Administrative Salary & Benefits Survey...](#)

Now Available! CSDA 2007-08 Updated Sample Policy Handbook

CSDA's Sample Policy Handbook is designed to help your district set policies and procedures ensuring the smooth operations of both your board and staff. This publication, designed and developed by CSDA, is a comprehensive handbook packed with over 300 pages of current information on policies and procedures that can be used for YOUR special district's policy handbook. [Read more about the Sample Policy Handbook...](#)

In the News

Ports to Phase out Dirty Trucks

Harbor commissioners Monday ratified a historic environmental agreement to phase out dirty diesel trucks servicing the nation's largest seaport within five years. The move comes several days after an identical plan, in the form of a tariff, was approved by port authorities in neighboring Los Angeles. The joint initiative will eventually ban pre-2007 diesel rigs from accessing waterfront terminals by Jan. 1, 2012, with exemptions for some emergency vehicles, auto transports, fuel trucks and yard hostlers. [Read more of this story...](#)

Water District Flexing its Muscle to Fight Mussel

Water agencies across Southern California are bracing for the possible arrival of a tiny mussel that could be a big problem. If just one quagga mussel gets into a water system, it could multiply by the hundreds of thousands and eventually cripple infrastructure, decimate fish populations and degrade water quality. Many believe now is the time to act to either keep the

Placentia Library District
Circulation Report - October 2007

	October 2007	October 2006	Y-T-D 2007	Y-T-D 2006	Y-T-D % change
1st Time Checkouts	17,476	16,095	72,871	64,037	12.1%
Phone Renewals	1,223	1,056	3,812	3,430	10.0%
<u>In-Building Renewals</u>	<u>618</u>	<u>494</u>	<u>3,205</u>	<u>2,179</u>	<u>32.0%</u>
TOTAL CHECKOUTS	19,317	17,645	79,888	69,646	12.8%
On-Time Checkins	19,816	17,797	83,344	72,173	13.4%
<u>Late Checkins</u>	<u>1,166</u>	<u>1,065</u>	<u>4,600</u>	<u>4,201</u>	<u>8.7%</u>
TOTAL CHECKINS	20,982	18,862	87,944	76,374	13.2%
Holdings Placed	718	606	2,722	2,147	21.1%
Holdings Cancelled	9	16	43	76	-76.7%
Holdings Filled	528	390	2,067	1,674	19.0%
NEW PATRON REGISTRATIONS	278	357	1,183	1,396	-18.0%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,325	6,391	27,239	25,422	6.7%
Juvenile Print	8,435	7,584	33,204	29,365	11.6%
Audio	1,230	1,107	4,557	4,420	3.0%
<u>Visual</u>	<u>5,050</u>	<u>4,084</u>	<u>22,031</u>	<u>16,078</u>	<u>27.0%</u>
TOTAL CIRCULATION	21,040	19,166	87,031	75,285	13.5%
CIRCULATION BY PLACE OF RESIDENCE					
Placentia residents	12,071	10,556	50,345	42,651	15.3%
<i>Placentia residents (as a percentage)</i>	<i>57.4%</i>	<i>55.1%</i>	<i>57.8%</i>	<i>56.7%</i>	
Anaheim residents	3,871	4,127	15,825	10,890	31.2%
<i>Anaheim residents (as a percentage)</i>	<i>18.4%</i>	<i>21.5%</i>	<i>18.2%</i>	<i>14.5%</i>	
Non-residents (includes Anaheim)	6,969	8,610	36,686	32,634	11.0%
<i>Non-residents (as a percentage)</i>	<i>42.6%</i>	<i>44.9%</i>	<i>42.2%</i>	<i>43.3%</i>	
TYPES OF ACTIVE BORROWERS					
Adult	15,760	14,322			
Young Adult	279	301			
Juvenile	2,988	2,960			
New Borrower	1,007	1,277			
Reciprocal borrowers	110	n/a			
Gold Members	570	n/a			
<u>Other (staff)</u>	<u>361</u>	<u>308</u>			
TOTAL ACTIVE BORROWERS *	21,075	19,168			
TOTAL REGISTERED BORROWERS **	33,987	30,563			
ATTENDANCE	55,899	51,822	211,197	186,339	11.8%

* Active borrowers have used the Library this month

** Registered borrowers have used the Library within the past 12 months

mussels at bay or mitigate their effect. [Read more of the story...](#)

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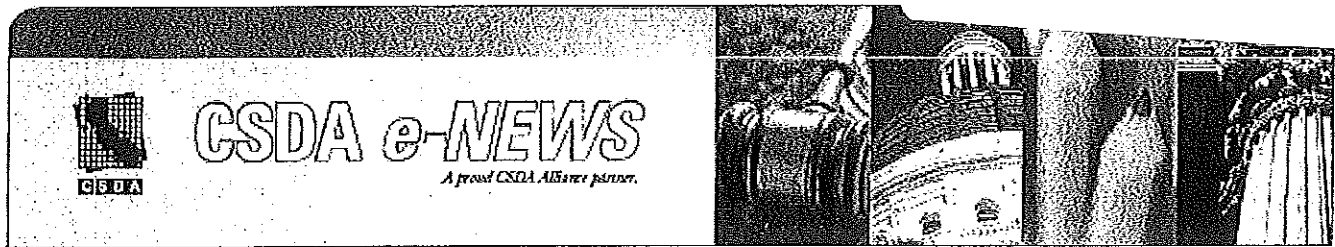
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Specter of Prop 1A Rises From Healthcare Reform Talks

With all the discussion surrounding a renewed healthcare reform compromise, not many considered Proposition 1A in the talks. But in a press conference regarding the renewed talks on healthcare reform on Tuesday, Speaker of the Assembly Fabian Nunez raised the issue of Prop 1A, not as a financing tool for healthcare but as a possible roadblock to any reform effort.

Prop 1A was passed in 2004—with CSDA's sustained involvement and fundraising—in an effort to protect local government funds from raids by the state, a la ERAF I and II. Specifically, Prop 1A allowed for the state to shift funds only in a declared emergency by the governor, and if legislation was passed by a two-thirds majority of both the Assembly and Senate. Furthermore, any amount taken from the state had to be paid back within a certain amount of time. As part of the compromise to get Governor Arnold Schwarzenegger's support, Prop 1A allowed for a final shift—ERAF III—to be implemented for two years.

This is the challenge Prop 1A is presenting to healthcare reform proponents. Counties receive a certain amount from sales tax and the vehicle license fee (VLF) under realignment to pay for the cost of care for medically indigent adults. Under the healthcare reform package that the governor and legislative leaders want to push, the state would cover the cost of care for this population, relieving the counties of this burden. States would also take back the sales tax and VLF revenue the counties would have received otherwise. However, this would be considered a shift in funding and would trigger the protections set by Prop 1A. Considering healthcare reform is not a one-time grab for money but a sustained effort, having to pay back the counties is not an option.

What steps healthcare reform proponents can take to "get around" Prop 1A is not certain. But as Speaker Nunez said: "With Prop 1A, we are going to have to figure out how to do that." Stay tuned—CSDA will watch these new developments very carefully.

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November 5, 2007

New Resource Guide Available for Members



The CSDA Legislative Department has created a handy tool for its members and staff! CSDA's *Guide to Special District Laws and Related Codes* is a reference guide of statutes that affect local governments and special districts in particular. The entries in CSDA's *Guide to Special District Laws and Related Codes* include concepts, names of specific acts laws and special district principle acts. Each entry contains a brief summary of the topic, the section number of the code in which it is located and any cross-references to other entries. This guide is a valuable resource that can help board members and district staff quickly locate information about topics of interest.

CSDA's *Guide to Special District Laws and Related Codes* can be easily accessed from the CSDA Members Only website at <http://members.csla.net/>. Go to the Legislation and Grassroots Section, and locate the pertinent tab in the left-hand column. It's that simple!

