



AGENDA
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR DATE MEETING

September 25, 2023

6:30 p.m.

Community Meeting Room

411 E. Chapman Avenue

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452









Password: 046086

ZOOM Link: meetings.placentialibrary.org

Mission Statement:

Placentia Library District inspires, opens minds, innovates, and connects our community.

District Goals:

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Placentia Library District Board of Trustees Regular Date Meeting Agenda, September 25, 2023

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 24)

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the Library Board of Trustees Unusual Date Meeting on July 31, 2023. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for July & August 2023. (Receive & File and Approve)

11. FY2021-2022 Fund Balance through July & August 2023; the Schedule of Anticipated Property Tax Revenues for FY2022-2023 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 16)

12. Financial Reports for July & August 2023 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Revenue and Expenditure Reports for July & August 2023. (Receive & File)

14. Acquisitions Report for July & August 2023. (Receive & File)

15. Entrepreneurial Activities Report and July & August 2023. (Receive & File)

16. Library Impact Fee Report for July & August 2023. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 20)

17. Personnel Report for July & August 2023. (Receive, File, and Ratify Appointments)

18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

Placentia Library District Board of Trustees Regular Date Meeting Agenda, September 25, 2023

19. Administration Report for July & August 2023.

20. Circulation Report for July & August 2023.

STAFF REPORTS (Items 21 – 24)

21. Children's Services Report for July & August 2023.

22. Adult and Teen Services Report for July & August 2023.

23. Technology and Website Report for July & August 2023.

24. Customer Service Report for July & August 2023.

CLOSED SESSION (Item 25)

25. Performance Evaluation of Library Director and Consideration of Changes to Compensation.

NEW BUSINESS (Items 26-41)

26. Approval of Benefits for the Library Director.

27. Board Vacancy Updates

28. Authorize Amendments to Placentia Library District Policy 2327 – Library Page.

29. Authorize Amendments to Placentia Library District Policy 2150 – Compensation.

30. Discuss Proposals Received for the Outdoor Space and Loading Dock Projects and Select a Firm to Provide Design Services.

31. Discuss and Review the Request for Proposal for Audit Services for the 2022-2025 Fiscal Years.

32. Authorize the Business Manager to attend the 2024 Annual California Society of Municipal Finance Officers Conference in Anaheim, California, January 30-February 2, 2024.

33. Authorize the Library Director and the Assistant Library Director to attend the Future of Libraries 2023 Conference in San Francisco, October 3, 2023.

34. Authorize the Executive Assistant to attend the California Special District Association Board Secretary/Clerk Conference in Monterey, California, November 6-8, 2023.

35. Authorize Fund Request for the 2023 Staff Appreciation and Recognition.

36. Introduction and First Reading of Policy 2022 – Employee of the Year Benefits.

37. Adopt Resolution 2023-06: A Resolution to Oppose Initiative 21-0042A1, Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services.

38. Discuss Letter of Support for Assembly Constitutional Amendment 13 and Authorize President Carline to sign on behalf of the Placentia Library District.

39. Orange County Council of Governments Updates from Secretary Dahl.

40. ISDOC Updates from Trustee Nelson.

41. LAFCO Updates from Trustee Beverage.

AGENDA DEVELOPMENT

42. Agenda Preparation for the October Regular Date Meeting which will be held on October 23, 2023 unless re-scheduled by the Library Board of Trustees.

ADJOURNMENT

43. The Library Board of Trustees will adjourn the Regular Date September 25, 2023 meeting.

*****CERTIFICATION OF POSTING*****

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda September 25, 2023 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on September 20, 2023.



Lina Nguyen, Executive Assistant