



**Board of Trustees**

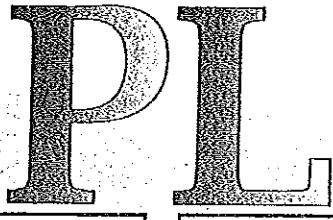
**Special Meeting**

**May 26, 2010**

**4:00 P.M.**

**Placentia Library  
Meeting Room**





Passport to Progress

AGENDA

@mt

SPECIAL MEETING  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES

Wednesday, May 26, 2010  
4:00 P.M.  
Meeting Room

*The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- 📖 Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- 📖 Provide literacy outreach and services to the community.
- 📖 Provide a special collection to document and preserve Placentia's History and Authors.
- 📖 Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- 📖 Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

**REPORTS AND DOCUMENTATION:** Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder rec # 2A
3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

4:02 PM

bl: AS  
RD  
BE  
JT  
GW

staff: JC  
RH  
4B  
MT

MZ GW  
MZ JT  
all

4. Oral Communications

*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

5. Review and Discuss Quotes and Award Bid for the Flooring Project.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

**ADJOURNMENT**

6. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, June 21, 2010 unless re-scheduled by the Library Board of Trustees.

7. Review of Action Items.

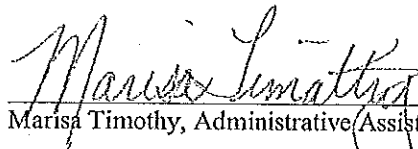
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8. Adjourn

4:40 PM

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Marisa Timothy, Administrative Assistant, of Placentia Library District, hereby certify that the Agenda for the May 26, 2010 Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 19, 2010

  
\_\_\_\_\_  
Marisa Timothy, Administrative Assistant

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## PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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**TO:** Library Board of Trustees  
**FROM:** Jeanette Contreras, Library Director  
**SUBJECT:** Review and Discuss Quotes and Award Bid for the Flooring Project  
**DATE:** May 26, 2010

### BACKGROUND

The Placentia Library District received four proposals to re-floor the entrance, lobby, checkout and reference desk area.

Attachment A is the quote from California Carpet Company - \$15,888.48

Attachment B is the quote from Carpet & Flooring Discounters - \$27,960

Attachment C is the quote from Rite-Loom - \$46,300

Attachment D is the quote from TS Carpet & Design Center - \$36,651.92

### RECOMMENDATIONS

- JC - proceed to get more detailed bids (same to TS)  
② compare product re: Nafco*
- 1) Award bid to California Carpet Company; and,
  - 2) Authorize library staff to purchase new furniture for the Checkout and Reference public area to comply with ADA requirements, not to exceed \$12,000.

*RD - confirm - from door to reference desk*

*GW - re: difference in material? 3 of 4 Nafco vs. Ca. Vinyl? quality?  
sites to see?*

*BE - life expectancy? JC 10 yr. warranty*

*GW - Ca Carpet Co. Bid, no specifications re: materials, location, etc.*

*RD - diff. in materials? concern re: quality of materials - core base?  
furniture removal?*

*JT - Ca Carpet Co. Bid item re: materials? manufacturer  
responsible?  
'vague' proposal*

*BE - staff's impression?*

*JB - all bidders appeared good - Ca. Carpet Co. sounds good product  
'generic' re: brand name*

*RD - more detail needed, prefers last bid spec's. BE - prep?*

10-14 days  
JC - per Ca Carpets project lead time 2 weeks

GW - vendor willing to work night hours?

DT (wear layer = .15 mm → compare to others.  
AB (agrees

GW 6/5 - 14K

Wed - June 2<sup>nd</sup> or sooner Special Mtg.

# California Carpet Co. / About Floors & More ...

Carpet - Vinyl - Wood - Tile  
License #884047

Date of Proposal: 05/20/2010

Bid Number: 10030-13

Customer: Placentia Library  
411 E. Chapman Ave.  
Placentia, Ca. 92870

Project Name: Samic

Attention: Edgar/Yesenia

Bid By: Ray

Phone: (714) 528-1925

Fax: (714) 528-8236

E-Mail:

Project Scope: *Supply labor and materials to install the following items:*

PLEASE ACCEPT THE FOLLOWING AS OUR BID TO SUPPLY AND INSTALL AS FOLLOWS

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## Item # 1

Supply labor and materials to install California Vinyl floors, color Peacock in all specified areas:

Item Total: \$ 14,988.48

Materials: \$ 8,335.12

Labor: \$ 6,653.36

## Item #2

Grind and level floor behind the service area, demo front service desk and dispose:

Labor: \$ 900.00

Item Total: \$ 15,888.48

Price Effective Through: 06/28/2010

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900 South Placentia Avenue Suite B  
Placentia, CA 92870  
(714) 685-2945 (714) 685-2944 Fax


# California Carpet Co. / About Floors & More ...

Carpet - Vinyl - Wood - Tile  
License #884047

## Acceptance of Proposal

*The customer agrees and understands that the terms of California Carpet Company are the following:*

1. *This bid excludes major floor prep, sanding or grinding, asbestos removal, furniture or fixture moving. We will also not paint or texture any walls.*
2. *Except for extended term contracts, current billings are payable upon the receipt of the invoice. The above listed customer agrees to pay the amount due within thirty (30) calendar days of each invoice date. Balances beyond (30) calendar days of each invoice date will be subject to a one and one-half percent (1 1/2%) finance or interest charge per month (18% per annum) or the highest rate allowable by law. The above listed customer will be delinquent when the billed invoice is thirty (30) days past due. California Carpet Company reserves the right to apply payments at its discretion.*
3. *Unless otherwise stated, quotations expire 30 days from the date thereof, and may be modified or withdrawn by California Carpet Company prior to acceptance. All quotes include taxes, surcharges (if applicable), and freight charges. All material that can be returned for a credit must be with prior approval and shall be subject to a 30% restocking fee.*
4. *Materials sold by California Carpet Company are products from reputable manufacturers. California Carpet Company shall use its best efforts to obtain from each manufacturer, in accordance with the manufacturer's warranty, the repair or replacement of goods that may prove to be defective in material or workmanship. Understand that California Carpet Company is a distributor of such products and it will be up to the manufacturer to determine as to whether or whether not goods are defective in material or workmanship. California Carpet Company will warranty all jobs for a period of year from the date of final invoice.*
5. *If the customer above is a corporation, partnership, LLC, or other business entity, the undersigned affirmatively states that he/she is authorized to make a legal binding agreement on behalf of the said entity or customer above.*
6. *No waiver, alteration or modification of any of the provisions hereof shall be binding upon California Carpet Company unless specifically assented to in writing by an authorized representative of California Carpet Company.*
7. *Please note that if the above quote is found to be satisfactory and is hereby accepted, it is understood that acceptance of this bid authorizes Seller to proceed with all required orders and schedules.*

Bid # 10030-

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

900 South Placentia Avenue Suite B  
Placentia, CA 92870  
(714) 685-2945 (714) 685-2944 Fnx



DATE 5-10-10

Tel. (714) 632-8911

Fax (714) 632-8053

# SALES ORDER INVOICE



3068 E. LA PALMA AVENUE, ANAHEIM, CA 92806

INVOICE NUMBER

MOJAVES

SOLD BY LERRY  
SOURCE

NAME: PLACENTIA LIBRARY PHONE# H: 714-528-1928  
ADDRESS: 411 E. CHAPMAN AVE PHONE# W:  
DELIVER TO: PLACENTIA 92870 MEASURE DATE: DEL. DATE:

ITEM	APPROX QUANTITY	STYLE NAME/NUMBER	COLOR NAME/NUMBER	PADDING	TOTAL	\$
1.	<u>240</u>	<u>TARKETT NAPCO STRAIGHT LAY</u>	<u>PECAN CP-35</u>	<u>X</u>	TOTAL	\$
2.	<u>460</u>	<u>BLACK COVE</u>	<u>BASE 4" WITH TOE</u>		TAX	\$ <u>00</u>
3.		<u>BLACK T-MOLD</u>			TOTAL (TAX INCL)	\$ <u>27,960</u>
4.		<u>NAPCO GLUE</u>			DEPOSIT	\$
5.	<u>X</u>	<u>INSTALL OVER</u>	<u>VCT -</u>		BALANCE DUE	\$
		<u>CUSTOMER TO</u>	<u>MOVE ALL FURNITURE</u>		<b>TERMS OF SALE</b>	

C.O.D. \$ (Guaranteed Check or Cash to be given to installers upon arrival)  
NOTE: CREDIT CARD SALES MUST BE MADE AT THE TIME OF PURCHASE AND WILL NOT BE ACCEPTED AT TIME OF DELIVERY.  
 MATERIALS ONLY  
 PAID IN FULL  
RETURNS AND REFUNDS MAY BE SUBJECT TO A 25% RESTOCK FEE OR LABOR FEE.

I have read and accept all conditions of this Sales Order Invoice/Contract.

ONLY THOSE ROOMS CHECKED ABOVE WILL BE INSTALLED  
 STRETCH IN  GLUE DOWN  EMPTY  NOT EMPTY  CEMENT  WOOD  
 SPECIAL INSTRUCTIONS  
 METALS X NOT INCLUDING UNFOUNDED FLOOR PREP (X)

**CUSTOMER: PLEASE READ!**

OUR INSTALLERS WILL:	OUR INSTALLERS WILL NOT:
1. Help move larger furniture items at customer's risk.	1. Disconnect or move electrical items (TVs, VCRs, computers, etc.)
2. Haul away old carpet unless laden with pests, urine, feces, etc.	2. Dismantle any furniture (unscrew, etc.)
3. Repair or replace tack strip as they deem necessary.	3. Cut doors for clearance, or remove/replace baseboards or moldings.
4. Need electric power to be available at the job site.	4. Perform floor preparation unless stipulated to in writing.

