AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

Monday, July 21, 2003
6:30 P.M.
Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

- Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
- Provides qualified staff to assist the public with the use of the collection and the information contained therein.
- Provides and operates a library facility, that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
- Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call — Administrative Assistant 6:33 pm

2. Adoption of Agenda

   This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

   Presentation: Library Director
   Recommendation: Adopt by Motion — Gee | Betty

3. Minutes of the June 30, 2003 Regular Meeting.

   Presentation: Library Director
   Recommendation: Approve by Motion

4. Oral Communications

   At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

   In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

   In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

   Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report

   The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

   The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director's Report

   The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

CLAIMS (Items 8 - 11)

   Presentation: Library Director
   Recommendation: Approve by Motion

   Items 8 – 11 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of $300. (Approve)

   No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

   Claims 4470, 4471, 4472 and 4473 forwarded by Library Director for a total of $9,059.03.

10. Current Claims and Payroll (Approve)

    Claims 4474, 4475 and 4476 for a subtotal for Claims of $10,693.66; and Payrolls 4477 for $30,603.80 and 4478 for $30,603.80 for a subtotal for Payrolls of $61,207.60; with a combined total of Claims and Payroll of $71,901.26.

11. FY2003-2004 Cash Flow Analysis through June 30, 2003 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16) Beth / Sue.

Presentation: Library Director
Recommendation: Approve by Motion

Items 12 – 16 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

12. Financial Reports for June 2003 (Receive & File)

13. Office General Ledger & Check Registers for June 2003 (Receive & File)

14. Acquisitions Report for June 2003 (Receive & File)

15. Collection Agency Report for June 2003 (Receive & File)

16. Gifts Report for June 2003 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 – 32) Sue / Betty.

Presentation: Library Director
Recommendation: Approve by Motion

Items 17 – 22 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

17. Building Maintenance Report for June 2003 (Receive & File)

18. Personnel Report for June 2003 (Receive, File, and Ratify Appointments)

19. Volunteer Report for June 2003 (Receive & File)

20. Circulation Report for June 2003 (Receive & File)

21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

22. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)

23. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)

24. Status Report on Partnerships with Community Organizations. (Receive & File)

25. Report on the Board of Directors Meeting for the Special District Workers' Compensation Authority (SDWCA) on May 5 & 6, 2003. (Receive & File)

26. Report on Staff Appreciation Dinner. (Receive & File)

27. Letter from the Orange County Council of Governments (OCCOG)dated June 24, 2003 reporting approval of Placentia Library District's petition for membership, a copy of the executed Joint Powers Agreement establishing OCCOG and a copy of the Bylaws of OCCOG. (Receive & File)

28. Request from OCCOG dated June 27, 2003 that the Library Board President sign the addendum to the OCCOG Joint Powers Authority Agreement. (Receive & File and Ratify Approval and Signature by President Shkoler)

29. Letter of Agreement and Engagement with Munson, Cronick & Associates for the preparation of Placentia Library District's Fiscal Year 2002-2003 Audit at an estimated cost of $5,175. (Receive & File and Authorize Signature by the Library Director)

30. Notice of Quarterly Meeting for the Independent Special Districts of Orange County (ISDOC) on Thursday, July 31, 2003 at 11:30 A.M. at the Orange County Water District Headquarters, Fountain Valley. The Speaker will be Orange County Supervisor Bill Campbell. (Receive & File)

31. Proof of Publication for the Board of Trustees Vacancy on May 1, 2003. (Receive & File)

32. Status Report on Active Grant Applications. (Receive & File)

CONTINUING BUSINESS

6:50 pm

33. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

    Presentation: Library Director
    Recommendation: Action to be determined by the Library Board of Trustees

34. Adopt Operating Budget for Fiscal Year 2003-2004 and set date for Public Hearing. Gail | Peggy

    Presentation: Library Director Minter
    Recommendation: Adopt the Operating Budget for Fiscal Year 2003-2004; and

    Authorize the publication of the Notice of Public Hearing for the August 18, 2003 Library Board Meeting at 6:30 P.M.

    Peggy | Betty

35. Staff Survey – the Library Board President will present a summary of the responses to the Staff Survey distributed in July.

Defer to August.

Presentation: Library Board President
Recommendation: Action to be determined by the Library Board of Trustees

NEW BUSINESS

36. Request for waiver of Meeting Room fees. Ms. Feng Min Shan is requesting that the Library Board waive the Meeting Room Fees for a weekly meeting of a newly organized group of Chinese-American residents of Placentia.

Approve for 6 mnths – with a Chin. Amer. in Placentia – review in Jany 2004.

Will provide tea, bkg and cultural programs.

Presentation: Library Board President
Recommendation: Action to be determined by the Library Board of Trustees

37. Request for Board Resolution refusing compliance with the Patriot Act. Placentia Resident Ms. A. C. Irot is requesting that the Board take a position on this item by Resolution.

Resent in August.

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees

38. Consideration of proposed changes to California Special Districts Association (CSDA) Bylaws, Section 2, regarding the procedures for voting for the Board of Directors and processing mail ballots.

Gene/Peggy.

Presentation: Library Director
Recommendation: Approve recommended changes 1 and 2; and

Authorize signature of the ballot by the Library Director

39. Proposed Public Behavior Policy Betty/Gene,

Presentation: Library Director
Recommendation: Adopt the Public Behavior Policy to be effective August 1, 2003.

STAFF REPORTS (Items 40 - 45) Gene/Peggy –

Items 40 –45 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

40. Program Committee Report for June 2003 (Roberts)

41. Children's Services Report for June 2003 (Rakos)

42. Placentia Library Literacy Services Report for June 2003 (Roberts)

43. Placentia Library Web Site Report for June 2003 (Roberts)

44. Publicity Materials Produced in June 2003. (Humple)

45. Safety Committee Minutes for June 2003 (Matas)

CLOSED SESSION

46. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, a personnel matter.

ADJOURNMENT

47. Agenda Preparation for the August Regular Meeting, which will be held on Monday, August 18, 2003 at 6:30 P.M.

48. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

49. Adjourn

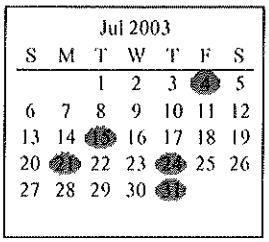
**********CERTIFICATION OF POSTING**********

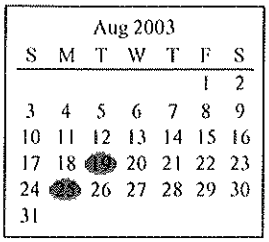
I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the July 21, 2003 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, July 17, 2003.

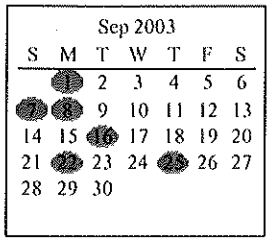
Donna Siloti

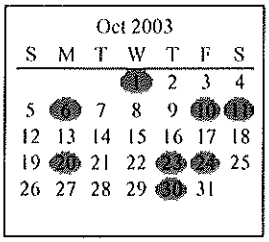
Placentia Library Board Calendar

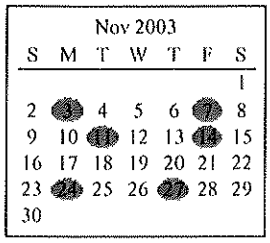
July 2003 - June 2004

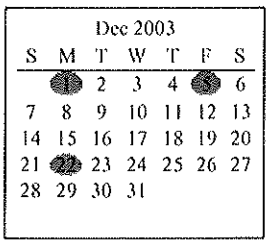












July

4 Library Closed for Independence Day

15 ~~6:30 PM Staff Appreciation Dinner at the home of Saundra and Allan Stark, 325 Willamette, Placentia~~

21 6:30 PM Library Board Meeting

24 7:15 AM Placentia Chamber of Commerce Breakfast Police/Fire

31 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

August

19 8:30 AM Placentia Hosts SDRMA Workshop

25 6:30 PM Library Board Meeting

September

1 Library Closed for Labor Day

7 Library Closed for Monday Holiday

8 7:00 PM Friends Board Meeting, Dinsmore

16 2:21 PM CADA Annual Conference, Lake Tahoe, Resort at Squak Creek, through September 18

22 6:30 PM Library Board Meeting

25 7:15 AM Placentia Chamber of Commerce Breakfast - State of the City

October

1 8:30 AM CSDA Governance Workshop on Finance _Fiscal Responsibility, Ontario, Ayres Suites

6 7:00 PM Friends Board Meeting, Shkoler

10 8:30 AM CSDA Board Secretary Workshop, Santa Ana

11 9:00 AM Heritage Parade

20 6:30 PM Library Board Meeting

23 7:15 AM Placentia Chamber of Commerce Breakfast

24 8:30 AM CSDA Governance Workshop in Human Resources, Santa Ana, DoubleTree Hotel

30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

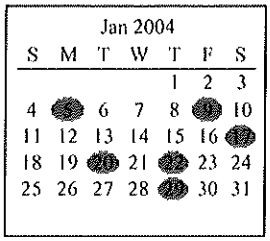
November

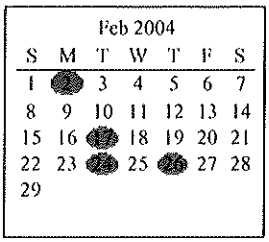
3 7:00 PM Friends Board Meeting, Escobosa

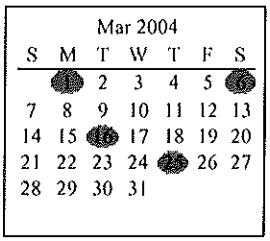
7 5:30 PM Foundation Donor Reception (Donor hours are 6 - 8 P.M.)

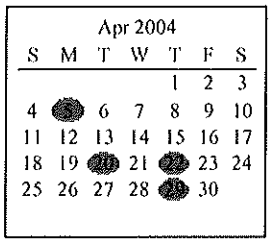
11 Library Closed for Veterans Day

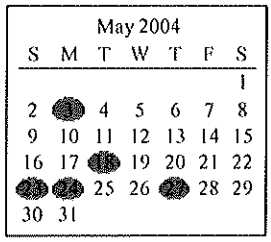
14 12:32 PM California Library Associatin, Ontario, through Nov 17

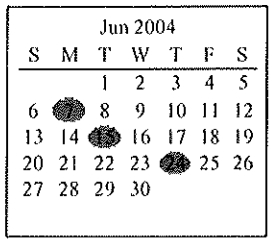






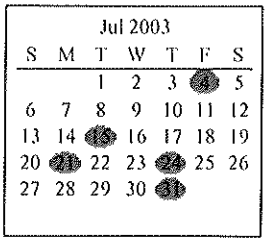


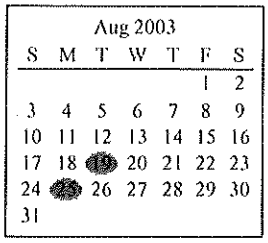


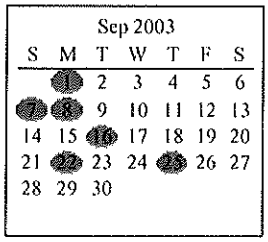


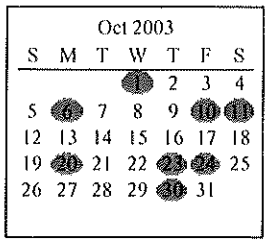
Placentia Library Board Calendar

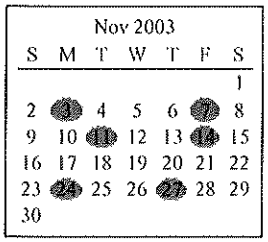
July 2003 - June 2004

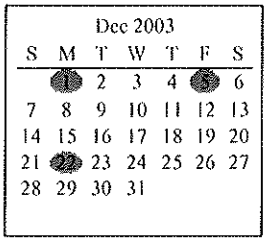












November

14 California Library Association Annual Conference, Ontario, through Nov 17.

24 6:30 PM Library Board Meeting

27 Library Closed for Thanksgiving

December

1 7:00 PM Friends Board Meeting, DeVecchio

5 7:15 AM Chamber of Commerce Citizen of the Year Breakfast

22 6:30 PM Library Board Meeting

January

5 7:00 PM Friends Board Meeting, Wood

9 American Library Association Midwinter Meeting, through Jan 14

17 5:30 PM Chamber Mixer

20 6:30 PM Library Board Meeting

22 7:15 AM Placentia Chamber of Commerce Breakfast

29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

February

2 7:00 PM Friends Board Meeting, Dinsmore

17 6:30 PM Library Board Meeting

24 Public Library Association Biennial Conference, Seattle, through Feb 28

26 7:15 AM Placentia Chamber of Commerce Breakfast

March

1 7:00 PM Friends Board Meeting, Shkoler

6 9:30 AM Friends of Placentia Library Author's Luncheon

16 6:30 PM Library Board Meeting

25 7:15 AM Placentia Chamber of Commerce Breakfast

April

5 7:00 PM Friends Board Meeting, Escobosa

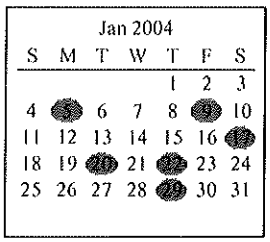
20 6:30 PM Library Board Meeting

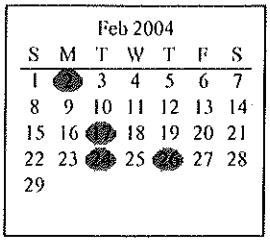
22 7:15 AM Placentia Chamber of Commerce Breakfast

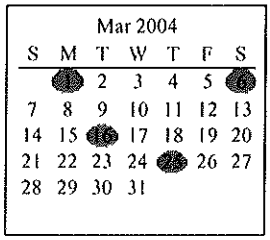
29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

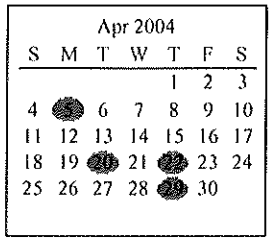
May

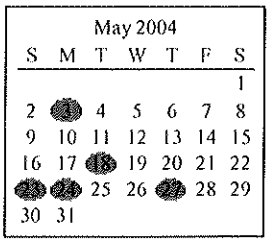
3 7:00 PM Friends Board Meeting, DeVecchio

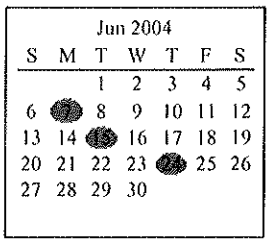












7/15/2003

Placentia Library Board Calendar

July 2003 - June 2004

Jul 2003

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May

18 6:30 PM Library Board Meeting

23 Library Closed for Monday Holiday

24 Library Closed for Memorial Day

27 7:15 AM Placentia Chamber of Commerce Breakfast

June

7 7:00 PM Friends Board Meeting, Wood

15 6:30 PM Library Board Meeting

24 American Library Association Annual Conference, Orlando, through June 30

7:15 AM Placentia Chamber of Commerce Breakfast

Jan 2004

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Feb 2004

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Mar 2004

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Apr 2004

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May 2004

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Jun 2004

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AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

Monday, July 21, 2003
6:30 P.M.
Library Conference Room

Start Time: 6:34

1. Roll Call — Administrative Assistant — S E W

2. Adoption of Agenda

   Presentation: Library Director
   Recommendation: Adopt by Motion

   Mtn W Sec E All

3. Minutes of the June 30, 2003 Regular Meeting.

   Presentation: Library Director
   Recommendation: Approve by Motion

   Mtn: E Sec: W All

4. Oral Communications

   Rebecca (Page) Why pages don't get COLA. EDM goes up when minimum wage goes up. Options to become aides? Address supervisor.

5. Board President Report

   none

6. Trustee Reports

   Betty – welcome Richard.
   Gae – none

7. Library Director's Report

   Y. Gomez – appointed Circ Supervisor. (Lib Asst)
   Police & Fire Breakfast Thurs. – Gae, Al, Betty, (Reminder call)
   State of City Breakfast – September 25th. Tickets $25 7:15 – 9

CLAIMS (Items 8 - 11)

Presentation: Library Director
Recommendation: Approve by Motion

8. Nonstandard Claims in excess of $300. (Approve)

Mtn: W
Sec: E
All

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

Claims 4470, 4471, 4472 and 4473 forwarded by Library Director for a total of $9,059.03.

10. Current Claims and Payroll (Approve)

Claims 4474, 4475 and 4476 for a subtotal for Claims of $10,693.66; and Payrolls 4477 for $30,603.80 and 4478 for $30,603.80 for a subtotal for Payrolls of $61,207.60; with a combined total of Claims and Payroll of $71,901.26.

11. FY2003-2004 Cash Flow Analysis through June 30, 2003 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Mtn: E
Sec: W
All

12. Financial Reports for June 2003 (Receive & File)

13. Office General Ledger & Check Registers for June 2003 (Receive & File)

14. Acquisitions Report for June 2003 (Receive & File)

15. Collection Agency Report for June 2003 (Receive & File)

16. Gifts Report for June 2003 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 – 32)

Presentation: Library Director
Recommendation: Approve by Motion

Mtn: W
Sec: E
All

17. Building Maintenance Report for June 2003 (Receive & File)

18. Personnel Report for June 2003 (Receive, File, and Ratify Appointments)

19. Volunteer Report for June 2003 (Receive & File)

20. Circulation Report for June 2003 (Receive & File)

21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

22. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)

23. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)

24. Status Report on Partnerships with Community Organizations. (Receive & File)

25. Report on the Board of Directors Meeting for the Special District Workers' Compensation Authority (SDWCA) on May 5 & 6, 2003. (Receive & File)

26. Report on Staff Appreciation Dinner. (Receive & File)

27. Letter from the Orange County Council of Governments (OCCOG)dated June 24, 2003 reporting approval of Placentia Library District's petition for membership, a copy of the executed Joint Powers Agreement establishing OCCOG and a copy of the Bylaws of OCCOG. (Receive & File)

28. Request from OCCOG dated June 27, 2003 that the Library Board President sign the addendum to the OCCOG Joint Powers Authority Agreement. (Receive & File and Ratify Approval and Signature by President Shkoler)

29. Letter of Agreement and Engagement with Munson, Cronick & Associates for the preparation of Placentia Library District's Fiscal Year 2002-2003 Audit at an estimated cost of $5,175. (Receive & File and Authorize Signature by the Library Director)

30. Notice of Quarterly Meeting for the Independent Special Districts of Orange County (ISDOC) on Thursday, July 31, 2003 at 11:30 A.M. at the Orange County Water District Headquarters, Fountain Valley. The Speaker will be Orange County Supervisor Bill Campbell. (Receive & File)

31. Proof of Publication for the Board of Trustees Vacancy on May 1, 2003. (Receive & File)

6:50 Peggy Dinsmore arrived.

32. Status Report on Active Grant Applications. (Receive & File)

CONTINUING BUSINESS

33. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees No new info from State. EDM - prop tax, sales tax exchange is a concern.

34. Adopt Operating Budget for Fiscal Year 2003-2004 and set date for Public Hearing. Funding for Lit uncertain. Passport activity down Public Lib Fund to $0 Book Budget 150K → 137K

Presentation: Library Director Minter
Recommendation: Adopt the Operating Budget for Fiscal Year 2003-2004; and
Mtn W Sec - D All
Authorize the publication of the Notice of Public Hearing for the August 18, 2003 Library Board Meeting at 6:30 P.M.
Mtn - D Sec - E All

35. Staff Survey – the Library Board President will present a summary of the responses to the Staff Survey distributed in July.

Presentation: Library Board President
Recommendation: Action to be determined by the Library Board of Trustees Move to August Agenda.

NEW BUSINESS

36. Request for waiver of Meeting Room fees. Ms. Feng Min Shan is requesting that the Library Board waive the Meeting Room Fees for a weekly meeting of a newly organized group of Chinese-American residents of Placentia.

Approve to use Mtg Rm for Chinese mtgs for 6 mths for ntg & Amer. At end of 6 mths review. Mtn: W Sec: E All

Presentation: Library Board President
Recommendation: Action to be determined by the Library Board of Trustees

37. Request for Board Resolution refusing compliance with the Patriot Act. Placentia Resident Ms. A. C. Irot is requesting that the Board take a position on this item by Resolution.

EDM - some libraries are posting warnings.
Irot - patrons should be informed of possible risks.
All - would rather be part of group to publish Mtgs.
EDM - work up stmt for newsletter & have on bookmark by circ.
Motion - revisit next mth after EDM has researched options. Sec: D All

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees

38. Consideration of proposed changes to California Special Districts Association (CSDA) Bylaws, Section 2, regarding the procedures for voting for the Board of Directors and processing mail ballots. Mtn: W Sec: D All

Presentation: Library Director
Recommendation: Approve recommended changes 1 and 2; and Authorize signature of the ballot by the Library Director

39. Proposed Public Behavior Policy Mtn: E Sec: W All

Presentation: Library Director
Recommendation: Adopt the Public Behavior Policy to be effective August 1, 2003.
Group study area.

STAFF REPORTS (Items 40 - 45)

40. Program Committee Report for June 2003 (Roberts) Mtn: W Sec: D All

41. Children's Services Report for June 2003 (Rakos)

42. Placentia Library Literacy Services Report for June 2003 (Roberts)

43. Placentia Library Web Site Report for June 2003 (Roberts)

44. Publicity Materials Produced in June 2003. (Humple)

45. Safety Committee Minutes for June 2003 (Matas)

7:45

CLOSED SESSION

46. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, a personnel matter.

ADJOURNMENT

47. Agenda Preparation for the August Regular Meeting, which will be held on Monday, August 18, 2003 at 6:30 P.M.
— Status of Poet Laureate
— Closed Session

July 21, 2003, 4:07 PM

8:34

48. Review of Action Items.

49. Adjourn Time:_____

**********CERTIFICATION OF POSTING**********

I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the July 21, 2003 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, July 17, 2003.