In this Issue...

- [New Resource Guide Available for Members](#)
- [Last Chance to Register for Generational Diversity Training!](#)
- [Last Chance to Register for Staying in Compliance!](#)
- [2008 e-District: Embracing Technology - Exhibitors: Prime Space Available - Do You Qualify?](#)
- [Ethics Training is Mandatory - CSDA Makes it Easy](#)
- [Simi Parks District Opens 42 Acres to the Public](#)
- [Water District Hopes Camera Stops Thefts](#)

Employment

- Here are the latest job opportunities posted on the CSDA website:
- [Transportation Engineer Transportation Agency for Monterey County](#)
- [Planning and Resources Chief Marin County Dept of Parks and Open Space](#)
- [Special Projects Coordinator Mission Springs Water](#)

Education

Last Chance to Register for Generational Diversity Training!

November 8, 2007, Sacramento, Sterling Hotel. Visit <http://www.csla.net/diversity.htm> to register!

Last Chance to Register for Staying in Compliance!

November 9, 2007, Sacramento, Sterling Hotel
 Call Chris Ashley, education assistant: (916) 442-7887 or visit the CSDA website at <http://www.csla.net/stayingincompliance.htm>.

2008 e-District: Embracing Technology - Exhibitors: Prime Space Available - Do You Qualify?

CSDA Calendar

- Nov 8 [Generational Diversity Sacramento](#)
- Nov 9 [Staying in Compliance Sacramento](#)
- Nov 9 [Board's Role in Human Resources Ontario](#)
- Nov 16 [AB 1234 Ethics Compliance Anderson](#)
- Dec 7 [AB 1234 Ethics Compliance Riverside](#)

Sept 22-25
Annual Conference and Exhibitor Showcase Irvine

[View the complete education calendar here.](#)

FAQ

Can CSDA education

District

Associate Engineer
Mission Springs Water
District

**Planning and Resources
Chief**
Marin County Dept of Parks
and Open Space

**Administrative Services
Manager**
Las Gallinas Valley
Sanitary District

General Manager
Imperial Irrigation District

**Natural Resources
Manager**
Inland Empire RCD

**Water/Wastewater
Operations Supervisor**
Hidden Valley Lake CSD

[View the complete list of
current employment
opportunities here.](#)

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opportunities with CSDA,
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The 2008 CSDA Annual Conference
Exhibition Hall will have five prime
locations available to exhibitors and/or
sponsors. These spaces are now
available and 'up for grabs.' But, there
is criteria your company will need to
meet in order to qualify to purchase
these prime spaces. [Read about the
criteria...](#)

e-news



[Click here to learn the
answer!](#)

**Ethics Training is Mandatory - CSDA Makes
it Easy**

If your district has elected or appointed officials who took office
in January of 2007, they must complete two hours of ethics
training by January 31, 2008. The time is short and you have
options. [Read about these options...](#)

In the News

**Simi Parks District Opens 42 Acres to the
Public**

With plans to include bike paths and horse trails, 42 acres of
prime parkland has been opened to the public, connecting the
final piece of the open space puzzle in a corner of south Simi
Valley. Long Canyon Parkland, formerly known as the
Equestrian Center property, is nestled among several other
large open space properties along Long Canyon Road near
Wood Ranch Parkway. The Rancho Simi Recreation and Park
District recently bought it from the Simi Valley Unified School
District for about \$883,000. [Read more of this story...](#)

Water District Hopes Camera Stops Thefts

Officials of the local irrigation district are hoping a \$40,000
investment in surveillance cameras will be worth its weight in
copper. On Tuesday, South San Joaquin Irrigation District
board members voted in favor of putting the camera at three
isolated locations on the main canal used to move water to
rural areas around Manteca, Ripon and Escalon where pump
equipment is located. [Read more of this story...](#)

Spread the e-News!

If you know of board members or employees from your district
who would benefit from receiving CSDA e-News, simply reply
to this email and send us their names, titles and email
addresses – that ensures they'll begin receiving CSDA e-News
every week. For more information, contact Travis Wills at
Travisw@csda.net or (877) 924-CSDA (2732).

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Ethics Training is Mandatory - CSDA Makes it Easy

If your district has elected or appointed officials who took office in January of 2007, they must complete two hours of ethics training by January 31, 2008. The time is short so here are your options:

Contact CSDA for an Ethics DVD. You may purchase an ethics DVD Kit for \$49. The Kit includes a DVD, a workbook and a test. Once you have watched the DVD, you may complete the very simple test and return the DVD and the test to CSDA. If you get 7 out of the 10 questions correct (and they are simple questions that indicate you understand the principles of AB 1234) your Certificate of Completion will be mailed to your district office.

The second option is to attend one of two final CSDA seminars on AB 1234 Ethics Compliance Training. The next seminar is scheduled for November 16, 2007 in Anderson. The final seminar for 2007 is scheduled for December 7, 2007 in Riverside. Contact Chris Ashley, education assistant, at (916) 442-7887 or register online at <http://www.csdanet.org/ethics.htm>.

Remember, Ethics compliance training is not an option; it is a mandate. CSDA can assist you in getting your training completed sooner rather than later.

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October 29, 2007

In this issue...

[Get A Jumpstart On New State Mandate Reimbursement Procedures](#)

[Last Chance to Register for General Manager Training](#)

[November Classes - Register Now!](#)

[CSDA Begins the 2008 Education Year Early...](#)

[2008 CSDA Annual Conference Exhibitor Registration - Reserve Your Place in the "Exhibit Hall of Tomorrow"](#)

[Partnering for a New Park](#)

[Nipomo Leans Toward Desalination to Fix Water Woes](#)

[Grant to Raise Port of Hueneme Security](#)

Employment

Here are the latest job opportunities posted on the CSDA website:

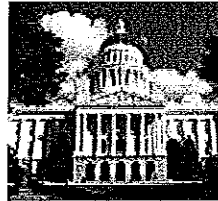
[Planning and Resources Chief](#)

[Marin County Dept of Parks and Open Space](#)

[Administrative Services Manager](#)

[Las Gallinas Valley Sanitary District](#)

Get A Jumpstart On New State Mandate Reimbursement Procedures



In light of the efforts to recast the state mandate reimbursement process, the State Department of Finance (DOF) is urging special districts to submit more reimbursement claims and to get a head start even before the new law is enacted. This year, Assembly Bill 1222, by Assembly Member John Laird (D-Santa Cruz), was drafted to provide a streamlined reimbursement process for state mandate claims. As any local government entity dealing with the process knows, it is a long and arduous process through the State Commission on Mandates that often times does not even result in a full reimbursement. [Read more about state mandate reimbursements...](#)

Education

Last Chance to Register for General Manager Training

PLEASE NOTE LOCATION CHANGE:

November 1 – Conejo Recreation and Park District.

For Directions, [click here](#).

November Classes - Register Now!

November 1 & 2/Long Beach - [Board Secretary Training](#).

Registration closes Wednesday!

November 8/Sacramento - [Generational Diversity Training](#). What a fun way to learn - you must attend!

November 9/Sacramento - [Staying in Compliance](#). Only a few spaces left!

November 9/Ontario - [The Board's Role in Human Resources](#). Last Special District Leadership Academy class of the year!

CSDA Begins the 2008 Education Year Early...