**TO AVOID ADDITIONAL CHARGES AND DELAYED INSTALLATION, CUSTOMER SHOULD:**

Move all small to medium size items and have very large, breakable, or valuable items removed from the installation area (pool tables, pianos, organs, safes, vases, antiques, mirrors, wall mirrors, glass items, clocks, juke boxes, collections, aquariums, etc.) before installers arrive. Some items may require professional movers at customer's expense.

**WHAT THE CUSTOMER SHOULD KNOW BEFORE THE INSTALLERS ARRIVE:**

We cannot guarantee a specific time when the installer will arrive or finish. We are not responsible for any cables, wires, or security system wires beneath carpet or flooring. We request that you keep children and pets away from the work area. Material only \$17,773.00

Carpet & Flooring Discounters will not be held responsible for plumbing failures, damage to paint, ceilings, walls, doors, door jams, baseboards, or furniture being moved. It is customer's responsibility to advise us of alarm wiring or alarm pad placement. Carpet & Flooring Discounters will not be responsible for damage or replacement of wiring due to installation unless an extra charge was specified on this sales order. Electric power must be available at the job site.

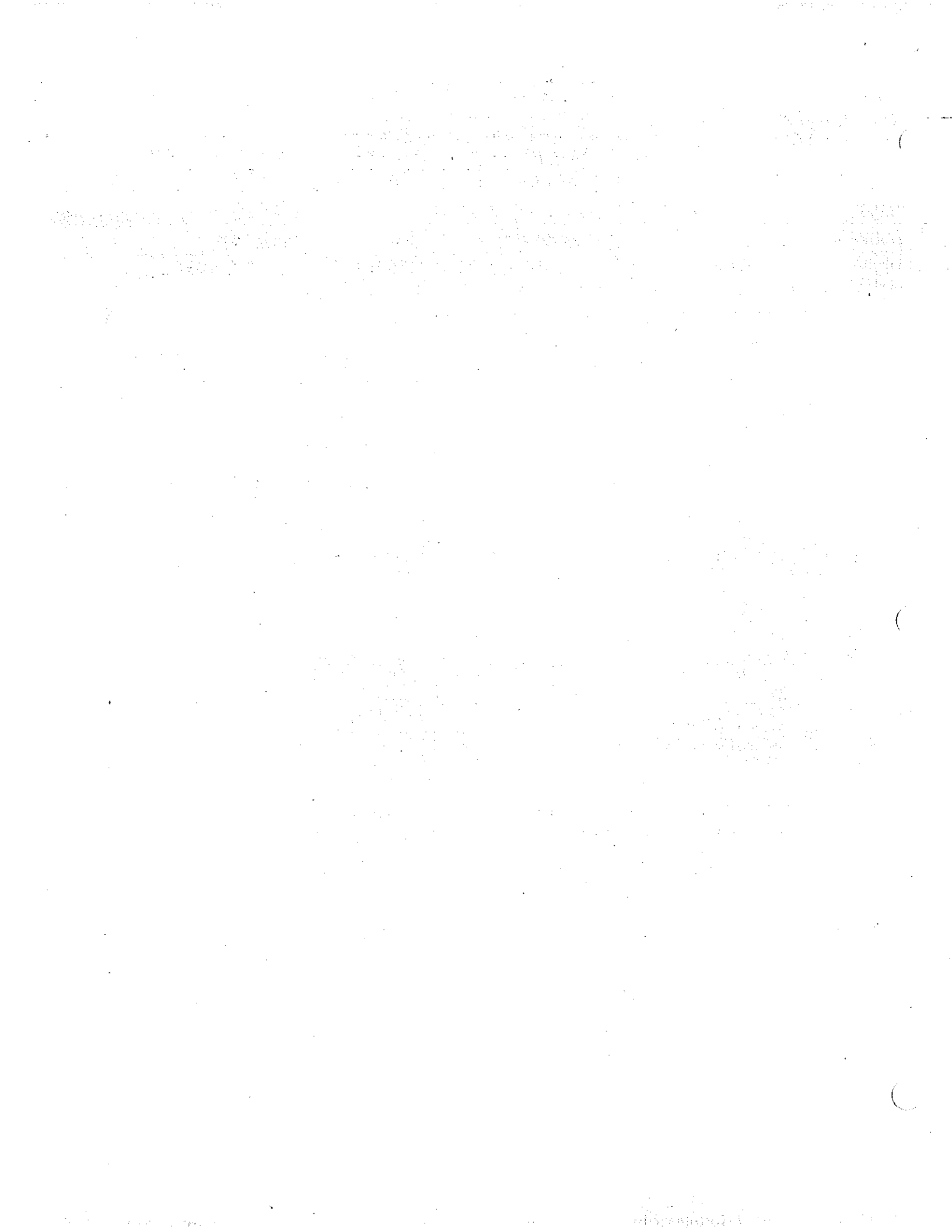
NOTE: Carpet seams and footprints show in almost all carpets. Seams are likely to be visible in new carpet installed in homes without window coverings or furnishings, especially in areas with the greatest amount of light. Seam visibility usually decreases with time. Seams in berber and other level loop carpets are more noticeable and may always be visible. Footprints are most likely to show in new carpet which has not yet been exposed to traffic and vacuuming, and which has not yet recovered the moisture removed in the manufacturing process.

**This Contract is Subject to the Following Terms and Conditions:**

Terms are net cash. Payment is due and payable upon delivery before work is commenced. Where credit is extended, this contract is subject to the approval of the Credit Department. Prices are subject to the approval of Seller's Office. Buyer agrees to pay exactly as outlined under "TERMS OF SALE". In the event payment is seven (7) days late, Buyer agrees to pay a late charge of 20% of the outstanding balance, as well as the entire outstanding balance, immediately. Refunds and returns are subject to a 25% restocking/processing fee. There are no refunds on ANY special order merchandise, cut order merchandise, open box merchandise, or any merchandise which has been processed in any way. Such orders may not be cancelled. Title to any and all goods, wares, and merchandise remains Seller's possession until payment is made in full. In the event suit is necessary to collect the contract price, or any part thereof, Buyer agrees to pay Seller's reasonable attorney's fees and court costs. Buyer agrees that this contract contains the entire agreement between Buyer and Seller and that any oral agreements shall not constitute any part thereof. Buyer understands that flooring prices are based upon estimates of yardage/footage to be used, and are subject to revision after the area to be covered has been measured and prorated proportionately.

**Notice to Property Owner**

If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property, even though you have paid your contractor in full. You may wish to protect yourself against such proceedings by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice prior to making payment to your contractor or (2) any other method or device which is appropriate under the law.



# Rite-Loom FLOORING SPECIALIZING IN

CARPET \* TILE - WOOD \* LAMINATE \* WINDOW COVERINGS  
1295 N. Kraemer Blvd., Anaheim, CA 92806

(714) 764-1122 \* Fax (714) 632-3556

## PROPOSAL

PROPOSAL SUBMITTED TO: Placentia Library	PHONE: (714) 528-1925	DATE: 5/18/2010
ADDRESS: 411 E. Chapman Ave.	JOB NAME: LIBRARY	
CITY, STATE AND ZIP CODE: Placentia Ca: 92870	JOB LOCATION:	
SALES PERSON: RAFAEL	SOURCE:	JOB PHONE:

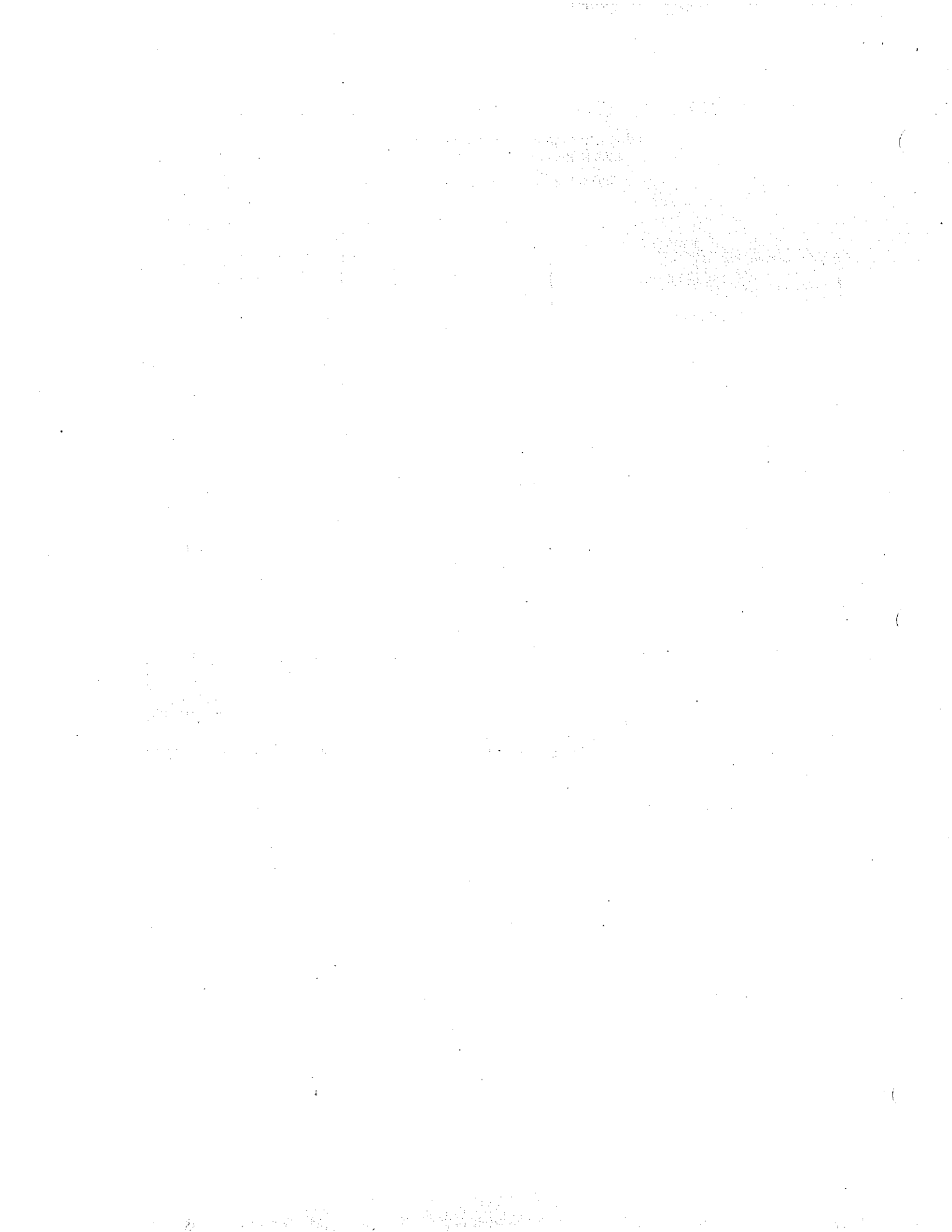
WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
1	Crestview plank by Nafco (tarket) Color: medium Oak #CP-37 including installation	\$46,300.00
2	take out existing carpet, tile and VCT	Included
3	disposal all trash	Included
4	disposal counter top	Included
5	removed and install new rubber wall base color TBD	Included
<b>TOTAL:</b>		<b>\$46,300.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
forty-six thousand and three hundred 00/00 Dollars \$ 46,300.00