_____

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 30, 2003

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on June 30, 2003 at 4:31 P.M.

ROLL CALL

Members Present: President Al Shkoler; Secretary Betty Escobosa; Trustees Peggy Dinsmore and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None.

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

ADOPTION OF AGENDA

It was moved by Secretary Escobosa and seconded by Trustee Dinsmore to adopt the Agenda as printed.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

LIBRARY TRUSTEE INTERVIEW QUESTIONS

The Board compiled a list of five questions to ask each Library Trustee candidate.

LIBRARY TRUSTEE INTERVIEWS

The Board interviewed the Library Trustee candidates: Robert J. Dewey, Jean A. Turner, Ken Neidiger, F. Owen Holmes, Jr., and Richard DeVecchio, Ed.D.

It was moved by Trustee Wood and seconded by Secretary Escobosa to nominate Richard DeVecchio to the Orange County Board of Supervisors for appointment to the Placentia Library District Board of Trustees for a term expiring the first Friday of December 2004 in compliance with California Education Code Chapter 9, Section 19612.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

MINUTES

It was moved by Secretary Escobosa and seconded by Trustee Wood to approve the Minutes of the May 13, 2003 Regular Meeting.

AYES:	Shkoler, Escobosa, Wood
NOES:	None
ABSTAIN:	Dinsmore
ABSENT:	None

ORAL COMMUNICATIONS

Feng Min Shan, a Placentia resident, described her efforts to find a location for a group of Chinese residents of Placentia to get together and learn more about the community and each other. She requested the use of the Library's meeting room once a week without charge. The item will be put on the Agenda for the July 21, 2003 meeting.

PRESIDENT'S REPORT

President Shkoler reported that he had received a letter from Pat Irot concerning the Patriot Act. The issue will be added to the Agenda for the next meeting.

TRUSTEE REPORTS

Secretary Escobosa did not address the Board.

Trustee Dinsmore reported that President Shkoler and she attended the Chamber Mixer June 18. She also attended the Chamber Breakfast on June 26 at which she presented a book plaque from the Library to Glenn Miller, the outgoing Chamber President.

Trustee Wood did not address the Board.

LIBRARY DIRECTOR'S REPORT

Library Director Minter expressed her appreciation for the support she received from the trustees and staff during her vacation.

FRIENDS OF PLACENTIA LIBRARY

Friends of Placentia Library representative Jill Botha reported that the Friends had a luncheon on June 17 for Jillian Rakos, former Volunteer Coordinator and current interim Children's Librarian, to thank her for her work for the Friends. She also reported that the Bookstore has a new manager, Nancy Lone Tollefson. The silent auction is running again and a signed copy of Kelly Lange's Trophy Wife will be auctioned. She also expressed concern about a patron taking books from the Friends area without paying for them. Library Director Minter suggested she check the security tapes with Public Services Manager Roberts.

PLACENTIA HISTORY ROOM REPORT

A report from the History Room volunteers is contained in the Board Book.

CLAIMS

It was moved by Trustee Dinsmore and seconded by Secretary Escobosa to approve Agenda Items 12 through 15.

Nonstandard Claims: No Nonstandard Claims in excess of $300.

Claims 4443, 4444, 4445, 4447 and 4448 forwarded by Library Director for a total of $30,682.21; and Claims 4449,4450,4451,4452,4453,4454,4455,4456,4457,4458,4459,4460 ,4461,4462,4464 and 4465 forwarded by Library Trustees for a total of $98,615.34 for a total Claims forwarded of $129,297.55; and Payroll 4463 forwarded by Library Trustees for $29,765.42 for a grand total of Claims and Payroll of $159,062.97.

Claims 4466 and 4467 for a subtotal for Claims of $22,019.56; and Payrolls 4468 for $30,603.80 and 4469 for $30,603.80 for a subtotal for Payrolls of $61,207.60; with a combined total of Claims and Payroll of $83,227.16.

FY2002-2003 Cash Flow Analysis through June 30, 2003, FY2003-2004 Cash Flow Analysis through June 30, 2003 and recommendation that no funds be transferred at this time. (Receive & File).

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

FINANCIAL REPORTS

It was moved by Trustee Dinsmore and seconded by Trustee Wood to receive and file Agenda Items 16 through 20.

Financial Reports for May 2003

Official General Ledger & Check Registers for May 2003

Acquisitions Report for May 2003

Collection Agency Report for May 2003

Gifts Report for May 2003

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

GENERAL CONSENT CALENDAR

It was moved by Trustee Wood and seconded by Secretary Escobosa to receive and file Agenda Items 21 through 42.

Building Maintenance Report for May 2003.

Personnel Report for May 2003

Volunteer Report for May 2003

Circulation Report for May 2003

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association.

Status Report on the Two Percent Assessment Appeals Case.

Status Report on Partnerships with Community Organizations.

Report on the Board of Directors Meeting for the Special District Workers' Compensation Authority (SDWCA) on May 5 & 6, 2003. (Receive & File)

California Special Districts Association (CSDA) announcement of a workshop to be held at Placentia Library District on August 19, 2003 by the Special District Risk Management Authority (SDRMA). (Receive & File)

Application to County of Orange Community Social Programs Funds for grants awarded by Orange County Supervisor Cynthia Coad. (Receive & File)

Notification from the Special District Risk Management Authority (SDRMA) of the California Special Districts Association (CSDA) that its merger with the Special District Workers Compensation Authority has been approved by the members and will become effective July 1, 2003. Copies of additional by law amendments are included. (Receive & File)

Letter from Placentia Mayor Scott P. Brady dated May 27, 2003 regarding the Spanish Literacy Program. (Receive & File)

Agenda and Staff Report on the Fiscal Year 2003-2004 Budget for the Orange County Local Area Formation Commission (LAFCO). (Receive & File)

Grant inquiry for the English Language Literacy Intensive (ELLI) program submitted to the RGK Foundation. (Receive & File)

Grant application submitted to the Public Welfare Foundation for the ELLI program. (Receive & File)

Grant application submitted to the Bank of America Foundation for the ELLI program. (Receive & File)

Grant application submitted to the Coca Cola Foundation for the ELLI program. (Receive & File)

Grant application submitted to the Mighty Ducks Care Foundation for the ELLI program. (Receive & File)

Letter of application submitted to the Wells Fargo Bank Foundation for the Spanish Literacy program and the Placentia Rotary Reading Enrichment Program. (Receive & File)

Grant application submitted to Target Stores for the ELLI program. (Receive & File)

Letter from California State Librarian Kevin Starr dated May 6, 2003 extending the ELLI grant expenditure period to April 30, 2005. (Receive & File)

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

LEGISLATIVE ISSUES

Library Director Minter distributed the latest legislative alerts from the California Special Districts Association and the California Library Association.

STAFF SURVEY

It was moved by Trustee Wood and seconded by Secretary Escobosa to limit the questions in the Staff Survey to question #67 through #90 in a format to include both a check off answer and a written comment for each question and to exclude the questions regarding position and years of service.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

President Shkoler will work with Library Director Minter on a cover letter. The surveys are to be passed out to the staff no later than July 7 and returned in the self-addressed stamped envelopes to President Shkoler no later than July 18.

CONTINUING RESOLUTION FOR SPENDING

It was moved by Secretary Escobosa and seconded by Trustee Dinsmore to Continue the Spending Authorization of the Fiscal Year 2002-2003 Budget until August 31,2003.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

STAFF APPRECIATION DINNER

It was moved by Trustee Wood and seconded by Trustee Dinsmore to accept Saundra Stark's invitation to host the Staff Appreciation Dinner at her home, to discuss with her the possible dates of July 31, August 21, and September 11, and to authorize a budget of up to $400.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

Jill Botha reported that the Friends of Placentia Library had also approved a budget for the dinner of $400.

LIABILITY LIMITS FOR RISK MANAGEMENT INSURANCE

It was moved by Trustee Wood and seconded by Trustee Dinsmore to authorize renewal of the Special District Risk Management Authority liability insurance policy with $5.0 million limits for General Liability, Automobile Liability and Errors and Omissions coverage.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

STAFF REPORTS

It was moved by Secretary Escobosa and seconded by Trustee Wood to approve Agenda Items 48-53.

Program Committee Report for May 2003.

Children's Services Report for May 2003.

Placentia Library Literacy Services Report for May 2003.

Placentia Library Web Site Report for May 2003.

Publicity Materials produced for May 2003.

Safety Committee Minutes for May 2003.

AYES:	Shkoler, Escobosa, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

JULY MEETING

The July Regular Library Board Meeting will be held on Monday, July 21, 2003 at 6:30 P.M. in the Library Conference Room.

AGENDA PREPARATION

President Shkoler requested that the Agenda for the next meeting include a closed session to discuss a personnel matter.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for June 30, 2003 adjourned at 7:35 P.M.

_____

Betty Escobosa
Secretary
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
July 21, 2003

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Donna Siloti

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
July 21, 2003

	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR			
	July 3, 2003	4470	2,350.74
	July 3, 2003	4471	2,594.89
	July 3, 2003	4472	3,139.44
	July 10, 2003	4473	973.96
TOTAL BY LIBRARY DIRECTOR			**$ 9,059.03**

Prepared by Donna Siloti

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/03/03
REPORT NO 4470

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	July 2003		0300	00		208.32		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	7/1 - 8/1		1800	00		27.50		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	3048		1900	00		42.00		
N03659F Southern California Water 500 Cameron St Placentia, CA 928701	5/19 - 6/18		2800	00		278.13		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	219797		1900	00		1,000.00		
N03859D Dynix, Inc. 2914 Collections Center Drive Chicago, IL 60693	M007814		1900	00		646.50		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92608	206208		1400	00		7.08		
N05445A Consolidated Reprographics 31 Musick Ave. Irvine, CA 92618-1638	190628		1800	00		141.21		

The claims listed above (totaling $2350.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 2,350.74

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/03/03
REPORT NO 4471

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N06557	July 2003		1900	00		35.00		
Care Resources, Inc.								
9550 Warner Ave., Ste. 228								
Fountain Valley, CA 92708								
N06622	2-102776		1800	07		39.08		
Lakeshore Learning Materials								
2695 E. Dominguez St.								
Carson, CA 90810								
N06671	6/30/03		1900	00		110.50		
MD Medical Clinics								
1300 N. Kraemer Blvd.								
P.O. Box 66012								
Anaheim, CA 92816								
N06686G	6/21/03		1800	00		359.67		
Office Depot Credit Plan			1800	07		216.63		
Dept. 56 - 6183976509						576.30		
P.O. Box 9020								
Des Moines, IA 50368-9020								
N06785	062779		1400	00		1,100.00		
Hector Vargas Cleaning Service								
318 Capistrano St.								
Placentia, CA 92870								
SSN: 546-64-3104								
N06896E	8709813X		1800	00		120.00		
Aspen Publishers Inc.								
PO Box 64054								
Baltimore, MD 21264-4054								
N06965	20030626		1900	00		385.15		
Paychex								
200 E. Sandpointe, Ste. 100								
P.O. Box 25159								
Santa Ana, CA 92799								
N18816	4055019202320620		1800	00		221.91		
I.M.P.A.C. Government Services			1900	00		6.95		
P.O. Box 6350						228.86		
Fargo, ND 58125-6350								

The claims listed above (totaling $2,594.89) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 2,594.89

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/03/03
REPORT NO 4472

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N22262 Disaster Kleenup/Better Floors 201 W. Santa Fe Ave. Placentia, CA 92870	22027		1400	00		522.72		
N25795 Jillian Rakos c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Spring Tuition		1700	00		2,580.00		
N26229A Ann Margaret Webb c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	6/19/03-6/23/03		2700	07		22.32		
N26831 Pacific Bell/WorldCom Dept LA 21461 Pasadena, CA 91185-1461	T1449434 714-223-1698		0700	01		14.40		

The claims listed above (totaling $3,139.44) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 3,139.44

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/10/03
REPORT NO 4473

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03653	03-06-757		1400	00		223.50		
Bear State Air Conditioning								
3548 Enterprise Dr.								
Anaheim, CA 92807-1640								
N15508	200307-61		1900	00		15.00		
Cosmoslink Internet Services								
3030 Saturn St., Ste. 200								
Brea, CA 92821								
N19647A	136904		1900	00		221.56		
Unique Management Services								
119 E. Maple St.								
Jeffersonville, IN 47130								
N26831	T1453308		0700	08		33.59		
Pacific Bell/WorldCom	714-524-8408							
Dept LA 21461								
Pasadena, CA 91185-1461	T1464797		0700	01		266.24		
	335-253-2062					299.83		
(new vendor)	26094		1800	00		109.95		
Carson Industries, Inc.								
700 E. Baseline Rd., Suite C-2								
Tempe, AZ 85283								
(new vendor)	439723		2400	07		28.72		
Delta Systems Co., Inc.								
1400 Miller Parkway	439893		2400	09		53.84		
McHenry, IL 60050-7030						82.56		
(new vendor)	June/July 2003		2700	01		21.56		
Donna Siloti								
c/o Placentia Library District								
411 East Chapman Avenue								
Placentia, CA 92870-6198								

The claims listed above (totaling $973.96) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 973.96

F003-124 (8/93)

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
July 21, 2003

TYPE	REPORT NUMBER	AMOUNT
CURRENT CLAIMS	4474	1,997.58
	4475	2,706.79
	4476	5,989.29
TOTAL CURRENT CLAIMS		$10,693.66
PAYROLL	4477	30,603.80
	4478	30,603.80
		$61,207.60
	TOTAL	**$71,901.26**

Prepared by: Donna Siloti

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/03
REPORT NO 4474

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03643A	1760703		2400	05		156.89		
Recorded Books, LLC								
P.O. Box 64900								
Baltimore, MD 21264-4900								
N03832A	5315400P		2400	05		296.53		
Books on Tape								
P.O. Box 25122								
Santa Ana, CA 92799-5122								
N03833	398184		1800	00		115.08		
Brodart Co.	F255549		2400	01		33.08		
P.O. Box 3488	F258690		2400	01		27.59		
Williamsport, PA 17705	F258691		2400	01		100.03		
	F258692		2400	01		19.45		
	F258693		2400	01		253.81		
	F258694		2400	01		38.03		
	F258695		2400	01		60.32		
	F264558		2400	01		19.30		
	F264559		2400	01		53.49		
	F267523		2400	01		28.22		
	G282358		2400	01		13.66		
	G290207		2400	01		16.54		
	G290208		2400	01		20.41		
	G292945		2400	01		13.17		
						812.18		
N03833B	A36324		0700	05		215.50		
Brodart Automation								
A Division of Brodart Co.								
P.O. Box 3488								
Williamsport, PA 17705								
N03842A	84388610		2400	01		75.90		
Ingram Library Services	84388611		2400	01		131.87		
P.O. Box 502779	84388612		2400	01		45.45		
St. Louis, MO 63150-2779	84388613		2400	01		32.55		
	84388614		2400	01		90.51		
	84388615		2400	01		44.75		
	84388616		2400	01		47.47		
	84388617		2400	01		16.69		
	84388618		2400	01		31.29		
						516.48		

The claims listed above (totaling $1,997.58) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 1,997.58

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/03
REPORT NO 4475

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03842A	84388619		2400	01		11.37		
Ingram Library Services	84388620		2400	01		33.20		
P.O. Box 502779	84388621		2400	01		17.54		
St. Louis, MO 63150-2779	84388622		2400	01		15.44		
	84388623		2400	01		17.83		
	84481574		2400	01		16.82		
	84481575		2400	01		95.11		
	84481576		2400	01		161.70		
	84481577		2400	01		16.72		
	84481578		2400	01		57.30		
	84481579		2400	01		16.06		
	84486260		2400	01		75.08		
	84510957		2400	01		31.98		
	84510958		2400	01		35.32		
	84510959		2400	01		20.03		
						621.50		
N05030I	7/1/03		0700	08		169.46		
AT & T	714-524-8408							
P.O. Box 78225								
Phoenix, AZ 85062-8225								
N06568	Sept '03-Aug '04		1600	00		115.00		
Placentia Chamber of Commerce								
201 C East Yorba Linda Blvd.								
Placentia, CA 92870								
N06569B	1348523		1800	00		280.29		
Demco								
P.O. Box 8048								
Madison, WI 53708-8048								
N06579	RI 12336904		2400	01		188.38		
The Gale Group	12570019		2400	01		48.40		
P.O. Box 95501	12570022		2400	01		271.26		
Chicago, IL 60694-5501						508.04		
N23030	July 2003		1900	00		562.50	2	
Linda Baesler	August 2003		1900	00		450.00		
150 Anned Dr.						1,012.50		
Placentia, CA 92870								
502-50-4248								

The claims listed above (totaling $2,706.79) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 2,706.79

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/03
REPORT NO 4476

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N23658 Lauren Andrews 1610 South Pomona Ave., C-9 Fullerton, CA 92832 SSN: 568-84-0516	6/3/03		1900	08		100.00	2	
N26831 Pacific Bell/WorldCom Dept LA 21461 Pasadena, CA 91185-1461	T1493136 714-528-1906		0700	00		85.91		
	T1493151 714-528-8236		0700	01		13.28		
						99.19		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	0200307088794		0300	00		3,322.55		
(new vendor) LearningExpress, LLC 55 Broadway, 8th Floor New York, NY 10006	20012701		2400	03		2,467.55		

The claims listed above (totaling $5,989.29) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Page Total 5,989.29

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/03
REPORT NO 4477

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	8/21/03 Pay period # 4 August 8, 2003 August 21, 2003		0100	00		28,428.98		
Account # 2011939659 Route #121000248	FICA		0200	00		2,174.82		

PLEASE WIRE ON THURSDAY, August 21, 2003

The claims listed above (totaling $30,603.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 30,603.80

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/03
REPORT NO 4478

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	9/4/03 Pay period # 5 August 22, 2003 September 4, 2003		0100	00		28,428.98		
Account # 2011939659 Route #121000248	FICA		0200	00		2,174.82		

PLEASE WIRE ON THURSDAY, September 4, 2003

The claims listed above (totaling $30,603.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 30,603.80

F003-124 (8/93)

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Cash Flow Analysis**

DATE: July 21, 2003

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2003-2004 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2003-2004 is Attachment B.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2003-2004 through July 21, 2003.

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			518,205.57
06/19/03	4463	Payroll to wire Jul 10, 2003		29,765.42	488,440.15
06/19/03	4464	General		910.99	487,529.16
06/30/03	4466	General		11,784.44	475,744.72
06/30/03	4467	General		10,235.12	465,509.60
06/30/03	4468	Payroll to wire Jul 24, 2003		30,603.80	434,905.80
06/30/03	4469	Payroll to wire Aug 7, 2003		30,603.80	404,302.00
07/03/03	4470	General by Library Director		2,350.74	401,951.26
07/03/03	4471	General by Library Director		2,594.89	399,356.37
07/03/03	4472	General by Library Director		3,139.44	396,216.93
07/10/03	4473	General by Library Director		973.96	395,242.97
07/21/03	4474	General		1,997.58	393,245.39
07/21/03	4475	General		2,706.79	390,538.60
07/21/03	4476	General		5,989.29	384,549.31
07/21/03	4477	Payroll to wire Aug 21, 2003		30,603.80	353,945.51
07/21/03	4478	Payroll to wire Sep 4, 2003		30,603.80	323,341.71

Placentia Library District
Property Tax Apportionments
Fiscal Year 2003-2004

Date	Category	Amount
08/14/03	**Prior Year Secured Taxes & Penalties #1 Jul**	
08/14/03	**Supplemental #1 Jul**	
09/11/03	Prior Year Secured Taxes & Penalties #2 Aug	
09/19/03	Supplemental #2 Aug	
09/19/03	Unsecured collections at 8/31/02, #1	80% - 85%
10/16/03	Prior Year Secured Taxes & Penalties #3 Sep	
10/16/03	Supplemental #3 Sep	
11/13/03	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/03	Supplemental #4 Oct	
11/26/03	Current secured #1	7% - 10%
12/11/03	Current secured #2	20% - 25%
12/11/03	Homeowners Property Tax Relief	15%
12/11/03	Prior Year Secured Taxes & Penalties #5 Nov	
12/19/03	Current secured #3	10% - 15%
12/19/03	Supplemental #5 Nov	
01/09/04	Homeowners Property Tax Relief	35%
01/15/04	Prior Year Secured Taxes & Penalties #6 Dec	
01/21/04	Supplemental #6 Dec	
01/21/04	Unsecured collections at 12/31/03, #2	5% - 10%
02/06/04	State-Assessed Public Utility, #1	49% - 50%
02/10/04	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/04	Current secured #4	4% - 7%
02/20/04	Supplemental #7 Jan	
03/11/04	Prior Year Secured Taxes & Penalties #8 Feb	
03/19/04	Current secured #5	5% - 7%
03/19/04	Supplemental #8 Feb	
04/09/04	Unsecured collections at 03/31/04, #3	1% - 3%
04/15/04	Prior Year Secured Taxes & Penalties #9 Mar	
04/15/04	Supplemental #9 Mar	
04/20/04	Current secured #6	15% - 20%
05/11/04	Homeowners Property Tax Relief	35%
05/13/04	Prior Year Secured Taxes & Penalties #10 Apr	
05/21/04	Current secured #7	15% - 20%
05/21/04	Supplemental #10 Apr	
05/27/04	State-Assessed Public Utility, #2	49% - 50%
06/11/04	Homeowners Property Tax Relief	15%
06/17/04	Prior Year Secured Taxes & Penalties #11 May	
06/17/04	Prior Year Unsecured	
06/17/04	Supplemental #11 May	
06/17/04	Unsecured collections at 05/31/04, Final	3% - 6%
07/16/04	Current secured final for FY04	1% - 3%
07/16/04	Delinquent Supplemental, FY04	
07/16/04	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/16/04	Supplemental, FY04 #12 Jun	
07/20/04	Secured Teeter Actual Final Delinquencies, FY03	2% - 4%

Fund Balance Report

Post-Petition Balances (B/S Account 8010 - Cash)

July 21, 2003

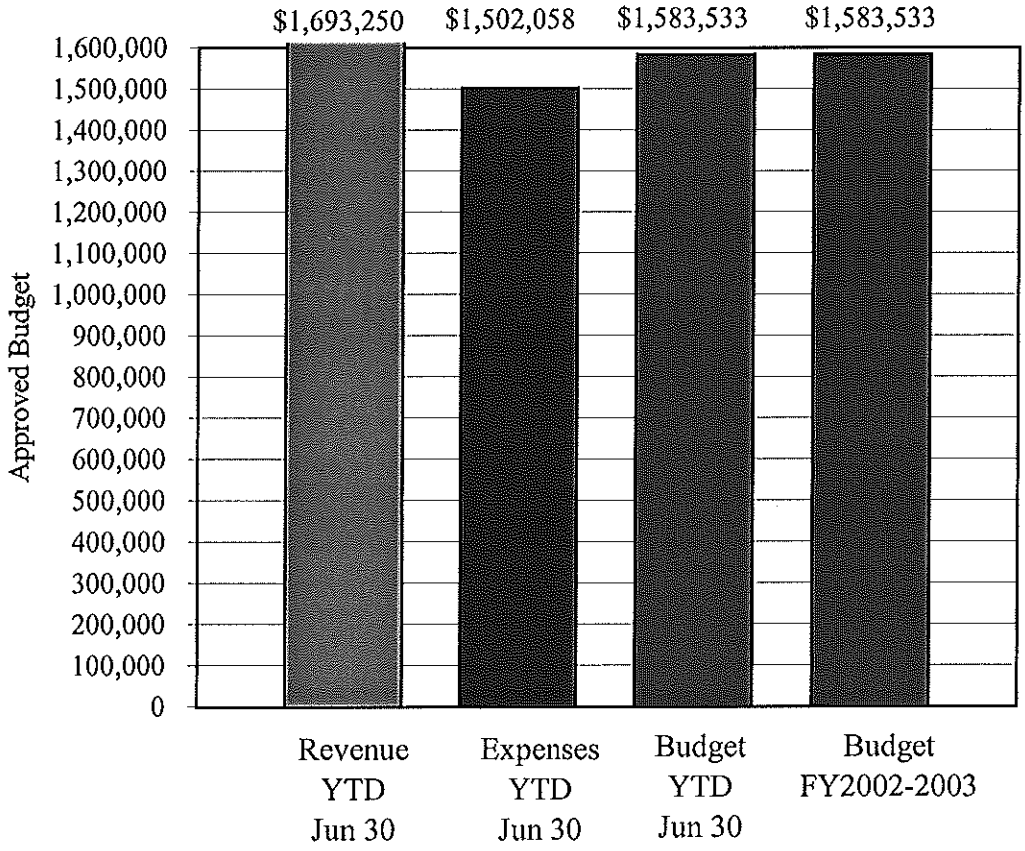
Fiscal Year 2002-2003

	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	TOTAL EXCL GEN FUND
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25
31-Jul-02	116,690.88	9,870.66	158,241.04	295,366.21	9,631.65	589,800.44	294,434.23
31-Aug-02	117,136.61	9,908.36	158,556.42	242,666.09	9,668.43	537,935.91	295,269.82
30-Sep-02	117,340.18	9,925.58	158,738.30	257,235.56	9,685.23	552,924.85	295,689.29
31-Oct-02	117,520.37	9,940.82	158,982.06	151,028.27	9,700.10	447,171.62	296,143.35
30-Nov-02	117,721.94	9,957.87	109,254.75	270,464.24	9,716.74	517,115.54	246,651.30
31-Dec-02	117,922.61	9,974.85	109,530.50	561,461.29	9,733.30	808,622.55	247,161.26
31-Jan-03	118,098.77	9,989.75	109,707.45	500,247.02	9,747.85	747,790.84	247,543.82
28-Feb-03	118,273.90	10,004.57	109,870.14	466,653.34	9,762.30	714,564.25	247,910.91
31-Mar-03	118,435.92	10,018.28	110,020.65	477,099.56	9,775.67	725,350.08	248,250.52
30-Apr-03	118,579.99	10,030.47	110,154.49	550,760.45	9,787.56	799,312.96	248,552.51
31-May-03	118,720.13	10,042.33	160,284.68	629,234.54	9,799.12	928,080.80	298,846.26
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year 2001-2002

	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	TOTAL EXCL GEN FUND
30-Jun-01	111,953.60	9,492.81	153,762.94	323,782.14	9,262.98	608,254.47	284,472.33
31-Jul-01	112,716.71	9,534.45	154,010.92	289,334.16	9,303.61	574,899.85	285,565.69
31-Aug-01	113,203.85	9,575.66	154,405.14	211,233.74	9,343.81	497,762.20	286,528.46
30-Sep-01	114,099.58	9,651.43	155,626.87	145,233.28	9,417.75	434,028.91	288,795.63
31-Oct-01	114,087.82	9,650.44	115,610.83	39,293.50	9,416.78	288,059.37	248,765.87
30-Nov-01	114,503.99	9,685.64	81,178.47	101,546.64	9,451.13	316,365.87	214,819.23
31-Dec-01	114,881.74	9,717.60	81,700.45	281,012.77	9,482.31	496,794.87	215,782.10
31-Jan-02	115,199.05	9,744.44	82,141.21	361,235.08	9,508.50	577,828.28	216,593.20
28-Feb-02	115,487.65	9,768.85	82,379.63	260,863.52	9,532.33	478,031.98	217,168.46
31-Mar-02	115,747.71	9,790.85	82,565.13	265,659.32	9,553.79	483,316.80	217,657.48
30-Apr-02	116,018.73	9,813.81	82,761.59	318,572.13	9,576.18	536,742.44	218,170.31
31-May-02	116,481.52	9,852.96	83,091.70	500,101.04	9,614.37	719,141.59	219,040.55
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT
Fiscal Year 2002 - 2003
General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
6210-00	Prop. Taxes - current secured	1,068,983	1,072,450.01	995,216.69	0.00	0.00	100.32%
6210-01	Public Utility	25,000	22,885.87	25,157.74	0.00	0.00	91.54%
6210-04	Teeter Plan - current delinquent	13,000	(60.93)	13,876.41	0.00	0.00	-0.47%
	TOTAL PROP. TAXES - CURRENT SECURED	1,106,983	1,095,274.95	1,034,250.84	0.00	0.00	98.94%
6220	PROP. TAXES - CURRENT UNSECURED	55,000	58,449.86	56,066.82	2,296.13	1,767.66	106.27%
6230-00	Prop. Taxes - Prior Secured	12,000	14,166.49	12,031.41	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	14,824.78	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	12,000	28,991.27	12,031.41	0.00	0.00	241.59%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	785.35	667.60	785.35	667.60	78.54%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,500	8,224.40	9,088.21	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	35,000	48,663.27	38,063.23	4,889.63	558.91	139.04%
6280-01	Final supplemental for prior years	0	0.00	1,746.82	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRE!	35,000	48,663.27	39,810.05	4,889.63	558.91	139.04%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,363.50	1,302.90	0.00	0.00	170.44%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	250	0.00	356.34	0.00	356.34	
	TOTAL TAXES	1,219,533	1,241,752.60	1,153,574.17	7,971.11	3,350.51	101.82%

REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)

July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
6610-00	Interest	22,000	6,889.64	8,913.75	773.77	1,948.44	31.32%
6610-01	Interest - old bond fund	0	1,780.46	3,632.46	1,780.46	3,632.46	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	22,000	8,670.10	12,546.21	2,554.23	5,580.90	39.41%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,800	16,338.54	16,101.03	2,450.78	2,415.16	103.41%
6970-00	State - ILL & Direct Loan Reimbursement	0	16,431.76	13,313.64	4,555.78	6,060.39	#DIV/0!
6970-01	State - CA Foundation Funds	25,000	46,377.00	77,328.00	0.00	0.00	185.51%
6970-02	State - CA Literacy Campaign	20,000	24,725.00	19,593.00	0.00	0.00	123.63%
6970-03	State - Family Literacy	16,000	12,060.00	10,000.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	85,200	140,680.00	0.00	0.00	0.00	
6970-05	State - Project Grants	0	11,745.00	5,000.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.41	0.75	0.29	0.30	
	TOTAL STATE - OTHER GOVERNMENTAL	146,200	252,019.17	125,235.39	4,556.07	6,060.69	172.38%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000	28,231.81	30,130.50	1,835.04	3,809.86	94.11%
7670-01	Local Revenue -- Passport	150,000	143,238.06	84,472.61	24,103.52	16,101.50	95.49%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	3,000.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	180,000	174,469.87	114,603.11	25,938.56	19,911.36	96.93%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	95.92	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,583,533	1,693,250.28	1,422,155.83	43,470.75	37,318.62	106.93%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
0100	Salaries & Wages	691,920	688,819.20	645,313.00	53,224.60	44,825.00	99.55%
0200	Retirement (Social Security & Pension Contribution)	98,103	94,049.05	93,990.14	4,071.68	3,798.00	95.87%
	Health & Life Insurance/Blue Shield CA	48,584	46,765.06	41,981.29	3,285.04	12,458.06	96.26%
	Long Term Disability/CNA	3,903	3,148.09	2,823.42	270.52	223.38	80.67%
	Life Insurance/Fortis & Protective Life	2,194	1,239.00	1,862.05	122.50	222.60	56.48%
	Vision Service Plan/VSP	2,886	2,275.44	3,008.32	208.32	466.72	78.84%
	Dental/Ameritas	6,918	6,326.40	6,055.20	600.50	708.70	91.45%
0300	Total Employee Insurance	64,484	59,753.99	55,730.28	4,486.88	14,079.46	92.67%
0310	Unemployment Insurance	0	394.00	0.00	0.00	0.00	
0350	Workers Compensation - General	11,300	4,335.00	11,364.00	0.00	155.00	38.36%
	TOTAL SALARIES & EMPLOYEE BENEFITS	865,807	847,351.24	806,397.42	61,783.16	62,857.46	97.87%
0700-00	Communications - Telephone	4,000	1,456.41	3,475.81	93.18	360.13	36.41%
0700-01	Communications - Modem/Fax	6,000	7,550.07	6,818.34	464.38	1,060.77	125.83%
0700-02	Communications - Internet/Database	2,500	694.77	1,037.13	0.00	34.95	27.79%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	2,370.50	2,225.43	215.50	215.50	87.80%
0700-07	Communications - ELLI Grant	250	250.00	265.00	0.00	0.00	
0700-08	Communications - Adult Literacy	500	1,295.10	406.05	63.14	36.01	259.02%
	Total Communications	15,950	13,616.85	14,227.76	836.20	1,707.36	85.37%
0900-00	Food - General Fund	100	313.91	1,252.50	(215.23)	5.30	
0900-07	Food - ELLI Grant	500	56.98	30.34	0.00	30.34	
0900-08	Food - Adult Literacy	0	155.08	0.00	0.00	0.00	
0090-09	Food - Families for Literacy	0	161.70	0.00	0.00	0.00	
	Total Food	600	687.67	1,282.84	(215.23)	35.64	114.61%
1000-00	Household Expense	5,000	3,851.97	20,636.97	0.00	1,791.88	77.04%
1100-00	Insurance - Liability	6,506	7,614.40	5,279.54	0.00	0.00	117.04%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	4,500	3,493.93	1,991.00	743.88	0.00	77.64%
1300-01	Maintenance of Equipment - General Fund (Computer)	11,500	24,351.62	5,490.00	5,000.00	(2,167.60)	211.75%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	(5,365.95)	0.00	(5,365.95)	
1300-08	Maintenance of Equipment - Adult Literacy	1,500	234.63	5,365.95	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	17,500	28,080.18	7,481.00	5,743.88	(7,533.55)	160.46%
	HVAC	2,500	7,135.10	2,174.17	0.00	542.88	285.40%
	Carpet Cleaning	3,500	2,654.73	2,805.99	144.00	0.00	75.85%
	Groundskeeping, City of Placentia	30,000	25,692.93	14,923.30	1,908.84	4,140.09	85.64%
	Plumbing	1,800	3,089.72	4,725.09	1,950.00	639.47	171.65%
	Electrical	1,500	1,442.49	2,151.19	0.00	1,493.00	96.17%
	Cleaning Service	13,700	13,200.00	13,050.00	1,100.00	2,200.00	96.35%
	Locksmith	200	1,307.54	286.69	0.00	0.00	653.77%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	5,000	5,785.90	4,581.15	462.83	200.45	115.72%
1400-00	Total Maintenance of Building & Grounds	58,200	60,308.41	44,697.58	5,565.67	9,215.89	103.62%
1600-00	Memberships - General Fund	3,750	1,933.00	2,771.00	30.00	0.00	51.55%
1600-07	Memberships - ELLI Grant	250	225.00	0.00	100.00	0.00	
1600-08	Memberships - Adult Literacy	400	515.00	425.50	35.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	4,400	2,673.00	3,196.50	165.00	0.00	60.75%
1700-00	Miscellaneous Expense - General Fund	0	3,545.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	3,545.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
	Library Supplies	10,000	14,418.58	10,754.95	1,311.87	1,606.87	144.19%
	Printing	10,000	11,534.75	12,208.59	0.00	2,583.83	115.35%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	1,500	1,056.55	3,251.89	0.00	732.80	70.44%
	Paper	1,700	677.75	1,612.64	0.00	299.59	39.87%
	Drinking Water Service	325	330.00	289.00	27.50	55.00	101.54%
	Other Office Supplies	8,500	10,210.07	13,326.74	1,244.79	(875.24)	120.12%
1800-00	Total Office Supply Expense - General Fund	32,025	38,227.70	41,443.81	2,584.16	4,402.85	119.37%
1800-07	ELLI Grant Supply Expense	2,611	2,060.79	15,109.07	632.82	1,816.16	
	Printing	1,500	0.00	2,324.77	0.00	0.00	
	Publications	0	5,525.90	1,729.71	0.00	0.00	
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	3,500	598.19	4,378.44	0.00	0.00	
1800-08	Total Adult Literacy Office Supply Expense	5,000	6,124.09	8,432.92	0.00	0.00	122.48%
1800-09	Supply Expense Families for Literacy	500	1,592.38	607.80	316.78	0.00	
	Total Office Expense	40,136	48,004.96	65,593.60	3,533.76	6,219.01	119.61%
1803-00	Postage Expense - General Fund	5,500	4,710.55	5,049.46	716.30	9.95	85.65%
1803-01	Postage Expense - LSCA II Grant	0	0.00	535.85	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	124.00	42.39	0.00	35.77	124.00%
1803-09	Postage Expense - Families for Literacy	0	272.00	0.00	111.00	0.00	
	Total Postage Expense	5,600	5,106.55	5,627.70	827.30	45.72	91.19%

PLACENTIA LIBRARY DISTRICT
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OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
	Care Resources (Employee Assistance)	420	420.00	420.00	35.00	70.00	100.00%
	Pension Contribution & Operating Expenses	7,500	6,271.22	3,479.12	0.00	0.00	83.62%
	Anaheim Consortium Automated Library System	31,000	30,169.74	25,218.60	0.00	0.00	97.32%
	Anaheim Consortium Computer Technical & Consulting Servicees	0	0.00	900.09	0.00	900.09	
	Clipping Service	504	499.71	452.52	42.00	75.42	99.15%
	Interest Allocation & Tax Collection Charges by Orange County	9,100	7,653.79	6,549.18	172.74	197.62	84.11%
	Advertising (Including WEB Site)	2,000	3,812.52	2,349.68	595.00	1,150.00	190.63%
	Medical Exams	750	1,069.50	1,182.50	0.00	105.00	142.60%
	Collection Services - Accounts Receivable	2,500	1,861.79	2,154.11	113.15	411.52	74.47%
	Audit & Accounting Services	5,250	4,885.00	5,150.00	0.00	0.00	93.05%
	Payroll Preparation	3,250	3,894.51	3,069.34	637.55	481.65	119.83%
	Election Expenses	8,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	3,500.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	17,500	14,255.31	25,793.61	595.94	(4,259.73)	81.46%
1900-00	Total Specialized Services - General Fund	87,774	78,293.09	76,718.75	2,191.38	(868.43)	89.20%
1900-01	Specialized Services - Partnerships for Change Grant	0	0.00	12,292.81	0.00	0.00	
1900-07	Specialized Services - ELLI Grant	0	5,216.70	5,271.19	350.00	536.20	
1900-08	Specialized Services - Adult Literacy	9,500	8,230.13	3,781.55	0.00	936.55	86.63%
1900-09	Specialized Services - Families for Literacy	1,500	639.83	183.69	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,000	12,074.21	10,793.57	7.70	6.09	100.62%
	Total Specialized Services	110,774	104,453.96	109,041.56	2,549.08	610.41	94.29%
2000-00	Legal Notices - General Fund	650	175.14	0.00	37.44	0.00	26.94%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	650	175.14	0.00	37.44	0.00	26.94%
2100-00	Rents/Leases-Equipment	0	621.76	0.00	154.09	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	120,800	103,679.94	101,370.22	0.00	7,418.32	85.83%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	48.00	0.00	0.00	
2400-01	Special Department Expense- Books	145,460	71,421.66	82,828.62	12,283.80	12,524.33	49.10%
2400-02	Special Department Expense - Video	0	337.98	242.12	0.00	0.00	
2400-03	Special Department Expense - Electronic	0	57,995.29	28,697.97	17,185.00	9,495.00	
2400-04	Special Department Expense - Periodicals	0	8,058.05	15,961.78	45.12	516.91	
2400-05	Special Department Expense - Audio	0	13,451.50	7,475.58	2,509.97	1,881.77	
2400-07	Special Department Expense - ELLI Grant	5,900	5,204.48	78.47	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	4,979.93	3,723.88	0.00	1,089.11	249.00%
2400-09	Special Department Expense - Families for Literacy	0	1,758.87	75.51	0.00	0.00	
	Total Special Department Expense	153,360	163,207.76	139,131.93	32,023.89	25,507.12	106.42%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500	2,367.80	1,673.23	0.00	0.00	94.71%
2700-01	Transportation/Travel - Meetings, Staff Local	7,500	3,873.44	5,983.35	31.50	834.86	51.65%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500	1,357.49	1,343.60	0.00	321.98	90.50%
2700-03	Transportation/Travel - Meetings, Board Local	500	611.00	940.52	20.00	50.00	122.20%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	197.97	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	1,000	951.16	1,107.54	0.00	91.33	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	1,025.35	1,123.68	0.00	135.33	102.54%
2700-09	Transportation/Travel - Meetings - Families for Literacy	500	258.54	0.00	39.24	0.00	
	Total Transportation/Travel - Meetings	14,500	10,444.78	12,369.89	90.74	1,433.50	72.03%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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July 21, 2003

OBJECT CODE	DESCRIPTION	FY2002-2003 BUDGETED	FY2002-2003 YTD	FY2001-2002 YTD	FY2002-2003 JUN 2003	FY2001-2002 JUN 2002	FY2002-2003 % EXP BUD
	Electricity	63,000	54,097.32	58,118.89	39,596.65	8,809.55	85.87%
	Gas	5,000	3,118.91	3,001.54	468.03	445.70	62.38%
	Water	3,750	3,132.29	3,680.86	259.22	263.26	83.53%
2800-00	Total Utilities	71,750	60,348.52	64,801.29	40,323.90	9,518.51	84.11%
	TOTAL SUPPLIES & SERVICES	625,726	616,420.85	594,738.38	91,635.72	55,969.81	98.51%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	4,000	5,383.80	2,028.68	0.00	0.00	134.60%
4000-00	Equipment - General Fund	20,000	28,212.80	18,049.98	918.25	13,635.22	141.06%
4000-07	Equipment - ELLI Grant	1,000	1,501.00	2,797.60	0.00	2,797.60	
4000-08	Equipment - Adult Literacy	0	2,726.01	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	21,000	32,439.81	20,847.58	918.25	16,432.82	154.48%
4200-00	Structures/Improvements	0	462.25	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	21,000	32,902.06	20,847.58	918.25	16,432.82	156.68%
5200	PROVISION FOR CONTINGENCIES	67,000	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,583,533	1,502,057.95	1,424,012.06	154,337.13	135,260.09	94.85%

07/15/03

Placentia Library District
Balance Sheet
As of June 30, 2003

	Jun 30, 03	
ASSETS		
Current Assets		
Checking/Savings		
County Exempt - Checking		2,016.45
County Exempt - Savings		2,835.59
General Fund - Checking		8,495.34
General Fund - Savings		4,585.96
Literacy Fund - Savings		8,035.54
Payroll Checking - Wells Fargo		36,623.48
Payroll Checking (CDs)		
0028205565	21,402.69	
0028205573	21,402.69	
Total Payroll Checking (CDs)		42,805.38
Total Checking/Savings		105,397.74
Total Current Assets		105,397.74
TOTAL ASSETS		105,397.74
LIABILITIES & EQUITY		
Equity		
Retained Earnings		15,220.25
Total Capital		69,741.09
Net Income		20,436.40
Total Equity		105,397.74
TOTAL LIABILITIES & EQUITY		105,397.74