The 2008 education calendar is ready! Go to <http://www.csda.net/edcal.htm> and pick your learning opportunities now. That's right. It is still October of 2007, but

CSDA Calendar

Nov 1-2
[Board Secretary Training](#)
Long Beach

Nov 1
[General Manager Training](#)
NEW LOCATION: Thousand Oaks

Nov 8
[Generational Diversity](#)
Sacramento

Nov 9
[Staying in Compliance](#)
Sacramento

Nov 9
[Board's Role in Human Resources](#)
Ontario

Nov 16
[AB 1234 Ethics Compliance](#)
Anderson

Dec 7
[AB 1234 Ethics Compliance](#)
Riverside

[View the complete](#)

General Manager
Imperial Irrigation District

**Natural Resources
Manager**
Inland Empire RCD

**Water/Wastewater
Operations Supervisor**
Hidden Valley Lake CSD

Project Manager
FCS Group

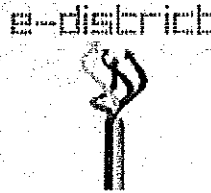
[View the complete list of
current employment
opportunities here.](#)

*For more information on
posting employment
opportunities with CSDA,
call 877.924.CSDA (2732).*

you can begin to plan now to grow your district in 2008 gaining the knowledge, tools and information you need continuing your education through CSDA. Visit the CSDA website and budget for your favorite classes today!

2008 CSDA Annual Conference Exhibit Registration – Reserve Your Place in the 'Exhibit Hall of Tomorrow'

The 2007 Annual Conference was such a success that exhibitors are already calling to reserve their booths for next year. If you want to select your choice spot in the 'Exhibit Hall of Tomorrow' at the 2008 CSDA e-District/Technology Conference, call Pamela Williams, meetings coordinator and get on her waiting list. Exhibitor registration will open prior to the end of 2007 so get on the list now. The exhibitor floor plan is being prepared this coming week. Booths will be sold on a first come/first serve basis and the hall is expected to be an early sellout. Call Pamela soon!



**Are you an individual
who must renew your
Ethics Certification in
2008 or 2009?**

**Learn more about ethics
recertification.**

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In the News

Partnering for a New Park

Optimism drives park district director Reese Troublefield and CSD general manager Michael Mayer. The two leaders envision a future where people throughout the Valley have the best services their tax dollars can buy. Troublefield and Mayer hope that future can start now. [Read more of this story...](#)

Nipomo Leans Toward Desalination to Fix Water Woes

A desalination plant that could cost up to \$100 million appears to be the likeliest option for an additional water source in Nipomo, according to the town's services district board president. The Nipomo Community Services District board has narrowed several options that it has considered in recent months to two: buying state water or building a desalination plant. [Read more of this story...](#)

Grant to Raise Port of Hueneme Security

Biometric screening, background checks and beefed up security are part of a new identification system coming to the Port of Hueneme. On Monday, the board of directors for the Oxnard Harbor District accepted a grant for nearly half a million dollars from the Department of Homeland Security to help the port — which handled almost \$6 billion in trade last year — buy into a nationwide port workers' identification system. [Read more of this story...](#)

Spread the e-News!

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses — that ensures they'll begin receiving CSDA e-News every week. For more information, contact Travis Wills at Travisw@csda.net or (877) 924-CSDA (2732).



Get A Jumpstart On New State Mandate Reimbursement Procedures

In light of the efforts to recast the state mandate reimbursement process, the State Department of Finance (DOF) is urging special districts to submit more reimbursement claims and to get a head start even before the new law is enacted. This year, Assembly Bill 1222, by Assembly Member John Laird (D-Santa Cruz), was drafted to provide a streamlined reimbursement process for state mandate claims. As any local government entity dealing with the process knows, it is a long and arduous process through the State Commission on Mandates that often times does not even result in a full reimbursement.

AB 1222 was drafted by a broad coalition (involving CSDA, the California State Association of Cities, the League of California Cities, the State Mandates Commission, the Legislative Analyst's Office, the DOF and more) to streamline the process. The bill essentially creates an alternative process by which the local government entity can negotiate directly with the DOF, rather than having to go through the State Mandates Commission (and then financed by DOF). However, if neither side can come to an agreement, the ability to go through the Commission is still available. AB 1222 was signed by the governor and will go into effect January 1, 2008.

The DOF noted to CSDA that not many special districts submit claims on reimbursements, and possibly understandably so because of the years-long effort it takes. We'd all like to see this number increased. If districts are interested in negotiating their claims directly with DOF, they can submit them now in preparation for next year. Additionally, if a district already currently has a claim in with the Commission, DOF will take the claim, provided that the district lets the Commission know.

The DOF contact person for this is Carla Castaneda, and she can be reached at (916) 327-0103, ext 3090 or by e-mail at carla.castaneda@dof.ca.gov.

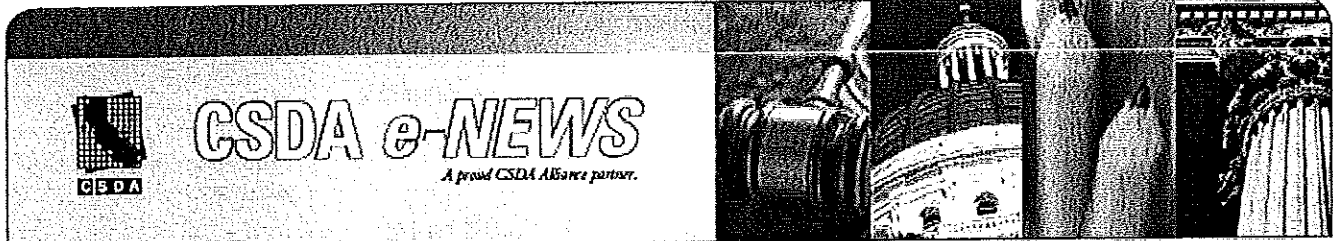
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October 22, 2007

In this Issue...

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- [CSDA Is Recognized By Bills' Author For Support](#)
- [ACWA Launches Program to Increase Awareness of State's Water Crisis](#)
- [2008 Annual Conference - Call for Presentations](#)
- [Fall Education Classes - Registration is Open](#)
- [UCSC, Open Space District Team Up to Fight Invasive Weed](#)
- [Marin Healthcare District Plans Sutter Transition](#)

Employment

Here are the latest job opportunities posted on the CSDA website:

- General Manager**
Imperial Irrigation District
- Natural Resources Manager**
Inland Empire RCD
- Water/Wastewater Operations Supervisor**
Hidden Valley Lake CSD
- Project Manager**

Governor Signs Slew Of Bills By Deadline



Governor Arnold Schwarzenegger, facing a constitutional deadline of October 14, acted on hundreds of bills last weekend, giving them his signature or stamping them with a veto stamp. A number of these bills affect special district services and

other local government entities. [Read about these bills...](#)

CSDA Is Recognized By Bills' Author For Support

CSDA received warm thank-you letters from Senate Local Government Chair Gloria Negrete McLeod (D-Chino) for our integral support on two of her bills that were signed by the governor. In the letter, she personally thanked CSDA and our members for our support of Senate Bill 162 and Senate Bill 343. SB 162 allows a local agency formation commission (LAFCO) to consider environmental justice when making boundary decisions, and SB 343 strengthens California's open-meeting laws with minimal additional effort from special districts. She explained that CSDA's support made it easier for the bills to move through the legislative process.

