

**MINUTES
PLACENTIA LIBRARY DISTRICT
UNUSUAL DATE MEETING OF THE BOARD OF TRUSTEES
January 20, 2009**

CALL TO ORDER

President Shkoler called the Unusual Meeting of the Placentia Library District Board of Trustees to order on January 20, 2009 at 6:00 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Richard DeVecchio Trustees Betty Escobosa, Jean Turner and Gaeten Wood, and Library Director Jeanette Contreras.

Managers Absent: None

Others Present: Nancy Lone-Tollefson and Dean Cassidy. Library Staff, Alexander Hernandez, Roger Hiles, Joanne Hardy, Yesenia Gomez, and Katie Matas.

**ADOPTION OF
AGENDA**

It was moved by Trustee Betty Escobosa and seconded by Trustee Gae Wood to adopt the Agenda as amended.

AYES:	Shkoler, Escobosa, Turner, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	DeVecchio

**ORAL
COMMUNICATIONS**

No members of the public addressed the Board.

TRUSTEE REPORTS

President Shkoler inquired about the Citizen of the Year Breakfast held by the Placentia Chamber of Commerce on Thursday, January 22, 2009 at 7:00 a.m. at the Alta Vista Country Club. President Shkoler had nothing else to report at this time.

Trustee Wood had nothing to report at this time.

Secretary DeVecchio had nothing to report at this time.

Trustee Turner attended the Placentia Library Friends Foundation Meeting.

Trustee Escobosa had nothing to report at this time.

**FRIENDS
FOUNDATION
REPORT**

Nancy Lone-Tollefson invited the Library Board to the Placentia Library Friends Foundation Jewel Reception being held on Friday, January 23, 2009 at 6 p.m. in the Placentia Library. She will be hosting the Volunteer Appreciation Brunch on Friday, February 13, 2009 at 9:30 a.m. in the Library Meeting Room. The Authors Luncheon has been postponed to May, the exact date has not been determined.

**CONSENT
CALENDAR**

It was moved by Trustee Escobosa and seconded by Trustee Wood to approve Agenda Items 8-27:

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Minutes of the December 15, 2008 Regular Meeting
Minutes of the December 18, 2008 Special Meeting

Nonstandard Claims in excess of \$300

CLAIMS

Claims forwarded by the Library Director and Trustees.

Current Claims and Payroll.

FY2008-2009 Cash Flow Analysis through December 2008; the Schedule of Anticipated Property Tax Revenues for FY2008-2009 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time.

**TREASURER'S
REPORT**

Financial Reports for December 2008 for Placentia Library District Accounts on Deposit with the Orange County Treasurer.

Balance Sheet for December 2008.

Acquisitions Report for December 2008.

Entrepreneurial Activities Report for December 2008.

**GENERAL CONSENT
REPORTS**

Personnel Report for December 2008.

Circulation Report for December 2008.

Review of Shared Maintenance Costs with the City of Placentia under the JPA.

Status Report on Partnerships with Community Organizations.
Status Report on Active Grant Applications.

STAFF REPORTS

Library Director's Report.

Children's Services Report for December 2008.

Literacy / Volunteer Services Report for December 2008.

Reference and Adult Services Report for December 2008.

Local History Room Report for December 2008.

Placentia Library Web Site & Technology Report for December 2008.

MARCH 2009 BOARD MEETING

The March 2009 Library Board of Trustees meeting will be held on March 24, 2009 at 6:30 in the Placentia Library Meeting Room.

LEGISLATIVE ISSUES

The Library Director discussed how the new lead testing law that will go in affect on February 10, 2009 will affect the Library. At this time, libraries have been instructed not to take any actions as the American Library Association is in communication with Legislators.

TRAINING AUTHORIZATION

It was moved by Secretary DeVecchio and seconded by trustee Turner to authorize Yesenia Gomez to attend the "Cash Handling Training Course" workshop, the "Introduction to Quickbooks" workshop, and authorized both the Library Director Jeanette Contreras and Yesenia Gomez to attend the "New Law Updates for 2009" workshop.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

DITRICT POLICIES REVIEW

A work session was scheduled on Tuesday, February 17, 2009 at 5:00 p.m. to review the Placentia Library District Policy 2000 series.

AGENDA PREPARATION

Agenda Preparation for the February Unusual Date Meeting which will be held on Tuesday, February 17, 2009 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

The Unusual Meeting of the Board of Trustees of the Placentia Library District for January 20, 2009 adjourned at 6:46 P.M.

NEXT MEETING

February Unusual Meeting will be held on Tuesday, February 17, 2009 at 6:30 P.M.



Richard DeVecchio
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees