

MINUTES
PLACENTIA LIBRARY DISTRICT
UNUSUAL DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
FEBRUARY 23, 2022

CALL TO ORDER

President Martin called the Unusual Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on February 23, 2022 at 6:32 p.m.

Members Present: President Jo-Anne Martin, Secretary Gayle Carline, Trustee Sherri Dahl, Trustee Al Shkoler.

Members Absent: Trustee Hilaire Shioura.

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Lina Nguyen, Executive Assistant; Mayli Apontti, Librarian.

Counsel Present: David DeBerry, Woodruff, Spradlin & Smart.

Guests: Ethan, IT Consultant; Mary, resident; Shellie McCurdy, Library Assistant; Laura DeLeon, Library Clerk; Theresa Kintz, resident; Algimantas Strazdas, resident; Venessa Faber, Supervising Librarian; PLD IT

ADOPTION OF AGENDA

It was motioned by President Martin to adopt the agenda as presented. It was moved by Trustee Shkoler and seconded by Secretary Carline to adopt the agenda (Item 3).

AYES:	Martin, Carline, Dahl, Shkoler
NOES:	None
ABSENT:	Shioura

ORAL COMMUNICATION

New Police Chief Brad Butts and new Fire Chief Jason Dobine introduced themselves to the Board. Director Library Contreras thanked both chiefs for agreeing to be celebrity hosts at the Author's Luncheon on March 5, 2022. (Item 4).

BOARD PRESIDENT REPORT

President Martin attended two city redistricting hearings, the Chamber of Commerce Excellence in Placentia Awards Banquet, meeting with Assemblymen Philip Chen, several Rotary meetings and socials, the Financial Partner's Credit Union Board meeting and All Partner's Day, and took donations/worked as a day manager at Charity's Closet.

**TRUSTEE &
ORGANIZATIONAL
REPORTS**

Secretary Carline attended the Chamber of Commerce Excellence in Placentia Awards Banquet, meeting with Assemblymen Philip Chen, LAFCO meeting via teleconference, and a writer's conference.

Trustee Dahl attended the Chamber of Commerce Excellence in Placentia Awards Banquet and the Placentia Round Table Women's Club Meeting. PLFF Board Meeting was cancelled. The Orange County Counsel of Governments meeting was moved to February 24, 2022.

Trustee Shioura was absent.

Trustee Shkoler attended the Chamber of Commerce Excellence in Placentia Awards Banquet and the Rotary social.

**LIBRARY DIRECTOR
REPORT**

Library Director Contreras attended the Chamber of Commerce Excellence in Placentia Awards Banquet, meeting with Assemblymen Philip Chen, meetings with PLFF president to discuss Author's Luncheon, Board training for

Boys and Girls Club for new board members, Director's Forum, Santiago Library Director's Executive Council Meeting, and the CLA Board Meeting. Director Contreras thanked staff for welcoming the new Executive Assistant.

FRIENDS FOUNDATION REPORT

Library Director Contreras reported on behalf of PLFF President Naydia Chantarasompoth that tickets for the Author's Luncheon have sold out at 146 tickets.

CONSENT CALENDAR

It was moved by Trustee Shkoler and seconded by Secretary Carline to approve Agenda Items 9-23 as presented. A roll call vote was taken:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

MINUTES FOR JANUARY 24, 2022 UNUSUAL DATE MEETING.

The minutes for the January 24, 2022 Unusual Date Board Meeting were received, reviewed and filed as amended (Item 9).

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

CASH FLOW ANALYSIS AND TREASURER'S REPORTS

Check Registers for January 2022 (Item 10)
Fund 707 Balance Report for January 2022 (Item 11)
Financial Reports through January 2022 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments. (Item 12)

GENERAL CONSENT REPORTS

Balance Sheets for January 2022 (Item 13)
Acquisitions Report for January 2022 (Item 14)
Service Revenue Report for January 2022 (Item 15)
Library Impact Fee Report for January 2022 (Item 16)
Personnel Report for January 2022 (Item 17)
Circulation Report for January 2022 (Item 18)
Review of Shared Maintenance Costs with the City of Placentia (Item 19)

STAFF REPORTS

Administration Report for January 2022 (Item 20)
Children's Services Report January 2022 (Item 21)
Adult Services Report for January 2022 (Item 22)
Placentia Library Website Technology Report for January 2022 (Item 23)

INTRODUCTION OF NEW EMPLOYEES.

