



AGENDA






PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR DATE MEETING

Monday, April 21, 2014
6:30 P.M.
Meeting Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder
3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

Placentia Library District Board of Trustees Meeting Agenda, April 21, 2014

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 25)

Presentation: Library Director

Recommendation: Approve by Motion

Items 9 – 25 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the March 17, 2014 Library Board of Trustees Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

12. Current Claims and Payroll. (Receive & File and Approve)

13. FY2013-2014 Cash Flow Analysis through March 2014; the Schedule of Anticipated Property Tax Revenues for FY2013-2014 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 14 – 17)

14. Financial Reports for March 2014 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

15. Balance Sheet for March 2014. (Receive & File)

16. Acquisitions Report for March 2014. (Receive & File)

Placentia Library District Board of Trustees Meeting Agenda, April 21, 2014

17. Entrepreneurial Activities Report for March 2014. (Receive & File)

GENERAL CONSENT REPORTS (Items 18 – 21)

18. Personnel Report for March 2014. (Receive, File, and Ratify Appointments)
19. Circulation Report for March 2014. (Receive & File)
20. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
21. Public Agency Retirement Services (PARS) Financial Statements and Audit Report. (Receive & File)

STAFF REPORTS (Items 22 – 25)

22. Library Director's Report for March 2014.
23. Children's Services Report for March 2014.
24. Adult Services Report for March 2014.
25. Placentia Library Web Site & Technology Report for March 2014.

CONTINUING BUSINESS

26. Continue Discussion of the Placentia Library District Policy 6000 Series and Authorize Amendments as presented inclusive of feedback from the Library Board of Trustees.
27. Continue Discussion and determine whether to pursue a renovation of the Library for the Centennial event.

NEW BUSINESS

28. Authorize the Contract Renewal with Click Consulting for Information Technology Services and Web Support.
29. Travel Authorization: Library Board of Trustees to attend the 2014 Serving With a Purpose Conference in Ontario, California on May 22, 2014.
30. Authorize Service Club Memberships for Staff.

DISCUSSION ITEMS

31. Library Director will present information on the Radio Frequency Identification (RFID) and self check-out system to be discussed for implementation consideration.

ADJOURNMENT

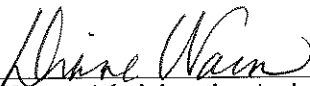
32. Agenda Preparation for the May Date Meeting which will be held on Monday, May 19, 2014 unless re-scheduled by the Library Board of Trustees.
33. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

Placentia Library District Board of Trustees Meeting Agenda, April 21, 2014

34. Adjourn

*****CERTIFICATION OF POSTING*****

I, Diane Warner, Administrative Assistant of the Placentia Library District, hereby certify that the Agenda for the April 21, 2014 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on April 15, 2014



Diane Warner, Administrative Assistant