Payment to be made as follows:

Contractor's License # 683712 \_\_\_\_\_ Authorized  
Signature \_\_\_\_\_  
Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.  
Signature: \_\_\_\_\_  
Date of Acceptance: \_\_\_\_\_



# TS Carpet & Design Center

License # 910442  
320 Orangethorpe Ave., Suites A & B  
Placentia, CA 92870  
714-572-7333 Showroom Phone  
714-572-1024 Fax

<b>SOLD TO:</b>	<b>PROJECT:</b>	<b>PROPOSAL#</b> 05172010-A
Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	
<b>Attn:</b> Edgar Morales		
<b>Date:</b> May 17th 2010	<b>Phone:</b> 714-528-1925	<b>Fax:</b> 714-528-8236

## LINE ITEM PROPOSAL

	QTY.	UNIT	MATERIAL	LABOR	TOTAL
Nafco Vinyl, Crestview, Med Oak or Pecan, 3" x 36", 10 yr warranty	2350.00	sq.ft.	\$15,747.76	\$4,857.45	\$20,605.21
Adhesive	15.00	box	\$923.32		\$923.32
Vinyl Cove Base, color TBD, Group #1	400.00	lf	\$503.30	\$413.40	\$916.70
Demo entrance pavers & reference area, and 8' x 8' foot office - existing VCT	2200.00	sq. ft.		\$4,547.40	\$4,547.40
Leveling of Reference area - BUDGET -	64.00	sq. ft	\$90.48	\$176.38	\$266.86
Entrance to Reference area - Nafco Vinyl, Crestview, Med. Oak or Pecan	850.00	sq ft.	\$5,696.00	\$1,756.95	\$7,452.95
Adhesive	7.00	box	\$430.88		\$430.88
Transition to carpet - rubber "Black"	104.00	lf	\$367.58	\$107.48	\$475.06
Vinyl Cove base, Color TBD, Group #1	100.00	lf	\$125.82	\$103.35	\$229.17
Demo & Prep runway from entrance to reference desk	789.00	sq. ft		\$1,087.24	\$1,087.24

**Qualifications:**

Light Preparation (Skim Coat) included. Major Prep (Slab cracks) if required, TBD after and/or during. Price does not include any major floor prep (I.E. Slab Cracks.)

**Total Price: \$36,651.92**

Incl. Tax

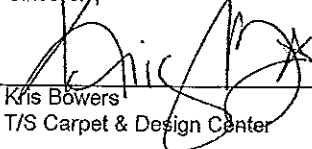
Carpet/Resil Subtotal
Wood Subtotal
Ceramic Subtotal
Subtotal
Subtotal
Subtotal

Unless specifically noted above, the following applies to all pricing: Work shall be normal working hours Monday-Friday. Excessive subfloor preparation, furniture moving, removal of existing floorcoverings, cleaning, waxing and protection are not included. Field-authorized work shall be billed at \$85.00 per man-hour plus the cost of all materials that may be required. If Moisture Vapor Emission exceeds Mfg requirements, Warranties are void. Price includes applicable taxes and freight.

ACCEPTANCE OF THIS PROPOSAL constitutes a contract. The prices, specifications and conditions of this Proposal are satisfactory and hereby accepted. TS Carpet & Design Center is authorized to do the work as described. Payment will be made as outlined within this document. My signature below constitutes agreement to the amount of the contract based upon the provisions and Qualifications stated above, as well as agreement to pay reasonable attorney or collection agency fees, together with all court costs should it be necessary for Trevcourt Inc., dba TS Carpet & Design Center to retain the services of an attorney or collection agency.

*A Finance charge of 1 1/2% per month starting with the Invoice date (18% APR) will be charged for all invoice amounts unpaid after due date.*

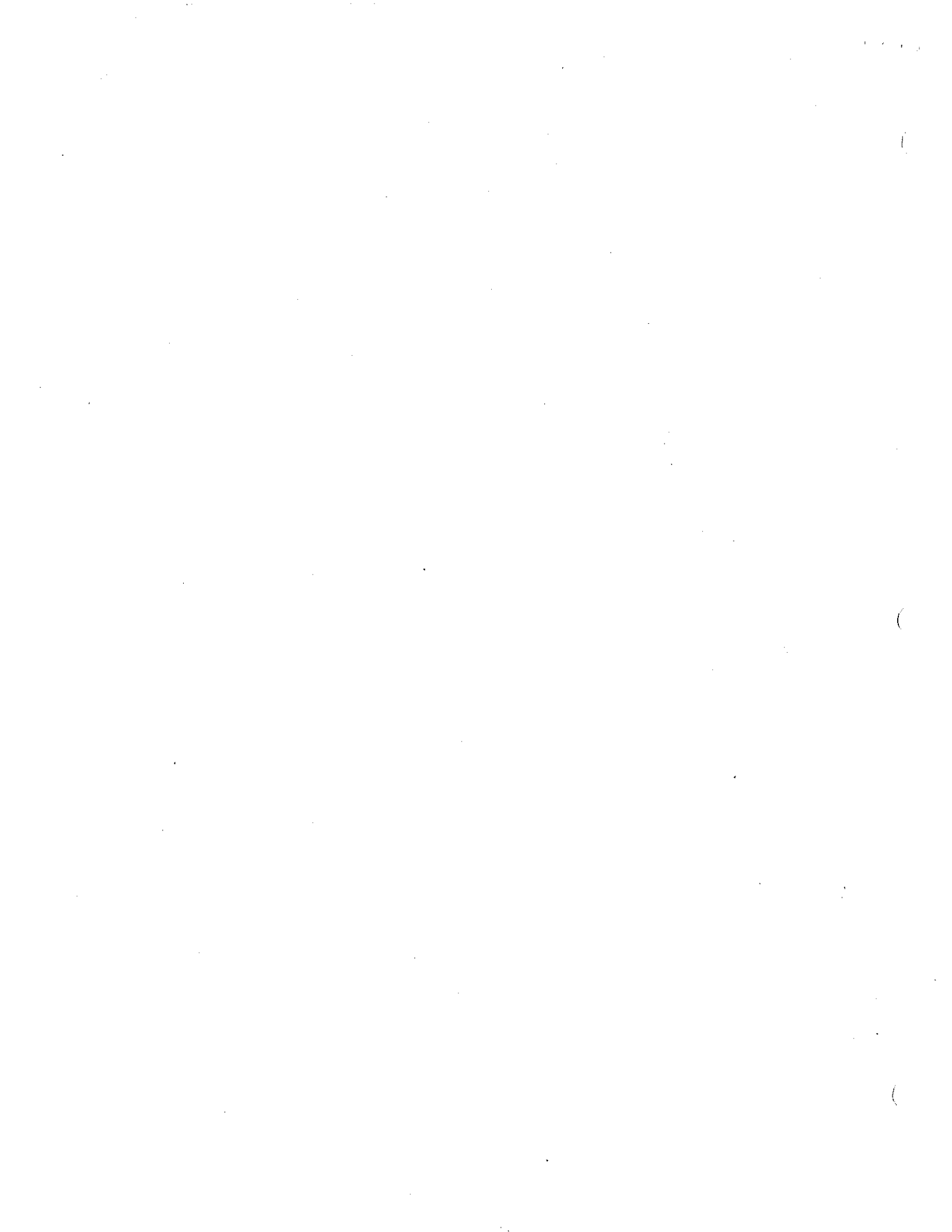
Sincerely,

  
Kris Bowers  
T/S Carpet & Design Center

Accepted By:  
Placentia Library District

Date

**Terms:** 50% Material Billing or deposit required  
Balance net 30 days (Upon substantial completion)





## AGENDA






### SPECIAL MEETING PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

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4:00 P.M.  
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Presentation:            Library Director  
Recommendation:    Adopt by Motion