07/15/03

Placentia Library District
Profit & Loss by Class
June 2003

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Interest	0.76	0.00	0.00	0.00	0.76
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	39.88
COE Meeting Room Income	235.00	0.00	0.00	0.00	235.00
COE Passport Chck Reimbursement	5,845.60	0.00	0.00	0.00	5,845.60
COE Test Proctoring Income	30.00	0.00	0.00	0.00	30.00
GF Bankcard Deposit	0.00	3,872.60	0.00	0.00	3,872.60
GF Cash Register - Childrens	0.00	5.00	0.00	0.00	5.00
GF Cash Register - Copy/Debit	0.00	76.55	0.00	0.00	76.55
GF Cash Register - Fines	0.00	1,209.58	0.00	0.00	1,209.58
GF Cash Register - Lost Items	0.00	51.90	0.00	0.00	51.90
GF Cash Register - Reserves	0.00	75.50	0.00	0.00	75.50
GF Interest	0.00	4.48	0.00	0.00	4.48
GF Passport Revenue	0.00	21,386.17	0.00	0.00	21,386.17
GF Transfer from Foundation AAB	0.00	518.41	0.00	0.00	518.41
GF Transfers from County	0.00	8,200.14	0.00	0.00	8,200.14
LIT Donations	0.00	0.00	500.00	0.00	500.00
LIT Interest Inc - Savings	0.00	0.00	2.00	0.00	2.00
PA Wire Transfer from County	0.00	0.00	0.00	57,296.28	57,296.28
Total Income	6,151.24	35,400.33	502.00	57,296.28	99,349.85
Expense					
COE Bank fees	11.00	0.00	0.00	0.00	11.00
COE Childn's Summer Rdng Prgm	1,267.92	0.00	0.00	0.00	1,267.92
COE Meeting Room Maintenance	155.52	0.00	0.00	0.00	155.52
COE Passport Expenses	4,213.65	0.00	0.00	0.00	4,213.65
GF Bank Return Check Item/Fees	0.00	16.00	0.00	0.00	16.00
GF Bankcard Service Charge	0.00	138.31	0.00	0.00	138.31
GF Copier maintenance	0.00	266.36	0.00	0.00	266.36
GF Equipment Maintenance	0.00	200.00	0.00	0.00	200.00
GF Food	0.00	47.44	0.00	0.00	47.44
GF Memberships	0.00	30.00	0.00	0.00	30.00
GF Transfer to COE	0.00	3,584.65	0.00	0.00	3,584.65
GF Transfer to GF Savings	0.00	3,773.42	0.00	0.00	3,773.42
GF Transfers to County	0.00	30,726.17	0.00	0.00	30,726.17
GF Travel Staff	0.00	20.00	0.00	0.00	20.00
GF Travel Trustees	0.00	30.00	0.00	0.00	30.00
PA Bank fees	0.00	0.00	0.00	30.00	30.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	1,813.64	1,813.64
PA Employee 125 Co-Pay	0.00	0.00	0.00	545.01	545.01
PA Employee Life Insurance	0.00	0.00	0.00	39.88	39.88
PA Garnishment	0.00	0.00	0.00	470.39	470.39

07/15/03

Placentia Library District
Profit & Loss by Class
June 2003

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
PA Payroll Taxes	0.00	0.00	0.00	15,020.05	15,020.05
PA Salaries	0.00	0.00	0.00	41,438.11	41,438.11
Total Expense	5,648.09	38,832.35	0.00	59,357.08	103,837.52
Net Income	503.15	-3,432.02	502.00	-2,060.80	-4,487.67

07/15/03

Placentia Library District
Profit & Loss by Class
July 2002 through June 2003

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Cash Register - Copy Cards	398.19	0.00	0.00	0.00	398.19
COE Directors Fund (Friends)	1,381.91	0.00	0.00	0.00	1,381.91
COE Friends Contributions	5,053.00	0.00	0.00	0.00	5,053.00
COE Interest	12.11	0.00	0.00	0.00	12.11
COE Life Insur Suplmt(EDM)	558.32	0.00	0.00	0.00	558.32
COE Meeting Room Income	3,730.00	0.00	0.00	0.00	3,730.00
COE Miscellaneous Income	4,508.24	0.00	0.00	0.00	4,508.24
COE Passport Chck Reimbursement	47,997.50	0.00	0.00	0.00	47,997.50
COE Staff Appreciation Reimb	374.37	0.00	0.00	0.00	374.37
COE Test Proctoring Income	89.50	0.00	0.00	0.00	89.50
GF Bankcard Deposit	0.00	11,964.71	0.00	0.00	11,964.71
GF Cash Register - Childrens	0.00	121.93	0.00	0.00	121.93
GF Cash Register - Copy/Debit	0.00	1,952.40	0.00	0.00	1,952.40
GF Cash Register - Fines	0.00	17,491.98	0.00	0.00	17,491.98
GF Cash Register - Lost Items	0.00	1,247.47	0.00	0.00	1,247.47
GF Cash Register - Misc.	0.00	463.27	0.00	0.00	463.27
GF Cash Register - Reserves	0.00	1,351.64	0.00	0.00	1,351.64
GF County Reimbursements	0.00	13,866.26	0.00	0.00	13,866.26
GF Gifts Income	0.00	425.00	0.00	0.00	425.00
GF Interest	0.00	106.11	0.00	0.00	106.11
GF Miscellaneous Income	0.00	4,237.91	0.00	0.00	4,237.91
GF Non Goverment Grant	0.00	13,000.00	0.00	0.00	13,000.00
GF Office Expense Reimbursement	0.00	200.00	0.00	0.00	200.00
GF Other Grants	0.00	43.65	0.00	0.00	43.65
GF Passport Revenue	0.00	143,944.06	0.00	0.00	143,944.06
GF Return Check Fee	0.00	20.00	0.00	0.00	20.00
GF State Library Grants	0.00	183,696.78	0.00	0.00	183,696.78
GF State Library Reimbursements	0.00	11,944.98	0.00	0.00	11,944.98
GF State of CA Foundation Funds	0.00	46,435.15	0.00	0.00	46,435.15
GF Transfer from Foundation AAB	0.00	1,315.64	0.00	0.00	1,315.64
GF Transfers from County	0.00	21,497.15	0.00	0.00	21,497.15
GF Typewriter Income	0.00	4.85	0.00	0.00	4.85
LIT Donations	0.00	0.00	500.00	0.00	500.00
LIT Interest Inc - Savings	0.00	0.00	48.59	0.00	48.59
PA Deposit from B of A	0.00	0.00	0.00	0.00	0.00
PA Interest Inc - CD's	0.00	0.00	0.00	587.05	587.05
PA Interest Inc - Savings	0.00	0.00	0.00	12.61	12.61
PA Wire Transfer from County	0.00	0.00	0.00	747,182.58	747,182.58
PA Wire Transfer from Paychex	0.00	0.00	0.00	24,118.80	24,118.80
Total Income	64,103.14	475,330.94	548.59	771,901.04	1,311,883.71

07/15/03

Placentia Library District
Profit & Loss by Class
July 2002 through June 2003

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Expense					
COE Bank fees	321.65	0.00	0.00	0.00	321.65
COE Bank Returned Deposit	30.00	0.00	0.00	0.00	30.00
COE Childn's Summer Rdng Prgm	5,206.32	0.00	0.00	0.00	5,206.32
COE Children's Camp Library	589.20	0.00	0.00	0.00	589.20
COE Children's Other	450.03	0.00	0.00	0.00	450.03
COE Copier Maintenance Contract	808.29	0.00	0.00	0.00	808.29
COE Friend's Director's Fund	1,753.18	0.00	0.00	0.00	1,753.18
COE Friend's Other Activities	135.00	0.00	0.00	0.00	135.00
COE Library Board Expenses	94.12	0.00	0.00	0.00	94.12
COE Life Insurance payment	651.95	0.00	0.00	0.00	651.95
COE Literacy	39.14	0.00	0.00	0.00	39.14
COE Meeting Room Maintenance	777.60	0.00	0.00	0.00	777.60
COE Miscellaneous Expense	163.00	0.00	0.00	0.00	163.00
COE Office Expense	336.84	0.00	0.00	0.00	336.84
COE Passport Expenses	46,124.90	0.00	0.00	0.00	46,124.90
COE Staff Appreciation	628.73	0.00	0.00	0.00	628.73
COE Transfer to COE Checking	4,180.04	0.00	0.00	0.00	4,180.04
COE Transfer to GF Savings	295.00	0.00	0.00	0.00	295.00
GF Advertising Expense	0.00	623.12	0.00	0.00	623.12
GF Bank Fees	0.00	24.00	0.00	0.00	24.00
GF Bank Return Check Item/Fees	0.00	135.65	0.00	0.00	135.65
GF Bankcard Service Charge	0.00	421.23	0.00	0.00	421.23
GF Children's Expense	0.00	275.00	0.00	0.00	275.00
GF Copier maintenance	0.00	266.36	0.00	0.00	266.36
GF Deposit Correction	0.00	44.94	0.00	0.00	44.94
GF ELLI Grant	0.00	1,501.00	0.00	0.00	1,501.00
GF Equipment (400)	0.00	4,344.50	0.00	0.00	4,344.50
GF Equipment Maintenance	0.00	200.00	0.00	0.00	200.00
GF Food	0.00	1,533.18	0.00	0.00	1,533.18
GF Insurance	0.00	5,763.30	0.00	0.00	5,763.30
GF Library Materials (books)	0.00	134.73	0.00	0.00	134.73
GF Literacy	0.00	1,331.78	0.00	0.00	1,331.78
GF Memberships	0.00	120.00	0.00	0.00	120.00
GF Miscellaneous	0.00	5,808.11	0.00	0.00	5,808.11
GF Office Expense	0.00	890.75	0.00	0.00	890.75
GF Postage	0.00	432.76	0.00	0.00	432.76
GF Printing	0.00	257.37	0.00	0.00	257.37
GF Prof & Spec Services	0.00	30.00	0.00	0.00	30.00
GF Refreshments	0.00	63.62	0.00	0.00	63.62
GF Registration/trans/travel	0.00	618.00	0.00	0.00	618.00
GF Transfer to COE	0.00	6,726.95	0.00	0.00	6,726.95
GF Transfer to GF Savings	0.00	6,002.28	0.00	0.00	6,002.28
GF Transfers to County	0.00	427,138.56	0.00	0.00	427,138.56
GF Travel Staff	0.00	2,174.42	0.00	0.00	2,174.42
GF Travel Trustees	0.00	1,121.29	0.00	0.00	1,121.29
GF Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00

07/15/03

Placentia Library District
Profit & Loss by Class
July 2002 through June 2003

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
PA Bank fees	0.00	0.00	0.00	634.42	634.42
PA Empl 457 Plan Contribution	0.00	0.00	0.00	21,503.72	21,503.72
PA Employee 125 Co-Pay	0.00	0.00	0.00	9,240.51	9,240.51
PA Employee Life Insurance	0.00	0.00	0.00	518.44	518.44
PA Garnishment	0.00	0.00	0.00	9,094.39	9,094.39
PA Interest Transfer to Savings	0.00	0.00	0.00	0.00	0.00
PA Payroll Taxes	0.00	0.00	0.00	208,817.79	208,817.79
PA Prepaid Salaries	0.00	0.00	0.00	50,128.47	50,128.47
PA Salaries	0.00	0.00	0.00	460,941.68	460,941.68
PA Transfer to new account	0.00	0.00	0.00	0.00	0.00
Total Expense	62,584.99	467,982.90	0.00	760,879.42	1,291,447.31
Net Income	1,518.15	7,348.04	548.59	11,021.62	20,436.40

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Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,266.37
Cleared Transactions						
Checks and Payments - 57 items						
Check	5/24/2003	4411	Passport Services	X	-107.30	-107.30
Check	5/24/2003	4410	Passport Services	X	-40.00	-147.30
Check	5/27/2003	4413	Passport Services	X	-55.00	-202.30
Check	5/27/2003	4414	Passport Services	X	-55.00	-257.30
Check	5/27/2003	4412	Buena Park Plaque ...	X	-50.65	-307.95
Check	5/28/2003	4416	Passport Services	X	-55.00	-362.95
Check	5/28/2003	4417	Passport Services	X	-55.00	-417.95
Check	5/28/2003	4415	Passport Services	X	-55.00	-472.95
Check	5/29/2003	4424	Passport Services	X	-115.00	-587.95
Check	5/29/2003	4425	Passport Services	X	-215.00	-802.95
Check	5/29/2003	4427	Passport Services	X	-55.00	-857.95
Check	5/29/2003	4422	Passport Services	X	-150.00	-1,007.95
Check	5/29/2003	4421	Passport Services	X	-55.00	-1,062.95
Check	5/29/2003	4420	Passport Services	X	-55.00	-1,117.95
Check	5/29/2003	4419	Passport Services	X	-55.00	-1,172.95
Check	5/29/2003	4418	Passport Services	X	-55.00	-1,227.95
Check	5/29/2003	4423	Passport Services	X	-115.00	-1,342.95
Check	5/31/2003	4430	Passport Services	X	-110.00	-1,452.95
Check	5/31/2003	4429	Passport Services	X	-55.00	-1,507.95
Check	5/31/2003	4431	Passport Services	X	-40.00	-1,547.95
Check	5/31/2003	4428	Passport Services	X	-55.00	-1,602.95
Check	6/1/2003	4434	Passport Services	X	-40.00	-1,642.95
Check	6/1/2003	4432	Passport Services	X	-55.00	-1,697.95
Check	6/1/2003	4433	Passport Services	X	-40.00	-1,737.95
Check	6/2/2003	4436	Passport Services	X	-55.00	-1,792.95
Check	6/2/2003	4435	Passport Services	X	-40.00	-1,832.95
Check	6/3/2003	4438	Passport Services	X	-55.00	-1,887.95
Check	6/3/2003	4437	Passport Services	X	-40.00	-1,927.95
Check	6/4/2003	4440	Passport Services	X	-55.00	-1,982.95
Check	6/4/2003	4439	Passport Services	X	-55.00	-2,037.95
Check	6/4/2003	4441	Passport Services	X	-55.00	-2,092.95
Check	6/7/2003	4445	Passport Services	X	-40.00	-2,132.95
Check	6/7/2003	4443	Passport Services	X	-55.00	-2,187.95
Check	6/7/2003	4444	Passport Services	X	-95.00	-2,282.95
Check	6/7/2003	4446	Passport Services	X	-115.00	-2,397.95
Check	6/8/2003	4447	Omnigrafix Printing	X	-134.69	-2,532.64
Check	6/9/2003	4448	Passport Services	X	-40.00	-2,572.64
Check	6/10/2003	4450	Passport Services	X	-115.00	-2,687.64
Check	6/10/2003	4449	Passport Services	X	-40.00	-2,727.64
Check	6/12/2003	4451	Passport Services	X	-115.00	-2,842.64
Check	6/14/2003	4452	Passport Services	X	-60.00	-2,902.64
Check	6/14/2003	4453	Passport Services	X	-100.00	-3,002.64
Check	6/14/2003	4454	Passport Services	X	-55.00	-3,057.64
Check	6/15/2003	4455	Passport Services	X	-55.00	-3,112.64
Check	6/17/2003	4459	Passport Services	X	-135.00	-3,247.64
Check	6/17/2003	4456	Passport Services	X	-55.00	-3,302.64
Check	6/17/2003	4457	Passport Services	X	-110.00	-3,412.64
Check	6/17/2003	4458	Passport Services	X	-115.00	-3,527.64
Check	6/18/2003	4462	Passport Services	X	-115.00	-3,642.64
Check	6/18/2003	4460	Allen Oshiro	X	-250.00	-3,892.64
Check	6/18/2003	4461	Metropolitan Coope...	X	-86.75	-3,979.39
Check	6/19/2003	4463	Passport Services	X	-55.00	-4,034.39
Check	6/23/2003	4475	Passport Services	X	-115.00	-4,149.39
Check	6/23/2003	4474	Passport Services	X	-115.00	-4,264.39
Check	6/24/2003	4478	Passport Services	X	-230.00	-4,494.39
Check	6/25/2003	4477	Rudy Gonzales	X	-250.00	-4,744.39
Check	6/30/2003			X	-11.00	-4,755.39
Total Checks and Payments					-4,755.39	-4,755.39

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 21 items						
Deposit	6/2/2003			X	107.30	107.30
Deposit	6/2/2003			X	280.00	387.30
Deposit	6/2/2003			X	220.00	607.30
Deposit	6/3/2003			X	135.00	742.30
Deposit	6/4/2003			X	55.00	797.30
Deposit	6/9/2003			X	1,728.65	2,525.95
Deposit	6/9/2003			X	155.00	2,680.95
Deposit	6/10/2003			X	40.00	2,720.95
Deposit	6/16/2003			X	55.00	2,775.95
Deposit	6/16/2003			X	115.00	2,890.95
Deposit	6/18/2003			X	305.00	3,195.95
Check	6/19/2003	4464	Passport Services	X	0.00	3,195.95
Deposit	6/23/2003			X	55.00	3,250.95
Deposit	6/23/2003			X	40.00	3,290.95
Deposit	6/23/2003			X	55.00	3,345.95
Deposit	6/24/2003			X	170.00	3,515.95
Deposit	6/25/2003			X	55.00	3,570.95
Deposit	6/26/2003			X	1,811.00	5,381.95
Deposit	6/26/2003			X	55.00	5,436.95
Deposit	6/30/2003			X	170.00	5,606.95
Deposit	6/30/2003			X	238.65	5,845.60
Total Deposits and Credits					5,845.60	5,845.60
Total Cleared Transactions					1,090.21	1,090.21
Cleared Balance					1,090.21	4,356.58
Uncleared Transactions						
Checks and Payments - 24 items						
Check	6/19/2003	4465	Passport Services		-55.00	-55.00
Check	6/19/2003	4466	Passport Services		-55.00	-110.00
Check	6/21/2003	4469	Passport Services		-55.00	-165.00
Check	6/21/2003	4468	Passport Services		-55.00	-220.00
Check	6/21/2003	4467	Passport Services		-55.00	-275.00
Check	6/23/2003	4473	Passport Services		-55.00	-330.00
Check	6/23/2003	4471	Passport Services		-40.00	-370.00
Check	6/23/2003	4470	Passport Services		-40.00	-410.00
Check	6/23/2003	4472	Passport Services		-40.00	-450.00
Check	6/24/2003	4476	Inland Library System		-546.48	-996.48
Check	6/25/2003	4480	Passport Services		-55.00	-1,051.48
Check	6/25/2003	4481	Passport Services		-115.00	-1,166.48
Check	6/25/2003	4479	Passport Services		-55.00	-1,221.48
Check	6/26/2003	4484	Passport Services		-330.00	-1,551.48
Check	6/26/2003	4482	Passport Services		-115.00	-1,666.48
Check	6/26/2003	4483	Passport Services		-55.00	-1,721.48
Check	6/28/2003	4485	Passport Services		-40.00	-1,761.48
Check	6/30/2003	4492	Passport Services		-55.00	-1,816.48
Check	6/30/2003	4491	Passport Services		-128.65	-1,945.13
Check	6/30/2003	4490	Passport Services		-115.00	-2,060.13
Check	6/30/2003	4489	Passport Services		-115.00	-2,175.13
Check	6/30/2003	4488	Passport Services		-55.00	-2,230.13
Check	6/30/2003	4487	Passport Services		-55.00	-2,285.13
Check	6/30/2003	4486	Passport Services		-55.00	-2,340.13
Total Checks and Payments					-2,340.13	-2,340.13
Total Uncleared Transactions					-2,340.13	-2,340.13
Register Balance as of 06/30/2003					-1,249.92	2,016.45

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 19 items						
Check	7/1/2003	4493	Passport Services		-55.00	-55.00
Check	7/1/2003	4495	Passport Services		-100.00	-155.00
Check	7/1/2003	4494	Passport Services		-55.00	-210.00
Check	7/2/2003	4496	Wild Wonders, Inc.		-205.00	-415.00
Check	7/2/2003	4497	Carlos Cardenas		-55.00	-470.00
Check	7/7/2003	4499	Passport Services		-55.00	-525.00
Check	7/7/2003	4498	Passport Services		-55.00	-580.00
Check	7/8/2003	4500	Craig Newton		-185.00	-765.00
Check	7/8/2003	4502	Passport Services		-55.00	-820.00
Check	7/8/2003	4501	Passport Services		-40.00	-860.00
Check	7/9/2003	4504	Passport Services		-40.00	-900.00
Check	7/9/2003	4503	Passport Services		-55.00	-955.00
Check	7/10/2003	4506	Passport Services		-40.00	-995.00
Check	7/10/2003	4507	Passport Services		-115.00	-1,110.00
Check	7/10/2003	4505	Passport Services		-55.00	-1,165.00
Check	7/12/2003	4508	Passport Services		-40.00	-1,205.00
Check	7/12/2003	4510	Passport Services		-110.00	-1,315.00
Check	7/12/2003	4511	Passport Services		-55.00	-1,370.00
Check	7/12/2003	4509	Passport Services		-55.00	-1,425.00
Total Checks and Payments					-1,425.00	-1,425.00
Deposits and Credits - 5 items						
Deposit	7/1/2003				55.00	55.00
Deposit	7/2/2003				155.00	210.00
Deposit	7/7/2003				55.00	265.00
Deposit	7/10/2003				155.00	420.00
Deposit	7/14/2003				110.00	530.00
Total Deposits and Credits					530.00	530.00
Total New Transactions					-895.00	-895.00
Ending Balance					**-2,144.92**	**1,121.45**

E. Schmitt
7/13/03

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Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,685.47
Cleared Transactions						
Deposits and Credits - 9 Items						
Deposit	6/2/2003			X	30.00	30.00
Deposit	6/3/2003			X	70.00	100.00
Deposit	6/4/2003			X	19.94	119.94
Deposit	6/5/2003			X	60.00	179.94
Deposit	6/11/2003			X	30.00	209.94
Deposit	6/18/2003			X	19.94	229.88
Deposit	6/19/2003			X	60.00	289.88
Deposit	6/26/2003			X	15.00	304.88
Deposit	6/30/2003			X	0.76	305.64
Total Deposits and Credits					305.64	305.64
Total Cleared Transactions					305.64	305.64
Cleared Balance					305.64	2,991.11
Uncleared Transactions						
Checks and Payments - 1 Item						
Check	6/24/2003	1507	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Total Uncleared Transactions					-155.52	-155.52
Register Balance as of 06/30/2003					150.12	2,835.59
New Transactions						
Deposits and Credits - 3 Items						
Deposit	7/1/2003				115.00	115.00
Deposit	7/2/2003				79.94	194.94
Deposit	7/3/2003				30.00	224.94
Total Deposits and Credits					224.94	224.94
Total New Transactions					224.94	224.94
Ending Balance					**375.06**	**3,060.53**

