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AND WHEN RECORDED MAIL TO:

City of Placentia
City Clerk
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Placentia, CA 92870

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STATEMENT OF PROCEEDINGS

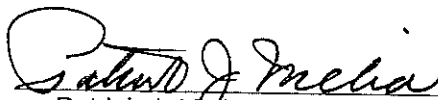
NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia adopted Ordinance No. O-2004-03 on May 18, 2004 adopting the Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area. Ordinance No. O-2004-03 is attached hereto.

Proceedings for the redevelopment of the Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area have been instituted under the California Community Redevelopment Law.

This Statement is made and filed pursuant to California Health and Safety Code Section 33373.

Date: May 19, 2004

By:



Patrick J. Melia
City Clerk
City of Placentia, California

Attachment: Ordinance No. O-2004-03

ORDINANCE NO. O-2004-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF PLACENTIA, CALIFORNIA, APPROVING AND
ADOPTING THE REDEVELOPMENT PLAN FOR AMENDMENT
NO. 2 TO THE PLACENTIA REDEVELOPMENT PROJECT
AREA

WHEREAS, the City Council of the City of Placentia (the "City Council" or "Council") has received from the Placentia Redevelopment Agency (the "Agency") the proposed Redevelopment Plan for Amendment No. 2 to the Placentia Redevelopment Project Area, excepting therefrom Section 140 and such other provisions related to the condemnation of real property which are hereby deleted, (the "Amendment No. 2 Plan"), a copy of which is on file at the office of the City Clerk, 401 East Chapman Avenue, Placentia, California, and at the office of the Agency at the same address, together with the report of the Agency prepared pursuant to Section 33352 of the California Health & Safety Code, including without limitation the reasons for the selection of the area proposed to be added to the existing Project Area by the Amendment No. 2 Plan (the "Amendment No. 2 Area"); a description of the physical, social and economic conditions existing in the Amendment No. 2 Area; an explanation of why the elimination of blight and the redevelopment of the Amendment No. 2 Area cannot reasonably be expected to be accomplished by private enterprise acting alone or by the use of financing alternatives other than tax increment financing; the proposed method of financing the redevelopment of the Amendment No. 2 Area; a plan for the relocation of families and persons who may be temporarily or permanently displaced from housing facilities in the Amendment No. 2 Area; an analysis of the Preliminary Plan; the report and recommendations of the Planning Commission of the City of Placentia as to the conformity of the Amendment No. 2 Plan with the City's General Plan; a summary of consultations with Amendment No. 2 Area owners and businesses; an environmental impact report ("EIR") which includes the Amendment No. 2 Area described in the Amendment No. 2 Plan; the report of the county fiscal officer and the Agency's analysis thereof; a neighborhood impact report describing the impact of the Amendment No. 2 Plan upon residents of the Amendment No. 2 Area and surrounding areas; a summary of consultations with taxing agencies; and an implementation plan, all of which are hereby incorporated into this Ordinance by this reference and made a part hereof; and

WHEREAS, the Planning Commission of the City of Placentia has submitted to the City Council its report and recommendations concerning the Amendment No. 2 Plan and its certification that the Amendment No. 2 Plan conforms to the General Plan for the City of Placentia; and

WHEREAS, on April 6, 2004, the City Council held a public hearing on the draft EIR prepared in accordance with the California Environmental Quality Act (Public Resources Code Section 21000 *et seq.*), and the guidelines for implementation of the California Environmental Quality Act (Title 14, California Code of Regulations, Section 15000 *et seq.*), and the EIR was thereafter revised and supplemented to incorporate comments received and responses thereto; and

WHEREAS, the City Council certified the adequacy of the final EIR submitted pursuant to Public Resources Code Section 21151, and Health & Safety Code Section 33352, and thereafter the Agency reviewed and approved the final EIR; and

WHEREAS, a Project Area Committee was not required to be formed in connection with the Amendment No. 2 Plan because of the limited number of residences, and the notification process conducted by the Agency; and

WHEREAS, the City Council and the Agency held a joint public hearing on April 6, 2004, on adoption of the Amendment No. 2 Plan in the Placentia City Council Chambers, 401 East Chapman Avenue, Placentia, California; and

WHEREAS, notice of said hearing was duly and regularly published in the Placentia News Times, a newspaper of general circulation in the City of Placentia, once a week for four successive weeks prior to the date of said hearing, and copies of said notices and affidavits of publication are on file with the City Clerk and the Secretary of the Agency; and

WHEREAS, copies of the notice of joint public hearing were mailed by first class mail to the last known address of each assessee as shown on the last equalized assessment roll of the County of Orange for each parcel of land in the existing Project Area (which is comprised of the Original Project Area established by the City Council of the City of Placentia on July 19, 1983 by Ordinance No. 83-0-113 and the Amendment No. 1 Area added to the Original Project Area by the City Council of the City of Placentia on June 26, 1990 by Ordinance No. 90-0-115) and in the Amendment No. 2 Area (collectively, the "Project Area") not less than 30 days prior to the hearing; and

WHEREAS, copies of the notice of joint public hearing were mailed to all residents and businesses within the Project Area whose addresses were reasonably obtainable by the Agency not less than 30 days prior to the hearing; and

WHEREAS, each assessee in the Project Area whose property would be subject to acquisition by purchase under the provisions of the Amendment No. 2 Plan, was sent a notice of the joint public hearing, including a statement to such effect, a map and legal description of the Project Area; and

WHEREAS, copies of the notice of joint public hearing were mailed by certified mail with return receipt requested to the governing body of each taxing agency which receives taxes from property in the Project Area; and

WHEREAS, the City Council has considered the report and recommendation of the Planning Commission, the report of the Agency, the Amendment No. 2 Plan and its economic feasibility, and the EIR, has provided an opportunity for all persons to be heard, and has received and considered all evidence and testimony presented for or against any and all aspects of the Amendment No. 2 Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES ORDAIN AS FOLLOWS:

SECTION 1. The purposes and intent of the City Council with respect to the Amendment No. 2 Area are to accomplish the following:

a) Eliminate blighting conditions and prevent the acceleration of blight in and about the Amendment No. 2 Area.

b) Provide for a broad range of land uses consistent with the General Plan and the Zoning Ordinance.

c) Strengthen retail and other commercial functions to increase employment and revenues.

d) Encourage the better utilization of real property, and a more efficient and effective circulation system.

e) Provide for adequate parcels and required public improvements and infrastructure to encourage new construction by private enterprise.

f) Increase and improve the City's supply of very low-, lower- and moderate-income residential uses.

e) Improve and rehabilitate the existing housing stock within the City of Placentia.

SECTION 2. The City Council hereby finds and determines, based on substantial evidence in the record, including, but not limited to, the Agency's Report to the City Council on the proposed Amendment No. 2 Plan, and all documents referenced therein, and evidence and testimony received at or prior to the joint public hearing on adoption of the Amendment No. 2 Plan held on April 6, 2004, that:

a) The Amendment No. 2 Area is a blighted area, the redevelopment of which is necessary to effectuate the public purposes declared in the California Community Redevelopment Law (Health & Safety Code Section 33000 et seq.). This finding is based on the following conditions which predominate in the Amendment No. 2 Area:

(1) The existence of buildings and structures used or intended to be used for commercial, industrial or other purposes which have the following factors that substantially hinder the economically viable use or capacity of buildings and lots, namely age and obsolescence, physical deterioration, substandard design, lack of parking, and inadequate size given present market conditions; and

(2) The existence of subdivided lots of irregular form and shape and inadequate in size for proper usefulness and development that are in multiple ownership.

(3) A prevalence of depreciated or stagnant property values and impaired investments, including but not limited to declines in assessed values, and vacancies in portions of the Amendment No. 2 Area; and

(4) The existence of adjacent or nearby uses that are incompatible with each other and which prevent economic development of those parcels or other portions of the Amendment No. 2 Area, including but not limited to the presence of residential uses next to commercial parcels which prevent expansion of commercial uses to meet current economic requirements of the private market; and

(5) The existence of properties which suffer from deterioration and disuse because of inadequate public improvements, facilities and utilities, which cannot be remedied by private or governmental action without redevelopment.

Such conditions are causing and will increasingly cause a reduction and lack of proper utilization of the area to such an extent that it constitutes a serious physical, social and Ordinance No. C-2004-03

economic burden on the City which cannot reasonably be expected to be reversed or alleviated by private enterprise, governmental action, or both, without redevelopment, thus requiring redevelopment in the interest of the health, safety and general welfare of the people of the City and the State. This finding is based on the fact that governmental action available to the City without redevelopment would be insufficient to cause any significant correction of the blighting conditions, and that the nature and costs of the public improvements and facilities and other actions required to correct the blighting conditions are beyond the capacity of the City and cannot be undertaken or borne by private enterprise acting alone or in concert with available governmental action.

b) The Amendment No. 2 Area is an urbanized area. This finding is based upon the fact that not less than eighty percent (80%) of the privately owned property in the Amendment No. 2 Area has been or is developed for urban uses, as demonstrated by the Agency's report to City Council. In addition, as demonstrated by the Agency's report to City Council, the Amendment No. 2 Area is part of an area developed for urban uses.

c) The Amendment No. 2 Plan will redevelop the Project Area in conformity with the Community Redevelopment Law and in the interests of the public peace, health, safety and welfare. This finding is based upon the fact that the purposes of the Community Redevelopment Law would be attained by the Amendment No. 2 Plan by the elimination of areas suffering from economic dislocation or disuse; by the replanning, redesign and/or redevelopment of areas which are stagnant or improperly utilized, and which could not be accomplished by private enterprise acting alone without public participation and assistance; by protecting and promoting sound development and redevelopment of blighted areas and the general welfare of the citizens of the City by remedying such injurious conditions through appropriate means; and through the installation of new, or replacement of existing public improvements, facilities and utilities in areas which are currently inadequately served with regard to such improvements, facilities and utilities.

d) The adoption and carrying out of the Amendment No. 2 Plan is economically sound and feasible. This finding is based on the fact that under the Amendment No. 2 Plan the Agency will be authorized to seek and utilize a variety of potential financial resources, including without limitation property tax increment; interest income, Agency bonds, loans from private institutions, proceeds from the sale or lease of property, financial assistance from the city, county, state or federal government or any other public agency; that the nature and timing of public redevelopment assistance will depend on the amount and availability of such financing resources, including tax increment, generated by new investment in the Amendment No. 2 Area; that under the Amendment No. 2 Plan no public redevelopment activity can be undertaken unless the Agency can demonstrate that it has adequate revenue to finance the activity; and that the financing plan included within the Agency's Report to the City Council demonstrates that sufficient financial resources will be available to carry out the Amendment No. 2 Plan.

e) The Amendment No. 2 Plan conforms to the General Plan of the City of Placentia, including but not limited to the City's Housing Element, which substantially complies with the requirements of Article 10.6 (commencing with Section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code. This finding is based on the finding of the Planning Commission that the Amendment No. 2 Plan conforms to the General Plan for the City of Placentia as well as the text of the Amendment No. 2 Plan.

f) The carrying out of the Amendment No. 2 Plan will promote the public peace, health, safety and welfare of the City of Placentia and will effectuate the purposes and policies of the Community Redevelopment Law. This finding is based on the fact that redevelopment will benefit the Amendment No. 2 Area by correcting conditions of blight and by coordinating public and private actions to stimulate development and improve the economic and physical conditions of the Amendment No. 2 Area, and by increasing employment opportunities within the City.

g) Although the Amendment No. 2 Area contains few dwelling units, the Agency has adopted a feasible method and plan for the relocation of families and persons who might be displaced, temporarily or permanently from housing facilities in the Amendment No. 2 Area. The Agency also has a feasible method and plan for relocation of businesses. This finding is based upon the fact that the Agency has adopted a plan for the relocation of families, persons and businesses who might be displaced, temporarily or permanently, from housing facilities if any are within the Amendment No. 2 Area, by Agency projects. This finding is also based on the fact that the Amendment No. 2 Plan provides for relocation assistance according to law and the fact that such assistance, including relocation payments, constitutes a feasible method for relocation.

h) There shall be provided, within the Amendment No. 2 Area or within other areas not generally less desirable with regard to public utilities and public and commercial facilities and at rents or prices within the financial means of the families and persons who might be displaced from the Amendment No. 2 Area, decent, safe and sanitary dwellings equal in number to the number of and available to such displaced families and persons and reasonably accessible to their places of employment. Further, families and persons shall not be displaced prior to the adoption of a relocation plan pursuant to Section 33411 and 33411.1. Dwelling units having persons and families of low or moderate income shall not be removed or destroyed prior to the adoption of a replacement housing plan. This finding is based upon the fact that no person or family will be required to move from any dwelling unit until suitable replacement housing is available for occupancy, and that such housing must meet the standards established in State law and regulations, in the Agency's Relocation Assistance Guidelines, and in the City's Housing Element. Evidence further supporting this finding includes the fact that the Amendment No. 2 Plan requires the Agency to adopt a relocation plan and replacement housing plan prior to any such displacement.

i) All noncontiguous areas of the Amendment No. 2 Area are either blighted or necessary for effective redevelopment and are not included for the purpose of obtaining the allocation of taxes from the area pursuant to Section 33670 of the Community Redevelopment Law without other substantial justification for their inclusion. This finding is based upon the information set forth in the Report to Council and other evidence in the record.

j) Inclusion of any lands, buildings, or improvements which are not detrimental to the public health, safety or welfare is necessary for the effective redevelopment of the entire area of which they are a part, and any such area is not included solely for the purpose of obtaining the allocation of tax increment revenues from such area pursuant to Section 33670 of the Community Redevelopment Law without other substantial justification for its inclusion. Evidence supporting this finding includes the fact that all properties within the Amendment No. 2 Area boundaries were included because they were under utilized, because of blighting influences, or because they were affected by the existence of blighting influences, or were necessary either to accomplish the objectives and benefits of the Amendment No. 2 Plan or because of the need to impose uniform Ordinance No. O-2004-03

requirements on the Project Area as whole. Such properties will share in the benefits of the Amendment No. 2 Plan.

k) The elimination of blight and the redevelopment of the Amendment No. 2 Area could not reasonably be expected to be accomplished by private enterprise acting alone without the aid and assistance of the Agency. This finding is based upon the existence of blighting influences, including, without limitation, the demonstrated lack of private sector interest in redeveloping the Amendment No. 2 Area properties, structural deficiencies and other indications of blight more fully enumerated in the Agency's Report to City Council, and the lack of feasibility due to cost of requiring individuals (by means of assessments or otherwise) to eradicate or significantly alleviate existing deficiencies in the Amendment No. 2 Area properties and facilities, and the inability and inadequacy of other governmental programs and financing mechanisms to eliminate the blighting conditions.

l) The time limitation in the Amendment No. 2 Plan is reasonably related to the proposed projects to be implemented in the Amendment No. 2 Area and to the ability of the Agency to eliminate blight within the Amendment No. 2 Area. This finding is based upon the fact that the time limitation contained in the Amendment No. 2 Plan is consistent with the number of dollars to be allocated to the Agency, the anticipated cost of public improvement projects proposed to be undertaken by the Agency pursuant to the Amendment No. 2 Plan, and the anticipated time for the Agency to undertake such projects.

SECTION 3. The City Council is satisfied that permanent housing facilities will be available within three years from the time residential occupants of the Project Area are displaced, and that pending the development of such facilities, there will be available to any such displaced residential occupants temporary housing facilities at rents comparable to those in the City of Placentia at the time of their displacement. Evidence supporting this finding includes the Council's finding that no persons or families of low and moderate income shall be displaced from residences unless and until there is a suitable housing unit available and ready for occupancy by such displaced persons or families at rents comparable to those at the time of their displacement. This finding is based upon the Relocation Assistance Guidelines and the Housing Element, and the Agency's familiarity with the local housing market.

SECTION 4. All oral and written objections presented to the City Council at or prior to the hearing have been considered and are hereby overruled.

SECTION 5. That certain document entitled "Final Environmental Impact Report for Amendment No. 2 to the Amendment No. 2 Plan for the Placentia Redevelopment Project Area," a copy of which is on file in the office of the Agency, and in the office of the City Clerk, having been duly reviewed and considered, is hereby incorporated into this Ordinance by reference and made a part hereof. All activities undertaken by the Agency and/or the City of Placentia pursuant to or in implementation of the Amendment No. 2 Plan shall be undertaken in accordance with the mitigation measures and mitigation monitoring plan set forth in said Final Environmental Impact Report, and the Agency shall undertake such additional environmental reviews as necessary at the time of implementation of such activities.

SECTION 6. That certain document entitled "Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area," deleting therefrom Section 140 and such other provisions related to the condemnation of real property, and including the maps contained therein, and such other reports as are incorporated therein by reference, a copy of which is on file in the office of the Agency, and the office of Ordinance No. O-2004-03

the City Clerk, having been duly reviewed and considered, is hereby incorporated in this Ordinance by reference and made a part hereof, and as so incorporated is hereby designated, approved, and adopted as the official Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area.

SECTION 7. In order to implement and facilitate the effectuation of the Amendment No. 2 Plan hereby approved, this City Council hereby:

(a) Pledges its cooperation in helping to carry out the Amendment No. 2 Plan;

(b) Requests the various officials, departments, boards, and agencies of the City having administrative responsibilities in the Project Area likewise to cooperate to such end and to exercise their respective functions and powers in a manner consistent with redevelopment of the Project Area;

(c) Stands ready to consider and take appropriate action upon proposals and measures designed to effectuate the Amendment No. 2 Plan, and

(d) Declares its intention to undertake and complete any proceeding, including the expenditure of moneys, necessary to be carried out by the City under the provisions of the Amendment No. 2 Plan.

SECTION 8. The City Clerk is hereby directed to send a certified copy of this Ordinance to the Agency, whereupon the Agency is vested with the responsibility for carrying out the Amendment No. 2 Plan.

SECTION 9. The City Clerk is hereby directed to record with the County Recorder of Orange County a description of the land within the Project Area and a statement that proceedings for the redevelopment of the Project Area have been instituted under the Community Redevelopment Law.

SECTION 10. The City Clerk is hereby directed to transmit a copy of the description and statement recorded by the City Clerk pursuant to Section 9 of this Ordinance, a copy of this Ordinance, and a map or plat indicating the boundaries of the Project Area, to the Auditor-Controller and Assessor of the County of Orange, to the governing body of each of the taxing agencies which receives taxes from property in the Project Area, and to the State Board of Equalization, within thirty (30) days following the adoption of the Amendment No. 2 Plan.

SECTION 11. The Building and Safety Department of the City of Placentia is hereby directed for a period of two (2) years after the effective date of this Ordinance to advise all applicants for building permits within the Project Area that the site for which a building permit is sought for the construction of buildings or for other improvements is within a redevelopment project area.

SECTION 12. If any part of this Ordinance or the Amendment No. 2 Plan which it approves is held to be invalid for any reason, such decision shall not affect the validity of the remaining portion of this Ordinance or of the Amendment No. 2 Plan, and this Council hereby declares that it would have passed the remainder of the Ordinance or approved the remainder of the Amendment No. 2 Plan if such invalid portion thereof had been deleted. If this Ordinance is entirely invalidated for any reason, then each of the Amendment No. 2 Plan for the Placentia Redevelopment Project Area shall remain in full force and effect without interruption as if this Ordinance had not been adopted.

SECTION 13. This Ordinance shall be in full force and effect thirty (30) days after adoption.

SECTION 14. The Mayor shall sign this Ordinance, and the City Clerk shall attest and certify to the passage and adoption of it.

SECTION 15. In accordance with subdivision (a) of Government Code Section 36933, within fifteen (15) days after this Ordinance's passage, the City Clerk shall cause this Ordinance to be published at least once, along with the names of those City Council members voting for and against the Ordinance, in a newspaper of general circulation published and circulated in the City of Placentia.

PASSED AND ADOPTED THIS 18TH DAY OF MAY, 2004.



JUDY A. DICKINSON, MAYOR

ATTEST:



PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the City of Placentia do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council held on the 4th day of May, 2004 and was finally adopted at a regular meeting held thereof on the 18th day of May, 2004 by the following vote:

AYES : COUNCILMEMBERS: ECKENRODE, UNDERHILL, LOWE, DICKINSON
NOES : COUNCILMEMBERS: NONE
ABSENT : COUNCILMEMBERS: BRADY (DID NOT PARTICPATE)
ABSTAIN: COUNCILMEMBERS: NONE



PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

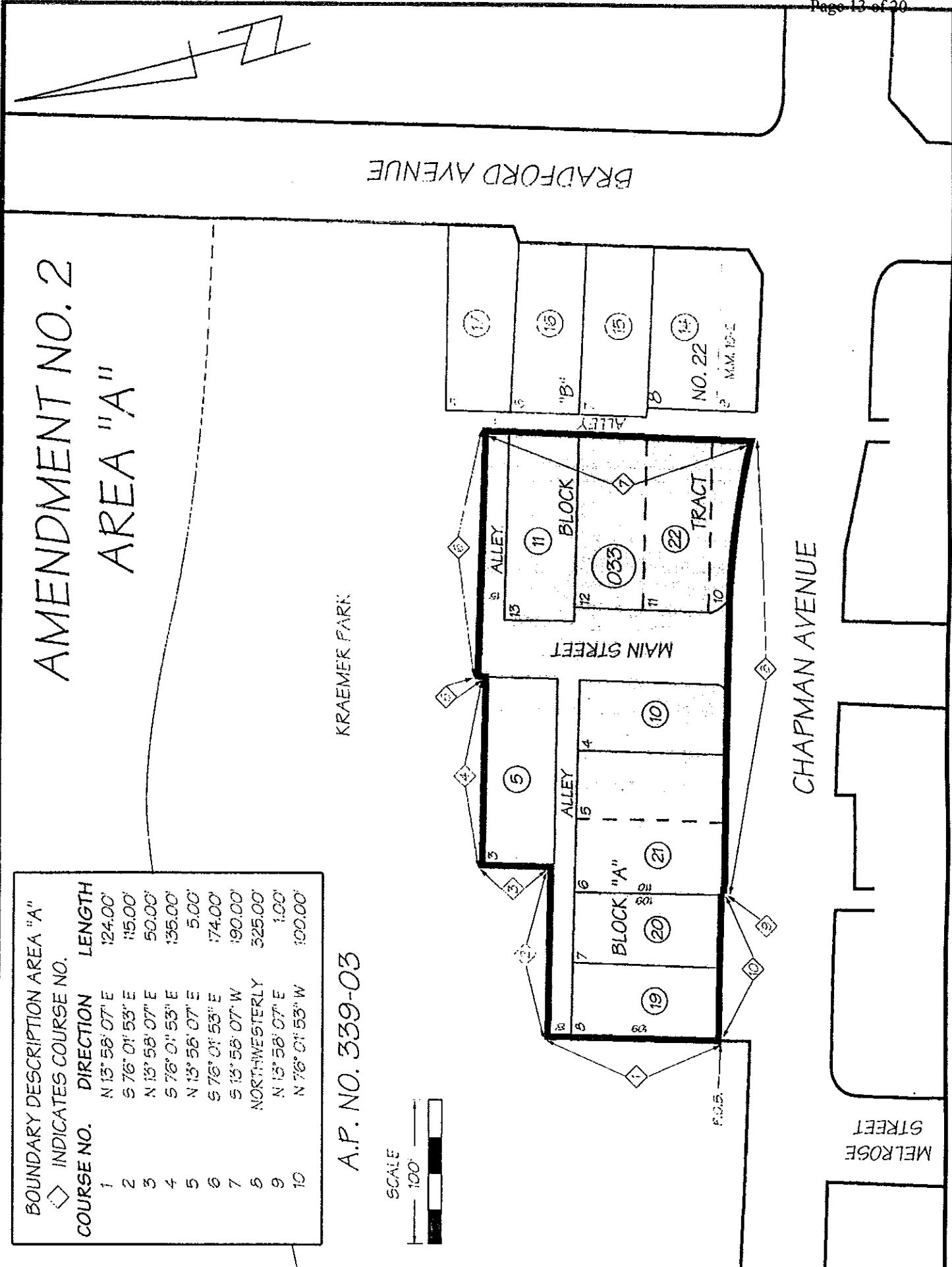
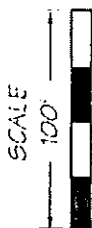