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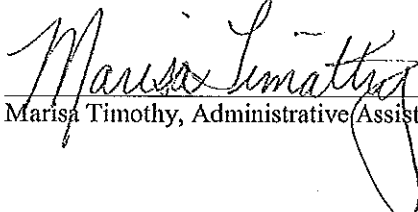
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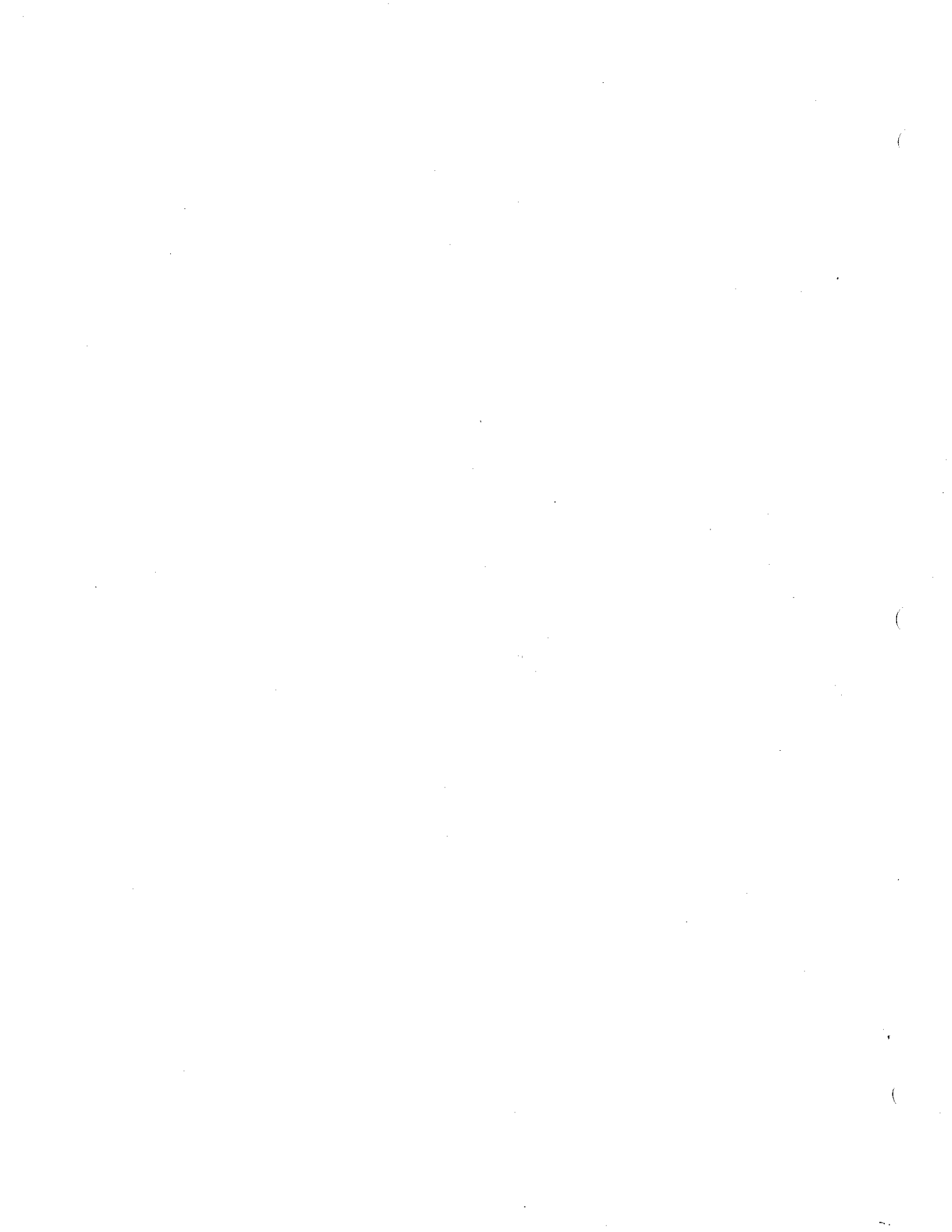
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\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

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\_\_\_\_\_  
Marisa Timothy, Administrative Assistant



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Jeanette Contreras, Library Director  
**SUBJECT:** Review and Discuss Quotes and Award Bid for the Flooring Project  
**DATE:** May 26, 2010

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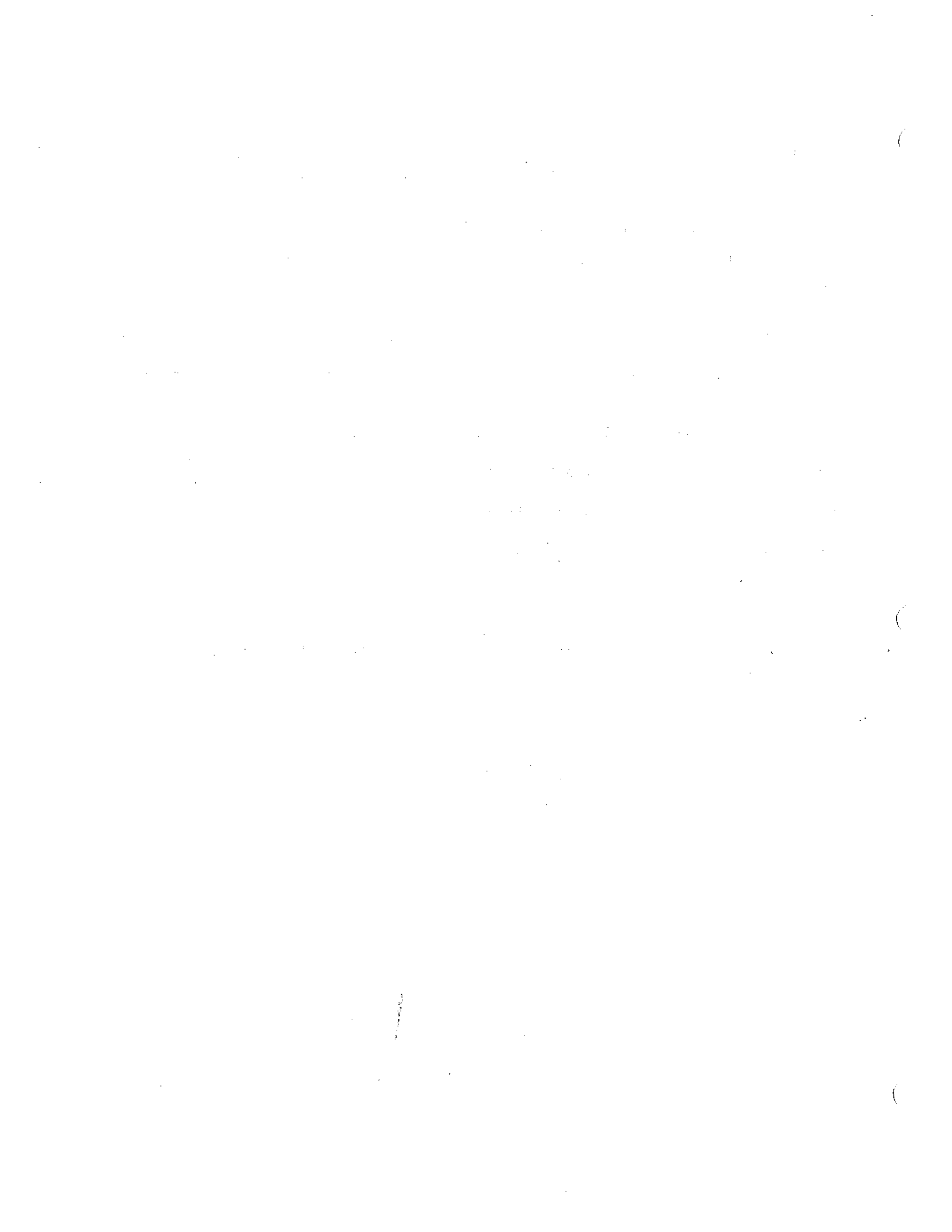
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**RECOMMENDATIONS**

- 1) Award bid to California Carpet Company; and,
- 2) Authorize library staff to purchase new furniture for the Checkout and Reference public area to comply with ADA requirements, not to exceed \$12,000.



