

MINUTES
PLACENTIA LIBRARY DISTRICT
EMERGENCY MEETING OF THE BOARD OF TRUSTEES
January 31, 2011

CALL TO ORDER President Wood called the Emergency Meeting of the Placentia Library District Board of Trustees to order on January 31, 2011 at 3:02 P.M.

ROLL CALL Members Present: President Wood, Secretary Richard DeVecchio, Trustee Betty Escobosa, Trustee Al Shkoler, Trustee Jean Turner (at 3:30pm)

Members Absent: None

Others Present: Library Staff: Acting Library Director Linda Katsoules, Interim Acting Library Director Joanne Hardy, Human Resources/Finance Analyst Yesenia Baltierra, Marisa Timothy; Bob Turner

ADOPTION OF AGENDA It was moved by Trustee Shkoler and seconded by Trustee Escobosa to adopt the agenda as presented:

AYES:	Wood, DeVecchio, Escobosa, Shkoler, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORAL COMMUNICATION

No oral communication was made at this time. (Item 4)

NEW BUSINESS

DISCUSSION OF RE-FLOORING PROJECT

President Wood initiated discussion regarding the quality of the recent vinyl flooring installation and possible actions to be taken. Several members voiced their dissatisfaction with the end result of the project. Extensive discussion was held regarding the process of the project including the concrete contractor's work and the flooring contractor's commitment to inspect and approve the sub-flooring before installation of the flooring. Human Resources/Finance Analyst Baltierra clarified that upon the first review of the work, unlevel areas were identified and a sample placement of the vinyl proved the sub-flooring was not satisfactory. The concrete contractor corrected some of the areas, yet not all of it as they deemed it was not in the contract to do such work. The re-leveling work was only partially completed when it was viewed by the flooring contractor.

ADJOURNMENT

The meeting adjourned at 3:15 pm to view the flooring project.

RE-ADJOURNMENT

The meeting re-adjourned at 3:30 pm.

There was further discussion regarding possible actions concerning the responsibility of the finished product, warranty of work, payment and legal counsel. President Wood recommended that the flooring contractor be contacted to view the final work as performed by their company and recommend how corrections are to be made.

ADJOURNMENT

The Emergency Meeting of the Board of Trustees of the Placentia Library District on January 31, 2011 adjourned at 3:52 P.M.



Richard DeVecchio
Secretary
Library Board of Trustees

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President
Library Board of Trustees