ACWA Launches Program to Increase Awareness of State's Water Crisis

In an effort to increase the public's awareness of the challenges now facing California's water supply and delivery system, the Association of California Water Agencies (ACWA) has launched a multi-media educational program. The program, 'California's Water: A Crisis We Can't Ignore', uses television, radio and print ads, as well as the internet and community outreach techniques to inform the public of the crisis now taking place with California's water. Through the program, ACWA hopes to inform and educate the public on the specific threats to California's water and what it means to each resident. [Read more about this program...](#)

Education

CSDA Calendar

- Oct 25
SDRMA Safety/Claims Education Day
Anaheim
- Nov 1-2
Board Secretary Training
Long Beach
- Nov 1
General Manager Training
Camarillo
- Nov 2
Supervisors Training
Camarillo
- Nov 8
Generational Diversity
Sacramento
- Nov 9
Staying in Compliance
Sacramento
- Nov 9
Board's Role in Human Resources
Ontario
- Nov 16
AB 1234 Ethics Compliance

FCS Group

**Childrens Recreation
Coordinator**
Coachella Valley RPD

**Administrator of Planning
and Public Works**
Tahoe City PUD

[View the complete list of
current employment
opportunities here.](#)

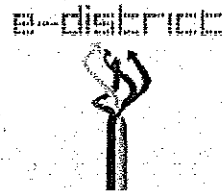
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**2008 Annual Conference - Call for
Presentations**

The 2007 CSDA Annual Conference was a success and it is now history. The CSDA staff has already begun to plan for 2008. In an effort to improve on each year's success, the CSDA staff not only takes the time to 'debrief' the past year's conference, but we also make an effort to begin the planning process earlier. In the spirit of providing adequate lead time, we are issuing a CALL for PRESENTATIONS for the 2008 Annual Conference. [Read more about presentation submissions...](#)



**Fall Education Classes – Registration is
Open**

The fall line-up for education is designed to assist CSDA members reach their educational goals prior to the end of 2007. Whether you are new to CSDA and need more information and training, or you are a seasoned CSDA member, board member, general manager or staff employee, continuing education should be an important priority. [Read about CSDA's fall classes...](#)

**Compliance
Riverside**

[View the complete
education calendar
here.](#)

FAQ

**Are there any tools to
help districts educate
constituents on special
districts?**

[Click here to learn the
answer!](#)

In the News

**UCSC, Open Space District Team Up to
Fight Invasive Weed**

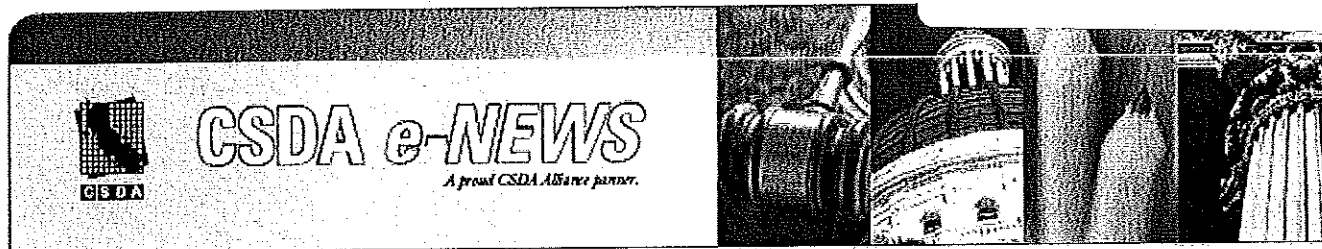
The Midpeninsula Open Space District today announced a research partnership with scientists from the University of California, Santa Cruz whose goal is to help local grasslands resist the invasive yellow starthistle. [Read more of this story...](#)

**Marin Healthcare District Plans Sutter
Transition**

Acting with newfound collegiality, the Marin Healthcare District board this week approved creation of a transition board of directors that would oversee day-to-day operations of Marin General Hospital when Sutter Health departs. The health-care board, whose members have often been at odds with each other, voted unanimously to create a transition board and also to hire a management company to provide expertise in finance, facility planning, personnel, information services and other critical areas. [Read more of this story...](#)

Spread the e-News!

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Laura Labanieh at Laural@cda.net or (877) 924-CSDA (2732).



Governor Signs Slew Of Bills By Deadline

Governor Arnold Schwarzenegger, facing a constitutional deadline of October 14, acted on hundreds of bills last weekend, giving them his signature or stamping them with a veto stamp. A number of these bills affect special district services and other local government entities. For more information on these bills, and others that CSDA tracks, log into the CSDA Members Section at <http://members.csda.net>.

Assembly Bill 1406 (Huffman): This bill allows condominiums to use recycled water for toilet or urinal flushing. CSDA supported this bill, which was signed by the governor.

Senate Bill 220 (Corbett): This bill requires bottled water sold in a beverage container to include on its label more information about the sources of the water, contact information for the bottler, contact information to get a bottled water report on the quality of the water, and more. CSDA supported this bill, which was signed by the governor.

SB 942 (Migden): This bill makes changes for injuries occurring on or after January 1, 2008. If the injury causes permanent partial disability and the injured employee does not return to work for the employer within 60 days after the disability becomes permanent and stationary, the employee shall be entitled to receive a supplemental job displacement benefit, and would revise the amounts of benefits an injured employee would be eligible to receive. CSDA opposed this bill, which was vetoed by the governor.

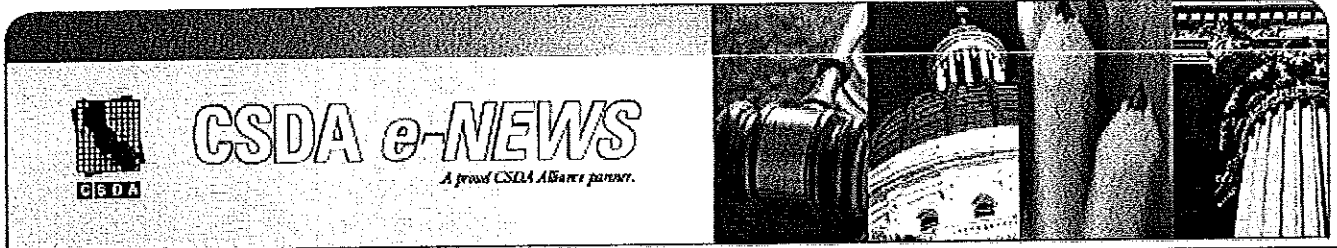
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October 15, 2007

In this issue...

[Governor Signs More CSDA-Supported Bills](#)

[Water Bills Get Tanked](#)

[Staying in Compliance Classes Open for Registration](#)

[General Manager and Supervisors Training: Registration now open](#)

[Congratulations to the Exhibitors!](#)

[The Special District Risk Management Authority Co-sponsors Generational Diversity Training](#)

[Update Your Information!](#)

[Water District OKs \\$25M Treatment Plant](#)

[Long-dead Return to Life for 'Tomb' Tour](#)

Employment

Here are the latest job opportunities posted on the CSDA website:

Natural Resources Manager
Inland Empire RCD

Water/Wastewater Operations Supervisor
Hidden Valley Lake CSD

Project Manager

Governor Signs More CSDA-Supported Bills



The governor has only a few more days to sign bills. Last week, he signed a slew of bills that would benefit special districts and other local governments. [Read about these bills...](#)

Water Bills Get Tanked

Both the democratic and republican proposals on water bonds failed in the Senate. SBX2 3 (a \$9 billion bond proposal with money specifically for dams) and SBX2 4, both by Senator Dave Cogdill (R-Fresno), failed to pass the Senate Natural Resources and Water Committee on Monday. SBX2 1 and SBX2 2, both by Senator Don Perata (D-Oakland), passed the policy committee and Appropriations committee, but SBX2 2 (the democratic water bond proposal), fell short of the two-thirds majority needed to pass a bond through the Legislature.

What happens next is up in the air, though both sides have said they want to put their own proposal on the November 2008 ballot. Watch out for a packed election year.

Education

Staying in Compliance Class Open for Registration

Register for CSDA's Staying in Compliance class and learn more about the Brown Act, recent changes to the Public Records Act, and gain a better understanding of Conflict of Interest issues. This class is scheduled for November 9 in Sacramento. Visit us online at <http://www.csla.net/stayingincompliance.htm> or call Chris Ashley, Education Assistant at (916) 442-7887.

General Manager and Supervisors Training: Registration now open: Visit www.csla.net!