# California Carpet Co. / About Floors & More ...

Carpet - Vinyl - Wood - Tile  
License #884047

Date of Proposal: 05/20/2010

Bid Number: 10030-13

Customer: Placentia Library  
411 E. Chapman Ave.  
Placentia, Ca. 92870

Project Name: Same

Attention: Edgar/Yesenia

Bid By: Ray

Phone: (714) 528-1925

Fax: (714) 528-8236

E-Mail:

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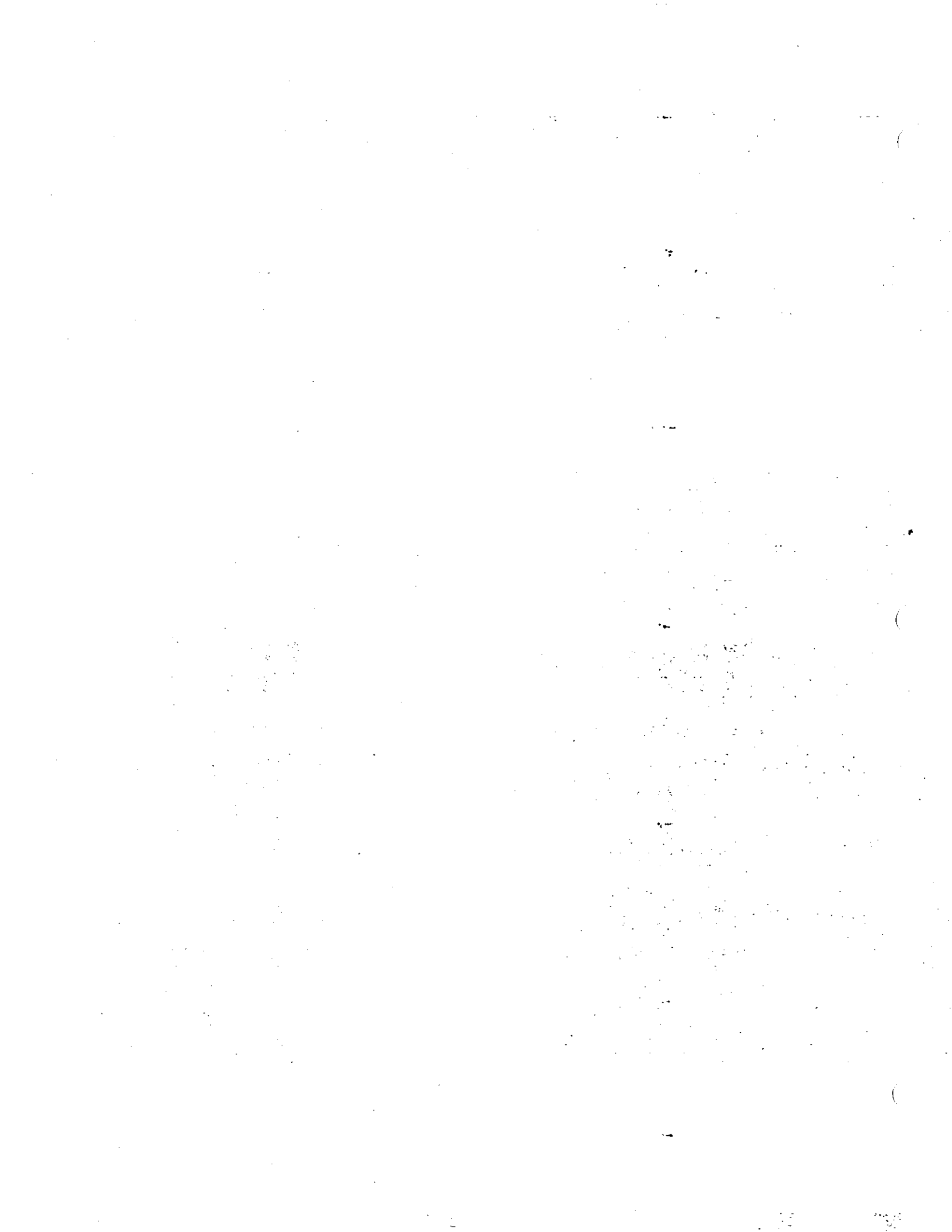
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Price Effective Through: 06/28/2010

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900 South Placentia Avenue Suite B  
Placentia, CA 92870  
(714) 685-2945 (714) 685-2944 Fax



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- 1. This bid excludes major floor prep, sanding or grinding, asbestos removal, furniture or fixture moving. We will also not paint or texture any walls.*
- 2. Except for extended term contracts, current billings are payable upon the receipt of the invoice. The above listed customer agrees to pay the amount due within thirty (30) calendar days of each invoice date. Balances beyond (30) calendar days of each invoice date will be subject to a one and one-half percent (1 1/2%) finance or interest charge per month (18% per annum) or the highest rate allowable by law. The above listed customer will be delinquent when the billed invoice is thirty (30) days past due. California Carpet Company reserves the right to apply payments at its discretion.*
- 3. Unless otherwise stated, quotations expire 30 days from the date thereof, and may be modified or withdrawn by California Carpet Company prior to acceptance. All quotes include taxes, surcharges (if applicable), and freight charges. All material that can be returned for a credit must be with prior approval and shall be subject to a 30% restocking fee.*
- 4. Materials sold by California Carpet Company are products from reputable manufacturers. California Carpet Company shall use its best efforts to obtain from each manufacturer, in accordance with the manufacturer's warranty, the repair or replacement of goods that may prove to be defective in material or workmanship. Understand that California Carpet Company is a distributor of such products and it will be up to the manufacturer to determine as to whether or whether not goods are defective in material or workmanship. California Carpet Company will warranty all jobs for a period of year from the date of final invoice.*
- 5. If the customer above is a corporation, partnership, LLC, or other business entity, the undersigned affirmatively states that he/she is authorized to make a legal binding agreement on behalf of the said entity or customer above.*
- 6. No waiver, alteration or modification of any of the provisions hereof shall be binding upon California Carpet Company unless specifically assented to in writing by an authorized representative of California Carpet Company.*
- 7. Please note that if the above quote is found to be satisfactory and is hereby accepted, it is understood that acceptance of this bid authorizes Seller to proceed with all required orders and schedules.*

Bid # 10030-

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

900 South Placentia Avenue Suite B  
Placentia, CA 92870  
(714) 685-2945 (714) 685-2944 Fax





★ — *ATTN: MORRIS*  
INVOICE NUMBER *MORRIS*

DATE 5-10-10  
Tel. (714) 632-8911  
Fax (714) 632-8053

# SALES ORDER INVOICE



SOLD BY TERRY  
SOURCE \_\_\_\_\_

NAME: PLACENTIA LIBRARY PHONE# H: 714-528-1928  
ADDRESS: 411 E. CHAPMAN AVE PHONE# W: \_\_\_\_\_  
DELIVER TO: PLACENTIA 92870 MEASURE DATE: \_\_\_\_\_ DEL. DATE: \_\_\_\_\_

ITEM	APPROX QUANTITY	STYLE NAME/NUMBER	COLOR NAME/NUMBER	PADDING																																																																																																					
1.	<i>100</i>	TARKETT-NARCO STRAIGHT LAY	PECAN CP-35	X																																																																																																					
2.	<i>460</i>	BLACK COVE	BASE 4" WITH TOE																																																																																																						
3.		BLACK T-MOLD																																																																																																							
4.		NARCO GLUE																																																																																																							
5.		INSTALL OVER	VCT -																																																																																																						
* CUSTOMER TO MOVE ALL FURNITURE																																																																																																									
LIV	DIN	FAM	KITCH	BATH	HALL	BR-1	BR-2	BR-3	BR-4	BR-5	BR-6	BR-7	BR-8	BR-9	BR-10	BR-11	BR-12	BR-13	BR-14	BR-15	BR-16	BR-17	BR-18	BR-19	BR-20	BR-21	BR-22	BR-23	BR-24	BR-25	BR-26	BR-27	BR-28	BR-29	BR-30	BR-31	BR-32	BR-33	BR-34	BR-35	BR-36	BR-37	BR-38	BR-39	BR-40	BR-41	BR-42	BR-43	BR-44	BR-45	BR-46	BR-47	BR-48	BR-49	BR-50	BR-51	BR-52	BR-53	BR-54	BR-55	BR-56	BR-57	BR-58	BR-59	BR-60	BR-61	BR-62	BR-63	BR-64	BR-65	BR-66	BR-67	BR-68	BR-69	BR-70	BR-71	BR-72	BR-73	BR-74	BR-75	BR-76	BR-77	BR-78	BR-79	BR-80	BR-81	BR-82	BR-83	BR-84	BR-85	BR-86	BR-87	BR-88	BR-89	BR-90	BR-91	BR-92	BR-93	BR-94	BR-95	BR-96	BR-97	BR-98	BR-99	BR-100

TOTAL	\$	
TAX	\$	<i>00</i>
TOTAL (TAX INCL.)	\$	<i>27,960</i>
DEPOSIT	\$	
BALANCE DUE	\$	

**TERMS OF SALE**

C.O.D. \$\_\_\_\_\_ (Guaranteed Check or Cash to be given to installers upon arrival.)  
NOTE: CREDIT CARD SALES MUST BE MADE AT THE TIME OF PURCHASE AND WILL NOT BE ACCEPTED AT TIME OF DELIVERY.

MATERIALS ONLY  
 PAID IN FULL

RETURNS AND REFUNDS MAY BE SUBJECT TO A 25% RESTOCK FEE OR LABOR FEE.

ONLY THOSE ROOMS CHECKED ABOVE WILL BE INSTALLED  
 STRETCH IN  GLUE DOWN  EMPTY  NOT EMPTY  CEMENT  WOOD  
 SPECIAL INSTRUCTIONS  
 METALS *X* NOT INCLUDING UNFORESEEN FLOOR PREP *X*

I have read and accept all conditions of this Sales Order Invoice/Contract.  
PURCHASER: \_\_\_\_\_

**CUSTOMER: PLEASE READ!**

OUR INSTALLERS WILL:	OUR INSTALLERS WILL NOT:
1. Help move larger furniture items at customer's risk.	1. Disconnect or move electrical items (TVs, VCRs, computers, etc.)
2. Haul away old carpet unless laden with pests, urine, feces, etc.	2. Dismantle any furniture (unbolt, unscrew, etc.)
3. Repair or replace tack strip as they deem necessary.	3. Cut doors for clearance, or remove/replace baseboards or moldings.
4. Need electric power to be available at the job site.	4. Perform floor preparation unless stipulated to in writing.

**TO AVOID ADDITIONAL CHARGES AND DELAYED INSTALLATION, CUSTOMER SHOULD:**

Move all small to medium size items and have very large, breakable, or valuable items removed from the installation area (pool tables, pianos, organs, safes, vases, antiques, mirrors, wall mirrors, glass items, clocks, juke boxes, collections, aquariums, etc.) before installers arrive. Some items may require professional movers at customer's expense.