THOMAS F. NIXON, CITY ATTORNEY

AMENDMENT NO. 2 AREA "A"

BOUNDARY DESCRIPTION AREA "A"		
COURSE NO.	DIRECTION	LENGTH
1	N 13° 58' 07" E	124.00'
2	S 76° 01' 53" E	15.00'
3	N 13° 58' 07" E	50.00'
4	S 76° 01' 53" E	135.00'
5	N 13° 58' 07" E	5.00'
6	S 76° 01' 53" E	174.00'
7	S 13° 58' 07" W	190.00'
8	NORTHWESTERLY	325.00'
9	N 13° 58' 07" E	1.00'
10	N 76° 01' 53" W	100.00'

A.P. NO. 339-03



LEGAL DESCRIPTION

AMENDMENT NO. 2

AREA "A"

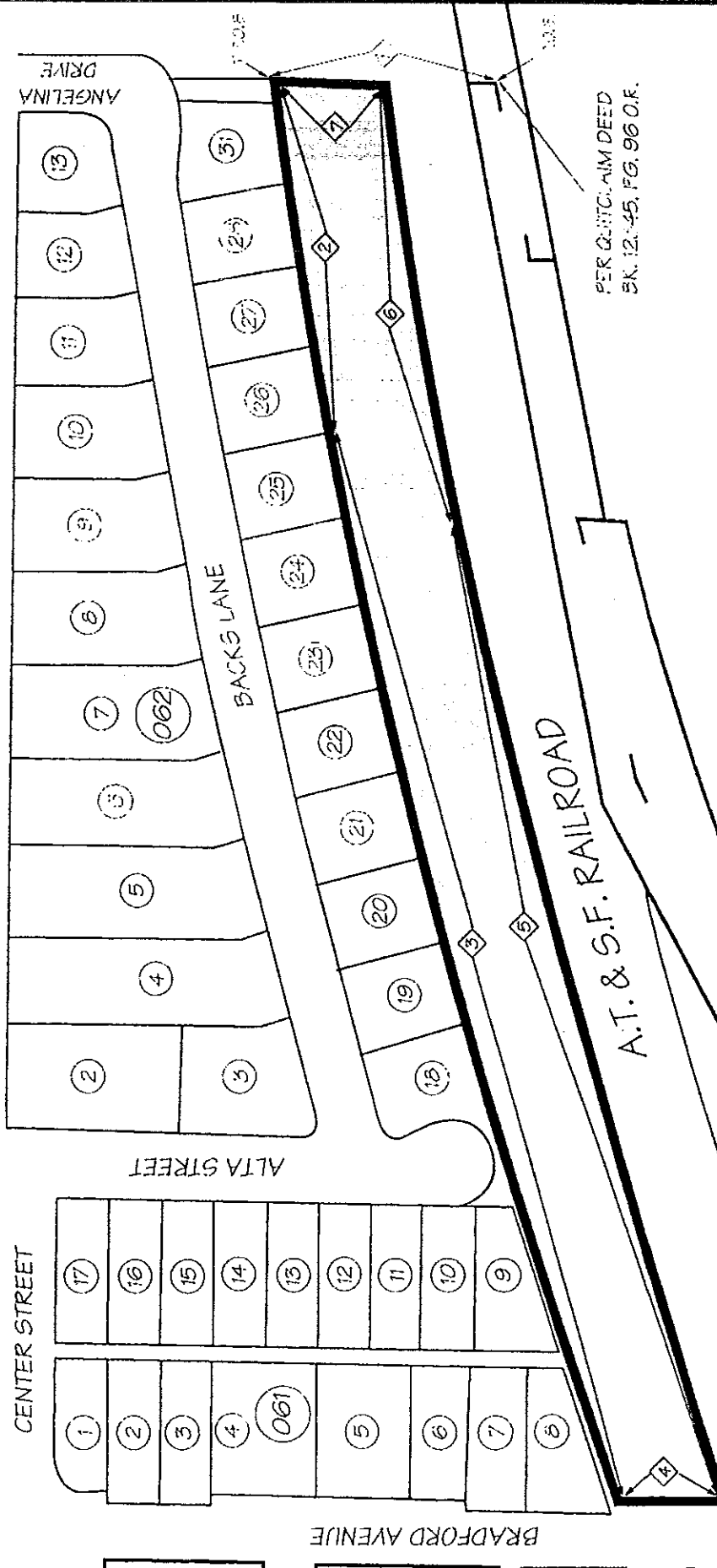
THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA, BEING PORTIONS OF BLOCKS A AND B OF TRACT NO. 22, AS SHOWN ON A MAP RECORDED IN BOOK 10, PAGE 2 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID ORANGE COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE AND THE NORTHWESTERLY LINE OF LOT 8 OF SAID BLOCK A, SAID INTERSECTION BEING THE SOUTHWESTERLY CORNER OF THE NORTHEASTERLY 109.00 FEET OF SAID LOT 8; THENCE,

1. ALONG SAID NORTHWESTERLY LINE OF LOT 8 AND ITS NORTHEASTERLY PROLONGATION, NORTH 13°58'07" EAST 124.00 FEET TO THE NORTHEASTERLY LINE OF THAT 15-FOOT WIDE ALLEY IN SAID BLOCK A; THENCE,
2. ALONG SAID NORTHEASTERLY LINE OF THE ALLEY SOUTH 76°01'53" EAST 115.00 FEET TO THE SOUTHWESTERLY CORNER OF LOT 3 OF SAID BLOCK A; THENCE,
3. ALONG THE NORTHWESTERLY LINE OF SAID LOT 3, NORTH 13°58'07" EAST 50.00 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 3; THENCE,
4. ALONG THE NORTHEASTERLY LINE OF SAID LOT 3, SOUTH 76°01'53" EAST 135.00 FEET TO THE NORTHEASTERLY CORNER OF SAID LOT 3 AND A POINT IN THE NORTHWESTERLY RIGHT OF WAY LINE OF MAIN STREET AS SHOWN ON SAID MAP OF TRACT NO. 22; THENCE,
5. ALONG SAID NORTHWESTERLY RIGHT OF WAY LINE OF MAIN STREET, NORTH 13°58'07" EAST 5.00 FEET TO ITS INTERSECTION WITH THE NORTHEASTERLY LINE OF A 15-FOOT WIDE ALLEY LYING PARALLEL WITH, ADJOINING AND NORTHEASTERLY OF THE SOUTHWESTERLY LINE OF LOT 14 OF SAID BLOCK B AND ITS NORTHWESTERLY PROLONGATION; THENCE,

6. ALONG SAID NORTHEASTERLY LINE OF THE 15-FOOT WIDE ALLEY, SOUTH $76^{\circ}01'53''$ EAST 174.00 FEET TO THE NORTHWESTERLY LINE OF THAT 15-FOOT WIDE ALLEY IN SAID BLOCK B; THENCE,
7. ALONG SAID NORTHWESTERLY LINE OF THE ALLEY, SOUTH $13^{\circ}58'07''$ WEST 190 FEET MORE OR LESS TO ITS INTERSECTION WITH THE NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE, BEING THE SOUTHEASTERLY PROLONGATION OF THE NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE AS SHOWN ON PARCEL MAP 84-801 AS FILED IN BOOK 190, PAGE 36 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID ORANGE COUNTY; THENCE,
8. ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE, NORTHWESTERLY 325 FEET MORE OR LESS TO ITS INTERSECTION WITH THE SOUTHEASTERLY LINE OF LOT 7 OF SAID BLOCK B AND AN ANGLE POINT IN SAID NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE; THENCE,
9. ALONG SAID SOUTHEASTERLY LINE OF LOT 7, NORTH $13^{\circ}58'07''$ EAST 1.00 FEET TO AN ANGLE POINT IN SAID NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE, SAID POINT BEING THE SOUTHEASTERLY CORNER OF THE NORTHEASTERLY 109.00 FEET OF SAID LOT 7; THENCE,
10. CONTINUING ALONG THE NORTHEASTERLY RIGHT OF WAY LINE OF CHAPMAN AVENUE AND ALONG THE SOUTHWESTERLY LINES OF THE NORTHEASTERLY 109.00 FEET OF SAID LOTS 7 AND 8, NORTH $76^{\circ}01'53''$ WEST 100.00 FEET TO THE POINT OF BEGINNING.

AMENDMENT NO. 2 - AREA "C"

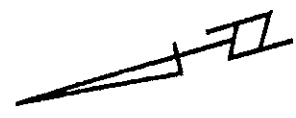


PER QUINCY AM DEED
BK. 12, 45, PG. 96 O.R.

A.P. NO. 339-06

BOUNDARY DESCRIPTION AREA "C"
INDICATES COURSE NO.

COURSE NO.	DIRECTION	LENGTH
1	N 13° 58' 24" E	215.54'
2	N 67° 07' 19" W	324.62'
3	WESTERLY	1,066.62'
4	S 13° 58' 24" W	120.15'
5	EASTERLY	967.36'
6	EASTERLY	424.79'
7	N 13° 58' 24" E	110.55'



SCALE
1" = 100'

CENTER STREET

ALTA STREET

BACKS LANE

A.T. & S.F. RAILROAD

CAMERON STREET

BLOCK "C"
CROWTHER AVENUE

KRAEMER TRACT

BRADFORD AVENUE

ANGELINA DRIVE

LEGAL DESCRIPTION

AMENDMENT NO. 2

AREA "C"

THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA, BEING A PORTION OF LOT 1 OF BLOCK C OF THE KRAEMER TRACT, AS PER MAP RECORDED IN BOOK 12, PAGE 87 OF MISCELLANEOUS RECORDS OF LOS ANGELES COUNTY, CALIFORNIA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE INTERSECTION OF ANGELINA DRIVE (FORMERLY KRAEMER AVENUE, NOW ABANDONED) AND CROWTHER AVENUE (FORMERLY PLACENTIA-YORBA ROAD) AS SAID INTERSECTION IS DESCRIBED IN THE QUITCLAIM DEED RECORDED AUGUST 19, 1977, IN BOOK 12345, PAGE 96 OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID ORANGE COUNTY; THENCE,

1. ALONG THE EASTERLY LINE OF THE EXCEPTION TO THE LAND PARCEL DESCRIBED IN SAID QUITCLAIM DEED, NORTH 13°59'24" EAST 215.54 FEET TO THE TRUE POINT OF BEGINNING; THENCE,
2. ALONG THE NORTHERLY LINE OF SAID EXCEPTION TO THE LAND PARCEL, NORTH 87°07'09" WEST 324.62 FEET TO THE BEGINNING OF A CURVE, CONCAVE SOUTHERLY AND HAVING A RADIUS OF 5,886.77 FEET, THE WESTERLY TERMINUS OF SAID CURVE BEING DISTANT NORTH 13°59'12" EAST 384.98 FEET ALONG THE CENTERLINE OF BRADFORD AVENUE FROM ITS INTERSECTION WITH SAID CENTERLINE OF CROWTHER AVENUE; THENCE,
3. ALONG SAID CURVE, AND CONTINUING ALONG SAID NORTHERLY LINE OF THE EXCEPTION TO THE LAND PARCEL, THROUGH A CENTRAL ANGLE OF 10°22'53" WESTERLY 1,066.62 FEET TO THE CENTERLINE OF SAID BRADFORD AVENUE; THENCE,
4. ALONG SAID CENTERLINE OF BRADFORD AVENUE, SOUTH 13°59'12" WEST 120.15 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHERLY AND HAVING A RADIUS OF 7,550.00 FEET, A RADIAL THROUGH THE BEGINNING OF SAID CURVE, BEARS NORTH 6°26'59" WEST; THENCE,

5. LEAVING SAID CENTERLINE OF BRADFORD AVENUE AND ALONG LAST SAID CURVE, THROUGH A CENTRAL ANGLE OF $7^{\circ}20'45''$ EASTERLY 967.98 FEET TO THE BEGINNING OF A COMPOUND CURVE, CONCAVE SOUTHERLY AND HAVING A RADIUS OF 21,050.00 FEET, A RADIAL THROUGH THE BEGINNING OF SAID COMPOUND CURVE BEARS NORTH $0^{\circ}53'46''$ EAST; THENCE,
6. ALONG LAST SAID CURVE, THROUGH A CENTRAL ANGLE OF $01^{\circ}09'22''$ EASTERLY 424.79 FEET TO AFORESAID CENTERLINE OF ANGELINA DRIVE; THENCE,
7. ALONG SAID CENTERLINE OF ANGELINA DRIVE, NORTH $13^{\circ}59'24''$ EAST 110.55 FEET TO THE TRUE POINT OF BEGINNING.

City of Anaheim
OFFICE OF THE CITY CLERK



June 8, 2004

**VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Ms. Elizabeth Minter
Director
Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870
(714) 528-1925

Dear Ms. Minter:

We have previously sent you correspondence indicating the Anaheim Redevelopment Agency's (Agency) intent to merge its six existing project areas into one. We are now in the process of completing the final steps of the merger. On May 25, 2004, the City Council of the City of Anaheim (City Council) adopted Ordinance Nos. 5913, 5914, 5915, 5916, 5917, and 5918, which approved the Redevelopment Plan Amendments ("Amendments") to merge the Alpha, River Valley, Plaza, Commercial/Industrial, West Anaheim Commercial Corridors, and Stadium Redevelopment Projects ("Project Areas").

The Amendments allow the Agency to merge the Project Areas and combine the tax increment revenue from the Project Areas and allocate the revenues among the entire merged Project Areas that will best facilitate the elimination of blighting conditions, and increase and improve housing opportunities. In addition, the text of the Redevelopment Plan for the Alpha Redevelopment Project is being amended to ensure that the land use provisions of the Redevelopment Plan continue to be consistent with the City's General Plan, as may be amended from time to time. The Amendments do not change or add territory to the boundaries of the Project Areas or change any of the financial limits or time limits.

Pursuant to Section 33457 of the California Community Redevelopment Law, the City Clerk has recorded with the Orange County Recorder a statement that merger proceedings have been completed and a description of the land within the Merged Project Area.

Enclosed for your information are the following documents:

200 S. Anaheim Boulevard
Suite 217
Anaheim, California 92805
P.O. Box 3222
Anaheim, California 92803
TEL (714) 765-5166

Merger Statement, Ordinances, and Map
Transmittal to the Taxing Entities
June 8, 2004
Page 2

1. A copy of the document recorded by the City Clerk of the City of Anaheim entitled: "Description of Land and Statement that Redevelopment Merger Proceedings Have Been Completed" and the attached meets and bounds legal descriptions;
2. A copy of Ordinance Nos. 5913, 5914, 5915, 5916, 5917 and 5918 of the City of Anaheim adopting the Amendments; and
3. A map showing the boundary of the Merged Project Area.

If you have any questions regarding the merger amendments, please contact Ms. Ramona Castañeda, Project Manager at (714) 765-4318.

Sincerely,


CITY CLERK

Enclosures



GOVERNOR'S OFFICE OF EMERGENCY SERVICES
HAZARD MITIGATION SECTION
POST OFFICE BOX 419023
RANCHO CORDOVA, CALIFORNIA 95741-9023
PHONE: (916) 845-8150 FAX: (916) 845-8386

*Governor's Office of
Emergency Services*

TO: Local California Government, Council or Board Chair (City, Special District, Other Jurisdictions)
VIA: Local/County Office of Emergency Services or Emergency Management
SUBJECT: Letter of Intent to develop a Local Hazard Mitigation Plan (LHMP)

This notice is being sent to ensure that all California local governments, (counties, cities, special districts and other local government jurisdictions), are aware that mitigation project funding is at risk due to the changes in federal, pre-disaster mitigation planning requirements. These new requirements are in accordance with the Disaster Mitigation Act of 2000. In addition, this notice requests a signed letter of intent to develop a LHMP (Enclosure 1), from each local government jurisdiction.

As you may be aware, the Disaster Mitigation Act of 2000 (DMA 2000) (Public Law 106-390) amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the Act) by repealing the previous mitigation planning section (Section 409) and replacing it with Section 322. To implement the DMA 2000 planning requirements, the Federal Emergency Management Agency (FEMA) published Interim Final Rules (IFRs) in the Federal Register on February 26, 2002 and October 1, 2002. These IFRs established the mitigation planning requirements for local governments and required that in order to remain eligible to receive federal funding for both pre-disaster and post-disaster mitigation project funding, a local government must, by November 1, 2004, have a FEMA approved LHMP written in accordance with Section 322 of the Act.

Local governments without an approved LHMP will not be eligible to receive Hazard Mitigation Grant Program (HMGP) project grants for disasters declared after November 1, 2004. Also affected by the November 1, 2004 date will be future mitigation project funding awarded through the Flood Mitigation Assistance (FMA) program, the Pre-Disaster Mitigation (PDM) grant programs, and the U.S. Small Business Administration's (SBA) low-interest, pre-disaster, small business loan program. To further emphasize the type of funding that is at risk after November 1, 2004, Enclosure 2 is a listing, by county, of federal HMGP funds that have been awarded for mitigation project grants since 1989.

Since March 2003, OES has been providing information and holding LHMP development workshops in order to provide guidance, resources and training to local governments. (Please contact OES for a copy of Reference 1, which is a listing of local government representatives from within your Mutual Aid Region, that have attended a LHMP Development Workshop.)

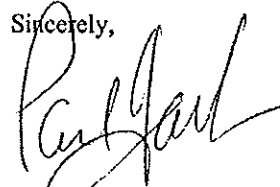
The Department of Homeland Security (DHS), through FEMA, has requested that OES assess and report local government participation in California's LHMP program. Please complete the enclosed Letter of Intent, Enclosure 1, and FAX it to the OES Hazard Mitigation Section, Hazard Identification & Analysis Unit at (916) 845-8385 or 845-8386.

Memo to Council or Board Chair for City/Special District/Other Jurisdiction
Page 2

We request a response from your city/special district/other jurisdiction on Enclosure 1, as soon as possible. Please note that local governments choosing not to respond to this notice will be designated, in our report to DHS, as "non-participating," local governments.

For further information regarding California's LHMP Program, or to obtain a copy of any of the reference documents listed below, please contact Mr. Ken Worman, LHMP Program Manager, or Mr. Frank Hauck, LHMP Program Coordinator, at (916) 845-8150. Frank's e-mail address is Frank.Hauck@oes.ca.gov.

Sincerely,



PAUL JACKS
Deputy Director

Enclosures:

1. City/Special District/Other Jurisdiction's Letter Of Intent To Develop A Local Hazard Mitigation Plan
2. HMGP Obligated Funds by County

References: (Available upon request from OES)

1. Mutual Aid Region (I-VI) LHMP Workshop Attendees
2. Disaster Mitigation Act of 2000 (text)
3. 44 CFR Parts 201 and 206, IFR dated February 26, 2002 (text)
4. 44 CFR Parts 201 and 206, IFR dated October 1, 2002 (text)

- c: Director, Local/County Office of Emergency Services or Emergency Management
Director, City Planning Department (if applicable)

**Letter of Intent
(to develop a Local Hazard Mitigation Plan)**

City/Special District/Jurisdiction: Placentia Library District,
City of Orange **in the State of California.**

The above named **City/Special District/Jurisdiction**, does not intend to develop a Local Hazard Mitigation Plan (LHMP), at this time. [The jurisdiction understands that it will not be eligible to receive mitigation project funding after November 1, 2004.]

The above named **City/Special District/Jurisdiction** intends to develop and submit for State review and FEMA approval, a LHMP, written in accordance with Section 322 of the Stafford Act, as indicated below. **(Check One)** (Please provide the name of the jurisdiction's LHMP contact person below.)

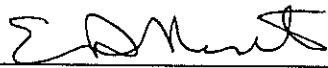
Single Jurisdiction LHMP or a [] **Multi-Jurisdictional LHMP.** (If Multi-Jurisdictional; Name of LEAD Jurisdiction: _____.)

DETERMINING THE LHMP:

The above named City/Special District/Jurisdiction has begun development of a LHMP.

The above named City/Special District/Jurisdiction will begin development of a LHMP by Date: _____.

The above named City/Special District/Jurisdiction does not have enough information to complete this Letter of Intent. Please contact the person listed below to provide clarifications or additional information to the Jurisdiction's.

1:  Date: 6/9/04
(Council/Board Chair or Designated Representative) (Print name & title of signing
1): Elizabeth D. Minter, Library Director

Name of Local Contact Person: Elizabeth D. Minter
Title: Library Director
Telephone (714) 528-1925 - x203
E-mail address: eminter@placentialibrary.org

Please complete the enclosed *Letter of Intent* ASAP.

Form **8038-G**
(Rev. November 2000)
Department of the Treasury
Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

Under Internal Revenue Code section 149(e)
See separate instructions.

OMB No. 1545-0720

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority If Amended Return, check here

1 Issuer's name Placentia Library District	2 Issuer's employer identification number 95 319779
3 Number and street (or P.O. box if mail is not delivered to street address) 411 East Chapman Avenue	Room/suite
5 City, town, or post office, state, and ZIP code Placentia, CA 92870-6198	4 Report number 3
7 Name of issue Lease with Option to Purchase #03-095-AF	6 Date of issue
9 Name and title of officer or legal representative whom the IRS may call for more information	8 CUSIP number
10 Telephone number of officer or legal representative ()	

Part II Type of Issue (check applicable box(es) and enter the issue price) See instructions and attach schedule

11 <input type="checkbox"/> Education	11
12 <input type="checkbox"/> Health and hospital	12
13 <input type="checkbox"/> Transportation	13
14 <input type="checkbox"/> Public safety	14
15 <input type="checkbox"/> Environment (including sewage bonds)	15
16 <input type="checkbox"/> Housing	16
17 <input type="checkbox"/> Utilities	17
18 <input type="checkbox"/> Other. Describe	18
19 If obligations are TANs or RANs, check box <input type="checkbox"/> If obligations are BANs, check box <input type="checkbox"/>	
20 If obligations are in the form of a lease or installment sale, check box <input type="checkbox"/>	

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	\$	\$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	0
23 Issue price of entire issue (enter amount from line 21, column (b))	23	
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	0
25 Proceeds used for credit enhancement	25	0
26 Proceeds allocated to reasonably required reserve or replacement fund	26	0
27 Proceeds used to currently refund prior issues	27	0
28 Proceeds used to advance refund prior issues	28	0
29 Total (add lines 24 through 28)	29	0
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	

Part V Description of Refunded Bonds (Complete this part only for refunding bonds.)

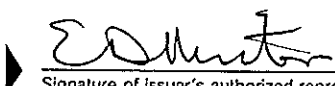
31 Enter the remaining weighted average maturity of the bonds to be currently refunded	years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	years
33 Enter the last date on which the refunded bonds will be called	
34 Enter the date(s) the refunded bonds were issued	

Part VI Miscellaneous

35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	N/A
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (see instructions)	36a	N/A
b Enter the final maturity date of the guaranteed investment contract		
37 Pooled financings: a Proceeds of this issue that are to be used to make loans to other governmental units	37a	N/A
b If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the name of the issuer and the date of the issue		
38 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box <input type="checkbox"/>		
39 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box <input type="checkbox"/>		
40 If the issuer has identified a hedge, check box <input type="checkbox"/>		

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Sign Here

 June 7, 2004 Elizabeth D. Minter, Library Director
Signature of issuer's authorized representative Date Type or print name and title



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Legislative Issues and a Review of the Status of the State Budget and State Library Budget

DATE: June 30, 2004

BACKGROUND

The recent Legislative Alerts from the California Special Districts Association and the California Library Association are contained in Agenda Item 22.

