

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 14, 1994**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on November 14, 1994 at 7:31 P.M. by President Margaret Dinsmore.

ROLL CALL

Members Present: President Margaret Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, Al Shkoler, and Fred West; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Principal Librarian Suad Ammar; Administrative Assistant Charlene Dumitru; and Trustee-elect Robin Masters.

**ADOPTION OF
AGENDA**

It was moved by Secretary Stark, seconded by Trustee Evans to adopt the Agenda as presented.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES

It was moved by Secretary Stark, seconded by Trustee Shkoler that the Minutes of the Regular Meeting of the Board of Trustees of October 17, 1994, be approved as presented.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD
PRESIDENT'S
REPORT**

President Dinsmore reported on the California Library Association Annual Meeting held on November 12-15, 1994. She said that the meetings she attended were profitable and well-attended. She commented favorably on presentations by State Library Literacy Coordinator Al Bennett and State Librarian Kevin Starr.

Alan Hibbs, AIA, of Dan L. Rowland and Associates Architecture and Planning arrived at 7:55 P.M.

**FRIENDS OF THE
LIBRARY**

Library Director Minter discussed plans for the 1995 Author's Luncheon scheduled for January 28, 1994, at the Alta Vista Country Club. The Friends have requested all Trustees to serve as Celebrity Waiters at the Luncheon.

Library Director Minter also reported that a plaque commemorating the Friend's gift of new shelving for the Children's Department will be installed in the next few weeks.

**LITERACY
VOLUNTEERS OF
AMERICA**

President Dinsmore reported on the Literacy Volunteers of America Conference held in San Diego on November 4-5, 1994. President Dinsmore, Principal Librarian Suad Ammar, Literacy Coordinator Katie Matas and Families for Literacy Coordinator Jeannine Walters attended the event. President Dinsmore reported that excellent workshops were presented on Workplace Literacy and Fundraising.

**PLACENTIA
LIBRARY
FOUNDATION**

Trustee West reported that the Placentia Library Foundation passed a motion to request the Library District to lease the vending machine to the Foundation for \$1.00 per year effective November 1, 1994.

It was moved by Trustee Evans, seconded by Trustee Shkoler to lease the vending machine to the Placentia Library Foundation for the sum of \$1.00 per year with all proceeds from the machine to belong to the Foundation and all costs of upkeep of the equipment to be the responsibility of the Foundation.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

**STATUS REPORT
FOR LIBRARY
SERVICES AND
CONSTRUCTION
ACT TITLE II
GRANT FOR THE
DISTRICT'S
DISABLED ACCESS
REMODELING
PROJECT**

For the convenience of Mr. Alan Hibbs, AIA, of Dan L. Rowland and Associates the Board agreed to consider Agenda Item 25, Status Report for Library Services and Construction Act Title II Grant for the District's Disabled Access Remodeling Project, at this time.

It was moved by Secretary Stark, seconded by Trustee Evans to select the following color scheme for the remodeling:

LOBBY:
Field Paver Tile: Dal Porcelana G-56 Rose Granite, Granular Series, Natural Finish
Border Paver Tile: Dal Porcelana, S-18 Rose, Solid Series, Natural Finish

PUBLIC RESTROOMS:
Field Floor Tile: Dal Tile, DK 138A Gold Dust #2

Border Accent Floor

Tile: Dal Tile, DK-08 Corallin
Field Wall Tile: Dal Tile, Permatone 6565 Almond
Wainscot/Border Tile: Dal Tile, Permatone 6503 Ash Rose
Toilet Partitions: Wilsonart, D98-13 Wildrose.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

CLAIMS

It was moved by Secretary Stark, seconded by Trustee Shkoler to approve Agenda Items 8 through 10: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$3,992.57; and Current Claims and Payroll in the amount of \$73,386.68.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

**FINANCIAL
REPORT**

It was moved by Trustee West, seconded by Trustee Shkoler to approve Agenda Items 11 through 15: Financial Reports for October, 1994; Office General Ledger & Check Registers for October, 1994; Overdue Collection Report for October, 1994; Debit Card System Reimbursement Report for October, 1994; and Gifts Report for October, 1994.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL
CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee West to receive, file and approve Agenda Items 16 through 23: Building Maintenance Report for October, 1994 (Receive & File); Personnel Report for October, 1994 (Receive, File and Ratify Appointments); Volunteer Report for October, 1994 (Receive & File); Circulation Report for October, 1994 (Receive & File); Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); Submission of Placentia Library Literacy Services' Report for the First Quarter of 1994-1995 to the State Library of California (Receive & File); and Submission of the District's Certification for the Public Library Fund Grant for 1994-1995 to the State Library of California (Receive & File).

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

**CORRECT BUDGET
RESOLUTION 94-6**

It was moved by Trustee West, seconded by Trustee Evans to read Resolution 94-6, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt Fiscal Year 1994-1995 Budgets for the Placentia Library District, as corrected November 14, 1994, by Title only.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee West, seconded by Trustee Shkoler to adopt Resolution 94-6 as corrected November 14, 1994.

Resolution was adopted by roll call vote:

AYES: Dinsmore, Evans, Shkoler, West
NOES: None
ABSTAIN: Stark
ABSENT: None

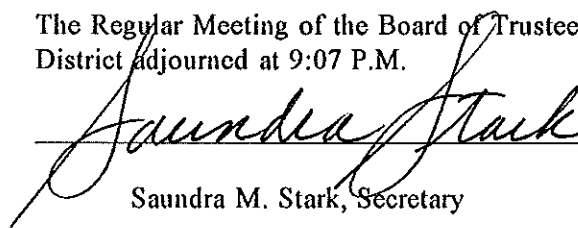
STAFF REPORTS

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 26 through 32: Program Report for Month of October, 1994; Children's Services Report for Month of October, 1994; Acquisitions Report for Month of October, 1994; Publicity Materials produced for the Month of October, 1994; Placentia Library Literacy Services Report for Month of October, 1994; Families for Literacy Project Report for the Month of October, 1994; and Placentia Pride Committee Report for Month of October, 1994.

AYES: Dinsmore, Stark, Evans, Shkoler, West
NOES: None
ABSTAIN: None
ABSENT: None

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 9:07 P.M.



Sandra M. Stark, Secretary