**WHAT THE CUSTOMER SHOULD KNOW BEFORE THE INSTALLERS ARRIVE:**

We cannot guarantee a specific time when the installer will arrive or finish.  
We are not responsible for any cables, wires, or security system wires beneath carpet or flooring.  
We request that you keep children and pets away from the work area. *Material only \$17,773.00*

Carpet & Flooring Discounters will not be held responsible for plumbing failures, damage to paint, ceilings, walls, doors, door jams, baseboards, or furniture being moved. It is customer's responsibility to advise us of alarm wiring or alarm pad placement. Carpet & Flooring Discounters will not be responsible for damage or replacement of wiring due to installation unless an extra charge was specified on the sales order. Electric power must be available at the job site.

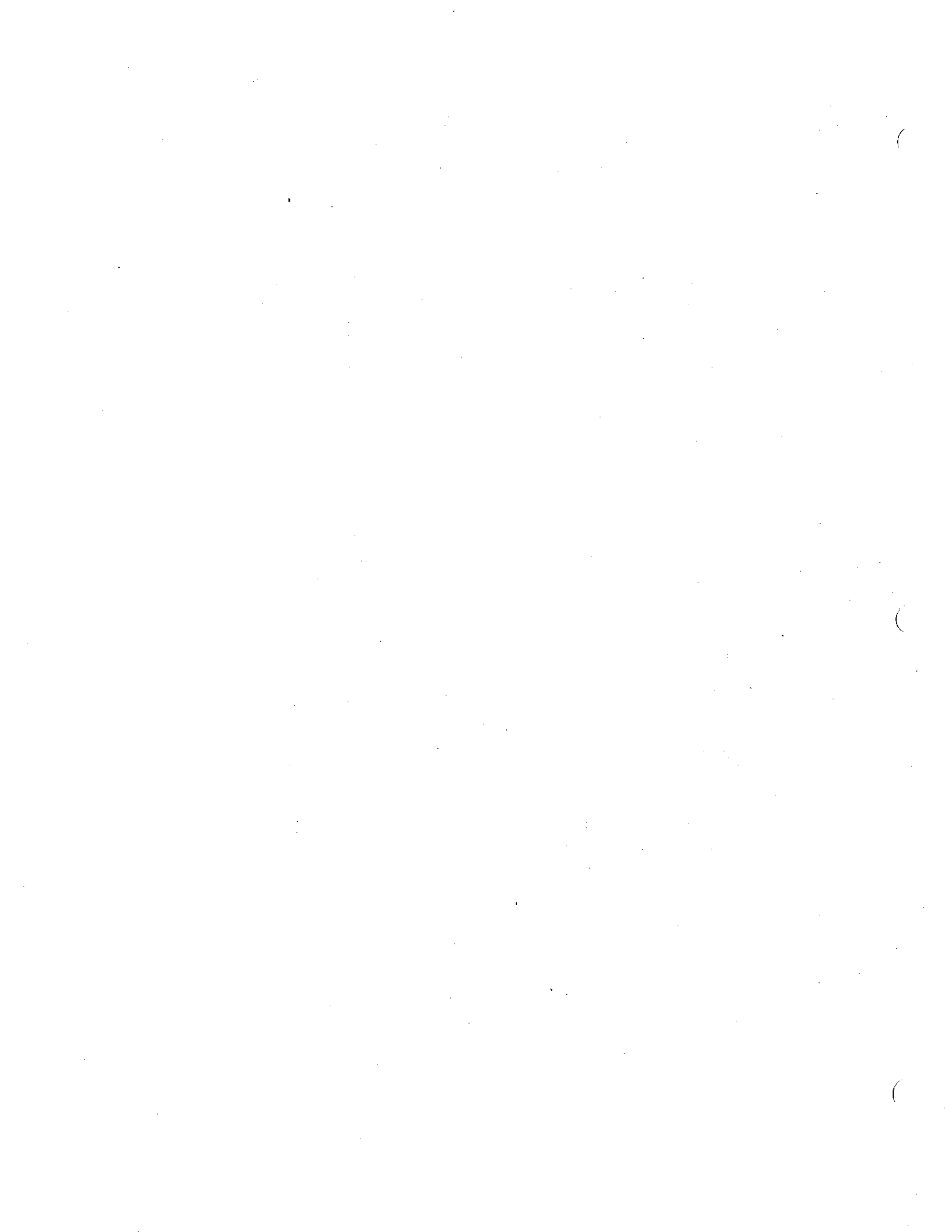
NOTE: Carpet seams and footprints show in almost all carpets. Seams are likely to be visible in new carpet installed in homes without window coverings or furnishings, especially in areas with the greatest amount of light. Seam visibility usually decreases with time. Seams in berber and other level loop carpets are more noticeable and may always be visible. Footprints are most likely to show in new carpet which has not yet been exposed to traffic and vacuuming, and which has not yet recovered the moisture removed in the manufacturing process.

**This Contract is Subject to the Following Terms and Conditions:**

Terms are net cash. Payment is due and payable upon delivery before work is commenced. Where credit is extended, this contract is subject to the approval of the Credit Department. Prices are subject to the approval of Seller's Office. Buyer agrees to pay exactly as outlined under "TERMS OF SALE." In the event payment is seven (7) days late, Buyer agrees to pay a late charge of 20% of the outstanding balance, as well as the entire outstanding balance, immediately. Refunds and returns are subject to a 25% restocking/processing fee. There are no refunds on ANY special order merchandise, cut order merchandise, open box merchandise, or any merchandise which has been processed in any way. Such orders may not be cancelled. Title to any and all goods, wares, and merchandise remains in the Seller's possession until payment is made in full. In the event suit is necessary to collect the contract price, or any part thereof, Buyer agrees to pay Seller's reasonable attorney's fees and court costs. Buyer agrees that this contract contains the entire agreement between Buyer and Seller and that any oral agreements shall not constitute any part thereof. Buyer understands that flooring prices are upon estimates of yardage/footage to be used, and are subject to revision after the area to be covered has been measured and prorated proportionately.

**Notice to Property Owner**

If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property, even though you have paid your contractor in full. You may wish to protect yourself against such proceedings by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice prior to making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.



# Rite-Loom FLOORING SPECIALIZING IN

CARPET \* TILE - WOOD \* LAMINATE \* WINDOW COVERINGS  
1295 N. Kraemer Blvd., Anaheim, CA 92806

(714) 764-1122 \* Fax (714) 632-3556

## PROPOSAL

PROPOSAL SUBMITTED TO: Placentia Library	PHONE: (714) 528-1925	DATE: 5/18/2010
ADDRESS: 411 E. Chapman Ave.	JOB NAME: LIBRARY	
CITY, STATE AND ZIP CODE: Placentia Ca: 92870	JOB LOCATION:	
SALES PERSON: RAFAEL	SOURCE:	JOB PHONE:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
1	Crestview plank by Nafco (tarket) Color: medium Oak #CP-37 including installation	\$46,300.00
2	take out existing carpet, tile and VCT	Included
3	disposal all trash	Included
4	disposal counter top	Included
5	removed and install new rubber wall base color TBD	Included
<b>TOTAL:</b>		<b>\$46,300.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
 forty-six thousand and three hundred 00/00 Dollars \$ 46,300.00

Payment to be made as follows:

Contractor's License # 683712

Authorized

Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



# TS Carpet & Design Center

License # 910442  
320 Orangethorpe Ave., Suites A & B  
Placentia, CA 92870  
714-572-7333 Showroom Phone  
714-572-1024 Fax

<b>SOLD TO:</b>	<b>PROJECT:</b>	<b>PROPOSAL#</b> 05172010-A
Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	Placentia Library District 411 E. Chapman Avenue Placentia, CA 92870	
<b>Attn:</b> Edgar Morales		
<b>Date:</b> May 17th 2010	<b>Phone:</b> 714-528-1925	<b>Fax:</b> 714-528-8236

**LINE ITEM PROPOSAL**

	QTY.	UNIT	MATERIAL	LABOR	TOTAL
Nafco Vinyl, Crestview, Med Oak or Pecan, 3" x 36", 10 yr warranty	2350.00	sq.ft.	\$15,747.76	\$4,857.45	\$20,605.21
Adhesive	15.00	box	\$923.32		\$923.32
Vinyl Cove Base, color TBD, Group #1	400.00	lf	\$503.30	\$413.40	\$916.70
Demo entrance pavers & reference area, and 8' x 8' foot office - existing VCT	2200.00	sq. ft.		\$4,547.40	\$4,547.40
Leveling of Refrence area - BUDGET -	64.00	sq. ft	\$90.48	\$176.38	\$266.86
Entrance to Refrence area - Nafco Vinyl, Crestview, Med. Oak or Pecan	850.00	sq ft.	\$5,696.00	\$1,756.95	\$7,452.95
Adhesive	7.00	box	\$430.88		\$430.88
Transition to carpet - rubber "Black"	104.00	lf	\$367.58	\$107.48	\$475.06
Vinyl Cove base, Color TBD, Group #1	100.00	lf	\$125.82	\$103.35	\$229.17
Demo & Prep runway from entrance to reference desk	789.00	sq. ft		\$1,087.24	\$1,087.24

**Qualifications:**

Light Preparation (Skim Coat) included. Major Prep (Slab cracks) if required, TBD after and/or during  
Price does not include any major floor prep (I.E. Slab Cracks.)