CSDA Calendar

Oct 25
SDRMA Safety/Claims Education Day
Anaheim

Nov 1-2
Board Secretary Training
Long Beach

Nov 1
General Manager Training
Camarillo

Nov 2
Supervisor Training
Camarillo

Nov 8
Generational Diversity
Sacramento

Nov 9
Staying in Compliance
Sacramento

[View the complete education calendar here.](#)

FAQ

Are CSDs required to

FCS Group

**Childrens Recreation
Coordinator**
Coachella Valley RPD

**Administrator of Planning
and Public Works**
Tahoe City PUD

**Water Distribution
Operator in Training**
Elk Grove Water Service

Utility Superintendent
Nipomo CSD

**Safety Compliance
Coordinator**
Tuolumne Utilities District

**Membership and
Chapters Assistant**
California Special Districts
Association

[View the complete list of
current employment
opportunities here.](#)

For more information on
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opportunities with CSDA,
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Congratulations to the Exhibitors!

From the entire CSDA team, we would like to extend warmest thanks to all of the 2007 Annual Conference Exhibitors. The entire event was indeed a complete success. [Read about the exhibitors at this year's conference.](#)

The Special District Risk Management Authority Co-sponsors Generational Diversity Training

According to a story published by ABC News on July 9, 2007, 'Americans are staying in the work force longer than ever before, postponing retirement or doing away with it altogether. At the same time, Generation Y, those workers born between 1977 and 1991, now make up the largest segment of the work force at 80 million strong. So at some point all of us will work for or with people who aren't our age and who, through nature and nurture, bring different work styles and work ethics to their jobs.' Based on this fact, the California Special Districts Association and the Special District Risk Management Authority have collaborated to launch one of their most important and cutting-edge training courses ever – Generational Diversity Training: How to Recruit, Retain, and Re-energize the Employee Team of the Future. [Read about this training...](#)

Membership

Update your information!

Help us update our records! CSDA makes a concerted effort to make sure our records maintain the most accurate information possible. Please [CLICK HERE](#) and update your district's operating budget. Operating budget is defined as the total budget, minus principal and interest payments on long-term debt, minus one-time grants, and minus reserves designated for future expenditures.

In the News

Water District OKs \$25M Treatment Plant

A design proposal for a \$25 million water treatment plant was among three projects approved by the East Valley Water District on Tuesday in an effort to treat contaminated water and conform to new state environmental standards. [Read more of this story...](#)

Long-dead Return to Life for 'Tomb' Tour

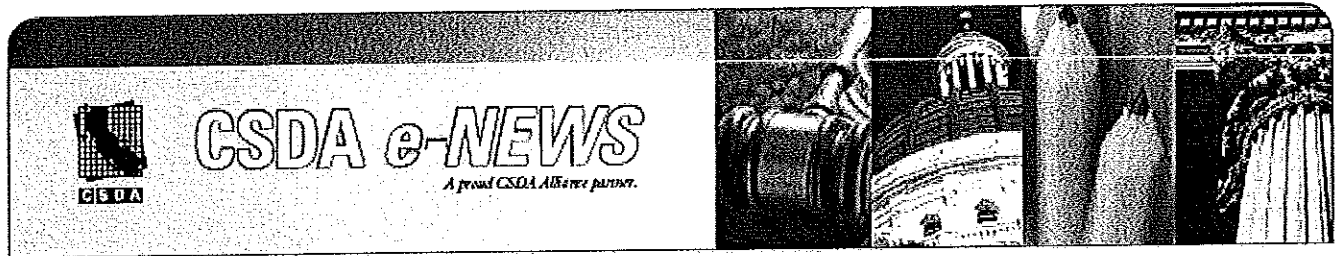
Dallas Pattee is comfortable around the dead. In fact, she finds the deceased quite fascinating. Fascinating enough to pore over old newspapers and other documents to learn how early Valley residents lived and where they are buried. Pattee and other members of the Tulare County Historical Society have taken this information and created an annual October event called 'Tales From the Tomb.' This year's event will be held Oct. 20 at the Visalia Cemetery. [Read more of this story...](#)

Spread the e-News!

Survey

What is your district's operating budget?

[Click here to fill in your district's information.](#)



Governor Signs More CSDA-Supported Bills

The governor has only a few more days to sign bills. Last week, he signed a slew of bills that would benefit special districts and other local governments. They are:

AB 554 (Hernandez): This bill allows local governments to pre-fund their healthcare and other post-employment benefits for retirees through CalPERS. Keep an eye out for a notice from CalPERS—they have expressed interest in contacting special districts about this bill. CSDA supported this bill.

AB 566 (Plescia): This bill requires the Department of Water Resources to complete the development of a standard data protocol for evapotranspiration data for the purpose of ensuring that the data are available in an easily accessible, standard, and usable format throughout the state. This is an effort to help that state conserve water. This bill was supported by CSDA.

AB 1222 (Laird): This bill establishes an alternative process, allowing local governments to negotiate directly with the Department of Finance, rather than through the State Commission on Mandates (though that option is still available). CSDA was part of the coalition that helped draft the measure.

SB 162 (Negrete McLeod): This bill adds environmental justice to the list of criteria a LAFCO has to consider when changing the boundaries of a special district or city to ensure certain communities are not unfairly excluded. CSDA supported this bill.

[California Special Districts Association](http://www.california-sd.org) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud CSDA Alliance Partner

Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Wednesday, October 17, 2007 5:54 PM
To: 'MCLS/SLS/SSCLS Directors'
Cc: shaber; bgallardo; ccarlisle; mgermroth; palger; pcollins; rgarza
Subject: FW: [CALIX:7410] News from the Capitol

-----Original Message-----

From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
Sent: Wednesday, October 17, 2007 5:39 PM
To: calix@listproc.sjsu.edu
Subject: [CALIX:7410] News from the Capitol

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
FROM: Mike Dillon, CLA Lobbyist; Christina Dillon, CLA Lobbyist
RE: News From The Capitol

CAMPAIGN TO RESTORE THE CUTS TO PLF AND TBR BEGIN

In light of Governor Schwarzenegger's recent action in the 2007-08 Budget, to slash funding for the Public Library Foundation (PLF) and Transaction Based Reimbursement (TBR) programs, the California Library Association will be launching a campaign to protest the \$14 million in combined cuts.

CLA

will be requesting that the funding be restored in the Governor's January Budget.

For the last few weeks, we have been working with Assemblyman Mike Eng's office to coordinate a response to the Governor's library cuts.

Assemblyman

Eng is a former library trustee, a co-author of Senator Simitian's library bond measure, and a library supporter. In conjunction with Mr. Eng's staff, we have prepared a letter that Assemblyman Eng will be circulating among his colleagues, in the hopes of adding their signatures to the letter. This letter will then be delivered to the Governor, and among other things states:

"As Governor, you have been a strong leader in efforts to promote quality after-school programs that assist our K-12 student population. As such, we know that you would also recognize the role that public libraries play as a committed partner and extension of the K-12 learning environment."

"On behalf of my legislative colleagues who have a strong appreciation for the critical importance of public libraries, I would respectfully request that you consider the restoration of the \$14 million to the Public Library Foundation and the Transaction Based Reimbursement program when you craft your January 2008 Budget."

Since Assemblyman Eng's office will now be sending the letter around to a vast array of legislative offices in the Capitol, please take a moment today to either:

- 1) Write the Governor directly, and express your disappointment/concern/frustration, etc. with the dramatic cuts to the PLF and TBR programs. Please explain, in your letter, how your library will be specifically impacted by the cuts. It is critical that you identify certain programs or services that will suffer or be eliminated entirely, as a result of the two reductions. (e.g. you will not be able to purchase books and magazines for a year, the after-school "Homework Help Program" will cease functioning, literacy programs will be cut back, etc.). After you send your letter to the Governor, send a copy of that letter to your legislator, and ask him or her to sign on to the Assemblyman Eng letter.
- 2) If you are unable to do a letter to the Governor, merely call your legislator and ask him or her to sign on to the Assemblyman Eng letter.

GOVERNOR VETOES AB 1030-CABALLERO: LITERACY PROGRAMS FOR AT-RISK YOUTH

Late last week, the Governor vetoed AB 1030 by Assemblywoman Anna Caballero, which would have expanded the California Library Literacy and English Acquisition Services Program to services targeted to young adults, 16 years of age and over, who are not enrolled in school. The program would allow these youths to receive adult basic literacy tutoring and related services.