E Smith
7/9/03

Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,681.12
Cleared Transactions						
Checks and Payments - 16 Items						
Check	5/19/2003	4705	Arroyo Seco Library...	X	-5,254.00	-5,254.00
Check	5/29/2003	4708	US Postmaster Pla...	X	-111.00	-5,365.00
Check	5/29/2003	4711	Jim's Enterprise	X	-321.75	-5,686.75
Check	6/2/2003		Bank of the West	X	-137.60	-5,824.35
Check	6/3/2003		Bank of the West	X	-0.71	-5,825.06
Check	6/4/2003	4713	Sam's Club	X	-30.00	-5,855.06
Check	6/4/2003	4712	Placentia Library Di...	X	-1,728.65	-7,583.71
Check	6/5/2003	4714	Copy America	X	-200.00	-7,783.71
Check	6/10/2003	4715	Copy America	X	-266.36	-8,050.07
Check	6/10/2003	4717	Placentia Library G...	X	-2,137.82	-10,187.89
Check	6/10/2003	4716	Placentia Library Di...	X	-30.00	-10,217.89
Check	6/18/2003	4718	Placentia Chamber ...	X	-10.00	-10,227.89
Check	6/25/2003	4719	Placentia Chamber ...	X	-40.00	-10,267.89
Check	6/26/2003	4723	Placentia Library G...	X	-1,635.60	-11,903.49
Check	6/26/2003	4722	Placentia Library Di...	X	-15.00	-11,918.49
Check	6/26/2003	4721	Placentia Library Di...	X	-1,811.00	-13,729.49
Total Checks and Payments					-13,729.49	-13,729.49
Deposits and Credits - 30 Items						
Deposit	6/2/2003			X	187.00	187.00
Deposit	6/2/2003			X	150.00	337.00
Deposit	6/3/2003			X	2,627.00	2,964.00
Deposit	6/3/2003			X	86.00	3,050.00
Deposit	6/4/2003			X	0.00	3,050.00
Deposit	6/4/2003			X	15.00	3,065.00
Deposit	6/4/2003			X	10.00	3,075.00
Deposit	6/4/2003			X	5,573.14	8,648.14
Deposit	6/5/2003			X	172.00	8,820.14
Deposit	6/6/2003			X	30.00	8,850.14
Deposit	6/9/2003			X	60.00	8,910.14
Deposit	6/9/2003			X	242.00	9,152.14
Deposit	6/10/2003			X	30.00	9,182.14
Deposit	6/11/2003			X	518.41	9,700.55
Deposit	6/12/2003			X	206.00	9,906.55
Deposit	6/13/2003			X	146.00	10,052.55
Deposit	6/16/2003			X	60.00	10,112.55
Deposit	6/16/2003			X	161.00	10,273.55
Deposit	6/17/2003			X	15.00	10,288.55
Deposit	6/18/2003			X	377.00	10,665.55
Deposit	6/19/2003			X	66.00	10,731.55
Deposit	6/20/2003			X	192.20	10,923.75
Deposit	6/23/2003			X	232.00	11,155.75
Deposit	6/23/2003			X	310.40	11,466.15
Deposit	6/24/2003			X	50.00	11,516.15
Deposit	6/24/2003			X	86.00	11,602.15
Deposit	6/25/2003			X	291.00	11,893.15
Deposit	6/26/2003			X	146.00	12,039.15
Deposit	6/27/2003			X	421.00	12,460.15
Deposit	6/30/2003			X	131.00	12,591.15
Total Deposits and Credits					12,591.15	12,591.15
Total Cleared Transactions					-1,138.34	-1,138.34
Cleared Balance					-1,138.34	8,542.78

Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 1 item						
Check	6/30/2003	4724	Quizno's		-47.44	-47.44
Total Checks and Payments					-47.44	-47.44
Total Uncleared Transactions					-47.44	-47.44
Register Balance as of 06/30/2003					-1,185.78	8,495.34
New Transactions						
Checks and Payments - 4 items						
Check	7/1/2003	4725	Passport Services		-13.65	-13.65
Check	7/7/2003	4728	A.S.C./Valencia H.S.		-80.00	-93.65
Check	7/7/2003	4727	City Bagelry		-18.22	-111.87
Check	7/7/2003	4726	Stater Bros.		-6.57	-118.44
Total Checks and Payments					-118.44	-118.44
Deposits and Credits - 1 item						
Deposit	7/2/2003				959.11	959.11
Total Deposits and Credits					959.11	959.11
Total New Transactions					840.67	840.67
Ending Balance					**-345.11**	**9,336.01**

Bank 7/9/03

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07/09/03

Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,518.95
Cleared Transactions						
Checks and Payments - 7 items						
Check	6/3/2003	1215	Orange County Aud...	X	-13,479.40	-13,479.40
Check	6/12/2003		Bank of the West	X	-30.00	-13,509.40
Check	6/12/2003		Bank of the West	X	-4.00	-13,513.40
Check	6/27/2003		Bank of the West	X	-30.00	-13,543.40
Check	6/27/2003		Bank of the West	X	-60.00	-13,603.40
Check	6/27/2003		Bank of the West	X	-30.00	-13,633.40
Check	6/27/2003		Bank of the West	X	-12.00	-13,645.40
Total Checks and Payments					-13,645.40	-13,645.40
Deposits and Credits - 36 items						
Deposit	6/2/2003			X	461.30	461.30
Deposit	6/2/2003			X	976.65	1,437.95
Deposit	6/2/2003			X	638.75	2,076.70
Deposit	6/2/2003			X	510.00	2,586.70
Deposit	6/3/2003			X	60.00	2,646.70
Deposit	6/3/2003			X	821.65	3,468.35
Deposit	6/4/2003			X	672.00	4,140.35
Deposit	6/5/2003			X	469.10	4,609.45
Deposit	6/9/2003			X	243.65	4,853.10
Deposit	6/9/2003			X	648.25	5,501.35
Deposit	6/9/2003			X	782.00	6,283.35
Deposit	6/9/2003			X	150.00	6,433.35
Deposit	6/10/2003			X	897.85	7,331.20
Deposit	6/11/2003			X	2,137.82	9,469.02
Deposit	6/11/2003			X	689.70	10,158.72
Deposit	6/12/2003			X	675.70	10,834.42
Deposit	6/12/2003			X	600.00	11,434.42
Deposit	6/16/2003			X	194.20	11,628.62
Deposit	6/16/2003			X	662.00	12,290.62
Deposit	6/16/2003			X	420.40	12,711.02
Deposit	6/17/2003			X	899.85	13,610.87
Deposit	6/18/2003			X	571.85	14,182.72
Deposit	6/18/2003			X	300.00	14,482.72
Deposit	6/19/2003			X	646.30	15,129.02
Deposit	6/23/2003			X	811.00	15,940.02
Deposit	6/23/2003			X	402.30	16,342.32
Deposit	6/23/2003			X	620.40	16,962.72
Deposit	6/24/2003			X	760.15	17,722.87
Deposit	6/25/2003			X	735.05	18,457.92
Deposit	6/26/2003			X	1,635.00	20,092.92
Deposit	6/26/2003			X	647.70	20,740.62
Deposit	6/30/2003			X	4.48	20,745.10
Deposit	6/30/2003			X	615.30	21,360.40
Deposit	6/30/2003			X	660.00	22,020.40
Deposit	6/30/2003			X	450.00	22,470.40
Deposit	6/30/2003			X	488.78	22,959.18
Total Deposits and Credits					22,959.18	22,959.18
Total Cleared Transactions					9,313.78	9,313.78
Cleared Balance					9,313.78	21,832.73
Uncleared Transactions						
Checks and Payments - 1 item						
Check	6/26/2003	1216	Orange County Aud...		-17,246.77	-17,246.77
Total Checks and Payments					-17,246.77	-17,246.77
Total Uncleared Transactions					-17,246.77	-17,246.77
Register Balance as of 06/30/2003					-7,932.99	4,585.96

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07/09/03

Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 9 items						
Deposit	7/1/2003				874.55	874.55
Deposit	7/1/2003				60.00	934.55
Deposit	7/2/2003				752.50	1,687.05
Deposit	7/3/2003				488.20	2,175.25
Deposit	7/7/2003				225.10	2,400.35
Deposit	7/7/2003				270.00	2,670.35
Deposit	7/7/2003				480.00	3,150.35
Deposit	7/8/2003				772.70	3,923.05
Deposit	7/8/2003				240.00	4,163.05
Total Deposits and Credits					4,163.05	4,163.05
Total New Transactions					4,163.05	4,163.05
Ending Balance					**-3,769.94**	**8,749.01**

Consent 7/9/03

10:41 AM
07/09/03

Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 05/31/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,530.42
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	5/31/2003			X	3.12	3.12
Total Deposits and Credits					3.12	3.12
Total Cleared Transactions					3.12	3.12
Cleared Balance					3.12	7,533.54
Register Balance as of 05/31/2003					3.12	7,533.54
New Transactions						
Deposits and Credits - 1 item						
Deposit	6/18/2003				500.00	500.00
Total Deposits and Credits					500.00	500.00
Total New Transactions					500.00	500.00
Ending Balance					**503.12**	**8,033.54**

E Dunlap
7/9/03

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07/09/03

Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,533.54
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	6/18/2003			X	500.00	500.00
Deposit	6/30/2003			X	2.00	502.00
Total Deposits and Credits					502.00	502.00
Total Cleared Transactions					502.00	502.00
Cleared Balance					502.00	8,035.54
Register Balance as of 06/30/2003					502.00	8,035.54
Ending Balance					**502.00**	**8,035.54**

Ecrwk
7/9/03

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,662.25
Cleared Transactions						
Checks and Payments - 37 Items						
Check	5/21/2003	3270	Matthew G. Mallard	X	-80.79	-80.79
Check	5/21/2003	3283	Shawn Robison	X	-112.21	-193.00
Check	5/21/2003	3276	Marlane Nebel	X	-41.11	-234.11
Check	5/21/2003	3295	Kathryn L. Roberts	X	-392.00	-626.11
Check	6/3/2003		Wells Fargo Bank	X	-10.00	-636.11
Check	6/3/2003		Paychex	X	-17,674.07	-18,310.18
Check	6/4/2003	3330	Nationwide Retirem...	X	-956.82	-19,267.00
Check	6/4/2003	3315	Joshua Robbins	X	-143.87	-19,410.87
Check	6/4/2003	3329	Kathryn L. Roberts	X	-392.00	-19,802.87
Check	6/4/2003	3328	Placentia Library Di...	X	-19.94	-19,822.81
Check	6/4/2003	3327	Orange County Aud...	X	-265.07	-20,087.88
Check	6/4/2003	3317	Shawn Robison	X	-93.50	-20,181.38
Check	6/4/2003	3313	Beatrice V. Quintanar	X	-287.20	-20,468.58
Check	6/4/2003		Paychex	X	-8,061.38	-28,529.96
Check	6/4/2003	3299	Dorothy J. Cummings	X	-95.98	-28,625.94
Check	6/4/2003	3302	Esther P. Guzman	X	-257.59	-28,883.53
Check	6/4/2003	3303	Joyce G. Hampton	X	-319.37	-29,202.90
Check	6/4/2003	3310	Marlane Nebel	X	-112.99	-29,315.89
Check	6/5/2003	2012	Cyrise Smith	X	-1,278.53	-30,594.42
Check	6/10/2003		Paychex	X	-543.58	-31,138.00
Check	6/10/2003		Paychex	X	-1,278.53	-32,416.53
Check	6/12/2003		Wells Fargo Bank	X	-10.00	-32,426.53
Check	6/17/2003		Paychex	X	-16,968.95	-49,395.48
Check	6/18/2003	3365	Orange County Aud...	X	-279.94	-49,675.42
Check	6/18/2003	3364	Nationwide Retirem...	X	-856.82	-50,532.24
Check	6/18/2003	3363	Kathryn L. Roberts	X	-78.39	-50,610.63
Check	6/18/2003	3362	Placentia Library Di...	X	-19.94	-50,630.57
Check	6/18/2003	3352	Shawn Robison	X	-112.21	-50,742.78
Check	6/18/2003	3348	Beatrice V. Quintanar	X	-290.28	-51,033.06
Check	6/18/2003	3345	Marlane Nebel	X	-82.23	-51,115.29
Check	6/18/2003	3339	Joyce G. Hampton	X	-319.57	-51,434.86
Check	6/18/2003	3337	Trang Goebel	X	-151.48	-51,586.34
Check	6/18/2003	3334	Dorothy J. Cummings	X	-234.51	-51,820.85
Check	6/18/2003		Paychex	X	-7,283.42	-59,104.27
Check	6/18/2003	3338	Esther P. Guzman	X	-195.05	-59,299.32
Check	6/26/2003		Wells Fargo Bank	X	-10.00	-59,309.32
Check	6/26/2003	2013	Amnah Alaa Darwish	X	-1,784.73	-61,094.05
Total Checks and Payments					-61,094.05	-61,094.05
Deposits and Credits - 4 Items						
Deposit	5/29/2003			X	28,648.14	28,648.14
Deposit	6/10/2003			X	1,278.53	29,926.67
Deposit	6/12/2003			X	28,648.14	58,574.81
Deposit	6/26/2003			X	28,648.14	87,222.95
Total Deposits and Credits					87,222.95	87,222.95
Total Cleared Transactions					26,128.90	26,128.90
Cleared Balance					26,128.90	36,791.15
Uncleared Transactions						
Checks and Payments - 1 Item						
Check	6/18/2003	3350	Joshua Robbins		-167.67	-167.67
Total Checks and Payments					-167.67	-167.67
Total Uncleared Transactions					-167.67	-167.67
Register Balance as of 06/30/2003					25,961.23	36,623.48

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 06/30/2003

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 16 Items						
Check	7/1/2003		Paychex		-16,127.69	-16,127.69
Check	7/2/2003	3371	Trang Goebel		-168.31	-16,296.00
Check	7/2/2003	3372	Esther P. Guzman		-262.25	-16,558.25
Check	7/2/2003	3375	Matthew G. Mallard		-45.13	-16,603.38
Check	7/2/2003	3380	Marlane Nebel		-209.58	-16,812.96
Check	7/2/2003	3383	Barbara Phillips		-142.89	-16,955.85
Check	7/2/2003	3384	Beatrice V. Quintanar		-290.28	-17,246.13
Check	7/2/2003	3386	Joshua Robbins		-191.45	-17,437.58
Check	7/2/2003	3388	Shawn Robison		-112.21	-17,549.79
Check	7/2/2003	3397	Orange County Aud...		-270.66	-17,820.45
Check	7/2/2003	3398	Placentia Library Di...		-19.94	-17,840.39
Check	7/2/2003	3399	Nationwide Retirem...		-856.82	-18,697.21
Check	7/2/2003	3369	Dorothy J. Cummings		-271.24	-18,968.45
Check	7/2/2003	3366	Vickie Afram		-131.29	-19,099.74
Check	7/2/2003		Paychex		-7,617.72	-26,717.46
Check	7/2/2003	3373	Joyce G. Hampton		-319.57	-27,037.03
Total Checks and Payments					-27,037.03	-27,037.03
Total New Transactions					-27,037.03	-27,037.03
Ending Balance					**-1,075.80**	**9,586.45**

7/9/03

ACQUISITIONS REPORT FOR FISCALYEAR 2002-2003 THROUGH THE MONTH OF JUNE 2003
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	9,338.27	692	613	2,146.06	106	102	11,484.33	798	715	2,290.67	112	112	13,775.00	910	827
Adult Circulating Non-Fiction	16,226.99	764	741	2,350.69	100	86	18,577.68	864	827	3,781.38	186	185	22,359.06	1,050	1,012
Adult Reference	15,251.68	163	97	332.95	3	3	15,584.63	166	100	1,568.90	51	46	17,153.53	217	146
Adult Print Continuations	681.00	61	61	0.00	0	0	681.00	61	61	0.00	0	0	681.00	61	61
Adult Electronic Continuations	47,571.50	16	16	0.00	0	0	47,571.50	16	16	0.00	0	0	47,571.50	16	16
Total Adult Non-Fiction	79,731.17	1004	915	2,683.64	103	89	82,414.81	1,107	1,004	5,350.28	237	231	87,765.09	1,344	1,235
TOTAL ADULT PRINT MATERIALS	89,069.44	1696	1696	4,829.70	209	191	93,899.14	1,905	1,719	7,640.95	349	343	101,540.09	2,254	2,062
Adult Audio/Music	0.00	0	0	38.37	2	1	38.37	2	1	145.00	10	10	183.37	12	11
Adult Audio Books	9,168.69	133	127	0.00	0	0	9,168.69	133	127	314.95	16	16	9,483.64	149	143
Total Adult Audio	9,168.69	133	127	38.37	2	1	9,207.06	135	128	459.95	26	26	9,667.01	161	154
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	85.00	6	6	85.00	6	6
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	145.00	7	7	145.00	7	7
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	230.00	13	13	230.00	13	13
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	9,168.69	133	127	38.37	2	1	9,207.06	135	128	689.95	39	39	9,897.01	174	167
TOTAL ADULT MATERIALS	98,238.13	1,829	1,823	4,868.07	211	192	103,106.20	2,040	1,847	8,330.90	388	382	111,437.10	2,428	2,229
Juvenile Fiction	10,038.34	725	681	5,880.83	422	332	15,919.17	1,147	1,013	692.75	63	63	16,611.92	1,210	1,076
Juvenile Circulating Non-Fiction	10,820.14	615	598	894.46	60	60	11,714.60	675	658	366.65	25	25	12,081.25	700	683
Juvenile Reference	1,700.16	13	9	0.00	0	0	1,700.16	13	9	30.00	2	2	1,730.16	15	11
Juvenile Print Continuations	278.05	2	2	0.00	0	0	278.05	2	2	0.00	0	0	278.05	2	2
Juvenile Electronic Continuations	300.00	1	1	0.00	0	0	300.00	1	1	0.00	0	0	300.00	1	1
Total Juvenile Non-Fiction	13,098.35	631	610	894.46	60	60	13,992.81	691	670	396.65	27	27	14,389.46	718	697
TOTAL JUVENILE PRINT MATERIALS	23,136.69	1,356	1,291	6,775.29	482	392	29,911.98	1,838	1,683	1,089.40	90	90	31,001.38	1,928	1,773
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	4,866.71	152	152	5,766.39	141	141	10,633.10	293	293	0.00	0	0	10,633.10	293	293
Total Juvenile Audio	4,866.71	152	152	5,766.39	141	141	10,633.10	293	293	0.00	0	0	10,633.10	293	293
Juvenile Video Educational	337.98	8	8	0.00	0	0	337.98	8	8	55.00	4	4	392.98	12	12
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	270.00	12	12	270.00	12	12
Total Juvenile Video	337.98	8	8	0.00	0	0	337.98	8	8	325.00	16	16	662.98	24	24
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	5,204.69	160	160	5,766.39	141	141	10,971.08	301	301	325.00	16	16	11,296.08	317	317
TOTAL JUVENILE MATERIALS	28,341.38	1516	1451	12,541.68	623	533	40,883.06	2139	1984	1,414.40	106	106	42,297.46	2245	2090
Total Fiction	19,376.61	1,417	1,294	8,026.89	528	434	27,403.50	1,945	1,728	2,983.42	175	175	30,386.92	2,120	1,903
Total Non-Fiction	92,829.52	1,635	1,525	3,578.10	163	149	96,407.62	1,798	1,674	5,746.93	264	258	102,154.55	2,062	1,932
Total Audio	14,035.40	285	279	5,804.76	143	142	19,840.16	428	421	459.95	26	26	20,300.11	454	447
Total Video	337.98	8	8	0.00	0	0	337.98	8	8	555.00	29	29	892.98	37	37
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	126,579.51	3,345	3,106	17,409.75	834	725	143,989.[illegible]	4,179	3,831	9,745.30	494	488	153,734.56	4,673	4,319

ACQUISITIONS REPORT FOR THE MONTH OF JUNE 2003
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	1,160.21	68	62	0.00	0	0	1,160.21	68	62	143.80	7	7	1,304.01	75	69
Adult Circulating Non-Fiction	4,802.37	194	194	0.00	0	0	4,802.37	194	194	280.65	14	14	5,083.02	208	208
Adult Reference	1,552.76	22	22	0.00	0	0	1,552.76	22	22	220.00	2	2	1,772.76	24	24
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	6,355.13	216	216	0.00	0	0	6,355.13	216	216	500.65	16	16	6,855.78	232	232
TOTAL ADULT PRINT MATERIALS	7,515.34	284	278	0.00	0	0	7,515.34	284	278	644.45	23	23	8,159.79	307	301
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	258.63	3	3	0.00	0	0	258.63	3	3	60.00	3	3	318.63	6	6
Total Adult Audio	258.63	3	3	0.00	0	0	258.63	3	3	60.00	3	3	318.63	6	6
Adult Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	258.63	3	3	0.00	0	0	258.63	3	3	60.00	3	3	318.63	6	6
TOTAL ADULT MATERIALS	7,773.97	287	281	0.00	0	0	7,773.97	287	281	704.45	26	26	8,478.42	313	307
Juvenile Fiction	2,219.36	148	144	194.87	12	6	2,414.23	160	150	132.82	11	11	2,547.05	171	161
Juvenile Circulating Non-Fiction	105.93	6	6	0.00	0	0	105.93	6	6	80.00	3	3	185.93	9	9
Juvenile Reference	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	105.93	6	6	0.00	0	0	105.93	6	6	80.00	3	3	185.93	9	9
TOTAL JUVENILE PRINT MATERIALS	2,325.29	154	150	194.87	12	6	2,520.16	166	156	212.82	14	14	2,732.98	180	170
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE MATERIALS	2,325.29	154	150	194.87	12	6	2,520.16	166	156	212.82	14	14	2,732.98	180	170
Total Fiction	3,379.57	216	206	194.87	12	6	3,574.44	228	212	276.62	18	18	3,851.06	246	230
Total Non-Fiction	6,461.06	222	222	0.00	0	0	6,461.06	222	222	580.65	19	19	7,041.71	241	241
Total Audio	258.63	3	3	0.00	0	0	258.63	3	3	60.00	3	3	318.63	6	6
Total Video	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	10,099.26	441	431	194.87	12	6	10,294.13	453	437	917.27	40	40	11,211.40	493	477

OUTSTANDING ORDERS AS OF JUNE 30, 2003

General Fund Amount	Adopt-A-Book Amount	TOTAL Amount
$17,596.95	$4,399.71	$21,996.66

Summary of Current Status of Unique Management Accounts
June 30,2003

FY 02-03	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	12	405	4	312.49	0
August	11	413	2	299.85	0
September	6	593	5	294.79	0
October	10	425	7	504.74	0
November	16	441	8	696.37	0
December	8	444	2	157.29	0
January	15	459	6	321.2	0
February	7	467	5	354.79	0
March	17	475	8	308.85	0
April	6	481	3	183.95	0
May	16	492	3	551.08	0
June	18	505	1	1,198.31	0
TOTAL YTD	**142**	**475**	**54**	**5183.71**	**0**

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 07/01/2003 4:23 AM RJK SUMMARY STATUS REPORT PAGE: 128

MS JULIE SHOOK
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT
DATES LISTED: 01/01/1900 TO 06/30/2003

Accounts Submitted	:	803	Dollars Submitted	:	73,662.20	Dollars Received	:	23,408.06
Bankruptcies	:	3	Dollars in Bankruptcy	:	356.65	Material Returned	:	12,152.77
Incorrect Addresses	:	102	Dollars in Skips	:	6,664.33	Dollars Waived	:	2,514.53
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	48,461.10
Accounts in Process	:	697	Dollars in Process	:	64,657.96	% of Dollars Activated	:	74.95%
# of Accounts Activated	:	505						
% of Accounts Activated	:	72.45%						

TO: Board of Trustees

FROM: Elizabeth Minter, Library Director

DATE: July 21, 2003

SUBJECT: GIFT REPORT

The following gifts were received from June 1, 2003 through June 30, 2003.