**Total Price: \$36,651.92**

Incl. Tax

Carpet/Resil Subtotal
Wood Subtotal
Ceramic Subtotal
Subtotal
Subtotal
Subtotal

Unless specifically noted above, the following applies to all pricing: Work shall be normal working hours Monday-Friday. Excessive subfloor preparation, furniture moving, removal of existing floorcoverings, cleaning, waxing and protection are not included. Field-authorized work shall be billed at \$85.00 per man-hour plus the cost of all materials that may be required. If Moisture Vapor Emission exceeds Mfg requirements, Warranties are void. Price includes applicable taxes and freight.

ACCEPTANCE OF THIS PROPOSAL constitutes a contract. The prices, specifications and conditions of this Proposal are satisfactory and hereby accepted. TS Carpet & Design Center is authorized to do the work as described. Payment will be made as outlined within this document. My signature below constitutes agreement to the amount of the contract based upon the provisions and Qualifications stated above, as well as agreement to pay reasonable attorney or collection agency fees, together with all court costs should it be necessary for Trevcourt Inc., dba TS Carpet & Design Center to retain the services of an attorney or collection agency.

*A Finance charge of 1 1/2% per month starting with the Invoice date (18% APR) will be charged for all invoice amounts unpaid after due date.*

Sincerely,

  
Kris Bowers  
T/S Carpet & Design Center

Accepted By:  
Placentia Library District

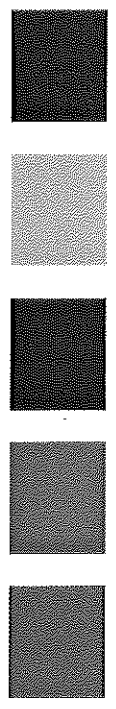
Date

**Terms:** 50% Material Billing or deposit required  
Balance net 30 days (Upon substantial completion)



# PLACENTIA LIBRARY DISTRICT

## FLOOR PROJECT

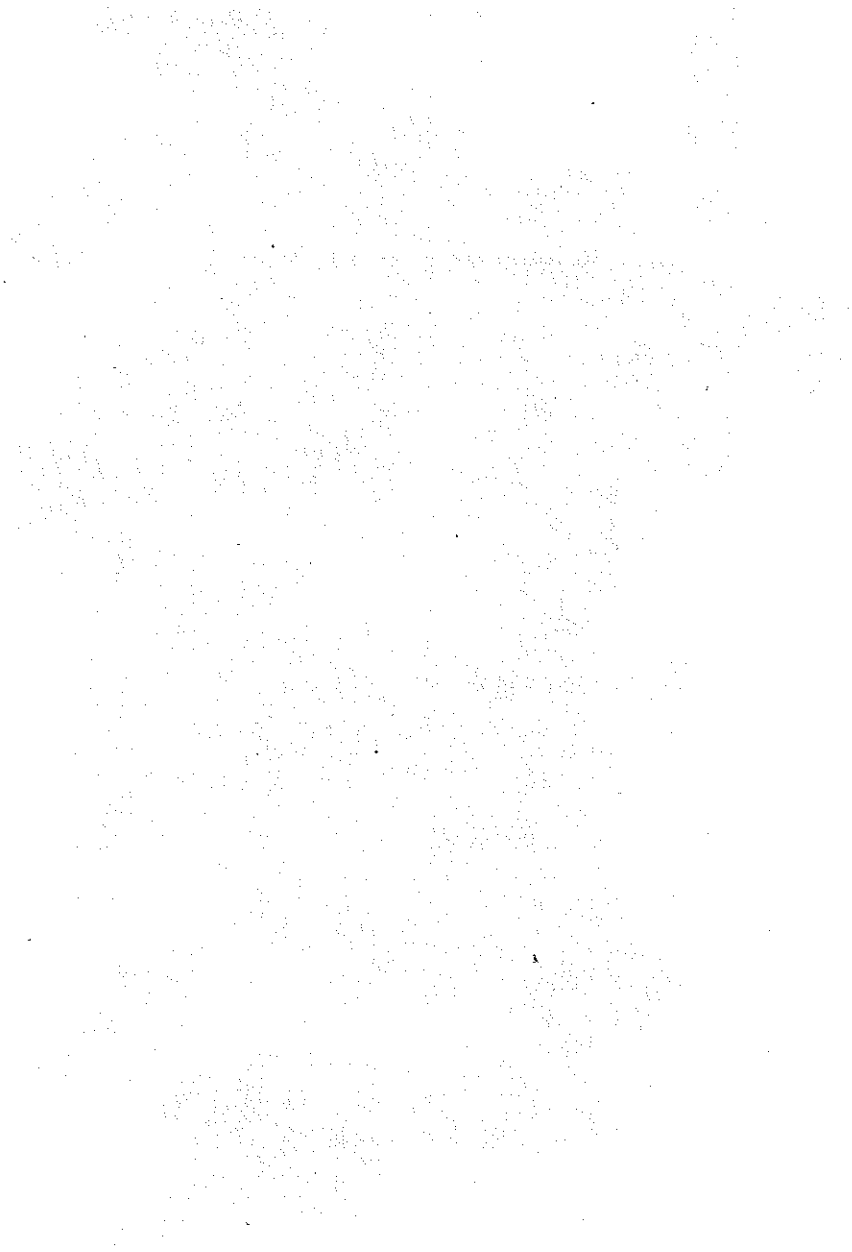




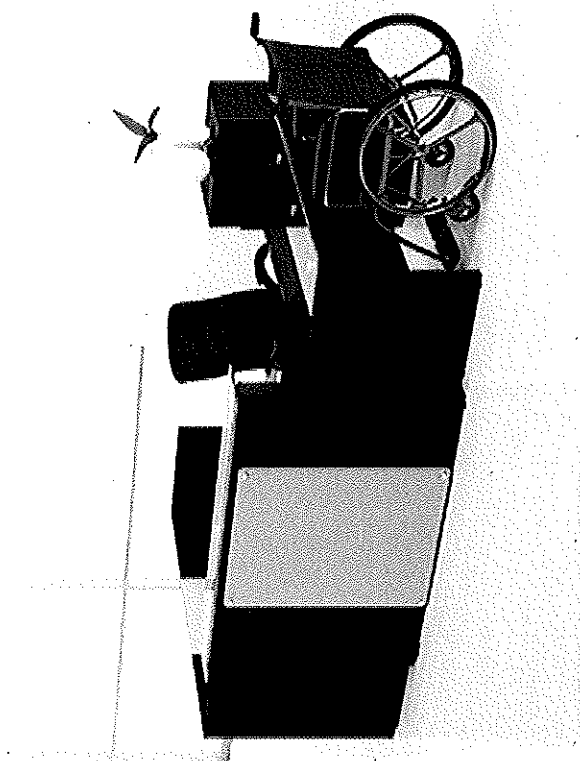
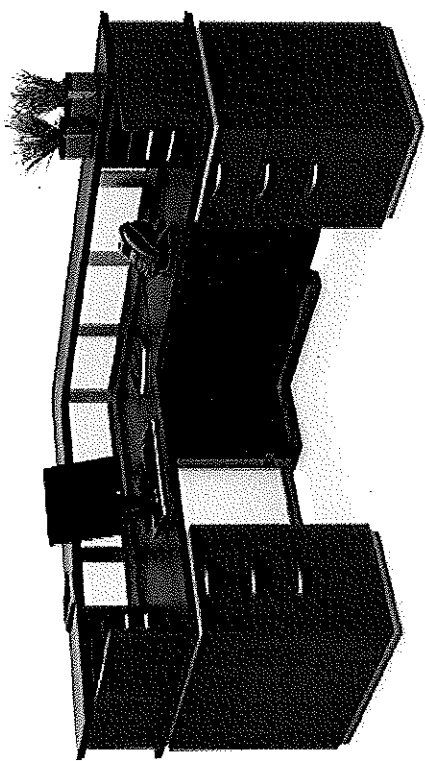