Recent research by the State Library indicates that only 618 youths, ages 16-19 were served by this program in 2005-06. The author intended for the measure to heighten awareness regarding the need to serve this critically underserved population.

The Governor, in his veto message states:

"I am returning Assembly Bill 1030 without my signature.

While I support the California Library Literacy and English Acquisition Services Program, the changes proposed in this bill are unnecessary.

Current law already authorizes the provision of English literacy service to adults and youth who are not enrolled in school. This bill would simply authorize the provision of such services to a specific subgroup of the same youth population.

In addition, I do not support repealing the requirement that, as a condition of funding, a local jurisdiction maintain the prior year's level of private support. Eliminating the requirement for this private support will result in either a decrease in services and/or create cost pressure on the General fund to backfill any loss of such funds.

For these reasons, I am unable to sign this bill."

You may recall from our July report on this measure, that the Senate Education Committee consultant had recommended that the private local support "maintenance of effort" language be stricken from the bill, arguing, "Regardless of the effort exerted, a local jurisdiction may not be in a position to compel private donations, contributions, or grants. Is it reasonable to hold a local jurisdiction responsible for maintaining the provision of private funds over which it has no control?" The Senate Education Committee members, as well as the author and CLA, agreed with the consultant's recommendation. Unfortunately, the Governor had a difference of opinion regarding this language.

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
TOTAL		39,654.98	15,163.96	3,525.80	4,142.97	0.00	86.79	62,574.50
AVG		3,304.58	1,263.66	293.82	345.25	0.00	7.23	5,214.54

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	1,150.57	299.97	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06	11/07/06	7,543.64	1,150.57	136.67	260.73	0.00	7.73	9,099.34
Dec-06	12/07/06	4,457.51	1,150.57	136.67	342.11	0.00	7.45	6,094.31
Jan-07	01/10/07	3,986.03	1,150.57	136.67	332.50	0.00	7.47	5,613.24
Feb-07	02/12/06	6,592.15	1,150.57	136.67	107.50	0.00	7.48	7,994.37
Mar-07	03/07/07	3,267.41	1,150.57	136.67	107.50	0.00	7.77	4,669.92
Apr-07	04/09/07	3,388.12	1,150.57	136.67	107.50	0.00	0.29	4,783.15
May-07	05/31/07	3,166.71	1,150.57	136.67	107.50	0.00	0.00	4,561.45
Jun-07	06/08/07	3,760.59	1,150.57	136.67	207.50	0.00	0.00	5,255.33
TOTAL		61,033.59	14,303.95	1,666.67	1,895.34	0.00	81.72	78,981.27
AVG		5,086.13	1,192.00	138.89	157.95	0.00	6.81	6,581.77

PERIOD COVERED FY2007-2008	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-07	07/23/07	5,584.05	1,150.57	136.67	645.55	0.00	0.00	7,516.84
Aug-07	08/22/07	7,054.77	1,440.22	136.67	117.20	0.00	0.00	8,748.86
Sep-07	10/02/07	7,492.80	2,316.02	145.15	107.50	0.00	15.06	10,076.53
Oct-07	Not Yet Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nov-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-08		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		20,131.62	4,906.81	418.49	870.25	0.00	15.06	26,342.23
AVG		6,710.54	1,635.60	139.50	290.08	0.00	5.02	8,780.74



Agenda Item 26

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

DATE: November 19, 2007


SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) is active again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. We had more than 140 high school students PRREP volunteers last school year.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs.
- ◆ The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We have nine (9) school-age students enrolled this year.
- ◆ The homework club at Topaz Elementary School is for 7th and 8th grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club began on October 8.
- ◆ The homework Club at Kraemer Middle School began again in early November:
- ◆ The School District's citizenship class is on hold.
- ◆ The Kraemer-Placentia Library Homework Club started on October 8, in Room 402, and has been averaging about 20 students a day. This homework club is held from 3:30-5:30 Mon.-Thurs.



Agenda Item
28

TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 
DATE : November 19, 2007
SUBJECT: **Poet Laureate.**

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee one time in October.

Meredith held a poetry workshop on October 27 with a Halloween theme, and twelve patrons attended.

Meredith will be working with the Program Committee in planning for our Cowboy poetry Even for January 12th.





**AUDITOR-CONTROLLER
COUNTY OF ORANGE**

HALL OF FINANCE AND RECORDS
12 CIVIC CENTER PLAZA, ROOM 200
POST OFFICE BOX 567
SANTA ANA, CALIFORNIA 92702-0567

(714) 834-2450 FAX: (714) 834-2569

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WILLIAM A. CASTRO
DIRECTOR
SATELLITE ACCOUNTING OPERATIONS

PHILLIP T. DAIGNEAU
DIRECTOR
INFORMATION TECHNOLOGY

DAVID E. SUNDSTROM, CPA
AUDITOR-CONTROLLER

August 15, 2007

TO: All Cities and Special Districts
ATTENTION: Finance Directors
SUBJECT: 2007-2008 Assessed Values (ATO4VC74)

We are submitting herewith reports showing the assessed valuation of property within your city/district boundaries. For those cities/districts that have a Community Redevelopment Agency within their boundaries, incremental value has been excluded.

For those taxing agencies on the alternate allocation system, or "Teeter" Plan, we have estimated a 2.0 percent combined roll change/refund factor for secured taxes. For non-Teeter funds, we have estimated a 5.0 percent combined delinquency/roll change/refund factor for secured taxes. For all taxing agencies, the unsecured combined delinquency/roll change/refund factor is 16.0 percent.

Should you have questions or desire additional information in this matter, please call Megan Nguyen at (714) 834-4437 or Arounsy Phommasa at (714) 834-3839.

Frank Davies
Manager, Property Tax Unit

FD:\mn
Enclosure

ATO4VC ATO4VC-74
ACRTR04

ORANGE COUNTY AUDITOR CONTROLLER
2007-2008 DISTRICT VALUES USED TO SET TAX RATES --- DISTRICT SEQUENCE
(EXCLUDES INCREASES WITHIN REDEVELOPMENT AGENCIES)
DISTRICT - 717 PLACENTIA LIBRARY DISTRICT

PAGE -91-
DATE 08/07/07
TIME 15:55:38

TAX TYP	FUND	DISTRICT/ AGENCY	TYPE OF VALUE	SECURED VALUE	PUBLIC UTILITY VALUE	TOTAL SECURED VALUE	UNSECURED VALUE	TOTAL SECURED & UNSECURED VALUE
A1	707-707	717A	PLACENTIA LIBRARY DISTRICT					
			MIN RTS	17,647,749		17,647,749		
			LAND	2,605,836,316	413,505	2,606,249,821	9,607,105	17,647,749
			IMPS	2,065,389,745	27,289	2,065,417,034	33,690,986	2,615,856,926
			TOTAL L&I	4,688,873,810	440,794	4,689,314,604	43,298,091	2,099,108,020
			PERS PROP	23,794,081	14,239	23,808,320	104,467,974	4,732,612,695
			OTH EXEMP	20,445,627		20,445,627	12,637,867	128,276,294
			TOT VALUE	4,692,222,264	455,033	4,692,677,297	135,128,198	33,083,494
			H/O EXEMP	64,531,923		64,531,923	-105,000	4,827,805,495
			NET VALUE	4,627,690,341	455,033	4,628,145,374	135,233,198	4,763,378,572
	707-707	717	DISTRICT TOTAL					
			MIN RTS	17,647,749		17,647,749		
			LAND	2,605,836,316	413,505	2,606,249,821	9,607,105	17,647,749
			IMPS	2,065,389,745	27,289	2,065,417,034	33,690,986	2,615,856,926
			TOTAL L&I	4,688,873,810	440,794	4,689,314,604	43,298,091	2,099,108,020
			PERS PROP	23,794,081	14,239	23,808,320	104,467,974	4,732,612,695
			OTH EXEMP	20,445,627		20,445,627	12,637,867	128,276,294
			TOT VALUE	4,692,222,264	455,033	4,692,677,297	135,128,198	33,083,494
			H/O EXEMP	64,531,923		64,531,923	-105,000	4,827,805,495
			NET VALUE	4,627,690,341	455,033	4,628,145,374	135,233,198	4,763,378,572