President Shkoler attended the Joint Worksession on Legislative Issues of the Independent Special Library Districts Boards of Trustees at the Buena Park Library District on Saturday, June 5, 2004 at 9:00 A.M. The Agenda is Attachment A.

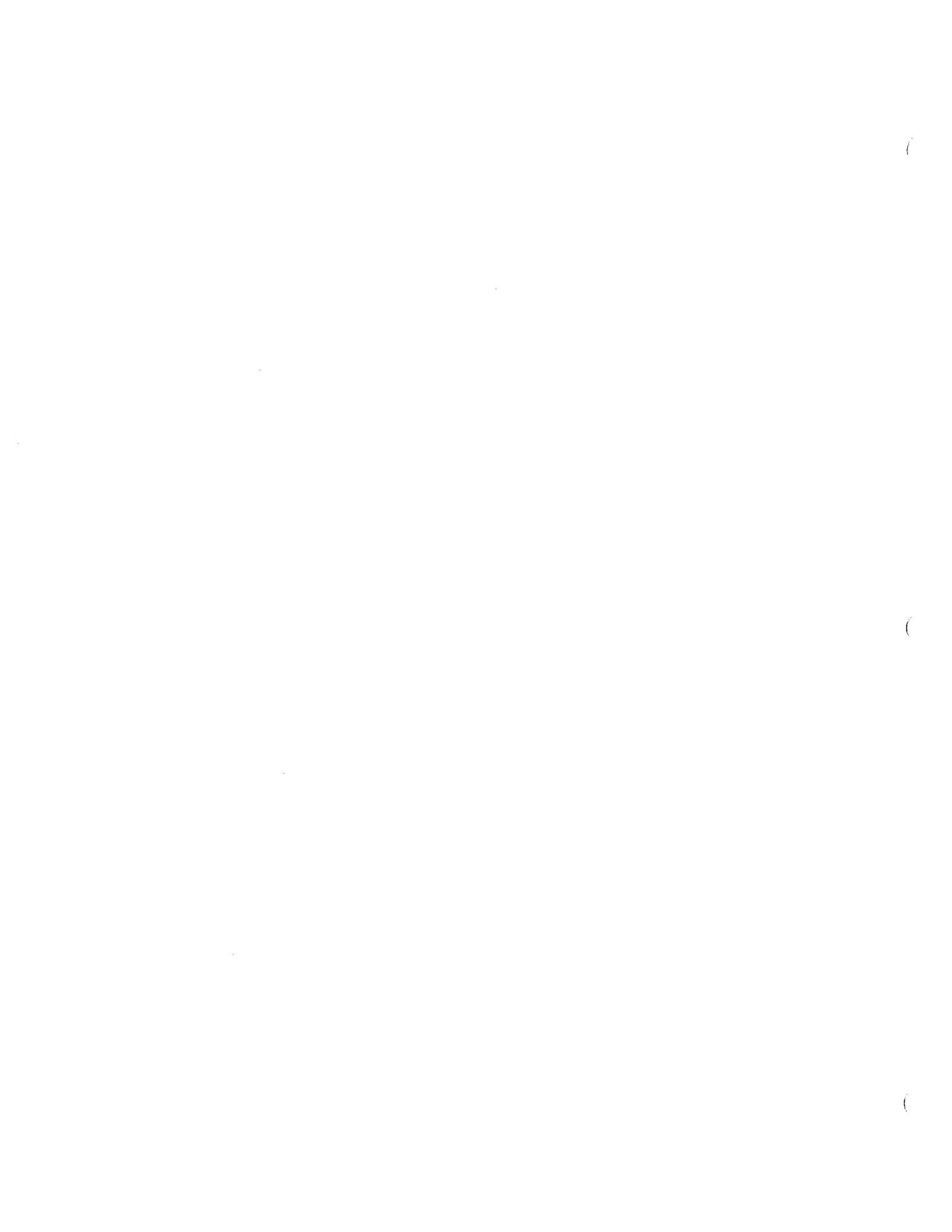
At the meeting it was agreed to prepare and send a joint letter from the three Districts to legislators. The letter also included copies of the Resolutions from each of the Districts. A copy of the letter is Attachment B.

The participants agreed to have a meeting on Saturday, August 21, 2004 to continue developing a joint effort for the independent special library districts. The invitation to the meeting is Attachment C. The Board should decide who is going to represent Placentia Library District at this meeting.

At the time this memo is being prepared we are still awaiting word about the State budget. So far the Governor's recommendations are holding together. Letters and phone calls are still being requested by the California Special Districts Association (please review the requests in Agenda Item 22).

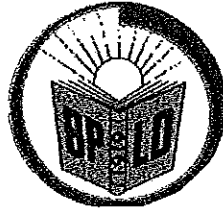
RECOMMENDATION

There is no recommendation for action at this time.





Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870



Buena Park Library District
7150 La Palma Avenue
Buena Park, CA 90620



Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274

June 7, 2004

The Honorable Senator Ross Johnson, Budget Conference Committee
California State Senate
State Capitol, Room 3063
Sacramento, CA 95814

Dear Senator Johnson:

I am writing on behalf of the Buena Park, Palos Verdes, and Placentia Library Districts to ask you to protect local library services by supporting the local government financing reform package announced by Governor Arnold Schwarzenegger.

As independent special library districts we depend on property tax revenue for approximately 90% of our budget. Some facts:

- Our three libraries serve a combined population of over 200,000, circulate over 1.45 million items each year, and answer approximately 158,000 reference questions per year.
- In 2003/2004 our three library districts transferred an average of 39%, or a total of \$3.4 million of our property tax revenue to ERAF. Over the past 10 years total property tax revenue lost to ERAF by these three library districts has totaled \$36.1 million.

Any additional loss of revenue would mean cuts in hours, materials and services and have a devastating impact on our libraries' ability to serve the educational and informational needs of the communities we serve, especially the children.

In finalizing this year's budget we ask legislators to protect library services:

- Enact the local government financing reform package swiftly
- Do not weaken the constitutional protections
- Do not add more cuts or reductions to local government services
- Do not alter the allocation formula
- Maintain the statutory exemption for special library districts

Please help ensure that our libraries are able to continue to provide the information resources, computer and internet access, and educational programs upon which our communities depend.

Sincerely,

Theodore W. Paulson, President, Palos Verdes Library District
On behalf of the Boards of Trustees of the Buena Park, Palos Verdes, and Placentia Library Districts

Enc



June 8, 2004

Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274

310 377 9584
telephone

310 541 6807
facsimile

www.pvld.org

Director Brenda Lugo
Palo Verde Library District
125 W. Chanslorway.
Blythe, CA 92225

Fax: 760-922-5371

Dear Fellow Director of an Independent Special Library District:

I am writing to make you aware of efforts by a coalition of the Buena Park, Palos Verdes, and Placentia independent special library districts to marshal support for the local government financing reform package announced by Governor Arnold Schwarzenegger. Attached to this letter for your information is a letter sent by these library districts to members of the Budget Conference Committee.

In addition to this joint letter, each coalition member is also forwarding a copy of the joint letter to their respective legislative representatives with a cover letter highlighting the importance of the local government financing reform package to that independent library district and the legislator's constituents. We are also asking our library users and supporters to contact legislators and express support for the local government financing reform package.

We would like to encourage you to build on our efforts by writing to the Budget Conference Committee and your local legislators. Feel free to use our letter as you wish—for example by endorsing it and/or attaching it to any correspondence you might send.

We believe that there is strength in numbers and that the unique needs and attributes of independent special library districts can best be represented through unified efforts. To that end we are planning a meeting of all interested independent library district Trustees and/or Directors from 9-11AM on August 21st at the Buena Park Library. We would welcome your participation in person or via conference call. We are also exploring the possibility of meeting in conjunction with CLA.

Please let me know if you are interested in participating on August 21st. We would also like to be kept informed of any letter-writing or other lobbying efforts by independent special library districts.

Sincerely,

Katherine R. Gould, Director, Palos Verdes Library District
On behalf of the Buena Park, Palos Verdes, and Placentia Library Districts

Enc:

Cc: Louise Mazerov, Buena Park Library District
Elizabeth Minter, Placentia Library District

Interim Director Pauli Dutton
Altadena Library District
600 East Mariposa Street
Altadena, CA 91001

626-798-0833 626-798-5351
alibadmin@pacbell.net

Director Lisa Rutherford
Banning Public Library
21 W. Nicolet
Banning, CA 92220

909-849-3192 909-849-6355
banlib@pe.net

Director Clara Di Felice
Beaumont Library District
125 East 8th Street
Beaumont, CA 92223

909-845-1357 909-845-6217
beaumontlib@telis.net

Director Louise Mazerov
Buena Park Library District
7150 La Palma Avenue
Buena Park, CA 90620

714-826-4100, ext. 121 714-826-5052
lmazerov@buenapark.lib.ca.us

District Librarian Gregg Atkins
Dixon Library District
230 North First Street
Dixon, CA 95620

707-678-1805 707-678-3515
librarian@dixonlibrary.com

Director Brenda Lugo
Palo Verde Library District
125 W. Chanslorway
Blythe, CA 92225

760-922-5371 760-922-5371
pvvdl@global101.com

District Librarian Kay Anthony
Coalinga District Library
305 N. Fourth Street
Coalinga, CA 93210

559-935-1676 559-935-1058
kay.anthony@sjvls.org

Director Elizabeth Minter
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870-6198

714-528-1925, ext. 203 714-528-8236
eminter@placentialibrary.org

District Librarian Daniel Robles
Blanchard/Santa Paula Public Library District
119 North Eighth Street
Santa Paula, CA 92870-6198

Fax: 805-933-2324
drobles@blackgold.org

Director Kathy Gould
Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274

310-377-9584 ext. 200 310-541-6807
kgould@pyld.org

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish the Budget for Fiscal Year 2004-2005
DATE: June 30, 2004

BACKGROUND:

The budget presented for Placentia Library District for Fiscal Year 2004-2005 is based upon

1. Assumptions about the Budget to be adopted by the State of California
2. Year-end estimates for the Fiscal Year 2003-2004 Budget as provided by the Orange County Auditor
3. 5% property valuation growth, the estimate for the City of Placentia as provided by the Orange County Auditor. This is a conservative estimate, it will probably be higher.
4. Expanding the Library's public service hours by 17 hours per week: 8 hours on Saturday and 3 hours each on Monday, Tuesday and Wednesday.

The Budget as presented for Fiscal Year 2004-2005 is balanced.

Revenues

Attachment A is the estimate of revenues from the State Library.

- ☞ The State Budget has not yet been adopted and there has been extensive discussion about the elimination of the Public Library Fund allocation for the upcoming year. The best that can be hoped for is approximately \$18,000.
- ☞ Funding for Literacy programs is estimated to remain about the same as last year. There has been no discussion at the State level thus far about reducing this allocation. The revenue estimate is last year's actual, \$51,194.
- ☞ The District has already applied for one Library Services and Technology Act (LSTA) Grant for \$5,000 to purchase foreign language materials. Other collection grants will be applied for if they are announced.

Attachment B shows the revenue estimates based on the following assumptions:

- ☞ 5 % growth in current secured property tax. The actual will not be known until the Orange County Assessor makes the announcement in mid-July.
- ☞ No growth in other tax categories
- ☞ Reduction of the Public Library Fund to 18,000. There is still a chance that this may be up to \$25,000.

- 📖 Increase Passport Revenue from \$125,000 to \$160,000 based on the current rate of use and the increase in Library hours.

Expenditures

Attachment C shows the proposed expenditures:

- 📖 Object Code 0100, Salaries & Wages reflects the personnel allocation presented for adoption at this meeting. The personnel costs for the additional staff begin on September 1, 2004. Next year they will be funded for the entire year.
- 📖 Object Code 1400, Cleaning Service shows an increase from \$12,100 to \$16,000 to cover the cost of increasing the days of service from 5 to 6 per week.
- 📖 Object Code 1900, Audit & Accounting shows an increase from \$5,420 to \$8,600 to cover the change in audit reporting requirements by the State of California in an attempt to make it easier to compare reports from agency to agency. This process requires an analysis by the Library that will be very time consuming to prepare for this first year.
- 📖 Object Code 1900, Miscellaneous includes \$7,500 for Storyteller contracts and \$5,000 for digitizing office records covered by the District's Retention Policy. I never received a response to my inquiry at the May Library Board meeting about whether I was to include an amount for Gail Koff & Associates and what that amount should be.
- 📖 Object Code 2200, Semi-Annual Bond payment includes the final year for the building bond payment, \$3,000 for bank charges, and \$34,000 for the energy bond payments. The City of Placentia payments will begin next year.
- 📖 Object Code 2400, Special Department Expense (Book Budget) is set for \$152,000, the majority of which is generated by passport fees.
- 📖 Object Code 2800, rates for utilities should remain stable this year. The increases reflect the additional usage for public service on Saturdays and weekday mornings.
- 📖 Object Code 4897, Operating Transfer to Another District Fund contains \$36,950 which I recommend be used as Object Code 4200-00, Structures/Improvements as part of the Circulation/Entry renovation.

Capital Projects

The Circulation Desk replacement and relocation and the entry floor replacement are the recommended capital projects for Fiscal Year 2004-2005.

Literacy Shortfalls

Attachment D shows the Literacy activities that are funded in the Proposed Budget and the balance that are not funded. Literacy staff is actively pursuing grants to cover its unfunded expenses. As those grants are received the budgeted can be amended from the Budgeted for Contingency (carry forward) line item.

Establish the Budget for Fiscal Year 2004-2005, June 30, 2004, Page 3.

RECOMMENDATION:

1. Adopt the Placentia Library District Operating Budget for Fiscal Year 2004-2005
2. Authorize the publication of the Notice of Public Hearing for the August 18, 2003 Library Board Meeting at 6:30 P.M.

Placentia Library District
 State Library Reimbursements and Grants
 June 30, 2004

FUND	Actual FY1998-99	Actual FY1999-00	Actual FY2000-01	Actual FY2001-02	Actual FY2002-03	Budgeted FY2003-04	YTD Apr 04 FY2003-04	Proposed FY2004-05
ILL & Direct Loan Reimbursements	6,446	9,889	11,399	13,314	16,432	10,000	14,060	14,000
CA Foundation Funds	59,146	88,459	88,826	77,328	46,377	0	23,537	18,000
CA Literacy Campaign	8,872	10,390	18,818	19,593	24,725	22,000	51,194	51,194
Family Literacy Grant	0	0	20,000	10,000	12,060	10,000	0	0
Dept Educ. 321 Grant/ELLI	3,136	6,003	0	0	136,680	10,000	0	0
One-Year Grants/Partnerships for Change	1,000	10,000	5,000	5,000	5,745	0	0	6,000
Miscellaneous State Revenues	0	18,181	25,275	0	0	0	70	70
TOTAL STATE REVENUE	78,600	142,922	169,318	125,235	242,019	52,000	88,861	89,264

Placentia Library District
Revenue Budget for Fund 707 for Fiscal Year 2004-2005
Proposed 6/30/2004

Object Code	Category	FY1998-99 Actual	FY1999-00 Actual	FY2000-01 Actual	FY2001-02 Actual	FY2002-03 Actual	FY2003-04 Budgeted	FY2003-2004 YTD MAY 04	FY2004-2005 Proposed
6210-00	Current Secured	764,422	849,522	921,767	995,217	1,072,450	1,147,522	1,163,387	1,234,995
6210-01	Public Utility	24,001	25,854	23,111	25,158	22,886	22,500	22,598	22,500
6210-04	Tecser Plan - Current Delinquent	0	0	12,334	13,876	14,764	14,500	14,296	14,500
	SUB-TOTAL CURRENT SECURED	788,422	875,376	957,212	1,034,251	1,110,100	1,184,522	1,200,281	1,271,995
6230	Prior Secured	19,667	19,936	12,028	12,031	14,166	13,000	16,612	13,000
	TOTAL SECURED	808,089	895,312	969,240	1,046,282	1,124,266	1,197,522	1,216,893	1,284,995
6220	Current Unsecured	50,053	53,807	55,274	56,067	58,450	57,500	59,014	61,000
6240	Prior Unsecured	1,054	936	962	668	785	750	0	750
	TOTAL UNSECURED	51,107	54,743	56,236	56,734	59,235	58,250	59,014	61,750
6690	HOMEOWNER	15,578	16,224	16,245	16,101	16,339	16,250	14,797	17,000
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	874,774	966,278	1,041,721	1,119,118	1,199,840	1,272,022	1,290,703	1,363,745
6250	SPECIAL DISTRICT AUGMENTATION	9,062	9,782	8,555	9,088	8,224	8,000	4,060	4,000
6260/6540	PENALTIES/DELINQUENCIES	270	249	268	0	0	0	0	0
6280	SUPPLEMENTAL - CURRENT	24,408	33,580	36,813	39,810	48,663	40,000	51,791	48,000
6300	SUPPLEMENTAL - PRIOR	781	720	821	1,303	1,364	1,300	1,567	1,400
6610	INTEREST	12,734	20,286	21,191	11,628	8,670	8,500	4,762	4,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	47,255	64,618	67,648	61,829	66,921	57,800	62,180	57,400
	TOTAL PROPERTY TAX REVENUE	922,030	1,030,896	1,109,369	1,180,947	1,266,761	1,329,822	1,352,883	1,421,145
6970	STATE LIBRARY & STATE	78,601	142,922	169,318	125,235	242,019	52,000	88,861	89,264
7130	BANKRUPTCY RECOVERY DISTRIBUTION	0	36,814	0	0	0	0	0	0
7615	TRANSFER FROM OTHER LIBRARY FUND	0	0	0	0	0	0	0	0
7670	LOCAL REVENUE	41,587	108,350	80,563	114,603	184,470	176,000	210,276	187,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS	224	101	0	96	0	0	10	0
	TOTAL REVENUE	1,042,442	1,319,082	1,359,249	1,420,881	1,693,250	1,557,822	1,652,030	1,697,409



PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04	FY2004-2005 PROPOSED
0100	Salaries & Wages	494,352	537,311	623,836	645,313	688,819	694,508	636,909	757,791
0200	Retirement (Social Security & Pension Contribution)	69,130	69,960	84,284	93,990	94,049	98,130	81,004	106,587
	Health Insurance/Care America	20,247	28,006	38,227	41,981	46,765	51,886	42,830	83,667
	Long Term Disability/CNA	2,431	2,028	2,528	2,823	3,148	3,300	2,872	4,168
	Life Insurance/Fortis & Protective Life	0	0	2,320	1,862	1,239	1,405	1,909	1,814
	Vision/Vision Service Plan	2,015	2,430	2,752	3,008	2,275	2,682	2,093	2,870
	Dental/Ameritas	5,153	5,737	7,369	6,055	6,326	7,597	7,672	8,938
0300	Total Employee Insurance	29,845	38,201	53,196	55,730	59,754	66,870	57,375	101,457
0310	Unemployment Insurance	0	0	0	0	394	-	140	-
0350	Workers Compensation - General	5,136	2,754	6,074	11,364	4,335	10,000	9,683	13,000
	TOTAL SALARIES & EMPLOYEE BENEFITS	598,463	648,226	767,390	806,397	847,351	869,508	785,111	978,835
0700-00	Communications - Telephone	2,169	2,029	2,109	3,476	1,456	1,750	1,192	2,000
0700-01	Communications - Modem/Fax/TV/DSL	1,938	4,432	5,345	6,818	7,550	7,600	8,150	7,800
0700-02	Communications - Internet Access	4,897	6,600	3,232	1,037	695	800	-	800
0700-05	Communications - Brodart Cataloging Access	5,150	2,649	3,007	2,225	2,371	2,700	2,155	2,700
0700-07	Communications - ELLI Grant	380	0	0	265	250	-	-	-
0700-08	Communications - Adult Literacy	438	412	426	406	1,295	1,500	1,063	1,500
	Total Communications	14,973	16,121	14,119	14,228	13,617	14,350	12,560	14,800
0900-00	Food - General Fund	0	43	162	1,253	314	350	368	350
0900-07	Food - ELLI Grant	0	0	0	30	57	-	-	-
0900-08	Food - Adult Literacy	0	154	281	0	155	150	297	250
090-009	Food - Family Literacy	0	0	0	0	162	-	404	500
	Total Food	0	197	443	1,283	688	500	1,069	1,100
1000-00	Household Expense	3,468	4,271	2,375	20,637	3,852	4,250	2,594	4,250
1100-00	Insurance	10,124	6,946	5,069	5,280	7,614	11,000	11,120	12,000

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2004-2005 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	9,712	2,037	4,117	1,991	3,494	3,000	2,157
1300-01	Maintenance of Equipment - General Fund (Computer)		9,961	11,714	5,490	24,352	20,000	46,530
1300-07	Maintenance of Equipment - ELLI Grant	0	0	0	(5,366)	-	-	-
1300-08	Maintenance of Equipment - Adult Literacy	0	0	0	5,366	235	500	-
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant	0	0	0	0	-	-	500
	Total Maintenance of Equipment	9,712	11,998	15,831	7,481	28,080	23,500	48,687
	HVAC	2,852	2,105	1,704	2,174	7,135	7,500	2,687
	Carpet Cleaning	0	3,074	0	2,806	2,655	2,750	523
	Groundskeeping, City of Placentia	28,653	31,862	23,002	14,923	25,693	27,500	22,134
	Plumbing	1,681	1,656	1,799	4,725	3,090	3,000	3,185
	Electrical	4,212	15,520	1,170	2,151	1,442	1,500	5,141
	Cleaning Service	11,400	11,400	11,550	13,050	13,200	13,700	12,100
	Locksmith	74	2,041	210	287	1,308	1,000	420
	Other (includes fire alarms & seismic retrofit project)	1,391	1,331	25,806	4,581	5,786	6,000	9,632
1400-00	Total Maintenance of Building & Grounds	50,263	68,988	65,240	44,698	60,308	62,950	55,822
	Memberships - General Fund	2,580	3,356	3,569	2,771	1,933	2,200	3,667
1600-07	Memberships - ELLI Grant	225	0	0	0	225	-	-
1600-08	Memberships - Adult Literacy	240	150	355	426	515	550	200
1600-09	Memberships - Family Literacy	0	0	0	0	-	-	-
	Total Memberships	3,045	3,506	3,924	3,197	2,673	2,750	3,867
	Miscellaneous Expense - General Fund	0	0	0	0	3,545	-	4,992
1700-07	Miscellaneous Expense - ELLI Grant	0	0	0	0	-	-	-
1700-08	Miscellaneous Expense - Adult Literacy	0	0	0	0	-	-	-
1700-09	Miscellaneous Expense - Family Literacy	0	0	0	0	-	-	-
	Total Miscellaneous Expense	0	0	0	0	3,545	-	4,992