ADOPT A BOOK DONATIONS

Placentia Library Teen Board
Placentia Round Table
Elizabeth Clarke
Jerry Choice
Florence E. Purdy
Anna C. Irot
Robert & Dorcas Senga

TOTAL ADOPT A BOOK DONATIONS: $296.05

BOOK ENDOWMENT FUND

Anna C. Irot

TOTAL BOOK ENDOWMENT FUND $30.00

GENERAL FUND DONATIONS

TOTAL GENERAL FUND DONATIONS: $0.00

TOTAL ALL DONATIONS $326.05

Prepared By: Donna Siloti

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Building Maintenance Report for June 2003**

DATE: July 21, 2003

HVAC:	6/30/03 - Repaired electrical connection on west chiller.
Flooring:	6/06/03 - Carpet cleaned in Children's area following water leak. 6/20/03 - Tile repaired in Girl's Restroom in Childrens.
Plumbing:	6/23/03 - Reset toilet and reinstall partition in Girl's Restroom in Childrens.
Electrical:	No service calls in June.
Exterminator:	No service calls in June.
General Contractor:	No service calls in June.

Prepared by: Donna Siloti

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Personnel Report for June 2003**

DATE: July 21, 2003

RESIGNATIONS:

None in June

APPOINTMENTS:

Jillian Rakos – Children's Librarian

Phyllis Humple – Interim Volunteer Coordinator

Yesenia Gomez – Circulation Supervisor

OPEN POSITIONS:

Volunteer Coordinator - indefinite

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Donna Siloti

TO: Elizabeth Minter, Library Director

FROM: Phyllis Humple, Volunteer Coordinator

SUBJECT: Volunteer Report for Month of June 2003

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY02/03 June	FY02/03 YTD	Starting	Cumulative
Andrade, Linda	10.50	121.00	Sep-95	757.50
Backes, Theresa	3.50	59.75	Jun-98	339.75
Bart, Lillian	6.00	116.00	May-01	268.75
Bass, Donna	0.00	2.00	Jul-02	2.00
Blansett, Nadine	5.25	21.50	Mar-03	21.50
Boelman, Marge	7.50	64.25	Apr-01	145.75
Botha, Jill	4.00	28.00	Nov-01	44.00
Clugston, Patricia	3.75	103.50	Jun-98	432.75
Cravotta, Leo	0.00	0.00	May-99	46.50
Dell, Lyla	25.25	260.25	Aug-98	842.00
Fioroni, Pete	10.00	33.25	Mar-97	270.25
Fitzgerald, Joan	12.00	106.25	Oct-93	2,126.00
Frazee, Kathy	0.00	5.00	Jul-02	5.00
Godwin, Nita	14.00	102.25	Feb-96	295.00
Haagan, John	5.75	48.50	Jan-00	67.00
Hemmerling, Barbara	7.50	103.75	Sep-95	606.00
Horrocks, Marjorie	2.00	49.50	Oct-95	266.00
Hunsinger, Debbie	7.75	49.00	Jul-02	49.00
Irot, Pat	35.00	531.00	Feb-96	2,838.00
Jertberg, Pat	6.00	210.50	Apr-98	905.65
Jertberg, Jerry	0.00	0.00	Jan-02	21.00
Lone-Tollefson, Nancy	22.00	70.50	Jan. 03	70.50
Lord, Audrey	10.00	167.50	Jul-00	385.75
Mehta, Neela	0.00	48.75	Jun-02	109.25
Mignot, Shirley	0.00	0.00	Sep-95	472.00
Myers, Claire	7.50	130.00	Oct-95	1,214.25
Olson, Bob	6.00	54.00	Sep-95	462.00
Pence, Thomas	4.00	53.00	Jan-99	273.00
Peterson, Ruth	0.00	61.50	Mar-02	213.00
Phillips, Barbara	0.00	8.50	Apr-03	8.50
Rankin, Eleanore	31.00	303.50	May-02	303.50
Reid, Barbara	0.00	7.50	Jul-02	7.50
Rodriguez, Carmen	6.00	34.00	Feb-00	196.00
Salem, Rose	9.00	94.00	Oct-00	227.75
Sanatar, Ginny	0.00	0.00	Mar-02	14.00
Sandoval, Gerry	8.00	80.00	Aug-02	80.00
Schlichter, Allan	0.00	21.00	Oct-93	882.50
Schwartzkopf, Jan	0.00	18.00	Mar-01	40.75
Schmidt, Marie	6.75	285.25	Apr-98	453.25
Segovia, Inez	2.00	2.00	Jun-03	2.00
Shaw, Dixie	0.50	14.00	May-94	212.50
Stoller, Frances	4.00	32.00	May-96	138.00
Walker, Virginia	1.75	3.75	Mar-99	133.25
Wymer, Betty	16.75	128.50	Jan-96	920.25
TOTAL	301.00	3632.50		17,168.90

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY02/03 June	FY02/03 YTD
Acosta, Anthony	5.75	41.00
Alvarado, Natally	2.25	4.00
Arzu, Robert	1.50	1.50
Bajit, Ricky	0.00	21.00
Becerril, Esther	2.25	10.50
Bishtawi, Stephen	4.00	4.00
Born, Ashley	5.00	20.50
Chau, David	9.00	9.00
Chisholm, Kaitlan	0.00	4.50
Chun, Andrea	6.50	11.75
Chun, Sophia	20.25	20.25
Elder Beauchamp	0.00	2.00
Elder Rant	0.00	2.00
Elder Barney	0.00	2.00
Eng, Jonathan	10.00	10.00
Eng, Lawrence	19.50	19.50
Javier, Dana	0.00	22.00
Gallagher, Kenni	0.00	0.75
Garcia, Nick	0.00	56.50
Ghanavatian, Sinbad	0.00	30.00
Guiletti, Alex	0.00	22.75
Haag, Elisha	0.00	0.00
Haag, Jennifer	0.00	12.75
Haag, Katie	0.00	0.00
Haag, Stephanie	0.00	12.25
Hill, Joseph	0.00	6.00
Ho, Evelyn	2.00	39.75
Humphries, Caitlin	0.00	0.75
Javier, Dana	0.00	3.00
Jiye, Angela	3.50	3.50
Laehnemann, David	0.00	34.25
Lamberson, Annie	5.00	5.00
Lee, James	0.00	42.50
Lee, Jaclyn	2.00	25.75
Lee, Edward	6.00	20.00
TOTAL	104.50	521.00

	FY02/03 June	FY02/03 YTD
Liu, Denise	11.00	11.00
Mamtora, Niyati	4.75	4.75
Marquez, Jesse	0.00	4.00
Maru, Vik	1.00	20.00
Maru, Sid	0.00	22.25
Massaro, Lauren	4.00	11.25
Mathin, Jenna	0.00	2.00
Mehta, Ami	0.00	2.50
Meza, Jack	0.00	26.75
Miladi, Omid	11.25	11.25
Moua, Andy	4.00	40.00
Moua, Judy	4.00	40.00
Montes, Juan	0.00	40.25
Mrotz, Michael	8.50	14.50
Nguyen, Don	0.00	25.75
Noh, Lydia	0.25	0.25
Pandya, Gopi	0.00	28.50
Pond, Cassie	5.00	5.00
Rodriguez, Daniel	6.00	6.00
Rodriguez, Rene	9.00	9.00
Shah, Mihir	4.00	4.00
Shah, Soham	12.75	17.00
Shah, Sweny	0.00	59.00
Stanford, Amy	0.00	2.25
Stapleton, Jeremy	0.00	32.00
Sy, Victoria	6.00	6.00
Tan, Hannah	7.25	15.00
Thomas, Tiffany	7.00	7.00
Tran, Michael	43.50	43.50
Ukes, Kyle	0.00	2.00
Victores, Ryan	0.00	[illegible]
Ward, Alan	0.00	[illegible]
Wardlaw, Sarah	0.00	3.00
TOTAL	149.25	536.00

TOTAL Library Volunteer Hours	554.75
TOTAL Literacy Volunteer Hours	3368.00
TOTAL VOLUNTEERS HOURS	3922.75

REGULAR VOLUNTEERS are committed to an on-going program each week
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers FY00/01	FY 01/02	FY 02/03	Literacy Volunteers FY00/01	FY 01/02	FY 02/03
July	562.00	623.00	693.50	658.00	1026.50	644.00
August	563.25	834.25	386.00	662.00	847.00	513.00
September	248.00	802.75	386.00	581.00	605.00	518.00
October	385.00	1029.80	442.50	614.00	550.00	516.00
November	369.25	1457.30	388.25	685.50	550.00	510.00
December	205.25	203.50	260.00	564.00	586.00	504.00
January	387.25	356.50	425.00	797.00	586.00	504.00
February	376.75	359.75	492.00	617.00	600.00	534.00
March	377.25	399.00	340.00	622.50	600.00	767.00
April	457.25	299.75	533.25	656.00	600.00	502.00
May	393.00	371.50	355.50	1,204.50	588.00	50[illegible]
June	580.75	454.00	554.75	1,050.50	639.00	3[illegible]
	4905.00	7191.10	5256.75	8,712.00	7777.50	93[illegible]

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY 02/03 June	FY02/03 YTD	Cumulative
Ablir, Victoria	9.00	9.00	9.00
Acevedo, Marta	36.00	36.00	36.00
Anicich, Linda	-	42.00	42.00
Bayne, Linda	6.00	72.00	130.00
Bazell, Laura	60.00	60.00	60.00
Becerril, Esther	18.00	18.00	18.00
Becil, Emily	54.00	54.00	54.00
Belekjian, Maria	18.00	18.00	18.00
Belsher, Kristin	-	57.00	270.00
Bereiter, Gretchen	-	56.00	308.00
Bernardino, Maria	24.00	24.00	24.00
Bonasuro, Amber	66.00	66.00	66.00
Bowen, Laura	6.00	6.00	6.00
Brackett, Jim	6.00	72.00	81.00
Braun, Geoff	-	63.00	63.00
Brzovic, Kathy	18.00	18.00	18.00
Bui, Tiffany	18.00	18.00	18.00
Bull, Sophie	78.00	78.00	78.00
Busam, Mary	33.00	33.00	33.00
Casdorph, Tracy	12.00	12.00	12.00
Casias, Michelle	-	6.00	24.00
Cha, Sally	18.00	18.00	18.00
Chandrasekaram, Vinolie	48.00	48.00	48.00
Chen, April	6.00	72.00	105.00
Chen, Wen	12.00	12.00	12.00
Choi, Jason	6.00	18.00	54.00
Chopna, Reema	18.00	18.00	18.00
Coffee, Nancy	12.00	78.00	337.00
Colenso, Bill	-	42.00	178.00
Covey, Debra	48.00	48.00	48.00
Croom, Carolyn	-	6.00	290.00
Cuceloglu, Haken	18.00	18.00	18.00
Curtis, Daniel	6.00	114.00	168.00
De La Torre, JR	-	24.00	24.00
Dhupan, Ankush	6.00	30.00	30.00
Diaz, Cynthia	30.00	30.00	30.00
Diaz, Monica	46.00	46.00	46.00
Donofrio, Susan	69.00	69.00	69.00
Dorris, Rosita	18.00	18.00	18.00
Draper, Krispa	78.00	78.00	78.00
Duffie, Pat	-	96.00	446.00
Eckels, Krys	18.00	18.00	18.00
Economou, Christina	12.00	12.00	12.00
Elmore, Sylvia	54.00	54.00	54.00
Espinosa, Jacly	12.00	12.00	12.00
Fakoufar, Reihaneh	-	63.00	63.00
Farno, Feriba	72.00	72.00	72.00
Fay, Sonia	-	12.00	50.00
Finley, Virginia	30.00	30.00	30.00
Fitsimons-Diaz, Chelsea	-	45.00	45.00
Franco, Hilda	48.00	48.00	48.00
Fuentes, Carlos	6.00	6.00	6.00
Gallagher, Kenni	50.00	50.00	50.00
Garry, Kenneth	-	66.00	81.00
Gast, Polly	12.00	144.00	1,673.00
Gasper, Chris	-	48.00	58.00
Gillespie, Justin	12.00	12.00	12.00
Glines, Alexi	12.00	12.00	12.00
Glines, Ellen	12.00	12.00	12.00
Gomez, Juanita	110.00	110.00	110.00
Gonzalez, Emmanuel	24.00	24.00	24.00
Gonzalez, Luis	18.00	18.00	18.00
Gonzalez, Polize Felipe	-	60.00	90.00
Gonzalez, Natasha	6.00	63.00	63.00
Goodman, Dale	12.00	350.00	3,405.00
Graves, David	-	48.00	223.00
Guerrero, Christine	12.00	12.00	12.00
Guerrero, Lavone	18.00	18.00	18.00
Hamacher, Holly	12.00	12.00	12.00

	FY02/03 June	FY02/03 YTD	Cumulative
Hatch, Bill	6.00	69.00	69.00
Hawkins, Christina	24.00	24.00	24.00
Healey, Kathleen	6.00	72.00	230.00
Heer, Kim	6.00	72.00	217.00
Hernandez, Rosy	-	-	340.00
Hilleweart, Heather	12.00	12.00	12.00
Ho, Irene	-	6.00	36.00
Homrighausen, Scott	-	48.00	78.00
Howell, Anne	18.00	18.00	18.00
Hu, Lisa	58.00	58.00	58.00
Humple, Phyllis	6.00	70.00	130.00
Hugar, Jessica	6.00	57.00	57.00
Hutton, Katherine (Kate)	6.00	72.00	228.00
Imbler, Wolf	18.00	18.00	18.00
Inta, Lisa	6.00	6.00	6.00
Jiminez, Daisy	-	66.00	87.00
Keller, Christina	-	-	201.00
Kelly, Jerry	6.00	72.00	81.00
Khamphanh, Molly	18.00	18.00	18.00
Kightlinger, Dana	-	48.00	69.00
Kilpatrick, Amy	15.00	15.00	15.00
Kishida, Rita	54.00	54.00	54.00
Knank, Sam	-	66.00	69.00
Knudson, Chip	-	48.00	63.00
Kraus, Jennifer	42.00	42.00	42.00
Krisinger, Elizabeth	54.00	54.00	54.00
Lada, Stephan	-	48.00	78.00
Lasker, Marilyn	18.00	84.00	181.00
Larson, Li	6.00	12.00	140.00
Le, Daniel	6.00	6.00	6.00
Lee, Wilma	54.00	54.00	54.00
Leslie, Sandra	6.00	72.00	230.00
Licano, Katie	48.00	48.00	48.00
Livezey, June	12.00	102.00	146.00
Loon, Chris	6.00	6.00	6.00
Lopez, Maria	54.00	54.00	54.00
Luckett, Emily	12.00	12.00	12.00
Maddock, Brian	-	25.00	25.00
Maguire, Joanne	54.00	54.00	54.00
Malkowicz, Edward	12.00	144.00	172.00
Marchant, Liz	12.00	12.00	12.00
Margarit, Georgiana	18.00	18.00	18.00
Martinez, Diane	-	6.00	30.00
Martinez, Roxanne	18.00	18.00	18.00
Martiaro, Diane	6.00	270.00	462.00
Massaro, Lauren	18.00	18.00	18.00
McBain, Frances	12.00	12.00	12.00
McBentez, Kathy	96.00	96.00	96.00
McGrath, Patricia	12.00	12.00	12.00
McLead, Shivan	6.00	6.00	6.00
Medland, Karen	6.00	72.00	146.00
Meza, Jack			116.00
Mohr, Kelsey	6.00	70.00	75.00
Monreal, Greg	12.00	12.00	12.00
Morales, Gabriela	-	30.00	58.00
Morrissey, Jean-Marie	-	66.00	69.00
Mostatabi, Roxana	18.00	18.00	18.00
Moyer, Disa	-	-	170.00
Murray, Snell	-	60.00	60.00
Murray, Edward	6.00	76.00	230.00
Naples, David	-	6.00	6.00
Narcisco, Dennis	-	128.00	416.00
Navarro, Nicole	18.00	18.00	18.00
Nguyen, Kelly	-	6.00	42.00
Nguyen, Mike	18.00	18.00	18.00
Norwood, Sophie	-	6.00	36.00
Noss, Linda	60.00	84.00	84.00
Nozot, Helena	-	6.00	60.00
Okamuna, Lynn	6.00	57.00	57.00

Literacy Hours continued

REGULAR	FY 02/03 June	FY02/03 YTD	Cumulative
Oropeza, Mikela	-	48.00	78.00
Paez, Vicki	6.00	36.00	36.00
Pandya, Prema	-	6.00	38.00
Patel, Deepa	6.00	72.00	172.00
Patel, Vani	18.00	18.00	18.00
Patino, Ashley	18.00	18.00	18.00
Patino, Nicole	24.00	24.00	24.00
Patterson, John	-	3.00	3.00
Pelfo, Ernest	18.00	84.00	122.00
Peyre, Isa	6.00	42.00	42.00
Pineda, Guadalupe	48.00	48.00	48.00
Precht, Jeanette	6.00	87.00	87.00
Purcell, Lisa	-	60.00	72.00
Pydeski, Linda	-	66.00	96.00
Quintana, Michele	-	47.00	47.00
Rahmari, Razi	-	60.00	72.00
Rankins, Quan	-	14.00	43.00
Record, Ben	-	36.00	90.00
Ring, Diane	6.00	60.00	60.00
Risso, Edith	-	-	240.00
Rodriguez, Carmen	6.00	6.00	172.00
Rodriguez, Claudia	12.00	12.00	12.00
Rodriguez, David	48.00	48.00	48.00
Rodriguez, Kenia	50.00	50.00	50.00
Rodriguez, Maria	12.00	12.00	12.00
Roth, Howard	-	-	180.00
Rutnurati, Naydin	-	72.00	86.00
Sanchez, Margo	-	-	230.00
Sandoval, Lizbeth	-	61.00	61.00
Schaal, Linda	72.00	141.00	141.00
Schultheis, William	-	6.00	42.00
Serafica, Christina	-	6.00	30.00
Sgobba, Jackie	18.00	18.00	18.00
Shah, Jay	48.00	48.00	48.00
Shah, Soham	6.00	6.00	6.00
Shah, Sweny	6.00	90.00	90.00
Shah, Sheadeha	-	48.00	48.00
Shepherd, Kathy	6.00	72.00	203.00
Silva, Raul	30.00	30.00	30.00
Singer, Stephanie	-	66.00	96.00
Skimizu, Ken	24.00	90.00	307.00
Sosa, Mathew	20.00	20.00	20.00
Soto, Nina	-	57.00	57.00
Springston, Madlyn	-	6.00	66.00
Stalnaker, Linda	-	-	281.00
Stichter, Julie	-	-	130.00
Stutzman, Mark	18.00	18.00	18.00
Teeter, Robert	6.00	60.00	60.00
Thafer, Dave	-	66.00	70.00
Thatcher, Kaitlyn	26.00	26.00	26.00
Thomas, Peggy	6.00	47.00	47.00
Tomlin, Jennifer	25.00	25.00	25.00
Tran, Chi	-	6.00	9.00
Tran, Victor	12.00	12.00	12.00
Tranquill, Jill	18.00	18.00	18.00
Trotter, Cynthia	75.00	75.00	75.00
Troumby, Pamela	-	66.00	90.00
Truong, Christine	6.00	69.00	69.00
Truong, Will	6.00	63.00	63.00
Truong, Richard	-	6.00	52.00
Truong, Steven	-	6.00	52.00
Turczyasfyi, Stephan	-	3.00	18.00
Uribe, Yajaira	30.00	30.00	30.00