PLACENTIA LIBRARY DISTRICT
FINANCE DEPT-REVENUE
411 E. CHAPMAN AVE.
PLACENTIA, CA 92670

P.O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 Fax: (714) 834-2569
A/C Tax Unit (714) 834-4437

AUGUST 28, 2007

ESTIMATED 2007-2008 PROPERTY TAX REVENUE
AT68AF-72

FUND/AGENCY FUND DESCRIPTION

707 -707.01 PLACENTIA LIBRARY DIST-GEN FUND

SECURED	1,695,803.74
PUBLIC UTILITY	0.00
HOMEOWNER	16,354.78
UNSECURED	<u>63,395.12</u>
TOTAL	1,775,553.64

Placentia Library District
Property Tax Revenues District Valuation

Obj Code	Description	Actual FY2003-2004	Actual FY2004-2005	Actual FY2005-2006	Actual FY2006-2007	Budgeted FY2007-2008	OCA Estimate FY2007-2008
6210-00	Current Secured	1,177,683	1,267,080	1,402,237	1,589,147	1,683,302	1,695,804
6210-01	Current Secured - Public Utility	22,598	21,745	21,704	22,701	21,000	
6210	Total Current Secured	1,200,281	1,288,825	1,423,941	1,611,848	1,704,302	1,695,804
6220	Current Unsecured	60,783	62,315	63,058	71,199	67,582	63,395
6230	Prior Secured	16,612	26,256	31,527	40,324	17,000	17,000
6240	Prior Unsecured	719	984	977	1,692	750	
6250	Spec. Dist. Augmentation Fund (SDAF)	8,120	7,813	7,833	8,108	6,500	
6260	Penalties & Costs on Delinquent	0	0	0			
6280	Current Supplemental	54,711	83,836	103,456	92,201	55,250	
6300	Prior Supplemental	1,567	2,035	1,745	6,627	1,400	
	TOTAL TAXES	1,342,793	1,472,064	1,632,537	1,831,999	1,852,784	1,776,199
6540	Penalties & Costs on Delinquent	0	0	0	804	0	
6690	State Homeowners	17,408	17,217	16,963	16,559	17,000	16,365
	ACTUAL PROPERTY TAX REVENUE RECEIVED	1,360,201	1,489,281	1,649,500	1,849,362	1,869,784	1,792,564
	% Change from Previous Year	8.12%	9.49%	10.76%	12.12%	1.10%	
	SDAF Diverted by Orange County	0	0	0	0	0	0
	TOTAL PROPERTY TAX SHARE (Per Or. Co Auditor)	1,360,201	1,489,281	1,649,500	1,849,362	1,869,784	
	% Change from Previous Year	8.12%	9.49%	10.76%	12.12%	1.10%	
	Placentia District Net Valuation (Secured & Unsecured)	3,326,086,478	3,608,885,288	4,008,668,083	4,307,332,346	4,763,378,572	
	% Change from Previous Year	7.42%	8.50%	11.08%	7.45%	10.59%	
	1% of Valuation for Total Property Tax	33,260,865	36,088,853	40,086,681	43,073,323	47,633,786	
	% of Property Tax to Library District	4.09%	4.13%	4.11%	4.29%	3.93%	
	Amnt. Library Rec'd of Each Property Tax Dollar	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	



October 31, 2007

To: Members, Library of California Board
cc: CLSA Participants

From: Sandy Habbestad, CLSA Program Manager
Library Development Services

Subject: Library of California Board Actions
October 31, 2007 Teleconference Meeting

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.
Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

The following actions were taken at the Library of California Board teleconference meeting on October 31, 2007. Vice-President Kastanis presided over the meeting at the noticed location in Sacramento. Members present by conference call were: Maghsoudi, President; Bernardo; Cannon; Fong; Lowenthal; and Zollman.

Adoption of Agenda

1. It was moved, seconded (Fong/Lowenthal) and carried unanimously that the Library of California Board adopts the agenda of the October 31, 2007 meeting as presented.

Budget and Planning: 2007/08 CLSA Budget

2. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board adopts the 2007/08 CLSA Budget, reduced by \$7 million in the State Budget Act, as displayed in the chart entitled "Recommended 2007/08 CLSA Baseline Budget by Program," and that the chart be included in the minutes of this meeting. (See Attachment A)

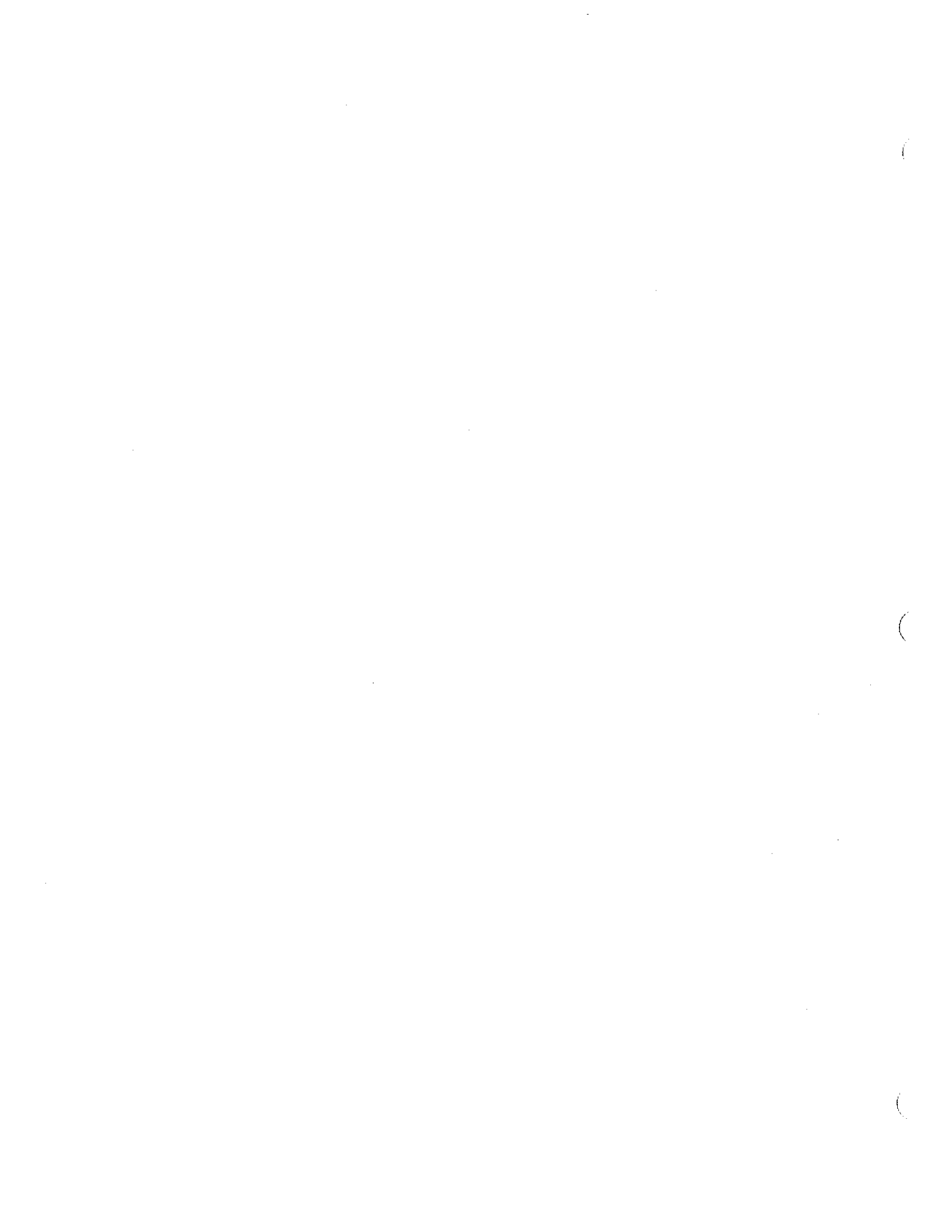
Resource Sharing: CLSA Interlibrary Loan and Direct Loan Programs