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04	FY2004-2005 PROPOSED
1800-00	Library Supplies	6,818	6,275	8,824	10,755	14,419	12,000	10,662	12,000
	Printing	9,135	8,630	9,262	12,209	11,535	11,500	10,171	11,500
	EZ Copy - copy cards for sale to patrons	0	0	0	0	-	-	-	-
	Publications	730	560	821	3,252	1,057	1,100	464	1,100
	Paper	894	1,664	1,694	1,613	678	700	389	700
	Drinking Water Service	274	275	311	289	330	350	311	350
	Other Office Supplies	4,883	8,408	8,659	13,327	10,210	10,000	13,281	10,000
	Total Office Supply Expense - General Fund	22,734	25,812	29,551	41,444	38,228	35,650	35,277	35,650
1800-07	Literacy - ELLI Grant	1,890	0	0	15,109	2,061	-	256	500
	Printing	1,680	784	3,304	2,325	-	1,500	1,712	2,000
	Publications	0	874	631	1,730	5,526	2,500	1,640	2,500
	Paper	0	51	0	0	-	-	-	-
	Other Office Supplies	1,034	543	2,148	4,378	598	1,500	-	1,000
	Total Adult Literacy Office Supply Expense	2,714	2,252	6,083	8,433	6,124	5,500	3,352	5,500
1800-08	Family Literacy Supply Expense/LSCA Grant Expense	0	0	513	608	1,592	2,500	1,577	2,000
	Total Office Expense	27,337	28,064	36,147	65,594	48,005	43,650	40,462	43,650
1803-00	Postage Expense - General Fund	2,446	4,642	2,437	5,049	4,711	4,500	3,456	4,500
1803-01	Postage Expense - LSCA II Grant	0	0	250	536	-	-	-	-
1803-08	Postage Expense - Adult Literacy	64	9	0	42	124	100	37	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	0	0	0	0	272	150	43	150
	Total Postage Expense	2,510	4,651	2,687	5,628	5,107	4,750	3,535	4,750

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04 PROPOSED	FY2004-2005 PROPOSED
2100-00	Rents/Leases-Equipment	0	0	0	0	622	400	703	700
2200-00	Semi-Annual Bond Payment, Energy Loan & Civic Center Loan	72,215	91,373	70,195	101,370	103,680	105,000	101,485	105,000
2300-00	Small Tools/Instruments	0	0	0	0	-	-	-	-
2400-00	Special Department Expense - Miscellaneous	0	0	0	48	-	-	-	-
2400-01	Special Department Expense- Books	82,661	73,446	100,821	82,829	71,422	131,840	58,904	150,000
2400-02	Special Department Expense - Video	3,400	1,480	2,544	242	338	-	3,880	-
2400-03	Special Department Expense - Electronic	5,230	20,301	23,501	28,698	57,995	-	30,684	-
2400-04	Special Department Expense - Periodicals	4,228	19,827	14,765	15,962	8,038	-	8,197	-
2400-05	Special Department Expense - Audio	347	6,753	7,673	7,476	13,452	-	10,277	-
2400-07	Special Department Expense - ELLI Grant	0	0	0	78	5,204	-	816	-
2400-08	Special Department Expense - Adult Literacy	3,594	6,424	4,292	3,724	4,980	2,000	1,812	2,000
2400-09	Special Department Expense - Family Literacy	0	0	0	76	1,759	-	2,941	-
	Total Special Department Expense	99,459	128,232	153,595	139,132	163,208	133,840	117,511	152,000
2600-00	Transportation/Travel - General	0	0	0	0	-	-	-	-
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,531	1,445	1,046	1,673	2,368	2,500	3,429	2,500
2700-01	Transportation/Travel - Meetings, Staff Local	1,907	2,699	3,755	5,983	3,873	4,500	2,549	4,500
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,035	124	582	1,344	1,357	1,500	229	1,500
2700-03	Transportation/Travel - Meetings, Board Local	524	477	498	941	611	750	1,382	750
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0	0	198	-	-	-	-
2700-07	Transportation/Travel - Meetings, ELLI Grant	915	0	0	1,108	951	-	22	1,000
2700-08	Transportation/Travel - Meetings - Adult Literacy	212	936	1,390	1,124	1,025	1,000	-	1,000
2700-09	Transportation/Travel - Meetings - Family Literacy	0	635	0	0	259	-	53	-
	Total Transportation/Travel - Meetings	6,135	6,316	7,270	12,370	10,445	10,250	7,664	11,250

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04 PROPOSED	FY2004-2005 PROPOSED
2800-00	Electricity	40,519	40,615	37,795	58,119	54,097	60,000	37,503	72,000
	Gas	5,852	3,115	5,884	3,002	3,119	3,500	3,480	4,200
	Water	2,266	3,588	3,087	3,681	3,132	3,750	2,965	4,250
	Total Utilities	48,637	47,318	46,766	64,801	60,349	67,250	43,948	80,450
	TOTAL SUPPLIES & SERVICES	409,835	504,316	521,360	594,688	616,421	587,314	571,539	655,624
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	1,001	3,652	1,160	2,029	5,384	4,000	5,726	6,000
4000-00	Equipment	16,445	26,993	29,927	18,050	28,213	20,000	23,041	20,000
4000-07	Equipment - ELLI Grant	2,800	0	0	2,798	1,501	-	-	-
4000-08	Equipment - CLC Grant	120	0	558	0	2,726	-	-	-
4000-09	Equipment - Gates Foundation Grant	0	14,436	0	0	-	-	-	-
4000-11	Equipment	0	0	0	0	-	-	-	-
	Total Equipment	19,365	41,429	30,484	20,848	32,440	20,000	23,041	20,000
4200-00	Structures/Improvements	0	0	0	0	462	-	-	-
	TOTAL EQUIPMENT EXPENSE	19,365	41,429	30,484	20,848	32,902	20,000	23,041	20,000
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0	0	0	0	-	77,000	-	36,950
5600	INVESTMENT POOL LOSS	0	0	0	0	-	-	-	-
	TOTAL EXPENSES	1,028,664	1,197,624	1,320,395	1,423,962	1,502,058	1,557,822	1,385,417	1,697,409
	ELLI Grant Summary Object Code 07	6,209.95	0	0	19,293	-	-	1,094	1,500
	CLC Summary Object Code 08	7,461.96	10,417	21,981	23,302	15,466	-	11,186	16,400
	FFL Grant Summary Object Code 09	0.00	15,071	513	867	25,409	16,300	6,166	3,150
	Partnerships for Change Grant	-	-	4,240	12,293	4,683	3,150	2,616	0
	TOTAL LITERACY (Excluding Personnel)	13,671.91	25,488	22,494	43,462	45,559	19,450	18,446	21,050

OBJECT CODE	DESCRIPTION	LLI & FFL- 07/09	CLC - 08	Budgeted
				FY2004-2005 TOTAL
0100	Salaries & Wages	46,627.13	50,216.85	96,843.98
0200	Retirement (Social Security & Pension Contribution)	3,566.98	7,356.77	10,923.74
	Health Insurance/Care America	5,829.59	12,185.12	18,014.71
	Long Term Disability/CNA	256.45	276.19	532.64
	Life Insurance/Fortis & Protective Life	113.40	85.05	198.45
	Vision/Vision Service Plan	140.16	245.88	386.04
	Dental/Ameritas	390.00	1,273.95	1,663.95
0300	Total Employee Insurance	6,729.60	14,066.19	20,795.79
0310	Unemployment Insurance	0.00	0.00	0.00
0350	Workers Compensation - General	0.00	0.00	0.00
	TOTAL SALARIES & EMPLOYEE BENEFITS	56,923.70	71,639.81	128,563.51
0700-07	Communications - ELLI Grant	0.00		0.00
0700-08	Communications - Adult Literacy		1,500.00	1,500.00
	Total Communications	0.00	1,500.00	1,500.00
				0.00
0900-07	Food - ELLI Grant	500.00		500.00
0900-08	Food - Adult Literacy		250.00	250.00
090-009	Food - Family Literacy			0.00
	Total Food	500.00	250.00	750.00
1300-07	Maintenance of Equipment - ELLI Grant	0.00		0.00
1300-08	Maintenance of Equipment - Adult Literacy		500.00	500.00
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant			0.00
	Total Maintenance of Equipment	0.00	500.00	500.00
1600-07	Memberships - ELLI Grant	0.00		0.00
1600-08	Memberships - Adult Literacy		550.00	550.00
1600-09	Memberships - Family Literacy			0.00
	Total Memberships	0.00	550.00	550.00
1700-07	Miscellaneous Expense - ELLI Grant	0.00		0.00
1700-08	Miscellaneous Expense - Adult Literacy		0.00	0.00
1700-09	Miscellaneous Expense - Family Literacy			0.00
	Total Miscellaneous Expense	0.00	0.00	0.00
				0.00
1800-07	Literacy - ELLI Grant	0.00		0.00
	Printing			0.00
	Publications		1,500.00	1,500.00
	Paper		2,500.00	2,500.00
	Other Office Supplies		0.00	0.00
1800-08	Total Adult Literacy Office Supply Expense		1,500.00	1,500.00
			5,500.00	5,500.00
1800-09	Family Literacy Supply Expense/LSCA Grant Expense			0.00
				0.00
	Total Office Expense	0.00	5,500.00	5,500.00
				0.00

PLACENTIA LIBRARY DISTRICT
 Literacy Expenses for FY 2004-2005
 June 30, 2004

OBJECT CODE	DESCRIPTION	LLI & FFL- 07/09	CLC - 08	Budgeted
				FY2004-2005 TOTAL
				0.00
1803-08	Postage Expense - Adult Literacy		100.00	100.00
1803-09	Postage Expense - Family Literacy/LSCA Grant			0.00
	Total Postage Expense	0.00	100.00	100.00
				0.00
				0.00
1900-07	Specialized Services - ELLI Grant	0.00		0.00
				0.00
1900-08	Specialized Services - Adult Literacy		5,000.00	5,000.00
				0.00
1900-09	Specialized Services - Family Literacy/LSCA Grant			0.00
				0.00
	Total Specialized Services	0.00	5,000.00	5,000.00
				0.00
				0.00
2400-07	Special Department Expense - ELLI Grant	0.00		0.00
2400-08	Special Department Expense - Adult Literacy		2,000.00	2,000.00
2400-09	Special Department Expense - Family Literacy			0.00
	Total Special Department Expense	0.00	2,000.00	2,000.00
				0.00
				0.00
2700-07	Transportation/Travel - Meetings, ELLI Grant	0.00		0.00
2700-08	Transportation/Travel - Meetings - Adult Literacy		1,000.00	1,000.00
2700-09	Transportation/Travel - Meetings - Family Literacy			0.00
	Total Transportation/Travel - Meetings	0.00	1,000.00	1,000.00
				0.00
	TOTAL SUPPLIES & SERVICES	500.00	16,400.00	16,900.00
				0.00
				0.00
4000-07	Equipment - ELLI Grant	0.00		0.00
4000-08	Equipment - CLC Grant		0.00	0.00
	Total Equipment	0.00	0.00	0.00
				0.00
	TOTAL EXPENSES	57,423.70	88,039.81	145,463.51
	REVENUES			
	State Library Grant			51,194.00
	Fundraising Goal for Literacy Department			94,269.51

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish Fines and Fees Schedule for Fiscal Year 2004-2005 and set date for Public Hearing
DATE: June 30, 2003

BACKGROUND:

Attachment A is the Fines & Fees Schedule for Fiscal Year 2003-2004.

Staff is not requesting any changes for Fiscal Year 2004-2005.

Attachment B is the Proposed Fines & Fees Schedule for Fiscal Year 2004-2005.

The Fines & Fees Schedule needs to be adopted as a first reading and set for public hearing. Final adoption will take place after the public hearing. The recommended date for the public hearing is the August Board Meeting. The public hearing on the Fines & Fees Schedule and the Budget will take place at the same meeting.

RECOMMENDATIONS:

1. Adopt the Fines & Fees Schedule for Fiscal Year 2004-2005 as a first reading.
2. Authorize the publication of the Notice of Public Hearing for the Library Board Meeting on July 19, 2004 at 6:30 P.M.

PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE Page 1 of 1

Adopted August 25, 2003

FINES	PER DAY
All Items	\$.20

There is a two day grace period on fines. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

MAXIMUM FINE PER ITEM	MAXIMUM
All Items	\$ 10.00

RESERVES & SHELF CHECKS	PER ITEM
All Items	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus	5.00

LOST MATERIALS	DEFAULT*
Cataloged Adult & Children's Books	Item Cost + \$ 5.00 \$ 20.00
Uncataloged Paperbacks	Item Cost + \$ 5.00 5.00
Magazines/Pamphlets	No Processing Fee 3.00
Cassettes	No Processing Fee 10.00
CD's, CD ROM's & Videos	Item Cost + \$ 5.00 15.00
Audio Books (all formats)	Item Cost + \$ 5.00 50.00

*Default price will be used in the event the item cost is not available. The processing fee of \$5.00 is not part of the default price and needs to be added for the total amount due.

SPECIAL SERVICES	PER ITEM
Library card replacement	\$ 2.00
Checkout with non-Library identification	1.00
Laminating, per sheet	1.00
Printing, black ink, per page10
Photocopy, black ink, per page15
Printing & Photocopy, color, per page	1.00
Passport check preparation	2.00
Test monitoring, per exam	30.00

MULTIPURPOSE ROOM	PER DAY
Up to four hours	\$ 35.00
Additional hours, in four hour increments	35.00
Set-up & Clean-up combination	\$30.00
Set-up fee	20.00
Clean-up fee	20.00

SURCHARGES	
Returned check, up to 30 days	\$ 30.00
Returned check, 30th day and over: the greater of 3 times value of check or	100.00
Report to Collection Agency, per report	15.00

DAMAGES

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.

Adopted by the Library Board of Trustees, January 18, 1993.



PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE Page 1 of 1

Adopted August 25, 2003

Reviewed June 30, 2004

<u>FINES</u>	<u>PER DAY</u>
All Items	\$.20

There is a two day grace period on fines. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

<u>MAXIMUM FINE PER ITEM</u>	<u>MAXIMUM</u>
All Items	\$ 10.00

<u>RESERVES & SHELF CHECKS</u>	<u>PER ITEM</u>
All Items	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus	5.00

<u>LOST MATERIALS</u>	<u>DEFAULT*</u>
Cataloged Adult & Children's Books	Item Cost + \$ 5.00 \$ 20.00
Uncataloged Paperbacks	Item Cost + \$ 5.00 5.00
Magazines/Pamphlets	No Processing Fee 3.00
Cassettes	No Processing Fee 10.00
CD's, CD ROM's & Videos	Item Cost + \$ 5.00 15.00
Audio Books (all formats)	Item Cost + \$ 5.00 50.00

*Default price will be used in the event the item cost is not available. The processing fee of \$5.00 is not part of the default price and needs to be added for the total amount due.

<u>SPECIAL SERVICES</u>	<u>PER ITEM</u>
Library card replacement	\$ 2.00
Checkout with non-Library identification	1.00
Laminating, per sheet	1.00
Printing, black ink, per page10
Photocopy, black ink, per page15
Printing & Photocopy, color, per page	1.00
Passport check preparation	2.00
Test monitoring, per exam	30.00

<u>MULTIPURPOSE ROOM</u>	<u>PER DAY</u>
Up to four hours	\$ 35.00
Additional hours, in four hour increments	35.00
Set-up & Clean-up combination	\$30.00
Set-up fee	20.00
Clean-up fee	20.00

<u>SURCHARGES</u>	
Returned check, up to 30 days	\$ 30.00
Returned check, 30th day and over: the greater of 3 times value of check or	100.00
Report to Collection Agency, per report	15.00

DAMAGES

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.

Adopted by the Library Board of Trustees, January 18, 1993.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish Holiday and Library Public Service Schedule for Calendar Years 2004 and 2005 and Adopt by Resolution 04-04.
DATE: June 30, 2004

BACKGROUND:

The District's Holiday and Library Closure Schedule is based upon the 11 holidays specified in the Employee Manual.

Past practice is that the Library is closed on Easter and the Sunday preceding Monday holidays. These are not paid holidays for the staff and require adjusting the work schedule or use of vacation time.

Attachment A is the Proposed Holiday and Public Service Calendar for Calendar Years 2004 and 2005.

Staffing over the December holidays in 2004-2005 will be particularly difficult as full time staff will be working only twenty-four (24) hours per person and Library could be open to the public for forty-nine (49) hours. There is no guarantee that substitutes will be available during this week. The proposed calendar has added Sunday, December 26 as an unpaid day closed which reduces the hours open to the public to forty-five (45). Staff is recommending that the Library be closed and the staff placed on furlough from Sunday, December 26, 2004 though Sunday, January 2, 2005. Staff would receive the four paid holidays and the remainder of the time would be from vacation or unpaid leave. There would be a modest energy savings during such a shutdown. The Fullerton Library closes between Christmas and New Year and Placentia has done so on several occasions during the past ten years.

Attachment B is Resolution 04-04, establishing the Placentia Library District Holiday Schedule for Calendar Years 2004 and 2005.

RECOMMENDATIONS:

1. Finalize the Holiday and Public Service Calendar for Calendar Years 2004 and 2005.
2. Read Resolution 04-05 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2004 and 2005.
3. Adopt Resolution 04-04.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

**Placentia Library District
Holiday and Library Public Service Schedule
2004**

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	Thursday	January 1
Day before Monday Holiday	Sunday	February 15
President's Day	Monday	February 16
Easter	Sunday	April 11
Day before Monday Holiday	Sunday	May 30
Memorial Day	Monday	May 31
Independence Day	Sunday	July 4
Independence Day (Legal Holiday)	Monday	July 5
Day before Monday Holiday	Sunday	September 5
Labor Day	Monday	September 6
Veteran's Day	Thursday	November 11
Thanksgiving Day	Thursday	November 25
Christmas Eve Day	Friday	December 24
Christmas Day	Saturday	December 25
Sunday of Christmas Weekend	Sunday	December 26
New Year's Eve Day	Friday	December 31

Placentia Library District Holiday and Library Public Service Schedule 2005

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	Saturday	January 1
Sunday of New Year's Weekend	Sunday	January 2
Day before Monday Holiday	Sunday	February 20
President's Day	Monday	February 21
Easter	Sunday	March 27
Day before Monday Holiday	Sunday	May 29
Memorial Day	Monday	May 30
Day before Monday Holiday	Sunday	July 3
Independence Day	Monday	July 4
Day before Monday Holiday	Sunday	September 5
Labor Day	Monday	September 5
Veteran's Day	Friday	November 11
Thanksgiving Day	Thursday	November 24
Christmas Eve Day	Saturday	December 24
Christmas Day	Sunday	December 25
Christmas Day (Legal Holiday)	Monday	December 26
New Year's Eve Day	Saturday	December 31

RESOLUTION 04-04

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ESTABLISH THE
HOLIDAY AND LIBRARY CLOSURE SCHEDULE
FOR CALENDAR YEARS 2004 AND 2005

WHEREAS, Section 19469 of the Education Code of the State of California establishes that the Board of Library Trustees shall designate the hours during which the Library shall be open for the use of the public;

BE IT RESOLVED, that the Placentia Library District of Orange County Board Of Trustees established its Holiday Schedule for Calendar Years 2004 and 2005 dated June 30, 2004.

AYES:

NOES:

ABSENT:

ABSTAIN:

State of California)
)ss.
County of Orange)

I, Betty Escobosa, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the Thirtieth Day of June, 2004.

IN WITNESS THEREOF, I have hereunto set my hand and seal this Thirtieth Day of June, 2004.

Betty Escobosa, Secretary
Placentia Library District Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Establish Personnel Allocation Schedule and Organization Chart for Fiscal Year 2003-2004 Budget, effective July 1, 2003




DATE: June 30, 2004

BACKGROUND:

The Proposed Personnel Allocation for Fiscal Year 2004-2005 is Attachment A and the Proposed Organization Chart for Fiscal Year 2004-2005 is Attachment B.

The FY 2003-2004 Personnel Allocation included staff for Saturday operations and fully funded Literacy programs. These positions were never filled because adequate funding was not obtained.

The Fiscal Year 2004-2005 Personnel Allocation and Organization Chart includes staff for adding eight hours of public service on Saturdays and three hours each on Mondays, Tuesdays and Wednesdays. The additional staff over the Fiscal Year 2003-2004 actual include:

-  .750 FTE Librarian I to be shared by Adult Services, Childrens Services and the History Room. T his person will be assigned ten hours per week t o the History Room with six hour of public service and four hours of organizational work and/or outreach to schools.
-  .625 FTE Clerk I for the Circulation Desk
-  .55 FTE Clerk I for Passport Services. Passport Services will be fully staffed by Clerk I with the exception of 4 hours per week of Administrative Staff.

RECOMMENDATION:

Adopt the Personnel Allocation Schedule and Organization Chart for Fiscal Year 2004-2005, effective July 1, 2004.

Placentia Library District

Personnel Allocation for Fiscal Year 2004-2005
Presented to the Library Board of Trustees June 30, 2004

Allocation Adopted by the Library Board of Trustees for FY2004-2005

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Passport & Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.25	0.25	0.75			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II								0.00
Librarian			1.75	1.00	1.25	1.00		5.00
Library Assistant	1.00		0.25		0.25		0.25	1.75
Library Clerk II						1.00		1.00
Library Clerk I						1.63	1.55	3.18
Substitute Librarian			0.19		0.19			0.38
Substitute Library Assistant								0.00
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.25	0.25	2.44	1.75	1.69	6.51	3.05	18.94

Allocation Adopted by the Library Board of Trustees for FY2003-2004

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Passport & Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.25	0.25	0.75			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II					1.00			1.00
Librarian			1.50	1.00		1.00		3.50
Library Assistant	1.00		0.50	0.50	0.25		0.25	2.50
Library Clerk II						1.00		1.00
Library Clerk I						1.50	1.00	2.50
Substitute Librarian			0.41		0.40			0.81
Substitute Library Assistant				0.54				0.54
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.25	0.25	2.66	2.79	1.65	6.38	2.50	19.48

Allocation Adopted by the Library Board of Trustees for FY2002-2003

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.50	0.25	0.50			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II					1.00			1.00
Librarian			0.50	1.00				1.50
Library Assistant	1.00		1.50	0.50	0.25	1.00	0.25	4.50
Library Clerk II						1.00		1.00
Library Clerk I	0.50					1.50	0.50	2.50
Substitute Librarian			0.41		0.40			0.81
Substitute Library Assistant				0.54				0.54
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.75	0.50	2.66	2.54	1.65	6.38	2.00	19.48

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Organization Chart for Fiscal Year 2004-2005
Presented June 30, 2004

Library Staff
(18.94 FTE)

LIBRARY BOARD

Library Director (1.00 FTE)
Minter

**Technical Services
(Including Passport)
(9.56 FTE)**
Technical Services Manager
(.75 FTE)

**Circulation Services
(6.51 FTE)**
Librarian (1.00 FTE) Gomez
Library Clerk II (1.00 FTE) Wnek
Library Clerk I (1.63 FTE) Quintanar (1.00 FTE)
Vacant Sat (.63 FTE)
Library Aide/(Lead Shelver) (2.00 FTE) Guzman
Peterson
Strysik
Vacant Sat (.50 FTE)
Library Student Assistant (Shelvers) (.50 FTE)
Substitute Clerk (.38 FTE)

**Acquisitions
Processing Services
(2.30 FTE)**
Library Assistant (.25 FTE) Matas
Library Clerk (1.55 FTE) Perez (1.00 FTE)
Vacant (.55 FTE)
Library Aide (.50 FTE) Hampton

**Administrative Services
(2.75 FTE)**
Administrative Assistant (1.00 FTE) Siloti
Library Assistant (Volunteer Coordinator) (1.00 FTE) Millonzi
Library Aide (.25 FTE) Strysik

**Adult Services
(2.44 FTE)**
Technical Services Manager (.25 FTE) Shook
Librarian (1.75 FTE) Strazdas (1.00 FTE)
Vacant (.75 FTE)
Library Assistant Matas (.25 FTE)
Substitute Librarian (.19 FTE)

**Children's Services
(1.69 FTE)**
Librarian (1.25 FTE) Gurkweitz (1.00 FTE)
Vacant (.25 FTE)
Library Assistant (.25 FTE) Matas
Substitute Librarian (.19 FTE)

**Literacy Services
(1.75 FTE)**
Public Services Manager/
Literacy Coordinator (.75 FTE) Roberts
Librarian (1.00 FTE) Silberfarb

**Public Services
(6.13 FTE)**
Public Services Manager (.25 FTE) Roberts



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES




TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish Salary Schedules for Library Personnel for Fiscal Year 2004-2005, effective July 1, 2004, and Adopt by Resolution 04-05.
DATE: June 30, 2004

BACKGROUND:

This is the fourth year that Placentia Library District will be operating without a Memorandum of Understanding (MOU) with its staff. The Orange County Employees Association is no longer willing to represent the staff and it has not yet acquired a new representative.