	FY02/03 June	FY02/03 YTD	Cumulative
Valle, Ana	25.00	25.00	25.00
Van Zee, Karin	-	-	180.00
Vasani, Sheena	12.00	12.00	12.00
Vasquez, Johanna	27.00	27.00	27.00
Vester, Ricki	-	48.00	84.00
Villarreal, Tanya	12.00	62.00	94.00
Voigt, Cassie	21.00	21.00	21.00
Vu, Elizabeth	6.00	72.00	102.00
Vukovick, Kathy	6.00	72.00	144.00
Walters, Catherine	-	6.00	36.00
Wang, Sue	-	108.00	117.00
Westfall, Carolyn	6.00	6.00	186.00
Wiegman, Karin	6.00	6.00	194.00
Wilson, Barbara	45.00	45.00	45.00
Yang, Yale	-	6.00	18.00
Yom, Gina	-	172.00	172.00
Zamora, Mary	-	42.00	42.00
Total	3,368.00	9,259.00	21,644.00

Placentia Library District
Circulation Report
June 30, 2003

	FY02-03 YTD	FY01-02 YTD	% Change FY02 TO FY03	FY02-03 June	FY01-02 June
1st Time Checkouts	136,497	132,059	3.36%	14,324	12,329
Phone Renewals	16,086	18,412	-12.63%	805	1,334
In-Building Renewals	3,940	4,800	-17.92%	385	3,372
Total Renewals	20,026	26,077	-23.20%	1,190	4,706
TOTAL CHECKOUTS	156,523	158,136	-1.02%	15,514	17,035
On-Time Checkins	128,417	124,288	3.32%	13,096	14,666
Late Checkins	12,268	23,969	-48.82%	1,171	1,619
TOTAL CHECKINS	140,685	148,257	-5.11%	14,267	16,285
Holds Placed	3,500	2,624	33.38%	158	150
Holds Cancelled	759	493	53.96%	15	4
Holds Filled	3,373	2,821	19.57%	335	291
Holds Expired	87	32	171.88%	0	0
Patrons Registered	24,242	3,355	622.56%	329	382
Titles Added	7,343	7,948	-7.61%	48	242
Volumes Added	8,763	11,713	-25.19%	54	292
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	63,138	63,567	-0.67%	5,905	7,266
Juvenile Print	78,459	74,151	5.81%	7,726	7,836
Total Print	141,597	137,718	2.82%	13,631	15,102
Audio	7,510	6,781	10.75%	776	888
Visual	10,232	10,772	-5.01%	1,109	1,045
Equipment	0	0	0.00%	0	0
Total Audio Visual	17,742	17,553	1.08%	1,885	1,933
TOTAL CIRCULATION	159,339	155,271	2.62%	15,516	17,035
Placentia Circulation	82,152	83,414	-1.51%	9,844	9,013
%Placentia Circulation	51.56%	53.72%	-4.02%	63.44%	52.91%
Anaheim/Yorba Linda Circulation	31,176	19,676	58.45%	2,443	4,465
%Anaheim/Yorba Linda Circulation	20%	12.67%	54.43%	16%	26.21%
TYPES OF ACTIVE BORROWERS					
Adult	82,768	89,643	-14.28%	10,074	11,278
Young Adult	2,834	3,306	-14.28%	324	404
Juvenile	28,575	299,913	-90.47%	3,643	3,621
New Borrower	8,733	11,718	-25.47%	1,257	1,447
Non Resident	4,132	0		0	0
Other (staff)	1,545	209		222	277
TOTAL ACTIVE BORROWERS	128,587	404,789	-68.23%	15,520	17,027
TOTAL REGISTERED BORROWERS	18,212	15,561	17.04%	17,656	15,936
ATTENDANCE	336,036	278,919	20.48%	33,619	29,382
Adult Reference-In Building	8,593	11,870	-27.61%	1,056	928
Adult Reference-Telephone	1,349	2,155	-37.40%	147	272
Children's Reference-In Building	6,800	7,042	-3.44%	481	1,796
Children's Reference-Telephone	1,115	286	289.86%	38	39
Total Adult Reference	10,683	14,025	-23.83%	1,203	1,200
Total Children's Reference	5,970	7,328	-18.53%	519	1,835
Total in Building Reference	14,142	18,912	-25.22%	1,537	2,724
Total Telephone Reference	2,554	2,441	4.63%	185	311
TOTAL REFERENCE	16,696	21,353	-21.81%	1,722	3,035

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority**

DATE: July 21, 2003

The City's invoice was not received in time for inclusion with the July Board report.

This report will be included in the August Board Book.

To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: CSDA Weekly Legislative Update
Date: Fri, 11 Jul 2003 11:19:44 -0700

☒ CSDA Alliance Legislative

CSDA Weekly Legislative Update for July 11, 2003

STATE BUDGET UPDATE

As both houses of the Legislature adjourned Thursday for the weekend, rumors continue to grow that a state budget compromise is "close." After the "Big Five" (the Governor and the heads of each party in each house) meeting on Wednesday, Governor Davis told reporters that he expects a budget without taxes to pass one of the Legislature's two houses in the next two weeks. All believe that house is the Senate. In fact, on Tuesday the Senate will consider the Senate Republican budget plan which contains some 131 changes to the spending plan backed by Senate Democrats. The Senate Republican plan includes a host of cuts, including the abolishment of the California Coastal Commission and further reductions in health and social services programs. All told, the cuts would trim $2.7 billion in state spending. At the heart of the compromise under discussion in the Senate is a plan that would transfer a half cent of the current sales tax from cities and counties to a state fund dedicated to paying off a $10.7 billion loan over five years, which is the shortfall from the last fiscal year. In turn, the state would shift a like amount of property tax revenues back to cities and counties, requiring the state to backfill schools for the loss of property tax revenues. The plan translates into a $2.3 billion cut in the state's General Fund during each of the next five years. A second option to the property tax/sales tax swap is also under consideration. Under the alternative plan, instead of the half cent swap, a quarter cent would be shifted and the loan would be repaid over a 10-year period, lowering the annual impact on the state's General Fund.

A budget compromise without new taxes represents a major shift for Democrats. For example, Senator Tom Torlakson, chair of the Senate Local Government Committee stated: "I'm at the point if we cannot get the votes for those taxes (sales tax), then I'm prepared to vote for a budget and let the public understand clearly the distinctions between where the parties stand on the issues. The reality is we're heading toward insolvency. We are heading toward fiscal harm of a very significant nature." Other Senators, including Senator John Vasconcellos have vowed to reject any spending plan that does not include new taxes. Furthermore, a no-tax budget compromise faces stiff opposition from Democrats in the Assembly. Assembly Member Joe Canciamilla, a strong supporter for structural budget-process reforms thinks opposition from Assembly Democrats would ease if Senate Democrats reach an accord with Senate Republicans. Canciamilla stated: "Who knows, they (the Senate) could lob something over to the Assembly Tuesday and it could get the votes. A lot of people just want to go home."

If a no-tax compromise is reached in the Senate and approved in the Assembly, most political observers now believe the required 27 votes in the Senate and 54 votes in the Assembly will be attained with a mix of Republicans and Democrats. Conventional wisdom heretofore has been that all Democrats would vote for a budget and they would need to secure 2 Republican votes in the Senate and 6 Republican votes in the Assembly. No longer the conventional wisdom.

A final note on the Senate Republican plan. There are significant program reductions that translate into hits on counties, and a lessor degree on cities, but no specific "hits" on special districts. The plan reinstates booking fees and rejects fire protection fees on properties located in State Responsibility Areas (SRA). All of this could change as the specifics of a final budget

compromise is hammered out.

On the Assembly side, in a July 3rd memorandum to Assembly Speaker Wesson, the Legislative Analyst provided a long list of additional savings the state could realize if adopted. Contained thereon is the LAO's recommendation to repeal the multicounty special district ERAF exemption. Additionally, Senate Bill 407 by Senator Torlakson, that proposes to require specified enterprise special districts currently exempt from ERAF to shift a portion of their property tax revenues to ERAF, could become a budget trailer bill. It could remain as is, or expand to include all special districts exempt from ERAF.

Finally, both houses have agreed to convene a conference committee to "reform" the workers' compensation system and some have suggested that such reforms should become part of a budget compromise. There will be some workers' compensation system reform this year, but given the difficulty of attaining sufficient votes to pass any budget, it is doubtful it will be tied to passage of the state budget. Next week promises to be most interesting.

Report Your Local Outreach Progress

Remember to report your local outreach progress! The fight to protect local funding from state budget cutbacks continues. Building statewide influence begins at the local level, and we need your help! We hope you have taken the time to review your local outreach packet. This information was created to help direct your outreach effort as you begin meeting with community members to build a strong local presence. Please visit our website (www.csda.net) to access copies of the materials and to keep us up-to-date on your activities and the outcome of your meetings. To report your progress, simply click on the red bar at the top of CSDA's homepage and fill out the form. If you have any questions about this program, please contact Geoffrey Neill toll free at 877.924.CSDA or via email at gneill@csda.net.

If others affiliated with your district would like to start receiving this notice via email, or if you would like to *stop* getting these email updates please contact Geoffrey Neill at 877.924.CSDA or gneill@csda.net.

This update is brought to you exclusively as a CSDA member benefit
CSDA...keeping special districts informed!

1215 K Street, Suite 930 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.csda.net

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery" <smcglamery@mcls.org>, "bchute" <bchute@mcls.org>, "bcusten" <bcusten@mcls.org>, "bgallardo" <bgallardo@mcls.org>, "cbonnefil" <carol@247ref.org>, "ccarlisle" <ccarlisle@mcls.org>, "hfirchow" <hfirchow@mcls.org>, "jlambert" <jlambert@mcls.org>, "johagan" <johagan@mcls.org>, "mgermroth" <mgermroth@mcls.org>, "mwomack" <mwomack@mcls.org>, "nsmith" <nsmith@mcls.org>, "shaber" <shaber@mcls.org>, "smacgregor" <smacgregor@mcls.org>, "'palger'" <palger@mcls.org>
Subject: FW: NEWS FROM THE CAPITOL
Date: Thu, 10 Jul 2003 16:10:55 -0700
X-Mailer: Microsoft Outlook, Build 10.0.3416
Importance: Normal
X-Declude-Sender: jtakeda@mcls.org [67.120.175.66]
X-Note: This E-mail was scanned by Declude JunkMail (www.declude.com) for spam.
X-Spam-Tests-Failed: Whitelisted
X-MIME-Autoconverted: from quoted-printable to 8bit by cobalt1.cosmoslink.net id h6AMtYM16819

-----Original Message-----
From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of snegreen@cla-net.org
Sent: Thursday, July 10, 2003 3:31 PM
To: calix@listproc.sjsu.edu
Subject: NEWS FROM THE CAPITOL

July 10, 2003

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist, Christina Dillon, Lobbyist

RE: BUDGET UPDATE

Rumors continue to abound regarding when Republicans and Democrats in both
Houses will come to a budget agreement. Lobbyists continue to ask Capitol
reporters what they know, while Capitol reporters ask lobbyists what they
have heard. The latest rumor was that, "Burton and Brulte (Senate
President pro Tem John Burton and Senate Republican Leader Jim Brulte)
were close to a deal and that the plan would be brought up shortly." Even
some Assembly members "thought the Senate was getting close, perhaps even

as early as Monday."

However, at an informal coffee and donuts gathering this morning in one of the Senator's offices, both the Senior Consultant for the Republicans and Senior Consultant for the Democrats indicated that things were not all that close. One stated, "If the Budget is not done in the next two weeks, it will more than likely be two months."

As the Senate was adjourning this morning, Senate President pro Tem Burton stated, "We finally have received completed copies of the Republican Budget Plan, and we will plan on taking it up Tuesday morning." He further added, with some humor, "The Democrats haven't seen all 87 Republican amendments," and "We're waiting to hear from Mrs. Johnson regarding defunding of the Library Foundation." Senator Burton's quote is in reference to the memo we sent you last week wherein the Republican plan calls for eliminating the PLF, except for the $1 million included in the Governor's May Revision of the Budget. Former Republican Leader, Senator Ross Johnson's wife is a librarian and is often referenced on the Floor with regard to library issues. Both the Senate and Assembly have adjourned until Monday.

The one major issue which continues to be discussed is swapping either ¼ or ½ cent of the local sales tax for an equivalent amount of property tax. Wall Street lenders are implying that they will require a dedicated revenue source to pay off the estimated $10 billion worth of bonds to be borrowed by the State to deal with the current year deficit, and to be paid off over the next five years. With Republicans refusing to agree to any tax increase, the swap is about the only way of finding a source of revenue that could be dedicated to guarantee bond repayment.

Stay tuned.....

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery" <smcglamery@mcls.org>, "bchute" <bchute@mcls.org>, "bcusten" <bcusten@mcls.org>, "bgallardo" <bgallardo@mcls.org>, "cbonnefil" <carol@247ref.org>, "ccarlisle" <ccarlisle@mcls.org>, "hdaniels" <hdaniels@mcls.org>, "jlambert" <jlambert@mcls.org>, "johagan" <johagan@mcls.org>, "mgermroth" <mgermroth@mcls.org>, "mwomack" <mwomack@mcls.org>, "nsmith" <nsmith@mcls.org>, "shaber" <shaber@mcls.org>, "smacgregor" <smacgregor@mcls.org>, "'palger'" <palger@mcls.org>
Subject: FW: NEWS FROM THE CAPITOL
Date: Thu, 3 Jul 2003 12:35:06 -0700
X-Mailer: Microsoft Outlook, Build 10.0.3416
Importance: Normal
X-Declude-Sender: jtakeda@mcls.org [67.120.175.66]
X-Note: This E-mail was scanned by Declude JunkMail (www.declude.com) for spam.
X-Spam-Tests-Failed: Whitelisted

-----Original Message-----
From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of snegreen@cla-net.org
Sent: Thursday, July 03, 2003 11:44 AM
To: calix@listproc.sjsu.edu
Subject: NEWS FROM THE CAPITOL

July 3, 2003

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. BUDGETS GALORE, BUT NO AGREEMENT IN SIGHT

In a typical year, there is one state budget document that is produced and
circulated for consideration. And typically, legislators work to hammer out differences in the Budget bill in hopes of beating the July 1 constitutional deadline. However, as is common practice, the deadline on
the Budget is usually exceeded by weeks, or sometimes months, as in the case of last year when the Budget was not passed until early September. This year, the six-member Budget Conference Committee met and only modestly tinkered with the traditional Governor's Budget for a few days,

and then sort of disintegrated when it appeared no agreements could be reached. They deferred most of their "big ticket" issues to the so-called "Big 5" legislative leaders for resolution.

Last week, the Assembly Democrats put forth a budget plan, as did the Senate Democrats. While there are variations in the documents, both make significant program reductions and incorporate some tax increases, most notably, a one-half cent sales tax to pay off this year's $10 billion budget deficit over the next five years. On Monday, the Assembly Republicans, responding to criticism by Democrats that they had no budget solution of their own, released a proposal that features substantial cuts in state operations (15% in additional cuts beyond large January and May reductions), cuts to the University of California and CSU systems, and cuts to social services. While this plan also rolls the deficit over the next five years, it does so with funds made available through the budget cuts. Also, unlike the Democrats' proposal, it rejects the vehicle license fee (VLF), or additional so-called "car tax," that has been automatically implemented, or "triggered," but is being challenged by the Howard Jarvis Taxpayers Association. Meanwhile, a Senate Republican plan that was supposed to be debated Monday evening on Senate Floor is still being developed. Budget "drills" were expected to begin in the both the Assembly and the Senate today, however the Assembly has postponed its action until 4:00 p.m. on Sunday. At this point, the debates are likely to be no more than "drills" with an enactment of a budget still likely to be weeks away. The one pressure that could expedite passage of the Budget is California's rapidly deteriorating credit rating and the possible inability to sell short-term notes without a Budget in place. As one budget staffer commented sarcastically, "Our credit rating is now below that of Fiji's."

II. REPUBLICAN BUDGET PROPOSALS IMPACT PLF

You will recall, the Governor's May Revision of the Budget reduced the Public Library Foundation (PLF) down to $1 million. Both the Assembly and Budget Subcommittees on Education increased that amount to $15.8 million, or one-half the amount provided to libraries last year. The newly proposed Assembly and Senate Republican Budget plans work off of the Governor's "May Revise" Budget. The Assembly Republican plan adds $10 million to the Governor's Budget for a total amount of funding for the

PLF
to $11 million. Unfortunately, the Senate Republican plan goes along with
the Governor's reduction, thus leaving only $1 million, or essentially zero, for the PLF. As you can see, the entire State Budget picture is still very confusing and has yet to jell. Please take a moment on Monday
to phone your Senator and urge them to 1.) reject the Republican proposal
to zero-out the PLF, and 2.) to support the Senate Democrats' version of the Budget, which currently contains $15.8 million for the PLF.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Two Percent Assessment Appeal Case**

DATE: July 21, 2003

BACKGROUND:

No new information has been received since the last report on June 30, 2003.

Neither the Orange County Board of Supervisors nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2002-2003 would be approximately $186,000. For each year the refund is delayed the amount would increase by approximately $77,000, plus interest. This is a significant increase over the previous estimate.

The ongoing impact (permanent loss) on future revenue would be a loss of approximately $77,000 per year.

RECOMMENDATION:

Receive & File

Agenda Item 24

TO: Library Board of Trustees

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator

DATE: July 14, 2003

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. In FY 2002-03 we had more than 80 high school volunteer tutors participate in PRREP.

- Reach Out and Read is a national pediatric literacy program and a partnership with St. Jude Medical Center. At Whitten Center, two PLLS volunteers read to children of low income parents while the children are waiting to see the pediatric nurse.

- Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes to an under-served population.

- Federal Work Study (FWS) is a partnership between Western State University College of Law and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has eight FWS staff.

- Cal State Fullerton and PLLS have two partnerships:
  1. The Department of Human Services Intern Program, and 2. Service Learning.

- PLLS and Fullerton College have a Service Learning partnership. Several instructors require 10-40 hours of community service and PLLS is a participating agency.

- Starbucks and PLLS formed a partnership in FY 2002-03 by writing and receiving a grant for $10,000 to provide materials and services to children. We plan to continue that partnership in FY 2003-04.

- *Two months ago, PLLS contacted Troy Tech, a specialized program at Troy High School, to be listed as a community partner in their intern program. Juniors at Troy Tech have a 150 hour intern requirement. Although we have not had any interns from Troy Tech to date, PLLS is now listed as an eligible agency.

- *PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech, but since Val Tech started this school year, there won't be any potential interns until school year 2004-05.

- *Potential *EVEN START* collaboration with Ruby Drive Elementary School during FY 2003-04.

July 10, 2003

To: Placentia Library District
From: Saundra Stark
Re: Special Districts Risk Management Authority

On July 1, 2003, the newly formed consolidation/merger of the Special Districts Workers Compensation Authority and the Special Districts Risk Management Authority became a reality. This process took approximately two years to accomplish. It is anticipated that the new board consisting of nine members (no appointees from CSDA, per bylaws) will meet monthly for 1 - 2 days depending on the material to be processed. The next meeting is scheduled for August 6th in Sacramento.

The new authority retains the name Special Districts Risk Management Authority. There are two standing committees--Liability and Workers Comp. David Aranda, the newly elected president of the board, appointed me as chair of the Workers Comp committee . Although I was also nominated for secretary of the board, I declined the nomination and requested that the position be filled by a member in the Sacramento area. This permits signatures on pertinent paperwork to be handled efficiently.

Due to the collapse of the Workers Compensation Insurance industry in California, with hardly any carriers writing this insurance and with premiums skyrocketing, Special Districts Risk Management Authority has been inundated with requests for coverage. On July 1, approximately 70 member districts were approved to join the Workers Comp pool. Over 40 more applications have been received since July 1st and will be voted upon at the August meeting.

Additionally the Liability pool, with which Placentia Library District has coverage, has been receiving requests for coverage, but not quite to the extent as Workers Comp.

Regarding the separation of assets of each pool, the process has begun to set up Fund accounts. It is anticipated that up to six months may be required to evaluate, formulate and finalize this procedure.

Next meeting is August 6, 2003, in Sacramento.

Saundra Stark

Saundra Stark

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

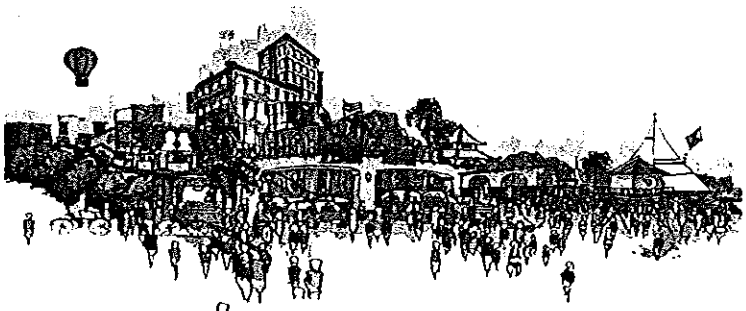
SUBJECT: **Report on Staff Appreciation Dinner**

DATE: July 21, 2003

At its meeting on June 30, 2003 the Library Board authorized the following dates for the Staff Appreciation Dinner: July 31, August 21 and September 11.

Saundra Stark has invited the staff to have the dinner at her home on Thursday, September 11, 2003.

Invitations will be distributed on August 12th. Staff, current and retired, Trustees, Friends Board Members and Foundation Board Members will be invited. The fee for spouses and guests is $20 per person. Reservations will be accepted through September 4th.



orange county council of governments

June 24, 2003

Ms. Elizabeth Minter
Library Director
Placentia Library District
411 East Chapman Ave.
Placentia, CA 92870

Dear Elizabeth:

The Placentia Library District adopted a resolution formally requesting consideration to become a member of the Orange County Council of Governments (OCCOG). This resolution and action was adopted pursuant to the OCCOG Bylaws Article III. – Membership, which allows public agencies located in the geographical boundaries of Orange County to petition the OCCOG Board for membership in OCCOG. This Bylaws section also provides that the OCCOG Board shall review petitions for qualification as members and shall vote to approve or disapprove the petition. Pursuant to Article III, petitioners become members when a majority of the voting membership of the Board approves the petition and the petitioners sign addenda to the Joint Powers Agreement.