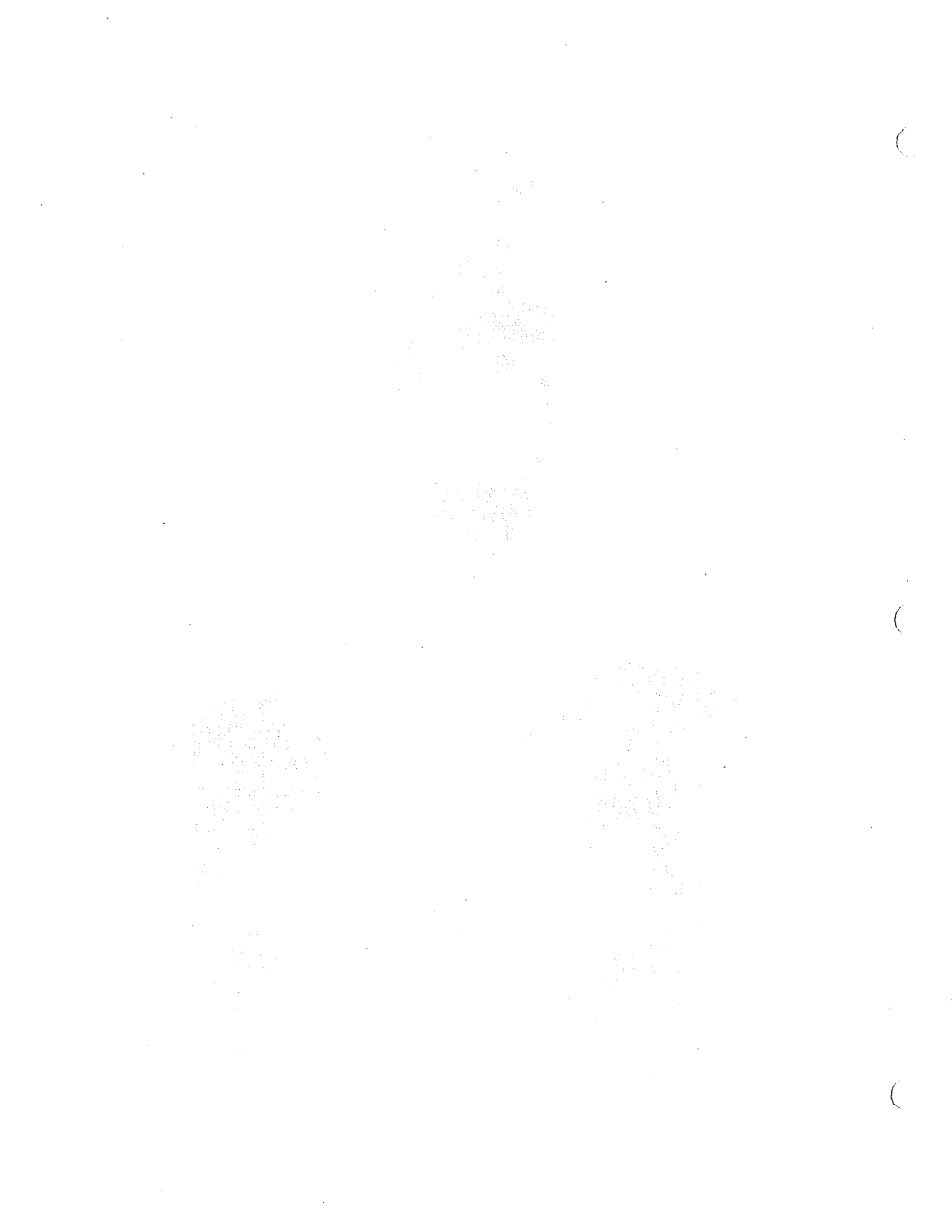
# Current Circulation Desk





# Proposed Circulation Desk



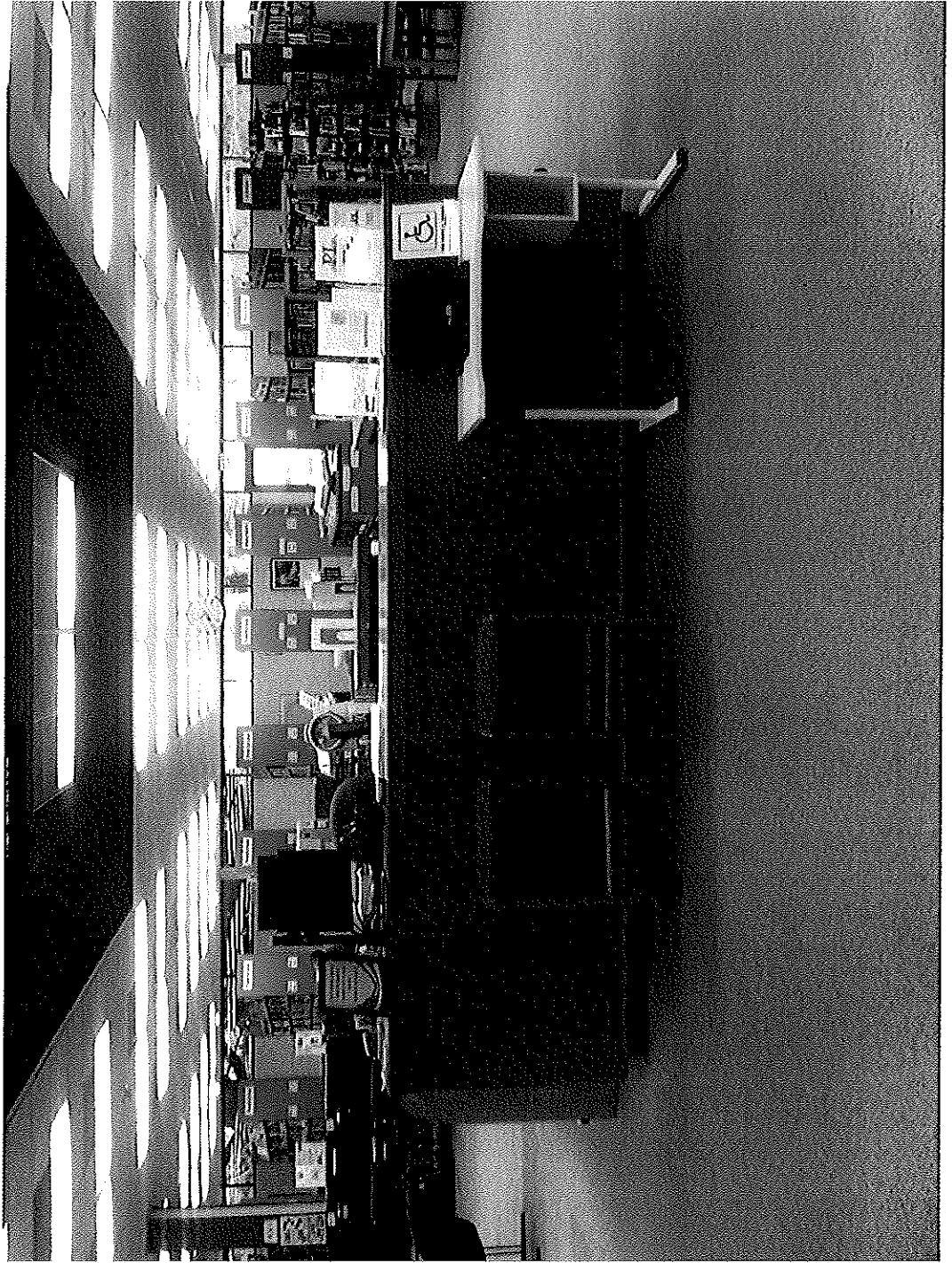


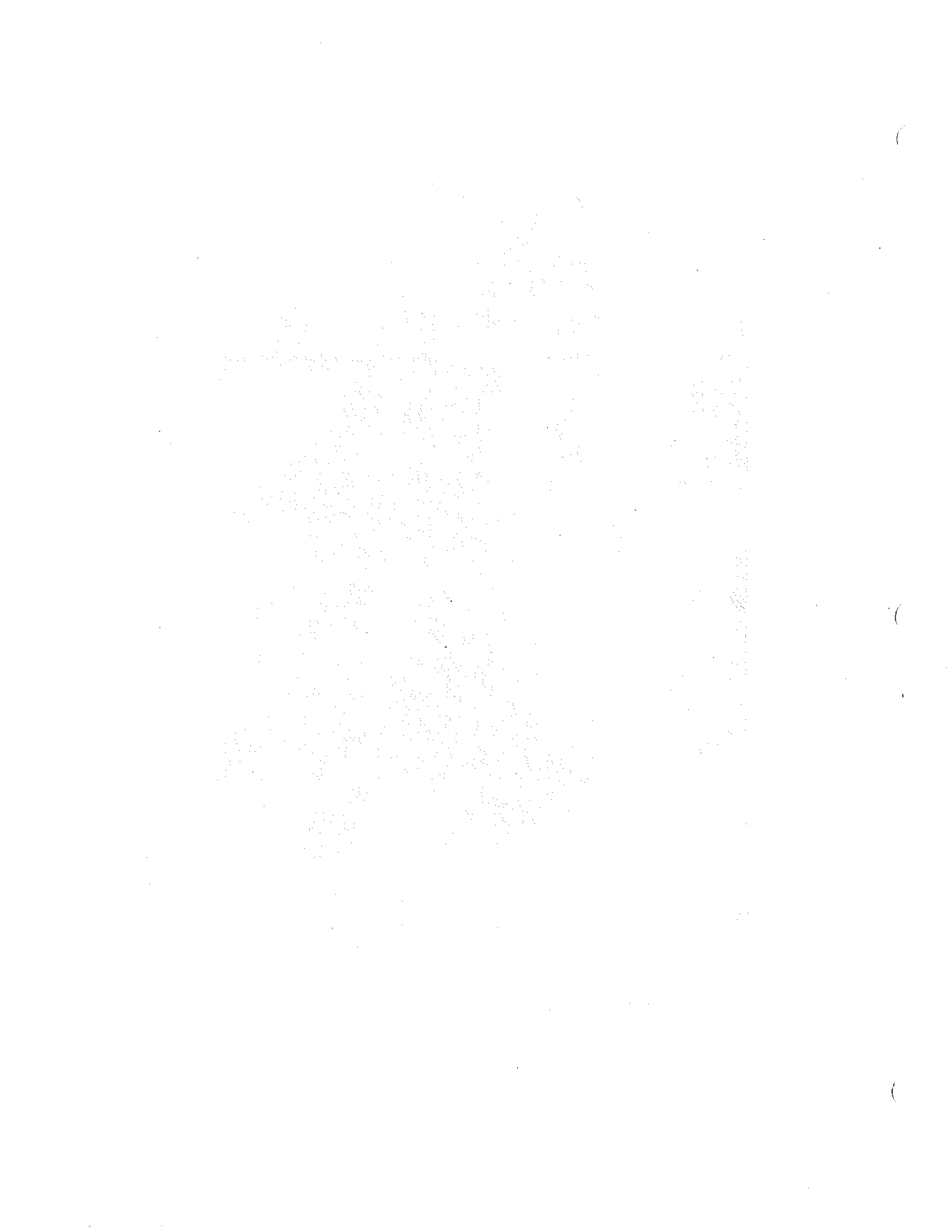
# Proposed Circulation South Wall





# Current Reference Desk







# Proposed Reference Desk

