

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
APRIL 16, 1996**

- CALL TO ORDER** The Regular Meeting of the Placentia Library District Board of Trustees was called to order on April 16, 1996 at 6:42 P.M. by President Margaret Dinsmore.
- ROLL CALL** **Members Present:** President Margaret Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, Robin Masters and Al Shkoler; and Library Director Elizabeth Minter.
- Members Absent:** None
- Others Present:** Principal Librarian Suad Ammar; Families for Literacy Coordinator Jeannine Walters; Administrative Assistant Charlene Dumitru; and Placentia resident Dr. Allan Stark.
- ADOPTION OF AGENDA** It was moved by Trustee Shkoler, seconded by Trustee Masters to adopt the Agenda as presented.
- AYES:** Dinsmore, Stark, Evans, Masters, Shkoler
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MINUTES** It was moved by Trustee Masters, seconded by Trustee Evans to approve the Minutes of the Regular Meeting of March 19, 1996 as presented.
- AYES:** Dinsmore, Stark, Evans, Masters, Shkoler
- NOES:** None
- ABSTAIN:** Evans, Shkoler
- ORAL COMMUNICATIONS** Dr. Allan Stark commented on his appreciation of the support given by the Library Director, Trustees, and Staff to the Anaheim Public Library Foundation at its fund raising event.
- BOARD PRESIDENT'S REPORT** President Dinsmore reported that she heard a variety of excellent presentations at the Public Library Association Convention in Portland, Oregon . She also discussed the suit filed by American Library Association challenging the Communications Decency Act contained in the new Telecommunications Reform Act of 1996 on the grounds that it violates free speech and does not effectively protect children from inappropriate material.

**FRIENDS OF THE
LIBRARY REPORT**

Library Director Minter reported that over \$700.00 was raised during March in the Friends' bookstore. She reminded the Board that the semi-annual Friends Booksale will be held May 16-19, 1996. Library Director Minter also reported that the automated telephone answering and message system will be installed on April 29, 1996.

CLAIMS

It was moved by Secretary Stark, seconded by Trustee Evans to approve Agenda Items 7 through 9: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$6,174.09; Current Claims and Payroll in the amount of \$83,776.24.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**FINANCIAL
REPORTS**

It was moved by Trustee Shkoler, seconded by Secretary Stark to receive and file Agenda Items 10 through 16: Financial Reports for March, 1996; County of Orange Investment Pool Portfolio Summaries, as prepared by Salomon Brothers Asset Management, Inc. for March, 1996; Office General Ledger & Check Registers for March, 1996; Acquisitions Report for March, 1996; Overdue Collection Report for March, 1996; Debit Card System Reimbursement Report for March, 1996; and Gifts Report for March, 1996.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive Agenda Items 17-22: Building Maintenance Report for March, 1996 (Receive & File); Personnel Report for March, 1996 (Receive, File and Ratify Appointments); Volunteer Report for March, 1996 (Receive & File); Circulation Report for March, 1996 (Receive & File); California State Library Foundation Funding Agreement Form for Families For Literacy Book Grant (Approve Submission, and Receive & File the Agreement Form); and Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**BUDGET AND
LEGISLATIVE
ACTIVITIES**

Library Director Minter asked all Board Members to write letters to State Senate and Assembly Budget Committees requesting full funding for the Public Library Fund.

She also reported on the Santiago Library System Executive Council and System Advisory Board meeting on April 11, 1996, with State Librarian Dr. Kevin Starr, which addressed the problems for public libraries in Orange County with the State's programs of transaction based reimbursement for direct walk in borrowers; the Public Library Fund; and Senate Bill 1477 (Johnson), which addresses non-resident fees.

It was moved by Trustee Shkoler, seconded by Trustee Evans to Approve travel and expenses for Library Minter to attend the public library directors meeting with the State Librarian in Sacramento on Monday, April 29; and to approve travel and expenses for Library Board President Dinsmore to attend the California Library Trustees and Commissioners Board Meeting on Monday, April 29 and the California Library Association Legislative Day on Tuesday, April 30, in Sacramento.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**REVISION OF
LIBRARY
ORGANIZATION
CHART**

It was moved by Secretary Stark, seconded by Trustee Evans to adopt the Placentia Library District Organization Chart for Fiscal Year 1995-1996 Revisions proposed April 16, 1996.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**REVIEW OF
FAMILIES FOR
LITERACY
PROGRAM**

Principal Librarian Ammar reported on the costs and current levels of service of the Families For Literacy program and proposed an alternative program which would be funded by the District.

It was moved by Secretary Stark, seconded by Trustee Evans to accept the alternative program to Families For Literacy as proposed by Principal Librarian Ammar for Fiscal Year 1996-1997, allocating the .50 FTE hours to .25 FTE in Literacy and .25 FTE to General Services, and not to apply for the State Grant funding for Families for Literacy.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**LIBRARY SERVICES
AND
CONSTRUCTION
ACT TITLE II
GRANT**

It was moved by Secretary Stark, seconded by Trustee Evans to authorize the Library Director to notify the State Library, the City of Placentia, Alexander Drake Hibbs, Inc., and Old Hickory Construction, that, with great regret, Placentia Library District is relinquishing its LCSA II Grant for the District's Disabled Access Remodeling Project.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**ESTABLISH RATE
FOR PERSONAL
PHOTOCOPIES**

It was moved by Secretary Stark, seconded by Trustee Shkoler to adopt the rate of 3¢ per copy for personal photocopies made on the office copier for staff, volunteers, and trustees.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**ORANGE COUNTY
BANKRUPTCY
BALLOTS
REGARDING THE
DEBTOR'S PLAN OF
ADJUSTMENT**

It was moved by Trustee Shkoler, seconded by Trustee Masters to authorize the Library Director to submit the affirmative votes of the Library Board of Trustees and sign the acceptance of the Plan of Adjustment for Classes B-12, A-5, B14, A-20, and C-2, subject to the receipt of an affirmative recommendation from Patrick Shea, Counsel to Orange County Investment Pool.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**SANTIAGO
LIBRARY SYSTEM
EQUIPMENT GRANT
FOR PUBLIC
INTERNET ACCESS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to authorize the purchase of two LAN computer workstations, the router, and two XCP card readers at a cost not to exceed \$13,080.85 with \$6,500.00 to be paid directly by Santiago Library System, \$2,586.00 for the card reader costs to be paid from FUND 702, and the balance, not to exceed \$3,994.85, to be paid from FUND 707.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

STAFF REPORTS

It was moved by Secretary Stark, seconded by Trustee Shkoler to receive and file Agenda Items 29 through 35: Program Report for Month of March, 1996; Children's Services Report for Month of March, 1996; Publicity Materials produced for the Month of March, 1996; Placentia Library Literacy Services Report for Month of March, 1996; Families for Literacy Project Report for Month of March, 1996; Safety Committee Minutes for March, 1996, and Placentia Pride Committee Report for March, 1996.

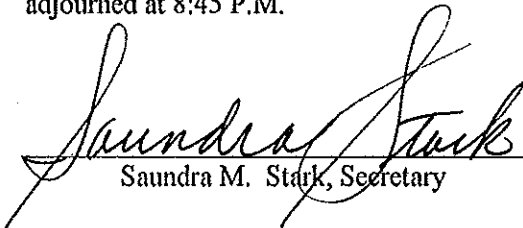
AYES: Dinsmore, Stark, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None

**AGENDA
PREPARATION**

Performance review for Library Director

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library
adjourned at 8:45 P.M.


Saundra M. Stark, Secretary