3. It was moved, seconded (Fong/Cannon) and carried unanimously that the Library of California Board directs its Chief Executive Officer to increase the amount to withhold from all CLSA ILL and Direct Loan Program reimbursement payments to 65% throughout the 2007/08 fiscal year and that, after determining the full State cost of the ILL and Direct Loan programs for 2007/08, directs the CEO to pay the full amount remaining due to each participating library if sufficient funds remain in the 2007/08 TBR Program appropriation, or to prorate the final payment equitably if insufficient funds remain in the program appropriation.

Attachment A

RECOMMENDED 2007/08 CLSA BASELINE BUDGET BY PROGRAM

PROGRAM	2006/07 CLSA BASELINE BUDGET	2007/08 ADJUSTMENTS	2007/08 CLSA BASELINE BUDGET
Transaction Based Reimbursements	\$ 18,616,000	(\$7,000,000)	\$ 11,616,000
Consolidations & Affiliations	-0-	-0-	-0-
Statewide Data Base	-0-	-0-	-0-
System Advisory Boards	27,260	-0-	27,260
System Reference	1,608,340	-0-	1,608,340
System Communications & Delivery	1,090,400	-0-	1,090,400
System Planning, Coordination, & Evaluation	-0-	-0-	-0-
Statewide Communications & Delivery	-0-	-0-	-0-
State Reference Centers	-0-	-0-	-0-
Total	\$21,342,000	(\$7,000,000)	\$14,342,000



Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Holidays
POLICY NUMBER: 2030

2030.1 This policy will apply to all regular full-time and part-time employees who work twenty hours or more per week.

2030.2 The following days will be recognized and observed as paid holidays:

- New Years Day
- President's Day
- Martin Luther King Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve Day

2 Floating Holidays, one accrued in April and one accrued in October, each on the second pay period of the month.

2030.3 All regular work will be suspended and employees will receive one-day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee is on vacation or has notified his/her supervisor and the Library Director and received permission to be absent from work on that specific day or days.

2030.4 Holiday hours are based on an eight hour day of a forty (40) hour work week. Employees working less than forty (40) hours per week will receive a pro-rata allocation of holiday hours.

2030.5 When a holiday falls on an employee's day off or when the Library is closed, the employee will request any day during the work week of the holiday, approved by his/her scheduling supervisor, to compensate for this holiday.

2030.6 When a holiday occurs on a Monday, the full-time and regular part-time staff will be subject to different work schedules for that work week so that each full-time and regular part-time staff member will work at least one holiday weekend per year and receive at least two four-day weekends per year. The scheduling supervisors will strive to give each full-time and regular part-time staff member who works on a holiday weekend, two days off in succession during the week with the Monday holiday.

2030.7 Any employee who works on any of the holidays listed above, excluding floating holidays, will be paid for all hours worked at the rate of time and one-half (1½) the regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime."

MEMORANDUM OF AGREEMENT
Placentia Library Friends Foundation
Placentia Library District
November 13, 2007

1. **Introduction.** The Placentia Library Friends Foundation (the "Friends") is a nonprofit organization, qualified under Section 501(c)(3) of the Internal Revenue Code. The Friends is governed by a Board of Directors elected by its members. As a volunteer organization, the Board of Directors is responsible to its members and donors who provide financial and in-kind resources for the Friends' programs in support of the Placentia Library District (the "Library").

The Friends recognizes that the Library is an independent district governed by a five member Library Board of Trustees whose members are elected in accordance with state statute.

2. **Mission/Purpose.** The vision of the Placentia Library District is to inspire exploration, open minds and bring people together. The purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community. To accomplish this goal, the Library will: Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use; provide literacy outreach and services to the community; provide a special collection to document and preserve Placentia's history and authors; and present programs and provide technology access to everyone in order to promote reading and lifelong learning.

The purpose of the Placentia Library Friends Foundation is to assist Placentia's public library through the enhancement of library programs, developing and managing capital and endowment projects, promoting volunteer programs, and providing educational and cultural opportunities for its membership and library users.

3. **Programs.** The Library owns its facilities and collections and is responsible for its operating budget and basic financial needs. The Friends through its members and donors, and in consultation with and the approval of the Library Director and Trustees, underwrites specific programs which enhance the quality and effectiveness of the Library as well as promotes increased attendance and revenue. These programs may include, but are not limited to: capital projects and new construction; additions to collections; educational programs, public relations, marketing and advertising programs, community wide special events; and professional staff development.

4. **Fundraising.** The Friends develops and implements fundraising programs in concert with and subject to the approval of the Library Board of Trustees. To accomplish this, the Friends solicits and manages gifts for operations, endowments and special projects. With funds from membership dues as well as contributions from donors, the Friends provides substantial annual support for the Library.

5. **Friends' Responsibilities.** The Board of Directors is responsible for disbursing funds to the Library for the purchase of materials and support of programs. Written documentation will be maintained for each disbursement including, but not limited to, the date, the amount and the purpose of the disbursement and to whom paid. This documentation will be made available for review upon the request of the Library. In addition, an annual report will be provided to the Library that includes an itemization of funds received, disbursements made and a statement of assets on hand. The Library may examine the books and records of the Friends with respect to receipts and disbursements made on its behalf, upon reasonable notice during normal business hours. Furthermore, the Friends will provide the Coordinator of Development & Volunteer Services with a petty cash fund. The Library Board of Trustees may request a formal audit of the Friends' accounts.

6. **Library's Responsibilities.** The Library staff and Trustees may develop and supervise projects funded by the Friends to ensure compliance with the Library's mission and purpose. Funds received from the Friends may be expended only for the purposes for which they are allocated to the Library. The Library will furnish the Friends with an annual report for all grants made to the Library by the Friends. The Friends may examine the books and records of the Library with respect to any funds transferred to the Library by the Friends upon reasonable notice during normal business hours. Furthermore, the Trustees agree to supply the Friends with staff and a donor database to assist with publications and activities. The Library also grants to the Friends the use of the Library's name and facilities for activities.

7. **Friends Board of Directors/Library Representations.** A member of the Placentia Library Trustees and the Director of the Library or designee, shall serve as voting, ex-officio members of the Friends Board of Directors.

8. **Relationship between the Library Director and the Friends.** The Friends will support efforts by the Library Director to fulfill the Library's mission. The Library Director will support and participate in Friends' activities and projects including special events, volunteer activities and fund raising. The Friends, Trustees and staff will work together in harmony to accomplish mutually established goals and objectives that benefit the Library.

9. **General.** The Friends and its Board of Directors have no right or authority to obligate the Library without its expressed consent. The Library Board of Trustees and its Library Director have no right or authority to bind or obligate the Friends without its expressed consent.

10. **Amendments.** This Memorandum may be amended, supplemented or terminated only by and with the consent in writing of all the parties.

WHEREFORE, the parties hereto have executed and delivered this Memorandum as of the date and year written.

PLACENTIA LIBRARY DISTRICT

By: ED Minicci
Its: Library Director

By: A. Schubert
Its: President, Board of Trustees

PLACENTIA LIBRARY FRIENDS
FOUNDATION

By: Carol G. Fitzgerald
Its: President