The expired Contract provided for a percentage salary increase for each fiscal year equal to the percent rise, to the nearest tenth (0.1) of one percent, in the cost-of-living for the period March to March as measured by the Bureau of Labor Statistics Consumer Price Index "All Items" (base 1982-84), for the Los Angeles-Anaheim-Riverside area. Attachment A shows the percentage increase for March 2003 to March 2004 to be 1.8%.

Attachment B is the Proposed Salary Schedule for Placentia Library District exempt and non-exempt employees effective July 1, 2004. The definitions of "exempt" and "non-exempt" staff follow the requirements of the Fair Labor Standards Act. It contains the following:

-  A 1.8% increase for all non-exempt staff
-  A 1.8% increase for all exempt staff except Page
-  Page hourly rate is in compliance with California minimum wage requirements and no change is recommended

Attachment C is Resolution 04-05 establishing the Wage and Salary Schedules for Placentia Library District for Fiscal Year 2004-2005, effective July 1, 2004.

RECOMMENDATIONS:

1. Read Resolution 04-05 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Salaries for Employees of the District for Fiscal Year 2004-2005.
2. Adopt Resolution 04-05 by Roll Call Vote.



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of Labor**
**Bureau of Labor
Statistics**

Bureau of Labor Statistics Data



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Output
Options:

From: 2000 To: 2004

include graphs **NEW!**

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Data extracted on: June 24, 2004 (6:35:20 PM)

Consumer Price Index - All Urban Consumers

Series Id: CUURA421SA0, CUUSA421SA0
Not Seasonally Adjusted
Area: Los Angeles-Riverside-Orange County, CA
Item: All items
Base Period: 1982-84=100

Year	Mar
2000	170.7
2001	176.2
2002	181.1
2003	188.2
2004	191.5

12 Months Percent Change

Series Id: CUURA421SA0, CUUSA421SA0
Not Seasonally Adjusted
Area: Los Angeles-Riverside-Orange County, CA
Item: All items
Base Period: 1982-84=100

Year	Mar
2000	3.5
2001	3.2
2002	2.8
2003	3.9
2004	1.8

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PLACENTIA LIBRARY DISTRICT
SALARY SCALE FOR
FISCAL YEAR 2004-2005
Effective July 1, 2004
NON-EXEMPT

	1	2	3	4	5	6	7	8	9	10	
CLERK I	HR	11.48	11.77	12.06	12.37	12.68	12.99	13.32	13.65	13.99	14.69
	PP	918.64	941.61	965.15	989.28	1,014.01	1,039.36	1,065.34	1,091.98	1,119.28	1,175.24
	AN	23,884.72	24,481.84	25,093.89	25,721.23	26,364.27	27,023.37	27,698.96	28,391.43	29,101.22	30,556.28
	MO	1,990.39	1,875.47	1,922.27	1,970.80	2,019.33	2,251.95	2,308.25	2,365.95	2,425.10	2,546.36
CLERK II	HR	12.98	13.30	13.64	13.98	14.33	14.69	15.05	15.43	15.81	16.60
	PP	1,038.36	1,064.32	1,090.93	1,118.20	1,146.16	1,174.81	1,204.18	1,234.28	1,265.14	1,328.40
	AN	26,997.36	27,672.29	28,364.10	29,073.20	29,800.03	30,545.03	31,308.66	32,091.38	32,893.66	34,538.34
	MO	2,249.78	2,306.02	2,363.68	2,422.77	2,483.34	2,545.42	2,609.06	2,674.28	2,741.14	2,878.20
LIBR ASST	HR	15.42	15.81	16.20	16.61	17.02	17.45	17.89	18.33	18.79	19.73
	PP	1,233.82	1,264.66	1,296.28	1,328.68	1,361.90	1,395.95	1,430.85	1,466.62	1,503.28	1,578.45
	AN	32,079.22	32,881.20	33,703.23	34,545.81	35,409.45	36,294.69	37,202.06	38,132.11	39,085.41	41,039.68
	MO	2,673.27	2,740.10	2,808.60	2,878.82	2,950.79	3,024.56	3,100.17	3,177.68	3,257.12	3,419.97
LIB I	HR	18.23	18.69	19.16	19.63	20.13	20.63	21.14	21.67	22.21	23.33
	PP	1,458.59	1,495.06	1,532.43	1,570.74	1,610.01	1,650.26	1,691.52	1,733.81	1,777.15	1,866.01
	AN	37,923.35	38,871.43	39,843.22	40,839.30	41,860.28	42,906.79	43,979.46	45,078.95	46,205.92	48,516.22
	MO	3,160.28	3,239.29	3,320.27	3,403.28	3,488.36	3,575.57	3,664.95	3,756.58	3,850.49	4,043.02
LIB II	HR	21.24	21.77	22.31	22.87	23.44	24.03	24.63	25.24	25.87	27.17
	PP	1,698.84	1,741.31	1,784.84	1,829.46	1,875.20	1,922.08	1,970.13	2,019.39	2,069.87	2,173.36
	AN	44,169.80	45,274.04	46,405.89	47,566.04	48,755.19	49,974.07	51,223.42	52,504.01	53,816.61	56,507.44
	MO	3,680.82	3,772.84	3,867.16	3,963.84	4,062.93	4,164.51	4,268.62	4,375.33	4,484.72	4,708.95
LIB AIDE	HR	7.84	8.03	8.24	8.44	8.65	8.87	9.09	9.32	9.55	10.03
	PP	627.09	642.77	658.83	675.31	692.19	709.49	727.23	745.41	764.05	802.25
	AN	16,304.29	16,711.90	17,129.69	17,557.93	17,996.88	18,446.81	18,907.98	19,380.67	19,865.19	20,858.45
	MO	1,358.69	1,392.66	1,427.47	1,463.16	1,499.74	1,537.23	1,575.66	1,615.06	1,655.43	1,738.20

Signature _____ : Date June 30, 2004

Al Shkoler, President

PLACENTIA LIBRARY DISTRICT
SALARY SCALE FOR
FISCAL YEAR 2004-2005
Effective July 1, 2004
EXEMPT

	1	2	3	4	5	6	7	8	9	10
LIB	47.99									
DIR	3,839.08									
	99,816.12									
	8,318.01									
ADMIN	17.62	18.06	18.51	18.98	19.45	19.94	20.44	20.95	21.47	22.54
ASST	1,409.73	1,444.97	1,481.09	1,518.12	1,556.07	1,594.98	1,634.85	1,675.72	1,717.61	1,803.50
	36,652.89	37,569.21	38,508.44	39,471.15	40,457.93	41,469.38	42,506.11	43,568.76	44,657.98	46,890.88
	3,054.41	3,130.77	3,209.04	3,289.26	3,371.49	3,455.78	3,542.18	3,630.73	3,721.50	3,907.57
PUB SVC & HR	25.16	25.79	26.43	27.09	27.77	28.46	29.18	29.91	30.65	32.19
TECH SVC	2,012.67	2,062.99	2,114.56	2,167.43	2,221.61	2,277.15	2,334.08	2,392.43	2,452.25	2,574.86
MGR	52,329.47	53,637.71	54,978.65	56,353.12	57,761.95	59,205.99	60,686.14	62,203.30	63,758.38	66,946.30
	4,360.79	4,469.81	4,581.55	4,696.09	4,813.50	4,933.83	5,057.18	5,183.61	5,313.20	5,578.86
PAGES	Starting Wage		6 Months		1 Year		18 Months			
	6.75		7.09		7.44		7.81			

Signature _____ : Adopted June 30, 2004
Al Shkoler, President

RESOLUTION 04-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
TO ESTABLISH THE SALARIES FOR EMPLOYEES OF THE DISTRICT
FOR FISCAL YEAR 2004-2005

WHEREAS, Section 19469 of the Education Code of the State of California establishes that the Board of Library Trustees shall fix the compensation for all employees.

BE IT RESOLVED, that the Placentia Library District of Orange County Board Of Trustees adopts the Placentia Library District Salary Scale for Employees for Fiscal Year 2004-2005 dated June 30, 2004, and implements such on July 1, 2004.

AYES:

NOES:

ABSENT:

ABSTAIN:

State of California)
)ss.
County of Orange)

I, Betty Escobosa, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the thirtieth day of June, 2004.

IN WITNESS THEREOF, I have hereunto set my hand and seal this thirtieth day of June, 2004.

Betty Escobosa, Secretary
Placentia Library District Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Authorize and Set Date and Time for Staff Appreciation Dinner
DATE: June 30, 2004

BACKGROUND:

The 2003 Staff Appreciation Dinner was held at the home of Trustee Sandra Stark on Thursday, September 11 at 6:30 P.M. It was a wonderful meal featuring salmon and steak. Entertainment was provided by a professional magician.

Forty-three reservations were made and thirty-eight attended including current and retired staff members, Library Trustees, Friends Board Members, Foundation Board members and guests.

The cost was \$776.90. There were two paid guests. The cost for the Library Board and Friends was \$736.90 or \$368.50 per organization.

For the past several years the staff has indicated that a Thursday evening at 6:30 P.M is its preferred time.

The Friends of Placentia Library discussed participating in this year's event but did not set a budget. Last year's allocation by the Friends was 50% up to \$400.

RECOMMENDATION:

Authorize a budget and set date and time for the Staff Appreciation Dinner.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Library Director's Report
DATE: June 30, 2004

I participated in the following activities during the current report period:

- May 25 Attended the Chamber of Commerce State of the City Breakfast with Trustees Shkoler, De Vecchio and Wood and Staff members Roberts and Millonzi.
- Attended the Association of Professional Fund Raisers (AFP) monthly meeting in Orange for presentations on Board Development and Orange County Foundations. Staff members Roberts and Silberfarb also attended.
- Jun 2 Attended the Orange County Disaster Preparedness Academy presented by the Red Cross at Cal State Fullerton. Attended the sessions on preparing an office environment for a disaster, urban search and rescue techniques, and triage/urban search and rescue practice. Staff members Siloti and Roberts also attended.
- Foundation Annual Giving Committee meeting to work on the campaign letter.
- Jun 3 & 4 Attended the Western Regional Planned Giving Conference in Costa Mesa to learn about working with donors interested in making estate and planned gifts to the Foundation.
- Jun 5 Passport Duty
- Attended a graduation party at the home of Glenn and Kathi Baldwin during which I invited Stephanie Baldwin to participate in a fund raiser for the Foundation after she returns to the area in January 2005.
- Jun 6 Attended the retirement luncheon for Kathy Langer, Anaheim Library Technical Services Department. She was one of Placentia's main contacts for the shared automation system. Staff members Shook and Wnek also attended.
- Jun 6 Friends Board Meeting. The Wish List items were approved as requested.
- Jun 7 Library Board Worksession on Policy issues relating to benefits and compensation.
- Jun 10 Foundation Annual Giving Committee meeting to finalize the campaign letter.

- Jun 13-15 Sick leave.
- Jun 16 Attended the Chamber of Commerce Mixer at the Mini Gourmet.
- Jun 17 Participated in the 360° Survey Report with Gail Koff and Maureen Holcher.
- Jun 24 Attended the Chamber of Commerce Breakfast and installation of officers.
Coordinated acquisition of presentation for the Library Board.

The following staff meetings were held:

- May 26 A drawing was held for the next four lunches with the Library Director: Beatrice Quintanar, Yesenia Gomez, Laranne Millonzi and Mary Strazdas.

Staff signed up for the next four weeks of Chamber Networking Lunches:

Jun 2 – Jim Roberts and Barbara Phillips

Jun 9 – Manny Perez and Mary Strazdas

Jun 16 – Estella Wnek and Esther Guzman

Jun 23 – Toby Silberfarb and Laranne Millonzi

Jun 30 – Beatrice Quintanar and Elizabeth Minter

A representative of the Orange County Fire Authority presented a fire safety program and video and demonstrated the use of a fire extinguisher.

- Jun 9 Laranne Millonzi facilitated a discussion on staff communication. It was decided to establish a large monthly calendar in the work room where staff can register meetings, vacations and other planned absences from the building.

Staff requested that the Library Director ask the Board to close the Library December 26, 27, 28, 29 and 30 because the Christmas Eve, Christmas Day, New Year's Eve and New Year's Day holidays fall on days that the Library is closed (Fridays and Saturdays). Staff believe that it will be difficult to arrange for substitutes during this period and several have already requested vacation for these dates. There are five work days to cover (thirty-nine public service hours) and staff members are scheduled for only twenty-four hours per person.

Staff also discussed issues arising from problems getting the Library's web site updated.

- Jun 23 I reviewed some current issues with Passport Services concerning late-returning expedited and Express Mailed applications.

Mary Strazdas and Caroline Gurkweitz facilitated a discussion on Library navigation which resulted in a list of achievable goals for staff to continue developing including range end indicators, numbering the aisles in the adult sections and ceiling subject

signs (like grocery store aisles). Staff is going to experiment with some inexpensive paper signs and after 6 months to a year of testing the content permanent signs will be prepared.

Staff also discussed the need for additional online catalog computers and a more efficient way for the public to locate them.

Staff

Jun 8 Beatrice Quintanar left for surgery and returned on Jun 21

Jun 24 Toby Silberfarb left for foot surgery and several weeks of recovery at home. She may be out as long as six weeks.

Building Issues

I plan to make an appointment with the interior designer with Robert Borders & Associates (the architectural firm that did the Literacy area remodel several years ago) to discuss the window treatment options for the Meeting Room.

I also plan to make an appointment with the architect to did the plans for the canceled entry way and Circulation department remodel in the early 1990's. I hope that we can still used the plans we paid for at that time to begin the remodeling process for these areas this year.

Public Suggestions

The Public Suggestions forwarded to me by the staff for May are Attachment A.

Library Suggestion

The following situation has been observed:

The message on the phone should say that the library does not do passport photos

I suggest the following:

Name: _____

City where you live: _____

Phone Number: _____

Would you like to be contacted to discuss your suggestion?

Library Suggestion

The following situation has been observed:

It would be great if you could always have another person available for the check-out counter

I suggest the following: when it gets busy!

Library Suggestion

The following situation has been observed:

every computer full for longer than 30 min. very frustrating

I suggest the following: have 1 or 2 designated 5 min. limit computers

Library Suggestion

The following situation has been observed:

Caroline Children's Library
is doing a wonderful job.

I suggest the following:

I Really appreciate her,

Name:

City where you live:

Phone Number:

Would you like to be contacted to discuss your suggestion?

Library Suggestion

The following situation has been observed:

I suggest the following:

hire someone
to assist at
circulation. Librarians
there work hard as
it stands & need back-up.

Name:

City where you live:

Phone Number:

Would you like to be contacted to discuss your suggestion?

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager *JR*
 DATE: June 30, 2004

SUBJECT: Program Committee Report for the month of May.

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
<i>ADULT SERVICES</i>	1	22
<u>TYD Total</u>	<u>12</u>	<u>919</u>
 <i>CHILDREN'S SERVICES</i>		
Wed. PM Story Times	0	0
Thurs. AM Story Times	3	117
3-4 year-old music times	4	137
5-6 year-old music times	4	87
Lapsits	4	187
Class visits	4	195
Comm Center Storytimes	0	0
Head Start Storytimes	0	0
Bilingual Story Time	4	
TOTAL FOR May	<u>24</u>	<u>793</u>
YTD TOTAL	<u>127</u>	<u>3,659</u>

<i>LITERACY SERVICES</i>	<i>May 2003-04 FY 2003-04 YTD</i>	
Total Tutors	176	299
Total Students	222	365
Total Hours	1,471	19,378

For more detailed literacy statistics, see Agenda Item 46, pages 2 of 3, and 3 of 3.



Agenda Item 45

To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian

Cog

Date: June 30, 2004

Subject: **May Activities in the Children's Department**

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	4	187
Story Time (a.m.) 3 - 6 year olds	4	117
Bilingual Story Time	4	70
Music Time 3 - 4 year olds	4	137
Music Time 5 - 6 year olds	4	87
Class Visits	4	195
School Visits	0	0
Total		793

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager *JR*

DATE: June 30, 2004

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of May.

Tutor Training. The Literacy Coordinator conducted one regular workshop in January and ten (10) tutors were trained. All new tutors are presently matched or are being matched. The next tutor training is scheduled for June 6, 2004.

Families for Literacy (FFL) Program Status. There will be no FFL programming during this summer, July and August 2004.

Placentia Rotary Reading Enrichment Program (PRREP). PRREP ended in May this year and it was once again a highly successful program. This past school year, FY 2003-04, more than eighty high school students from El Dorado and Valencia High Schools tutored more than 100 grade school students. We also had El Dorado PRREP volunteers helping after school at Brookhaven Elementary and Valencia PRREP volunteers helping again at Van Buren Elementary. We plan to start PRREP up again this coming September.

Reach Out and Read On Hold. PLLS's partnership St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program, is on hold. Our long time volunteer for this outreach, Diane Martlaro, had to stop earlier this year, and our other volunteer, Pettey Peterson, has had to stop. We want to thank both of these volunteers for there many volunteer hours. We will try to recruit volunteers next school year to continue this partnership.

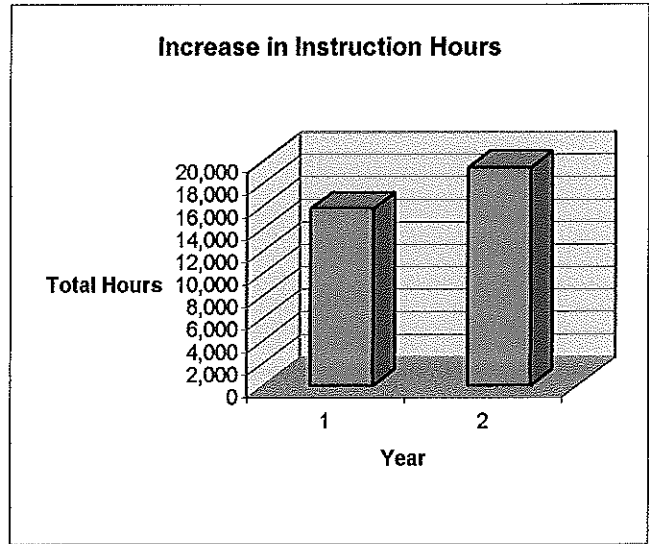
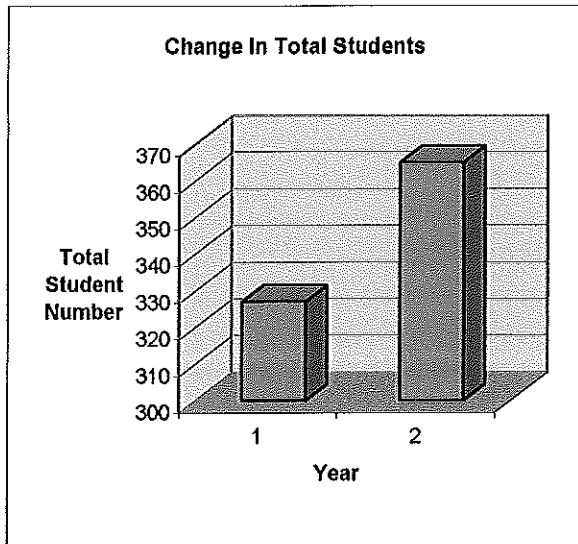
English Language and Literacy Intensive (ELLI) Program Update. ELLI was active this past school year at three elementary schools: Rio Vista, Ruby Drive, and Tynes. We had Federal Work Study staff at all three sites and at Rio Vista alone they helped in 34 classrooms. ELLI will not be active this summer, but will start again in the fall.

Literacy statistics. See Agenda Item 46, Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services

Report of Growth and Progress

	May 03-04	May-04	YTD 2003	YTD 2004
Tutors				
Adult	122	104	161	198
Teen	67	72	116	107
Hours Instruction	2,150	1,471	15,715	19,378
Other Volunteer Hours	48	60	716	718
Total Hours	2,198	1,531	16,431	20,096
Training Workshops				
Workshops Held	3	2	34	21
Tutors Trained	11	10	166	178
Students				
With Adult Tutors	122	131	199	225
With Teen Tutors	80	91	128	140
In Groups	0	0	15	0
Total Active Students	202	222	327	365
Families for Literacy				
Family Students	117	68	62	74
Family Tutors	41	12	45	31
Hours of Instruction	550	408	1,103	2,334
ELLI Program				
K-6th Grade Students	423	276	423	300
Tutors for K-6th Grade	17	14	20	22
Hours of Instruction	200	340	1,532	2,724
Total Tutors	189	176	277	299
Total Students	202	222	327	365
Total Instruction Hours	2,150	1,471	15,715	19,378



To: Elizabeth Minter, Library Director
 From: Jim Roberts, Public Services Manager *JR*
 Date: June 30, 2004

SUBJECT: Placentia Library Web Site Development Report for the month of May.

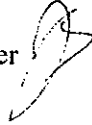
In April, the Placentia Library District had 61,131 "hits" on the Web Site, an average of 1,972 a day. The following are our year to date statistics:

Pages Visited	Dec 03	Jan 04	Feb 04	Mar 04	Apr 04	Jun 04
Borrowers	135	167	156	162	154	211
Friends	30	99	137	133	73	108
District	104	116	130	148	100	120
Kids	165	154	208	303	510	342
Foundation	30	98	114	116	58	239
History Room	170	86	181	221	159	207
Literacy/CLC Logo	112	138	156	155	107	189
Passports	471	630	705	876	651	541
Total Views Most Hits	1,217	1,488	1,787	2,114	1,812	1,957

Total Most Hits YTD 17,048



TO: Elizabeth Minter, Library Director
FROM: Julie Shook, Technical Services Manager
DATE: June 30, 2004
SUBJECT: **Technology Report for May 2004**




The planned upgrade of our automation system to Horizon 7.3.1a has been scheduled for September 2, 2004.

Three of the public computers died this month. We hope to replace them in the beginning of the new fiscal year.

The five school district computers have gone live to the public. There are still some software issues that need to be resolved before the middle school students will be able to do their science problems online. Marcia Sprang from the school district is working on obtaining the software.

TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

DATE: June 30, 2004

SUBJECT: Publicity materials produced for May 2004

Information on the Placentia Library cable channel #24, updated May 2004:

Note: Animation added to slides

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Board of Trustees Meeting Schedule
4. Library Hours
5. Memorial Day Closures
6. Library Departments
7. Friends of Placentia Library Used Bookstore
8. Bookstore Volunteers Needed
9. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
10. Summer Reading Program Registration
11. Summer Reading Program Events
12. Library Hours
13. Memorial Day Closure
14. Dr. Frazee More Aegean Islands
15. Literacy Services Logo
16. Literacy Program Tutors Needed
17. A Celebration of Mothers & Families
18. Library Tours
19. Library Tours Schedule
20. Library Hours
21. Memorial Day Closures
22. Antiques with the Zeiglers
23. Telephone Renewal Instructions
24. Wi Fi Here Now
25. Apply for your passport at Placentia Library
26. Passport Hours
27. Placentia Historical Afghan Sale
28. Library Hours
29. Memorial Day Closures
30. Placentia's Newest Local History For Children & Adults
31. Lapsit Storyhours
32. Story Times, ages 3-6
33. Bilingual Story Times
34. Music Times, ages 3-4
35. Music Times, ages 5-6
36. Story Time at Home, *Tumblebook Library*
37. Library Hours
38. Memorial Day Closures
39. Summer Reading Program Registration
40. Summer Reading Program Events
41. www.placentialibrary.org, 24/7 Reference, the Library Catalog
42. www.placentialibrary.org, Online Resources

43. Placentia History Room Hours
44. Placentia History Room Displays
45. Placentia History Room Collections
46. Placentia History Room Archival Resources
47. Memorial Day Closures

General Newspaper articles published:

1. Impact Uncertain – State Budget Cuts
2. Web Site Helps to Pinpoint Schools (2)
3. Council Adds City’s First Four Brick Buildings to Historic List
4. Valencia High Alumni and Friends Association
5. Boosting Bricks for Softball Field
6. City Council Budget Review
7. Celebrate Laguna Coast Wilderness Park and Nix Center Groundbreaking
8. ETCO Homes Housing Project
9. Budgets Reflect State Changes – Placentia/Yorba Linda Unified School District


Library Newspaper articles published:

1. Good-Will Messages on Way to Soldier
2. Library’s History Room Open 2 Days (3)
3. Stories From India Presented at Library
4. “Lapsit” Stories on Thursdays
5. Placentia Library Seeking Volunteers (2)
6. Bargain Prices Set for Used Book Sale (2)
7. Dr. Charles Frazee Program Scheduled at Library (2)
8. Antiquing With the Placentia Library
9. Children’s Book Readings and Refreshments
10. Budgets Reflect State Changes – Placentia Library
11. Crossing Fingers

Flyers and Notices:

1. Foundation thank you cards, Library bookmarks, and ID cards are sent out
2. Friends membership thank you letters are sent out with membership cards
3. Second Sunday Book Sale Flyer
4. Free Library Tours Flyer
5. Free Library Tours Sign-Up Sheet
6. Upcoming Events Bulletin Board
7. Memorial Day Closures Signs
8. Charles Frazee Flyer
9. Zeigler’s Antique Program Flyer
10. Boeing Sign in Lobby

Welcome to Placentia Library District



411 East Chapman Avenue
Placentia, CA 92870-6198
714-528-1906 Ext. 210
www.placentialibrary.org

Placentia Library
Board of Trustees

Al Shkoler, President
Margaret "Peggy" Dinsmore
Betty Escobosa
Gaeten Wood
Richard DeVecchio, Ed.D.

Placentia Library
Board of Trustees


Upcoming Meeting Schedule:

Monday, May 24 at 6:30 P.M.
Monday, June 21 at 6:30 P.M.
Monday, July 19 at 6:30 P.M.
Monday, Aug 23 at 6:30 P.M.

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library Will Be **CLOSED**




Sunday, May 30th
and
Monday, May 31st
for
MEMORIAL DAY

Placentia Library
528-1906


Renewals Ext.# 6
Adult Services Ext.# 209
Children Services Ext.# 212
Literacy Ext.# 213
Passport Information Ext.# 265
Volunteer Information Ext. #201
www.placentialibrary.org

USED BOOKSTORE



☐ Staffed entirely by Volunteers
☐ Located in the Library lobby

GREAT BARGAINS!!



Bookstore Volunteers Needed!

Sundays 3:00 - 5:00 P.M.
Mondays 6:00 - 8:00 P.M.
Tuesdays 4:00 - 6:00 P.M.
Substitutes needed for additional hours


Please call Laranne at 528-1925, Ext. 201 for information

SPECIAL BACKROOM SALE
BARGAINS! BARGAINS! BARGAINS!

When: Second Sunday of each month
1:00 - 4:00 P.M.
Upcoming Sales: May 9, Jun 13, Jul 11, Aug 8

Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: Everything in stock



Why: To provide money to support Library needs while providing quality reading materials at low cost

Summer Reading Program

STAMPEDE TO READ

and

RIDE A WILD TALE

June 21st - August 18th

Summer Reading Program

Special Summer Events

• June 21	Mon. at 6:30 P.M.	Sant Paz - Stories and music of Latin America!
• June 30	Wed. at 2:00 P.M.	Janezka Flak - Cinderella Stories!
• July 7	Wed. at 1:00 P.M.	Rody's Science - Science All Around Us!
• July 14	Wed. at 1:00 P.M.	Richard Daynes - Treasure Hunting!
• July 19	Mon. at 6:30 P.M.	David Couzin - Juggling!
• July 26	Mon. at 6:30 P.M.	Gary Francisco - Music!
• August 9	Mon. at 6:30 P.M.	Jim Gibert - Cartoons!
• August 18	Wed. at 1:00 P.M.	Troy Decker - Magic!

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library Will Be CLOSED


Sunday, May 30th

and

Monday, May 31st

for


MEMORIAL DAY




Program by

Dr. Charles Frazee

"More Aegean Islands"



- ◆ Monday, May 17th from 7:00-8:30 P.M.
- ◆ Placentia Library Meeting Room
- ◆ Program is free
- ◆ Refreshments will be served



Call Literacy Coordinator Jim Roberts
if you or someone you know
needs help in reading or speaking English.

☎ 524-8408 Ext. 213

Placentia Library Literacy Services

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are:
May 2nd & June 6th & July 11th

For more information and to sign up call 524-8408, Ext 213

A Celebration of

Sunday, May 16th from 1:30-3:30 P.M.

MOTHERS & FAMILIES


The event will feature children's books about mothers and families. FFL children will receive a book. There will be refreshments. For additional information or to make reservations contact Toby Silverfarb, FFL Coordinator at 524-8408, Ext. 213

A Families For Literacy (FFL) Event

New!!!

PLACENTIA LIBRARY TOURS

It's EVERYTHING you ever wanted to know about the Library but were afraid to ask!




NEW!!! **PLACENTIA LIBRARY TOURS** **NEW!!!**

★ 2nd Sunday of every month
May 9, Jun 13, Jul 11, Aug 8

★ 2:00-2:30 PM

★ Sign up at the Reference Desk



Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library Will Be CLOSED

Sunday, May 30th
and
Monday, May 31st
for
MEMORIAL DAY



Antiques! Antiques! Antiques!
with
George & Mary Ziegler

Do antiques catch your eye? Then don't miss this program!
As you browse items from their collection, you can listen to
tales of their travels!


Monday, June 7th from 7:00 to 8:30 P.M.
In the Placentia Library Meeting Room.
Refreshments will be served. Come join us!

Renew your books
by phone
Using Telecirc

714-765-1775
24 hours a day / 7 days a week


Renew books
 Find out which titles you have checked out
 Find out which items you have on hold
 Find out which titles you have overdue
 Find out if you have any fines

"Please enter your library card number, followed by the # sign"



WE'VE HERE NOW!
Bring Your Passport!

PLACENTIA LIBRARY



Passport Application
Acceptance Agency

Passport Services Available at the Library

Passport hours at the Library are:

Sunday	1:00 - 4:30 P.M.
Monday	12:00 - 8:30 P.M.
Tuesday	12:00 - 8:30 P.M.
Wednesday	12:00 - 8:30 P.M.
Thursday	10:00 A.M. - 5:30 P.M.
Friday	CLOSED
Saturday	10:00 A.M. - 2:00 P.M.

Placentia Library is an official U.S. Department of State
Passport Acceptance Agency
For Passport information
call 528-1906 Ext. 255 or visit the Library Website www.placentialibrary.org



Placentia Historical Afghans



Green X Cranberry X Blue

On Sale Now at the Circulation Desk - \$55.00 plus tax

Proceeds support the Placentia History Room


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library Will Be CLOSED

Sunday, May 30th
 and
Monday, May 31st
 for
MEMORIAL DAY

Placentia's Newest Local History
For Children & Adults





Available At The
Library Circulation Desk
\$12.93 (including tax)

*Great Gift Idea
For Young & Old*


Lapsit Story Times
Presented by Lin Baesler
 Ages newborn to 2 years
Thursday Mornings
 10:00 - 10:20 A.M.

in the
Childrens Area





Sponsored by the
Gordon & Diane Shaw Endowment
No pre-registration required - no charge


Story Times
For Children
Ages 3 - 6





Thursday Mornings
 10:30 - 11:00 A.M.



*Presented by Lin Baesler
 No pre-registration required - no charge*


NEW  **NEW**
 Spanish
Bilingual
Story Times
Ages 6 & +

Wednesday Evenings
 6:15 - 6:45 P.M.





*Presented by Lin Baesler
 No pre-registration required - no charge*

Music Times
For Children
Ages 3 - 4




Tuesday Evenings
 6:00 - 6:30 P.M.




*Featuring Lin Baesler
 No pre-registration required - no charge*

Music Times
For Children
Ages 5 - 6



Tuesday Evenings
 6:30 - 7:00 P.M.



*Featuring Lynn Baesler
 No pre-registration required - no charge*

Story Time at Home
 Use the Tumblebook Library
 at
www.placentiallibrary.org

Click on: Just for Kids

Click on the Tumblebooks icon

An on-line collection of animated, talking picture books

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

The Library Will Be CLOSED
Sunday, May 30th
and
Monday, May 31st
for
MEMORIAL DAY



Summer Reading Program

STAMPEDE TO READ

and

RIDE A WILD TAPE

June 21st - August 18th

Summer Reading Program

Special Summer Events

• June 21	Mon. at 6:30 P.M.	Scal Paz - Stories and music of Latin America!
• June 30	Wed. at 7:00 P.M.	Janece Flint - Cinderella Story!
• July 7	Wed. at 1:00 P.M.	Rudy's Science - Science All Around Us!
• July 14	Wed. at 1:00 P.M.	Richard Daynes - Treasure Hunting!
• July 19	Mon. at 6:30 P.M.	David Cousins - Juggling!
• July 26	Mon. at 6:30 P.M.	Gary Francisco - Music!
• August 9	Mon. at 6:30 P.M.	Jim Gilbert - Cartooning!
• August 18	Wed. at 1:00 P.M.	Tony Dunick - Magic!

www.placentialibrary.org

24/7 Reference

There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. *(no library card number needed)*

The Library Catalog

You can look up what books are available at the Placentia Library, as well as Yorba Linda Library, and all of the Anaheim Library branches. *(no library card number needed)*

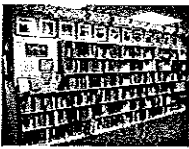
Additionally, you can reserve books, check on your library account, and renew your books. *(library card number needed)*

www.placentialibrary.org

Online Resources
(To access, you must have your library card number available)

- LearnATest
- Newspapers
- Facts On File
- NovelList
- General Reference Center/Magazine Index
- Business & Company Resource Center
- Health & Wellness Resource Center

Placentia History Room




Staffed and Managed by Volunteers

Hours
Monday & Wednesday
6:00 -- 9:00 P.M.
Other hours by special arrangement

Placentia History Room

Displays currently featuring

- 📖 Local school annuals
- 📖 Traveling historical photographs of local schools
- 📖 Books by local authors



Placentia History Room

Historical Collections Include

- 📖 Bancroft's historical series
- 📖 Local oral histories
- 📖 California historical fiction
- 📖 Complete collection of Women's Round table Scrapbooks
- 📖 Local citrus label collection
- 📖 Spanish made cannonball - possibly from the 1769 Portola Expedition
- 📖 Adobe brick from Ouliveras Adobe built in 1832


Placentia History Room

Archival Resources Include

<input type="checkbox"/> West Atwood Yacht Club membership	<input type="checkbox"/> Virginia Carpenter photograph collection
<input type="checkbox"/> Assorted Samuel Lewis Kresner maps and papers	<input type="checkbox"/> Placentia Courier negative collection
<input type="checkbox"/> Articles on international student visit to Placentia, Italy	<input type="checkbox"/> Historic photograph collection
<input type="checkbox"/> West Placentia Little League	<input type="checkbox"/> Newspaper clippings, brochures, newsletters, maps of local historic interest
<input type="checkbox"/> International Kiwanis papers and scrapbook (1965-1970)	

The Library Will Be CLOSED

Sunday, May 30th
and
Monday, May 31st
for
MEMORIAL DAY



pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly MAY 20 2004

Library's History Room open 2 days

The Placentia Library's History Room is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

The library is also inviting residents with historical items to discuss the preservation of materials at the library, 411 E. Chapman Ave.

Information: (714) 996-8390.

pacific clipping

p m b 1 1 7 8
santa ana, calif. 92711

The Register
Daily MAY 13 2004

332 PLACENTIA

Impact uncertain: State budget cuts will cost the city \$497,479 in each of the next two years from its general fund. City Finance Director Steve Brisco said the 2004-05 budget is being finalized and he didn't know yet how it will absorb the cuts. The Redevelopment Agency will lose \$141,516.55 each year, but Brisco said bond proceeds can cover the losses.

- Heather McRea
(714) 704-3796
hmcree@cregister.com

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly MAY 20 2004

Placentia Library

The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Match your skills and availability to library's needs. Call Laranne, (714) 528-1925, Ext. 201.

BRIEFLY

tendance area.

The feature is aimed at families who are moving into the district, relocating within the district or enrolling children in kindergarten.

Information: (714) 996-2550.

Keep a lookout for graffiti in town

The city needs people to help get rid of graffiti by reporting it.

Residents may call the 24-hour hotline to report any "tagging" they notice on public or private walls. You may leave a message with the address or approximate location of the site.

Hotline number: (714) 630-8693.

Anyone who witnesses graf-

fitti vandalism in progress may call 911.

Meals on Wheels needs donations

Placentia/Yorba Linda Meals on Wheels is accepting cash donations to help feed 14,000 meals each year to elderly and disabled people in the area.

The program's volunteers deliver meals each weekday to about 50 to 60 people in Anaheim Hills, Placentia and Yorba Linda.

Many recipients pay for the service, but Meals on Wheels also provides deliveries to those whom can't afford to pay. All donations are tax deductible.

Information: (714) 524-5056.

pacific clippings

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santa ana, calif. 92711

Placentia News
Weekly MAY - 6 2004

Bargain prices set for used-book sale

Friends of Placentia Library will hold its monthly Backroom Book Sale from 1 to 4 p.m. May 16 at the library, 411 E. Chapman Ave.

Opening its entire stock in addition to its lobby sales and book store, the group will sell used, hard-cover volumes and paperback books on a variety of subjects for discounted prices. Enter from the loading dock area.

The sale was changed from its usual second Sunday of each

month because of Mother's Day. Information: (714) 528-1925, Ext. 201.

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Placentia News
Weekly MAY - 6 2004

Cultural program scheduled at library

Charles Frazee will present "More Aegean Islands," from 7 to 8:30 p.m. May 17 at the Placentia Library, 411 E. Chapman Ave. The lecture will cover his own travel experiences as well as historical perspectives.

Baklava and coffee will be served and slides shown.

Information: (714) 528-1925, Ext. 201.

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Placentia News
Weekly MAY - 6 2004

Library's History Room open 2 days

The Placentia Library's History Room is open to the public from 6 to 9 p.m. Mondays and Wednesdays.

The library is also inviting residents with historical items to discuss the preservation of materials at the library, 411 E. Chapman Ave.

Information: (714) 996-8390.

New location for Employment office

The Employment Development Department office has relocated from the Whitten Community Center to the Placentia Senior Center, 143 S. Bradford Ave.

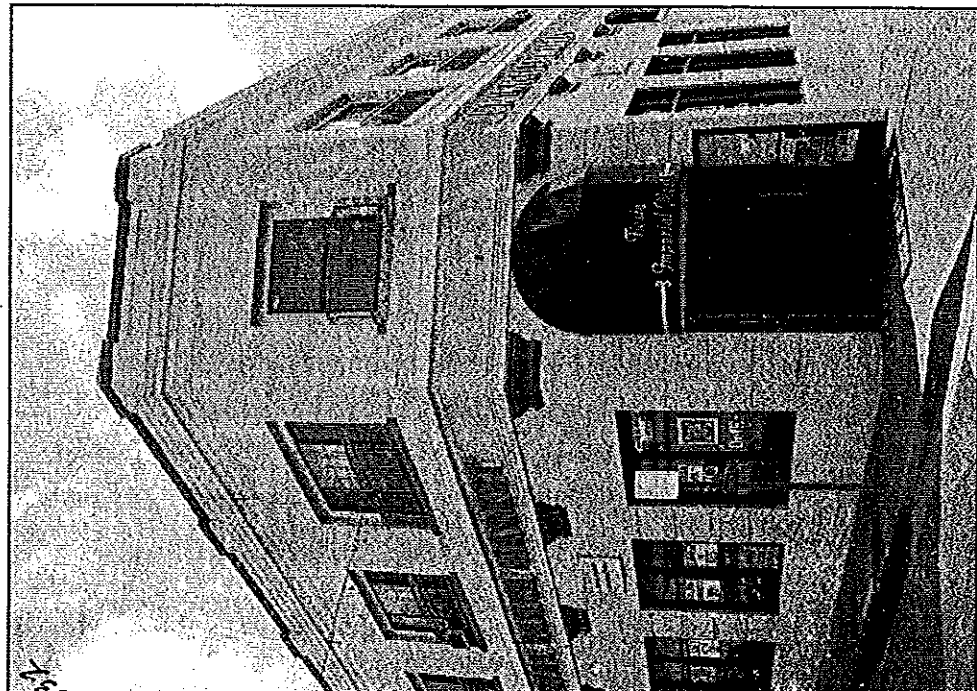
The move comes as a result of the city's McFadden Park North Project, which includes expanding the Whitten center and moving the nearby Head Start program to a new site in the park.

Information: Placentia Human Services, (714) 986-2333.

Web site helps to pinpoint schools

The Placentia-Yorba Linda Unified School District's Web site - <http://www.pyulsd.k12.ca.us> - has a new feature that helps parents locate schools for their neighborhood.

Through the Find Your School button, users can enter their own address and find corresponding elementary, middle and high schools for their at-



STAN BIRD / Placentia News-Times

Kraemer Building at 238 and 240 S. Bradford Ave. is now on Placentia historic structures list.

Council adds city's first four brick buildings to historic list

By Heather McRea
Placentia News-Times

The City Council made history in a way Tuesday night, adding four buildings to the city's preservation list.

The Majorie, Kraemer, Stradley and Placentia National Bank buildings were all placed on the city's Historic Building List.

Their addition brings the list up to 18 buildings in town noted for their historic significance.

Any application for changing the exterior of the buildings or for demolition will have to be reviewed by the Historical Commission.

The four were the first brick structures built in town.

They helped form the downtown and lead Placentia into cityhood.

All four properties are owned by Jose Zepeda, who

sought their placement on the list as another way of protecting the buildings in the future.

"That way the generations that come behind me aren't tempted to do something," he said recently.

"I think it is important to preserve history. For culture, for history, for generations to come, I think it is important."

TOD Properties LLC envisions a redevelopment project primarily south of the railroad tracks, near where the buildings are located.

But TOD Properties Chairman Rick Kreuzer said the company would not want to tear down those buildings and would be interested in working with Zepeda for their preservation.

"I think without those buildings this area would be no different than other areas," Zepeda said.

Making history

The Majorie Building, 149, 155 and 161 W. Santa Fe Ave., was built in 1910 in the Neo-Classical Revival style of architecture. It was the first brick building finished in town.

▶ Placentia National Bank Building, 191 W. Santa Fe Ave., was built in 1910 by A.S. Bradford to house the bank, which he was president of. The upstairs was used as a lodge hall.

▶ The Kraemer Building, 238 and 240 S. Bradford Ave., was built in 1914 by Samuel Kraemer.

The two-story building was done in the Neo-Classical Revival style. Plaster was added to cover the original bricks. It has actually preserved the bricks.

▶ The Stradley Building, 167 and 173 W. Santa Fe Ave., was built by William Stradley in 1918 and is also in the Neo-Classical Revival style.

VOLUNTEER OPPORTUNITIES

Cathy Torrez Learning Center

Volunteers tutors are needed during after-school programs from 4 to 7 p.m. Mondays through Thursdays at the Cathy Torrez Learning Center, 149 W. Santa Fe St. Applicants must be at least 18 years old, have a high school diploma and enjoy working with children ages 7 to 16. The center offers homework assistance, computer access and other hands-on activities. Call (714) 579-0306 or (714) 986-2333.

teers from 6:30 to 8 p.m. Mondays and Wednesdays and 9 a.m. to noon Saturdays at the HIS House, 907 N. Bradford Ave. Call (714) 993-5774.

Homework House

Placentia Presbyterian Church's Homework House, 849 N. Bradford Ave. Volunteers are needed to give two hours - from 3 to 5 p.m. - one or two days a week. Call (714) 528-1438.

Meals on Wheels

Placentia/Yorba Linda Meals on Wheels needs volunteer drivers and assistants to deliver weekday meals to 50 to 60 elderly and disabled people in Anaheim Hills, Placentia and Yorba Linda. Call (714) 524-5056.

Homeless Intervention Shelter

Homeless Intervention Shelter is seeking child-care volun-

Medical Reserve Corps

City officials and the Placentia-Linda Hospital are accepting applications to form the Medical Reserve Corps, one component of a volunteer network called the Placentia Freedom Corps, open to active or retired medical professionals who would respond to large disasters and assist authorities during emergencies. Call (714) 993-8117.

Placentia Human Services

Volunteers are needed to assist baby-sitters with the supervision of children while parents attend parenting classes sponsored by the city's Human

Services Department. Classes are 9 to 11:30 a.m. Tuesdays and Thursdays. The ability to speak Spanish is preferred. Call (714) 986-2333.

Placentia Library

The library, 411 E. Chapman Ave., is seeking volunteers to help with book sales and assisting customers, as well as pricing and sorting donations, with sale proceeds benefiting library programs and services. Match your skills and availability to library's needs. Call Lorraine, (714) 528-1925, Ext. 201.

Quick Reach

The Episcopal Service Alliance is providing a mobile van that offers same-day assist-

ance with grocery money, utility bills, rent, child care and medical needs to families, seniors ages 65 and older and disabled people. Co-sponsored by the city, the Quick Reach Program van will be parked from 9 to 11:30 a.m. Fridays at the Human Services office, 974 S. Melrose Ave. Call (714) 986-2333.

Recycle Placentia Teen Team

The city is accepting applications until July 9 from volunteers for its Recycle Placentia Teen Team. Students ages 15 to 18 are invited to join the group, which help with recycling and raising awareness about the environment. The team offers community workshops, special presentations, summer day camp and other events. Members receive a T-shirt and earn community services hours and a scholarship check upon completion. Call (714) 993-8117.

Trauma Intervention Program

The Trauma Intervention Program, or TIP, is seeking volunteers to assist victims after disasters or tragedies occur. Volunteers are called to emergency scenes and hospitals to assist a variety of people, including crime victims, family members after a sudden death and seniors and anyone who is emotionally traumatized. Training provided. See www.tipnational.org/training.html or call (714) 314-0744.

Valencia High Alumni and Friends Association

Class representatives and volunteers are needed to help plan a July 17 celebration of Valencia High School's 70th anniversary. It will include all classes - from 1934 to 2000 - and be held at the Santa Ana Performing Arts and Event Center. There will be dinner, dancing, an Alumni Hall of Fame and memorabilia displays. The planning committee meets at 1 p.m. Tuesdays in the school's staff lounge. Members also meet at 7 p.m. on the last Tuesday each month at El Torito Mexican restaurant, 1474 N. Kraemer Blvd. Information or to volunteer: call (714) 996-4970, Ext. 3266, e-mail cgerman@pylusd.k12.ca.us or check out www.valenciahigh.org.

To add or change items in this listing, call (714) 704-3792, fax (714) 704-3714 or e-mail to placentia.newstimes@ocregister.com.

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p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly MAY 2 7 2004

BRIEFLY

Valencia High class get-together for '74

Valencia High School's Class of 1974 is seeking alumni for a July 31 reunion.