At the April 24, 2003 OCCOG Board of Directors meeting, the Board approved OCCOG membership for the Placentia Library District. The OCCOG Bylaws and Joint Powers Agreement have been included in this packet. Please sign the addendum to the Joint Powers Agreement, and return the materials to OCCOG.

Should you have any questions, please feel free to contact OCCOG.

Sincerely,

Heather Dion
Regional Issues Assistant

600 West Santa Ana Boulevard, Suite 214, Santa Ana, California 92701 714/972-0077 714/972-1816 fax
occog@occities.org www.occities.org/occog

JOINT POWERS AGREEMENT
ESTABLISHING THE
ORANGE COUNTY COUNCIL OF GOVERNMENTS

This presentation reflects the Agreement made between the Member Agencies (listed in Exhibit II) hereinafter collectively or individually referred to as "Member Agencies."

RECITALS

A. Chapter 5 of Division 7 of Title 1 (commencing with Section 6500) of the California Government Code authorizes two (2) or more public agencies to jointly exercise any power common to them.

B. Each Member Agency and party to this Agreement is a (governmental) entity established by law with full powers of government in legislative, administrative, financial and other related fields.

C. Member Agencies realize the urgent need for areawide planning and coordination in order to provide advice to public entities on a range of issues that affect multiple interests.

D. Member Agencies believe that the joint exercise of their powers will provide an organization capable of conducting studies and projects designed to improve and coordinate common governmental responsibilities and services on an areawide and regional basis through the establishment of a council of governments.

E. Member Agencies wish to create a unified subregional organization which will improve Orange County's abilities to be represented in the southern California region, the State of California and the nation on issues and matters that affect collective Orange County interests.

F. Member Agencies believe that an Orange County Council of Governments is best suited to accomplish the preparation of subregional plan components mandated by

state and federal law, conduct studies and projects designed to improve and coordinate the common governmental responsibilities and services on an areawide and regional basis through the establishment of a council of governments, and explore areas of intergovernmental cooperation and coordination of government programs and provide recommendations and solutions to problems of common and general concern.

NOW, THEREFORE, in consideration of the recitals and the mutual obligations of the parties as herein expressed, Member Agencies agree as follows:

SECTION 1
ESTABLISHMENT

There is hereby created an organization known and denominated as the Orange County Council of Governments (OCCOG) which shall be a public entity, separate and apart from any member city or county. The Orange County Council of Governments shall be governed by the terms of this Joint Powers Agreement and the Rules, duly passed and adopted by the Board.

SECTION 2
PURPOSE AND FUNCTIONS

2.1 Functions

OCCOG established hereunder shall perform all necessary functions to fulfill the purposes of this Agreement. In addition to the specific functions described in Exhibit I to this Agreement, the OCCOG shall::

a. Serve as a forum for consideration, study and recommendation on area-wide and regional problems;

b. Assemble information helpful in the consideration of problems peculiar to Orange County;

c. Explore practical avenues for intergovernmental cooperation, coordination, and action in the interest of its members;

d. Seek economies of scale whenever practical in the administration of governmental services;

When authorized, OCCOG shall have the power in its own name to do any of the following:

a. To exercise jointly the common powers of its members to manage and administer any implementation agreement or program;

b. To make and enter into contracts;

c. To contract for the services of engineers, planners, financial consultants and others and apart therefrom to employ such other persons, as it deems necessary;

d. To adopt rules, regulations, policies, bylaws and procedures governing the operation of OCCOG;

e. To apply for grants under any federal, state, regional or local programs as needed to achieve member objectives;

f. To receive gifts, contributions and donations of property, funds, services and other forms of financial assistance from persons, firms, corporations and any governmental entity;

g To the extent not specifically provided in this Agreement, to exercise any powers authorized by the member agencies to achieve the OCCOG's objectives.

SECTION 3
ORGANIZATION

3.1 Membership

The parties to OCCOG shall be each public entity which has executed or hereafter executes this agreement, or any addenda, amendment, of supplement thereto, and which has not, pursuant to provisions hereof, withdrawn from the OCCOG.

Other entities within Orange County may petition to become a member of the OCCOG by submitting to the Board of Directors (The Board) a resolution adopted by its governing body. The Board shall review the petition for membership and shall vote to approve or disapprove the petition. If the petition is approved by a majority of the Board the petitioning entity shall become a member of the OCCOG.

The names and addresses of the member parties at any time shall be shown on Exhibit 2, attached, as amended or supplemented from time to time.

3.2 Withdrawal from Membership

Any member of OCCOG may, at any time, withdraw from the OCCOG. The withdrawal of a member agency shall become effective ninety (90) days after a resolution adopted by its governing body which authorizes withdrawal is received by the OCCOG.

3.3 Successor Agency

The Orange County Council of Governments is hereby designated the successor in interest to the Orange County Regional Advisory and Planning Council (RAPC).

SECTION 4
BOARD OF DIRECTORS

4.1 Board of Directors and Voting

All functions of the OCCOG shall be exercised by the Board of Directors. Recognizing the provisions for formation in Section 9.1 of this agreement, the Board would ideally be composed of elected officials and ex-officio (non voting) representatives of the following entities:

Entity	No. of Voting Members
Orange County Division, League of California Cities	1
County of Orange	1
Orange County Transportation Authority	1
Orange County Transportation Corridor Agencies	1
Orange County Sanitation Districts	1
Orange County ISDOC/Water Agencies Representative	1
Orange County Cities Representative to AQMD	1
County of Orange Representative to AQMD	1
Orange County Delegates to SCAG	12
At-large Orange County Cities Member	1
Private Sector Representative (non-voting)	1
University Representative (non-voting)	1
Total Members	**21 voting** **2 non-voting**

4.2 SCAG District Representatives

For OCCOG members who are appointed as SCAG district representatives, participation/membership in SCAG is not a prerequisite for OCCOG membership. For SCAG District representatives to OCCOG who are not members of SCAG, OCCOG membership will be determined by the jurisdiction(s) that constitute the SCAG District. This applies to both City and County representatives.

4.3 AQMD Governing Board Representatives

The AQMD representatives to OCCOG shall be the Orange County Cities and the County of Orange representatives to the Governing Board of the South Coast Air Quality Management District. Should the Cities AQMD Governing Board position be vacant, the vacancy on OCCOG shall be filled through the City Selection Process of the Orange County Division, League of California Cities. Should the County's AQMD Governing Board position be vacant, the vacancy on OCCOG shall be filled by the Orange County Board of Supervisors.

4.4 Appointments by Member Agencies

OCCOG representatives for the County of Orange (1 member), the Orange County Transportation Authority (1 member), the Orange County Transportation Corridor Agencies (1 member), and the Orange County Sanitation Districts (1 member) will be appointed by these agencies' governing boards.

The representative (1 member) from the Orange County Division, League of California Cities will be appointed by that organization's Executive Steering Committee.

The at-large representative of the Orange County Cities will be selected annually by Orange County Cities through the City Selection Committee.

The Independent Special Districts of Orange County (ISDOC) / water agency representative will be determined by its Board of Directors .

4.5 Private Sector Representation

An ex-officio, non-voting representative from the private sector (as determined by the OCCOG) will be determined by that private sector entity.

4.6 University Representation

An ex-officio, non-voting representative from the major universities in Orange County (UCI, CSUF and Chapman) will be selected from these institutions. This representative will be rotated among these universities on an annual basis based on the above-listed order.

4.7 Terms/Removal

With the exception of the Cities at-large member (who is appointed annually), and the university representative, Board members serve at the pleasure of the appointing entity.

4.8 Vacancies/Alternates

If a person who has been appointed as a director ceases to serve as a member of the appointing entity, he/she shall no longer serve on the OCCOG Board. The appointing entity is encouraged to fill vacancies as expeditiously as possible to ensure representation on the voting Board of Directors.

Each Board member can designate an alternate, provided that said alternate serves a similar capacity in the entity as the Board member (i.e., elected officials for voting members). Alternate directors shall receive all meeting notices and written material sent to directors and shall have the right to participate and vote at meetings of the Board on the absence of the director for whom the alternate director serves.

All provisions of law relating to conflicts of interest that apply to a Board member shall apply to an alternate board member.

4.9 Ex-Officio Representatives

Such representatives shall receive all meeting notices, shall have the right to participate in Board discussions, and the right to place matters on the agenda, but shall not be counted towards a quorum of the Board and shall have no vote.

4.10 No Dual Representation

It is recognized that elected officials often represent various agencies by serving on various boards, committees, etc. In instances where elected officials represent more than one OCCOG member agency, the official will choose one agency to represent. When an elected official is the sole representative of an agency, the

elected official shall represent that agency on the OCCOG Board of Directors. Procedures for filling open OCCOG member positions will follow those described in this Sections 4.2, 4.3, and 4.4.

4.11 Officers

Chair: The Chair of the Board shall be elected annually at the first regular meeting of each calendar year. Any Board member may be authorized to represent the Board upon approval by the Chairman.

Vice Chair: The Vice Chair of the Board shall be elected annually at the first regular meeting of each calendar year, and have all the powers to act in the place of the Chair in the Chair's absence.

4.12 Quorum

A majority of appointed voting directors shall constitute a quorum for acting on the business of the Board. If such number of Board members is an even number, a majority shall be one more than half the number of appointed directors to the Board.

4.13 Meetings

Regular Meetings: Regular meetings of the Board shall be held every month according to a schedule approved by the Board at its first meeting each calendar year.

Special Meetings: Special meetings may be called by the Chairman or a quorum of Board members.

Brown Act: All meetings shall be called and conducted in accordance with the Ralph M. Brown Act.

4.14 Bylaws

Bylaws providing additional details pertaining to the conduct of OCCOG and its support structure will be established and approved by the OCCOG Board.

SECTION 5
STAFFING, FUNDING AND ADDITIONAL RESPONSIBILITIES

5.1 Staffing

The League of California Cities, Orange County Division, shall serve in a lead capacity in coordinating staff resources among member entities to accomplish OCCOG work efforts and assignments. Member agencies recognize that OCCOG tasks will often benefit from "in-house" expertise, thus will work to coordinate with individual member entities for the provision of staff to assist in the completion of assigned tasks and to minimize operational costs. Private sector contract assistance can be managed by either OCCOG or the member agencies.

Support to OCCOG will be provided primarily through the following structures:

a. Executive Management Committee (EMC): The EMC will be comprised of executive directors of the member agencies as well as five City Managers as appointed by the President of the Orange County City Managers Association. The EMC will enable executive and management-level review and discussion of issues under OCCOG's purview, and provides a liaison between elected officials and technical staff on such matters. The EMC will meet on a monthly basis in support of OCCOG's activities and will provide policy-level recommendations to OCCOG members.

b. Technical Advisory Committee (TAC): The TAC will be comprised of staffs from the member agencies and will provide technical review of regional activities per the direction of OCCOG and /or the EMC.

c. Private Sector Task Force (PSTF): The PSTF will provide private sector input to OCCOG on air quality issues and on other issues under OCCOG's purview where the OCCOG deems it appropriate for such input.

d. Other Committees, as determined necessary and convened by OCCOG, will provide assistance in meeting OCCOG objectives.

5.2 Funding

Funding for the Council's operation will be provided by monies provided to Orange County from the Southern California Association of Governments, member and/or non-member agency financial contributions, grants, and other sources authorized and approved by the OCCOG Board of Directors.

5.3 Assignment of Additional Responsibilities

In addition to the initial OCCOG tasks identified in Exhibit I, additional responsibilities will be undertaken by OCCOG in accordance with the following procedures.

a. Requests to Examine Issues and Provide Input/Recommendations: Requests from non-member and member agencies may be made to OCCOG to examine activities and provide recommendations. The OCCOG shall assign the Executive Management Committee the task of examining staffing/funding issues and providing recommendations to OCCOG on how and whether it might choose to pursue the request. In addition to considering potential staffing/funding constraints, the EMC will also base its recommendations, and the OCCOG shall consider, on whether the request/issue has strong countywide support among OCCOG members and can reduce or eliminate duplication, improve efficiencies and otherwise achieve countywide consensus and OCCOG objectives.

b. Assignment of Responsibilities to OCCOG: Should requests from member and/or non-member agencies be made for the OCCOG to assume responsibility for delivery of services, development of plans, programs or similar activities, the OCCOG would assume said responsibilities upon a 2/3 vote of its Board of Directors, with concurrence of the affected agency (ies).

SECTION 6
FINANCES

6.1 Budget

Prior to July 1st of each fiscal year, the Board shall adopt a preliminary budget. Prior to September 1st of each fiscal year, the Board shall adopt a final budget.

6.2 Designation of Treasurer and Auditor

The Board of Directors shall, in accordance with applicable law, designate a Treasurer and Auditor for the OCCOG. The Treasurer shall have charge of the depositing and custody of all funds held by the OCCOG. The Treasurer shall perform such other duties as may be imposed by provisions of applicable law, including those duties described in Section 6505.5 of the Government Code and such duties as may be required by the Board. The Auditor shall perform such functions as may be required by provisions of applicable law, this Agreement and any OCCOG bylaws and the direction of the Board.

6.3 Obligations of the OCCOG

The debts, liabilities and obligations of the OCCOG shall be the debts, liabilities or obligations of the OCCOG alone. No member of the OCCOG shall be responsible, directly or indirectly, for any obligation, debt or liability of the OCCOG, whatsoever.

6.4 Control and Investment of Council Funds

The Board shall adopt a policy for the control and investment of its funds and shall require strict compliance with such policy. The policy shall comply, in all respects, with all provisions of applicable law.

6.5 Funds and Properties

The Board shall appoint an entity to receive and have the custody of, and disburse OCCOG funds and properties and make disbursements as agreed to by its members. The appointed entity shall invest OCCOG funds in accordance with the general law. All interest collected on OCCOG funds shall be accounted for and posted to the account of said funds.

6.6 Accounts and Reports

The OCCOG shall establish and maintain such records and accounts which are deemed necessary to account for and report on the various sources of funds, expenditures, grants, programs and projects and, as may be required by good accounting practice, the State Controller or the United States Government. The books and records of the OCCOG shall be open to inspection by representatives of the members agencies at all reasonable times.

SECTION 7
INDEMNITY

7.1 Hold Harmless and Indemnity

Each party hereto agrees to indemnify and hold the other parties harmless from all liability for damage, actual or alleged, to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party of its employees.

7.2 The member agencies, and their employees, officers, members and directors will not be liable to OCCOG (or anyone who may claim any right because of a relationship with OCCOG) for any acts or omissions related to the service to OCCOG described in Section 5.1. OCCOG and its members will indemnify and hold the members harmless from any obligations, costs, claims, judgments, attorney's fees, and/or attachments in any way connected with the services provided to OCCOG under this agreement.

SECTION 8
TERMINATION AND DISSOLUTION

8.1 Termination

The OCCOG shall continue to exercise the joint powers herein until the termination of this Agreement and any extension thereof or until the parties shall have mutually rescinded this Agreement; providing, however, that the OCCOG and this agreement shall continue to exist for the purposes of disposing of all claims, distribution of assets and all other functions necessary to conclude the affairs of the OCCOG. Termination shall be accomplished by a majority action of the Board.

8.2 Distribution of Property and Funds

In the event of the termination of this Agreement, any property interest remaining in OCCOG following the discharge of all obligations shall be disposed in accordance with Government Code Section 6512.

SECTION 9
MISCELLANEOUS

9.1 Effective Date

This Agreement shall be effective and the Orange County Council of Governments shall exist from and after such date as this Agreement has been executed by 50 percent plus one of the cities or the County of Orange in Orange County representing over 50 percent of the County's population.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as evidenced by the signatures below.

City of Brea

By: _____
Mayor

4/29/96
Date Approved

Approved as to form:

_____
City Attorney, City of Brea

Attest:

_____
City Clerk, City of Brea

City of Buena Park

By _____
Mayor

May 6, 1996
Date Approved

Approved as to form:

_____
City Attorney, City of Buena Park

Attest:

_____
City Clerk, City of Buena Park

City of Costa Mesa

By: _____
Mayor

June 97
Date Approved

Approved as to form:

Thomas Keithe 6-18-97
City Attorney, City of Costa Mesa

Attest:

Mary T. Elliott - Deputy
City Clerk, City of Costa Mesa

City Council Approved On:

May 20, 1996

City of Cypress

By: Tom Cardoll
Mayor

5-13-96
Date Approved

Approved as to form:

John E. Fogarty
City Attorney, City of Cypress

Attest:

Rita M. Harris
City Clerk, City of Cypress

City of Dana Point

By: [illegible]
Mayor

4/21/97 5-14-96
Date Approved

Approved as to form:

Michael R. Vanderlan
City Attorney, City of Dana Point

Attest:

Cathy Corlett
City Clerk, City of Dana Point

City of Fountain Valley

By: Laurann Cook
Mayor Pro Tem

May 7, 1996
Date Approved

Approved as to form:

Alan K. Burns
City Attorney, City of Fountain Valley

Attest:

Jane Irwin
City Clerk, City of Fountain Valley

City of Fullerton

By: _____
Mayor

5/21/96
Date Approved

Approved as to form:

_____
City Attorney, City of Fullerton

Attest:

_____
City Clerk, City of Fullerton

City of Huntington Beach

By: _____
Mayor

6/3/96
Date Approved

Approved as to form:

7/18/97
_____
City Attorney, City of Huntington Beach

Attest:

_____
City Clerk, City of Huntington Beach
8/1/97

City of Irvine

By: _____
Mayor

4-23-96
Date Approved

Approved as to form:

_____
City Attorney, City of Irvine

Attest:

_____
City Clerk, City of Irvine
8/8/97

City of La Habra

By: Steve Anderson
Mayor

6-20-96
Date Approved

Approved as to form:

City Attorney, City of La Habra

Attest:

City Clerk, City of La Habra

City of La Palma

By: Kenneth G. Blake
Mayor

May 7, 1996
Date Approved

Approved as to form:

City Attorney, City of La Palma

Attest:

Deputy City Clerk, City of La Palma

City of Laguna Beach

By:
Mayor

5-21-96
Date Approved

Approved as to form:

City Attorney, City of Laguna Beach

Attest:

City Clerk, City of Laguna Beach

City of Laguna Niguel

By: _____
Mayor

8/6/96
Date Approved

Approved as to form:

_____
City Attorney, City of Laguna Niguel

Attest:

_____
City Clerk, City of Laguna Niguel

City of Lake Forest

By: Helen Wilson
Mayor

5/21/96
Date Approved

Approved as to form:

_____
City Attorney, City of Lake Forest

Attest:

_____
City Clerk, City of Lake Forest

City of Los Alamitos

By: Robert E. Wahlstrom
Mayor

4-22-96
Date Approved

Approved as to form:

_____
City Attorney, City of Los Alamitos

Attest:

_____
City Clerk, City of Los Alamitos

City of Mission Viejo

By: _____
Mayor

5/23/97
Date Approved

Approved as to form:

_____
City Attorney, City of Mission Viejo

Attest:

_____
City Clerk, City of Mission Viejo

City of Newport Beach

By: _____
Mayor

11/14/97
Date Approved

Approved as to form:

_____
City Attorney, City of Newport Beach

Attest:

LaVorne M. Harkless
City Clerk, City of Newport Beach

City of Orange

By: _____
Mayor

11-25-97
Date Approved

Approved as to form:

_____
City Attorney, City of Orange

Attest:

Cassandra J. Cathcart
City Clerk, City of Orange

City of Placentia

By: _____
Mayor

5-07-96
Date Approved

Approved as to form:

Carol B. Tavenbaum
City Attorney, City of Placentia

Attest:

Edmund M. Ponce
City Clerk, City of Placentia

City of San Clemente

By: _____
Mayor

5-15-96
Date Approved

Approved as to form:

_____
City Attorney, City of San Clemente

Attest:

Myrna Erway
City Clerk, City of San Clemente

City of San Juan Capistrano

By: _____
Mayor

8/6/96
Date Approved

Approved as to form:

_____
City Attorney, City of San Juan Capistrano

Attest:

Cheryl Dunn
City Clerk, City of San Juan Capistrano

City of Santa Ana

By: _____
Mayor

5-6-96
Date Approved

Approved as to form:

_____, ASST.
City Attorney, City of Santa Ana

Attest:

_____
City Clerk, City of Santa Ana

City of Seal Beach

By: _____
Mayor

July 8, 1996
Date Approved

Approved as to form:

_____
City Attorney, City of Seal Beach

Attest:

_____
City Clerk, City of Seal Beach

City of Stanton

By: _____
Mayor

May 14, 1996
Date Approved

Approved as to form:

_____
City Attorney, City of Stanton

Attest:

_____
City Clerk, City of Stanton

City of Tustin

By: _____
Mayor

5-20-96
Date Approved

Approved as to form:

_____
City Attorney, City of Tustin

Attest:

_____
City Clerk, City of Tustin

City of Villa Park

By: _____
Mayor

12/2/97
Date Approved

Approved as to form:

_____
City Attorney, City of Villa Park

Attest:

_____
City Clerk, City of Villa Park

City of Westminster

By: _____
Mayor

5/28/96 17/10/97
Date Approved

Approved as to form:

_____
City Attorney, City of Westminster

Attest:

_____
City Clerk, City of Westminster

Foothill / Eastern Transportation Corridor Agency

By: ~~Chair~~ CEO

1/22/98
Date Approved

Approved as to form:

Legal Counsel

Attest:

Kathy Besnard
~~Clerk~~ of the Board
Asst. Secretary

San Joaquin Hills Transportation Corridor Agency

By: ~~Chair~~

1/22/98
Date Approved

Approved as to form:

Legal Counsel

Attest:

Kathy Besnard
~~Clerk~~ of the Board
Asst. Secretary

County Sanitation Districts of Orange County
Nos. 1,2,3,5,6,7,11,13 and 14

By: ~~Chair, Joint Boards of Directors~~

7/24/96
Date Approved

Approved as to form:

Thomas L Stoddart
Legal Counsel

Attest:

Penny Kyll
~~Clerk of the~~ Board Secretary