Director Contreras presented two new employees to the Board: Mayli Apontti and Lina Nguyen. Both employees were present at the board meeting and introduced themselves to the Board.

AUTHORIZATION TO CLOSE ON MAY 6 AND DECEMBER 2, 2022 FOR STAFF DEVELOPMENT DAYS.

Director Contreras requested the Board approve the request to close the library on May 6 and December 2, 2022 for Staff Development Day. President Martin suggested one of those days include safety training offered by Fire Chief Jason Dobine. Trustee Dahl motioned to authorize closure on May 6 and December 2, 2022 for Staff Development Day. The motion was seconded by Trustee Shkoler. A roll call vote was taken:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

**CONFERENCE
AUTHORIZATION TO THE
CALIFORNIA SPECIAL
DISTRICT ASSOCIATION
GENERAL MANAGER
LEADERSHIP SUMMIT IN
CORONADO, CALIFORNIA,
ON JUNE 19-21, 2022.**

Director Contreras presented the California Special District Association General Manager Leadership Summit will be held in Coronado, California, on June 19-21, 2022. The summit will focus on working better with each district's respective board and setting internal policies for personnel and human resources, as well as public policies. The program has not been released yet but will be presented to the Board when it is. The Board requested the estimated cost. Director Contreras estimated \$1,200 per attendee. It was then motioned by Trustee Dahl to authorize the Library Director to attend the California Special District Association General Manager Leadership Summit in Coronado, California, on June 19-21, 2022. The motion was seconded by Secretary Carline. A roll call vote was taken:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

**LEGISLATIVE UPDATES
FROM SECRETARY
CARLINE.**

Secretary Carline reported most meetings with ISDOC and LAFCO were to discuss how agencies are implementing AB361. Most of their legislation reports do not apply to the library. Secretary Carline presented a tentative legislative calendar, released by LAFCO, to help keep track of pending legislation of interest. The Board will need to discuss whether to send someone to future meetings. No action was to be taken at this time.

**SENIOR/COMMUNITY
CENTER BLUE RIBBON
COMMITTEE REPORT FROM
PRESIDENT MARTIN.**

President Martin reported the RFP (request for proposal) on the 35% architectural design of the building was released at the end of December. There were 10 responses. After being narrowed down to 3 proposals, they will be sent out to a subset of committee members for final review. The selection will be made in March. President Martin is waiting on the committee to set a date for the next meeting. No action was to be taken at this time.

**CONSIDERATION OF
RESOLUTION 2022-01: A
RESOLUTION OF THE
BOARD OF TRUSTEES OF
THE PLACENTIA LIBRARY
DISTRICT OF ORANGE
COUNTY TO CENSURE
TRUSTEE HILAIRE SHIOURA.**

Director Contreras explained this item was previously discussed at the last Board of Trustees meeting on February 15, 2022. Trustee Shioura was given multiple opportunities to present his comments but has not done so at this time. District Counsel, Mr. DeBerry explained censure is an official expression of disapproval of the conduct of a member of a legislative body. Mr. DeBerry also presented a brief summary of the events leading up to Resolution 2022-01. He stated moving the vote to this follow-on meeting was done to offer Trustee Shioura another opportunity to respond to the charges. It was motioned by Trustee Dahl to adopt Resolution 2022-01: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Censure Trustee Hilaire Shioura. The motion was seconded by Trustee Shkoler. A roll call vote was taken:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

AGENDA DEVELOPMENT

Secretary Carline requested the California Special District Association General Manager Leadership Summit program be presented to the board when it is available. The Board also needs to discuss sending someone to future

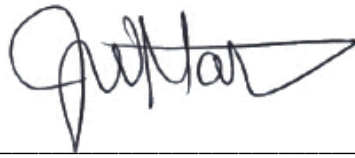
legislative meetings. Trustee Dahl motioned to adopt these items for the March meeting agenda. The motion was seconded by Trustee Shkoler. A roll vote was taken:

AYES:	Martin, Carline, Dahl, Shkoler
NOES:	None
ABSENT:	Shioura

ADJOURNMENT

The next Regular Board Meeting will be on March 21, 2022 at 6:30 p.m.

The Board of Trustees Unusual Date Meeting of February 23, 2022 was adjourned at 7:12 p.m.



Jo-Anne Martin, President
Library Board of Trustees



Gayle Carline, Secretary
Library Board of Trustees