The class's 30-year reunion will be held at the Embassy Suites at the Anaheim Convention Center.

Information: (888) 962-5277.

Boosting bricks for softball field

The El Dorado High School Softball Booster Club is offering the community a chance to be a part of Golden Hawk history, one brick at a time.

Helping raise funds for improvements to the diamond, the club is selling engraved bricks to be placed in a walkway that will be built behind home plate.

The 4-inch by 8-inch bricks can include up to three lines of writing to honor a player, business or special event. They are \$50 per brick.

Order form or information: (714) 996-1436 or www.eteamz.com/edhsssoftball.

Library's History Room open 2 days

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The library is also inviting residents with historical items to discuss the preservation of materials at the library, 411 E. Chapman Ave.

Information: (714) 996-8390.

New location for employment office

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Information: Placentia Human Services, (714) 986-2333.

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly MAY 2 7 2004

Good-will messages on way to soldier

Children at the Placentia Library have been coloring flowers and writing notes to give Pvt. Rebecca Messenger strength.

Messenger, a former employee, is attending signal school in Georgia and will soon head for her first post in the U.S. Army. She left home Jan. 14 and her mother, Patti, said the soldier is growing homesick.

So Children's Librarian Caroline Gurkweitz asked readers to submit pictures and messages to send to the 18-year-old.

"Letters from home just make all the difference in the world," said Gurkweitz, a wife, mother and daughter of military personnel.

More than 100 kids and parents have participated, and Patti Messenger will take the good wishes to her daughter Tuesday.

"She doesn't know anything about this," she said. "I think she is going to love this."



REBECCA
MESSENGER

Web site helps to pinpoint schools

The Placentia-Yorba Linda Unified School District's Web site - <http://www.pylusd.k12.ca.us> - has a new feature that helps parents locate schools for their neighborhood.

Through the Find Your School button, users can enter their address and find corresponding elementary, middle and high schools.

The feature is aimed at families who are moving into the district, relocating within the district or enrolling children in kindergarten.

Information: (714) 996-2550.

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p m b 1 1 7 8 9
santa ana, calif. 92711

Placentia News
Weekly MAY 2 7 2004

BRIEFLY

Bluegrass, barbecue benefit HIS House

The Placentia Founders Society will hold a barbecue and bluegrass concert from 4 to 7 p.m. June 6 to raise money for the historic Bradford House.

The four-member Bluegrass Redliners will perform and Tulsa Rib Co. will cater the event. The 102-year-old Victorian house will be open for tours from 2 to 4 p.m.

Reservations for the picnic are due by June 3 and may be made by sending a \$25 check to the Placentia Founders Society, 136 Palm Circle, Placentia, CA 92870.

Information: (714) 993-2470.

Stories from India presented at library

Mothers who emigrated from India will present a special Story Time at 6 p.m. June 7 at the Placentia Library.

They will tell stories, recite rhymes and sing songs that children in India enjoy. The event is free and designed for children up to 5 years old.

The library is at 411 E. Chapman Ave. Information: (714) 528-1906, Ext. 212.

Reunion committee plans 70th blowout

Valencia High School is seeking volunteers for a 70th year reunion committee, which is meeting to plan a July 17 celebration for all classes from 1934 to 2000.

The committee meets at 1 p.m. Tuesdays in the school's staff lounge. Members also meet at 7 p.m. on the last Tuesday each month at El Torito Mexican restaurant, 1474 N. Kraemer Blvd.

The reunion and celebration will be at the Santa Ana Performing Arts and Event Center. There will be dinner, dancing, an Alumni Hall of Fame and memorabilia displays.

Information or to volunteer: call (714) 996-4970, Ext. 3266, e-mail cgerman@pylusd.k12.ca.us or check out www.valenciahigh.org.

Agenda Item 49
Page 12 of 14

pacific clippings

p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily MAY 3 1 2004

PLACENTIA

Budget: The City Council will review the proposed \$28.9 million 2004-05 budget during a study session Tuesday from 5 to 7 p.m. at City Hall, 401 E. Chapman Ave. The budget reflects \$1 million in cuts, including \$379,000 by the Public Works Department, which is canceling some contracts and doing more work itself, and \$112,000 by moving the Cathy Torrez Learning Center to the Boys & Girls Club. No full-time positions were cut.
Fax items to City Ed:
Donna Johnson at (714) 704-3714 or e-mail to djohnson@ocregister.com.

COMMUNITY HAPPENINGS

TODAY ^{3:32}
'Lapsit' stories for ages 2 and younger are read from 10 to 10:20 a.m. and story times for ages 3 to 6 are from 10:30 to 11 a.m. at the Placentia Library, 411 E. Chapman Ave. Free. Call (714) 528-1906, Ext. 212.

Antiquing with the Placentia Library

The Placentia Library will host a discussion about antiques by residents George and Mary Ziegler at 7 p.m. June 7.

George Ziegler will talk about his travels and collect special items. And Mary Ziegler will discuss antiques and family histories.

The session will be in the library Community Room, 411 E. Chapman Ave. Call (714) 528-1906, Ext. 209.

May 22 in Little Sycamore Canyon
Celebrate Laguna Coast Wilderness
Park and Nix Center groundbreaking

Hundreds of nature lovers will have the opportunity to view the future at *Celebrate Laguna Coast Wilderness Park 2004*, Saturday, May 22, from 8AM to 4PM. While the entire park will be open all day, an added attraction is that free shuttle buses will transport people behind construction barriers on the uncompleted, realigned section of Laguna Canyon Road (closed to all other vehicular traffic) into Little Sycamore Canyon, site of the new Rosemary and Jim Nix Nature Center. Once there, visitors will have the opportunity to attend a groundbreaking ceremony for the center at 1PM; view architectural models, drawings, maps and other exhibits; choose from a wide selection of guided and independent hikes; and get an insider's look at progress on the road.

Says Laguna Canyon Foundation Executive Director Mary Regraus, "This year's *Celebrate* event opens public access to all of Laguna Coast Wilderness Park, including Little Sycamore Canyon. We invite the public to enjoy spring in the park, hike independently or with a guide, and to attend the nature center groundbreaking when Laguna Canyon Foundation and the County of Orange will unveil our exciting plans for the James and Rosemary Nix Nature Center."

Shuttle buses to the nature center site will run continuously from the ACT V parking lot, 1900 Laguna Canyon Road, between 8AM and 1PM. Parking in the Act V lot will be free. Leisure World residents interested in attending the groundbreaking ceremony may call 949-597-4273 to reserve a seat on the bus leaving from Clubhouse 3 starting at 11:30 and returning from Little Sycamore Canyon at 2:30. The shuttle service will be the only vehicular access to the site. Alternatively, people may park for \$2 in the Willow Canyon staging area at 20101 Laguna Canyon Road, just south of the El Toro Road intersection, and hike the 12 miles roundtrip from Willow Canyon to Little Sycamore Canyon and back. Parking will also be available at the Dilley staging area (\$2 fee), on Laguna Canyon Road just north of the 73 Tollroad, however, there is no access to Little Sycamore Canyon either by shuttle or by foot from that location.

In addition to the 1PM groundbreaking, special activities will include:

PLACENTIA

• **Housing project:** The Planning Commission on Tuesday

will review a request by ETCO Homes to build 75 houses on about 10 acres on the northeast corner of Orchard Drive and Richfield Road. Residents from nearby Mariposa Avenue in Yorba Linda have opposed the project in past commission and council meetings. The commission meets at 7:30 p.m. in City Hall, 401 E. Chapman Ave. Information: (714) 993-8124.

Fax items to City Editor
Donna Johnson at (714)
704-3714 or e-mail to
djohnson@ocregister.com.

Docent-led Hikes: Reservations required 949-923-2235

➔ For the adventurous; a 6-mile, 3 to 4 hour hike leaves at 8:30AM from Little Sycamore Canyon. Park free at the ACT V parking lot, take the shuttle to Little Sycamore Canyon, join the docent-led hike to the Willow Canyon staging area; then catch the shuttle back to the ACT V parking lot.

➔ Park at the ACT V lot, shuttle to Little Sycamore Canyon and unwind with a 2-mile hike out of the canyon. Offered twice, at 9 and 10AM.

➔ Early birds can take advantage of this moderately strenuous 3.5-mile loop hike through Laurel Canyon and Willow Canyon at 8AM. Park at Willow Canyon staging area - \$2 fee.

**Donations to Laguna Greenbelt, Inc. accepted for all guided hikes, \$2 per hiker.*

Independent Hiking Opportunities - 8AM - 4PM

➔ Little Sycamore Canyon Hike #1: Enjoy the moderately strenuous, 2-mile round trip trail in and out of Little Sycamore Canyon. Free parking and shuttle bus from ACT V parking lot.

➔ Little Sycamore Canyon Hike #2: A fairly strenuous 3.5 hour 6-mile hike out of Little Sycamore canyon to Willow Canyon staging area. Park free at ACT V parking lot, take the free shuttle bus to Little Sycamore Canyon, hike to Willow Canyon staging area and catch the shuttle back to ACT V parking lot. Must leave Little Sycamore Canyon by 1PM.

➔ Dilley Preserve: Spot egrets and herons while hiking the 2.7 to 3 mile trails in the section of Laguna Coast Wilderness Park with access to Barbara's Lake, the largest of the Laguna Lakes. Check with the volunteer at the nature cart for more information. Park at Dilley staging area (\$2 fee).

➔ Laurel Canyon: Choose between the 3.5-mile Laurel Canyon loop and the 6.5-mile - Emerald Canyon loop - or hike both. Check with the volunteer for more information. Park at Willow Canyon staging area - \$2 fee.

Celebrate Laguna Coast Wilderness Park is sponsored by Laguna Canyon Foundation, Laguna Greenbelt, Inc. and the County of Orange—Harbors, Beaches and Parks. For information, call 949-855-7235 (DARK) or visit www.lagunacanyon.org

BUDGETS REFLECT STATE CHANGES

► **PLACENTIA LIBRARY** officials are hoping a 1994 state law to protect special library districts from shifts of property tax revenues to school districts will hold true in the 2004-05 state budget.

"The governor has decided to honor that bill," Library Director Elizabeth Minter said. "We are crossing our fingers and our toes that it holds true."

If not - and the district is subject to the Educational Revenue Augmentation Fund shifts that other kinds of special district are facing - the library could lose 25 percent of its revenue, or \$300,000 a year. The Placentia Library has a

► **THE CITY OF PLACENTIA** would lose \$497,479 each of the next two fiscal years under the governor's proposed state budget released last week.

City officials are finalizing the 2004-05 budget and weren't ready to announce what kind of cuts would have been made for a balanced budget, said City Finance Director Steve Brisco.

The municipal budget will be released May 27. The City Council will hold study sessions June 1 and 15 and its public hearing June 15.

The city has spent \$16.6 million from its own coffers on its railroad separation project, taking money from reserves and other funds.

The city's general fund reserves have dipped below \$1 million, but Brisco said there are several possible revenue sources that may soon help, including the sale of the old packinghouses to TOD Properties LLC, some possible fee increases for services and the possible reinstatement of \$11 million from a state grant that was frozen.

City leaders are hopeful the

► **THE SCHOOL DISTRICT:** Gov. Arnold Schwarzenegger's revised budget proposal for 2003-04 released last week will not cut any further into the Placentia-Yorba Linda Unified School District's spending, but neither will it save any of the 70 positions from being eliminated.

"The May revise is generally not different than what we were planning in our budget," said Superintendent Dennis Smith.

"There aren't any surprises in this budget."

\$1.5 million budget.

"There is no way we would be able to withstand that," Minter said.

The library's book budget will be tight because of other cuts to state funding, but Minter said the Friends of the Library Foundation and revenues from passport processing will cover the gap.

"We are looking like we are going to be holding our own," she said.

The library's Board of Directors will review the budget at the end of May and see if there will be enough money available to open the facility on Saturdays.

\$383 million in transportation funding the governor plans to restore will include the \$11 million.

The city has been scrambling to negotiate a \$5.6 million loan from the Orange County Transportation Authority and get permission to redirect another grant to cover the \$11 million, which it needs to pay for property acquired from Office Depot, finish construction of the Melrose Street underpass and close Bradford Avenue.

Despite the possible restoration of grant funds, the city will continue to pursue the OCTA grant because the debt to Office Depot incurs 5 percent interest daily.

The city's Redevelopment Agency will lose \$141,517 the next two years because of the state's proposed budget.

"That is a little bit less than 10 percent of our total revenues for the Redevelopment Agency," Brisco said. "If we needed that, we would just turn to our bonds for cash to do a project."

With funding from the state at status quo, the district is being forced to cut \$4.3 million from its \$180 million budget. In recent years officials have already trimmed almost \$10 million and say there is no where else to make cuts but in staffing. The district employs 1,249 teachers.

Retirements and resignations have accounted for all but 28 positions of the 70 that needed to be cut.

The school board will review the budget Tuesday.

— Heather McRea

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p m b 1 1 7 8 9
santa ana, calif. 92711
Placentia News
Weekly MAY 20 2004

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711
The Register
Daily MAY 16 2004

- 332 **COMMUNITIES**
- **San Juan Capistrano:** Free community barbecue at the site of a new plant to convert groundwater into drinking water. 11 a.m. to 2 p.m. at Descanso Park, 32400 Paseo Adelanto. Information: (949) 493-1171.
 - **Anaheim:** Clean Air Fiesta, featuring health tests, air-quality experiments and entertainment. Sponsored by South Coast Air Quality Management District. 1 to 5 p.m. at Gigante Market, 650 N. Euclid St. Free.
 - **Mission Viejo:** Bathgate Elementary School fund-raiser, featuring games and races. Noon to 3 p.m. at 27642 Napoli Way.
 - **Placentia:** Children's book readings and refreshments. Sponsored by Families for Literacy. 1:30 p.m. at Placentia Library, 411 E. Chapman Ave. Participants must have a child of preschool age, but siblings are welcome. Information: (714) 524-8408, Ext. 213.

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p m b 1 1 7 8 9
santa ana, calif. 92711
Placentia News
Weekly MAY 13 2004

MONDAY 332
"More Aegean Islands" slide show and talk on travel experiences, region's history presented by Charles Frazee from 7 to 8:30 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1925.

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p m b 1 1 7 8 9
santa ana, calif. 92711
Placentia News
Weekly MAY 13 2004

Bargain prices set for used-book sale

Friends of Placentia Library will hold its monthly Backroom Book Sale from 1 to 4 p.m. Sunday at the library, 411 E. Chapman Ave. Enter from the loading dock area.

Hard-cover volumes and paperback books on a variety of subjects will be available at discounted prices.

The sale was changed from its usual schedule because of Mother's Day.

Information: (714) 528-1925, Ext. 201.

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p m b 1 1 7 8 9
santa ana, calif. 92711
The Register
Daily MAY 19 2004

PLACENTIA 332
Crossing fingers: Placentia Library Director Elizabeth Minter said she hopes a 1994 measure protecting special library districts from losing property-tax revenues to school districts will be honored when the state passes its 2004-05 budget. If it isn't, the district could lose \$300,000, a hit that would be hard to absorb, Minter said. The governor has said he would honor the measure, she said.

— Heather McRea
(714) 704-3796
hmcree@ocregister.com

SAFETY COMMITTEE MEETING
MAY 27, 2004
MINUTES

I. Call to Order: 9:25 A.M.

Members Attending: Esther Guzman
Katie Matas
Barbara Phillips
Donna Siloti

III. Old Business

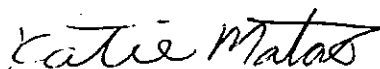
1. "Hazard Communication" handouts were distributed at the May 12, 2004 staff meeting.

IV. New Business

1. The SDRMA safety inspection was conducted May 20, 2004. The safety committee will review the inspector's recommendations when the inspection report is received.
2. The fire extinguishers were inventoried and checked by Katie Matas.
3. Fire extinguisher training was held on May 26, 2004 for the library staff.

The next meeting will be June 24, 2004 at 9:30 A.M.

Respectfully submitted,



Katie Matas



To: eminter@placentiallibrary.org
From: msoria@csgda.net
Subject: CSGDA Legislative Update - June 25, 2004



BUDGET COUNTDOWN—6 DAYS TO GO

With the new fiscal year 6 days away, the Governor and legislative leaders remain very optimistic about enacting the new state budget before the end of June. As of this morning, a number of issues remain unresolved, the most important to special districts is the local government package negotiated between the Governor and the League of California Cities, California State Association of Counties, and the California Special Districts Association. Legislative leaders also remain optimistic about the chances of resolving a number of significant issues contained in the package. Among the issues still under discussion include the constitutional protection provisions, specifically those related to the sales tax. Numerous legislators do not want the sales tax constitutionally protected, arguing that in so doing, the state is locking-in what they believe drives cities and counties to site sales tax generating development at the expense of housing. A number of alternatives have been floated, including an "opt-in" provision that would allow any city or county to shift sales tax revenues for an equal amount of property tax revenues. Additionally, there is little support in the Legislature for locking-in in the Constitution the VLF rate and those opposed to that provision prefer that the VLF rate remain in statute. There are a number of legislators that are flatly opposed to providing any constitutional protections for local government revenues, raising concerns that in so doing, the state would not be able to access local governments' property tax revenues in the future should the state experience an economic downturn—the precise reason local governments want constitutional protection and qualified the initiative for the November ballot to do just that.

There are also ongoing discussion among legislative leadership and the Department of Finance relative to the property tax shift formula proposed for special districts. A number of legislators still want the shift of \$125 million (25%) for non-enterprise special districts to be lower, arguing that non-enterprise special districts have fewer alternatives to offset the property tax loss than do enterprise special districts. Given the timing of the release of yesterday's Bureau of State Audits report on water districts, we can expect those legislators to advocate increasing the enterprise special districts shift and reducing the non-enterprise special district percentage accordingly.

The Governor and legislative leaders plan to meet today and through the weekend in the hopes of placing the budget on the Assembly and Senate Floors early next week. We should know the fate of the local government package by Monday and we will advise you as soon as we know the final details.

****This update is brought to you exclusively as a CSGDA member benefit****
CSGDA...keeping special districts informed!

1215 K Street, Suite 930 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSGDA * www.csgda.net



Placentia Library District
 Revenue Budget for Fund 707 for Fiscal Year 2004-2005
 Proposed 6/30/2004

Object Code	Category	FY1998-99 Actual	FY1999-00 Actual	FY2000-01 Actual	FY2001-02 Actual	FY2002-03 Actual	FY2003-04 Budgeted	FY2003-2004 YTD MAY 04	FY2004-2005 Proposed
6210-00	Current Secured	764,422	849,522	921,767	995,217	1,072,450	1,147,522	1,163,387	1,234,995
6210-01	Public Utility	24,001	25,854	23,111	25,158	22,886	22,500	22,598	22,500
6210-04	Teeter Plan - Current/Delinquent	0	0	12,334	13,876	14,764	14,500	14,296	14,500
	SUB-TOTAL CURRENT SECURED	788,422	875,376	957,212	1,034,251	1,110,100	1,184,522	1,200,281	1,271,995
6230	Prior Secured	19,667	19,936	12,028	12,031	14,166	13,000	16,612	13,000
	TOTAL SECURED	808,089	895,312	969,240	1,046,282	1,124,266	1,197,522	1,216,893	1,284,995
6220	Current Unsecured	50,053	53,807	55,274	56,067	58,450	57,500	59,014	61,000
6240	Prior Unsecured	1,054	936	962	668	785	750	0	750
	TOTAL UNSECURED	51,107	54,743	56,236	56,734	59,235	58,250	59,014	61,750
6690	HOMEOWNER	15,578	16,224	16,245	16,101	16,339	16,250	14,797	17,000
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	874,774	966,278	1,041,721	1,119,118	1,199,840	1,272,022	1,290,703	1,363,745
6250	SPECIAL DISTRICT AUGMENTATION	9,062	9,782	8,555	9,088	8,224	8,000	4,060	4,000
6260/6540	PENALTIES/DELINQUENCIES	270	249	268	0	0	0	0	0
6280	SUPPLEMENTAL - CURRENT	24,408	33,580	36,813	39,810	48,663	40,000	51,791	48,000
6300	SUPPLEMENTAL - PRIOR	781	720	821	1,303	1,364	1,300	1,567	1,400
6610	INTEREST	12,734	20,286	21,191	11,628	8,670	8,500	4,762	4,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	47,255	64,618	67,648	61,829	66,921	57,800	62,180	57,400
	TOTAL PROPERTY TAX REVENUE	922,030	1,030,896	1,109,369	1,180,947	1,266,761	1,329,822	1,352,883	1,421,145
6970	STATE LIBRARY & STATE	78,601	142,922	169,318	125,235	242,019	52,000	88,861	89,264
7130	BANKRUPTCY RECOVERY DISTRIBUTION	0	36,814	0	0	0	0	0	0
7615	TRANSFER FROM OTHER LIBRARY FUND	0	0	0	0	0	0	0	0
7670	LOCAL REVENUE	41,587	108,350	80,563	114,603	184,470	176,000	210,276	212,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS	224	101	0	96	0	0	10	0
	TOTAL REVENUE	1,042,442	1,319,082	1,359,249	1,420,881	1,693,250	1,557,822	1,652,030	1,722,409

Placentia Library District
State Library Reimbursements and Grants
June 30, 2004

FUND	Actual		Actual		Actual		Actual		Actual		YTD Apr 04 FY2003-04	Proposed FY2004-05
	FY1998-99	FY1999-00	FY2000-01	FY2001-02	FY2002-03	FY2003-04	FY2003-04	FY2003-04				
ILL & Direct Loan Reimbursements	6,446	9,889	11,399	13,314	16,432	10,000	14,060	14,060	14,000			
CA Foundation Funds	59,146	88,459	88,826	77,328	46,377	0	23,537	23,537	18,000			
CA Literacy Campaign	8,872	10,390	18,818	19,593	24,725	22,000	51,194	51,194	51,194			
Family Literacy Grant	0	0	20,000	10,000	12,060	10,000	0	0	0			
Dept Educ. 321 Grant/ELLI	3,136	6,003	0	0	136,680	10,000	0	0	0			
One-Year Grants/Partnerships for Change	1,000	10,000	5,000	5,000	5,745	0	0	0	6,000			
Miscellaneous State Revenues	0	18,181	25,275	0	0	0	70	70	70			
TOTAL STATE REVENUE	78,600	142,922	169,318	125,235	242,019	52,000	88,861	88,861	89,264			

Passports Processed

	1998-99	1999-00	2000-01	2001-02	2002-03	2003-2004	% Change Prev Yr.
Jul		154	311	401	598	482	-19.4%
Aug		214	294	351	606	399	-34.2%
Sep		174	192	268	369	402	8.9%
Oct		185	229	317	300	415	38.3%
Nov		167	180	286	279	330	18.3%
Dec	37	107	100	188	154	252	63.6%
Jan	115	312	225	501	369	511	38.5%
Feb	207	353	295	424	421	588	39.7%
Mar	271	411	428	603	529	802	51.6%
Apr	250	339	501	764	542	754	39.1%
May	288	520	505	771	566	835	47.5%
Jun	280	477	442	774	636	643	1.1%
TOTAL	1,448	3,413	3,702	5,648	5,369	6,413	19.4%
# Prev Yr.		1,965	289	1,946	(279)	1,044	
% Prev Yr.		135.7%	8.5%	52.6%	-4.9%	19.4%	

PLACENTIA LIBRARY DISTRICT
 EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
 Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2004-2005 PROPOSED
0100	Salaries & Wages	494,352	537,311	623,836	645,313	688,819	694,508	761,117
0200	Retirement (Social Security & Pension Contribution)	69,130	69,960	84,284	93,990	94,049	98,130	106,841
	Health Insurance/Care America	20,247	28,006	38,227	41,981	46,765	51,886	83,667
	Long Term Disability/CNA	2,431	2,028	2,528	2,823	3,148	3,300	4,186
	Life Insurance/Fortis & Protective Life	0	0	2,320	1,862	1,239	1,405	1,814
	Vision/Vision Service Plan	2,015	2,430	2,752	3,008	2,275	2,682	2,870
	Dental/Ameritas	5,153	5,737	7,369	6,055	6,326	7,597	8,938
0300	Total Employee Insurance	29,845	38,201	53,196	55,730	59,754	66,870	101,475
0310	Unemployment Insurance	0	0	0	0	394	-	140
0350	Workers Compensation - General	5,136	2,754	6,074	11,364	4,335	10,000	13,000
	TOTAL SALARIES & EMPLOYEE BENEFITS	598,463	648,226	767,390	806,397	847,351	869,508	982,433
0700-00	Communications - Telephone	2,169	2,029	2,109	3,476	1,456	1,750	2,000
0700-01	Communications - Modem/Fax/TV/DSL	1,938	4,432	5,345	6,818	7,550	7,600	7,800
0700-02	Communications - Internet Access	4,897	6,600	3,232	1,037	695	800	800
0700-05	Communications - Brodart Cataloging Access	5,150	2,649	3,007	2,225	2,371	2,700	2,700
0700-07	Communications - ELLI Grant	380	0	0	265	250	-	-
0700-08	Communications - Adult Literacy	438	412	426	406	1,295	1,500	1,500
	Total Communications	14,973	16,121	14,119	14,228	13,617	14,350	14,800
0900-00	Food - General Fund	0	43	162	1,253	314	350	350
0900-07	Food - ELLI Grant	0	0	0	30	57	-	-
0900-08	Food - Adult Literacy	0	154	281	0	155	150	250
090-009	Food - Family Literacy	0	0	0	0	162	-	500
	Total Food	0	197	443	1,283	688	500	1,100
1000-00	Household Expense	3,468	4,271	2,375	20,637	3,852	4,250	4,250
1100-00	Insurance	10,124	6,946	5,069	5,280	7,614	11,000	12,000

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04	FY2004-2005 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	9,712	2,037	4,117	1,991	3,494	3,000	2,157	3,000
1300-01	Maintenance of Equipment - General Fund (Computer)		9,961	11,714	5,490	24,352	20,000	46,530	25,000
1300-07	Maintenance of Equipment - ELLI Grant	0	0	0	(5,366)	-	-	-	-
1300-08	Maintenance of Equipment - Adult Literacy	0	0	0	5,366	235	500	-	500
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant	0	0	0	0	-	-	-	-
	Total Maintenance of Equipment	9,712	11,998	15,831	7,481	28,080	23,500	48,687	28,500
	HVAC	2,852	2,105	1,704	2,174	7,135	7,500	2,687	7,500
	Carpet Cleaning	0	3,074	0	2,806	2,655	2,750	523	2,750
	Groundskeeping, City of Placentia	28,653	31,862	23,002	14,923	25,693	27,500	22,134	27,500
	Plumbing	1,681	1,656	1,799	4,725	3,090	3,000	3,185	3,000
	Electrical	4,212	15,520	1,170	2,151	1,442	1,500	5,141	4,000
	Cleaning Service	11,400	11,400	11,550	13,050	13,200	13,700	12,100	16,000
	Locksmith	74	2,041	210	287	1,308	1,000	420	1,000
	Other (includes fire alarms & seismic retrofit project)	1,391	1,331	25,806	4,581	5,786	6,000	9,632	6,500
1400-00	Total Maintenance of Building & Grounds	50,263	68,988	65,240	44,698	60,308	62,950	55,822	68,250
	Memberships - General Fund	2,580	3,356	3,569	2,771	1,933	2,200	3,667	3,100
1600-07	Memberships - ELLI Grant	225	0	0	0	225	-	-	-
1600-08	Memberships - Adult Literacy	240	150	355	426	515	550	200	550
1600-09	Memberships - Family Literacy	0	0	0	0	-	-	-	-
	Total Memberships	3,045	3,506	3,924	3,197	2,673	2,750	3,867	3,650
	Miscellaneous Expense - General Fund	0	0	0	0	3,545	-	4,992	-
1700-07	Miscellaneous Expense - ELLI Grant	0	0	0	0	-	-	-	-
1700-08	Miscellaneous Expense - Adult Literacy	0	0	0	0	-	-	-	-
1700-09	Miscellaneous Expense - Family Literacy	0	0	0	0	-	-	-	-
	Total Miscellaneous Expense	0	0	0	0	3,545	-	4,992	-

PLACENTIA LIBRARY DISTRICT
 EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004+2005
 Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04	FY2004-2005 PROPOSED
1800-00	Library Supplies	6,818	6,275	8,324	10,755	14,419	12,000	10,662	12,000
	Printing	9,135	8,630	9,262	12,209	11,535	11,500	10,171	11,500
	EZ Copy - copy cards for sale to patrons	0	0	0	0	-	-	-	-
	Publications	730	560	821	3,252	1,057	1,100	464	1,100
	Paper	894	1,664	1,694	1,613	678	700	389	700
	Drinking Water Service	274	275	311	289	330	350	311	350
	Other Office Supplies	4,883	8,408	8,639	13,327	10,210	10,000	13,281	10,000
	Total Office Supply Expense - General Fund	22,734	25,812	29,551	41,444	38,228	35,650	35,277	35,650
1800-07	Literacy - ELLI Grant	1,890	0	0	15,109	2,061	-	256	500
	Printing	1,680	784	3,304	2,325	-	1,500	1,712	2,000
	Publications	0	874	631	1,730	5,526	2,500	1,640	2,500
	Paper	0	51	0	0	-	-	-	-
	Other Office Supplies	1,034	543	2,148	4,378	598	1,500	-	1,000
	Total Adult Literacy Office Supply Expense	2,714	2,252	6,083	8,433	6,124	5,500	3,352	5,500
1800-09	Family Literacy Supply Expense/LSCA Grant Expense	0	0	513	608	1,592	2,500	1,577	2,000
	Total Office Expense	27,337	28,064	36,147	65,594	48,005	43,650	40,462	43,650
1803-00	Postage Expense - General Fund	2,446	4,642	2,437	5,049	4,711	4,500	3,456	4,500
1803-01	Postage Expense - LSCA II Grant	0	0	250	536	-	-	-	-
1803-08	Postage Expense - Adult Literacy	64	9	0	42	124	100	37	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	0	0	0	0	272	150	43	150
	Total Postage Expense	2,510	4,651	2,687	5,628	5,107	4,750	3,535	4,750

PLACENTIA LIBRARY DISTRICT
 EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
 Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04	FY2004-2005 PROPOSED
	Care Resources (Employee Assistance)	385	420	420	420	420	420	350	420
	Pension Fund Operating & Investment Mgmt. Expenses	6,863	6,665	6,558	3,479	6,271	7,000	6,672	7,000
	Anaheim Library Automated Library System	39,295	40,584	43,978	25,219	30,170	34,000	32,223	35,000
	Library Board Consultants & Legal		0	0	900	-	-	20,014	10,000
	Clipping Service	417	397	453	453	500	504	472	504
	Tax Collection Services & Fees by Orange County & LAFCO	291	1,386	309	6,499	7,654	8,500	7,544	9,500
	Advertising (including WEB site)	734	1,200	787	2,350	3,813	4,000	1,965	2,000
	Medical Exams	475	368	315	1,183	1,070	1,200	771	1,200
	Collection Services - Accounts Receivable	633	1,862	2,228	2,154	1,862	2,250	2,130	2,800
	Audit & Accounting Services (Mimson, Cronick & Assoc.)	4,811	3,775	5,140	5,150	4,885	5,250	5,420	8,600
	Payroll Preparation	2,349	2,622	2,949	3,069	3,895	3,600	3,259	3,600
	Election Expenses	0	0	0	0	-	-	-	15,000
	Staff Training in Library	0	0	0	0	3,500	3,500	-	3,500
	Other (Includes contract storyteller)	3,511	18,151	9,329	25,794	14,255	14,000	12,555	15,000
1900-00	Total Specialized Services - General Fund	59,761	77,430	72,465	76,669	78,293	84,224	93,375	114,124
1900-01	Specialized Services - Partnerships for Change/Spanish Literacy	0	0	4,240	12,293	-	-	2,616	3,000
1900-07	Specialized Services - ELLI Grant	0	0	0	5,271	5,217	-	-	-
1900-08	Specialized Services - Adult Literacy	80	80	8,597	3,782	8,230	5,000	4,425	5,000
1900-09	Specialized Services - Family Literacy/LSCA Grant	0	0	0	184	640	500	1,150	500
1900-18	Tax Collection Services & Fees by Orange County	2,117	8,826	11,939	10,794	12,074	12,500	13,762	15,000
	Total Specialized Services	61,958	86,335	97,240	108,992	104,454	102,224	115,328	137,624
2000-00	Legal Notices - General Fund	0	0	458	0	175	650	192	650
2000-01	Legal Notices - LSCA II Grant	0	0	0	0	-	-	-	-
	Total Legal Notices	0	0	458	0	175	650	192	650

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2003-2004 YTD MAY 04 PROPOSED	FY2004-2005 PROPOSED
2100-00	Rents/Leases-Equipment	0	0	0	0	622	400	703	700
2200-00	Semi-Annual Bond Payment, Energy Loan & Civic Center Loan	72,215	91,373	70,195	101,370	103,680	105,000	101,485	105,000
2300-00	Small Tools/Instruments	0	0	0	0	-	-	-	-
2400-00	Special Department Expense - Miscellaneous	0	0	0	48	-	-	-	-
2400-01	Special Department Expense - Books	82,661	73,446	100,821	82,829	71,422	131,840	58,904	175,000
2400-02	Special Department Expense - Video	3,400	1,480	2,544	242	338	-	3,880	-
2400-03	Special Department Expense - Electronic	5,230	20,301	23,501	28,698	57,995	-	30,684	-
2400-04	Special Department Expense - Periodicals	4,228	19,827	14,765	15,962	8,058	-	8,197	-
2400-05	Special Department Expense - Audio	347	6,753	7,673	7,476	13,452	-	10,277	-
2400-07	Special Department Expense - ELLI Grant	0	0	0	78	5,204	-	816	-
2400-08	Special Department Expense - Adult Literacy	3,594	6,424	4,292	3,724	4,980	2,000	1,812	2,000
2400-09	Special Department Expense - Family Literacy	0	0	0	76	1,759	-	2,941	-
	Total Special Department Expense	99,459	128,232	153,595	139,132	163,208	133,840	117,511	177,000
2600-00	Transportation/Travel - General	0	0	0	0	-	-	-	-
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,531	1,445	1,046	1,673	2,568	2,500	3,429	2,500
2700-01	Transportation/Travel - Meetings, Staff Local	1,907	2,699	3,755	5,983	3,873	4,500	2,549	4,500
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,035	124	582	1,344	1,357	1,500	229	1,500
2700-03	Transportation/Travel - Meetings, Board Local	534	477	498	941	611	750	1,382	750
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0	0	198	-	-	-	-
2700-07	Transportation/Travel - Meetings, ELLI Grant	915	0	0	1,108	951	-	22	1,000
2700-08	Transportation/Travel - Meetings - Adult Literacy	212	936	1,390	1,124	1,025	1,000	-	1,000
2700-09	Transportation/Travel - Meetings - Family Literacy	0	635	0	0	259	-	53	-
	Total Transportation/Travel - Meetings	6,135	6,316	7,270	12,370	10,445	10,250	7,664	11,250

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 2004-2005
Proposed June 30, 2004

OBJECT CODE	DESCRIPTION	FY1998-1999 ACTUAL	FY1999-2000 ACTUAL	FY2000-2001 ACTUAL	FY2001-2002 ACTUAL	FY2002-2003 ACTUAL	FY2003-2004 BUDGETED	FY2004-2005 PROPOSED
2800-00	Electricity	40,519	40,615	37,795	58,119	54,097	60,000	72,000
	Gas	5,852	3,115	5,884	3,002	3,119	3,500	4,200
	Water	2,266	3,588	3,087	3,681	3,132	3,750	4,250
	Total Utilities	48,637	47,318	46,766	64,801	60,349	67,250	80,450
	TOTAL SUPPLIES & SERVICES	409,835	504,316	521,360	594,688	616,421	587,314	693,624
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	1,001	3,652	1,160	2,029	5,384	4,000	6,000
4000-00	Equipment	16,445	26,993	29,927	18,050	28,213	20,000	20,000
4000-07	Equipment - ELLI Grant	2,800	0	0	2,798	1,501	-	-
4000-08	Equipment - CLC Grant	120	0	558	0	2,726	-	-
4000-09	Equipment - Gates Foundation Grant	0	14,436	0	0	-	-	-
4000-11	Equipment	0	0	0	0	-	-	-
	Total Equipment	19,365	41,429	30,484	20,848	32,440	20,000	20,000
4200-00	Structures/Improvements	0	0	0	0	462	-	20,352
	TOTAL EQUIPMENT EXPENSE	19,365	41,429	30,484	20,848	32,902	20,000	40,352
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0	0	0	0	-	77,000	-
5600	INVESTMENT POOL LOSS	0	0	0	0	-	-	-
	TOTAL EXPENSES	1,028,664	1,197,624	1,320,395	1,423,962	1,502,058	1,557,822	1,772,409
	ELLI Grant Summary Object Code 07	6,209.95	0	0	19,293	15,466	-	1,500
	CLC Summary Object Code 08	7,461.96	10,417	21,981	23,302	25,409	16,300	16,400
	FFL Grant Summary Object Code 09	0.00	15,071	513	867	4,683	3,150	3,150
	Partnerships for Change Grant/Spansh Literacy			4,240	12,293		3,150	3,000
	TOTAL LITERACY (Excluding Personnel)	13,671.91	25,488	22,494	43,462	45,559	19,450	21,050

Personnel Cost Summary
 FY 2004-2005

	Salary	SSN	Medical	Dental	Vision	Life	LT Disability	TOTAL
Exempt	339,318.44	25,957.86	36,082.16	4,774.50	1,374.24	453.60	1,866.25	409,827.05
Non-Exempt	373,915.37	28,604.53	40,607.53	3,412.50	1,226.40	1,020.60	2,056.53	450,843.46
New Non-Exempt	47,883.27	3,663.07	6,977.76	750.75	269.81	340.20	263.36	60,148.22
TOTAL	761,117.08	58,225.46	83,667.45	8,937.75	2,870.45	1,814.40	4,186.14	920,818.73
Payroll Transfer	29,273.73	2,239.44						<u>31,513.17</u>

Piscataway Library District
 FY 2003-2004 Salary Worksheet for Exempt Personnel
 July 2004 - June 2005 Proposed
 Adopted June 30, 2004

NAME	POSITION	HRED	STEP	MERIT INC. DATE	FTE	PERIOD	PRIOR PER/HR RATE	RATE CHANGE	NEW PER/HR RATE	# OF PER.	AMOUNT PER	TOTAL SALARY 26 PER.	7.65% SS/MEDI	CURRENT MEDICAL RATE/MO	+10% MEDICAL RATE/MO	MEDICAL	DENTAL	VISION	LIFE INS	TOTAL COMP
MINTER, E	Library Director	08/19/91	NA	N.A.	1.000	80.0	47.14	2.0%	48.08	26.00	100,012.22	100,012.22	7,650.94	1,038.95	1,088.85	12,617.09	765.60	192.96	113.40	121,352.20
ROBERTS, J	Manager, Public Services	01/01/00	10	NA	1.000	80.0	31.64	2.0%	32.27	26.00	67,127.42	67,127.42	5,135.25	1,354.05	1,413.46	16,246.82	1,273.20	327.84	113.40	90,223.93
SHOOK, J.	Manager, Technical Services	04/19/88	9	07/01/05	1.000	80.0	30.13	2.0%	30.73	26.00	63,923.81	63,923.81	4,890.17	292.15	321.37	3,593.45	390.00	140.16	113.40	73,050.98
SILOTTI, D	Administrative Assistant	12/26/02	7	06/26/04	1.000	80.0	20.07	2.0%	20.47	25.00	40,942.80	42,663.74	3,263.78	294.70	324.17	3,624.81	1,273.20	327.84	113.40	51,266.77
GUZMAN, E.	Library Aide, Childrens	08/24/91	10	NA	0.500	40.0	9.85	2.0%	10.05	26.00	10,448.88	10,448.88	799.34	0.00	0.00	0.00	195.00	70.08	NA	11,513.30
Library Aides multiple individuals		08/24/98	10	NA	2.250	180.0	9.85	2.0%	10.05	26.00	47,019.96	47,019.96	3,597.03	0.00	0.00	0.00	877.50	315.36	NA	51,809.85
PAGE	Page Shelters		1 yr	NA	0.500	40.0	7.81	0.0%	7.81	26.00	8,122.40	8,122.40	621.36	NA	NA	NA	NA	NA	NA	8,743.76
TOTAL	FY 2003-2004					7,250					339,318.44	339,318.44	25,957.86			36,082.16	4,774.50	1,374.24	453.60	407,960.80
																0.55% LT Disab				1,866.25
																		Tax Trans		998.38
																		Salary Trans		13,050.71
																		Total Trans		14,049.09

Piencencia Library District
 FY2004-2005 Salary Worksheet for New Non-Exempt Personnel
 July 2004 - June 2005 Proposed
 Adopted June 30, 2004
 2%

NAME	POSITION	HIRED	STEP	MERIT INC. DATE	FTE	# HRS/ PERIOD	PROR PER/HR RATE	RATE CHANGE %	NEW PER/HR RATE	# OF PER.	AMOUNT PER	TOTAL SALARY % PER	7.65% SS/UMEDI	CURRENT MEDICAL RATE/MO	+10% MEDICAL RATE/MO	32.50 DENTAL	11.68 VISION	9.45 LIFE INS	TOTAL COMP		
Part Time Librarian	Librarian	09/01/04	1	03/01/05	0.750	60.0	17.91	2.0%	18.27	12	13,153.10	23,319.16	1,799.22	294.70	324.17	292.50	105.12	113.40	28,548.00		
Part Time Clerk - Circulation (Base plus 5% Bilingual)	Clerk I, Circulation	09/01/04	3	03/01/05	0.625	50.0	11.28	2.0%	11.51	12	7,248.53	12,959.64	991.41	294.70	324.17	243.75	87.60	113.40	16,661.30		
Part Time Clerk - Passport (Base plus 5% Bilingual)	Clerk I, Technical Services	09/01/04	3	03/01/05	0.550	44.0	11.28	2.0%	11.51	12	6,378.70	11,404.48	872.44	294.70	324.17	214.50	77.09	113.40	14,675.56		
TOTAL FY 2004-2005													47,883.27	3,663.07	6,977.76	750.75	269.81	340.20	59,884.86		
													0.55% LT Disab		263.36						
													Tax Trans		140.89						
													Salary Trans		1,841.66						
													Total Trans		1,982.55						

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Yesenia	8:15am-5:15pm	8:15am-5:15pm	10:00am-7:00pm	8:45am-6:15pm	OFF	8:45am-5:15pm	OFF
Estella	11:15am-9:15pm	9:00am-7:00pm	9:00am-7:00pm	8:45am-6:15pm	OFF	OFF	12:15pm-5:15pm
Beatrice	9:00am-7:00pm	11:15am-9:15pm	11:15am-9:15pm	8:45am-6:15pm	OFF	OFF	12:15pm-5:15pm
New Clerk	3:45pm-9:15pm	3:45pm-9:15pm	3:45pm-9:15pm	OFF	OFF	9:00am-5:15pm	1:00pm-5:15pm

Esther	3:45pm-9:15pm	11:00am-4:30pm	8:15am-1:45pm	8:30am-2:00pm	OFF	OFF	OFF
Ed	2:00pm-6:00pm	5:15pm-9:15pm	5:15pm-9:15pm	2:15pm-6:15pm	OFF	OFF	1:15pm-5:15pm
Petey	3:00pm-9:15pm	11:30am-3:45pm	4:00pm-9:15pm	9:30am-3:30pm	OFF	OFF	12:00pm-5:15pm
Shawn	5:15pm-9:15pm	4:45pm-9:15	4:45pm-9:15pm	1:45pm-6:15pm	OFF	OFF	12:15pm-5:15pm

Alex	3:30pm-6:30pm	OFF	OFF	3:15pm-6:15pm	OFF	1:15pm-5:15pm	1:15pm-5:15pm
Jazmin	6:15pm-9:15pm	6:15pm-9:15pm	6:15pm-9:15pm	OFF	OFF	9:00am-1:00pm	OFF
New Page	OFF	OFF	OFF	3:00pm-6:15pm	OFF	1:15pm-5:15pm	1:15pm-5:15pm

Saturday 8:30-5:30	Sunday 12:00-5:15	Mon-Wed 8:45-9:15	Thursday 8:45-6:15
Literacy Jim/Toby FWS	Literacy	Literacy Jim/Toby FWS	Literacy Jim/Toby FWS
C D Caroline	CD New Staff 4 hrs.	CD Katie 9-11 Caroline 11:15-8:15 8hrsX3=24	CD Caroline 8:30-5:30 8hrs
REF new staff 7hours	REF	REF New Staff 8:45-11:45 3hrsX3=9 12:15-3:15 M/T=6hrs 12:15-4:15 W = 4hrs History Room 10hrs/wk Mary 11:15-9:15 9hrsX3=27	REF Mary 9-6:15 8 hours

Recap of hours:

Saturday	Caroline:	Mary	New Staff
M-W	8hrs	9X3=27	7hrs
TH	8hrs	8hrs	M/T 6X2=12
Sunday	5hours	5hours	W 3+4=7
	40 hours	40 hours	4hrs
			30 hours

Piacentia Library District

Personnel Allocation for Fiscal Year 2004-2005
Presented to the Library Board of Trustees June 30, 2004

Allocation Adopted by the Library Board of Trustees for FY2004-2005

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Passport & Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.25	0.25	0.75			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II								0.00
Librarian			1.75	1.00	1.25	1.00		5.00
Library Assistant	1.00		0.25		0.25		0.25	1.75
Library Clerk II						1.00		1.00
Library Clerk I						1.63	1.55	3.18
Substitute Librarian			0.19		0.19			0.38
Substitute Library Assistant								0.00
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.25	0.25	2.44	1.75	1.69	6.51	3.05	18.94

Allocation Adopted by the Library Board of Trustees for FY2003-2004

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Passport & Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.25	0.25	0.75			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II					1.00			1.00
Librarian			1.50	1.00		1.00		3.50
Library Assistant	1.00		0.50	0.50	0.25		0.25	2.50
Library Clerk II						1.00		1.00
Library Clerk I						1.50	1.00	2.50
Substitute Librarian			0.41		0.40			0.81
Substitute Library Assistant				0.54				0.54
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.25	0.25	2.66	2.79	1.65	6.38	2.50	19.48

Allocation Adopted by the Library Board of Trustees for FY2002-2003

	Admin	Public Svcs	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Service Manager		0.50	0.25	0.50			0.75	2.00
Administrative Assistant	1.00							1.00
Librarian II					1.00			1.00
Librarian			0.50	1.00				1.50
Library Assistant	1.00		1.50	0.50	0.25	1.00	0.25	4.50
Library Clerk II						1.00		1.00
Library Clerk I	0.50					1.50	0.50	2.50
Substitute Librarian			0.41		0.40			0.81
Substitute Library Assistant				0.54				0.54
Substitute Clerk						0.38		0.38
Library Aide	0.25					2.00	0.50	2.75
Page						0.50		0.50
TOTAL	3.75	0.50	2.66	2.54	1.65	6.38	2.00	19.48

